

MINUTES OF THE JOINT SPECIAL MEETING OF MADERA CITY COUNCIL, REGULAR MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, AND SPECIAL MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR HOUSING AGENCY, CITY OF MADERA, CALIFORNIA

May 11, 2016
6:00 p.m.

City Hall
Council Chambers

1. CALL TO ORDER

Mayor/Housing Authority Commissioner Robert L. Poythress opened the Special Meeting of the City Council, Regular Session portion of the Regular Meeting of the Housing Authority of the City of Madera and the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:00 p.m. and called for the roll call.

ROLL CALL

Present: Mayor/Commissioner Robert L. Poythress
Mayor Pro-Tem /Vice- Chairperson Charles F. Rigby
Council Member/Commissioner Andrew J. Medellin
Council Member /Commissioner William Oliver
Council Member/ Chairperson Derek O. Robinson Sr.

Absent: Council Member/ Commissioner Donald E. Holley

Successor Agency staff members present: Executive Director Jim Taubert, City Attorney Brent Richardson and Recording Secretary Claudia Mendoza

City of Madera staff members present: City Administrator David Tooley, Neighborhood Preservation Specialist Nicholas Salinas, Code Enforcement Consultant Bud Crouch, Parks and Community Services Director Mary Anne Seay and Parks Planning Manager John Scarborough.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Poythress

PUBLIC COMMENT – REGULAR SESSION

The first fifteen minutes of the meeting are reserved for members of the public to address the Council/Agency on items which are within the subject matter jurisdiction of the Council/Agency. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council/Agency are prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency does not respond to public comment at this time.

No comments were offered and Mayor Poythress closed the Public Comment portion of the meeting.

*Mayor Poythress recessed the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:02 p.m.
Housing Authority Chairperson Derek Robinson opened the Regular Meeting of the Housing Authority of the City of Madera, calling for items as listed on the agenda. The Housing Authority meeting was adjourned at 6:12 p.m.*

Mayor Poythress reconvened the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:20 p.m.

PRESENTATIONS

Former Agency Member Sally Bompreszi

Mayor Poythress presented the former Council Member Bompreszi with a plaque to honor her on behalf of the Successor Agency for all of her great contributions.

Sally Bompreszi stated that she thoroughly enjoyed her time as an agency board member. She can drive around Madera and see what we accomplished. We got the beautiful courthouse, and she continues to hope that will bring some more good things to the downtown area. She is looking forward to new things in the future.

INTRODUCTIONS

There are no items for this section.

2. WORKSHOP

Yard Sale Activity Presentation by Neighborhood Revitalization Department

Neighborhood Preservation Specialist Nicholas Salinas and Code Enforcement Consultant Bud Crouch provided a presentation that is designed to demonstrate our process. The code was created to keep from week to week activity on those trying to conduct a commercial business out of their home in a residential area. Yard sales need to stick to strictly used goods and unwanted or unneeded household items. You are allowed to have a yard sale on the first full weekend of each month, which means the first Saturday and Sunday of each month.

Yard sale violations include:

- Conducting yard sales on days that are not permitted.
- Conducting yard sales outside of the permitted hours. Which is 8:00 - 4:00 p.m.
- Displaying goods in the public right of way.
- Selling commercial goods.
- Unpermitted signage.

If we see a yard sale violation, we will start with education by handing out a brochure. It gives you a good idea of what is allowable and not allowable. If it is a small yard sale, we will give 30-45 minutes depending on how many items they have in front of their home. We will be back in that amount of time and if it is still there we will issue an on-site Notice of Violation. If we find the issue again or the violation is still standing, we will issue a citation. If a Notice of Violation is issued, it is good for one calendar year. Also all of our citations issued are open to an appeal.

Part of what we are doing to inform the community is including an insert in the June's utility bill; it will be noted in the monthly newsletter; we will reach out to the newspaper outlet; we will be handing out brochures and we will be creating awareness at our Neighborhood Outreach meetings.

Mayor Poythress stated that he has noticed violations when the first lies on a Sunday. Mr. Salinas stated that we will be clearing that up with the brochure and there is some openness to interpretation. City Attorney Richardson stated that he was looking at this with Nick yesterday, and one of the issues that we have come up against is that the wording in the statute actually states first Saturday and/or Sunday and not first full weekend. The problem is when Sunday lands on the first. We will probably look for some slight revisions to clean up the ordinance and make sure it is consistent with intent.

Council Member Oliver asked how many citations have we given out? Mr. Salinas responded that we went out at the beginning of March, just covering everything south of Yosemite we tagged about ten (10) violations. We would like to create some awareness prior to enforcement. Personally I was out last weekend and there is a lot of foot traffic and noticed that people were going from one yard sale to the next. Council Member Oliver also asked are we seeing a lot of people coming from out of town to come to Madera for this one weekend a month? Mr. Salinas responded that he would not be surprised because he has seen a lot of postings on Craig's list.

Council Member Medellin asked since this is on weekends, will you patrol only the yard sale violations or will you conduct general code enforcement violations? Mr. Salinas responded that it depends on the activity that we see on Fridays when we are fully staffed. They may allocate more resources to that, but he and Bud will be focusing targeting yard sales on the unpermitted weekends.

Council Member Rigby asked if estate sales fall under yard sales? Mr. Salinas responded the code touches on all sales, which would include estate sales. Regardless of the type of sale it is it will have to be on the first full weekend of the month.

Council Member Rigby also asked how would you know if the sale is commercial and not a permitted yard sale. Would we open ourselves for a lawsuit? Mr. Richardson responded that if someone states that they are not conducting a commercial business, the case would have to be well documented.

Announcement by Secretary

Per Government Code Section 54957.5, members of the public are advised, that less than 72 Hours prior to this evening's meeting, items 5A & 6A were provided to the City Council and staff. If you wish to obtain a copy of these items, they are located on the podium.

Mayor Poythress called for the items as listed on the Consent Calendar.

3. CONSENT CALENDAR

3A. Minutes of the Joint Meeting of the Special Meeting of the Madera City Council, Regular Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the Successor Housing Agency – April 13, 2016 (City/Successor Agency/Successor Housing Agency)

3B. Listing of Warrants Issued from April 1, 2016 to April 30, 2016 (Successor Agency)

3C. Monthly Financial Reports – Successor Agency (Successor Agency)

3D. Monthly Financial Reports – Code Enforcement (City)

3E. Code Enforcement Activity Report (City)

3F. Code Enforcement Funds Collection Report for Period Ending April 30, 2016 (City)

3G. Update on Neighborhood Outreach Activities (City)

3H. Consideration of a Resolution Approving a Contract with the Park Associates Company Incorporated for the Purchase and Installation of Playground Equipment for the Centennial Park Playground Project and Authorizing the Mayor to Sign on Behalf of the City (City)

Mayor Poythress asked members of the Council if there were any items on the Consent Calendar they wished to have pulled for further discussion. There were none.

On motion by Council Member Oliver seconded by Council Member Medellin the Consent Calendar was approved unanimously as presented by the following 5/0 vote: Ayes: Council Members Poythress, Rigby, Robinson, Oliver and Medellin; Noes: None; Abstain: None; Absent: Council Member Holley; resulting in the unanimous approval of the Minutes of the Joint Meeting of the Special Meeting of the Madera City Council, Regular Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Successor Housing Agency for April 13, 2016 and resolution CC 16-62.

4. PROJECTS AND REPORTS

There are no items for this section.

5. AGREEMENTS

5A. Consideration of a Resolution Approving an Option to Purchase Agreement for Property at 1321/1399/1401/ 1403/1405/1407 East Yosemite Avenue (Successor Agency)

Executive Director Taubert reported that the Successor Agency will consider an option to purchase property located at 1321/1399/1401/ 1403/1405/1407 East Yosemite Avenue. The option is with Mr. Louie Fimbrez for the amount of \$5,000.00. Mr. Fimbrez has expressed interest on these sites because they are located across from Rancho San Miguel. He is proposing an office building on the 34,690± sf parcel. The problem with these properties is that he will have to deal with Caltrans, Department of Fish & Game, Bureau of Reclamation and Army Corps of Engineers. He is unsure if this would be financially feasible for Mr. Fimbrez but he wants to take a shot at it. Basically the option would be for the first 90 days the price would be refundable. After 90 days, if he would like to continue, the price would be non-refundable. At nine (9) months we will appraise the property and establish a sales price.

Mayor Poythress called for any questions or comments. There were none

Mayor Poythress called for a motion to adopt the Successor Housing Agency resolution.

