

MINUTES OF THE JOINT SPECIAL MEETING OF MADERA CITY COUNCIL, REGULAR MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, AND SPECIAL MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR HOUSING AGENCY, CITY OF MADERA, CALIFORNIA

February 11, 2015
6:00 p.m.

City Hall
Council Chambers

1. CALL TO ORDER

Mayor/Housing Authority Commissioner Robert Poythress opened the Special Meeting of the City Council, Regular Session portion of the Regular Meeting of the Housing Authority of the City of Madera and the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:00 p.m. and called for the roll call.

ROLL CALL

Present: Mayor/Commissioner Robert L. Poythress
Mayor Pro-Tem/Commissioner William Oliver
Council Member/Chairperson Donald E. Holley
Council Member/Vice-Chairperson Derek O. Robinson Sr.
Council Member/Commissioner Sally J. Bompreszi
Council Member/Commissioner Andrew J. Medellin

Absent: Council Member/Commissioner Charles F. Rigby

Successor Agency staff members present: Executive Director Jim Taubert, City Attorney Brent Richardson, Business Manager Bob Wilson and Recording Secretary Claudia Mendoza

City of Madera staff members present: Neighborhood Preservation Supervisor Monica Diaz, Neighborhood Preservation Specialist Viola Rodriguez, Neighborhood Preservation Specialist Steve Montes, Neighborhood Outreach Coordinator Jose Evangelista and Neighborhood Outreach Assistant Christina Herrera.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Poythress

PUBLIC COMMENT – REGULAR SESSION

The first fifteen minutes of the meeting are reserved for members of the public to address the Council/Agency on items which are within the subject matter jurisdiction of the Council/Agency. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council/Agency are prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency does not respond to public comment at this time.

No comments were offered and Mayor Poythress closed the Public Comment portion of the meeting.

Mayor Robert Poythress recessed the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:33 p.m.

Housing Authority Chairperson Donald Holley opened the Regular Meeting of the Housing Authority of the City of Madera, calling for items as listed on the agenda. The Housing Authority meeting was adjourned at 6:25p.m.

Mayor Robert Poythress reconvened the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:26p.m.

PRESENTATIONS:

Introduction of New Employee Neighborhood Preservation Specialist Steve Montes

Neighborhood Preservation Supervisor Diaz introduced Steve Montes. He is a husband, father of two and a lifelong Maderan. He has come from the Finance Department where he has worked in various capacities since 2008. He has a bachelor's degree in business management economics from UC Santa Cruz. We are very happy to have him as part of our team.

Neighborhood Preservation Specialist Montes addressed the Council and stated that he is very excited and grateful for the opportunity to help out his community by being involved as much as he can and be out there to make a difference. With this position, he feels that he can do more for his community. He appreciates the opportunity and is honored to be up here. Thank you.

Executive Director Taubert added that we are pleased to have Steve as part of our team and with his demeanor with dealing with the public he has already shown that he will be an asset.

2. WORKSHOP:

There are no items for this section.

Mayor Robert Poythress called for the items as listed on the Consent Calendar.

ANNOUNCEMENT BY SECRETARY:

Per Government Code Section 54957.5, MEMBERS OF THE PUBLIC ARE ADVISED, THAT LESS THAN 72 Hours prior to this evening's meeting, Items 3A and 3J was distributed to the City Council and staff. Copies of this item are located on the podium. Thank you.

3. CONSENT CALENDAR

- 3A.** Minutes of the Joint Meeting of the Special Meeting of the Madera City Council, Regular Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the Successor Housing Agency – January 14, 2015 (City/Successor Agency/Successor Housing Agency)
- 3B.** Listing of Warrants Issued from January 1, 2015 to January 31, 2015 (Successor Agency)
- 3C.** Monthly Financial Reports – Successor Agency (Successor Agency)
- 3D.** Monthly Financial Reports – Code Enforcement (City)
- 3E.** Code Enforcement Activity Report (City)
- 3F.** Code Enforcement Funds Collection Report for Period Ending January 31, 2015 (City)
- 3G.** Consideration of a Resolution Releasing the Affordability Agreement and Restrictions on Sale and Use of Owner Occupied Dwelling Units on Property Located at 1006 West Yosemite Avenue, Madera CA and Authorizing the Mayor to Execute the Release on Behalf of the Agency (Successor Housing Agency)
- 3H.** Consideration of a Minute Order Approving Acceptance of the NSP3 Rehab Project at 999 San Bruno Avenue, Authorizing the Mayor to Execute the Notice of Completion, Authorizing Recording of the Notice of Completion (City)
- 3I.** Consideration of a Resolution of the City Council of the City of Madera, California Approving Subordination Agreements for Esmeralda R. Ceja for a Home and Calhome First Time Home Buyer Loan and Authorizing the City Administrator to Sign on Behalf of the City of Madera (City)
- 3J.** Consideration of a Resolution Accepting a Quitclaim Deed for APN 005-014-033 of the Riverside Villas Subdivision (Successor Housing Agency)
- 3K.** Investment Report for the Quarter Ending December 31, 2014 (Successor Agency)
- 3L.** Consideration of a Resolution Approving the Submittal of Multiple Grant Applications to the Department of Resources Recycling and Recovery (CalRecycle) for All Available Tire-Related Grants for Five Years (City)

Mayor Poythress asked members of the Council if there were any items on the Consent Calendar they wished to have pulled for further discussion. There were none.

Mayor Poythress called for a motion to approve the items as presented on the Consent Calendar.

- SHA 15-04 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, MADERA, CALIFORNIA, APPROVING RELEASE OF AFFORDABILITY AGREEMENT AND RESTRICTIONS ON SALE AND USE OF OWNER OCCUPIED DWELLING UNITS BETWEEN THE FORMER MADERA REDEVELOPMENT AGENCY AND JAMIE TUREK FOR PROPERTY LOCATED AT 1006 WEST YOSEMITE AVENUE, MADERA CA AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE ON BEHALF OF THE AGENCY (3G)
- CC 15-27 CONSIDERATION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING SUBORDINATION AGREEMENTS FOR ESMERALDA R. CEJA FOR A HOME AND CALHOME FIRST TIME HOME BUYER LOAN AND AUTHORIZING THE CITY ADMINSTRATOR TO SIGN ON BEHALF OF THE CITY OF MADERA (3I)
- SHA 15-05 RESOLUTION OF THE CITY OF MADERA AS SUCCESSOR HOUSING AGENCY, TO THE FORMER MADERA REDEVELOPMENT AGENCY ACCEPTING A QUITCLAIM DEED FOR APN 005-014-033 OF THE RIVERSIDE VILLAS SUBDIVISION (3J)
- CC 15-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE SUBMITTAL OF MULTIPLE GRANT APPLICATIONS TO THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR ALL AVAILABLE TIRE-RELATED GRANTS FOR FIVE YEARS (3L)

On motion by Council Member Bomprezzi, seconded by Council Member Holley the Consent Calendar was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby; resulting in the approval of the Minutes of the Joint Meeting of the Special Meeting of the Madera City Council, Regular Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Successor Housing Agency for January 14, 2015, Minute Order Approving Acceptance of the NSP3 Rehab Project at 999 San Bruno Avenue and Resolution Numbers SHA 15-04, CC 15-27, SHA 15-05 and CC 15-28.

4. PROJECTS AND REPORTS

4A. Consideration of a Resolution Adopting the Madera Recognized Obligation Payment Schedule 15-16A (ROPS) Representing the Period July 1, 2015 to December 31, 2015 (Successor Agency)

Executive Director Taubert reported that we are required to adopt a Recognized Obligation Payment Schedule every six (6) months. After the City Council, it will go to the Oversight Board and to the Department of Finance for approval. The Department of Finance will deny 80% of it, we will request a Meet and Confer, so three (3) months after this action the Department of Finance will finally approve it. This is due on March 3rd. We have received our Finding of Completion. As of yesterday, the Department of Finance has verbally approved our Long Range Property Management Plan. We are making some minor language changes and it will go to the Oversight Board next Tuesday and we anticipate that it will be approved. We are at a point right now, all we are requesting is debt payment and \$250,000.00 administration costs.

Business Manager Wilson stated as far as RPTF is concerned, this will be pretty much standard procedure from here on out. Each time we will ask to carry forward funding for our January distribution to help make our September bond payment. We have worked out the particulars and this will be a smoother process going forward.

Mayor Poythress called for questions or comments; there were none.

Mayor Poythress called for a motion to adopt the Successor Agency resolution.

SA 15-01 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY OF THE CITY OF MADERA, ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 15-16A OF THE FORMER MADERA REDEVELOPMENT AGENCY PURSUANT TO SECTION 34177 OF THE CALIFORNIA HEALTH AND SAFETY CODE FOR FISCAL YEAR 2015-2016 FOR THE PERIOD JULY 1, 2015 THROUGH DECEMBER 31, 2015

*On motion by Council Member Medellin, seconded by Council Member Oliver, **Resolution Number SA 15-01** was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Oliver, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby*

4B. Consideration of a Resolution Approving the Administrative Budget of the Successor Agency for the Period July 1, 2015 to December 31, 2015 (Successor Agency)

Executive Director Taubert reported that in addition to the Recognized Obligation Payment Schedule, we have to do an administrative budget. We are allowed \$125,000.00 per cycle or \$250,000.00 per year. We fund our administrative activities that exceed the \$125,000.00 through the housing fund, bond proceeds and grant programs. The administrative budget has not changed since 2012.

Mayor Poythress called for questions or comments; there were none.

Mayor Poythress called for a motion to adopt the Successor Agency resolution.

SA 15-02 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY OF THE CITY OF MADERA, APPROVING THE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR JULY 1, 2015 THROUGH DECEMBER 31, 2015

*On motion by Council Member Robinson, seconded by Council Member Holley, **Resolution Number SA 15-02** was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Oliver, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby*

4C. Update on Neighborhood Outreach Activities (City)

Neighborhood Outreach Coordinator Evangelista provided the City Council with an update on the various Neighborhood Outreach Activities which are currently ongoing and listed organized neighborhoods by Council District.

Mayor Poythress stated that he would to further expand the Neighborhood Outreach Program's efforts and asked that the Council Members participate in a friendly competition. He proposed a competition amongst the districts to see who can organize not only the most neighborhood meetings within their district, but to also engage in some of the other activities beyond that. Because we have some neighborhoods that are organized and they ask what is the next step. It could be one of the programs like Love Madera, Adopt-A-School, volunteerism and voter registration. He believes that people want a purpose and they want to get involved. The meeting's significance will get to a certain point, but then they become insignificant and no one shows up anymore. We want to ramp up the meetings and get new neighborhoods organized. It would be a great thing to get more people out and meeting the neighbors in their districts. So he is willing to fund a big blowout block party for any neighborhood after they reach a certain threshold. Also, there will be a grand prize given to the winning district. He is currently working out the details, and more information will be out on March 1st.

