



**REGULAR MEETING**  
**AIRPORT ADVISORY COMMISSION**  
4020 Aviation Drive, Madera, California 93637

**NOTICE AND AGENDA**

**Tuesday, July 8, 2025**  
**10:00 a.m.**

**Airport Lobby**  
**Madera Municipal Airport**

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The Airport Advisory Commission meetings are open to the public. Comments will be accepted via email at [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov) or by regular mail at 1030 S. Gateway Drive, Madera, CA 93637.

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**CALL TO ORDER:**

**ROLL CALL:**

**Commissioner**

Jerry Holiday  
Vacant  
Issa Zacharia  
Johanna Torres  
Stanley Mackey  
Vacant  
Ramon Lopez-Maciel

**Mayor/District Nominee**

Mayor Gallegos  
Councilmember Zacharia, District 1  
Councilmember Rodriguez, District 2  
Councilmember Montes, District 3  
Councilmember Evans, District 4  
Councilmember Mejia, District 5  
Councilmember Villegas, District 6

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.*

**WRITTEN COMMUNICATION:**

### **ACTION ITEMS:**

**1. Minutes**

Recommendation: No minutes to approve.

**2. Election of Officers**

Recommendation: Elect Chair and Vice-Chair

**3. Porsche Club of America**

Recommendation: Approve request for 2025/2026 autocross events

### **CURRENT BUSINESS:**

4. City staff will be engaging a consultant to perform a rate study to provide comparable and competitive hangar and ground lease rates.
5. Apron A2 & taxi lanes will be rehabilitated either later this year or early 2026. The FAA has also informed us that an additional \$1.1M is likely available, which would permit both the base bid and both Alternates 1 and 2 to be performed. The figures are being calculated across 3 FAA grants and a Caltrans grant.
6. Lease language for T-hangars, storage areas, and tie-downs is being updated and standardized, and the Airport Regulations in the Municipal Code will also be updated.
7. The Airport Layout Plan and Aeronautical Geographical Information System (AGIS) Survey will be updated, which will pave the way for future ACIP funding from the FAA and Caltrans.
8. Several broken underground irrigation pipes have been dug out and repaired.
9. Falling fuel flowage revenue was addressed and the FBO operators assisted greatly in identifying and addressing underlying causes. City staff will more clearly outline the procedure for conveying fuel transport bills of lading, this has been an ambiguously understood process.
10. An ACMG group leader inspection was conducted 3/20/25, with S. Hoffman and D. Austin present. The SWPPP and related documents was updated and is being uploaded to State Water Resources Control Board website, meeting timely statutory compliance for the airport.
11. For upcoming Airport Capital Improvement Projects, see attached ACIP chart.
12. Exploring financial possibilities of tearing down and rebuilding T-Hangar row 1 and 2, the oldest two rows whose wooden construction are succumbing to decades of heat and weather.

### **COMMISSIONER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

*This portion of the meeting is reserved for the Commissioners: (1) to request updates, (2) to initiate future agenda items, and (3) to take action on matters initiated under this section of the agenda. Under this section, the Commission may take action only on items specifically agendaized and which meet other requirements for action.*

**NEXT MEETING: October 14, 2025**

**ADJOURNMENT:**

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- Regular meetings of the Airport Advisory Commission are held the 2nd Tuesday of the first month of the quarter of the calendar year at 10:00 a.m. in the lobby of the Madera Municipal Airport at 4020 Aviation Drive, Madera, California.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Public Works Office at (559) 661-5466 or emailing [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov). Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: Airport Manager, 1030 S. Gateway Drive, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact the Public Works Office at (559) 661-5466 or emailing [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov) to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
- Please silence or turn off cell phones and electronic devices while the meeting is in session.
- Any writings or documents provided to a majority of the Airport Advisory Commission within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the Public Works Office located at 1030 S. Gateway Drive, Madera, CA 93637 and on the City's website at [www.madera.gov](http://www.madera.gov)
- Questions regarding the meeting agenda or conduct of the meeting, please contact the Public Works Office at (559) 661-5466.
- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5466.

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I, David Austin, Administrative Analyst for the City of Madera, Public Works Department, declare under penalty of perjury that this agenda for the Regular Meeting of the Airport Advisory Commission for July 8, 2025, was posted at the entrances of the airport terminal lobby no later than Friday, July 4, 2025.




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David Austin, Administrative Analyst