REGULAR MEETING
OF THE MADERA CITY COUNCIL
And
SPECIAL MEETING OF THE
MADERA PUBLIC FINANCING AUTHORITY

205 W. 4th Street, Madera, California 93637

JOINT MEETING NOTICE AND AGENDA

Wednesday, May 6, 2015
6:00 p.m.

Council Chambers
City Hall

CALL TO ORDER

ROLL CALL: **Mayor Robert L. Poythress**
Mayor Pro Tem William Oliver
Council Member Charles F. Rigby
Council Member Sally J. Bomprezzi
Council Member Andrew J. Medellin
Council Member Donald E. Holley
Council Member Derek O. Robinson Sr.

INVOCATION: Pastor Garland Wilson, New Generation

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

PRESENTATIONS Older Americans Month

INTRODUCTIONS Fire Chief Ron Eldridge

A. WORKSHOP

A-1 Study Session – 2015 Housing Element Update (Presentation by Mintier Harnish)

B. CONSENT CALENDAR

B-1 Minutes – There are no minutes for consideration.

B-2 Information Only – Warrant Disbursement Report

B-3 Consideration of a Resolution Approving Amendment No. 3 to the Agreement with Lars Andersen & Associates, Inc. for Engineering Services Relating to the Construction of the Fresno River Trail Undercrossings at Gateway Drive and Union Pacific Railroad (Report by Keith Helmuth)

B-4 Consideration of a Resolution Approving an Agreement with Pyro Spectaculars, Inc. for Operation of the 2015, 4th of July Fireworks Show and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Mark Etheridge)

B-5 Consideration of a Resolution Accepting Easements and Approving Deferral Agreement for Construction of Sidewalk Improvements, 501 North 'C' Street, DMP Development, and Authorizing the Mayor to Execute the Agreement (Report by Keith Helmuth)

B-6 Consideration of a Resolution Approving an Agreement with Compliance Solutions, Inc. for Professional Environmental Services to the City of Madera for the Laurel Bike Path, Sunset Ave. to Fresno River Trail Project Federal Project No. CML 5157 (097) (Report by Keith Helmuth)

B-7 Consideration of a Resolution Approving an Agreement with O'Dell Engineering to Provide Design Services for Knox Park Rehabilitation, CIP Project No. PK-59 and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Mark Etheridge)

B-8 Consideration of a Resolution Approving an Amendment to Agreement with Quad Knopf, Inc. for Environmental Planning Services to the City of Madera in Preparation of an Environmental Impact Report for the Love's Travel Center (Report by David Merchen)

B-9 Consideration of a Resolution Approving an Amendment to Agreement with Love's Travel Stops and Country Stores for the Funding of an Environmental Impact Report for the Love's Travel Center (Report by David Merchen)

B-10 Consideration of a Resolution Approving a Short Sale for a HOME Assisted First Time Homebuyer (Report by Daniel Abdella)

B-11 Consideration of a Resolution Approving an Amendment to the Agreement with Raftelis Financial Consultants Inc. to Perform Rate Studies of Sewer, Water, and Storm Drainage Fees (Report by Dave Randall)

B-12 Consideration of a Resolution Amending the City of Madera Utility Services Policy (Report by Tim Przybyla)

B-13 Resolutions Necessary to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds (Report by Tim Przybyla)

A. Consideration of a Resolution of the City Council of the City of Madera, California Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in the Aggregate Principal Amount of Approximately $30,000,000

and Authorizing the City Administrator and Finance Director to Engage the Selected Parties for Professional Services Relating Thereto (**City**)

B. Consideration of a Resolution of the Board of the Madera Public Financing Authority Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in the Aggregate Principal Amount of Approximately $30,000,000 and Engagement of Professional Services Relating Thereto (**Madera Public Financing Authority**)

B-14 Consideration of a Resolution of the Governing Board of the Madera Public Financing Authority Establishing Regular Meeting Schedule and Repealing MPFA Res. No. 10-01 and All Resolutions in Conflict Herewith (**MPFA** – Report by Sonia Alvarez)

C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENT

C-1 Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant 2015-2019 Consolidated Plan and the 2015-2016 Action Plan and Authorizing the City Administrator to Sign the Certifications (Report by Daniel Abdella)

C-2 Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant Analysis of Impediments to Fair Housing Choice (Report by Daniel Abdella)

C-3 Public Hearing and Consideration of Introduction of an Ordinance Amending Title X: Planning and Zoning of the Madera Municipal Code to be in Compliance with the State Department of Housing and Community Development Requirements for Qualification for the Housing Element Streamlined Review Process (Report by Chris Boyle)

C-4 Consideration of an Introduction of an Ordinance of the City Council of the City of Madera, California, Amending Chapter 7 of Title VIII of the Madera Municipal Code Pertaining to Municipal Utilities (Report by Tim Przybyla)

D. WRITTEN COMMUNICATIONS

D-1 Presentation by Jerry Lee Regarding Community Media Access Collaborative (CMAC) and Report by Ted Uyesaka

E. ADMINISTRATIVE REPORTS

E-1 Staff Requests Direction from Council Regarding Temporary Landscape Maintenance Service to Underfunded Landscape Maintenance Zones (Report by Mary Anne Seay)

E-2 Presentation of the Preliminary City of Madera General Fund Budgets for Fiscal Year 2015/2016 and Selection of a Date for the 2015/2016 Budget Workshop (Report by Tim Przybyla)

F. COUNCIL REPORTS

G. CLOSED SESSION

G-1 Closed Session Announcement – City Attorney

G-2 CONFERENCE WITH LEGAL COUNSEL AND CHIEF OF POLICE - Pursuant to California Government Code Section 54957(a) pertaining to threat to the security of public buildings.

G-3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8

PROPERTY: 1 PARCEL

Carmel Subdivision	APN: 012-460-001 & 012-460-006
Agency Negotiators:	Christopher Boyle, Mary Ann Seay, Les Jorgensen
Negotiating Parties:	Mike Pistoresi, DMP Development
Under Negotiation:	Price & Terms

G-4 CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code Section 54957.6

Agency Designated Representatives: David Tooley and Wendy Silva

Employee Organizations: General Bargaining Unit
Mid Management Group
Madera Police Officers' Association
Law Enforcement Mid Management Group
Management Employees

G-5 Closed Session Report – City Attorney

ADJOURNMENT – Next regular meeting May 20, 2015

Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.

Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.

I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above joint meeting notice agenda for the regular meeting of the Madera City Council and the special meeting of the Madera Public Financing Authority for May 6, 2015, near the front entrances of City Hall at 3:00 p.m. on May 1, 2015.

Sonia Alvarez

Sonia Alvarez, City Clerk

Return to Agenda

Agenda: May 6, 2015

Item: B-1

There are no Minutes for consideration.

Return to Agenda

City of Madera

Council Meeting Of May 6, 2015
Agenda Item No. B-2

Memorandum To: The Honorable Mayor,
City Council and City Administrator

From: Office of the Director of Finance

Subject: Listing of Warrants Issued

Date: 5/6/15

Attached, for your information, is the register of the warrants for the City of Madera covering obligations paid during the period of:

April 3, 2015 to April 23, 2015

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrant:	199025-199313	$ 1,785,023.97
Wire Transfer	Union Bank Payroll and Taxes	$ 1,020,486.45
Wire Transfer	SDI	$ 3,011.39
Wire Transfer	Cal Pers	$ 156,886.94

***** Notice of correction:
At the 4/15/15 Council meeting, it was reported that the PERS payment for pay period ending 3/13/15 was $145,908.39. During the reconciliation process of PERS it was discovered that figure was incorrect. The correct figure is $155,337.23.

Respectfully submitted,

Tim Przybyla
Financial Services Director

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK GENERAL ACCOUNT
May 6, 2015

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
199025	4/6/2015	AVALOS, MICHELLE	PER DIEM CAL RECYCLE USED OIL CONFERENCE	106.50
199026	4/6/2015	PRESTRIDGE, RON	PER DIEM CAL RECYCLE USED OIL CONFERENCE	106.50
199027	4/9/2015	LEE CRIPPEN EXCAVATION	REFUND DEPOSIT	1,521.11
199028	4/9/2015	ALL VALLEY ADMINISTRATORS	MEDICAL & CHILD CARE ACCT 4/10/15 PR	782.87
199029	4/9/2015	AMERICAN BUSINESS MACHINES	PRINTER MAINT AGREEMENT MARCH 2015	904.81
199030	4/9/2015	AMERICAN LEAK DETECTION #0262	QUOTE FOR LEAK AT POOL	295.00
199031	4/9/2015	THE ARC FRESNO	CITY CAN ORDERS MARCH 2015	2,463.67
199032	4/9/2015	BSK ASSOCIATES	PERMIT COMPLIANCE	39.00
199033	4/9/2015	BLUE SHIELD OF CALIFORNIA	CITY PAID BLUE SHIELD APRIL 2015	184,574.44
199034	4/9/2015	TOWNE PLANNING & ENVIRONMENTAL	LAKE ST WIDENING	1,976.43
199035	4/9/2015	JOSEPH CROWN CONSTRUCTION	REFUND DEPOSIT	36.05
199036	4/9/2015	CALIFORNIA BUILDING STANDARDS COMMISSION	REVOLVING FUND SB 1473 FOR QTR 03/2015	473.00
199037	4/9/2015	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE	1,461.80
199038	4/9/2015	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE	116.00
199039	4/9/2015	CALIFORNIA DISTRICT ATTORNEY'S ASSOC	ASSET FORFEITURE	195.59
199040	4/9/2015	DEPARTMENT OF CONSERVATION	3RD QTR 14/15 SMIP FEE REPORTING	1,072.49
199041	4/9/2015	MADERA TROPHY	YOUTH BASKETBALL MEDALS	179.28
199042	4/9/2015	CHIARAMONTE, GIACHINO	PER DIEM TLOC CONFERENCE	91.50
199043	4/9/2015	COLONIAL LIFE & ACCIDENT INSURANCE CO	E700482-3 FOR 04/10/2015 PAYROLL	1,100.57
199044	4/9/2015	COMCAST	CITY INTERNET CONNECTION 03/15- 04/14/15	1,520.00
199045	4/9/2015	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICALS/ DOT TESTING	969.00
199046	4/9/2015	DAVID KNOTT,INC.	REFUND DEPOSIT	24.86
199047	4/9/2015	DIAMOND COMMUNICATIONS	QUARTERLY ALARM MONITORING	255.00
199048	4/9/2015	FRESNO MADERA AREA AGENCY ON AGING	02/15 UNSERVED MEALS	107.75
199049	4/9/2015	GEIL ENTERPRISES, INC.	SPECIAL JANITORIAL	25.00
199050	4/9/2015	GUARDIAN WESTERN SWEEPING INC.	MONTHLY POWER SWEEPING	521.00
199051	4/9/2015	IBARRA, JESUS SANCHEZ	OFFICIATED 2 GAMES ON 3/25/15	140.00
199052	4/9/2015	JSL CONSTRUCTION INC.	REPAIRS ON 27152 SAN BRUNO	3,063.90
199053	4/9/2015	JORGENSEN COMPANY	FIRE EXT ANNUAL MAINT	741.30
199054	4/9/2015	CITY OF MADERA	APRIL UTILITIES 123 N E ST #102	59.55
199055	4/9/2015	CITY OF MADERA	APRIL UTILITIES 123 N E ST #101	51.68
199056	4/9/2015	CITY OF MADERA	APRIL UTILITIES 123 N E ST	30.07
199057	4/9/2015	CITY OF MADERA	APRIL UTILITIES 999 SAN BRUNO AVE	68.86
199058	4/9/2015	CITY OF MADERA	APRIL UTILITIES 1990 TANGERINE AVE	66.88
199059	4/9/2015	CITY OF MADERA	MISAPPLIED PAYMENT	850.50
199060	4/9/2015	MADERA CLEANERS & LAUNDRY	YOUTH CENTER FLOOR MAT SERVICE	64.60
199061	4/9/2015	MADERA COUNTY TREASURER	JANUARY 2015 PARKING PENALTIES	234.00
199062	4/9/2015	MADERA COUNTY	ASSET FORFEITURE FUND 57760, ACCT 601000	1,956.06
199063	4/9/2015	MADERA COUNTY	ASSET FORFEITURE FUND 7101, ACCT 601000	4,694.52
199064	4/9/2015	MADERA COUNTY DISTRICT ATTORNEY	ASSET FORFEITURE KEY 03510 ACCT 673903	680.55
199065	4/9/2015	MADERA COUNTY TAX COLLECTOR	2015 PROP TAX 2ND INSTALL 27152 SAN JOSE	655.30
199066	4/9/2015	MADERA ROOFING, INC.	ROTARY PICNIC AREA ROOF COVERING	1,313.00
199067	4/9/2015	MADERA UNIFIED SCHOOL DISTRICT	JANUARY TRANSIT FUEL	189.53
199068	4/9/2015	MIRANDA, JORGE	OFFICIATED 2 GAMES ON 3/18/15	70.00
199069	4/9/2015	MOY & ASSOCIATES	MARCH 2015 TRANSIT MANAGER	7,817.28
199070	4/9/2015	MUNICIPAL MAINTENANCE EQUIP., INC.	NEW EQUIPMENT- SWEEPER	231,238.50
199071	4/9/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 04/10/2015 PAYROLL	5,656.54
199072	4/9/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 04/10/2015 PAYROLL	1,882.00
199073	4/9/2015	NORIEGA, MARCY	REIMBURSEMENT FOR UNIFORM AND BELT	162.15
199074	4/9/2015	P G AND E	03/15 SVS 3499945233-6	472.62
199075	4/9/2015	AGUIRRE, ANTONIO DE JESUS	UTILITY BILLING CREDIT REFUND	193.74
199076	4/9/2015	REYES, NAZAVIO	ENCROACHMENT PERMIT REIMBURSEMENT #4850	500.00
199077	4/9/2015	TECTA AMERICA	REFUND DEPOSIT	1,456.73
199078	4/9/2015	HINTON, PAMELA	REFUND ALARM PERMIT	50.00
199079	4/9/2015	MAYA, ORALIA	PARK DEPOSIT REFUND	50.00
199080	4/9/2015	MEDINA, GUSTAVO	PARK DEPOSIT REFUND	50.00
199081	4/9/2015	HERNANDEZ, ROBERT	TBALL OVERCHARGE	20.00
199082	4/9/2015	POLYDYNE INC.	SLUDGE DEWATERING POLYMER	5,365.44
199083	4/9/2015	SANCHEZ, HUGO	OFFICIATED 2 GAMES ON 03/25/15	70.00
199084	4/9/2015	SCRAP TIRE CO.	TRAILER SERVICE	1,200.00

199085	4/9/2015	SPARKLETTS	LAB & DRINKING WATER	150.91
199086	4/9/2015	SIMPLEXGRINNELL	LTC CONCESSION STAND FIRE EXTINGUISHER	99.66
199087	4/9/2015	STATE WATER RESOURCES CONTROL BOARD	OPERATOR CERTIFICATE RENEWAL J. BUSHONG	300.00
199088	4/9/2015	STATE WATER RESOURCES CONTROL BOARD	CERTIFICATION RENEWAL- MOLINA	160.00
199089	4/9/2015	TAG/AMS, INC.	DOT TESTING	231.00
199090	4/9/2015	TAMARACK PEST CONTROL	SPECIAL PEST CONTROL WATER WELL #30	960.00
199091	4/9/2015	TESEI PETROLEUM, INC.	FUEL	457.20
199092	4/9/2015	TESEI PETROLEUM INC.	FORKLIFT FUEL	11,568.76
199093	4/9/2015	THYSSENKRUPP ELEVATOR CORPORATION	YOUTH CENTER ELEVATOR SVS	234.36
199094	4/9/2015	TRAFFIC CONTROL SUPERVISORS ASSN	MEMBERSHIP DUES	150.00
199095	4/9/2015	VILLA GARDENING SERVICE INC	MARCH GARDENING SVS 999 SAN BRUNO	525.00
199096	4/9/2015	VANTAGEPOINT TRANSFER AGENTS-457	PLAN #302351 CONTRIBS FOR 04/10/2015 PR	18,714.00
199097	4/9/2015	VISION SERVICE PLAN-(CA)	VISION SERVICE PLAN APRIL 2015	2,315.30
199098	4/9/2015	WEST COAST ARBORISTS, INC.	14-15 STREET TREE MAINTENANCE	9,405.00
199099	4/16/2015	AT&T	03/15 SVS 5596640196629	1,085.41
199100	4/16/2015	AT&T	03/15 SVS 5596733836672	1,282.25
199101	4/16/2015	AT&T	03/15 SVS 5596619156821	1,763.25
199102	4/16/2015	AECOM	WATER WELL ANALYSIS	5,395.40
199103	4/16/2015	ALVA, LORI	PER DIEM COFFEE WITH A COP TRAINING	63.75
199104	4/16/2015	AMERICAN MOBILE SHREDDING	SHREDDING SVS	280.00
199105	4/16/2015	BITWISE INDUSTRIES, INC.	WEBSITE REDESIGN	12,100.00
199106	4/16/2015	BRIDGE STORE	ALTERNATIVE PAY STATION SVS FOR FEB 2015	687.00
199107	4/16/2015	BROOKS, ERIC	PER DIEM CRWA 2015 EXPO	183.00
199108	4/16/2015	BUGGY SHOWER CAR WASH	CAR WASH SVS	101.50
199109	4/16/2015	CDW GOVERNMENT, INC	ANNUAL SOFTWARE RENEWAL	2,634.72
199110	4/16/2015	CALIFORNIA DEPARTMENT OF JUSTICE	FINGERPRINT APPS	509.00
199111	4/16/2015	CALIFORNIA POLICE CHIEFS ASSOC	SUBSCRIPTION TO CPCA FR COMMANDER LAWSON	125.00
199112	4/16/2015	MADERA TROPHY	ADULT BASKETBALL TROPHY	284.04
199113	4/16/2015	CBCINNOVIS, INC	ACCESS FEE	32.00
199114	4/16/2015	CEDAR VETERINARY HOSPITAL, INC	VETERINARY EXAM	602.12
199115	4/16/2015	CENTRAL VALLEY PRESORT	04/15 AR STATEMENTS	1,016.63
199116	4/16/2015	COMCAST	PD CABLE TV 03/14-04/13 8155500320092096	220.85
199117	4/16/2015	CEDERQUIST, BRENT	PER DIEM BASIC CNT COURSE FBI	335.50
199118	4/16/2015	CORELOGIC INFORMATION SOLUTIONS INC	METROSCAN 03/15	150.00
199119	4/16/2015	DIAMOND COMMUNICATIONS	ALARM MONITORING	26.00
199120	4/16/2015	BASQUE CO	Utility Billing Deposit Refund	17.75
199121	4/16/2015	RODRIGUEZ ELOISE B AND ARIELLE	Utility Billing Deposit Refund	8.69
199122	4/16/2015	FUTURE INVESTMENTS C/O MADERA MANAGEMENT COMPAI	Utility Billing Deposit Refund	417.62
199123	4/16/2015	BILBREY TIMOTHY W	Utility Billing Deposit Refund	59.16
199124	4/16/2015	PARKER BILL OR CITY OF MADERA	Utility Billing Credit Refund	351.71
199125	4/16/2015	KORKIS SHAHIRA	Utility Billing Deposit Refund	8.03
199126	4/16/2015	NICO FINANCIAL INC DBA AARON'S	Utility Billing Credit Refund	518.30
199127	4/16/2015	RODRIGUEZ DANIEL E	Utility Billing Credit Refund	28.37
199128	4/16/2015	PRAKASH MAYA	Utility Billing Credit Refund	150.25
199129	4/16/2015	MARTIN CRAIG	Utility Billing Credit Refund	281.13
199130	4/16/2015	BERRY CONSTRUCTION	Utility Billing Deposit Refund	64.44
199131	4/16/2015	VEGA ARMANDO AND MARIA MACIEL	Utility Billing Credit Refund	218.20
199132	4/16/2015	RAMIREZ EZEQUIEL OR CITY OF MADERA	Utility Billing Deposit Refund	80.85
199133	4/16/2015	TERRAZAS BIANCA	Utility Billing Credit Refund	147.66
199134	4/16/2015	FIUMARA JR MARIO	Utility Billing Credit Refund	132.75
199135	4/16/2015	CALLAHAN GEORGE R	Utility Billing Credit Refund	187.68
199136	4/16/2015	KARAMANLIAN VREJ	Utility Billing Credit Refund	204.78
199137	4/16/2015	DRIGGS WILLIAM	Utility Billing Deposit Refund	6.39
199138	4/16/2015	SANCHEZ PRIMO	Utility Billing Credit Refund	193.24
199139	4/16/2015	JONES CHRISTPHER LOUIS	Utility Billing Deposit Refund	5.60
199140	4/16/2015	BAC FIELD SERVICES CORP C/O ECOVA INC	Utility Billing Deposit Refund	16.95
199141	4/16/2015	GUILLEN MANUEL	Utility Billing Deposit Refund	54.42
199142	4/16/2015	PEREZ CHRISTIAN RODRIGUEZ AND BLANCA	Utility Billing Credit Refund	73.29
199143	4/16/2015	HEUMAN DAVID	Utility Billing Deposit Refund	14.65
199144	4/16/2015	MOLES SANDRA AND RANDY	Utility Billing Credit Refund	147.84
199145	4/16/2015	KB HOME NORTHERN CA	Utility Billing Deposit Refund	44.07
199146	4/16/2015	MANCILLA JUAN	Utility Billing Credit Refund	211.84
199147	4/16/2015	BENCOMO SOFIA	Utility Billing Credit Refund	10.87
199148	4/16/2015	PARKS CHEVELLE	Utility Billing Credit Refund	108.14
199149	4/16/2015	LONDON PROPERTIES	Utility Billing Deposit Refund	22.76

199150	4/16/2015	TRONCOSO NIZA OR CITY OF MADERA	Utility Billing Credit Refund	50.93
199151	4/16/2015	JIMENEZ GABRIELA	Utility Billing Credit Refund	70.45
199152	4/16/2015	GARCIA MARGARITA OR CITY OF MADERA	Utility Billing Credit Refund	150.44
199153	4/16/2015	MENDOZA JR SALVADOR	Utility Billing Credit Refund	51.40
199154	4/16/2015	GOMEZ LINDA	Utility Billing Credit Refund	139.96
199155	4/16/2015	ESCAMILLA JOEL M	Utility Billing Credit Refund	60.03
199156	4/16/2015	VINCES OSCAR	Utility Billing Credit Refund	135.51
199157	4/16/2015	RAMIREZ MARIA	Utility Billing Credit Refund	82.15
199158	4/16/2015	ESTRADA ELSA	Utility Billing Credit Refund	140.03
199159	4/16/2015	SMITH TAMEKA	Utility Billing Credit Refund	135.00
199160	4/16/2015	NELSON DEAN	Utility Billing Credit Refund	144.60
199161	4/16/2015	BENCHMARK MADERA I LLC	Utility Billing Credit Refund	252.92
199162	4/16/2015	MACKABEN JOSH	Utility Billing Credit Refund	50.04
199163	4/16/2015	CAMACHO GRACIELA	Utility Billing Credit Refund	130.21
199164	4/16/2015	FALCON GUADALUPE	Utility Billing Credit Refund	60.15
199165	4/16/2015	VASQUEZ ELEAZAR	Utility Billing Credit Refund	148.63
199166	4/16/2015	ROUSEY JENNY V	Utility Billing Deposit Refund	149.52
199167	4/16/2015	JOSEPH CROWN CONST OR CITY OF MADERA	Utility Billing Credit Refund	150.00
199168	4/16/2015	JOSEPH CROWN CONST OR CITY OF MADERA	Utility Billing Deposit Refund	188.98
199169	4/16/2015	MADERA MANAGEMENT COMPANY INC	Utility Billing Deposit Refund	39.91
199170	4/16/2015	CELIO JASMIN M	Utility Billing Credit Refund	123.04
199171	4/16/2015	FOSS, DAN	PER DIEM BASIC CNT COURSE FBI	335.50
199172	4/16/2015	FRESNO COUNTY TREASURER	WATER SAMPLES	2,097.00
199173	4/16/2015	BURLESON, LACY	PER DIEM INTRO TO CRIMINAL INTELL	177.50
199174	4/16/2015	GOLDEN STATE OVERNIGHT	OVERNIGHT SHIPPING	6.21
199175	4/16/2015	GONZALEZ, FELIX	PER DIEM COFFEE WITH A COP WORKSHOP	63.75
199176	4/16/2015	HERTZ EQUIPMENT RENTAL	WATER TRUCK RENTAL	1,583.28
199177	4/16/2015	JSL CONSTRUCTION INC.	PMT #1- 1990 TANGERINE	2,088.00
199178	4/16/2015	LEXISNEXIS	MARCH CHARGES	274.00
199179	4/16/2015	LINCOLN FINANCIAL	LIFE & LTD INSURANCE APRIL 2015	7,003.99
199180	4/16/2015	CITY OF MADERA	ADC TRASH/WATER APRIL 2015	115.35
199181	4/16/2015	CITY OF MADERA	PAN AM UTILITIES APRIL 2015	132.84
199182	4/16/2015	MADERA COUNTY	TIRE CLEANUP FY 2013	32,946.58
199183	4/16/2015	MADERA COUNTY E D C	REIMB FOR 3RD QTR SALARIES/EXPENSES	1,481.38
199184	4/16/2015	MADERA DOWNTOWN ASSOC.	FY 14/15 3RD QTR	6,564.00
199185	4/16/2015	MADERA HONDA SUZUKI	NEW PART FOR BIKE	2,405.06
199186	4/16/2015	MADERA RADIO DISPATCH, INC.	TOWER RENT	200.00
199187	4/16/2015	MADERA TRACTOR & IMPLEMENT CO, INC.	KUBOTA TRACTOR	45,549.54
199188	4/16/2015	MADERA TRIBUNE	PC NOTICE 04/14/15	370.80
199189	4/16/2015	MADERA TRIBUNE	PRIDE 2015 CUST #08100354-000	1,300.00
199190	4/16/2015	MADERA UNIFIED SCHOOL DISTRICT	FACILITY USE	50.00
199191	4/16/2015	MARTIN, DANNY	PER DIEM CRWA 2015 EXPO	435.20
199192	4/16/2015	MATHIES, MICHAEL	PER DIEM CRWA 2015 EXPO	183.00
199193	4/16/2015	WILLDAN FINANCIAL SERVICES	ANNUAL DISTRICT ADMIN SVS APRIL 2015	783.05
199194	4/16/2015	NORTHERN CALIFORNIA REGIONAL PUBLIC	BASIC CRISIS NEGOTIATION COURSE CEDRQUST	100.00
199195	4/16/2015	PACIFIC GAS & ELECTRIC	03/15 SVS 3533032414-2	96,349.02
199196	4/16/2015	P G AND E	03/15 SVS 9787342989-4	139.41
199197	4/16/2015	PETTY CASH - FINANCE DEPT.	INCREASE REGISTER CASH FROM $100 TO $250	450.00
199198	4/16/2015	PECK'S PRINTERY	BUSINESS CARDS FOR 3 NEW OFFICERS	609.12
199199	4/16/2015	VASQUEZ-HERRERA, RAUL	FACILITY SECURITY REFUND	250.00
199200	4/16/2015	JLOW'S CONSULTING SERVICES	LICENSE FEE REFUND	30.00
199201	4/16/2015	CHURCH OF JESUS CHRIST	LICENSE FEE REFUND	50.00
199202	4/16/2015	PHOENIX GROUP INFO SYS	CITATIONS 01/2015	414.90
199203	4/16/2015	PVP COMMUNICATIONS	HELMET KIT INSTALLATION	155.19
199204	4/16/2015	RIDX PEST CONTROL	PEST CONTROL INSPECTION	150.00
199205	4/16/2015	SOLAR TRAFFIC SYSTEMS, INC	LED STOP SIGN	1,028.50
199206	4/16/2015	SPEAKWRITE LLC	DICTATION SERVICES	618.29
199207	4/16/2015	STATE WATER RESOURCES CONTROL BOARD	SWRCB ANNUAL FEE	1,632.00
199208	4/16/2015	TESEI PETROLEUM INC.	PROPANE	9.69
199209	4/16/2015	TRANSUNION RISK & ALTERNATIVE DATA SOL.	DATABASE ACCESS MARCH 2015	110.00
199210	4/16/2015	UNITED MUNICIPAL SECURITY	CD CHARGES	498.68
199211	4/16/2015	US BANK CORPORATE PAYMENT SYSTEMS	03/15 CAL-CARD CHARGES	97,088.32
199212	4/16/2015	VERIZON WIRELESS	CELL PHONE CHARGES NOV 11- DEC 10	3,463.97
199213	4/16/2015	ZEE MEDICAL SERVICE CO.	MEDICAL SUPPLIES	30.60
199214	4/21/2015	ALVAREZ, SONIA	PER DIEM CCAC ANNUAL CONFERENCE	341.01

199215	4/23/2015	INIGUEZ, JOSE	ENCROACHMENT PERMIT #4782 REIMBURSEMENT	500.00
199216	4/23/2015	MATA, LAWRENCE	PARK SECURITY REFUND	50.00
199217	4/23/2015	MORALES, ANGELA	PARK SECURITY REFUND	50.00
199218	4/23/2015	NEW LIFE ASSEMBLY	PARK SECURITY REFUND	50.00
199219	4/23/2015	RAMIREZ, ALICIA	PARK SECURITY REFUND	50.00
199220	4/23/2015	AVALOS, ROSIE	PARK SECURITY REFUND	50.00
199221	4/23/2015	GUTKNECHT, JANE	PARK SECURITY REFUND	90.00
199222	4/23/2015	AT&T	03/15 SVS 5596619081123	476.35
199223	4/23/2015	ALL VALLEY ADMINISTRATORS	ADMIN FEES FOR APRIL 2015	66.00
199224	4/23/2015	ALL VALLEY ADMINISTRATORS	MEDICAL & CHILD CARE EXPENSE 4/24/15 PR	766.20
199225	4/23/2015	AMERICAN BUSINESS MACHINES	PRINTER MAINT AGREEMENT APRIL 2015	904.81
199226	4/23/2015	AVISON CONSTRUCTION, INC	CITY PROJ NO. ST 14-05 PROGRESS PMT #3	429,223.82
199227	4/23/2015	BOEHM, JOHN	MILEAGE REIMBURSEMENT FOR DEC CALLOUTS	7.18
199228	4/23/2015	BRIDGE STORE	ALTERNATIVE PAY STATION SVS MARCH 2015	738.00
199229	4/23/2015	CALIFORNIA DEPARTMENT OF TRANSPORTATION	SHARED COSTS JAN 2015- MAR 2015	5,189.93
199230	4/23/2015	CUEVAS, JOSE	REFUND PERMIT CHARGES	50.00
199231	4/23/2015	CANON FINANCIAL SERVICES	CONTRACT COPIERS	3,410.41
199232	4/23/2015	COLONIAL LIFE & ACCIDENT INSURANCE CO	E700482-3 FOR 04/24/2015 PAYROLL	1,090.99
199233	4/23/2015	COMCAST	CITY INTERNET CONNECTION 04/15- 05/14/15	1,520.00
199234	4/23/2015	COMMUNITY ACTION PRTNRSHP OF MADERA CO	REIMB FOR 2014/2015 3RD QTR EXPENSES	4,497.51
199235	4/23/2015	CONCENTRA MEDICAL CENTERS	PHYSICAL EXAM	349.00
199236	4/23/2015	DIAMOND COMMUNICATIONS	YOUTH CENTER ANNUAL UL FIRE CERT	275.00
199237	4/23/2015	SHULBY LULA BELL	Utility Billing Deposit Refund	33.80
199238	4/23/2015	ADAMS J GARY	Utility Billing Deposit Refund	26.64
199239	4/23/2015	CHAN WING PING	Utility Billing Deposit Refund	37.76
199240	4/23/2015	ORNELAS TRACY	Utility Billing Credit Refund	32.53
199241	4/23/2015	LARA EVERARDO	Utility Billing Credit Refund	140.50
199242	4/23/2015	NAVARRO MARTIN	Utility Billing Credit Refund	172.81
199243	4/23/2015	MCGURTY ROBERT F	Utility Billing Credit Refund	176.21
199244	4/23/2015	ORNELAS GLORIA AND JOE	Utility Billing Credit Refund	186.80
199245	4/23/2015	NEFF JENNIFER AND JULIAN ALVAREZ	Utility Billing Credit Refund	202.19
199246	4/23/2015	RODRIGUEZ ANA M OR CITY OF MADERA	Utility Billing Credit Refund	150.80
199247	4/23/2015	FLORES MARCOS G	Utility Billing Credit Refund	194.22
199248	4/23/2015	CABALLERO DON	Utility Billing Credit Refund	111.37
199249	4/23/2015	PROCK JAMES L AND HANNA ELLEN D	Utility Billing Credit Refund	182.85
199250	4/23/2015	PERUCH JARED AND MELANIE	Utility Billing Credit Refund	168.26
199251	4/23/2015	JOSEPH CROWN CONST.	Utility Billing Credit Refund	133.34
199252	4/23/2015	KB HOME	Utility Billing Credit Refund	195.17
199253	4/23/2015	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION ENG SVS 04/01- 04/15/15	7,800.00
199254	4/23/2015	FRESNO COUNTY ECONOMIC OPPTY. COMMISSION	MARCH 2015 ADC MEALS	311.92
199255	4/23/2015	GEIL ENTERPRISES, INC.	APRIL 2015 JANITORIAL SVS	7,753.73
199256	4/23/2015	JSL CONSTRUCTION INC.	PMT #2- 1990 TANGERINE	6,073.20
199257	4/23/2015	KRAZAN & ASSOCIATES INC	IMPROVMT PROJECT ST 14-05 PROG PMT #4	340.00
199258	4/23/2015	FIRST TRANSIT INC.	FIRST TRANSIT MARCH 2015	70,354.34
199259	4/23/2015	M A C E A	APRIL 2015 MONTHLY DUES	28.00
199260	4/23/2015	M.C.E.A.	APRIL 2015 MONTHLY DUES	370.00
199261	4/23/2015	MADERA CLEANERS & LAUNDRY	YOUTH CENTER FLOOR MATS	32.30
199262	4/23/2015	MADERA COALITION FOR COMM JUSTICE	REIMB FOR 3RD QTR 14/15 CDBG FUNDED PRJ	706.75
199263	4/23/2015	MADERA COUNTY TREASURER	MARCH 2015 PARKING PENALTIES	382.50
199264	4/23/2015	MADERA COUNTY	NSP3 APRIL UTILITIES 27152 SAN JOSE AVE	27.66
199265	4/23/2015	MADERA COUNTY	NSP3 APRIL UTILITIES 27322 PERKINS RD	58.00
199266	4/23/2015	MADERA COUNTY	NSP3 APRIL UTILITIES 27152 SAN BRUNO AVE	27.66
199267	4/23/2015	MADERA COUNTY WORKFORCE CORPORATION	PMT FOR CDBG FUNDED 14/15 CDO QTR3 EXPS	2,832.50
199268	4/23/2015	M P O A	APRIL 2015 MONTHLY DUES	7,493.80
199269	4/23/2015	MADERA TRIBUNE	HELP WANTED AD FOR HR TECH 2	81.75
199270	4/23/2015	MADERA TRIBUNE	MADAAC NOTICE OF VACANCY AD	120.00
199271	4/23/2015	MINTIER HARNISH PLANNING CONSULTANTS	HOUSING ELEMENT SVS 03/01- 03/31/15	3,907.45
199272	4/23/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 04/24/2015 PAYROLL	5,519.98
199273	4/23/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 04/24/2015 PAYROLL	1,856.54
199274	4/23/2015	NICHOLS CONSULTING ENGINEERS, CHTD.	COST CONSULTING SVS 2ND INSTALLMENT	1,600.00
199275	4/23/2015	OPERATING ENGINEERS, LOCAL #3	APRIL 2015 MONTHLY DUES	4,598.00
199276	4/23/2015	ONTRAC	OVERNIGHT SHIPPING	10.77
199277	4/23/2015	PACIFIC GAS & ELECTRIC	03/15 SVS 9920095153-3	35,063.41
199278	4/23/2015	ANDERSON, ALBERT	ENCROACHMNT PERMIT #4772 REIMBURSEMENT	500.00
199279	4/23/2015	MADERA COUNTY WORKFORCE	FACILITY SECURITY REFUND	100.00

199280	4/23/2015	GALLEGOS, RICHARD	PARK SECURITY REFUND	50.00
199281	4/23/2015	ESTRADA, MONICA	PARK SECURITY REFUND	50.00
199282	4/23/2015	GIL, ALAXIS	PARK SECURITY REFUND	50.00
199283	4/23/2015	NAVARRO, MARGARITA	PARK SECURITY REFUND	50.00
199284	4/23/2015	LAPLANT, JASON	PARK SECURITY REFUND	50.00
199285	4/23/2015	DAZA, LUCY	DEPOSIT REFUND	50.00
199286	4/23/2015	CCTMO LLC	REFUND FOR 601 NOBLE ST	882.00
199287	4/23/2015	ARMENTROUT, IRENE	PARK SECURITY REFUND	50.00
199288	4/23/2015	LEPE-VERA, NOEMI	PARK SECURITY REFUND	50.00
199289	4/23/2015	PETERSMEYER, ROBERT SCOTT	SPORT CANCELLATION REFUND	90.00
199290	4/23/2015	RODRIGUEZ, NORMA	PARK SECURITY REFUND	50.00
199291	4/23/2015	MEZA, CARLOTA	PARK SECURITY REFUND	50.00
199292	4/23/2015	SANCHEZ, MARIA	PARK SECURITY REFUND	50.00
199293	4/23/2015	PITTENGER, MARK	PARK SECURITY REFUND	50.00
199294	4/23/2015	JUAREZ, SARA	ENCROACHMENT PERMIT #4703 REFUND	500.00
199295	4/23/2015	PHOENIX GROUP INFO SYS	CITATIONS MARCH 03/2015	249.30
199296	4/23/2015	PITNEY BOWES CREDIT CORP.	QUARTERLY METER RENTAL JAN 30- APR 30	249.51
199297	4/23/2015	PLATT ELECTRIC SUPPLY, INC.	STREET LIGHT POLES	50,719.87
199298	4/23/2015	PRESORT CENTER, THE	CURBSIDE CLEANUP EVENT AD PRINT/MAILING	1,943.50
199299	4/23/2015	PERS-PUBLIC AGENCY COALITION	PERS PAC ANNUAL MEMBERSHIP	500.00
199300	4/23/2015	REINARD W. BRANDLEY CONSULTING	ALP PROJECT	4,001.50
199301	4/23/2015	REGENCE BLUECROSSS BLUESHIELD OF UTAH	CITY PD RETIREE BILL CHUMLEY MAY 2015	144.00
199302	4/23/2015	SCRAP TIRE CO.	TRAILER SERVICE	1,200.00
199303	4/23/2015	SIMPLEXGRINNELL	EXTINGUISHER	348.95
199304	4/23/2015	STATE WATER RESOURCES CONTROL BOARD	LARGE WATER SYSTEM FEES JUL- DEC 2014	42.71
199305	4/23/2015	STEVE DOVALI CONSTRUCTION	PROG PMT #5 WELL 18 REHABILITATION PROJ	198,530.81
199306	4/23/2015	SYNAGRO WEST, INC.	BIOSOLIDS DISPOSAL	13,747.54
199307	4/23/2015	TESEI PETROLEUM, INC.	FUEL	528.29
199308	4/23/2015	TESEI PETROLEUM INC.	FUEL CHARGES 04/01/15- 04/10/15	11,073.41
199309	4/23/2015	THRIVE FITNESS	APRIL 2015 MONTHLY DUES	81.00
199310	4/23/2015	UNITED RENTALS, INC	INF P.S. RENTAL PUMPS	5,727.33
199311	4/23/2015	UNION BANK OF CALIFORNIA	FIRST QUARTER 2015 DRAW FEE	250.00
199312	4/23/2015	VANTAGEPOINT TRANSFER AGENTS-457	PLAN #302351 CONTRIBS FOR 04/24/15 PR	18,704.00
199313	4/23/2015	VERIZON WIRELESS	CELL PHONE CHARGES MAR 11- APR 10	3,320.35
			Bank # 1 - Union Bank General Account Total	1,785,023.97

Return to Agenda

REPORT TO CITY COUNCIL

Approved By:

Department Director

City Administrator

Council Meeting of May 6, 2015

Agenda Item Number B-3

SUBJECT: **APPROVAL - RESOLUTION APPROVING AMENDMENT NO. 3 TO THE AGREEMENT WITH LARS ANDERSEN & ASSOCIATES, INC. FOR ENGINEERING SERVICES RELATING TO THE CONSTRUCTION OF THE FRESNO RIVER TRAIL UNDERCROSSINGS AT GATEWAY DRIVE AND UNION PACIFIC RAILROAD**

RECOMMENDATION:

That the City Council approves Resolution No. 15 - _____Approving Amendment No. 3 to the Agreement with Lars Andersen & Associates, Inc. for Engineering Services for the Fresno River Trail Undercrossings at Gateway Drive and Union Pacific Railroad (UPRR) Project.

SUMMARY:

Lars Andersen & Associates, Inc. has submitted an amendment to their contract for additional engineering services recommended by Staff for completion of the Fresno River Trail Undercrossings at Gateway Drive and UPRR Project. Funds are available for the additional costs in the established budgets.

DISCUSSION:

The City of Madera entered into an agreement with Lars Andersen & Associates, Inc. in May 2008 to perform engineering services for the Fresno River Trail Undercrossing at Gateway Drive and UPRR Project, hereinafter called "Project". Subsequent amendments included 1) Preparation of legal descriptions and an exhibit for portions of

the project with UPRR right-of-way, and 2) Additional environmental engineering services including a Biological Reconnaissance Survey and Report.

LARS ANDERSEN has submitted a proposed amendment to their contract for additional engineering services required to complete the plans and specifications for the Project outside of their original scope as follows:

A) Several additional items have been requested from UPRR and the California Public Utilities Commission (CPUC) including site lighting at the UPRR bridge, additional fencing, and various trail appurtenances.

B) The Project plans need to address several design and structural issues raised by UPRR regarding the canopy to be installed underneath the UPRR bridge. Additionally, this structure needs to be redesigned to allow for the components to be removable for maintenance on the UPRR bridge or, in the case of flood flows in the river, so as not to catch debris that could damage the UPRR bridge.

C) Additional work as may be required to accommodate UPRR, CPUC or other agencies as the Project moves through the entitlement process.

These changes are part of a long running effort to secure approval from the CPUC for a new "below grade" trail crossing of UPRR and for a Construction and Maintenance Agreement with UPRR for the facilities to be constructed within their right-of-way. The process started well over five years ago and went through various staff at UPRR with many starts, stops and resubmittals. In the last year, the project has gained momentum with UPRR and CPUC which we hope continues to their project approvals by end of this year.

The proposal and fee for services is acceptable and within funds currently programmed for these projects.

FISCAL IMPACT:

The cost for the requested additional engineering services is $15,722 and will be funded from funds in the project account 5800-5085.

There will be no impact to the City's General Fund by approving this amendment.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Strategy 121 – Multi-modal transportation: Develop a city-wide multi-modal transportation plan to ensure safe, affordable and convenient transportation modes for residents and businesses with Madera.

Strategy 132 – Neighborhood Connectivity: Connect Madera's neighborhoods through streets, trails and walkways that promote community interaction.

Strategy 401 – Walkable Community: Develop and promote Madera as a walkable community with an emphasis on improving the quality of the natural resources.

RESOLUTION NO. 15 -_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AMENDMENT NO. 3 TO THE AGREEMENT WITH LARS ANDERSEN & ASSOCIATES, INC. FOR ENGINEERING SERVICES RELATING TO THE CONSTRUCTION OF THE FRESNO RIVER TRAIL UNDERCROSSINGS AT GATEWAY DRIVE AND UNION PACIFIC RAILROAD

WHEREAS, the City of Madera entered into an agreement with Lars Andersen & Associates, Inc. (Lars Andersen) on May 7, 2008 for professional engineering services related to the preparation of contract documents for construction of the Fresno River Trail Undercrossings at Gateway Drive and Union Pacific Railroad; and

WHEREAS, Lars Andersen has submitted Amendment No. 3 in response to the City's request to adjust the scope of the project as described therein; and

WHEREAS, adequate funds are available in the project budget for these additional costs.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. Amendment No. 3 to the Agreement for Engineering Services relating to the Construction of the Fresno River Trail Undercrossing at Gateway Drive and Union Pacific Railroad, a copy of which is on file in the office of the City Clerk and referred to for particulars, is hereby approved in an amount not to exceed $15,722.00.
3. The Mayor is authorized to execute the Amendment as approved.
4. This resolution is effective immediately upon adoption.

* * * * *

AMENDMENT NO. 3 TO AGREEMENT WITH LARS ANDERSEN & ASSOCIATES, INC FOR ENGINEERING SERVICES RELATING TO THE CONSTRUCTION OF THE FRESNO RIVER TRAIL UNDERCROSSINGS AT GATEWAY DRIVE AND UNION PACIFIC RAILROAD

This Amendment No. 3 to the Agreement for Engineering Services for the Fresno River Trail Undercrossing at Gateway Drive and Union Pacific Railroad (UPRR) Project(hereinafter called "Agreement"), between the City of Madera (hereinafter called "CITY") and Lars Andersen & Associates, Inc. (hereinafter called "ENGINEER") is entered into this _____ day of May, 2015.

W I T N E S S E T H

WHEREAS, CITY has included a project to construct the Fresno River Trail Undercrossings at Gateway Drive and UPRR, hereinafter called "Project"; and

WHEREAS, CITY and ENGINEER entered into an Agreement dated May 7, 2008 for professional engineering services to design such street improvements; and

WHEREAS, CITY has requested changes to the scope of work for the design of the Project; and

WHEREAS, Amendment No. 3 to Agreement is necessary to revise the Scope of Work and Compensation for the additional engineering services.

NOW THEREFORE:

The parties hereto mutually agree as follows:

A G R E E M E N T

In consideration of the recitals listed above and the mutual obligations of the parties herein, CITY and ENGINEER agree that the Agreement for Professional Engineering Services for the Fresno River Trail Undercrossings at Gateway Drive and Union Pacific Railroad dated May 7, 2008 between CITY and ENGINEER shall be amended as follows:

Item No. 1: Section II of the Agreement shall be amended to read:

II. STATEMENT OF WORK:

ENGINEER shall provide the professional services set forth in " EXHIBIT A including Civil Addendum No. 1 and Amendment Nos. 2 and 3", attached hereto and incorporated herein by reference. ENGINEER accepts full responsibility for the scope of services provided by subconsultants necessary for delivery of the project. ENGINEER shall comply with all City of Madera design standards and requirements.

Item No. 2: Section III of the Agreement shall be amended by adding the following:

III. TERM

The term of the AGREEMENT is hereby extended until October 31, 2016 unless extended in writing by mutual agreement.

Item No. 3: Section VI of the Agreement shall be amended by adding the following:

VI. CONTRACT COSTS AND REIMBURSEMENTS

The basic fee based on the Scope of Work and Cost, EXHIBIT A, attached hereto and incorporated herein by reference, for the scope of work itemized in the Project Work Plan is $15,722 Dollars and no cents. It is understood and agreed by both parties that all expenses incidental to ENGINEER'S performance of services, including travel expenses, are included in the basic fee.

In witness hereof, CITY and ENGINEER have executed this Amendment No. 3 to the Agreement on the date first written above.

LARS ANDERSEN & ASSOCIATES, Inc.

By: _____

Robert L. Poythress, Mayor

By: _____

Scott Mommer, President

APPROVED AS TO LEGAL FORM

By: _____

Brent Richardson, City Attorney

ATTEST:

By: _____

Sonia Alvarez, City Clerk

Exhibit "A" - Scope of Work
For the
Fresno River Bike Trail Under-Crossing
at Gateway Drive and UPRR
(Federal Funded)

Consultant shall provide you, the City of Madera, with engineering services for the Fresno River Bike Trail Under-Crossing at Gateway Drive and UPRR (Federal Funded), a connection from existing Bike Trail, just east of State Highway 99 to existing Bike Trail, approximately 150 feet east of UPRR. Also, consultant will evaluate and provide two (2) preliminary alternates route/alignment for City to select which will best fit the needs of the community. All project documents shall comply with FHWA standards and requirements.

I. Stage 1 – Research and Field Survey (see Survey Task for more detail)

1. Research for record data, as-built plans right-of-ways and easements.
2. Coordinate the required Topographic Survey to City.
3. Perform Design Field Survey to establish grades for proposed bike trail and locate existing facilities.
4. Verify location of utilities with the utility companies.

2. Stage 2 – Preliminary Design (30%) (See Civil Engineering Task for more detail)

1. Review existing City recommendation and documentation with regard to trail improvement plans within the route of the proposed improvements.
2. Frequent contact with city staff, discuss comments and incorporate city staff review and comments with preliminary design.
3. Prepare thirty-percent (30%) of Preliminary Design/Layout of two (2) alternate's route/alignment of proposed bike trail.
4. Prepare letter report status regarding all items pertinent to Preliminary Design, including preliminary drawings for City review.
5. Provide the City with four (4) sets of Plans at the thirty-percent (30%) Preliminary Design/Layout.

3. Stage 3 – Design Phase (60%) (see Civil Engineering Task for more detail)

1. Prepare Design Plans and Specifications for proposed trail improvements on the City selected alternate route/alignment of the proposed bike trail.
2. Work with the City for the necessary application and exhibits for UPRR, FHWA, Fish & Game, Madera Irrigation District, Army Corps, and other public agency's permit approval (City to process all the permits)

3. Coordinate plans with utility companies for relocation and possible conflicts to the proposed improvements. Assist city in preparation and submission of permit applications to utility companies.
4. Attend progress review meeting with City staff. Discuss comments and incorporate staff review and comments into the design of plans.
5. Provide the City with four (4) sets of plans at sixty-percent (60%) of design plans and profile sheet for review, along with adjusted Preliminary Cost Estimate and specifications for city review.

4. Stage 4 – Design Phase (90%) (see Civil Engineering Task for more detail)

1. Prepare final design plans and specifications incorporating all City, utility company, environmental comments, recommendations and coordination.
2. Adjust Preliminary Cost Estimate.
3. Attend progress review meeting.
4. Provide the city with four (4) sets of plans at 90% of final plans and specifications.

5. Stage 5 – 100% of PS&E and Bidding Process (see Civil Engineering Task for more detail)
   1. Provide original plans and electronic files of PS&E to City for signature and record file.
   2. Assist City with formal bidding and site visit of the project including bidder's questions, addendums, and award of contract.
   3. Attend pre-bid meeting, pre-construction, and site meetings as necessary (Assumed 4 meetings with 8 man-hours total).
   4. Response to RFI and review material submittals and shop drawings, as necessary.

Survey and Civil Engineering Tasks:

Survey Tasks:

- Perform topographic survey for the project.
- Tie-in benchmarks from adjacent trail project to have the same basis of elevations.
- Note any improvements in this area such as landscaping, sprinklers, fences, decorative walls, sidewalks, curbs, gates, etc.
- Access sidewalks and driveways would be located to design for a good match.
- Areas around the property line would be investigated thoroughly to produce a good match.
- Research for existing right-of-ways and as-built plans information.
- Survey stakes of preliminary trail layout for city field review, if requested.

Civil Engineering Tasks:

- Prepare preliminary Layout.

- Coordination with City.
- Indicate and evaluate the grading/construction limit.
- Review and advise City for possible utility relocation, if any. Determine utilities that need to be relocated – power poles, etc. – telephone boxes that need to be adjusted to grade. Send our plans to the utility companies for their review.
- Right-of-way Treatment. Plot existing right-of-way lines.
- Prepare Plan & Profile of the proposed Bike Trail to comply with handicap standards and requirements.
- Prepare cross-sections at every 50' or where sections are needed the most.
- Listed below is the preliminary list of Improvements Plans and Specifications that will be prepared (Note: Number of sheets of plans will be determined at the actual preparation of plans and specifications).

Improvement Plans

1. Cover Sheet
2. General Notes, and Legend, Abbreviations and Details
3. Trail Cross-Sections and Details
4. Plan & Profiles
5. Construction Standards and Details
6. Temporary Sediment and Erosion Control Plan

Specifications and Documents

1. Project Specifications with Bid Quantity
2. Engineers Cost Estimate
3. NOI and SWPPP, if required (City has General Permit)

Exclusions:

Services not included in Scope of Work, however, we can offer if required upon request.

- Record of Survey
- Drainage and Traffic Studies
- Environmental Studies
- Easements/Right-of-Ways
- Soil Report
- Aerial Survey
- Construction Staking
- Assumed city will process and obtain permits from FHWA, UPRR, Fish & Game, Army Corps, etc.
- As-built Plans and Survey Preparation (Usually part of contract by contractor)
- Assist in filing of Notice of Termination documents (NOT), if required.

Information to be provided by the City:

The City shall provide the following information to Lars Andersen & Associates, Inc.

- Soils Report/R-Value, if required
- Aerial Survey, if available
- Electronic files of previous and/or current Trail Project's specifications

- Cad files of previous and/or current Trail Project
- R/W Maps within the area, if available.

NOTE: Design of improvements will be in accordance and consistent with FHWA Standards and requirements, and Caltrans plans and standard specifications dated July, 2006 and as modified by the City Engineer using City of Madera Standard Plans and Specifications.

LARS ANDERSEN & ASSOCIATES, INC.
CIVIL ENGINEERS • LAND SURVEYORS • PLANNERS
4694 W JACQUELYN AVENUE
FRESNO, CA 93722
PH (559) 276-2790 FX (559) 276-0850

SCOTT A. MOMMER, P.E.
PRESIDENT

JOVI R. TORIO, P.E.
DANIEL J. ZOLDAK, P.E.
ARTHUR L. LUCAS, ARCHITECT
SAMUEL L. BEEGHLY, P.E.

September 15, 2010

Mr. Mark Etheridge, Business Manager
City of Madera-John Wells Youth Center
Parks & Community Services
701 E. 5th Street
Madera, CA 93637

Re: Fresno River Bike Trail Under-crossings at Gateway Drive and UPRRR
Madera, CA

Civil Addendum No. 1

Dear Mark,

The firm of Lars Andersen & Associates, Inc., hereby respectfully requests to receive an Addendum No. 1 for the above referenced project. This addendum is associated with the following work which is not covered on the original scope of work:

1. Preparation of Legal Description and Exhibit Plat of proposed Bike Trail within the UPRR right-of-way as required by UPRR agreement. **$ 945.00**

Total Civil Addendum No. 1 $ 945.00

After your review of the above, if you could please sign below and forward to our office for processing, it would be greatly appreciated.

Sincerely,
LARS ANDERSEN & ASSOCIATES, INC.

Jovi R. Torio
Project Manager

Approved by: Mark E Etheridge MARK E ETHERIDGE 9/16/10
Signature **Print Name** **Date**

cc: Larry Hibdon-Larry Hibdon Consulting
Kenneth Tigson-City of Madera, PCS Department-Consultant
Tina Mendieta – Lars Andersen & Associates, Inc.
Dan Zoldak-Lars Andersen & Associates, Inc.

CASP • LEED ACCREDITED • REA

Exhibit "A"

Amendment No. 2
Scope of Work
Fresno River Bike Trail Under-Crossing at Gateway Drive and UPRR (FHWA Funded)

Consultant shall provide you an additional service, the City of Madera, with Biological Reconnaissance Survey and Report services for the Fresno River Bike Trail Under-Crossing at Gateway Drive and UPRR (Federal Funded), as stated on the attached letter of proposal from our sub-consultant (Haltead & Associates), dated June 26, 2008.

I. Stage 1 – Field Surveys

1. Research and perform biological reconnaissance surveys.
2. Perform wetland/waters survey and sampling.

2. Stage 2 – Report Preparation

1. Prepare Biological Reconnaissance Report.
2. Prepare Wetland/Waters Evaluation/Determination Report.

Exclusions:
This biological service does not include additional specialized surveys or work, attending meetings, developing mitigation or monitoring plans, or negotiating mitigation with regulatory agencies. If additional services are required, we will develop and additional contract with the city for those activities.

HALSTEAD & ASSOCIATES
Environmental / Biological Consultants
296 Burgan Avenue, Clovis, CA 93611
Office (559) 298-2334; Mobile (559) 970-2875
Fax (559) 322-0769; HalsteadEnv@aol.com

Date: June 26, 2008

TO: City of Madera
Attn: Rebecca Fraser and Mark Etheridge
205 West Fourth Street
Madera, CA 93637

RE: **Proposal & Cost Estimate - City of Madera**
Biological Reconnaissance Surveys & Wetland/Waters Evaluations & Determinations
Fresno River at Gateway Drive and Union Pacific Railroad

Dear Ms. Fraser and Mr. Etheridge:

Thanks for the opportunity to submit a proposal and cost estimate for the above project. Back in 2001, we worked on the bike trail project from Gateway Bridge east to Tulare Street for Valley Planning Consultants. We are very familiar with the project, the project area, potential biological issues, and permitting for the project. Below is a manpower and cost estimate to conduct biological reconnaissance, wetlands, and waters surveys and prepare two evaluation reports for the above project. Our rates are $100 per hour for biologists and $25 per hour for technicians. We have also included our Services-Brochure for your files. We can foresee conducting the surveys in July and completing the reports in August.

Biological Reconnaissance Surveys and Report

We will conduct biological reconnaissance surveys to address potential issues involving sensitive wildlife, plants, habitats, wetlands, and jurisdictional waters. Our first step will be to run the California Natural Diversity Data Base to determine sensitive species and habitat occurrences in the project vicinity. We will prepare a map of these findings to determine the location of these records in relationship to the project site. We will then conduct reconnaissance-level site surveys of the project area. We will prepare a report of our findings. At that time, we will evaluate and recommend if additional biological studies, surveys, or reports are necessary.

Wetlands & Waters Evaluation and Determinations

We will conduct a wetland evaluation and jurisdictional waters determination following the U. S.



Received Time Jul. 22. 9:57AM

Army Corps of Engineers' (Corps) 1987 guidelines to evaluate if the project site meets the criteria of wetlands or waters and if they are regulated and under the jurisdiction of the Corps. The Corps has a standard protocol which requires us to conduct our surveys using approved methods. This involves searching for and locating any wetland or waters habitat, taking soil, water, and plant samples to document conditions, completing data sheets for each potential wetland area and an associated upland reference area, and mapping the wetlands if present on a one-inch equals 200-foot aerial map of the parcel. We will assess the site for the three criteria for wetlands involving hydrology, soil, and vegetation. We will determine if wetlands occur on the site and are under the jurisdiction of the Corps. We will take 1-foot deep soil samples and analyze their color, texture, and saturation levels to evaluate the site's potential wetland habitat. We will also sample upland habitat near any wetlands to obtain comparative soil data, as required by the Corps. For wetland vegetation, we will identify indicator species and evaluate their presence and coverage in wetland and upland habitats. We will use aerial and topographic maps, flow records, and visual inspections to evaluate the site's hydrology and if the site meets the criteria of a Waters of the United States. We will prepare an assessment report with data sheets, photographs, maps, and a jurisdictional determination. We will consult with the Corps to determine what permits, if any will be required. We will also evaluate if a Streambed Alteration Agreement will be required from the California Department of Fish and Game, and if an encroachment permit (waiver) will be required from the California Reclamation Board for work within the Designated Floodway.

The above biological surveys and their resulting information will be used in determining the project effects in the environmental documents which would likely be a Mitigated Negative Declaration, and to dispute any of the resource agencies' potential claims concerning biological resources, impacts, and mitigation. The resource agencies are required to use the most recent, best biological information in making their decisions. The "best information" would be that from our surveys and reports.

Sincerely,

P.S. Halstead

Pamela S. and Jeffrey A. Halstead
Owners / Partners / Biologists

EXHIBIT "A"
Amendment No. 3

SCOPE OF WORK

Civil Engineering Services
for the
Bike Trail Under-Crossings at Gateway Drive and UPRR
Madera, California
(Federal Funded)

Task 1: Lighting

- Lars Andersen will provide plans for additional lighting outside the high-water mark at top of bank. Lars Andersen will review with the City for possibility of locating the light. Lars Andersen will provide 60 percent set, 100 percent set and construction coordination as required. The power source for the light is anticipated to be existing street light along Sharon Street.

Task 2: Additional Fencing along UPRR

- Lars Andersen will provide plans for additional fencing along UPRR. Lars Andersen will add fencing to the existing plan along UPRR right of way between trestle and Gateway. Lars Andersen will provide coordination sets for UPRR, 90 percent, 100 percent and construction coordination as required.

Task 3: Additional signage as determined to prevent pedestrian trespassing of UPRR Facilities

- Lars Andersen will provide plans for additional signage and striping to the existing plan set. Lars Andersen will add signage and striping to the existing plan as required by UPRR and the City to prevent pedestrian trespassing. Lars Andersen will provide coordination sets for UPRR, 90 percent, 100 percent and construction coordination as required.

Task 4: Structural for removable pedestrian structure

- Lars Andersen will provide plans for removable pedestrian structure and add to the existing plan set. Lars Andersen will add required detailing for removable pedestrian structure to the existing plan as required by UPRR and the City.. Lars Andersen will provide coordination sets for UPRR, 90 percent, 100 percent and construction coordination as required.

Task 5: Additional coordination and required revisions associated with City and UPRR comment

- Lars Andersen will provide additional coordination as required to accommodate UPRR comments and additional City comments necessary for bid.

Fee: $15,722.00

Return to Agenda

REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 6, 2015
AGENDA ITEM NUMBER B-4

Mark Etheridge

REPORT BY: Mark Etheridge
Business Manager, Parks & Community Services Department

APPROVED BY: Mary Anne Seay
Director, Parks & Community Services Department

APPROVED BY: David Tooley
City Administrator

SUBJECT:

CONSIDERATION OF A RESOLUTION APPROVING AN AGREEMENT WITH PYRO SPECTACULARS, INC. FOR OPERATION OF THE 2015, 4TH OF JULY FIREWORKS SHOW AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

RECOMMENDATION:

Staff recommends Council:

1) Adopt the resolution approving the Agreement with Pyro Spectaculars, Inc. in the amount of $29,000 for operation of the 2015, 4th of July Fireworks Show at the Madera Municipal Golf Course.

2) Authorize the Mayor to execute the agreement on behalf of the City.

SUMMARY AND DISCUSSION:

One of the most successful events the City of Madera hosts each year is the 4th of July celebration at the Madera Municipal Golf Course. It is estimated that 5,000 to 6,000 people attended last year's event. Staff is moving forward with planning for this year's event in anticipation of equally large and enthusiastic crowd. Some of the activities that are currently planned for the 4th of July celebration include:

- Golf Tournament
- Food Vendors
- Fireworks Display
- Family Friendly Activities
- Music

The City has used the same firm, Pyro Spectaculars, Inc., to supply pyrotechnics and operate the fireworks display since 2007. City purchasing has established Pyro Spectaculars as a sole source vendor due to the uncommon nature of their service; the consistency and quality of their shows and their working relationship with the Parks team, local public safety agencies and the golf course management firm. In addition, solicitations for bids from other fireworks show providers issued in the past two years have yielded limited results (no respondents in 2013 and one single inferior respondent in 2014).

Staff has negotiated directly with Pyro Spectaculars this year with the goal of maintaining the quality of the popular event, while minimizing the raise in fee necessary to compensate the vendor for increases to labor and materials costs. Pyro has offered a program that bolsters the opening and closing portions of the show for $29,000 (a $4,000 increase from last year's program).

FISCAL IMPACT

There may be a significant General Fund impact from the recommended actions. Staff has engaged in very successful fundraising efforts for the past nine years, however part of the fundraising is a traditional $20,000 donation from the City's waste disposal contractor. As of present the donation has not been committed or received. In addition a local Casino has previously given a significant in-kind donation (approximately $1,500) which is in question this year. It will be difficult for fundraising efforts to make up the difference should these donations not materialize and the General Fund would need to assume the burden of the shortfall. Both the fundraising revenue and the cost of the Agreement and associated expenses are anticipated in the FY 14/15 Council approved Parks and Community Services Budget.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

The recommended actions are consistent with the City of Madera Vision Plan:

- Action 202.2: Continue the expansion and promotion of multicultural and community-based programs offered through Parks and Community Services.
- Strategy 411 – Recreational Opportunities: Enhance and expand recreational activities available to Maderans.
- Strategy 317: "Develop and encourage festivals, gatherings, and events. "
- Strategy 332: "Expand comprehensive services for Madera's youth . . ."
- Strategy 313: "Provide year-round programs fostering community pride."

RESOLUTION NO. 15 - _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT WITH PYRO SPECTACULARS, INC. FOR OPERATION OF THE 2015, 4TH OF JULY FIREWORKS SHOW AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

WHEREAS, the City of Madera is a municipal corporation that provides services and recreational activities to the citizens of the community; and

WHEREAS, the City annually provides a fireworks show at the Madera Municipal Golf Course for which it retains a professional pyrotechnics supplier; and

WHEREAS, this year the City and Pyro Spectaculars, Inc. have proposed to enter into an Agreement for operation of the 4th of July Fireworks Show; and

WHEREAS, the Agreement is in the best interests of the City, Pyro Spectaculars, Inc. and the citizens of Madera.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Agreement between the City of Madera and Pyro Spectaculars, Inc. in the amount of $29,000, a copy of which is on file in the Office of the City Clerk and is referred to for more particulars, is hereby approved.
3. The Mayor of the City of Madera is authorized to execute the agreement on behalf of the City.
4. This resolution is effective immediately upon adoption.

* * * * *

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 :::: Fax: 909-355-9813

PRODUCTION AGREEMENT

(Special)

This agreement ("Agreement") is made this 6th day of May, 2015 by and between **Pyro Spectaculars, Inc.**, a California corporation, hereinafter referred to as ("PYRO"), and **City of Madera**, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "**B**", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** – PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** – CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on **July 4, 2015**, at approximately **9:00 P.M.**, at **Madera Municipal Golf Course; 23200 Ave. 17, Madera, CA**, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of **$29,000.00** USD (**TWENTY NINE THOUSAND DOLLARS**) ("Fee") for the Production. CLIENT shall pay to PYRO **$14,500.00** USD (**FOURTEEN THOUSAND FIVE HUNDRED DOLLARS**) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at **$00.00 OR an amount to be determined,** for a total of **$14,500.00**, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than **May 22, 2015**. The balance of the Fee shall be paid no later than **July 10, 2015**. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** – PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the **Madera City Fire Department,** FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** – CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 to 90 days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO – Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT – City of Madera Parks & Community Services; 701 E. 5th Street, Madera, CA 93638.