Taubert asked Council if they could provide us contact information on residents in their districts, we will follow up with them and get the meetings set up. We just need your help.

Council Member Medellín stated that thinks the Mayor's idea is great and congratulated Neighborhood Outreach Coordinator Evangelista and Neighborhood Outreach Assistant Herrera on the great job they do getting the people of Madera engaged. I think it is fantastic and get more citizens engaged. By encouraging them to vote is another big step I certainly support. They have to know that they hold the key to who is standing there in their living rooms and drive ways. I love the idea. However, in some of the neighborhoods that the captain has moved or fallen by the wayside, would it be beneficial if we as Council Members contact them? Or, how would you like for us to help engage these neighbors that have already had some meetings but for whatever reason have no longer continued? Neighborhood Outreach Coordinator Evangelista responded that they have tried various methods of trying to re engage these neighborhoods but they can only do so much. Right now we are restructuring the program to obtain better results. But Council Member's and Madera Police Department's Facebook pages has help us out a lot by getting the word out. Executive Director Taubert stated that he believes that when the residents realize the evolution has occurred and they now have a representative from their neighborhood who is their City Council person. As that starts to hit and become real, the interest will be great. Also it sends a valuable message that the City is reaching out when the Police Chief, your Council Member and Mayor is in your backyard.

Council Member Oliver stated that he would like to add that at the neighborhood meetings we emphasize that we are each other's eyes and ears. He thinks that it is important as the City organization that each department should adopt that. We are out there engaging with many residents of the community and we really have to look out for those potential leaders. Maybe because they have never been asked to get involved before and so maybe a simple request of asking them to host a neighborhood meeting. I would imagine that this will be asked to attendees during meetings, soccer games, etc. It is on all of us to be each other's eyes and ears. He also thanked staff for the great job that they do. This is a team oriented effort. He is proud of this effort and he boasts to other friends and leaders of other communities throughout the valley. He is looking forward to working together in graduating these neighborhoods to increase levels of community involvement and ownership.

Council Member Holley believes that we can reach a lot of neighborhoods by handing out informational flyers to parents at schools. Neighborhood Outreach Coordinator Evangelista responded that we are working on setting up meetings for mornings and afternoons to accommodate different schedules at James Monroe School. Also, we are getting the information together of all the programs the City offers.

5. AGREEMENTS

5A. Consideration of a Resolution Approving Contract with JSL Construction, Inc. for the Rehabilitation of 27322 Perkins Avenue Related to the NSP3 Program, in the amount of \$45,975.00 with a 10% Contingency (City)

Business Manager Wilson reported that 27322 Perkins Avenue is a small house in the County side of Parkwood. It is a three bedroom one bathroom house. It was built in 1956 and that is why the rehab pricing is a little higher. Three contractors attended the bid tour. The bid opening was held on Thursday, January 29, 2015. Two (2) bids were submitted and ranged from \$45,975.00 to \$48,896.00. The low bid was submitted by JSL Construction, Inc.

Council Member Oliver asked if during the procurement, is there an encouragement to shop local? Business Manager responded that yes he does encourage the contractors to buy local and will continue to push contractors to shop Madera.

Mayor Poythress called for additional questions or comments; there were none.

Mayor Poythress called for a motion to adopt the City Council resolution.

APPROVING CONTRACT WITH JSL CONSTRUCTION, INC. FOR THE REHABILITATION OF 27322 PERKINS AVENUE RELATED TO THE NSP3 PROGRAM, IN THE AMOUNT OF \$45,975.00 WITH A 10% CONTINGENCY AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT

*On motion by Council Member Medellin, seconded by Council Member Holley, **Resolution Number CC 15-29** was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Oliver, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby*

5B. Consideration of a Resolution Approving Contract with JSL Construction, Inc. for the Rehabilitation of 1990 Tangerine Avenue Related to the NSP3 Program, in the amount of \$11,532.00 with a 10% Contingency (City)

Business Manager Wilson reported that the property at 1990 Tangerine Avenue is located in the new area of Parkwood within the City limits. It is eight (8) years old so not as much work needs to be done. The largest item will be that a patio will be installed in the backyard. Three contractors attended the bid tour. The bid opening was held on Thursday, January 29, 2015. Two (2) bids were submitted and ranged from \$11,532.00 to \$12,945.00. The low bid was submitted by JSL Construction, Inc.

Council Member Medellin stated that he is pleased that we are doing something at the Parkwood area. Business Manager Wilson responded that this is the sixteenth house that we have done.

Mayor Poythress called for additional questions or comments; there were none.

Mayor Poythress called for a motion to adopt the City Council resolution.

CC 15-30 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING CONTRACT WITH JSL CONSTRUCTION, INC. FOR THE REHABILITATION OF 1990 TANGERINE AVENUE RELATED TO THE NSP3 PROGRAM, IN THE AMOUNT OF \$11,532.00 WITH A 10% CONTINGENCY AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT

*On motion by Council Member Medellin, seconded by Council Member Oliver, **Resolution Number CC 15-30** was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Oliver, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby*

5C. Consideration of a Resolution Approving an Agreement Between North Star Engineering Group Inc., and The Successor Agency of The former Madera Redevelopment Agency For Engineering Services Related to the Southwest Industrial Park Project Infrastructure Master Plan (Successor Agency)

Executive Director Taubert reported that this project was initiated in 2009. The specific elements included an analysis of sewer, water, storm drainage and a traffic and circulation study. The intent was to identify deficiencies and develop a plan for the future development of the area. The project was initially delayed by the dissolution of redevelopment. More recently, this project was delayed because of our proposal to add a railroad crossing at Massetti Drive. Union Pacific's position is that they will not allow us to add a new crossing until we close (3) three crossings. As a result we have requested NorthStar to prepare a circulation plan that doesn't add a new crossing.

Mayor Poythress called for questions or comments; there were none.

Mayor Poythress called for a motion to adopt the Successor Agency resolution.

SA 15-03 RESOLUTION OF THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, MADERA, CALIFORNIA, APPROVING AGREEMENT WITH NORTHSTAR ENGINEERING GROUP, INC., FOR ENGINEERING SERVICES RELATED TO THE SOUTHWEST INDUSTRIAL PARK PROJECT AND AUTHORIZING THE MAYOR TO

EXECUTE THE AGREEMENT ON BEHALF OF THE SUCCESSOR AGENCY TO THE
FORMER MADERA REDEVELOPMENT AGENCY

On motion by Council Member Bomprezzi, seconded by Council Member Robinson, **Resolution Number SA 15-03** was approved unanimously as presented by the following 6/0 vote: Ayes: Council Members Poythress, Oliver, Robinson, Bomprezzi, Medellin and Holley; Noes: None; Abstain: None; Absent: Council Member Rigby

6. **HOUSING**

There are no items for this section.

7. **GENERAL**

There are no items for this section.

8. **AGENCY MEMBER REPORTS**

Council Member Robinson had nothing to report.

Council Member Bomprezzi had nothing to report.

Council Member Holley reported that tomorrow is Council Member Oliver's birthday. Friday is his birthday. Council Member Oliver stated that he attended a neighborhood gathering on Sonora Street. There were over 50 people in attendance. It went very well and believes most of the concerns we can address. But most importantly, we had people that for the first time had access to their public officials and interact with the Police Department proactively. Kudos to our team, they did a terrific job organizing this neighborhood. Mayor Poythress responded that it was very well attended and the citizens were interested in making their neighborhood safer and coming together as a community. Also, he found it interesting because a couple of residents mentioned that the drug activity has gone down, and they attributed that to more families moving in to the area. Executive Director Taubert this is the first meeting that was conducted primarily in Spanish. He believes that the residents felt engaged enough that they would like a meeting very soon. That is a victory for us.

Council Member Medellin had nothing to report.

9. **ADJOURNMENT**

Mayor Poythress adjourned the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 7:10 p.m.

Claudia Mendoza, Recording Secretary

Robert Poythress, Mayor

**THE SUCCESSOR AGENCY TO
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY**

Memorandum To: The Honorable Chairman,
Agency Board and
Executive Director

From: Office of the Treasurer

Subject: Listing of Warrants Issued

Date: March 11, 2015

Attached, for your information, is the register of the warrants for the Successor Agency to the former Redevelopment Agency covering obligations paid during the period of:

February 1, 2015 to February 28, 2015

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrants:	#10495 - #10503	\$34,039.88
-------------------	-----------------	-------------

Respectfully submitted,



Gina Daniels
Financial Services Manager

THE SUCCESSOR AGENCY TO
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK MAIN ACCOUNT
MARCH 11, 2015

CHECK	PAYDATE	ISSUED TO	DESCRIPTION	AMOUNT
010495	2/12/2015	JOHNSON REAL ESTATE APPRAISAL	621 E. 7TH APPRAISAL	650.00
010496	2/12/2015	CITY OF MADERA	DEC 2014 PAYROLL AND OTHER EXPS PAID BY CITY	24,873.44
010497	2/12/2015	CITY OF MADERA	5 E. YOSEMITE FEBRUARY 2015 WATER/SEWER	400.80
010498	2/12/2015	MADERA CLEANERS AND LAUNDRY INC.	SLATE MAT	13.50
010499	2/12/2015	P G AND E	01/15 UTILITY SVCS ACCT 2000655655-7	1,081.54
010500	2/12/2015	RICOH USA, INC.	COPIER LEASE FEBRUARY 2015	220.62
010501	2/12/2015	VERIZON WIRELESS	01/15 CELL PHONE USAGE	113.94
010502	2/26/2015	CITY OF MADERA	2013/2014 FY CFD TAXES	3,686.04
010503	2/26/2015	THE BANK OF NEW YORK MELLON	2003 TAX ALLOCATION REFUNDING/RDA PROJ BOND	3,000.00

BANK #1 - Union Bank Main Acct. Total	34,039.88
--	------------------

CITY OF MADERA REDEVELOPMENT AGENCY REPORT TO SUCCESSOR AGENCY BOARD

SUCCESSOR AGENCY MEETING OF MARCH 11, 2015

SUCCESSOR AGENCY ITEM NUMBER 3C/3D

APPROVED BY


FINANCE DEPARTMENT


SUCCESSOR AGENCY EXECUTIVE DIRECTOR

Subject: Monthly Financial Reports

Background: Each month the Finance Department will be including in the agenda packet a set of reports that present the operating results for the Successor Agency during the prior month. Reports for the Code Enforcement program are also included in this presentation.

Recommendation: This report is for Successor Board Member review and no formal action is being requested.

Discussion: Due to the timing of the Successor Agency meetings, it will not be possible to reflect the results from each month based on information that is reconciled to the bank statement, since the statements are not available from the bank in time to do so. However, the information shown in the actual column is cumulative, so later months will reflect any changes made to an earlier month based on the reconciliation of accounting data to the bank and trustee statements.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the monthly financial reports is not addressed in the vision or action plans; there is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in that plan.

Should the Successor Agency Board wish to have additional information, the Finance Department will make every effort to meet those requests.

