

**JOINT MEETING NOTICE AND AGENDA**  
**SPECIAL MEETING OF MADERA CITY COUNCIL,**  
**REGULAR MEETING OF THE CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE FORMER**  
**MADERA REDEVELOPMENT AGENCY, AND**  
**SPECIAL MEETING OF CITY COUNCIL AS THE SUCCESSOR HOUSING AGENCY**  
**Wednesday, April 10, 2019 at 6:00 p.m.**  
**City Hall Council Chambers, 205 West 4<sup>th</sup> Street, Madera, California 93637**

**1. 6:00 p.m. – CALL TO ORDER**

**ROLL CALL**

Mayor Andrew J. Medellin  
Mayor Pro-Tem Steve Montes  
Council Member Cecelia Gallegos  
Council Member Jose Rodriguez  
Council Member Derek O. Robinson Sr.  
Council Member Santos Garcia  
Council Member Donald E. Holley

**INVOCATION**

Pastor Joyce Lane, Glory of Zion

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

The first fifteen minutes of the meeting are reserved for members of the public to address the Agency or Council on items which are within the subject matter jurisdiction of the Agency or Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Agency and Council are prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Agency or Council does not respond to public comment at this time.

**PRESENTATIONS**

**INTRODUCTIONS**

**2. WORKSHOP**

There are no items for this section.

**3. CONSENT CALENDAR**

- 3A. Action Minutes of the Joint Meeting of the Regular Meeting of the Madera City Council, Special Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the Successor Housing Agency – January 9, 2019 (City/Successor Agency/Successor Housing Agency)
- 3B. Listing of Warrants Issued from January 1, 2019 to March 31, 2019 (Successor Agency)
- 3C. Monthly Financial Reports – Successor Agency (Successor Agency)

**4. PROJECTS AND REPORTS**

- 4A. Mid-Year Operational Budget Report and Consideration of a Resolution Authorizing and Approving Amendments to the City's Fiscal Year (FY) 2018/2019 (18/19) Budget (City)

**5. AGREEMENTS**

There are no items for this section.

**6. HOUSING**

6A. Update on Housing Activities and Discussion on "Acts of Kindness" (Successor Housing Agency)

**7. GENERAL**

There are no items for this section.

**8. AGENCY MEMBER REPORTS**

**9. CLOSED SESSION**

There are no items for this section.

**10. ADJOURN**

The next Regular Meeting of the Successor Agency will be Wednesday, May 8, 2019.

*The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.*

*Any writing related to an agenda item for the open session of this meeting distributed to the Agency/City Council less than 72 hours before this meeting is available for inspection at the Agency office located at 428 East Yosemite Avenue, Madera California 93638 during normal business hours.*

*Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5113.*

I, Claudia Mendoza, Interim City Clerk/ Successor Agency Recording Secretary, declare under penalty of perjury that I posted the above Joint Meeting Agenda of the Special Meeting of the Madera City Council, and Regular Meeting of the City Council as the Successor Agency for the former Madera Redevelopment Agency and Special Meeting of the City Council as the Successor Housing Agency for April 10, 2019 to be held at 6:00 p.m. in the Council Chambers at City Hall near the front entrances of City Hall before the close of business on Friday, April 5, 2019.

/cm

  
\_\_\_\_\_  
Claudia Mendoza  
Interim City Clerk/Successor Agency Recording Secretary

**ACTION MINUTES OF THE JOINT SPECIAL MEETING OF MADERA CITY COUNCIL, REGULAR MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY, AND SPECIAL MEETING OF THE MADERA CITY COUNCIL AS THE SUCCESSOR HOUSING AGENCY, CITY OF MADERA, CALIFORNIA**

January 9, 2019  
6:00 p.m.

City Hall  
Council Chambers

**1. CALL TO ORDER**

Mayor Andrew Medellin opened the Regular Meeting of the City Council and the Special Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:00 p.m. and called for the roll call.

**ROLL CALL**

Present: Mayor Andrew J. Medellin  
Mayor Pro-Tem Jose Rodriguez  
Council Member Cecelia K. Foley Gallegos  
Council Member Derek O. Robinson Sr.  
Council Member Charles F. Rigby  
Council Member Donald E. Holley

Absent: Council Member William Oliver

Successor Agency staff members present: Executive Director Bob Wilson, City Attorney Brent Richardson and Recording Secretary Claudia Mendoza.

City of Madera staff members present: City Administrator Arnoldo Rodriguez and City Clerk Sonia Alvarez.

**INVOCATION**

Pastor Lance Leach, Valley West Christian Center

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Medellin.

**PUBLIC COMMENT – REGULAR SESSION**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council/ Agency on items which are within the subject matter jurisdiction of the Council/Agency. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council/ Agency are prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency does not respond to public comment at this time.

No Public Comments were offered.

Mayor Medellin recessed the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:06 p.m.

Housing Authority Chairperson Gallegos opened the Regular Meeting of the Housing Authority of the City of Madera, calling for items as listed on the agenda. The Housing Authority meeting was adjourned at 6:06 p.m.

Mayor Medellin reconvened the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 6:13 p.m.

### **PRESENTATIONS**

No Presentations were given.

### **INTRODUCTIONS**

There are no items for this section.

## **2. WORKSHOP**

There are no items for this section.

## **3. CONSENT CALENDAR**

- 3A. Action Minutes of the Joint Meeting of the Regular Meeting of the Madera City Council, Special Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the Successor Housing Agency - July 11, 2018 (City/Successor Agency/Successor Housing Agency)**
- 3B. Action Minutes of the Joint Meeting of the Regular Meeting of the Madera City Council, Special Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the Successor Housing Agency - Minutes October 10, 2018 (City/Successor Agency/Successor Housing Agency)**
- 3C. Listing of Warrants Issued from October 1, 2018 to December 31, 2018 (Successor Agency)**
- 3D. Monthly Financial Reports – Successor Agency (Successor Agency)**
- 3E. Consideration of Resolutions Amending the FY 2018/2019 Successor Agency and Successor Housing Agency Budget (Successor Agency / Successor Housing Agency)**

Mayor Medellin asked members of the council if there were any items on the Consent Calendar they wished to have pulled for further discussion. There were none.

On motion by Council Member Gallegos seconded by Council Member Robinson, the Consent Calendar was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None; resulting in the adoption Action Minutes of the Joint Meeting of the Regular Meeting of the Madera City Council, Special Meeting of the City Council as the Successor Agency to the former Madera Redevelopment Agency and Special Meeting of the



Successor Housing Agency of July 11, 2018 and October 10, 2018; and resolutions SA 19-01 and SHA 19-01.

#### **4. PROJECTS AND REPORTS**

##### **4A. Consideration of a Resolution Adopting the Madera Recognized Obligation Payment Schedule (ROPS) 19-20 Representing the Period July 1, 2019 to June 30, 2020 (Successor Agency)**

Executive Director Wilson presented staff report with spreadsheet that provided detailed information on Madera Recognized Obligation Payment Schedule for period July 1, 2019 to June 30, 2020.

Discussion followed.

**Mayor Medellin called for a motion to adopt the Successor Agency resolution**

On motion by Council Member Gallegos seconded by Council Member Robinson, Resolution SA 19-02 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

##### **4B. Consideration of a Resolution Approving the Administrative Budget of the Successor Agency for the Period July 1, 2019 – June 30, 2020 (Successor Agency)**

Executive Director Wilson reported the Administrative Budget is another requirement from the Department of Finance. The Administrative Budget covers salaries and other related costs.

Discussion followed.

**Mayor Medellin called for a motion to adopt the Successor Agency resolution**

On motion by Council Member Holly seconded by Council Member Robinson, Resolution SA 19-03 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

#### **5. AGREEMENTS**

##### **5A. Consideration of a Resolution Approving Release of Disposition and Development Agreement Executed by Ironhorse Elm, LLC and Authorizing the Mayor to Execute the Release on Behalf of the City (Successor Agency)**

Executive Director Wilson presented staff report requesting City Council adopt resolution releasing the Disposition and Development Agreement with Ironhorse Elm, LLC because Ironhorse Elm, LLC has since sold the property. The current owner Muhammad Latif is now selling the parcels to Armstrong Development Properties, Inc

Discussion followed.

**Mayor Medellin called for a motion to adopt the Successor Agency resolution**

On motion by Council Member Holly seconded by Council Member Robinson, Resolution 19-04 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

**5B. Consideration of a Resolution Approving a Sixth Amendment to the City Clerk At-Will Employment Agreement and Authorizing the Mayor to Execute the Amendment (City)**

City Manager Arnoldo Rodriguez presented the Council with staff report requesting approval of the sixth amendment to the City Clerk's at-will employment agreement. This will extend Ms. Alvarez's current agreement by sixty (60) calendar days.

Mayor announcement: If approved, the proposed amendment to the City Clerk's At-Will Employment Agreement would extend the term of the existing the agreement by sixty (60) days for ongoing contract negotiations.

No questions or comments were offered.

