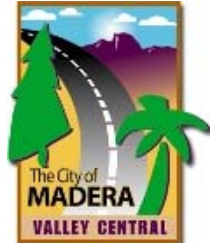


SUBDIVISION SIGN REVIEW APPLICATION

INSTRUCTIONS:

Sign permits are issued by the City’s Community Development Department. To receive a sign permit, please submit a completed building permit application, three (3) sets of construction plans and specifications, the appropriate submittal fee, and this completed application form with requested exhibits to the Madera Planning Department. Planning and Building Department staff will utilize this information to determine if the proposed signage meets the requirements of the City’s Sign Regulations. Authorization of the property owner (or an authorized agent) must accompany the application. Incomplete or inaccurate permit application packages may delay the issuance of a subdivision sign permit.



IF YOU NEED HELP:

For additional information about the sign permit process and how to obtain an approved sign permit, please call (559) 661-5430 or visit the Planning Department at 205 West 4th Street in Madera. Planning Department staff are available at the Planning Department counter to explain the regulations and the sign permit process.

A. Property Description/Planning Information

1. Applicant: _____ Phone #: _____
2. Applicant’s _____ Address: _____

 City: _____ State: _____ Zip: _____
3. Name of Project: _____ Precise Plan No. _____
4. Project Location: _____
5. Signature of Applicant _____

B. Subdivision Sign Proposal

On-Site Subdivision Signs

1.	Sign dimension(s) Height _____	Width _____	Overall Height _____	
2.	Sign dimension(s) Height _____	Width _____	Overall Height _____	
3.	Sign dimension(s) Height _____	Width _____	Overall Height _____	
4.	Sign dimension(s) Height _____	Width _____	Overall Height _____	
5.	Sign dimension(s) Height _____	Width _____	Overall Height _____	
6.	Number of Flags _____	Flag Dimensions _____	X _____	*Flags are only allowed on-site.

Off-Site Subdivision Signs

- | | | |
|----|----------------|------------------|
| 1. | Location _____ | Dimensions _____ |
| | _____ X _____ | |
| 2. | Location _____ | Dimensions _____ |
| | | _____ X _____ |
| 3. | Location _____ | Dimensions _____ |
| | | _____ X _____ |
| 4. | Location _____ | Dimensions _____ |
| | | _____ X _____ |

Off-site subdivision signs may be no larger than 32 square feet. Off-site subdivision signs shall be located outside the public right-of-way. Off-site subdivision signs must be located within one mile of the specific individual subdivision project the sign is approved to market. No more than two (2) signs shall be allowed in any geographical direction (north, south, east, west). No flags are allowed off-site.

Banners

- | | | |
|----|----------------|------------------|
| 1. | Location _____ | Dimensions _____ |
| | _____ X _____ | |
| 2. | Location _____ | Dimensions _____ |
| | | _____ X _____ |
| 3. | Location _____ | Dimensions _____ |
| | | _____ X _____ |

Up to three temporary banners may be displayed not to exceed 4 feet by 20 feet (80 square feet) in size. Banners are only allowed for on-site.

OFFICE USE ONLY SIGNS CONFORM WITH CITY SIGN REGULATIONS

Approved by: _____ Date _____

Subdivision Sign Review Number _____ Precise Plan Number _____ Zoning _____

Subdivision Name (if applicable) _____

Subdivision developed by: _____

Sign Company Name _____

IS PLANNING INSPECTION REQUIRED? YES NO

IS BUILDING INSPECTION REQUIRED? YES NO

PLANNING FEE \$ _____ TOTAL VALUATION OF PROJECT SIGN(S) \$ _____