SHA 16-06 RESOLUTION OF THE CITY OF MADERA AS SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY APPROVING AN OPTION AGREEMENT WITH LOUIE FIMBREZ TO PURCHASE REAL PROPERTY LOCATED IN THE CITY OF MADERA AND AUTHORIZING THE MAYOR TO EXECUTE THE OPTION

*On motion by Council Member Rigby, seconded by Council Member Oliver, **Resolution Number SHA 16-06** was approved unanimously as presented by the following 5/0 vote: Ayes: Council Members Poythress, Rigby, Robinson, Oliver and Medellin; Noes: None; Abstain: None; Absent: Holley.*

6. HOUSING

6A. Consideration of a Resolution Approving Sales Agreement for Property at 702 Lilly Street (A.P.N. 008-102-008) and 706 Lilly Street (A.P.N. 008-102-007) (Successor Housing Agency)

Executive Director Taubert reported that it is unusual for a Successor Agency to purchase property this late in the game. However, he would like to point out by previous action, the former Redevelopment Agency displaced 63 low income households in conjunction with the Riverwalk Project and eleven (11) households in conjunction with the Courthouse Project. Early on in the dissolution process, he pointed out to the Department of Finance that Health and Safety Code Section 33413 did not eliminate our requirement to provide replacement housing. The Department of Finance agreed that we are obligated to provide it but did not give the funding to do that. So we are proposing that we utilize the land sale proceeds from infill/Sugar Pine, the Bravo loan repayment and the Nebraska/Central properties be used to fund the acquisition/demolition of this property. Most of

you are aware of property that this property is directly north of the Hunter property that we purchased in June.

Mayor Poythress called for any questions or comments. There were none

Mayor Poythress called for a motion to adopt the Successor Housing Agency resolution.

SHA 16-05 RESOLUTION OF THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, MADERA, CALIFORNIA, APPROVING AGREEMENT WITH JAMES MASSETTI AND JOAN MASSETTI, AS TRUSTEES OF THE JAMES MASSETTI TRUST, DATED MARCH 16, 1994, FOR THE PURCHASE OF REAL PROPERTY KNOWN AS 702 AND 706 LILLY STREET, IN THE CITY OF MADERA AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ACCEPT THE PROPERTY ON BEHALF OF THE CITY OF MADERA, AS SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY

*On motion by Council Member Robinson, seconded by Council Member Oliver, **Resolution Number SHA 16-05** was approved unanimously as presented by the following 5/0 vote: Ayes: Council Members Poythress, Rigby, Robinson, Oliver, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Holley.*

7. GENERAL

7A. MUSD (Marty Bitter) requests a letter of support from the Madera City Council for a PEP Grant to support health and wellness for Madera's Youth (City)

Mayor Robert Poythress moved this item to occur before the workshop.

Mr. Marty Bitter stated that a couple of years ago, he became the Director of Athletics. There was not a lot of cohesiveness in our elementary PE Program and it did not articulate through middle school and high school. A part of that was a lack of equipment and you could see all of the results in lack of physical fitness scores. So part of my goal is to find ways to teach kids more about nutrition and get them more active. Not just in PE but out in the community and in the class room. The Carol M. White Physical Education Program (PEP) Grant is a huge opportunity for our district. It is an extremely competitive grant. Sanger Unified has a very high profile elementary PE Program and part of the reason is the last six years they have been funded through this grant and their grant is about to run out. We were unable to apply before because it has not been offered in the last three years. So this year they are going to offer fifteen grants across the United States. They anticipate 800 – 1,000 applicants. So we are trying to put together the best plan possible. The grant will probably be between \$500,000 – \$700,000 a year for the next three years. What we can do with that is increase awareness, provide more equipment, train teachers, improve our parent resource centers and have family and community activity nights once a month. We would like a letter of support from the City of Madera to partner with us and continue all of the wonderful things that are already doing in our after school program. We can work cohesively and make our community more aware of being healthy.

Council Member Rigby asked if this grant specifically for elementary schools and would it be used for salaries. Mr. Bitter responded that it is not specific for elementary, we will go all the way across k-12. Also, it is not just for equipment. We will work with the dairy council and work with parents on how to cook healthy meals. Some of the funds will go to those projects and salaries. Although the salaries are basically for the Project Coordinator. We have also requested a part time employee at the parent resource center that can work specifically on these items with the parents. We also will develop curriculum. We are going to start taking the Spark Program and re train the PE teachers and class room teachers. We will provide curriculum to the middle and high school students as well. Currently we go by the California State Standards, but we do not have a specific curriculum. In speaking with

the our high school and middle school people, the text books are over 20 years old. All of this stuff needs to be updated.

Council Member Rigby asked if this is a financial endeavor that you will oversee. Mr. Bitter responded that he will oversee this program. Part of the application process is to put your budget together.

Council Member Medellin thanked Mr. Bitter for coming down and stated that when you speak about community, Madera Unified is not standing alone. This is our entire community. Mr. Mayor if I may I would like to make motion to grant a letter of support for Marty and Madera Unified for the PEP program.

On motion by Council Member Medellin, seconded by Council Member Rigby, a letter of support was approved unanimously as presented by the following 5/0 vote: Ayes: Council Members Poythress, Rigby, Robinson, Oliver and Medellin; Noes: None; Abstain: None; Absent: Holley.

8. AGENCY MEMBER REPORTS

Council Member Robinson attended a meeting for the Community Garden. We are trying to get it off of the ground and make it more useful for our citizens.

Mayor Pro Tem Rigby had nothing to report.

Council Member Medellin had nothing to report.

Council Member Oliver had nothing to report.

Mayor Poythress had nothing to report.

9. CLOSED SESSION

There are no items for this section.

10. ADJOURNMENT

Mayor Poythress adjourned the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:46 p.m.

Claudia Mendoza, Recording Secretary

Robert Poythress, Mayor

/cm

**THE SUCCESSOR AGENCY TO
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY**

Memorandum To: The Honorable Chairman,
Agency Board and
Executive Director

From: Office of the Treasurer

Subject: Listing of Warrants Issued

Date: June 8, 2016

Attached, for your information, is the register of the warrants for the Successor Agency to the former Redevelopment Agency covering obligations paid during the period of:

May 1, 2016 to May 31, 2016

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrants:	#10761 - #10781	\$225,257.16
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Respectfully submitted,



Patricia Barbosa
Financial Services Manager



Bob Wilson
Successor Agency Manager

THE SUCCESSOR AGENCY TO
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK MAIN ACCOUNT
June 8, 2016

CHECK	PAYDATE	ISSUED TO	DESCRIPTION	AMOUNT
010761	5/5/2016	CITY OF MADERA	5 E YOSEMITE AVE MAY 2016 WATER SEWER	\$ 171.33
010762	5/5/2016	CITY OF MADERA	911 CLINTON IMPACT FEES	2,294.00
010763	5/5/2016	MADERA CHAMBER OF COMMERCE	MEMBERSHIP DUES 2016	190.00
010764	5/5/2016	MADERA CLEANERS AND LAUNDRY INC.	MAT CLEANING	4.50
010765	5/5/2016	NORTHSTAR ENGINEERING GROUP INC	SW INDUSTRIAL PLAN TRAFFIC STUDY	500.00
010766	5/5/2016	P G AND E	04/16 SVS 20000655655-7	1,107.70
010767	5/5/2016	QUAD-KNOPF	ADELL STREET IMPROVEMENT PROJECT 01/03-01/30	2,287.30
010768	5/5/2016	RICOH USA, INC.	COPIER MAINTENANCE FEE FOR PERIOD 03/16	12.58
010769	5/5/2016	SANDY'S HOUSEKEEPING & JANITORIAL	CUSTODIAL SVS FOR MAY 2016	425.00
010770	5/12/2016	AVISON CONSTRUCTION, INC	PROJECT ST 10-03 PROGRESS PMT #4	144,851.73
010771	5/12/2016	CHICAGO TITLE	PIRT 420 STUBSIB-TARGET REHAB	100.00
010772	5/12/2016	GOLDEN STATE OVERNIGHT	OVERNIGHT SHIPPING FIDELITY TITLE 04/20	6.08
010773	5/12/2016	CITY OF MADERA	APR 2016 PAYROLL/OTHER EXPS PD BY CITY	52,793.73
010774	5/12/2016	VERIZON WIRELESS	APRIL 2016 CELLPHONE USAGE	105.18
010775	5/27/2016	THE BANK OF NEW YORK MELLON	INTERIM REBATE CALCULATION 2003	3,000.00
010776	5/27/2016	BSK ASSOCIATES	PROJECT ST 10-03, PROGRESS PMT #3	2,705.50
010777	5/27/2016	CREAMER CERAMIC TILE CO.	CHAMBER PLAQUE	250.00
010778	5/27/2016	RICOH USA, INC.	COPY CHARGES PER TERMS FOR PERIOD 04/16	23.43
010779	5/27/2016	ROLFE CONSTRUCTION CO.	911 CLINTON SEWER AND WATER	13,910.00
010780	5/27/2016	SANDY'S HOUSEKEEPING & JANITORIAL	CUSTODIAL SVS FOR JUNE 2016	425.00
010781	5/27/2016	SHRED-IT USA-FRESNO	DOCUMENT SHREDDING SVS 05/09/16	94.10
BANK #1 - Union Bank Main Acct. Total				<u>\$ 225,257.16</u>

CITY OF MADERA REDEVELOPMENT AGENCY REPORT TO SUCCESSOR AGENCY BOARD

SUCCESSOR AGENCY MEETING OF JUNE 8, 2016

SUCCESSOR AGENDA ITEM NUMBER 3C/3D

APPROVED BY


FINANCE DEPARTMENT


SUCCESSOR AGENCY EXECUTIVE DIRECTOR


SUCCESSOR AGENCY MANAGER

Subject: Monthly Financial Reports

Background: Each month the Finance Department will be including in the agenda packet a set of reports that present the operating results for the Successor Agency during the prior month. Reports for the Code Enforcement program are also included in this presentation.