18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through May 8, 2015
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

By: _____
James R. Souza, President

By: _____
Cheryl A. Samperio, Corporate Secretary

City of Madera

By: _____

Its: Mayor

_____
Print Name

ATTEST:

By: _____

Its: City Clerk

_____
Print Name

APPROVED AS TO FORM:

By: _____

Its: City Attorney

_____
Print Name

SHOW PRODUCER: **Mark Silveira**

SCOPE OF WORK
PYRO SPECTACULARS, INC. ("PYRO")
and
City of Madera ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on **July 4, 2015**, at approximately **9:00 P.M.** at **Madera Municipal Golf Course; 23200 Ave. 17, Madera, CA**.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the Production as set forth in the Agreement with the following limits:

Insurance Requirements	***Limits***	
Commercial General Liability	$2,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
Business Auto Liability- Owned, Non-Owned and Hired Autos	$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
Workers' Compensation	Statutory	
Employer Liability	$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

Product Synopsis • Pyrotechnic Proposal

City of Madera Parks & Community Services

PROGRAM B – July 4, 2015

$29,000.00

Opening

Description	Quantity
♦ 2.5" Souza Designer Opening Salutes	40
Total of Opening	40

Main Body - Aerial Shells

Description	Quantity
♦ 3" Souza Designer Selections	250
♦ 4" Souza Designer Selections	240
♦ 5" Souza Designer Selections	74
Total of Main Body - Aerial Shells	564

Pyrotechnic Devices

Description	Quantity
♦ Sousa Gold Line Custom Multishot Device	600 Shots
♦ Sousa Diamond Line Custom Multishot Device	900 Shots
♦ Sousa Sapphire Line Custom Multishot Device	100 Shots
♦ Sousa Emerald Line Custom Multishot Device	210 Shots
♦ Sousa Ruby Line Custom Multishot Device	120 Shots
♦ Sousa Pearl Line Custom Multishot Device	100 Shots
Total of Pyrotechnic Devices	2,030

Grand Finale

Description	Quantity
♦ 2" Souza Designer Bombardment Shells	200
♦ 2.5" Souza Designer Bombardment Shells	138
♦ 3" Souza Designer Bombardment Shells	110
♦ 4" Souza Designer Bombardment Shells	30
♦ 5" Souza Designer Bombardment Shells	21
Total of Grand Finale	499
Grand Total	3,133

Return to Agenda

REPORT TO CITY COUNCIL

Council Meeting of May 6, 2015
Agenda Item Number B-5

Approved by

Department Director

City Administrator

SUBJECT: CONSIDERATION OF A RESOLUTION ACCEPTING EASEMENTS, AND APPROVING DEFERRAL AGREEMENT FOR CONSTRUCTION OF SIDEWALK IMPROVEMENTS, 501 NORTH 'C' STREET, DMP DEVELOPMENT, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

RECOMMENDATION:

That City Council approve Resolution No. 15-_____:

1. Accepting easements for constructing ADA-compliant sidewalk ramps.

2. Authorizing the Mayor to execute the Deferral Agreement for construction of sidewalk along the Central Avenue frontage.

SUMMARY:

To insure compliance with ADA requirements, the proposed action was made a condition of the Building Permit for this single family residence being constructed by DMP Development at 501 North 'C' Street.

DISCUSSION:

The proposed action insures that ADA-compliant sidewalk will be installed along this segment of Central Avenue. The City's Capital Improvement Project schedule includes a project on Central Avenue of which the subject segment is a part. The funding for this Capital Improvement Project, City CIP Project #R-38, which is yet to be approved, includes funding for sidewalk. In the absence of this Capital Improvement Project funding, DMP Development would be required to install sidewalk as part of the Building Permit conditions. Under today's proposed action, DMP Development would (1) dedicate the necessary right-of-way, and (2) construct, at DMP Development's costs, the sidewalk along the Central Avenue frontage if for any reason the City was unable to secure funds for said Capital Improvement Project on Central Avenue. If those funds are obtained, the City will install that sidewalk, at the City's costs, and the Deferral Agreement will terminate.

FISCAL IMPACT:

The proposed action does not impact any current funding source, as funds were already planned for the Capital Improvement Project discussed above.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The proposed action falls within Category 121.8: "Promote and encourage walking within the City."

RESOLUTION NO. 15 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ACCEPTING EASEMENTS AND APPROVING DEFERRAL AGREEMENT FOR CONSTRUCTION OF SIDEWALK IMPROVEMENTS, 501 NORTH 'C' STREET, DMP DEVELOPMENT, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, the Building Permit for the construction of a single family residence at 501 North 'C' Street by DMP Development contained certain conditions relating to the provision of ADA-compliant sidewalk improvements; and

WHEREAS, the City, at the time of the issuance of the Building Permit, had plans and funding for a Capital Improvement Project on Central Avenue, and the conditions of the Building Permit therefore specified the dedication of needed sidewalk right-of-way and the deferral of the installation of sidewalk on the Central Avenue frontage until the City had secured funding for its proposed Capital Improvement Project.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.

2. The City of Madera accepts the sidewalk easements as described.

3. The City Clerk is authorized and directed to prepare a Certificate of Acceptance, accepting the easements on behalf of the City, and is further authorized to cause the Easement Deed and Certificate of Acceptance to be recorded.

4. The Deferral Agreement is approved and the Mayor is authorized to execute it.

5. This resolution is effective immediately.

Recording Requested By:
City of Madera
When Recorded Return To:
City Clerk
City of Madera
205 W. 4th Street
Madera, CA 93637

Fee Waived Per Section 27383 of the Government Code

SIDEWALK IMPROVEMENT DEFERRAL AGREEMENT AND AUTHORIZATION LIEN FOR DMP DEVELOPMENT

This Sidewalk Improvement Deferral Agreement and Authorization of Lien, hereinafter called "Agreement", is made and entered into at Madera, California , and is effective this _____ day of May, 2015, by and between the CITY OF MADERA, A MUNICIPAL CORPORATION, hereinafter designated and called "CITY", and DMP DEVELOPMENT, hereinafter designated and called "OWNER" without regard to number or gender.

RECITALS

WHEREAS, Owner is constructing a single family home at 501 North 'C' Street on a parcel which is Block 6, Map of the City of Madera, filed for record on March 1, 1887, in Book 3, Page 49, Fresno County Records, APN 007-063-001; and

WHEREAS, Owner obtained a Building Permit from City on December 2, 2014, the approval of which was subject to the following conditions:

> The City Engineering Division will approve the building permit for the construction of a single family home at 501 North 'C' Street, provided the following off-site related items occur and are completed prior to occupancy of the home being granted:
>
> Developer shall dedicate sidewalk easements at applicable property corners so the City may secure pedestrian access rights to ADA compliant sidewalks and corner access ramps; the City will prepare the easement deeds and City Council Reports at no charge to Developer.
>
> Developer shall enter into a deferral agreement with the City for the construction of sidewalk along Central Avenue. The City will prepare the deferral agreement and associated Council Report at no charge to the developer.
>
> The developer shall obtain an encroachment permit from the City Engineering Division (standard permit fee applies) for the construction of the following off-site improvements:
>
> Upgrade the existing access ramp at the corner of 'C' Street and 2nd Street to comply with current ADA standards and City Standard ST-16; also depict this on the Plot Plan.
>
> Install driveway approach per City Standard ST-13A
>
> Install sidewalk along 'C' Street (also per ST-13A)

Install water meter per current City Standard W9 (-A&B)
Install sewer clean-out at property line per City Standard S-12A; and

WHEREAS, Owner is requesting that City, subject to the terms and conditions of this Agreement,

(a) Issue the Owner the Certificate of Occupancy for said single family residence after this Agreement is approved and all other conditions associated with the Building Permit have been complied with by Owner, and (b) defer the requirement for sidewalk improvements until such time as a decision is made on funding for the City's capital improvement project on Central Avenue, and (c) if said funding is not received by City, Owner is required to install said sidewalk at Owner's costs as per this Agreement, but if said funding is received by City, said sidewalk shall be installed by City at City's costs, and Owner shall be released from obligations outlined in this Agreement which shall be null and void.

THEREFORE, in consideration of City's acceptance to defer the improvements requested by Owner and for other good and valuable consideration, City and Owner hereby agree as follows:

1. The Sidewalk Improvement consists of the construction of approximately 147 linear feet of 5-foot wide, 4-inch thick sidewalk along the property frontage on East Central Avenue.

2. The performance and installation of such Sidewalk Improvements shall comply with the Standard Specifications of the City of Madera. In case there are no Standard Specifications for Sidewalk Improvements, such performance and installation shall be in accordance with the Standard Specifications of the State of California, Department of Transportation. Owner shall perform, install and provide all work, improvements and materials under the supervision of the City Engineer, under whose direction the work shall be inspected as it progresses.

3. Prior to construction of Sidewalk Improvements, Owner shall obtain an Encroachment Permit from the City of Madera Engineering Division.

4. As part of the Encroachment Permit, Owner shall provide an engineer's cost estimate for construction of the required Sidewalk Improvements. The engineer's estimate shall be increased to 125 percent of the cost estimate to reflect the payment of prevailing wages, should City find it necessary to construct the deferred Sidewalk Improvements. Such amount shall be the dollar amount necessary as

security to guarantee construction of said Sidewalk Improvements.

5. The security for the construction of deferred Sidewalk Improvements as part of the Encroachment Permit shall be in the form of a bond, cash, or a certificate of deposit assigned and payable to the City, an irrevocable straight letter of credit, or other form acceptable to the City. The security shall be maintained in full effect at all times until the Sidewalk Improvements are completed and accepted by City. Said security may be provided by Owner's contractor doing said work. The security shall be submitted before an Encroachment Permit is issued.

6. Owner shall, before the issuance of an Encroachment Permit, obtain and maintain in full force and effect during the term of this Agreement at Owner's own expense and risk, a general comprehensive liability insurance policy, and shall furnish evidence of such insurance by delivery of a copy or copies of the policies. Such insurance shall name City, its Council, boards, commissions, officers, council members, volunteers and employees as additional insureds, and shall indemnify City and said persons against liability for loss or damage for injury, including death, and property damage occasioned by the operation of Owner or its contractors or subcontractors under the terms of this Agreement, and shall be in the minimum limits of $1,000,000 for injury or death, and property damage limits of not less than $250,000. **THE POLICIES MENTIONED HEREIN SHALL CONTAIN A PROVISION THAT A WRITTEN NOTICE OF INSURER'S CANCELLATION OR MATERIAL CHANGE IN THE TERMS OF SAID POLICY SHALL BE DELIVERED TO THE CITY THIRTY (30) DAYS IN ADVANCE OF THE EFFECT OF SUCH CHANGE OR CANCELLATION.** Such insurance shall also specifically insure any contractual liability assumed by Owner under the terms of this Agreement. Owner shall provide an additional bond, cash, or other security, as approved by City, in an amount equal to all deductible amounts of self insured retention named in the above required general comprehensive liability insurance policy.

7. After the satisfactory completion of the Sidewalk Improvements by Owner, City shall accept such Sidewalk Improvements and release the associated Encroachment Permit and security provided, except Owner shall provide for the repair of defects due to poor workmanship or faulty

materials, discovered during the one year warranty period commencing one day after the acceptance of the Sidewalk Improvements by City. This Agreement shall terminate upon the later of said one (1) year period, or upon the completion of any work necessary to cure any defects discovered during such one (1) year period.

8. All Sidewalk Improvements shall be done at the sole cost and expense of Owner. The usual and customary costs of engineering, inspection, testing, surveying, staking, and all applicable fees as required by City shall be the sole responsibility of Owner.

9. Owner shall indemnify, hold harmless, and defend City and each of its officers, agents, and employees from any and all loss, liability costs, and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage), and from any and all claims, demands and actions in law or equity (including attorney's fees and legal expenses), arising, or alleged to have arisen directly or indirectly out of or in any way connected with (a) the making of this Agreement; (b) performance or installation of the Sidewalk Improvements by Owner, its employees, officers, agents, contractors or subcontractors, or (c) design, installation, operation or maintenance of the Sidewalk Improvements, regardless of whether City is actively or passively negligent, except for liability, loss, costs or damage caused solely by the negligence or willful misconduct of City, of its officers, agents, or employees.

10. The provisions of this Agreement are severable. The invalidity or unenforceability of any one provision or part thereof shall not affect the validity or invalidity of any other provision.

11. This Agreement shall be binding upon and inure to the benefit of the administrators, successors, and assigns of the respective parties hereto, and the obligations of this Agreement shall run with and burden the subject property.

12. This Agreement shall not be assignable by Owner without the express written consent of City. Subject to the limitations on assignment, this Agreement shall inure to the interest of the parties hereto.

13. Whenever the context requires, the neuter shall include the masculine and feminine, or both, and the singular shall include the plural.

14. Time is of the essence of this Agreement.

CITY OF MADERA

By: _____
Robert L. Poythress, Mayor

OWNER

By: _____ 9/14/15
Mike Pistoresi, DMP Development Corp.

APPROVED AS TO FORM:

By: _____
Brent Richardson, City Attorney

ATTEST:

NOTARY ACKNOWLEDGEMENT REQUIRED

By: _____
Sonia Alvarez, City Clerk

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Madera)

On April 14, 2015 before me, Wendy E. Fagan, Notary Public
Date *Here Insert Name and Title of the Officer*

personally appeared Michael Pistoresi
Name(s) of Signer(s)

,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

WENDY E. FAGAN
Commission # 2092293
Notary Public - California
Madera County
My Comm. Expires Jan 1, 2019

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Sidewalk Improvement Deferral Agreemt Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer — Title(s): _____	☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General	☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer Is Representing: _____	Signer Is Representing: _____

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RECORDING REQUESTED BY:
City of Madera
AFTER RECORDING RETURN TO:
City Clerk
City of Madera
205 W. 4th Street
Madera, CA 93637

Fee waived per Section 27383 of the Government Code No Fee Due 0

SIDEWALK EASEMENT DEED

FOR A VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, **DMP DEVELOPMENT,**

DOES HEREBY GRANT TO **THE CITY OF MADERA**, A MUNICIPAL CORPORATION OF THE STATE OF CALIFORNIA

An easement for street and any and all other municipal purposes over, under, through and across, on and in the following described real property in the City of Madera, California, County of Madera, State of California, being more particularly described as follows:

(See Exhibit 'A' attached hereto and made a part hereof)

Date: 4/14/15

By: DMP DEVELOPMENT, LLC.
(Property Owner's Signature)
Michael A. Pistoresi

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Madera)

On 4-14-2015, before me, Wendy E. Fagan Notary Public, personally appeared Michael A. Pistoresi who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/~~they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND AND OFFICIAL SEAL

Wendy E. Fagan

WENDY E. FAGAN
Commission # 2092293
Notary Public - California
Madera County
My Comm. Expires Jan 1, 2019

EXHIBIT A

LEGAL DESCRIPTION

Dedication of sidewalk easement from 501 North 'C' Street, APN 007-063-001

All that certain real property located in the Northeast Quarter of Section 24, Township 11 South, Range 17 East, Mount Diablo Base and Meridian, as shown on Record of Survey, Document No. 2009041820, filed for record on December 16, 2009, in Book 59 of Maps at Page 87, Madera County Records, situate in the City of Madera, County of Madera, California, being more particularly described as follows:

Parcel A:
Commencing at a point on the north line of said Section 24; said point bearing from the northeast corner of said Section 24, South 89° 59' 18" West, 1396.99 feet, being also the east corner of Block 6, Map of the Town of Madera, filed for record on March 1, 1887, in Book 3, Page 49, Fresno County Records; said point being **THE TRUE POINT OF BEGINNING;**

thence, following the north right-of-way line for 'C' Street, South 50° 11' 57" West, a distance of 1.00 foot;

thence North 19° 54' 22" West, a distance of 0.681 foot to a point on the south right-of-way line for Central Avenue;

thence, following said south right-of-way line for Central Avenue, North 89° 59' 18" East, a distance of 1.00 foot, to **THE TRUE POINT OF BEGINNING.**

Containing 0.34 square foot, more or less.

Parcel B:
Commencing at a point on the north line of said Section 24; said point bearing from the northeast Corner of said Section 24, South 89° 59' 18" West, 1544.03 feet, being also the west corner of said Block 6; said point being **THE TRUE POINT OF BEGINNING.**

thence, following the south right-of-way line for Central Avenue, North 89° 59' 18" East, a distance of 1.00 foot;

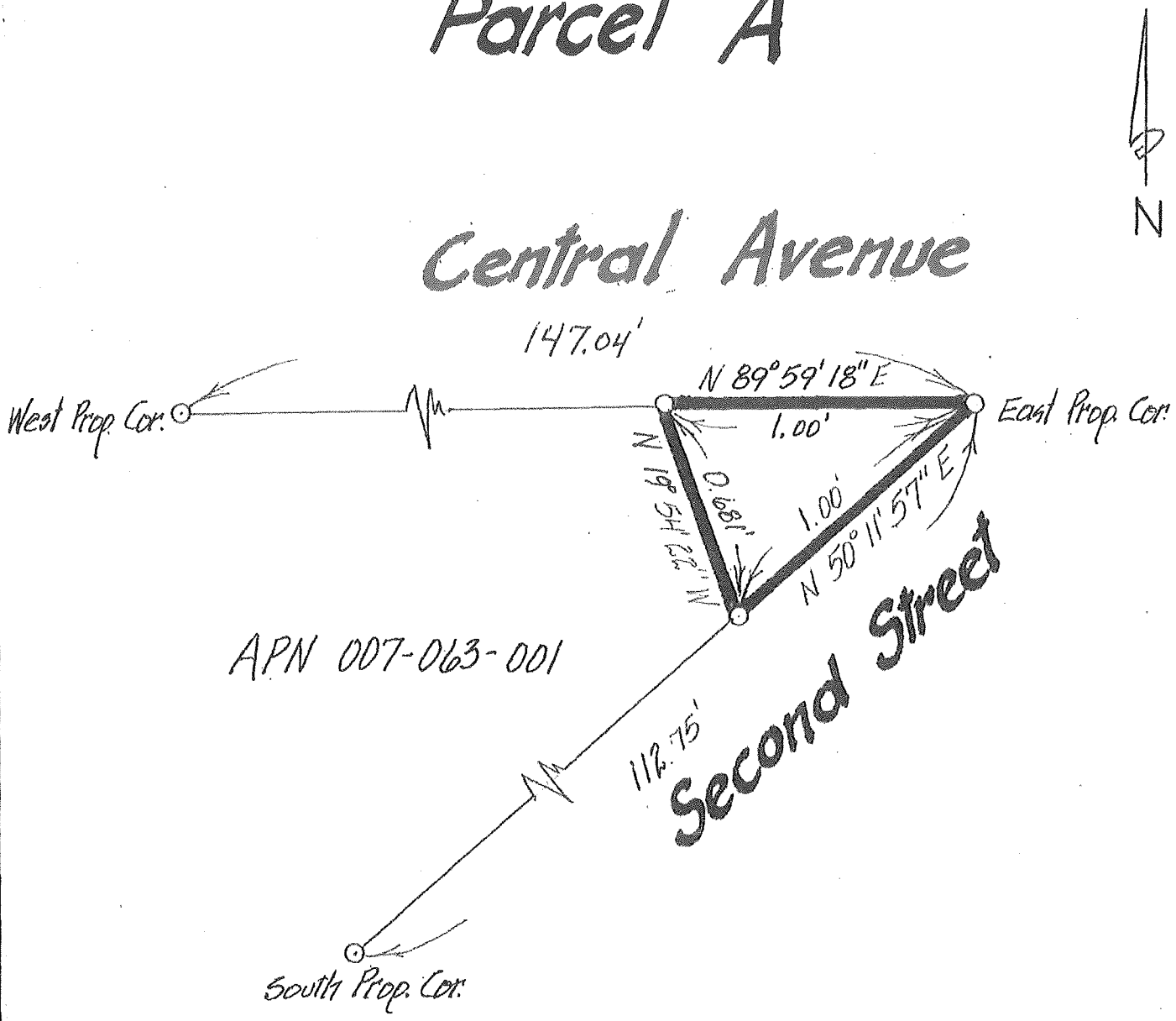
thence South 25° 01' 20" West, a distance of 0.846 foot to a point on the north right-of-way line for 'C' Street;

thence, following said north right-of-way line for 'C' Street, North 39° 56' 39" West, a distance of 1.00 foot, to **THE TRUE POINT OF BEGINNING.**

Containing 0.42 square foot more or less.

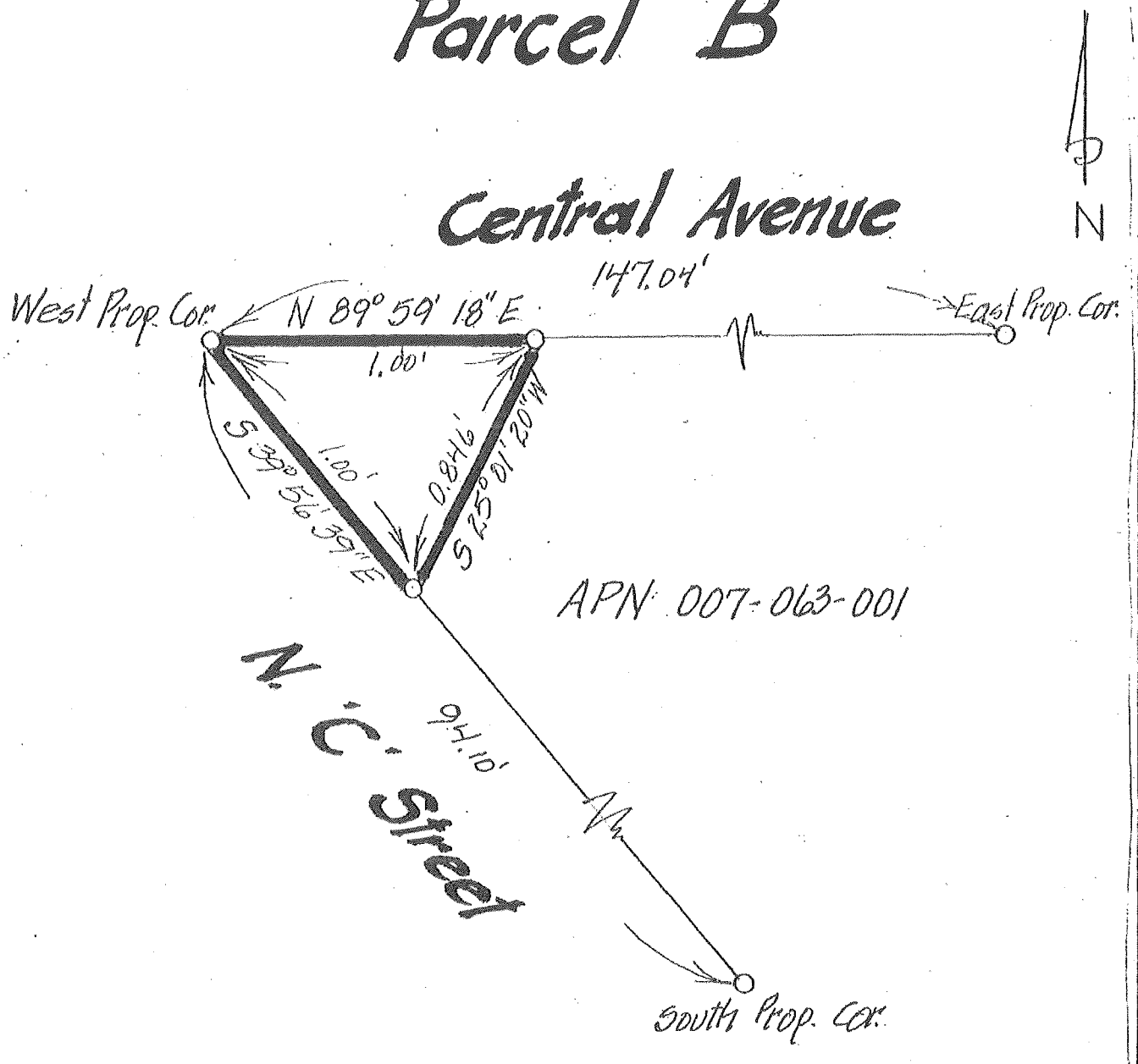


Parcel A



CITY OF MADERA ENGINEERING DIVISION 205 W. FOURTH STREET, MADERA, CA 93637 (559) 661-5418 FAX (559) 675-6605	501 N. 'C' Street	BY: C.M.B. DATE: 4-15-15 SHEET: FILE:

Parcel B



CITY OF MADERA ENGINEERING DIVISION 205 W. FOURTH STREET, MADERA, CA 93637 (559) 661-5418 FAX (559) 675-6605	501 N. 'C' Street	BY: C.M.B. DATE: 4-15-15 SHEET: FILE:

Return to Agenda

REPORT TO CITY COUNCIL

Approved By:

Department Director

City Administrator

Council Meeting of May 6, 2015
Agenda Item Number B-6

SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING AN AGREEMENT WITH COMPLIANCE SOLUTIONS, INC. FOR PROFESSIONAL ENVIRONMENTAL SERVICES TO THE CITY OF MADERA FOR THE LAUREL BIKE PATH – SUNSET AVE. TO FRESNO RIVER TRAIL PROJECT, FEDERAL PROJECT NO. CML 5157 (097)

RECOMMENDATION:

That the City Council approves Resolution No. 15-_____:

1. Approving the Agreement with Compliance Solutions, Inc.
2. Authorizing the Mayor to execute the Agreement.

SUMMARY:

The Agreement with Compliance Solutions, Inc. is to perform a Biological Resources Survey to determine if there are burrowing owls occupying the project area in accordance with the agreement with the United States Bureau of Reclamation (US BOR). The total amount of the agreement is $3,900. The project is included in the 2014/15 City Budget – Capital Improvement Program. The Professional Environmental Services will be funded by the City's Parks Community Services Local Transportation Fund (LTF).

DISCUSSION:

On December 17, 2014, the City Council of Madera agreed to the terms and conditions contained in the License to use U.S. Bureau of Reclamation right-of-way to construct, operate, and maintain a bicycle/recreational trail on the Laurel Street alignment between Sunset Avenue and the Fresno River Trail.

The terms of the License specified a period of twenty-five-years with provisions for extensions for successive periods of time. The U.S. Bureau of Reclamation owns the land which was acquired for the Madera Irrigation District Distribution System Lateral No. 24.2-14.3 S, which runs for the length of this trail project, and is a part of the Central Valley Project system.

An agreement was executed between the City of Madera and the US BOR. The agreement also required the City to Conduct a Biological Resources Survey to determine if burrowing owls are occupying the project area.

The Laurel Bike Path – Sunset Ave. to Fresno River Trail consists of clearing and grubbing, excavation, construction of a 10-foot wide asphalt concrete bike path, concrete sidewalks, ADA ramps, irrigation lines, irrigation systems, water lines, minor landscaping, installation of drinking fountains and trash receptacles.

A Request for Proposal for Professional Environmental Services (RFP) was sent to three firms that were selected from our list of qualified local firms. Proposals were received from Compliance Solutions, Inc., and Live Oak Associates, Inc. AECOM, Consultant number 3 did not submit their proposal.

The Selection Committee consisting of three City Engineering staff reviewed, evaluated and ranked the proposals on the four criteria listed in the RFP, as follows; personnel biological experience, similar project experience, approach to work tasks/schedule, and fee schedule. Compliance Solutions, Inc. received the highest ranking. The required process for determining an acceptable fee for services was conducted by Staff and the agreement is hereby recommended for council approval.

The agreement amount is $3,900. Funding for this project is included in the 2014/15 City Budget – Capital Improvement Program. The Environmental Services will be funded with Parks Local Transportation Fund (LTF).

FISCAL IMPACT:

There is no fiscal impact to the City's General Fund. The project is funded and included in the adopted City's FY 2014/15 CIP Budget.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Strategy 131: Neighborhood Connectivity: Connect Madera's neighborhoods through streets, trails and walkways that promote community interaction.

Strategy 121.8 Promote and encourage walking within the City.

RESOLUTION NO. 15-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT WITH COMPLIANCE SOLUTIONS, INC. FOR PROFESSIONAL ENVIRONMENTAL SERVICES TO THE CITY OF MADERA FOR THE LAUREL BIKE PATH – SUNSET AVENUE TO FRESNO RIVER TRAIL PROJECT, FEDERAL PROJECT NO. CML 5157(097), AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, the City of Madera has completed the design phase of the Laurel Bike Path – Sunset Avenue to Fresno River Trail, bearing Federal Project No. CML 5157(097) (the Project); and

WHEREAS, the agreement with the United States Bureau of Reclamation to construct, operate, and maintain a bicycle/recreational trail on the Laurel Street alignment between Sunset Avenue and the Fresno River Trail also requires the City to Conduct a Biological Resources Survey to determine if burrowing owls are occupying the project area; and

WHEREAS, environmental services by a professional firm is required to comply with the Agreement between the City and the United States Bureau of Reclamation; and

WHEREAS, Compliance Solutions, Inc., has the professional skills to perform the necessary professional environmental services and City desires to retain Compliance Solutions, Inc; and

WHEREAS, the funding for design, environmental and right of way work on the Project has been included in the 2014/15 Budget, Capital Improvement Program; and

WHEREAS, the Agreement with Compliance Solutions, Inc. for such professional environmental services is recommended for approval and a copy of such agreement is on file in the Office of the City Clerk.

NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA, HEREBY, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The Agreement with Compliance Solutions, Inc. for professional environmental services for a budget amount of $3,900, a copy of which is on file in the Office of the City Clerk and referred to for particulars, is hereby approved.
3. The Mayor is authorized to execute the Agreement.
4. This resolution is effective immediately upon adoption.

* * * * * * * *

AGREEMENT WITH COMPLIANCE SOLUTIONS, INC. FOR PROFESSIONAL ENVIRONMENTAL SERVICES TO THE CITY OF MADERA FOR THE LAUREL STREET BIKE PATH – SUNSET AVENUE TO FRESNO RIVER TRAIL, FEDERAL PROJECT NUMBER CML 5157 (097)

This Agreement made and entered into this 6th day of May, 2015 between the City of Madera, a municipal corporation of the State of California, hereinafter called **"CITY"**, and Compliance Solutions, Inc., located in Fresno, CA, hereinafter called **"CONSULTANT"**.

WITNESSETH

WHEREAS, CITY plans to construct a bike path along the east side of Laurel Street from Sunset Avenue to the Fresno River Trail, hereinafter called "Project"; and

WHEREAS, CITY needs professional environmental services to perform a Biological Resources survey to determine if there are burrowing owls occupying the project area in accordance with the agreement with the United States Bureau of Reclamation (U.S. BOR); and

WHEREAS, CONSULTANT is qualified and certified to provide the required professional environmental services and is knowledgeable of State and Federal environmental requirements; and

WHEREAS, CITY desires to hire CONSULTANT for such environmental services.

NOW THEREFORE:

The parties hereto mutually agree as follows:

1. SERVICES OF CONSULTANT:

CITY hereby hires CONSULTANT to provide environmental services as set forth herein in connection with the Project and in compliance with Federal and State environmental requirements. Said work to be performed pursuant to this agreement is more particularly described in the Scope of Work.

2. SCOPE OF WORK:

CONSULTANT shall provide the professional services set forth in the "Scope of Services", EXHIBIT A, attached hereto and incorporated herein by reference. CONSULTANT accepts full responsibility for the scope of services provided by sub-consultants necessary for delivery of the project. CONSULTANT shall comply with applicable City of Madera design standards and requirements as directed by the CITY and applicable Federal and State environmental requirements.

3. PROGRESS REPORTS AND MEETINGS:

CONSULTANT shall communicate with CITY staff once a week to verify, refine and complete the project requirements and review the work progress for the project. CONSULTANT shall prepare updates on the progress of the tasks listed in the Scope of Services. If it deem necessary, CONSULTANT shall have a meeting with the CITY staff to review the completion of the survey.

4. **CITY'S OBLIGATIONS**

The CITY shall provide the consultant with the following:

a. Provide a Project Manager to work with CONSULTANT;

b. Review all submittals timely;

5. COMPENSATION

The basic fee based on the estimated hours of work listed in the "HOURLY RATE AND TASK SCHEDULE", EXHIBIT B, attached hereto and incorporated herein by reference, for the work tasks itemized in the Scope of Services is Three Thousand Nine Hundred Dollars and no cents ($3,900). CITY and CONSULTANT agree that the hourly rates in the Hourly Rates and Task Schedule in EXHIBIT B shall remain in full force and effect through December 31, 2015. It is understood and agreed by both parties that all expenses incidental to CONSULTANT'S performance of services, including travel expenses, are included in the basic fee as shown in EXHIBIT B.

6. PAYMENT:

Payments for all undisputed portions of each invoice as provided for hereunder shall be made within 30 days of receipt and approval of CONSULTANT'S monthly invoices for the work performed specified herein. CONSULTANT'S invoice shall specify the billed hours and hourly rates for each employee classification. The sub-consultants work shall be included on CONSULTANT'S invoice with a copy of the sub-consultant's invoice attached. A report on summary of costs to date for each component of the work shall accompany the invoice. This summary shall also estimate the percentage of the work completed for each component and the balance remaining in each component.

7. AUDITS AND INSPECTIONS ACCESS:

CONSULTANT shall, upon reasonable notice and at any time during regular business hours, and as often as CITY may deem necessary, make available to the CITY or its authorized representative for examination, all of its books, records and data with respect to matters covered by this Agreement. CONSULTANT shall permit CITY to audit and inspect all invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to matters covered by this Agreement.

8. LIABILITY INSURANCE:

CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONSULTANT, his agents, representatives, or employees.

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG0001).

2. Insurance Service Office form number CA 0001 (Ed. 10/01) covering Automobile Liability, Code 1 (any auto).

3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

B. Minimum Limits of Insurance

CONSULTANT shall maintain limits no less than:

1. General Liability: $1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. Automobile Insurance: $1,000,000 per accident for bodily injury and property damage.

3. Employer's Liability: $1,000,000 per accident for bodily injury or disease.

C. Deductibles and Self Insured Retentions

Any deductibles or self insured retentions must be declared to and approved by the CITY. At the option of the CITY, either: the insurer shall reduce or eliminate such deductibles or self insured retentions as respects the CITY, its officers, officials, employees, and designated volunteers; or the CONSULTANT shall provide a financial guarantee satisfactory to the CITY guaranteeing payment of losses and related investigations, claim administration and defense expense.

D. Other Insurance Provisions

The commercial general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and designated volunteers are to be covered as additional insureds as respects; liability arising out of work or operations performed by or on behalf of the CONSULTANT; or automobiles owned, leased, hired or borrowed by the CONSULTANT.

2. For any claims related to this project, the CONSULTANT'S insurance coverage shall be primary insurance as respects the CITY, its officers, officials, employees and designated volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees or designated volunteers shall be excess of the CONSULTANT'S insurance and shall not contribute to it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the CITY.

E. Acceptability of Insurers

CONSULTANT shall furnish the CITY with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the CITY or on other than the CITY'S forms provided those endorsements conform to CITY requirements. All certificates and endorsements are to be received and approved by the CITY before work commences. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

9. OWNERSHIP OF DOCUMENTS:

All original papers, documents, reports, drawings and other work product of CONSULTANT are instruments of service. Where applicable and appropriate, reports and legal documents shall include the professional's registration number and be stamped, signed and dated. All instruments of service shall, upon payment in full to CONSULTANT, become the property of the City whether the project for which they are prepared is executed or not. CONSULTANT shall be permitted to retain copies, including reproducible copies, of the instruments of service for information and reference. The instruments of service shall not be used by the CONSULTANT on other projects, except by agreement in writing by the City. In the event the City reuses such instruments of service, CONSULTANT shall be released and held harmless by the City from any and all liability, including legal costs and attorneys' fees, with respect to the reuse of such instruments of service.

Reuse of documents for any purpose other than as intended under this Agreement shall be at CITY'S sole risk. CITY shall indemnify CONSULTANT for any damages incurred as a result of such reuse, including use of incomplete documents.

10. TIME OF COMPLETION:

A. Based on a Notice to Proceed date of May 15, 2015, CONSULTANT shall complete the work as shown in EXHIBIT C, "PROJECT TIMELINE", A-1-General Information (second to the last paragraph).

B. CONSULTANT shall not be held responsible for delays caused by CITY review or by reasons beyond CONSULTANT'S control. Also CONSULTANT shall not stop his work, including work unrelated to any extra services request, unless it can be shown that the project work cannot proceed while a claim or request for extra services is being evaluated.

C. Time is of the essence in the completion of the services covered by this Agreement. Failure of CONSULTANT to comply with the above time schedule by more than fourteen (14) calendar days, unless the delay is not attributable to CONSULTANT or is attributable to CITY, is sufficient cause to terminate this Agreement, at the option of CITY, in accordance with Section 11.

D. CONSULTANT shall complete all services required under this Agreement and this Agreement shall expire on December 31, 2015, unless extended by mutual agreement.

11. TERMINATION OF AGREEMENT:

A. This agreement may be terminated at any time by either party upon fifteen (15) calendar days written notice. In the event the Agreement is terminated by either party, CONSULTNAT shall be compensated for services performed to the date of termination based upon the compensation rates and subject to the maximum amounts payable agreed to together with such additional services performed after termination which are authorized by the CITY representative to wind up the work performed to date of termination.

B. CITY may immediately suspend or terminate this Agreement in whole or in part by written notice where, in the determination of CITY, there is:

1. An illegal use of funds by CONSULTANT;

2. A failure by CONSULTANT to comply with any material term of this Agreement;

3. A substantially incorrect or incomplete report submitted by CONSULTANT to CITY.

In no event shall any payment by CITY or acceptance by CONSULTANT constitute a waiver by such party of any breach of this Agreement or any default which may then exist on the part of either party. Neither shall such payment impair or prejudice any remedy available to either party with respect to such breach or default. CITY shall have the right to demand of CONSULTANT the repayment to CITY of any funds disbursed to CONSULTANT under this Agreement which, as determined by the appropriate court or arbitrator, were not expended in accordance with the terms of this Agreement.

12. APPROVAL:

CITY will give reasonably prompt consideration to all matters submitted by CONSULTANT for approval to the end that there will be no significant delays in CONSULTANT'S program of work. An approval, authorization or request to CONSULTANT given by CITY will only be binding upon CITY under the terms of this Agreement if in writing and signed on behalf of CITY by a CITY representative or designee.

13. HOLD HARMLESS:

CONSULTANT shall defend and indemnify the CITY, its officers, officials, employees and designated volunteers for claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT, its officers, sub-consultants, agents, employees or contractors, in performing or failing to perform any work, services or functions under this Agreement.

14. RESPONSIBILITY FOR OTHERS:

CONSULTANT shall be responsible to CITY for its services and the services of its sub consultants. CONSULTANT shall not be responsible for the acts or omissions of other parties engaged by CITY nor for their construction means, methods, techniques, sequences, or procedures, or their health and safety precautions and programs.

15. PROFESSIONAL RESPONSIBILITY:

CONSULTANT shall be obligated to comply with applicable standards of professional care in the performance of the Services. CONSULTANT recognizes that opinions relating to environmental, geologic, and geotechnical conditions are based on limited data and that actual conditions may vary from those encountered at the times and locations where the data are obtained, despite the use of due professional care.

16. PARTIES BOUND BY AGREEMENT:

This Agreement shall be binding upon CITY, CONSULTANT, and their successors in interest, legal representatives, executors, administrators and assigns with respect to all covenants as set forth herein. CONSULTANT shall not subcontract, assign, or transfer any of the work except as otherwise provided for in this agreement.

17. COMPLETE AGREEMENT OF PARTIES:

This Agreement, including attachments incorporated herein by reference, represents the entire Agreement and understanding between the parties. Any modifications of this Agreement shall be in writing and signed by authorized representatives of the parties. One or more waivers of any term, condition or covenant by either party shall not be construed as a waiver of any other term, condition or covenant.

18. ASSIGNMENT WITH APPROVAL:

It is understood that neither party shall assign, sublet, subcontract or transfer its rights or obligation under this Agreement without the prior express, written consent of the other party.

19. INDEPENDENT CONTRACTOR:

In performance of the work, duties and obligations assumed by CONSULTANT under this Agreement, it is mutually understood and agreed that CONSULTANT, including any and all of CONSULTANT'S officers, agents and employees will, at all times, be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venture,

partner or associate of CITY. Furthermore, CITY shall have no right to control or supervise or direct the manner or method by which CONSULTANT shall perform its work and function. However, CITY shall retain the right to administer this Agreement so as to verify that CONSULTANT is performing its obligations in accordance with the terms and conditions hereof. CONSULTANT and CITY shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over the subject matter hereof.

Because of its status as an independent contractor, CONSULTANT shall have absolutely no right to employment rights and benefits available to CITY employees. CONSULTANT shall be solely liable and responsible for providing to, or on behalf of, its employees all legally required employee to others unrelated to CITY or to this Agreement.

20. GOVERNING LAW:

Any controversy or claim arising out of, or relating to, this Agreement which cannot be amicably settled without court action shall be litigated either in the appropriate State court for Madera County, California, or as appropriate in the U. S. District Court for the Eastern District of California, located in Fresno County. The rights and obligations of the parties and all interpretations and performance of this Agreement shall be governed in all respects by the laws of the State of California.

21. AMENDMENTS:

Any changes to this Agreement requested either by CITY or CONSULTANT may only be affected if mutually agreed upon in writing by duly authorized representatives of the parties hereto. This Agreement shall not be modified or amended or any rights of a party to it waived except by such in writing.

22. COMPLIANCE WITH LAWS AND WAGE RATES:

CONSULTANT shall comply with all Federal, State, and local laws, ordinances, regulations and provisions applicable in the performance of CONSULTANT'S services. CONSULTANT may use professional practices and standards regarding the interpretation of these laws.

Wherever reference is made in this Agreement to standards or codes in accordance with which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

23. CONSULTANT'S LEGAL AUTHORITY:

Each individual executing or attesting this Agreement on behalf of CONSULTANT hereby covenants and represents: (i) that he or she is duly authorized to execute or attest and deliver this Agreement on behalf of such corporation in accordance with a duly adopted resolution of the corporation's board of directors and in accordance with such corporation's articles of incorporation or charter and by-laws; (ii) that this Agreement is binding upon such corporation; and (iii) that CONSULTANT is a duly organized and legally existing corporation in good standing in the State of California

24. NOTICES:

Any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to either party to this Agreement by the other party shall be in writing, and shall be deemed duly served and given when personally delivered to the party to whom it is directed or any managing employee or that party or, in lieu or personal service, when deposited in the United States mail, first class postage prepaid, addressed as follows:

CITY OF MADERA
Engineering Division
205 W. 4th Street
Madera, CA 93637
Attention: City Engineer

CONSULTANT
Compliance Solutions, Inc.
2585 E. Perrin Ave. Suite 104
Fresno, CA 93720
Attention: Jenny Kirk

25. SOLE AGREEMENT:

This instrument constitutes the sole and only agreement between CONSULTANT and CITY respecting the Project and correctly sets the obligations of the CONSULTANT and CITY to each other as of this date. Any agreements or representations respecting the above project, not expressly set forth in this instrument are null and void.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

* * * * * * * * * * *

CITY OF MADERA

By: _____
Robert L. Poythress, Mayor

COMPLIANCE SOLUTIONS, INC.

By: _____
Jenny Kirk, Director of Environmental Services

20-8981271
_____
Taxpayer I.D. Number

APPROVED AS TO FORM:

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

ATTACHMENTS

EXHIBIT A
SCOPE OF SERVICES

EXHIBIT B
HOURLY RATE AND TASK SCHEDULE

EXHIBIT C
PROJECT TIMELINE

EXHIBIT A
SCOPE OF SERVICES

B. Work Plan

Biologist Jenny Kirk or her alternative, Kirsten Bates, shall complete all tasks. No additional staff is required.

TASK 1-FIELD INVESTIGATION/RESEARCH

1.1 In-Office Research:
Review special-status species lists from the CDFW CNDDB, USFWS and CNPS. This is to ensure no special status species occur within the project impact area prior to survey.

1.2 Conduct Focused Surveys for burrowing owl and their habitat, as a secondary precaution if survey is within 14 days of construction, conduct pre-construction survey for migratory bird nests, while conducting focused burrowing owl surveys. Determination of burrowing owl habitat will be by walking the project impact area as well as surveying outside the PIA by 250 feet for signs of burrows, white wash or prey remains. Surveys will be combined and will not take additional staff hours.

***If habitat is present, protocol level surveys may be required for burrowing owl.**

1.3 Protocol level Burrowing Owl Surveys will require four surveys during dawn and dusk hours (see protocol for western burrowing owl from CDFW).

1.4 Biological Resources Memo / Bio-Clearance Memo shall be prepared for the project should no burrowing owls or their habitat be found within 250 feet of the Project Impact Area. The report shall also address any findings of nests regarding migratory birds that may need to be avoided or monitored during construction as required by CEQA. This addition to this report is a cost savings to the City if surveys are within 14 days of the start of construction, a separate pre-construction survey will not be needed.

1.5 Biological Resources Memo with Burrowing Owl Exclusion Recommendations shall be prepared if burrowing owl is found to occur within 250 feet of the PIA. This report shall be an expanded report from task 2.1 to include the necessary information, findings and recommendations. GPS location mapping for active burrows is included in this report.

TASK 2- MAN-POWER SCHEDULE

TASK No.	HOURS	CLASSIFICATION
1.1	2	Biologist
1.2	8	Biologist
1.3	20	Biologist
1.4	10	Biologist
1.5	8	Biologist

EXHIBIT B

HOURLY RATE AND TASK SCHEDULE

Compliance Solutions Inc.

1865 Herndon Ave Ste K357
Clovis, CA 93611

Estimate

Date	Estimate #
3/11/2015	1170

Name / Address
City of Madera 205 West 4th Street Madera, CA 93637 Attn: Jose Aguilar

Project

Description	Qty	Rate	Total
Task 1.1 - In-Office Research	2	95.00	190.00
Task 1.2 - Focused Burrowing Owl Surveys (initial site survey)	8	95.00	760.00
Task 1.3 - Protocol Level Burrowing Owl Surveys	20	95.00	1,900.00
Task 1.4 - Biological Resources Memo/Biological Clearance Memo	10	95.00	950.00
Task 1.5 - Biological Resources Memo with Exclusion Reccomendations (removed)	0	95.00	0.00
Contractor Biological and Storm Water Compliance	1	100.00	100.00
Pre-Construction Training			
FPNo. CML 5157-097			
SCVAPCD PNo. C-28159-A			
City PNo. PK-12			
Laurel Street Bike Path - Madera, CA			
**Some listed services may not be required based on initial survey findings			
Reverse Contract CO will be submitted for any tasks not needed			

Subtotal	$3,900.00
Sales Tax (0.0%)	$0.00
Total	$3,900.00

Phone #	Fax #	E-mail	Web Site
(559) 325-9583	(559) 325-6231	jenny@gocompl.com	www.gocompl.com

EXHIBIT C
PROJECT TIMELINE

March 11, 2015
A-1 – General Information

Mr. Jose Aguilar, Deputy Engineer
City of Madera
205 W 4th Street
Madera, CA 93637

RE: RFP Biological Resources Survey Services for Laurel St. Bike Path

Dear Mr. Aguilar,

Compliance Solutions Inc. (CSI) proposes to provide biological services to satisfy the City's Environmental Commitments in agreement with the United States Bureau of Reclamation (BOR). A New Connecting Bike Path from Sunset Avenue to Riverview Drive and then to the existing Laurel Bike Path is proposed.

CSI proposes to complete the initial site assessment to determine presence or absence of burrowing owl or their habitat occur within or within 250 feet of the project impact area. If habitat or signs of burrowing owl are present, then protocol level survey for any areas where it is identified that burrowing owl may be present shall be conducted. It is recommended that work shall be completed within two weeks prior to start of construction to ensure the 14-day clearance during nesting season for migratory birds. The survey findings will be treated similar to a pre-construction survey to clear the project for nesting migratory birds as a courtesy.

Based on initial site evaluations from aerial imagery and Google earth street views, it is unlikely that burrowing owls are present within the project impact area. CSI has experience dealing with a multitude of projects as Biologists and Environmental Planners. I personally have over 15 years of experience in this field starting as an Environmental Planner/biologist and Air Quality Liaison for Caltrans District 6 (multi-county) before getting recruited to work for Centex Homes as their Environmental Manager for the Central Valley (multi-county). I have worked closely with the regulatory agencies over the years and have developed valuable professional relationships. Some of my recent projects have involved working with the U.S. BOR.

This project should be simple and fast. If habitat (burrows with whitewash or other sign) is observed within 250 feet of the project impact area, protocol level surveys will take less than 1 week. The report and recommendations should take approximately 2 days.

The principal for this proposal is Compliance Solutions Inc. The prime contact and biologist for this contract and work shall be:

Return to Agenda

REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 6, 2015
AGENDA ITEM NUMBER B-7

Mark Etheridge

REPORT BY: Mark Etheridge
Business Manager, Parks & Community Services Department

APPROVED BY: Mary Anne Seay
Director, Parks & Community Services Department

APPROVED BY: David Tooley
City Administrator

SUBJECT:

CONSIDERATION OF A RESOLUTION APPROVING AN AGREEMENT WITH O'DELL ENGINEERING TO PROVIDE DESIGN SERVICES FOR KNOX PARK REHABILITATION, CIP PROJECT NO. PK-59 AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

RECOMMENDATION:

Staff recommends Council:

1) Adopt the resolution approving an agreement with O'Dell Engineering to provide design services for the Knox Park Rehabilitation project.

2) Authorize the Mayor to execute the agreement on behalf of the City.

SUMMARY:

The City has been awarded a CA State grant to fund the Rehabilitation of Knox Park and Council has approved allocation of grant proceeds to help finance the project. In order to proceed with the project, a professional engineering firm needs to be retained for design, bidding and construction oversight services. Staff has selected O'Dell Engineering from a selection of firms that responded to a City Request for Qualification. O'Dell has quoted $17,500 to work collaboratively with staff to establish a final design and an additional $74,480 for a menu of services that may be needed to see the projection through to completion.

DISCUSSION:

At the January 15, 2014 Regular Meeting, Council approved submission of a grant application to the State Department of Housing and Community Development for a Housing Related Parks Program (HRPP) grant to fund two Parks projects. The projects for which funding was being sought were the Rehabilitation of Knox Park and the construction of a new park overlooking the Sherwood Water Retention Basin. In August of 2014 the City was notified of a grant award from HRPP in the amount of $731,250 to be used for these two projects. At the December 17, 2014 Regular Meeting Council approved budget appropriations in the amount of $250,000 for Knox Park and $481,250 for Sherwood Basin. The Sherwood Basin project has recently been reprogrammed due to the inability to purchase necessary adjacent land; Council has given direction for re-allocation of the HRPP funds designated for that project to ADA upgrades in various parks.

Staff is now moving forward with the Knox Park project and one of the first steps is to hire a consulting engineering firm to develop conceptual designs, final design drawings, specifications and construction estimates. On January 12, 2015, Parks and Community Services (PCS) transmitted a Request for Qualifications (RFQ) to four firms within the Madera/Fresno area that have demonstrated experience with park design. Three of the firms responded to the RFQ and a committee of five City staff (three PCS, one Engineering, one Public Works) rated the respondents and judged O'Dell Engineering to be the most suited to perform the work. O'Dell was asked to submit a cost proposal for services to include:

1.) Perform site topographic survey.
2.) Jointly with City staff determine final design concept and park features.
3.) Prepare "bid ready" plans and specifications.
4.) Prepare opinion of probable improvement costs.
5.) Prepare project timeline/schedule.
6.) Perform on-site inspections.

O'Dell has responded with a proposal that segregates the design effort into two distinct phases. The first phase (Design Development) will determine the end plan for the park's appearance and features and will establish the final scope of services needed for the second phase (Bidding/Construction Services). The quoted fees are $17,500 for Design Development and not to exceed $74,480 for Bidding/Construction Services depending upon the final scope of services as determined in Phase 1. With a $4,600 contingency for unanticipated services, the overall contracted amount shall not exceed $96,580 if all proposed services are utilized.

Services will commence upon Council approval in order to complete the project in accordance with an aggressive schedule necessary to protect the State funds from expiration.

FINANCIAL IMPACT:

Funding for this agreement will be derived entirely from the proceeds of the 2014 HRPP Grant. There are no direct General Fund impacts from the recommended actions, however opening a new park will create ongoing annual maintenance and operations burdens on the General Fund supported Parks Maintenance Budget. Staff estimates the annual cost to maintain the park will be approximately $6,000.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The recommended actions are consistent with the following Vision Strategies:

Strategy 404 – Community Wellness: Promote increased community wellness.

Strategy 411 – Recreational Opportunities: Enhance and expand recreational activities available to Maderans.

Strategy 414 – Neighborhood Parks: Ensure recreational availability by providing a park in close proximity to every neighborhood.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH O'DELL ENGINEERING TO PROVIDE DESIGN SERVICES FOR KNOX PARK REHABILITATION, CIP PROJECT NO. PK-59 AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

WHEREAS, the City is in need of engineering services in its effort to construct the Knox Park Rehabilitation Project; and

WHEREAS, O'Dell Engineering is a firm that is qualified to provide such engineering services; and

WHEREAS, the City has prepared an agreement with O'Dell Engineering for such services which details the responsibilities of each party; and

WHEREAS, such agreement is in the best interests of the City, O'Dell Engineering and the citizens of Madera.

NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA does hereby resolve, find and order as follows:

1. The above recitals are true and correct.

2. The proposed Agreement between the City and O'Dell Engineering which is on file in the Office of the City Clerk and is referred to for more particulars, is hereby approved.

3. The Mayor is authorized to execute the Agreement on behalf of the City.

4. This resolution is effective immediately upon adoption.

* * * * *

AGREEMENT WITH O'DELL ENGINEERING
TO PROVIDE DESIGN SERVICES
FOR KNOX PARK REHABILITATION PROJECT

This Agreement made and entered into this 6th day of May, 2015, between the City of Madera, hereinafter called "City," and the consulting firm of O'Dell Engineering, hereinafter called "Consultant."

RECITALS

A. In an effort to proceed with the Rehabilitation of Knox park at the corner of Knox and A Streets in Madera, California, the City has requested proposals for engineering design services in connection with the proposed project ("the Project").

B. The City requires engineering design services of qualified professional engineers in connection with preparation of plans, specifications and estimates for the Project.

C. The City has determined that Consultant is a firm having the necessary experience and qualifications to provide the desired design services to assist the City in the Project.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Consultant agree as follows:

1.0 Services. The City hereby employs Consultant to perform the engineering design services herein set forth at the compensation and upon the terms and conditions herein expressed, and Consultant hereby agrees to perform such services for said compensation, and upon said terms and conditions. Said services to be performed pursuant to this Agreement are more particularly described in Section 2.0.

2.0 Obligations, Duties and Responsibilities of Consultant. It shall be the duty, obligation and responsibility of the Consultant, in a skilled and professional manner, to perform, furnish and supply to the City the engineering design services for the Project (the "Services") further described in the Scope of Work, attached hereto as "Exhibit A" and incorporated herein as though fully set forth.

2.1 Project Meetings. Consultant shall communicate and meet with City staff at Project progress meetings as itemized and detailed in "Exhibit A".

2.2 Use of Project Plans. All plans and specifications prepared by the Consultant, whether written or oral, and all opinions rendered by Consultant are for the sole use of City. They shall not be provided to any other person or entity without the express written consent and authorization of City.

2.3 Design Standards. Consultant shall comply with all City of Madera and California Department of Housing and Community Development design standards.

2.4 Standard of Care. The Services performed by Consultant under this Agreement shall be in accordance with the usual and customary standard of care observed by similar professionals who are performing similar services on similar projects at the same time and in the same general location as the project defined below.

3.0 Obligations, Duties and Responsibilities of City.

3.1 Project Manager –City shall assign a Project Manager to communicate directly with the Consultant's Project Manager on all matters pertaining to this Agreement and to attend project meetings, provide timely responses to Consultant's requests for information, provide documents or reports, review submittals and execute other activities necessary for the effective and timely completion of the work.

3.2 Plans, Documents and Reports - City shall furnish Consultant with any available plans, reports, studies or other documents pertaining to the site and improvements at the project location.

3. 3 Compensation for Tasks Performed - City shall provide Consultant compensation for work completed under this Agreement as more particularly described in Sections 4 and 15.

4.0 Consultant's Fees and Compensation / Amount / How and When Payable.

4.1 Fees - For all the work and services, including supplies and equipment, pertaining to the Project and required to be furnished by the Consultant to the City, City agrees to pay Consultant in accordance with the Task Line Item Budget as set forth in Exhibit 'A', attached hereto and incorporated herein by reference. The total fee for these services shall not exceed Seventeen Thousand Five Hundred Dollars ($17,500) for the first phase of the work (tasks 1 and 2) and. Seventy-Four Thousand Four Hundred Eighty Dollars ($74,480) for the second phase of the work

(tasks 3 through 5).

4.2 Extra Services – City shall compensate Consultant for extra services, not contemplated hereunder as set forth in Exhibit 'A', as may be specifically requested by the City in writing and agreed to by Consultant in accordance with Exhibit 'B' – Schedule of Fees, attached hereto and incorporated herein by reference. The total fee for these extra services shall not exceed Four Thousand Six Hundred Dollars ($4,600).

4.3 Progress Billings - Consultant shall furnish City with itemized progress billings for all services rendered and supplies furnished pursuant to Paragraph 2.0 hereof pertaining to services. Payments for undisputed completed work shall be due and payable by City to Consultant within thirty (30) days after presentation of invoices to City. Consultant shall submit billings no more frequently than once per month.

5.0 Audits and Inspections Access. Consultant shall, upon reasonable notice and at any time during regular business hours, and as often as City may deem necessary, make available to City or its authorized representative for examination, all of its records and data with respect to matters covered by this Agreement. Consultant shall permit City to audit and inspect all invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to matters pertaining to this Agreement.

6.0 Time of Completion. City and Consultant agree that time is of the essence in each and every term of this Agreement, and Consultant shall make every effort to provide deliverables in order to meet constraints dictated by the City's Project funding source (all Project funds to be expended by June 30, 2016). Consultant shall not be responsible for any delay caused or created by failure on the part of the City or Project proponent to conform to those elements of the project for which those parties are responsible, or for providing timely responses to requests for information which may be generated by Consultant from time to time. Consultant shall identify any items which require action on the part of the City or Project proponent to maintain the schedule.

7.0 Compliance with Laws. Consultant shall comply with all federal, state and local laws, ordinances, regulations and provisions applicable in the performance of Consultant's services hereunder.

Wherever reference is made in this Agreement to standards or codes in accordance with

which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

8.0 Ownership of Documents.

8.1. Upon Termination - If the Agreement is terminated at any time during the employment of Consultant, all source documents, and all products and deliverables, regardless of their state of completion, shall be submitted to, and will become the sole property of City. The Consultant shall not be liable for any claims, damages, losses, and expense (including reasonable attorney's fees) arising out of or resulting from reuse or modification of said documents by City.

8.2. Upon Completion - All documents, including calculations, required in performing services under this Agreement shall be submitted to, and remain the sole property of City. The Consultant shall not be liable for any claims, damages, losses, and expense (including reasonable attorney's fees) arising out of or resulting from reuse or modification of said documents by City.

9.0 Insurance. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, his/her agents, representatives, or employees.

9.1. Minimum Scope and Limits of Insurance. Consultant shall maintain limits no less than:

A. $1,000,000 General Liability (including operations, products and completed operations) per occurrence for bodily injury, personal injury and property damage at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage (occurrence Form CG 00 01).

B. $1,000,000 Automobile Liability per accident for bodily injury or property damage at lease as broad as ISO Form CA 00 01 covering Automobile Liability, code 1 (any auto).

C. Worker's Compensation as required by the State of California.

D. $1,000,000 Employer's Liability per accident for bodily injury or disease.

E. $1,000,000 Errors & Omissions Liability appropriate to the Consultant's profession. Architect's and Engineer's coverage is to be endorsed to include contractual liability.

If Consultant maintains higher limits than the minimums required above, the entity shall be entitled to coverage at the higher limits maintained by Consultant.

9.2. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the entity.

9.3. Other Insurance Provisions. The general liability policy and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

A. The entity, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Consultant; and with respect to liability arising out of work or operations performed by or on behalf of the Consultant. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the entity, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

B. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by mail, has been given to the entity.

C. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

9.4. Acceptability of Insurers. Insurance is to be placed with California admitted insurers with a current AM Best's rating of no less than A:VII, unless otherwise acceptable to the entity.

9.5. Verification of Coverage. Consultant shall furnish the entity with copies of original certificates and endorsements, including amendatory endorsements, effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the entity before work commences; however, failure to do so shall not operate as a waiver of these insurance requirements. The entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

9.6. Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each sub-consultant. All coverages for sub-consultants shall be subject to all of the requirements stated herein.

10.0 Independent Consultant. In performance of the work, duties, and obligations assumed by Consultant under this Agreement, it is mutually understood and agreed that Consultant, including any and all of Consultant's officers, agents, employees and volunteers will, at all times, be acting and performing as an independent Consultant, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of City. Furthermore, City shall have no right to control or supervise or direct the manner or method by which Consultant shall perform its work and functions. However, City shall retain the right to administer this Agreement so as to verify that Consultant is performing its obligations in accordance with the terms and conditions hereof. Consultant and City shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over the subject matter hereof.

Because of its status as an independent Consultant, Consultant shall have absolutely no right to employment rights and benefits available to City employees. Consultant shall be solely liable and responsible for providing to, or on behalf of, its employees all legally required employee benefits. In addition, Consultant shall be solely responsible and hold City harmless from all matters relating to payment of Consultant's employees, including compliance with Social Security, withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, Consultant may be providing services to others unrelated to City or to this Agreement.

11.0 Hold Harmless. Consultant shall hold harmless City, its Council, officers, volunteers, and employees, and shall indemnify and defend such Council, officers, volunteers, and employees from any and all costs, expenses (including reasonable attorney's fees and court costs), damages, claims, causes of action, losses or any other liabilities arising out of the negligent or wrongful acts, errors or omissions of Consultant, its officers, subcontractors, agents, employees or Consultants in performing or failing to perform any work, services, or functions under this Agreement, except for those arising from the sole negligence or intentional acts of the City.

12.0 Attorney's Fees/Venue. In the event that any action is brought to enforce the terms of this Agreement, the party found by the court to be in default shall pay reasonable attorney's fees to the successful party in an amount to be fixed by the Court. The venue for any claim being brought for breach of this Agreement shall be in Madera County California or as appropriate in the U.S. District Court for the Eastern District of California, located in Fresno County.

13.0 Governing Law. The laws of the State of California shall govern the rights and obligations of the parties under the Agreement, including the interpretation of the Agreement. If any part of the Agreement is adjudged to be invalid or unenforceable, such invalidity shall not affect the full force and effect of the remainder of the Agreement.

14.0 Amendments. Any changes to this Agreement requested by either City or Consultant may only be effected if mutually agreed upon in writing by duly authorized representatives of the parties hereto. This Agreement shall not be modified or amended or any rights of a party to it waived except by such a writing.

15.0 Termination. This Agreement may be terminated by mutual agreement or it may be terminated by the City upon giving fifteen (15) days written notice of intent to terminate the contract. If, in the opinion of the Consultant, any requirement of the City under terms of this Agreement is unsound from a planning standpoint, Consultant may terminate this Agreement upon fifteen (15) days written notice to the City.

Notice of termination shall be mailed to the City:

Mary Anne Seay
Director of Parks and Community Services
205 W. Fourth Street
Madera, CA 93637

To the Consultant:

Randall O'Dell, RCE
Principal in Charge
O'Dell Engineering
1165 Scenic Drive, Suite B
Modesto, CA 95350

In the event of such termination, Consultant shall be paid for work completed to date of termination, and any such work shall become the property of the City.

16.0 Assignment. Neither the City nor Consultant will assign its interest in this Agreement without the written consent of the other.

17.0 Notices. All notices and communications from the City shall be to Consultant's designated Project Manager or Principal-In-Charge. Oral communications shall be confirmed in writing. All written notices shall be provided and addressed as indicated in Paragraph 15.0 hereof.

18.0 Complete Agreement of Parties. This Agreement, including attachments incorporated herein by reference, represents the entire Agreement and understanding between the parties. Any modifications to this Agreement shall be in writing and signed by authorized representatives of the parties. One or more waivers of any term, condition or covenant by either party shall not be construed as a waiver of any other term, condition or covenant.

19.0 Sole Agreement. This instrument constitutes the sole and only Agreement between Consultant and City respecting the Project and correctly sets forth the obligations of Consultant and City to each other as of its date.

20.0 Consultant's Authority. Each individual executing or attesting to this Agreement on behalf of Consultant hereby covenants and represents: (i) that he or she is duly authorized to execute or attest and deliver this Agreement on behalf of such corporation in accordance with a duly adopted resolution of the corporation's articles of incorporation or charter and bylaws; (ii) that this Agreement is binding upon such corporation; and (iii) that Consultant is a duly organized and legally existing corporation in good standing in the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

* * * * * * * * * *

City of Madera

By: _____

Robert L. Poythress, Mayor

APPROVED AS TO FORM:

By: _____

Brent Richardson, City Attorney

O'Dell Engineering

By: _____

Title _____

ATTEST:

By:_____

Sonia Alvarez, City Clerk

Exhibit A - Scope of Work

PROJECT UNDERSTANDING

Knox Park is a former neighborhood park located in an existing storm water retention basin (at the intersection of South A Street and Knox Avenue). The park, which served the low income neighborhoods immediately surrounding it, has fallen into a state of disrepair and is currently locked to prevent public access. The planned re-habilitation at the site will restore access to community members. The City recently received a grant from the California Department of Housing and Community Development that will fully fund the project. Elements of the re-habilitation plan include demolition and repair/replacement of old dilapidated picnic table pads and associated concrete; removal or replacement of fencing that creates a barrier to park access (while retaining fencing that segregates park patrons from seasonal pond water); re-grading of pond bottom; landscape rehabilitation including irrigation system repair/replacement and planting of additional trees; installation of park amenities including a small picnic pavilion with tables, trash receptacles, appropriate lighting and barbeques, and installation of a playground suitable for 2-5 year old children. Coordination will occur with the City Public Works staff to discuss the design parameters and operations of the existing storm water retention basin, and to confirm the project goals for its rehabilitation. The re-grading design will provide for the intended operation of the basin, including but not limited to low-flow channels, storage capacity, and minimum required freeboard.

Development concerns or issues specific to this park include the following:

- Basin design – The basin appears to be a stormwater percolation basin for which no discharge pump exists. With this in mind a terraced basin approach may be appropriate. Initial design will take into account local drainage limits and storm frequencies to estimate the size needed for a low flow channel and initial lower terrace design. One thought is to use this as an opportunity to improve the aesthetic of the park and not try to hide the functional requirements of a stormwater basin. This can be accomplished by using river cobble or other materials to hold storm flows while allowing it to be safe and pleasing to the eye.
- Exiting trees – The original investment of the park's existing trees will need to be protected during construction. A tree protection plan will be incorporated into the plan and coordinated with the firm's in-house certified arborist. Design and grading will be carefully coordinated to avoid damage to existing trees as much as possible.
- Playgrounds - The playground location will also be critical as it should be in an area outside of high water levels. It must also be fenced to keep children from bolting into Knox Avenue or A Street. ASTM standards require that this fencing be installed.
- Existing Utilities - Existing electrical meter and irrigation equipment should be housed in vandal resistant boxes to improve the appearance of the park and to avoid damage or vandalism to the equipment.
- Electrical Capacity - Electrical equipment may need to be upgraded and sized appropriately in order to accommodate for new park lighting.
- Safety - For safety purposes, one option is to put railings along the stormwater inverts. If designed appropriately there would be no need to fence off the basin where nuisance water exists.

PROJECT WORK SCOPE

PHASE 1:

Task 1: Predesign Phase

Every successful project that O'Dell Engineering has completed starts with a kick-off meeting, topographic survey, geotechnical investigation and research and review of the project background and history prior to design development.

A. A well run organization meeting at the beginning of the project will clear-up many issues before they become issues. O'Dell Engineering will coordinate a meeting with the City.

This meeting should be held with staff during which the client communication program is started and the following typical items discussed:

- Introduction of staff to the design consulting team
- Review objectives of the project
- Receive input from stakeholders
- Review scope of services
- Confirm project areas/boundaries
- Collect available data and published material
- Establish meeting and presentation schedule
- Establish communication channels with all parties involved
- Review and list all applicable design and planning standards
- Coordinate requirements with local governing departments and agencies

B. Thoroughly walk site to assess existing and proposed site opportunities and constraints including utilities, vaults, boxes, sightlines, access, setbacks, circulation issues, noise/wind direction, solar orientation, site drainage patterns and existing site elements to remain or be removed.

C. A topographical survey will be performed for the project site. The survey will include the following as needed within areas slated for improvements:
   - Existing structures
   - Existing edges and grades of pavement (asphalt and concrete) and curbs
   - Existing trees
   - Existing visible wet and dry utilities
   - Existing fences and gates
   - Existing electrical features
   - Existing ground topography on a 25' grid
   - Detailed topography shots at any tie in locations and existing concrete
   - Set horizontal and vertical control points for construction

D. O'Dell Engineering will review all material provided by the City. City will need to provide information on existing irrigation and potable water connections, available pressures, flow readings, electrical and backflow preventions tie in locations and sizes, flood event requirements / stormwater capacity requirements and any other relevant information to the design of the Park.