**Mayor Medellin called for a motion to adopt the City resolution**

On motion by Council Member Holly seconded by Council Member Robinson, Resolution CC 19-05 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

**6. HOUSING**

**6A. Joint Public Hearing Regarding Consideration of Resolutions Approving 33433 Report and Approval of Sale of Real Properties Located at 307, 309, 311, 313, and 315 Malone Street and Consideration of a Resolution Approving Disposition and Development Agreement with Habitat for Humanity Fresno, Inc. (City / Successor Housing Agency)**

Executive Director Wilson presented a staff report to Council requesting the approval of the sale of properties at 307, 309, 311, 313, and 315 Malone Street to Habitat for Humanity Fresno, Inc. The sales price is \$5.00 (\$1.00 per lot).

Discussion followed.

**Mayor Medellin called for a motion to adopt the City resolution**

On motion by Council Member Rodriguez seconded by Council Member Robinson, Resolution CC 19-06 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

**Mayor Medellin called for a motion to adopt the Successor Housing Agency resolution**

On motion by Council Member Rodriguez seconded by Council Member Robinson, Resolution SHA 19-02 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

**Mayor Medellin called for a motion to adopt the Successor Housing Agency resolution**

On motion by Council Member Rodriguez seconded by Council Member Gallegos, Resolution SHA 19-03 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None.

**6B. Consideration of Resolutions Approving Amendment to Grant Agreement with Madera Opportunities for Resident Enrichment and Services, Inc. (MORES) for a - 48 Unit Affordable Multi-Family Housing Project Located at 121, 125, 200 and 204 North “C” Street and Authorizing the Mayor to Execute the Agreement and Amending the 2018/2019 Agency Budget (Successor Housing Agency)**

Executive Director Wilson reported that the Successor Housing Agency Board will consider resolution amending the grant agreement with MORES and an appropriation resolution amending the 2018/2019 budget. This grant will be funded with program income in the Low Mod Housing Fund. The agreement amount is not to exceed \$526,000.

Discussion followed.

**Mayor Medellin called for a motion to adopt the Successor Housing Agency resolution**

On motion by Council Member Rodriguez seconded by Council Member Gallegos, Resolution SHA 19-04 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None. Resulting in the approval of the amendment to grant agreement with Madera Opportunities for Resident Enrichment and Services, Inc. (MORES)

**Mayor Medellin called for a motion to adopt the Successor Housing Agency resolution**

On motion by Council Member Rodriguez seconded by Council Member Gallegos, Resolution SHA 19-05 was approved unanimously as presented by the following 7/0 vote: Ayes: Mayor Medellin, Council Members Montes, Gallegos, Rodriguez, Robinson, Garcia and Holley; Noes: None; Absent: None; Abstain: None. Resulting in the approval of amending the Fiscal Year 2018/2019 Agency Budget.

**7. GENERAL**

There were no items for this section.

**8. AGENCY MEMBER REPORTS**

Council Member Holley reported that on January 20<sup>th</sup> there will be a Martin Luther King celebration where local students will give speeches. He encouraged staff to attend.

No other reports were given.

**9. CLOSED SESSION**

**9A. Conference with Labor Negotiators Pursuant to Government Code §54957.6**

(A) Agency Designated Representatives: Arnolando Rodriguez

Unrepresented Positions:

Planning Manager, Director of Community Development, Police Chief, Grant Administrator, City Engineer, Information Services Manager, Director of Parks & Community Services, Chief Building Official, Director of Financial Services, Public Works Operations Director and Director of Human Resources

(B) Agency Designated Representatives: Andy Medellin, Jose Rodriguez, Donald Holley

Unrepresented Positions:

City Attorney, City Clerk

**9B.** Conference with Legal Counsel – Existing Litigation. Subdivision (d)(1) of Government Code §54956.9

One case: MCA 1803, LLC, et al. v. City of Madera MCV073252

**9C.** Closed Session Announcement – City Attorney

**9D.** Closed Session Report – City Attorney

The City Council retired to Closed Session at 6:46 p.m. and reconvened the meeting at 8:27 p.m. with all members present.

Mr. Richardson announced that the City Council met in Closed Session and noted that no reportable action was taken during Closed Session.

**10. ADJOURNMENT**

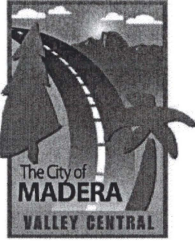
*Mayor Medellin adjourned the Joint Special Meeting of the Madera City Council, Regular Meeting of the Madera City Council as the Successor Agency to the former Madera Redevelopment Agency, and Special Meeting of the Madera City Council as the Successor Housing Agency at 8:27 p.m.*

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Claudia Mendoza, Recording Secretary

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Andrew J. Medellin, Mayor



## REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 10, 2019

Agenda Number: 3B

Finance Department

A blue ink signature of Susan O'Haro, written over a horizontal line.

Susan O'Haro, Financial Services Manager

Department Director

A black ink signature of Bob Wilson, written over a horizontal line.

Bob Wilson, Executive Director

**SUBJECT:** Listing of Warrants Issued for January 1, 2019 to March 31, 2019

**RECOMMENDATION:** This report is for Successor Board Member review and no formal action is being requested.

**SUMMARY:** Successor Agency Warrants

**DISCUSSION:** Attached is the register of warrants for the Successor Agency to the former Redevelopment Agency covering obligations paid during the period mentioned above.

**FINANCIAL IMPACT:** Warrants #1413 - 1452 in the amount of \$1,033,923.04

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** Approval of the monthly financial reports is not addressed in the vision or action plans; there is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in that plan.

**ALTERNATIVES:** None

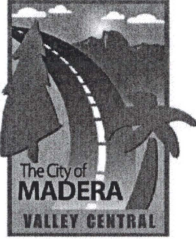
**ATTACHMENTS:** Successor Agency Warrant Listing

**THE SUCCESSOR AGENCY TO  
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY  
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK MAIN ACCOUNT  
April 10,2019**

CHECK	PAYDATE	ISSUED TO	DESCRIPTION	AMOUNT
1413	01/04/2019	ANTHEM BLUE CROSS	City paid retiree Rx bill - Jim Taubert Jan 2019	113.10
1414	01/04/2019	BLAIR CHURCH & FLYNN	Adelaide Subdivision Engineering Svs	12,429.25
1415	01/04/2019	GIERSCH & ASSOCIATES, INC.	E Yosemite Lot Development Project	2,066.25
1416	01/04/2019	PACIFIC GAS & ELECTRIC	Gas and Electric Svs Dec 2018 428 E Yosemite Ave	760.31
1417	01/04/2019	ALEX R RIOS	Jan 2019 Janitorial Svs	150.00
1418	01/04/2019	SHRED-IT USA-FRESNO	Document shredding svs on 11/19/2018	115.84
1419	01/04/2019	TERMINIX INTERNATIONAL	Pest Control Svs 12/3/18 428 E Yosemite Ave	29.00
1420	01/18/2019	ANTHEM BLUE CROSS	City paid retiree Medical bill - Jim Taubert Feb 2019	163.67
1421	01/18/2019	ANTHEM BLUE CROSS	City paid retiree Rx bill - Jim Taubert Feb 2019	113.10
1422	02/01/2019	BLAIR CHURCH & FLYNN	Adelaide Subdivision Professional Svs	12,131.00
1423	02/01/2019	CITY OF MADERA	Parking & Bus District Assessment 3/31/2019 5 E Yosemite	34.13
1424	02/01/2019	CITY OF MADERA	01/19 Utilities Svs 5 E Yosemite Ave	76.25
1425	02/01/2019	CITY OF MADERA	Parking & Bus District Assessment 3/31/2019 428 E Yosemite	113.69
1426	02/01/2019	DAVID HEUMANN	Water Connection 728 Merced St.	2,000.00
1427	02/01/2019	MADERA TRIBUNE	NPH Malone Properties AD #00013544	208.00
1428	02/01/2019	ALEX R RIOS	Feb 2019 Janitorial Svs	150.00
1429	02/01/2019	TERMINIX INTERNATIONAL	Pest Control Svs 428 E Yosemite Ave	29.00
1430	02/14/2019	ANTHEM BLUE CROSS	City paid retiree Rx bill - Jim Taubert Mar 2019	113.10
1431	02/14/2019	MADERA UNIFIED SCHOOL DISTRICT	Fingerprinting - Adopt a School Nov 2018	94.00
1432	02/14/2019	PACIFIC GAS & ELECTRIC	Gas and Electric Svs Jan 2019 428 E Yosemite Ave	839.95
1433	02/14/2019	THE BANK OF NEW YORK MELLON TRUST CO, N	Series 2018A & 2018B Bond Interest payment	985,510.40
1434	03/01/2019	ANTHEM BLUE CROSS	City paid retiree Medical bill - Jim Taubert Mar 2019	178.33
1435	03/01/2019	BANK OF NEW YORK MELLON	2008A Final Rebate & 2008B Allocation commingled	2,000.00
1436	03/01/2019	CITY OF MADERA	02/19 Utilities Svs 5 E Yosemite Ave	77.67
1437	03/01/2019	MADERA UNIFIED SCHOOL DISTRICT	Fingerprinting - Adopt a School Jan 2019	47.00
1438	03/01/2019	ALEX R RIOS	Mar 2019 Janitorial Svs	150.00
1439	03/01/2019	SHRED-IT USA-FRESNO	Document shredding svs on 01/16/2019	122.32
1440	03/01/2019	TERMINIX INTERNATIONAL	Pest Control Svs 428 E Yosemite Ave 1/3/19 & 2/4/19	58.00
1441	03/01/2019	WILSON, BOB	Reimburse for postage & thermostat cleaner	14.42
1442	03/08/2019	FREDERICK DEAN ROLLINS	Appraisal 616, 620 E 6th St; 614,620,624,625 E 7th St	1,250.00
1443	03/08/2019	GIERSCH & ASSOCIATES, INC.	E Yosemite Lot Development Project	1,341.25
1444	03/08/2019	PACIFIC GAS & ELECTRIC	Gas and Electric Svs Feb 2019 428 E Yosemite Ave	841.03
1445	03/22/2019	ANTHEM BLUE CROSS	City paid retiree Medical bill - Jim Taubert Apr 2019	178.33
1446	03/22/2019	ANTHEM BLUE CROSS	City paid retiree Rx bill - Jim Taubert Apr 2019	113.10
1447	03/22/2019	BARTEL ASSOCIATES, LLC	Consulting Svs CalPERS Unfunded Liability	5,671.00
1448	03/22/2019	CHASE BENNETT-SHEFFIELD	Weed Abatement for Spring 2018	1,015.00
1449	03/22/2019	CHICAGO TITLE COMPANY	Sale of Malone St Lots FWFM-5001900110	795.55
1450	03/22/2019	DIAMOND COMMUNICATIONS	Alarm Monitoring Apr - June 2019	180.00
1451	03/29/2019	FRASER & ASSOC	Agency Disclosure Svs Feb-Mar 2019	2,500.00