Recommendation: This report is for Successor Board Member review and no formal action is being requested.

Discussion: Due to the timing of the Successor Agency meetings, it will not be possible to reflect the results from each month based on information that is reconciled to the bank statement, since the statements are not available from the bank in time to do so. However, the information shown in the actual column is cumulative, so later months will reflect any changes made to an earlier month based on the reconciliation of accounting data to the bank and trustee statements.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the monthly financial reports is not addressed in the vision or action plans; there is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in that plan.

Should the Successor Agency Board wish to have additional information, the Finance Department will make every effort to meet those requests.

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 40200: Low/Mod Hsg TI Housing Asset						
Account: Revenue						
2001-8163	Interest Income - Loans	1,266.25-	1,266.25-	0.00	1,266.25	0.00
2001-8190	Rental Income	27,356.45-	27,356.45-	0.00	27,356.45	0.00
2001-8434	Grants	16,207.05-	16,207.05-	0.00	16,207.05	0.00
2001-8659	Refunds and Reimbursements	11,384.75-	11,384.75-	0.00	11,384.75	0.00
2001-8671	Sale of Real Estate	614,000.00-	614,000.00-	0.00	614,000.00	0.00
	NET Account: Revenue:	670,214.50-	670,214.50-	0.00	670,214.50	0.00
Account: Expense						
2001-1010	Salaries - Full-time	24,518.24	24,518.24	0.00	24,518.24-	0.00
2001-1020	Salaries - Part-time	1,749.32	1,749.32	0.00	1,749.32-	0.00
2001-1030	Salaries - Overtime	26.50	26.50	0.00	26.50-	0.00
2001-1040	Salaries - Leave Payout	2,309.03-	2,309.03-	0.00	2,309.03	0.00
2001-2000	Public Employees Retirement System	5,347.64	5,347.64	0.00	5,347.64-	0.00
2001-2002	Long Term Disability Insurance	67.86	67.86	0.00	67.86-	0.00
2001-2003	Life Insurance Premiums	16.07	16.07	0.00	16.07-	0.00
2001-2004	Worker's Compensation Insurance	2,137.60	2,137.60	0.00	2,137.60-	0.00
2001-2005	Medicare Tax - Employer's Share	357.36	357.36	0.00	357.36-	0.00
2001-2007	Deferred Compensation - Part-time	65.61	65.61	0.00	65.61-	0.00
2001-2008	Deferred Compensation - Full-time	1,785.73	1,785.73	0.00	1,785.73-	0.00
2001-2009	Unemployment Insurance Premiums	92.71	92.71	0.00	92.71-	0.00
2001-2010	Section 125 Benefit Allow.	3,185.40	3,185.40	0.00	3,185.40-	0.00
2001-3001	Gas and Electric Utilities	3,688.25	3,688.25	0.00	3,688.25-	0.00
2001-3002	Telephone and Fax Charges	330.16	330.16	0.00	330.16-	0.00
2001-3011	Advertising - Bids and Legal Notice	661.44	661.44	0.00	661.44-	0.00
2001-3016	Office Supplies - Expendable	10.12	10.12	0.00	10.12-	0.00
2001-3018	Postage / Other Mailing Charges	43.10	43.10	0.00	43.10-	0.00
2001-3040	Contracted Services	4,754.43	4,754.43	0.00	4,754.43-	0.00
2001-3115	Taxes and Assessments	6,577.94	6,577.94	0.00	6,577.94-	0.00
2001-3120	Other Supplies	377.09	377.09	0.00	377.09-	0.00
2001-3135	Rental Property Maintenance	4,592.63	4,592.63	0.00	4,592.63-	0.00
2001-3300	Conference / Training / Education	55.78	55.78	0.00	55.78-	0.00
2002-3069	Disposal Costs	14,646.40	14,646.40	0.00	14,646.40-	0.00
2002-3802	Acquisition / Demolition	280,319.62	280,319.62	0.00	280,319.62-	0.00
2004-6000	Interest Expense	15,966.92	15,966.92	0.00	15,966.92-	0.00
2004-6001	Principal Payment CalHFA Loan	525,096.48	525,096.48	0.00	525,096.48-	0.00
	NET Account: Expense:	894,161.37	894,161.37	0.00	894,161.37-	0.00
	TOTAL Fund 40200: Low/Mod Hsg TI Housing Asset:	223,946.87	223,946.87	0.00	223,946.87-	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 40300: Non Housing Tax Incr - RPTTF						
Account: Revenue						
3001-8000	Current Secured Property Tax	1,951,305.00-	1,951,305.00-	0.00	1,951,305.00	0.00
	NET Account: Revenue:	1,951,305.00-	1,951,305.00-	0.00	1,951,305.00	0.00
Account: Expense						
3001-7000	Operating Transfer to Other Funds	4,506,003.32	4,506,003.32	0.00	4,506,003.32-	0.00
	NET Account: Expense:	4,506,003.32	4,506,003.32	0.00	4,506,003.32-	0.00
	TOTAL Fund 40300: Non Housing Tax Incr - RPTTF:	2,554,698.32	2,554,698.32	0.00	2,554,698.32-	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 57500: Administrative Allowance Fund						
Account: Revenue						
3500-8350	Transfers In	250,000.00-	250,000.00-	0.00	250,000.00	0.00
	NET Account: Revenue:	250,000.00-	250,000.00-	0.00	250,000.00	0.00
Account: Expense						
3501-1010	Salaries - Full-time	124,231.11	124,231.11	0.00	124,231.11-	0.00
3501-1020	Salaries - Part-Time	8,806.29	8,806.29	0.00	8,806.29-	0.00
3501-1030	Salaries - Overtime	143.31	143.31	0.00	143.31-	0.00
3501-1040	Salaries - Leave Payout	5,575.08	5,575.08	0.00	5,575.08-	0.00
3501-2000	Public Employees Retirement System	27,078.49	27,078.49	0.00	27,078.49-	0.00
3501-2002	Long Term Disability Insurance	333.60	333.60	0.00	333.60-	0.00
3501-2003	Life Insurance Premiums	78.84	78.84	0.00	78.84-	0.00
3501-2004	Worker's Compensation Insurance	10,731.54	10,731.54	0.00	10,731.54-	0.00
3501-2005	Medicare Tax - Employer's Share	2,068.35	2,068.35	0.00	2,068.35-	0.00
3501-2007	Deferred Compensation - Part-Time	330.25	330.25	0.00	330.25-	0.00
3501-2008	Deferred Compensation - Full-time	8,918.28	8,918.28	0.00	8,918.28-	0.00
3501-2009	Unemployment Insurance Premiums	480.94	480.94	0.00	480.94-	0.00
3501-2010	Section 125 Benefit Allow.	15,515.33	15,515.33	0.00	15,515.33-	0.00
3501-3001	Gas and Electric Utilities	16,147.15	16,147.15	0.00	16,147.15-	0.00
3501-3002	Telephone and Fax Charges	1,590.25	1,590.25	0.00	1,590.25-	0.00
3501-3003	Cellular Phone and Pager Charges	1,253.28	1,253.28	0.00	1,253.28-	0.00
3501-3014	Professional Dues	190.00	190.00	0.00	190.00-	0.00
3501-3015	Publications and Subscriptions	69.00	69.00	0.00	69.00-	0.00
3501-3016	Office Supplies - Expendable	54.75	54.75	0.00	54.75-	0.00
3501-3020	Mileage Reimbursement	936.56	936.56	0.00	936.56-	0.00
3501-3040	Contracted Services	13,818.52	13,818.52	0.00	13,818.52-	0.00
3501-3115	Taxes and Assessments	454.76	454.76	0.00	454.76-	0.00
3501-3120	Other Supplies	534.78	534.78	0.00	534.78-	0.00
3501-3130	Building Supplies, Keys and Repairs	541.56	541.56	0.00	541.56-	0.00
3501-3300	Conference/Training/Education	655.94	655.94	0.00	655.94-	0.00
3501-3600	Maintenance Agreements	2,477.00	2,477.00	0.00	2,477.00-	0.00
	NET Account: Expense:	243,014.96	243,014.96	0.00	243,014.96-	0.00
	TOTAL Fund 57500: Administrative Allowance Fund:	6,985.04-	6,985.04-	0.00	6,985.04	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 60500: Non Housing Bond Proceeds						
Account: Revenue						
5001-8201	Services for Other Agencies	1,100.00-	1,100.00-	0.00	1,100.00	0.00
5001-8350	Transfers In	1,344,255.92-	1,344,255.92-	0.00	1,344,255.92	0.00
	NET Account: Revenue:	1,345,355.92-	1,345,355.92-	0.00	1,345,355.92	0.00
Account: Expense						
5001-1010	Salaries - Full-time	35,859.04	35,859.04	0.00	35,859.04-	0.00
5001-1020	Salaries - Part-time	2,768.54	2,768.54	0.00	2,768.54-	0.00
5001-1030	Salaries-Overtime	26.50	26.50	0.00	26.50-	0.00
5001-1040	Salaries - Leave Payout	1,658.64-	1,658.64-	0.00	1,658.64	0.00
5001-2000	Public Employees Retirement System	7,828.88	7,828.88	0.00	7,828.88-	0.00
5001-2002	Long Term Disability Insurance	101.36	101.36	0.00	101.36-	0.00
5001-2003	Life Insurance Premiums	23.95	23.95	0.00	23.95-	0.00
5001-2004	Worker's Compensation Insurance	3,220.57	3,220.57	0.00	3,220.57-	0.00
5001-2005	Medicare Tax - Employer's Share	541.35	541.35	0.00	541.35-	0.00
5001-2007	Deferred Compensation - Part-time	103.83	103.83	0.00	103.83-	0.00
5001-2008	Deferred Compensation - Full-time	2,598.71	2,598.71	0.00	2,598.71-	0.00
5001-2009	Unemployment Insurance Premiums	127.36	127.36	0.00	127.36-	0.00
5001-2010	Section 125 Benefit Allow.	4,894.82	4,894.82	0.00	4,894.82-	0.00
5001-3001	Gas and Electric Utilities	2,070.30	2,070.30	0.00	2,070.30-	0.00
5001-3002	Telephone and Fax Charges	525.04	525.04	0.00	525.04-	0.00
5001-3016	Office Supplies - Expendable	10.12	10.12	0.00	10.12-	0.00
5001-3040	Contracted Services	1,351.84	1,351.84	0.00	1,351.84-	0.00
5001-3115	Taxes and Assessments	136.52	136.52	0.00	136.52-	0.00
5001-3120	Other Supplies	1,881.43	1,881.43	0.00	1,881.43-	0.00
5001-3300	Conference / Training / Education	357.44	357.44	0.00	357.44-	0.00
5002-3802	Acquisitions	1,600.00	1,600.00	0.00	1,600.00-	0.00
5002-3812	Riverwalk Improvement Project	662,713.88	662,713.88	0.00	662,713.88-	0.00
5002-3814	Adell Improvement Project	21,016.70	21,016.70	0.00	21,016.70-	0.00
5003-3807	Building Development Depot Building	1,560.00	1,560.00	0.00	1,560.00-	0.00
5003-3812	Adelaide Subdivision	4,975.00	4,975.00	0.00	4,975.00-	0.00
5004-3804	SouthWest Industrial Infract. Study	1,435.00	1,435.00	0.00	1,435.00-	0.00
5004-3811	Riverside Subdivision Storm Drain	8,245.37	8,245.37	0.00	8,245.37-	0.00
5006-3809	Wallace/Hull/Stinson/Knox Sts	93,150.00	93,150.00	0.00	93,150.00-	0.00
5012-3810	Traffic Signal-Yosemite and Elm	14,813.77	14,813.77	0.00	14,813.77-	0.00
	NET Account: Expense:	872,278.68	872,278.68	0.00	872,278.68-	0.00
	TOTAL Fund 60500: Non Housing Bond Proceeds:	473,077.24-	473,077.24-	0.00	473,077.24	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 60600: Low/Mod Housing Bond Proceeds						
Account: Expense						
6001-3040	Contracted Services	100.00	100.00	0.00	100.00-	0.00
6016-3803	Riverside Villa Subdivision	4,125.00	4,125.00	0.00	4,125.00-	0.00
	NET Account: Expense:	4,225.00	4,225.00	0.00	4,225.00-	0.00
	TOTAL Fund 60600: Low/Mod Housing Bond Proceeds:	4,225.00	4,225.00	0.00	4,225.00-	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 80400: Debt Service Fund						
Account: Revenue						
4001-8162	Interest Income	37,595.20-	37,595.20-	0.00	37,595.20	0.00
4001-8350	Transferees In	4,256,003.32-	4,256,003.32-	0.00	4,256,003.32	0.00
	NET Account: Revenue:	4,293,598.52-	4,293,598.52-	0.00	4,293,598.52	0.00
Account: Expense						
4001-7000	Operating Transfer to Other Funds	1,344,255.92	1,344,255.92	0.00	1,344,255.92-	0.00
4002-3040	Contracted Services	3,174.10	3,174.10	0.00	3,174.10-	0.00
4002-6000	Interest Expense-Bond 1998	272,723.75	272,723.75	0.00	272,723.75-	0.00
4002-6001	Bond Principle 1998	135,000.00	135,000.00	0.00	135,000.00-	0.00
4003-3040	Contracted Services	3,148.30	3,148.30	0.00	3,148.30-	0.00
4003-6000	Interest Expense Bond 2003	716,787.51	716,787.51	0.00	716,787.51-	0.00
4003-6001	Bond Principle 2003	575,000.00	575,000.00	0.00	575,000.00-	0.00
4004-3040	Contracted Services	6,063.30	6,063.30	0.00	6,063.30-	0.00
4004-6000	Interest Expense Bond 2008	1,391,762.52	1,391,762.52	0.00	1,391,762.52-	0.00
4004-6001	Bond Principle-2008	460,000.00	460,000.00	0.00	460,000.00-	0.00
	NET Account: Expense:	4,907,915.40	4,907,915.40	0.00	4,907,915.40-	0.00
	TOTAL Fund 80400: Debt Service Fund:	614,316.88	614,316.88	0.00	614,316.88-	0.00
	REPORT TOTALS:	2,917,124.79	2,917,124.79	0.00	2,917,124.79-	0.00

