

CITY OF MADERA

PARKS WORKER I

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under general supervision, performs routine and less complex, semi-skilled tasks and duties assigned to classes in the Parks Worker series including maintenance and repair of parks, landscaped areas, street medians and related facilities; learns policies, procedures and work methods associated with assigned duties; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Parks Worker I** is the entry level class responsible for a wide variety of parks, landscape and grounds maintenance, construction and repair tasks. This classification is distinguished from the next higher classification of Parks Worker II by the performance of less complex, semi-skilled tasks.

SUPERVISION RECEIVED/EXERCISED:

Receives general supervision from the Parks Lead Worker. Incumbents of this class do not routinely exercise supervision.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Performs work in the construction, maintenance and repair of parks, recreation fields, landscaped areas, medians and related facilities; cultivates and prepares soil for planting; applies fertilizers; cleans areas, trims trees and shrubs, rakes leaves and picks up litter; performs heavy physical labor.
- Learns to operate and perform routine preventative maintenance on assigned tools and equipment; assists in the installation, maintenance and repair of irrigation systems; digs irrigation ditches; assists in a variety of construction projects including cement walks, slabs and curbing; inspects parks and landscapes for problems and reports to management.
- Performs painting, plumbing and general repair activities on restrooms and other facilities.
- Operates loaders, back hoes, wood chippers and other equipment in the construction and maintenance of street medians, recreation fields and parks.
- Responds to questions and concerns from the general public and parks patrons; provides information as is appropriate and resolves public service complaints.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.

WORKING CONDITIONS:

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions including wet, hot and cold. The incumbent may use cleaning and lubricating chemicals which may expose the employee to fumes, dust and air contaminants and may be exposed to mechanical hazards. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment, and drive motorized vehicles and equipment.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Parks Worker I**. A typical way of obtaining the required qualifications is to possess the equivalent of one year of experience in landscape maintenance and a high school diploma or equivalent.

License/Certificate:

Possession of, or ability to obtain, a valid class C California driver's license.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position)*

Knowledge of:

Basic knowledge of the practices, techniques, materials and equipment used in parks and landscape maintenance, construction and repair; operational characteristics of standard landscape maintenance tools and equipment; occupational hazards and standard safety procedures.

Ability to:

Perform maintenance, repair and construction on greens, fairways and facilities; operate a variety of parks and landscape maintenance tools and equipment; plant and maintain trees, shrubs, flowers and turf; perform heavy manual labor; conduct maintenance activities in a manner compatible with the patrons use of the course; observe safety principles and work in a safe manner; follow written and oral directions; communicate clearly and concisely, both orally and in writing; and establish and maintain effective working relationships.

Skill to:

Safely and effectively operate a variety of maintenance equipment, tools and materials.