DELIVERABLES:

- Topographic Map - hard copy in 24x36 format (3 Sets)
- Electronic copies in PDF format

Task 2: Design Development Phase

Following the predesign phase, two conceptual plans will be prepared and delivered during the next phase of work that O'Dell Engineering focuses on. We will prepare two colored concept plans highlighting site features for review. Following approval of one concept plan, design development drawings with section views and other necessary imagery will be submitted in order to flush out City preferences and to clearly depict the intent of the. Design Development will include the following:

A. Drawings illustrating refined design concept to include site amenities, pavement, materials and layouts.

B. Prepare preliminary cost estimate.

C. A meeting with the City staff to review and discuss refined concept plans and layouts. We will review the amenities, materials and layout within each alternative. Preliminary cost estimates will be presented at this time. The City will be given time to review, select an alternative concept and provide comment to O'Dell for incorporation into the construction documents.

PHASE 2:

Task 3: Construction Documents Phase (Plans, Specifications and Estimates - PS&E):

This phase begins with a staff conference to respond and address comments on conceptual drawings. This step is followed by development and completion of construction documents. Submittals will be reviewed by City staff and will include submittals at several levels (30%, 60%, 90% and Bid).

Final construction plans and specifications may include the following:

- Cover Sheet
- Notes
- Demolition Plan(s)
- Grading and Utility Plan(s)
- Horizontal Control Plan(s)
- Erosion Control Plan(s)
- Site Furnishings and Finishes Plan(s)
- Tree Protection Plan(s)
- Construction Plan(s)
- Irrigation Plan(s), Details, Schedules and Water Use Chart
- Planting Plan(s) and Details
- Electrical Plan(s) and Details
  - Title 24 Lighting Compliance Documentation
- SWPPP
- Specifications
- Bid Form

A. A geotechnical investigation and report will be performed for the project site and will include the following as needed within areas slated for improvements:
   - Subsurface exploration (1, 15-20' and 3, 2'-5' borings)
   - Infiltration Rate Testing
   - Laboratory Testing
   - Engineering Analysis
   - Geotechnical Design Report

B. An arborist report will be prepared. Each tree will be assigned an identification number and will be reviewed for overall health. Recommendations for preservation or removal will be provided.

C. We will also review and prepare a preliminary stormwater management and grading design.

D. Based on selection of a design concept from the design development phase, O'Dell Engineering will prepare construction documents to a 30% submittal level. This submittal will include the following:

- 30% Construction Plans (3 sets)
- Table of Contents list for technical specifications
- Brief memorandum of determination of the project's construction activities are within the NPDES Construction General Permit. Project type and risk level will be included for site
- Proposed site features cut sheets and material descriptions (8½x11 or on plan format)
- Preliminary construction cost estimate

E. Based on comments and requested design modifications from the 30% from the design development phase, we will prepare construction documents to a 60% submittal level. This submittal will include the following:

- 60% Construction Plans (3 Sets)
- 60% Technical Specifications
- Updated construction cost estimate
- Any utility conflicts will be resolved or a timeline for resolution of issues will be determined
- Responses to the City's comments on the 30% submittal in table format
- Other supporting documentation

F. Based on comments and requested design modifications from the 60% from the design development phase, O'Dell Engineering will prepare construction documents to a 90% submittal level.

- 90% Construction Plans
- 90% Technical Specifications
- 90% SWPPP
- Construction cost estimate
- Responses to the City's comments on the 60% submittal in table format

G. Based on comments from the 90% submittal, complete the construction document phase we will complete the plan, specifications and estimate for submittal to the City and ultimately for use in bidding.

- 100% (Final) Construction Plans (on Mylar)
- 100% (Final) Technical Specifications
- 100% SWPPP
- 100% (Final) construction cost estimate
- Responses to the City's comments on the 90% submittal in table format
- Requested design modifications at this submittal are Extra Services.

DELIVERABLES:

- Geotechnical Design Report – hard copy in 8½x11 (3 Sets)
- Arborist Report – hard copy in 8½x11 (3 Sets)
- Hard copies of plans in 24x36 format (3 sets) for 30%, 60% and 90%
- Hard copies of plans and schedule in 11x17 format (3 sets) for 30%, 60% and 90%

- Hard copies of cut sheets for equipment, construction cost estimates, technical specifications and memorandum in 8½x11 format (3 sets)
- Electronic copies in PDF format and in Autocad format
- 100% submittal will include a signed original plan set, on mylay, and reproducible copies of the bid documents (technical specifications, Exhibits, Appendix to specifications and bid schedule in City format) and Engineer's final construction cost estimate

Task 4: Bidding Services

During the bidding phase of the project, all proposers' communication will be directed through the City's Purchasing Office. O'Dell Engineering will provide the following services:

A. Pre-bid meeting

B. Responses to all bidder's requests for information (RFI's)

C. Prepare addenda as necessary

Task 5: Construction Support Services.

The City of Madera construction management will have primary responsibility for construction management and inspection. The City's construction manager will be O'Dell's Engineering point of contact. We will provide the following services:

A. Attend and prepare information for an internal handoff meeting from the design team to the construction management team. O'Dell Engineering will be prepared to discuss any construction pitfalls and items for the construction management team to be aware of (Special lead items, shortened timelines for submittal review, etc.)

B. Attend the pre-construction meeting

C. Attend up to four (4) construction progress meetings

D. Review and respond to all submittals within the period allocated in the contract documents

E. Respond to the RFI's, which includes clarifying or providing revisions or additional detail where necessary on the plans and specifications

F. Review proposed substitutions, if any, for conformance to the plans and technical specifications

G. Participate in the final inspection and development of punch lists

H. Review record drawings provided by the contractor and field reviews

PROJECT FEES:

- Task 1 Pre-Design Phase - Lump Sum: $8,750
- Task 2 Design Development – Lump Sum: $8,750
- **Sub-Total for Phase 1, Tasks 1 and 2: $17,500**
- Task 3 Construction Document Phase – Lump Sum: $60,980
- Task 4 Bidding Services – Lump Sum: $3,510
- Task 5 Construction Support Services - Lump Sum: $9,990
- **Sub-Total for Phase 2, Tasks 3,4 and 5: $74,480**
- **Total: $91,980**

PROJECT EXCLUSIONS AND EXCLUSIONS:

The following are not included as consultant scope items or are limits to the scope as listed in this proposal:

- Boundary surveys are not included.
- Does not include off-site improvements to streets, school or neighborhood infrastructure.
- Offsite capacity studies are not included.
- Does not include design of a stormwater pump system for discharge of on-site detained stormwater.
- Includes four (4) meetings during the design process, one (1) during bidding and seven (7) (total) during construction.
- Does not include off-site electrical work or infrastructure.
- Geotechnical investigation limited to those shown above.
- Does not include daily construction inspections or management.
- Includes using existing City Standards for design; excludes extensive revision of standards
- Does not include redesign / drafting of standard details.
- Does not include construction staking.

NOTE

Landscape architects are licensed by the State of California.

Exhibit B

SCHEDULE OF FEES

Classification:	Regular Hourly Rate:
Principal	$180.00
Senior Civil Engineer	$160.00
Senior Engineer 2	$150.00
Senior Engineer 1	$140.00
Engineer 2	$130.00
Engineer 1	$120.00
Assistant Engineer 2	$110.00
Assistant Engineer 1	$90.00
Senior Landscape Architect	$130.00
Landscape Architect	$110.00
Landscape Designer 2	$100.00
Landscape Designer 1	$90.00
Planner	$130.00
Assistant Planner	$110.00
Utility Engineer	$130.00
CADD Operator	$80.00
Senior Surveyor	$140.00
Surveyor	$120.00
Assistant Surveyor	$90.00
Survey Crew 2-man/1-man	$200/$150
Survey Crew 3D laser scanning 2-man/1-man	$230/$200
Survey Crew 2-man/1-man (prevailing wage)	$230/$160
Survey Crew 3D laser scanning 2-man/1-man (prevailing wage)	$260/$210
Administrative	$70.00

Outside Services:
Cost of services and expenses charged to O'DELL ENGINEERING by outside consultants, professional or technical firms engaged in connection with the project. — Actual cost plus 10%

Reproduction:
Reproduction costs and services charged to O'DELL ENGINEERING by outside commercial printers engaged in connection with the project. — Actual cost plus 10%

Travel:
Mileage, per diem, and subsistence are not normally charged to the client unless specific prior authorization is negotiated between client and consultant. — Actual cost plus 10%

Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF:
May 6, 2015

AGENDA ITEM NUMBER:
B-8

Approved By:

COMMUNITY DEVELOPMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT: **CONSIDERATION OF A RESOLUTION APPROVING AN AMENDMENT TO AGREEMENT WITH QUAD KNOPF, INC. FOR ENVIRONMENTAL PLANNING SERVICES TO THE CITY OF MADERA IN PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVE'S TRAVEL CENTER**

RECOMMENDATION:

It is recommended that the Council adopt the resolution approving an amendment to agreement with Quad Knopf, Inc.

SUMMARY:

An Agreement with Quad Knopf was approved by City Council on January 21, 2015 for environmental planning services related to the preparation of an environmental impact report for the Loves Travel Center. The project is located at the southeast corner of Avenue 17 and Freeway 99. The original agreement was for $229,091. Due to the need for unanticipated work, an amendment to the agreement is necessary to reflect an increase in the Consultant fees to $249,068.

DISCUSSION:

The agreement with Quad Knopf Inc is for environmental planning services related to the preparation of an environmental impact report for the proposed Love's Travel Center. The agreement specifies compensation on a time and materials fee basis as set forth in the Scope of Work in an amount not to exceed $229,091. The additional fee is due to environmental planning services relating to biological and cultural resources. This additional work is estimated to be at a cost of $19,977. This will bring the total cost of EIR preparation to $249,068.

FISCAL IMPACT:

There is no fiscal impact to the City's General Fund. The cost of the preparation of the EIR document is fully funded by the project applicant.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

The recommended agreement is a required part of the review and approval process for a proposed commercial development project. As such, the approval of the agreement is consistent with the City's vision statement for "good jobs and economic opportunity".

RESOLUTION NO. 15-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AMENDMENT TO AGREEMENT WITH QUAD KNOPF INC. FOR ENVIRONMENTAL PLANNING SERVICES TO THE CITY OF MADERA FOR THE LOVES TRAVEL CENTER AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT TO AGREEMENT

WHEREAS, the City of Madera (City), has previously entered into an agreement with Quad Knopf, Inc. (Consultant) for environmental planning services related to the preparation of an environmental impact report for the proposed Love's Travel Center Project: and

WHEREAS, CITY has required the preparation of an environmental impact report for the proposed Love's Travel Center Project, hereinafter called "Project"; and

WHEREAS, CITY and CONSULTANT entered into an Agreement for professional environmental planning services dated January 21, 2015; and

WHEREAS, an Amendment to Agreement is necessary for additional environmental planning services for successful completion of the environmental impact report for the Project; and

WHEREAS, an Amendment to Agreement with Consultant for additional environmental planning services is recommended for approval and is on file with the City Clerk.

NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA, HEREBY, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The Amendment to Agreement with Quad Knopf, Inc. for professional environmental planning services related to the Project in the amount of $249,068, a copy of which is on file in the Office of the City Clerk and referred to for particulars, is approved.
3. The Mayor is authorized to execute Amendment to Agreement.
4. This resolution is effective immediately upon adoption.

* * * * * * * *

AMENDMENT NO. 1 TO AGREEMENT WITH QUAD KNOPF, INC. FOR ENVIRONMENTAL PLANNING SERVICES TO THE CITY OF MADERA IN PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVE'S TRAVEL CENTER

This Amendment No. 1 to Agreement made and entered into this _____ day of _____, 2015 between the City of Madera, a municipal corporation of the State of California, hereinafter called "CITY" and Quad Knopf, Inc., hereinafter called "CONSULTANT".

RECITALS

WHEREAS, CITY has required the preparation of an environmental impact report for the proposed Love's Travel Center Project, hereinafter called "Project"; and

WHEREAS, CITY and CONSULTANT entered into an Agreement for professional environmental planning services dated January 21, 2015; and

WHEREAS, an Amendment to Agreement is necessary for additional environmental planning services for the successful completion of the environmental impact report for the Project.

AGREEMENT

NOW THEREFORE the parties hereto mutually agree as follows:

In consideration of the recitals listed above and the mutual obligations of the parties herein, CITY and CONSULTANT agree that the Agreement For Environmental Planning Services to the City of Madera In Preparation of an Environmental Impact Report for Love's Travel Center, dated January 21, 2015 between "CITY" and "CONSULTANT" shall be amended as follows:

ITEM NO. 1 – SECTION 3.1 Fees - of the agreement shall be amended to read as follows:

3.1 Fees - For all the work and services, including supplies and equipment, pertaining to the Project and required to be furnished by the Consultant to the City, City agrees to pay to Consultant in accordance with the Line Item Budget as set forth in "Exhibit A", plus the additional amounts due for extra work as set forth in "Exhibit B" in a total amount not to exceed TWO HUNDRED FORTY NINE THOUSAND SIXTY EIGHT DOLLARS ($249,068).

ITEM NO. 2. All other terms and conditions of the original Agreement For Environmental Planning Services to the City of Madera In Preparation of an Environmental Impact Report for the Love's Travel Center executed by CITY and CONSULTANT on January 21, 2015, except as modified herein, shall be in full force and effect as written and agreed to.

In witness hereof, CITY and CONSULTANT have executed this Amendment No. 1 to Agreement as of the day, month and year first written above.

CITY OF MADERA

By: _____
Robert L. Poythress, Mayor

QUAD KNOPF, INC.

By: _____

Title: CFO

APPROVED AS TO FORM

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

PROPOSAL

This proposal describes Quad Knopf's understanding of the proposed Project and approach to preparing a thorough and legally defensible EIR, including tasks, schedule, and budget. If accepted, this proposal would become an attachment to Quad Knopf's agreement for professional services with the City of Madera.

Also, as an Appendix to this proposal, we've included a statement of qualifications, including an overview description of the Quad Knopf team, teaming partners, and key personnel.

Project Understanding

The following is a preliminary description of the proposed Project. Additional details, including a site plan and formal City of Madera applications, are expected to be provided by the Project proponent before work on the EIR begins. The proposed Project is a travel center that is primarily intended to serve a wide range of travel needs of motorists travelling on State Route (SR) 99. It is assumed that a large percentage of the daily traffic will be semi-trucks (i.e., tractor trailers). It is also assumed that the travel center will operate 24 hours per day, seven days per week, and 365 days per year.

The undeveloped, proposed Project site consists of 49 acres (Assessor's Parcel 038-040-002) within the city limits of Madera. The site abuts SR 99 on the west and Avenue 17 on the north. Land north of Avenue 17 is undeveloped and designated for heavy commercial use. Land immediately to the east is developed with rural residential dwellings. Land to the south is undeveloped and designated for industrial use.

Project Components – Provided by Project Proponent

- Travel Center: Approximately 10,200 square feet in size, which consists of convenience store, restrooms, truck wash, and attached restaurant, on approximately 10 acres.
- Restaurant: Proposed tenant will be a Carl's Jr., with seating for approximately 50 people.
- Tire Care: Approximately 12,000 square feet with two bay doors and inside tire storage.
- Hotel: Proposed Sleep Inn with 80 rooms, on one acre.
- RV/Boat/Self storage: Approximately 50,000 square feet under roof, on five to seven acres.
- Estimated vehicles per day: 2,000 cars and 600 semi-trucks.

City Entitlements – Generated by City Based on Project Components

- Site Plan Review – Overall site.
- Truck Stop – Conditional Use Permit (This will include tire shop, truck wash, and related facilities).
- Hotel – Conditional Use Permit.

- Mini-Storage – Conditional Use Permit.
- Drive-through Restaurant – Conditional Use Permit (probable, not confirmed).
- Outdoor Seating – Conditional Use Permit (potentially, not confirmed).
- Alcohol Sales in Restaurant/Convenience Store – Conditional Use Permit (probable, not confirmed).
- Possible – Variance and Conditional Use Permit for sign that exceeds height and size limits.
- Probable – Development Agreement for overall development.

In conjunction with the formal submittal of applications, the City will confirm a precise set of entitlements that will be required to support Project components.

Project Approach

In 2007, Quad Knopf prepared an EIR for a project on this site, referred to as Gateway Galleria (SCH #2006061106). The Draft EIR is dated April 2007 and the Certified Final EIR is dated June 2007. The project description included prezoning in support of annexation to the City of Madera and a two-phase, retail and commercial development totaling 452,499 square feet. Due to the age of the previous EIR and the change in the project description, the proposed EIR will not be tiered from that document, and the impact analyses of the proposed Project will be entirely new.

While the proposed Project has changed, Quad Knopf proposes to use as much of the data and information from the previous 2007 EIR as possible, with the full understanding that certain background information and analyses will need to be revisited due to age, changes in the physical environment, changes in regulations, changes in the proposed land uses, or changes in the *CEQA Statutes* and/or *Guidelines*. By using as much of the existing information as possible, we can provide an efficient and cost effective method of achieving CEQA compliance.

We anticipate that a full-scope EIR will be warranted; however, certain environmental topics may be scoped out (i.e., dismissed from analysis) as a result of public scoping process described in Task 4.

The expedited schedule for completion of the EIR process contained in this proposal will require close coordination and commitment to schedule by Quad Knopf, the City of Madera staff and decision makers, and the Project proponent.

The following is a listing of the environmental topics that will be addressed in the EIR. As noted in the Scope of Work, some topics may not need to be discussed in detail in the EIR and may be dismissed from detailed analysis. The Scope of Work (Tasks 5 and 7) also describes how environmental studies conducted for the 2007 EIR will be used, where updates to previous studies can be used, and where entirely new studies are warranted due to one or more changed circumstances.

- Aesthetics
- Agricultural and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Geology, Soils and Seismicity
- Greenhouse Gases

- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources *(potentially scoped out)*
- Noise
- Population and Housing *(potentially scoped out)*
- Public Services
- Recreation *(potentially scoped out)*
- Transportation, Traffic and Circulation
- Utilities and Service Systems

Scope of Work

Based on our knowledge of the City's requirements and the preliminary Project description provided to us, we have developed the following scope of work for completion of the EIR process. The tasks include completion of a public scoping process (Notice of Preparation and Scoping Meeting), Administrative and Draft Environmental Impact Reports, Administrative and Final Environmental Impact Reports, Mitigation Monitoring and Reporting Program, and Findings and Statement of Overriding Considerations.

Task 1 – Project Initiation

Quad Knopf will meet with City staff and the Project proponent to review the scope of work, details of the proposed Project, and the proposed schedule. Alternatives to the proposed Project, including alternative sites previously identified and rejected, may also be discussed. Lines of communication and communication protocols will be established and a detailed schedule developed.

Deliverables:

- *Project initiation meeting (1)*
- *Agenda (1)*
- *Action agenda from meeting (1)*

Task 2 – Field Reconnaissance and Review of Existing Information

Under this task, the Quad Knopf team will visit the site in order to observe existing site conditions (i.e., the baseline condition) and take photographs in order to gain a thorough understanding of the Project site, surrounding areas, and sensitive nearby land uses. Also, as part of this task, the Quad Knopf team will collect and review all available background materials, in order to become fully familiar with the Project and key issues.

Task 3 – Project Description and Project Objectives

Based on the results of the project initiation meeting and the Project description materials provided by the Project proponent, as well as the Quad Knopf team's review of other relevant information, we will prepare a draft Project description for the City staff and Project proponent review and approval. As specified in the State *CEQA Guidelines*, Section 15124, the EIR will include a detailed Project description using text and graphics inclusive of the City's regional and local setting and the Project's history, past ownerships and land uses. The Project description will also include the Project's objectives (from the perspectives of both the City and the Project proponent), characteristics, phasing, and important features. A single set of carefully crafted Project objectives reflecting both the City and Project proponent's interests will be instrumental in assessing alternatives to the proposed Project, as described at the end of Task 7.

Due to the importance of a complete, accurate, and stable project description, we will request that the City and Project proponent review and approve the Project description before impact analyses commences.

Task 4 – Public Scoping Process / Notice of Preparation

Quad Knopf will conduct the public scoping process and will prepare a Notice of Preparation (NOP), incorporating the finalized Project description and supporting graphics. The NOP will be noticed, published, and circulated to applicable local and State agencies pursuant to the *CEQA Guidelines*. Quad Knopf's Project manager will coordinate with City staff in conducting a Scoping Meeting, which will be held to solicit input as to the scope and content of the EIR. (Details are provided below.)

As permitted by the *CEQA Guidelines*, an Initial Study will not be prepared prior to preparation of the Draft EIR.

Subtask 4.1 Prepare Notice of Preparation

Quad Knopf will prepare a Notice of Preparation (NOP) consistent with the City's approved format. The NOP will contain all statutory requirements, including the Project description developed in Task 3 above.

Deliverables:

- *Notice of Preparation (10 hard copies + digital files + 15 hard copies hand delivered to State Clearinghouse)*

Subtask 4.2 Scoping Meeting

Quad Knopf will participate in a scoping meeting to be conducted during the 30-day NOP public review period. Quad Knopf will prepare appropriate graphics/visual displays (in PowerPoint format) and/or handouts, as directed by City staff. City staff will be responsible for coordinating the meeting setup and location. Quad Knopf's Project Manager will coordinate with City staff relative to details of running the meeting (presentation of the Project, preparing handouts, answering questions, etc.).

Deliverables:

- *PowerPoint slide presentation*
- *Board-mounted graphics*

Task 5 – Early Consultation and Technical Studies

Quad Knopf anticipates that the proposed Project will require the following technical studies, as further described below. Since most of these topics were addressed in studies prepared for the 2007 Gateway Galleria EIR, in many instances the work effort will be focused on simply updating the previously prepared reports to reflect changed conditions on the ground, changes in applicable regulations, and changes in the proposed Project description.

- Air Quality and Greenhouse Gas Report (OB-1 Air Analysis)
- Biological Survey Report (Quad Knopf)
- Cultural Resources Report (Ric Windmiller, Archaeologist)
- Health Risk Assessment (Vista Environmental)
- Noise Study (j.c. brennan & associates)
- Phase I Environmental Site Assessment (Geocon)
- Traffic Impact Study and Caltrans Consultation (VRPA Technologies)

The technical reports will be used to prepare the associated topic sections of the EIR further described in Task 7.

Subtask 5.1 Air Quality and Greenhouse Gas Report

Under contract to Quad Knopf, OB-1 Air Analyses (OB-1) will prepare an Air Quality and Greenhouse Gas (GHG) Study for the proposed Project including evaluation of construction emissions, off-site vehicle emissions, on-site mobile and stationary equipment emissions, and GHG emissions. The Study, which will support separate Air Quality and GHG sections of the EIR, will also analyze the off-site CO hotspots and odors and include, as needed, a preparation of viable air quality mitigation measures. The Study will comply with the latest Guide for Assessing and Mitigating Air Quality Impacts (GAMAQI). In addition OB-1 will provide environmental compliance services and coordination with the San Joaquin Valley Air Pollution

Control District (SJVAPCD) to comply with SJVAPCD Rule 9510 (ISR). Compliance with Rule 9510 will require the completion of an Air Impact Assessment (AIA) Application.

Air Quality and GHG Study

Collect Air Quality Setting Information: OB-1 will review the federal, State, and local rules and regulations regarding criteria pollutants and GHGs; local ambient air quality conditions; meteorological and topological influences of local climate; and existing nearby emission sources. OB-1 will analyze the Madera General Plan and other regional planning documents, rules, and legislation for goals and policies that may relate to the proposed Project. OB-1 will also briefly describe the global warming concept and the science that supports it. OB-1 will work closely with the traffic engineer, VRPA to ensure that the trip generation rate used in the analysis accurately accounts for efficiencies afforded the Project through design. The Study will also include descriptions of applicable federal and State climate change legislation.

Determine Emission Estimates: Construction and operational emissions will be estimated using emission factors and methodologies developed by the California Air Resources Board (CARB), SJVAPCD, the U.S. Environmental Protection Agency (EPA), and other agencies. The air quality analysis will assess construction and operational emission factors using the air quality model (CalEEMod™), which has been adopted by the SJVAPCD. Operational analyses will quantitatively or qualitatively account for Project design features that positively affect air quality.

GHGs primarily quantified will be carbon dioxide, methane, and nitrous oxides — other Kyoto Protocol GHGs will be primarily addressed qualitatively — and will be normalized to a consistent metric using appropriate global warming potential to produce all emissions in carbon dioxide equivalents. Primary sources that will be quantified will be vehicular; energy consumption (both direct and indirect) and energy used for water delivery. Estimated GHG reductions from the replacement of grid energy by solar power from the proposed Project will be evaluated. GHG gas pollutants will include all appropriate Kyoto Protocol gases: carbon dioxide, methane, nitrous oxide, chlorofluorocarbons, hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride. The regional impact assessment will calculate emissions associated with construction and long term operational activities for the proposed Project.

Cumulative Air Quality Impact Analysis: With respect to cumulative air quality impacts, the GAMAQI provides that any proposed Project that would individually have a significant air quality impact (i.e., exceed significance thresholds for pollutants such as ROG, NO_X, PM_{10}, or $PM_{2.5}$) would also be considered to have a significant cumulative impact. Although the GAMAQI does not provide guidance for evaluating cumulative air quality impacts in instances where Project-specific emissions of criteria pollutants do not exceed the air district's significance thresholds, it does state: "[a]ll but the largest individual sources emit ROG and NOx in amounts too small to have a measurable effect on ambient ozone concentrations by themselves."

Based on the above, for purposes of this Study, the proposed Project is considered to result in a cumulatively considerable air quality impact if the Project emissions exceed the SJVAPCD significance thresholds or the Project is not consistent with the regional clean air plan.

Determine Other Impacts: OB-1 will perform an odor analysis to determine if any sensitive receptors would potentially be affected my significant odor emissions. OB-1 will also provide a qualitative discussion of air toxics, including diesel particulate matter.

OB-1 will utilize Caltrans' CO Protocol and data supplied by the Traffic Study to determine the potential for exceedance of the CO ambient air quality standards. If preliminary screening indicates that potential exists for a CO hot spot, a minimum of three intersections will be evaluated. The intersections with the highest potential for congestion would be modeled using the California Department of Transportation CALINE4 model and EMFAC2011 emission factors.

Significance Determination: Construction and operational emission estimates will be compared with the SJVAPCD significance thresholds. If the proposed Project is determined to exceed the thresholds, the Study will propose mitigation measures for air quality impacts. Mitigation measures would be evaluated on the basis of emissions reductions and cost. Where quantification methodologies are available, mitigation measures will be quantified. The Study will then assess the impact significance after the application of mitigation.

For GHGs, OB-1 will assess the proposed Project's implementation of SJVAPCD best performance measures current California GHG emission reduction strategies, including applicable solutions contained in the latest State-issued documents. If necessary, design features and mitigation measures will be identified that would reduce GHG emissions.

Indirect Source Review Compliance

Identification of Mitigation Measures: OB-1 will consult with the Project proponent on measures and features being proposed for the Project and research the Project's design features and environmental setting to document measures that will reduce the Project's emissions.

Air Quality Analysis, Off-site Fee Estimate, and Fee Deferral Application: OB-1 will model construction, area, and operational emissions for the proposed Project using the current approved CalEEMod™. The results from the modeling will be used to generate off-site fee estimates using the SJVAPCD Fee Estimator Calculator. A Fee Deferral Application will be prepared, so that the Project proponent is not unnecessarily burdened by the entire mitigation costs up front. Payments for the construction and operational phases must be made prior to generating emissions for each phase. The Project proponent will provide a tentative construction/operation schedule and a schedule of fee payments (if applicable) for this task to be completed successfully.

Report Preparation: OB-1 will complete the SJVAPCD Air Impact Assessment Application Form and Supplemental Forms for mitigation credit being claimed. Appropriate documentation of the application contents, including relevant maps, City and County Bicycle Plans, City and County General Plan exhibits, emission modeling, and fee estimates will be supplied as needed for the AIA application.

Subtask 5.2 Biological Survey Report

Quad Knopf's biological resource specialists will prepare a biological report, as described below.

Database and Literature Search: The California Natural Diversity Database, California Native Plant Society Database, United States Fish and Wildlife Service lists, and California Department of Fish and Wildlife lists, and National Wetlands Inventory will be searched to identify special-status species, sensitive natural communities, and wetlands that are of local, regional, and national concern and which may impose constraints on the development potential of the Project site. Spatial data and maps of critical habitat for federally-listed species that may occur in the region will be obtained and reviewed. Relevant published and non-published literature, including Recovery Plans, Habitat Conservation Plans, General Plans, Specific Plans, and technical reports and studies will also be reviewed. The cumulative data set compiled from these sources will provide the basis of this investigation.

Reconnaissance-Level Site Survey: A reconnaissance-level site survey of the Project site will be conducted. Efforts will be focused on identifying areas that support, or potentially support, sensitive biological species or habitats. The distribution of vegetative communities will be identified, and the locations of unique or important biological resources will be mapped. Special-status species and/or their signs will be documented. An inventory of the plant and wildlife species observed during the survey will also be generated.

Data Analysis and Reporting: All information obtained during the database search and site survey will be analyzed to identify the presence and extent of important biological resources occurring, or potentially occurring, on the Project site; development constraints that may be imposed by biological resources; regulatory requirements that must be considered prior to proceeding with development; and additional studies that would be needed to meet regulatory requirements. These issues will be evaluated in the context of the California Environmental Quality Act (CEQA), and will be presented in a Biological Analysis Report that will include the methods used, results of database searches and field investigations, location maps, recommendations, and conclusions. This task includes peer review and QA/QC by a senior biologist.

Subtask 5.3 Cultural Resources Report

Quad Knopf's subconsultant, Ric Windmiller, Consulting Archaeologist, will prepare a cultural report for the Project, as described below.

Mr. Windmiller conducted an archaeological resources inventory of the subject property in 2005. The study included a records search by the Southern San Joaquin Valley Information Center, a sacred lands file search by the Native American Heritage Commission, contacts with the sole Native American listed by the commission, contact with the Madera County Historical Society, a field inspection and a technical report following California Office of Historic Preservation guidelines. At the time, the property was occupied by a heavy equipment supply business. Field inspection was hampered in the respect that an estimated 10 percent of the subject property was occupied by heavy equipment and parts inventory. The remainder was largely exposed ground, which was examined along transects 15-25 meters apart. No archaeological resources were identified during the study.

Nine years have elapsed since the above study was completed. Recent satellite imagery shows that a significant portion of stockpiled equipment and parts has been removed from the site exposing ground that could not be adequately inspected in 2005. The records search and Native American and Madera County Museum contacts are out of date.

This scope of work provides for an updated records search by the Southern San Joaquin Valley Information Center, an updated sacred lands file search and list of Native American contacts from the Native American Heritage Commission, renewed contact with Native Americans listed by the Commission and the Madera County Historical Society, and field inspection of areas formerly covered by equipment and parts. CEQA Guidelines, Appendix G checklist classifies unique paleontological resources as "cultural resources." Therefore, this scope of work includes a paleontological database search and analysis to determine if the subject property is sensitive for paleontological resources (fossils).

The technical report will draw from the 2005 study with updated information as a result of recent archaeological research, the updated records search and Native American file search, as well as contacts with Native Americans listed by the Commission and the local historical society. A cultural resources inventory also includes a search of the University of California Museum of Paleontology database search and report by a qualified professional paleontologist. A field inspection by a qualified professional archaeologist meeting the Secretary of the Interior's professional qualifications standards in prehistoric and historical archaeology will focus on those areas of the Project site not previously available for inspection due to the presence of equipment and parts stockpiles.

Subtask 5.4 Health Risk Assessment

Under contract to Quad Knopf, Vista Environmental will prepare a Health Risk Assessment for inclusion in the Air Quality section of the EIR, as described below. The HRA will analyze both: (1) the cancer and non-cancer (acute and chronic) health impacts from toxic air contaminants (TACs) created by the proposed project; and (2) the localized criteria pollutants that are not in attainment (PM10, PM2.5, and

the ozone precursors of VOC and NOx) concentrations at the nearby homes and associated health impacts. The localized criteria pollutant analysis has been included in order to address the additional analysis requirements detailed in *Sierra Club v. County of Fresno* (2014) (226 Cal.App.4th 704).

Preparation of Health Risk Assessment of Diesel Particulate Matter (DPM)

- Provide a description of the proposed project and detail the location of the proposed project.
- Identify applicable SJVAPCD rules and regulations.
- Identify health risk standards and acceptable cancer and non-cancer risk thresholds from diesel emissions.
- Obtain the proposed project's onsite truck trips from the applicant or traffic study. Calculate the emission rates for idling and truck travel for diesel particulate matter (DPM) and volatile organic compounds (VOC) emissions through use of the EMFAC2011 model.
- Obtain the estimated percentage of trucks that would have an operational transport refrigeration unit (TRU) from the applicant or from statewide averages. Calculate the DPM and VOC emissions rates from TRUs through use of the OFFROAD2007 model.
- Obtain the estimated percentage of truck that park onsite over night that would have operational auxiliary power system (APS) from the applicant. Calculate the DPM and VOC emissions rates from the APS through use of the OFFROAD2007 model. If the applicant is going to provide electrical hookups for each overnight truck parking space, then a qualitative analysis will be provided that details why APS would not be operated on the project site.
- Obtain the estimated gasoline and diesel throughput of the proposed gasoline and diesel dispensing facilities as well as the location and number of onsite fuel tanks from the applicant. Calculate the VOC emissions rates through use of the methodology provided in *Guidance for Air Dispersion Modeling San Joaquin Valley Air Pollution Control District,* (HRA Guidelines) and from *Gasoline Service Station Industrywide Risk Assessment Guidelines*, prepares by CAPCOA, November 1997.
- Calculate the DPM and VOC concentrations at the nearby sensitive receptors associated with the on-going operation of the proposed project through utilization of the AERMOD model, the emissions rates provided in the previous steps and the methodology described in HRA Guidelines.
- Utilize the prior task's calculated DPM and VOC concentrations, to calculate the cancer risk and the chronic and acute non-cancer health impacts at the nearby residential uses from the on-going operation of the proposed project.
- Prepare an HRA report documenting the results of the study. The report will summarize the results of the previous work tasks.

Preparation of Health Risk Assessment of PM10, PM2.5, VOC and NOx emissions

- Summarize the court opinion for *Sierra Club v. County of Fresno* (2014) and develop a strategy to analyze the potential health impacts at the nearby sensitive receptors from the proposed project's emissions of PM10, PM2.5, VOC, and NOx.
- Review the Air Quality Analysis prepared for the proposed project and reference the total PM10, PM2.5, VOC, and NOx emissions created from the proposed project as detailed in the Air Quality Analysis.
- Reference the most current concentrations of PM10, PM2.5, VOC, and NOx in the project study area as detailed in the Air Quality Analysis.

- Perform air quality modeling of the proposed project's total PM10, PM2.5, VOC, and NOx emissions through use of either the AERMOD, CMAQ, and/or BenMap Models.
- Document the technical approach, the model used and the results of the analysis.
- Incorporate the results of the previous work tasks into the HRA report.

Subtask 5.5 Noise Study

Under contract to Quad Knopf, j.c. brennan & associates will prepare a noise study, as described below.

Evaluation of Existing Noise Levels: Since the previous study was conducted nine years ago, j.c. brennan & associates, Inc. will conduct background noise level measurements on, and in the vicinity of the Project site. Their staff will conduct two sets of continuous 24-hour noise measurements and two sets of short-term noise measurements. The intent of the noise level measurements is to quantify existing background noise levels for comparison to the predicted Project noise levels. The comparison of the measured noise levels to the predicted noise levels will be critical to determine if the Project will create noise levels which will be discernable from the roadway traffic noise. The 24-hour measurements will also provide an accurate day/night traffic split for SR 99, and will be used as a direct input to the traffic noise modeling.

Analysis of Existing and Future Traffic Noise Levels: Based upon traffic data provided by the traffic consultant, j.c. brennan & associates will utilize the Federal Highway Administration (FHWA RD-77-108) traffic noise prediction model to determine existing and future traffic noise levels at the Project site and adjacent uses. Particular attention will be given to the truck traffic noise levels.

Analysis of On-Site Activities: On-site activities due to the Project are expected to include truck circulation, truck idling, truck wash facilities, and truck maintenance activities. j.c. brennan will collect noise level data associated with a current Love's Travel Center. Preliminary review indicates that the Love's Travel Center near Corning, California is similar in configuration to the proposed site.

Analysis of Construction Noise: j.c. brennan will evaluate construction noise impacts associated with the Project.

Report Preparation: A written report will be prepared which details our analytical approach and findings. The report will comply with the requirements of the Madera General Plan Noise Element and CEQA. The report will address all noise sources described above. In addition, mitigation measures will be proposed where required, and the resulting noise levels will be analyzed.

Subtask 5.6 Phase I Environmental Site Assessment

Under contract to Quad Knopf, Geocon will prepare a Phase I Environmental Site Assessment (ESA), as described below.

The requested ESA would be performed in general accordance with the American Society for Testing and Materials (ASTM) *Designation E 1527-13 Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*. The Phase I ESA would also be conducted in accordance with the requirements of 40 Code of Federal Regulations (CFR) Part 312 titled *Standards and Practices for All Appropriate Inquiries* (AAI), as required under Sections 101(35)(B)(ii) and (iii) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). The purpose of conducting an AAI-compliant investigation into the previous ownership and uses of a property is to meet the provisions necessary for the landowner, contiguous property owner, and/or bona fide prospective purchaser to qualify for certain landowner liability protections under CERCLA.

In order to perform the Phase I ESA in accordance with ASTM and AAI guidelines, we request that, if possible, the current site owner provide the following information:

- Permission to enter the site
- Names and telephone numbers of persons familiar with the site
- A description of the planned use of the site
- Any specialized knowledge regarding the site
- Any commonly known or reasonably ascertainable information regarding the site
- Any site-related documents
- An historical chain-of-title report from a title company (as an alternative, we can order an environmental lien report for an additional fee)

Based on the above information, Geocon will perform research to estimate the potential for hazardous substances or petroleum impacts (i.e., levels warranting regulatory cleanup action) to the site. For the purposes of this Phase I ESA, the "vicinity" of the site is defined as properties located within ¼ mile of the site.

The scope of services for the Phase I ESA is presented as follows:

- Perform a reconnaissance of the site to assess for the presence, or make visual observations of indicators of the potential existing presence, of hazardous materials, hazardous wastes, or soil and/or groundwater impacts on the site. These indicators include 55-gallon drums, underground and aboveground storage tanks, chemical containers, waste storage and disposal areas, industrial facilities, discolored surficial soils, electrical transformers that may contain polychlorinated biphenyls (PCBs), and areas conspicuously absent of vegetation. If access is unavailable to any portions of the site, our ability to complete the assessment described herein may be hindered. Provisions for a survey of wetlands delineation, asbestos, lead-based paint, lead in drinking water, radon and methane gas are not provided in the ESA scope of services.

- Perform a visual survey of the adjacent properties from the site and from public thoroughfares to observe general types of land use surrounding the site.

- Review the *Standard Environmental Records Sources: Federal and State* referenced in ASTM *Designation E 1527-05* and 40 CFR Part 312 to obtain information regarding the potential presence of hazardous substances/petroleum hydrocarbons on the site or on properties located within the approximate minimum search distance specified for each source. The records searched will include registries or publicly available lists of recorded engineering and institutional controls, and recorded land use restrictions that may impact the site.

- Review reasonably-ascertainable regulatory agency files for the site and/or properties in the vicinity of the site whose environmental conditions might potentially impact the Site. The sources for these files could include the Madera County Environmental Health Department, the California Regional Water Quality Control Board (RWQCB), and the California Department of Toxic Substances Control.

- Contact local public agencies by telephone or in writing to obtain readily-ascertainable information regarding underground storage tank permits, agriculture-related permits and violations, air emission permits and violations and electrical transformers. The information would be obtained for the site and adjacent properties. The agencies contacted may include the building department, air pollution control agency (i.e., SJVAPCD), agriculture department, and gas and/or electric utility companies.

- Review and interpret reasonably-ascertainable aerial photographs to obtain information concerning the historical use of the site and adjacent properties.

- Review EDR Sanborn, Inc. Fire Insurance Maps for the site (if available). The EDR Sanborn Fire Insurance Maps would be reviewed to obtain information concerning the historical uses of the site and the potential presence of underground storage tanks on the site.

- Review pertinent and reasonably ascertainable information sources to evaluate physiographic, geologic, and hydrogeologic conditions in the vicinity of the site.

- Review documents provided by the Client, at its discretion. Potentially useful documents may include geotechnical, geologic, and environmental reports, site plans, plot plans, and correspondence with regulatory agencies.

- Review United States Geological Survey (USGS) topographic maps to obtain information relative to the topography of the site and previous development and uses of the site and properties located in the vicinity of the site.

- Review the California Department of Conservation, Division of Oil, Gas, and Geothermal Resources (DOGGR) records to obtain information regarding the locations of potential oil and gas wells on the site and site vicinity.

- If requested, review recorded land title records for the site in accordance with the requirements identified in 40 CFR Part 312. The purpose of obtaining a chain-of-title report is to assess whether any requirements regarding engineering and institutional controls have been recorded for the site, and whether any land use restrictions and/or environmental cleanup liens are associated with the site. As an alternative, we can order an environmental lien report for the Site for an additional fee.

- Conduct interviews by telephone or in writing with present and past tenants/owners of the site to evaluate if present or past occupants have used, generated, stored, or disposed of hazardous materials/wastes onsite.

- Prepare a report summarizing the findings of the Phase I ESA and qualitatively describing the potential for environmental impairment of the site. If necessary, we will also provide recommendations for additional environmental services in the report.

Subtask 5.7 Traffic Impact Study

Under contract to Quad Knopf, VRPA Technologies, Inc. will prepare a traffic impact study (TIS) report that will identify the anticipated effect of the proposed development on the existing and planned road network and will recommend mitigations required to maintain City of Madera standards. Included is early consultation with Caltrans. Tasks required to complete the traffic report are described below.

Project Management/Kick-off Meeting: Meet with appropriate City staff and the Project team to discuss the scope of the TIS. The kick-off meeting will assist in confirming the Project description and any potential issues/concerns anticipated by the City and the Project team.

Caltrans Consultation: VRPA will prepare an Administrative Draft Assumptions Memo based upon a scope of work that includes more detail regarding analysis methodologies, parameters, and inputs. These will be based on VRPA's experience preparing traffic studies in the San Joaquin Valley, as well as standard engineering practice and guidelines. This Memo will be submitted to the City for review. VRPA will then prepare a Draft Assumptions Memo based on comments from the City which will again be submitted to the City and also to Caltrans.

VRPA will then meet with appropriate City and Caltrans staff to discuss the scope of the TIS and the Draft Assumptions Memo. Based upon additional comments received from the City and Caltrans, VRPA will finalize the Assumptions Memo and submit to the City and Caltrans for formal approval prior to development of the TIS. This task also assumes ongoing coordination with Caltrans for the duration of the Project.

Scoping Meeting: Meet with appropriate City staff and the Project team to discuss the scope of the TIS. The scoping meeting will set the stage for development of the TIS including an understanding of the Project and its components; the freeway, highway, street and road segments and intersections that should be included in the TIS; analyses conducted for the City of Madera; associated environmental documents; issues related to trip generation and distribution; near-term development projects in the Study Area that may affect opening day traffic volumes and level of service (LOS); future year forecasting methods including use of the Madera County Transportation Commission (MCTC) regional traffic model; and mitigation strategies. It would be most useful to conduct this meeting following the formal approval of the Assumptions Memo by the City and Caltrans.

Existing Conditions: Development and analysis of existing traffic/circulation conditions for the following list of intersections and street segments. Note: This list of segments and intersections may change following the completion of the above tasks.

Intersections:

- Avenue 17 WB to SR 99 SB On Ramp
- Avenue 17 EB to SR 99 SB On Ramp
- Avenue 17 / SR 99 SB Off Ramp
- Avenue 17 / SR 99 NB Ramps
- Avenue 17 / Walden Drive
- Avenue 17 / Airport Drive and Golden State Blvd
- Avenue 17 / Sharon Boulevard (future intersection)
- Sharon Boulevard / Access Driveway #1 (future intersection)
- Sharon Boulevard / Access Driveway #2 (future intersection)

Additional intersections and access driveways can be added to the TIS scope for an additional cost of $4,000 per location.

Roadway Segments: For all connecting roadway segments:

- Gather/Conduct Traffic Counts. Gather existing traffic counts (less than one year old) from the City of Madera and Caltrans, if available. Where such counts are not available, VRPA will conduct new traffic counts consistent with City and Caltrans District 6 Traffic Impact Study Guidelines.

- Identify Existing Traffic Impacts. Based upon data gathered, identify existing traffic impacts along each specified highway and street/road facility (segments) and at intersections specified above. Results of the analysis will provide LOS estimates considering existing traffic conditions. Existing LOS for each intersection will be determined using Synchro Software.

  The results of each of these technical analyses will include AM and PM peak hour intersection LOS estimates, and left turn pocket warrants along each segment and at each Study Area intersection, as appropriate.

  The Modified HCM LOS Tables will be applied for segment LOS to determine segment LOS along all connecting facility segments including Congestion Management Program (CMP) facilities. Signal warrants for each unsignalized intersection studied will be conducted using the California MUTCD methodology.

The results of each of these technical analyses will include AM and PM peak hour highway, street/road, and intersection LOS estimates, signal (if appropriate) and 4-way stop warrants, and left turn pocket warrants along each segment and at each Study Area intersection, as appropriate.

VRPA will also provide a quantitative assessment of pavement conditions using the Traffic Index (TI) calculations.

- Identify Short- and Long-term Improvement Projects. In consultation with the City of Madera, identify short- and long-term planned/programmed highway and street/road improvements along the facilities specified above referencing the General Plan, Circulation Element, and Capital Improvement Programs (CIPs). Short–term highway and street/road improvement projects are improvements that will be constructed within one to three (1-3) years of "opening day" of the Project. Such improvement projects may provide relief or enhance traffic impacts associated with the Project or other near-term or cumulative projects. Long-term highway and street/road improvement projects, such as those identified in the Madera Town Center Project, will be identified and considered during the future year impact analysis.

Estimate Project Trip Generation: Estimate AM and PM peak hour trip generation associated with the Project (passenger vehicle and truck trips) using information provided by the Project Applicant or City of Madera specific to the Project. If reliable information is unavailable, VRPA will estimate trip generation based on the ITE Trip Generation Manual, Fontana Truck Trip Generation Study, and available point-of-sales data for other similar travel centers.

Estimate Project Trip Distribution: Estimate Project trip distribution based on input provided by the City of Madera, Caltrans, the Project team, and VRPA's knowledge of the Study Area and trucking patterns.

Existing Plus Project Impacts: Identify existing conditions plus Project traffic impacts on the existing specified highway and street/road facilities, and intersections in the Study Area. LOS and other necessary evaluations will then be conducted considering methodologies specified.

Near-Term Impacts: Identify Existing plus Near-Term development Project traffic, plus identify other near-term cumulative traffic plus Project traffic impacts on the existing specified highway and street/road facilities and intersections in the Study Area. If there are no near-term projects in the vicinity, this task will include only existing traffic plus near-term cumulative traffic plus traffic generated by the Project.

Identify Near-term Development Project Trip Generation and Impacts. Estimate AM and PM peak hour trip generation associated with near-term projects plus near-term cumulative traffic plus Project traffic using the latest Institute of Traffic Engineers (ITE) Trip Generation Manual formula(s). Resulting trips will be distributed and added to existing traffic.

LOS and other necessary evaluations will then be conducted considering methodologies specified.

Cumulative 2040 No Project Impacts: Identify future year 2040 traffic impacts on the planned highway and street/road segments, as well as other major planned facilities that do not currently exist, if applicable.

Facilitate Future Traffic Modeling without Project and Identify Impacts. Review future year peak hour and ADT traffic projections from available sources including the MCTC Regional Traffic Model. Model projections are based upon the adopted Land Use and Circulation Elements of local agencies. The traffic

model will be applied to assign trips associated with future year growth and development to the street and highway network in the Study Area.

The results will identify AM and PM peak hour LOS estimates along each planned highway and street/road segment and intersection specified above, as appropriate, considering future year traffic without the Project.

Cumulative 2040 Plus Project Impacts: Identify future year 2040 traffic impacts with the Project on the planned highway and street/road system.

Facilitate Future Traffic Analysis with Project and Identify Impacts. Considering Project trips generated, either using the MCTC Regional Traffic Model or engineering judgment considering Project-specific travel characteristics, distribute AM and PM peak hour Project trips to the planned highway and street/road system.

It should be noted that Caltrans is in the process of redesigning the SR 99 interchange at Avenue 17. VRPA will consult with Caltrans to determine the protocol for analyzing the future configuration of the interchange. The SR 99 at Avenue 17 interchange intersections identified above covers the necessary analysis that will be required for the future interchange configuration.

The results will identify AM and PM peak hour LOS estimates, along each planned highway and street/road segment and intersection specified above, as appropriate, considering future year traffic with the Project.

Mitigation Measures: Where LOS estimates exceed minimum LOS standards, develop appropriate mitigation measures. Such measures may include, but are not limited to roadway/highway widening, traffic controls, turn pockets, alignment improvements, and any other improvements that would solve potential traffic problems. This task will include determining the required storage and deceleration length of intersection turn lanes.

This task will include determining the required storage length of intersection turn lanes and the required deceleration length based on Caltrans' Highway Design Manual Methodologies. Roadway configurations identified and approved for the Madera Town Center Project will be identified and incorporated into the development of appropriate mitigation measures.

For Caltrans intersections where mitigation is recommended, an Intersection Control Evaluation (ICE) analysis will be prepared. This will include a brief analysis to determine whether the most appropriate traffic control for the intersection is unsignalized, signalized, or a roundabout.

LOS Following Mitigation: Identify the resultant LOS for each intersection considering implementation of required mitigation measures to determine whether mitigation measure will be effective.

Implementation Program: Identify the cost associated with mitigation measures, appropriate methods to implement such measures, and implement phasing plan/schedule and development of a mitigation monitoring program. Development of this task would also include the identification of an alternative form of mitigation through development of a Trip End (TE) generated fee formula for the implementation of transportation control measures (TCMs) and other measures.

Preparation of Administrative Draft Traffic Study: Based on the analysis described above an Administrative Draft Traffic Study will be prepared and submitted to the Project team and City of Madera staff for review and comment.

Preparation of Draft Traffic Study: Revise the Administrative Draft Traffic analysis considering comments resulting from City and Project team, and prepare a Draft Traffic analysis. VRPA will provide the Draft to the Project team, City of Madera, and Caltrans staff for review and comment.

Preparation of Final Traffic Study: Revise the Draft Traffic analysis considering agency comments and prepare a Final Traffic analysis. The Final Traffic analysis will be provided to the Project team and City of Madera for incorporation into the Environmental Impact Report (EIR).

Qualitative Analysis of EIR Project Alternatives: VRPA will prepare a qualitative analysis of up to three (3) project alternatives.

Assistance with Response to Comments: Assist the Project team and the City of Madera in responding to comments received on the Draft EIR related to traffic/circulation, as necessary.

Task 6 – Graphics / GIS

Quad Knopf will prepare various maps and exhibits for the NOP, EIR, and technical studies. We will utilize GIS to create base maps from which to create the required maps. We will also obtain and adapt maps and plans obtained from the Project proponent and the City.

Task 7 – Administrative Draft EIR

Utilizing the approved Project description, technical studies, results of the Public Scoping process, and other sources, Quad Knopf will prepare the Administrative Draft EIR consistent with the requirements of CEQA, relevant case law, and specifications of the City of Madera. The Administrative and Draft EIRs will include the following information:

Project Objectives

A narrative will be provided describing the objectives of the proposed Project.

Executive Summary

Pursuant to Section 15123 of the *CEQA Guidelines*, Quad Knopf will prepare an Executive Summary of the Draft EIR including the following:

- Each significant effect with proposed mitigation measures and alternatives that would reduce or avoid that effect;
- Areas of controversy known to the Lead Agency, including issues raised by agencies and the public; and
- Issues to be resolved, including the choice among alternatives and whether or how to mitigate the significant effects.

Descriptions of Project alternatives and conclusions regarding the environmental superiority of alternatives will also be summarized.

Introduction

The Introduction chapter will provide the basic, non-technical explanation of the Draft EIR, as well as additional information relevant to the reading and understanding of the document.

Project Description

This chapter will be prepared using the Project description developed in Task 3. A list of the discretionary actions required by the City of Madera, other agency approvals required to proceed with implementation of the proposed Project, and a list of responsible and other agencies expected to use the EIR in their decision-making will also be included.

Environmental Setting, Impacts and Mitigation Measures

As required by §15125 of the *CEQA Guidelines*, the Environmental Setting portion of the EIR will contain a "description of the environment in the vicinity of the Project, as it exists before the commencement of the Project, from both the local and regional perspective." The setting discussions will also include a brief statement of the pertinent regulatory setting.

Impact evaluation criteria or thresholds for determining the significance of impacts will be described for each environmental impact topic. The significance of Project-related impacts will then be determined for each topical area. The analysis will focus on issues identified by responsible and trustee agencies, local agencies and other interested parties in response to the NOP. Impacts found to be less than significant will be described. Impacts that cannot be mitigated below the level of significance will be identified, and the extent to which those impacts could be mitigated through Project alternatives or changes will be demonstrated. Impacts will be quantified to the extent possible. Mitigation measures will be listed and numbered, and cross-referenced to applicable impacts.

Specific environmental topics to be addressed in the Environmental Setting, Impacts, and Mitigation Measures section of the EIR are listed and discussed further below. These topics are subject to modification following completion of the Public Scoping process.

- Aesthetics
- Agricultural and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Geology, Soils and Seismicity
- Greenhouse Gases
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources *(potentially scoped out)*
- Noise
- Population and Housing *(potentially scoped out)*
- Public Services
- Recreation *(potentially scoped out)*
- Transportation, Traffic and Circulation
- Utilities and Service Systems

The environmental topics to be analyzed in the EIR are described below:

Aesthetics/Visual Resources

The potential aesthetics-related impacts of the proposed Project will be qualitatively evaluated using ground-level photographs taken at key vantage points by Quad Knopf staff and assessing any site plans, elevations, and renderings that may be provided by the Project proponent. If building elevations are not

available, we may take photos of a representative example of a travel center in operation elsewhere in order to assess potential visual impacts. Impacts will be assessed in terms of visibility of the proposed travel center, alteration of the visual setting by grading and structures, and sensitivity of viewpoints. We assume the travel center will be operated on a 24 hours a day/7 days a week basis. Accordingly, both the aesthetic and light and glare impacts will be assessed in terms of visibility of the Project and its components. Mitigation measures will be recommended, if necessary, to reduce any significant impacts. This analysis does not include the use of computer-based visual simulations beyond elevations and renderings provided by the Project proponent. If determined necessary, computer-based visual simulations can be prepared by Quad Knopf with an augmentation of the scope and budget.

Agricultural and Forestry Resources

The EIR will provide a discussion of important farmlands classifications (e.g., prime farmland, farmland of statewide importance, unique farmland) described in the NRCS website, the soil characteristics, the agricultural industry, the regional agricultural economy, Williamson Act contracts within the planning area, the agricultural character of the area, an impact analysis, and recommendations for mitigating potentially significant impacts. Forestry resources are not present in the Project vicinity.

Air Quality

The Air Quality technical report and HRA report prepared by OB-1 Air Analyses as part of Task 5 will be used to complete this section of the EIR.

Biological Resources

The project-level biological resources assessment prepared by Quad Knopf's biologists as part of Task 5 will be used to complete this section of the EIR.

Cultural Resources

The project-level cultural and paleontological resources assessment prepared by Ric Windmiller as part of Task 5 will be used to complete this section of the EIR.

Geology, Soils, and Seismicity

Quad Knopf will address impacts related to soils, geologic hazards, and seismic safety based on public literature. We will analyze effects associated with erosion, deposition, displacement, compaction or coverage of soils, alteration of topography, and geologic hazards. Potential impacts will be assessed and mitigation measures included if necessary.

Greenhouse Gases

The Greenhouse Gas technical report prepared OB-1 Air Analyses as part of Task 5 will be used to complete this section of the EIR.

Hazards and Hazardous Materials

This section will be completed based on a Phase I ESA prepared by Geocon as part of Task 5.

Hydrology and Water Quality

Quad Knopf will summarize existing hydrological conditions in the Project area watershed and groundwater basin using existing published documentation. Potential effects of Project development will

be described. The analysis will consider on-site runoff and the exposure of the Project site to potential flood hazards. The State Water Resources Control Board (SWRCB) and the RWQCB, Central Valley Region, have established water quality standards required by Section 303 of the Clean Water Act and the Porter-Cologne Water Quality Control Act. The hydrology and water quality analysis will address the Project's compliance with the State's construction stormwater regulations. Compliance with the requirements of the NPDES will also be addressed.

Land Use and Planning

While the Project site and lands to the north and west are zoned C-2 Heavy Commercial, land immediately to the east and south in unincorporated Madera County is zoned Rural Residential Single Family. As such, there is a potential for land use incompatibility issues to occur as a result of both Project design and operations. Many of these potential impacts, such as noise, lighting, traffic, air quality, will be addressed in other sections of the EIR. Quad Knopf will analyze the proposed Project's impacts in terms of compatibility with existing land uses and land use designations in the Madera Zoning Ordinance and General Plan.

Quad Knopf will determine whether the Project would physically divide an established community, result in conflicts with City policies adopted to reduce environmental effects, or would conflict with any adopted habitat conservation plans. Quad Knopf will also discuss potential policy conflicts between the proposed Project and proposed and existing developments.

Mineral Resources

The EIR will include an analysis of published documents, including the 2007 Gateway Galleria EIR, that address the potential for mineral resources, such as gravel, to be found at the Project site. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Noise

The Noise technical report prepared by j.c. brennan & associates in Task 5 will be used to complete this section of the EIR.

Population and Housing

Quad Knopf will describe population and housing impacts of the proposed Project. The potential for the proposed Project to induce growth in the area will be assessed. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Public Services

Quad Knopf will interview service providers and use the most recent data available to assess existing community services, including police and fire protection, and schools. The discussion regarding potential impacts to schools may be scoped out because the proposed project will not generate students that would attend area schools. We will provide a description of potential impacts to existing services resulting from the construction and operation of the proposed Project.

Recreation

This section of the EIR will address potential impacts to City recreation facilities as a result of the proposed Project. This will include an inventory of existing facilities and an analysis of the proposed projects impact on those facilities. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Transportation, Traffic, and Circulation

The Traffic Impact Study prepared by VRPA Technologies as detailed in Task 5 will be used to complete this section of the EIR.

Utilities and Service Systems

This section of the EIR will address potential effects related to the availability and capacity of utilities and services, such as water, wastewater, electricity, natural gas, solid waste disposal, and telecommunications. This section will discuss whether any of these services or facilities is below adopted standards, or near or beyond its capacity to adequately serve the proposed Project. The analysis will be based on interviews with service providers and review of published reports. A water supply assessment, as described in Section 15155 of the *CEQA Guidelines*, is not warranted and is not proposed. However, in light of the prolonged drought conditions affecting the Central Valley, the analysis will provide a thorough description of Project water demand and available supply.

Cumulative Impacts

Quad Knopf will discuss the incremental contribution of the proposed Project to cumulative effects of other past, current, and planned or reasonably foreseeable projects in the vicinity. Quad Knopf will work with City planning staff to compile an updated list of cumulative projects.

Alternatives

An analysis of a reasonable range of alternatives to the proposed Project will be conducted according to Section 15126(f) of the *CEQA Guidelines*. A "No Project" alternative will be discussed per requirements of the *CEQA Guidelines*. Section 15126(f) limits the alternatives analysis to alternatives that will avoid or substantially lessen any of the significant effects of the proposed Project (i.e., preferred alternative). In addition to the No Project alternative, Quad Knopf proposes to evaluate three alternatives to the proposed Project. Currently, an off-site alternative is not anticipated in the primary analysis, but could be addressed in the discussion of "alternatives considered but rejected from further analysis".. These alternatives will be developed in close consultation with City staff and could include an alternative site that meets all or most of the Project objectives. Quad Knopf will develop reasonably detailed analyses of impacts associated with these alternatives, by topic, in comparison with the proposed Project.

As required by Section 15126(f), the Draft EIR will identify the environmentally superior alternative and, if that is the "No Project" alternative, the environmentally superior alternative among the remaining alternatives.

Other CEQA Sections

Quad Knopf will prepare the remaining CEQA-mandated sections (i.e., growth inducing impacts, energy, impacts that cannot be avoided, and mitigation monitoring program). With regard to the energy analysis required by Appendix F of the *CEQA Guidelines*, Quad Knopf will follow the guidance provided by the Third Appellate District Court in *California Clean Energy Committee vs. City of Woodland,* published April 1, 2014. The analysis will address electricity and natural gas use expected to occur during construction and operation of the Travel Center. The possible use of alternative energy (e.g., photovoltaic) will also be addressed. With regard to the analysis of vehicle fuel expected to be used during operation of the facility, it should be noted that the facility will attract vehicles currently traveling on SR 99, and is not expected to generate new trips, except for those involved in exiting and re-entering SR 99 after using the services at the Travel Center.

Quad Knopf will prepare and submit the Administrative Draft EIR to the City for review.

Deliverables:

- *Administrative Draft EIR to City (5 hard copies + digital files)*

Task 8 – Screencheck and Public Draft EIR

Upon receipt of comments from the City and Applicant, Quad Knopf will make necessary revisions and prepare the Screencheck and Public Draft EIR for submittal to the City. This scope of work assumes a maximum of one review cycle with compiled comments from City staff on the Administrative Draft EIR. Quad Knopf will prepare the Notice of Availability (NOA) and the State Clearinghouse (NOC) form. The City will be responsible for distribution of the NOA to any interested organizations or individuals, as well as an announcement of the public review period in a local newspaper, or mailings to property owners, or posting on and off site, as required under Section 15087 of CEQA. The period for public review must be at least 45 days. Quad Knopf will hand deliver the Draft EIR and NOC to the State Clearinghouse.

Deliverables:

- *Screencheck Draft EIR to City (5 hard copies)*
- *Draft EIR to City (20 hard copies + digital files)*
- *Draft EIR to State Clearinghouse (15 CDs)*
- *Notice of Completion to State Clearinghouse (1)*
- *Notice of Availability (1 digital file)*

Task 9 – Administrative and Final EIR

Pursuant to Section 15088 of the *CEQA Guidelines*, the Final EIR must respond in writing to each oral and written comment on the Draft EIR made by individuals, agencies, and organizations that review it. Additional research and analysis will be undertaken by Quad Knopf as necessary to effectively respond to comments. Comments regarding the sections or technical reports prepared by subconsultants will be routed to them for review and comment, with Quad Knopf responsible for final review for consistency and compilation of the final responses.

The document will incorporate written comments received and response to comments. Along with the comments and responses, a list will be compiled of all persons, organizations, and agencies commenting on the Draft EIR. The Final EIR will include revisions to the EIR text and summary table, as necessitated by comments. Comments, responses to comments, and the list of all persons, organizations, and agencies commenting on the Draft EIR will be included. Also included are errata and other information, which when combined with the Draft EIR, will constitute a Final EIR.

A cost estimate is provided herein which we believe will be adequate for the task. As a basis for cost estimating, Quad Knopf assumes that 100 individual responses (not letters) will be required for the EIR. In our experience, it takes an average of one hour to respond satisfactorily to each comment. We believe that this estimate will be adequate for the task. If the level of response exceeds the expectation described above, Quad Knopf will respond to those comments that are above and beyond the threshold for an additional fee on a time-and-materials basis, or another mutually agreeable formula.

The Final EIR will reflect direction received from City staff as contained in one set of unified comments.

Deliverables:

- *Administrative Final EIR (5 hard copies)*
- *Final EIR (30 hard copies + digital files)*

Task 10 – Mitigation Monitoring and Reporting Program (MMRP)

Quad Knopf will prepare the Mitigation Monitoring and Reporting Program (MMRP), formatted in accordance with City standards.

Deliverables:

- *Administrative MMRP (1 hard copy + digital file)*
- *Final MMRP (1 hard copy + digital file)*

Task 11 – Findings and Statement of Overriding Considerations

Using the analyses contained in the EIR, Quad Knopf will prepare draft Findings and Statement of Overriding Considerations (if warranted) for consideration and review by the City Attorney and the decision making body. The Findings will be formatted in accordance with City standards.

Deliverables:

- *Draft Findings and Statement of Overriding Considerations (1 hard copy + digital file)*
- *Final Findings and Statement of Overriding Considerations (1 hard copy + digital file)*

Task 12 – CEQA Notices

Quad Knopf will be responsible for preparing all required CEQA notices, including Notice of Completion, NOP, and Notice of Determination (NOD). Details of each notice are described in the relevant task sections. Quad Knopf will prepare and deliver the NOD to the County Clerk and State Clearinghouse within five (5) days of City Council approval of the Project. All filing fees that must accompany notices will be paid by the City.

Deliverables:

- *Notice of Determination (1 hard copy)*
- *See details of other CEQA notices (i.e., NOC and NOP) in relevant task descriptions.*

Task 13 – Meetings/Public Hearings/Project Management

Quad Knopf's Project Manager will attend public meetings, including the scoping meeting and two public hearings (one Planning Commission and one City Council) on the Draft EIR. Our Project Manager will respond to comments and questions, and make presentations, as requested by the City. Monthly status reporting via a combination of telephone conference calls and e-mails between the Quad Knopf's Project Manager and City staff are anticipated through the duration of the Project. This task also consists of those management activities that ensure Quad Knopf's ability to keep all work tasks running smoothly, on time, and within budget. As the liaison between the Quad Knopf team and the City's staff, our Project Manager will ensure information is distributed appropriately, comments regarding Project-related issues are communicated effectively and efficiently, and financial performance is tracked regularly. Additional meetings may be attended on a time-and-materials basis.

This task also includes Quad Knopf's critically important internal Quality Assurance/Quality Management process. This means that every product deliverable is subjected to a peer-level review before it is provided to the City.

Deliverables:

- *See details of meeting attendance in relevant task descriptions.*

Schedule

Task	Target Date/ Duration	Activity
Task 1 – PROJECT INITIATION		
	1/22/15	Contract executed/Notice to Proceed
	1/22/15	Project Proponent provides complete project description to QK **(All dates below are keyed to this date, except as noted.)**
Task 2 – FIELD RECONNAISSANCE AND REVIEW OF EXISTING INFORMATION		
	1/29/15 (7 days)	
Task 3 – PROJECT DESCRIPTION AND PROJECT OBJECTIVES		
	1/26/15 (4 days)	Complete and expanded project description completed
Task 4 – PUBLIC SCOPING / NOTICE OF PREPARATION		
	1/30/15 (8 days)	NOP Completed and Released
	Date TBD	Public scoping meeting at Madera City Hall
	3/2/15 (30 days)	30-day scoping period ends
Task 5 – EARLY CONSULTATION AND TECHNICAL STUDIES		
Subtask 5.1	3/9/15 (14 days)	Air Quality Report and HRA **(date follows receipt of traffic output data)**
Subtask 5.2	2/22/15 (30 days)	Biological Survey Report
Subtask 5.3	2/22/15 (30 days)	Cultural Resources Report
Subtask 5.4	3/5/15 (10 days)	Greenhouse Gas Report **(date follows receipt of traffic output data)**
Subtask 5.5	3/5/15 (10 days)	Health Risk Assessment **(date follows receipt of traffic output data)**
Subtask 5.6	3/5/15 (10 days)	Noise Study **(date follows receipt of traffic output data)**
Subtask 5.7	2/5/15 (14 days)	Phase I ESA
Subtask 5.8	2/23/15 (30 days) 3/5/15 (40 days)	Traffic Impact Study (output data, only) Traffic Impact Study (complete report)
Task 6 – GRAPHICS/GIS		
Task 7 – ADMINISTRATIVE DRAFT EIR		
	3/23/15 (8 weeks)	QK submits Admin Draft EIR to City for review
	3/30/15 (7 days)	City completes review of Admin Draft EIR
	4/6/15 (7 days)	QK makes revisions and submits Screencheck Draft
	4/13/15 (7 days)	City completes review of Screencheck Draft EIR
Task 8 – SCREENCHECK AND DRAFT EIR		
	4/14/15	QK submits Public Review Draft EIR to City and State Clearinghouse for start of 45-day public review
	5/28/15	End of 45-day public review period
Task 9 – ADMINISTRATIVE AND FINAL EIR		
	6/4/15 (7 days)	QK submits Admin Final EIR to City for review
	6/11/15 (7 days)	City completes review of Admin Final EIR
	6/18/15 (7 days)	QK makes revisions / Final EIR ready for Planning

Task	Target Date/ Duration	Activity
		Commission hearing
Task 10 – MITIGATION MONITORING AND REPORTING PROGRAM		
		MMRP provided in draft form to City
Task 11 – FINDINGS AND STATEMENT OF OVERRIDING CONSIDERATIONS		
		Findings and SOC provided in draft form to City
Task 12 – CEQA NOTICES		
		At various tasks.
Task 13 – MEETINGS / HEARINGS / PROJECT MANAGEMENT		
	Ongoing	Attendance at specified meetings and hearing; ongoing communications; ongoing project management
	7/2/15	Planning Commission hearing (10 days or later following distribution of Final EIR)
	7/8/15	City Council hearing

Schedule Assumptions:

1. The integrity of the timeline is maintained only if each event is accomplished without additional delays which could be caused by events such as the discovery of an issue or concern that warrants additional work, changes to the project, agency review time, etc.