**THE SUCCESSOR AGENCY TO  
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY  
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK MAIN ACCOUNT  
April 10,2019**

CHECK	PAYDATE	ISSUED TO	DESCRIPTION	AMOUNT
1452	03/29/2019	ALEX R RIOS	Apr 2019 Janitorial Svs	150.00
<b>BANK #1 - Union Bank Main Acct. Total</b>				<b><u>\$ 1,033,923.04</u></b>



## REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 10, 2019

Agenda Number: 3C

Finance Department

A blue ink signature of Susan O'Haro, written over a horizontal line.

Susan O'Haro, Financial Services Manager

Department Director

A black ink signature of Bob Wilson, written over a horizontal line.

Bob Wilson, Executive Director

**SUBJECT:** Successor Agency Monthly Financial Reports

**RECOMMENDATION:** This report is for Successor Board Member review and no formal action is being requested.

**DISCUSSION:** Due to the timing of the Successor Agency meetings, it will not be possible to reflect the results from each month based on information that is reconciled to the bank statement, since the statements are not available from the bank in time to do so. However, the information shown in the actual column is cumulative, so later months will reflect any changes made to an earlier month based on the reconciliation of accounting data to the bank and trustee statements.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** Approval of the monthly financial reports is not addressed in the vision or action plans; there is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in that plan.

**ATTACHMENTS:** Successor Agency Financials for the period ending March 31, 2019.



04/03/2019  
14:01:18

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 1  
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FROM 2019 01 TO 2019 09

ACCOUNTS FOR:  
4020 Housing Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40200000 Low/Mod Housing Fund							
40200000 4434 Grant	0	-226,000	-226,000	.00	.00	-226,000.00	.0%
40200000 4659 Refunds and Reimbursements	0	-12,000	-12,000	-14,875.50	.00	2,875.50	124.0%
40200000 4671 Sale of Real and Personal Pr	-850,000	0	-850,000	-50,000.00	.00	-800,000.00	5.9%
40200000 5000 Salaries/Full-time	37,172	0	37,172	11,943.55	.00	25,228.45	32.1%
40200000 5005 Salaries/Part-time	3,694	0	3,694	.00	.00	3,694.00	.0%
40200000 5100 Salaries/Overtime	0	0	0	46.81	.00	-46.81	.0%
40200000 5105 Salaries/Leave Payout	3,155	0	3,155	.00	.00	3,155.00	.0%
40200000 5300 Public Employee Retirement S	7,963	0	7,963	1,800.73	.00	6,162.27	22.6%
40200000 5302 Long Term Disability Insuran	86	0	86	41.23	.00	44.77	47.9%
40200000 5303 Life Insurance Premiums	14	0	14	8.41	.00	5.59	60.1%
40200000 5304 Workers Compensation Insuran	3,740	0	3,740	1,047.53	.00	2,692.47	28.0%
40200000 5305 Medicare Tax- Employer's Sha	643	0	643	180.65	.00	462.35	28.1%
40200000 5307 Deferred Comp/Part-Time	139	0	139	.00	.00	139.00	.0%
40200000 5308 Deferred Compensation/Full-t	183	0	183	495.99	.00	-312.99	271.0%
40200000 5309 Unemployment Insurance	95	0	95	51.88	.00	43.12	54.6%
40200000 5310 Section 125 Benefit Allow.	6,389	0	6,389	2,678.91	.00	3,710.09	41.9%
40200000 6401 Gas and Electric Utilities	4,000	0	4,000	.00	.00	4,000.00	.0%
40200000 6402 Telephone/Fax Charges	350	0	350	72.75	.00	277.25	20.8%
40200000 6411 Advertising/Bids and Notices	3,500	0	3,500	644.00	.00	2,856.00	18.4%
40200000 6416 Office Supplies/Expendable	200	0	200	.00	.00	200.00	.0%
40200000 6418 Postage / Other Mailing Char	100	0	100	.00	.00	100.00	.0%
40200000 6440 Contracted Services	60,000	-4,993	55,007	13,546.00	.00	41,461.00	24.6%
40200000 6480 Adopt-A-School Grant Program	0	1,840	1,840	470.00	.00	1,370.00	25.5%
40200000 6487 Disposal Costs	80,000	0	80,000	1,511.55	.00	78,488.45	1.9%
40200000 6530 Conference/Training/Ed	100	0	100	.00	.00	100.00	.0%
40200000 6532 Maintenance/Other Supplies	400	0	400	.00	.00	400.00	.0%
40200000 6562 Retiree Insurance Premiums	0	350	350	342.12	.00	7.88	97.7%
40200000 6802 Acquisitions	800,000	-300,000	500,000	2,950.00	.00	497,050.00	.6%
40200000 6918 Interfund Charges- Comp Main	0	2,306	2,306	1,729.17	.00	576.83	75.0%
40200000 6920 Interfund Charges - Computer	0	497	497	372.42	.00	124.58	74.9%
40200000 7030 Facilities And Improvements	0	303,041	303,041	170,864.88	3,041.32	129,135.12	57.4%
TOTAL Low/Mod Housing Fund	161,923	-234,959	-73,036	145,923.08	3,041.32	-222,000.08	-204.0%
TOTAL Housing Fund	161,923	-234,959	-73,036	145,923.08	3,041.32	-222,000.08	-204.0%
TOTAL REVENUES	-850,000	-238,000	-1,088,000	-64,875.50	.00	-1,023,124.50	
TOTAL EXPENSES	1,011,923	3,041	1,014,964	210,798.58	3,041.32	801,124.42	

04/03/2019  
14:01:18

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 2  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:

4030 Redev Prop Tax Trust Fd

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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40300000 Non Housing Tax Increment

40300000 4000 Current Secured Property Tax	-3,343,667	0	-3,343,667	-3,343,667.00	.00	.00 100.0%
40300000 8200 Transfer Out	3,581,426	0	3,581,426	2,137,759.00	.00	1,443,667.00 59.7%
TOTAL Non Housing Tax Increment	237,759	0	237,759	-1,205,908.00	.00	1,443,667.00-507.2%
TOTAL Redev Prop Tax Trust Fd	237,759	0	237,759	-1,205,908.00	.00	1,443,667.00-507.2%
TOTAL REVENUES	-3,343,667	0	-3,343,667	-3,343,667.00	.00	.00
TOTAL EXPENSES	3,581,426	0	3,581,426	2,137,759.00	.00	1,443,667.00

04/03/2019  
14:01:18

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 3  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:  
5750 Successor Agency Admin

