



Regular Meeting of the Madera City Council

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Wednesday, November 18, 2020
6:00 p.m.

Council Chambers
City Hall

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act. The City Council meeting will be live streamed on the City's website. Members of the public may participate in the meeting remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 953 9055 5829# followed by *9 on your phone to speak. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL: Mayor Andrew J. Medellin
Mayor Pro Tem Santos Garcia, District 5
Councilmember Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Derek O. Robinson Sr., District 4
Councilmember Donald E. Holley, District 6

INVOCATION: Pastor Fred Thurman, New Life Assembly of Madera

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

WRITTEN COMMUNICATIONS: None

PRESENTATIONS:

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)
2. Proclamation Recognizing Small Business Saturday
3. Update on the Amtrak Station Relocation from Road 26 to Avenue 12 (Report by Dan Leavitt, San Joaquin Powers Authority)

INTRODUCTIONS: None

A. WORKSHOP: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Minutes – 9/16/20

Recommendation: Approve the City Council Minutes of 9/16/20

B-2 Informational Report on Register of Audited Demands for October 24, 2020 to November 6, 2020

Recommendation: No Action Required (Report by Roger Sanchez)

B-3 Informational Report on Contract City Attorney Service and Litigation Expenditures

Recommendation: No Action Required (Report by Arnaldo Rodriguez)

B-4 Informational Report on Personnel Activity

Recommendation: No Action Required (Report by Wendy Silva)

B-5 Fresno River Trail Union Pacific Railroad (UPRR) and North Gateway Drive Undercrossing Project, Federal Project No ATPCML 5157(100), City Project No. PK-08

Recommendation: Adopt a Resolution Approving Increase in Authorized Funding for Construction Inspection, Construction Management, Third Party Services as Approved by the City Engineer for the Fresno River Trail UPRR & Gateway Drive Undercrossing Project from 10 percent to 15 percent of the Contract Amount (Report by Keith Helmuth)

C. PUBLIC HEARINGS:

C-1 Disadvantaged Business Enterprise (DBE) Program and Implementation Agreement with the California Department of Transportation (Caltrans)

Recommendation: Adopt a Resolution Approving the Disadvantaged Business Enterprise Race-Conscious/Race-Neutral (DBE Program) Including Implementation Agreement (Report by Keith Helmuth)

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Rule 20B Agreements with Pacific Gas & Electric to Perform Tariff Schedule Related Work for Undergrounding of Existing Overhead Electric Facilities for the Olive Avenue Widening Project

Recommendation: Adopt a Resolution Approving Rule 20B Agreements with Pacific Gas & Electric (PG&E) to Perform Tariff Schedule Related Work for Undergrounding of Existing Overhead Electric Facilities for the Olive Avenue Widening Project and Authorizing Payment \$475,383.11 (Report by Keith Helmuth)

D-2 Acceptance of Fire Station No. 58 and Amendments to Related Consultant Agreements with RRM Design Group, Inc. and Moore Twining Associates, Inc.

Recommendation: Adopt Resolutions

- 1) Amending the Agreement with RRM Design Group, Inc., for Professional Architectural and Engineering Services Relating to Extra Services and Additional Amount Not to Exceed \$17,800; and
- 2) Amending the Agreement with Moore Twining Associates, Inc. for Testing Services Relating to Extra Services and Additional Amount not to Exceed \$12,811.50; and
- 3) Adopt a Minute Order Approving
 - a. Acceptance of the Fire Station No. 58, City Project NO. FD-00002 Fire Station Construction Northwest;
 - b. The Filing of Notice of Completion; and
 - c. The Release of Retention Funds (Report by Keith Helmuth)

E. ADMINISTRATIVE REPORTS:

E-1 Discussion on Status and Action Taken on Measures to Mitigate the Impacts of the COVID-19 (Coronavirus) Pandemic

Recommendation: Deliberation and Direction Given from Council (Report by Arnoldo Rodriguez)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

G. CLOSED SESSION:

G-1 Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation Pursuant to Government Code Section 54956.9 (d)(4)

One Case: City of Madera v. High Speed Rail Authority

ADJOURNMENT: – Next regular meeting on December 2, 2020

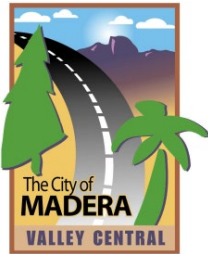
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- Please silence or turn off cell phones and electronic devices while the meeting is in session.

- Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.
 - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for November 18, 2020 near the front entrances of City Hall and on the City's website www.madera.gov at 6:45 p.m. on November 12, 2020.



Alicia Gonzales, City Clerk



Item:	B-1
Minutes for:	09/16/2020
Adopted:	11/18/2020

Minutes of a Regular Meeting of the Madera City Council

**September 16, 2020
6:00 p.m.**

**Council Chambers
City Hall**

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order which suspends certain requirements of the Ralph M. Brown Act. The City Council meeting will be live streamed on the City’s website. Members of the public may participate in the meeting remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 986 2559 2704# followed by *9 on your phone to speak. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL

- Present:** Mayor Andrew J. Medellin
Mayor Pro Tem Santos Garcia, District 5
Councilmember Cece Gallegos, District 1 (Arrived at 6:02 p.m.)
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Derek O. Robinson Sr., District 4
Councilmember Donald E. Holley, District 6

Absent: None

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Hilda Cantu Montoy, Chief Building Official Steven Woodworth, City Engineer Keith Helmuth, Financial Services Director Roger Sanchez, Fire Division Chief Matt Watson, Grants Administrator Ivette Iraheta, Human Resources Director Wendy Silva, Information Services Manager Mark Souders, Parks & Community Services Director John Scarborough, Planning Manager Gary Conte, Chief of Police Dino Lawson, Interim Public Work Director Dan Foss, and Associate Civil Engineer Victor Aldama

INVOCATION: Pastor David Hawes, The Well

PLEDGE OF ALLEGIANCE: Councilmember Steve Montes

APPROVAL OF AGENDA

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER ROBINSON, THE AMENDED AGENDA REMOVING PRESENTATION 4 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

PUBLIC COMMENT

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Kimberly Bruce submitted a written public comment. She wanted to draw Council attention to Prop 16 and urged them to oppose Prop 16.

No further public comment was given.

WRITTEN COMMUNICATIONS: None

PRESENTATIONS

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)
2. Proclamation Recognizing Jaswant Singh Khalra Day
3. Proclamation Recognizing the 210th Anniversary of the Mexican Independence Day
4. Small Business Pandemic Grant Program (Report by Bobby Kahn, Madera EDC)
This item was removed from the agenda.

INTRODUCTIONS: None

A. WORKSHOP: None

B. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, THE CONSENT CALENDAR WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

B-1 Minutes – July 8, 2020, July 22, 2020

Recommendation: Approve the City Council Minutes of July 8, 2020 and July 22, 2020

B-2 Informational Report on Register of Audited Demands for Aug. 22, 2020 to Sept. 4, 2020

Recommendation: No Action Required (Report by Roger Sanchez)

B-3 Informational Report on Contract City Attorney Service Expenditures

Recommendation: No Action Required (Report by Arnaldo Rodriguez)

B-4 Retroactive License Agreement with the County of Fresno to Reinstate an Expiring Agreement for Rack Space in the Police Annex Radio Equipment Room

Recommendation: Adopt a Resolution Approving a Retroactive License Agreement with the County of Fresno to Reinstate an Expiring Agreement for \$160 per month for Rack Space in the Police Annex Radio Equipment Room (Report by Mark Souders)

RES 20-129 RESOLUTION OF THE CITY COUNCIL OF MADERA, ADOPTING A RESOLUTION APPROVING A RETORACTIVE LICENSE AGREEMENT WITH THE COUNTY OF FRESNO TO REINSTATE AN EXPIRING LEASE AGREEMENT FOR RACK SPACE IN THE POLICE ANNEX RADIO EQUIPMENT ROOM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

B-5 Community Development Block Grant (CDBG) COVID-19 Agreements with Subrecipients

Recommendation: 1) Adopt a Resolution Approving a 2020/21 Community Development Grant Subrecipient Agreement for Services (\$156,000) with the Madera County Economic Development Commission; and
2) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$90,000) with the Community Action Partnership of Madera County; and
3) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$55,000) with the Madera Downtown Association; and
4) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$185,338) with the Madera Coalition for Community Justice (Report by Ivette Iraheta)

RES 20-130 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$156,000) WITH THE MADERA COUNTY ECONOMIC DEVELOPMENT COMMISSION

RES 20-131 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$90,000) WITH THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY

RES 20-132 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES {\$55,000) WITH THE MADERA DOWNTOWN ASSOCIATION

RES 20-133 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK

GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$185,338) WITH THE
MADERA COALITION FOR COMMUNITY JUSTICE

C. **PUBLIC HEARINGS:** None

D. **PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS**

D-1 **Project Authorization Agreement with Aviation Managing Consulting Group (AMCG) for Co-Pilot (CAT II) Program**

Recommendation: Adopt a Resolution Approving the Project Authorization Agreement with AMCCG for Co-Pilot (CAT II) Program Airport Management Support (Report by Daniel Foss)

ON MOTION BY COUNCILMEMBER HOLLEY AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-1 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

RES 20-134 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING PROJECT AUTHORIZATION AGREEMENT WITH AVIATION MANAGING CONSULTING GROUP (AMCG) FOR CO-PILOT PROGRAM - CAT II AIRPORT MANAGEMENT SUPPORT

D-2 **Pedestrian Hybrid Beacon at the Intersection of Stadium Road and Gary Lane**

Recommendation: Adopt a Resolution Approving an Agreement with Peters Engineering Group (PEG) in the Amount of \$31,075 for Professional Engineering Services and Authorizing Optional Services up to \$3,000 for a Pedestrian Hybrid Beacon at the Intersection of Stadium Road and Gary Lane, City Project No. TS-29, CDBG No. B18MC060053 (Report by Keith Helmuth)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM D-2 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

RES 20-135 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH PETERS ENGINEERING GROUP IN THE AMOUNT OF \$31,075 FOR PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING OPTIONAL SERVICES UP TO \$3,000 FOR A PEDESTRIAN HYBRID BEACON AT THE INTERSECTION OF STADIUM ROAD AND GARY LANE, CITY PROJECT NO. TS-29, CDBG NO. B18MC060053

E. **ADMINISTRATIVE REPORTS**

E-1 **Cannabis Tax Measure**

Recommendation: Update on Information to Public Regarding Measure R (Report by Arnoldo Rodriguez)

E-2 Discussion on Status and Action Taken on Measures to Mitigate the Impacts of the COVID-19 (Coronavirus) Pandemic

Recommendation: Deliberation and Direction Given from Council (Report by Arnaldo Rodriguez)

E-3 Seek Direction Regarding the October 7, 2020 City Council Regular Meeting

Recommendation: Deliberation and Direction Given from Council (Report by Arnaldo Rodriguez)

ON MOTION BY COUNCILMEMBER HOLLEY AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM E-3 ADDING THE OCTOBER 7, 2020 MEETING BACK ONTO THE AGENDA SCHEDULE WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

Councilmember Robinson had nothing to report.

Councilmember Gallegos had nothing to report.

Mayor Pro Tem Garcia requested that the Police Department and Fire Department give a status report at a future Council meeting on their participation during the wildfires.

Councilmember Holley had nothing to report.

Councilmember Rodriguez thanked the Police Department and Fire Department for their assistance and participating during the wildfires.

Councilmember Montes asked that everybody stay safe and thanked them for everything they are doing.

Mayor Medellin sent prayers and support to all fire fighters, first responders and police officers during these times.

Mayor Medellin stated that Council sent out condolences to City Engineer Keith Helmuth on the death of his father.

G. CLOSED SESSION

G-1 Public Employee Performance Evaluation – Pursuant to Government Code Section §54957(b)(1)

Title: City Clerk

G-2 Conference with Legal Counsel – Existing Litigation Pursuant to Government Code §54956.9(d)(1)

- Name of Case:** 1. City of Madera v. Kalmaljit Kaur, Ajmer Singh, Carmen Trevino and First Transit, Inc., Fresno County Superior Court Case No. 20 CECG02461
2. Rosario Nava v. Kalmaljit Kaur, Ajmer Singh, Carmen Trevino, First Transit, Inc. City of Madera, Fresno County Superior Court Case No. 19CECG00888

City Attorney Hilda Cantu Montoy made the Closed Session Announcement at 7:24 a.m.

Council returned from closed session at 7:57 p.m. with six (6) Councilmembers present as Mayor Medellin disconnected at 7:54 p.m.

Mayor Pro Tem Garcia stated there was no reportable action and adjourned the meeting.

ADJOURNMENT: The meeting was adjourned at 7:57 p.m. Next regular meeting on October 7, 2020.

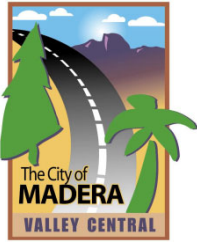
CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.

ALICIA GONZALES, City Clerk

ANDREW J. MEDELLIN, Mayor

MINUTES PREPARED BY
ZELDA LEON, Deputy City Clerk



REPORT TO CITY COUNCIL

Approved by:

Department Director

City Manager

Council Meeting of: November 18, 2020

Agenda Number: B-2

SUBJECT:

Informational Report on Register of Audited Demands

RECOMMENDATION:

Review Register of Audited Demands Report for October 24, 2020 to November 6, 2020.

SUMMARY:

The Register of Audited Demands for the City covering obligations paid during the period of October 24, 2020 to November 6, 2020 is contained in the attachment and summarized in the following tables.

<i>Table 1: Warrant Distribution Summary</i>		
<i>Description</i>	<i>Check #'s</i>	<i>Amount</i>
<i>General Warrant</i>	27950 - 28089	\$1,197,479.19

<i>Table 2: Wire Transfer Summary</i>		
<i>Description</i>	<i>Vendor</i>	<i>Amount</i>
<i>Payroll and Taxes</i>	Union Bank	\$558,282.18
<i>SDI</i>	EDD	\$1,942.11
<i>CalPERS Payment</i>	CalPERS	\$257,976.18

DISCUSSION:

Warrant requests are processed weekly based on the adopted Fiscal Year 2020/2021 budget and released for payment every Monday. Each demand has been audited and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment. Per the request of City Council, we have included the departments from which each of the respective warrants were requested as well as the fund/division description from which they were paid.

FINANCIAL IMPACT:

Demands for payments are made within the constraints of the approved 2020/2021 budget.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

These expenditures were spent considering Strategy 115: Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth.

ALTERNATIVES:

Informational only.