2. A complete and stable project description is essential for this schedule to be maintained. Impact analyses will not begin until the City and Project proponent accept the project description.

3. The schedule for completion of the Final EIR will be determined in consultation with the City, depending on the volume of comments received.

4. Add dates are keyed to a Notice to Proceed date of January 22, 2015, except as noted otherwise.

5. All dates and durations are calendar days.

Cost Proposal

The fixed-fee cost estimate on the following page is preliminary and subject to change after review of additional project description information provided by the applicant and the City, completion of the Public Scoping process (Task 4), and further consultation with City of Madera staff.

Love's Travel Center EIR Cost Breakdown

Phase/Task	Quad Knopf										Direct Expenses				TASK TOTALS
	Project Manager	QA/QC	Senior Planner	Senior Associate Planner	Associate Biologist	Senior Associate Biologist	Associate Planner	GIS Analyst	Project Administrator	QUAD KNOPF TOTAL	DIRECT EXPENSES	REPRO	SUB-CONTRACTORS	SUBTOTAL	
	Hours @	Hours @	Hours @	Hours @	Hours @	Hours @	Hours @	Hours @	Hours @	$	@	Copies @	$	$	$
	Chafin	White	Keene/ Johnston	Hall	Schade	Glass	Perea	Ying	Lee						
	$157	$142	$142	$121	$97	$121	$97	$83	$88		$1	$0.21	$1		
TASK 1 - PROJECT INITIATION	18	4	4	2	2	2	2	2	2	**$5,176**				**$0**	$5,176
TASK 2 - FIELD RECON AND REVIEW EXISTING INFO	8		16	12	12	4	6			**$7,210**				**$0**	$7,210
TASK 3 - PROJECT DESCRIPTION AND OBJECTIVES	18	2	6					6	6	**$4,988**				**$0**	$4,988
TASK 4 - PUBLIC SCOPING / NOTICE OF PREP										**$0**				**$0**	$0
Subtask 4.1 Notice of Preparation	4	1	4	2			12	2	6	**$3,438**		36		**$9**	$3,447
Subtask 4.2 Scoping Meeting	8		6					2		**$2,274**	200			**$230**	$2,504
TASK 5 - EARLY CONSULT. AND TECH. STUDIES										**$0**				**$0**	$0
Subtask 5.1 Air Quality and GHG Report (OB-1)										**$0**			$19,950	**$22,943**	$22,943
Subtask 5.2 Biological Survey Report *(Quad Knopf - See Task 7)*										**$0**				**$0**	$0
Subtask 5.3 Cultural Resources Report (Windmiller)										**$0**			$3,668	**$4,218**	$4,218
Subtask 5.4 Health Risk Assessment Report (Vista Env)										**$0**			$9,200	**$10,580**	$10,580
Subtask 5.5 Noise Study (JC Brennan)										**$0**			$7,678	**$8,830**	$8,830
Subtask 5.6 Phase I ESA (Geocon)										**$0**			$4,000	**$4,600**	$4,600
Subtask 5.7 Traffic Study and Caltrans Consultation (VRPA)										**$0**			$36,670	**$42,171**	$42,171
TASK 6 - GRAPHICS / GIS								24		**$1,992**				**$0**	$1,992
TASK 7 - ADMIN DRAFT EIR										**$0**		900		**$217**	$217
Aesthetics	2	1					24	6	1	**$3,370**				**$0**	$3,370
Agriculture and Forestry Resouces	2		2				20	4	1	**$2,958**				**$0**	$2,958
Air Quality	2	1		6				1	1	**$1,353**				**$0**	$1,353
Biological Resources (include Biological Report)	2	2			60	16		2	2	**$8,696**				**$0**	$8,696
Cultural Resources	2	1		6				1	1	**$1,353**				**$0**	$1,353
Geology and Soils	1	1					12	1	1	**$1,634**				**$0**	$1,634
Greenhouse Gas Emissions	2	2		6				1	1	**$1,495**				**$0**	$1,495
Hazards and Hazardous Materials	2	1	8					1	1	**$1,763**				**$0**	$1,763
Hydrology and Water Quality	2	1		24				2	1	**$3,614**				**$0**	$3,614
Land Use and Planning	2	1	24					4	1	**$4,284**				**$0**	$4,284
Mineral Resources (potentially scoped out)										**$0**				**$0**	$0
Noise	2	1		6				2	1	**$1,436**				**$0**	$1,436
Population and Housing (potentially scoped out)										**$0**				**$0**	$0
Public Services	4	1					36	1	1	**$4,433**				**$0**	$4,433
Recreation (potentially scoped out)										**$0**				**$0**	$0
Transportation and Traffic	4	1		6				2	1	**$1,750**				**$0**	$1,750
Utilities and Services Systems	2	1	24					2	1	**$4,118**				**$0**	$4,118
Cumulative Impacts	4	1	4	2	2	2	4		1	**$2,492**				**$0**	$2,492
Project Alternatives	24	1	4	2			2	4	1	**$5,334**				**$0**	$5,334
Growth Inducing Impacts	2	1	1	2			2		1	**$1,122**				**$0**	$1,122
Effects Found Not to Be Significant	4	1	1	1			1		1	**$1,218**				**$0**	$1,218
Additional CEQA Required Sections	8	1	2	8	2	2	4	2	1	**$3,728**				**$0**	$3,728
Executive Summary	6	1	1	1	1	1	1		6	**$2,190**				**$0**	$2,190
TASK 8 - SCREENCHECK AND PUBLIC DRAFT EIR	20	4	16	16	8	8	16	6	10	**$12,590**		6,200		**$1,497**	$14,087
TASK 9 - ADMINISTRATIVE AND FINAL EIR	18	4	24	24	8	6	16	2	8	**$13,630**		3,600		**$869**	$14,499
TASK 10 - MITIGATION MONITORING AND REPORTING	4	2	2						2	**$1,372**				**$0**	$1,372
TASK 11 - FINDINGS AND SOC	4	2	6						2	**$1,940**				**$0**	$1,940
TASK 12 - MEETINGS / HEARINGS / MANAGEMENT	120		8							**$19,976**				**$0**	$19,976
TOTAL	301	40	163	126	95	41	158	80	62	**$132,927**	$200	10,736	$81,166	**$96,164**	$229,091

*Please note that cost for Final EIR responses to comments is an estimate only. The balance of the projected costs are fixed fee. The actual cost of responses to comments will be determined once letters have been received and evaluated.

EXHIBIT B

Quad Knopf

MEMO

Date: March 25, 2015 **Project No.:** 150045

To: David Merchen

From: Randy Chafin

Subject: Madera Travel Center EIR - Proposed Scope of Work and Budget Amendment

cc: Ginger White

The following describes proposed amendments to Quad Knopf's scope of work and budget to cover costs for additional cultural and biological services associated with a proposed 2,850-foot off-site water main extension to the north of the project site and a 1,700-foot wastewater main extension to the south. These off-site improvements were not included in the project description upon which our original scope of work and fee are based. If this is request is acceptable, we can provide a Contract Amendment for execution by the City.

BIOLOGICAL RESOURCES

Task 1 Supplemental Biological Reconnaissance Survey (Sewer Line and Water Line)

A Quad Knopf biologist will conduct a reconnaissance-level survey to evaluate areas where an off-site sewer line is to be installed. The site survey will focus on identifying areas that support, or potentially support, sensitive biological species or habitats. The distribution of vegetative communities will be identified, and the locations of unique or important biological resources will be mapped. Special-status species and/or their signs will be documented. An inventory of the plant and wildlife species observed during the survey will be generated.

Task 2 Preliminary Assessment for Fresno Kangaroo Rat

A qualified Quad Knopf biologist will conduct a preliminary assessment of the Project site and off-site sewer and water line corridors to provide information on the location and distribution of potential burrows of the Fresno kangaroo rat (*Dipodomys nitratoides exilis*) and other potential sign. This information would be needed prior to trap placement and the development of a trapping strategy. During this initial assessment, locations where traps would be placed will be recorded with a Global Positioning System (GPS) unit, and the number of traps needed at each location will be determined. Potential locations of trap placement include all burrows potentially occupied by the Fresno kangaroo rat and locations of other kangaroo rat sign including dust baths, runways, and pit caches.

Task 3 Small Mammal Trapping for Fresno Kangaroo Rat

A qualified and permitted Quad Knopf biologist, authorized by the United States Fish and Wildlife Service (USFWS) and the California Department of Fish and Wildlife (CDFW) to live-trap the Fresno kangaroo rat, will establish a trapping configuration according to the results of the pre-trapping

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preliminary assessment (Task 1). This trapping configuration will be modified as needed in consultation with the USFWS and CDFW.

Trapping will be conducted in accordance with the *Survey Protocol for Determining Presence of San Joaquin Kangaroo Rats* (USFWS, 2013). A team of two qualified biologists will conduct trapping on the site for a minimum of five consecutive nights, using a total maximum of 100 XLT (3.5 by 13 inch) Sherman live traps. Traps will be placed at burrow openings, along runways, at dust baths, and at other locations with diagnostic kangaroo rat sign. Each trap will be baited with a mixture of rolled oats, millet, and peanut butter. Traps will be set approximately one hour before sunset and checked one hour before sunrise the following morning. Traps may be checked and closed at earlier times, depending upon weather conditions and other factors (e.g., temperature, fog, precipitation) experienced at the time of trapping.

Task 4 Report Preparation for Small Mammal Trapping

Quad Knopf will compile a report at the end of the trapping effort that adheres to standard agency reporting requirements. A draft report will be prepared within 30 days of the final trapping night, and provided to the City for comment. All comments will be addressed and incorporated into the final report as warranted. The final report will be prepared and submitted to the City and the appropriate agencies within 90 days of the final night of trapping.

Schedule

The performance schedule provided below is based upon the assumption that a Notice to Proceed will be issued to Quad Knopf by March 11, 2015. We understand that Task 1 should be completed as soon as soon as possible to accommodate the aggressive CEQA documentation timeline. The small mammal trapping should not proceed prior to April 1, 2015, in accordance with protocol.

Task	Description	Estimated Start Date	Estimated Completion Date
	Notice to Proceed	3/11/2015	
1	Supplemental Biological Reconnaissance Surveys (Sewer Line and Water Line)	3/12/2015	3/13/2015
2	Preliminary Assessment for Fresno Kangaroo Rat	3/17/2015	3/19/2015
3	Small Mammal Trapping for Fresno Kangaroo Rat	4/6/2015	4/11/2015
4	Report Preparation for Small Mammal Trapping	4/13/2015	4/24/2015

Fee

Quad Knopf proposes to complete the tasks described in the scope of work above for a fee of **$18,310**. Our proposed cost is based on our knowledge of the project area and our expertise with conducting similar trapping studies for the Fresno kangaroo rat. Quad Knopf's services will be billed on a Time and Materials (T&M) basis. The table below provides a breakdown of costs by task.

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Task	Description	Fee
1	Supplemental Biological Reconnaissance Survey (Sewer Line and Water Line)	$1,600
2	Preliminary Assessment for Fresno Kangaroo Rat	$1,210
3	Small Mammal Trapping for Fresno Kangaroo Rat	$12,500
4	Report Preparation for Small Mammal Trapping	$3,000
	Total	**$18,310**

Should circumstances arise that are outside this scope of work (e.g., additional surveys, reports, employee training, project monitoring and/or assistance), a revised fee would be prepared for your approval.

CULTURAL RESOURCES

Our original scope of work and cost estimate for the updated cultural resources inventory encompassed only the project site (approximately 50 acres). However, the scope of work has been expanded to include an off-site water line to the north of the project site and wastewater/sewer line south of the project site.

It is the sub-consultant's understanding that most of the off-site water line route lies within the Madera Town Center project site north of Avenue 17. We conducted a cultural resources study of the Madera Town Center project area previously. However, our study did not include the Avenue 17 right-of-way where the water line would cross between the Town Center and Travel Center properties. Also, the planned off-site wastewater/sewer line south of the Travel Center property was not included in our scope of work or cost estimate for the Travel Center.

Therefore, to complete the field inspection for the project, we will need to conduct an on-the-ground inspection of the Avenue 17 right-of-way where the water line will cross as well as the off-site wastewater/sewer line south of the Travel Center property. The cost estimate to complete this work is outlined below.

Description	No. of Units	Cost per Unit	Cost
Archaeological field inspection (includes travel time) Registered Professional Archaeologist Mileage	 8.0 hrs 372 mi	 $125/hr $0.70/mi	 1,000.00 260.40
Subtotal			1,260.40
Administrative Cost (15 percent of subtotal)			189.06
Total (inc. 15% Quad Knopf administrative mark up)			**$1,667**

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GRAND TOTAL

The grand total for the above described additional work is **$19,977.**

RC

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Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF:
May 6, 2015

AGENDA ITEM NUMBER:
B-9

Approved By:

COMMUNITY DEVELOPMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT: **CONSIDERATION OF A RESOLUTION APPROVING AN AMENDMENT TO AGREEMENT WITH LOVES TRAVEL STOPS AND COUNTRY STORES FOR THE FUNDING OF AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVES TRAVEL CENTER**

RECOMMENDATION:

It is recommended that the Council adopt the resolution approving an amendment to agreement with Love's Travel Stops and Country Stores.

SUMMARY:

An agreement with Love's Travel Stops and Country Stores was approved by City Council on January 21, 2015 for funding the preparation of an environmental impact report. Love's is the applicant for the proposed Madera Travel Center, located at the southeast corner of Avenue 17 and Freeway 99. The original agreement was for $229,091. Due to the need for unanticipated work, an amendment to the agreement is necessary to reflect an increase in the Consultant fees to $249,068.

DISCUSSION:

The agreement with Love's Travel Stops and Country Stores addresses funding of the preparation of the environmental impact report for the proposed Travel Center. The agreement specifies compensation on a time and materials fee basis as set forth in the Scope of Work in an amount not to exceed $229,091. The additional fee is due to environmental planning services relating to biological and cultural resources. This additional work is estimated to be at a cost of $19,977. This will bring the total cost of EIR preparation to $249,068.

FISCAL IMPACT:

There is no fiscal impact to the City's General Fund. The cost of the preparation of the EIR document is fully funded by the project applicant.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

The recommended agreement is a required part of the review and approval process for a proposed commercial development project. As such, the approval of the agreement is consistent with the City's vision statement for "good jobs and economic opportunity".

RESOLUTION NO. 15-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AMENDMENT TO AGREEMENT WITH LOVES TRAVEL STOPS AND COUNTRY STORES FOR FUNDING TO THE CITY OF MADERA FOR PREPARATION AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVES TRAVEL CENTER

WHEREAS, the City of Madera (CITY), has previously entered into an agreement with Love's Travel Stops and Country Stores (APPLICANT) for funding the preparation of an environmental impact report for the proposed Love's Travel Center, hereinafter called "Project": and

WHEREAS, CITY selected Quad Knopf, Inc. and entered into an Agreement for environmental planning services to prepare the environmental impact report for the Project; and

WHEREAS, CITY entered into an agreement with APPLICANT to fund the preparation of the environmental impact report, dated January 21, 2015; and

WHEREAS, an Amendment to Agreement is necessary for additional environmental planning services for successful completion of the environmental impact report for the Project; and

WHEREAS, an Amendment to Agreement with APPLICANT for additional funding for the preparation of the environmental impact report for the Project is recommended for approval and is on file with the City Clerk.

NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA, HEREBY, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The Amendment to Agreement with Love's Travel Stops and Country Stores for funding the preparation of the environmental impact report for the Project in the amount of $249,068, a copy of which is on file in the Office of the City Clerk and referred to for particulars, is approved.
3. The Mayor is authorized to execute Amendment to Agreement.
4. This resolution is effective immediately upon adoption.

* * * * * * * *

AMENDMENT NO. 1 TO AGREEMENT WITH LOVES TRAVEL STOPS AND COUNTRY STORES FOR THE FUNDING OF AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVES TRAVEL CENTER

This Amendment No. 1 to Agreement made and entered into this ___ day of _____, 2015 between the City of Madera, a municipal corporation of the State of California, hereinafter called "CITY" and Love's Travel Stops and Country Stores, hereinafter referred to as the "APPLICANT".

RECITALS

WHEREAS, CITY has required the preparation of an environmental impact report for the APPLICANT'S Love's Travel Center, hereinafter called "Project"; and

WHEREAS, CITY selected Quad Knopf, Inc and entered into an agreement for environmental planning services to prepare the environmental impact report for the Project; and

WHEREAS, City entered in an agreement with APPLICANT to fund the preparation of the environmental impact report.

WHEREAS, an Amendment to Agreement is necessary to fund additional environmental planning services to allow for the successful completion of the environmental impact report.

AGREEMENT

NOW THEREFORE the parties hereto mutually agree as follows:

In consideration of the recitals listed above and the mutual obligations of the parties herein, CITY and APPLICANT agree that the Agreement For The Funding of An Environmental Impact Report for the Loves Travel Center, dated January 21, 2015 between "CITY" and "APPLICANT" shall be amended as follows:

ITEM NO. 1. SECTION 1. Consultant - of the agreement shall be amended to read as follows:

1. Consultant

CITY shall engage the firm of Quad Knopf, Inc., a California Corporation, identified herein as "EIR CONSULTANT," to perform the necessary work in the preparation of an EIR for the Project, pursuant to the terms of a contract entitled "AGREEMENT FOR ENVIRONMENTAL PLANNING SERVICES TO THE CITY OF MADERA IN PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVE'S TRAVEL CENTER" (hereinafter, "Consultant Agreement"). The necessary work for the project is more particularly described in Exhibits "A" and "B" which are attached hereto and incorporated herein by reference.

ITEM NO. 2. SECTION 3. Payments to CITY for CONSULTANT Services - of the agreement shall be amended to read as follows:

3. Payments to CITY for CONSULTANT Services

A. Under the terms of the Consultant Agreement, the EIR CONSULTANT will be paid a sum not to exceed Two Hundred Forty Nine Thousand Sixty Eight Dollars ($249,068) for its services. APPLICANT shall deposit this amount with CITY within 5 days of the execution of this agreement. No increase in the above amount will be required except by a written modification to this Agreement, signed by the APPLICANT and the CITY as set forth in Paragraph 9 below. Any amount not paid to EIR CONSULTANT from this deposit shall be returned to APPLICANT upon completion of the EIR CONSULTANT'S scope of services or termination of Consultant Agreement, whichever comes first.

ITEM NO. 3. All other terms and conditions of the original Agreement For The Funding of An Environmental Impact Report for the Love's Travel Center executed by CITY and APPLICANT on January 21, 2015, except as modified herein, shall be in full force and effect as written and agreed to.

In witness hereof, CITY and APPLICANT have executed this Amendment No. 1 to Agreement as of the day, month and year first written above.

CITY OF MADERA

By: _____
Robert L. Poythress, Mayor

APPLICANT

By: _____
Loves Travel Stops and Country Stores

Title: _____

APPROVED AS TO FORM

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

PROPOSAL

This proposal describes Quad Knopf's understanding of the proposed Project and approach to preparing a thorough and legally defensible EIR, including tasks, schedule, and budget. If accepted, this proposal would become an attachment to Quad Knopf's agreement for professional services with the City of Madera.

Also, as an Appendix to this proposal, we've included a statement of qualifications, including an overview description of the Quad Knopf team, teaming partners, and key personnel.

Project Understanding

The following is a preliminary description of the proposed Project. Additional details, including a site plan and formal City of Madera applications, are expected to be provided by the Project proponent before work on the EIR begins. The proposed Project is a travel center that is primarily intended to serve a wide range of travel needs of motorists travelling on State Route (SR) 99. It is assumed that a large percentage of the daily traffic will be semi-trucks (i.e., tractor trailers). It is also assumed that the travel center will operate 24 hours per day, seven days per week, and 365 days per year.

The undeveloped, proposed Project site consists of 49 acres (Assessor's Parcel 038-040-002) within the city limits of Madera. The site abuts SR 99 on the west and Avenue 17 on the north. Land north of Avenue 17 is undeveloped and designated for heavy commercial use. Land immediately to the east is developed with rural residential dwellings. Land to the south is undeveloped and designated for industrial use.

Project Components – Provided by Project Proponent

- Travel Center: Approximately 10,200 square feet in size, which consists of convenience store, restrooms, truck wash, and attached restaurant, on approximately 10 acres.
- Restaurant: Proposed tenant will be a Carl's Jr., with seating for approximately 50 people.
- Tire Care: Approximately 12,000 square feet with two bay doors and inside tire storage.
- Hotel: Proposed Sleep Inn with 80 rooms, on one acre.
- RV/Boat/Self storage: Approximately 50,000 square feet under roof, on five to seven acres.
- Estimated vehicles per day: 2,000 cars and 600 semi-trucks.

City Entitlements – Generated by City Based on Project Components

- Site Plan Review – Overall site.
- Truck Stop – Conditional Use Permit (This will include tire shop, truck wash, and related facilities).
- Hotel – Conditional Use Permit.

- Mini-Storage – Conditional Use Permit.
- Drive-through Restaurant – Conditional Use Permit (probable, not confirmed).
- Outdoor Seating – Conditional Use Permit (potentially, not confirmed).
- Alcohol Sales in Restaurant/Convenience Store – Conditional Use Permit (probable, not confirmed).
- Possible – Variance and Conditional Use Permit for sign that exceeds height and size limits.
- Probable – Development Agreement for overall development.

In conjunction with the formal submittal of applications, the City will confirm a precise set of entitlements that will be required to support Project components.

Project Approach

In 2007, Quad Knopf prepared an EIR for a project on this site, referred to as Gateway Galleria (SCH #2006061106). The Draft EIR is dated April 2007 and the Certified Final EIR is dated June 2007. The project description included prezoning in support of annexation to the City of Madera and a two-phase, retail and commercial development totaling 452,499 square feet. Due to the age of the previous EIR and the change in the project description, the proposed EIR will not be tiered from that document, and the impact analyses of the proposed Project will be entirely new.

While the proposed Project has changed, Quad Knopf proposes to use as much of the data and information from the previous 2007 EIR as possible, with the full understanding that certain background information and analyses will need to be revisited due to age, changes in the physical environment, changes in regulations, changes in the proposed land uses, or changes in the *CEQA Statutes* and/or *Guidelines*. By using as much of the existing information as possible, we can provide an efficient and cost effective method of achieving CEQA compliance.

We anticipate that a full-scope EIR will be warranted; however, certain environmental topics may be scoped out (i.e., dismissed from analysis) as a result of public scoping process described in Task 4.

The expedited schedule for completion of the EIR process contained in this proposal will require close coordination and commitment to schedule by Quad Knopf, the City of Madera staff and decision makers, and the Project proponent.

The following is a listing of the environmental topics that will be addressed in the EIR. As noted in the Scope of Work, some topics may not need to be discussed in detail in the EIR and may be dismissed from detailed analysis. The Scope of Work (Tasks 5 and 7) also describes how environmental studies conducted for the 2007 EIR will be used, where updates to previous studies can be used, and where entirely new studies are warranted due to one or more changed circumstances.

- Aesthetics
- Agricultural and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Geology, Soils and Seismicity
- Greenhouse Gases

- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources *(potentially scoped out)*
- Noise
- Population and Housing *(potentially scoped out)*
- Public Services
- Recreation *(potentially scoped out)*
- Transportation, Traffic and Circulation
- Utilities and Service Systems

Scope of Work

Based on our knowledge of the City's requirements and the preliminary Project description provided to us, we have developed the following scope of work for completion of the EIR process. The tasks include completion of a public scoping process (Notice of Preparation and Scoping Meeting), Administrative and Draft Environmental Impact Reports, Administrative and Final Environmental Impact Reports, Mitigation Monitoring and Reporting Program, and Findings and Statement of Overriding Considerations.

Task 1 – Project Initiation

Quad Knopf will meet with City staff and the Project proponent to review the scope of work, details of the proposed Project, and the proposed schedule. Alternatives to the proposed Project, including alternative sites previously identified and rejected, may also be discussed. Lines of communication and communication protocols will be established and a detailed schedule developed.

Deliverables:

- *Project initiation meeting (1)*
- *Agenda (1)*
- *Action agenda from meeting (1)*

Task 2 – Field Reconnaissance and Review of Existing Information

Under this task, the Quad Knopf team will visit the site in order to observe existing site conditions (i.e., the baseline condition) and take photographs in order to gain a thorough understanding of the Project site, surrounding areas, and sensitive nearby land uses. Also, as part of this task, the Quad Knopf team will collect and review all available background materials, in order to become fully familiar with the Project and key issues.

Task 3 – Project Description and Project Objectives

Based on the results of the project initiation meeting and the Project description materials provided by the Project proponent, as well as the Quad Knopf team's review of other relevant information, we will prepare a draft Project description for the City staff and Project proponent review and approval. As specified in the State *CEQA Guidelines*, Section 15124, the EIR will include a detailed Project description using text and graphics inclusive of the City's regional and local setting and the Project's history, past ownerships and land uses. The Project description will also include the Project's objectives (from the perspectives of both the City and the Project proponent), characteristics, phasing, and important features. A single set of carefully crafted Project objectives reflecting both the City and Project proponent's interests will be instrumental in assessing alternatives to the proposed Project, as described at the end of Task 7.

Due to the importance of a complete, accurate, and stable project description, we will request that the City and Project proponent review and approve the Project description before impact analyses commences.

Task 4 – Public Scoping Process / Notice of Preparation

Quad Knopf will conduct the public scoping process and will prepare a Notice of Preparation (NOP), incorporating the finalized Project description and supporting graphics. The NOP will be noticed, published, and circulated to applicable local and State agencies pursuant to the *CEQA Guidelines*. Quad Knopf's Project manager will coordinate with City staff in conducting a Scoping Meeting, which will be held to solicit input as to the scope and content of the EIR. (Details are provided below.)

As permitted by the *CEQA Guidelines*, an Initial Study will not be prepared prior to preparation of the Draft EIR.

Subtask 4.1 Prepare Notice of Preparation

Quad Knopf will prepare a Notice of Preparation (NOP) consistent with the City's approved format. The NOP will contain all statutory requirements, including the Project description developed in Task 3 above.

Deliverables:

- *Notice of Preparation (10 hard copies + digital files + 15 hard copies hand delivered to State Clearinghouse)*

Subtask 4.2 Scoping Meeting

Quad Knopf will participate in a scoping meeting to be conducted during the 30-day NOP public review period. Quad Knopf will prepare appropriate graphics/visual displays (in PowerPoint format) and/or handouts, as directed by City staff. City staff will be responsible for coordinating the meeting setup and location. Quad Knopf's Project Manager will coordinate with City staff relative to details of running the meeting (presentation of the Project, preparing handouts, answering questions, etc.).

Deliverables:

- *PowerPoint slide presentation*
- *Board-mounted graphics*

Task 5 – Early Consultation and Technical Studies

Quad Knopf anticipates that the proposed Project will require the following technical studies, as further described below. Since most of these topics were addressed in studies prepared for the 2007 Gateway Galleria EIR, in many instances the work effort will be focused on simply updating the previously prepared reports to reflect changed conditions on the ground, changes in applicable regulations, and changes in the proposed Project description.

- Air Quality and Greenhouse Gas Report (OB-1 Air Analysis)
- Biological Survey Report (Quad Knopf)
- Cultural Resources Report (Ric Windmiller, Archaeologist)
- Health Risk Assessment (Vista Environmental)
- Noise Study (j.c. brennan & associates)
- Phase I Environmental Site Assessment (Geocon)
- Traffic Impact Study and Caltrans Consultation (VRPA Technologies)

The technical reports will be used to prepare the associated topic sections of the EIR further described in Task 7.

Subtask 5.1 Air Quality and Greenhouse Gas Report

Under contract to Quad Knopf, OB-1 Air Analyses (OB-1) will prepare an Air Quality and Greenhouse Gas (GHG) Study for the proposed Project including evaluation of construction emissions, off-site vehicle emissions, on-site mobile and stationary equipment emissions, and GHG emissions. The Study, which will support separate Air Quality and GHG sections of the EIR, will also analyze the off-site CO hotspots and odors and include, as needed, a preparation of viable air quality mitigation measures. The Study will comply with the latest Guide for Assessing and Mitigating Air Quality Impacts (GAMAQI). In addition OB-1 will provide environmental compliance services and coordination with the San Joaquin Valley Air Pollution

Control District (SJVAPCD) to comply with SJVAPCD Rule 9510 (ISR). Compliance with Rule 9510 will require the completion of an Air Impact Assessment (AIA) Application.

Air Quality and GHG Study

Collect Air Quality Setting Information: OB-1 will review the federal, State, and local rules and regulations regarding criteria pollutants and GHGs; local ambient air quality conditions; meteorological and topological influences of local climate; and existing nearby emission sources. OB-1 will analyze the Madera General Plan and other regional planning documents, rules, and legislation for goals and policies that may relate to the proposed Project. OB-1 will also briefly describe the global warming concept and the science that supports it. OB-1 will work closely with the traffic engineer, VRPA to ensure that the trip generation rate used in the analysis accurately accounts for efficiencies afforded the Project through design. The Study will also include descriptions of applicable federal and State climate change legislation.

Determine Emission Estimates: Construction and operational emissions will be estimated using emission factors and methodologies developed by the California Air Resources Board (CARB), SJVAPCD, the U.S. Environmental Protection Agency (EPA), and other agencies. The air quality analysis will assess construction and operational emission factors using the air quality model (CalEEMod™), which has been adopted by the SJVAPCD. Operational analyses will quantitatively or qualitatively account for Project design features that positively affect air quality.

GHGs primarily quantified will be carbon dioxide, methane, and nitrous oxides — other Kyoto Protocol GHGs will be primarily addressed qualitatively — and will be normalized to a consistent metric using appropriate global warming potential to produce all emissions in carbon dioxide equivalents. Primary sources that will be quantified will be vehicular; energy consumption (both direct and indirect) and energy used for water delivery. Estimated GHG reductions from the replacement of grid energy by solar power from the proposed Project will be evaluated. GHG gas pollutants will include all appropriate Kyoto Protocol gases: carbon dioxide, methane, nitrous oxide, chlorofluorocarbons, hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride. The regional impact assessment will calculate emissions associated with construction and long term operational activities for the proposed Project.

Cumulative Air Quality Impact Analysis: With respect to cumulative air quality impacts, the GAMAQI provides that any proposed Project that would individually have a significant air quality impact (i.e., exceed significance thresholds for pollutants such as ROG, NO_X, PM_{10}, or $PM_{2.5}$) would also be considered to have a significant cumulative impact. Although the GAMAQI does not provide guidance for evaluating cumulative air quality impacts in instances where Project-specific emissions of criteria pollutants do not exceed the air district's significance thresholds, it does state: "[a]ll but the largest individual sources emit ROG and NOx in amounts too small to have a measurable effect on ambient ozone concentrations by themselves."

Based on the above, for purposes of this Study, the proposed Project is considered to result in a cumulatively considerable air quality impact if the Project emissions exceed the SJVAPCD significance thresholds or the Project is not consistent with the regional clean air plan.

Determine Other Impacts: OB-1 will perform an odor analysis to determine if any sensitive receptors would potentially be affected my significant odor emissions. OB-1 will also provide a qualitative discussion of air toxics, including diesel particulate matter.

OB-1 will utilize Caltrans' CO Protocol and data supplied by the Traffic Study to determine the potential for exceedance of the CO ambient air quality standards. If preliminary screening indicates that potential exists for a CO hot spot, a minimum of three intersections will be evaluated. The intersections with the highest potential for congestion would be modeled using the California Department of Transportation CALINE4 model and EMFAC2011 emission factors.

Significance Determination: Construction and operational emission estimates will be compared with the SJVAPCD significance thresholds. If the proposed Project is determined to exceed the thresholds, the Study will propose mitigation measures for air quality impacts. Mitigation measures would be evaluated on the basis of emissions reductions and cost. Where quantification methodologies are available, mitigation measures will be quantified. The Study will then assess the impact significance after the application of mitigation.

For GHGs, OB-1 will assess the proposed Project's implementation of SJVAPCD best performance measures current California GHG emission reduction strategies, including applicable solutions contained in the latest State-issued documents. If necessary, design features and mitigation measures will be identified that would reduce GHG emissions.

Indirect Source Review Compliance

Identification of Mitigation Measures: OB-1 will consult with the Project proponent on measures and features being proposed for the Project and research the Project's design features and environmental setting to document measures that will reduce the Project's emissions.

Air Quality Analysis, Off-site Fee Estimate, and Fee Deferral Application: OB-1 will model construction, area, and operational emissions for the proposed Project using the current approved CalEEMod™. The results from the modeling will be used to generate off-site fee estimates using the SJVAPCD Fee Estimator Calculator. A Fee Deferral Application will be prepared, so that the Project proponent is not unnecessarily burdened by the entire mitigation costs up front. Payments for the construction and operational phases must be made prior to generating emissions for each phase. The Project proponent will provide a tentative construction/operation schedule and a schedule of fee payments (if applicable) for this task to be completed successfully.

Report Preparation: OB-1 will complete the SJVAPCD Air Impact Assessment Application Form and Supplemental Forms for mitigation credit being claimed. Appropriate documentation of the application contents, including relevant maps, City and County Bicycle Plans, City and County General Plan exhibits, emission modeling, and fee estimates will be supplied as needed for the AIA application.

Subtask 5.2 Biological Survey Report

Quad Knopf's biological resource specialists will prepare a biological report, as described below.

Database and Literature Search: The California Natural Diversity Database, California Native Plant Society Database, United States Fish and Wildlife Service lists, and California Department of Fish and Wildlife lists, and National Wetlands Inventory will be searched to identify special-status species, sensitive natural communities, and wetlands that are of local, regional, and national concern and which may impose constraints on the development potential of the Project site. Spatial data and maps of critical habitat for federally-listed species that may occur in the region will be obtained and reviewed. Relevant published and non-published literature, including Recovery Plans, Habitat Conservation Plans, General Plans, Specific Plans, and technical reports and studies will also be reviewed. The cumulative data set compiled from these sources will provide the basis of this investigation.

Reconnaissance-Level Site Survey: A reconnaissance-level site survey of the Project site will be conducted. Efforts will be focused on identifying areas that support, or potentially support, sensitive biological species or habitats. The distribution of vegetative communities will be identified, and the locations of unique or important biological resources will be mapped. Special-status species and/or their signs will be documented. An inventory of the plant and wildlife species observed during the survey will also be generated.

Data Analysis and Reporting: All information obtained during the database search and site survey will be analyzed to identify the presence and extent of important biological resources occurring, or potentially occurring, on the Project site; development constraints that may be imposed by biological resources; regulatory requirements that must be considered prior to proceeding with development; and additional studies that would be needed to meet regulatory requirements. These issues will be evaluated in the context of the California Environmental Quality Act (CEQA), and will be presented in a Biological Analysis Report that will include the methods used, results of database searches and field investigations, location maps, recommendations, and conclusions. This task includes peer review and QA/QC by a senior biologist.

Subtask 5.3 Cultural Resources Report

Quad Knopf's subconsultant, Ric Windmiller, Consulting Archaeologist, will prepare a cultural report for the Project, as described below.

Mr. Windmiller conducted an archaeological resources inventory of the subject property in 2005. The study included a records search by the Southern San Joaquin Valley Information Center, a sacred lands file search by the Native American Heritage Commission, contacts with the sole Native American listed by the commission, contact with the Madera County Historical Society, a field inspection and a technical report following California Office of Historic Preservation guidelines. At the time, the property was occupied by a heavy equipment supply business. Field inspection was hampered in the respect that an estimated 10 percent of the subject property was occupied by heavy equipment and parts inventory. The remainder was largely exposed ground, which was examined along transects 15-25 meters apart. No archaeological resources were identified during the study.

Nine years have elapsed since the above study was completed. Recent satellite imagery shows that a significant portion of stockpiled equipment and parts has been removed from the site exposing ground that could not be adequately inspected in 2005. The records search and Native American and Madera County Museum contacts are out of date.

This scope of work provides for an updated records search by the Southern San Joaquin Valley Information Center, an updated sacred lands file search and list of Native American contacts from the Native American Heritage Commission, renewed contact with Native Americans listed by the Commission and the Madera County Historical Society, and field inspection of areas formerly covered by equipment and parts. CEQA Guidelines, Appendix G checklist classifies unique paleontological resources as "cultural resources." Therefore, this scope of work includes a paleontological database search and analysis to determine if the subject property is sensitive for paleontological resources (fossils).

The technical report will draw from the 2005 study with updated information as a result of recent archaeological research, the updated records search and Native American file search, as well as contacts with Native Americans listed by the Commission and the local historical society. A cultural resources inventory also includes a search of the University of California Museum of Paleontology database search and report by a qualified professional paleontologist. A field inspection by a qualified professional archaeologist meeting the Secretary of the Interior's professional qualifications standards in prehistoric and historical archaeology will focus on those areas of the Project site not previously available for inspection due to the presence of equipment and parts stockpiles.

Subtask 5.4 Health Risk Assessment

Under contract to Quad Knopf, Vista Environmental will prepare a Health Risk Assessment for inclusion in the Air Quality section of the EIR, as described below. The HRA will analyze both: (1) the cancer and non-cancer (acute and chronic) health impacts from toxic air contaminants (TACs) created by the proposed project; and (2) the localized criteria pollutants that are not in attainment (PM10, PM2.5, and

the ozone precursors of VOC and NOx) concentrations at the nearby homes and associated health impacts. The localized criteria pollutant analysis has been included in order to address the additional analysis requirements detailed in *Sierra Club v. County of Fresno* (2014) (226 Cal.App.4th 704).

Preparation of Health Risk Assessment of Diesel Particulate Matter (DPM)

- Provide a description of the proposed project and detail the location of the proposed project.
- Identify applicable SJVAPCD rules and regulations.
- Identify health risk standards and acceptable cancer and non-cancer risk thresholds from diesel emissions.
- Obtain the proposed project's onsite truck trips from the applicant or traffic study. Calculate the emission rates for idling and truck travel for diesel particulate matter (DPM) and volatile organic compounds (VOC) emissions through use of the EMFAC2011 model.
- Obtain the estimated percentage of trucks that would have an operational transport refrigeration unit (TRU) from the applicant or from statewide averages. Calculate the DPM and VOC emissions rates from TRUs through use of the OFFROAD2007 model.
- Obtain the estimated percentage of truck that park onsite over night that would have operational auxiliary power system (APS) from the applicant. Calculate the DPM and VOC emissions rates from the APS through use of the OFFROAD2007 model. If the applicant is going to provide electrical hookups for each overnight truck parking space, then a qualitative analysis will be provided that details why APS would not be operated on the project site.
- Obtain the estimated gasoline and diesel throughput of the proposed gasoline and diesel dispensing facilities as well as the location and number of onsite fuel tanks from the applicant. Calculate the VOC emissions rates through use of the methodology provided in *Guidance for Air Dispersion Modeling San Joaquin Valley Air Pollution Control District,* (HRA Guidelines) and from *Gasoline Service Station Industrywide Risk Assessment Guidelines*, prepares by CAPCOA, November 1997.
- Calculate the DPM and VOC concentrations at the nearby sensitive receptors associated with the on-going operation of the proposed project through utilization of the AERMOD model, the emissions rates provided in the previous steps and the methodology described in HRA Guidelines.
- Utilize the prior task's calculated DPM and VOC concentrations, to calculate the cancer risk and the chronic and acute non-cancer health impacts at the nearby residential uses from the on-going operation of the proposed project.
- Prepare an HRA report documenting the results of the study. The report will summarize the results of the previous work tasks.

Preparation of Health Risk Assessment of PM10, PM2.5, VOC and NOx emissions

- Summarize the court opinion for *Sierra Club v. County of Fresno* (2014) and develop a strategy to analyze the potential health impacts at the nearby sensitive receptors from the proposed project's emissions of PM10, PM2.5, VOC, and NOx.
- Review the Air Quality Analysis prepared for the proposed project and reference the total PM10, PM2.5, VOC, and NOx emissions created from the proposed project as detailed in the Air Quality Analysis.
- Reference the most current concentrations of PM10, PM2.5, VOC, and NOx in the project study area as detailed in the Air Quality Analysis.

- Perform air quality modeling of the proposed project's total PM10, PM2.5, VOC, and NOx emissions through use of either the AERMOD, CMAQ, and/or BenMap Models.
- Document the technical approach, the model used and the results of the analysis.
- Incorporate the results of the previous work tasks into the HRA report.

Subtask 5.5 Noise Study

Under contract to Quad Knopf, j.c. brennan & associates will prepare a noise study, as described below.

Evaluation of Existing Noise Levels: Since the previous study was conducted nine years ago, j.c. brennan & associates, Inc. will conduct background noise level measurements on, and in the vicinity of the Project site. Their staff will conduct two sets of continuous 24-hour noise measurements and two sets of short-term noise measurements. The intent of the noise level measurements is to quantify existing background noise levels for comparison to the predicted Project noise levels. The comparison of the measured noise levels to the predicted noise levels will be critical to determine if the Project will create noise levels which will be discernable from the roadway traffic noise. The 24-hour measurements will also provide an accurate day/night traffic split for SR 99, and will be used as a direct input to the traffic noise modeling.

Analysis of Existing and Future Traffic Noise Levels: Based upon traffic data provided by the traffic consultant, j.c. brennan & associates will utilize the Federal Highway Administration (FHWA RD-77-108) traffic noise prediction model to determine existing and future traffic noise levels at the Project site and adjacent uses. Particular attention will be given to the truck traffic noise levels.

Analysis of On-Site Activities: On-site activities due to the Project are expected to include truck circulation, truck idling, truck wash facilities, and truck maintenance activities. j.c. brennan will collect noise level data associated with a current Love's Travel Center. Preliminary review indicates that the Love's Travel Center near Corning, California is similar in configuration to the proposed site.

Analysis of Construction Noise: j.c. brennan will evaluate construction noise impacts associated with the Project.

Report Preparation: A written report will be prepared which details our analytical approach and findings. The report will comply with the requirements of the Madera General Plan Noise Element and CEQA. The report will address all noise sources described above. In addition, mitigation measures will be proposed where required, and the resulting noise levels will be analyzed.

Subtask 5.6 Phase I Environmental Site Assessment

Under contract to Quad Knopf, Geocon will prepare a Phase I Environmental Site Assessment (ESA), as described below.

The requested ESA would be performed in general accordance with the American Society for Testing and Materials (ASTM) *Designation E 1527-13 Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process.* The Phase I ESA would also be conducted in accordance with the requirements of 40 Code of Federal Regulations (CFR) Part 312 titled *Standards and Practices for All Appropriate Inquiries* (AAI), as required under Sections 101(35)(B)(ii) and (iii) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). The purpose of conducting an AAI-compliant investigation into the previous ownership and uses of a property is to meet the provisions necessary for the landowner, contiguous property owner, and/or bona fide prospective purchaser to qualify for certain landowner liability protections under CERCLA.

In order to perform the Phase I ESA in accordance with ASTM and AAI guidelines, we request that, if possible, the current site owner provide the following information:

- Permission to enter the site
- Names and telephone numbers of persons familiar with the site
- A description of the planned use of the site
- Any specialized knowledge regarding the site
- Any commonly known or reasonably ascertainable information regarding the site
- Any site-related documents
- An historical chain-of-title report from a title company (as an alternative, we can order an environmental lien report for an additional fee)

Based on the above information, Geocon will perform research to estimate the potential for hazardous substances or petroleum impacts (i.e., levels warranting regulatory cleanup action) to the site. For the purposes of this Phase I ESA, the "vicinity" of the site is defined as properties located within ¼ mile of the site.

The scope of services for the Phase I ESA is presented as follows:

- Perform a reconnaissance of the site to assess for the presence, or make visual observations of indicators of the potential existing presence, of hazardous materials, hazardous wastes, or soil and/or groundwater impacts on the site. These indicators include 55-gallon drums, underground and aboveground storage tanks, chemical containers, waste storage and disposal areas, industrial facilities, discolored surficial soils, electrical transformers that may contain polychlorinated biphenyls (PCBs), and areas conspicuously absent of vegetation. If access is unavailable to any portions of the site, our ability to complete the assessment described herein may be hindered. Provisions for a survey of wetlands delineation, asbestos, lead-based paint, lead in drinking water, radon and methane gas are not provided in the ESA scope of services.

- Perform a visual survey of the adjacent properties from the site and from public thoroughfares to observe general types of land use surrounding the site.

- Review the *Standard Environmental Records Sources: Federal and State* referenced in ASTM *Designation E 1527-05* and 40 CFR Part 312 to obtain information regarding the potential presence of hazardous substances/petroleum hydrocarbons on the site or on properties located within the approximate minimum search distance specified for each source. The records searched will include registries or publicly available lists of recorded engineering and institutional controls, and recorded land use restrictions that may impact the site.

- Review reasonably-ascertainable regulatory agency files for the site and/or properties in the vicinity of the site whose environmental conditions might potentially impact the Site. The sources for these files could include the Madera County Environmental Health Department, the California Regional Water Quality Control Board (RWQCB), and the California Department of Toxic Substances Control.

- Contact local public agencies by telephone or in writing to obtain readily-ascertainable information regarding underground storage tank permits, agriculture-related permits and violations, air emission permits and violations and electrical transformers. The information would be obtained for the site and adjacent properties. The agencies contacted may include the building department, air pollution control agency (i.e., SJVAPCD), agriculture department, and gas and/or electric utility companies.

- Review and interpret reasonably-ascertainable aerial photographs to obtain information concerning the historical use of the site and adjacent properties.

- Review EDR Sanborn, Inc. Fire Insurance Maps for the site (if available). The EDR Sanborn Fire Insurance Maps would be reviewed to obtain information concerning the historical uses of the site and the potential presence of underground storage tanks on the site.

- Review pertinent and reasonably ascertainable information sources to evaluate physiographic, geologic, and hydrogeologic conditions in the vicinity of the site.

- Review documents provided by the Client, at its discretion. Potentially useful documents may include geotechnical, geologic, and environmental reports, site plans, plot plans, and correspondence with regulatory agencies.

- Review United States Geological Survey (USGS) topographic maps to obtain information relative to the topography of the site and previous development and uses of the site and properties located in the vicinity of the site.

- Review the California Department of Conservation, Division of Oil, Gas, and Geothermal Resources (DOGGR) records to obtain information regarding the locations of potential oil and gas wells on the site and site vicinity.

- If requested, review recorded land title records for the site in accordance with the requirements identified in 40 CFR Part 312. The purpose of obtaining a chain-of-title report is to assess whether any requirements regarding engineering and institutional controls have been recorded for the site, and whether any land use restrictions and/or environmental cleanup liens are associated with the site. As an alternative, we can order an environmental lien report for the Site for an additional fee.

- Conduct interviews by telephone or in writing with present and past tenants/owners of the site to evaluate if present or past occupants have used, generated, stored, or disposed of hazardous materials/wastes onsite.

- Prepare a report summarizing the findings of the Phase I ESA and qualitatively describing the potential for environmental impairment of the site. If necessary, we will also provide recommendations for additional environmental services in the report.

Subtask 5.7 Traffic Impact Study

Under contract to Quad Knopf, VRPA Technologies, Inc. will prepare a traffic impact study (TIS) report that will identify the anticipated effect of the proposed development on the existing and planned road network and will recommend mitigations required to maintain City of Madera standards. Included is early consultation with Caltrans. Tasks required to complete the traffic report are described below.

Project Management/Kick-off Meeting: Meet with appropriate City staff and the Project team to discuss the scope of the TIS. The kick-off meeting will assist in confirming the Project description and any potential issues/concerns anticipated by the City and the Project team.

Caltrans Consultation: VRPA will prepare an Administrative Draft Assumptions Memo based upon a scope of work that includes more detail regarding analysis methodologies, parameters, and inputs. These will be based on VRPA's experience preparing traffic studies in the San Joaquin Valley, as well as standard engineering practice and guidelines. This Memo will be submitted to the City for review. VRPA will then prepare a Draft Assumptions Memo based on comments from the City which will again be submitted to the City and also to Caltrans.

VRPA will then meet with appropriate City and Caltrans staff to discuss the scope of the TIS and the Draft Assumptions Memo. Based upon additional comments received from the City and Caltrans, VRPA will finalize the Assumptions Memo and submit to the City and Caltrans for formal approval prior to development of the TIS. This task also assumes ongoing coordination with Caltrans for the duration of the Project.

Scoping Meeting: Meet with appropriate City staff and the Project team to discuss the scope of the TIS. The scoping meeting will set the stage for development of the TIS including an understanding of the Project and its components; the freeway, highway, street and road segments and intersections that should be included in the TIS; analyses conducted for the City of Madera; associated environmental documents; issues related to trip generation and distribution; near-term development projects in the Study Area that may affect opening day traffic volumes and level of service (LOS); future year forecasting methods including use of the Madera County Transportation Commission (MCTC) regional traffic model; and mitigation strategies. It would be most useful to conduct this meeting following the formal approval of the Assumptions Memo by the City and Caltrans.

Existing Conditions: Development and analysis of existing traffic/circulation conditions for the following list of intersections and street segments. Note: This list of segments and intersections may change following the completion of the above tasks.

Intersections:

- Avenue 17 WB to SR 99 SB On Ramp
- Avenue 17 EB to SR 99 SB On Ramp
- Avenue 17 / SR 99 SB Off Ramp
- Avenue 17 / SR 99 NB Ramps
- Avenue 17 / Walden Drive
- Avenue 17 / Airport Drive and Golden State Blvd
- Avenue 17 / Sharon Boulevard (future intersection)
- Sharon Boulevard / Access Driveway #1 (future intersection)
- Sharon Boulevard / Access Driveway #2 (future intersection)

Additional intersections and access driveways can be added to the TIS scope for an additional cost of $4,000 per location.

Roadway Segments: For all connecting roadway segments:

- Gather/Conduct Traffic Counts. Gather existing traffic counts (less than one year old) from the City of Madera and Caltrans, if available. Where such counts are not available, VRPA will conduct new traffic counts consistent with City and Caltrans District 6 Traffic Impact Study Guidelines.

- Identify Existing Traffic Impacts. Based upon data gathered, identify existing traffic impacts along each specified highway and street/road facility (segments) and at intersections specified above. Results of the analysis will provide LOS estimates considering existing traffic conditions. Existing LOS for each intersection will be determined using Synchro Software.

  The results of each of these technical analyses will include AM and PM peak hour intersection LOS estimates, and left turn pocket warrants along each segment and at each Study Area intersection, as appropriate.

  The Modified HCM LOS Tables will be applied for segment LOS to determine segment LOS along all connecting facility segments including Congestion Management Program (CMP) facilities. Signal warrants for each unsignalized intersection studied will be conducted using the California MUTCD methodology.

The results of each of these technical analyses will include AM and PM peak hour highway, street/road, and intersection LOS estimates, signal (if appropriate) and 4-way stop warrants, and left turn pocket warrants along each segment and at each Study Area intersection, as appropriate.

VRPA will also provide a quantitative assessment of pavement conditions using the Traffic Index (TI) calculations.

- Identify Short- and Long-term Improvement Projects. In consultation with the City of Madera, identify short- and long-term planned/programmed highway and street/road improvements along the facilities specified above referencing the General Plan, Circulation Element, and Capital Improvement Programs (CIPs). Short–term highway and street/road improvement projects are improvements that will be constructed within one to three (1-3) years of "opening day" of the Project. Such improvement projects may provide relief or enhance traffic impacts associated with the Project or other near-term or cumulative projects. Long-term highway and street/road improvement projects, such as those identified in the Madera Town Center Project, will be identified and considered during the future year impact analysis.

Estimate Project Trip Generation: Estimate AM and PM peak hour trip generation associated with the Project (passenger vehicle and truck trips) using information provided by the Project Applicant or City of Madera specific to the Project. If reliable information is unavailable, VRPA will estimate trip generation based on the ITE Trip Generation Manual, Fontana Truck Trip Generation Study, and available point-of-sales data for other similar travel centers.

Estimate Project Trip Distribution: Estimate Project trip distribution based on input provided by the City of Madera, Caltrans, the Project team, and VRPA's knowledge of the Study Area and trucking patterns.

Existing Plus Project Impacts: Identify existing conditions plus Project traffic impacts on the existing specified highway and street/road facilities, and intersections in the Study Area. LOS and other necessary evaluations will then be conducted considering methodologies specified.

Near-Term Impacts: Identify Existing plus Near-Term development Project traffic, plus identify other near-term cumulative traffic plus Project traffic impacts on the existing specified highway and street/road facilities and intersections in the Study Area. If there are no near-term projects in the vicinity, this task will include only existing traffic plus near-term cumulative traffic plus traffic generated by the Project.

Identify Near-term Development Project Trip Generation and Impacts. Estimate AM and PM peak hour trip generation associated with near-term projects plus near-term cumulative traffic plus Project traffic using the latest Institute of Traffic Engineers (ITE) Trip Generation Manual formula(s). Resulting trips will be distributed and added to existing traffic.

LOS and other necessary evaluations will then be conducted considering methodologies specified.

Cumulative 2040 No Project Impacts: Identify future year 2040 traffic impacts on the planned highway and street/road segments, as well as other major planned facilities that do not currently exist, if applicable.

Facilitate Future Traffic Modeling without Project and Identify Impacts. Review future year peak hour and ADT traffic projections from available sources including the MCTC Regional Traffic Model. Model projections are based upon the adopted Land Use and Circulation Elements of local agencies. The traffic

model will be applied to assign trips associated with future year growth and development to the street and highway network in the Study Area.

The results will identify AM and PM peak hour LOS estimates along each planned highway and street/road segment and intersection specified above, as appropriate, considering future year traffic without the Project.

Cumulative 2040 Plus Project Impacts: Identify future year 2040 traffic impacts with the Project on the planned highway and street/road system.

Facilitate Future Traffic Analysis with Project and Identify Impacts. Considering Project trips generated, either using the MCTC Regional Traffic Model or engineering judgment considering Project-specific travel characteristics, distribute AM and PM peak hour Project trips to the planned highway and street/road system.

It should be noted that Caltrans is in the process of redesigning the SR 99 interchange at Avenue 17. VRPA will consult with Caltrans to determine the protocol for analyzing the future configuration of the interchange. The SR 99 at Avenue 17 interchange intersections identified above covers the necessary analysis that will be required for the future interchange configuration.

The results will identify AM and PM peak hour LOS estimates, along each planned highway and street/road segment and intersection specified above, as appropriate, considering future year traffic with the Project.

Mitigation Measures: Where LOS estimates exceed minimum LOS standards, develop appropriate mitigation measures. Such measures may include, but are not limited to roadway/highway widening, traffic controls, turn pockets, alignment improvements, and any other improvements that would solve potential traffic problems. This task will include determining the required storage and deceleration length of intersection turn lanes.

This task will include determining the required storage length of intersection turn lanes and the required deceleration length based on Caltrans' Highway Design Manual Methodologies. Roadway configurations identified and approved for the Madera Town Center Project will be identified and incorporated into the development of appropriate mitigation measures.

For Caltrans intersections where mitigation is recommended, an Intersection Control Evaluation (ICE) analysis will be prepared. This will include a brief analysis to determine whether the most appropriate traffic control for the intersection is unsignalized, signalized, or a roundabout.

LOS Following Mitigation: Identify the resultant LOS for each intersection considering implementation of required mitigation measures to determine whether mitigation measure will be effective.

Implementation Program: Identify the cost associated with mitigation measures, appropriate methods to implement such measures, and implement phasing plan/schedule and development of a mitigation monitoring program. Development of this task would also include the identification of an alternative form of mitigation through development of a Trip End (TE) generated fee formula for the implementation of transportation control measures (TCMs) and other measures.

Preparation of Administrative Draft Traffic Study: Based on the analysis described above an Administrative Draft Traffic Study will be prepared and submitted to the Project team and City of Madera staff for review and comment.

Preparation of Draft Traffic Study: Revise the Administrative Draft Traffic analysis considering comments resulting from City and Project team, and prepare a Draft Traffic analysis. VRPA will provide the Draft to the Project team, City of Madera, and Caltrans staff for review and comment.

Preparation of Final Traffic Study: Revise the Draft Traffic analysis considering agency comments and prepare a Final Traffic analysis. The Final Traffic analysis will be provided to the Project team and City of Madera for incorporation into the Environmental Impact Report (EIR).

Qualitative Analysis of EIR Project Alternatives: VRPA will prepare a qualitative analysis of up to three (3) project alternatives.

Assistance with Response to Comments: Assist the Project team and the City of Madera in responding to comments received on the Draft EIR related to traffic/circulation, as necessary.

Task 6 – Graphics / GIS

Quad Knopf will prepare various maps and exhibits for the NOP, EIR, and technical studies. We will utilize GIS to create base maps from which to create the required maps. We will also obtain and adapt maps and plans obtained from the Project proponent and the City.

Task 7 – Administrative Draft EIR

Utilizing the approved Project description, technical studies, results of the Public Scoping process, and other sources, Quad Knopf will prepare the Administrative Draft EIR consistent with the requirements of CEQA, relevant case law, and specifications of the City of Madera. The Administrative and Draft EIRs will include the following information:

Project Objectives

A narrative will be provided describing the objectives of the proposed Project.

Executive Summary

Pursuant to Section 15123 of the *CEQA Guidelines*, Quad Knopf will prepare an Executive Summary of the Draft EIR including the following:

- Each significant effect with proposed mitigation measures and alternatives that would reduce or avoid that effect;
- Areas of controversy known to the Lead Agency, including issues raised by agencies and the public; and
- Issues to be resolved, including the choice among alternatives and whether or how to mitigate the significant effects.

Descriptions of Project alternatives and conclusions regarding the environmental superiority of alternatives will also be summarized.

Introduction

The Introduction chapter will provide the basic, non-technical explanation of the Draft EIR, as well as additional information relevant to the reading and understanding of the document.

Project Description

This chapter will be prepared using the Project description developed in Task 3. A list of the discretionary actions required by the City of Madera, other agency approvals required to proceed with implementation of the proposed Project, and a list of responsible and other agencies expected to use the EIR in their decision-making will also be included.

Environmental Setting, Impacts and Mitigation Measures

As required by §15125 of the *CEQA Guidelines*, the Environmental Setting portion of the EIR will contain a "description of the environment in the vicinity of the Project, as it exists before the commencement of the Project, from both the local and regional perspective." The setting discussions will also include a brief statement of the pertinent regulatory setting.

Impact evaluation criteria or thresholds for determining the significance of impacts will be described for each environmental impact topic. The significance of Project-related impacts will then be determined for each topical area. The analysis will focus on issues identified by responsible and trustee agencies, local agencies and other interested parties in response to the NOP. Impacts found to be less than significant will be described. Impacts that cannot be mitigated below the level of significance will be identified, and the extent to which those impacts could be mitigated through Project alternatives or changes will be demonstrated. Impacts will be quantified to the extent possible. Mitigation measures will be listed and numbered, and cross-referenced to applicable impacts.

Specific environmental topics to be addressed in the Environmental Setting, Impacts, and Mitigation Measures section of the EIR are listed and discussed further below. These topics are subject to modification following completion of the Public Scoping process.

- Aesthetics
- Agricultural and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Geology, Soils and Seismicity
- Greenhouse Gases
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources *(potentially scoped out)*
- Noise
- Population and Housing *(potentially scoped out)*
- Public Services
- Recreation *(potentially scoped out)*
- Transportation, Traffic and Circulation
- Utilities and Service Systems

The environmental topics to be analyzed in the EIR are described below:

Aesthetics/Visual Resources

The potential aesthetics-related impacts of the proposed Project will be qualitatively evaluated using ground-level photographs taken at key vantage points by Quad Knopf staff and assessing any site plans, elevations, and renderings that may be provided by the Project proponent. If building elevations are not

available, we may take photos of a representative example of a travel center in operation elsewhere in order to assess potential visual impacts. Impacts will be assessed in terms of visibility of the proposed travel center, alteration of the visual setting by grading and structures, and sensitivity of viewpoints. We assume the travel center will be operated on a 24 hours a day/7 days a week basis. Accordingly, both the aesthetic and light and glare impacts will be assessed in terms of visibility of the Project and its components. Mitigation measures will be recommended, if necessary, to reduce any significant impacts. This analysis does not include the use of computer-based visual simulations beyond elevations and renderings provided by the Project proponent. If determined necessary, computer-based visual simulations can be prepared by Quad Knopf with an augmentation of the scope and budget.

Agricultural and Forestry Resources

The EIR will provide a discussion of important farmlands classifications (e.g., prime farmland, farmland of statewide importance, unique farmland) described in the NRCS website, the soil characteristics, the agricultural industry, the regional agricultural economy, Williamson Act contracts within the planning area, the agricultural character of the area, an impact analysis, and recommendations for mitigating potentially significant impacts. Forestry resources are not present in the Project vicinity.

Air Quality

The Air Quality technical report and HRA report prepared by OB-1 Air Analyses as part of Task 5 will be used to complete this section of the EIR.

Biological Resources

The project-level biological resources assessment prepared by Quad Knopf's biologists as part of Task 5 will be used to complete this section of the EIR.

Cultural Resources

The project-level cultural and paleontological resources assessment prepared by Ric Windmiller as part of Task 5 will be used to complete this section of the EIR.

Geology, Soils, and Seismicity

Quad Knopf will address impacts related to soils, geologic hazards, and seismic safety based on public literature. We will analyze effects associated with erosion, deposition, displacement, compaction or coverage of soils, alteration of topography, and geologic hazards. Potential impacts will be assessed and mitigation measures included if necessary.

Greenhouse Gases

The Greenhouse Gas technical report prepared OB-1 Air Analyses as part of Task 5 will be used to complete this section of the EIR.

Hazards and Hazardous Materials

This section will be completed based on a Phase I ESA prepared by Geocon as part of Task 5.

Hydrology and Water Quality

Quad Knopf will summarize existing hydrological conditions in the Project area watershed and groundwater basin using existing published documentation. Potential effects of Project development will

be described. The analysis will consider on-site runoff and the exposure of the Project site to potential flood hazards. The State Water Resources Control Board (SWRCB) and the RWQCB, Central Valley Region, have established water quality standards required by Section 303 of the Clean Water Act and the Porter-Cologne Water Quality Control Act. The hydrology and water quality analysis will address the Project's compliance with the State's construction stormwater regulations. Compliance with the requirements of the NPDES will also be addressed.

Land Use and Planning

While the Project site and lands to the north and west are zoned C-2 Heavy Commercial, land immediately to the east and south in unincorporated Madera County is zoned Rural Residential Single Family. As such, there is a potential for land use incompatibility issues to occur as a result of both Project design and operations. Many of these potential impacts, such as noise, lighting, traffic, air quality, will be addressed in other sections of the EIR. Quad Knopf will analyze the proposed Project's impacts in terms of compatibility with existing land uses and land use designations in the Madera Zoning Ordinance and General Plan.

Quad Knopf will determine whether the Project would physically divide an established community, result in conflicts with City policies adopted to reduce environmental effects, or would conflict with any adopted habitat conservation plans. Quad Knopf will also discuss potential policy conflicts between the proposed Project and proposed and existing developments.

Mineral Resources

The EIR will include an analysis of published documents, including the 2007 Gateway Galleria EIR, that address the potential for mineral resources, such as gravel, to be found at the Project site. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Noise

The Noise technical report prepared by j.c. brennan & associates in Task 5 will be used to complete this section of the EIR.

Population and Housing

Quad Knopf will describe population and housing impacts of the proposed Project. The potential for the proposed Project to induce growth in the area will be assessed. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Public Services

Quad Knopf will interview service providers and use the most recent data available to assess existing community services, including police and fire protection, and schools. The discussion regarding potential impacts to schools may be scoped out because the proposed project will not generate students that would attend area schools. We will provide a description of potential impacts to existing services resulting from the construction and operation of the proposed Project.

Recreation

This section of the EIR will address potential impacts to City recreation facilities as a result of the proposed Project. This will include an inventory of existing facilities and an analysis of the proposed projects impact on those facilities. This topic may be scoped out of the EIR (i.e., dismissed) during the Scoping Process.

Transportation, Traffic, and Circulation

The Traffic Impact Study prepared by VRPA Technologies as detailed in Task 5 will be used to complete this section of the EIR.

Utilities and Service Systems

This section of the EIR will address potential effects related to the availability and capacity of utilities and services, such as water, wastewater, electricity, natural gas, solid waste disposal, and telecommunications. This section will discuss whether any of these services or facilities is below adopted standards, or near or beyond its capacity to adequately serve the proposed Project. The analysis will be based on interviews with service providers and review of published reports. A water supply assessment, as described in Section 15155 of the *CEQA Guidelines*, is not warranted and is not proposed. However, in light of the prolonged drought conditions affecting the Central Valley, the analysis will provide a thorough description of Project water demand and available supply.

Cumulative Impacts

Quad Knopf will discuss the incremental contribution of the proposed Project to cumulative effects of other past, current, and planned or reasonably foreseeable projects in the vicinity. Quad Knopf will work with City planning staff to compile an updated list of cumulative projects.

Alternatives

An analysis of a reasonable range of alternatives to the proposed Project will be conducted according to Section 15126(f) of the *CEQA Guidelines*. A "No Project" alternative will be discussed per requirements of the *CEQA Guidelines*. Section 15126(f) limits the alternatives analysis to alternatives that will avoid or substantially lessen any of the significant effects of the proposed Project (i.e., preferred alternative). In addition to the No Project alternative, Quad Knopf proposes to evaluate three alternatives to the proposed Project. Currently, an off-site alternative is not anticipated in the primary analysis, but could be addressed in the discussion of "alternatives considered but rejected from further analysis".. These alternatives will be developed in close consultation with City staff and could include an alternative site that meets all or most of the Project objectives. Quad Knopf will develop reasonably detailed analyses of impacts associated with these alternatives, by topic, in comparison with the proposed Project.

As required by Section 15126(f), the Draft EIR will identify the environmentally superior alternative and, if that is the "No Project" alternative, the environmentally superior alternative among the remaining alternatives.

Other CEQA Sections

Quad Knopf will prepare the remaining CEQA-mandated sections (i.e., growth inducing impacts, energy, impacts that cannot be avoided, and mitigation monitoring program). With regard to the energy analysis required by Appendix F of the *CEQA Guidelines*, Quad Knopf will follow the guidance provided by the Third Appellate District Court in *California Clean Energy Committee vs. City of Woodland,* published April 1, 2014. The analysis will address electricity and natural gas use expected to occur during construction and operation of the Travel Center. The possible use of alternative energy (e.g., photovoltaic) will also be addressed. With regard to the analysis of vehicle fuel expected to be used during operation of the facility, it should be noted that the facility will attract vehicles currently traveling on SR 99, and is not expected to generate new trips, except for those involved in exiting and re-entering SR 99 after using the services at the Travel Center.