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
57500000 Successor Agency Admin							
57500000 4355 Transfer In	-250,000	0	-250,000	-125,000.00	.00	-125,000.00	50.0%
57500000 5000 Salaries/Full-time	132,167	0	132,167	59,604.92	.00	72,562.08	45.1%
57500000 5005 Salaries/Part-time	13,134	0	13,134	.00	.00	13,134.00	.0%
57500000 5100 Salaries/Overtime	0	0	0	166.46	.00	-166.46	.0%
57500000 5105 Salaries/Leave Payout	11,219	0	11,219	.00	.00	11,219.00	.0%
57500000 5300 Public Employee Retirement S	28,314	0	28,314	9,016.07	.00	19,297.93	31.8%
57500000 5302 Long Term Disability Insuran	304	0	304	210.79	.00	93.21	69.3%
57500000 5303 Life Insurance Premiums	48	0	48	43.53	.00	4.47	90.7%
57500000 5304 Workers Compensation Insuran	13,298	0	13,298	5,221.94	.00	8,076.06	39.3%
57500000 5305 Medicare Tax- Employer's Sha	2,286	0	2,286	904.47	.00	1,381.53	39.6%
57500000 5307 Deferred Comp/Part-Time	492	0	492	.00	.00	492.00	.0%
57500000 5308 Deferred Compensation/Full-t	651	0	651	2,483.26	.00	-1,832.26	381.5%
57500000 5309 Unemployment Insurance	335	0	335	211.26	.00	123.74	63.1%
57500000 5310 Section 125 Benefit Allow.	22,714	0	22,714	11,514.07	.00	11,199.93	50.7%
57500000 6401 Gas and Electric Utilities	4,000	0	4,000	9,825.94	.00	-5,825.94	245.6%
57500000 6402 Telephone/Fax Charges	3,500	0	3,500	1,111.85	.00	2,388.15	31.8%
57500000 6414 Professional Dues	300	0	300	200.00	.00	100.00	66.7%
57500000 6415 Publications/Subscriptions	100	0	100	39.00	.00	61.00	39.0%
57500000 6416 Office Supplies/Expendable	1,500	0	1,500	223.17	.00	1,276.83	14.9%
57500000 6420 Mileage Reimbursements	1,200	0	1,200	.00	.00	1,200.00	.0%
57500000 6440 Contracted Services	10,000	-10,155	-155	2,973.58	.00	-3,128.58	%
57500000 6515 Taxes and Assessments	500	0	500	375.20	.00	124.80	75.0%
57500000 6530 Conference/Training/Ed	2,000	0	2,000	.00	.00	2,000.00	.0%
57500000 6532 Maintenance/Other Supplies	2,000	0	2,000	42.13	.00	1,957.87	2.1%
57500000 6562 Retiree Insurance Premiums	0	1,750	1,750	1,849.69	.00	-99.69	105.7%
57500000 6918 Interfund Charges- Comp Main	0	6,916	6,916	5,187.60	.00	1,728.40	75.0%
57500000 6920 Interfund Charges - Computer	0	1,489	1,489	1,117.35	.00	371.65	75.0%
TOTAL Successor Agency Admin	62	0	62	-12,677.72	.00	12,739.72	%
TOTAL Successor Agency Admin	62	0	62	-12,677.72	.00	12,739.72	%
TOTAL REVENUES	-250,000	0	-250,000	-125,000.00	.00	-125,000.00	
TOTAL EXPENSES	250,062	0	250,062	112,322.28	.00	137,739.72	

04/03/2019  
14:01:18

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 4  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:  
6050 Non Housing Bond Proceeds

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60500000 Non Housing Bond Proceeds							
60500000 4201 Services for Other Agencies	-1,200	1,000	-200	-200.00	.00	.00	100.0%
60500000 5000 Salaries/Full-time	37,172	-32,000	5,172	4,452.04	.00	719.96	86.1%
60500000 5005 Salaries/Part-time	3,694	-3,694	0	.00	.00	.00	.0%
60500000 5105 Salaries/Leave Payout	3,155	-3,155	0	.00	.00	.00	.0%
60500000 5300 Public Employee Retirement S	7,963	-7,000	963	658.32	.00	304.68	68.4%
60500000 5302 Long Term Disability Insuran	86	-60	26	16.35	.00	9.65	62.9%
60500000 5303 Life Insurance Premiums	14	-11	3	3.04	.00	-.04	101.3%
60500000 5304 Workers Compensation Insuran	3,740	-3,300	440	388.95	.00	51.05	88.4%
60500000 5305 Medicare Tax- Employer's Sha	643	-550	93	66.87	.00	26.13	71.9%
60500000 5307 Deferred Comp/Part-Time	139	-139	0	.00	.00	.00	.0%
60500000 5308 Deferred Compensation/Full-t	183	20	203	181.32	.00	21.68	89.3%
60500000 5309 Unemployment Insurance	95	-85	10	.00	.00	10.00	.0%
60500000 5310 Section 125 Benefit Allow.	6,389	-5,000	1,389	1,122.39	.00	266.61	80.8%
60500000 6401 Gas and Electric Utilities	4,000	-2,300	1,700	425.70	.00	1,274.30	25.0%
60500000 6402 Telephone/Fax Charges	2,000	-1,900	100	30.15	.00	69.85	30.2%
60500000 6416 Office Supplies/Expendable	6,000	-6,000	0	.00	.00	.00	.0%
60500000 6440 Contracted Services	52,000	-47,966	4,034	2,283.92	.00	1,750.08	56.6%
60500000 6515 Taxes and Assessments	0	35	35	68.26	.00	-33.26	195.0%
60500000 6532 Maintenance/Other Supplies	28,500	-28,500	0	.00	.00	.00	.0%
60500000 6562 Retiree Insurance Premiums	0	350	350	299.81	.00	50.19	85.7%
60500000 6804 Infrastructure Study	0	52,414	52,414	.00	52,413.55	.00	100.0%
60500000 7030 Facilities And Improvements	0	350,000	350,000	.00	.00	350,000.00	.0%
60500000 7050 Construction/Infrastructure	4,228,684	-3,891,552	337,132	31,040.75	12,517.65	293,573.22	12.9%
60500000 8200 Transfer Out	0	3,744,330	3,744,330	3,744,330.47	.00	-.47	100.0%
TOTAL Non Housing Bond Proceeds	4,383,257	114,936	4,498,193	3,785,168.34	64,931.20	648,093.63	85.6%
TOTAL Non Housing Bond Proceeds	4,383,257	114,936	4,498,193	3,785,168.34	64,931.20	648,093.63	85.6%
TOTAL REVENUES	-1,200	1,000	-200	-200.00	.00	.00	
TOTAL EXPENSES	4,384,457	113,936	4,498,393	3,785,368.34	64,931.20	648,093.63	

04/03/2019  
 14:01:18

City of Madera, CA - LIVE 2018.1  
 FLEXIBLE PERIOD REPORT

PAGE 5  
 glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:

6060 LowMod Housing Bond Proceeds

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
60600000 LowMod Housing Bond Proceeds							
60600000 7030 Facilities And Improvements	400,000	-388,500	11,500	-6,818.21	.00	18,318.21	59.3%
60600000 8200 Transfer Out	0	385,620	385,620	385,619.63	.00	.37	100.0%
TOTAL LowMod Housing Bond Proceeds	400,000	-2,880	397,120	378,801.42	.00	18,318.58	95.4%
TOTAL LowMod Housing Bond Proceeds	400,000	-2,880	397,120	378,801.42	.00	18,318.58	95.4%
TOTAL EXPENSES	400,000	-2,880	397,120	378,801.42	.00	18,318.58	

04/03/2019  
14:01:18

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 6  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:

