

QUARTERLY MEETING OF THE COMMUNITY BLOCK GRANT COMMISSION

205 W 4th Street, Madera, California 93637

NOTICE OF AGENDA

**Tuesday, February 17, 2025
5:30 p.m.**

**City Hall Council Chambers
205 W. 4th St.
Madera, CA 93637**

This meeting will be available for public viewing. Members of the public may comment on agenda items at the meeting, comments will also be submitted via email to lcamacho@madera.gov or by regular mail at 205 W. 4th Street, Madera, Ca. 93637.

CALL TO ORDER:

ROLL CALL:

Candy Talley: Vice Chair:

Vacant:

Alyssia Arredondo- Chair:

Vacant:

Cesar Villegas:

Stevie Wright:

Diana Mosqueda:

Mayor Gallegos

Mayor Pre Tem Rohi Zacaria, District 1

Council Member Rodriguez, District 2

Council Member Montes, District 3

Council Member Evans, District 4

Council Member Mejia, District 5

Council Member Villegas, District 6

Approval of Agenda:

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Committee on items which are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify

themselves and state the subject of their comments. If the subject is an item on the Agenda, the Committee has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Committee is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

A. Action Items:

A-1. Approval of the November 18, 2026, Meeting Minutes Recommendation:

Approval of the Block Grant Commission Minutes for November 18, 2025.

A-2. Review of the 2026/27 CDBG Program Applications:

Review the 2026/27 CDBG Applications and approve a recommendation of funding for consideration by City Council.

B. Discussion Items:

The following items are informational reports. Staff will receive comments and direction as may be offered from the Block Grant Commission.

B-1. Program Updates

1. Staff Changes
2. Revolving Loan Fund
3. Amendment of the 2025/26 Annual Action Plan- Scope of Work change to the City Parks Department Centennial Pool Complex Deck & Facility Improvements Activity
4. Amendment of the 2020/21 Annual Action Plan CDBG Coronavirus (CDBG-CV) Activities – Reallocation of unexpended CDBG-CV funds to the City Parks Department for the Construction of a Basketball court at Rotary Gateway Park, \$256,050.21
5. CDBG Year-to-Date Expenditures

COMMITTEE MEMBER REPORTS/ ANNOUNCEMENTS/FUTURE AGENDA ITEMS

This portion of the meeting is reserved(i) to initiate new matters and to request updates, (ii) and to request updates, (ii) and to initiate new agenda items, provide member reports, and make announcements related to the CDBG program funding.

ADJOURNMENT

Next regular meeting of the BGC is scheduled for May 19, 2026.

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- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Grants

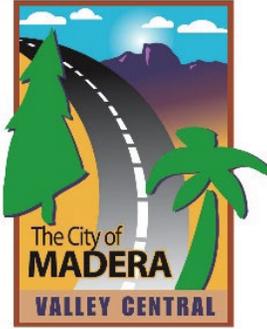
Department at (559) 661-5400 or emailing grantsinfo@madera.gov . Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: Grants Department, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- The services of a translator can be made available. Please contact the Grants Department at (559) 661-5400 or emailing grantsinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
 - Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - A complete agenda packet is available on the City's website and in the Grants Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the Grants Department at (559) 661-5400 or by email at grantsinfo@madera.gov .
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the Grants Department at (559) 661-5400.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Marcela Zuniga, Grants Administrator for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Community Development Block Grant - Block Grant Commission Quarterly Meeting of February 17, 2026, near the front entrance of City Hall at 4:30 pm on Thursday, February 12, 2026.

Marcela Zuniga

Marcela Zuniga, Grants Administrator



**CITY OF MADERA
BLOCK GRANT COMMISSION (BGC)**

Meeting Minutes of
Tuesday, November 18, 2025
Time: 5:30 pm -6:30pm
Location: Council Chambers
204 W. 4th Street
Madera, CA 93637

ROLL CALL:

Chair Arredondo called meeting to order at 5:32 PM.

Members Present: Candy Talley, Alyssia Arredondo (Chair), Cesar Villegas,
Diana Mosqueda, Stevie Wright

Members Absent: None

Staff Present: Marcela Zuniga, Grants Administrator
Liliana Camacho, Program Manager

Approval of Agenda:

Agenda approved by unanimous consensus.

PUBLIC COMMENTS:

None.