Quad Knopf will prepare and submit the Administrative Draft EIR to the City for review.

Deliverables:

- *Administrative Draft EIR to City (5 hard copies + digital files)*

Task 8 – Screencheck and Public Draft EIR

Upon receipt of comments from the City and Applicant, Quad Knopf will make necessary revisions and prepare the Screencheck and Public Draft EIR for submittal to the City. This scope of work assumes a maximum of one review cycle with compiled comments from City staff on the Administrative Draft EIR. Quad Knopf will prepare the Notice of Availability (NOA) and the State Clearinghouse (NOC) form. The City will be responsible for distribution of the NOA to any interested organizations or individuals, as well as an announcement of the public review period in a local newspaper, or mailings to property owners, or posting on and off site, as required under Section 15087 of CEQA. The period for public review must be at least 45 days. Quad Knopf will hand deliver the Draft EIR and NOC to the State Clearinghouse.

Deliverables:

- *Screencheck Draft EIR to City (5 hard copies)*
- *Draft EIR to City (20 hard copies + digital files)*
- *Draft EIR to State Clearinghouse (15 CDs)*
- *Notice of Completion to State Clearinghouse (1)*
- *Notice of Availability (1 digital file)*

Task 9 – Administrative and Final EIR

Pursuant to Section 15088 of the *CEQA Guidelines*, the Final EIR must respond in writing to each oral and written comment on the Draft EIR made by individuals, agencies, and organizations that review it. Additional research and analysis will be undertaken by Quad Knopf as necessary to effectively respond to comments. Comments regarding the sections or technical reports prepared by subconsultants will be routed to them for review and comment, with Quad Knopf responsible for final review for consistency and compilation of the final responses.

The document will incorporate written comments received and response to comments. Along with the comments and responses, a list will be compiled of all persons, organizations, and agencies commenting on the Draft EIR. The Final EIR will include revisions to the EIR text and summary table, as necessitated by comments. Comments, responses to comments, and the list of all persons, organizations, and agencies commenting on the Draft EIR will be included. Also included are errata and other information, which when combined with the Draft EIR, will constitute a Final EIR.

A cost estimate is provided herein which we believe will be adequate for the task. As a basis for cost estimating, Quad Knopf assumes that 100 individual responses (not letters) will be required for the EIR. In our experience, it takes an average of one hour to respond satisfactorily to each comment. We believe that this estimate will be adequate for the task. If the level of response exceeds the expectation described above, Quad Knopf will respond to those comments that are above and beyond the threshold for an additional fee on a time-and-materials basis, or another mutually agreeable formula.

The Final EIR will reflect direction received from City staff as contained in one set of unified comments.

Deliverables:

- *Administrative Final EIR (5 hard copies)*
- *Final EIR (30 hard copies + digital files)*

Task 10 – Mitigation Monitoring and Reporting Program (MMRP)

Quad Knopf will prepare the Mitigation Monitoring and Reporting Program (MMRP), formatted in accordance with City standards.

Deliverables:

- *Administrative MMRP (1 hard copy + digital file)*
- *Final MMRP (1 hard copy + digital file)*

Task 11 – Findings and Statement of Overriding Considerations

Using the analyses contained in the EIR, Quad Knopf will prepare draft Findings and Statement of Overriding Considerations (if warranted) for consideration and review by the City Attorney and the decision making body. The Findings will be formatted in accordance with City standards.

Deliverables:

- *Draft Findings and Statement of Overriding Considerations (1 hard copy + digital file)*
- *Final Findings and Statement of Overriding Considerations (1 hard copy + digital file)*

Task 12 – CEQA Notices

Quad Knopf will be responsible for preparing all required CEQA notices, including Notice of Completion, NOP, and Notice of Determination (NOD). Details of each notice are described in the relevant task sections. Quad Knopf will prepare and deliver the NOD to the County Clerk and State Clearinghouse within five (5) days of City Council approval of the Project. All filing fees that must accompany notices will be paid by the City.

Deliverables:

- *Notice of Determination (1 hard copy)*
- *See details of other CEQA notices (i.e., NOC and NOP) in relevant task descriptions.*

Task 13 – Meetings/Public Hearings/Project Management

Quad Knopf's Project Manager will attend public meetings, including the scoping meeting and two public hearings (one Planning Commission and one City Council) on the Draft EIR. Our Project Manager will respond to comments and questions, and make presentations, as requested by the City. Monthly status reporting via a combination of telephone conference calls and e-mails between the Quad Knopf's Project Manager and City staff are anticipated through the duration of the Project. This task also consists of those management activities that ensure Quad Knopf's ability to keep all work tasks running smoothly, on time, and within budget. As the liaison between the Quad Knopf team and the City's staff, our Project Manager will ensure information is distributed appropriately, comments regarding Project-related issues are communicated effectively and efficiently, and financial performance is tracked regularly. Additional meetings may be attended on a time-and-materials basis.

This task also includes Quad Knopf's critically important internal Quality Assurance/Quality Management process. This means that every product deliverable is subjected to a peer-level review before it is provided to the City.

Deliverables:

- *See details of meeting attendance in relevant task descriptions.*

Schedule

Task	Target Date/ Duration	Activity
Task 1 – PROJECT INITIATION		
	1/22/15	Contract executed/Notice to Proceed
	1/22/15	Project Proponent provides complete project description to QK **(All dates below are keyed to this date, except as noted.)**
Task 2 – FIELD RECONNAISSANCE AND REVIEW OF EXISTING INFORMATION		
	1/29/15 (7 days)	
Task 3 – PROJECT DESCRIPTION AND PROJECT OBJECTIVES		
	1/26/15 (4 days)	Complete and expanded project description completed
Task 4 – PUBLIC SCOPING / NOTICE OF PREPARATION		
	1/30/15 (8 days)	NOP Completed and Released
	Date TBD	Public scoping meeting at Madera City Hall
	3/2/15 (30 days)	30-day scoping period ends
Task 5 – EARLY CONSULTATION AND TECHNICAL STUDIES		
Subtask 5.1	3/9/15 (14 days)	Air Quality Report and HRA **(date follows receipt of traffic output data)**
Subtask 5.2	2/22/15 (30 days)	Biological Survey Report
Subtask 5.3	2/22/15 (30 days)	Cultural Resources Report
Subtask 5.4	3/5/15 (10 days)	Greenhouse Gas Report **(date follows receipt of traffic output data)**
Subtask 5.5	3/5/15 (10 days)	Health Risk Assessment **(date follows receipt of traffic output data)**
Subtask 5.6	3/5/15 (10 days)	Noise Study **(date follows receipt of traffic output data)**
Subtask 5.7	2/5/15 (14 days)	Phase I ESA
Subtask 5.8	2/23/15 (30 days) 3/5/15 (40 days)	Traffic Impact Study (output data, only) Traffic Impact Study (complete report)
Task 6 – GRAPHICS/GIS		
Task 7 – ADMINISTRATIVE DRAFT EIR		
	3/23/15 (8 weeks)	QK submits Admin Draft EIR to City for review
	3/30/15 (7 days)	City completes review of Admin Draft EIR
	4/6/15 (7 days)	QK makes revisions and submits Screencheck Draft
	4/13/15 (7 days)	City completes review of Screencheck Draft EIR
Task 8 – SCREENCHECK AND DRAFT EIR		
	4/14/15	QK submits Public Review Draft EIR to City and State Clearinghouse for start of 45-day public review
	5/28/15	End of 45-day public review period
Task 9 – ADMINISTRATIVE AND FINAL EIR		
	6/4/15 (7 days)	QK submits Admin Final EIR to City for review
	6/11/15 (7 days)	City completes review of Admin Final EIR
	6/18/15 (7 days)	QK makes revisions / Final EIR ready for Planning

Task	Target Date/ Duration	Activity
		Commission hearing
Task 10 – MITIGATION MONITORING AND REPORTING PROGRAM		
		MMRP provided in draft form to City
Task 11 – FINDINGS AND STATEMENT OF OVERRIDING CONSIDERATIONS		
		Findings and SOC provided in draft form to City
Task 12 – CEQA NOTICES		
		At various tasks.
Task 13 – MEETINGS / HEARINGS / PROJECT MANAGEMENT		
	Ongoing	Attendance at specified meetings and hearing; ongoing communications; ongoing project management
	7/2/15	Planning Commission hearing (10 days or later following distribution of Final EIR)
	7/8/15	City Council hearing

Schedule Assumptions:

1. The integrity of the timeline is maintained only if each event is accomplished without additional delays which could be caused by events such as the discovery of an issue or concern that warrants additional work, changes to the project, agency review time, etc.

2. A complete and stable project description is essential for this schedule to be maintained. Impact analyses will not begin until the City and Project proponent accept the project description.

3. The schedule for completion of the Final EIR will be determined in consultation with the City, depending on the volume of comments received.

4. Add dates are keyed to a Notice to Proceed date of January 22, 2015, except as noted otherwise.

5. All dates and durations are calendar days.

Cost Proposal

The fixed-fee cost estimate on the following page is preliminary and subject to change after review of additional project description information provided by the applicant and the City, completion of the Public Scoping process (Task 4), and further consultation with City of Madera staff.

Love's Travel Center EIR Cost Breakdown

	Quad Knopf										Direct Expenses				
	Project Manager	QA/QC	Senior Planner	Senior Associate Planner	Associate Biologist	Senior Associate Biologist	Associate Planner	GIS Analyst	Project Administrator	QUAD KNOPF TOTAL	DIRECT EXPENSES	REPRO	SUB-CONTRACTORS	SUBTOTAL	TASK TOTALS
	Hours @ Chafin	Hours @ White	Hours @ Keene/ Johnston	Hours @ Hall	Hours @ Schade	Hours @ Glass	Hours @ Perea	Hours @ Ying	Hours @ Lee	$	@	Copies @	$	$	$
Phase/Task	$157	$142	$142	$121	$97	$121	$97	$83	$88		$1	$0.21	$1		
TASK 1 - PROJECT INITIATION	18	4	4	2	2	2	2	2	2	**$5,176**				**$0**	$5,176
TASK 2 - FIELD RECON AND REVIEW EXISTING INFO	8		16	12	12	4	6			**$7,210**				**$0**	$7,210
TASK 3 - PROJECT DESCRIPTION AND OBJECTIVES	18	2	6					6	6	**$4,988**				**$0**	$4,988
TASK 4 - PUBLIC SCOPING / NOTICE OF PREP										**$0**				**$0**	$0
Subtask 4.1 Notice of Preparation	4	1	4	2			12	2	6	**$3,438**		36		**$9**	$3,447
Subtask 4.2 Scoping Meeting	8		6					2		**$2,274**	200			**$230**	$2,504
TASK 5 - EARLY CONSULT. AND TECH. STUDIES										**$0**				**$0**	$0
Subtask 5.1 Air Quality and GHG Report (OB-1)										**$0**			$19,950	**$22,943**	$22,943
Subtask 5.2 Biological Survey Report *(Quad Knopf - See Task 7)*										**$0**				**$0**	$0
Subtask 5.3 Cultural Resources Report (Windmiller)										**$0**			$3,668	**$4,218**	$4,218
Subtask 5.4 Health Risk Assessment Report (Vista Env)										**$0**			$9,200	**$10,580**	$10,580
Subtask 5.5 Noise Study (JC Brennan)										**$0**			$7,678	**$8,830**	$8,830
Subtask 5.6 Phase I ESA (Geocon)										**$0**			$4,000	**$4,600**	$4,600
Subtask 5.7 Traffic Study and Caltrans Consultation (VRPA)										**$0**			$36,670	**$42,171**	$42,171
TASK 6 - GRAPHICS / GIS								24		**$1,992**				**$0**	$1,992
TASK 7 - ADMIN DRAFT EIR										**$0**		900		**$217**	$217
Aesthetics	2	1					24	6	1	**$3,370**				**$0**	$3,370
Agriculture and Forestry Resouces	2		2				20	4	1	**$2,958**				**$0**	$2,958
Air Quality	2	1		6				1	1	**$1,353**				**$0**	$1,353
Biological Resources (include Biological Report)	2	2			60	16		2	2	**$8,696**				**$0**	$8,696
Cultural Resources	2	1		6				1	1	**$1,353**				**$0**	$1,353
Geology and Soils	1	1					12	1	1	**$1,634**				**$0**	$1,634
Greenhouse Gas Emissions	2	2		6				1	1	**$1,495**				**$0**	$1,495
Hazards and Hazardous Materials	2	1	8					1	1	**$1,763**				**$0**	$1,763
Hydrology and Water Quality	2	1		24				2	1	**$3,614**				**$0**	$3,614
Land Use and Planning	2	1	24					4	1	**$4,284**				**$0**	$4,284
Mineral Resources (potentially scoped out)										**$0**				**$0**	$0
Noise	2	1		6				2	1	**$1,436**				**$0**	$1,436
Population and Housing (potentially scoped out)										**$0**				**$0**	$0
Public Services	4	1					36	1	1	**$4,433**				**$0**	$4,433
Recreation (potentially scoped out)										**$0**				**$0**	$0
Transportation and Traffic	4	1		6				2	1	**$1,750**				**$0**	$1,750
Utilities and Services Systems	2	1	24					2	1	**$4,118**				**$0**	$4,118
Cumulative Impacts	4	1	4	2	2	2	4		1	**$2,492**				**$0**	$2,492
Project Alternatives	24	1	4	2			2	4	1	**$5,334**				**$0**	$5,334
Growth Inducing Impacts	2	1	1	2			2		1	**$1,122**				**$0**	$1,122
Effects Found Not to Be Significant	4	1	1	1			1		1	**$1,218**				**$0**	$1,218
Additional CEQA Required Sections	8	1	2	8	2	2	4	2	1	**$3,728**				**$0**	$3,728
Executive Summary	6	1	1	1	1	1	1		6	**$2,190**				**$0**	$2,190
TASK 8 - SCREENCHECK AND PUBLIC DRAFT EIR	20	4	16	16	8	8	16	6	10	**$12,590**		6,200		**$1,497**	$14,087
TASK 9 - ADMINISTRATIVE AND FINAL EIR	18	4	24	24	8	6	16	2	8	**$13,630**		3,600		**$869**	$14,499
TASK 10 - MITIGATION MONITORING AND REPORTING	4	2	2						2	**$1,372**				**$0**	$1,372
TASK 11 - FINDINGS AND SOC	4	2	6						2	**$1,940**				**$0**	$1,940
TASK 12 - MEETINGS / HEARINGS / MANAGEMENT	120		8							**$19,976**				**$0**	$19,976
TOTAL	301	40	163	126	95	41	158	80	62	**$132,927**	$200	10,736	$81,166	**$96,164**	**$229,091**

*Please note that cost for Final EIR responses to comments is an estimate only. The balance of the projected costs are fixed fee. The actual cost of responses to comments will be determined once letters have been received and evaluated.

EXHIBIT B

Quad Knopf

MEMO

Date: March 25, 2015 **Project No.:** 150045

To: David Merchen

From: Randy Chafin

Subject: Madera Travel Center EIR - Proposed Scope of Work and Budget Amendment

cc: Ginger White

The following describes proposed amendments to Quad Knopf's scope of work and budget to cover costs for additional cultural and biological services associated with a proposed 2,850-foot off-site water main extension to the north of the project site and a 1,700-foot wastewater main extension to the south. These off-site improvements were not included in the project description upon which our original scope of work and fee are based. If this is request is acceptable, we can provide a Contract Amendment for execution by the City.

BIOLOGICAL RESOURCES

Task 1 Supplemental Biological Reconnaissance Survey (Sewer Line and Water Line)

A Quad Knopf biologist will conduct a reconnaissance-level survey to evaluate areas where an off-site sewer line is to be installed. The site survey will focus on identifying areas that support, or potentially support, sensitive biological species or habitats. The distribution of vegetative communities will be identified, and the locations of unique or important biological resources will be mapped. Special-status species and/or their signs will be documented. An inventory of the plant and wildlife species observed during the survey will be generated.

Task 2 Preliminary Assessment for Fresno Kangaroo Rat

A qualified Quad Knopf biologist will conduct a preliminary assessment of the Project site and off-site sewer and water line corridors to provide information on the location and distribution of potential burrows of the Fresno kangaroo rat (*Dipodomys nitratoides exilis*) and other potential sign. This information would be needed prior to trap placement and the development of a trapping strategy. During this initial assessment, locations where traps would be placed will be recorded with a Global Positioning System (GPS) unit, and the number of traps needed at each location will be determined. Potential locations of trap placement include all burrows potentially occupied by the Fresno kangaroo rat and locations of other kangaroo rat sign including dust baths, runways, and pit caches.

Task 3 Small Mammal Trapping for Fresno Kangaroo Rat

A qualified and permitted Quad Knopf biologist, authorized by the United States Fish and Wildlife Service (USFWS) and the California Department of Fish and Wildlife (CDFW) to live-trap the Fresno kangaroo rat, will establish a trapping configuration according to the results of the pre-trapping

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preliminary assessment (Task 1). This trapping configuration will be modified as needed in consultation with the USFWS and CDFW.

Trapping will be conducted in accordance with the *Survey Protocol for Determining Presence of San Joaquin Kangaroo Rats* (USFWS, 2013). A team of two qualified biologists will conduct trapping on the site for a minimum of five consecutive nights, using a total maximum of 100 XLT (3.5 by 13 inch) Sherman live traps. Traps will be placed at burrow openings, along runways, at dust baths, and at other locations with diagnostic kangaroo rat sign. Each trap will be baited with a mixture of rolled oats, millet, and peanut butter. Traps will be set approximately one hour before sunset and checked one hour before sunrise the following morning. Traps may be checked and closed at earlier times, depending upon weather conditions and other factors (e.g., temperature, fog, precipitation) experienced at the time of trapping.

Task 4 Report Preparation for Small Mammal Trapping

Quad Knopf will compile a report at the end of the trapping effort that adheres to standard agency reporting requirements. A draft report will be prepared within 30 days of the final trapping night, and provided to the City for comment. All comments will be addressed and incorporated into the final report as warranted. The final report will be prepared and submitted to the City and the appropriate agencies within 90 days of the final night of trapping.

Schedule

The performance schedule provided below is based upon the assumption that a Notice to Proceed will be issued to Quad Knopf by March 11, 2015. We understand that Task 1 should be completed as soon as soon as possible to accommodate the aggressive CEQA documentation timeline. The small mammal trapping should not proceed prior to April 1, 2015, in accordance with protocol.

Task	Description	Estimated Start Date	Estimated Completion Date
	Notice to Proceed	3/11/2015	
1	Supplemental Biological Reconnaissance Surveys (Sewer Line and Water Line)	3/12/2015	3/13/2015
2	Preliminary Assessment for Fresno Kangaroo Rat	3/17/2015	3/19/2015
3	Small Mammal Trapping for Fresno Kangaroo Rat	4/6/2015	4/11/2015
4	Report Preparation for Small Mammal Trapping	4/13/2015	4/24/2015

Fee

Quad Knopf proposes to complete the tasks described in the scope of work above for a fee of **$18,310**. Our proposed cost is based on our knowledge of the project area and our expertise with conducting similar trapping studies for the Fresno kangaroo rat. Quad Knopf's services will be billed on a Time and Materials (T&M) basis. The table below provides a breakdown of costs by task.

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Task	Description	Fee
1	Supplemental Biological Reconnaissance Survey (Sewer Line and Water Line)	$1,600
2	Preliminary Assessment for Fresno Kangaroo Rat	$1,210
3	Small Mammal Trapping for Fresno Kangaroo Rat	$12,500
4	Report Preparation for Small Mammal Trapping	$3,000
	Total	**$18,310**

Should circumstances arise that are outside this scope of work (e.g., additional surveys, reports, employee training, project monitoring and/or assistance), a revised fee would be prepared for your approval.

CULTURAL RESOURCES

Our original scope of work and cost estimate for the updated cultural resources inventory encompassed only the project site (approximately 50 acres). However, the scope of work has been expanded to include an off-site water line to the north of the project site and wastewater/sewer line south of the project site.

It is the sub-consultant's understanding that most of the off-site water line route lies within the Madera Town Center project site north of Avenue 17. We conducted a cultural resources study of the Madera Town Center project area previously. However, our study did not include the Avenue 17 right-of-way where the water line would cross between the Town Center and Travel Center properties. Also, the planned off-site wastewater/sewer line south of the Travel Center property was not included in our scope of work or cost estimate for the Travel Center.

Therefore, to complete the field inspection for the project, we will need to conduct an on-the-ground inspection of the Avenue 17 right-of-way where the water line will cross as well as the off-site wastewater/sewer line south of the Travel Center property. The cost estimate to complete this work is outlined below.

Description	No. of Units	Cost per Unit	Cost
Archaeological field inspection (includes travel time) Registered Professional Archaeologist Mileage	 8.0 hrs 372 mi	 $125/hr $0.70/mi	 1,000.00 260.40
Subtotal			1,260.40
Administrative Cost (15 percent of subtotal)			189.06
Total (inc. 15% Quad Knopf administrative mark up)			**$1,667**

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GRAND TOTAL

The grand total for the above described additional work is **$19,977**.

RC

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Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF May 6, 2015

AGENDA ITEM NUMBER B-10

APPROVED BY

GRANT ADMINISTRATOR

CITY ADMINISTRATOR

SUBJECT: **Consideration to Resolution Approving a Short Sale for a HOME-Assisted First Time Homebuyer**

RECOMMENDATION:

Staff recommends Council direct staff to proceed with the Short Sale.

SUMMARY:

The borrower signed loan documents June 29, 2007. The amount of assistance was as follows:

HOME $97,049

Staff spoke with the borrower in May of 2012. During the conversation, he stated he is letting the home go into foreclosure. He wanted to know what would happen in terms of our assistance. Staff explained if proceeds were left from the foreclosure sale, then the proceeds would apply toward our assistance. The borrower wanted to use the home as a rental property. He indicated he did not want to live there because the number of foreclosures and increase in renters are contributing to an increase in the presence of gang members. Staff explained the funding source requires homeowners receiving assistance to reside in the home as their primary residence. This is also a requirement of the borrower's first mortgage lender.

On December 19, 2012, staff attempted to discuss and provide the borrower with short sale alternatives, loan modifications, information about the possible tax consequences and a referral to counseling. On June 17, 2014, staff spoke with the borrower. He stated he is considering a Short Sale or Foreclosure. Staff referred him to websites that provide foreclosure assistance; however, he stated he was aware of them. He stated he does not live in the home, and he has no interest in Short Sale counseling. According to the borrower, there are no advantages of staying in the home, and he waived his right to counseling.

HOME Management Memo No. 12-01 specifies recipients may approve short sales without state approval. Recipients have three major sets of responsibilities as follows:

Set No. 1: Counsel borrowers about their best interests:

1. Assist the borrower to retain their home, discuss why the borrower is requesting a short sale, discuss alternatives to a short sale such as loan modifications and provide counseling about possible tax consequences.

2. Discuss the advantages of remaining in the home (i.e., stable, affordable housing payments versus paying potentially higher rent that may increase over time).
3. Discourage the short sale if borrowers appear to be seeking to escape a temporary "under-water" situation.

Set No. 2: Recipients role as a prudent lender:

1. Recover loan proceeds to the extent possible.
2. Verify the sales price is approximately fair market value.
3. Negotiate with the first lender for a portion of the lender's proceeds.
4. Ensure the following documentation is in the file for State review:
   a. A description of discussions with the borrower.
   b. An estimate of fair market value.
   c. A description of negotiations with the primary lender
   d. Documents pertaining to the escrow.

Set No. 3: The Recipient must not take any actions contrary to the following provisions of the HOME Final Rule at 24 CFR 92.254(a)(5)(ii)(A):

"...the participating jurisdiction is subject to the limitation that when the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME investment due, the participating jurisdiction can only recapture the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs."

The Estimated Settlement Statement received in connection with the borrower's pending Short Sale shows we are receiving $14,592.74 through the Short Sale transaction. Staff obtained an estimate of fair market value. The "As Is" value indicates $165,100. Staff documented the file with the items detailed in Set No. 2, above. Upon completion of the Short Sale, staff shall file IRS Form 1099-C as stated in HOME Management Memo No. 12-01.

FINANCIAL IMPACT:

The loan was funded from a HOME grant. Staff shall deposit $14,592.74 into the City's HOME Reuse Account. Funds in this account provide assistance to eligible HOME activities and, staff shall allocate Reuse funds before HOME funds are committed and drawn. Because it is considered Recapture and not Program Income, ten percent of the $14,592.74 is not available for Administration expenses. Following the provision to recapture the net proceeds, if any, does not impact the General Fund.

VISION MADERA 2025 ACTION PLAN CONSISTENCY:

The Vision Plan does not address Short Sales. It is not in conflict with any of the actions or goals contained in the Plan. In addition, it is consistent with the provision of the HOME Final Rule at 24 CFR 92.254(a) (5) (ii) (A).

RESOLUTION NO.: 15-____

A RESOLUTION, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A SHORT SALE FOR A HOME-ASSISTED FIRST TIME HOMEBUYER AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE SUBORDINATE LIEN APPROVAL LETTER

WHEREAS: The borrower signed loan documents June 29, 2007 for the property located at 1428 Lynmarie Way in the City of Madera, California 93637, and

WHEREAS: Because the number of foreclosures and increase in renters contributed to an increase in the presence of gang members, the borrower relocated and initiated the Short Sale process, and

WHEREAS: HOME Management Memo No. 12-01 specifies recipients may approve short sales without state approval and have three major sets of responsibilities as follows:

Set No. 1: Counsel borrowers about their best interests:
Set No. 2: Recipients role as a prudent lender:
Set No. 3: The Recipient must not take any actions contrary to the following provisions of the HOME Final Rule at 24 CFR 92.254(a)(5)(ii)(A)

WHEREAS: Staff discussed with the borrower short sale alternatives, loan modifications, possible tax consequences and provided him with websites that provides foreclosure assistance, and

WHEREAS: The borrower stated he was aware of the website and stated he does not live in the home and that he has no interest in Short Sale counseling and that there are no advantages of staying in the home and waived his right to counseling, and

WHEREAS: Staff's review of the escrow documentation states we are receiving $14,592.74 through the Short Sale transaction, and the listing price and the "As Is" value indicates $165,100, and

WHEREAS: Staff documented the file with the items detailed in Set Nos. 1 through 3, above, and

WHEREAS: Staff shall file IRS Form 1099-C as stated in HOME Management Memo No. 12-01.

IT IS NOW THEREFORE RESOLVED THAT:

1. The above recitals are true and correct.
2. The City of Madera hereby consents to the short sale of the property located at 1428 Lynmarie Way, Madera, California 93637.
3. The City Administrator is hereby authorized to sign the Subordinate Lien Approval letter attached as Exhibit A and any and all documents necessary to facilitate the short sale.
4. This resolution is effective immediately upon adoption.

****

EXHIBIT A

May 7, 2015

Richard D. Gracia
36884 Kensington Drive
Madera, CA 93636

Re: 1428 Lynmarie Way Short Sale, City of Madera Loan No. HOME 05-331
California Housing Finance Agency Loan No. 0243272

Dear Mr. Gracia:

According to the April 22, 2015 letter from the California Housing Finance Agency (CalHFA), your request to CalHFA for a loan modification was not eligible. In addition, CalHFA denied your request for a short sale because the purchase offer you submitted allows for a full payoff on the first mortgage with CalHFA.

As stated in the Estimated Settlement Statement (HUD-1) printed on April 27, 2015, the City of Madera agrees to the payoff of $14,592.74. In addition, the borrower is released from all liability for the balance of the deficiency. No contributions from the borrower or the real estate agent are a condition of releasing the lien.

Thank you for your attention to this letter. If there are questions, then do not hesitate to contact Jorge Antonio Rojas, Program Manager, 559-661-3693, jrojas@cityofmadera.com.

Very truly yours,

David R. Tooley
City Administrator

/jr

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REPORT TO CITY COUNCIL

MEETING DATE: May 6, 2015

AGENDA ITEM NUMBER: B-11

Approved By:

PUBLIC WORKS DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

Consideration of a Resolution Approving an Amendment to the Agreement with Raftelis Financial Consultants Inc. to Perform Rate Studies of Sewer, Water, and Storm Drainage Fees.

RECOMMENDATION:

Staff recommends that the Council adopt the proposed resolution approving an amendment to the agreement with Raftelis Financial Consultants Inc. to perform rate studies of sewer, water, and storm drainage fees. The amendment would extend the term of the agreement to December 31, 2015, and would increase the total compensation for services by $12,500 for additional for services validating and assembling data necessary for the successful completion of the Project.

SUMMARY:

On May 7, 2014, the City Council entered into an agreement with Raftelis for consulting services to perform a rate analysis of sewer, water, and storm drainage fees at a cost of $124,820, terminating on December 31, 2014. The project's completion date was extended from October to this spring in order to allow the newly seated Council to participate in the deliberations on this matter. Additionally, the data available from our antiquated accounting system needed additional analysis by the consultant to extract and vet information necessary for defensible rate structures. This amendment addresses those changes to the project.

DISCUSSION:

Raftelis was contracted by the City in May 2014 to complete a rate analysis of the City's current sewer, water, and storm drainage fees. As originally scheduled, the project would have been completed by the end of the 2014. However this schedule, would have placed newly seated members of the Council at a disadvantage by having them address this significant policy issue during their second meeting of the Council. As a result, the project deadline was slightly extended.

In addition to extending the deadline so that new council members could be brought up to speed, the extension allowed us the opportunity to gather additional needed data. The rate study required that sufficient information be acquired to show that the rates being proposed are related to the costs of providing the services and that there is a nexus between the rates charged and the cost of the benefits received by each category of rate payers. This mandate is principally set out in the provisions of

Proposition 218, which has a unique feature in that it directly states that the burden of proof for justifying the rates and nexus to customers is the responsibility of the applicable service provider. Therefore, it is important to assemble data that shows these relationships in the required rate studies. Unfortunately, due to the age and nature of our current accounting system, the data available was not in a form that could easily accomplish this task and required additional efforts to extract and vet the data for use in the studies. This delay for additional data analysis has not been without its benefits though. The delay has allowed us the opportunity to address the impacts of the Governor's recent mandates and the Fourth Circuit Court of Appeals' recent ruling on tiered rates.

FINANCIAL IMPACT:

The expenses for these studies occur within the Water, Sewer, and Storm Drainage Funds and would not have any impact on the General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The proposed action is consistent with Vision Plan Action Items 112.1 & 115.5.

Action Item #112.1
Review Development Impact Fees every two years or less. All other fees are evaluated as often as needed, but not less than three years.

Action Item #115.5
Insure the physical and financial sustainability of the City's existing and expanding sewer and water infrastructure.

A. Develop a comprehensive detailed inventory of the existing water and sewer collection systems that forecasts the probable life, and periodic major maintenance and/or replacement of all of the individual elements.

B. Provide a long term financial plan that financial forecasts the required capital repairs to the existing system and corresponding revenues.

C. Where feasible, include appropriate funding in annual and CIP budgeting and determination of user rates.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AMENDMENT TO AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS INC. TO PERFORM RATE STUDIES OF SEWER, WATER, AND STORM DRAINAGE FEES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, The City is in need of a study of the costs, revenues and fees related to the operations of Water ,Sewer, and Storm Drainage services; and

WHEREAS, The City has determined that it was prudent to obtain professional services from a firm with the unique skills to make such analysis; and

WHEREAS, The City has solicited and reviewed proposals to provide rate studies of the City's Sewer, Water, and Storm Drainage fees; and

WHEREAS, The City has entered into an agreement with Raftelis Financial Consultants Inc. to provide said consulting services has been developed to the satisfaction of both parties; and

WHEREAS, The City has determined that additional time is necessary to complete the project, and that additional work must be performed to obtain additional information; and

WHEREAS, The City and Raftelis Financial Consultants Inc. have prepared an amendment to their original agreement to address the issues stated above.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.

2. The Amendment to Agreement with Raftelis Financial Consultants Inc. to provide rate studies of the City's Sewer, Water, and Storm Drainage fees is hereby approved. The Mayor is authorized to execute the agreement on behalf of the City.

3. This resolution is effective immediately upon adoption.

AMENDMENT NO. 1 TO AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR WATER, SEWER, AND STORM DRAINAGE FEE STUDY SERVICES TO THE CITY OF MADERA

This Amendment No. 1 to Agreement made and entered into this _____ day of _____, 2015 between the City of Madera, a municipal corporation of the State of California, hereinafter called "CITY" and Raftelis Financial Consultants, Inc., hereinafter called "CONSULTANT".

RECITALS

WHEREAS, CITY has required the preparation of a fee rate study prepared to consider adoption of new fees related to water, sewer, and storm drainage, services, hereinafter called "Project"; and

WHEREAS, CITY and CONSULTANT entered into an Agreement for professional rate study services dated May 7, 2014; and

WHEREAS, an Amendment to Agreement is necessary for additional services related to additional efforts for validating and assembling data for the successful completion of the Project and an extension of the term of the contract.

AGREEMENT

NOW THEREFORE the parties hereto mutually agree as follows:

In consideration of the recitals listed above and the mutual obligations of the parties herein, CITY and CONSULTANT agree that the Agreement for services to the City of Madera In Preparation of studies for new water sewer and storm drainage fees, dated May 7, 2014 between "CITY" and "CONSULTANT" shall be amended as follows:

ITEM NO. 1 – SECTION 4 Term of the agreement shall be amended to read as follows:
This agreement shall be effective as of May 8, 2014 and shall terminate on December 31, 2015.

ITEM NO. 2 – SECTION 3 Consultant's fees and compensation: amount, how and when payable shall be amended to read as follows: Fees and compensation shall be based on the estimated fees listed on page 27 of the Consultant's response to the RFP. The fees are not to exceed the total amount of $137,320; which includes the original amount of $125,820 and an additional $12,500 agreed to as part of this amendment.

In witness hereof, CITY and CONSULTANT have executed this Amendment No. 1 to Agreement as of the day, month and year first written above.

CITY OF MADERA

By: _____
Robert L. Poythress, Mayor

RAFTELIS FINANCIAL CONSULTANTS, INC.

By: _____

Title: _____

APPROVED AS TO FORM

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

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REPORT TO CITY COUNCIL

Approved by:

Department Director

City Administrator

Council Meeting of: May 6, 2015

Agenda Number: B-12

SUBJECT: CONSIDERATION OF A RESOLUTION AMENDING THE CITY OF MADERA UTILITY SERVICES POLICY

RECOMMENDATION:

Staff recommends Council adopt a resolution amending the City of Madera Utility Services Policy.

SUMMARY:

In an effort to be more efficient with the time staff spends performing Utility Billing tasks we are bringing the City of Madera Utility Services Policy (the Policy) before Council. We are also working on some proposed amendments to the City Ordinance, which we are also presenting to Council as a separate item in this agenda. Our Utility Services Policy references the sections of the City Ordinance to which we are proposing amendments.

The amendments to the Utility Services Policy relate to how water shut off noticing is handled. Currently, staff is unable to keep up with the posting of 5-day notices and shut offs, due to the number of accounts that are past due and the labor-intensive processes that are currently included in the Policy. The issue has progressed to this point over several years and needs to be corrected so the City can decrease the number of accounts and dollar amounts being sent to collections and reduce the labor and postage costs related to shut off notices.

DISCUSSION:

Staff believes the proposed changes to this policy will help streamline the shut off process. The current process is flawed in that staff spends too much time mailing 10 day notices and physically posting 5-day notices at more than 1,000 delinquent locations, throughout the City.

According to current policy, a 10-day shut off notice is mailed out after the due date which in most cases is the 5th of the month. There has to be a 5-day window when the notice is mailed out. For instance, a 10-day notice mailed out on the 7th has to have 5 additional days added to it so the shut off date would be the 22nd. The next step consists of a 5-day notice being posted on the door. In order to stay consistent with the original 10-day notice, we would need to post all 5-day notices on the 17th. Staff usually reads commercial meters for 5 days, between the 15th and the 22nd (accounting for weekends). This conflict pushes the 5-day notices off until after the meter reading has been completed. So, the 5-day notices are currently being posted on the 23rd or later with shut off dates towards the end of the month. In more recent months there have been 1,000 or more 5-day notices to be posted. With only two Field Reps on staff to handle this duty, posting these notices can take weeks to complete, pushing the shut off dates well into the following month.

To resolve the issue of timing between noticing and meter reading, we believe it would be best to include the 10-day notice (for those who have not yet paid their prior month's utility bill) on the utility bill/statement itself in red ink and to mail out 48-hour notices rather than physically posting 5-day notices on doors. Staff will also make a reasonable attempt to contact an adult person residing at the service location by phone as required by PUC Code 10010.1(b). But, the mailing of the 48-hour notices (which replace 5-day notices) will serve to ensure that those customers we are not able to contact do receive sufficient notice at least 48 hours prior to termination (shut off).

The monthly billing will have a shut off notice on it regardless of whether the customer is past due or not. This notice will inform the customer that if they have a past due balance and it's not paid by a certain date, the water will be shut off. The statement will also be changed so the "Previous Balance" will now be labeled as "Past Due on" a specific date. Also on the utility bill will be a statement that any past due amounts must be paid by a certain date or an additional penalty will be applied and the water will be shut off. This will provide sufficient notice, while reducing the number of man hours currently spent on printing and stuffing envelopes for the 10-day notices. Next, the 48-hour notice will be mailed out 7 days prior to the water shut off, giving the required 5 days of mailing time. Then, between the times the 48-hour notices are mailed out and 24 hours prior to termination, staff will make reasonable attempts to contact customers, as required by PUC Code 10010.1(b). A copy of a sample utility bill with the recommended changes is included in this staff report, as Exhibit A.

If the Policy changes are approved, we will mail out the statements on the 1st and give a past due and shut off date of the 15th of the month for those who have not paid their previous month's bill. We would then mail out 48-hour notices at least 7 days prior to termination, and proceed with shut offs on the 15th of the month or the first business day following the 15th if the 15th falls on a weekend or a holiday.

FINANCIAL IMPACT:

The proposed amendments to the Utility Services Policy will not have an impact on the General Fund, because Utility Billing costs are charged to the Enterprise Funds. However, approval of this resolution will result in an overall reduction in cost to the Finance Department and savings to

the Enterprise Funds, because the 10-day notices will be mailed as part of the utility bill/statement rather than separately, less staffing time will not be required to deliver final (5-day or 48-hour) notices, and there will be more Utility revenue received in a timely manner.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Effective government is demonstrated through responsible stewardship of resources; improving communication, internally and with community stake-holders; dedication to improvement; and creation of new programs, services and internal systems in response to collected data and community needs.

Exhibit A

DUE UPON RECEIPT

City of Madera
Utility Billing Department
205 W. Fourth Street
Madera, CA 93637
(559) 661-5459

Account Information	
Account Number	987654321-0
Service Location	123 S LATE ST
Service Period	04/01/15 TO 04/30/15
Delinquent Date *	05/05/15

#ZZZZZZZ
#0001234567#
JOHN DOE
12345 SAMPLE AVE
MADERA CA 93636-4321

3

Total Current Charges	85.87
Past Due on 05/05/15	278.71
Payment Applied	0.00
Adjustments	0.00
Penalties	10.41
Total Due	374.99

Water Meter Reading (cubic feet)

Current Read	Previous Read	Consumption
190454	188211	2243

Meter Minimum Water Rate	9.93
Metered Water	19.29
Single Family Residence Sewer	26.51
Residence Refuse	23.22
Residence Drainage	2.00
Street Sweep Rte.1b-20	3.70
Street Sweep Rte.o	1.22

Total Current Charges 85.87

*** A late fee will apply to current charges after: 05/05/15**

PAST DUE BALANCES MUST BE PAID BY 5/26/15 OR ADDITIONAL PENALTIES WILL BE APPLIED AND SERVICES WILL BE TERMINATED UNTIL PAID IN FULL

** A NOTE TO OUR CUSTOMERS **

CITY HALL WILL CLOSE ON MONDAY MAY 25 IN OBSERVANCE OF MEMORIAL DAY.
ALTERNATE PAY STATIONS: BRIDGESTORE AT 748 N. D ST. AND THE POLICE STATION AT 330 S. C ST.

Meter Information

Meters are read the 25th of every month — 100 cubic feet = 748 Gallons
Water Volume Charge = (Consumption / 100) x $.86

Contact Information

Billing Questions	(559) 661-5454	Refuse Pickup	1-800-706-5779
Meter Issues	(559) 661-5466	Pay By Phone	1-877-360-3479
Pay Online	www.cityofmadera.org		

• Detach and return this portion of the bill with your payment •
DO NOT MAIL CASH * MAKE SURE CHECK IS SIGNED * SEAL ENVELOPE SECURELY

Service Address	Account Number	Billing Date	Due Date
123 S LATE ST	**987654321-0**	04/01/15	Upon Receipt

JOHN DOE

Amount Due	Amount Paid
374.99	

U012345678912345

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE AMENDMENT OF THE CITY OF MADERA UTILITY SERVICES POLICY.

WHEREAS, the City of Madera issues Administrative Policies to set forth City Policy on a variety of issues; and

WHEREAS, the City of Madera Utility Services Policy was created and first approved on June 20th 2001 and last updated on July 1st 2012; and

WHEREAS, this policy is to be used in conjunction with the City of Madera Ordinance, Title VIII, Chapter 7, and will provide the necessary support to staff that will assist them with their dealings with the public; and

WHEREAS, staff has reviewed the Policy and found certain items within the Policy that did not meet Public Utilities code (PUC) and/or unnecessarily complicate the daily work activities within the Finance Department; and

WHEREAS, staff would like to improve operations, simplify their dealings with the public and ensure that the Policy and Ordinance properly correspond with each other and meet PUC standards.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF

MADERA HEREBY finds, orders and resolves as follows:

1. The above recitals are true and correct

2. The Municipal Utility Service Policy, a copy of which is on file in the Office of the City Clerk and referred to for particulars, is approved

3. The resolution is effective immediately upon adoption.

****

CITY OF MADERA
UTILITY SERVICES POLICY

The intent of this policy is to provide the City of Madera Finance Department with procedural guidelines and standardization for the daily work activities within utility billing. These daily activities include the processing of applications for utility service, collection of all bills and deposits, and the termination of water and refuse service. This policy will be used in conjunction with the City of Madera Ordinance, Title VIII, Chapter 7, and will provide the necessary support to staff that will assist them with their dealings with the public.

Service Application

I. New Service-Residential

If an applicant has never had prior service with the City of Madera, they would need to submit the following to activate service:

1. Completed and signed application for service.
2. A copy of the applicant's drivers' license, state I. D. Card, passport, or any other Immigration and Naturalization form of identification which contains a photo of the applicant.
3. A copy of the applicants' social security card (voluntary).
4. Cash, personal check or money order for a deposit in the amount required by the City of Madera Master Fee Schedule along with an application fee (See Municipal Utility Service Fee Schedule).
5. A new sign on for service will not be held responsible for previous tenants' delinquent balance.
6. Staff may only discuss account history with the account holder who has applied for service. Any other household member who would like information on the account, must complete a Utility Services Application and be added to the account.

II. Prior Service-Residential

If an applicant has had previous service within the City of Madera, the following process will be followed:

1. Completed and signed application for service at new service address.
2. A copy of the applicant's drivers' license, state I. D. Card, passport, or any other Immigration and Naturalization form of identification which contains a photo of the applicant.
3. Copies of the applicant's social security card (voluntary).
4. Cash, check or money order for a deposit in the amount required by the City of Madera Master Fee Schedule along with an application fee. Only the application fee may be taken if the deposit is waived due to the criteria met in the City of Madera Municipal Code Section 8-7.06(B).

5. A new sign on for service will not be held responsible for previous tenants' balance.
6. Staff will cross check for name reference to determine if the customer has had a previous balance that is still unpaid with the City of Madera. All past due balances shall be paid with cash, cashiers check, or money order prior to initiating service. If at any time the City of Madera Finance Department determines that an account holder has a delinquent balance from a prior account, this balance shall be paid in full prior to activation of the service at the new location.

III. Prior Account Balance – Residential Accounts

1. If a customer requests service at another service address accompanied with a request for termination at a previous service address, the balance from the previous service address will be paid in full prior to activation of the service at the new location. If the customer remains as the account holder on the original address and the new service address, the new account process will be followed for customers with Prior Residential Service.

IV. New Service -Commercial Accounts

1. Completed and signed application for service.
2. A copy of the applicant's driver's license.
3. Copies of the applicant's social security number (voluntary).
4. A letter naming authorized personnel should be included if someone who is not an owner of the property or an officer of the corporation is completing the application. This will enable staff to discuss the account with the authorized representative.
5. Cash, check or money order in a sum equal to three times the estimated monthly billing with an application fee. Only the application fee may be taken if the deposit is waived due to the criteria met in the City of Madera Municipal Code Section 8-7.06(B).
6. If there is only one water line for service to multiple businesses/service addresses, the owner of the property shall sign on for service for all the businesses/residences or combination thereof and will be billed under one invoice.

V. Prior Service-Commercial

If an applicant has had previous service within the City of Madera, the following process will be followed:

1. Completed and signed application for service at new service address.
2. A copy of the applicant's drivers license
3. A copy of the applicant's social security number (voluntary).
4. Cash, check or money order in a sum equal to three times the estimated monthly billing with an application fee. Only the application fee may be taken if the deposit is waived due to the criteria met in the City of Madera Municipal Code Section 8-7.06(B).
5. A new sign on for service cannot be held responsible for previous tenants' balance.

6. Staff will cross check for name reference to determine if the customer has had a previous balance that is still unpaid with the City of Madera. Commercial accounts with an outstanding balance will be required to pay all past dues along with the necessary deposit to initiate the service at the new address. A co-guarantor will still be required on the new account.
7. Past dues on prior accounts are to be paid with cash, money order or certified check prior to the initiation of new service.

VI. Prior Account Balance – Commercial

1. If a customer requests service at a location accompanied with a request for termination at a previous service address, the balance from the previous service address will be paid in full prior to activation of the service at the new location. If the customer remains as the account holder on the original address and the new service address, the new account process will be followed for customers for Prior Service Commercial.

VII. New Service –Master Metered

A master metered account is defined as an account with one meter that supplies water to multiple residential properties or multiple commercial properties.

1. Completed and signed application for service.
2. A copy of the applicant's drivers license
3. A copy of the applicant's social security number (Voluntary).
4. [A letter naming authorized personnel should be included if someone who is not an owner of the property or an officer of the corporation is completing the application. This will enable staff to discuss the account with the authorized representative.]
5. Cash, check or money order in a sum equal to three times the estimated monthly billing with an application fee. Only the application fee may be taken if the deposit is waived due to the criteria met in the City of Madera Municipal Code Section 8-7.06(B).

VIII. Prior Service-Master Metered

If an applicant has had previous service within the City of Madera, the following process will be followed:

1. Completed and signed application for service at new service address.
2. A copy of the applicant's drivers license
3. A copy of the applicants' social security number (voluntary).
4. Cash, check or money order in a sum equal to three times the estimated monthly billing with an application fee. Only the application fee may be taken if the deposit is waived due to the criteria met in the City of Madera Municipal Code Section 8-7.06(B).
5. A new sign on for service cannot be held responsible for previous tenants' balance.
6. Staff will cross check for name reference to determine if the customer has had a previous balance that is still unpaid with the City of Madera. Master metered

accounts with an outstanding balance will be required to pay all past dues along with the necessary deposit to initiate the service at the new address.

IX. **Phone Applications – Residential**
Utility applications may be taken over the phone. The original application may either be picked up in person at City Hall, or the original application may be mailed to the applicant for a signature. If the application and supporting paper work necessary to finalize the application is not received within 5 days of the initial receipt of the phone application, a 5 day notice will be posted and service will be terminated following the residential shut off procedures listed in this manual.

X. **Parties Maintaining Unoccupied Residential Dwellings**
For parties that maintain unoccupied residential dwellings and have registered, accordingly, deposits for utility services shall equal two residential units regardless of the number of units managed. Utility charges shall continue to be required to be paid on a timely basis for every unit managed. The managers of these units shall be allowed to select an option which would allow for Water/Sewer only fees and opt out of solid waste and recycling services until such time as property is occupied.

Dependent Adult Applicants

The City shall make available to its residential customers who are 60 years of age or older, or who are dependent adults as defined in paragraph (1) of subdivision (b) of Section 15610 of the Welfare and Institutions Code, a third party designated by the customer to receive notification when the customer's account is past due and subject to termination. The notification shall include information on what is required to prevent termination of service. The residential customer shall make a request for third party notification on application provided by the city, and shall include the written consent of the designated third party. The third party notification does not obligate the third party to pay the overdue charges, nor shall it prevent or delay termination of service. (Third Party Notification will be made only if information is available.)

Delinquent Accounts

I. **Definition**: An account becomes delinquent upon the [dates specified in the City of Madera Municipal Code. Any revision to such dates in the Municipal Code shall be applicable to this policy. The current date established in the Municipal Code is the] 6th day of the month following the billing month. Prior to the termination of service a delinquent account has the option to use a "catch up" provision by signing a ~~repayment~~ [Special Payment] agreement with the City of Madera.

II. Delinquent Account-Residential

1. Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail or ~~can be~~ posted in a conspicuous place at the service address. [That notice will typically be provided on the customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date, as established in the City of Madera Municipal Code]. The 10-day notice is for those accounts that [have not paid their balance from the prior utility bill and] are not already under a ~~Repayment~~ [Special Payment] Agreement. If the notice is mailed, the 10-day period will begin 5 days after the date of mailing the notice. If the notice is physically posted at the service address, the 10-day period will begin on the day of posting.
2. ~~Five~~ [Seven] calendar days prior to termination of service, [a 48-hour shut off notice will be forwarded to the customer by mail. The 48-hour period will begin 5 days after the date of mailing the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances], ~~the account holder will receive a phone call as a reminder or if a phone call is unable to be completed then a second notice will be posted at the service address. This~~ [the notice [may]~~shall~~ be hand delivered ~~to an occupant over the age of 18, posted on the door, or left in a mailbox if access to the front door is not feasible~~ [or posted in a conspicuous place at the service address to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone].
3. ~~Accounts with a breached repayment agreement will receive a courtesy phone call 5-days prior to service termination or if a phone call is unable to be completed then a 5-day notice will be posted in a conspicuous place at the service address.~~

4 [3]. [City staff will]~~P~~[p]roceed to shut off procedure if the account holder has made no response to the 10-day or ~~5-day~~ [48-hour] notice.

III. ~~Repayment~~ [Special Payment] Agreements-Residential

1. [Customers that are eligible for special payment terms may request to pay their past due balance over a period of time not to exceed 6 months.] The account holder ~~will complete the repayment agreement form~~[must sign a payment agreement form, which is prepared by the Utility Billing Supervisor or one of his/her Account Technician III designees].
2. One half of the total *past due* amount is to be paid at the time of the execution of the repayment agreement. The balance will then be amortized over a period not to exceed 6 months. In addition to the current payment, the delinquent payment is to be made timely over the agreed upon period.
3. Only one additional extension is allowed over the 6-month period for repayment.
4. If account holder can show good cause for an additional extension, only the Finance Director or his designee can agree to a second extension.
5. A repayment agreement cannot be executed once service has been terminated without express authorization of the Finance Director or his/her designee.

6. Proceed to the shut off procedure, if there has been no contact from the account holder to execute a repayment agreement.
7. Each account will be allowed only one repayment agreement per year. A repayment agreement may not be approved until one year after the commencement of the last agreement.
8. [Seven calendar days prior to termination of service a 48-hour shut off notice will be forwarded to] ~~A~~[a]ccounts with a breached ~~repayment~~ [Special Payment] Agreement[. The 48 hour period will begin 5 days after the date the notice was mailed.]~~will receive a courtesy call~~ [At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone] ~~5 days prior to service termination~~[.] ~~or if a phone call is unable to be completed then a 5-day notice will~~ [In certain instances the notice may] be posted in a conspicuous place at the service address[once City staff has made a reasonable attempt to contact an adult at the premises by phone].

IV. Shut off Procedure-Residential

1. Staff should update the payment files prior to sending the Field Representative out to terminate service.
2. As a courtesy, the Field Representative will attempt to contact the adult individual(s) residing within the service address prior to termination of service by knocking on the front door or ringing the doorbell. Regardless of whether contact has been made, the Field Representative will proceed with the termination of service.
3. At the same time water service has been terminated, the Field Representative shall confiscate the refuse containers.
4. Tampering with City property (shut off valves, valve locks etc.) shall constitute a misdemeanor. The Finance Director or his designee will notify the Madera Police Department, and the cost of replacement and monitoring will be charged to the account.
5. Service will not be restarted until the entire account balance, penalties, and fines are paid in full. A deposit will be required to re-activate service if there is no deposit on file. A check will not be accepted as payment to restart service.
6. Water service shall not be terminated when an account holder has obtained from a licensed physician that to be without water will be life threatening to the account holder and/or occupant of service address. If the account holder is unable to financially pay for the service within the normal repayment period, staff may execute a repayment agreement with the account holder for a 12-month period. Pursuant to Public Utilities Code Section 10010 (B) (3) and Section 10010 (e).
7. Service will not be terminated at any time the Finance Department is not open: Saturdays, Sundays, holidays, after hours, or while an appeal is pending or payment extension is granted.

V. Delinquent Account – Commercial

1. Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail or ~~can be~~ posted in a conspicuous place at the service address. [That notice will typically be provided on the

customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date, as established in the City of Madera Municipal Code]. The 10-day notice is for those accounts that [have not paid their balance from the prior utility bill and] are not already under a ~~Repayment~~ [Special Payment] Agreement. If the notice is mailed, the 10-day period will begin 5 days after the date of mailing the notice. If the notice is physically posted at the service address, the 10-day period will begin on the day of posting.

2. ~~Five~~ [Seven] calendar days prior to termination of service, [a 48 hour shut off notice will be forwarded to the customer by mail. The 48-hour period will begin 5 days after the date of mailing the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances,] ~~the account holder will receive a phone call as a reminder of the delinquency or if a phone call is unable to be completed then a notice will be posted at the service address.~~ [this notice may be hand delivered or posted in a conspicuous place to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone.]

~~3 Accounts with a breached repayment agreement will receive a courtesy phone call 5-days prior to service termination or if a phone call is unable to be completed then a 5-day notice will be posted in a conspicuous place at the service address.~~

4 [3] Proceed to the shut off procedure if the commercial account holder has not made an attempt to contact the office or if the account has not been brought to a current status.

VI. ~~Repayment~~ [Special Payment] Agreements-Commercial

1. [Customers that are eligible for special payment terms may request to pay their past due balance over a period of time not to exceed 6 months.] The account holder ~~will complete the repayment agreement form~~ [must sign a payment agreement form, which is prepared by the Utility Billing Supervisor or one of his/her Account Technician III designees].
2. One half of the total amount *past due* is to be paid upon execution of the repayment agreement. The balance will be amortized over a period not to exceed 6 months. In addition to the current payment, the delinquent payment is to be made timely over the agreed upon period.
3. Only one additional extension is allowed over the 6-month period for repayment.
4. If account holder can show good cause for an additional extension, only the Finance Director or his designee can agree to a second extension.
5. A repayment agreement cannot be executed once service has been terminated without express authorization of the Finance Director or his/her designee.
6. Proceed to the shut off procedure if there has been no attempt to execute a repayment agreement.
7. Each account will be allowed only one repayment agreement per year. A repayment agreement may not be approved until one year after the commencement of the last agreement.

8. [Seven calendar days prior to termination of service a 48-hour shut off notice will be forwarded to] ~~A~~[a]ccounts with a breached ~~repayment~~ [Special Payment] Agreement[. The 48 hour period will begin 5 days after the date the notice was mailed.] ~~will receive a phone call~~ [At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone.]~~5-days prior to service termination as a reminder or if a phone call is unable to be completed then a~~ [In certain instances, the notice]~~5-day notice will~~ [may] be posted in a conspicuous place at the service address [once City staff has made a reasonable attempt to contact an adult at the premises by phone].

VII. Shut Off Procedure – Commercial Accounts

1. Staff should update the payment files prior to sending the Field Representative out to terminate service.
2. Field Staff will make every attempt to contact the account holder or occupant of business prior to termination of water service.
3. At the same time water service has been terminated, the Field Representative shall confiscate the refuse containers or contact BFI to terminate the bin service for non-payment.
4. [Tampering with City property (shut off valves, valve locks etc.) shall constitute a misdemeanor. The Finance Director or his designee will notify the Madera Police Department, and the cost of replacement and monitoring will be charged to the account.]
5. Service will not be restarted until the entire account balance, penalties, and fines are paid in full. A three month deposit will be required to re-activate service if there is no deposit on file. A check will not be accepted as payment to re-activate service.
6. Service will not be terminated at any time the Finance Department is not open: Saturdays, Sundays, holidays, after hours, or while an appeal is pending or payment extension is granted.
7. Staff will notify the co-guarantor of the termination of service and amount of monies due including penalties and interest prior to restart of service.

VIII Delinquent Account – Multi Family Accounts

1. Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder and to each unit at the service address either by mail, or by physically posting in a conspicuous place at each unit at the service address. The 10-day notice is for those accounts that are not already under a ~~Repayment~~ [Special Payment] Agreement. The 10-day period will begin 5 calendar days after the mailing of the notice, or will begin the day the notice was physically posted. Both the account holder and the occupants of each unit at the service address must be notified in the same manner to provide the occupant(s) and the account holder the same time frames from which to rectify the account.
2. ~~Five calendar days~~ [Seven calendar days] prior to termination of service, [a 48-hour shut off notice will be forwarded to] the account holder~~ will receive a~~ [by

mail. The 48 hour period will begin 5 days after the date the notice was mailed. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact the account holder by phone.] ~~courtesy phone call or if a phone call is unable to be completed then a second notice~~ [Notices]will [also] be physically posted in a conspicuous place at each unit at the service address. An additional ~~5-day~~ [48-hour] notice will be posted in a conspicuous place at the account holders mailing address (if local). ~~If the account holder's mailing address is out of town, the notice will be mailed.~~

3. Tenants must have the opportunity to transfer the account into their name. For master metered accounts with only one shut off and where the landlord has failed to keep the account current, a tenant must assume the responsibility to collect the utility charge for the entire complex in order to retain service.
4. Proceed to the shut off procedure if all monies, including penalty and interest have not been paid within the required time frame.

IX. ~~Repayment~~ [Special Payment] Agreements-Multi-Family Accounts

1. [Customers that are eligible for special payment terms may request to pay their past due balance over a period of time not to exceed 6 months.] The account holder ~~will complete the repayment agreement form~~ [must sign a payment agreement form, which is prepared by the Utility Billing Supervisor or one of his/her Account Technician III designees].
2. One half of the total amount *past due* is to be paid upon execution of the repayment agreement. The balance will be amortized over a period not to exceed 6 months. In addition to the current payment, the delinquent payment is to be made timely over the agreed upon period.
3. Only one additional extension is allowed over the 6-month period for repayment.
4. If account holder can show good cause for an additional extension, only the Finance Director or his designee can agree to a second extension.
5. A repayment agreement cannot be executed once service has been terminated without express authorization of the Finance Director or his/her designee.
6. Proceed to the shut off procedure if there has been no attempt to execute a repayment agreement.
7. Each account will be allowed only one repayment agreement per year. A repayment agreement may not be approved until one year after the commencement of the last agreement.
8. [Eight calendar days prior to termination of service a 48-hour shut off notice will be forwarded to] ~~A~~[a]ccounts with a breached ~~repayment~~ [Special Payment] Agreement[. The 48-hour period will begin 5 days after the date the notice was mailed.] ~~will receive a courtesy phone call~~ [At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact the account holder by phone.]~~5-days prior to service termination or if a phone call is unable to be completed then a 5-day notice will~~ [Notices will also] be posted in a conspicuous place at [each unit at] the service address. [An additional 48-hour notice will be posted in a conspicuous place at the account holders mailing address (if local).]

X. Shut off procedure – Multi-Family Accounts

1. Staff should update the payment files prior to sending the Field Representative out to terminate service.
2. Field Staff will make every attempt to contact the occupant of each household prior to termination of water service.
3. At the same time water service has been terminated, the Field Representative shall confiscate the refuse containers or contact BFI to terminate bin service.
4. [Tampering with City property (shut off valves, valve locks etc.) shall constitute a misdemeanor. The Finance Director or his designee will notify the Madera Police Department, and the cost of replacement and monitoring will be charged to the account.]

4 [5]. Service will not be restarted until the entire account balance, penalties, and fines are paid in full. A three month deposit will be required to re-activate service if there is no deposit on file. A check will not be accepted as payment to re-activate service.

5 [6]. Service will not be terminated at any time the Finance Department is not open: weekends, holidays, after hours, or while an appeal is pending or payment extension is granted.

XI. Service Termination

1. Account holders must terminate their service in writing specifying the date service is to be discontinued.
2. If a request for termination has not been made in writing, the account holder will be held responsible for utility services provided to the service location.
3. *Temporary service termination by the account holder must also be in writing.*
4. If the account holder is deceased, a family member may submit a written request for service termination with a copy of the death certificate.

XII Appeals

The Account holder has the right to appeal the termination of service. To do so, he/she must do the following:

1. The account holder shall complete a City of Madera Appeal form addressing his or her concern and, if there is a dispute with a Finance Department Policy, the account holder or complaining party should indicate where possible, the policy with which they disagree.
2. The completed appeal form shall be date stamped upon receipt by the City of Madera Finance Department.
3. A review committee, consisting of the Finance Director and an additional person who does not have a direct involvement with the utility billing and collection process shall hear the appeal. A hearing with this committee will be granted upon request. A written notice of the date and time of the hearing shall be sent to the complaining party within 5 days of the hearing date.
4. The Hearing will be held within 10 working days of the receipt of the completed appeal form.
5. The City Attorney may be consulted for his/her advice relating to the committee's findings.

6. The review committee will provide a written notice to the account holder concerning the outcome of the hearing. If the account holder disagrees with the decision of the committee, a request to appeal to the City Council can be made. This request for appeal to the City Council must be made within 15 calendar days from the date of the decision of the appeal committee. The written response will notify the complainant of his or her right to appeal the decision and the procedures for doing so. *This notice shall be provided in English and Spanish.*

Returned Checks

1. Account holder checks returned to the City of Madera from the bank, for any reason should be charged back to the customer's account with an additional returned check fee as set by City Council Resolution. In addition to the adjustment made to the customer's account, a 5-day shut off notice will be posted at the customer's address. The water service *and refuse service* will be terminated if reimbursement is not made to the City of Madera within 5-days. If water service is terminated, all past dues will become due and payable, prior to water service being re-established. Checks will not be accepted as payment when service has been interrupted because of a returned check. The returned check will be turned over to the District Attorney's office when all attempts at collecting the funds have failed.
2. If an account holder has two checks returned to the City from the bank within a 6-month period, no checks will be accepted as payment on that account for the 6-months following the last returned check.

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REPORT TO CITY COUNCIL AND REPORT TO THE MADERA PUBLIC FINANCING AUTHORITY

Approved by:

Department Director

City Administrator

Council Meeting of: May 6, 2015

Agenda Number: B-13

SUBJECT: CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AND A RESOLUTION OF THE MADERA PUBLIC FINANCING AUTHORITY DIRECTING CITY STAFF TO INITIATE THE PROCESS OF ISSUING WASTEWATER AND WATER REVENUE REFUNDING BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY $30,000,000 AND AUTHORIZING THE CITY ADMINISTRATOR AND FINANCE DIRECTOR TO ENGAGE THE SELECTED PARTIES FOR PROFESSIONAL SERVICES REQUIRED TO COMPLETE THE REFUNDING

RECOMMENED ACTION

Staff recommends that the City Council and the Madera Public Finance Authority adopt resolutions directing staff to initiate the process of issuing wastewater and water revenue refunding bonds and authorizing the City Administrator and Finance Director to engage the selected parties for professional services required to complete the refunding.

BACKGROUND

As part of the City's ongoing effort to implement cost reduction. The City has identified an outstanding bond issue that could be refinanced for debt service savings.

Issue	Original Amount	Outstanding Amount	Final Maturity	Average Interest Rate Remaining
2006 Water & Wastewater Revenue Bonds	$35,995,000	$30,440,000	3/1/2036	4.70%

In 2006 the City approved the issuance of the 2006 Water and Wastewater Revenue Bonds in the original amount of $35.995 million. The 2006 Bonds are secured by net water and wastewater revenues received by the City. Proceeds from the Bonds were used to finance improvements to the City's water and wastewater systems, and refinance prior bonds. The annual debt service payments (principal and interest) is $2.310 million with final maturity on March 1, 2036. The average interest rate is about 4.70% for the remaining term of the bonds. The outstanding balance as of March 30, 2015 is approximately $30.440 million.

DISCUSSION

The purpose of the issuance is to refinance the City's 2006 Bonds at a lower interest rate to realize annual debt service savings. The debt payment savings are much need at this time as the water enterprise grapples with the impact of the recent drought conditions in the State.

The proposed resolution directs staff to engage Stifel, Nicolaus & Company, Inc. and First Southwest, LLC to serve as underwriters, Del Rio Advisors, LLC and Urban Futures, Inc. to serve as municipal advisors and Orrick, Herrington & Sutcliffe, LLP to serve as bond counsel. The City Administrator and Finance Director have interviewed three Financial Advisors and Underwriters and selected these firms as the best fit for this City refinancing project. The Financial Advisors, City Administrator and Finance Director also selected Orrick, Herrington & Sutcliffe, LLP who served as bond counsel for the original issuance of these bonds to serve as bond counsel.

- Financial Advisor

The Financial Advisor will evaluate the bond market conditions at the time of the bond sale, to determine the appropriateness of the interest rates and other terms of the offers received. The Financial Advisor will also help staff solicit services from other necessary team members such as disclosure counsel, trustee, and verification agent.

- Bond Counsel

Bond counsel drafts the bond documents and ensures that all legal requirements critical to the validity of the bonds are satisfied. Bond Counsel advises and opines that the bonds bear tax-exempt interest under Federal and State law.

- Underwriter

The Underwriter is an investment banking firm that is responsible for marketing and selling the Bonds to investors. The Underwriter will also help with the structuring of the financing and the preparation of the credit presentation to rating agencies.

FINANCIAL IMPACT:

The 2006 Bonds are currently outstanding in the amount of $30,440,000, have a final term of 2036 with existing interest rates ranging from 4.50% to 5.00%. Based on today's interest rates, the 2006 Bonds could be refunded to the same term at interest rates ranging from 0.6% to 3.81%.

By taking advantage of low interest rates currently available in the market, refinancing the 2006 Bonds would produce annual savings of about $115,000 through 2036, the final term of the new 2015 Bonds. Over the life of the new 2015 Bonds, the City will save over $2.3 million of debt payments. In today's dollars, this translates into over $1.6 million in present value savings (equal to 5.4% of the refinanced principal amount). Typically, municipal issues set a minimum present value savings goal equal to 3.0% of the refunded principal amount to determine if a refinancing is worthwhile to pursue.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The presentation of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA DIRECTING STAFF TO INITIATE THE PROCESS OF ISSUING WASTEWATER AND WATER REVENUE REFUNDING BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY $30,000,000 AND AUTHORIZING THE CITY ADMINISTRATOR AND FINANCE DIRECTOR TO ENGAGE THE SELECTED PARTIES FOR PROFESSIONAL SERVICES RELATING THERETO

WHEREAS, the City of Madera (the "City") are duly organized and existing under the laws of the State of California and are authorized to issue refunding bonds for the purpose of refinancing the outstanding Madera Public Financing Authority, Water and Wastewater Revenue Bonds, Series 2006 (the "Refunded Bonds"); and

WHEREAS, in order to provide funds to refinance the Refunded Bonds, the City proposes to issue its Wastewater Revenue Refunding Bonds, 2015 Series A (the "Series A Bonds") and its Water Revenue Refunding Bonds, 2015 Series B (the "Series B Bonds") in the aggregate principal amount of approximately $30,000,000 (collectively, the "Bonds"); and

WHEREAS, the Series A Bonds will be issued and secured pursuant to the terms of an Indenture or similar instrument relating to the Series A Bonds (the "Series A Indenture") and the Series B Bonds will be issued and secured pursuant to the terms of an Indenture or similar instrument relating to the Series B Bonds (the "Series B Indenture" and together with the Series A Indenture (the "Indentures"); and

WHEREAS, the City Council of the City of Madera (the "City Council") has determined to sell the Bonds publicly with Stifel, Nicolaus & Company, Inc. and First Southwest, LLC serving as the underwriters (the "Underwriters"), Del Rio Advisors, LLC and Urban Futures Inc. serving as the municipal advisors (the "Municipal Advisors") and Orrick, Herrington & Sutcliffe, LLP serving as bond counsel ("Bond Counsel"); and

WHEREAS, the City have duly considered and wish at this time to direct staff to initiate the process of issuing the Bonds and the engagement of professional services relating thereto in the public interests of the City.