6070 Prior Bonds Project Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60700000 Prior Bonds Project Fund							
60700000 4201 Services for Other Agencies	0	-1,000	-1,000	-500.00	.00	-500.00	50.0%
60700000 4355 Transfer-In	0	-4,595,933	-4,595,933	-4,595,932.99	.00	-.01	100.0%
60700000 4659 Refunds and Reimbursements	0	-1,000	-1,000	.00	.00	-1,000.00	.0%
60700000 5000 Salaries / Full-Time	0	32,000	32,000	6,597.95	.00	25,402.05	20.6%
60700000 5005 Salaries / Part-time	0	3,694	3,694	.00	.00	3,694.00	.0%
60700000 5100 Salaries / Overtime	0	0	0	46.81	.00	-46.81	.0%
60700000 5105 Salaries - Leave Payout	0	3,155	3,155	.00	.00	3,155.00	.0%
60700000 5300 Public Employees Retirement	0	7,000	7,000	1,006.15	.00	5,993.85	14.4%
60700000 5302 Long Term Disability Insuran	0	60	60	21.49	.00	38.51	35.8%
60700000 5303 Life Insurance Premiums	0	11	11	4.74	.00	6.26	43.1%
60700000 5304 Workers Compensation Insuran	0	3,300	3,300	580.52	.00	2,719.48	17.6%
60700000 5305 Medicare Tax- Employer's Sha	0	550	550	100.35	.00	449.65	18.2%
60700000 5307 Deferred Comp/Part-Time	0	139	139	.00	.00	139.00	.0%
60700000 5308 Deferred Compensation/Full-t	0	145	145	277.14	.00	-132.14	191.1%
60700000 5309 Unemployment Insurance	0	85	85	51.88	.00	33.12	61.0%
60700000 5310 Section 125 Benefit Allow.	0	5,000	5,000	1,324.20	.00	3,675.80	26.5%
60700000 6401 Gas and Electric Utilities	0	2,300	2,300	810.60	.00	1,489.40	35.2%
60700000 6402 Telephone & Fax Charges	0	1,900	1,900	42.60	.00	1,857.40	2.2%
60700000 6416 Office Supplies/Expendable	0	6,000	6,000	.00	.00	6,000.00	.0%
60700000 6440 Contracted Services	0	44,802	44,802	8,436.00	329.00	36,037.00	19.6%
60700000 6515 Taxes and Assessments	0	200	200	.00	.00	200.00	.0%
60700000 6532 Maintenance/Other Supplies	0	28,500	28,500	.00	.00	28,500.00	.0%
60700000 6562 Retiree Insurance Premiums	0	350	350	42.33	.00	307.67	12.1%
60700000 6918 Interfund Charges- Comp Main	0	2,306	2,306	1,729.17	.00	576.83	75.0%
60700000 6920 Interfund Charges - Computer	0	497	497	372.42	.00	124.58	74.9%
60700000 7050 Construction/Infrastructure	0	4,400,000	4,400,000	27,882.80	45,819.72	4,326,297.48	1.7%
TOTAL Prior Bonds Project Fund	0	-55,939	-55,939	-4,547,105.84	46,148.72	4,445,018.12	%
TOTAL Prior Bonds Project Fund	0	-55,939	-55,939	-4,547,105.84	46,148.72	4,445,018.12	%
TOTAL REVENUES	0	-4,597,933	-4,597,933	-4,596,432.99	.00	-1,500.01	
TOTAL EXPENSES	0	4,541,994	4,541,994	49,327.15	46,148.72	4,446,518.13	

04/03/2019  
14:01:19

City of Madera, CA - LIVE 2018.1  
FLEXIBLE PERIOD REPORT

PAGE 7  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:

8040 Debt Svc Fund - SA

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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80400000 Debt Svc Fund/Successor Agency							
80400000 4162 Interest Income	-60,000	0	-60,000	.00	.00	-60,000.00	.0%
80400000 4355 Transfer In	-3,359,179	0	-3,359,179	-2,012,759.00	.00	-1,346,420.00	59.9%
80400000 6440 Contracted Services	40,000	0	40,000	8,000.00	.00	32,000.00	20.0%
80400000 8000 Interest Expense	2,220,971	-110,200	2,110,771	2,110,769.78	.00	1.22	100.0%
80400000 8001 Principal Payment	1,330,000	0	1,330,000	1,330,000.00	.00	.00	100.0%
80400000 8200 Transfer Out	0	465,983	465,983	465,982.89	.00	.11	100.0%
TOTAL Debt Svc Fund/Successor Agency	171,792	355,783	527,575	1,901,993.67	.00	-1,374,418.67	360.5%
TOTAL Debt Svc Fund - SA	171,792	355,783	527,575	1,901,993.67	.00	-1,374,418.67	360.5%
TOTAL REVENUES	-3,419,179	0	-3,419,179	-2,012,759.00	.00	-1,406,420.00	
TOTAL EXPENSES	3,590,971	355,783	3,946,754	3,914,752.67	.00	32,001.33	

04/03/2019  
 14:01:19

City of Madera, CA - LIVE 2018.1  
 FLEXIBLE PERIOD REPORT

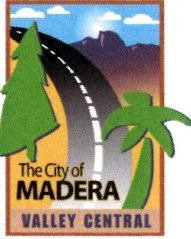
PAGE 8  
 glflxrpt

FROM 2019 01 TO 2019 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	5,354,793	176,941	5,531,734	446,194.95	114,121.24	4,971,418.30	10.1%
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## REPORT TO CITY COUNCIL

**Approved by:**

  
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Tim Przybyla, Director of Financial Services

  
\_\_\_\_\_  
City Manager

**Council Meeting of:** April 10, 2019

**Agenda Number:** 4A

**SUBJECT:**

Mid-Year Operational Budget Report and Consideration of a Resolution Authorizing and Approving Amendments to the City's Fiscal Year (FY) 2018/2019 (18/19) Budget

**RECOMMENDATION:**

- A. Consider the Mid-Year Budget Report; and,
- B. Approve the Resolution Authorizing and Approving Amendments to the FY18/19 Budget.

**DISCUSSION:**

The City adopts an annual operating budget based on projected revenues and expenditures anticipated during the fiscal year, defined as July 1 through June 30 of the following year. This report provides a mid-fiscal year overview of how revenues and expenditures compare to original projections and offers amendments for consideration as needed. The purpose of a Mid-Year Budget Report is to:

- Measure how City departments are performing relative to adopted operational budgets;
- Determine if any budget adjustments are necessary; and
- Serve as a starting point in the preparation for next year's budget.

Upon review of the City's revenues and expenditures, departments are performing well and within their respective budgets. Staff has identified necessary budget amendments to be considered by Council to accurately reflect business needs for the remainder of FY 18/19. These amendments are necessary due to changes which occurred after adoption of the budget, such as:

- Changes resulting from the amended agreement with Mid Valley Disposal, the City's refuse collection service provider.
- Shifting of costs between street projects.
- Increased costs for some street projects.

## ***Fund Overview***

Prior to providing details of specific funds, it is worth providing an overview of three key elements that guide policy and funding: the City's General Fund Reserve Policy, Measure K, and the Utility Fund.

### **A. Summary of the General Fund Reserve Policy**

In 2017, the Council approved a General Fund Balance Reserve Policy. This policy calls for a reserve to be held that is equal to 30 percent of the General Fund budget. The reserve is subdivided into the following designations:

1. Cash flow: 15%
2. Stabilize revenues: 5%
3. Catastrophic emergencies: 10%

The City of Madera General Fund currently holds approximately \$17 million in Fund Balance, with over \$11.6 million assigned to Reserves, \$2.7 million designated or assigned for certain obligations, and the remaining \$2.7 million in General Fund Unassigned Fund Balance. The \$11.6 million of Reserves in the General Fund represents 30 percent of the \$38.6 million adopted General Fund Budget for FY18/19. The City's General Fund Reserve Policy calls for the Unassigned Fund Balance (referred to in the Policy as "Undesignated and Unrestricted Reserves") to be appropriated to fund the following purposes:

- Emergency expenditures
- Capital improvement projects
- Other non-recurring expenditures
- To offset lost revenue during times of economic downturn

The Policy also calls for Council to establish a minimum for these Undesignated and Unrestricted Reserves during the adoption of the fiscal budget. This information is provided at this time so that Council can begin preparing for this discussion during the upcoming FY 19/20 budget process.

### **B. Summary of Measure K**

Measure K, a component of the General Fund that per Council direction is solely to be used for public safety, was approved by the voters in November 2016. Measure K is a one-half percent transactions and use tax that is charged based on the destination of taxable goods rather than where the goods are sold. This tax revenue is not subject to the City's tax sharing agreement with the County of Madera. For FY18/19, Measure K is projected to generate approximately \$5 million. These funds are split equally between the Police and Fire Departments. To date, funds have been utilized for the following:

- 14 additional Police personnel positions.

- Equipment, vehicles, training and improvements in policing technology.
- Planning and designing a new City Fire Station, which is expected to be completed within the year.

Upon completion of the new Fire Station, Measure K will pay for the operations of said station, including the contracted (CalFire) staffing and debt service related to the station's construction.

### C. **Overview of Utility Funds**

During the preceding four years, the City has repositioned itself from one of falling behind on its debt service coverage in the Water and Sewer Funds and facing a mounting list of deferred maintenance, to one that will generate adequate funds to maintain an adequate level of service for community residents. The positive impacts of the recent rate increases have also placed the City in a better position to borrow funds at lower interest rates than it would have otherwise been able.

Council directed staff to have Raftelis Consulting perform a Rate Study Update (Study) that assessed the appropriateness of the current water rates and scheduled increases, and sought potential opportunities to reduce rates or to defer implementation on previously approved rate increases. Based on the findings contained in the Study, Council elected to reduce the scheduled rate increase from 10 percent to 6 percent for the non-water conservation rates and postponed the implementation of that increase from July 1, 2018 until January 26, 2019. In addition, the water conservation portion of the water rates were reduced by 50 percent, considerably lowering water rates for those customers who use more water than average, particularly during the warmer months when they find it necessary to water their landscape more than usual.

### **General Fund:**

The General Fund is the most unrestricted fund that holds the City's revenues to pay for such important services as police, fire, parks, urban planning, and roads. Most General Fund monies can be used for any legitimate public purpose that the City finds important.

During the FY18/19 Budget adoption process, Council and staff acknowledged the need to be fiscally prudent given that revenues were not anticipated to cover expenses. To date, the City is projected to generate adequate revenue to cover expenses, commonly referred to as a balanced budget.

