

The City of  
**MADERA**



# JOIN OUR TEAM!

## Are you...

- Passionate about municipal government?
- Detail oriented and well organized?
- Interested in public service?
- A team player?

## NOW RECRUITING FOR: Parking Enforcement Officer

Open Until Filled

**\$13/Hour, Part Time**

### PRIMARY RESPONSIBILITIES

The City of Madera is seeking candidates for the position of Parking Enforcement Officer. The successful candidate will perform foot patrols of assigned areas enforcing the City's parking ordinance and State laws relative to parked vehicles in the Downtown area. The Parking Enforcement Officer monitors parking time limits, marks tires on vehicles found to be in violation, and if necessary, issues citations for violations. The position is also responsible for maintaining statistical reports including, but not limited to, violations and locations of violations, bi-monthly status reports, etc. The City provides a uniform and all equipment necessary to perform the job. Bilingual English/Spanish skills are highly desirable.

### QUALIFICATIONS

Experience/Education: One (1) year of experience working in customer service or public contact and a High School Diploma or equivalent.

### EXAMINATION PROCESS

Only those applicants who meet the qualification standards of this position will be considered. The City Manager, upon recommendation of the department head, will make the final selection and appointment for this part time, at-will position.

Applicants who require special examination accommodations due to a disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401.

### GENERAL INFORMATION

Applications may be obtained from the City's website [www.madera.gov/](http://www.madera.gov/) apply, by calling the City's Human Resources Department at (559) 661-5401, or by visiting City Hall, located at 205 W. 4th Street in Madera. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen.

The City of Madera is an Affirmative Action, Equal Employment Opportunity, and Drug Free employer.

## learn more



## madera.gov/apply