*** End Of Report ***

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 10800: Code Enforcement						
Dept 414: Community Development - Code Enforcement						
Account: Revenue						
2380-8076	Abandoned Property Registration fees	4,730.00-	4,730.00-	10,000.00-	5,270.00-	47.30
2380-8203	Background Check Service Fee	850.00-	850.00-	300.00-	550.00	283.33
2380-8227	Vacant Building Ordinance	2,250.00-	2,250.00-	4,500.00-	2,250.00-	50.00
2380-8228	Graffiti Ordinance	511.24-	511.24-	0.00	511.24	0.00
2380-8551	Fines and Penalties for Violations	590,490.20-	590,490.20-	425,000.00-	165,490.20	138.94
2380-8554	Vehicle Abatement Fee	53,517.86-	53,517.86-	48,000.00-	5,517.86	111.50
2380-8556	Foreclosure Revenues	45,944.99-	45,944.99-	45,000.00-	944.99	102.10
2380-8657	Miscellaneous Revenue	671.53-	671.53-	0.00	671.53	0.00
2380-8659	Refunds and Reimbursements	5,345.00-	5,345.00-	0.00	5,345.00	0.00
2380-8682	Collection Recovery-Code Enf.	0.00	0.00	30,000.00-	30,000.00-	0.00
2380-8684	Cost Recovery for Weed Abatement	1,305.66-	1,305.66-	65,000.00-	63,694.34-	2.01
2381-8334	Interfund Charges - CDBG	300,000.00-	300,000.00-	400,000.00-	100,000.00-	75.00
NET Account: Revenue:		1,005,616.48-	1,005,616.48-	1,027,800.00-	22,183.52-	97.84
Account: Expense						
2425-1010	Salaries / Full-time	414,326.52	414,326.52	488,354.00	74,027.48	84.84
2425-1020	Salaries / Part-time	81,861.70	81,861.70	119,547.00	37,685.30	68.48
2425-1030	Salaries / Overtime	1,805.03	1,805.03	0.00	1,805.03-	0.00
2425-1040	Salaries - Leave Payout	2,689.25	2,689.25	9,241.00	6,551.75	29.10
2425-1050	Salaries / Uniform Pay	1,500.00	1,500.00	1,000.00	500.00-	150.00
2425-2000	Public Employees Retirement System	95,840.23	95,840.23	116,968.00	21,127.77	81.94
2425-2002	Long Term Disability Insurance	1,403.92	1,403.92	1,786.00	382.08	78.61
2425-2003	Life Insurance Premiums	481.01	481.01	593.00	111.99	81.11
2425-2004	Worker's Compensation Insurance	42,704.83	42,704.83	51,203.00	8,498.17	83.40
2425-2005	Medicare Tax - Employer's Share	7,500.60	7,500.60	9,959.00	2,458.40	75.31
2425-2007	Deferred Compensation / Part-time	2,805.32	2,805.32	3,545.00	739.68	79.13
2425-2008	Deferred Compensation / Full-time	24,867.28	24,867.28	33,573.00	8,705.72	74.07
2425-2009	Unemployment Insurance	4,457.51	4,457.51	4,188.00	269.51-	106.44
2425-2010	Section 125 Benefit Allow.	139,351.70	139,351.70	172,297.00	32,945.30	80.88
2425-3001	Gas and Electric Utilities	0.00	0.00	11,000.00	11,000.00	0.00
2425-3002	Telephone and Fax Charges	3,827.54	3,827.54	7,000.00	3,172.46	54.68
2425-3011	Advertising - Bids and Legal Notices	14.95	14.95	1,000.00	985.05	1.50
2425-3014	Professional Dues	0.00	0.00	375.00	375.00	0.00
2425-3015	Publications and Subscriptions	857.88	857.88	250.00	607.88-	343.15
2425-3016	Office Supplies - Expendable	1,971.05	1,971.05	8,000.00	6,028.95	24.64
2425-3018	Postage / Other Mailing Charges	6,913.42	6,913.42	13,000.00	6,086.58	53.18
2425-3020	Mileage Reimbursement	0.00	0.00	500.00	500.00	0.00
2425-3025	Vehicle Fuel, Supplies & Maintenance	3,018.17	3,018.17	18,000.00	14,981.83	16.77
2425-3037	Weed Abatement Expense	721.00	721.00	65,000.00	64,279.00	1.11
2425-3040	Contracted Services	19,138.20	19,138.20	104,000.00	84,861.80	18.40
2425-3050	Bad Debt Expense	12.00-	12.00-	3,000.00	3,012.00	0.40-
2425-3060	Pre-employment Health Screening	174.50	174.50	0.00	174.50-	0.00
2425-3120	Other Supplies	4,134.67	4,134.67	23,500.00	19,365.33	17.59
2425-3130	Building Supplies, Keys, Repairs	255.74	255.74	3,000.00	2,744.26	8.52
2425-3138	Tool Replacement Cost	0.00	0.00	1,000.00	1,000.00	0.00
2425-3270	Settlement	0.00	0.00	370,000.00	370,000.00	0.00
2425-3300	Conference, Training, Education	961.99	961.99	7,000.00	6,038.01	13.74
2425-4002	Interfund Charges - Central Supply	705.45	705.45	600.00	105.45-	117.58
2425-4005	Interfund Charges - Vehicle Repairs	16,246.00	16,246.00	19,494.00	3,248.00	83.34
2425-4007	Interfund Charges - Vehicle Replacem	11,307.00	11,307.00	13,567.00	2,260.00	83.34
2425-4018	Interfund Charges-Computer Maint.	47,041.00	47,041.00	60,512.00	13,471.00	77.74
2425-4020	Interfund Charges - Computer Replace	12,180.00	12,180.00	14,616.00	2,436.00	83.33
2425-6002	Lease Payment	0.00	0.00	7,730.00	7,730.00	0.00
NET Account: Expense:		951,051.46	951,051.46	1,764,398.00	813,346.54	53.90
TOTAL Dept 414: Community Development - Code Enforcement:		54,565.02-	54,565.02-	736,598.00	791,163.02	7.41-
TOTAL Fund 10800: Code Enforcement:		54,565.02-	54,565.02-	736,598.00	791,163.02	7.41-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2015
To 05/31/2016