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 40200: Low/Mod Hsg TI Housing Asset						
Account: Revenue						
2001-8163	Interest Income - Loans	11,492.03-	11,492.03-	0.00	11,492.03	0.00
2001-8190	Rental Income	24,400.00-	24,400.00-	0.00	24,400.00	0.00
2001-8657	Miscellaneous Revenue	12,177.34-	12,177.34-	0.00	12,177.34	0.00
2001-8659	Refunds and Reimbursements	7,879.00-	7,879.00-	0.00	7,879.00	0.00
2001-8671	Sale of Real Estate	108,000.00-	108,000.00-	0.00	108,000.00	0.00
	NET Account: Revenue:	163,948.37-	163,948.37-	0.00	163,948.37	0.00
Account: Expense						
2001-1010	Salaries - Full-time	16,855.13	16,855.13	0.00	16,855.13-	0.00
2001-1020	Salaries - Part-time	1,199.24	1,199.24	0.00	1,199.24-	0.00
2001-1040	Salaries - Leave Payout	1,502.49	1,502.49	0.00	1,502.49-	0.00
2001-2000	Public Employees Retirement System	3,402.52	3,402.52	0.00	3,402.52-	0.00
2001-2002	Long Term Disability Insurance	49.18	49.18	0.00	49.18-	0.00
2001-2003	Life Insurance Premiums	12.18	12.18	0.00	12.18-	0.00
2001-2004	Worker's Compensation Insurance	1,364.53	1,364.53	0.00	1,364.53-	0.00
2001-2005	Medicare Tax - Employer's Share	299.89	299.89	0.00	299.89-	0.00
2001-2007	Deferred Compensation - Part-time	44.98	44.98	0.00	44.98-	0.00
2001-2008	Deferred Compensation - Full-time	1,679.79	1,679.79	0.00	1,679.79-	0.00
2001-2009	Unemployment Insurance Premiums	83.43	83.43	0.00	83.43-	0.00
2001-2010	Section 125 Benefit Allow.	2,363.80	2,363.80	0.00	2,363.80-	0.00
2001-3001	Gas and Electric Utilities	2,323.27	2,323.27	0.00	2,323.27-	0.00
2001-3002	Telephone and Fax Charges	241.69	241.69	0.00	241.69-	0.00
2001-3011	Advertising - Bids and Legal Notice	534.56	534.56	0.00	534.56-	0.00
2001-3040	Contracted Services	3,846.11	3,846.11	0.00	3,846.11-	0.00
2001-3115	Taxes and Assessments	4,332.04	4,332.04	0.00	4,332.04-	0.00
2001-3120	Other Supplies	18.63	18.63	0.00	18.63-	0.00
2001-3130	Building Supplies, Keys and Repairs	126.93	126.93	0.00	126.93-	0.00
2001-3135	Rental Property Maintenance	197.00	197.00	0.00	197.00-	0.00
2002-3069	Disposal Costs	2,607.30	2,607.30	0.00	2,607.30-	0.00
2002-3802	Acquisition / Demolition	24,975.00	24,975.00	0.00	24,975.00-	0.00
	NET Account: Expense:	68,059.69	68,059.69	0.00	68,059.69-	0.00
	TOTAL Fund 40200: Low/Mod Hsg TI Housing Asset:	95,888.68-	95,888.68-	0.00	95,888.68	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 40300: Non Housing Tax Incr - RPTTF						
Account: Revenue						
3001-8000	Current Secured Property Tax	4,324,965.00-	4,324,965.00-	0.00	4,324,965.00	0.00
3001-8430	NSP3 Reimbursements	15,974.74-	15,974.74-	0.00	15,974.74	0.00
	NET Account: Revenue:	4,340,939.74-	4,340,939.74-	0.00	4,340,939.74	0.00
Account: Expense						
3001-1010	Salaries - Full-time	9,136.00	9,136.00	0.00	9,136.00-	0.00
3001-1020	Salaries - Part-Time	680.00	680.00	0.00	680.00-	0.00
3001-1040	Salaries - Leave Payout	1,146.00	1,146.00	0.00	1,146.00-	0.00
3001-2000	Public Employees Retirement System	1,838.00	1,838.00	0.00	1,838.00-	0.00
3001-2002	Long Term Disability Insurance	28.00	28.00	0.00	28.00-	0.00
3001-2003	Life Insurance Premiums	8.00	8.00	0.00	8.00-	0.00
3001-2004	Worker's Compensation Insurance	755.00	755.00	0.00	755.00-	0.00
3001-2005	Medicare Tax - Employer's Share	172.00	172.00	0.00	172.00-	0.00
3001-2007	Deferred Compensation - Part-Time	25.00	25.00	0.00	25.00-	0.00
3001-2008	Deferred Compensation - Full-time	820.00	820.00	0.00	820.00-	0.00
3001-2010	Section 125 Benefits Allow.	1,366.00	1,366.00	0.00	1,366.00-	0.00
3001-7000	Operating Transfer to Other Funds	3,818,068.88	3,818,068.88	0.00	3,818,068.88-	0.00
3900-9000	Prior Period Adjustment	17,644.81-	17,644.81-	0.00	17,644.81	0.00
	NET Account: Expense:	3,816,398.07	3,816,398.07	0.00	3,816,398.07-	0.00
	TOTAL Fund 40300: Non Housing Tax Incr - RPTTF:	524,541.67-	524,541.67-	0.00	524,541.67	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 57500: Administrative Allowance Fund						
Account: Revenue						
3500-8350	Transfers In	250,000.00-	250,000.00-	0.00	250,000.00	0.00
	NET Account: Revenue:	250,000.00-	250,000.00-	0.00	250,000.00	0.00
Account: Expense						
3501-1010	Salaries - Full-time	87,900.62	87,900.62	0.00	87,900.62-	0.00
3501-1020	Salaries - Part-Time	6,243.71	6,243.71	0.00	6,243.71-	0.00
3501-1040	Salaries - Leave Payout	7,717.61	7,717.61	0.00	7,717.61-	0.00
3501-2000	Public Employees Retirement System	17,746.85	17,746.85	0.00	17,746.85-	0.00
3501-2002	Long Term Disability Insurance	255.83	255.83	0.00	255.83-	0.00
3501-2003	Life Insurance Premiums	62.74	62.74	0.00	62.74-	0.00
3501-2004	Worker's Compensation Insurance	7,110.56	7,110.56	0.00	7,110.56-	0.00
3501-2005	Medicare Tax - Employer's Share	1,560.62	1,560.62	0.00	1,560.62-	0.00
3501-2007	Deferred Compensation - Part-Time	234.16	234.16	0.00	234.16-	0.00
3501-2008	Deferred Compensation - Full-time	8,283.70	8,283.70	0.00	8,283.70-	0.00
3501-2009	Unemployment Insurance Premiums	451.17	451.17	0.00	451.17-	0.00
3501-2010	Section 125 Benefit Allow.	12,297.00	12,297.00	0.00	12,297.00-	0.00
3501-3001	Gas and Electric Utilities	9,942.50	9,942.50	0.00	9,942.50-	0.00
3501-3002	Telephone and Fax Charges	1,306.97	1,306.97	0.00	1,306.97-	0.00
3501-3003	Cellular Phone and Pager Charges	695.72	695.72	0.00	695.72-	0.00
3501-3014	Professional Dues	190.00	190.00	0.00	190.00-	0.00
3501-3015	Publications and Subscriptions	69.00	69.00	0.00	69.00-	0.00
3501-3018	Postage / Other Mailing Charges	14.04	14.04	0.00	14.04-	0.00
3501-3020	Mileage Reimbursement	1,390.28	1,390.28	0.00	1,390.28-	0.00
3501-3040	Contracted Services	7,805.11	7,805.11	0.00	7,805.11-	0.00
3501-3115	Taxes and Assessments	579.97	579.97	0.00	579.97-	0.00
3501-3120	Other Supplies	100.73	100.73	0.00	100.73-	0.00
3501-3130	Building Supplies, Keys and Repairs	886.99	886.99	0.00	886.99-	0.00
3501-3300	Conference/Training/Education	379.00	379.00	0.00	379.00-	0.00
3501-3600	Maintenance Agreements	4,954.00	4,954.00	0.00	4,954.00-	0.00
3501-9000	Prior Period Adjustment	1,808.21	1,808.21	0.00	1,808.21-	0.00
	NET Account: Expense:	179,987.09	179,987.09	0.00	179,987.09-	0.00
	TOTAL Fund 57500: Administrative Allowance Fund:	70,012.91-	70,012.91-	0.00	70,012.91	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 60500: Non Housing Bond Proceeds						
Account: Revenue						
5001-8201	Services for Other Agencies	700.00-	700.00-	0.00	700.00	0.00
	NET Account: Revenue:	700.00-	700.00-	0.00	700.00	0.00
Account: Expense						
5001-1010	Salaries - Full-time	10,961.13	10,961.13	0.00	10,961.13-	0.00
5001-1020	Salaries - Part-time	760.24	760.24	0.00	760.24-	0.00
5001-1040	Salaries - Leave Payout	763.49	763.49	0.00	763.49-	0.00
5001-2000	Public Employees Retirement System	2,216.52	2,216.52	0.00	2,216.52-	0.00
5001-2002	Long Term Disability Insurance	31.18	31.18	0.00	31.18-	0.00
5001-2003	Life Insurance Premiums	7.18	7.18	0.00	7.18-	0.00
5001-2004	Worker's Compensation Insurance	877.53	877.53	0.00	877.53-	0.00
5001-2005	Medicare Tax - Employer's Share	188.89	188.89	0.00	188.89-	0.00
5001-2007	Deferred Compensation - Part-time	28.98	28.98	0.00	28.98-	0.00
5001-2008	Deferred Compensation - Full-time	984.63	984.63	0.00	984.63-	0.00
5001-2009	Unemployment Insurance Premiums	83.43	83.43	0.00	83.43-	0.00
5001-2010	Section 125 Benefit Allow.	1,482.80	1,482.80	0.00	1,482.80-	0.00
5001-3001	Gas and Electric Utilities	625.01	625.01	0.00	625.01-	0.00
5001-3002	Telephone and Fax Charges	241.69	241.69	0.00	241.69-	0.00
5001-3040	Contracted Services	878.37	878.37	0.00	878.37-	0.00
5001-3115	Taxes and Assessments	68.26	68.26	0.00	68.26-	0.00
5001-3120	Other Supplies	18.63	18.63	0.00	18.63-	0.00
5001-3130	Building Supplies, Keys and Repairs	681.48	681.48	0.00	681.48-	0.00
5001-3135	Rental Property Maintenance	630.00	630.00	0.00	630.00-	0.00
5002-3812	Riverwalk Improvement Project	1,625.00	1,625.00	0.00	1,625.00-	0.00
5002-3814	Adell Improvement Project	2,848.76	2,848.76	0.00	2,848.76-	0.00
5004-3804	SouthWest Industrial Infract. Study	3,455.00	3,455.00	0.00	3,455.00-	0.00
5010-3812	Sunset/Laurel Linear Park	803.91	803.91	0.00	803.91-	0.00
	NET Account: Expense:	30,262.11	30,262.11	0.00	30,262.11-	0.00
	TOTAL Fund 60500: Non Housing Bond Proceeds:	29,562.11	29,562.11	0.00	29,562.11-	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 60600: Low/Mod Housing Bond Proceeds						
Account: Expense						
6016-3803	Riverside Villa Subdivision	2,225.00	2,225.00	0.00	2,225.00-	0.00
	NET Account: Expense:	2,225.00	2,225.00	0.00	2,225.00-	0.00
	TOTAL Fund 60600: Low/Mod Housing Bond Proceeds:	2,225.00	2,225.00	0.00	2,225.00-	0.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 80400: Debt Service Fund						
Account: Revenue						
4001-8162	Interest Income	14,776.42-	14,776.42-	0.00	14,776.42	0.00
4001-8350	Transferes In	3,568,068.88-	3,568,068.88-	0.00	3,568,068.88	0.00
	NET Account: Revenue:	3,582,845.30-	3,582,845.30-	0.00	3,582,845.30	0.00
Account: Expense						
4002-3040	Contracted Services	3,031.00	3,031.00	0.00	3,031.00-	0.00
4002-6000	Interest Expense-Bond 1998	140,855.00	140,855.00	0.00	140,855.00-	0.00
4002-6001	Bond Principle 1998	130,000.00	130,000.00	0.00	130,000.00-	0.00
4003-3040	Contracted Services	3,105.20	3,105.20	0.00	3,105.20-	0.00
4003-6000	Interest Expense Bond 2003	378,253.13	378,253.13	0.00	378,253.13-	0.00
4003-6001	Bond Principle 2003	550,000.00	550,000.00	0.00	550,000.00-	0.00
4004-3040	Contracted Services	8,561.40	8,561.40	0.00	8,561.40-	0.00
4004-6000	Interest Expense Bond 2008	709,381.26	709,381.26	0.00	709,381.26-	0.00
4004-6001	Bond Principle-2008	445,000.00	445,000.00	0.00	445,000.00-	0.00
	NET Account: Expense:	2,368,186.99	2,368,186.99	0.00	2,368,186.99-	0.00
	TOTAL Fund 80400: Debt Service Fund:	1,214,658.31-	1,214,658.31-	0.00	1,214,658.31	0.00
	REPORT TOTALS:	1,873,314.46-	1,873,314.46-	0.00	1,873,314.46	0.00