ATTACHMENTS:

Register of Audited Demands

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1 - UNION BANK GENERAL ACCOUNT
November 18, 2020

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
27950	10/27/2020	FINANCE	PAYROLL TRUST	ADMINISTRATIVE SOLUTIONS	ADMIN FEES FOR OCTOBER 2020	\$ 168.00
27951	10/27/2020	FINANCE	PAYROLL TRUST	ADMINISTRATIVE SOLUTIONS	MEDICAL & CHILD CARE EXP ACCT	\$ 1,076.70
27952	10/27/2020	FINANCE	PAYROLL TRUST	ADMINISTRATIVE SOLUTIONS	ASI MEDICAL PART A FOR CLAIMS OCT PAYROLL	\$ 28,611.60
27953	10/27/2020	ENGINEERING	WATER CAPITAL	AKEL ENGINEERING GROUP, INC.	PROFESSIONAL ENGINEERING SERVICE	\$ 23,024.48
27953	10/27/2020	ENGINEERING	SEWER CAPITAL	AKEL ENGINEERING GROUP, INC.	PROFESSIONAL ENGINEERING SERVICE	\$ 85,940.42
27954	10/27/2020	FIRE	FIRE	ALLSTAR FIRE EQUIPMENT	APPLIANCE (NOZZLES) FOR FIRE TRUCK	\$ 15,380.16
27955	10/27/2020	HR	INS/RISK MGT	AMERITAS LIFE INSURANCE CORP.	NOVEMBER 2020 DENTAL INSURANCE	\$ 470.36
27955	10/27/2020	HR	PAYROLL TRUST	AMERITAS LIFE INSURANCE CORP.	NOVEMBER 2020 DENTAL INSURANCE	\$ 13,989.76
27956	10/27/2020	HR	BUILDING	ANTHEM BLUE CROSS	CITY PAID RETIREE MEDICAL BILL NOV 2020	\$ 1,114.97
27957	10/27/2020	FINANCE	AIRPORT OPS	AT&T	09/20 SERVICE 831-000-6408 576	\$ 585.02
27957	10/27/2020	FINANCE	BUILDING	AT&T	09/20 SERVICE 831-000-6408 576	\$ 119.04
27957	10/27/2020	FINANCE	CITY ATTORNEY	AT&T	09/20 SERVICE 831-000-6408 576	\$ 38.77
27957	10/27/2020	FINANCE	CITY CLERK	AT&T	09/20 SERVICE 831-000-6408 576	\$ 32.65
27957	10/27/2020	FINANCE	CODE ENF	AT&T	09/20 SERVICE 831-000-6408 576	\$ 652.36
27957	10/27/2020	FINANCE	COMM & REC	AT&T	09/20 SERVICE 831-000-6408 576	\$ 1,822.40
27957	10/27/2020	FINANCE	COMPUTER MAINT	AT&T	09/20 SERVICE 831-000-6408 576	\$ 123.13
27957	10/27/2020	FINANCE	ENGINEERING	AT&T	09/20 SERVICE 831-000-6408 576	\$ 273.46
27957	10/27/2020	FINANCE	FINANCE	AT&T	09/20 SERVICE 831-000-6408 576	\$ 93.19
27957	10/27/2020	FINANCE	FIRE	AT&T	09/20 SERVICE 831-000-6408 576	\$ 1,170.72
27957	10/27/2020	FINANCE	GRANT OVERSIGHT	AT&T	09/20 SERVICE 831-000-6408 576	\$ 114.28
27957	10/27/2020	FINANCE	HR/RISK MGT	AT&T	09/20 SERVICE 831-000-6408 576	\$ 77.55
27957	10/27/2020	FINANCE	PD ADMIN	AT&T	09/20 SERVICE 831-000-6408 576	\$ 652.36
27957	10/27/2020	FINANCE	PLANNING	AT&T	09/20 SERVICE 831-000-6408 576	\$ 100.00
27957	10/27/2020	FINANCE	UB - GARBAGE	AT&T	09/20 SERVICE 831-000-6408 576	\$ 227.23
27957	10/27/2020	FINANCE	UB - SEWER	AT&T	09/20 SERVICE 831-000-6408 576	\$ 227.21
27957	10/27/2020	FINANCE	UB - WATER	AT&T	09/20 SERVICE 831-000-6408 576	\$ 454.41
27957	10/27/2020	FINANCE	CITY MANAGER	AT&T	09/20 SERVICE 831-000-6408 576	\$ 38.77
27958	10/27/2020	FINANCE	COMM & REC	AT&T	09/20 CALNET 3 SERVICE 9391026396	\$ 137.50
27958	10/27/2020	FINANCE	SR CITIZEN	AT&T	09/20 CALNET 3 SERVICE 9391026403	\$ 24.99
27958	10/27/2020	FINANCE	SR CITIZEN	AT&T	09/20 CALNET 3 SERVICE 9391026398	\$ 22.15
27958	10/27/2020	FINANCE	MEAS K - PD	AT&T	09/20 CALNET 3 SERVICE 9391026401	\$ 22.15
27958	10/27/2020	FINANCE	MEAS K - PD	AT&T	09/20 CALNET 3 SERVICE 9391059143	\$ 1,096.86
27958	10/27/2020	PD	PD ADMIN	AT&T	09/20 CALNET 3 SERVICE 9391031578	\$ 172.62
27958	10/27/2020	PD	PD ADMIN	AT&T	09/20 CALNET 3 SERVICE 9391031566	\$ 164.68

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
27959	10/27/2020	PD	PD ADMIN	BE PREPARED CPR/FIRST AID INSTRUCTION	CPR/AED TRAINING	\$ 1,755.00
27960	10/27/2020	BUILDING	BUILDING	BLDING/PLAN REFNDS	CANCELLED PERMIT	\$ 185.37
27960	10/27/2020	BUILDING	GENERAL FUND	BLDING/PLAN REFNDS	CANCELLED PERMIT	\$ 1.50
27961	10/27/2020	HR	CITY MANAGER	BLUE SHIELD OF CALIFORNIA	CITY PAID RETIREE RX BILL NOVEMBER 2020	\$ 118.40
27962	10/27/2020	WWTP	WWTP	BSK ASSOCIATES	PERMIT COMPLIANCE - LAB WORK	\$ 155.50
27963	10/27/2020	FINANCE	PAYROLL TRUST	CA DEPARTMENT OF CHILD SUPPORT	CHILD SUPPORT DEDUCTIONS FOR 10/16/20 PAYROLL	\$ 1,671.66
27964	10/27/2020	FINANCE	PD ADMIN	CALIFORNIA BANK & TRUST	POLICE FACILTY BOND PAYMENT	\$ 62,443.68
27964	10/27/2020	FINANCE	GOLF COURSE DEBT	CALIFORNIA BANK & TRUST	GOLF COURSE BOND PAYMENT	\$ 164,337.17
27965	10/27/2020	AIRPORT	AIRPORT OPS	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE	\$ 48.50
27966	10/27/2020	PD	PD ADMIN	CA DEPARTMENT OF JUSTICE	BLOOD ALCOHOL ANALYSIS	\$ 2,520.00
27966	10/27/2020	PD	PD ADMIN	CA DEPARTMENT OF JUSTICE	JULY-SEPT 2020 MISCELLANEOUS SERVICES	\$ 1,876.98
27966	10/27/2020	PD	PD ADMIN	CA DEPARTMENT OF JUSTICE	SEPTEMBER FINGERPRINT APPS	\$ 320.00
27967	10/27/2020	PD	PD ADMIN	CALIFORNIA PEACE OFFICERS ASSOCIATION	DEPARTMENT MEMBERSHIP	\$ 1,500.00
27968	10/27/2020	FINANCE	PD ADMIN	CANON FINANCIAL SERVICES	COPIER LEASE- CHIEF'S OFFICE	\$ 176.68
27969	10/27/2020	PD	PD ADMIN	CP SALES INC	HIGH BACK STREAMLINE MANAGER CHAIR	\$ 2,161.52
27970	10/27/2020	GRANTS	INTERMODAL	CITY OF MADERA	10/20 UTILITY SERVICE 3040421	\$ 91.53
27970	10/27/2020	GRANTS	INTERMODAL	CITY OF MADERA	10/20 UTILITY SERVICE 3040431	\$ 82.79
27970	10/27/2020	GRANTS	INTERMODAL	CITY OF MADERA	10/20 UTILITY SERVICE 3040441	\$ 239.65
27970	10/27/2020	UB - WATER	WATER CONS	CITY OF MADERA	MULCH REBATE - ACCT 7898362	\$ 40.00
27971	10/27/2020	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	EE LIFE INSURANCE	\$ 928.70
27972	10/27/2020	PD	PD ADMIN	COMCAST	10/14/20-11/13/20 SVS 8155500320092096	\$ 122.75
27973	10/27/2020	GRANTS	CDBG PUBLIC	COMMUNITY ACTION PRTRNSHP OF MADERA	3RD QTR REIMBURSEMENT	\$ 8,572.72
27973	10/27/2020	GRANTS	CDBG PUBLIC	COMMUNITY ACTION PRTRNSHP OF MADERA	1ST QTR REIMBURSEMENT	\$ 2,249.83
27973	10/27/2020	GRANTS	CDBG PUBLIC	COMMUNITY ACTION PRTRNSHP OF MADERA	2ND QTR REIMBURSEMENT	\$ 6,684.15
27974	10/27/2020	CODE ENF	CODE ENF	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SEPTEMBER 2020	\$ 175.00
27975	10/27/2020	SEWER	SEWER OPS	DIAMOND COMMUNICATIONS	TELEPHONE ANSWERING SERVICE OCT 2020	\$ 115.00
27975	10/27/2020	PARKS	COMM & REC	DIAMOND COMMUNICATIONS	PAC FIRE ALARM MONITORING	\$ 36.00
27975	10/27/2020	PARKS	COMM & REC	DIAMOND COMMUNICATIONS	PAC ALARM MONITORING	\$ 432.00
27976	10/27/2020	GRANTS	INTERMODAL	GUARDIAN WESTERN SWEEPING INC.	OCTOBER POWER SWEEPING	\$ 284.50
27976	10/27/2020	GRANTS	PARKING OPS	GUARDIAN WESTERN SWEEPING INC.	OCTOBER POWER SWEEPING	\$ 284.50
27977	10/27/2020	GRANTS	TRANS - FIXED	JEFFREY SCOTT ADVERTISING	OUTREACH CONSULTING	\$ 2,590.50
27977	10/27/2020	GRANTS	TRANS - DAR	JEFFREY SCOTT ADVERTISING	OUTREACH CONSULTING	\$ 2,590.75
27978	10/27/2020	PD	PD ADMIN	KER'S GAS & LUBE, INC.	SEPTEMBER 2020 PD CAR WASHES	\$ 325.50
27979	10/27/2020	FIRE	MEAS K - FIRE	LUIS F FREITAS	REMOVE AND REPLACE NUMBERING TRUCK E58	\$ 3,850.00
27980	10/27/2020	PD	PD ADMIN	TIM J LAW	EMPLOYMENT BACKGROUND	\$ 700.00
27981	10/27/2020	HR	INS/RISK MGT	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	\$ 1,110.00
27982	10/27/2020	PARKS	AQUATICS	CHARLES LUECKER, AUTHORIZED SIGNER	CHLORINE FOR POOL	\$ 1,358.31
27982	10/27/2020	PARKS	AQUATICS	CHARLES LUECKER, AUTHORIZED SIGNER	PART FOR POOL FILTER	\$ 340.62

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
27983	10/27/2020	FINANCE	PAYROLL TRUST	M A C E A	OCTOBER 2020 MONTHLY DUES	\$ 1,925.00
27984	10/27/2020	FINANCE	PAYROLL TRUST	M P O A	OCTOBER 2020 MONTHLY DUES	\$ 7,785.44
27985	10/27/2020	FINANCE	PAYROLL TRUST	M.C.E.A.	OCTOBER 2020 MONTHLY DUES	\$ 360.00
27986	10/27/2020	FINANCE	PAYROLL TRUST	MADERA CO SHERIFF-CIVIL DIVISION	SHERIFF GARNISHMENT ORDER	\$ 174.00
27987	10/27/2020	GRANTS	CDBG PUBLIC	MADERA COALITION FOR COMM JUSTICE	REIMB FOR 1ST QTR CDBG FUNDED PROGRAM	\$ 32,454.23
27988	10/27/2020	CODE ENF	CODE ENF	MADERA TRIBUNE	1 YEAR SUBSCRIPTION	\$ 49.00
27988	10/27/2020	PLANNING	PLANNING	MADERA TRIBUNE	NOTICE OF PUBLIC HEARING -PLANNING	\$ 237.25
27989	10/27/2020	FINANCE	WATER FUND	MARTIN BRENT	UTILITY BILLING CREDIT REFUND	\$ 255.82
27990	10/27/2020	FINANCE	PAYROLL TRUST	MID-MGMT EMPLOYEE GROUP	OCTOBER 2020 MONTHLY DUES	\$ 610.00
27991	10/27/2020	GRANTS	TRANS - FIXED	MV TRANSPORTATION, INC.	AUGUST 2020 TRANSIT OPERATOR SERVICES	\$ 73,661.26
27991	10/27/2020	GRANTS	TRANS - DAR	MV TRANSPORTATION, INC.	AUGUST 2020 TRANSIT OPERATOR SERVICES	\$ 29,126.75
27992	10/27/2020	FINANCE	PAYROLL TRUST	N.P.C.-ORCHARD TRUST COMPANY	DEFERRED COMP CONTRIBUTIONS	\$ 8,385.78
27993	10/27/2020	FINANCE	PAYROLL TRUST	N.P.C.-ORCHARD TRUST COMPANY	DEFERRED COMP CONTRIBUTIONS	\$ 1,187.66
27994	10/27/2020	FINANCE	ZONE 34B	PACIFIC GAS & ELECTRIC	09/20 SERVICE 0443905948-8	\$ 10.51
27995	10/27/2020	PD	PD ADMIN	PACIFIC STORAGE COMPANY	SERVICE 36 INCH EXECUTIVE COSOLE	\$ 280.00
27996	10/27/2020	WATER	AIRPORT OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 98.48
27996	10/27/2020	WATER	DRAINAGE	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 295.46
27996	10/27/2020	WATER	FLEET MAINT	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 147.72
27996	10/27/2020	WATER	SEWER OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 147.74
27996	10/27/2020	WATER	WATER OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 295.46
27996	10/27/2020	WATER	WWTP	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 147.72
27997	10/27/2020	ENGINEERING	WATER CAPITAL	PROVOST & PRITCHARD CONSULTING	PROFESSIONAL ENGINEERING SERVICES WATER MAIN	\$ 934.40
27997	10/27/2020	PLANNING	PLANNING	PROVOST & PRITCHARD CONSULTING	CONSULTANT FEES	\$ 330.00
27997	10/27/2020	PLANNING	PLANNING	PROVOST & PRITCHARD CONSULTING	CONSULTING SERVICES FOR PLANNING PROJECTS	\$ 6,115.80
27998	10/27/2020	HR	SEWER OPS	REGENCE BLUECROSS BLUESHIELD OF UT	CITY PAID RETIREE PRESCRIPTION BILL NOV 20	\$ 59.50
27998	10/27/2020	HR	SEWER OPS	REGENCE BLUECROSS BLUESHIELD OF UT	CITY PD RETIREE MED BILL NOVEMBER	\$ 116.00
27998	10/27/2020	HR	WATER OPS	REGENCE BLUECROSS BLUESHIELD OF UT	CITY PAID RETIREE PRESCRIPTION BILL NOV 20	\$ 59.50
27998	10/27/2020	HR	WATER OPS	REGENCE BLUECROSS BLUESHIELD OF UT	CITY PD RETIREE MED BILL NOVEMBER	\$ 116.00
27999	10/27/2020	PD	PD ADMIN	RON'S TOWING & ROAD SERVICE	TOWING SERVICES TOWING SERVICES	\$ 837.50
28000	10/27/2020	PW ADMIN	AIRPORT OPS	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 236.76
28000	10/27/2020	PW ADMIN	CENTRAL ADMIN	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 2,764.30
28000	10/27/2020	PW ADMIN	COMM & REC	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 4,054.14
28000	10/27/2020	PW ADMIN	ENGINEERING	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 2,027.97
28000	10/27/2020	PW ADMIN	FINANCE	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 186.25
28000	10/27/2020	PW ADMIN	INTERMODAL	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 439.92
28000	10/27/2020	PW ADMIN	PD ADMIN	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 3,611.91
28000	10/27/2020	PW ADMIN	SEWER OPS	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 576.83
28000	10/27/2020	PW ADMIN	SOLID WASTE	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 1,971.84

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28000	10/27/2020	PW ADMIN	UB - GARBAGE	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 186.27
28000	10/27/2020	PW ADMIN	UB - SEWER	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 186.27
28000	10/27/2020	PW ADMIN	UB - WATER	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 372.52
28000	10/27/2020	PW ADMIN	WATER QUALITY	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 177.24
28000	10/27/2020	PW ADMIN	WWTP	SERVICEMASTER BY J&C BROWN	OCTOBER JANITORIAL SERVICE	\$ 690.20
28001	10/27/2020	PD	PD ADMIN	SPEAKWRITE LLC	TRANSLATION SERVICES	\$ 551.04
28002	10/27/2020	WWTP	WWTP	STATE WATER RESOURCES CONTROL BOARD	ANNUAL WWTP LAB CERT FEE	\$ 3,289.00
28003	10/27/2020	PD	SUPP LAW ENF	LEATHAM FAMILY, LLC	BADGE	\$ 378.50
28004	10/27/2020	PARKS	AIRPORT OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 35.00
28004	10/27/2020	PARKS	CENTRAL ADMIN	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 45.00
28004	10/27/2020	PARKS	COMM & REC	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 435.00
28004	10/27/2020	PARKS	ENGINEERING	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 60.00
28004	10/27/2020	PARKS	FIRE	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 70.00
28004	10/27/2020	PARKS	INTERMODAL	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 75.00
28004	10/27/2020	PARKS	PD ADMIN	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 40.00
28004	10/27/2020	PARKS	SEWER OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28004	10/27/2020	PARKS	SOLID WASTE	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28004	10/27/2020	PARKS	WATER OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28004	10/27/2020	PARKS	WWTP	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 45.00
28005	10/27/2020	FIRE	FIRE	TESEI PETROLEUM INC.	FUEL -FIRE DEPT	\$ 444.39
28005	10/27/2020	PW ADMIN	AIRPORT OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 134.91
28005	10/27/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 97.48
28005	10/27/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 39.76
28005	10/27/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 15.32
28005	10/27/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 93.32
28005	10/27/2020	PW ADMIN	BUILDING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 21.35
28005	10/27/2020	PW ADMIN	BUILDING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 85.53
28005	10/27/2020	PW ADMIN	BUILDING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 83.65
28005	10/27/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 78.65
28005	10/27/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 88.40
28005	10/27/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 94.49
28005	10/27/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 93.69
28005	10/27/2020	PW ADMIN	DRAINAGE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 43.74
28005	10/27/2020	PW ADMIN	DRAINAGE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 50.18
28005	10/27/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 126.80
28005	10/27/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 93.87
28005	10/27/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 53.45
28005	10/27/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 101.27