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 10865: LEA Tire Grant						
Dept 432: LEA Tire Grant						
Account: Revenue						
2427-8428	Current Year Allocation-LEA Grant	29,316.13-	29,316.13-	18,338.00-	10,978.13	159.87
	NET Account: Revenue:	29,316.13-	29,316.13-	18,338.00-	10,978.13	159.87
Account: Expense						
2427-1010	Salaries / Full-time	2,893.60	2,893.60	6,335.00	3,441.40	45.68
2427-2000	Public Employees Retirement System	1,417.54	1,417.54	1,621.00	203.46	87.45
2427-2002	Long Term Disability Insurance	12.40	12.40	23.00	10.60	53.91
2427-2003	Life Insurance Premiums	4.14	4.14	0.00	4.14-	0.00
2427-2004	Worker's Compensation Insurance	289.46	289.46	553.00	263.54	52.34
2427-2005	Medicare Tax-Employer's Share	49.98	49.98	96.00	46.02	52.06
2427-2008	Deferred Compensation/Full-time	134.13	134.13	266.00	131.87	50.42
2427-2009	Unemployment Insurance	17.21	17.21	247.00	229.79	6.97
2427-2010	Section 125 Benefit Allow.	1,689.89	1,689.89	2,221.00	531.11	76.09
2427-3040	Contracted Services	250.00	250.00	0.00	250.00-	0.00
2427-3120	Other Supplies	0.00	0.00	205.00	205.00	0.00
2427-3300	Conference, Training, Education	1,483.87	1,483.87	6,956.00	5,472.13	21.33
	NET Account: Expense:	8,242.22	8,242.22	18,523.00	10,280.78	44.50
	TOTAL Dept 432: LEA Tire Grant:	21,073.91-	21,073.91-	185.00	21,258.91	0.00
Dept 436: Tire Amnesty Grant						
Account: Revenue						
2428-8455	Tire Amnesty Grant	52,791.00-	52,791.00-	39,649.00-	13,142.00	133.15
	NET Account: Revenue:	52,791.00-	52,791.00-	39,649.00-	13,142.00	133.15
Account: Expense						
2428-1010	Salaries / Full-time	870.62	870.62	5,280.00	4,409.38	16.49
2428-2000	Public Employees Retirement System	2,454.03	2,454.03	1,351.00	1,103.03-	181.65
2428-2002	Long Term Disability Insurance	5.58	5.58	19.00	13.42	29.37
2428-2003	Life Insurance Premiums	1.90	1.90	0.00	1.90-	0.00
2428-2004	Worker's Compensation Insurance	132.20	132.20	461.00	328.80	28.68
2428-2005	Medicare Tax - Employer's Share	22.83	22.83	80.00	57.17	28.54
2428-2008	Deferred Compensation / Full-time	61.25	61.25	222.00	160.75	27.59
2428-2009	Unemployment Insurance	9.00	9.00	206.00	197.00	4.37
2428-2010	Section 125 Benefit Allow.	511.04	511.04	1,851.00	1,339.96	27.61
2428-3012	Advertising - Other	1,890.49	1,890.49	4,318.00	2,427.51	43.78
2428-3040	Contracted Services	15,230.00	15,230.00	25,545.00	10,315.00	59.62
2428-3120	Other Supplies	390.70	390.70	665.00	274.30	58.75
	NET Account: Expense:	21,579.64	21,579.64	39,998.00	18,418.36	53.95
	TOTAL Dept 436: Tire Amnesty Grant:	31,211.36-	31,211.36-	349.00	31,560.36	8,943.08-
	TOTAL Fund 10865: LEA Tire Grant:	52,285.27-	52,285.27-	534.00	52,819.27	9,791.25-
	REPORT TOTALS:	106,850.29-	106,850.29-	737,132.00	843,982.29	14.50-

*** End Of Report ***

REPORT TO THE CITY COUNCIL

MEETING OF: June 8, 2016

AGENDA ITEM NUMBER: 3E

APPROVED BY:


Executive Director


Neighborhood Preservation Supervisor

Subject: Activity Report – Code Enforcement Division

Summary: The City Council has identified pro-active code enforcement to be a major priority. We have modified the format in order to provide you and the public with a better understanding of the activity level of the Neighborhood Revitalization Program.

HISTORY/BACKGROUND

Foreclosed properties continue to be a City-wide problem and not limited to individual census tracts. Our focus on these types of vacant buildings continues to dominate our list of priorities. To address such vacancies, our level of activity extends to regular monitoring and inspections, regular issuing of notices and administrative citations to property owner(s) and interested parties and when necessary placing a lien on the property for any continuing violation(s). The goal in this focused effort is to contact the responsible parties, (who in most cases are absentee financial institutions), early in the process, so as to prevent the properties from deterioration and blight, from attracting unauthorized persons into the home, and from health hazards but most of all to help preserve the well being of the neighborhood.

RECOMMENDATION

No action is required.

JET/cm

Attachment:
-Activity Report

REPORT FOR MAY 1 – MAY 31, 2016

Foreclosed Property Activities

	Activity	Amount
1.	Total Foreclosed Property Cases	120
2.	Monitoring (Occupied)	110
3.	Active Cases	10
*4.	Properties Sold this month and/or Closed	9
5.	Properties Registered	7
6.	Citations Issued	7

* (7) Foreclosure properties sold. Foreclosure cases closed due to cancellation of foreclosure process (2).

Code Enforcement Activities

	Activity	Total for Month	Year to Date (From 7/1/2015)
1.	Files Opened <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	94	966
2.	Files Closed <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	53	831
3.	Active Files <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	1,033	N/A
4.	Citations Issued <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	8	240
5.	Abandoned Vehicles Tagged (Cases Opened)	37	693
6.	Abandoned Vehicles Towed (Cases Closed)	2	22
7.	Abandoned Vehicles Removed (Cases Closed)	34	657
8.	Active Abandoned Vehicle Files	104	N/A
9.	Weed Abatement Files Opened	0	320

Accounts Receivables Activities

	Activity	Total for Month	Year to Date (From 7/1/2015)
1.	Fines/Citations, Penalties, and Enforcement Fees <i>Levied</i>	\$14,275.00	\$145,275.00
2.	Fines/Citations, Penalties, and Enforcement Fees <i>Collected</i>	\$130,536.05	\$589,967.70
3.	Registration Fees for Vacant/Abandoned Buildings and Foreclosed Properties <i>Collected</i>	\$385.00	\$6,980.00
4.	Removed for Collections - Fines, Penalties, Citations and Towing Fees sent to Financial Credit Network	\$0.00	\$15,977.50

Small Claims and Lien Activities

Information provided by City Attorney's Office

	Type	No. of files This month	No. of files Ytd.	Amount This month	Amount Year to Date
1.	Small Claims / Intercept Candidates	0	74	\$0.00	\$56,198.34
2.	Lien Confirmations	7	23	\$367,938.17	\$545,133.51
3.	Liens turned over to Assessor	0	5	\$0.00	\$7,550.00

Files currently being reviewed for appropriate action – 3

REPORT TO THE CITY COUNCIL

MEETING OF: June 8, 2016

AGENDA ITEM NUMBER: 3F

APPROVED BY:


Executive Director

Subject: Code Enforcement Funds Collection Report for Period Ending May 31, 2016

Summary: The City Council will be provided with an updated funds collection report.