*** End Of Report ***

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 10800: Code Enforcement						
Dept 414: Community Development - Code Enforcement						
Account: Revenue						
2380-8076	Abandoned Property Registration fees	4,235.00-	4,235.00-	10,000.00-	5,765.00-	42.35
2380-8203	Background Check Service Fee	375.00-	375.00-	300.00-	75.00	125.00
2380-8227	Vacant Building Ordinance	3,545.00-	3,545.00-	4,500.00-	955.00-	78.78
2380-8228	Graffiti Ordinance	823.92-	823.92-	0.00	823.92	0.00
2380-8551	Fines and Penalties for Violations	289,743.04-	289,743.04-	425,000.00-	135,256.96-	68.17
2380-8554	Vehicle Abatement Fee	0.00	0.00	48,000.00-	48,000.00-	0.00
2380-8556	Foreclosure Revenues	32,087.28-	32,087.28-	45,000.00-	12,912.72-	71.31
2380-8659	Refunds and Reimbursements	1,295.00-	1,295.00-	0.00	1,295.00	0.00
2380-8682	Collection Recovery-Code Enf.	110,689.80-	110,689.80-	30,000.00-	80,689.80	368.97
2381-8363	Transfer In from 10221	266,666.68-	266,666.68-	400,000.00-	133,333.32-	66.67
	NET Account: Revenue:	709,460.72-	709,460.72-	962,800.00-	253,339.28-	73.69
Account: Expense						
2425-1010	Salaries / Full-time	282,747.58	282,747.58	421,117.00	138,369.42	67.14
2425-1020	Salaries / Part-time	51,923.87	51,923.87	192,399.00	140,475.13	26.99
2425-1030	Salaries / Overtime	596.04	596.04	0.00	596.04	0.00
2425-1040	Salaries - Leave Payout	1,095.76	1,095.76	8,917.00	7,821.24	12.29
2425-1050	Salaries / Uniform Pay	750.00	750.00	1,000.00	250.00	75.00
2425-2000	Public Employees Retirement System	57,990.50	57,990.50	98,561.00	40,570.50	58.84
2425-2002	Long Term Disability Insurance	960.63	960.63	1,425.00	464.37	67.41
2425-2003	Life Insurance Premiums	320.50	320.50	478.00	157.50	67.05
2425-2004	Worker's Compensation Insurance	25,804.30	25,804.30	46,729.00	20,924.70	55.22
2425-2005	Medicare Tax - Employer's Share	5,046.65	5,046.65	9,430.00	4,383.35	53.52
2425-2007	Deferred Compensation / Part-time	1,634.81	1,634.81	3,843.00	2,208.19	42.54
2425-2008	Deferred Compensation / Full-time	19,976.73	19,976.73	23,103.00	3,126.27	86.47
2425-2009	Unemployment Insurance	3,428.85	3,428.85	4,903.00	1,474.15	69.93
2425-2010	Section 125 Benefit Allow.	76,439.79	76,439.79	180,677.00	104,237.21	42.31
2425-3001	Gas and Electric Utilities	0.00	0.00	9,999.00	9,999.00	0.00
2425-3002	Telephone and Fax Charges	2,732.43	2,732.43	10,000.00	7,267.57	27.32
2425-3011	Advertising - Bids and Legal Notices	0.00	0.00	1,000.00	1,000.00	0.00
2425-3014	Professional Dues	75.00	75.00	375.00	300.00	20.00
2425-3015	Publications and Subscriptions	239.72	239.72	85.00	154.72	282.02
2425-3016	Office Supplies - Expendable	706.90	706.90	8,000.00	7,293.10	8.84
2425-3018	Postage / Other Mailing Charges	8,041.49	8,041.49	6,000.00	2,041.49	134.02
2425-3020	Mileage Reimbursement	0.00	0.00	700.00	700.00	0.00
2425-3025	Vehicle Fuel, Supplies & Maintenance	4,691.88	4,691.88	22,167.45	17,475.57	21.17
2425-3040	Contracted Services	34,199.89	34,199.89	109,659.10	75,459.21	31.19
2425-3050	Bad Debt Expense	0.00	0.00	3,000.00	3,000.00	0.00
2425-3120	Other Supplies	1,064.54	1,064.54	25,000.00	23,935.46	4.26
2425-3130	Building Supplies, Keys, Repairs	339.44	339.44	3,000.00	2,660.56	11.31
2425-3138	Tool Replacement Cost	214.74	214.74	1,000.00	785.26	21.47
2425-3300	Conference, Training, Education	1,603.13	1,603.13	7,000.00	5,396.87	22.90
2425-4002	Interfund Charges - Central Supply	440.26	440.26	600.00	159.74	73.38
2425-4005	Interfund Charges - Vehicle Repairs	11,184.68	11,184.68	16,777.00	5,592.32	66.67
2425-4007	Interfund Charges - Vehicle Replacem	7,378.00	7,378.00	11,067.00	3,689.00	66.67
2425-4018	Interfund Charges-Computer Maint.	17,505.36	17,505.36	26,258.00	8,752.64	66.67
2425-4020	Interfund Charges - Computer Replace	2,208.00	2,208.00	3,312.00	1,104.00	66.67
2425-5015	Auto and Truck - New	16,187.78	16,187.78	16,187.78	0.00	100.00
2425-6002	Lease Payment	0.00	0.00	7,730.00	7,730.00	0.00
	NET Account: Expense:	637,529.25	637,529.25	1,281,499.33	643,970.08	49.75
TOTAL Dept 414: Community Development - Code Enforcement:		71,931.47-	71,931.47-	318,699.33	390,630.80	22.57-
TOTAL Fund 10800: Code Enforcement:		71,931.47-	71,931.47-	318,699.33	390,630.80	22.57-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 07/01/2014
To 02/28/2015

Account	Description	Period Actuals	YTD Actuals	YTD Budget	Variance	% Of Budget
Fund 10865: LEA Tire Grant						
Dept 432: LEA Tire Grant						
Account: Revenue						
2427-8428	Current Year Allocation-LEA Grant	9,195.68-	9,195.68-	18,338.00-	9,142.32-	50.15
	NET Account: Revenue:	9,195.68-	9,195.68-	18,338.00-	9,142.32-	50.15
Account: Expense						
2427-1010	Salaries / Full-time	5,912.27	5,912.27	6,335.00	422.73	93.33
2427-2000	Public Employees Retirement System	1,583.60	1,583.60	1,505.00	78.60-	105.22
2427-2002	Long Term Disability Insurance	18.22	18.22	23.00	4.78	79.22
2427-2003	Life Insurance Premiums	6.38	6.38	0.00	6.38-	0.00
2427-2004	Worker's Compensation Insurance	456.74	456.74	483.00	26.26	94.56
2427-2005	Medicare Tax-Employer's Share	92.05	92.05	96.00	3.95	95.89
2427-2008	Deferred Compensation/Full-time	249.92	249.92	266.00	16.08	93.95
2427-2009	Unemployment Insurance	0.00	0.00	291.00	291.00	0.00
2427-2010	Section 125 Benefit Allow.	1,328.59	1,328.59	2,643.00	1,314.41	50.27
2427-3120	Other Supplies	0.00	0.00	205.00	205.00	0.00
2427-3300	Conference, Training, Education	0.00	0.00	6,956.00	6,956.00	0.00
	NET Account: Expense:	9,647.77	9,647.77	18,803.00	9,155.23	51.31
	TOTAL Dept 432: LEA Tire Grant:	452.09	452.09	465.00	12.91	97.22
Dept 436: Tire Amnesty Grant						
Account: Revenue						
2428-8455	Tire Amnesty Grant	0.00	0.00	39,649.00-	39,649.00-	0.00
	NET Account: Revenue:	0.00	0.00	39,649.00-	39,649.00-	0.00
Account: Expense						
2428-1010	Salaries / Full-time	1,874.75	1,874.75	5,280.00	3,405.25	35.51
2428-1040	Salaries - Leave Payout	219.15	219.15	0.00	219.15-	0.00
2428-2000	Public Employees Retirement System	1,668.88	1,668.88	1,254.00	414.88-	133.08
2428-2001	Health Insurance Benefits	0.00	0.00	19.00	19.00	0.00
2428-2002	Long Term Disability Insurance	9.87	9.87	0.00	9.87-	0.00
2428-2003	Life Insurance Premiums	2.99	2.99	0.00	2.99-	0.00
2428-2004	Worker's Compensation Insurance	167.70	167.70	402.00	234.30	41.72
2428-2005	Medicare Tax - Employer's Share	33.84	33.84	80.00	46.16	42.30
2428-2008	Deferred Compensation / Full-time	88.48	88.48	222.00	133.52	39.86
2428-2009	Unemployment Insurance	0.00	0.00	243.00	243.00	0.00
2428-2010	Section 125 Benefit Allow.	636.97	636.97	2,203.00	1,566.03	28.91
2428-3012	Advertising - Other	567.00	567.00	4,318.00	3,751.00	13.13
2428-3040	Contracted Services	2,750.00	2,750.00	25,545.00	22,795.00	10.77
2428-3120	Other Supplies	0.00	0.00	665.00	665.00	0.00
	NET Account: Expense:	8,019.63	8,019.63	40,231.00	32,211.37	19.93
	TOTAL Dept 436: Tire Amnesty Grant:	8,019.63	8,019.63	582.00	7,437.63-	1,377.94
	TOTAL Fund 10865: LEA Tire Grant:	8,471.72	8,471.72	1,047.00	7,424.72-	809.14
	REPORT TOTALS:	63,459.75-	63,459.75-	319,746.33	383,206.08	19.85-