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28005	10/27/2020	PW ADMIN	FACILITIES MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 49.17
28005	10/27/2020	PW ADMIN	FACILITIES MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 209.44
28005	10/27/2020	PW ADMIN	FACILITIES MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 138.78
28005	10/27/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 55.93
28005	10/27/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 89.54
28005	10/27/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 68.83
28005	10/27/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 49.80
28005	10/27/2020	PW ADMIN	GRAFFITI	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 128.24
28005	10/27/2020	PW ADMIN	GRAFFITI	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 105.97
28005	10/27/2020	PW ADMIN	GRAFFITI	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 140.35
28005	10/27/2020	PW ADMIN	GRAFFITI	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 152.44
28005	10/27/2020	PW ADMIN	LMD	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 20.16
28005	10/27/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 771.23
28005	10/27/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 861.36
28005	10/27/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 1,113.56
28005	10/27/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 662.25
28005	10/27/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 2,009.40
28005	10/27/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 2,025.07
28005	10/27/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 2,950.70
28005	10/27/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 2,898.46
28005	10/27/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 394.01
28005	10/27/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 263.34
28005	10/27/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 82.22
28005	10/27/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 151.05
28005	10/27/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 152.08
28005	10/27/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 182.71
28005	10/27/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 507.52
28005	10/27/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 345.50
28005	10/27/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 428.93
28005	10/27/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 502.20
28005	10/27/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 685.76
28005	10/27/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 407.10
28005	10/27/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 1,268.90
28005	10/27/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 1,317.29
28005	10/27/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 1,395.58
28005	10/27/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 1,102.60
28005	10/27/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 1,154.52
28005	10/27/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 1,198.54

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28005	10/27/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 1,269.77
28005	10/27/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 1,003.20
28005	10/27/2020	PW ADMIN	UB - GARBAGE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 8.14
28005	10/27/2020	PW ADMIN	UB - SEWER	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 8.13
28005	10/27/2020	PW ADMIN	UB - WATER	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 16.26
28005	10/27/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 617.25
28005	10/27/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 685.25
28005	10/27/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 543.34
28005	10/27/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 539.77
28005	10/27/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 103.66
28005	10/27/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/11/20-10/17/20	\$ 25.09
28005	10/27/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 21.43
28005	10/27/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/11/2020-09/20/2020	\$ 29.04
28005	10/27/2020	PW ADMIN	WWTP	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/01/2020-10/10/2020	\$ 69.48
28005	10/27/2020	PW ADMIN	WWTP	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 09/01/2020-09/10/2020	\$ 69.27
28006	10/27/2020	PARKS	COMM & REC	THYSSENKRUPP ELEVATOR CORPORATION	YC ELEVATOR SERVICE	\$ 285.28
28007	10/27/2020	PD	PD ADMIN	TRANSUNION RISK & ALTERNATIVE DATA SOL.	DATABASE ACCESS SEPTEMBER 2020	\$ 193.30
28008	10/27/2020	PD	PD ADMIN	TRILOGY MEDWASTE WEST LLC	REUSABLE TUB	\$ 50.00
28009	10/27/2020	PD	SUPP LAW ENF	TYLER TECHNOLOGIES INC.	HARDWARE, SOFTWARE & SERVICES FOR BRAZOS	\$ 642.06
28009	10/27/2020	PD	MEAS K - PD	TYLER TECHNOLOGIES INC.	HARDWARE, SOFTWARE & SERVICES FOR BRAZOS	\$ 357.94
28010	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9924743 2175 N SCHNOOR	\$ 234.94
28011	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9925641 413 E CENTRAL	\$ 62.48
28012	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926257 711 VINEYARD	\$ 103.57
28013	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9893881 140 FREEDOM	\$ 185.44
28014	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9923041 966 BAYLOR	\$ 115.07
28015	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926309 121 N LAKE	\$ 356.23
28016	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9901112 2524 DRIFTWOOD	\$ 227.08
28017	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9918596 1026 PAPAYA	\$ 32.11
28018	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9924722 1129 DAVIS	\$ 50.42
28019	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926162 143 ST TROPEZ	\$ 105.48
28020	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 5784007 1309 DELLAVALLE	\$ 81.41
28021	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926493 2320 ALDERWOOD	\$ 66.26
28022	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9922650 995 ARTHUR	\$ 180.34
28023	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 5330023 142 COUNTESS	\$ 95.25
28024	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9899005 2601 WESTGATE	\$ 19.99
28025	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9922042 118 N N	\$ 96.91
28026	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 922006 708 N D	\$ 45.15
28027	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9920016 969 WOLFTRAP	\$ 170.23

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28028	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9924209 2341 BEECHWOOD	\$ 185.27
28029	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9421022 309 VINEYARD	\$ 48.77
28030	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9193004 900 SHERWOOD	\$ 58.73
28031	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9922636 983 SAN BRUNO	\$ 107.65
28032	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9922970 617 S A	\$ 232.38
28033	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9923023 2305 HOWARD	\$ 30.97
28034	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9924412 594 MADERA	\$ 8,226.02
28035	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9920878 2500 DRIFTWOOD	\$ 235.43
28036	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9913822 2416 DRIFTWOOD	\$ 101.69
28037	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 2188004 613 N H	\$ 73.17
28038	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9914167 1383 ALEXIS	\$ 136.74
28039	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9921814 2715 NATIONAL	\$ 150.50
28040	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9907214 228 N GRANADA	\$ 137.27
28041	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9925452 220 S N	\$ 160.88
28042	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9920492 1252 PEACH	\$ 166.76
28043	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 924002 712 N D	\$ 54.55
28044	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926026 143 COUNTESS	\$ 286.41
28045	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9924436 886 CAITLAN	\$ 82.05
28046	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9903247 212 WALNUT	\$ 64.67
28047	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 7060282 1017 E KENNEDY	\$ 54.09
28048	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9926221 138 S GRANADA	\$ 84.02
28049	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9900752 1371 HILLSBORO	\$ 275.49
28050	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9908671 248 S DOUBLE TREE	\$ 82.62
28051	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 4916061 1023 CENTRAL	\$ 58.25
28052	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9919419 2305 RIVERVIEW	\$ 86.84
28053	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9919001 139 KING	\$ 129.96
28054	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 5805972 3203 DOUBLE TREE	\$ 77.53
28055	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9920632 3566 MARINA	\$ 249.33
28056	10/27/2020	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9918269 1382 COLOMBARD	\$ 56.18
28057	10/27/2020	FINANCE	AIRPORT OPS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 617.48
28057	10/27/2020	FINANCE	AQUATICS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 143.57
28057	10/27/2020	FINANCE	BUILDING	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 985.01
28057	10/27/2020	FINANCE	CENTRAL ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 941.61
28057	10/27/2020	FINANCE	CITY CLERK	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 20.12
28057	10/27/2020	FINANCE	CITY COUNCIL	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 283.73
28057	10/27/2020	FINANCE	CODE ENF	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 261.59
28057	10/27/2020	FINANCE	COMM & REC	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 348.10
28057	10/27/2020	FINANCE	COMPUTER MAINT	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 5,434.52

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28057	10/27/2020	FINANCE	ENGINEERING	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 162.27
28057	10/27/2020	FINANCE	FACILITIES MAINT	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 3,007.10
28057	10/27/2020	FINANCE	FINANCE	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 131.97
28057	10/27/2020	FINANCE	FIRE	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 4,751.36
28057	10/27/2020	FINANCE	FLEET MAINT	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 10,649.41
28057	10/27/2020	FINANCE	MOTOR POOL	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 20.02
28057	10/27/2020	FINANCE	GENERAL FUND	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 12,652.95
28057	10/27/2020	FINANCE	GRAFFITI	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 1,062.92
28057	10/27/2020	FINANCE	INTERMODAL	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 362.26
28057	10/27/2020	FINANCE	LTF - STREETS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 1,537.89
28057	10/27/2020	FINANCE	MEAS K - FIRE	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 2,826.42
28057	10/27/2020	FINANCE	PARKS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 7,075.14
28057	10/27/2020	FINANCE	PD ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 3,035.94
28057	10/27/2020	FINANCE	PLANNING	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ (66.87)
28057	10/27/2020	FINANCE	STREETS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 1,510.93
28057	10/27/2020	FINANCE	SEWER OPS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 2,700.27
28057	10/27/2020	FINANCE	STREET CLEANING	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 28.13
28057	10/27/2020	FINANCE	SUPP LAW ENF	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 821.39
28057	10/27/2020	FINANCE	TRANS - FIXED	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 3,237.81
28057	10/27/2020	FINANCE	TRANS - DAR	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 2,170.48
28057	10/27/2020	FINANCE	UB - WATER	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 13.73
28057	10/27/2020	FINANCE	WATER CAPITAL	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 1,600.85
28057	10/27/2020	FINANCE	WATER CONS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 63.82
28057	10/27/2020	FINANCE	WATER OPS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 5,657.14
28057	10/27/2020	FINANCE	WATER QUALITY	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 552.49
28057	10/27/2020	FINANCE	WWTP	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 6,638.71
28057	10/27/2020	FINANCE	MEAS K - PD	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 623.02
28057	10/27/2020	FINANCE	FLEET ACQ	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 59.52
28057	10/27/2020	FINANCE	ZONE 6A	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 347.23
28057	10/27/2020	FINANCE	MEAS T - TRANSIT	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 4,227.28
28057	10/27/2020	FINANCE	DUI ENF	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 2,500.70
28057	10/27/2020	FINANCE	SPECIAL EVENTS	US BANK CORPORATE PAYMENT SYSTEMS	09/20 CAL-CARD CHARGES	\$ 12.98
28058	10/27/2020	FINANCE	PAYROLL TRUST	VANTAGEPOINT TRANSFER AGENTS-457	DEFERRED COMP CONTRIBUTIONS	\$ 24,030.63
28059	10/27/2020	PD	PD ADMIN	VERIZON WIRELESS	PERIODIC LOCATION UPDATES	\$ 80.00
28060	10/27/2020	PD	PD ADMIN	WATCHGUARD VIDEO	CAMERA BRACKET	\$ 97.43
28061	10/27/2020	PARKS	PARKS	WEST COAST ARBORISTS, INC.	TREE MAINTENANCE	\$ 3,000.00
28061	10/27/2020	PARKS	ZONE 2	WEST COAST ARBORISTS, INC.	TREE MAINTENANCE	\$ 937.50
28061	10/27/2020	PARKS	ZONE 12	WEST COAST ARBORISTS, INC.	TREE MAINTENANCE	\$ 5,625.00

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28062	10/27/2020	PD	PD ADMIN	ZEE MEDICAL SERVICE CO.	SUPPLIES	\$ 136.08
28063	11/03/2020	ENGINEERING	SEWER CAPITAL	AKEL ENGINEERING GROUP, INC.	PROFESSIONAL ENGINEERING SERVICES	\$ 534.25
28064	11/03/2020	PARKS	PARKS	ALERT-O-LITE	K RAIL WATER FILLED RENTAL	\$ 776.15
28065	11/03/2020	FINANCE	SEWER OPS	AT&T	10/20 CALNET 3 SERVICE 9391031570	\$ 208.95
28065	11/03/2020	FINANCE	MEAS K - PD	AT&T	10/20 CALNET 3 SERVICE 9391020514	\$ 164.95
28066	11/03/2020	WWTP	WWTP	BSK ASSOCIATES	PERMIT COMPLIANCE - LAB WORK	\$ 155.50
28067	11/03/2020	PARKS	COMM & REC	CALIFORNIA CLIMATE CONTROL, INC.	A/C MAINTENANCE FOR FAB	\$ 48.50
28068	11/03/2020	FINANCE	AIRPORT OPS	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 26.32
28068	11/03/2020	FINANCE	BUILDING	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 3.96
28068	11/03/2020	FINANCE	CITY ATTORNEY	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 0.44
28068	11/03/2020	FINANCE	CITY CLERK	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 81.00
28068	11/03/2020	FINANCE	CODE ENF	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 326.30
28068	11/03/2020	FINANCE	COMPUTER MAINT	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 7.29
28068	11/03/2020	FINANCE	ENGINEERING	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 457.85
28068	11/03/2020	FINANCE	FINANCE	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 218.34
28068	11/03/2020	FINANCE	GRANT OVERSIGHT	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 18.72
28068	11/03/2020	FINANCE	HR/RISK MGT	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 92.90
28068	11/03/2020	FINANCE	PARKS ADMIN	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 373.29
28068	11/03/2020	FINANCE	PD ADMIN	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 543.78
28068	11/03/2020	FINANCE	PLANNING	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 151.20
28068	11/03/2020	FINANCE	SEWER OPS	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 37.89
28068	11/03/2020	FINANCE	SOLID WASTE	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 37.89
28068	11/03/2020	FINANCE	TRANS - FIXED	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 61.16
28068	11/03/2020	FINANCE	TRANS - DAR	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 61.16
28068	11/03/2020	FINANCE	UB - WATER	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 186.46
28068	11/03/2020	FINANCE	WATER OPS	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 106.98
28068	11/03/2020	FINANCE	WATER QUALITY	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 122.32
28068	11/03/2020	FINANCE	WWTP	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 140.95
28068	11/03/2020	FINANCE	PURCHASING	CANON FINANCIAL SERVICES	COPIER LEASE OCTOBER 2020	\$ 128.03
28069	11/03/2020	UB - WATER	WATER CONS	CITY OF MADERA	TOILET REBATE APPLY TO UB ACCT	\$ 200.00
28069	11/03/2020	UB - WATER	WATER CONS	CITY OF MADERA	TOILET REBATE APPLY TO UB ACCT	\$ 200.00
28070	11/03/2020	CITY ATTORNEY	CITY ATTORNEY	COLANTUONO, HIGHSMITH & WHATLEY, PC	SPECIALIZED LEGAL SERVICES	\$ 614.01
28071	11/03/2020	FINANCE	PD ADMIN	COMCAST	10/20 SERVICE 8155500320322006	\$ 86.13
28072	11/03/2020	HR	HR/RISK MGT	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 157.50
28073	11/03/2020	PD	PD ADMIN	CYRUN	ALLIANCE MAINTENANCE & SUPPORT	\$ 50,000.00
28074	11/03/2020	WATER	WATER QUALITY	DELLAVALLE LABORATORY, INC.	WATER SAMPLES	\$ 585.00
28075	11/03/2020	FIRE	MEAS K - FIRE	DIAMOND COMMUNICATIONS	FIRE ALARM MONITORING	\$ 96.91
28076	11/03/2020	WATER	WATER FUND	FRAGA DANIEL	UTILITY BILLING CREDIT REFUND	\$ 216.57