At Mid-Year (i.e. December 31, 2018), the entire General Fund was at 47.2 percent of budgeted revenues and 47.1 percent of annual budgeted expenditures. A table is not provided for the entire General Fund. However, Table 1 and Table 2 provide the breakdown for the two major components of the General Fund, which are Fund 1020 (General) and Fund 1025 (Measure K).

Within the General Fund are various components. However, Funds 1020 and 1025 are the largest components of the General Fund, representing nearly 94 percent of the General Fund. As such, they are of most concern and will be the primary focus of this report.

<b>Table 1: General Fund Account 1020</b>					
<i>Description</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Year-to-date Actual</i>	<i>% of Original</i>	<i>% of Revised</i>
Total 1020 Revenue	(31,000,035)	(31,040,035)	(14,747,687)	48%	48%
Total 1020 Salaries & Benefits	20,693,781	20,712,031	9,680,371	47%	47%
Total 1020 Maintenance & Operations	11,066,050	11,131,604	4,452,788	40%	40%
Total 1020 Operational Expenditures	31,759,831	31,843,635	14,133,159	45%	44%
<b>Total 1020 Operational (Surplus)/Deficit</b>	<b>759,796</b>	<b>803,600</b>	<b>(614,528)</b>	<b>Surplus</b>	
<i>Capital Outlay</i>					
Total 1020 Capital Outlay	409,170	1,629,687	1,231,790	301%	76%
<b>Total 1020 (Surplus)/Deficit after Cap Outlay</b>	<b>1,168,966</b>	<b>2,433,286</b>	<b>617,262</b>	<b>Deficit</b>	

At Mid-Year, Fund 1020 revenues stood at approximately 47.6 percent of the annual budget and expenditures were approximately 47.8 percent of budget. A couple of points worth highlighting:

- Capital Outlay expenditures were at 301 percent of Original Budget at Mid-Year. This can largely be attributed to the \$1.2 million for the purchase of an additional Police facility. The purchase of this facility was approved in FY17/18 however funds were expended in FY18/19.
- The Capital Outlay budget for the Police facility purchase was carried over into the current FY, which revised the budget to \$1,629,687 (see Table 1 Capital Outlay figure under the Revised Budget column). This placed the Capital Outlay expenditures at 75.6 percent of the revised budget amount at Mid-Year.

To avoid such carry-overs in the future, staff is in the preliminary stages of creating a separate Capital Project Fund. This will:

- Simplify the accounting for such carry-overs.
- Allow staff to transfer funds from the General Fund by way of transfers directly into the separate account.
- Avoid spikes caused by projects that may span multiple fiscal years, but experience the majority of their funding in a single year.

Early reports indicate that all General Fund departments will complete the FY within their budgeted expenditures. Although expenditures appear to be low (under 50 percent), departments have indicated that they should come closer to budget on their expenditures.

With the savings from vacant positions and in maintenance and operational (M&O) costs, there appear to be adequate funds to result in the General Fund ending the FY with a balanced budget, rather than the originally projected \$1.3 million deficit.

As evidenced in Table 1, actual expenditures exceeded revenues by \$617,262 at Mid-Year. However, this is primarily due to the roughly \$1.2 million that was expended on the additional Police facility. If not for that carried-over expenditure, actual Fund 1020 revenues would be exceeding expenditures by approximately \$580,000 at Mid-Year.

### General Fund Revenue:

As noted above, the General Fund is comprised of various funding sources. In short, more than 170 revenue line items make up total revenues for Fund 1020 alone. Rather than provide an in-depth analysis of each line item, the top 10 General Fund revenue sources, which generate nearly 77 percent of revenue, are summarized below.

<i>Description</i>	<i>Original Budget</i>	<i>Year-to-date</i>	<i>% Received</i>
Sales & Use Taxes	\$ 8,200,000	\$ 3,570,260	44%
Property Tax In-Lieu of VLF	\$ 5,530,000	\$ 2,975,217	54%
Current Secured Property Tax	\$ 3,500,000	\$ 2,308,121	66%
Engineering Fees, Projects and Transfers In	\$ 1,712,459	\$ 395,843	23%
Interfund Charges/Admin OH	\$ 1,597,655	\$ 798,827	50%
Police Fees, Grants and Contracts	\$ 1,596,256	\$ 672,198	42%
Building Permit and Plan Check Fees	\$ 1,167,500	\$ 713,462	61%
Transient Occupancy Tax	\$ 800,000	\$ 473,317	59%
Business License Tax	\$ 450,000	\$ 437,973	97%
Cable Utility Franchise Tax	\$ 695,000	\$ 72,159	10%
<b>Total 10 Ten Revenues - Fund 1020</b>	<b>\$ 25,248,870</b>	<b>\$ 12,417,377</b>	<b>49%</b>

1. **Sales & Use Tax:** At Mid-Year, the City's Sales Tax receipts amounted to 43.5 percent of the annual budget. Of note:
  - a. Sales Tax receipts shown are as of November 2018 due to a lag in when payments are received from the State.
  - b. A small percentage of these revenues (3.75 percent plus \$50,000 annually) will need to be paid out to the County of Madera, per the Tax Sharing Agreement.
  - c. Based on updated projections prepared by Muni Services, staff is estimating that Sales Tax for FY18/19 will exceed the \$8.2 million budgeted by approximately \$458,000.

2. ***Property Tax In-Lieu of VLF (Vehicle License Fees):*** This revenue source reflects the “VLF Swap” made in 2005 under which the State significantly reduced VLF payments (and ultimately eliminated them) but backfilled (“swapped”) them in an equal amount for an increased share of property roll taxes. As such, this is another form of property tax where the “base” is determined on the amount “swapped” in 2005 plus growth in assessed valuation like the City’s “regular” property taxes. Worth noting:
  - a. The City is in receipt of its first installment from the County.
  - b. The second installment is anticipated to be received from the County sometime in May and should be in the same amount as the first installment.
  - c. Based on this information, the City should anticipate a total of \$5,950,434 for FY18/19 rather than the budgeted \$5,530,000. This \$420,434 difference will help reduce the \$1.3 million deficit that was projected at the time of budget adoption.
3. ***Current Secured Property Tax:*** The first installment of Property Tax was received from the County in late January, and the second installment is likely to be received sometime in May. However, included in the first installment is nearly \$546,864 of Redevelopment Property Tax Trust Fund (RPTTF) money, which is pass-through money for the City that is related to the former Madera Redevelopment Agency. Property Tax collections are much less predictable than Property Tax In-Lieu of VLF, as the second installments vary considerably from the first installment. However, based on past receipt trends, staff anticipates that total Property Tax receipts for FY18/19 may approximate the original budgeted amount of \$3.5 million.
4. ***Engineering Fees, Projects and Transfers In:*** Engineering revenues are budgeted at \$1,712,459 for FY18/19. At Mid-Year, actual revenues amount to \$408,701 or 23 percent of the budget. The primary reason for this low percentage is that project management charges have not been charged at the time of this report. At \$920,000, Interfund Charges/Project Management makes up 53.7 percent of the Engineering Division’s revenue budget. Engineering indicates that the posted project charges will be \$463,359 of revenues for the first half of the FY to Interfund Charges/Project Management. This amount was not included in any of the rest of the discussions in this report. But, this additional revenue would bring these revenues up to 50.2 percent as of Mid-Year.
5. ***Interfund Charges (Administration and Overhead):*** Certain administration and overhead costs can be allocated to departments that are served by such administrative departments as the City Clerk, City Council, City Attorney, City Manager, Human Resources, and Finance Departments. The City recaptures these costs from non-General Fund departments in the amounts that are based on various factors such as number of employees, number of agenda items, budget amounts, and square footage. The City employs formulas provided by Cost Tree, an independent company, to determine

universally accepted methods. Charges are recorded by way of monthly recurring journal entries and are at 50 percent of budget at Mid-Year.

6. ***Police Fees, Grants and Contracts:*** Police Department revenues in Fund 1020 are budgeted at \$1,596,256 for FY18/19 with 42 percent of that having been received as of Mid-Year. Staff anticipates that sufficient additional revenues (including drawdowns on grants and contracted charges) will roll in during the FY to bring revenues close to the budgeted \$1.6 million amount.
7. ***Building Permit and Plan Check Fees:*** The Building Division generates revenues for services rendered. As of Mid-Year, the Building Division collected 61 percent of projected budgeted revenues and anticipated that they are likely to meet and exceed their revenue budget by the end of the current FY.
8. ***Transient Occupancy Tax:*** At Mid-Year, Transient Occupancy Tax (TOT) was reported at 59.2 percent of the annual budgeted revenues for FY18/19. This tax is levied on persons staying in hotels.
9. ***Business License Tax:*** A Business License Tax is a tax imposed on businesses for the privilege of conducting business in the City. The bulk of this tax is collected and recorded in July when business licenses are renewed. At Mid-Year, 97 percent of budgeted revenues had been recorded. As new businesses apply for licenses or as delinquent payments are remitted, these revenues appear to be on target to meet the anticipated \$450,000 budget.
10. ***Franchise Tax:*** Franchise Fees are funds paid to the City from utility companies for use of public streets or right-of-way, such as cable and electric services. For simplicity in this report, staff has combined the Cable and Electric Franchise Tax line items. Combined, they were budgeted at \$695,000 for FY18/9 with only \$72,159 or 10.4 percent being received at Mid-Year. The majority of these funds are commonly received during the second half of the FY. These revenues appear to be consistent with projected revenues and past practice.

