



City of Madera
Parks & Community Services
Minutes of a Regular Meeting of the Golf Course Advisory Committee

Monday, October 20, 2025
12:00 p.m.

Meeting/Conference Room
Madera Municipal Golf Course

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through [Zoom](#). Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter meeting ID: #769 482 1447. Comments will also be accepted via email at parksinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

CALL TO ORDER: The meeting was called to order at 12:05 p.m.

ROLL CALL:

Present:

Andy Medellin	Non-Golfer/At-Large Community Member, Vice Chair
Dan Bacci	SGM Representative
Dan Riley	Service Organization Representative
Jose Rodriguez	City Councilmember, Chair
Ed McIntyre	Golfer At-Large Community Member
Lisa Gill	Food and Beverage Director/Representative

Absent:

Joseph Hebert	City Parks Director
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PUBLIC COMMENT:

The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

No Public Comment was presented. Public Comment was closed.

APPROVAL OF MINUTES

Motion to approve the meeting minutes for September 22, 2025, was approved by Dan Bacci and seconded by Dan Riley. The motion was approved unanimously, with one member abstaining – Ed McIntyre.

A. CAPEX PROJECT

A-1 Establishing an Improvement Repair List

Jose Rodriguez mentioned that in past meetings and with the start of the fiscal year, the HVAC units are a priority, with the clubhouse being one of the buildings that recently had its unit replaced. He also noted that during a tour of the course today, it was pointed out that the pump station is in bad condition and should be considered for the repair list.

Andy Medellin added that during the tour, Dan Bacci highlighted the necessary repairs at the pump house, including a cost overview. He emphasized that an in-depth evaluation of the system is needed, as there is a public safety concern that they must address.

Dan Bacci indicated that the focus should shift to the irrigation system, prioritizing safety issues, even though they do not have unlimited funds.

Dan Riley asked whether the current system maintains pressure flow if a hydrant were opened. Dan Bacci confirmed that there is currently an issue, resulting in no pressure flow. He added that they had to conduct an emergency repair to turn the system back on, noting that it is a 30-year-old system that needs to be replaced.

Ed McIntyre remarked that since the system is approximately 30 years old, it would be beneficial for the new members to review it and provide context in a report to the Council to address the ongoing issue. He suggested breaking down the list of repairs by urgency to report critical concerns to the Council and prevent further problems.

Jose Rodriguez asked the committee if irrigation and safety should be prioritized this fiscal year. Dan Riley and all committee members agreed that, given the safety concerns, a proper irrigation system needs to be established. They noted they can revisit the priority list annually, but for now, addressing the irrigation issue would address two main safety components.

There was also a discussion about reviewing the lease, to which Jose Rodriguez responded that this can be addressed at a later time.

Lisa Gill expressed that the HVAC units in the banquet hall should also be prioritized for replacement to prevent further damage to the building. The City facilities staff have been maintaining the units and conducting periodic inspections, which have been very helpful, and they are currently in the process of replacing these units along with others throughout City buildings.

Andy Medellin asked if they have considered solar energy. Jose Rodriguez noted that solar was part of the initial assessment proposed when they entered into a contract with Engie; however, at that time, the City could only offset energy costs without exceeding a certain limit. He acknowledged that it is certainly something they can revisit now.

Dan Bacci mentioned that Sierra Golf Management hired a solar consultant who reviewed 14 of their properties, including this course, and that he will share the quote and calculations, which should be about 1-2 years old.

Andy Medellin highlighted the benefits of going solar and the positive impact it could have. Considering the funds available, solar could potentially be added to their list. He pointed out that there is an allotted \$75,000 with discretionary funds for other expenses. Since the City is the property owner, the energy bill offset would benefit the City rather than the renter.

Andy Medellin also noted that if they are considering a 20-year plan, the net savings from solar could cover those expenses. With Engie, they entered into a 20-year agreement in which the first seven years resulted in a loss, the middle seven the City broke even, and in the final years they gained approximately \$375,000 annually. He suggested that if they are considering a new irrigation system, the savings from solar investment could cover that expense. He advised considering solar as a long-term investment, emphasizing that spending a bit more upfront would ultimately benefit both the City and the renter by fostering a better relationship.

A-2 Hire a Consultant to Assess and Improve the Irrigation System

Jose Rodriguez asked Dan Bacci to comment on a quote regarding the course's irrigation. Dan shared that a consultant provided a proposal that includes an audit of the irrigation system, a sprinkler audit, and central irrigation computer programming, along with a report of recommended updates. He recently spoke with Mr. Zellers, who confirmed that he would honor the quote, even though it is over a year old.

Dan also reached out to another gentleman named Biglor, whose father was the golf course architect years ago. However, Biglor Jr. was not interested in consulting, stating that he could only obtain one quote from a reputable irrigation consultant. This quote amounts to \$12,950, and Dan believes we should proceed with it, as an unbiased report from an outside company would be ideal.

En McIntyre commented that he would like the consultant to be provided with the USGA report to share its recommended findings. However, both Jose Rodriguez and Dan Bacci feel this is unnecessary since the reports are accessible for reference. The consultant will assess the needs based on his evaluation rather than on how the USGA report is worded. This will allow the consultant to perform an in-depth assessment, which the committee can then compare to the USGA report, focusing specifically on the course's requirements.

It is important to note that City Council approval is required to hire a consultant for the quoted amount of \$12,950 using the available funding.

The motion to approve the hiring of the consultant was put forward by Andy Medellin and seconded by Lisa Gill. The motion passed unanimously.

B. BOARD MEMBER REPORTS

B-1 Pro Shop / Cart Barn / Non-Course Grounds – Dan Bacci

Dan Bacci had no additional updates to report beyond what had already been discussed. There are no concerns regarding the Pro Shop; the current staff is working on holiday decorations, and the HVAC issue is being addressed. In the Cart Barn, there are no issues to report; all carts are charging properly, and there is nothing else concerning the non-course grounds to share.

Jose Rodriguez brought up photos that former committee member Chito Romero had shared, showing that several bunker valves are missing covers. Dan Bacci acknowledged that it is their responsibility and assured that the concern would be addressed. Jose Rodriguez will send the photos to Dan Bacci.

B-2 Banquet and Restaurant Facilities – Lisa Gill

Lisa Gill mentioned that they are staying busy in preparation for their upcoming events. On Halloween day, they will host an event featuring Reptile Ron, along with live music for the community to enjoy. They are also beginning to prepare for the annual Zip and Shop, which welcomes local small business vendors and food trucks, as well as wineries and brewers, offering tastings for the community. Following this event, they will start decorating the banquet hallway for Christmas.

Andy Medellin praised Lisa for her hard work and the success of her events. Lisa confirmed that property insurance is on file and that she has the necessary licenses and contracted security in compliance with City protocols. She also stated that the alcohol and music licenses are current.

C. FUTURE AGENDA ITEM

- Requesting a joint workshop with the City Council

ADJOURNMENT

The meeting was adjourned at 1:03 p.m.



Administrative Assistant, Mercedes P. Bravo