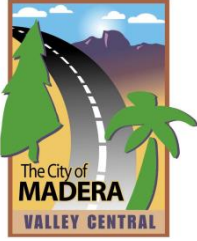
CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28077	11/03/2020	PARKS	SR CITIZEN	FRESNO MADERA AREA AGENCY ON AGING	HOME DELIVERY MEAL DONATION	\$ 25.00
28078	11/03/2020	CITY CLERK	CITY CLERK	GENERAL LOGISTICS SYSTEMS US INC	OVERNIGHT SHIPPING	\$ 13.69
28079	11/03/2020	PD	PD ADMIN	J'S COMMUNICATIONS	ANNUAL SERVICE AGREEMENT	\$ 3,093.00
28080	11/03/2020	UB - WATER	PD ADMIN	MADERA COUNTY TREASURER	COUNTY'S PORTION OF PARKING PENALTIES SEPT 2020	\$ 537.50
28081	11/03/2020	CITY ADMIN	CITY ATTORNEY	MONTOY LAW CORPORATION	CITY ATTORNEY CONTRACTED LEGAL SERVICES	\$ 33,871.87
28082	11/03/2020	FINANCE	AIRPORT OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 1,535.91
28082	11/03/2020	FINANCE	AIRPORT OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICE 8126770647-1	\$ 425.02
28082	11/03/2020	FINANCE	CENTRAL ADMIN	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 6,490.38
28082	11/03/2020	FINANCE	COMM & REC	PACIFIC GAS & ELECTRIC	10/20 SERVICE 9651992016-7	\$ 521.33
28082	11/03/2020	FINANCE	COMM & REC	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 2,887.71
28082	11/03/2020	FINANCE	DRAINAGE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 2,917.78
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 1619119913-8	\$ 86.66
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 6690755760-8	\$ 76.26
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 3642526071-2	\$ 52.62
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 3819620697-3	\$ 196.51
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 8178280304-3	\$ 71.12
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 7949615676-5	\$ 16.58
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 15,905.80
28082	11/03/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 3499945233-6	\$ 68.55
28082	11/03/2020	FINANCE	FIRE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 2,059.06
28082	11/03/2020	FINANCE	INTERMODAL	PACIFIC GAS & ELECTRIC	10/20 SERVICE 1950349675-4	\$ 1,060.66
28082	11/03/2020	FINANCE	INTERMODAL	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 1,255.23
28082	11/03/2020	FINANCE	PARKING OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 207.25
28082	11/03/2020	FINANCE	PARKS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 1,930.27
28082	11/03/2020	FINANCE	SEWER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 2,646.08
28082	11/03/2020	FINANCE	SOLID WASTE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 716.99
28082	11/03/2020	FINANCE	SR CITIZEN	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 47.88
28082	11/03/2020	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICE 9651992016-7	\$ 122.32
28082	11/03/2020	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICE 9172110863-6	\$ 648.13
28082	11/03/2020	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 176,219.43
28082	11/03/2020	FINANCE	WWTP	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 63.17
28082	11/03/2020	FINANCE	ZONE 34B	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 9.83
28082	11/03/2020	FINANCE	ZONE 24	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 10.66
28082	11/03/2020	FINANCE	ZONE 31A	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 29.93
28082	11/03/2020	FINANCE	ZONE 20B	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 9.86
28082	11/03/2020	FINANCE	ZONE 27B	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 10.70
28082	11/03/2020	FINANCE	ZONE 2	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 52.61
28082	11/03/2020	FINANCE	ZONE 3	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 41.11

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28082	11/03/2020	FINANCE	ZONE 31B	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 29.93
28082	11/03/2020	FINANCE	ZONE 4	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 10.92
28082	11/03/2020	FINANCE	ZONE 6A	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 63.37
28082	11/03/2020	FINANCE	ZONE 29C	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 10.85
28082	11/03/2020	FINANCE	ZONE 8	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 64.92
28082	11/03/2020	FINANCE	ZONE 16	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 22.24
28082	11/03/2020	FINANCE	ZONE 13	PACIFIC GAS & ELECTRIC	10/20 SERVICES 3533032414	\$ 118.26
28082	11/03/2020	FINANCE	PRIOR BONDS	PACIFIC GAS & ELECTRIC	06/20 SERVICE 2000655655-7	\$ 1,510.92
28082	11/03/2020	FINANCE	PRIOR BONDS	PACIFIC GAS & ELECTRIC	10/20 SERVICE 2000655655-7	\$ 1,370.96
28082	11/03/2020	FINANCE	PRIOR BONDS	PACIFIC GAS & ELECTRIC	08/20 SERVICE 2000655655-7	\$ 1,992.97
28083	11/03/2020	UB - WATER	FINANCE	PHOENIX GROUP INFO SYS	SEPTEMBER CITATIONS	\$ 277.45
28084	11/03/2020	FLEET	FLEET ACQ	RJMS CORPORATION	NEW GM ELECTRIC VEHICLE	\$ 39,985.29
28085	11/03/2020	SEWER	SEWER OPS	SJVAPCD	PERMIT TO OPERATE GENERATOR	\$ 98.00
28086	11/03/2020	FIRE	FIRE	TESEI PETROLEUM INC.	FUEL - FIRE DEPT	\$ 660.49
28087	11/03/2020	IS	COMPUTER MAINT	TYLER TECHNOLOGIES INC.	ANNUAL MAINTENANCE	\$ 13,261.25
28088	11/03/2020	FINANCE	AIRPORT OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 66.12
28088	11/03/2020	FINANCE	BUILDING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 208.69
28088	11/03/2020	FINANCE	CITY CLERK	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 55.74
28088	11/03/2020	FINANCE	CITY COUNCIL	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 304.08
28088	11/03/2020	FINANCE	CODE ENF	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 246.22
28088	11/03/2020	FINANCE	COMPUTER MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 317.22
28088	11/03/2020	FINANCE	ENGINEERING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 154.36
28088	11/03/2020	FINANCE	FACILITIES MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 157.20
28088	11/03/2020	FINANCE	FINANCE	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 89.19
28088	11/03/2020	FINANCE	FIRE	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 114.03
28088	11/03/2020	FINANCE	FLEET MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 3.81
28088	11/03/2020	FINANCE	GRANT OVERSIGHT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 51.67
28088	11/03/2020	FINANCE	HR/RISK MGT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 61.94
28088	11/03/2020	FINANCE	PARKS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 171.65
28088	11/03/2020	FINANCE	PD ADMIN	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 3,088.38
28088	11/03/2020	FINANCE	PLANNING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 576.26
28088	11/03/2020	FINANCE	STREETS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 180.33
28088	11/03/2020	FINANCE	RECREATION	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 0.53
28088	11/03/2020	FINANCE	SEWER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 50.98
28088	11/03/2020	FINANCE	SR CITIZEN	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 40.54
28088	11/03/2020	FINANCE	STREET CLEANING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 0.53
28088	11/03/2020	FINANCE	UB - WATER	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 47.73
28088	11/03/2020	FINANCE	WATER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 406.43

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28088	11/03/2020	FINANCE	WATER QUALITY	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 120.70
28088	11/03/2020	FINANCE	WWTP	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 163.82
28088	11/03/2020	FINANCE	MEAS K - PD	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 1,493.09
28088	11/03/2020	FINANCE	CITY MANAGER	VERIZON WIRELESS	CITY CELL PHONE CHARGES 09/11/2020-10/10/2020	\$ 83.38
28089	11/03/2020	ENGINEERING	MEAS K - FIRE	WORKING FIRE FURNITURE & MATTRESS CO	THE ULTIMATE FIREFIGHTER RECLINER	\$ 5,843.34

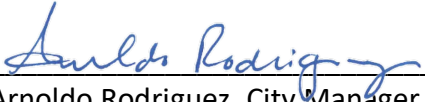
BANK #1 - UNION BANK GENERAL ACCOUNT TOTAL

\$ 1,197,479.19



REPORT TO CITY COUNCIL

Approved by:


 Arnaldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Number: B-3

SUBJECT:

Informational Report on Contract City Attorney Services and Litigation Expenditures

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council).

SUMMARY:

The purpose of this report is to provide the Council an informational monthly update on expenditures for contract City Attorney services, as well as specialized legal representation in various matters of litigation.

DISCUSSION:

The following information summarizes billings paid for services formerly performed by the City’s in-house City Attorney. This report captures September 2020 invoices received, as well as the continued Fiscal Year (FY) 2020/21 tracking of invoices received, through a FY 2020/21 Year-to-Date (YTD) column.

If there is additional information Council desires to see in future iterations of this report, please advise and staff will make the requested changes.

Firm: Madera County District Attorney’s Office (Litigation)

Billing Period: September 2020

<i>Matter</i>	Charges	
	Sept. 2020	FY 2020/21 YTD
Prosecution Services for City of Madera per Agreement	\$0.00	\$0.00
Total	\$0.00	\$0.00

Firm: Colantuono, Highsmith & Whatley, PC (Litigation)

Billing Period: September 2020

<i>Matter</i>	Charges	
	Sept. 2020	FY 2020/21 YTD
Pending Litigation	\$614.01	\$3,406.88
Total	\$614.01	\$3,406.88

Firm: Montoy Law Corporation (City Attorney Services and Litigation)

Billing Period: September 2020

<i>Matter</i>	Charges	
	Sept. 2020	FY 2020/21 YTD
City Attorney Services		
General Legal Review/Advice	\$2,162.00	\$7,520.00
City Clerk	\$282.00	\$1,222.00
Attendance at Council Meetings & Advice on Same	\$4,888.00	\$9,964.00
City Council Requests for Information/Research	\$0.00	\$0.00
City Manager	\$611.00	\$1,128.00
Review and Advice on Agreements	\$1,903.50	\$11,068.50
Public Records Act Matters	\$0.00	\$540.50
Real Estate Transactions	\$0.00	\$0.00
Planning	\$1,269.00	\$9,141.50
Finance	\$869.50	\$2,209.00
Successor Agency	\$0.00	\$1,034.00
Public Works/Engineering	\$5,781.00	\$6,133.50
Grand Jury	\$0.00	\$0.00
Personnel/Payroll	\$305.50	\$376.00
Municipal Code Enforcement	\$0.00	\$1,198.50
Police Department - General	\$0.00	\$0.00
Ordinances	\$0.00	\$681.50
Discounted Hours	-\$ (47.00)	-\$ (540.50)
Total City Attorney Services	\$18,024.50	\$51,676.50
Litigation Services		
Total Litigation Services	\$15,847.37	\$39,017.87
Total City Attorney and Litigation Services	\$33,871.87	\$90,694.37

Firm: Law Office of Gregory L. Myers (Litigation)

Billing Period: September 2020

<i>Matter</i>	Charges	
	Sept. 2020	FY 2020/21 YTD
Pending Litigation	\$0.00	\$0.00
Total	\$0.00	\$0.00

FINANCIAL IMPACT:

For FY 2020/21, expenditures for invoices total \$94,101.25. This represents expenditures for specific City Attorney services, as well as specialized legal representation in various matters of litigation. A summary of invoices received to date are summarized per the following table.

<i>Legal Invoices FY 2020/21 YTD</i>	
City Attorney Services	
Montoy Law Corporation	\$51,676.50
Litigation Services	
Madera County District Attorney's Office	\$0.00
Colantuono, Highsmith & Whatley, PC	\$3,406.88
Montoy Law Corporation	\$39,017.87
Law Office of Gregory L. Myers	\$0.00
<i>Litigation Services Total</i>	<i>\$42,424.75</i>
Total City Attorney and Litigation Services YTD	\$94,101.25

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

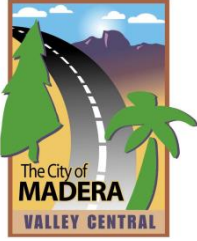
The information contained herein is not addressed by the Vision Madera 2025 plan, nor is the information in conflict with that plan.

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:

Wendy Silva
Wendy Silva, Director of Human Resources

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Number: B-4

SUBJECT:

Informational Report on Personnel Activity

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council).

SUMMARY:

The purpose of this report is to provide the Council an informational update on employment matters, including new hires, transfers, and terminations.

DISCUSSION:

The Civil Service Commission met October 6 and November 3, 2020, via Zoom and approved Eligibility Lists for the following classifications:

- Accountant I
- Accountant II
- Procurement Services Manager
- Animal Control Officer
- Maintenance Technician
- Streets & Storm Drainage Supervisor

The following individuals began employment with the City since our last report:

Table 1: New Hires				
<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Status*</i>	<i>Effective Date</i>
Adam Klier	Assistant Planner	Planning	FT	11/9/20
Derek Sylvester	Associate Planner	Planning	FT	11/9/20

Table 1: New Hires, Continued				
<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Status*</i>	<i>Effective Date</i>
Victoria Quintero	Public Safety Dispatcher	Police	FT	11/9/20

*Status: PT = Part Time, FT = Full Time

The following promotions, transfers, or assignment changes occurred since our last report.

Table 2: Promotions, Transfers, or Assignment Changes			
<i>Name</i>	<i>Old Position</i>	<i>New Position</i>	<i>Effective Date</i>
Victoria Garcia	Public Safety Dispatcher	Temporary Out-of-Class Police Office Supervisor	11/7/20

The following employees separated from employment since our last report.

Table 3: Separations				
<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>Status*</i>	<i>Effective Date</i>
Balwinder Singh	Assistant Engineer	Engineering	FT	10/22/20
Tanya Riviere	Police Office Supervisor	Police	FT	10/31/20

*Status: PT = Part Time, FT = Full Time

FINANCIAL IMPACT:

Funding for positions and employees to fill those positions is contemplated annually by the Council in the budget process. During the course of any given fiscal year, individual employees filling specific positions may change due to a number of various circumstances. All hiring and termination decisions are subject to the approval of the City Manager.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

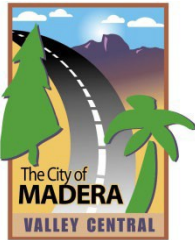
The information contained herein is not addressed by the Vision Madera 2025 plan, nor is the information in conflict with that plan.

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:

Handwritten signature of Keith Helmuth in blue ink.

Keith Helmuth, Department Director

Handwritten signature of Arnaldo Rodriguez in blue ink.

Arnaldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Number: B-5

SUBJECT:

Fresno River Trail Union Pacific Railroad (UPRR) and North Gateway Drive Undercrossing Project, Federal Project No. ATPCML 5157(100), City Project No. PK-08

RECOMMENDATION:

Adopt a Resolution Approving Increase in Authorized Funding for Construction Inspection, Construction Management, Third Party Services as approved by the City Engineer for the Fresno River Trail UPRR & Gateway Drive Undercrossing Project from 10 percent to 15 percent of the contract amount.

SUMMARY:

At its meeting of October 9, 2019, the City Council (Council):

- Awarded the contract for the Fresno River Trail UPRR & Gateway Undercrossing Project (Project) in the amount of \$1,011,851
- Authorized construction contingencies of 10 percent, and
- Authorized funding up to 10 percent of the contract amount for construction inspection, construction management, third party services as approved by the City Engineer

Charges for construction inspection, construction management and testing services are expected to exceed the allowable 10 percent by the end of the project. An increase of 5 percent or \$50,592.55, is requested to cover projected costs.

DISCUSSION:

Once the final permits for the Project were received from the Army Corps of Engineers and the work was permitted to begin, staff anticipated a completion date of June 2020. While the team

worked steadily from the start date in January, several items arose that caused delays. More specifically, the presence of various underground utilities, primarily a Kinder Morgan gas pipeline, required additional coordination and staff time. As a result of these items, several design modifications were necessary to meet current accessibility requirements and existing conditions of the river channel that evolved since the plans were originally prepared over 10 years ago.

The project is nearing substantial completion apart from installation of the railroad protective canopy structure which will be installed on either side of UPRR bridge. The canopy could not move forward into fabrication until the issues around the Kinder Morgan pipeline were resolved. On September 25, 2020, City staff received approval from UPRR for a modification to the length of the structure to avoid structural footings near the Kinder Morgan pipeline. The anticipated completion including installation and painting of the canopy structure is December of this year.

Due to the additional six months of construction, the costs associated with in-house construction management and inspection will exceed the allowable allocation. Thus, an increase is requested so that those costs can be captured by funding available in the project budget.

FINANCIAL IMPACT:

The costs associated with the 5 percent increase, up to \$50,592.55, will be funded from the various line items within the Project budget as funded in the Fiscal Year 2020/21 Capital Projects Budget.

There will be no impact to the City's General Fund by approving this amendment.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Strategy 121 – Multi-modal transportation: Develop a city-wide multi-modal transportation plan to ensure safe, affordable and convenient transportation modes for residents and businesses with Madera.

Strategy 132 – Neighborhood Connectivity: Connect Madera's neighborhoods through streets, trails and walkways that promote community interaction.

Strategy 401 – Walkable Community: Develop and promote Madera as a walkable community with an emphasis on improving the quality of the natural resources

ALTERNATIVES:

The alternative to the requested action is to not approve the increase in charges for construction management and inspection against the Project. In-house costs up to \$50,592 would still accrue and would need to be paid from another fund that might include the General Fund portion of the Engineering Budget.