NOW THEREFORE, BE IT RESOLVED, by the City Council, as follows:

Section 1. Directing Staff to Initiate Process of Issuing the Bonds. The City Council hereby direct City staff to initiate the process of issuing the Bonds in the aggregate principal amount of approximately $30,000,000 to refund the Refunded Bonds and to pay costs of issuance of the Bonds; provided that the issuance of the Bonds will result in no less than 3% net present value debt service savings.

The Bonds shall be issued and secured pursuant to the terms of the respective Indenture or similar instrument, the execution and delivery of which shall be a condition precedent to the issuance of the Bonds. The issuance of the Bonds and the substantially final forms of the

Indentures or similar instruments shall be subject to approval by resolution of the City Council prior to the execution and delivery thereof.

Section 2. Engagement of Professional Services. The City Administrator and the Finance Director (each an "Authorized Officer") are hereby authorized to execute professional services agreements on behalf of the City as follows:

A. The Authorized Officers are authorized to engage Del Rio Advisors, LLC and Urban Futures Inc., as Municipal Advisors and further authorized to execute necessary agreements in an amount not to exceed $54,000 in form approved by the City Attorney;

B. The Agreement with Orrick, Herrington & Sutcliffe, LLP, as Bond Counsel, in connection with the issuance, sale and delivery of the Bonds, a copy of which is on file in the Office of the City Clerk is hereby approved and the Authorized Officers are authorized to execute the Agreement on behalf of the City of Madera.

C. The Authorized Officers are authorized to engage Stifel, Nicolaus & Company, Inc. and First Southwest, LLC as the underwriters subject to the terms and conditions of a Bond Purchase Contract subject to approval as to form by resolution of the City Council, and finalized after the sale of the Bonds.

Section 3. Further Actions. The Authorized Officers, and each of them individually, are hereby authorized to cause to be submitted to the City Council for approval prior to the issuance, sale and delivery of the Bonds and the refunding of the Refunded Bonds the substantially final forms of the Indentures or similar instruments and such other agreements and documents as are necessary or customary to implement the issuance, sale and delivery of the Bonds and to refund, defease, redeem and otherwise provide for the payment of the Refunded Bonds, and such actions heretofore taken by such Authorized Officers are hereby ratified, confirmed and approved.

Section 4. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED, by the City Council of the City of Madera this 6th day of May, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

APPROVED: ATTEST:

APPROVED:

Robert L. Poythress, Mayor

ATTEST:

Sonia Alvarez, City Clerk

APPROVED AS TO FORM:

Brent Richardson, City Attorney

MADERA PUBLIC FINANCING AUTHORITY

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF THE MADERA PUBLIC FINANCING AUTHORITY DIRECTING STAFF TO INITIATE THE PROCESS OF ISSUING WASTEWATER AND WATER REVENUE REFUNDING BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY $30,000,000 AND ENGAGEMENT OF PROFESSIONAL SERVICES RELATING THERETO

WHEREAS, the Madera Public Financing Authority (the "Authority") are duly organized and existing under the laws of the State of California and are authorized to issue refunding bonds for the purpose of refinancing the outstanding Madera Public Financing Authority, Water and Wastewater Revenue Bonds, Series 2006 (the "Refunded Bonds"); and

WHEREAS, in order to provide funds to refinance the Refunded Bonds, the Authority proposes to issue its Wastewater Revenue Refunding Bonds, 2015 Series A (the "Series A Bonds") and its Water Revenue Refunding Bonds, 2015 Series B (the "Series B Bonds") in the aggregate principal amount of approximately $30,000,000 (collectively, the "Bonds"); and

WHEREAS, the Series A Bonds will be issued and secured pursuant to the terms of an Indenture or similar instrument relating to the Series A Bonds (the "Series A Indenture") and the Series B Bonds will be issued and secured pursuant to the terms of an Indenture or similar instrument relating to the Series B Bonds (the "Series B Indenture" and together with the Series A Indenture (the "Indentures"); and

WHEREAS, the Authority has determined to sell the Bonds publicly with Stifel, Nicolaus & Company, Inc. and First Southwest, LLC serving as the underwriters (the "Underwriters"), Del Rio Advisors, LLC and Urban Futures Inc. serving as the municipal advisors (the "Municipal Advisors") and Orrick, Herrington & Sutcliffe, LLP serving as bond counsel ("Bond Counsel"); and

WHEREAS, the Authority have duly considered and wish at this time to direct staff to initiate the process of issuing the Bonds and the engagement of professional services relating thereto in the public interests of the City.

BE IT RESOLVED, by the Authority, as follows:

Section 1. Directing Staff to Initiate Process of Issuing the Bonds. The Madera Public Financing Authority hereby directs City staff to initiate the process of issuing the Bonds in the aggregate principal amount of approximately $30,000,000 to refund the Refunded Bonds and to pay costs of issuance of the Bonds; provided that the issuance of the Bonds will result in no less than 3% net present value debt service savings.

The Bonds shall be issued and secured pursuant to the terms of the respective Indenture or similar instrument, the execution and delivery of which shall be a condition precedent to the

issuance of the Bonds. The issuance of the Bonds and the substantially final forms of the Indentures or similar instruments shall be subject to approval by resolution of the Authority prior to the execution and delivery thereof.

Section 2. Engagement of Professional Services. The City, by and through its Administrator and the Finance Director (each an "Authorized Officer") is authorized to execute professional services agreements on behalf of the City as follows:

A. The City, by and through its Authorized Officers, is authorized to engage Del Rio Advisors, LLC and Urban Futures Inc., as Municipal Advisors and further authorized to execute necessary agreements in an amount not to exceed $54,000 in form approved by the City Attorney;

B. The Agreement with Orrick, Herrington & Sutcliffe, LLP, as Bond Counsel, in connection with the issuance, sale and delivery of the Bonds, a copy of which is on file in the Office of the City Clerk is hereby approved and the Authorized Officers are authorized to execute the Agreement on behalf of the City of Madera.

C. The City, by and through its Authorized Officers, is authorized to engage Stifel, Nicolaus & Company, Inc. and First Southwest, LLC as the underwriters subject to the terms and conditions of a Bond Purchase Contract subject to approval as to form by resolution of the City Council, and finalized after the sale of the Bonds.

Section 3. Further Actions. The City, by and through its Authorized Officers, and each of them individually, is hereby authorized to cause the following to be submitted to the Public Financing Authority for approval prior to the issuance, sale and delivery of the Bonds and the refunding of the Refunded Bonds the substantially final forms of the Indentures or similar instruments and such other agreements and documents as are necessary or customary to implement the issuance, sale and delivery of the Bonds and to refund, defease, redeem and otherwise provide for the payment of the Refunded Bonds, and such actions heretofore taken by such Authorized Officers are hereby ratified, confirmed and approved.

Section 4. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED, by the Governing Board of the Madera Public Financing Authority this 6th day of May, 2015, by the following vote:

AYES:

NOES;

ABSTENTIONS;

ABSENT;

APPROVED:

Robert L. Poythress, Chairperson

ATTEST:

Sonia Alvarez, Secretary

APPROVED AS TO LEGAL FORM:

Brent Richardson, City Attorney

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REPORT TO THE
MADERA PUBLIC FINANCING AUTHORITY BOARD

Approved by:

Department Director

City Administrator

Council Meeting of: May 6, 2015

Agenda Number: B-14

SUBJECT: **Consideration of a Resolution of the Governing Board of the Madera Public Financing Authority Establishing Regular Meeting Schedule and Repealing MPFA Res. No. 10-01 and All Resolutions in Conflict Herewith**

RECOMMENDATION: Staff recommends that the Board adopt the resolution setting the regular meeting dates and times for the Madera Public Financing Authority (MPFA) and Repealing MPFA Res. No. 10-01 and all resolutions in conflict herewith.

DISCUSSION: MPFA Resolution No. 10-01 states that the regular meetings for the MPFA shall be held on the first Wednesday of October and the first Wednesday of December with the meeting commencing at 6:30 p.m. The attached resolution proposes to change the meeting start time to 6:00 p.m. consistent with the start time of regular City Council meetings. The regular meeting dates will remain the same.

FINANCIAL IMPACT: None.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN: Approval of this item is not specifically addressed in the Vision Plan.

MADERA PUBLIC FINANCING AUTHORITY

RES. NO. _____

A RESOLUTION OF THE GOVERNING BOARD OF THE MADERA PUBLIC FINANCING AUTHORITY ESTABLISHING REGULAR MEETING SCHEDULE AND REPEALING MPFA RESOLUTION NO. 10-01 AND ALL RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the Madera Public Financing Authority is a joint exercise of powers entity duly organized and existing under and by virtue of the laws of the State of California (the "Authority"); and

WHEREAS, the Authority is empowered under the provisions of Article 4, Chapter 5, Division 7, Title 1 of the California Government Code (the "Law") to issue its bonds for the purpose of purchasing various local obligations issued by certain local agencies and applying the proceeds of the bonds to finance certain authorized facilities and/or to refund outstanding bonds previously issued by the Authority; and

WHEREAS, as required by law, the Authority has determined to establish a schedule of regular meetings.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Madera Public Financing Authority as follows:

Section 1. The Authority hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Authority hereby determines that the Board of Directors of the Authority shall conduct a regular meeting on the first Wednesday of October and on the first Wednesday of December of each year, each meeting to commence at 6:00 p.m. at City Hall, 205 W. Fourth Street, Madera, California; provided, that, with respect to any such regular meeting, if the Secretary of the Authority has not received a request from an officer of the Authority for any item of business to be considered and therefore no agenda is posted as required by Section 54954.2 of the California Government Code, then such regular meeting shall be deemed cancelled.

Section 3. MPFA Resolution No. 10-01 is hereby repealed and all resolutions in conflict herewith.

Section 4. This resolution shall take effect immediately upon its adoption.

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REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF May 6, 2015

AGENDA ITEM NUMBER C-1

APPROVED BY

GRANT ADMINISTRATOR

For

CITY ADMINISTRATOR

SUBJECT: **Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant 2015-2019 Consolidated Plan and the 2015-2016 Action Plan and Authorizing the City Administrator to Sign the Certifications**

RECOMMENDATION:

Staff recommends Council open the public hearing, allow for the consultant's presentation of the 2015-2019 Community Development Block Grant (CDBG) Consolidated Plan and 2015-2016 Action Plan's proposed allocations for programs and projects, invite input and conduct discussion, if any, about both Plans and the proposed allocations.

DISCUSSION:

This is the final public hearing for the 2015-2019 Consolidated Plan and 2015-2016 Action Plan. Council held the first public hearing April 1, 2015. During this hearing, our consultant with Mintier/Harnish discussed the three overall goals relating to the major commitments and priorities of the Department of Housing and Urban Development (HUD). The Consolidated Plan serves as a comprehensive planning document for Madera to use to identify the overall needs for affordable and supportive housing and community development, and outlines a strategy to address those needs. During the April 1, 2015 public hearing, the consultant described how our Consolidated Plan's strategies and policies are largely directed by the Housing Element of the City's General Plan and the Housing Authority's Agency Plan. Council was informed that the Draft Consolidated Plan incorporates these strategies, and identifies priority needs based on Census Data, the records of local and regional service providers and input from stakeholders. Our priority needs focus are identified below.

- homeless services and facilities
- owner-occupied residential rehabilitation
- public facility improvements for persons with disabilities
- workforce training
- affordable housing and planning
- public facility improvements
- youth and senior services
- economic development assistance to for-profit businesses
- down payment assistance
- neighborhood revitalization
- fair housing activities

The CDBG Review and Advisory Committee received presentations from applicants in the areas of Administration, Public Services and Capital Improvements/Public Facilities. (Council may also access

the applications submitted for consideration through their iPads.) After deliberating the merits of each proposal, the RAC arrived at the recommendations contained within this report. The morning after the RAC meeting, staff received a written comment from an applicant. The applicant's written comment and staff's written response are attached. Please see the attached memo dated April 28, 2015. Finally, Staff also met to discuss its prioritization of City proposals and included these suggestions as part of tonight's public hearing. (See Attachment A: RAC & Staff Recommendations) In conclusion, Staff urges Council to consider these recommendations and their financial impacts on the City as they approve final allocations of CDBG funds for FY 2015-2016.

FINANCIAL IMPACT:

This is a Federal grant and the ultimate allocation of the available funding may affect the General Fund through increased revenues or expenditures. Staff urges the Council to consider these General Fund impacts during their deliberations of our final allocations for this year's CDBG award.

VISION MADERA 2025 ACTION PLAN CONSISTENCY:

Given the broad scope of this grant, the CDBG Consolidated Plan and Action Plan have the potential to advance an extensive number of the Vision Plan's objectives. One reason Council provided direction to form our RAC is to review funding requests for consistency, not only with CDBG regulations, but also to promote the aspirations of the Vision Madera 2025 Plan.

RESOLUTION NO. 2015-____

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT 2015-2019 CONSOLIDATED PLAN AND THE 2015-2016 ACTION PLAN AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE CERTIFICATIONS

WHEREAS, a series of public input meetings and public hearings were held to seek citizens' input into developing the Community Development Block Grant (CDBG) 2015-2019 Consolidated Plan and 2015-2016 Action Plan, and;

WHEREAS, the Madera City Council adopted a CDBG Consolidated Plan for the years 2015 to 2019, and;

WHEREAS, during a public hearing the CDBG Review and Advisory Committee (RAC) established funding recommendations with regard to the City's formula grant allocation; and,

WHEREAS, the City Council of the City of Madera, California, has taken the RAC's recommendations under advisement and allocated the 2015-2016 CDBG awards as provided in Attachment A.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Madera, California, does hereby approve the 2015-2019 Consolidated Plan and 2015-2016 Action Plan and authorizes the City Administrator to sign the certifications, and submit the 2015-2019 Consolidated Plan and 2015-2016 Action Plan to the U.S. Department of Housing and Urban Development.

Attachment A: RAC & Staff Recommendations

City of Madera 2015/2016 Proposed Community Development Block Grant Programs and Projects

Activity Type	Maximum Allocation	Proposal	Amount Requested	RAC March 5, 2015	Staff	Council April 1, 2015	Max. Remaining Funds
Administration	$ 179,511	Local Administration	$ 179,511	$ 166,000	$ 179,511	$ 166,000	
		Fresno/Madera Continuum of Care	$ 15,000	$ 13,511	$ -	$ 13,511	
		Total Administration:	**$ 194,511**	**$ 179,511**	**$ 179,511**	**$ 179,511**	**$ -**
Public Services	$ 134,633	Madera County Workforce Investment Center-Scholarships for Adults Learning and Training	$ 64,000	$ 22,000	$ -	$ 13,000	
		City of Madera Parks Senior Services-Senior Services	$ 134,633	$ 106,633	$ 134,633	$ 111,633	
		Madera Coalition for Community Justice Madera-Resilient Madera Program	$ 20,000	$ 6,000	$ -	$ 10,000	
		Total Public Services:	**$ 218,633**	**$ 134,633**	**$ 134,633**	**$ 134,633**	**$ -**
Capital Projects/Public Improvements	$ 628,808	Proposal "A: City of Madera Public Works Department	$ 163,570	$ 163,570	$ 163,570	$ 163,570	
		Proposal "B" Neighborhood Revitalization Program	$ 400,000	$ 400,000	$ 400,000	$ 400,000	
		City of Madera Parks & Community Services ADA Improvements at Community Centers	$ 65,238	$ 65,238	$ 65,238	$ 65,238	
		Total Capital Projects/Public Improvements:	**$ 628,808**	**$ 628,808**	**$ 628,808**	**$ 628,808**	**$ -**
							$ -

City of Madera
Interoffice Memorandum

TO: **Mayor and City Council Members**

FROM: **Daniel Abdella, Grants Administrator**
Jorge Antonio Rojas, Program Manager – Grants

DATE: **April 28, 2015**

RE: **May 6 City Council Agenda Item: Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant 2015-2019 Consolidated Plan and the 2015-2016 Action Plan and Authorizing the City Administrator to Sign the Certifications**

This memorandum addresses the following:

1. The Community Development Block Grant (CDBG) 2015-2016 Review and Advisory Community (RAC) met March 5, 2015. They deliberated the merits of each proposal and arrived at their recommendations.

2. During the April 1, 2015 City Council meeting, staff presented the RAC's recommendations. Staff also presented its prioritizations and included these during its presentation. Council motioned and approved to partially fund the Madera County Workforce Investment Corporation's (MCWIC) application (Scholarships and Adult Learning and Training).

3. Based on the outcome of the City Council's April 1, 2015 funding allocation, the MCWIC submitted an email on April 8, 2015. In the email, the Executive Director explains the similarity among the current and previous applications. It also explains how this year's application incorporates a new and significant difference. During the April 1, 2015 Council meeting, the Council's recommendations were arrived by dividing the number of participants served into the requested funding amount. The April 8, 2015 email also clarifies how this method, or a Return on Investment approach to determine a funding recommendation, does not align with the MCWIC's per participant investment costs.

4. Staff submitted its response to the MCWIC's April 8, 2015 email. Attached to this memorandum is MCWIC's April 8, 2015 email and staff's response.

cc: David R. Tooley, City Administrator
Brent Richardson, City Attorney

Jorge Rojas

From: Jorge Rojas
Sent: Wednesday, April 08, 2015 2:04 PM
To: 'Elaine Craig'
Cc: Daniel Abdella
Subject: RE: Public Comment Process for CDBG--Response to Comments from MCWIC

Good Afternoon Elaine,

Thanks for your comments. I understand the thoughts you express, and I find them acceptable. According to our Citizen Participation Plan (CPP), "All comments and complaints shall be considered and addressed." Unfortunately, neither Daniel nor I can address the subject matter of your comments. To follow through with our CPP policies, I will attach your comments to the May 6 Action Plan staff report. The process we follow to submit a staff report for the Council's agenda is follows:

1. The initial draft is circulated internally for comments and or editing.
2. The final is signed first by the Department Head, Daniel Abdella.
3. It is then signed by the City Administrator, David Tooley.
4. The signed report is delivered to our City Clerk, Sonia Alvarez.
5. Sonia distributes the report to Council and uploads it to our website.

Step No. 5 allows Council to receive and review your comments before the May 6 Public Hearing. It also allows for the public to review your comments. The time to address your comments is during the Action Plan's public comment period May 6.

Recordings of all Council meetings are available. If you would like to obtain an audio CD of the April 1 City Council meeting, please contact the City Clerk's office, 661-5405.

If there is additional information or a revision you want to include in your comments, please submit the additional information or revision on or before 5:00 p.m., April 27. While the Public Comment period ends May 1 at 5:00 p.m., I cannot include in a staff report comments received after April 27. Otherwise, present any additional information in person during the May 6 Public Hearing.

Thanks for your time and attention to my email. If I can provide further details, do not hesitate to contact me.

Jorge Antonio Rojas
Program Manager - Grants
559-661-3693

From: Elaine Craig [mailto:ECraig@maderaworkforce.org]
Sent: Wednesday, April 08, 2015 9:51 AM
To: Jorge Rojas
Cc: Daniel Abdella
Subject: RE: Public Comment Process for CDBG

Good Morning,

I would like to take the opportunity, during the current 30 day public comment period, to respond to comments made during the last City Council meeting held on Wednesday April 1, 2015 regarding the Madera County Workforce Investment Corporation's application for 2015-2016 CDBG funds.

I was unable to attend the City Council Meeting due to being out of state for a Conference and thus my comments are based on feedback from Maiknue Vang, Program Supervisor for MCWIC, who attended in my absence, and also from City Staff who were present at the City Council Meeting.

Apparently our application was deemed "vague" and "duplicative" of the work that we already conduct and perform. I would like it noted for the record, that this application is essentially the same as the three preceding years that we have applied and been awarded CDBG funds. The significant difference is the "earn and learn" component where in any customers receiving training, and that training does not include an appropriate earn and learn requirement; such as an internship, job shadow, paid work experience or an on the job training, we would place the customer in one of the named earn and learn activities in order that they are able to gain practical work experience with and from the training they just received.

Yes we provide employment assistance to the residents of the City and County of Madera which includes training, supportive services such as books, test fees, mileage, tools, etc. as well as assessment, career counseling, labor market data, access to a computerized resource room, fax, phone and other community partner agencies resources and services. As previously indicated in the presentation to the RAC, our funding has been consistently decreased over the last ten years resulting in an approximate 65% decrease in our working budget. We have had mid-year rescissions, sequestration, and federal government shutdowns in addition to the decrease in formula allocations to the local workforce area. The CDBG funds, as well as any other funds we are fortunate to receive outside of our federal formula dollars, assists us with at least attempting to maintain the ability to provide a robust menu of services to the community.

In addition, I believe there was an attempt to determine CDBG funding to MCWIC either based on a return on investment and/or a per participant cost? The ROI is clearly documented in the required reports that we provide the City on a regular basis related to completion rates, credential/certificate obtained, employment and wages. Regarding a per participant cost, it is virtually impossible to do with these funds because they are used to augment and leverage existing funds that otherwise we may not be able to offer or provide. For example, one customer may receive a $3500 truck driver training that we pay for out of other funds, but CDBG pays for the mileage to get that customer to and from the training. Five customers may be able to attend Madera Center and we pay for all of their health and parking out of CDBG, which is only $36 per participant. Two other customers may need assistance with the GED exam which is only $135 per participant but another customer wants to attend the maintenance mechanic training and the books alone are $1,000.

Also, there was an apparent comment related to only serving 20 customers with these funds? We have always served more than the designated number in our application and that is because we do, in fact, leverage other funds with the CDBG funds. But we also are very conservative and thoughtful in our numbers served based on historical data and experience with customers. In addition, because we added the learn and earn module which would require a stipend or other funds such as wages, we again must be conservative related to the ability to fund and provide the continuum of services to a viable number related specifically to the CDBG funds.

I would also encourage the City Council members to review our reports and outcomes for the years preceding this application related to performance.

I hope these comments are helpful and provide better clarity to the City Council members.

Elaine M. Craig
Executive Director
Madera County Workforce Investment Corporation
441 E. Yosemite Avenue
Madera, CA 93638
559-662-4589

From: Jorge Rojas [mailto:jrojas@cityofmadera.com]
Sent: Wednesday, April 08, 2015 8:14 AM
To: Elaine Craig
Cc: Daniel Abdella
Subject: RE: Public Comment Process for CDBG

Hi Elaine,

I attached the CDBG regulations and our Citizen Participation Plan. It's 570.704 in the CDBG regulations. If you don't find the language or section you are looking for, then please let me know.

Jorge Antonio Rojas
Program Manager - Grants
559-661-3693

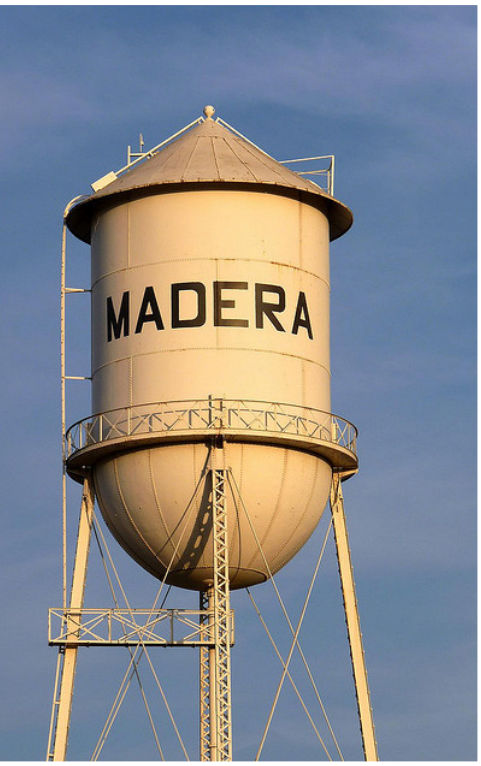
From: Elaine Craig [mailto:ECraig@maderaworkforce.org]
Sent: Tuesday, April 07, 2015 3:53 PM
To: Jorge Rojas
Subject: Public Comment Process for CDBG

Hi Jorge:

Can you provide the language or section of the HUD grant for CDBG funds that speak to the process for the 30 day public comment?

Thank you
Elaine

Elaine M. Craig
Executive Director
Madera County Workforce Investment Corporation
441 E. Yosemite Avenue
Madera, CA 93638
559-662-4589



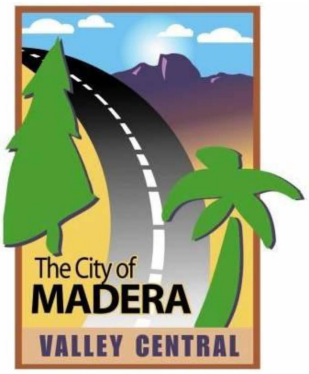


CITY OF MADERA

CONSOLIDATED PLAN, 2015-2019
FISCAL YEAR 2015-2016 ACTION PLAN

PUBLIC REVIEW DRAFT
APRIL 2015

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City of Madera, California

Consolidated Plan

2015-2019

Action Plan

Fiscal Year 2015-2016

Public Review Draft
April 2015

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Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan serves as a comprehensive planning document for the City of Madera to use to identify the overall needs for affordable and supportive housing and community and economic development, and outlines a strategy to address these needs. The City of Madera is an entitlement jurisdiction that receives Community Development Block Grant (CDBG) funds directly from the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan is required by HUD in order for the City to continue to receive CDBG funds. The Grants Division of the City of Madera Administrative Service Department is designated by the Madera City Council as the single point of contact and lead agency for the administration of the CDBG program.

The Consolidated Plan embodies and reflects three overall goals, which relate to the major commitments and priorities of HUD, including:

- Provide decent affordable housing for low-income and homeless persons and increase the supply of supportive housing to enable persons with special needs to live with dignity.
- Provide a suitable living environment by improving the safety and livability of neighborhoods.
- Expand economic opportunities by creating jobs accessible to low-income persons and empowering low-income persons to achieve self-sufficiency.

The City of Madera prepared this Consolidated Plan for fiscal years 2015 through 2019 using the eConPlanning Suite system developed by HUD. The Consolidated Plan consists of five sections:

- Executive Summary (ES)
- The Process (PR)
- Needs Assessment (NA)
- Market Analysis (MA)
- Strategic Plan (SP)

Additionally a companion document to this Consolidated Plan is the Analysis of Impediments to Fair Housing (AI). The AI contains detailed data and analysis regarding demographics, housing market conditions, and fair housing issues in the city of Madera.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The Needs Assessment identified several types of programs, projects, and services that are needed in the community, including the following:

- Affordable housing, especially with units targeted to extremely low-income and very low-income households;
- Affordable housing with on-site social services and located near community amenities, such as parks, transportation facilities, grocery stores, and educational and employment centers. This is especially important for special needs populations;
- Transitional housing for individuals and families with children, especially for those who have left homeless shelters, but are on the waitlist for a Housing Choice Voucher;
- More Housing Choice Vouchers in an effort to reduce the number of individuals/families on the waitlist;
- More single-room occupancy, studios, and dormitory style units for single adults, specifically for former foster youth, veterans, and disabled individuals who may prefer and may be accustomed to living individually;
- Upgrades to public facilities, such as community centers; homeless facilities; parks and recreation facilities; and neighborhood facilities; and
- Public improvements, such as street improvements; pedestrian and bikeway improvements; water, sewer, and storm drain improvements; and ADA accessibility improvements.

The city of Madera has extensive housing and community development needs. CDBG funds alone are not adequate to address the needs identified during the public outreach process and summarized in the Needs Assessment of this Consolidated Plan. Recognizing the national objectives of the CDBG program and specific program regulations, the City intends to use CDBG funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low- and moderate-income households as well as individuals with special needs.

3. Evaluation of past performance

The City reports on its progress towards goals set in the Consolidated Plan and Annual Action Plans in the Consolidated Annual Performance and Evaluation Report (CAPER). The City reported for every year of the 2010-2015 Consolidated Plan. The City and its residents were greatly impacted by the economic downturn and high rates of foreclosure. Yet, the City continued to make progress towards the cumulative housing and community development goals set in the years 2010-2015.

The City's CDBG activities throughout the past five years included funding for several programs and services, some of which included: funding for youth programs to provide development and leadership skills; funding for facility improvements, such as the senior center, the Sunrise Rotary Park, Centennial Pool, and ADA accessibility; funding for the Madera County Workforce Investment Corporation; and funding for neighborhood revitalization efforts, such as graffiti abatement and code enforcement.

The City also continued to fund several housing programs. In collaboration with the County of Madera, the City administered the Neighborhood Stabilization Program 3 (NSP3). NSP3 is limited to the HUD target area, which is the Parkwood subdivision area in Madera. NSP3 provides loans in the form of zero interest deferred payment, silent second loans as gap financing toward the purchase price and closing costs of affordable housing units. The City's Owner-Occupied Rehabilitation Program, funded by HOME funds, provided both zero-interest loans and grants to low-income families whose homes are in need of health and safety repairs. The City of Madera also promotes homeownership among first-time low-income homebuyers through a down payment assistance program. The program is also funded using HOME and CalHOME funds. Since the 2010/2011 program year, the City has assisted about 30 households through these programs.

Additionally, the City provided HOME funds to two publicly-assisted housing projects located in the city of Madera: Madera Family Apartments, which provides 39 affordable units, and Arborpoint Apartments, which provides 64 affordable units.

4. Summary of citizen participation process and consultation process

The City conducted an extensive community outreach program during the process of developing the Consolidated Plan. Specifically, the public consultation process included the following components:

Consultation with Public and Nonprofit Agencies

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional service providers, the Housing Authority, business groups, nonprofits, and many others. The City also attended meetings and spoke with local housing and homeless service providers to gain additional input. The goal of the consultation process was to gather data, inform the community, and determine priority needs of Madera residents in order to develop the priorities and strategies contained within this five-year plan.

Focus Groups

On December 18, 2014, the City held two Focus Group Meetings, one with service providers and the other with real estate development professionals. The City held the Focus Group Meetings at City Hall located at 205 West 4th Street in Madera. The City publicized the Focus Group Meetings using email announcements, the City's Facebook page, the Madera Tribune's Community Calendar, phone calls, and flyers (in both English and Spanish) posted throughout the City Administration Building. Approximately 20 people attended the focus group discussions.

Community Forum

On January 20, 2015, the City held a Community Forum to provide an introduction to the City's five-year Consolidated Plan and the Federal CDBG program, and to solicit input from residents and workers on the major issues affecting the community. The City held the Community Forum at the Frank Bergon Senior Center located at 238 South D Street in Madera. The City publicized the Community Forum using email announcements, the City's Facebook page, phone calls, and flyers (in both English and Spanish) posted throughout City Hall, the Madera County Library, and the Housing Authority of the City of Madera. In addition the City announced the forum in the Madera Tribune, the local newspaper several weeks leading up to the forum date. A total of 20 individuals participated in the Community Forum.

Community Needs Survey

The City conducted a Community Needs Survey to solicit input from residents and workers. The survey informed respondents that the City was updating the Consolidated Plan for Federal CDBG funds that primarily serve low- to moderate-income residents. The survey polled respondents about the level of need in the city for various types of improvements that can potentially be addressed by the use of CDBG funds, including: housing, public facilities and services, infrastructure, and economic development improvements. The City collected 187 survey responses, including surveys collected electronically and on paper. Of the 187 surveys, 109 individuals responded to the survey in English and 78 individuals responded in Spanish.

Public Hearings

The Consolidated Plan was made available for public review from April 2, 2015 to May 1, 2015. The City held two public hearings in the City Hall Council Chambers, 205 West 4th Street in Madera on April 1 and May 6, 2015 at 6:00 p.m. The City published the notice for the public hearings in the Madera Tribune.

5. Summary of public comments

Feedback received through outreach efforts, such as meetings and committees, nonprofits, or client interviews, is incorporated in The Process and Needs Assessment sections, and the Market Analysis, and addressed in the Analysis of Impediments to Fair Housing document.

Placeholder for comments received at public hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

To date, the City has not received any public comments that were not accepted. The City attempted to incorporate the feedback received throughout the Consolidated Plan outreach efforts in the Plan.

Placeholder for additional comments received at public hearings.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The City of Madera Administrative Services Department is the lead agency for the administration of the Community Development Block Grant (CDBG) grant program.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency, CDBG Grant Administration	City of Madera, California	Grant Administration

Narrative

The City of Madera Grant Administration Department is the Lead Agency for administration of the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant program. The Grant Administration Department is also responsible for the preparation of the Consolidated Plan, Annual Action Plans, and Consolidated Annual Performance Evaluation Reports (CAPER).

Consolidated Plan Public Contact Information

Jorge Antonio Rojas
Program Manager – Grants
City of Madera
205 West Fourth Street
Madera, California 93637
P: 559-661-3693
F: 559-674-2972
E: jrojas@cityofmadera.com

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Overview

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional service providers, the Housing Authority, business groups, and many others. The City also attended meetings and spoke with local housing and homeless service providers to gain additional input. The goal of the consultation process was to gather data, inform the community, and determine priority needs of Madera residents in order to further develop the priorities and strategies contained within this five-year plan.

The City of Madera, with assistance from Mintier Harnish Planning Consultants, facilitated a comprehensive outreach effort to enhance coordination and discuss new approaches and efficiencies with public and assisted housing providers; health, mental health, and service agencies; and other representative stakeholders that use funding for eligible activities, projects, and programs.

The outreach and consultation strategies of the City included the formation of community outreach partnerships with housing, service, and mental health providers, workforce developers, community advocates, the real estate community, and others. The partners alerted their clients and program beneficiaries that an important planning process was being undertaken and encouraged active participation by beneficiaries in order to create a plan that reflected the needs of the community. The City also reached out to community business leaders, including those of the real estate development profession, as well as public agencies and departments of both the City and County of Madera. This was done in an effort to spread the word about the Consolidated Plan process, the Community Needs Survey, the Community Forum, and the Focus Group Meetings. For a detailed discussion on Citizen Participation, see section PR-15: Citizen Participation, below.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Fresno-Madera Continuum of Care (FMCoC) provides comprehensive homeless and housing services to individuals in both the Fresno and Madera regions. FMCoC assists homeless persons make the transition from homelessness to independent or supportive permanent housing. FMCoC provides access to education, health and mental health services, employment training, and life skills development. In 2014 FMCoC is comprised of 18 members from a broad spectrum, including: service providers, government agencies, and community coalitions.

HUD requires all Continuums of Care to produce a statistically reliable, unduplicated count of homeless persons in sheltered and unsheltered locations within their geographic region at a one-day point-in-time (PIT) count. The FMCoC 2014 PIT count took place on the night of January 27, 2014, and the morning of January 28, 2014. Soon after the PIT count, FMCoC released a report that outlined the number and characteristics of the homeless persons in the Fresno and Madera regions counted on that night. The City used this report to draft parts of this Plan.

The City consulted FMCoC on information relating to homelessness. FMCoC and the City exchanged e-mails and phone calls to gain input on the issues surrounding homelessness and the facilities and services serving the homeless. The City and the City's Consultant, Mintier Harnish, also participated in a meeting with the Madera County Homeless Coalition. The City gathered feedback from the homeless service providers, on homeless needs and services in Madera. The City also invited the groups participating in the meeting to attend the Focus Group Meetings. Several members of the Homeless Coalition did attend the Focus Group Meetings to provide further information on homeless needs and issues.

Additionally, every year in March FMCoC holds a special planning meeting to set goals for the following year. FMCoC will hold its annual planning meeting on March 12, 2015. The City plans to work with FMCoC to coordinate efforts to solve the housing and homeless issues in Madera.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Neither the City nor the County of Madera receives ESG grant funds. The Fresno Housing Authority serves as the local administrator and lead of HMIS. HMIS policies and procedures are developed by Fresno Housing Authority HMIS staff in accordance with HUD guidelines and are reviewed by a HMIS committee comprised of HMIS FMCoC users and approved by the FMCoC Board.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

In October 2014 the City of Madera contracted with Mintier Harnish Planning Consultants for the development and preparation of the Consolidated Plan for fiscal years 2015-2019. With the assistance of the Consultants, the City launched an in-depth and collaborative effort to consult with City officials, City departments, community stakeholders, and beneficiaries of the entitlement program to inform and develop the priorities and strategies contained within this five-year plan. Below is a list of all agencies and organization contacted during the consultation process.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Basila Construction	Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Building Industry Association	Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended Focus Group Meeting and provided input to help prioritize the needs of the city.
California Rural Legal Assistance	Services - Fair Housing; Other - Legal/advocacy	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings. The City interviewed a representative via phone about fair housing issues.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
City of Madera, Parks and Community Services Department, Senior Services Division	Services - Elderly Persons; Other government - Local	Housing Needs Assessment; Non-Homeless Special Needs; Market Analysis	Contacted via email and phone, and asked to provide information on senior services and the general needs of seniors; was asked to attend and distribute information on the Community Forum and Focus Group Meetings.
City of Madera, Neighborhood Revitalization Department	Other government - Local	Market Analysis	Contacted via email and phone and asked to provide information on vacant and REO properties and strategies the City has to address vacant and abandoned properties.
Clearview Outreach of Madera	Other: Religious Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Community Action Partnership of Madera County	Services - homeless	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. The City also asked the organization to help distribute the survey to its mailing list and beneficiaries for input on the development of the plan. Representative(s) attended the Community Forum and the Focus Group Meeting and provided input to help prioritize the needs of the city.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
County of Madera, Behavioral Health Services	Housing; Services - Health; Health Agency; Other government - County	Housing Needs Assessment; Non-Homeless Special Needs	Contacted via email and phone asked to provide information on the Permanent Supportive Housing program for disabled individuals they administer in partnership with the Housing Authority. The City also asked them to attend and distribute information about the Community Forum, the Focus Group Meetings and the survey. Representative(s) from the County attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
County of Madera, Department of Public Health	Services - Health; Health Agency; Other government - County	HOPWA Strategy Non-Homeless Special Needs	Contacted via email and asked to provide information on the number of HOPWA participants as well as general information on the needs of HOPWA participants and for people with HIV/AIDS in terms of facilities and services. The City also asked them to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) from the County attended the Focus Group Meetings and provided input to help prioritize the needs of the city.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Darrin M. Camarena Health Center	Services - Health	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
DMP Homes	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Don Floyd and Associates	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Fair Housing Council of Central California	Services - Fair Housing; Regional Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. The City interviewed a representative via phone about fair housing issues.
First 5 Madera	Services - Children; Child Welfare Agency; Regional Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Frank A. Bergon Senior Center	Services - Elderly	Needs Assessment; Non-Homeless Special Needs	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. The City also inquired about senior services, programs, and meals offered at the Center.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Fresno Housing Authority	Housing; PHA; Services - Homeless	Housing Needs Assessment; Market Analysis; Homeless Needs - Chronically homeless; Homeless Needs - Families with Children; Homeless Needs - Veterans; Homeless Needs - Unaccompanied Youth	Contacted via email and phone and asked about the administration of the HMIS system and for homeless data specific to the city of Madera.
Heartland Opportunity Center	Services - Employment; Regional Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Hope House, Turning Point	Services - Persons with Disabilities; Services - Employment; Regional Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
Horizon Enterprises	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Housing Authority of the City of Madera	Housing; PHA; Services - Homeless	Housing Needs Assessment; Market Analysis; Public Housing Needs; Homeless Needs - Chronically homeless; Homeless Needs - Families with Children; Homeless Needs - Veterans; Homeless Needs - Unaccompanied Youth; Homeless Strategy; Public Housing rehabilitation strategy	Contacted via email and phone, asked to provide information on the number of public housing units, and housing choice vouchers available to residents in the city of Madera, as well as characteristics of residents and applicants. In addition, the City asked the Housing Authority about public housing conditions, waitlist of public housing units and Housing Choice Vouchers. Also, the city inquired about plans to address deficiencies at public housing sites. The City also asked them to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Madera Association of Realtors (also known as the Madera County Board of Realtors)	Housing; Business Leaders	Housing Needs Assessment; Market Analysis	Contacted via e-mail and phone and asked to provide information on how affordability is likely to change in the city, specifically changes in renter and owner markets post-recession. The city also asked the organization to help distribute the survey to its mailing list for input on the development the Plan as well as asked them to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
Madera Chamber of Commerce	Business Leaders	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County AspiraNet	Services - Children; Child Welfare Agency; Regional Organization; Other: Family Welfare Agency	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Madera County Economic Development Corporation	Business Leaders	Market Analysis	Consulted on the skills and educational level of the local workforce; and how those two correspond to the employment opportunities in the city. Additionally, the City inquired them about local initiatives that relate to employment and economic development in the city. The city also asked them to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County Farm Bureau	Regional Organization; Business Leaders	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County Office of Migrant Education	Services - Education; Other government- County	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) from the County attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
Madera County Sheriff's Office	Other government - County	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Madera County, Department of Social Services	Other government - County	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County, Office of Education	Services - Education; Other government- County	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera Custom Builders	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County Food Bank	Regional Organization	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera Hispanic Chamber of Commerce	Business Leaders	Market Analysis	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera Realty LF Mortgage Group	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera Rescue Mission	Services - Homeless	Needs Assessment; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Madera Unified School District	Other government - Local	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
Nora and Associates	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Office of Supervisor Max Rodriguez, District 4, Madera County	Civic Leaders	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Pan-American Community Center	Services - Elderly	Needs Assessment; Non-Homeless Special Needs	Contacted via phone and asked about their senior services and programs, including the senior meal program.
Planned Parenthood of Madera County	Services - Health	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Resources for Independent Living, Central Valley	Housing Services - Persons with Disabilities; Regional Organization	Housing Needs Assessment; Non-Homeless Special Needs; Market Analysis	Contacted via email and phone and asked to provide information on specific housing programs they administer. The City also asked them to help distribute the survey to its mailing list for input on the development of the Plan and also asked them to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
RM Covington Homes	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Self-Help Enterprises	Housing	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Shunammite Place	Housing; Services - Homeless	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.

Table 2 – Agencies, groups, organizations who participated

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
U.S. Department of Housing and Urban Development, San Francisco Regional Field Office	Other government - Federal	Housing Needs Assessment; Market Analysis; Other: Consolidated Plan	The City contacted HUD Office via email and phone and discussed the Plan's goals and objectives in general terms.
University of California Cooperative Extension	Services - Education	Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and asked to attend and distribute information about the Community Forum and Focus Group Meetings.
Madera County Workforce Investment Corporation	Services - Employment; Regional Organization	Non-Homeless Special Needs; Market Analysis	Contacted via email and phone and asked to provide information on recent workforce investment initiatives in Madera. The City asked them to help distribute the survey to its mailing list for input on the development of the Plan and also asked them to attend and distribute information about the Community Forum and Focus Group Meetings. Representative(s) attended the Focus Group Meetings and provided input to help prioritize the needs of the city.
ZABE Mortgage Group	Services - Housing	Housing Needs Assessment; Market Analysis; Non-Homeless Special Needs; Non-housing Community Development Strategy	Contacted via email and phone and asked to attend and distribute information about the Community Forum and Focus Group Meetings.

Identify any Agency Types not consulted and provide rationale for not consulting

The City consulted a variety of agencies serving Madera residents and the region. No agency types were specifically left out of the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Fresno-Madera Continuum of Care 10-year plan	Fresno-Madera Continuum of Care	Coordinating homelessness services with CoC priorities
City of Madera General Plan	City of Madera	The goals of the Strategic Plan were developed to be consistent with the City of Madera General Plan
5-year Plan and Annual Plan	Housing Authority of the City of Madera	The goals of the Strategic Plan were developed with consideration of the Housing Authority's 5-year Plan and Annual Action Plan

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City of Madera will continue its collaborative efforts and partnerships, as described throughout this report. Collaborative efforts consist of coordinating between public and private health, housing and social service agencies such as:

- the Housing Authority of the City of Madera
- the Successor Agency to the Former Madera Redevelopment Agency
- Madera County Economic Development Commission
- Madera County Workforce Investment Corporation
- Madera County Social Services and Behavioral Health

PR-15 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.

Focus Groups

On December 18, 2014, the City held two Focus Group Meetings, one with service providers and the other with real estate development professionals. The City held the Focus Group Meetings at City Hall located at 205 West 4th Street, Madera, California from 10 am to noon and the other from 2 pm to 4 pm. The City geared the discussion with service providers towards organizations that provide affordable housing; services to low-income households, including homeless services and housing counseling; and organizations that provide services to special needs groups, such as farmworkers, seniors, the disabled, and youth. The City geared the discussion with real estate development professionals towards individuals in the real estate sector, including for profit and non-profit developers. These discussions introduced the groups to the Consolidated Plan, the process for the new Plan, and solicited input from the two groups on the level of need for various types of housing, community, and economic development improvements.

The Focus Group Meetings began with introductions and a presentation of the project. The presentation outlined the Consolidated Plan and the importance of public participation during the planning process. The City asked the focus group participants about the most significant housing, economic, and community needs and issues affecting Madera residents and businesses and how these needs changed in the past five years. Additionally, the City asked participants about issues of housing discrimination in the city and if barriers to fair housing choice exist, as well as if any government constraints exist that discourage housing development.

The City publicized the Focus Group Meetings using email announcements, the City's Facebook page, the Madera Tribune's Community Calendar, phone calls, and flyers (in both English and Spanish) posted throughout the City Administration Building. Approximately 20 people attended the focus group discussions held at City Hall located at 205 West 4th Street, Madera California from 10 am to noon and the other from 2 pm to 4 pm.

Participants identified the following major needs in the community:

- More extremely low-income and very low-income units;
- More single-room occupancy, studios, and dormitory style units for single adults, specifically for former foster youth, veterans, and disabled individuals who may prefer and may be accustomed to living individually;
- More transitional housing options for individuals who have left homeless shelters but are on the waitlist for a Housing Choice Voucher;

- More homeless shelters for men, especially returning Veterans;
- More transitional housing for single men;
- Social services to be provided on-site at affordable housing facilities; and
- More Housing Choice Vouchers in an effort to reduce the number of individuals/families on the waitlist.
- More job specific training programs, specifically machinist, mechanics and welders.
- The need to educate residents about fair housing
- The need to better connect social programs and educational services with students and families at the school district
- The need for more public improvements: sidewalks, roads, public art

Community Forum

On January 20, 2015, the City held a Community Forum to provide an introduction to the City's five-year Consolidated Plan and the Federal CDBG program, and to solicit input from residents and workers in the city on the level of need for various types of improvements and the major issues affecting the community. A total of 20 individuals participated in the Community Forum and provided input on what they considered to be the top community issues affecting Madera and provided feedback on what they considered to be the housing, economic, and community development priorities in the city.

The City held the Community Forum at the Frank Bergon Senior Center located at 238 South D Street, Madera California from 5:30 pm to 7:30 pm.

The City publicized the Community Forum using email announcements, the City's Facebook page, phone calls, and flyers (in both English and Spanish) posted throughout City Hall, the Madera County Library and the Housing Authority of the City of Madera. In addition the City announced the forum in the Madera Tribune, the local newspaper several weeks leading up to the forum date.

The forum engaged the community through an introductory presentation on the Consolidated Plan, how it functions, and its applicability and impact to Madera. The City followed the presentation with a series of facilitated breakout groups where participants discussed community issues. Participants communicated in an open-ended dialogue, ranked the issues discussed, and offered suggestions on solutions to the issues they selected. The City did this in an effort to understand the various problems affecting local residents and workers and how the Consolidated Plan can potentially address them. The interactive format of the forums solicited strong participation, wherein all attendees were provided the opportunity to participate in the conversation. The City provided Spanish translation services, and one of the breakout group discussions was conducted in Spanish.

The top three issues identified by the first breakout group include:

1. Need more advocates to support the development of permanent supportive housing for the homeless.

2. Need more affordable housing for re-entry populations, including: former foster youth leaving foster care, Veterans, Prop 47 released individuals, mental health patients.

3. Need more housing options for single individuals.

Solutions to the issues above:

1. Need more advocates to support the development of permanent supportive housing for the homeless.
    a. More advocates
    b. More funding
    c. Land to determine if single units can be built or leased
    d. HUD matching dollars
2. Need more affordable housing for re-entry populations, including: former foster youth leaving foster care, Veterans, Prop 47 released individuals, mental health patients.
    a. Find land and housing for affordable housing units.
    b. Give preference for housing to re-entry population to ensure they transition instead of falling through the cracks.
    c. Recommendation to obtain donations for furniture for publicly assisted units.
    d. Ensure rules and regulations are in place.
3. Need more housing options for single individuals.
    a. Build more single units using funds from the government.

The top three issues identified by the second breakout group include:

1. Lack of affordable housing units, especially for the lowest income categories.

2. Lack of youth programs and outreach.

3. Lack of knowledge on fair housing issues and the ability to file a complaint.

Solutions to the issues above:

1. Lack of affordable housing units, especially for the lowest income categories
    b. Increase housing inventory by building more units at all levels of income
    c. Reform eligibility requirements to include additional communities (i.e.: Undocumented people who may not be eligible because of President Obama's deferred action plan)
2. Lack of youth programs and outreach
    d. Increase funding for more tutors and staff at the centers

e. Increase funding for centers so they can increase the number of students they can help

3. Lack of knowledge on fair housing issues and the ability to file a complaint
    f. Hold community workshops specifically for fair housing education
    g. Educate the public on what fair housing issues are, then educate them on how to file a complaint
    h. Provide a computer with internet access at a center for people who do not have the internet/computer but may still want to file a fair housing complaint

Community Needs Survey

The City conducted a Community Needs Survey to solicit input from residents and workers in the city of Madera. The survey informed respondents that the City was updating the Consolidated Plan for Federal CDBG funds that primarily serve low- to moderate income residents and areas. The questionnaire polled respondents about the level of need in the city for various types of improvements that can potentially be addressed by the use of CDBG funds, including: housing, community and economic development improvements.

In order to give as many people as possible the opportunity to voice their opinion, the City placed emphasis on making the survey widely available via different means and languages. The survey attempted to gather a large number of responses rather than administering the survey to a controlled, statistically representative pool. Therefore, the survey results should be viewed as an indicator of the opinions of the respondents, but not as representing the opinions of the city population as a group.

The City distributed the survey through a number of channels in order to gather responses from a broad sample. The City distributed the survey to service providers and local stakeholders in order to increase the number of responses. Additionally, the City forwarded the survey to all City and County Departments for them to distribute. The City made the survey available in hard copy format, as well as electronic format via Survey Monkey. The City made the survey available online and offline in both English and Spanish.

Survey Results

The City collected 187 survey responses from early December 2014 to January 23, 2015, including surveys collected electronically and on paper. Of the 187 surveys, 109 individuals responded to the survey in English and 78 individuals responded in Spanish.

The Survey began by asking respondents four general needs questions (see Table 4 for results). Respondents then rated the level of need for 55 specific improvement types divided into five overall areas, including: Housing; Public Facilities; Infrastructure and Neighborhood Improvements; Public Services; and Economic Development. The survey asked respondents to rank the level of need for each service/program under each of the overall areas using the following scale:

0 = No Need
1 = Low Need
2 = Moderate Need
3 = High Need
NA = Do not know

Results for all five overall areas are shown in the tables that follow. The high need (percentage) column translates into the percentage of respondents that identified that program/service as a "high need," earning a score of 3 on the ranking scale. The average rating given to items within these categories provides another indicator of broad priorities.

Need Ratings in General Areas

Table 4 outlines the needs ratings for the general topic areas. Among these categories, the need that received the highest rating was the need to create more jobs available to low-income residents, followed by the need to create more affordable housing for low-income residents. This sends a clear message that respondents believe the needs of low-income residents should be prioritized.

Table 4 – Needs Ratings for the General Questions

Topic	Average Rating	High Need (Percentage)
Create more jobs available to low-income residents	2.78	84.4%
Create more affordable housing for low-income residents	2.68	75.2%
Improve non-profit facilities providing community services (i.e., Senior Centers, Youth Centers, Food Banks)	2.53	60.2%
Improve city facilities providing public services (Police/Fire Stations, Parks, Libraries)	2.31	45.4%

Needs Ratings by Improvement Category

Table 5 outlines the need ratings by improvement categories. As the table shows, Public Services and Housing were the two areas with the highest average rating. This indicates that respondents believe the City should prioritize public service improvements and housing needs.

Table 5 – Needs Ratings by Improvement Category

Topic	Average Rating
Public Services	2.50
Housing	2.48
Public Facilities	2.40
Infrastructure and Neighborhood Improvements	2.39
Economic Development	2.38

Top Highest Priority Needs in All Categories

Table 6 below shows the 10 highest rated need areas in any category. This table also helps identify overall needs more specifically by looking deeper into the needs rating given for all areas in any category.

Table 6 – Top Highest Priority Needs in the Five Overall Categories

Priority Rank	Specific Need	Average Rating	High Need (Percentage)	Need Category
1	Facilities for abused, abandoned, and neglected children	2.69	74.5%	Public Facilities
2	Increase supply of affordable rental housing	2.65	72.2%	Housing
3	Abused, abandoned, and neglected children services	2.63	70.9%	Public Services
4	Street Improvements	2.63	70.2%	Infrastructure & Neighborhood Improvements
5	Permanent housing for the homeless	2.63	69.7%	Housing
6	Employment Training Services	2.63	64.4%	Public Services
7	Homeless Facilities (transitional and emergency shelters)	2.60	74.5%	Public Facilities
8	Youth Services	2.59	64.4%	Public Services
9	Battered and abused spouses services	2.58	67.3%	Public Services
10	Code enforcement in low-income neighborhoods	2.58	64.5%	Housing

Housing

Respondents rated the need for nine different housing-related improvement areas in the city. The three highest priorities in this area were:

- Increase supply of affordable rental housing;
- Permanent housing for the homeless; and,
- Code enforcement in low-income neighborhoods.

Table 7 below shows the average need rating given to each of the housing needs, and the share of respondents who rated each category as a "high need."

Table 7 – Need Ratings for Specific Housing Improvements

Priority Rank	Housing: Specific Need	Average Rating	High Need (Percentage)
1	Increase supply of affordable rental housing	2.65	72.2%
2	Permanent housing for the homeless	2.63	69.7%
3	Code enforcement in low-income neighborhoods	2.58	64.5%
4	Energy efficiency improvements	2.47	57.4%
5	Assistance to help pay for rent	2.44	56.1%
6	Rental housing rehabilitation	2.39	55.8%
7	Fair housing outreach and testing	2.38	49.5%
8	Assistance to purchase housing	2.36	58.3%
9	Owner-occupied housing rehabilitation	2.35	54.7%

Public Facilities

Respondents rated the need for 11 different public facility types. The three highest priorities in this area were:

- Facilities for abused, abandoned, and neglected children;
- Homeless Facilities (transitional and emergency shelters); and,
- Centers for the disabled.

Table 8 below shows the average need rating given to each of the public facility types, and the share of respondents who rated each category as a "high need."

Table 8 – Need Ratings for Specific Public Facilities

Priority Rank	Public Facilities: Specific Need	Average Rating	High Need (Percentage)
1	Facilities for abused, abandoned, and neglected children	2.69	74.5%
2	Homeless Facilities (transitional and emergency shelters)	2.60	74.5%
3	Centers for the disabled	2.51	51.9%
4	Mental health care facilities	2.46	59.8%
5	Youth Centers	2.44	53.9%
6	Parks and recreational facilities	2.39	47.6%
7	Health care facilities	2.38	46.1%
8	Child care centers	2.34	45.6%
9	Senior Center	2.34	35.3%
10	Fire stations	2.22	35.0%
11	Police stations	2.09	30.8%

Infrastructure and Neighborhood Improvements

Respondents rated the need for 12 different infrastructure and neighborhood improvements. The three highest priorities in this area were:

- Street Improvements;
- Lighting Improvements; and,
- Sidewalk Improvements.

Table 9 below shows the average need rating given to each of the infrastructure and neighborhood improvements, and the share of respondents who rated each category as a "high need."

Table 9 – Need Ratings for Specific Infrastructure and Neighborhood Improvements

Priority Rank	Infrastructure and Neighborhood Improvements: Specific Need	Average Rating	High Need (Percentage)
1	Street Improvements	2.63	70.2%
2	Lighting Improvements	2.57	63.8%
3	Sidewalk Improvements	2.55	63.1%
4	Water/sewer improvements	2.54	58.1%
5	Storm water and drainage improvements	2.52	62.1%
6	Playgrounds	2.42	48.5%
7	Acquisition and clearance of vacant lots	2.30	48.1%
8	Landscaping improvements	2.30	42.3%
9	Neighborhood signage	2.26	43.1%
10	Tree Planting	2.26	36.5%
11	ADA accessibility to public facilities	2.24	36.3%
12	Public Art	2.04	29.1%

Public Services

Respondents rated the need for 18 different public service improvements. The three highest priorities in this area were:

- Abused, abandoned, and neglected children services;
- Employment training services; and,
- Youth services.

Table 10 below shows the average need rating given to each of the public service improvements, and the share of respondents who rated each category as a "high need."

Table 10 – Need Ratings for Specific Public Service Improvements

Priority Rank	Public Service Improvements: Specific Need	Average Rating	High Need (Percentage)
1	Abused, abandoned, and neglected children services	2.63	70.9%
2	Employment training services	2.63	64.4%
3	Youth services	2.59	64.4%
4	Battered and abused spouses services	2.58	67.3%
5	Neighborhood cleanups (trash, graffiti)	2.57	60.6%
6	Substance abuse services	2.56	63.1%
7	Crime awareness/prevention services	2.56	56.3%
8	Disability services	2.56	54.8%
9	Homeless services	2.55	67%
10	Mental health services	2.54	63.5%
11	Childcare services	2.50	52.9%
12	Transportation services	2.49	64.4%
13	Senior services	2.49	47.1%
14	Health services	2.45	53.8%
15	Legal services	2.40	51.9%
16	Tenant/landlord counseling services	2.34	50%
17	Services for persons with HIV/AIDS	2.27	42.7%
18	Lead based paint/lead hazard screens	2.24	39.2%

Economic Development

Respondents rated the need for five different economic development areas. The three highest priorities in this area were:

- Financial assistance for low-income individuals to create a small business;
- Store front improvements in low-income neighborhoods; and,
- Financial assistance for low-income residents for business expansion.

Table 11 below shows the average need rating given to each of the economic development areas, and the share of respondents who rated each category as a "high need."

Table 11 – Need Ratings for Specific Economic Development Areas

Priority Rank	Economic Development: Specific Need	Average Rating	High Need (Percentage)
1	Financial assistance for low-income individuals to create a small business	2.45	56.3%
2	Store front improvements in low-income neighborhoods	2.43	59.2%
3	Financial assistance for low-income residents for business expansion	2.40	49.5%
4	Microenterprise assistance for business expansion (5 or fewer employees)	2.38	47.1%
5	Public improvements to commercial/industrial sites	2.22	40.2%

Citizen Participation: Plan Outreach

The City released the Consolidated Plan on April 2, 2015 for a 30-day public review and comment period. The City made the Plan available electronically at www.cityofmadera.org. Additionally, the City distributed hardcopies throughout the city of Madera, including: the Madera County Library, the Housing Authority of the City of Madera and the Community Action Partnership of Madera County. The City sent the electronic version to distribution lists from organizations, agencies, and citizens that attended the Focus Group Meetings or Community Forum, and provided their contact information.

Public Hearings

The City held two public hearings in the City Hall Council Chambers, 205 W. 4th Street, Madera, CA 93637 on April 1 and May 6, 2015 at 6:00 p.m.

The City published the notice for the public hearings on January 30, 2015 in the Madera Tribune. This date was more than a 30-day advanced notification to the public forum presentation of the Draft 2015-2019 Consolidated Plan and 2015-2016 Action Plan with funding recommendations from the CDBG Review and Advisory Committee. The notice provided a 60-day advanced notification to the public about the May 6, 2015 City Council meeting to finalize both plans.

Public Comment

Prior to the adoption of the Consolidated Plan and Action Plan, the City made the draft Plan available for a comment period of no less than 30 days. As per the aforementioned notification details, the 30-day period began on April 3, 2015 and ended on May 5, 2015.

The City engaged public comment at the hearing listed above or the public could submit their comments in person or in writing to Jorge Antonio Rojas, 205 W. 4th Street, Madera, CA 93637, jrojas@cityofmadera.com.

Citizen Participation Outreach

Table 12 – Citizen Participation Outreach					
Mode of Outreach	**Target of Outreach**	**Summary of response/ attendance**	**Summary of comments received**	**Summary of comments not accepted and reasons**	**URL (If applicable)**
Community Forum	Non-targeted/ broad community	20 individuals attended the Community Forum in January 2015.	See PR-15	-	-
Focus Group Meeting	Other: Housing Service Providers	About 20 individuals attended either one of the Focus Group Meetings	See PR-15	-	-
Focus Group Meeting	Other: Real Estate Development Community	About 20 individuals attended either one of the Focus Group Meetings	See PR-15	-	-
Internet Outreach	Non-targeted/ broad community	The City sent out e-mail announcements to inform stakeholders and community members throughout the Plan process	See PR-15	-	-
Other: Telephone	Non-targeted/ broad community	The City made telephone calls to publicize community outreach efforts	See PR-15	-	-

Table 12 – Citizen Participation Outreach					
Mode of Outreach	**Target of Outreach**	**Summary of response/ attendance**	**Summary of comments received**	**Summary of comments not accepted and reasons**	**URL (If applicable)**
Other: Survey	Non-English speaking: Spanish Non-targeted/broad community	The City collected 187 survey responses, including surveys collected electronically and on paper. Of the 187 surveys, 109 individuals responded to the survey in English and 78 individuals responded in Spanish.	See PR-15	-	-

Needs Assessment

NA-05 Overview

Needs Assessment Overview

In 2011 there were 60,211 residents and 15,848 households in the city of Madera, according to American Community Survey (ACS) data. The median household income in the city was $41,991 in 2011. In terms of income categories, about 12 percent (1,915) of households in Madera qualify as extremely low income, 15 percent (2,385) qualify as very low income, 20 percent (3,200) qualify as low income, and about 11 percent (1,685) qualify as moderate-income households.

Housing Problems

There is a disparity between renter and owner households in terms of housing problems. The most common housing problems faced by households in the city of Madera are cost burden and overcrowding. An estimated 42 percent of all households in the city pay more than 30 percent of their income on housing, with 21.5 percent paying between 30 and 50 percent of their income and over 20 percent paying more than 50 percent.

Within the low- and moderate-income population, a larger number of renter households suffer from housing problems compared to owner households. For example, over twice as many low/moderate-income renter households suffered from at least one of the four housing problems compared to low/moderate income owner households.

There is relatively little difference between racial and ethnic groups in terms of their incidence of housing problems and housing cost burden. However, in all income categories, Asian and Black/African American households are slightly more likely to experience a disproportionate number of housing problems. Asian households, for which the sample size is small, are the only racial/ethnic group that experienced a disproportionately greater severe housing cost burden compared to the city as a whole, with 33.3 percent of Asian households paying more than 50 percent of their income on housing costs compared to 22.5 percent of households overall.

Housing Needs

The primary housing issue in the city of Madera continues to be providing housing that is affordable to the lowest-income segments of the population. Demand for affordable housing, especially for extremely low- and very low-income households, continues to outpace production. The high cost of subsidy, limited funding resources, and restrictions on funding sources provide challenges in addressing existing and projected affordable housing needs.

Through outreach and consultation, the following general housing needs were identified:

- More extremely low-income and very low-income units;
- More single-room occupancy, studios, and dormitory style units for single adults, specifically for former foster youth, veterans, and disabled individuals who may prefer and may be accustomed to living individually;
- More transitional housing options for individuals who have left homeless shelters but are on the waitlist for a Housing Choice Voucher;
- More homeless shelters for men, especially returning Veterans;
- More transitional housing for single men;
- Social services to be provided on-site at affordable housing facilities; and
- More Housing Choice Vouchers in an effort to reduce the number of individuals/families on the waitlist.

Public Housing

As of December 2014 the Housing Authority of the City of Madera (HACM) operates 244 Public Housing units. In addition HACM administers a total of 791 Housing Choice Vouchers (Section 8), including 16 Project-based vouchers, 708 tenant-based vouchers, 46 Veterans Affairs Supportive Housing (VASH), and 17 Family Unification Program (FUP) special purpose vouchers. It is important to note that out of the 791 Housing Choice Vouchers administered by HACM, more than a quarter of them, or 218, are for disabled families. The needs of public housing residents, including those with disabilities, include social services and self-sufficiency training, including job training, after-school and daycare programs, and health and educational services.

Non-housing Community Development Needs

Non-housing community development needs were determined in consultation with City departments and service agencies. In addition needs for public facilities, improvements, and services were identified at the Community Forum and Focus Group Meetings, and further reinforced through the Community Needs Survey:

- *Public Facilities*: A need to devote funds to upgrade and improve community centers; homeless facilities; parks and recreation facilities; and neighborhood facilities.

- *Public Improvements*: Needs identified over the next five years include: street improvements; pedestrian and bikeway improvements; water, sewer, and storm drain improvements; and ADA accessibility improvements.

- *Public Services*: Needs identified over the next five years include: workforce skills training and education; youth services; homeless assistance; senior services; economic development services, and fair housing services.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

An implication of the overall population demographics in the city of Madera indicates there will be a continuing demand for affordable housing. It would be desirable to focus efforts at providing more affordable units throughout the community, in order to provide a greater range of neighborhood selections and housing opportunities. Housing demands for low- and very low-income households will continue to be very high in certain areas of the community, and programs should be developed to satisfy those requirements throughout the city.

Table 13 shows the change in population, households, and median household income in Madera from 2000 to 2011. From 2000 to 2011, the population increased by 39 percent, from 43,207 to 60,221. Over the same time period, the number of households increased by 32 percent from 11,971 households in 2000 to 15,848 households in 2011. From 2000 to 2011, the median household income in the city increased from $31,033 to $41,991, a 35 percent increase. Most of this increase can be attributed to inflation; however, even when adjusted for inflation, the median income increased slightly.

Table 13 - Housing Needs Assessment Demographics

Demographics	Base Year: 2000	Most Recent Year: 2011	Percent Change
Population	43,207	60,221	39%
Households	11,971	15,848	32%
Median Income	$31,033	$41,991	35%

Data Source: Census (Base Year), 2000; ACS (Most Recent Year), 2007-2011.

Number of Households Table

Table 14 shows the number of lower- and moderate-income households by income category based on HUD Area Median Family Income (HAMFI) for the city of Madera. HAMFI is the median family income calculated by HUD for each jurisdiction, in order to determine Fair Market Rents and income limits for HUD programs. According to HUD, the FY 2014 HAMFI for a family of four in Madera County was $52,000.

Table 14 - Total Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	1,915	2,385	3,200	1,685	6,665
Small Family Households *	730	980	1,360	875	3,545
Large Family Households *	460	530	850	490	1,205
Household contains at least one person 62-74 years of age	275	480	445	210	1,180
Household contains at least one person age 75 or older	210	295	245	190	610
Households with one or more children 6 years old or younger *	685	965	1,225	440	1,430

Data Source: CHAS, 2007-2011.
Notes: *the highest income category for these household types is >80% HAMFI

Housing Needs Summary Tables

The following tables show housing problems of lower- and moderate-income households. HUD identifies housing problems as 1) a housing unit that lacks complete kitchen facilities; 2) a housing unit that lacks complete plumbing facilities; 3) a household that is overcrowded; and 4) a household that is cost burdened.

