

The City of  
**MADERA**



# JOIN OUR TEAM!

## Are you...

- Excited to start your Engineering career?
- Looking for diverse project experience?
- Passionate about public infrastructure projects?
- Customer service oriented?

## NOW RECRUITING FOR: ASSISTANT ENGINEER

APPLY BY 3PM, FRIDAY, 4/17/20

**SALARY**  
\$2,196.53-\$2,803.35/BI-WEEKLY

### PRIMARY RESPONSIBILITIES

The Assistant Engineer is the entry level class in the professional engineering series. Under general supervision, individuals perform professional engineering work in the design, evaluation and construction of street, storm, sewer, and other public work projects.

Assistant Engineers who successfully obtain their professional Civil Engineer designation from the State of California will be considered for automatic promotion to Associate Engineer upon demonstrating the professional capacity to work at the advanced journey level.

### QUALIFICATIONS

Experience/Education: A degree in Civil Engineering and the ability to obtain a valid Engineer-in-Training certificate issued by the California State Board of Registration for Civil and Professional Engineers within one year of appointment OR 3 or more years of college level coursework in Civil Engineering and Possession of a valid Engineer-in-Training certificate issued by the California State Board of Registration for Civil and Professional Engineers

Licenses: Valid Class C California Drivers License.

### EXAMINATION PROCESS

Only those applicants who meet the qualification standards of this position by the application filing deadline will be allowed to participate in the examination process. Examination scores determine standing on Civil Service eligibility lists. The City Manager, upon recommendation of the department head, will make the final selection and appointment from the established eligibility list.

The examination process may consist of the following parts: Application Package Review: Qualifying Only; Oral Exam: 100% Weight Value. Candidates must earn a score of 70% or higher to be considered for the eligibility list.

Applicants who require special examination accommodations due to a disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401.

Applicants may be eligible for Veteran's Preference Points (5 points) and should attach a DD214 to their employment application for consideration of this preference.

## learn more



## madera.gov/apply



# COMPENSATION & BENEFITS



## LIFE INSURANCE

The City provides a \$25,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

## MEDICARE

The City contributes an amount equal to 1.45% of the employee's salary; the employee also contributes 1.45%.

## LONG TERM DISABILITY

This city paid benefit provides up to 2/3-income protection.

## BILINGUAL INCENTIVE

English/Spanish for qualifying individuals and positions after passing annual bilingual test.

## DEFERRED COMPENSATION

The City offers a paid/vested contribution of 4.2% of base pay to one of two 457 plans offered to the employee. In addition, the employee may also contribute, though not required.



## SALARY

Compensation and benefits for the Assistant Engineer position are defined in the Memorandum of Understanding between the City and the Mid Management Bargaining Unit, as well as the City's Personnel Rules. The City's payroll is on a bi-weekly schedule, with 26 paychecks per year. The bi-weekly steps within the salary range for Assistant Engineer are shown below.

Step A	\$2,196.53
Step B	\$2,306.41
Step C	\$2,421.28
Step D	\$2,542.64
Step E	\$2,669.50
Step F	\$2,803.35

## RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

### Classic Members employed with the City prior to 10/20/2012

- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 2.375%

### Classic Members employed with the City on or after 10/20/2012

- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 2.375%

### New Members employed with the City on or after 1/1/2013

- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 6.25%

## HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Blue Shield. Dental insurance is through Ameritas and vision coverage is through Superior.

## EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program or employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

## PAID LEAVE

The City of Madera offers a generous paid leave program, including paid holidays, sick leave, vacation, and administrative leave.

## GENERAL INFORMATION

Applications may be obtained from the City's website [www.madera.gov/](http://www.madera.gov/) apply or by calling the City's Human Resources Department at (559)661-5401. Applications must be submitted to the City's Human Resources Department prior to the application deadline. Appointment will be contingent upon an extensive background check, pre-employment physical and drug screen.