ATTACHMENTS:

1. Resolution

ATTACHMENT 1

RESOLUTION

RESOLUTION NO. 20-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING INCREASE IN AUTHORIZED FUNDING FOR CONSTRUCTION INSPECTION, CONSTRUCTION MANAGEMENT, AND THIRD PARTY SERVICES AS APPROVED BY THE CITY ENGINEER FOR THE FRESNO RIVER TRAIL – UPRR & GATEWAY DRIVE UNDERCROSSING PROJECT, FEDERAL PROJECT NO. ATPCML 5157(100), CITY PROJECT NO. PK-08

WHEREAS, on October 9, 2019 City Council adopted Resolution 19-173 approving award of a contract for the Fresno River Trail – Union Pacific Railroad (UPRR) & North Gateway Drive Undercrossing Project, Federal Project No. ATPCML (100), City Project No. PK- 08, hereinafter referred to as the “Project”, in the amount of \$1,011,085.00 to Truxell & Valentino Landscape Development, Inc.; and

WHEREAS, Resolution 19-173 further authorized funding of up to 10 percent of the contract amount for construction inspection, management, third party testing or consulting services as approved by the City Engineer for the Project; and

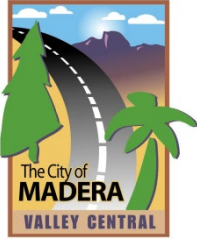
WHEREAS, the Project required additional construction support services due to unknown conditions and nearly six months in additional construction time; and

WHEREAS, said construction support costs will exceed 10 percent of the contract amount; and

WHEREAS, funding to cover the increase is available within the Project budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. Council approves the increase in funding set forth in Resolution 19-473 from 10 percent to up to 15 percent of the contract amount for construction inspection, management, third party testing or consulting services as approved by the City Engineer.
3. This Resolution is effective immediately upon adoption.



REPORT TO CITY COUNCIL

Approved by:

Handwritten signature of Keith Helmuth in black ink.

Keith Helmuth, Department Director

Handwritten signature of Arnaldo Rodriguez in blue ink.

Arnaldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Number: C-1

SUBJECT:

Disadvantaged Business Enterprise (DBE) Program and Implementation Agreement with the California Department of Transportation (CalTrans)

RECOMMENDATION:

Adopt a Resolution Approving the Disadvantaged Business Enterprise Race-Conscious/Race-Neutral Program (DBE Program) Including Implementation Agreement

SUMMARY:

The City receives financial assistance from the U.S. Department of Transportation's (DOT) Federal Highway Administration (FHWA). The City receives these funds as direct recipients from the DOT, and as subrecipients through CalTrans. To be eligible for DOT financial assistance, directly or indirectly, Cities are required to have an adopted, CalTrans approved, DBE program as required by the Code of Federal Regulations (CFR) Title 49 Part 26.21(c).

The City's current DBE program was adopted on April 15, 2009. The DBE program typically remains valid until the DOT or CalTrans enacts a policy or procedure change that significantly affects the DBE program. On September 4, 2020, CalTrans updated their procedures requiring a new DBE program be implemented in order to continue to receive funding on DOT-assisted projects.

DISCUSSION:

The City's capital improvement needs are met in part by grants from the DOT. These funds include, but are not limited to:

- Congestion Mitigation Air Quality (CMAQ)
- Highway Safety Improvement Program (HSIP)
- Highway Infrastructure Program (HIP)
- Active Transportation Program (ATP), and
- Bridge Preventative Maintenance Program (BPMP) grants

Per Table 1, the City is anticipating \$4,980,986 in DOT assistance over the next five years.

Table 1: Anticipated DOT funding	
<i>Funding Source</i>	<i>5-Year Total</i>
BPMP	\$151,000
CMAQ	\$4,669,986
HIP	\$160,000
Total	\$4,980,986

Federal regulations require a recipient of DOT financial assistance to comply with 49 CFR, Part 26. The regulations require nondiscrimination in the award and administration of DOT-assisted contracts in highway, transit, and airport programs. Another requirement of 49 CFR is for recipients to implement a DBE Program. The primary objective of the DBE program is to level the playing field by providing small businesses owned and controlled by socially and economically disadvantaged individuals a fair opportunity to compete for federally funded transportation contracts. Groups that are considered socially and economically disadvantaged individuals are:

- African Americans
- Hispanic Americans
- Native Americans
- Asian Pacific Americans
- Subcontinent Asian Americans, and
- Women

The City's current DBE program facilitates participation by DBE's through both race neutral and race conscious measures. Race conscious measures are the setting of a DBE goal in bid documents and in request for proposals. If an apparent low bidder fails to meet the project-specific goal or fails to demonstrate good faith efforts to do so, the bid will be deemed non-responsive and the bid will be rejected.

The City is also required to take affirmative steps to use as many of the race-neutral means of achieving DBE participation identified at 49 CFR 26.21(b) as are feasible. Affirmative steps include unbundling of large contracts, lowering of bonding requirements, distribution of a DBE directory to all prime contractors in this market, etc.

The new DBE program set forth in Attachment 2 is based on the model provided by CalTrans and will be in compliance with DOT regulations. Components of the new DBE program include assurances for prompt payment of subcontractors and subconsultants by prime contractors on DOT-funded projects, as well as prompt payment from the City to prime contractors on DOT-funded projects. Upon adoption of the new DBE program, the City Engineer must also circulate a policy statement expressing a commitment to the DBE program throughout the City and to the DBE and non-DBE communities (local minority contracting organizations and builder's exchanges) that perform work on our DOT-assisted contracts.

Adoption of the new DBE program will implement a DBE program that will be current and Caltrans-approved. In order to avoid losing federal funding for DOT-assisted projects, it is recommended that the Council authorize the City Engineer to publish a revised DBE policy statement, adopt the new DBE program, and approve the new Implementation Agreement.

FINANCIAL IMPACT:

Council action requested in this report will have no effect on the General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The creation of a City of Madera DBE program is consistent with funding requirements of the Federal Department of Transportation and CalTrans and therefore relates to current and future funding for streets, transit, and airport projects. Meeting such funding requirements addresses components within the following strategies: Strategy 121, Multi-modal transportation; Develop a city-wide multi-modal transportation plan to ensure safe, affordable and convenient transportation modes for residents and businesses within Madera, and Strategy 126, Clean, Attractive Streets; Expand or create programs to create clean, safe and aesthetically pleasing streets.

ALTERNATIVES:

The alternative would be to not comply with the DOT requirements. This could result in putting current DOT funding in jeopardy and potential denial of future DOT funds.

ATTACHMENTS:

1. Resolution
2. DBE Program and Implementation Agreement
3. Policy Statement

ATTACHMENT 1

RESOLUTION NO. 20-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, APPROVING THE DISADVANTAGED BUSINESS ENTERPRISE
RACE-CONSCIOUS/RACE-NEUTRAL PROGRAM (DBE PROGRAM)
INCLUDING IMPLEMENTATION AGREEMENT**

WHEREAS, it is the policy of the City of Madera to prohibit discrimination on the basis of race, color, national origin, or sex in the award and performance of any contract administered by the City; and

WHEREAS, it is the policy of the City of Madera to ensure that disadvantaged business enterprises (DBEs) have an equal opportunity to receive and participate in U.S. Department of Transportation (DOT) assisted contracts; and

WHEREAS, the City of Madera is required to adopt a DBE program in compliance with DOT requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The attached Disadvantaged Business Enterprise (DBE) Program which includes an Implementation Agreement is approved.
3. The City Manager is authorized to execute the Implementation Agreement and related documents on behalf of the City.
4. The City Engineer is authorized to implement the program and submit documentation to the State of California Department of Transportation for their final approval.
5. The City Engineer is authorized to publish a policy statement that expresses the City's commitment to its DBE program.
6. This resolution is effective immediately upon adoption.

ATTACHMENT 2

CITY OF MADERA
DISADVANTAGED BUSINESS ENTERPRISE
RACE-CONSCIOUS/RACE-NEUTRAL PROGRAM
(DBE PROGRAM)

The City of Madera intends to receive financial assistance from the U.S. Department of Transportation (DOT) through the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

The City's DBE Program consists of this page and the attached agreement between the City and the California Department of Transportation (Caltrans), the "California Department of Transportation Disadvantaged Business Enterprise Implementation Agreement" (Implementation Agreement). This Disadvantaged Business Enterprise (DBE) Program is established in accordance with DOT regulations, 49 CFR Part 26. All provisions of the Implementation Agreement shall apply to all DOT-assisted projects.

This DBE Program has both race conscious and race neutral components.

The City will issue a signed and dated policy statement that expresses the City's commitment to its DBE Program, states its objectives, and outlines responsibilities for its implementation. The statement will be circulated throughout the City organization and to the DBE and non-DBE business communities that perform work on the City's DOT-assisted contracts.

APPROVED BY CITY COUNCIL
CITY OF MADERA
BY RESOLUTION NO. 20-____ on _____, 2020

Exhibit 9-A: DBE Implementation Agreement for Local Agencies**CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)
DISADVANTAGED BUSINESS ENTERPRISE (DBE) IMPLEMENTATION AGREEMENT**

For the City of Madera, hereinafter referred to as "SUB-RECIPIENT."

I. Definition of Terms

The terms used in this agreement have the meanings defined in 49 CFR 26.5.

II. Objective/Policy Statement (49 CFR 26.1 and 26.23)

SUB-RECIPIENT intends to receive federal financial assistance from the U. S. Department of Transportation (DOT) through the California Department of Transportation (Caltrans), and as a condition of receiving this assistance, SUB-RECIPIENT will sign the California Department of Transportation Disadvantaged Business Enterprise Implementation Agreement (hereinafter referred to as Agreement). SUB-RECIPIENT agrees to implement the State of California, Department of Transportation Disadvantaged Business Enterprise (DBE) Program Plan (hereinafter referred to as the DBE Program Plan) as it pertains to Local Agencies. The DBE Program Plan is based on U.S. Department of Transportation (DOT), 49 CFR 26 requirements. It is the policy of SUB-RECIPIENT to ensure that DBEs, as defined in 49 CFR 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also SUB-RECIPIENT's policy:

- To ensure nondiscrimination in the award and administration of DOT-assisted contracts.
- To create a level playing field on which DBE's can compete fairly for DOT-assisted contracts.
- To ensure that the DBE participation percentage is narrowly tailored, in accordance with applicable law.
- To ensure that only firms that fully meet 49 CFR 26 eligibility standards are permitted to participate as DBEs.
- To help remove barriers to the participation of DBEs in Federal-aid contracts.
- To assist the development of firms that can compete successfully in the marketplace outside the DBE Program.

III. Nondiscrimination (49 CFR 26.7)

SUB-RECIPIENT will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR 26 on the basis of race, color, sex, or national origin. In administering the Local Agency components of the DBE Program Plan, SUB-RECIPIENT will not, directly, or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program Plan with respect to individuals of a particular race, color, sex, or national origin.

IV. Annual DBE Submittal Form (49 CFR 26.21)

SUB-RECIPIENT will provide to the Caltrans District Local Assistance Engineer (DLAE) a completed Local Agency DBE Annual Submittal Form (Exhibit 9-B), by June 30 of each year for the following Federal Fiscal Year (FFY). This form must include the name, phone number, email address of the designated Disadvantaged Business Enterprise Liaison Officer (DBELO), and the choice of Prompt Pay Provision to be used by SUB-RECIPIENT for the following FFY.

V. Race-Neutral Means of Meeting Caltrans Overall Statewide Annual DBE Goal (49 CFR 26.51(a))

Caltrans expects SUB-RECIPIENT to meet the maximum feasible portion of Caltrans Overall Statewide Annual DBE Goal through race-neutral means of facilitating DBE participation. Race-neutral DBE participation includes when a DBE wins a prime contract through customary competitive procurement procedures, is awarded a subcontract on a prime contract that does not carry a DBE goal, or even if there is a DBE goal, wins a subcontract from a prime contractor that did not consider its DBE status in making the award (e.g., a prime contractor that uses a strict low-bid system to award subcontracts). Race-neutral means include, but are not limited to, the following:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate the participation of DBE and other small businesses (e.g., unbundling large contracts to make them more accessible to small businesses, requiring or encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces);
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs and other small businesses obtain bonding and financing);
3. Providing technical assistance and other services;
4. Carrying out information and communication programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs and other small businesses on SUB-RECIPIENT mailing lists of bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate);
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of types of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of your DBE directory through print and electronic means to the widest feasible universe of potential prime contractors; and

9. Assisting DBEs and other small businesses to develop their capability to utilize emerging technology and conduct business through electronic media.

VI. Race-Conscious Means of Meeting Caltrans Overall Statewide Annual DBE Goal (49 CFR 26.51(d))

SUB-RECIPIENT must establish DBE contract goals to meet any portion of Caltrans Overall Statewide Annual DBE Goal that cannot be achieved through race-neutral means.

VII. Quotas (49 CFR 26.43)

SUB-RECIPIENT will not use quotas or set-asides in any way in the administration of the Local Agency component of the DBE Program Plan.

VIII. DBE Liaison Officer (DBELO) (49 CFR 26.25)

SUB-RECIPIENT has designated a DBE Liaison Officer. The DBELO is responsible for implementing the DBE Program Plan as it pertains to the SUB-RECIPIENT, and ensures that the SUB-RECIPIENT is fully and properly advised concerning DBE Program Plan matters. The DBELO has appointed the Deputy City Engineer as the Capital Projects Coordinator inclusive of the DBE program, as well as support staff as the need requires. The name, address, telephone number, email address, and an organization chart displaying the DBELO's position in the organization are found in Exhibit A to this Agreement. This information will be updated annually and included on the DBE Annual Submittal Form.

The DBELO is responsible for developing, implementing, and monitoring the SUB-RECIPIENT's requirements of the DBE Program Plan in coordination with other appropriate officials. Duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required.
2. Reviews third party contracts and purchase requisitions for compliance with this program.
3. Works with all departments to determine DBE contract goals.
4. Ensures that bid notices and requests for proposals are made available to DBEs in a timely manner.
5. Analyzes DBE participation and identifies ways to encourage participation through race-neutral means.
6. Participates in pre-bid meetings.
7. Advises the CEO/governing body on DBE matters and DBE race-neutral issues.
8. Provides DBEs with information and recommends sources to assist in preparing bids, obtaining bonding and insurance.
9. Plans and participates in DBE training seminars.
10. Provides outreach to DBEs and community organizations to fully advise them of contracting opportunities.

IX. Federal Financial Assistance Agreement Assurance (49 CFR 26.13)

Each agreement SUB-RECIPIENT signs with Caltrans must include the following assurance: The SUB-RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract, or in the administration of its DBE Program, or the requirements of 49 CFR 26. The SUB-RECIPIENT shall take all necessary and reasonable steps under 49 CFR 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The SUB-RECIPIENT's DBE Program, as required by 49 CFR 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the SUB-RECIPIENT of its failure to carry out its approved program, Caltrans may impose sanctions as provided for under 49 CFR 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

Each contract Sub-recipient signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the Sub-recipient deems appropriate.

X. DBE Financial Institutions (49 CFR 26.27)

SUB-RECIPIENT must investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community to make reasonable efforts to use these institutions, and to encourage prime contractors on DOT-assisted contracts to make use of these institutions.

Information on the availability of such institutions can be obtained from the DBELO. The Caltrans Disadvantaged Business Enterprise Program may offer assistance to the DBELO.

XI. Directory (49 CFR 26.31)

SUB-RECIPIENT will refer interested persons to the Unified Certification Program DBE directory available from the Caltrans Disadvantaged Business Enterprise Program's [website](#).

XII. Required Contract Clauses (49 CFR 26.13 and 26.29)

For the purpose of this section, contractor also means consultant, and subcontractor also includes subconsultant. For prompt payment, the following State regulations are referenced: the California Business and Professions Code (CBPC), California Public Contract Code (CPC) and California Civil Code (CCC).

SUB-RECIPIENT ensures that the following clauses or equivalent will be included in each DOT-assisted prime contract:

A. Contract Assurance

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as SUB-RECIPIENT deems appropriate.

NOTE: This language is to be used verbatim, as is stated in Exhibit 12-G: Required Federal-aid Contract Language. See also 49 CFR 26.13(b).

B. Prompt Payment

Prompt Progress Payment to Subcontractors

The Local Agency shall require contractors and subcontractors to pay their subcontractors within seven (7) days for construction contracts, and within fifteen (15) days for consultant contracts, after receiving each progress payment. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions and remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contract, and Section 3321 of the CCC for consultant contract. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

Prompt Payment of Withheld Funds to Subcontractors

The Local Agency shall ensure prompt and full payment of retainage from the prime contractor to the subcontractor within seven (7) days for construction contracts, or within fifteen (15) days for consultant contracts after the subcontractor's work is satisfactorily completed and accepted. This shall be accompanied by including; either (1), (2), or (3) of the following provisions [Local Agency equivalent will need Caltrans approval] in their federal-aid contracts to ensure prompt and full payment of retainage [withheld funds] to subcontractors in compliance with 49 CFR 26.29.