#### **Measure K Revenues:**

As summarized in Table 3, Measure K funding has generated 43.5 percent of budgeted revenues while 31.5 percent of budgeted expenditures have been spent, with encumbrances not included in the expenditure percentages. The Measure K Sales Tax revenues are at less than 50 percent at Mid-Year given that there is a two to three-month delay in monthly Sales and Use Tax receipts.

Early estimates provided by Muni Services indicate that the City will reach its anticipated projections, and should the economy not experience a downturn, the fund may potentially exceed forecasts.

A few items worth highlighting pertaining to Measure K:

- a. Operational expenditures combined (Salaries & Benefits and M&O) were at 57 percent of budget at Mid-Year.
- b. Capital Outlay was only at 10.5 percent given that much of the Capital Outlay will be expended on the new Fire Station over the next year or so.
- c. Expenditures were at 31.5 percent of budget at Mid-Year, however it is anticipated that expenditures will be at 100 percent by FY end.
- d. While the new Fire Station will be constructed, there are not adequate funds to finance its construction. As a result, additional funding will be required in the form of financing.

<b>Table 3: Measure K Fund 1025</b>					
<i>Description</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Year-to-date Actual</i>	<i>% of Original</i>	<i>% of Revised</i>
Total 1025 Revenue	(4,266,621)	(4,266,621)	(1,854,066)	43%	43.5%
Total 1025 Salaries & Benefits	1,532,050	1,532,050	953,345	62%	62.2%
Total 1025 Maintenance & Operations	385,954	415,833	146,608	38%	35.3%
Total 1025 Operational Expenditures	1,918,004	1,947,883	1,099,953		
<b>Total 1025 Operational (Surplus)/Deficit</b>	<b>(2,348,617)</b>	<b>(2,318,738)</b>	<b>(754,113)</b>	<b>Surplus</b>	
<i>Capital Outlay</i>					
Total 1025 Capital Outlay	2,348,617	2,525,684	245,481	10%	9.7%
<b>Total 1025 (Surplus)/Deficit</b>	<b>-</b>	<b>206,946</b>	<b>(508,632)</b>	<b>Surplus</b>	

### Enterprise Funds:

Enterprise funds are municipal services that are funded through fees charged to partly or wholly cover the costs of the services provided. Enterprise activities are roughly analogous to a private sector business.

At Mid-Year, Enterprise Fund revenues stood at approximately 50 percent of the annual budget and expenditures were approximately 43 percent of budget. Included in the Enterprise Funds are:

- Water
- Solid Waste
- Dial-A-Ride
- Wastewater (sewer)
- Airport
- Fixed Route Bus
- Drainage
- Golf Course

At Mid-Year, it is anticipated that all divisions within the Enterprise Funds will complete the FY within their budgeted expenditures. Although expenditures appear to be lower than anticipated, the departments have indicated that they should come close to budget on their annual operational expenditures. Total Enterprise Fund capital expenditures at Mid-Year were at 56



percent of original budget and 26 percent of revised budget (not shown in tables). Unexpended capital outlay budgets from prior years are carried forward and added to the current year's original budgets. Therefore, capital outlay expenditures could potentially exceed original budget amounts for the current FY. Public Works and Engineering are working closely together to prioritize projects and to ensure that funds are available for the most pressing capital projects. The Water, Sewer, and Solid Waste Funds make up about 90 percent of the total Enterprise Fund budget, which are discussed in greater detail below.

<i>Table 4: Enterprise Fund Totals</i>			
<i>Description</i>	<i>Original Budget</i>	<i>Year-to-date</i>	<i>% of Budget Used</i>
Revenue	(30,931,010)	(15,501,029)	50%
Salaries & Benefits	6,926,070	3,061,491	44%
Maintenance & Operations	19,508,406	7,679,095	39%
Capital Outlay	4,325,500	2,423,191	56%
Total Expenditures	30,759,976	13,163,777	43%
<b>(Surplus)/Deficit</b>	<b>(171,034)</b>	<b>(2,337,252)</b>	<b>Surplus</b>

#### *Water Fund*

Water revenues are at nearly 52 percent at Mid-Year. This is consistent with historic trends due to the fact that the warmest months that drive increased outdoor watering fall at the beginning of the fiscal year. The 6 percent increase to the regular water rates along with the 50 percent reduction to the water conservation portion of the rates that became effective in February should have a slight impact on actual revenues. However, staff anticipates that actual water revenues for FY 18/19 will at least meet original budget projections. Operational expenditures are at 48 percent for Salaries and Benefits and 40 percent for M&O. Capital Outlay is well below 50 percent, with only 8 percent expended at Mid-Year (excluding encumbrances). This can be attributed to the process which requires that the City bid projects and the complexity of such projects. Regardless, the Public Works Division estimates that total actual Water Fund revenues and expenditures will approximate budgeted revenue and expenditure amounts by the end of the current FY.

<i>Table 5: Water Fund - Account 2030</i>					
<i>Description</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Year-to-date Actual</i>	<i>% of Original</i>	<i>% of Revised</i>
Total 2030 Revenue	(12,003,611)	(12,003,611)	(6,193,875)	52%	52%
Total 2030 Salaries & Benefits	2,463,654	2,463,654	1,183,104	48%	48%
Total 2030 Maintenance & Operations	5,413,711	5,619,028	2,178,865	40%	39%
Total 2030 Operational Expenditures	7,877,365	8,082,682	3,361,969	43%	42%
<b>Total 2030 Operataional (Surplus)/Deficit</b>	<b>(4,126,246)</b>	<b>(3,920,929)</b>	<b>(2,831,906)</b>	<b>Surplus</b>	
<i>Capital Outlay</i>					
Total 2030 Capital Outlay	2,675,000	2,910,135	213,207	8%	7%
<b>Total 2030 (Surplus)/Deficit</b>	<b>(1,451,246)</b>	<b>(1,010,794)</b>	<b>(2,618,699)</b>	<b>Surplus</b>	

## Sewer Fund

The Sewer Fund revenues appears to be on track at 51 percent of projected revenue. However, operational expenditures are running lower than budget at Mid-Year, with 41 percent of the annual Salaries and Benefits budget and 25 percent of the M&O budget expended. Similar to the General Fund's Capital Outlay revisions to the budget related to the Police facility, the Sewer Division carried-over and/or increased its Capital Outlay budget during the current FY to complete critical projects that are needed to maintain and improve operations at the Waste Water Treatment Plant (WWTP). Although the Sewer Fund's Capital Outlay budget was at 161 percent of Original Budget at Mid-Year, it has not exceeded its Revised Budget. Public Works, Engineering, and Finance have been working closely together to prioritize projects and to ensure that funds are available and budgeted to complete the said projects.

<b>Table 6: Sewer Fund - Account 2040</b>					
<i>Description</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Year-to-date Actual</i>	<i>% of Original</i>	<i>% of Revised</i>
Total 2040 Revenue	(10,014,257)	(10,014,257)	(5,123,104)	51%	51%
Total 2040 Salaries & Benefits	2,700,788	2,700,788	1,094,005	41%	41%
Total 2040 Maintenance & Operations	6,585,371	7,001,068	1,633,294	25%	23%
Total 2040 Operational Expenditures	9,286,159	9,701,856	2,727,299		
<b>Total 2040 Operational (Surplus)/Deficit</b>	<b>(728,098)</b>	<b>(312,401)</b>	<b>(2,395,805)</b>	<b>Surplus</b>	
<i>Capital Outlay</i>					
Total 2040 Capital Outlay	1,360,250	5,825,183	2,190,007	161%	38%
<b>Total 2040 (Surplus)/Deficit</b>	<b>632,152</b>	<b>5,512,783</b>	<b>(205,798)</b>	<b>Surplus</b>	

## Solid Waste Fund

The Solid Waste Fund appears to be on trend to complete the year on budget.

