

CITY OF MADERA

PUBLIC WORKS MAINTENANCE WORKER III

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under general supervision, performs the full array of duties assigned to classes in the Public Works Maintenance Worker series including the operation of complex heavy motorized street sweeping equipment; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Public Works Maintenance Worker III** is the advanced journey level class responsible for the performance of the more complex street, water and sewer maintenance activities, or the operation and maintenance of a street sweeper. This classification is distinguished from the next higher classification of Public Works Maintenance Worker IV by the performance of the more complex streets and water maintenance duties, or the operation of street sweepers, and the occasional operation of other related power tools and equipment.

SUPERVISION RECEIVED/EXERCISED:

Receives general supervision from a Public Works Operations Manager or Public Works Maintenance Lead Worker. May exercise functional and technical supervision over assigned project staff.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Performs maintenance, repair, construction and installation work in streets, water, sewers and buildings.
- Street Sweeper Operations: Operates street sweepers and occasionally other related heavy equipment and tools; inspects tools and equipment for safety and mechanical defects; logs daily reports; schedules preventive maintenance appointments; services tools and equipment; sweeps streets, gutters, medians, parking lots, courtyards and public works yard; transports trash to dumps; clears debris from right-of-ways; cleans storm drains and inlets; identifies and reports hazardous tree conditions.
- Streets: Performs specialized assignments in cutting and preparing stencils for signs and pavement markings; operates compressors and painting equipment; operates trucks and other construction equipment; assists in the installation, repair and maintenance of City street signs, road markings, striping and delineators; paints street lines and crosswalks.
- Water & Sewer: Installs and maintains water pumping and purification equipment; tests, installs and

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repairs fire hydrants; installs and repairs valves, copper and plastic services; operates hydro-cleaning and sewage system maintenance equipment

- Demonstrates a full understanding of applicable policies, procedures and work methods associated with assigned duties; responds to questions and concerns from the general public, agencies or City departments; provides information as appropriate and resolves public service complaints.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.

WORKING CONDITIONS:

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions including wet, hot and cold. The incumbent may use cleaning and lubricating chemicals, which may expose the employee to fumes, dust and air contaminants. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, work in heavy vehicle traffic conditions and often work with constant interruptions.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Public Works Maintenance Worker III**. A typical way of obtaining the required qualifications is to possess the equivalent of two years of experience in the operation of a street sweeper, dump truck or related work, and a high school diploma or equivalent.

License/Certificate:

Possession of, or ability to obtain, a valid class A California driver's license. Possession of a class B California driver's license and Grade I Water Distribution Operator Certificate may be required for some positions.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position)*

Knowledge of:

Principles, techniques and materials used in maintenance, construction, mechanics and repair of streets, buildings, water and sewer treatment facilities; principles and techniques of medium and light equipment operation; preparation and cutting of stencils; operation of specialized painting equipment; safety requirements for operation of trucks and other equipment; basic principles of mathematics; occupational hazards and standard safety procedures; State and City traffic laws as

they pertain to the operation of heavy equipment; service requirements of a motorized street sweeper; Madera City street system.

Ability to:

Perform unskilled, semi-skilled and skilled maintenance, repair and installation of asphalt, signs, concrete and hydrants; perform specialized work assignments related to painting, stencil preparation and conduit installation; operate and maintain specialized painting equipment; operate a street sweeper skillfully and safely; maintain and perform minor repairs on equipment; perform manual labor; follow oral and written directions; communicate clearly and concisely, both orally and in writing; maintain work records; establish and maintain effective work relationships with those contacted in the performance of required duties.

Skill to:

Safely and effectively operate a variety of specialized maintenance equipment, tools and materials.