HISTORY/BACKGROUND

The primary sources for Code Enforcement/Neighborhood Revitalization funding are General Fund, and CDBG funds. Other sources include:

- Foreclosure Registration Fee
- Abandoned Building Registration Fee
- Graffiti Restitution
- Fines and Penalties

Since we have begun recording Notice of Violations on foreclosures, we have experienced a significant increase in revenues from "Fines and Penalties." Revenue increases from "other sources" is illustrated below.

Fiscal Year	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
2010-11	\$ 9,845	\$ 7,980	\$ 5,806	\$ 7,953	\$10,873	\$12,240	\$10,304	\$5,354	\$11,147	\$19,446	\$13,501	\$42,760	\$157,209
2011-12	\$22,646	\$35,955	\$22,782	\$42,900	\$45,553	\$71,297	\$67,720	\$64,524	\$52,238	\$23,612	\$28,641	\$45,809	\$523,678
2012-13	\$33,216	\$36,791	\$24,520	\$56,500	\$61,504	\$62,101	\$60,271	\$76,941	\$70,142	\$61,138	\$66,261	\$22,660	\$632,045
2013-14	\$73,253	\$41,445	\$40,692	\$116,589	\$58,036	\$47,573	\$94,700	\$64,214	\$18,911	\$31,682	\$51,773	\$9,043	\$647,915
2014-15	\$12,262	\$60,675	\$171,037	\$38,146	\$129,213	\$37,074	\$11,836	\$27,967	\$144,602	\$29,078	\$75,658	\$8,867	\$753,645
2015-16	\$27,183	\$83,589	\$2,393	\$88,406	\$34,598	\$26,218	\$16,834	\$88,144	\$76,912	\$67,380	\$132,379		\$644,035
TOTAL													\$3,358,527

RECOMMENDATION

Report is provided for your information only – no action is required.

**REPORT TO THE CITY COUNCIL AND THE
SUCCESSOR AGENCY
OF THE FORMER MADERA REDEVELOPMENT AGENCY**

BOARD MEETING OF: June 8, 2016
AGENDA ITEM NUMBER: 3G

APPROVED BY:


Neighborhood Outreach Coordinator


Executive Director

Subject: Update on Neighborhood Outreach Activities.

Summary: The City Council has identified pro-active neighborhood outreach to be a major priority. This is a brief report outlining the activities of the Neighborhood Watch Program and other pertinent outreach activities.

History/Background:

The purpose of this report is to provide the City Council a monthly update for the month of March on projects and tasks undertaken by the Neighborhood Outreach team:

- Saleh Alhomedi, Neighborhood Outreach Coordinator, full-time employee.
- Yuliana Franco, Neighborhood Outreach Consultant, part-time employee (29hrs/week).
- Christina Herrera, Neighborhood Outreach Assistant, full-time employee.

I. National Night Out (NNO) follow-up

- a. We held our Second Neighborhood Watch Leaders meeting to discuss NNO 2016 on May 19th at the Madera County Museum from 5 P.M. to 7 P.M.
- b. The National Night Out Planning Committee had its third meeting on Tuesday, May 31st. The committee discussed the foundational and organizational structure of NNO 2016.
- c. This year, the MUSD has been invited to participate in it and to play an important role by engaging the MUSD Trustees.
 - i. Neighborhood Outreach is collaborating with Superintendent Mr. Ed Gonzales.

II. Neighborhood Meetings:

- a. May Meetings
 1. Date: May 10, 2016; Location: Sherwood Square; Time: 6 P.M. to 7 P.M.
 2. Date: May 12, 2016; Location: N. C Street; Time: 6 P.M. to 7 P.M.
 3. Date: May 16, 2016; Location: Sultana Drive; Time: 7 P.M. to 8 P.M.

4. Date: May 17, 2016; Location: S. B Street; Time: 6 P.M. to 7 P.M.
5. Date: May 24, 2016; Location: St. Mary Avenue; Time: 6 P.M. to 7 P.M.
6. Date: May 25, 2016; Location: Via Capitola; Time: 6 P.M. to 7 P.M.
7. Date: May 26, 2016; Location: Orchard & Venturi; 6 P.M. to 7 P. M.
8. Date: May 31, 2016; Location: Coolidge Neighborhood; 6 P.M. to 7 P.M.

b. Upcoming Meetings

i. June Meetings

1. Date: June 2, 2016; Location: North N Street; Time: 6 P.M. to 7 P.M.
2. Date: June 9, 2016; Location: Rosewood Court; Time: 6 P.M. to 7 P.M.
3. Date: June 15, 2016; Location: New Generation Church: Time 6 P.M. to 7 P.M. (conducting their own meeting but the Outreach staff are providing logistical support).
4. Date: June 21, 2016; Location: Madera West Family Apartments; Time: 6 P.M. to 7 P.M.

III. Curb Stripe Initiative

- a. CBS 47 came down and interviewed Councilmen Charles Rigby and Andy Medellin about the Curb Stripe.
 - i. We had the painting done in action while CBS 47 photographer took pictures to show their audience how it is done and what Public Works employees do.
- b. Curb Stripe Planning Committee
 - i. The committee met on Wednesday, June 1st to discuss proceeding to implement the program through the remainder Neighborhood Watches.

IV. City Formal Internship Program

- a. Sal Alhomedi presented to departmental managers on the program and how it could benefit their respective departments and the City.
 - i. Councilman Will Oliver will discuss the program with our City Manager.

V. American Red Cross Volunteer Training

- a. The Madera Team will host a meeting on June 9th from 6 PM to 8 PM to discuss preparation for the summer in the City and County of Madera.
 - i. Thus far, the City has 13 trained volunteers who could help our emergency first-responders in the event a crisis occurs, particularly fires in the summer.

VI. Outreach Activities:

- a. The Outreach staff have stepped up their social media marketing to help recruit new leaders. In the past month, we established four new Neighborhood Watches as a result of our social media campaign.
- b. The Outreach staff will be at the Chamber of Commerce Business Extravanagza on June 16, 2016 from 4 P.M. to 8 P.M., promoting Neighborhood Watch, the Curb Stripe Program, and National Night Out.
- c. The Outreach staff will be meeting with a prospective Neighborhood Watch leader who wants to start a Neighborhood Watch at the Madera West Family Apartments, which has close to 100 units.

VII. Other Projects& Programs:

a. Community Partnership:

- i. The group met on Wednesday, May 18th to discuss whether we could possibly merge this group with another group called "S.A.L.T." Both groups share a similar objective of striving to connect agencies and market their services to the public.
- ii. There is a meeting on June 9th at the Madera County Behavioral Health Department to discuss the merge proposal with S.A.L.T.'s leadership.
 1. The objective from the merge is to allow the groups to operate more efficiently and effectively while striving to achieve their common mission.

b. Transforming Our City

- i. There was a meeting on Thursday, June 2, 2016 at the RDA. The group continues its proactive discussion to identify key diverse leaders to address the most urgent needs of our city.

c. SCORE

- i. The Outreach Team continues to work with SCORE's Fresno Chapter to share their business services to small business owners in the City of Madera.
 1. Moreover, there is still work in progress to start a small SCORE branch in Madera.

d. Madera Downtown Association

- i. The Madera Downtown Association is working with the Outreach staff to identify a key person who will lead the social media of the association and the marketing of downtown businesses.

e. High School New Student Convocation

- i. Jim and Sal have met with Mr. Lile and Mr. Beckett to go over the convocation's logistics and whether it is something we could implement. What came out of these meetings is to start small, starting with Madera South High, then grow the program in accordance with demand and its success.
- ii. Sal shared the convocation blueprint with Superintendent Ed Gonzales. The hope is to try to implement the program at Madera South High School.
 1. The purpose of the convocation is to instill a spirit of academic excellence in the hearts and minds of high school freshmen right when they are preparing to embark on their high school journey. It helps them see exemplary role models that will inspire them to lead a high school journey that is based on excellence, orientation toward college, and academic competitiveness with their peers.

f. Neighborhood of Choice

- i. This is a new project the Neighborhood Revitalization Department, Mayor Robert Poythress, and the Madera Board of Realtors have been working on in the past four weeks. The project is designed to identify neighborhoods in the City that meet the group's criteria. Those that do will be labeled as a "Neighborhood of Choice".
- ii. Thus far, the group has discussed the following criteria:
 1. Active participation in Neighborhood Watch
 2. Annual commitment to National Night Out
 3. Working with the Madera Police Department to combat neighborhood crime

4. Maintaining high neighborhood standards, including manicured landscaping.
 5. Committing neighborhood volunteers to help out at their local school
- iii. There is a follow-up meeting on June 2, 2016 to continue the dialogue and further define the objectives and mission of the project.