1. No retainage will be held by the Local Agency from progress payments due to the prime contractor. Prime contractors and subcontractors are prohibited from holding retainage from subcontractors. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

2. No retainage will be held by the Local Agency from progress payments due to the prime contractor. Any retainage kept by the prime contractor or by a subcontractor must be paid in full to the earning subcontractor within seven (7) days for construction contracts, or within fifteen (15) days for consultant contracts after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

3. The Local Agency shall hold retainage from the prime contractor and shall make prompt and regular incremental acceptances of portions, as determined by the Local Agency of the contract work and pay retainage to the prime contractor based on these acceptances. The prime contractor or subcontractor shall return all monies withheld in retention from all subcontractors within seven (7) days for construction contracts, or within fifteen (15) days for consultant contracts after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the Local Agency. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating prime contractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of: a dispute involving late payment or nonpayment by the contractor; deficient subcontractor performance; and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

Any violation of these provisions shall subject the violating prime contractor or subcontractor to the penalties, sanctions and other remedies specified therein. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the prime contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the prime contractor, deficient subcontract performance, or noncompliance by a subcontractor.

XIII. Local Assistance Procedures Manual (LAPM)

The SUB-RECIPIENT will advertise, award and administer Federal-aid contracts in accordance with the current Local Assistance Procedures Manual (LAPM) including Forms and Exhibits.

XIV. Vehicle Manufacturers/Specialized Equipment (§26.49)

If Federal-aid contracts will include vehicle/specialized equipment procurements, SUB-RECIPIENT will require each vendor, as a condition of being authorized to bid or propose on vehicle/specialized equipment procurements, to certify that it has complied with the requirements of 49 CFR 26.69.

XV. Reporting to the DLAE

SUB-RECIPIENT will promptly submit a copy of the Consultant Proposal DBE Commitment (Exhibit 10-O1) at the time of award of the consultant contract.

SUB-RECIPIENT will promptly submit a copy of Consultant Contract DBE Information (Exhibit 10-O2) or the Local Agency Bidder DBE Commitment (Construction Contracts) (Exhibit 15-G) to the DLAE within 30 days after execution of consultant or construction contract.

SUB-RECIPIENT will promptly submit a copy of the Final Report-Utilization of DBE, First-Tier Subcontractors (Exhibit 17-F) of the LAPM, immediately upon completion of each consultant or construction contract.

XVI. Certification (§26.83(a))

SUB-RECIPIENT ensures that only DBE firms currently certified by the California Unified Certification Program (CUCP) will participate as DBEs on Federal-aid contracts.

XVII. Confidentiality

SUB-RECIPIENT will safeguard from disclosure to third parties, information that may reasonably be regarded as confidential business information consistent with federal, state, and local laws.

XVIII. Prompt Payment from the Local Agency to the Contractors (California Public Contract Code §20104.50)

The Local Agency shall make any progress payment within **30 days** after receipt of an undisputed and properly submitted payment request from a contractor on a construction contract. If the Local Agency fails to pay promptly, the Local Agency shall pay interest to the contractor, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied. Upon receipt of a payment request, the Local Agency shall act in accordance with both of the following:

- (1) Each payment request shall be reviewed by the Local Agency as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request.
- (2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to the contractor as soon as practicable, but not later than **seven (7) days**, after receipt. A request returned pursuant to this paragraph shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.

By: _____
(Signature)

Date: _____

Arnoldo Rodriguez, City Manager

Phone #: (559) 661-5400

CITY OF MADERA
ADMINISTERING AGENCY
(Authorized Governing Body Representative)

This California Department of Transportation's Disadvantaged Business Enterprise Program
Implementation Agreement is accepted by:

(Signature of DLAE)

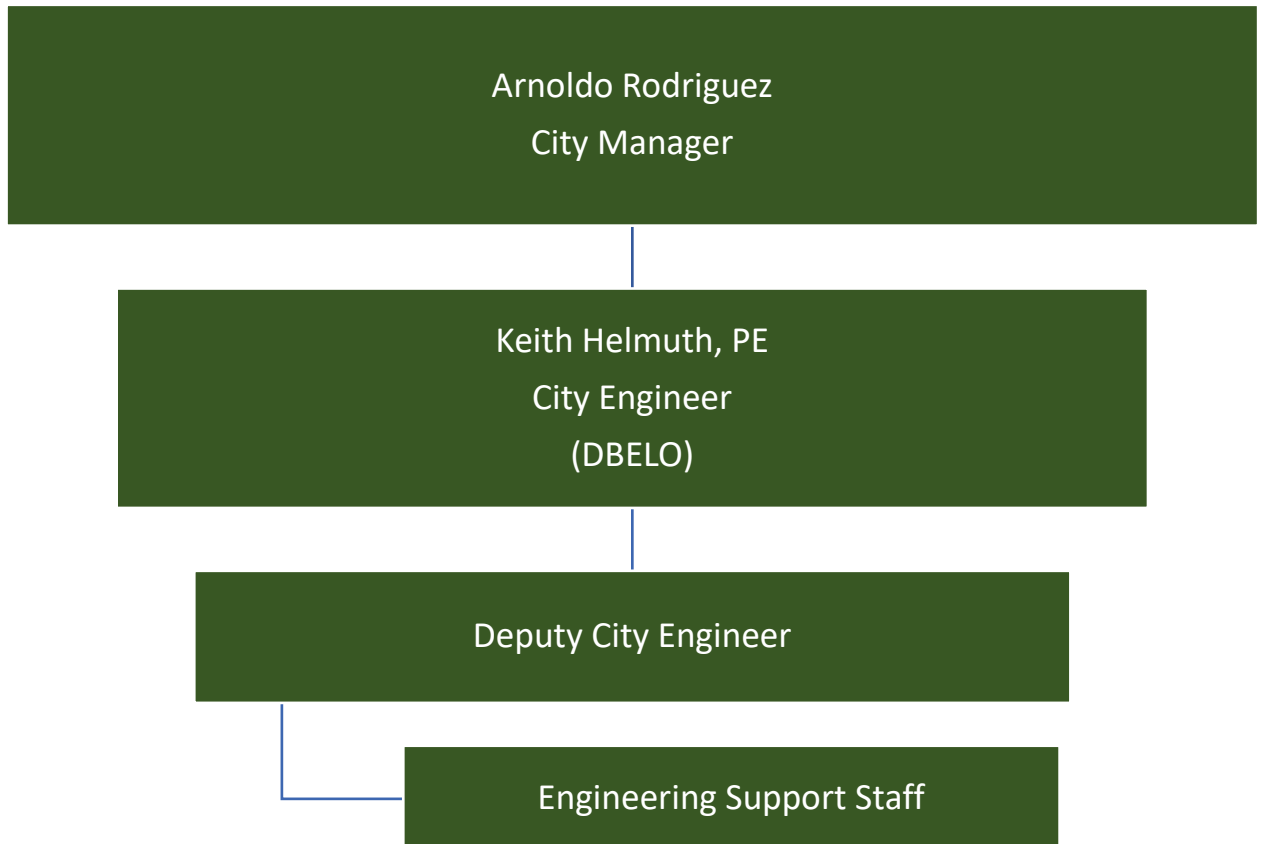
Date: _____

(Print Name of DLAE)

Distribution: (1) Original – DLAE
(2) Signed copy by the DLAE – Local Agency

EXHIBIT A

CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) DISADVANTAGED
BUSINESS ENTERPRISE (DBE) IMPLEMENTATION AGREEMENT
CITY OF MADERA DBELO ORGANIZATIONAL CHART



DBELO:
Keith Helmuth, P.E.
City Engineer
City of Madera Engineering
428 East Yosemite Avenue
Madera, CA 93638
(559) 661-5418
khelmuth@madera.gov

ATTACHMENT 3

City of Madera
Disadvantaged Business Enterprise (DBE) Program
Policy Statement

It is the policy of the City of Madera to ensure that advantaged business enterprises (DBE's) have an equal opportunity to receive and participate in U.S. Department of Transportation (DOT) assisted contracts.

It is also the policy of the City of Madera:

- a) to ensure nondiscrimination in the award and administration of DOT assisted contracts,
- b) to create a level playing field on which DBE's can compete fairly for DOT assisted contracts,
- c) to ensure that their annual DBE participation percentage is narrowly tailored in accordance with applicable law,
- d) to ensure that only firms that fully meet 49 CFR, Part 26 eligibility standards are permitted to participate as DBEs,
- e) to help remove barriers to the participation of DBEs in DOT assisted contracts,
- f) to assist the development of firms that can compete successfully in the marketplace outside the DBE program; and

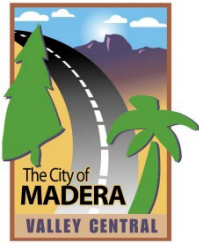
The City of Madera's current DBE program was established by City Council Resolution No. 20-____, adopted on _____, 2020. The DBE program names Keith Helmuth, City Engineer as the DBE Liaison Officer (DBELO). The DBELO is responsible for implementing the DBE program.

The DBE program includes both race-conscious and race-neutral components as means of facilitating DBE participation. Available means for achieving DBE participation are described in CFR Title 49 Part 26.51

This notice is published pursuant to the requirements of CFR Title 49 Part 26.23 and authorized by City Council Resolution No. 20-_____.

Keith B. Helmuth, P.E.
City Engineer

Date



REPORT TO CITY COUNCIL

Handwritten signature of Keith Helmuth in blue ink.

Keith Helmuth, Department Director

Handwritten signature of Arnaldo Rodriguez in blue ink.

Arnaldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Number: D-1

SUBJECT:

Rule 20B Agreements with Pacific Gas & Electric Company to Perform Tariff Schedule Related Work for Undergrounding of Existing Overhead Electric Facilities for the Olive Avenue Widening Project

RECOMMENDATION:

Adopt a Resolution Approving Rule 20B Agreements with Pacific Gas & Electric Company (PG&E) to Perform Tariff Schedule Related Work for Undergrounding of Existing Overhead Electric Facilities for the Olive Avenue Widening Project and Authorizing Payment of \$475,383.11.

SUMMARY:

The City formed Underground Utility District (UUD) No. 19 along the Olive Avenue Widening Project requiring the conversion of existing and any new utility services to be undergrounded through a Rule 20B program. The PG&E Agreement to perform tariff related work outlines that portion of the work performed by PG&E and the associated costs for the design, installation and conversion of their respective systems. The City receives credit for the value of relocating an equivalent overhead system. The funds for costs associated with this agreement are included in the Olive Avenue Project budget.

DISCUSSION:

UUD No. 19 was established on November 7, 2018 along the Olive Avenue Widening Project from Gateway Drive to Knox Street. Within the Project, there is a heavy concentration of overhead electrical, telephone, and cable distribution facilities that need to be removed and/or relocated. Undergrounding the utilities in lieu of relocating poles that are in conflict is consistent with previously constructed projects on arterial streets connecting with collector streets. As the “applicant”, the City provides the trenching, conduits, substructures and pads for the franchise

utility companies to install their facilities as necessary for conversion from overhead to underground. Each utility will then install their system within the new underground substructure and make the necessary service connections. The above ground system will be abandoned. Agreements are in place with Comcast and AT&T for their portion of the project. Finalizing the PG&E Agreement is the remaining item needed prior to completion of the Rule 20B work.

On May 6, 2020 the City Council (Council) awarded a project to Mid Cal Pipeline & Utilities for Olive Avenue Widening and Reconstruction – Gateway Drive to Knox Street Phase 2, Utility Undergrounding for the Applicant Install portion of the Rule 20B Project. Upon completion of the Phase 2 project, the franchise utilities, Comcast, AT&T and PG&E, will install their facilities, make the necessary connections and abandon the overhead lines and remove the poles. The area will then be cleared for the third and final phase of the Olive Avenue widening project.

To date, the known costs for the UUD No. 19 Rule 20B Project are provided in Table 1:

<i>Table 1: UUD No. 19 Rule 20B Costs</i>	
<i>Agency</i>	<i>Cost</i>
1. City Install Portion (Contract with Mid Cal Pipeline & Utilities)	\$890,002
2. Comcast	\$33,327
3. AT&T	\$107,999
4. City Contract with QK for AT&T Design	\$46,780
5. PG&E (pending Council action; subject item)	\$475,383
Total	\$1,553,491

FINANCIAL IMPACT:

The costs associated with this agreement will be paid for out of the Utility Undergrounding portion of the Olive Avenue Widening Project Budget included in the 2020/21 Fiscal Year Capital Projects Budget.

There will be no impact to the City’s General Fund for the design and construction costs for the Utility Underground District.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Action 126 – The project supports the strategy for providing clean attractive streets that are safe and aesthetically pleasing. The requested action is for the improvement of infrastructure and is not in conflict with any of the actions or goals contained in the plan.

ALTERNATIVES:

Should Council not approve the Agreement or Payment for the undergrounding of the aerial utility lines and poles, PG&E will not participate in the undergrounding of utilities necessary for completion of the Olive Avenue project.

ATTACHMENTS:

1. Resolution
 - a. Exhibit 1: PG&E Agreement
2. Map – Utility Underground District 19 – Olive Avenue

ATTACHMENT 1

Resolution

RESOLUTION NO. 20-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA APPROVING AGREEMENTS WITH PACIFIC GAS AND
ELECTRIC COMPANY TO PERFORM TARIFF SCHEDULE RELATED
WORK FOR UNDERGROUNDING OF EXISTING OVERHEAD
ELECTRIC FACILITIES FOR THE OLIVE AVENUE WIDENING PROJECT
AND AUTHORIZING PAYMENT OF \$475,383.11**

WHEREAS, a project to widen and improve Olive Avenue to arterial street standards from Gateway Drive to Knox Street, hereinafter called "Project", has been included in the Capital Improvement Program and carried over to the 2020/21 Fiscal Year Capital Projects Budget; and

WHEREAS, on November 7, 2018, the City Council of the City of Madera adopted Resolution No. 18-223 establishing Rule 20B Underground Utility District No. 19 for the Project; and

WHEREAS, the subject agreements are necessary for the relocation and undergrounding of Pacific Gas and Electric Company (PG&E) Facilities within the boundaries of UUD 19; and

WHEREAS, PG&E has established that the costs associated with these agreements is \$475,383.11; and

WHEREAS, costs associated with the utility undergrounding are included in the Project budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The Agreements with PG&E to Perform Tariff Schedule Related Work for the Olive Avenue Widening Project, a copy of which are attached hereto as Exhibit 1 and referred to for particulars, are approved including:
 - a. An Agreement for Rule 20B-Underground existing overhead electric facilities in the amount of \$377,559.74, and
 - b. An Agreement with PG&E to Perform Tariff Schedule Related Work for Rule 20B-Work Over 4 City Blocks in the amount of \$97,823.37.
3. The City Engineer is authorized to sign the Agreements on behalf of the City.
4. This Resolution is effective immediately upon adoption.

EXHIBIT 1

PGE Rule 20B Agreements



October 22, 2020

Keith Helmuth
City of Madera, A Government Agency
205 West 4th Street
MADERA , CA 93637

RE: Contract ID: 1250422: Olive Avenue Widening - 20B

Dear Keith Helmuth ,

Enclosed are gas and/or electric agreements for your project located at:

OLIVE AVENUE, MADERA, 93637

This letter summarizes the agreements for this project.

	Non-Refundable Payment	Refundable Option*	50% Discount Option*
Relocation / Rearrangement Costs	\$97,823.37	\$0.00	\$0.00
Electric Overhead to Underground Conversion (20B)	\$377,559.74	\$0.00	\$0.00
Less Credit (Engineering Advance, etc.)	\$0.00	\$0.00	\$0.00
TOTAL **	\$475,383.11	\$0.00	\$0.00
TOTAL PAYMENT DUE	\$475,383.11	OR	\$475,383.11

* Only applies to Rule 15 Refundable Amounts. Amount shown is less credit for associated Applicant work.

** The Income Tax Component of Contribution (ITCC) is included in the above charges when applicable.

Changes to the agreement, either to any of the terms or to the amount owing, are not permitted, and any change or interlineations voids the agreement. The payment of any amount less than the full amount shown will be deposited by PG&E, but PG&E will not begin any work on this contract until the amount is paid in full. The contract shall be deemed effective the date a fully executed copy is received by PG&E. Please allow 60 days from PG&E's receipt of the Agreement for construction to commence.

If the agreement is not returned to PG&E within 90 days of the date of this letter, the proposed agreement is canceled and PG&E may need to re-estimate the job.

PG&E is committed to providing timely and efficient service and we look forward to continuing to work with you on this and future projects.

Should you have any questions regarding these contracts, please contact your project manager Shane Scott at 559-385-8123 or SSSH@pge.com.

