

**SPECIAL MEETING OF THE OVERSIGHT BOARD OF THE
SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY**
Monday, January 8, 2018 at 9:00 a.m. – Regular Session
City of Madera City Hall – Council Chambers, 205 West Fourth Street, Madera, California

Action/Summary Minutes

1. CALL TO ORDER – REGULAR SESSION

Meeting called to order by Chairperson Stell Manfredi at 9:00 a.m.

ROLL CALL

Board Members Present:

Stell Manfredi, Chairperson
Bobby Kahn, Vice Chairperson
Bob Wilson, Board Member
Derek O. Robinson, Board Member
Donald Horal, Board Member
Robert L. Poythress, Board Member

Board Members Absent:

Cecilia Massetti, E.D., Board Member

Successor Agency Staff Members Present:

Interim City Administrator Steve Frazier, Finance Director/Agency Treasurer Tim Przybyla and Recording Secretary Claudia Mendoza.

The Pledge of Allegiance was led by Vice Chairperson Kahn.

PUBLIC COMMENT

The first fifteen minutes of the meeting are reserved for members of the public to address the Board on items which are within the subject matter jurisdiction of the Board. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time.

Chairperson Manfredi opened the public comment portion of the meeting. There being no comments offered, the public comment portion of the meeting was closed.

2. CONSENT CALENDAR

2.1 Minutes of the Regular Meeting of the Oversight Board for August 14, 2017

Chairperson Manfredi called for questions or comments, there were none.

Action: Approval of the Consent Calendar item as presented.
Moved by: Board Member Kahn; seconded by Board Member Horal.
Vote: 6/0. Ayes: Board Members Manfredi, Kahn, Wilson, Robinson, Horal and Poythress.
Noes: None.
Abstain: None
Absent: Board Member Massetti.

Announcement by Secretary: Per Government Code Section 54957.5, members of the public are advised, that less than 72 hours prior to today's meeting, Exhibit A and resolution of Item 3.1 was provided to the Oversight Board and staff. If you wish to obtain a copy of this item, it is located on the podium. Thank you.

3. PRESENTATIONS/ADMINISTRATIVE REPORTS

3.1 Consideration of a Resolution Adopting the Madera Recognized Obligation Payment Schedule (ROPS) 18-19 Representing the Period July 1, 2018 to June 30, 2019

Summary of staff report: Business Manager/Board Member Bob Wilson reported the ROPS is required to be submitted annually to the Department of Finance. This differs from a normal budget because once a project is approved on the ROPS it is considered an enforceable obligation and we will continue to carry them including inactive projects.

Chairperson Manfredi asked Mr. Wilson are we reapproving projects that were originally approved. Mr. Wilson responded yes. Once a project is approved in the ROPS, it will stay on there. There is one new item on this ROPS otherwise all other projects have been previously approved.

Chairperson Manfredi asked have the projects financed by bonds been previously approved? Mr. Wilson stated yes. These are pre-2011 bond funds and the use of these bonds has been approved.

Mr. Wilson provided the Oversight Board with a status report of projects listed on the ROPS. He also reported that there was a new line item added that shifted \$2 million from inactive projects.

Vice-Chairperson Kahn asked Mr. Wilson if we have other uses for the inactive funds? Mr. Wilson responded that he added line item # 164 to shift some of the inactive dollars. We still have inactive projects on the ROPS but it is not shown for the upcoming fiscal year budget. If we want to bring it back next year the Department of Finance will be okay with it. Every time you submit a new project you have to demonstrate that it is an enforceable obligation, it is in line with the bond covenants and it agrees with the Redevelopment plan.

Discussion followed.

Action: Approval of the Resolution Adopting the Madera Recognized Obligation Payment Schedule (ROPS) 18-19 Representing the Period July 1, 2018 to June 30, 2019.

Moved by: Board Member Poythress; seconded by Board Member Robinson.

Vote: 6/0. Ayes: Board Members Manfredi, Kahn, Wilson, Robinson, Horal and Poythress.

Noes: None.

Abstain: None

Absent: Board Member Massetti.

3.2 Consideration of a Resolution Approving the Administrative Budget of the Successor Agency for the Period July 1, 2018 – June 30, 2019

Summary of staff report: Business Manager/Board Member Bob Wilson reported this is also an item to be submitted to the Department of Finance annually. This information is included in the ROPS. We get \$250,000 of new money for administrative costs and \$252,000 budgeted in bond funds administrative costs for salaries, benefits, maintenance and operation.

Vice-Chairperson Kahn asked if the retirement of the Executive Director change your anticipated salary and benefit line item? Mr. Wilson responded it has not been incorporated in to this one, but he looked into seeing if we could pay some of costs of his retirement. He found out that if the Successor Agency had been established with its own Pers report that it is sent out every year, we would have been able to claim that under the ROPS. But for now the costs are falling under the \$250,000. In upcoming years that will change the Administrative Costs. But this budget was created prior to his retirement.

Board Member Robinson asked if Mr. Wilson's workload has doubled since Jim is no longer there. Mr. Wilson stated that he is trying to keep things moving, it has definitely changed. Board Member Robinson also asked Mr. Wilson since he has a bigger workload is he compensated for that? Mr. Wilson responded that nothing has been done yet.

Chairperson Manfredi asked Mr. Wilson if the Oversight Board has any authority on personnel matters or is it strictly Successor Agency? Mr. Wilson responded no, it is the Successor Agency.

Chairperson Manfredi asked Board Member Robinson to encourage the Successor Agency to review that matter.

Action: Approval of the Administrative Budget of the Successor Agency for the Period July 1, 2018 – June 30, 2019.
Moved by: Board Member Kahn; seconded by Board Member Wilson.
Vote: 6/0. Ayes: Board Members Manfredi, Kahn, Wilson, Robinson, Horal and Poythress.
Noes: None.
Abstain: None
Absent: Board Member Massetti.

4. NEW BUSINESS

There are no items for this section.

5. GENERAL

Board Member Wilson reported on July 1, 2018 the Chowchilla and Madera will combine into one Oversight Board. It is recommended that staffing and people who is responsible for staffing be familiar with the process. The County has asked City of Madera if they would assume the responsibility for staffing the Oversight Board. This will be on the agenda for the next Successor Agency meeting.

Mr. Wilson reviewed the new requirements with Board Members.

Discussion followed.

6. BOARD MEMBER REPORTS

No reports were given.

7. ADJOURNMENT

The meeting was adjourned at 9:35 a.m.

Respectfully submitted by,



Claudia Mendoza, Recording Secretary



Stell Manfredi, Chairperson