*** End Of Report ***

REPORT TO THE CITY COUNCIL

MEETING OF: March 11, 2015

AGENDA ITEM NUMBER: 3E

APPROVED BY:


Executive Director


Neighborhood Preservation Supervisor

Subject: Activity Report – Code Enforcement Division

Summary: The City Council has identified pro-active code enforcement to be a major priority. We have modified the format in order to provide you and the public with a better understanding of the activity level of the Neighborhood Revitalization Program.

HISTORY/BACKGROUND

The report is summarized as follows:

- Foreclosures continue to dominate our current activity level. We currently have 105 registered foreclosures and we are monitoring 220 properties that are in default. Notices of Violations have been recorded on 337 properties.
- We are monitoring 39 Abandoned Buildings. To date, 11 are registered and Notices of Violations have been recorded on 48 properties.
- Graffiti has been inconsistent but is still slightly worse than 2010. Citizens continue to participate in abatement activities by removing graffiti or reporting it via the Anti-Graffiti Hotline. It is important to note that the biggest impact on graffiti reduction can be attributed to the efforts of the Madera Police officers assigned to the graffiti enforcement.

RECOMMENDATION

No action is required.

JET/cm

Attachment:
-Activity Report

REPORT FOR FEBRUARY 1 – FEBRUARY 28, 2015

Code Enforcement Activities

	Activity	Total for Month	Year to Date (From 7/1/2014)
1.	Files Opened	188	1,351
2.	Files Closed	174	1,252
3.	Remaining Active Files	943	N/A
4.	Citations Issued	67	840
*5.	Abandoned Vehicles Tagged	102	592
*6.	Abandoned Vehicles Towed	1	10
*7.	Abandoned Vehicles Removed	110	623
8.	Trash Removed by Ton	0.00	0.0
**9.	Foreclosed Properties Sold	8	64

*Vehicles removed will usually be a higher number, as there has been a backlog of vehicle cases that our department is currently focusing upon.

** Aside from the (8) Foreclosure Properties Sold, there were (1) additional Foreclosure cases closed due to cancellation of foreclosure sales in this month.

Anti-Graffiti Activities

Effective August 15, 2012 Graffiti Abatement Team is operating out of Public Works Department.

Beginning January 1, 2015, Neighborhood Revitalization Department Staff is only tracking Anti-Graffiti efforts.

	Activity	Total for Month	Year to Date (From 7/1/2014)
1.	Incidences Removed by Empowered Citizens/Property Owners	40	820
2.	Total Number of Empowered Citizens	14	1,816
3.	Public Presentations	5	24
4.	School Presentation (in partnership with MPD and Graffiti Abatement Team)	1	1
5.	Arrests by Madera Police Department	0	2

Accounts Receivables Activities

	Activity	Total for Month	Year to Date (From 7/1/2014)
1.	Fines/Citations, Penalties, and Enforcement Fees <i>Levied</i> For Fiscal Year	\$47,050.00	\$662,875.00
2.	Fines/Citations, Penalties, and Enforcement Fees <i>Collected</i> For Fiscal Year	\$26,182.98	\$456,783.81
3.	Registration Fees for Vacant/Abandoned Buildings and Foreclosed Properties <i>Collected</i> For Fiscal Year	\$1,900.00	\$7,780.00
4.	Removed for Collections - Fines, Penalties, Citations and Towing Fees sent to Financial Credit Network For Fiscal Year	\$0.00	\$850.00

Small Claims and Lien Activities

Information provided by City Attorney's Office

	Type	No. of files <i>This month</i>	No. of files <i>Year to date</i>	Amount <i>This month</i>	Amount <i>Year to date</i>
1.	Small Claims / Intercept Candidates	0	32	\$0.00	\$18,167.50
2.	Lien Confirmations	3	19	\$1,860.00	\$22,500.00
3.	Liens turned over to Assessor	0	2	\$0.00	\$22,050.00

Files currently being reviewed for appropriate action – 47

REPORT TO THE CITY COUNCIL

MEETING OF: March 11, 2015

AGENDA ITEM NUMBER: 3F

APPROVED BY:


Executive Director

Subject: Code Enforcement Funds Collection Report for Period Ending February 28, 2015

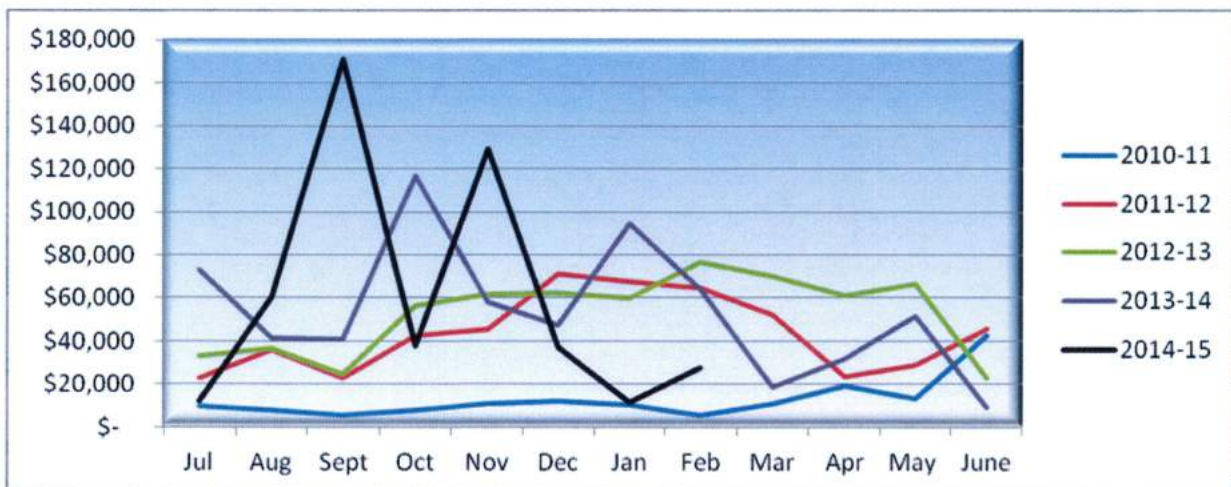
Summary: The City Council will be provided with an updated funds collection report.

HISTORY/BACKGROUND

The primary sources for Code Enforcement/Neighborhood Revitalization funding are General Fund, and CDBG funds. Other sources include:

- Foreclosure Registration Fee
- Abandoned Building Registration Fee
- Graffiti Restitution
- Fines and Penalties

Since we have begun recording Notice of Violations on foreclosures, we have experienced a significant increase in revenues from "Fines and Penalties." Revenue increases from "other sources" is illustrated below.



Fiscal Year	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
2010-11	\$ 9,845	\$ 7,980	\$ 5,806	\$ 7,953	\$10,873	\$12,240	\$10,304	\$5,354	\$11,147	\$19,446	\$13,501	\$42,760	\$157,209
2011-12	\$22,646	\$35,955	\$22,782	\$42,900	\$45,553	\$71,297	\$67,720	\$64,524	\$52,238	\$23,612	\$28,641	\$45,809	\$523,678
2012-13	\$33,216	\$36,791	\$24,520	\$56,500	\$61,504	\$62,101	\$60,271	\$76,941	\$70,142	\$61,138	\$66,261	\$22,660	\$632,045
2013-14	\$73,253	\$41,445	\$40,692	\$116,589	\$58,036	\$47,573	\$94,700	\$64,214	\$18,911	\$31,682	\$51,773	\$9,043	\$647,915
2014-15	\$12,262	\$60,675	\$171,037	\$38,146	\$129,213	\$37,074	\$11,836	\$27,967					\$488,210

RECOMMENDATION

Report is provided for your information only – no action is required.

CITY OF MADERA

REPORT TO THE CITY COUNCIL

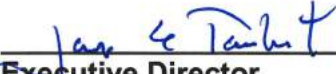
BOARD MEETING OF: March 11, 2015

AGENDA ITEM NUMBER: 3G

APPROVED BY:



Neighborhood Preservation Supervisor



Executive Director

Subject: Consideration of a Resolution Approving an Agreement with Madera District Fair for Use of the Fairgrounds Parking Area for the Staging of Upcoming Waste Tire Amnesty Day Events in 2015

Summary: The City Council will consider a resolution approving an agreement with Madera District Fair for use of their parking lot area for staging upcoming Waste Tire Amnesty Day Events on April 11th & June 13th.

HISTORY/BACKGROUND

By previous action, the Agency has authorized Waste Tire Amnesty Day Events to occur in and around the City to divert waste tires from the City and County to be recycled in Merced, CA and/or Ballico, CA using funding from the Department of Resources Recycling and Recovery (CalRecycle).

SITUATION

The Madera District Fair administration has agreed to allow the City use of their facilities for upcoming Waste Tire Amnesty Day Events to be held on April 11, 2015 & June 13, 2015. The cost per event is \$250.00 with a provision that the City provide proof of insurance. The program will be a controlled event and will be restricted by the guidelines provided by CalRecycle. With the exception of this rental fee, the funds received from the Amnesty Grant will cover the costs incurred in sponsoring the Waste Tire Amnesty Day Events.

LINKAGE TO VISION 2025

Strategy 437 - Promote Recycling through multiple programs.

RECOMMENDATION

Staff recommends the City Council adopt the resolution approving the rental agreement with the Madera District Fair for upcoming Waste Tire Amnesty Day Events.