A housing unit is considered substandard if its present condition endangers the health, safety, or well-being of an individual or family. HUD defines a unit as substandard if it is dilapidated; does not have a usable flush toilet or bathtub inside the unit for the exclusive use of a family; does not have electricity or has inadequate or unsafe electrical service; does not have a safe or adequate source of heat; or, has been declared unfit for habitation by an agency or unit of government.

HUD defines overcrowding as more than 1.0 person per room and severe overcrowding as more than 1.5 persons per room. HUD defines cost burden as a household where monthly housing costs, including utilities, exceed 30 percent of their monthly income. Along those lines, HUD defines severe cost burden as a household where monthly housing costs, including utilities, exceed 50 percent of their monthly income.

1. Housing Problems (Households with one of the listed needs/problems)

Table 15 shows renter and owner households with housing problems by area medium income (AMI). Note, the term "area median income" used in Table 15 refers to HAMFI, as shown on Table 14. Table 15 shows that, overall, renter households had a greater incidence of housing problems compared to owner households. For example in terms of overcrowding, roughly three times more renter households were overcrowded compared to owner households, 870 versus 300, respectively. Additionally the number of households experiencing a cost burden or severe cost burden is larger for renter households compared to owner households, 1,515 versus 885 households, respectively.

Table 15 - Housing Problems Table

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	4	40	25	0	69	10	0	0	0	10
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	225	195	390	80	890	10	30	20	15	75
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	225	230	270	145	870	40	110	85	65	300
Housing cost burden greater than 50 percent of income (and none of the above problems)	750	405	190	55	1,400	180	310	370	115	975
Housing cost burden greater than 30 percent of income (and none of the above problems)	85	550	700	180	1,515	115	105	305	360	885
Zero/negative Income (and none of the above problems)	80	0	0	0	80	75	0	0	0	75

Data Source: CHAS, 2007-2011.

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

Table 16 shows lower- and moderate-income households in Madera with one or more severe housing problems. Severe housing problems are defined by HUD as: 1) a household that lacks a kitchen; 2) a household that lacks complete plumbing; 3) a household that is severely overcrowded; or 4) a household that is severely cost burdened. Table 16 shows that over twice as many renter households (3,235) suffer from at least one or more of the four housing problems when compared to owner households (1,365). The incidence of housing problems was particularly high for renter households earning 0 to 30 percent AMI (i.e., extremely low income) with 1,120 households having one or more of the four severe housing problems.

Table 16 – Housing Problems 2 (Severe)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	1,210	865	880	280	3,235	240	450	475	200	1,365
Having none of four housing problems	150	745	1,190	530	2,615	155	325	655	675	1,810
Household has negative income, but none of the other housing problems	80	0	0	0	80	75	0	0	0	75

Data Source: CHAS, 2007-2011.

3. Cost Burden > 30 percent

Table 17 shows the number of lower-income households that experienced a housing cost burden by household type and AMI. The total number of lower-income renter households considered cost-burdened was over twice the total number of cost-burdened lower-income owner households, 3,520 versus 1,660, respectively. However, it is important to note that a smaller number of lower-income elderly renter households are cost burdened compared to lower-income elderly owner households, 400 versus 570. This is the only subgroup where this occurred.

Table 17* – Cost Burden > 30 percent

	Renter				Owner			
	0-30% AMI	**>30-50% AMI**	**>50-80% AMI**	**Total**	**0-30% AMI**	**>30-50% AMI**	**>50-80% AMI**	**Total**
NUMBER OF HOUSEHOLDS								
Small Related	555	650	515	1,720	95	160	335	590
Large Related	315	275	220	810	75	180	145	400
Elderly	145	180	75	400	185	180	205	570
Other	225	150	215	590	0	20	80	100
Total need by income	**1,240**	**1,255**	**1,025**	**3,520**	**355**	**540**	**765**	**1,660**

Data Source: CHAS, 2007-2011.

4. Cost Burden > 50 percent

Table 18 shows the number of lower-income households that were severely cost-burdened by household type and AMI. The total number of renter households considered severely cost-burdened was larger than the total number of severely cost-burdened owner households, 1,785 versus 1,080, respectively. However, a smaller number of elderly renter households were severely cost burdened compared to elderly owner households, 190 versus 245. This is the only subgroup where this occurred.

Table 18* – Cost Burden > 50 percent

	Renter				Owner			
	0-30% AMI	**>30-50% AMI**	**>50-80% AMI**	**Total**	**0-30% AMI**	**>30-50% AMI**	**>50-80% AMI**	**Total**
NUMBER OF HOUSEHOLDS								
Small Related	540	220	30	790	95	135	260	490
Large Related	300	85	55	440	65	170	55	290
Elderly	110	55	25	190	70	110	65	245
Other	190	85	90	365	0	10	45	55
Total need by income	**1,140**	**445**	**200**	**1,785**	**230**	**425**	**425**	**1,080**

Data Source: CHAS, 2007-2011.

5. Crowding (More than one person per room)

HUD considers a household to be overcrowded if there is more than one person per room and severely overcrowded if there are more than 1.5 persons per room. A "room" in this context includes bedrooms and living rooms but not kitchen or bathroom facilities. For example, a family of five living in a three bedroom home with one living room would be calculated as 1.25 persons per room and therefore, would technically be considered "overcrowded." Table 19 provides information on overcrowding for lower- and moderate-income households by family types and by AMI. As Table 19 shows, regardless of income and family type, a significantly larger number of renter households were overcrowded compared to owner households, 1,785 versus 369, respectively.

Table 19 – Crowding Information

	Renter					Owner				
	0-30% AMI	**>30-50% AMI**	**>50-80% AMI**	**>80-100% AMI**	**Total**	**0-30% AMI**	**>30-50% AMI**	**>50-80% AMI**	**>80-100% AMI**	**Total**
NUMBER OF HOUSEHOLDS										
Single family households	365	300	485	180	1,330	50	115	75	35	275
Multiple, unrelated family households	90	75	200	25	390	0	19	30	45	94
Other, non-family households	0	45	0	20	65	0	0	0	0	0
Total need by income	**455**	**420**	**685**	**225**	**1,785**	**50**	**134**	**105**	**80**	**369**

Data Source:: CHAS, 2007-2011.

What are the most common housing problems?

The most common housing problems in the city of Madera are housing costs burdens and overcrowding, two of the housing problems defined by HUD. Additionally, there is a disparity between renter and owner households in terms of these housing problems.

Are any populations/household types more affected than others by these problems?

A significantly larger number of renter households are considered to have a HUD-defined housing problem compared to owner households. Over twice as many renter households (3,235) suffered from a housing problem compared to owner households (1,365).

Describe the characteristics and needs of low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)).

Households that are severely cost burdened are at imminent risk of either residing in shelters or becoming unsheltered. This is especially true for renter households, which have higher rates of overpaying for housing. Additionally, households in the 0-30 percent AMI category (i.e., extremely low-income) are the most at risk of becoming unsheltered because they are in the lowest income bracket, therefore a decrease or loss of income could mean the immediate loss of their home.

Single person households and small family households, more specifically the ones earning 0-30 percent AMI, are at imminent risk of becoming unsheltered. These households may not have the additional number of wage earners needed to cover the costs of housing, and as a result, may suffer a cost burden.

Household that are paying over 50 percent of their income on housing often have to make difficult decisions about what to pay and prioritize between housing, food, education, transportation, and childcare. With limited resources, one emergency or unplanned situation can force this household to become unsheltered. The most common services needed for these households to achieve stability include health care, mental health resources, job search assistance and job training, and financial education.

Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

Formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance need a more permanent form of housing. A more permanent type of housing can come in the form of a Housing Choice Voucher, which provides rent subsidy to eligible low-income families who cannot afford to rent decent, safe, and sanitary housing in the private rental market. This program is funded by HUD. Families must meet income limits; must qualify as a U.S. Citizen or have eligible immigration status; and must pass a criminal background check. The Housing Authority of the City of Madera administers 791 vouchers in the city and county of Madera, which is not enough to cover all the families or individuals nearing the termination of their rapid re-housing assistance considering how, as of December 2014, the waitlist had 1,106 households waiting for a voucher. In addition, homeless service providers have indicated that permanent affordable housing is needed in the form of affordable studio apartments and single room occupancy units with supportive services.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The city of Madera does not have specific estimates of the at-risk population beyond those available through the U.S. Census, American Community Survey (ACS), and other publicly available data sets.

At-risk of homelessness as defined by 24 CFR 576.2.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The most common housing characteristics that have been linked with instability and an increased risk of homelessness include severe housing cost burden, unemployment, and mental or physical disabilities.

Discussion

The primary housing issue in the city of Madera is the need to provide housing that is affordable to the lowest income segments of the population, specifically extremely low income households. A shortage of resources at the Federal and state levels, and a preference at those levels for funding housing in dense urban areas, has created challenges for the city of Madera in producing affordable housing. The level of housing need varies between renter and owner households, particularly in terms of cost burden and overcrowding. While both types of households suffer from housing problems, over twice as many renter households (3,235) suffer from a housing problem compared to owner households (1,365).

Describe the number and type of single person households in need of housing assistance.

According to the 2012 ACS, an estimated 17.6 percent of all households in the city of Madera are single person households. Services providers described a need for single room occupancy units and small affordable studios located within walking distance to transportation, amenities, grocery stores, and educational facilities. According to the 2013 ACS, studios and one bedroom housing units make up the smallest share of housing types in the city of Madera, at 2.7 percent and 6.7 percent of all housing units, respectively.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

There are currently (2014) 75 disabled families on public housing assistance and a total of 11 families requesting accessibility features; 218 disabled families in the city of Madera receive a Housing Choice Voucher.

The Fresno-Madera Continuum of Care 2014 Point-in-time Count, conducted February 27, 2014 reported 541 homeless victims of domestic violence in the Fresno-Madera region, of which, 29 were sheltered and 512 were unsheltered. There is no other available information at the city-level.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

A disproportionately greater need exists when the members of a racial or ethnic group at an income level experience housing problems at a greater rate (10 percent points or more) than the income level as a whole. Tables 8 through 11 show the number of households experiencing housing problems by income level and race/ethnicity.

0%-30% of Area Median Income

Table 20 - Disproportionally Greater Need 0 - 30% AMI

Housing Problems	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,770	114	110
White	345	14	55
Black / African American	140	15	0
Asian	25	0	0
American Indian, Alaska Native	15	0	0
Pacific Islander	0	0	0
Hispanic	1,200	90	55

Data Source: CHAS, 2007-2011.

Notes: *The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

30%-50% of Area Median Income

Table 21 - Disproportionally Greater Need 30 - 50% AMI

Housing Problems	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,910	450	0
White	330	145	0
Black / African American	29	90	0
Asian	25	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,505	205	0

Data Source: CHAS, 2007-2011.
Notes: *The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

50%-80% of Area Median Income

Table 22 - Disproportionally Greater Need 50 - 80% AMI

Housing Problems	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,175	835	0
White	420	340	0
Black / African American	25	0	0
Asian	90	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,630	495	0

Data Source: CHAS, 2007-2011.
Notes: *The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

80%-100% of Area Median Income

Table 23 - Disproportionally Greater Need 80 - 100% AMI

Housing Problems	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	760	1,130	0
White	155	305	0
Black / African American	110	110	0
Asian	4	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	490	705	0

Data Source: CHAS, 2007-2011.

Notes: *The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

Discussion

Extremely Low Income

An estimated 88.8 percent of all extremely low-income households in the city had at least one housing problem, compared with 83.3 percent of White households, 90.3 percent of Black/African American households, 100 percent of Asian households, 100 percent of American India/Alaska Native households, zero percent of Pacific Islander households, and 89.2 percent of Hispanic households. In the extremely low-income group, Asian and American Indian/Alaska Native households had a disproportionally greater need.

Very Low Income

An estimated 80.9 percent of all very low-income households had at least one housing problem, compared with 69.5 percent of White households, 24.4 percent of Black/African American households, 100 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 88 percent of Hispanic households. Asian households were the only very low-income racial group that experienced a disproportionally greater need.

Low Income

An estimated 72.3 percent of low-income households had at least one housing problem, compared with 55.3 percent of White households, 100 percent of Black/African American households, 100 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 76.7 percent of Hispanic households. In the low-income category, Black/African American and Asian households had a disproportionally greater need.

Moderate Income

An estimated 40.2 percent of moderate-income households in the city had at least one housing problem, compared with 33.7 percent of White households, 100 percent of Black/African American households, 100 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 41 percent of Hispanic households. In the moderate-income category, Black/African American and Asian households had a disproportionally greater need.

Summary

Across all income categories, Asian households, which make up a small percentage of households in the city, are the most likely to experience a disproportionate number of housing problems. Low- and moderate-income Black/African American households, which also make up a small percentage of households in the city, are more likely to experience a disproportionate number of problems. This is not to say that households of other racial/ethnic groups do not suffer from housing problems, however, the remaining racial/ethnic household groups do not suffer disproportionately from housing problems, per HUD's definition.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Tables 12 through 15 show the number of households experiencing severe housing problems by income level and race/ethnicity.

0%-30% of Area Median Income

Table 24 – Severe Housing Problems 0 - 30% AMI

Severe Housing Problems*	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,570	315	110
White	265	100	55
Black / African American	140	15	0
Asian	25	0	0
American Indian, Alaska Native	0	15	0
Pacific Islander	0	0	0
Hispanic	1,120	170	55

Data Source: CHAS, 2007-2011.

Notes: *The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Table 25 – Severe Housing Problems 30 - 50% AMI

Severe Housing Problems*	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,370	990	0
White	135	345	0
Black / African American	29	90	0
Asian	25	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,165	545	0

Data Source: CHAS, 2007-2011.
Notes: *The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

50%-80% of Area Median Income

Table 26 – Severe Housing Problems 50 - 80% AMI

Severe Housing Problems*	Has one or more of four housing problems*	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,270	1,735	0
White	175	585	0
Black / African American	10	15	0
Asian	65	25	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,010	1,115	0

Data Source: CHAS, 2007-2011.
Notes: *The four severe housing problems are:
1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

80%-100% of Area Median Income

Table 27 – Severe Housing Problems 80 - 100% AMI

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	315	1,570	0
White	30	430	0
Black / African American	110	110	0
Asian	0	4	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	175	1,015	0

Data Source: CHAS, 2007-2011.

Notes: *The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

Extremely Low Income

An estimated 78.7 percent of all extremely low-income households in the city had at least one severe housing problem, compared with 63.1 percent of White households, 90.3 percent of Black/African American households, 100 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 83.3 percent of Hispanic households. In the extremely low-income category, Black/African American and Asian households had a disproportionally greater need related to severe housing problems.

Very Low Income

An estimated 58.1 percent of very low-income households had at least one severe housing problem, compared with 28.1 percent of White households, 24.4 percent of Black/African American households, 100 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 68.1 percent of Hispanic households. In the very low-income category, Asian and Hispanic households had a disproportionally greater need related to severe housing problems.

Low Income

An estimated 42.3 percent of low-income households had at least one severe housing problem, compared with 23 percent of White households, 40 percent of Black/African American households, 72.2 percent of Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 47.5 percent of Hispanic households. Asian households were the only low-income racial group that experienced a disproportionally greater need related to severe housing problems.

Moderate Income

An estimated 16.7 percent of moderate-income households had at least one severe housing problem, compared with 6.5 percent of White households, 50 percent of Black/African American households, zero Asian households, zero American India/Alaska Native households, zero Pacific Islander households, and 14.7 percent of Hispanic households. Black/African American households were the only moderate-income racial group that experienced a disproportionally greater need related to severe housing problems.

Summary

Across all income categories, Asian and Black/African American households, while a small percentage of total households in the city, are the most likely to experience a disproportionate number of severe housing problems. This is not to say that households of other racial/ethnic groups do not suffer from severe housing problems, however, the remaining racial/ethnic household groups do not suffer disproportionately from severe housing problems, per HUD's definition.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Table 28 show the number of households by income level and race/ethnicity that experience cost burdens. HUD defines a household as cost burdened if the household pays more than 30 percent of their income for housing and severely cost burdened if the household pays more than 50 percent of their income on housing costs. Households that are cost burdened may have difficulty affording other necessities such as food, clothing, transportation, and medical care.

Housing Cost Burden

Table 28* – Greater Need: Housing Cost Burdens

Housing Cost Burden	<=30 percent	30-50 percent	>50 percent	No / negative income (not computed)
Jurisdiction as a whole	7,699	3,465	3,250	130
White	2,845	975	625	55
Black / African American	430	50	225	0
Asian	160	80	120	0
American Indian, Alaska Native	50	25	0	0
Pacific Islander	0	0	0	0
Hispanic	4,135	2,285	2,235	70

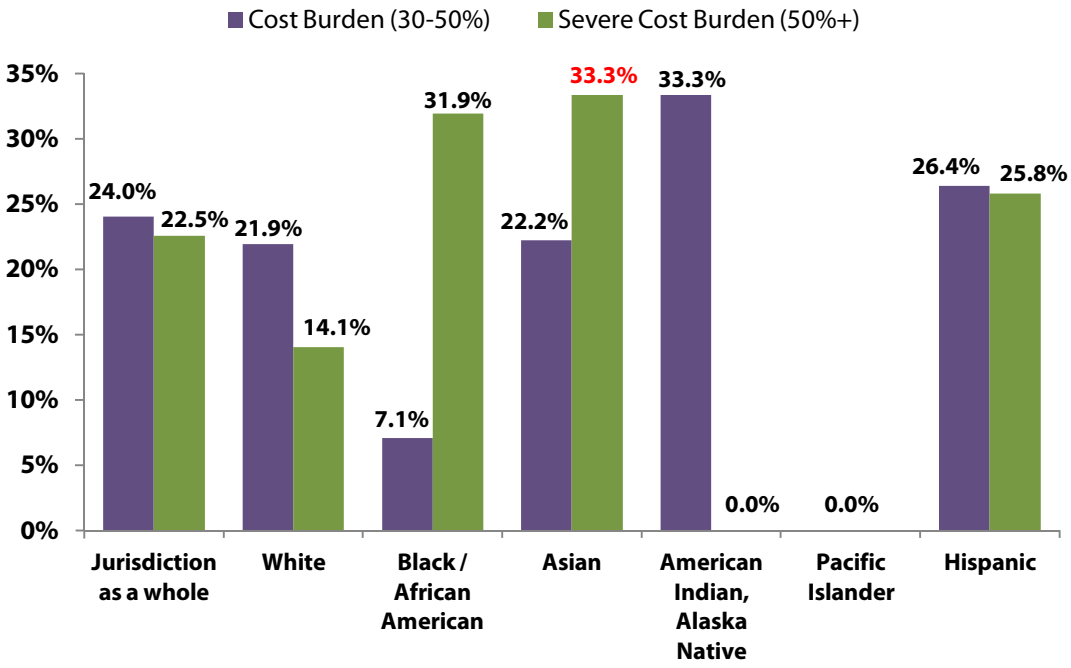
Data Source: CHAS, 2007-2011.

Discussion

An estimated 42 percent of all households in the city of Madera pay more than 30 percent of their income on housing with 21 percent paying between 30 and 50 percent of their income and 20.5 percent paying more than 50 percent.

The racial and ethnic composition of cost burdened and severely cost burdened households varies. As previously mentioned, in order for a disproportionate greater need to exist, that racial/ethnic group must experience a cost burdened or severe cost burden at rate of 10 percentage points or greater. As Figure 1 shows, Asian households are the only racial/ethnic household group experiencing a disproportionate greater need compared to the jurisdiction as a whole. Asian households experience a disproportionately greater severe housing cost burden, with 33.3 percent of Asian households paying more than 50 percent of their income on housing costs compared to 22.5 percent of households overall.

Figure 1: Disproportionately Greater Need: Housing Cost Burdens



Data Source: CHAS, 2007-2011.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

As described above, within every income bracket in the city, at least one racial/ethnic group experienced a disproportionate number of housing problems or cost burden. See the discussion above for details.

If they have needs not identified above, what are those needs?

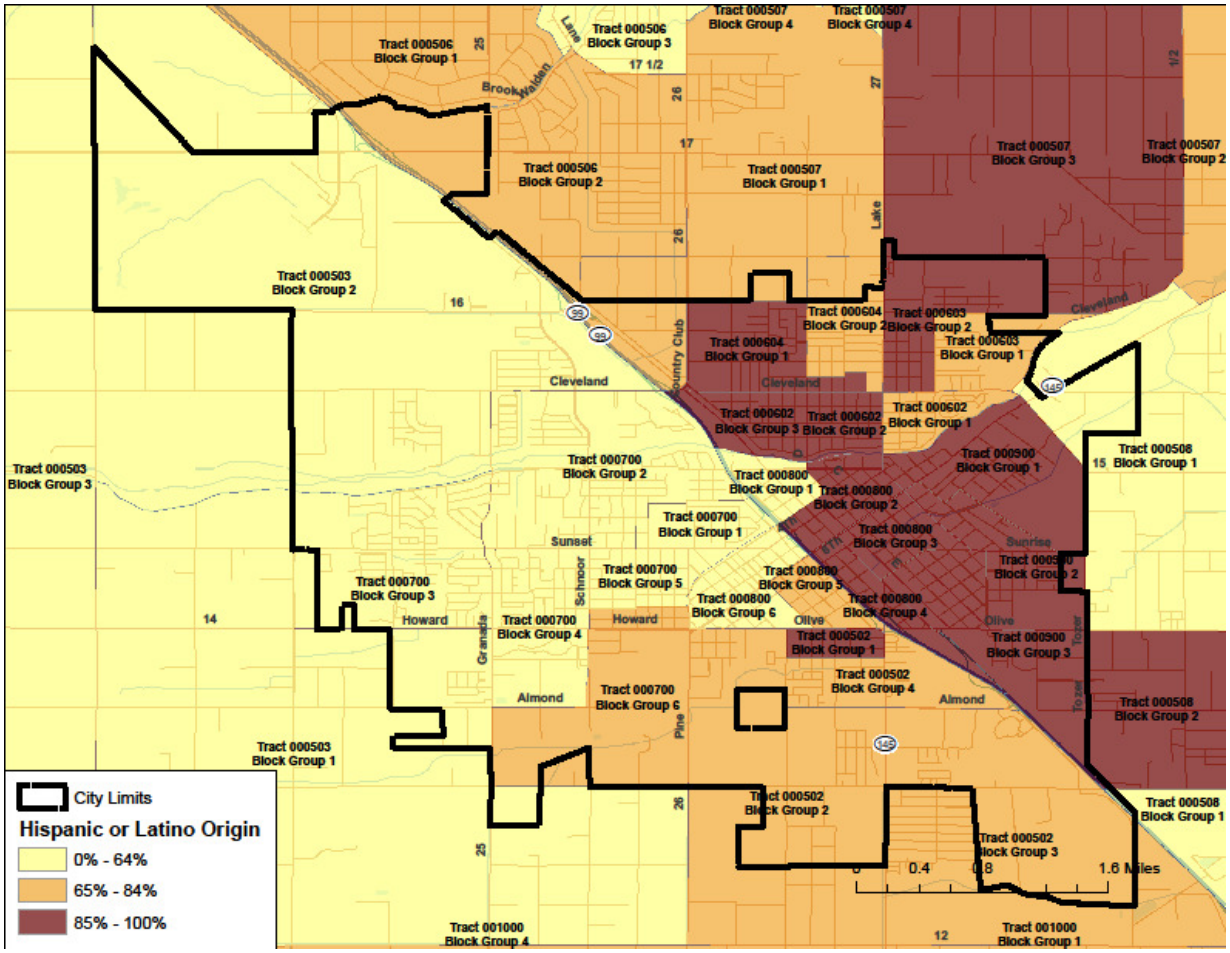
Not applicable.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community? (If applicable, identify the specific areas or neighborhoods where a racial or ethnic group has disproportionately greater needs.)

An "area of minority or racial and ethnic concentration" is defined as any census tract in which the percentage of persons of a racial or ethnic minority exceeds the citywide percentage of such persons by 10 percent. The Hispanic population constitutes a majority of the total population in most block groups in Madera.

Based on 2011 ACS data that noted the citywide average at 75 percent, many block groups on the eastern side of Madera identify are areas of Hispanic concentration, including block groups 507-3, 604-1, 603-2, 602-3, 6-2-2, 900-1, 800-2, 800-3, 800-4, 502-1, 900-3, and 508-2 (see Figure 2). The lowest percentage of Hispanic population is found in the census tracts in western Madera. Figure 2 shows block groups with Hispanic and Latino residents as a percent of the total population. There are no block groups with a concentration of any other race.

Figure 2: Concentration of Race and Ethnic Minorities



Data Source: HUD CPD Maps, 2014.

NA-35 Public Housing – 91.205(b)

Introduction

The Housing Authority of the City of Madera (HACM) is the Public Housing Agency (PHA) responsible for managing the public housing inventory and the Housing Choice Voucher (Section 8) program in the city of Madera. The mission of the Housing Authority is to serve the needs of low-income, very low-income, and extremely low-income families by providing housing opportunities through multiple strategies. HACM operates independently from the City of Madera, and the City retains no control over their programs or housing units.

HACM pays out $374,000 monthly in assistance to households participating in the Housing Choice Voucher (HCV) program. That amounts to $4.4 million annually in voucher assistance. In addition, since the previous Consolidated Plan was prepared in 2010, HACM completed over $1.8 million in modernization work through its public housing capital fund and capital reserves. HACM has an annual budget of over $9 million per year, nearly all of which is restricted funding for affordable housing programs.

HACM operates 244 Public Housing Units and administers 791 Housing Choice Vouchers. More specifically, HACM administers 16 Project-based vouchers and 708 Tenant-based vouchers. In terms of Special Purpose Vouchers, HACM administers 46 Veterans Affairs Supportive Housing (VASH) vouchers and 17 Family Unification Program (FUP) vouchers. While no special purpose vouchers for the disabled are in use, as shown in Table 29, 218 families with a disabled family member receive a voucher.

Totals in Use

Table 29 - Public Housing by Program Type

Program Type									
				Vouchers					
							Special Purpose Voucher		
	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
# of units or vouchers in use	0	0	244	791	16	708	46	17	0

Data Source: Housing Authority of the City of Madera, 2014.
Notes: *includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

The HCV program, also known as Section 8, provides rent subsidy to eligible low-income families who cannot afford to rent decent, safe, and sanitary housing in private rental markets. This program is funded by HUD. In order to qualify households must meet income limits as well as qualify as a U.S. Citizen or have eligible immigration status, and pass a background check. When eligible families receive their Voucher they are provided the opportunity to search for their own rental housing in the private market. The Voucher can be portable, meaning a family can transfer their Voucher to another jurisdiction (city or state) as long as the family meets the eligibility criteria in the new jurisdiction. The rental unit must pass HUD Housing Quality Standards (HQS) and the rent amount must be comparable to unassisted rental units in the immediate area.

As part of the HCV program, HACM currently (2014) administers 16 Project-based and 708 Tenant-based vouchers. Project-based vouchers are a component of a public housing agencies (PHAs) housing choice voucher program. A PHA can attach up to 20 percent of its voucher assistance to specific housing units if the owner agrees to either rehabilitate or construct the units, or the owner agrees to set-aside a portion of the units in an existing development. Tenant-based vouchers are vouchers that increase affordable housing choices for very low-income families. Families with a tenant-based voucher choose and lease safe, decent, and affordable privately-owned rental housing.

HACM currently (2014) administers 17 vouchers through the Family Unification Program (FUP), a sub-program of the HCV program. FUP is a program under which Housing Choice Vouchers are provided to families for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care; or the delay in the discharge of the child, or children, to the family from out-of-home care. This program also includes an 18-month Voucher for youth at least 18 years old and not more than 21 years old who left foster care at age 16 or older and who do not have adequate housing.

HACM currently (2014) administers 46 vouchers through the Veteran's Affairs Supportive Housing (VASH) program, a sub-program of the HCV program. The VASH program provides Voucher rental assistance specifically for qualifying homeless veterans. This program is also funded by HUD. The VASH program, through a cooperative partnership, provides long-term case management, supportive services, and permanent housing support. Eligible homeless veterans receive Veteran Affairs provided case management and supportive services to support stability and recovery from physical and mental health, substance use, and functional concerns contributing to or resulting from homelessness. The program goals include promoting Veteran recovery and independence to sustain permanent housing in the community for the Veteran and the Veteran's family.

The need for affordable rental housing is demonstrated by the current wait list for vouchers. As of December 2014 there were 1,106 households on the waitlist for a Housing Choice Voucher.

Characteristics of Residents

Table 30 – Characteristics of Public Housing Residents by Program Type

Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income ($)	0	0	$15,815	$12,623	$16,004	$13,930	$10,523	$9,080
Average length of stay (years)	0	0	6	5	0	5	0	4
Average Household size	0	0	3	3	5	3	2	4
# Homeless at admission	0	0	10	54	0	19	34	1
# of Elderly Program Participants (>62)	0	0	80	90	0	84	6	0
# of Disabled Families	0	0	75	218	0	198	19	1
# of Families requesting accessibility features	0	0	11	8	0	8	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Data Source: Housing Authority of the City of Madera, 2014.

The average annual income for a resident of public housing is $15,815, while Housing Choice Voucher recipients earn an average income of $12,623. Additionally Project-based voucher recipients earn an average of $16,004, Tenant-based voucher recipients earn an average of $13,930, Veterans Affairs Supportive Housing recipients earn an average of $10,523, and Family Unification Program voucher recipients earn an average of $9,080 annually. Table 30 also outlines the average length of stay for recipients of public housing assistance and the Housing Choice Voucher programs. The average length of stay is six years for public housing assistance recipients.

Race of Residents

Table 31 – Race of Public Housing Residents by Program Type

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
White	0	0	232	649	15	583	35	16	0
Black/African American	0	0	4	130	0	119	10	1	0
Asian	0	0	0	3	0	3	0	0	0
American Indian/Alaska Native	0	0	2	11	0	9	2	0	0
Pacific Islander	0	0	1	3	0	3	0	0	0
Other	0	0	0	0	0	0	0	0	0

Data Source: Housing Authority of the City of Madera, 2014.
Notes: *includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 31 outlines the race of the head of household for public housing residents by program type. Of the 244 households in public housing, 232 are headed by a White head of household (95 percent), four by a Black/African American (1.6 percent), two by an American Indian/Alaska Native (0.8 percent), and one Pacific Islander (0.4 percent) head of household. Of the Housing Choice Voucher recipients, 649 are White heads of household, and 130 are Black/African American, three are Asian, 11 are American Indian/Alaska Native, and three are Pacific Islander heads of household. All except for one head of household from the Family Unification Program is White.

Ethnicity of Residents

Table 32 – Ethnicity of Public Housing Residents by Program Type

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	223	543	15	503	14	11	0
Not Hispanic	0	0	16	273	1	233	33	6	0

Data Source: Housing Authority of the City of Madera, 2014.
Notes: *includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 32 outlines the ethnicity of the heads of household receiving public housing assistance by program type. Of the 239 households in public housing, there are 223 Hispanic and 16 non-Hispanic heads of household. Of the 791 households in the Housing Choice Voucher program, there are 543 Hispanic and 273 non-Hispanic heads of household.

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units

Based on data obtained from HACM, 75 families with at least one member with a disability receive public housing assistance (see Table 30). Also, 11 families receiving public housing assistance requested accessibility features in their unit. Residents with disabilities need a range of accessibility features, including wider doorways, accessible bathrooms, and features that allow older adults to age in place.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

In an effort to increase self-sufficiency among residents of public housing and voucher holders, affordable housing is best located near public transit for easy access to services such as health, education, and employment. Based on discussions with service providers, the need for workforce development to increase employment opportunities for residents of public housing and HCV holders is an immediate need. This immediate need can take the form of teaching residents basic soft-skills such as: the interview process, how to apply for employment, basic computer and communication skills, and skill-based learning such as welding, construction, and typing skills.

How do these needs compare to the housing needs of the population at large

One major difference between the applicants on the public housing and Housing Choice Voucher list is that Madera's low-income population at-large also includes many homeowners, whose needs are different than renters. While both renters and owners may benefit from social services, such as after-school programs and job training, homeowners have a more difficult time moving to housing more suited for their needs simply because they are permanent residents of that home until they decide to sell, versus renters who may decide to move once their lease period is complete. Homeowners need access to resources that assist them with paying their mortgages and utilities, and resources that help them stay in their homes, such as accessibility modifications and home repair programs.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction

The Fresno-Madera Continuum of Care (FMCoC), established in 2001, oversees local homeless assistance programs in the counties of Fresno and Madera. FMCoC acts as the coordinating body for the local area. The FMCoC performs the mandated annual homeless Point-in-Time count (PIT) and maintains a database of the homeless and homeless service providers called the Homeless Management Information System (HMIS). The Annual Point-in-Time count consists of data collected on the sheltered and unsheltered homeless population. Sheltered homeless include those occupying shelter beds on the night of the count. Data describing the characteristics of sheltered homeless persons are obtained from HMIS where possible, or collected directly from providers. Unsheltered homeless are counted by direct observation, and PIT volunteers canvas the region by car and on foot during the chosen hours of the chosen night. A large subset of the unsheltered population is also interviewed, providing data that is then used to estimate demographic details of the unsheltered population as a whole at a single point-in-time. The 2014 PIT count took place on the night of January 27, 2014, and the unsheltered street count continued on the morning of January 28, 2014. The survey component of the PIT count was conducted over a three-day period from January 28-30, 2014.

HUD defines sheltered homeless as a person that resides in emergency housing (a shelter facility or in a hotel/motel paid for by charitable organizations or by Federal, State, or local governments), a warming center, transitional housing, and/or supportive housing for homeless persons. HUD defines unsheltered homeless as a person that resides in a place not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, or on the street. HUD defines chronically homeless as either, 1) an unaccompanied homeless individual with a disabling condition who has been continuously homeless for a year or more, or 2) an unaccompanied individual with a disabling condition who has had at least four episodes of homelessness in the past three years. The long-term or recurrent homelessness is defined as having lived on the streets or a place not meant for human habitation, in a safe haven, or in an emergency shelter for at least a year or at least on four separate occasions within the last three years.

Table 33 shows the number of sheltered and unsheltered individuals in the city of Madera by specific population types based on the 2014 PIT count. There were 22 sheltered and no unsheltered persons in households with adult(s) and child(ren); no sheltered or unsheltered persons in households with only children; 83 sheltered and 165 unsheltered persons in households with only adults; nine sheltered and 42 unsheltered chronically homeless individuals; no sheltered or unsheltered chronically homeless families; one sheltered and 11 unsheltered unaccompanied youth; and no sheltered and one unsheltered person with HIV.

Table 33*– Homeless Needs Table (City of Madera)

Population	Sheltered	Unsheltered	Estimate the # experiencing homelessness each year	Estimate the # becoming homelessness each year**	Estimate the # exiting homelessness each year**	Estimate the # of days persons experience homelessness**
Persons in Households with Adult(s) and Child(ren)	22	0	22	Unknown	Unknown	Unknown
Persons in Households with Only Children	0	0	0	Unknown	Unknown	Unknown
Persons in Households with Only Adults	83	165	248	Unknown	Unknown	Unknown
Chronically Homeless Individuals	9	42	51	Unknown	Unknown	Unknown
Chronically Homeless Families	0	0	0	Unknown	Unknown	Unknown
Veterans	1	16	17	Unknown	Unknown	Unknown
Unaccompanied Youth	0	11	11	Unknown	Unknown	Unknown
Persons with HIV	0	1	1	Unknown	Unknown	Unknown

Data Source: Fresno Housing Authority, 2014.

Notes: *Data presented in this section is based on statistics for the city of Madera.

**Fresno Housing Authority does not have sufficient data to complete the estimation figures from this table, however, a narrative is provided discussing this topic below.

The 2014 FMCoC PIT count identified 2,597 homeless individuals in the Fresno-Madera region, of which, 714 were sheltered and 1,883 were unsheltered. In the city of Madera, 165 homeless individuals were unsheltered and 105 where sheltered. The majority of the homeless individuals counted did not reside in the city of Madera. More specifically, roughly 14 percent of sheltered and nine percent of unsheltered homeless individuals were located in the city of Madera during the 2014 PIT count.

Table 34 – Homeless Count Totals

	Total Persons Sheltered	Total Persons Unsheltered	Total
2014 PIT Count (Fresno-Madera Region)	714	1,883	2,597
City of Madera, 2014	105	165	270

Data Source: Fresno Housing Authority via the Fresno-Madera Continuum of Care, Point-in-time Count, 2014.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The following data was collected from the FMCoC 2014 PIT Count survey for the Fresno-Madera region. In terms of the length of homelessness, the average length was just over three years, and the largest percentage of respondents said that they had been homeless for more than seven years. Among the unsheltered population, 24.3 percent had been homeless seven or more years, 21 percent four to six years, 20.1 percent two to three years, 14.2 percent one to two years, and 20.4 percent had been homeless for less than one year.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

The 2014 PIT count estimated that there were 22 sheltered individuals in households with both adults and children in the city of Madera. There were no unsheltered families with children counted in the city of Madera. In the Fresno-Madera region in general, households that include children are likely to be sheltered in transitional housing or emergency shelters, and are not likely to be unsheltered.

Nearly all of the homeless veterans in the region are unsheltered males without children. However, the few female veterans with children that do reside in Madera tend to live in transitional housing. In addition, it is important to note that there are no unsheltered veterans with children.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

The race of sheltered homeless in the city of Madera is as follows: 94 percent White, three percent Black or African American, no Asians, no American Indian/Alaska Natives, no Native Hawaiian or other Pacific Islanders, and three percent are multiple races. The race of unsheltered homeless in the city of Madera includes: 76 percent White, 18 percent Black or African American, 1.8 percent Asian, 4.2 percent American Indian/Alaska Native, no Native Hawaiian or other Pacific Islanders, and less than one percent are multiple races.

The ethnicity of sheltered homeless in the city of Madera is as follows: 17 percent non-Hispanic/non-Latino and 83 percent Hispanic/Latino. The ethnicity of unsheltered homeless in the city of Madera is 56.4 percent non-Hispanic/non-Latino and 43.6 percent Hispanic/Latino.

Nature and Extent of Homelessness

Table 35 – Homeless Needs Table*

Race:*	Sheltered	Unsheltered
White	98	125
Black or African American	3	29
Asian	0	3
American Indian/Alaska Native	0	7
Native Hawaiian or other Pacific Islander	0	0
Multiple Races	4	1
Ethnicity	**Sheltered**	**Unsheltered**
Non-Hispanic/Non-Latino	18	93
Hispanic/Latino	87	72

Data Source: Fresno Housing Authority via the 2014 PIT count, 2014.

Notes: *Data presented in this section is based on statistics for the city of Madera.

** Includes Hispanic ethnicity

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

The 2014 FMCoC PIT count totaled 2,597 homeless individuals in the Fresno-Madera region, of which, 714 were sheltered and 1,883 were unsheltered. In Madera there were 165 unsheltered individuals and 105 sheltered homeless. The homeless shelter and service system in the counties of Fresno and Madera, like those in most urban/suburban areas, has evolved over the past two decades to address the changing demographics of its homeless population by putting more focus on transitional and permanent supportive housing. Initially the system was predominantly comprised of seasonal or overnight facilities designed to harbor the homeless against harsh weather, provide some degree of safety, and address basic needs. However more recently this shelter model represents less than a fifth of the beds in Fresno and Madera systems of care.

Emergency shelters typically now only serve single adults. While they are smaller in number, there are more people staying on the streets for longer periods of time. This in part is due to the philosophical stance that the emergency stay is for the provision of basic need services of food and a bed. While this is adequate for some (and will always be needed to some degree) the majority of these individuals actually represent the core of the chronic homeless population.

The chronic homeless typically stay in the emergency shelters for extended periods of time, not moving forward nor improving their plight through contact with service providers. This service philosophy has shown the cyclical nature of homelessness. The fact that many of those who became homeless were experiencing repeated and prolonged episodes of homelessness suggested that minimalist, basic needs approaches, while effective at protecting people from the larger hazards of street life, were insufficient to truly move people out of homelessness.

Service intervention and transitional housing efforts tend to allow longer lengths of stay (some up to two years) in a services-enriched environment. Some transitional living programs have been providing an increasing range of services, such as mental health and substance abuse intervention on-site. In lieu of affordable housing alternatives, this approach has expanded to become a residential service model designed to equip homeless households with the skills and resources to succeed in permanent housing.

Rural Homeless Needs

Not Applicable.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction

Certain groups may have more difficulty finding housing and may require specialized services or assistance. Due to their special circumstances, they are more likely to be low-income. These groups include the following: elderly persons, including frail elderly; persons with disabilities, including developmental disabilities; large households; single female-headed households; and farmworkers.

Describe the characteristics of special needs populations in your community

Elderly persons, including frail elderly

Elderly persons (seniors) are persons over the age of 65. Frail elderly are defined, for the purposes of this report, as individuals age 65 and older with a self-care disability. Elderly households have special housing needs primarily resulting from physical disabilities and limitations, income, and healthcare costs.

According to the 2000 U.S. Census and 2013 ACS, the elderly population in the city of Madera increased from 2.1 percent in 2000 to 8.3 percent in 2013. In 2013 males made up 43.2 percent (2,220) while females made up 56.8 percent (2,920) of the elderly population. Compared to the overall city population, elderly individuals are more likely to be disabled, with 51 percent of elderly ages 65 or older considered disabled, compared to 12 percent of the city population as a whole. About 12 percent (568) of seniors reported a self-care disability.

Specific disabilities reported by the elderly include: 1,567 have an ambulatory difficulty (32 percent of age group); 1,296 have a hearing disability (26 percent of age group); 900 have an independent living difficulty (18 percent of age group); 467 have a vision difficulty (10 percent of age group); and, 557 have cognitive difficulty (11 percent of age group).

Elderly households are particularly vulnerable to a competitive housing market with rising market rents, especially those on fixed incomes. This vulnerability is attributed to the elderly having lower household incomes and a higher occurrence of housing cost burdens. According to the 2013 ACS, 11.7 percent of owner households and 4.8 percent of renter households in the city of Madera are headed by an individual over the age of 65. The waitlist for Federal housing assistance programs is long (HCV program has 1,106 households waiting for a voucher) and the housing needs of the elderly can be especially difficult due to disabilities, physical challenges, and limited mobility.

The challenges faced by the elderly population include:

- *Income:* People over the age of 65 are usually retired and living on a fixed income.
- *Health care:* Due to higher rates of illness, health care is essential.
- *Transportation:* Many elderly are reliant upon public transit.
- *Housing:* Many elderly live alone and would prefer to age-in-place and not have to relocate.

Although there are many more elderly homeowners, renters experience the greatest housing needs due to low, fixed incomes and rising rental rates. Elderly homeowners, however, face the problem of maintaining their homes, often on fixed incomes and may need affordable housing and/or housing assistance. Many elderly households have inadequate household income to meet housing, medical, and other expenses, and may be in need of supportive housing services, including a need for modifications due to physical disabilities. Elderly persons may also require assistance with domestic chores and activities such as driving, cooking, cleaning, showering, or even climbing flights of stairs. Approximately one in every five (20 percent) of the elderly live alone, which may diminish their chances of obtaining regular and convenient assistance with domestic tasks.

The senior coordinators and staff at the Frank Bergon Senior Center and the Pan American Community Center made the following observations regarding the housing needs of the elderly:

- There is not enough affordable housing for the elderly;
- The waiting lists for the existing senior projects are too long;
- Many elderly have extremely low incomes, such as from SSI, and cannot afford to pay much rent; and
- Many of the units with rents low enough so that they are affordable to the elderly with extremely low incomes are substandard.

SSI is a needs-based program that pays monthly benefits to persons who are 65 or older, are blind, or have a disability. Elderly persons who have never worked or have insufficient work credits to qualify for Social Security disability often receive SSI benefits. As of January 2015, the maximum monthly Federal payment is $733 for an eligible individual and $1,100 for a couple. SSI is often the only source of income for a number of low-income elderly persons and while the benefit amount has increased over the years, with these maximum monthly benefit amounts, SSI recipients are likely to continue having difficulty finding housing that fits within their budgets.

There are approximately 412 senior housing units in eight developments in Madera. Of these units, all are available as low-income housing with the exception of the 114-unit Cedar Creek project, which is a market-rate development oriented towards higher income elderly persons. Approximately 77 units of senior housing are public housing. The senior housing developments in the city of Madera are as follows:

- Valle de las Briasas: 80 units
- Yosemite Manor: 76 units
- Madera Gardens: 65 units
- PH-800 E. Yosemite: 50 units
- PH-131 Mace Street: 20 units
- PH-123 Santa Cruz: 4 units
- PH-1022 Clinton: 3 units
- Cedar Creek: 114 units

According to the City of Madera Resource Guide, supportive services for the elderly located in the city include:

- *Dial-a-Ride system*: Provides door-to-door transportation for the elderly.
- *The Senior Citizens Program*: Program operated by the City Parks and Community Services Department, includes recreation activities, senior lunches, and meals-on-wheels. As of December 2014, approximately 70 meals per day are served to elderly persons through the senior centers and through delivery to eligible homebound seniors.
- *Hospice of Madera County*: Provides medical, emotional, spiritual support, and home health care.
- *Madera Adult Day Care*: Provides family caring for the elderly, including social, and recreational activities for the elderly with special physical and emotional needs.
- *SER-Jobs for Progress Seniors Training Program*: Provides paid training opportunities for individuals 55 years or older to develop new skills while training at Host Agency Sites.
- *In Home Supportive Services (IHSS)*: Provides assistance to eligible aged, blind, and disabled individuals (including children) who are unable to remain safely in their own homes without assistance.

- *Senior Citizens Services*: Targets family caregiver caring for a person who is 60 or older; services include support groups, education, counseling, and legal support.

- *Meals on Wheels*: Provides low-cost nutritious meals for the elderly, homebound, or disabled.

- *Madera County Food Bank*: SNAP Program (Supplemental Nutrition Assistance Program offers nutrition assistance to eligible low-income individuals and families), Senior Nutrition Assistance & Produce Program, which provides nutrition assistance to eligible low-income elderly persons.

- *Fresno-Madera Area Agency on Aging (FMAAA)*: Family care-giver program, case management, senior programs, and nutrition programs.

Persons with Disabilities, including developmental disabilities

Physical, mental, and/or developmental disabilities could prevent a person from working, restrict a person's mobility, or make caring for oneself difficult. The U.S. Census defines the various types of disabilities including: sensory disability, physical disability, mental disability, and self-care disability. A sensory disability includes blindness, deafness, or a severe vision or hearing impairment (hearing and vision difficulty). A physical disability includes a substantial limit on one or more basic physical activities such as walking, climbing stairs, reaching, lifting, or carrying (ambulatory difficulty). A mental disability includes a physical, mental, or emotional condition lasting six months or more in which the person has difficulty learning, remembering, or concentrating (cognitive difficulty). A self-care disability includes a physical, mental, or emotional condition lasting six months or more, in which the person has difficulty dressing, bathing, or getting around inside the home (self-care difficulty).

A person has a developmental disability, as defined in Section 102 (7) of the Developmental Disabilities Assistance and Bill or Rights Act (42 U.S.C. 6001(8)), is a person with a severe chronic disability that: a) is attributable to a mental or physical impairment or combination of mental and physical impairments; b) is manifested before the person attains the age of 22; c) is likely to continue indefinitely; d) results in substantial functional; and, e) reflects the person's need for a combination of special, interdisciplinary, or generic care, treatment, or other services.

According to the 2011-2013 ACS, an estimated 12 percent of the population in the city of Madera has a disability. An estimated four percent of those aged 5 to 17 have a disability; and approximately 11 percent of Madera's population 18 to 64 years of age has a disability. The percentage of seniors (65 years and older) with a disability is much larger at 51 percent. It is important to note that the most common type of disability varies by age group. The most common disability for individuals ages 5 to 17 years is a vision difficulty; for individuals ages 18 to 64 is an ambulatory difficulty, while for seniors, the most common disability is an ambulatory difficulty.

Table 36 – Non-Institutionalized Disabled Population

	Number	Percentage of Total Population	Percentage of Group
Population 5 years and over	**56,087**	**93%**	**--**
With a disability	7,014	12%	13%
Population 5 to 17 years	**15,187**	**25%**	**--**
With a disability	611	1%	4%
With a hearing difficulty	87	0%	1%
With a vision difficulty	360	1%	2%
With a cognitive difficulty	192	0%	1%
With an ambulatory difficulty	79	0%	1%
With a self-care difficulty	87	0%	1%
Population 18 to 64 years	**35,989**	**60%**	**--**
With a disability	3,889	6%	11%
With a hearing difficulty	776	1%	2%
With a vision difficulty	1,158	2%	3%
With a cognitive difficulty	1,346	2%	4%
With an ambulatory difficulty	1,524	3%	4%
With a self-care difficulty	510	1%	1%
With an independent living difficulty	1,159	2%	3%
Population 65 years and over	**4,911**	**8%**	**--**
With a disability	2,514	4%	51%
With a hearing difficulty	1,296	2%	26%
With a vision difficulty	467	1%	10%
With a cognitive difficulty	557	1%	11%
With an ambulatory difficulty	1,567	3%	32%
With a self-care difficulty	568	1%	12%
With an independent living difficulty	900	1%	18%
Total Population	**60,117**	**100%**	**--**
Total Population with disability	**5,361**	**9%**	**--**

Data Source: American Community Survey (ACS), 2011-2013.

The greatest proportion of disabilities are employment disabilities followed closely by physical disabilities, which are often related to each other, meaning a person with a physical disability may not be able to work. Those with a disability can face serious disadvantages in finding employment and can find themselves living on a fixed income that does not fully cover their cost of living expenses, and in need of affordable housing options. According to the 2011-2013 ACS, 3.4 percent of the population that is in the labor force in the city of Madera has a disability and is employed. Also, nine percent of the Madera population with a disability is not in the labor force, compared to 36.8 percent of individuals with no disability not in the labor force.

Table 37 – Disabled Employment Status (Ages 18-64)

	In Labor Force (2013)	Total Employed	Percent	Total Unemployed	Percent	Total Not in Labor Force	Percent
With a disability	24,242	837	3.4%	166	0.7%	2,189	9%
No disability	24,242	21,166	87.3%	2,073	8.5%	8,931	36.8%

Data Source: American Community Survey (ACS), 2011-2013.

In addition to affordability, several factors that significantly limit the supply of housing available to persons with disabilities are: design, location, and discrimination. An individual with a disability needs housing that is adapted to their needs and designed in such a way as to allow mobility and access. Examples of accessibility needs include widened doors and hallways, access ramps, lowered countertops, grab bars, adjustable shower heads, and special sensory devices including smoke alarms and flashing lights. To improve mobility options, housing is best located close to public transit.

Housing needs can range from institutional care facilities to facilities that support partial or full independence (i.e., group care homes). Supportive services such as daily living skills and employment assistance often need to be integrated with the housing.

The Madera County Department of Behavioral Health Services (BHS) provides and coordinates housing services for people who are mentally ill. BHS works closely with facility and service providers in the county, such as Public Housing Agencies, to ensure that clients receive housing services and other supportive services. BHS, in collaboration with the City of Madera Housing Authority, the property manager, administers two shared housing programs. One is a single family residential unit (four bedrooms, one person per room) in Madera. The other is an apartment complex in Chowchilla comprised of four two bedroom apartments (one person to a bedroom).

Quantified housing needs for disabled persons are not specifically available for Madera, and the specific number of housing units for disabled individuals is similarly unknown. The Madera ADA Advisory Council has indicated that there are too few residential units available to accommodate the physically disabled. The Committee has indicated that expanding use of universal design features in housing products will help facilitate the housing needs of the disabled.

According to the City of Madera Resource Guide, supportive services for persons with disabilities located in the city include:

- *Central Valley Regional Center (CVRC)*: Coordinates resources and collaborates with other agencies to develop the best services for adults and children with special needs.

- *Community Integrated Work Program*: Provides vocational training for developmentally disabled adults at no cost; and job coaching; referral must come from CVRC.

- *In-Home Supportive Services (IHSS)*: Provides assistance to eligible aged, blind, and disabled individuals (including children) who are unable to remain safely in their own homes without assistance.

- *Heartland*: Administers an adult day program for adults with developmental disabilities.

- *Resource for Independence Central Valley (RICV)*: Works with individuals with developmental disabilities to encourage independent living skills.

- *Bridges*: Encourages independent living skills for transitional high school youth and young adults with disabilities ages 16-25 years old.

- *Madera County Office of Education*: Provides programs and special education courses for students with disabilities. The Office of Education operates the Norman M. Gould Educational Center and several other special education centers, including: Berenda Educational Center, Coarsegold Educational Center, Howard Educational Center, and the Yosemite Educational Center. Additionally the Office of Education provides special education classes for disabled students at their school sites.

- *Regional Occupational Program*. The Madera Unified School District participates in the Fresno County Office of Education's Regional Occupational Program. The Regional Occupational Program is a workplace learning program that teaches students to learn to work through practical experiences by placing students in work environments after classroom instruction to develop employment skills. Any student in grades 11 or 12 that meet the pre-requisites can participate in the program. If a special needs student wishes to participate in the program, they are given the same opportunities as the general education student.

Large Households

Large households are defined by HUD as households having five or more persons. According to the ACS, in 2012, 14.7 percent (2,363) of households in Madera had five or more members.

Large households are considered a special needs group because there is limited supply of adequately sized housing to accommodate their needs. Specifically, a five-person household would require a three or four bedroom home to avoid overcrowding. Housing with three or more bedrooms is rare, especially in apartment units and rentals in general. Ideally, housing for large households should also

provide safe outdoor play areas for children and should be located to provide convenient access to schools and child care facilities. These housing needs can pose challenges particularly for large households that cannot afford to buy or rent single-family homes, as apartment and condominium units are most often developed with childless, smaller households in mind.

Single Female-headed Households

A single female-headed household contains a female household head and at least one dependent, which could include a related child, an elderly parent, or unrelated child. According to the 2011 ACS about 26 percent (3,263) of households in the city were female-headed households. The majority of these female-headed households (80 percent) were female-headed households with children (2,606). In 2013, 40 percent of single female-headed households with children in the city were below the poverty level.

Single female-headed households generally have a higher ratio between their income and their living expenses (that is, living expenses take up a larger share of income than is generally the case in two-parent households). Therefore finding affordable, decent, and safe housing is often more difficult for single-parent households. Additionally single-parent households have special needs involving access to child care, healthcare, and other supportive services. This special needs group will benefit generally from expanded affordable housing opportunities and from housing that is located near childcare facilities, schools, youth services, or medical facilities.

Farmworkers

The 2000 Census reported 1,972 Madera residents who were employed in farming, forestry, and fishing occupations, or 14 percent of the employed population. According to the USDA Census of Agriculture, there were over 14,000 hired farm laborers in the County of Madera in 2012. More specifically, 7,110 of those farmworkers worked 150 days or more, while 6,940 worked fewer than 150 days. Statistics on farmworkers is often difficult to gather because the population moves to other cities following the crops based on the seasons.

The Housing Authority provides assisted rental housing through its public housing farmworker rental units. The Housing Authority manages 100 rural development units of farm labor housing funded by the USDA located at three different sites: 28 units at 1110 Kennedy Street, 28 units at 800 Lilly Drive, and 44 units at 337 Knox Drive. Residency is restricted to farm labor families that are U.S. citizens or have residency. The Housing Authority also manages 50 units at Pomona Ranch Housing Center, which is seasonal housing for migrant labor and working families. Pomona Ranch is open from May through November.

A special report prepared for the Madera Housing Authority and the Darin M. Camarena Health Centers Inc. provides information on the needs of farmworkers in Madera County. The study included surveys of agricultural workers to assess the health and housing options for agricultural workers in Madera and to identify some of the problems that they are facing. The special study consists of surveys of 200 agricultural workers, the Immigrant Voice Survey, and the Agricultural Worker Health and Housing Program (AWHHP) survey, as well as three focus group sessions to discuss current and future health and housing needs of these farmworkers.

Findings from this special study include the following:

- *Large and Growing Families* – Average family size was 5.8 persons. Most of the households had at least one child under the age of 10.

- *Household Income* – A reasonable estimate of the typical hourly pay (or piece work equivalent) for these agricultural workers would be $6.75 to $8 per hour. This, combined with the high level of underemployment, results in very low household incomes. The average household income for AWHHP participants was $12,055.

- *Living Arrangements* - The majority of the AWHHP participants were living in houses (67), followed by apartments (24), single rooms (6), and mobile homes (1).

- *Housing Quality* - Almost half of the AWHHP respondents reported problems with insects or vermin infestation. Other problems included heating and cooling, plumbing, electrical wiring, and sewer. Approximately 10 percent in both surveys cited poor quality housing as the reason for their last move.

- *Lack of Affordable Housing* - The need for more affordable housing options, as either apartment complexes or homes, was the focus of much of the discussion at the three focus group meetings.

- *Exploitation by Landlords* - With their low incomes and in some cases undocumented status, many workers are vulnerable to being exploited by landlords. Landlords may fail to make necessary repairs, leaving tenants to make repairs on their own. In addition, rental deposits are often excessive.

The study concludes that the very low wages paid to agricultural workers, the seasonal nature of farm labor, and the rising housing costs in the Central Valley pose serious constraints on the ability of Madera's agricultural workers to secure decent and affordable housing. The ineligibility of undocumented workers for government-sponsored housing programs is a serious problem as well. City and County staff routinely receive complaints of single-family units being occupied by groups of farm laborers or families. Investigations by staff previously showed as many as 10 to 20 residents in a single unit and adjacent sheds. These circumstances present serious health and safety problems and substandard housing conditions, such as electrical hazards and inadequate toilet, shower, heating, and kitchen facilities.

According to the City of Madera Resource Guide, supportive services for farmworkers located in the city, include:

- Central Valley Opportunity Center (CVOC), which provides rental assistance, career counseling, English as a second language classes, job assistance, PG&E assistance, and other social services for migrant or seasonal farmworkers.

- Housing Authority of the City of Madera, which provides low-cost public housing for farmworkers.

What are the housing and supportive service needs of these populations and how are these needs determined?

See discussion above.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area

The Madera County Public Health Department administers the countywide AIDS Program. The Department also administers the Housing Opportunities for Persons with AIDS (HOPWA) Grant Program, which provides housing assistance to persons with AIDS. According to the California Department of Public Health, 276 cases of HIV/AIDS had been reported to-date in Madera County as of June 2014, with 178 persons currently living with HIV/AIDS. However, it is important to note that these figures are likely an underestimate since not all persons with HIV/AIDS are aware they carry the disease. In addition the 2014 PIT homeless count reports that five sheltered and 15 unsheltered adults with HIV/AIDS are homeless in the Fresno-Madera region. As of December 2014 a total of 14 individuals were enrolled in the HOPWA program in the county, and of those, 10 resided in the city of Madera.

According to the California Department of Public Health HOPWA Funding Allocation Process Report, published May 2014, the total final allocation for fiscal year 2014-2015 for Madera HOPWA Programs is $52,602. According to the Madera County Public Health Department, the amount of funding available through the program is not adequate to meet existing needs. No specific housing opportunities for persons with AIDS are available in Madera. Public Health officials note that persons with AIDS may also suffer from mental illnesses or have financial problems due to their illness that make it difficult to find housing. Some persons with AIDS are also on the waiting list for public housing. In addition to living with their illness and inadequate housing situations, persons with HIV and AIDS in need of housing face a number of barriers, including discrimination, housing availability, transportation and housing affordability.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

As is often the case in many cities, the public needs within Madera are varied and extensive, but also exceed available resources. In the city of Madera, there is a continuing need to rehabilitate aging public facilities or build new facilities to serve growing special needs populations. In the past five years, the City has devoted substantial funds to upgrading and improving several public facilities within the city. Needs identified over the next five years include the following:

- **Community Centers.** Several community centers in the city provide programs for the youth, seniors, and special needs (disabled) populations. Many of these facilities have undergone recent upgrades (Frank Bergon Senior Center and the Centennial Pool Complex, for example), however, with the growing youth population in the city and a growing senior and disabled senior population, additional centers or upgrades to the existing centers are needed.

- **Homeless Facilities.** There is a need for additional transitional housing, especially for individuals who have left homeless shelters but are on the waitlist for a Housing Choice Voucher. There is also a need for more emergency shelter beds, especially for men and the increasing number of returning Veterans.

- **Parks and Recreation Facilities**. The City's Parks and Community Services Department supervises and maintains City parks and recreational facilities. There is a need to continue maintaining and investing in parks and recreation facilities in the city to promote the use of such facilities and improve the quality of life for residents.

- **Neighborhood Facilities.** There is a need for continued code enforcement to eliminate blighted conditions, such as the physical conditions within subdivisions, graffiti, abandoned vehicles and units, substandard buildings, and associated problems brought on by an accumulation of weeds, trash, junk, and debris.

How were these needs determined?

The public facility needs were determined in consultation with City departments and service agencies. In addition needs for public facilities were identified at the Community Forum and Focus Group Meetings, and further reinforced through the Community Needs Survey.

Describe the jurisdiction's need for Public Improvements:

Public improvement projects are managed under the City's Capital Improvement Plan (CIP), which is the financial plan for the repair and/or construction of municipal infrastructure. The capital assets within the City's span of responsibility include: street and related right-of-way features; storm water and drainage systems; water and sewer systems; public buildings, such as libraries, parks, and recreational and community centers; and public safety facilities, such as police and fire stations. Needs identified over the next five years include the following:

- **Street Improvements.** There is a need for additional street and street light improvements, including the removal of any architectural barriers that limit street circulation and access for persons with disabilities. These street improvements could include: new road construction, reconstruction, eliminating pot-holes, and widening of streets, just to name a few.

- **Pedestrian and Bikeway Improvements**. There is a need for sidewalk and bikeway improvements in the city. Sidewalk infill projects install sidewalk, curb, and gutter and accessibility improvements in areas where there is currently no sidewalk. Also the removal of architectural barriers to increase bikeway circulation in the city is needed. This is especially important as individuals are beginning to search for and use alternative modes of transportation.

- **Water, Sewer, and Storm Drain Improvements**. There is a need for continued water, sewer, and storm drain improvements. Specifically, there is a need for additional storm drainage projects designed to allow rain runoff to be controlled within neighborhoods. Also, in many older neighborhoods of the city, the water and sewer systems are decrepit and not efficient, and the water system needs additional water wells to maintain water pressure and flow.

- **ADA Accessibility Improvements**. There is a need to improve the pavement conditions for sidewalks in the city to increase accessibility for the disabled and senior population. This could be in the form of installing curb ramps that allow disabled residents to have a safe path of travel on city sidewalks. This becomes increasingly important as the disabled senior population continues to grow in Madera.

How were these needs determined?

For the purposes of this Plan, the public improvement needs were determined in consultation with City departments and service agencies as well as by reviewing the CIP. City departments develop the Capital Improvement Plan needs lists based upon input from several sources, including: elected officials, community based organizations, community planning groups, private residents, and operations and maintenance staff. In addition needs for public improvements were identified at the Community Forum and Focus Group Meetings, and further reinforced through the Community Needs Survey.

Describe the jurisdiction's need for Public Services

Public services are provided by the City of Madera to people and businesses within the jurisdiction, either directly or by financing the provision of services. The City strives to improve the quality, quantity, and usefulness of public services for its residents and business communities. Needs identified over the next five years include the following:

- **Workforce Skills Training and Education**. Many low-income individuals need specialized job training and mentoring in order to fill the needs of Madera's employers.
- **Youth Services**. The City recently built a new youth center (John W. Wells), which offers the youth a central location for services. There is a need for continual youth services, including the need for an afterschool program designed to teach the youth about healthy lifestyles, computer and literacy skills, creative arts, leadership skill building, positive decision making, and provide homework and career counseling.
- **Homeless Assistance**. Some homeless individuals and households need comprehensive assistance to escape poverty and homelessness. These individuals need services that provide case management, along with job training, educational classes, life skills training, and parenting courses.
- **Senior Services**. Seniors need continued access to meals, both delivered for homebound seniors and at the Senior/Community Centers, for seniors that are more mobile. Seniors also need access to transit that provides service close to their homes, medical facilities, shopping, and other services.
- **Economic Development Services**. There is a need for more economic development activities, including small business loans, which bring new jobs to the areas and target populations of this Plan. This becomes especially important with the city slowly recovering from the recession and businesses beginning to reinvest in the community.
- **Fair Housing**. There is a need to educate the public about fair housing and develop a formal housing complaint process.

How were these needs determined?

The public service needs were determined in consultation with City departments and service agencies. In addition needs for public services were identified at the Community Forum and Focus Group Meetings, and further reinforced through the Community Needs Survey.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The purpose of the Market Analysis is to provide a clear picture of the environment in which the City of Madera administers its programs over the course of the Consolidated Plan period (2015-2019). In conjunction with the Needs Assessment, the Market Analysis provides the basis for the Strategic Plan, including the programs and projects administered under the Plan.

The following gives a brief overview of the market analysis results, with more detail included in each corresponding section:

MA-10 Units Available

- There were 8,059 owner-occupied units and 7,789 renter-occupied units in Madera, for a total of 15,848 housing units.
- The majority of housing units in the city are single-family homes. Single-detached housing units increased by 52 percent from 2000 to 2014, while multifamily units increased by only 22 percent.

MA-15 Cost of Housing

- In 2000 the median home value in the city of Madera was $92,300 and increased by 104 percent to $188,700 in 2011. The median rent also increased between 2000 and 2011 from $441 to $742, a 68 percent change.
- Households earning the 2014 median income for a family of four in Madera County ($52,000) could afford to spend up to $1,300 per month on housing without being considered overpaying.
- The 2013 average home sale price for the city of Madera was $151,250. This average house price would not be affordable to lower-income households, but would be affordable to households earning the area median income.

MA-20 Condition of Housing

- The majority of owner households in the city, 53 percent (or 4,233 households), had no indication of substandard housing conditions. However, 68 percent of renter households (5,280 households) experienced at least one substandard housing condition.
- As of December 31, 2014, there were 41 abandoned vacant units and a combined 244 REO/Abandoned REO properties in the city of Madera based on City records.

- About 44 percent (6,996) of all housing units (both owner- and renter-occupied units) in Madera were built before 1980, and as a result, may be at risk of a lead-based paint hazard, which was used in residential units until 1978, when it was prohibited.

MA-25 Public and Assisted Housing

- The Housing Authority of the City of Madera operates 244 public housing units ranging from apartments to single-family homes at over 50 scattered sites throughout the city. The Housing Authority also administers 791 Housing Choice Vouchers.

MA-30 Homeless Facilities

- There are 38 emergency shelter beds available in the city of Madera to households with adults and children, while 108 beds are available to households with only adults. An additional 12 voucher/seasonal/overflow beds are available to households with adults and children.

- There are 32 transitional housing beds available to households with adults.

- The supply of permanent supportive housing includes 48 beds for households with adults and children, 52 for households with only adults, 20 available to chronically homeless households, and 85 beds for veterans.

MA-35 Special Needs Facilities

- There are 292 beds in licensed community care facilities, including 44 beds in group homes, 68 beds in adult residential facilities, and 180 beds in residential care facilities for the elderly.

MA-40 Barriers to Affordable Housing

- The provision of affordable housing can be constrained by a number of factors, such as public policies on housing and residential investment, including: land use controls, residential development standards, off-site improvements, and the permit and approval process.

MA-45 Non-Housing Community Development

- The major employment sectors in the city are agriculture, education and health care services, retail, and manufacturing.

- Educational attainment remains one of the biggest employment challenges in Madera. Nearly 45 percent of Madera residents have less than a high school diploma. Conversely, less than 14 percent have a college degree. Individuals who earned the highest educational attainment level have the highest median earnings ($54,238), while individuals who earned the lowest educational attainment level, less than a high school graduate, have the lowest median earnings ($17,329) – a difference of over $35,000 annually. The Madera region remains less

competitive compared to other regional locations due to the lack of shovel-ready industrial properties.