**Table 7: Solid Waste Fund - Account 4760**

<i>Description</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Year-to-date Actual</i>	<i>% of Original</i>	<i>% of Revised</i>
Total 4760 Revenue	(5,960,674)	(6,010,674)	(3,087,736)	52%	51%
Total 4760 Salaries & Benefits	900,243	900,243	402,230	45%	45%
Total 4760 Maintenance & Operations	5,538,906	5,607,998	2,998,943	54%	53%
Total 4760 Operational Expenditures	6,439,149	6,508,241	3,401,172		
<b>Total 4760 Operational (Surplus)/Deficit</b>	<b>478,475</b>	<b>497,567</b>	<b>313,436</b>	<b>Deficit</b>	
<i>Capital Outlay</i>					
Total 4760 Capital Outlay	150,250	150,250	-	0%	0%
<b>Total 4760 (Surplus)/Deficit</b>	<b>628,725</b>	<b>647,817</b>	<b>313,436</b>	<b>Deficit</b>	

### PROPOSED FY18/19 BUDGET AMENDMENTS

The Mid-Year budget provides a snap shot of how the City is performing based on budget projections and actual expenditures. In addition, it allows an opportunity to identify potential amendments to ensure that the departments have adequate budgets to provide for their necessary expenditures throughout the FY. The departments appear to be functioning well within their budgets, thus far. However, Engineering and Public Works have identified a few amendments to make at this time. These proposed amendments include:

1. A shift of budget dollars between capital projects and/or additional appropriations for projects by the Engineering Division.
2. The recognition of additional transportation revenues and expenditures for Fixed Route, Dial-A-Ride and Low Carbon Transit Operations Program (LCTOP), plus a line item to line item transfer within Measure T.
3. A budget amendment to the Public Works budget related to the amended agreement with Mid Valley Disposal which increases Contracted Services by \$392,000. That increase is partially offset by \$249,000 of savings related to the amended agreement.

In total, a net increase of \$422,000 in appropriations is being requested in Exhibit AA. None of those requested amendments impact the General Fund.

### FINANCIAL IMPACT:

The proposed budget amendments result in a total net increase in appropriations of \$422,000, with \$143,000 going to the Solid Waste Fund (Enterprise Fund) and \$279,000 going to various Special Revenue Funds that fund street projects.

### CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Approval of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare

for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.

**ALTERNATIVES:**

Should Council not take action on the proposed mid-year budget amendments, the adopted budget will remain unchanged.

**ATTACHMENTS:**

1. Resolution authorizing and approving amendments to the City of Madera FY18/19 Budget

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING  
AND APPROVING AMENDMENTS TO THE CITY OF MADERA  
FISCAL YEAR 2018/2019 BUDGET**

**WHEREAS**, City staff has completed a Mid-Year budget review and determined that certain budget amendments are necessary; and

**WHEREAS**, funds are available for capital projects and operational costs; and

**WHEREAS**, the additional capital project and operational costs are necessary for the City; and

**WHEREAS**, the amendments to the City of Madera Fiscal Year 2018/2019 Budget, listed in Exhibit AA attached hereto, are necessary to fund the capital project and operational expenses of their respective departments and to account for the expenses.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA DOES HEREBY** resolve, find and order as follows:

1. The above recitals are true and correct.
2. The appropriations for the items listed in Exhibit AA, attached hereto, are approved.
3. The City Clerk is authorized and directed to forward a copy of the resolution to the Director of Financial Services, who is authorized to take such action as necessary to implement the terms of this resolution.
4. The resolution is effective immediately upon adoption.

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**EXHIBIT AA  
CITY OF MADERA**

**Budget Appropriations: Res. 19- 4/10/2019**

**Mid-Year Budget Adjustments for Fiscal Year 2018/19**

FUND	ORG CODE	OBJECT CODE	DESCRIPTION	DEBITS (+)	CREDITS (-)
<b><u>Solid Waste Disposal (4760)</u></b>					
	47603600	5000	Salaries/Full-Time		99,000
	47603600	7000	Vehicles and Equipment		150,000
	47603600	6440	Contracted Services	392,000	
	<b>Adjustments related to amended Mid Valley Disposal agreement</b>				
<b><u>Transportation - Fixed Route (2129)</u></b>					
	21295300	4423	Grant - Federal Section 5307		62,630
	21295300	4424	Local Transportation Fund - City (LTF)		8,114
	21295300	6440	Contracted Services	70,744	
	<b>To recognize additional revenues and appropriate them to Contracted Services</b>				
<b><u>Transportation - Dial-A-Ride (2128)</u></b>					
	21285290	4423	Grant - Federal Section 5307		26,559
	21295300	4424	Local Transportation Fund - City (LTF)		3,441
	21295300	6440	Contracted Services	30,000	
	<b>To recognize additional revenues and appropriate them to Contracted Services</b>				
<b><u>Low Carbon Transit Operations Program (LCTOP)</u></b>					
	21295491	4162	Interest Income		1,949
	21295491	4266	Allocation Award		100,537
	21295491	7030	Facilities & Improvements	102,486	
	<b>To carry over idle 16/17 and 17/18 Allocations and appropriate them to Facilities &amp; Improvements</b>				
<b><u>Measure T Transit Enhancements (4155)</u></b>					
	41550000	7030	Facilities and Improvements		6,000
	41550000	6416	Office Supplies/Expendables	6,000	
	<b>Transfer for new Object level expenditure</b>				
<b><u>RSTP Federal Exchange (4131)</u></b>					
	41313250	7050	R-000057 Fourth-Lake-Central		505,000
	41313250	7050	R-000010 Olive Ave Widening	505,000	
	41313250	7050	R-000046 Lake St Widening		14,363
	41313250	7050	R-000010 Olive Ave Widening	14,363	
	<b>Transfers between projects</b>				
<b><u>Measure T Capital Facilities (4151)</u></b>					
	41514470	7050	R-000046 Lake St Widening		900,000
	41514470	7050	R-000010 Olive Ave Widening	900,000	
	41514470	7050	R-000065 2017-18 City Streets 3R/ADA		90,000
	41514470	7050	R-000070 2018-19 City Streets 3R/ADA	90,000	
	<b>Transfers between projects</b>				
<b><u>Local Transportation Funding Street Projects (4200)</u></b>					
	42005330	7050	R-000068 Golden State Shoulder Paving	30,000	
	42005330	7050	R-000060 Storey Rd Shoulder Paving	4,000	
	<b>To appropriate additional funds for increased construction costs, coming from Fund Balance</b>				
<b><u>Measure T Environmental Enhancement (4157)</u></b>					
	41570000	7050	PK-00008 FRT Gateway/UPRR Crossing	218,000	
	<b>To appropriate additional funds for increased construction costs, coming from Fund Balance</b>				
<b><u>Congestion Mitigation and Air Quality - CMAQ (4170)</u></b>					
	42005330	7050	R-000060 Storey Rd Shoulder Paving	27,000	
	<b>To appropriate additional funds for increased construction costs, coming from Fund Balance</b>				
				<b>2,389,593</b>	<b>1,967,593</b>

Note: The balance of \$422,000 in credits is to come from Fund Balance of the respective funds listed above.

## REPORT TO THE SUCCESSOR HOUSING AGENCY BOARD

BOARD MEETING OF: April 10, 2019  
AGENDA ITEM NUMBER: 6A

APPROVED BY:

  
Executive Director

**Subject:** Update on Housing Activities and Discussion on “Acts of Kindness”

**RECOMMENDATION:**

Information and discussion only no action required.

**SUMMARY:**

The Agency Board will be provided with an update on the activities of the Successor Housing Agency and discussion regarding “Acts of Kindness” working together with Habitat for Humanity in the Malone Street housing project area.

**DISCUSSION:**

The Successor Housing Agency currently has 59 residential parcels in varying stages of development,

- The Riverside Subdivision has 15 homes that are currently either under construction or in escrow at this time.





- Riverwalk Subdivision (12 lots) – The final map is at Engineering for the approval process and inclusion in an LMD. PG&E has delayed installation of gas and electric several times, the most recent due to problems they have had with fires and bankruptcy. However, they are scheduled to complete installation in May 2019. These lots will be ready for sale upon completion of these items.
- Adelaide Subdivision (19 lots) – The tentative map, precise plan, and annexation into CFD has been approved by the City. Blair Church and Flynn submitted the infrastructure plans to Engineering on March 19, 2019 with an estimated turnaround time of 2 to 4 weeks for this the 1<sup>st</sup> review at the City. Steps still required include;
  - This project will have to go from tentative to final map and inclusion in LMD.
  - Engineering plans have to go through entire approval process.
  - Bidding and construction of infrastructure.



- Midtown Subdivision (6 lots) – These lots have received interest from developers looking for sites that will accommodate duplex or triplex construction. Michael Sigala is researching possible funding available for another Madera Housing Project. The market rate for these parcels has been determined to be:
  - 614 E. 7<sup>th</sup> Street - \$42,000
  - 616 E. 6<sup>th</sup> Street - \$46,000
  - 620 E. 7<sup>th</sup> Street - \$35,000
  - 624 E. 7<sup>th</sup> Street - \$42,500
  - 625 E. 7<sup>th</sup> Street - \$42,500
  - 620 E. 6<sup>th</sup> Street - \$42,000
- Malone Street (5 lots) – Closed escrow on March 27, 2019 – Per the DDA with Habitat for Humanity construction is scheduled to begin on 5 affordable units on or before the end of June.





**FINANCIAL IMPACT:**

Information only No action is required.

BW