Attachment:

-Resolution (City)

-Agreement

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MADERA APPROVING THE AGREEMENT WITH MADERA
DISTRICT FAIR FOR THE USE OF A PORTION OF THE
PARKING LOT FOR THE STAGING OF UPCOMING WASTE
TIRE AMNESTY DAY EVENTS IN FISCAL YEAR 2014/2015

WHEREAS, The Neighborhood Revitalization Department has determined the parking lot at the
Madera District Fairgrounds to be the most central location for the Waste Tire Amnesty Day Event;
and

WHEREAS, Madera District Fair has agreed to charge rental fees of \$250.00 per event and
allow the City of Madera use of the fairgrounds for Waste Tire Amnesty Day Events to be held on
April 11th & June 13th 2015; and

WHEREAS, the Neighborhood Revitalization Department shall provide proof of insurance to the
Madera District Fair.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds
orders and resolves as follows:

1. The recitals listed above are true and correct.
2. The agreement as described above which is on file in the office of the City Clerk and which is
referred to for more particulars is hereby approved.
3. The Mayor is hereby authorized to execute the agreement on behalf of the City.
4. This resolution is effective immediately upon adoption.

* * * * *

RENTAL AGREEMENT

☐ Fairtime

☒ Interim

THIS AGREEMENT by and between the
called the Association, and

21-A District Agricultural Association,
City of Madera

hereinafter
hereinafter called the Renter,

WITNESSETH:

1. **THAT WHEREAS**, the Renter desires to secure from the Association certain rights and privileges and to obtain permission from the Association premises for the following dates: **April 11th & June 13th, 2015.**
2. **NOW, THEREFORE**, Association hereby grants to the renter the right to occupy the space(s) described below for the purposes hereinafter set forth, subject to the terms and conditions of this agreement: **Portion of Lot B. Set up and tear down days are included when paid for or approved by Fair manager.**
3. The purposes of occupancy shall be limited to: **Tire Amnesty (recycling)** and shall be for no other purposes whatsoever.
4. Renter agrees to pay to Association for the rights and privileges hereby granted, the amounts and in the manner set forth below: **\$250.00 non refundable rental fee for each event due in office 2 weeks before each event. First payment of \$250.00 is due on or before 03/27/2015 with Signed Contracts and Insurance Certificate. Second payment of \$250.00 due on or before 05/29/2015. Renter understands that all tires, trucks, trailers and porta potties must be cleared out by Sunday following each event/date, due to swap meet. Renter also understands the location of event may be moved to Lot A, if there is a large event in Lot B.**
Renter agrees to pay fees required by Association for: **Tire Recycling events on Lot B** and to guarantee the payment of:
 - (a) Any money which may be payable to Association under this agreement;
 - (b) Any damage to Association property; and utility charges, if any;
 - (c) Removal of all property and the leaving of the premises in a condition satisfactory to Association.
5. Association shall have the right to audit and monitor any and all sales as well as access to the premises.
6. Renter further agrees to indemnify and save harmless Association and the State of California their officers, agents, servants and employees from any and all claims, causes of action and suits accruing or resulting from any damage, injury or loss to any person or persons, including all persons to whom the renter may be liable under any worker's compensation law and renter him/herself and from any loss, damage, cause of action, claims or suits for damages, including but not limited to loss of property, goods, wares or merchandise, caused by, arising out of or in any way connected with the exercise by renter of the privileges herein granted.
7. Renter further agrees that he/she will not sell, exchange or barter, or permit his/her employees to sell, exchange or barter, any permits issued to renter or his/her employees hereunder.
8. It is mutually agreed that this contract or the privileges granted herein, or any part thereof, cannot be assigned or otherwise disposed of without the written consent of Association.
9. It is mutually understood and agreed that no alteration or variation of the terms of this contract shall be valid, unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein and no alterations or variations of the terms hereof, unless made in writing and signed by the parties hereto, shall be binding upon any of the parties hereto.
10. The "Rules and Regulations" printed on page 2 of this document are incorporated herein and made a part of this agreement. Renter agrees that he/she has read this agreement and the said "Rules and Regulations" and understands that they shall apply, unless amended by mutual consent in writing of the parties hereto.
11. In the event renter fails to comply in any respect with the terms of this agreement and the "Rules and Regulations" referred to herein, all payments for this rental space shall be deemed earned and non-refundable by Association and Association shall have the right to occupy the space in any manner deemed for the best interest of Association.
12. **Special Provisions:** The CFSA Insurance Statement (if applicable) is attached and incorporated into this agreement. **Exhibit "A" Insurance Statement, Exhibit "B" Rental Policy, Exhibit "C" Standard Contract Terms and Conditions and Exhibit "D" Reservation Form are incorporated herein and made a part of this agreement.**
Actual costs may vary due to additional equipment, labor, damages, security, and/or other unanticipated costs.
13. This agreement is not binding upon association until it has been duly accepted and signed its authorized representative, and approved (if required) by the Department of Food and Agriculture, Division of Fairs & Expositions, and the Department of General Services.

IN WITNESS WHEREOF, this agreement has been executed, by and on behalf of the parties hereto, the day and year first above written.

21-A District Agricultural Association
Address 1850 W. Cleveland Ave., Madera, CA 93637

City of Madera, Renter
Address 428 E. Yosemite Ave., Madera, CA 93638

By _____
Title Tom Mitchell, Deputy Manager Date _____

By _____
Title Mayor- Date _____

INSURANCE REQUIREMENTS

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the contract or agreement (hereinafter "contract") protecting the legal liability of the State of California, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured: "That the State of California, the District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."
2. Dates: The dates of inception and expiration of the insurance. **For individual events, the specific event dates must be listed, along with all set-up and tear down dates.**
3. Coverages:
 - a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CG 0001. Limits shall be not less than \$5,000,000 per occurrence for Fairtime Carnival Rides; \$3,000,000 per occurrence for Motorized Events All Types except arena or track motorcycle racing and go-cart racing; \$3,000,000 per occurrence for Rodeo Events all types **with a paid gate** and any Rough Stock events; \$2,000,000 per occurrence for Rodeo Events All Types **without a paid gate** and with any Rough Stock events; \$1,000,000 per occurrence for Rodeo Events All Types **without** any Rough Stock Events; \$2,000,000 per occurrence for Interim Carnival Rides, Fairtime Kiddie Carnival Rides of up to 6 rides, Concerts with over 5,000 attendees, Rave Type Events All Types, Mechanical Bulls, Extreme Attractions All Types, Orbitrons, Simulators, and Motorized Events of arena or track motorcycle racing and go-cart racing; \$1,000,000 per occurrence for all other contracts for which liability insurance (and liquor liability, if applicable) is required.
 - b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 0001, Symbol #1 (Any Auto) with limits of not less than \$1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.
 - c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.
 - d. Medical Malpractice - Medical Malpractice coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving medical services.
 - e. Liquor Liability - Liquor Liability coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.
4. Cancellation Notice: Notice of cancellation of the listed policy or policies shall be sent to the Certificate Holder in accordance with policy provisions.
5. Certificate Holder:
 - For Individual Events Only - Fair, along with fair's address, is listed as the certificate holder.
 - For Master Insurance Certificates Only - California Fair Services Authority, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

MADERA DISTRICT FAIR RENTAL POLICY SUMMARY

EXHIBIT "B"

DATES AND DEPOSITS: Dates will be assigned up to one year in advance. Assignment will be on a first-come, first-served basis, for except annual events which will be allowed two weeks after the close of their event to reserve, with deposit, the same date for the following year. If a deposit is not received, the Association will release the dates without notice.

TO RESERVE A DATE: 50% of the rental fee is non refundable. This deposit will be forfeited if event date is canceled or changed.

PAYMENT: Additional rental fees such as maintenance, cleaning/breakage deposit, insurance, security contract and all other fees and documents are due and payable 2 weeks prior to the event. If not received by this time, the event maybe subject to cancellation or a \$50.00 late fee.

DEPOSIT: The Madera District Fair requires a cleaning/breakage deposit, the amount will be indicated on contracts and will be determined on the size of the event. The deposit is refundable within 5 business days after the event, less any fees for labor, cleanup, overtime, damages, etc.

SECURITY: Security is required for all functions. Renter is recommended to contract with Security Company from Madera Fair's pre-approved list. Security to begin at start of event until event concludes. 1 security guard for every 50 people is required plus 1 extra guard for the parking lot. Hired Security Company has the authority to end an event for any of the following reasons: number of people exceeds the number of people on security agreement and or rental agreement, minors are consuming alcohol, or if the public's safety is at risk. The Fair has the ultimate authority to determine the number of guards for each event.

RENTAL HOURS: Access to buildings for decorating and cleanup are from 8:00 AM to 1:00 AM (unless noted otherwise in contract). "Event" hours may not exceed 8 hours. The building must be clean, completely empty and ready to lock at 1:00 AM. If the "Event" hours exceed the 8 hours, or if the event goes past 1:00am, overtime charges of \$100.00 per hour will apply.

INSURANCE: All renters will be required to provide evidence of insurance protecting the State of California and the 21-A District Agricultural Association from occurrences as to bodily injury and property damage. Insurance may be purchased through the Fair. (See Exhibit "A" Insurance Requirements)

ALCOHOL: Anyone planning to charge an admission fee, (either direct or donation) or sell alcoholic beverages (direct sales, script, or included in admission fee) MUST obtain a valid liquor license from the Department of Alcoholic Beverage Control (ABC), 3640 E. Ashlan, Fresno 93726, (209 225-6334). Alcoholic beverages in bottles must be served into cups from behind bar. Cans are permitted, but must be opened at the bar. Limit 2 open drinks per person. Renter must make reasonable effort to encourage responsible drinking and to prevent minors from drinking.

SET UP: Renter must submit a floor plan (layout) along with specifications for the event 2 weeks prior to the day of the event. If set-up is not turned in on time renter will receive a standard set-up. All set-ups are limited to the ability of the Fair to provide the equipment requested. Any alterations requiring staff, to modify floor plan or to change the set up once the set-up has been approved will be charged at the current hourly rate per maintenance person (a \$25 minimum will apply). Day before set up is for decorating only.

DAY BEFORE FEES & SCHEDULE:

Hatfield Hall:	\$250.00	10:00am – 8:00pm
	\$50.00	12:00pm – 4:00pm *if available 2 weeks prior to event
Home Arts Hall:	\$150.00	10:00am – 8:00pm
	\$50.00	12:00pm – 4:00pm *if available 2 weeks prior to event

DAY AFTER FEES & SCHEDULE: Renter may come in the day after to cleanup in the halls between the hours of 10:00am – 2:00pm. A \$75.00 fee will be applied. Renter understands that the day after cannot be guaranteed until 2 weeks prior to the event date.

STANDARD CONTRACT TERMS AND CONDITIONS (F-31, RENTAL AGREEMENT)**1. National Labor Relations Board (PCC Section 10296)**

Contractor, by signing this contract, does swear under penalty of perjury that no more than one final unappealable finding of contempt of court by a Federal Court has been issued against contractor within the immediately preceding two-year period because of the contractor's failure to comply with an order of a Federal Court which orders the contractor to comply with an order of National Labor Relations Board (Public Contract Code Section 10296).