Action Items:

A-1 Approval of the September 2, 2025, meeting minutes:

1st: Vice- Chair Talley motions to approve September 2,2025 meeting minutes

2nd: Commissioner Villegas seconds the motion

Motion Passes

A-2 Approval of the 2026/2027 Block Grant Commission Calendar

1st: Vice- Chair Talley makes a motion to move Item B-1 prior to discussing A-2

2nd: Commissioner Villegas seconds the motion.

Motion Passes

DISCUSSION ITEMS:

**B-1 Program Year 2026 CDBG Notice of Funding Availability (NOFA) /CDBG
Application Review and Timeline**

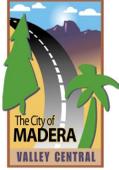
Staff provided an update to the Block Grant Commission of HUD deadlines for the submission of the Annual Action Plan (May 15, 2026) and expected annual allocation release date for the 2026/27 program year (March 2026).

Committee Member Reports/ Announcements/ Future Agenda Items:

None provided.

ADJOURNMENT:

Chair Arredondo adjourned the meeting at 6:00 PM.



QUARTERLY MEETING OF THE COMMUNITY BLOCK GRANT COMMISSION

Subject:

Community Development Program updates.

Discussion:

The following items will be discussed during the Block Grant Commission meeting on February 17, 2026. Below is a brief summary of each item.

1. *Staff changes*

Effective February 13, 2026, Liliana Camacho will no longer serve as a Grants Manager for the City of Madera. Staff has obtained approval to recruit for this position.

2. *CDBG Revolving Loan Fund (RLF)*

The proposed allocation is subject to City Council review and approval on February 18, 2026.

City and Madera County Economic Development staff have met and had multiple discussions related the future of this program. The table below summarizes the proposed funding distribution.

<i>Revolving Loan Program Income Balance and Proposed Allocation</i>	
	Totals
CDBG-RLF Program Income Balance	\$389,322
CDBG-RLF Program Income Balance Retained by MCEDC	\$150,000
CDBG-RLF Program Income Balance Returned to City	\$239,322

In addition to the balances in the CDBG-RLF program, there are two outstanding CDBG RLF loans with amounts due. The total outstanding combined amount of both loans is approximately \$68,783. MCEDC has also requested to retain any program income collected on behalf of these loans.

3. *Amendment of the 2025/26 Annual Action Plan- Scope of Work change to the City Parks Department Centennial Pool Complex Deck & Facility Improvements Activity*

This amendment is subject to City Council review and approval in March 2026.

The amendment proposal includes revising the existing scope of work from pool repairs, building rehabilitation, and pool amenities to complete rehabilitation/replacement of existing pool structures. There is no change in the award amount of \$413,317.15.

4. *Amendment of the 2020/21 Annual Action Plan CDBG Coronavirus (CDBG-CV) Activities- Reallocation of unexpended CDBG-CV funds to the City Parks Department for the Construction of a Basketball court at Rotary Gateway Park, \$256,050.21*

This amendment is subject to City Council review and approval in March 2026.

The amendment proposal includes reallocating the remaining balances of all four CDBG-CV subrecipient agreements in the amount of \$256,050.21. The table below provides CDBG-CV subrecipient details.

<i>CDBG-CV Subrecipient Expenditures and Remaining Balances</i>			
Micro-Enterprise – CV	Amount Funded	Total Expended	Unexpended Balance
Madera County Economic Development Commission, Small Business Assistance	\$156,000.00	\$146,000.00	\$10,000.00
Madera Downtown Association, Small Business Assistance	\$55,000.00	\$47,000.00	\$8,000.00
Total Microenterprise Expenses	\$211,000.00	\$193,000.00	\$18,000.00
Rental and Utility Assistance	Amount Funded	Total Expended	Unexpended Balance
Madera Coalition for Community Justice, Rental Assistance & Eviction/Utility Shut off Prevention	\$465,659.00	\$310,382.15	\$155,276.85
Community Action Partnership of Madera County, Housing Stabilization Program	\$212,322.00	\$129,548.64	\$82,773.36
Total Rental & Utility Expenses	\$677,981.00	\$439,930.79	\$238,050.21
Total CDBG-CV Funds Available for Reallocation			\$256,050.21

5. *CDBG Year-to-Date Expenditures*

Staff will provide Commissioners an up-to-date expenditure report during the meeting.