To complete your contract ONLINE

- Follow the instructions provided with your electronic contract
- Submit payment at pge.com/contractpayments

Sincerely,

Brian Richards
Brian Richards
Supervisor

To complete your contract BY MAIL

- Make checks payable to: PGE or Pacific Gas and Electric
- Complete, sign and retain one copy of the agreement for your records
- Complete, sign and return one copy of the agreement with your payment to:
PG&E CFM/PPC DEPARTMENT
PO BOX 997340
Sacramento, CA 95899-7340



113037102E

Ref: Contract ID: 1250422: OLIVE AVENUE, MADERA, 93637



Pacific Gas and Electric Company
Agreement to Perform
Tariff Schedule Related Work

DISTRIBUTION:

- APPLICANT (Original)
- DIVISION (Original)
- ACCTG. SVCS.

REFERENCES:

Notification # 113037102
 Contract # 1250422
 R20-PM # 31368599

City of Madera, A Government Agency (Applicant) has requested PACIFIC GAS AND ELECTRIC COMPANY, a California corporation (PG&E), to perform the tariff schedule related work as located and described in paragraph 3 herein. PG&E agrees to perform the requested work and furnish all necessary labor, equipment, materials and related facilities required therefor, subject to the following conditions:

1. Whenever part or all of the requested work is to be furnished or performed upon property other than that of Applicant, Applicant shall first procure from such owners all necessary rights-of-way and/or permits in a form satisfactory to PG&E and without cost to it.
2. Applicant shall indemnify and hold harmless PG&E, its officers, agents and employees, against all loss, damage, expense and liability resulting from injury to or death of any person, including but not limited to, employees of PG&E, Applicant or any third party, or for the loss, destruction or damage to property, including, but not limited to property of PG&E, Applicant or any third party, arising out of or in any way connected with the performance of this agreement, however caused, except to the extent caused by the active negligence or willful misconduct of PG&E, its officers, agents and employees. Applicant will, on PG&E's request, defend any suit asserting a claim covered by this indemnity. Applicant will pay all costs that may be incurred by PG&E in enforcing this indemnity, including reasonable attorneys' fees.
3. The location and requested work are described as follows: (Describe in detail the materials and facilities to be furnished and/or work to be performed by PG&E. If more space is required, use other side and attach any necessary drawings as Exhibits A, B, C, etc):

LOCATION: OLIVE AVENUE, MADERA, 93637

DESCRIPTION OF WORK: Rule 20B - Underground existing overhead electric facilities

Engineering & Administrative Costs		\$157,542.54
Value of Applicant Design Work	(+)	\$0.00
Cost of Additional Applicant Design Plan Checks	(+)	\$0.00
Value of 20B Underground System	(+)	\$246,237.20
Tie-In of 20B by PG&E	(+)	\$107,556.57
PG&E Land Rights Costs	(+)	\$6,554.30
Inspection Fees	(+)	\$3,527.67
Value of 20B Trench & Excavation	(+)	\$137,062.08
Value of 20B Conduits & Substructures	(+)	\$98,170.90
Rule 20B Trench Permits Obtained by PG&E	(+)	\$300.00
less Cost of Equivalent Overhead System	(-)	\$156,766.90
SUB TOTAL	(=)	\$600,184.37
plus ITCC @ 0%	(+)	\$0.00
less 20B Underground System Installed by Applicant	(-)	\$0.00
less 20B Trench & Excavation Provided by Applicant	(-)	\$126,098.45
less 20B Conduits & Substructures Installed by Applicant	(-)	\$96,526.17
less Value of Applicant Design Work	(-)	\$0.00
Electric Rule 20B Cash Payment	(=)	\$377,559.74



113037102E

4. Applicant shall pay to PG&E, promptly upon demand by PG&E, as the complete contract price hereunder, the sum of Three Hundred Seventy-Seven Thousand Five Hundred Fifty-Nine Dollars And Seventy-Four Cents

Upon completion of requested work, ownership shall vest in: PG&E Applicant

Executed this _____ day of _____

City of Madera, A Government Agency

PACIFIC GAS & ELECTRIC COMPANY

Applicant

By: _____

By: Brian Richards

Keith Helmuth
Print/Type/Name

Brian Richards

Title: _____

Title: **Supervisor**

Mailing Address: 205 West 4th Street
MADERA CA 93637



113037102E

(\$377,559.74)



113037102E



**Pacific Gas and Electric Company
Agreement to Perform
Tariff Schedule Related Work**

DISTRIBUTION:
 APPLICANT (Original)
 DIVISION (Original)
 ACCTG. SVCS.

REFERENCES:
 Notification # 113037102
 Contract # 1250422
 ERR-PM # 31368599
 GRR-PM #

City of Madera, A Government Agency (Applicant) has requested PACIFIC GAS AND ELECTRIC COMPANY, a California corporation (PG&E), to perform the tariff schedule related work as located and described in paragraph 3 herein. PG&E agrees to perform the requested work and furnish all necessary labor, equipment, materials and related facilities required therefor, subject to the following conditions:

1. Whenever part or all of the requested work is to be furnished or performed upon property other than that of Applicant, Applicant shall first procure from such owners all necessary rights-of-way and/or permits in a form satisfactory to PG&E and without cost to it.
2. Applicant shall indemnify and hold harmless PG&E, its officers, agents and employees, against all loss, damage, expense and liability resulting from injury to or death of any person, including but not limited to, employees of PG&E, Applicant or any third party, or for the loss, destruction or damage to property, including, but not limited to property of PG&E, Applicant or any third party, arising out of or in any way connected with the performance of this agreement, however caused, except to the extent caused by the active negligence or willful misconduct of PG&E, its officers, agents and employees. Applicant will, on PG&E's request, defend any suit asserting a claim covered by this indemnity. Applicant will pay all costs that may be incurred by PG&E in enforcing this indemnity, including reasonable attorneys' fees.
3. The location and requested work are described as follows: (Describe in detail the materials and facilities to be furnished and/or work to be performed by PG&E. If more space is required, use other side and attach any necessary drawings as Exhibits A, B, C, etc):

LOCATION: OLIVE AVENUE MADERA, 93637

DESCRIPTION OF WORK: R20 work over 4 city blocks

		Electric	Gas
Engineering & Administrative Cost		<u>\$24,632.69</u>	<u>\$0.00</u>
Value of Applicant Design Work	(+)	<u>\$0.00</u>	<u>\$0.00</u>
Additional Applicant Design Plan Checks	(+)	<u>\$0.00</u>	<u>\$0.00</u>
Facilities (Cable, Transformers / Gas Pipe)	(+)	<u>\$12,063.94</u>	<u>\$0.00</u>
Trench, Conduits & Substructures	(+)	<u>\$7,895.42</u>	<u>\$0.00</u>
Tie-In / Meters	(+)	<u>\$54,249.76</u>	<u>\$0.00</u>
Trench Permits & Land Rights	(+)	<u>\$1,788.58</u>	<u>\$0.00</u>
Inspection Fees	(+)	<u>\$814.08</u>	<u>\$0.00</u>
Sub Total	(=)	<u>\$101,444.46</u>	<u>\$0.00</u>
plus ITCC @ <u>0.0%</u> Electric <u>0.0%</u> Gas	(+)	<u>\$0.00</u>	<u>\$0.00</u>
plus Non Taxable Work	(+)	<u>\$0.00</u>	<u>\$0.00</u>
D.0405055 Line Extension Costs - Residential	(+)	<u>\$0.00</u>	<u>\$0.00</u>
D.0405055 Line Extension Costs - Non-Residential	(+)	<u>\$0.00</u>	<u>\$0.00</u>
less Value of Relocation Applicant Design Work	(-)	<u>\$0.00</u>	<u>\$0.00</u>
less Work Provide by Applicant	(-)	<u>\$3,621.10</u>	<u>\$0.00</u>
less Salvage	(-)	<u>\$0.00</u>	<u>\$0.00</u>
Total Payment	(=)	<u>\$97,823.37</u>	<u>\$0.00</u>



113037102E

4. Applicant shall pay to PG&E, promptly upon demand by PG&E, as the complete contract price hereunder, the sum of Ninety-Seven Thousand Eight Hundred Twenty-Three Dollars And Thirty-Seven Cents (\$97,823.37)

Upon completion of requested work, ownership shall vest in: PG&E Applicant

Executed this _____ day of _____

City of Madera, A Government Agency

PACIFIC GAS & ELECTRIC COMPANY

Applicant

By: _____

By: Brian Richards

Keith Helmuth
Print/Type/Name

Brian Richards

Title: _____

Title: **Supervisor**

Mailing Address: 205 West 4th Street
MADERA, CA 93637

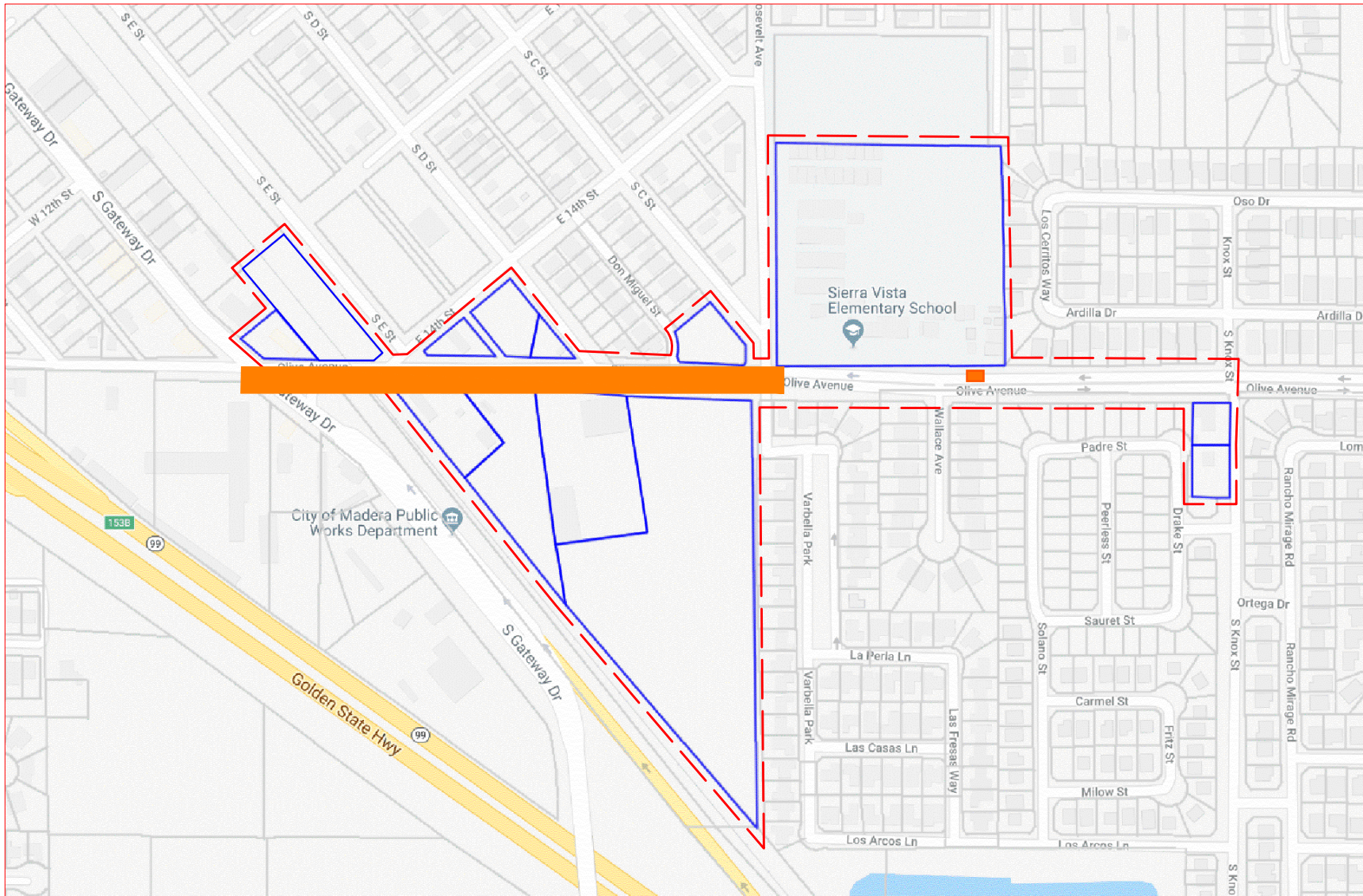


113037102E




ATTACHMENT 2

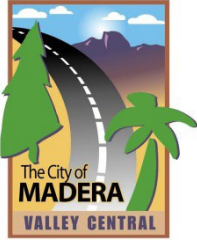
Map – Utility Underground District 19 – Olive Avenue

CITY OF MADERA UNDERGROUND UTILITY DISTRICT # 19 - PG&E FACILITIES



LEGEND:

-  PROPOSED UNDERGROUND PG&E FACILITIES
-  LOT LINES
-  DISTRICT BOUNDARY



REPORT TO CITY COUNCIL

Approved by:

A handwritten signature in black ink, appearing to read "Keith Helmuth", written over a horizontal line.

Keith Helmuth, Department Director

A handwritten signature in blue ink, appearing to read "Arnoldo Rodriguez", written over a horizontal line.

Arnoldo Rodriguez, City Manager

Council Meeting of: November 18, 2020

Agenda Item Number: D-2

SUBJECT:

Acceptance of Fire Station No. 58 and Amendments to Related Consultant Agreements with RRM Design Group, Inc. and Moore Twining Associates, Inc.

RECOMMENDATION:

Adopt Resolutions:

1. Amending the Agreement with RRM Design Group, Inc., for Professional Architectural and Engineering Services Relating to Extra Services and Additional Amount Not to Exceed \$17,800; and,
2. Amending the Agreement with Moore Twining Associates, Inc. for Testing Services Relating to Extra Services and Additional Amount not to Exceed \$12,811.50; and,
3. Adopt a Minute Order Approving:
 - a. Acceptance of the Fire Station No. 58, City Project NO. FD-00002 Fire Station Construction Northwest;
 - b. The Filing of Notice of Completion; and
 - c. The release of retention funds.

SUMMARY:

Fire Station No. 58, the City's third, consists of an 8,933 square foot building with apparatus bays for three fire engines. The station includes a reception area, staff offices, sleeping quarters, kitchen, dining room and a day room. Construction of the station has been completed and staff is recommending that the Council accept the station, thereby allowing final payment to its vendors.

DISCUSSION:

1. Amendment to Agreement with RRM Design Group, Inc.

On September 20, 2017, the City Council (Council) approved an agreement with RRM Design Group, Inc. in the amount of \$455,008 for the design and construction services for the new fire station. Due to unforeseen circumstances, the construction of the station extended beyond the initial schedule and RRM Design Group has submitted requests for additional architectural services rendered. While some of the delay may be attributed to inclement weather experienced at the onset of project and the COVID-19 pandemic and its effect on contractor labor forces and the delivery of materials to the job site, other issues arose. Table 1 provides a synopsis of some of the items.

Table 1: Additional design and construction services rendered by RRM Design Group	
<i>Task</i>	<i>Summary of services</i>
5.1	<i>Furniture Selection and Specifications:</i> Selection of furniture for station interiors consisting of reception area, staff offices, kitchen and dining room, sleeping quarters and day room.
5.2	<i>Procurement and Installation Coordination:</i> Review schematic interior design, coordinate technical specifications, coordinate with construction documents, coordinate with furniture suppliers and review of purchase orders.
5.3	<i>Communication Plan Revisions:</i> Revise architectural and electrical drawings as required to document design changes to accommodate new fire station alerting alarm, radio, wireless and security requirements provided by Cal Fire and system representatives.
5.4	<i>Trellis Footing Design and Calculations:</i> To provide additional architectural and structural details and calculations for the exterior trellis foundation elements in support of anticipated reductions in size and at a savings in cost.
5.5	<i>Extended Construction Administration:</i> Due to the extended construction period (including Covid-19 related impacts) and City request for additional construction services to complete the project through the month of March.
5.6	<i>Extended Construction Administration:</i> Due to the extended construction period (including Covid-19 related impacts) and City request for additional construction services for completion of change order items through the month of October.
5.7	<i>Extended Construction Administration:</i> Due to the extended construction period to complete change order items and punch lit items extending the project through Council acceptance of project on November 18, 2020.

Staff has reviewed the items and concurs with the additional services. Included in the Amendment to Agreement, are the Architectural and Engineering services estimated expenses for services performed by RRM are a total of \$17,800. Funds for the RRM Amendment to Agreement are available from the Inspection and Construction Management cost savings for the project.