2. Resolution of Contract Disputes (PCC 10240.5, 10381)

If, during the performance of this agreement, a dispute arises between contractor and Fair Management, which cannot be settled by discussion, the contractor shall submit a written statement regarding the dispute to Fair Management. A decision by Fair Management shall be made to the Contractor in writing, and shall be final and conclusive. Contractor shall continue to perform contract requirements without interruption during the dispute period.

3. Non-Discrimination Clause/Statement of Compliance (GC 12990/CCR 8103-8120)

During the performance of this contract, contractor and its subcontractors shall not unlawfully discriminate harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Contractors and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. Contractors and subcontractors shall comply with the provision of the Fair Employment and Housing Act (Gov. Code Section 12900, et seq.) and the applicable regulations promulgated there under (CA Code of Regulations, Title 2, Section 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Gov. Code Section 12990 (a-f), set forth in Ch. 5 of Div. 4 of Title 2 of the CA Code of Regulations are incorporated into this contract by reference and made part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. This contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this contract.

Contractor by signing this contract hereby certifies, unless specifically exempted, compliance with Gov. Code 12990 (a-f) and CA Code of Regulations, Title 2, Div. 4, Ch. 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Prospective contractor agrees not to unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave.

4. Amendment (GC 11010.5)

Contract modification, when allowable, may be made by formal amendment only.

5. Assignment

This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.

6. Termination

The fair reserves the right to terminate any contract, at any time, upon order of the Board of Directors by giving the contractor notice in writing at least 30 days prior to the date when such termination shall become effective. Such termination shall relieve the fair of any further payments, obligations, and/or performances required in the terms of the contract.

MADERA DISTRICT FAIR

INTERIM FACILITY RESERVATION FORM

OFFICE USE ONLY:

Exhibit "D"

Contract # 15098

Last Contract 14134

211115

NAME OF RENTER/ORGANIZATION: City of Madera

(Individuals renting the fairgrounds must be at least 18 years of age or older)

Contact Person (s): Viola Rodriguez or Andrew Martinez Contact Phone: 1661-5180: A

Mailing Address: 428 E. Yosemite Ave, Madera 93638 1661-5116: V

Contact Email: _____ Alt. Contact #: _____

DATE (S) OF EVENT: April 11th & June 13th, 2015 HOURS OF EVENT: 11am - 2pm

TYPE OF EVENT: Tire Amnesty ESTIMATED # OF PEOPLE: 100

Event Open to the Public? Yes/No Alcohol served? Yes/No sold? Yes/No

Event Information for the public and our website (only for events open to the public):

Phone: 1661-5082 E-Mail: _____ Website: _____

HATFIELD HALL _____
JOE VAN ALLEN HALL _____
VAN ALLEN with HH _____
HOME ARTS HALL _____

Cost of Rental Area: \$ 500-
Damage/Cleaning Deposit: \$ _____
Day before set up: \$ _____
Day After for clean up: \$ _____
Insurance: \$ own
Liquor Liability Insurance: \$ _____
Additional Charges: \$ _____

OTHER BUILDING (S)/AREA (S) REQUESTED:

portion of lot B
\$250 per event

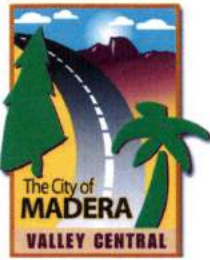
ESTIMATED COST OF RENTAL: \$ 500-

Non-Refundable Amount \$ 250-

Important Policy Notices - Please Read Carefully

1. A **non-refundable** reservation fee is due upon booking of the function to guarantee hold on rental. This money will be forfeited if date is changed or cancelled. (50 % of rental fee)
2. Final payment & copies of all insurance documents, security contracts, set up & alcohol license or permits that are required must be on file in the Fair Office 2 weeks prior to your event or the event may be cancelled. **Due Date:** 2 wks prior to each event.
3. Fair personnel may enter an event or any facility at any time. Fair personnel also have the authority to end an event if it is in the best interest of the Madera District Fair. Such actions that warrant the ending of an event are, minors consuming alcohol, destruction of property, overcrowding, fighting, public safety etc. Renter is responsible for the action of the people at their event.
4. By submitting and signing this reservation for, I understand and acknowledge that the MDF has fully explained the reservation and contracting process, including the specific terms and conditions to be included in the contract. Further, I understand that in holding my reservation the MDF will incur certain expenses in processing the contract and that the particular date (s) I have requested will be unavailable to other potential contractors, which may result in lost revenue to the MDF if I subsequently choose not to execute the contract. I fully understand that in submitting this reservation request and to cause the MDF to hold the requested date (s) for my event, I am required to pay a non-refundable deposit. Because time is of the essence, I also understand and agree that I will execute the contract and return the signed Rental Agreement to the MDF by the specified date. I further understand and agree, that in the event I fail to sign and return the agreement to the MDF within the specified time, that this will constitute a material breach of this reservation agreement; that the MDF will have been damaged; that the amount of damages is speculative and uncertain; and that I will forfeit, at the sole discretion of the District, the entire deposit as liquidated damages for the breach of this agreement.

By signing, I acknowledge that I fully understand and agree to the terms of this rental form. _____



REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF March 11, 2015

AGENDA ITEM NUMBER 3H

APPROVED BY:


BUSINESS MANAGER


EXECUTIVE DIRECTOR

SUBJECT: Consideration of a Minute Order Approving Acceptance of the NSP3 Rehab Project at 27152 San Bruno Avenue, Authorizing the Mayor to Execute the Notice of Completion, Authorizing Recording of the Notice of Completion

RECOMMENDATION:

Staff recommends that the project be accepted and the "Notice of Completion" be recorded.

SUMMARY:

The City Council will consider the acceptance of the completion of the NSP3 rehab project at 27152 San Bruno Avenue in the City of Madera. The action will precede the recording of the Notice of Completion.

DISCUSSION:

The Building Department has acknowledged that the NSP3 rehabilitation project at the City owned home located at 27152 San Bruno Avenue has proceeded in accordance with the intent of the design and in compliance with the contract documents.

The general contractor on the project was JSL Construction, Inc. with the Building Department overseeing the progress and construction management. The rehabilitation project totaled \$50,102.00. The home will be sold with affordability covenants.

FISCAL IMPACT:

There is no impact to the General Fund. Funding is provided through the NSP3 program.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Action 101.8 -Promote and encourage development and redevelopment of low and moderate cost housing.



428 East Yosemite Avenue

Madera, California 93638

Phone: (559) 661-5110

Fax: (559) 674-7018

March 2, 2015

SA Madera Redevelopment Agency
Jim Taubert, Executive Director
428 E. Yosemite Ave., Madera, CA 93638

RE: NSP3 Rehab Project 27152 San Bruno Avenue

Dear Mr. Taubert,

I have performed a number of inspections to review the project during the course of construction and to the best of my knowledge the project has been constructed in accordance with the intent of the contract and bid documents.

Based upon the most recent inspection of the above-listed project, located at 27152 San Bruno Avenue, in Madera, California, I find that the project is substantially complete.

I recommend that the City of Madera accept the project as complete and commence the preparation of a "Notice of Completion" for the project.

If you have any question regarding this project please contact me at 559-661-5188.

Sincerely,

Bob Wilson
Business Manager
Successor Agency to the Former Redevelopment Agency

RECORDING REQUESTED BY AND FOR THE
BENEFIT OF:

City of Madera

WHEN RECORDED MAIL TO:

NAME: City of Madera
ADDRESS: 205 West 4th Street
CITY, Madera
STATE California
ZIP 93637

NOTICE OF COMPLETION

NO RECORDING FEE PER
GOVERNMENT CODE SECTION 27383

NOTICE is hereby given that:

1. The undersigned is the agent of the / owner of the interest stated below in the property hereinafter described.
2. The NAME (including that of the undersigned), ADDRESS and NATURE OF TITLE of every person owning any interest in such property is as follows:

Full Name	Full Address	Nature of Title
-----------	--------------	-----------------

City of Madera, 205 West 4th Street, Madera, CA 93637

Name of Undersigned

3. The names and addresses of the transferors to the current owner (to be shown if the current owner is a successor in interest of the owner who caused the improvement to be constructed, etc.):

Full Name	Full Address
-----------	--------------

N/A N/A

Name of Undersigned

4. A work of improvement on the property hereinafter described was SUBSTANTIALLY COMPLETED on March 2, 2015

5. The name of the CONTRACTOR, if any, for such work of improvement was

JSL Construction, Inc.

(if no Contractor, Insert "None")

6. The property on which said work of improvement was completed is in the City of Madera, County of Madera, State of California, and is described as follows:

NSP3 Rehabilitation Project

7. The street address of said property is: 27152 San Bruno Avenue, Madera, CA 93637

Dated March 11, 2015 Signature of Owner or Owners (or Agent)

CITY OF MADERA

Robert L. Poythress, Mayor

NOTICE OF COMPLETION VERIFICATION

I, the undersigned say: I am the agent of the owner, and I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Madera, California this _____ day of _____, 2015.

CITY OF MADERA

Signature of Owner or Owners (or Agent)
Robert L. Poythress Mayor
City of Madera

STATE OF CALIFORNIA)
) ss.
COUNTY OF MADERA)

Subscribed and sworn to (or affirmed) before me on
the _____ day of _____ 2015, by
Robert L. Poythress, proved to me on the basis of satisfactory
evidence to be the person who appeared before me.

Notary Public Commissioned for said
County and State

(Space above for official Notary seal)

REPORT TO THE CITY OF MADERA SUCCESSOR HOUSING AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY

BOARD MEETING OF: March 11, 2015

AGENDA ITEM NUMBER: 31

APPROVED BY:


Executive Director

Subject: Consideration of Resolution Releasing the Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units on Property Located at 309 North D Street, Madera CA and Authorizing the Mayor to Execute the Release on Behalf of the Agency

Summary: The Successor Housing Agency will consider a resolution releasing the Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units on Property Located at 309 North D Street, Madera, CA and authorize the Mayor to execute the release upon payment to the Agency in the amount of \$11,585.00 for the loss of an affordable housing unit.

HISTORY

By previous action, the Madera Redevelopment Agency approved the Exterior Home Improvement Grant at their meeting on March 14, 2007 for the home located at 309 North D Street. The terms of the home improvement grant required the "Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units" between the Agency and the Jael Christy Tarin, the owner of the single-family home, be recorded against the property and the home remain affordable for 45 years. The affordability agreement was recorded in the Madera County Recorder's Office as Document No. 2007010908 on March 19, 2007.

SITUATION

Agency staff has been notified by the realtor representing the property owner, Ms. Tarin, that she has accepted an offer from a buyer to purchase her home at 309 North D Street. Staff has determined that the buyer does not meet the definition of an income eligible household, thereby violating the terms of the recorded Affordability Agreement and Restrictions on Sale and Use of Owner Occupied Dwelling Units to maintain an affordable housing unit for a period of 45 years. Under these circumstances, the terms of the affordability agreement require the property owner to repay the Agency the total

contribution of the home improvement grant in the amount of \$11,585.00 for the loss of an affordable housing unit.