VISION 2025 LINKAGE

These items are compatible with the objectives and goals set forth in the Vision Madera 2025 Action Plan.

RECOMMENDATION

This report is merely informational. No action is required.

REPORT TO THE SUCCESSOR HOUSING AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY

BOARD MEETING OF: June 8, 2016

AGENDA ITEM NUMBER: 3H

APPROVED BY:


Executive Director

Subject: Consideration of a Resolution Approving the Release of Rafael Gonzalez and M. Luz Gonzalez from the Declaration of Covenants and Restrictions Recorded on Property Located at 411 Manzana Court and Authorizing the Mayor to Execute the Release of Declaration of Covenants and Restrictions

Summary: The Successor Housing Agency will consider approving a resolution that releases Rafael Gonzalez and M. Luz Gonzalez from the recorded Declaration of Covenants and Restrictions upon their home at 411 Manzana Court and authorize the Mayor to execute the Release of the Declaration of Covenants and Restrictions.

HISTORY/BACKGROUND

By previous action, the Agency approved the sale of property located at 411 Manzana Court to Rafael Gonzalez and M. Luz Gonzalez. The Gonzalez's executed a Declaration of Covenants and Restrictions (agreement) which was recorded September 14, 2001, document number 2001026653. The terms of the agreement state that the home may not be rented or leased and if the home owner wishes to sell the property, the home owner must sell to an income-eligible homebuyer. Any violation will require the home owner to pay a penalty to the Agency for violating the terms of the agreement.

SITUATION

Agency staff was notified by the Gonzalez's that they intend to sell, rent or lease their home in the future and do not wish to be bound by the Declaration. The Gonzalez's have requested to make a payment to the Agency to release the Covenant from title. Per the terms of the agreement, staff has calculated the payment to be \$3,423.73. Receipt of this payment will release the Covenant from 411 Manzana Court.

RECOMMENDATION

Staff recommends the Successor Housing Agency adopt the resolution approving the release of Rafael Gonzalez and M. Luz Gonzalez from the Declaration of Covenants and Restrictions recorded September 14, 2001, document number 2001026653, and

authorizing the Mayor to execute the Release of the Declaration of Covenants and Restrictions.

Attachments:

- Resolution (Successor Housing Agency)
- Release of Declaration of Covenants and Restrictions (Rafael Gonzalez and M. Luz Gonzalez)

RESOLUTION NO. SHA 16-

RESOLUTION OF THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, MADERA, CALIFORNIA, APPROVING THE RELEASE OF RAFAEL GONZALEZ AND M. LUZ GONZALEZ FROM DECLARATION OF COVENANTS AND RESTRICTIONS RECORDED ON PROPERTY LOCATED AT 411 MANZANA COURT AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE OF DECLARATION OF COVENANTS AND RESTRICTIONS ON BEHALF OF THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY

WHEREAS, to the former Madera Redevelopment Agency approved the sale of property located at 411 Manzana Court to Rafael Gonzalez and M. Luz Gonzalez; and

WHEREAS, Rafael Gonzalez and M. Luz Gonzalez executed a Declaration of Covenants and Restrictions which was recorded on September 14, 2001; and

WHEREAS, the terms of the agreement require the home to be sold to an income eligible homebuyer; and

WHEREAS, Rafael Gonzalez and M. Luz Gonzalez desires to sell, rent or lease their home in the future; and

WHEREAS, the Successor Housing Agency to the former Madera Redevelopment Agency desires to release Rafael Gonzalez and M. Luz Gonzalez from the Declaration of Covenants and Restrictions recorded on September 14, 2001 as Document Number 2001026653, upon payment of the amount required in the Declaration of Covenants and Restrictions.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA, as Successor Housing Agency to the former Madera Redevelopment Agency does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Successor Housing Agency hereby approves the Release of Covenants and Restrictions with Rafael Gonzalez and M. Luz Gonzalez which was recorded on September 14, 2001 as Document Number 2001026653 and authorizes the Mayor to execute the Release upon receipt of the amount of Three Thousand Four Hundred Twenty-Three Dollars and 73/100 (\$3,423.73) as required by the

Declaration of Covenants and Restrictions.

3. This resolution is effective immediately upon adoption.

RECORDING REQUESTED BY:
Successor Housing Agency to the
Former Madera Redevelopment Agency

AFTER RECORDING PLEASE MAIL TO:
Successor Housing Agency to the
Former Madera Redevelopment Agency
428 East Yosemite Avenue
Madera CA 93638-3601
Attn: Jim Taubert, Executive Director

Recorder's fee waived pursuant to Govt. Code §27383

(Space Above This Line for Recorder's Use)

RELEASE OF DECLARATION OF COVENANTS AND RESTRICTIONS

REFERENCE IS MADE TO THAT CERTAIN DECLARATION OF COVENANTS AND RESTRICTIONS (HEREINAFTER CALLED SAID AGREEMENT) EXECUTED BY RAFAEL GONZALEZ AND M. LUZ GONZALEZ DATED SEPTEMBER 12, 2001, AND RECORDED SEPTEMBER 14, 2001 AS DOCUMENT NO. 2001026653, IN THE OFFICE OF THE MADERA COUNTY RECORDER. THE UNDERSIGNED BEING THE HOLDER OF THE OBLIGATION REFERRED TO IN SAID AGREEMENT AND THE CONSIDERATION FOR WHICH SAID AGREEMENT WAS GIVEN HAVING BEEN FULLY SATISFIED, THE UNDERSIGNED HEREBY RELEASES, DISCHARGES AND CANCELS SAID AGREEMENT AND DECLARES THE SAME NO LONGER OF ANY FORCE OR EFFECT.

DATED: _____

CITY OF MADERA
SUCCESSOR HOUSING AGENCY

STATE OF CALIFORNIA)
) SS
COUNTY OF MADERA)

By: _____
Robert L. Poythess, Mayor

On _____ before me, _____, Notary Public,
personally appeared _____, who proved to me on the basis
of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the person(s),
or the entity upon behalf of which the person(s) acted, executed the
instrument.

I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(This area for official notary seal)

REPORT TO SUCCESSOR AGENCY BOARD TO THE FORMER MADERA REDEVELOPMENT AGENCY

SUCCESSOR AGENCY MEETING OF JUNE 8, 2016
AGENDA ITEM NUMBER 31

APPROVED BY:


Finance Department

Executive Director

Successor Agency Manager

SUBJECT: Investment Activity Report for the Quarter Ending March 31, 2016

BACKGROUND: SB 564 requires all local agencies to file reports on the status of their investment portfolio with their governing body. In accordance with our current investment policy and procedures, excess cash balances are maintained in a combination of interest bearing directed investments. Certain cash balances are maintained with local banks to compensate for charges that accrue to our account as a result of the monthly activity that is processed by the bank. Debt proceeds and the interest earned on reserves maintained for debt issues are managed under trust agreements by third party administrators (fiscal agents). These proceeds and earnings are invested until needed to meet the cash requirements of the debt issue from which they originated.

It has been verified that the current investment portfolio is in conformity with the Agency's proposed investment policy. The Treasurer's cash management program provides sufficient liquidity to meet estimated future expenditures for a period of six months. The objectives of our investment policy are to:

- Maintain the safety of the principal invested.
- Maintain a portfolio with sufficient liquidity to enable the city to meet its operating cash requirements.
- Maintain a market rate of return taking into account the investment risk constraints and cash flow characteristics of the portfolio.
- Public Agencies are required to report the market value on the measurement date used for this report.

RECOMMENDATION: This report was prepared for Successor Agency Board Member review and no formal action is being requested.

DISCUSSION: The Investment Report being presented this evening is for the quarter ended March 31, 2016.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the quarterly investment report is not addressed in the vision or action plans. There is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in the Vision Madera 2025 Plan.