2. *Amendment to Agreement with Moore Twining Associates, Inc.*

At its October 17, 2018 meeting, the Council approved a contract with Moore Twining Associates, Inc., for On-Demand Testing Services in the amount of \$38,500.

During the construction of the station, additional testing and inspection were performed than what was originally envisioned. More specifically, additional testing and inspection were performed for steel compliance, required welding, concrete block and mortar inspections, building concrete floors with rebar, compaction testing of fill and subgrade, and concrete strength testing. This testing resulted in an increase in the agreement with Moore Twining Associates, Inc. in the amount of \$12,811.50.

As a result, the total cost of required testing exceeded the original estimated testing amount for the project.

3. *Acceptance of Fire Station No. 58 Construction Project*

At its October 17, 2018 meeting, the Council awarded a contract to Davis Moreno Construction, Inc., (Contractor) for the Project in the amount of \$6,568,364.60. The Contractor has completed the project in accordance with the plans and specifications and according to approved change orders necessary to complete the project.

The City's Building Division provided building inspections for compliance with the Building Code, building permit and requirements for occupancy. The City Engineering Department provided construction management for the overall project and performed construction inspections as required for onsite and offsite civil engineering required construction.

Fire Station No. 58 consists of an 8,933 square foot building with apparatus bays for three fire engines. The station includes a reception area, staff offices, sleeping quarters, kitchen, dining room and a day room. The building is ADA compliant. The Project included installation of PG&E, AT&T, and Comcast service connections along with sewer, water and storm drainage to serve the facility.

The project Architect, RRM Design Group, Inc., along with various design disciplines provided preliminary inspections for compliance with project plans and specifications. Preliminary and final punch lists were provided to the contractor. All parties agree that the project can be accepted by the Council and a "Notice of Completion" recorded.

CONSTRUCTION CONTRACT CHANGE ORDERS:

The final progress payment, less the retention amount of five percent, has been processed. The original contract amount was \$6,568,364.60.

Three Construction Change Orders (CCO's) were necessary to complete the project at a total cost \$609,956.40. Change orders have been processed for additional construction items and fire station equipment that are necessary to complete construction and necessary for the fire station operations. Consultant charges are not addressed as part of CCOs. The total project construction cost after accounting for the original construction contract amount and contingencies is \$7,178,321.00. This amount is less than the total budgeted amount of \$7,225,201 when considering construction original construction contract amount and allowable contingencies.

Change orders are funded by the 10 percent project contingency approved by Council with the award of project on October 17, 2018.

Table 2 provides a summary of Contract Change Orders.

Table 2: Contract Change Orders (CCO)		
CCO	Item Description	Amount
1	<i>CCO No. 1, Additive</i> Includes changes to trellis foundations, upgrade storefront door, install site fire line & hydrant, install drain, upgrade site sewer, provide roof exhaust, provide SCBA unit & air tanks, provide changes to low voltage and communication system, provide hose drying rack, provide power to south gate operator, upgrade refrigerator, modify monument wall, provide fueling pedestal & step platform, changes to interior painting scheme, electrical changes, additional concrete, and other miscellaneous adjustments.	\$390,859.73
2	<i>CCO No. 2, Additive</i> Includes addition of ice machine, change fire station floor to terrazzo floor finish, install owner provided security cameras, provide fence screen, modify signage, provide detox unit, install firehose connections, electrical items, necessary design changes, other miscellaneous adjustments.	\$191,262.78
3	<i>CCO No. 3, Additive</i> <ul style="list-style-type: none">▪ CCR #043 R-1 - Add Terrazzo Flooring in Public Restroom #113▪ CCR #044 - Add Dryer Exhaust Vent Per RFI #166▪ CCR #045 R 2 - Add Monument Pedestal Per ASI #9▪ CCR #046 - Install Exercise Racks (2) & Install TV wall Mounts (3)	\$27,833.89
Total contract change order amount		\$609,956.40

FINANCIAL IMPACT:

Construction costs for Fire Station No. 58, including providing required equipment and furnishings is funded from Measure K revenues allocated to Fire Protection. Pursuant to the funding strategy previously approved by Council on October 17, 2018, funding was approved for construction of the project including a 10 percent contingency and funding as seen in Table 2 below for construction and full operation of the Fire Station. Bonds in the amount of \$4,500,00 were issued to cover costs not funded by Measure K.

As displayed in Table 2, the overall project including all components of construction is below budget. Some cost components within Other Miscellaneous Contract Costs are substantially less than originally budgeted. This is because many of those items were funded using Contract Construction Contingency.

Table 2: Construction Project Funding as Approved on October 17, 2018		
<i>Construction and Related Costs</i>	<i>Budgeted</i>	<i>Remaining</i>
Low Bid Amount:	\$6,568,365	\$0.00
Contract Construction Contingency (10%)	\$656,836	\$46,880
Construction Inspection & Management (5%)	\$328,418	\$150,000
QA (Quality Assurance) Project Testing Services	\$35,000	\$0.00
<i>Subtotal: Construction Contract Cost</i>	<i>\$7,588,619</i>	<i>\$196,880</i>
<i>Other Miscellaneous Development Costs (Estimated)</i>		
Dry Utilities (ATT & PGE)	\$80,000	\$0.00
Fire Station Equipment & Furnishings	\$250,000	\$176,000
Personnel Protective Equipment (turnouts)	\$50,000	\$0.00
Communications Equipment	\$175,000	\$155,000
Contingency for Misc. Items (15%)	\$75,750	\$46,000
<i>Subtotal: Other Miscellaneous Development Costs (Estimated)</i>	<i>\$580,750</i>	<i>\$377,000</i>
Overall Project Budget/Remaining:	\$8,219,369	\$573,880

There is no fiscal impact to the City’s General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The 2025 Action Plan includes Strategy #421: Ensure the safety and protection of Madera and its community members through adequate first response to emergencies. Maintain adequate resources to expand protection as the community grows.

ALTERNATIVES:

As an alternative, the Council may elect to reject the Notice of Acceptance of the Project.

Rejection of the Notice of Acceptance which will affect compliance with the Project's Construction Contract requirement to close the project and release the retention.

ATTACHMENTS:

1. Resolution - Approving Amendment to Agreement with RRM Design Group, Inc.
 - a. Exhibit A to Resolution (Amendment including Attachment 1 thereto)
2. Resolution - Approving Amendment to Agreement with Moore Twining Associates, Inc.
 - a. Exhibit A to Resolution (Amendment including Attachment 1 thereto)
3. Notice of Completion
4. Project Pictures (5)

ATTACHMENT 1

Resolution No. 20_____

Amendment to Agreement with RRM Design Group, Inc.

RESOLUTION NO. 20-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, APPROVING AMENDMENT TO AGREEMENT WITH RRM
DESIGN GROUP, INC. FOR PROFESSIONAL ENGINEERING DESIGN
SERVICES RELATING TO EXTRA SERVICES AND ADDITIONAL AMOUNT NOT
TO EXCEED \$17,800**

WHEREAS, on September 20, 2017, the City Council adopted Resolution No. 17-149 approving an agreement with RRM Design Group in the amount of \$17,800; and

WHEREAS, thereafter the City Council adopted Resolution No. 17-149 consenting to assignment of the agreement to RRM Design Group, Inc.; and

WHEREAS, the agreement with RRM Design Group included an amount of \$40,000 for additional Architectural services required for the; and

WHEREAS, RRM Design Group, Inc. has requested additional compensation for professional engineering design services incurred during the construction of the Fire Station No. 58 in the amount of \$17,800; and

WHEREAS, City Staff has reviewed the request and the scope of additional services and concurs that the additional amount of compensation is justified.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA, resolves as follows:

1. The above recitals are true and correct.
2. The Council approves the Amendment to Agreement with RRM Design Group, Inc. Relating to Extra Services and Additional Amount Not to Exceed \$17, 800 ("Amendment"). A copy of the Amendment is attached hereto as Exhibit A and incorporated by reference.
3. This resolution is effective immediately upon adoption.

* * * * *

EXHIBIT A
AMENDMENT TO AGREEMENT BETWEEN CITY OF MADERA AND RRM DESIGN GROUP, INC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR CONSTRUCTION OF FIRE STATION RELATING TO EXTRA SERVICES AND ADDITIONAL AMOUNT NOT TO EXCEED \$17,800.

This Amendment to Agreement for Professional Engineering Design Services for Construction of a Fire Station is entered between the City of Madera, a municipal corporation of the State of California, hereinafter called "**CITY**", and RRM Design Group, Inc., hereinafter called "**ARCHITECT**".

RECITALS

WHEREAS, CITY and RRM Design Group entered into agreement dated September 20, 2017 for Construction of a Fire Station, hereinafter called "the Project"; and

WHEREAS, pursuant to a request for consent of assignment, the City Council adopted Resolution No. 17-149 consenting to the assignment of the Agreement from RRM Design Group to RRM Design Group, Inc. (ARCHITECT); and

WHEREAS, during the course of performance of the Agreement extra work was required and agreed to by the Parties;

WHEREAS, CITY and ARCHITECT wish to amend the Agreement to increase compensation for the extra work.

AGREEMENT

Based on the foregoing recitals, the Parties hereto mutually agree as follows:

SECTION 1. Section 8 of the Agreement titled "Extra Services" provides that Extra Services may be requested by CITY with a cap of \$40,000.00 for such Extra Services. The parties agree that CITY has requested Extra Services exceeding the cap. The Extra Services and additional cost are outlined in Attachment 1 to this Agreement which is incorporated by reference. Based on this, the parties agree that Section 2 of Scope of Work shall include the Extra Work requested by CITY. The parties further agree that the cap in Section 8 of Agreement shall be increased by \$17,800.00.

SECTION 2. Except as amended by this Amendment, all other terms and conditions of the Agreement remain in full force and effect.

SECTION 3. This Amendment to Agreement shall be effective upon full execution by both Parties.

CITY OF MADERA

RRM DESIGN GROUP, INC.

By: _____
Andrew J. Medellin, Mayor

By: _____
Erik Justesen, CEO RRM Design Group
015-292-3783

Taxpayer I.D. Number

APPROVED AS TO FORM:

By: _____
Hilda Cantu Montoy, City Attorney

ATTEST:

By: _____
Alicia Gonzales, City Clerk

ATTACHMENT 2

Resolution No. 20_____

Amendment to Agreement with Moore Twining Associates, Inc.

RESOLUTION NO. 20-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, APPROVING AMENDMENT TO AGREEMENT WITH MOORE
TWINING ASSOCIATES, INC. FOR PROFESSIONAL ON-DEMAND SERVICES
FOR MATERIALS TESTING SERVICES RELATING TO EXTRA SERVICES AND
ADDITIONAL AMOUNT NOT TO EXCEED \$12,811.50**

WHEREAS, on October 17, 2018, the City Council adopted Resolution No. 18-208 approving an agreement with Moore Twining Associates, Inc. in the amount of \$35,000; and

WHEREAS, the agreement with Moore Twining Associates, Inc. included a contingency of \$3,500; and

WHEREAS, Moore Twining Associates, Inc. has requested additional compensation for professional On-Demand Services for materials testing incurred during the construction of the Fire Station No. 58 in the amount of \$12,811.50; and

WHEREAS, the requested additional compensation is in addition to the contingency of \$3,500 approved by the Council on October 17, 2018; and

WHEREAS, City Staff has reviewed the request and the scope of additional services and concurs that the additional amount of compensation is justified.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA, resolves as follows:

1. The above recitals are true and correct.
2. The Council approves the Amendment to Agreement with Moore Twining Associates, Inc. for Professional On-Demand Services for Materials Testing Services Relating to Extra Services and Additional Amount Not to Exceed \$12,811.50 ("Amendment"). A copy of the Amendment is attached hereto as Exhibit A and incorporated by reference.
3. This resolution is effective immediately upon adoption.

* * * * *

EXHIBIT A

AMENDMENT TO AGREEMENT BETWEEN CITY OF MADERA AND MOORE TWINING ASSOCIATES INC. FOR PROFESSIONAL ON-DEMAND SERVICES FOR MATERIALS TESTING SERVICES FOR FIRE STATION NO.58, CITY PROJECT NO. FD-00002 RELATING TO EXTRA SERVICES AND ADDITIONAL AMOUNT NOT TO EXCEED \$12,811.50.

This Amendment to Agreement for Professional On-Demand Services for Materials Testing for Fire Station No. 58 is entered between the City of Madera, a municipal corporation of the State of California, hereinafter called "**CITY**", and Moore Twining Associates, Inc., hereinafter called "**Engineer**".

RECITALS

WHEREAS, CITY and Moore Twining Associates, Inc. entered into agreement dated October 17, 2018 for Fire Station No. 58, hereinafter called "the Project"; and

WHEREAS, during the course of construction extra work was required and agreed to by the Parties;

WHEREAS, CITY and Engineer wish to amend the Agreement to increase compensation for the extra work.

AGREEMENT

Based on the foregoing recitals, the Parties hereto mutually agree as follows:

SECTION 1. Section 6 of the Agreement titled "Extra Services" provides that Extra Services may be requested by CITY with a cap of \$3,500 for such Extra Services. The parties agree that CITY has requested Extra Services exceeding the cap. The Extra Services and additional cost are outlined in Attachment 1 to this Agreement which is incorporated by reference. Based on this, the parties agree that Section 2 of Scope of Work shall include the Extra Work requested by CITY. The parties further agree that the cap in Section 6 of Agreement shall be increased by \$12,811.50.

SECTION 2. Except as amended by this Amendment, all other terms and conditions of the Agreement remain in full force and effect.

SECTION 3. This Amendment to Agreement shall be effective upon full execution by both Parties.

CITY OF MADERA

By: _____
Andrew J. Medellin, Mayor

MOORE TWINING & ASSOCIATES, INC.

By: _____
Harry Moore, President
94-1480968

Taxpayer I.D. Number

APPROVED AS TO FORM:

By: _____
Hilda Cantu Montoy, City Attorney

ATTEST:

By: _____
Alicia Gonzales, City Clerk

ATTACHMENT 3

Notice of Completion

Recording Requested by:
City of Madera

And When Recorded, Mail to:
City of Madera – City Clerk
205 W. 4th Street
Madera, CA 93637

Space above this line for Recorder's Use

Fee Waived per Section 27383 & 27388.1(a)(2)(D) of the Government Code – No Document Tax Due \$ -0-

NOTICE OF COMPLETION
Corporation

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is **City of Madera.**
3. The full address of the undersigned is **205 W. 4th Street, Madera, CA 93637.**
4. The nature of the title of the undersigned is: In fee _____
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase" or "lessee".)
5. The full name and full addresses of all persons, if any, who hold title with the undersigned as joint tenant or as tenants in common are:

<u>Name</u>	<u>Address</u>
_____	_____

6. A work of improvement on the property hereinafter described was completed on _____
7. The name of the original contractor, if any, for such work of improvement was: _____
(If no contractor for work of improvements as a whole, insert "none".)

8. The full name(s) and address(es) of the transferor(s) of the undersigned is(are):

<u>Name</u>	<u>Address</u>
_____	_____

9. The property on which said work of improvement was completed is in the City of **Madera**, County of **Madera**, State of California, and is described as follows:

10. The street address of said property is _____
(If no street address has been officially assigned, insert "none".)

(Signature of Owner named in Paragraph 2)

Dated

Keith Brent Helmuth, P.E.
City Engineer

State of California
County of Madera

Keith Brent Helmuth, being duly sworn says: He is the City Engineer of the City of Madera, the corporation that executed the foregoing notice as owner of the aforesaid interest or estate in the property therein described; that he makes this verification on behalf of said corporation; that he has read said notice and knows the contents thereof, and that the facts herein stated are true.

(Signature of Officer)

Keith Brent Helmuth, P.E.
City Engineer

The notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy or validity of that document.

State of California
County of Madera

Subscribed and sworn to (or affirmed) before me on the _____ day of _____, 2020 by Keith Brent Helmuth, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Alicia Gonzales
City Clerk

ATTACHMENT 4

Project Pictures



Figure 1:



Figure 2:



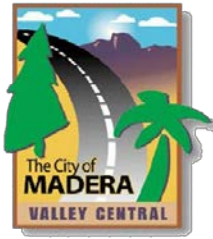
Figure 3:



Figure 4:



Figure 5:



**Madera City Council Agenda 11/18/20
Agenda Item E-1**

Discussion on Status and Action Taken on Measures to Mitigate the Impacts of the COVID-19 (Coronavirus) Pandemic (Report by Arnolando Rodriguez)

There is no written report for this item.