RECOMMENDATION

Staff recommends the Successor Housing Agency adopt the resolution approving the Release of the Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units and authorize the Mayor to execute the release upon the Agency's receipt of \$11,585.00 per the terms of the agreement for the loss of an affordable housing unit at 309 North D Street, Madera CA.

Attachment:

- Resolution (Successor Housing Agency)
- Release document

RESOLUTION NO. SHA 15-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, MADERA, CALIFORNIA, APPROVING RELEASE OF AFFORDABILITY AGREEMENT AND RESTRICTIONS ON SALE AND USE OF TENANT OCCUPIED DWELLING UNITS BETWEEN THE FORMER MADERA REDEVELOPMENT AGENCY AND Jael Christy Tarin for property located at 309 North D Street, Madera CA and AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE ON BEHALF OF THE AGENCY

WHEREAS, Jael Christy Tarin, an unmarried woman, (the "Grantee") owner of a single-family home located at 309 North D Street, Madera, CA, entered into an Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units (the "Agreement") between the Grantee and the former Madera Redevelopment Agency, now the Successor Housing Agency to the former Madera Redevelopment Agency (the "Agency"), on March 14, 2007 and recorded in the Madera County Recorder's Office as Document No. 2007010908 on March 19, 2007; and

WHEREAS, the terms of the Agreement require the home to be sold to an income-eligible homebuyer or submit a payment to the Agency per the terms set forth in the Agreement to reimburse the Agency for the loss of a home which is affordable to low and moderate income persons or households; and

WHEREAS, the Grantee desires to sell the home at 309 North D Street to a Non-Eligible Household violating the terms of the Agreement thereby obligating the Grantee to repay the Agency per the terms of the Agreement; and

WHEREAS, the Grantee is requesting that the Agreement executed on March 14, 2007 by the Grantee be released from the property upon payment to the Agency for the loss of an affordable housing unit; and

WHEREAS, upon review of the terms stated in the Agreement, staff has determined the payment owed the Agency for the loss of an affordable housing unit to be \$11,585.00; and

WHEREAS, upon payment to the Agency, it is appropriate to release the "Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units" from the property located at 309 North D Street, Madera CA.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA as the Successor Housing Agency to the Former Madera Redevelopment Agency does hereby resolve, find and order as follows:

1. The above recitals are true and correct.

2. Upon the Agency's receipt of the amount of \$11,585.00 as required by the Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Unit, the Mayor is authorized to execute the Release of Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units on behalf of the Successor Housing Agency to the former Madera Redevelopment Agency.

3. Upon receipt of the required payment and execution of the release by the Mayor, the recordation of the Release of the Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units is hereby authorized.

4. This resolution is effective immediately upon adoption.

RECORDING REQUESTED BY:

Successor Housing Agency to the former
Madera Redevelopment Agency

AFTER RECORDING MAIL TO:

Successor Housing Agency to the former
Madera Redevelopment Agency
428 East Yosemite Avenue
Madera CA 93638
Attn: Jim Taubert, Executive Director

Recorder's fee waived pursuant to Govt. Code §27383

(Space Above This Line for Recorder's Use)

**RELEASE OF AFFORDABILITY AGREEMENT AND RESTRICTIONS
ON SALE AND USE OF OWNER OCCUPIED DWELLING UNITS**

The Successor Housing Agency to the Former Madera Redevelopment Agency hereby gives notice that the certain Affordability Agreement and Restrictions on Sale and Use of Tenant Occupied Dwelling Units entered into by and between Jael Christy Tarin, an unmarried woman (Grantee) and the Madera Redevelopment Agency (Agency), now known as the Successor Housing Agency to the former Madera Redevelopment Agency, on March 14, 2007 and recorded March 19, 2007 as Document No. 2007010908 in the official records of Madera County, California in favor of the former Madera Redevelopment Agency against the real property described below, is hereby released.

The property subject to this Release of Affordability Agreement and Restrictions on Sale and Use of Owner Occupied Dwelling Units is located in the City of Madera, County of Madera, State of California, and is described as follows:

SEE ATTACHED LEGAL DESCRIPTION

DATED: This ____ Day of _____, 2015

SUCCESSOR HOUSING AGENCY to the
former Madera Redevelopment Agency

By: _____
Robert L. Poythress, Mayor

ATTACH NOTARY ACKNOWLEDGEMENT

REPORT TO THE CITY COUNCIL

MEETING OF: March 11, 2015
AGENDA ITEM NUMBER: 4A

APPROVED BY:



Business Manager to the former Madera
Redevelopment Agency



Executive Director to the former Madera
Redevelopment Agency

Subject: Status Report on the Neighborhood Stabilization Program 3 Grant Activities

Summary: The City Council will be provided with information on the activity in the Neighborhood Stabilization Program 3 (NSP3).

HISTORY/BACKGROUND

On September 14, 2011 the City Council approved the NSP3 agreement and guidelines for the purchase of foreclosed properties. The NSP3 program is a federally funded program designated for the purchase, rehabilitation and resale of foreclosed properties, creating affordable units originally within the Parkwood boundaries.

Significant occurrence June 2014: The County of Madera is having problems meeting the water requirements of the 604 homes within their Parkwood jurisdiction. The area is on Stage 3.5 water restrictions which limits any outdoor use of water to trees and shrubs using only drip irrigation. At present the NSP3 program owns three houses within the affected area. A disclosure will be provided to potential buyers.

Program Overview: Per the guidelines, staff has purchased fourteen (14) properties for the NSP3 program. Properties must be purchased for 1% less than market value per NSP3 terms. Of the fourteen, twelve have been rehabilitated and two are in the construction process. Eight of the fourteen have been sold creating affordable units. One of the three sold has a female head of household. The following lists homes in the program with corresponding data:

<u>Address</u>	<u>Purchase Price</u>	<u>Rehab</u>	<u>Sales Price</u>	<u>Income Group</u>
12508 Raymond Thomas Road	\$62,370	\$27,201	\$79,000	Very Low 30-50%AMI
27320 Stanford Avenue	\$64,350	\$61,165	\$93,500	Very Low 30-50%AMI
1625 Lemon Avenue	\$110,880	\$43,244	\$137,000	Very Low 30-50%AMI
1831 Lemon Avenue	\$146,310	\$21,459	\$165,000	Moderate <120% AMI
1042 Perkins Avenue	\$136,528	\$55,519	\$155,000	Moderate <120% AMI
927 Perkins Avenue	\$131,255	\$28,581	\$140,000	Very Low 30-50%AMI
27385 Parkwood Avenue	\$100,980	\$26,847	\$127,500	Very Low 30-50%AMI
1063 San Carlos Avenue	\$183,150	\$11,720	\$195,000	Moderate <120% AMI
27152 San Jose Avenue	\$110,536	\$49,517	\$155,000	
27333 San Bruno Avenue	\$143,550	\$31,636	\$160,000	Moderate <120% AMI
999 San Bruno Avenue	\$207,900	\$10,940	\$220,000	
27152 San Bruno Avenue	\$126,720	\$50,102	\$150,000	
1990 Tangerine Avenue	\$155,430	\$11,532		
27322 Perkins Avenue	\$89,900	\$45,975		

The rehabilitation process addresses all substandard items found to exist including paint, floor coverings, dual pane windows, cabinet rehab or replacement, and other repairs as needed and consistent with program goals & requirements: All newly constructed or rehabilitated projects funded with NSP3 funds must meet local codes and zoning ordinances. Plans should be of good design that will enhance the quality of life for residents." Better energy efficiency is also a goal of rehabilitation.

RECOMMENDATION

Informational Only

BW

Attachments:

- Photos







REPORT TO THE CITY COUNCIL AND THE SUCCESSOR AGENCY OF THE FORMER MADERA REDEVELOPMENT AGENCY

BOARD MEETING OF: March 11, 2015
AGENDA ITEM NUMBER: 4B

APPROVED BY:


Executive Director

Subject: Update on Long Range Property Management Plan

Summary: The Successor Agency will be provided with an update on the Long Range Property Management Plan (LRPMP)

HISTORY/BACKGROUND

Immediately following the January meeting we were contacted by the Department of Finance staff regarding our Long Range Property Management Plan (LRPMP). Previously, they had not approved our Plan because they did not concur that 300 South G Street was acquired to fulfill our enforceable obligation with Madera County. They indicated that if we remove the language regarding "enforceable obligation" and replace it with language that states the property would be transferred and used for governmental purpose, the Plan would be approved.

The requested changes were made and the Plan was approved by the Oversight Board at their February 17, 2015 meeting.

RECOMMENDATION

Information only.

JET:cm

Attachment(s):
None



DEPARTMENT OF
FINANCE

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

March 6, 2015

Mr. Jim Taubert, Executive Director
City of Madera
428 East Yosemite Avenue
Madera, CA 93638

Dear Mr. Taubert:

Subject: Long-Range Property Management Plan

Pursuant to Health and Safety Code (HSC) section 34191.5 (b), the City of Madera Successor Agency (Agency) submitted a Long-Range Property Management Plan (LRPMP) to the California Department of Finance (Finance) on July 16, 2013. The Agency subsequently submitted a revised LRPMP to Finance on February 19, 2015. Finance has completed its review of the LRPMP, which may have included obtaining clarification for various items.

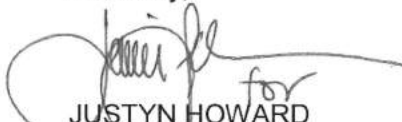
The Agency received a Finding of Completion on May 7, 2013. Further, based on our review and application of the law, we are approving the Agency's use or disposition of all the properties listed on the LRPMP.

In accordance with HSC section 34191.4, upon receiving a Finding of Completion from Finance and approval of a LRPMP, all real property and interests in real property shall be transferred to the Community Redevelopment Property Trust Fund of the Agency, unless that property is subject to the requirements of an existing enforceable obligation. Pursuant to HSC section 34191.3 the approved LRPMP shall govern, and supersede all other provisions relating to, the disposition and use of all the real property assets of the former redevelopment agency.

Agency actions taken pursuant to a Finance approved LRPMP which requires the Agency to enter into a new agreement are subject to oversight board (OB) approval per HSC section 34181 (f). Any OB action approving a new agreement in connection with the LRPMP should be submitted to Finance for approval.

Please direct inquiries to Beliz Chappuie, Supervisor, or Todd Vermillion, Lead Analyst at (916) 445-1546.

Sincerely,



for
JUSTYN HOWARD
Program Budget Manager

cc: on the following page

Mr. Jim Taubert

March 6, 2015

Page 2

cc: Mr. Bob Wilson, Redevelopment Manager, City of Madera
Mr. Jim Boyajian, Assistant Auditor-Controller, County of Madera
Ms. Elizabeth Gonzalez, Bureau Chief, Local Government Audit Bureau, California State
Controller's Office
California State Controller's Office