City of Madera
Council Investment Report
 Report Format: By Transaction
 Group By: Asset Class
Portfolio/Report Group: Report Group: Successor Agency
As of 3/31/2016

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Federal Agency Securities										
FHLMC 1 7/28/2017	3137EADJ5	1.26	FHLMC Bond	12/23/2013	0.978	155,000.00	155,119.35	155,559.55	7/28/2017	484
FNMA 0.875 5/21/2018	3135G0WJ8	2.31	FNMA Bond	12/23/2013	1.430	285,000.00	278,259.75	285,350.55	5/21/2018	781
FNMA 0.875 5/21/2018	3135G0WJ8	1.29	FNMA Bond	12/23/2013	1.430	159,000.00	155,239.65	159,195.57	5/21/2018	781
Sub Total / Average		4.86			1.313	599,000.00	588,618.75	600,105.67		704
Interest Bearing Accounts										
Bank of New York Cash	CASH0340-2	7.26	Cash	10/31/2013	0.000	895,763.37	895,763.37	895,763.37	N/A	1
Bank of New York Cash	CASH0336	0.00	Cash	8/22/2013	0.000	48.64	48.64	48.64	N/A	1
Bank of New York Cash	CASH2544	0.00	Cash	8/22/2013	0.000	28.49	28.49	28.49	N/A	1
Bank of New York Mellon Cash	CASH0371	0.00	Cash	8/22/2013	0.000	7.27	7.27	7.27	N/A	1
Bank of New York MM	MM0342-2	0.00	Money Market	8/31/2013	0.000	0.01	0.01	0.01	N/A	1
Bank of NY Project Redemption Cash	CASH2595-2	0.00	Cash	8/22/2013	0.000	10.89	10.89	10.89	N/A	1
BONY Debt Service Reserve Cash	CASH0375-2	0.01	Cash	6/30/2013	0.000	1,806.17	1,806.17	1,806.17	N/A	1
BONY Debt Service Reserve Cash	CASH0375-1	2.13	Cash	6/30/2013	0.000	263,196.27	263,196.27	263,196.27	N/A	1
BONY Debt Service Reserve Cash	CASH0340-1	0.25	Cash	6/30/2013	0.000	30,983.57	30,983.57	30,983.57	N/A	1
BONY Interest Acct Cash	CASH0337	0.00	Cash	3/3/2014	0.000	3.65	3.65	3.65	N/A	1
BONY Interest Acct Cash	CASH0372	0.00	Cash	3/3/2014	0.000	0.55	0.55	0.55	N/A	1
BONY Project Interest Cash	CASH2540	0.00	Cash	3/3/2014	0.000	2.14	2.14	2.14	N/A	1
BONY Project Interest Cash	CASH2596	0.00	Cash	3/3/2014	0.000	0.82	0.82	0.82	N/A	1
BONY Project Policy Payment Cash	CASH2553	0.00	Cash	6/30/2013	0.000	1.00	1.00	1.00	N/A	1
BONY Project Redemption Cash	CASH2595-1	0.00	Cash	6/30/2013	0.000	1.00	1.00	1.00	N/A	1

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
BONY Project Reserve Account Cash	CASH2593-1	0.81	Cash	6/30/2013	0.000	99,641.00	99,641.00	99,641.00	N/A	1
BONY Project Reserve Account Cash	CASH2543	0.00	Cash	6/30/2013	0.000	1.00	1.00	1.00	N/A	1
BONY Project Reserve Account Cash	CASH2593-2	0.53	Cash	6/30/2013	0.000	65,065.39	65,065.39	65,065.39	N/A	1
Union Bank-Checking Cash	CASH4806	19.53	Cash	6/30/2013	0.000	2,411,712.97	2,411,712.97	2,411,712.97	N/A	1
Sub Total / Average		30.52			0.000	3,768,274.20	3,768,274.20	3,768,274.20		1
Local Agency Investment Fund										
LAIF LGIP	LGIP0001	55.75	Local Government Investment Pool	6/30/2013	0.506	6,882,748.15	6,882,748.15	6,882,748.15	N/A	1
Sub Total / Average		55.75			0.506	6,882,748.15	6,882,748.15	6,882,748.15		1
Negotiable Certificate of Deposit Securites										
Everbank, FL 0.85 9/28/2016	29976DNV8	1.38	Negotiable Certificate Of Deposit	9/28/2012	0.850	170,000.00	170,000.00	170,000.00	9/28/2016	181
First Financial Bank, FL 0.7 8/24/2016	32021MDF3	1.66	Negotiable Certificate Of Deposit	8/24/2012	0.700	205,000.00	205,000.00	204,997.50	8/24/2016	146
Medallion Bank, UT 0.85 10/26/2016	58403BZD1	1.94	Negotiable Certificate Of Deposit	10/26/2012	0.850	240,000.00	240,000.00	239,976.36	10/26/2016	209
Merrick Bank, UT 0.7 6/30/2016	59012YX93	1.94	Negotiable Certificate Of Deposit	10/30/2012	0.700	240,000.00	240,000.00	240,115.78	6/30/2016	91
Sallie Mae Bank, UT 1.3 8/29/2016	795450PD1	1.95	Negotiable Certificate Of Deposit	8/29/2012	1.300	240,000.00	240,000.00	240,598.42	8/29/2016	151
Sub Total / Average		8.87			0.888	1,095,000.00	1,095,000.00	1,095,688.06		154
Total / Average		100			0.425	12,345,022.35	12,334,641.10	12,346,816.08		49

REPORT TO THE SUCCESSOR AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY

BOARD MEETING OF: June 8, 2016

AGENDA ITEM NUMBER: 4A

APPROVED BY:


Executive Director

Subject: Appointment of an Ad Hoc Committee to Amend the Employment Agreement of the Executive Director

Summary: The Successor Agency/City Council will consider the appointment of an ad hoc committee to amend the employment agreement of the Executive Director. The issue relates to health insurance.

HISTORY/BACKGROUND

My existing health insurance is linked to my wife's plan and is provided by the Madera Unified School District. It is my intent to transfer to the City plan effective July 1, 2016.

Currently, in lieu of medical benefits the City pays into a deferred compensation plan on my behalf. The amount is equal to the monthly benefits of the City's family plan.

It is proposed that the difference between the employee only and family plan continue to be placed into a deferred compensation plan on my behalf.

RECOMMENDATION

Staff recommends the Successor Agency/City Council appoint an ad hoc committee to work with the Executive Director on the amended agreement.

Attachment(s):
None

REPORT TO THE SUCCESSOR HOUSING AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY

BOARD MEETING OF: June 8, 2016

AGENDA ITEM NUMBER: 6A

APPROVED BY:


Redevelopment Manager


Executive Director

Subject: Consideration of a Resolution Approving a Targeted Rehab Grant for Property Located at 420 Stinson Avenue in the City of Madera, Approving Affordability Agreement and Restrictions on Sale and Use of Owner Occupied Dwelling and Authorizing the Executive Director to Execute the Agreement

Summary: The Agency Board will consider a resolution approving a Targeted Rehab Grant and Affordability Agreement with Bitalina Munoz for property located at 420 Stinson Avenue. The amount of the Grant is not to exceed \$15,000.00.

HISTORY

At the February 10, 2016 Agency meeting, the Agency Board approved the Targeted Rehab Grant program. The grant can be used for a variety of home improvements and repairs.

SITUATION

Agency staff has worked with the property owner to determine project eligibility. The project meets the grant requirements of:

1. Proof of household income,
2. Need for repair or replacement, and
3. Degree of blight reduction.

The "Affordability Agreement and Restriction on the Sale and Use of Owner and Tenant Occupied Dwelling Units" will be recorded against the property for which the grant is issued. Restrictions require the homes remain affordable for 45 years on owner-occupied and 55 years on tenant-occupied dwellings. This property is owner occupied.

LINKAGE TO VISION 2025

Strategy 101 – General Plan Update: Conduct a comprehensive update of the City of Madera General Plan, including revised and improved standards and zoning codes, with active and effective involvement of the community.

Action 101.8 – Promote and encourage development and redevelopment of low and moderate cost housing.

Strategy 134 – Visual Standards: Establish and enforce visual standards for neighborhoods and businesses in Madera including design review and code enforcement.

Action 134.1 – Consider establishment of design and landscape standards for neighborhoods and business construction.

RECOMMENDATION

Staff recommends the Agency Board adopt the resolution approving the Targeted Rehab Grant agreement for property located at 420 Stinson Avenue in the City of Madera.

Attachment:

-Resolution (Agency)

RESOLUTION NO. SHA 16-XX

A RESOLUTION OF THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY APPROVING TARGETED REHAB GRANT FOR PROPERTY LOCATED AT 420 STINSON AVENUE IN THE CITY OF MADERA RELATED TO THE REHABILITATION OF A SINGLE FAMILY HOME, APPROVING AFFORDABILITY AGREEMENT AND RESTRICTIONS ON SALE AND USE OF OWNER OCCUPIED PROPERTY, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT

WHEREAS, The Madera Redevelopment Agency was established in accordance with Ordinance No. 390 C.S. pursuant to the Community Redevelopment Law, California Health and Safety Code Sections 33000 et seq.(the "CRL"); and

WHEREAS, pursuant to the CRL, the Madera Redevelopment Agency (the "Agency") is a body corporate and politic; and

WHEREAS, the CRL authorizes the Madera Redevelopment Agency to assist in the improvement of affordable housing in the Madera Redevelopment Project Area; and

WHEREAS, the Successor Housing Agency is required per state law to create replacement affordable housing, and

WHEREAS, Bitalina Munoz, a married woman as her sole and separate property, has sought assistance for the minor rehabilitation of a home located at 420 Stinson Avenue, in the City of Madera as part of the Agency's Housing Rehabilitation Program; and

WHEREAS, an Affordability Agreement and Restrictions on Sale and Use of Owner Occupied Dwelling ("Agreement") has been prepared to be executed by the Owners to ensure that the Property being rehabilitated will be available to low and moderate income families, free from code violations.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA, as Successor Housing Agency to the former Madera Redevelopment Agency hereby resolves, finds, determines and orders as follows:

1. Each of the above recitals is true and correct.
2. The Agreement, a copy of which is on file in the office of the Executive Director and referred to for particulars, is hereby approved.
3. The Executive Director shall cause the Agreement to be recorded with the Madera County Recorder's Office.
4. This resolution is effective immediately upon adoption by the Agency.

* * * * *