- The most noticeable trend affecting business and the economy appears to be the skills gap in the workforce – the gap between the job skills needed and the skills available within the local workforce.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

Table 38 outlines the housing stock by type and vacancy for the city of Madera, Madera County, and California. As the table shows, the city of Madera has a slightly larger proportion of single family detached units compared to the state, and a smaller proportion than the county. From 2000 to 2014 single family detached units increased from 65 to 72 percent of the total housing stock in Madera.

Table 38 – Housing Stock by Type and Vacancy
City of Madera, Madera County, and California
2000 and 2014

DOF Estimates		Total	Single Family		Multifamily		Mobile Homes	Occupied	Percent Vacant
			Detached	Attached	2 to 4	5 Plus			
City of Madera									
Units	2000	12,520	8,158	742	1,292	2,027	301	11,977	-
Percent		100%	65%	6%	10%	16%	2%	96%	4%
Units	2014	17,240	12,414	324	2,167	1,886	449	16,117	--
Percent		100%	72%	2%	13%	11%	3%	93%	7%
Madera County									
Units	2000	40,387	30,876	1,336	2,107	2,691	3,377	36,155	-
Percent		100%	77%	3%	5%	7%	8%	89.42%	11%
Units	2014	49,584	39,520	659	3,377	2,614	3,414	43,717	-
Percent		100%	80%	1%	7%	5%	7%	88%	12%
State of California									
Units	2000	12,214,550	6,883,107	931,928	1,024,896	2,804,931	569,688	11,502,871	-
Percent		100%	56%	8%	8%	23%	5%	94.17	6%
Units	2014	13,845,281	8,038,217	972,976	1,119,175	3,154,907	560,000	12,731,223	-
Percent		100%	58%	7%	8%	23%	4%	92%	8%

Data Source: California Department of Finance (DOF), City/County Population and Housing Estimates, 2014.

Table 39 shows residential properties in Madera by type of property, as of the 2007-2011 American Community Survey. As the table shows, there is a variety in the multifamily property types where units in 5-19 unit properties make up seven percent of the total units in the city and units in 2-4 unit property types make up 12 percent.

Table 39 – Residential Properties by Unit Number

Property Type	Number	Percent
1-unit detached structure	12,535	72%
1-unit, attached structure	427	2%
2-4 units	2,143	12%
5-19 units	1,204	7%
20 or more units	699	4%
Mobile Home, boat, RV, van, etc	404	2%
Total	17,412	100%

Data Source: ACS, 2007-2011.

Table 40 shows unit size by tenure. According to the 2007-2011American Community Survey, the city had a total of 8,059 owner-occupied units and 7,789 renter-occupied units. In both cases of owner and renter units, units with three or more bedrooms made up the majority of the unit types.

Unit Size by Tenure

Table 40 – Unit Size by Tenure

	Owners		Renters	
	Number	Percent	Number	Percent
No bedroom	63	1%	668	9%
1 bedroom	32	0%	936	12%
2 bedrooms	987	12%	2,728	35%
3 or more bedrooms	6,977	87%	3,457	44%
Total	8,059	100%	7,789	100%

Data Source: ACS, 2007-2011.

Describe the number and targeting (income level/type of family served) of units assisted with Federal, state, and local programs.

There are many sources of affordable housing in the city of Madera. This subsection starts by discussing housing provided by the local public housing authority and housing targeted to the homeless population. Additional information about assisted housing (managed by other providers) is presented in Section MA-25 Public and Assisted Housing, below.

The Housing Authority of the City of Madera (HACM) operates 244 public housing units, which target very low-income residents. The average annual income for a resident of public housing is $15,815.

Table 41 shows affordable units in the city of Madera that are subsidized using local funds and/or programs administered by HUD, the Low Income Housing Tax Credit Program, and the U.S. Department of Agriculture's Rural Housing Assistance program. A total of 825 units are located in assisted, privately-owned affordable multifamily housing developments in the city.

Table 41 – Publicly-assisted Housing Developments

Property	Address	Total # of Units	# of Affordable Units	Target Population
Cottonwood Creek	2236 Tozer	40	39	Special Needs
Valle de Las Brisas	101 East Adell Street	81	80	Senior
Madera Apartments	1525 East Cleveland Avenue	68	67	Non-targeted
Madera Garden Apartments	1600 N. Lake Street	65	58	Non-targeted
Sunrise Terrace	601 Sunrise Avenue	52	52	Large Family
Sherwood Pointe Apartments	338 Sherwood Way	81	80	Large Family
The Crossings at Madera	120 W. Adell Street	64	63	Large Family
Lakewood Terrace	1995 North Lake Street	76	76	Large Family
Valley Vista	1832 Merced Street	60	60	Large Family
The Village of Madera	501 Monterey Street	75	74	Large Family
Madera Family Apartments	785 Milano	40	40	-
Yosemite Manor	108 P Street	76	76	-
Arborpoint Apartments	300 W. Clark St.	64	32	Large Family
Madera Villa Apartments	2190 Schnoor	136	28	Families
Total		**978**	**825**	

Data Source: City of Madera, 2015.

In addition to these assisted multifamily units, there are hundreds of units, many of which are single family homes, that were assisted with Redevelopment Agency funding. These units have affordability restrictions for a variety of lengths from 30 to 55 years.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

There are currently (2015) 825 affordable units in publicly-assisted housing developments. None of the units are at risk of expiring in the current or subsequent 5-year planning period. The expiration dates for 134 units in two of the developments, Lakewood Terrace and Madera Garden Apartments, have already passed. It is possible, although highly unlikely, that these developments had additional sources of funding that extended the affordability expiration dates.

It is important to note the Housing Authority of the City of Madera will continue to manage its inventory of 244 public housing units, and none of these units are expected to convert during the planning period.

Does the availability of housing units meet the needs of the population?

While housing of a variety of types is available in the city, there is an affordability mismatch. Many low-income households are cost-burdened. The problem is worse for very low- and extremely low-income households. Also as discussed in the Needs Assessment, there are 1,106 households on the waitlist for the Housing Choice Voucher Program, indicating a need for more affordable units. Additionally, as discussed in the Needs Assessment, there is a high rate of overcrowding among renters, indicating a lack of larger rental units.

Describe the need for specific types of housing:

As shown above in the data from the Department of Finance (Table 38), single family detached housing units increased by 52 percent from 2000 to 2014, while multifamily units increased by only 22 percent. In other words, the market is not building new multifamily rental units. Furthermore, the overcrowding described in the Needs Assessment section indicates that there is also a need for larger rental units.

Through the consultation and public meeting process, several service providers serving the homeless and disabled populations discussed the need for more single-room occupancy and studio apartment units for very low-income residents.

Discussion

See discussion above.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction:

Housing affordability is an important factor for evaluating the housing market, as well as quality of life, as many housing problems are directly related to the cost of housing. HUD measures affordability by the number of households paying no more than 30 percent of their gross income towards housing costs, including utilities.

Cost of Housing

Table 42 presents rents and median home values in the city of Madera and compares the values in 2011 to the base year of 2000. The median home value in Madera in 2000 was $92,300, which increased by 104 percent to $188,700 in 2011. The median rent also increased between 2000 and 2011 from $441 to $742, a 68 percent change.

Table 42 - Cost of Housing

	Base Year: 2000	Most Recent Year: 2011	Percent Change
Median Home Value	$92,300	$188,700	104%
Median Contract Rent	$441	$742	68%

Data Source: Census (Base Year), 2000; ACS, 2007-2011.

Table 43 presents information on the amount of rent paid by renter households. As the table shows, the majority, 61.7 percent or 4,806 renter households, paid between $500-$999 for rent during the period 2007-2011; 1,444 renter households (or 18.5 percent) paid less than $500 for rent; and 1,421 households, or 18.3 percent, paid rents between $1,000-$1,499. Less than two percent paid $1,500 or more for rent.

Table 43 - Rent Paid

Rent Paid	Number	Percent
Less than $500	1,444	18.5%
$500-999	4,806	61.7%
$1,000-1,499	1,421	18.3%
$1,500-1,999	96	1.2%
$2,000 or more	22	0.3%
Total	7,789	100.0%

Data Source: ACS, 2007-2011.

Housing Affordability

Table 44 presents information on housing affordability for renter and owner households by HUD Area Median Family Income (HAMFI). For very low-income renters (earning up to 50 percent HAMFI) there are an estimated 1,035 units that would be affordable. In contrast, for low-income households (earning between 50 and 80 percent HAMFI) over 4,000 rental units are available.

Table 44 - Housing Affordability

Percent of units affordable to Households earning	Renter	Owner
30 percent HAMFI	235	No Data
50 percent HAMFI	800	445
80 percent HAMFI	4,275	1,205
100 percent HAMFI	No Data	1,930
Total	**5,310**	**3,580**

Data Source: CHAS, 2007-2011.

Monthly Rent

Table 45 presents information on monthly rents in three categories: HUD's Fair Market Rents (FMR), High HOME Rents, and Low HOME rents. FMRs are gross rent estimates and are defined as the amount at which 40 percent of the standard-quality rental housing units are available in the Madera-Chowchilla MSA (excluding units with subsidized rents). High HOME rents are equal to the FMR or 30 percent of the adjusted income of a household whose income equals 65 percent of HAMFI. Low HOME rents are equal to 30 percent of the adjusted income of a household whose income equals 50 percent HAMFI.

Table 45 – Monthly Rent (2014)

Monthly Rent ($)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	$576	$580	$785	$1,140	$1,251
High HOME Rent	$576	$650	$785	$945	$1,035
Low HOME Rent	$507	$543	$652	$753	$840

Data Source: HUD FMR and HOME Rents [https://www.hudexchange.info/reports/HOME_RentLimits_State_CA_2014.pdf],
Note: Data is for the Madera-Chowchilla MSA, 2014.

Ability to Pay

Table 46 shows the amount that a household can pay for housing at each income level without overpaying. The table shows maximum affordable monthly rents and maximum affordable purchase prices for homes. The affordable prices were calculated using household income limits published by HUD, conventional financing terms, and assuming that households spend 30 percent of gross income on housing costs. Households earning the 2014 median income for a family of four in Madera County ($52,000) could afford to spend up to $1,300 per month on housing without being considered overpaying. For renters this is a straightforward calculation, but homeownership costs are less transparent.

A household can typically qualify to purchase a home that is 2.5 to 3.0 times the annual income of that household, depending on the down payment, the level of other long-term obligations (such as a car loan), and interest rates. In practice the interaction of these factors allows some households to qualify for homes priced at more than three times their annual income, while other households may be limited to purchasing homes no more than two times their annual incomes. These factors – interest rates, insurance, and taxes – are held constant in Table 46 below in order to determine maximum affordable purchase price for households of each income category.

According to DQNews Real Estate News, the 2013 average home sale price for the city of Madera was $151,250. Based on the assumptions used in Table 46 below, this average house price would not be affordable to extremely low-income, very low-income, or low-income households, but would be affordable to households earning the area median income. According to the 2009-2013 American Community Survey estimates, the average monthly rent for a two-bedroom unit in the city of Madera was $747. This average rent would not be affordable to extremely low-income or very low-income households, but would be affordable to many low-income households and households earning the area median income.

Table 46 - Ability to Pay

Extremely Low-Income Households at 30 percent of Median Family Income						
Number of Persons	1	2	3	4	5	6
Income Level	$10,900	$12,500	$14,050	$15,600	$16,850	$18,100
Max. Monthly Gross Rent[1]	$273	$313	$351	$390	$421	$453
Max. Purchase Price[2]	$44,028	$50,491	$56,752	$63,012	$68,061	$73,111
Very Low-Income Households at 50 percent of Median Family Income						
Number of Persons	1	2	3	4	5	6
Income Level	$18,200	$20,800	$23,400	$26,000	$28,100	$30,150
Max. Monthly Gross Rent[1]	$455	$520	$585	$650	$703	$754
Max. Purchase Price[2]	$73,514	$84,017	$94,519	$105,021	$113,503	$121,784
Low-Income Households at 70 percent of Median Family Income For Sale and 60 percent of MFI for Rental						
Number of Persons	1	2	3	4	5	6
Income Level for Sale (70 percent MFI)	$25,500	$29,100	$32,750	$36,400	$39,300	$42,200
Income Level for Rental (60 percent MFI)	$21,850	$24,950	$28,100	$31,200	$33,700	$36,200
Max. Monthly Gross Rent[1]	$546	$624	$703	$780	$843	$905
Max. Purchase Price[2]	$103,001	$117,542	$132,286	$147,029	$158,743	$170,457
Median-Income Households at 100 percent of Median Family Income						
Number of Persons	1	2	3	4	5	6
Income Level	$36,400	$41,600	$46,800	$52,000	$56,150	$60,300
Max. Monthly Gross Rent[1]	$910	$1,040	$1,170	$1,300	$1,404	$1,508
Max. Purchase Price[2]	$147,029	$168,033	$189,037	$210,041	$226,804	$243,567
Moderate-Income Households at 120 percent of Median Family Income						
Number of Persons	1	2	3	4	5	6
Income Level	$43,700	$49,900	$56,150	$62,400	$67,400	$72,400
Max. Monthly Gross Rent[1]	$1,275	$1,455	$1,638	$1,820	$1,966	$2,112
Max. Purchase Price[2]	$205,935	$235,152	$264,605	$294,058	$317,620	$341,183

[1] Assumes that 30 percent of income (35 percent for moderate-income) is available for either: monthly rent, including utilities; or mortgage payment, taxes, mortgage insurance, and homeowners insurance.

[2] Assumes 96.5 percent loan at 4.5 percent annual interest rate and 30-year term; assumes taxes, mortgage insurance, and homeowners' insurance account for 21 percent of total monthly payments.

[3] 2014 HUD Metropolitan Fair Market Rent Area's Median Family Income for Madera-Chowchilla, CA MSA: $52,000

Data Source: U.S. Department of Housing and Urban Development; Mintier Harnish, 2014.

Is there sufficient housing for households at all income levels?

According to the 2007-2011 CHAS data most of the housing units in Madera are available to households earning at least 80 percent HAMFI. While some low-income households have difficulty finding affordable housing, especially those households that need units that consist of three or more bedrooms, rental housing is generally affordable to low- and moderate-income residents. Extremely low- and very low-income households have a difficult time locating affordable housing. The City has few affordable housing units dedicated to extremely low-income households. This conclusion is based on analyzing the data in Table 44 and was reinforced through consultations with local agencies and stakeholders, including the real estate and development community.

How is affordability of housing likely to change considering changes to home values and/or rents?

The economic challenges of the past several years resulted in large price drops in homes in Madera. The city also saw many foreclosures and short sales, which contributed to dropping home values. Housing prices that were once unaffordable to even moderate-income households dropped to the point that most low-income households could afford to purchase homes. According to a local realtor, between 2007 and 2011 property values decreased from $495/square foot to $68/square foot and the median price range decreased from $295,195 to $116,489 during that same time period.

In more recent years, however, property values have increased. According to the realtor, from 2012 to 2014 property values increased by 44 percent from $124,474 to $177,815, and home prices are expected to increase in Madera by four to six percent in 2015. While in recent months the housing market has shown signs of strengthening, with increasing property values and a decrease in foreclosures and short sales, the Madera housing market is slower to recover than other parts of the state due to the lower incomes in the community. Additionally, as the cash investor market grows and competition with investors also increases, many low-income residents may be prevented from becoming homeowners. Rents for the most part have slightly increased since 2012 but have remained stable. Investors who typically purchase homes in Madera for rental income will likely be purchasing older and smaller homes that translate to lower rents.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The area median rent of $747, according to the 2009-2013 American Community Survey, is comparable to the High HOME and FMR rents for a two bedroom unit (but too high for the Low HOME rent for a two-bedroom unit). As shown in Table 45, rents for low-income units at the City's affordable apartment complexes are similar to market-rate rents. The City's housing strategy should therefore focus on those households for which market-rate rents remain unaffordable, namely very low- and extremely low-income households. For lower-income households and especially first-time buyers, it is still a very difficult housing market even with lower mortgage interest rates due to substantial down-payments required by lenders, a shrinking inventory of affordably priced homes, and competition from cash investors bidding for the same homes, which reduces the number of affordable properties available to lower-income buyers**.**

Discussion

The housing market is becoming more stable. As the housing market continues to recover in the coming years, it is likely that costs will begin to rise and affordability will decrease, unless employment and income levels increase to support higher prices and rents. Many former homeowners have lost their homes to forced-sales and foreclosure, which were particularly high in this region during the recession. Many former homeowners have either moved to rental housing or have left the city.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction and Definitions

HUD defines housing "conditions" similarly to the way housing problems are evaluated in the Needs Assessment. These conditions, shown in Table 47, include: overcrowding, cost burden greater than 30 percent, or a lack of complete plumbing or kitchen facilities. In addition, standard housing is defined as meeting HUD Housing Quality Standards and all state and local codes, while a substandard housing unit is defined when a unit in its present condition endangers the health, safety, or well-being of an individual or family. HUD defines a unit as substandard if it is dilapidated; does not have a usable flush toilet or bathtub inside the unit for the exclusive use of a family; does not have electricity or has inadequate or unsafe electrical service; does not have a safe or adequate source of heat; or, has been declared unfit for habitation by an agency or unit of government.

Table 47 shows the number of housing units, by tenure, based on the number of "conditions" the unit had in 2011. For the majority of owner households, 53 percent (or 4,233 housing units), there was no indication of substandard housing conditions. However, for renter households, 68 percent (5,280 units) experienced at least one condition.

Table 47 - Condition of Units

Condition of Units	Owner Households		Renter Households	
	Number	Percent	Number	Percent
With one selected Condition	3,419	42%	4,362	56%
With two selected Conditions	407	5%	846	11%
With three selected Conditions	0	0%	45	1%
With four selected Conditions	0	0%	27	0%
No selected Conditions	4,233	53%	2,509	32%
Total	8,059	100%	7,789	100%

Data Source: ACS, 2007-2011.

Table 48 provides information on the year housing units were built in Madera. As the table shows, owner-occupied units tend to be newer than renter-occupied units; 60 percent of owner-occupied units have been built since 1980, in comparison to 51 percent of renter-occupied units. Overall, about 28 percent of all housing units in Madera have been built since 2000.

Table 48 – Year Unit Built

Year Unit Built	Owner-Occupied Units		Renter-Occupied Units	
	Number	Percent	Number	Percent
2000 or later	2,939	36%	1,501	19%
1980-1999	1,895	24%	2,517	32%
1950-1979	2,601	32%	2,857	37%
Before 1950	624	8%	914	12%
Total	8,059	100%	7,789	100%

Data Source: CHAS, 2007-2011.

Table 49 provides information on the number of housing units built before 1980. In 1978 the Consumer Product Safety Commission banned the manufacture of paint containing more than 0.06 percent lead by weight for use on interior and exterior residential surfaces and furniture. For this reason calculating the number of units built before 1978 helps determine the number of housing units that may be at risk of lead-based paint hazards. The U.S. Census Bureau only reports on units built by decade, so units built before 1980 is the best available information on units that may contain lead-based paint.

As Table 49 shows, a larger percentage (48 percent) of renter units were built before 1980 compared to owner units (40 percent), for a total of 44 percent of the entire housing stock. In absolute numbers there are also more rental units built before 1980. This is also true for renter housing units built before 1980 with children present. This is even more critical in that children are more at risk from lead-based paint poisoning, due to their developing brains.

Table 49 – Risk of Lead-Based Paint

Risk of Lead-Based Paint Hazard	Owner Units		Renter Units	
	Number	Percent	Number	Percent
Total Number of Units Built Before 1980	3,225	40%	3,771	48%
Housing Units built before 1980 with children present	1,370	17%	1,610	21%

Data Source: ACS (Total Units), 2007-2011; CHAS (Units with Children present), 2007-2011.

Vacant Units

According to the Comprehensive Housing Market Analysis Report from HUD's Office of Policy Development and Research published May 2012, much of the decline in existing home sale prices in Madera is because of a significant increase in the number of REO sales.[1] In 2005 and 2006, before the housing market downturn, REO sales accounted for less than 1 percent of all existing home sales in the Madera County submarket. By the end of 2007, however, this figure had risen to 7 percent, and from 2008 through 2010 REO sales accounted for approximately 70 percent of all existing home sales. REO sales accounted for 58 percent of existing home sales during the 12 months ending in April 2012, down from 64 percent during the previous 12 months. The average REO sales price in the submarket during the 12 months ending April 2012 was $118,100, approximately 30 percent less than the $165,800 average price of a non-REO resale. According to LPS Applied Analytics, as of April 2012, 8.5 percent of home loans in the submarket were 90 or more days delinquent, were in foreclosure, or had transitioned into REO, down from 11.3 percent in April 2011.

[1] Fresno-Madera Comprehensive Housing Market Analysis. U.S Department of Housing and Urban Development Office of Policy Development and Research. Publish May 2012. http://www.huduser.org/portal/publications/pdf//FresnoCA_comp_13.pdf.
Definition of REO Properties: These are properties owned by lenders as a result of foreclosure, while Abandoned REO Properties are lender-owned properties that meet the 'abandoned' definition listed above.

While vacant and abandoned properties had not been an issue in the past for the city, this became a problem following the foreclosure crisis in 2007. The Recession lead to the foreclosure crisis, which peaked in 2010 and 2011. Presently the situation is improving as the city is no longer seeing the same number of foreclosures. As Table 50 outlines, as of December 31, 2014, there were 41 abandoned vacant units and a combined 244 REO/Abandoned REO properties in the city of Madera based on City records.

Table 50 - Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	Unknown	Unknown	*
Abandoned Vacant Units	Unknown	Unknown	41
REO Properties	Unknown	Unknown	244
Abandoned REO Properties	Unknown	Unknown	**

Data Source: City of Madera, Neighborhood Revitalization Department, 2015.

Notes: * The City of Madera does not keep track of regular vacancies in residential properties.

** Tracked together with REO Properties.

Need for Owner and Rental Rehabilitation

The City's Neighborhood Revitalization Department noted that often times, property owners of vacant buildings will opt to board up their building and leave it vacant in lieu of repairs and maintenance. Although property owners have a right to do this, the City requires that if a building is left vacant or boarded up and is no longer able to be used for its purpose, the owner has 90 days to bring the property up to standard. This entails boarding and securing, painting the boards to match the exterior to maintain aesthetics in the neighborhood, registering the property, and regular maintenance. If property owners refuse to comply, enforcement and possible fines ensue.

As Madera's ownership and rental housing ages there will be a growing need to rehabilitate these units. It is important that the City of Madera, to the maximum extent possible, maintain programs that offer ownership and rental housing rehabilitation assistance.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

For the purposes of this plan, units built before 1980 are used as a proxy for units that could contain lead-based paint hazards, since lead-based paint was prohibited for use in residential units in 1978. As previously stated, about 44 percent (6,996) of all housing units (both owner- and renter-occupied units) in Madera were built before 1980, and as a result, may be at risk of a lead-based paint hazard.

Discussion – Housing Condition

The effects of lead-based paint poisoning have been well-documented and include damage to the nervous system, decreased brain development, and learning disabilities. As described above, an estimated 2,980 households with children present live in housing with risk of lead-based paint.

Following the foreclosure crisis, vacant buildings became a bigger source of blight in both residential and nonresidential neighborhoods. Vacant, substandard, or unkempt buildings can discourage economic development and retard appreciation of property values. Vacant buildings are potential fire hazards and can jeopardize the ability of owners of neighboring property from securing or maintaining affordable fire insurance.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction:

The Housing Authority of the City of Madera owns 244 public housing units ranging from apartments to single-family homes at over 50 scattered sites throughout the city. The Housing Authority also administers 791 Housing Choice Vouchers, shown in Table 51.

For specific program definitions see Section NA-45 Public Housing.

Table 51 – Total Number of Units by Program Type

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units/vouchers available	0	0	244	791	1	10	4	0	0
# of accessible units	0	0	11	0	0	0	0	0	0

Data Source: Housing Authority of the City of Madera, 2014.

Note: *includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Describe the supply of public housing developments

The Housing Authority of the City of Madera operates 244 public housing units at over 50 sites throughout the city of Madera. The following is a list of public housing sites located in the city:

- 724 East Yosemite Avenue
- 816 East Yosemite Avenue
- 725 East 6th Street
- 817 East 6th Street
- 131 Mace Road
- 1001 East Yosemite Avenue
- 304 South "B" street
- 327 Fig Street #A and #B
- 1009 Clinton Way
- 1022 Clinton Way
- 220 Fig Street
- 316 Malone Drive
- 429 Roosevelt Drive
- 909 South Avenue
- 404 Stinson Drive
- 1208 Sunrise drive
- 822 Washington Drive
- 1017 Washington Drive
- 724 East Yosemite Avenue
- 708 Oakridge Drive
- 1319 Fountain Way
- 1113 Toronado Drive
- 1305 Sanarita Way
- 2712 Driftwood Drive
- 1400 Central Way
- 1034 Kennedy Drive
- 813-821 Terrace Place
- 408 North "C" Street
- 229 Central Avenue
- 213, 217 Cypress Street
- 201-217 Lewis Street
- 125 Park St.
- 129 Park #A
- 1045 Sharon St.
- 1053 Sharon St.
- 805 Torres Way
- 614 South Avenue
- 213 North "B" Street
- 625 South "G" Street
- 109 Clark Street.
- 127 Martin Street.
- 1004 Kennedy Street.
- 705 Ashlan Way
- 1492 Seneca Drive
- 204 Adell Street
- 721 James Way
- 103 Lynn Way
- 1608 Lucia Way
- 132 Joseph Lane
- 1451 Seneca Drive
- 1431 Riverview Drive
- 704 Deerwood Court
- 121 Monterey Drive
- 123 Santa Cruz Drive
- 211 Santa Cruz Drive
- 412 North Lake Drive
- 724 North G Street
- 701-713 North "H" Street
- 1000-1004 Adell Street
- 1105 Clark Street
- 108, 112 Cleveland Road
- 1009 Columbia Street
- 305 Grove Street
- 200 Lincoln Street
- 704 Nebraska Road
- 105, 109 Park Avenue
- 825 Sonora Street.
- 604 South Street.
- 809, 813 Terrace Place

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

The Housing Authority (HACM) upkeeps properties by doing routine maintenance throughout the year. HACM management and supervisory departments review general conditions of the sites. HACM staff noted how some of the major deficiencies they've dealt with recently include: the weatherization of most properties, roof replacement and/or repair, and addressing units that lack sufficient air conditioning systems due to the age of the properties. Additionally, the HACM maintenance team is responsible for the day-to-day property upkeep, work orders, and routine maintenance of the units. On a weekly basis, maintenance staff walks the sites, notes deficiencies, and makes routine minor repairs. Some repairs are done by HACM, while others are contracted out. However, in order to address a larger variety of deficiencies quicker, HACM is training its maintenance team in the HVAC and electrical fields.

Public Housing Condition

Table 52 - Public Housing Condition

Public Housing Development	Previous Average Inspection Score	Most Recent Average Inspection Score
AMP 1	60 (11/26/2010)	88 (7/2013)
AMP 2	70 (7/13/2010)	79 (7/2013)

Data Sources: HUD Physical Inspection Scores Data Sets [http://www.huduser.org/portal/datasets/pis.html; Housing Authority of the City of Madera, 2015.

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

HUD's Real Estate Assessment Center (REAC) conducts annual physical inspections of public and assisted housing. Scores range from 0 to 100. All properties start with 100 points. Each deficiency observed reduces the Asset Management Project (AMP) score by an amount dependent on the importance and severity of the deficiency. The AMP score project-based management approach was adopted by HUD around 2006, and requires Housing Authorities to organize their properties/developments into groups of units or buildings to maximize operational efficiencies. Public housing units in the city of Madera are divided into AMP regions: AMP 1 and AMP 2. AMP 1 covers units located mainly in the eastern part of the city, while AMP 2 covers units in the northern and southern part of the city. HUD provided the AMP inspection scores for 2010, while the Housing Authority provided the AMP figures for 2013. As Table 52 outlines, the inspection scores for both AMP 1 and AMP 2 improved from a score of 60 to 88 and 70 to 79, respectively.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

The Housing Authority identified several goals and strategies in its most recent HUD-required Annual Plan (FY 2013). The goals and strategies are designed to improve the living environment of low- and moderate- income families residing in public housing. These goals and strategies are formed in order to promote self-sufficiency among public housing residents. An example of this is the Family Self-Sufficiency program which encourages and assists clients in increasing their earned income, thereby increasing their ability to become economically self sufficient. Resources offered through the program include: job training and searching assistance, financial counseling, credit repair, and regular one-on-one support.

Discussion:

The Housing Authority maintains 244 public housing units in the city of Madera, which are generally in good condition. The Housing Authority has policies in place to inspect units, perform regular maintenance, and offer support to households attempting to achieve self-sufficiency.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

A variety of housing facilities and services are offered to homeless individuals by organizations within Madera, including emergency shelters, transitional housing, and permanent supportive housing options. As Table 53 shows, there are 38 emergency shelter beds available in Madera to households with adults and children, while 108 beds are available to households with only adults. An additional 12 voucher/seasonal/overflow beds are available to households with adults and children. There are 32 transitional housing beds available to households with adults. The supply of permanent supportive housing includes 48 beds for households with adults and children, 52 for households with only adults, 20 available to chronically homeless households, and 85 beds for veterans.

Facilities and Housing Targeted to Homeless Households

Table 53 - Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	38	12	0	48	0
Households with Only Adults	108	0	32	52	0
Chronically Homeless Households	0	0	0	20	0
Veterans	0	0	0	85	0
Unaccompanied Youth	0	0	0	0	0

Data Source: HUD Continuum of Care Housing Inventory Count Report, 2014.

Note: Totals also include beds not located in the City or County of Madera because the FMCoC also covers Fresno and Fresno County.

Describe mainstream services, such as health, mental health, and employment services to the extent those services are use to complement services targeted to homeless persons

Homeless support services offered within the city include the following:

- *Outreach and Engagement*. The Fresno-Madera Continuum of Care is the organization that coordinates homeless outreach and engagement, including homeless housing and service delivery. They also conduct the annual Point-in-time count.
- *Medical Services*. The Madera County Public Health Department offers a wide variety of health and educational programs for homeless persons. In addition, the Darin M. Camarena Health Center operates in Madera and provides comprehensive general medicine and dental care services for homeless persons.
- *Employment Assistance*. The Madera County Workforce Investment Board operates in Madera and assists homeless persons looking for employment. The Madera Adult School offers career and technical education, high school diplomas, and general education development to homeless individuals.
- *Substance Abuse Recovery*. The Madera County Behavioral Health Services offers substance abuse counseling and services to homeless persons.
- *Legal Aid*. The California Rural Legal Assistance (CRLA) offers legal assistance to homeless individuals in the Madera area.
- *Mental Health Care*. The Madera County Behavior Health Services offers mental health counseling and services to homeless persons.
- *Veteran Services*. The Housing Authority administers the Veteran's Affairs Supportive Housing (VASH) program, a sub-program of the Housing Choice Voucher program. The VASH program provides voucher rental assistance specifically for qualifying homeless veterans.
- *Public Assistance Benefits and Referrals*. The Fresno-Madera Continuum of Care is the organization that assists homeless persons with identifying public assistance programs and also administers referrals to homeless individuals seeking public services.
- *Family Crisis Shelters and Childcare*. The Madera Child Welfare & Adult Protective Services administers a 24 hour hotline for information and referral of child abuse/neglect. The Community Action Partnership of Madera County offers the Child Care Resource and Referral Program, which is information on choosing quality child care programs. The Cal-Learn program offers assistance with child care, transportation, and educational expenses for pregnant teens to attend and graduate high school.

- *Domestic Violence Support*. The Madera Child Welfare & Adult Protective Services administers a 24 hour hotline for information and referral hotline. Callers can report or obtain information or referrals to address homelessness and adult abuse or neglect.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

Currently (2015) there are 278 shelter beds operated by several programs, including emergency, transitional, and permanent supportive housing programs (see Table 54 below). Specific facilities are available to each of these subgroups: Chronically homeless, homeless families with children, veterans and their families, and unaccompanied youth. The names of these facilities and the number of beds are presented below in the following table.

Table 54 detailed the breakdown of specific homeless facilities operated by various organizations in Madera. As the table shows, there are a total of 278 beds, of which 86 beds are for households with children, 192 beds are for households without children, 20 beds are for children, and 85 beds are for Veterans. The beds available for different types of households or individuals exceeds the total number of beds because many facilities have beds available for multiple purposes rather than beds reserved for one type of household or individual.

Table 54– 2014 Continuum of Care Homeless Assistance Programs: Housing Inventory Count Report

Organization name	Project name	Beds for households w/ children	Units for households w/ children	Beds for households without children	Child beds	Veteran beds	Year-round beds	Total beds
Permanent Supportive Housing								
Community Action Partnership of Madera	Shunammite Place	0	0	15	15	0	15	15
The Housing Authority of the City of Madera	VASH Madera	48	13	37	5	85	85	85
Permanent Supportive Housing Subtotal		*48*	*13*	*52*	*20*	*85*	*100*	*100*
Transitional Housing								
Madera Rescue Mission	Disciples Housing Program	0	0	24	N/A	0	0	24
Madera Rescue Mission	Women's Transitional Center	0	0	8	N/A	0	0	8
Transitional Housing Subtotal		*0*	*0*	*32*	*0*	*0*	*0*	*32*
Emergency Shelter								
Community Action Partnership of Madera	Martha Diaz Shelter	2	1	16	N/A	0	0	18
Madera Rescue Mission	Family Emergency Shelter	20	4	0	N/A	0	0	20
Madera Rescue Mission	Men's Emergency Shelter	0	0	76	N/A	0	0	76
Madera Rescue Mission	Women & Children Emergency Shelter	16	5	16	N/A	0	0	32
Emergency Shelter Subtotal		*38*	*10*	*108*	*0*	*0*	*0*	*146*
GRAND TOTAL (ALL FACILITIES)		**86**	**23**	**192**	**20**	**85**	**100**	**278**

Data Source: Fresno Housing Authority, 2014.

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

There are certain segments of the population with special needs that may have difficulty finding community social services facilities as well as special supportive and housing services due to their special needs. Also, these special needs populations often have an increased need for housing, services, and facilities. Through public and private partnerships, the city of Madera continues to strive to provide services and safe, and decent, and affordable housing.

Special needs populations often benefit from supportive housing, which is a combination of housing and services intended to help people live more stable, productive lives. Supportive housing is widely believed to work well for those who face the most complex challenges, and is coupled with such social services as job training, life skills training, substance abuse programs, educational programs, and case management.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Supportive housing for the elderly, persons with disabilities, persons with addictions, and those living with HIV/AIDS should be designed to allow the individuals to live as independently as possible. Those suffering from substance abuse might require counseling or case management and a shorter-term rehabilitation. Other more challenging/on-going conditions might require supportive services that include long-term assisted living as well as transportation and nursing care.

Former foster youth aging out of foster system also need access to facilities and programs that ensure safe, decent, and affordable housing. In addition, single-room units with supportive services located near or on site are critical for former foster youth during their transition from living in a group setting to living independently. These supportive services include life skills training, job training, and educational programs.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.

The Madera County Department of Behavioral Health Services (BHS) provides and coordinates housing services for people who are mentally ill. The department works closely with facility and service providers in the county to ensure clients receive housing services and other supportive services. BHS, in collaboration with the Housing Authority, the property manager, administers a program for permanent supportive housing for homeless individuals or those at risk for being homeless and have serious mental illness.

Also, the Resources for Independence Central Valley provides housing-related services to people with disabilities, including: information and referral; landlord/tenant advocacy; home modification resources; apartment referral list; and homeowner/rental assistance.

Table 55 outlines the number of beds for different licensed community care facilities located in the city of Madera. As the table shows, there are a total of 292 beds from the licensed community care facilities identified below, including 44 beds in group homes, 68 beds in adult residential facilities, and 180 beds in residential care facilities for the elderly.

Table 55 – Licensed Community Care Facilities

LCF Type	Small Family Homes	Group Homes*	Adult Residential Facility	Residential Care Facility for the Elderly	Social Rehabilitation Facility	Total
Number of beds	0	44	68	180	0	292

Data Source: California Department of Social Services, Community Care Licensing Division, 2015.
Note: * Only includes group homes for children. No data available for Adult Group Homes.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

During the planning period for the Consolidated Plan, the City will continue to fund several nonprofits and City programs that provide a range of supportive services, including meals for homebound seniors, housing counseling to persons who are homeless or at risk of becoming homeless, life skills training, job training, and case management, among other services. The City will also look for ways to support development of new housing, with increased emphasis on extremely low-income and very low-income housing.

MA-40 Barriers to Affordable Housing – 91.210(e)

Describe any negative effects of public policies on affordable housing and residential investment.

The provision of affordable housing can be constrained by a number of factors, including public policies on housing and residential investment. Potential barriers to affordable housing include:

- *Land use controls.* Zoning designations affect the availability of land for multifamily development.
- *Residential development standards.* Parking regulations, height limits, and open space requirements may constrain the density of a housing development, but are essential for ensuring Madera remains a safe and attractive community.
- *Off-site Improvements.* Off-site improvements can be a major cost of development, but are essential to orderly development, the provision of services, and the health and safety of residents.
- *Permit and approval process.* In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

In addition, while the economy is slowly recovering, it continues to be the largest barrier in the way of the City's efforts to promote affordable housing.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

This section identifies economic sectors in the City of Madera where job opportunities exist and identifies reasons why some employment sector positions are not being filed. The main employment challenges are education, training, and certification deficiencies. The California Employment Development Department estimates the unemployment rate in the city of Madera to be 15.2 percent in November 2014; much higher than the statewide unemployment rate of 7.2 percent.

Economic Development Market Analysis

Business Activity

As shown in Table 56, major employment sectors in the city of Madera are: Agriculture, Mining, Oil, and Gas Extraction with 18 percent of workers and 17 percent of jobs; Education and Health Care Services with 14 percent of workers and 23 percent of jobs; Retail Trade with 13 percent of workers and 15 percent jobs; and, Manufacturing with 12 percent of workers and 9 percent of jobs.

Table 56 - Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers (Percent)	Share of Jobs (Percent)	Jobs less workers (Percent)
Agriculture, Mining, Oil & Gas Extraction	2,648	1,792	18%	17%	-1%
Arts, Entertainment, Accommodations	1,337	984	9%	9%	0
Construction	684	481	5%	4%	0
Education and Health Care Services	2,046	2,457	14%	23%	9%
Finance, Insurance, and Real Estate	511	345	4%	3%	0
Information	177	97	1%	1%	0
Manufacturing	1,756	982	12%	9%	-3%
Other Services	992	874	7%	8%	1%
Professional, Scientific, Management Services	701	320	5%	3%	-2%
Public Administration	1,061	N/A*	7%	N/A*	N/A*
Retail Trade	1,851	1,638	13%	15%	3%
Transportation and Warehousing	429	112	3%	1%	-2%
Wholesale Trade	575	271	4%	3%	-1%
Total	13,707	10,353	--	--	--

Data Source: ACS (Workers), 2007-2011; Longitudinal Employer-Household Dynamics (Jobs), 2011.

Note: * No data available.

Table 57 identifies the labor force in Madera. According to the 2007-2011 American Community Survey, the total civilian labor force was 24,578, with about 89 percent of the civilian population over 16 years of age employed. This means that Madera had an estimated 10.88 percent unemployment rate. The unemployment rate for individuals ages 16-24 years was significantly higher (24.84 percent) than the unemployment rate of all Madera.

Table 57 - Labor Force

Total Population in the Civilian Labor Force	24,578
Civilian Employed Population 16 years and over	21,905
Unemployment Rate	10.88
Unemployment Rate for Ages 16-24	24.84
Unemployment Rate for Ages 25-65	5.53

Data Source: ACS, 2007-2011.

Table 58 identifies the number of people working in specific occupations by sector. The Construction, Extraction, Maintenance, and Repair sector had the highest number of people employed (6,541 people), followed by the Sales and Office sector, with 4,221 people employed.

Table 58 - Occupations by Sector

Occupations by Sector	Number of People
Management, business, and financial	2,517
Farming, fisheries, and forestry occupations	1,513
Service	2,381
Sales and office	4,221
Construction, extraction, maintenance, and repair	6,541
Production, transportation, and material moving	1,485

Data Source: ACS, 2007-2011.

Table 59 identifies the average travel time for commuting to work for Madera residents. As the table shows, the majority, 66 percent (11,380 individuals) have a travel time of 30 minutes or less.

Table 59 - Travel Time

Travel Time	Number	Percentage
< 30 Minutes	11,380	66%
30-59 Minutes	4,441	26%
60 or More Minutes	1,378	8%
Total	17,199	100%

Data Source: ACS, 2007-2011.

Table 60 identifies the educational attainment of Madera residents by employment status. As is typically the case, those with a higher level of educational attainment have less trouble obtaining employment and have lower rates of unemployment. Although the data reveals that the highest number of civilians employed earned less than a high school diploma, it is important to point to the large number of them are not in the labor force, either because they have given up looking for a job, they cannot find one, or simply they choose to be unemployed for other reasons.

Table 60 - Educational Attainment by Employment Status

Educational Attainment	In Labor Force		
	Civilian Employed	Unemployed	Not in Labor Force
Less than high school graduate	6,650	813	4,634
High school graduate (includes equivalency)	3,985	253	1,203
Some college or Associate's degree	4,617	385	1,684
Bachelor's degree or higher	2,199	32	370

Data Source: ACS, 2007-2011.

Table 61 identifies the educational attainment by age in Madera. Nearly 45 percent of Madera residents have less than a high school diploma. Conversely, less than 14 percent have a college degree. Educational attainment remains one of the biggest employment challenges in Madera.

Table 61 - Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	1,421	2,883	2,448	2,637	1,754
9th to 12th grade, no diploma	1,722	1,635	1,097	1,397	544
High school graduate, GED, or alternative	2,096	1,726	1,505	2,210	1,084
Some college, no degree	1,619	1,604	1,447	1,861	929
Associate's degree	190	704	437	648	173
Bachelor's degree	32	554	515	813	446
Graduate or professional degree	0	119	201	399	173

Data Source: ACS, 2007-2011.

Table 62 identifies the educational attainment by median earning in the past 12 months. As is typically the case, higher educational attainment levels equate to higher median earnings. As the table shows, individuals who earned the highest educational attainment level have the highest median earnings ($54,238), while individuals who earned the lowest educational attainment level, less than a high school graduate, have the lowest median earnings ($17,329) – a difference of over $35,000 annually.

Table 62 – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	$17,329
High school graduate (includes equivalency)	$25,823
Some college or Associate's degree	$33,322
Bachelor's degree	$45,739
Graduate or professional degree	$54,238

Data Source: ACS, 2007-2011.

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The major employment sectors in Madera are agriculture, education and health care services, retail, and manufacturing.

Describe the workforce and infrastructure needs of the business community:

Infrastructure needs

According to a strategic report prepared in 2014 by the Comprehensive Economic Development Strategy Committee of Madera County, specific infrastructure needs in the city include the need to increase capacity of the existing sewer collection system to accommodate development of commercial property north of the County Fairgrounds and commercial and residential development in northeast Madera. There is also a need for storm drainage to prevent flooding of residential and commercial areas; and additional roads are needed to open up land-locked industrial property. According to the Comprehensive Economic Development Strategy Committee, the Madera region remains non-competitive with other regional locations due to the lack of shovel-ready industrial properties.

Workforce needs

Many areas of the state have enjoyed some steady economic growth post-Recession, driven mostly by the high-tech and biotech sectors. More recently the state and nation have seen a drop in unemployment rates, however, this is in sharp contrast to the unemployment rate in Madera, which is still in the double digits. One of the main impediments to the city's ability to attract or retain industrial sectors other than agriculture is the lack a qualified workforce. The most noticeable trend affecting business and the economy appears to be the skills gap in the workforce – the gap between the job skills needed and the skills available within the local workforce.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

One statewide initiative that is expected to have an economic impact locally is the California High-Speed Rail. The planned line would connect Los Angeles with San Francisco by 2029 and allow for future extensions to San Diego and Sacramento. The segment from Merced to Fresno passes through the city of Madera, and as of January 2015, construction on the first section of the system from Madera to Fresno is underway. The high-speed rail authority projected that construction of the system will create 450,000 permanent jobs through the new commuters that will use the system, and that the Los Angeles-San Francisco route will generate a net operating revenue of $2.23 billion by 2023. More specifically the first segment's construction is expected to generate 20,000 jobs over five years with the Phase 1 system, which includes Madera.

With the high-speed rail project underway, it is crucial that Madera residents prepare themselves and are properly assessed and trained for the jobs the project requires. In order to assist with the preparation of the workforce, the high-speed rail authority approved a "Targeted Hiring Initiative," which calls for hiring goals where at least 30 percent of all work hours on the project to be worked by employees who live in "economically disadvantaged areas," and that 10 percent of that work must be done by "disadvantaged workers" including people who are homeless, veterans, single parents, those receiving public assistance, and those lacking a high school diploma.

According to the Madera County Economic Development Commission, other local initiatives that are expected to have an economic impact in the city include:

- The Avenue 12 and Highway 99 Interchange Project, which is an $84 million project that will include the construction of a new Avenue 12 overpass, modifications along westbound and eastbound Avenue 12, and reconfiguration of Road 29. The southbound State Route 99, Avenue 12 exit, and Golden State Boulevard will be reconfigured and a new southbound on-ramp from Avenue 12 will be constructed.

- The State of California is building the $100 million Madera County courthouse in the city of Madera. The four-story, 123,000 square foot building will have 10 courtrooms.

- The California State Legislature voted to ratify Governor Brown's Tribal-State Gaming compact with the North Fork Mono Tribe, bringing the $350 million resort/hotel/casino closer to construction.

In October 2014 the Chukchansi Gold Resort & Casino in Coarsegold, about 30 miles northeast of Madera, closed down. This closure has had serious economic impacts to Madera since the casino was one of the largest employers, with a workforce of about 1,400 people from Madera County. In January 2015 leaders from the Tribe came together and expressed how their will continue their efforts to reopen the casino. In February 2015 the California Employment Development Department awarded the Madera County Workforce Investment Board an emergency grant of $500,000 to assist workers laid-off from the casino closure.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

Educational attainment levels, basic work-readiness, and job-keeping skills continue to be an issue in the hiring and retention of Madera residents. In addition the Madera County Economic Development Commission identified that "baby boomers" are exiting the workforce at a faster rate than new workers are entering. This poses a problem for employers because the population is not there to fill the jobs. This problem will only escalate as more baby boomers enter retirement.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Madera County Workforce Assistance Center is a partnership of various community agencies working together to assist the residents of Madera. Some of the services they provide include:

- assistance with finding a job;
- referral to a school or training to improve workforce skills;
- assistance with housing, cash aid, food stamps, Medi-Cal; and,
- locating and getting involved with programs for youth.

The Workforce Assistance Center, also known as the One Stop, is operated and staffed by Madera County Workforce Investment Corporation (MCWIC). The services One Stop offers include:

- Comprehensive and specialized assessment, such as diagnostic testing and interviewing;
- Full development of individual employment plan;
- Group counseling;
- Individual counseling and career planning;
- Short-term pre-vocational services; and,
- Follow-up services, including coaching for registrants (those previously receiving intensive/training services) after entering employment.

Part of the One Stop Center includes the Business Services Unit, which is made up of members from partner agencies. The Business Services Unit develops and maintains relationships with the business community through the provision of services intended to connect employers to qualified job seekers. The focus of the Business Services Unit is to assist local businesses to attract, train, and retain quality

employees, while maximizing all available employer initiative programs. Also, the Business Services Unit of the One Stop Center plans and organizes two job fairs each year to meet local business hiring needs.

Recently the Madera County Workforce Investment Board received several grants to assist with their workforce development strategies. The Disability Employment Initiative was funded by one of those grants, and was a strategy to increase the number of individuals with disabilities in the workforce. Madera was one of five areas in the state to receive these funds. Additional grants include:

- The Veterans PG&E PowerPathway Grant, which was a regional grant with Fresno and Kings Counties to train 90 recently separated veterans as utility line workers in both gas and electric;
- The Jobs Driven National Emergency Grant is a regional grant with all 14 counties in the Central Valley, with Madera as the lead, to promote training and work based learning in identified industries and sectors such as health care, agriculture, transportation and logistics, advanced manufacturing, and renewable energy; and,
- The On the Job Training National Emergency Grant, which provided funds to subsidize wages for employers in order to expand and increase their workforce.

The Madera Workforce Assistance Center also administers the Kings View Ready, Set, Go (RSG) Program at the John W. Wells Youth Center located in the city of Madera. In 2000 the Workforce Development Office received a grant to fund the RSG program, and since then, the program has been available to youth ages 16 to 21. The program has two divisions: the In-School Youth, and the Out-of-School Youth. The former is available for high school seniors who are enrolled in school, and provides participants with instructions on employment related topics such as: job shadowing, life skills, employment readiness skills, career counseling, supportive services, and work experience. The latter is available for youth ages 18 to 21, and provides participants instruction in a specialized curriculum designed to meet the person's specific needs. In 2014 over 50 youth participated in these programs.

The nearby Madera Community College Center, operated by Reedley College, recently began participating in the Doing What Matters initiative. The goal of the initiative, created by the California Community College Chancellor's Office, is to supply in-demand skills for employers, create relevant career pathways and credentials, promote student success, and get individuals into open jobs.

In addition a group of Central Valley agencies and organizations joined together to form the Central California SlingShot Consortium and Initiative. This group includes workforce investment boards, community colleges, community action agencies, economic development corporations, local jurisdictions, community-based organizations, and business and industry sector leaders. Both the Madera County Investment Board and the Madera County Economic Development Corporation are involved. The purpose of the initiative is to assure that programs produce a workforce that is in high demand by local businesses, and that local businesses see the value of (and are incentivized for) hiring local residents.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Madera County has certain challenges for business development including: logistics and transportation, limited venture capital, and the need to continually upgrade the skill level of the resident workforce. Working with the many private and public sector partners dedicated to the economic vitality of the region, the Comprehensive Economic Development Strategy (CEDS) Committee helps drive the local economy. The Comprehensive Economic Development Strategy Committee drafted a strategy report in 2014, which outlines the following strategies:

- Grow existing industry clusters and nurture new clusters.
- Create and Expand Quality Jobs
- Continue to Develop and Enhance the Skills of the Local Workforce
- Invest in the Local Infrastructure to Support Economic Growth

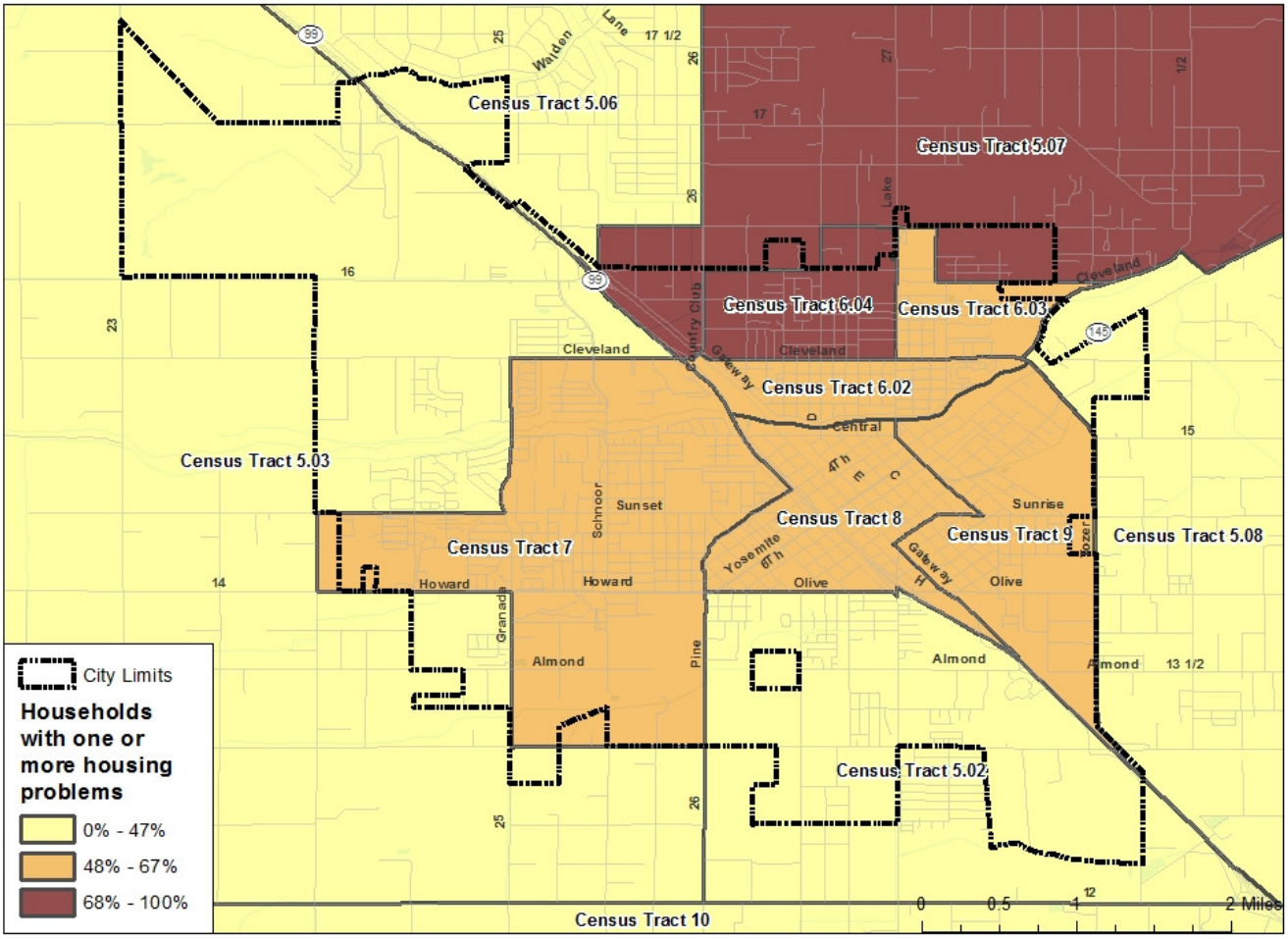
MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated?

For the purposes of this Consolidated Plan, concentration is defined as an area in which the percentage of housing problems exceeds the citywide percentage of such households by 10 percentage points.

Figure 3 below show the Census Tracts within the city of Madera that have a concentration of housing problems. Citywide, 57.4 percent of households experienced one of four housing problems. There are two Census Tracts located in the northeast part of the city (portions of 5.07 and 6.04) where the percentage of households with housing problems exceeds the citywide average by 10 percentage points, indicating concentration of housing problems. However, Census Tract 5.07 is primarily outside the city limits. The portion of Census Tract 5.07 within city limits is relatively new construction, and therefore it is likely that the high incidence of housing problems is primarily an issue in the unincorporated county.

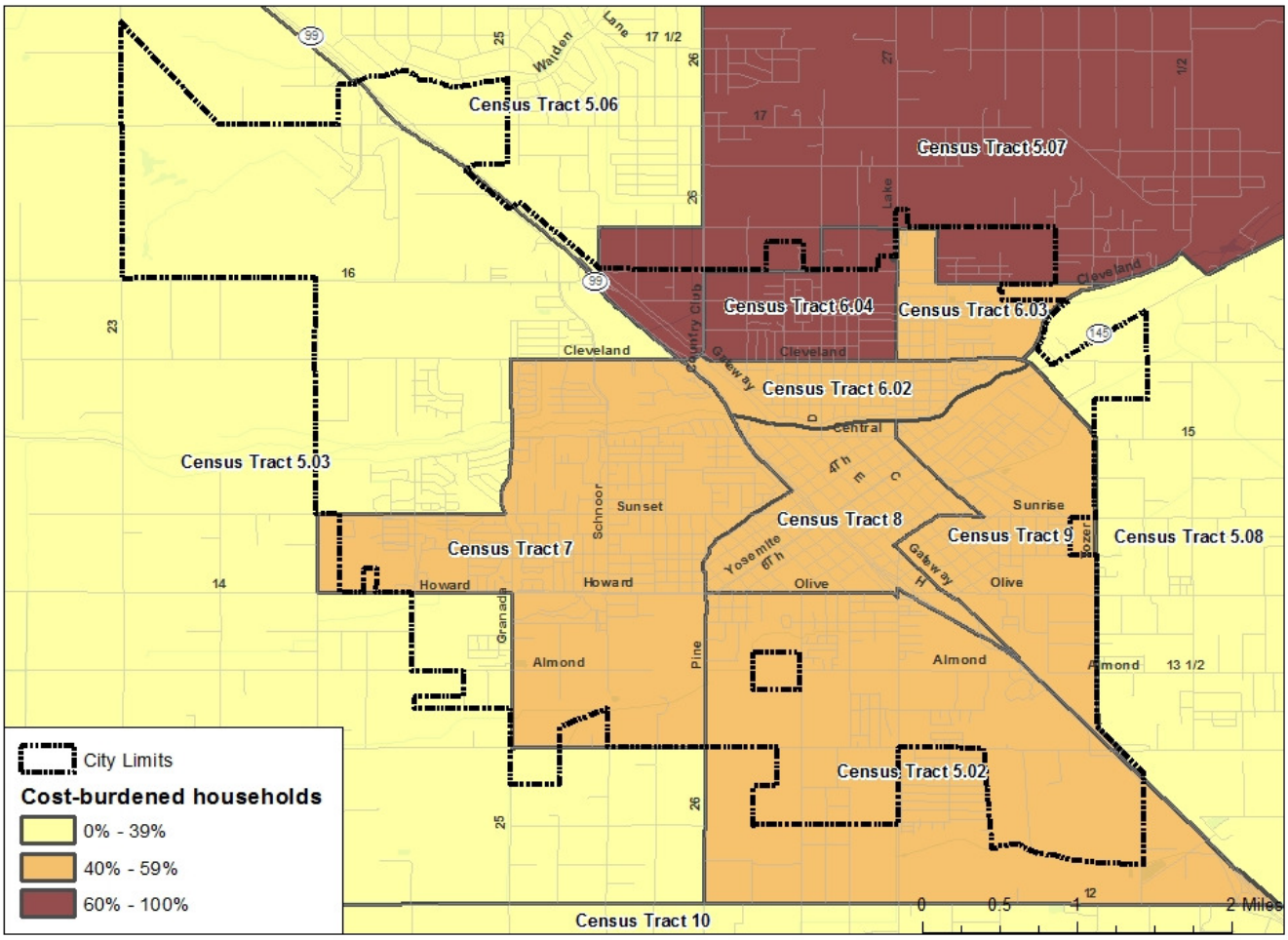
Figure 3: Concentration of Housing Problems



Map Source: HUD CPD Maps, 2007-2011; Mintier Harnish, 2014.

Figure 4 below shows the Census Tracts within the city that have a concentration of households that are overpaying for housing (over 30 percent). Citywide, 49.1 percent of households were overpaying. Census Tracts 5.07 and 6.04 are the two census tracts that show a concentration of households overpaying. Again, the majority of Census Tract 5.07 is outside city limits, so it is difficult to know if the City of Madera residents within this area have a high incidence of overpayment.

Figure 4: Concentration of Cost Burden



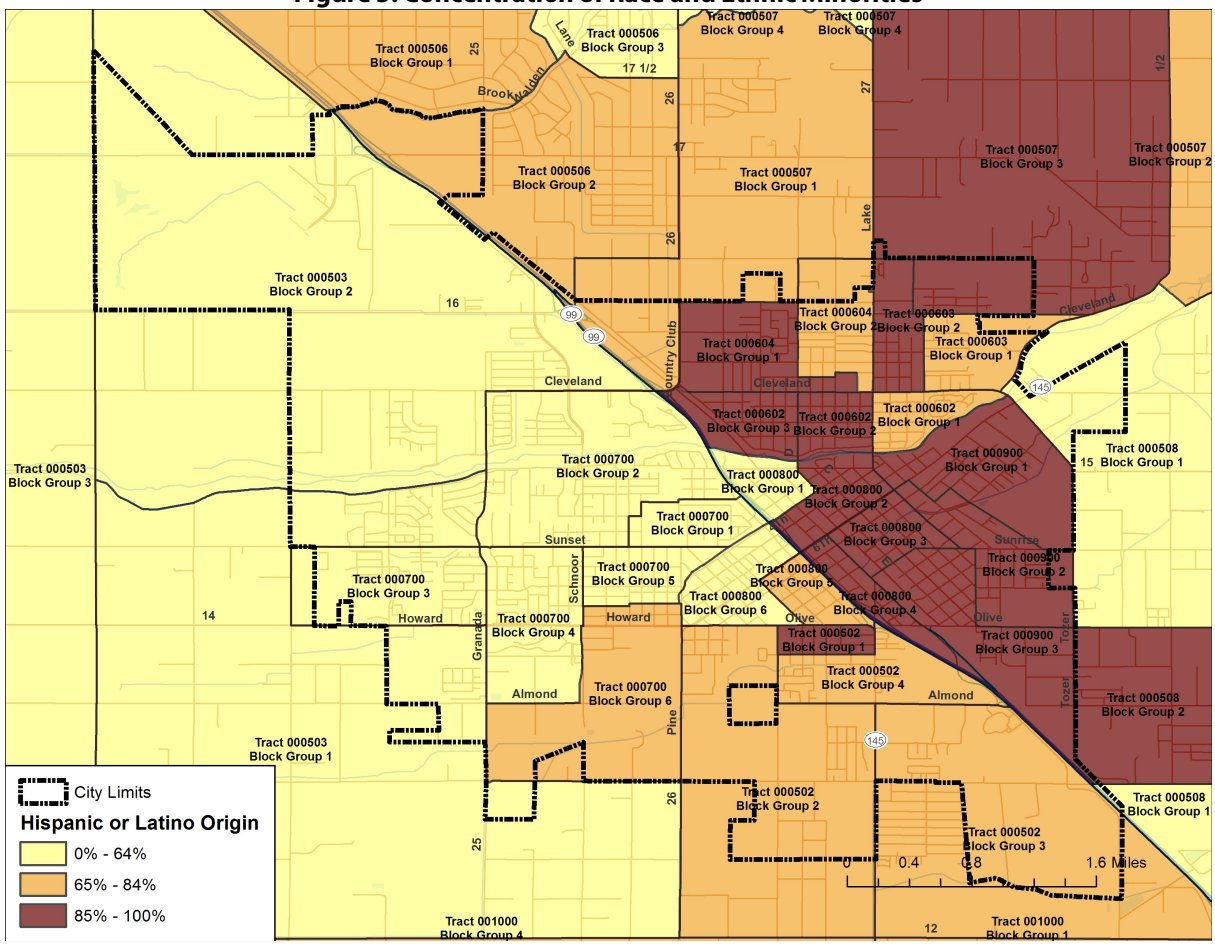
Map Source: HUD CPD Maps, 2007-2011; Mintier Harnish, 2014.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated?

An "area of minority or racial and ethnic concentration" is defined as any Census Tract in which the percentage of persons of a racial or ethnic minority exceeds the citywide percentage of such persons by 10 percentage points. The Hispanic population constitutes a majority of the total population in most block groups in Madera, and made up 75 percent of the population according to the 2007-2011 American Community Survey.

Figure 5 shows block groups with Hispanic and Latino residents as a percentage of the total population. Many block groups on the eastern side of Madera would be considered areas of Hispanic concentration, including block groups 507-3 (southern portion), 604-1, 603-2, 602-3, 6-2-2, 900-1, 800-2, 800-3, 800-4, 502-1, 900-3, and 508-2 (western portion), (see Figure 3). Two of these block groups (507-03 and 508-2) are primarily located outside city limits. The lowest percentage of Hispanic population is found in the block groups in western Madera. There are no block groups with a concentration of residents of any other race/ethnicity.

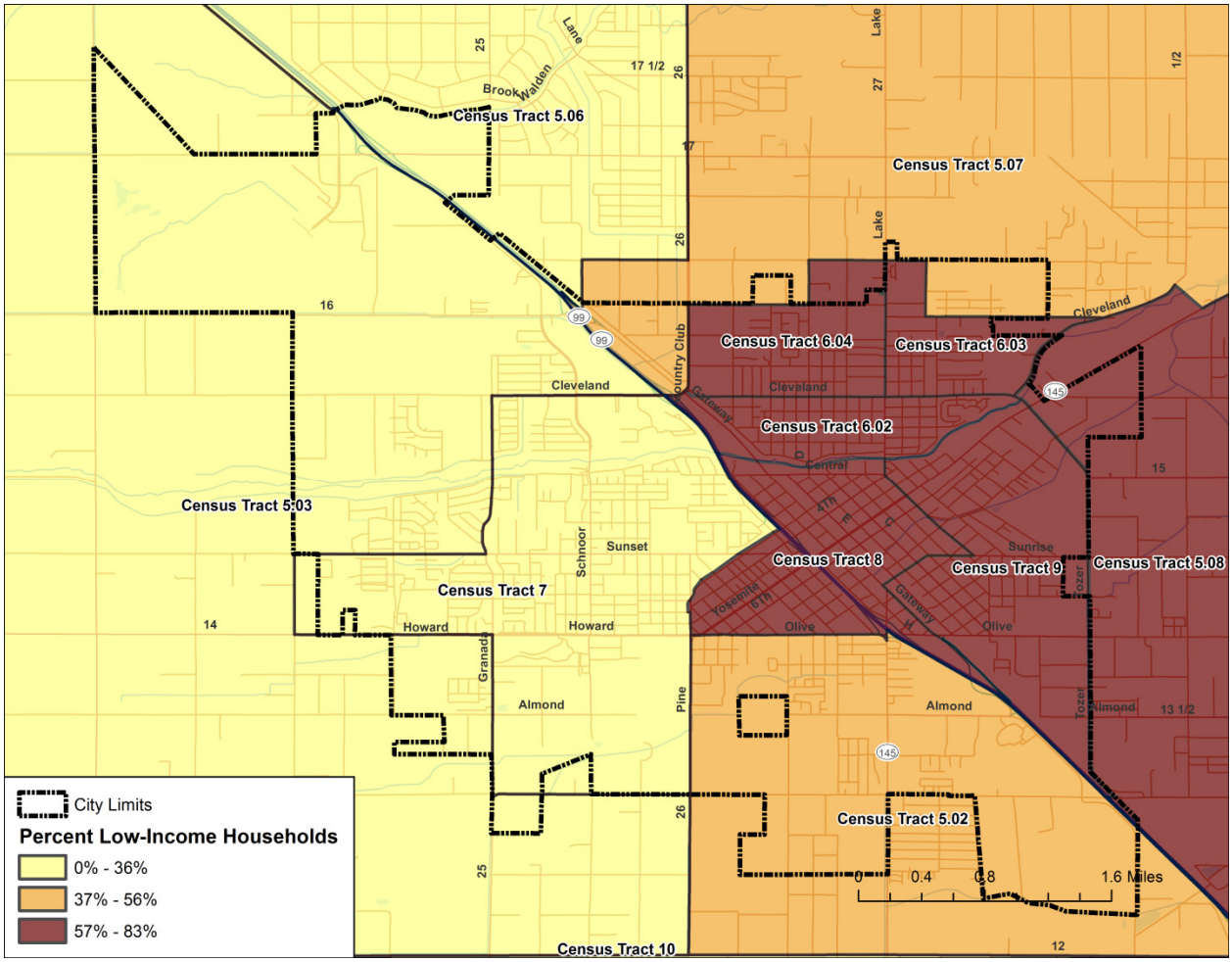
Figure 5: Concentration of Race and Ethnic Minorities



Map Source: HUD CPD Maps, 2014

An "area of low-income concentration" is defined as any Census Tract in which the percentage of low-income households (earning less than 80 percent of the area median income) exceeds the citywide average by 10 percentage points. Citywide, 47 percent of households are low-income. Based on the data, Census Tracts 5.08 (portion), 6.04, 6.03, 6.02, 8, and 9, located in the eastern part of the city, are areas of low-income concentration (see Figure 6). However, Census Tract 5.08 is primarily outside city limits and there is very little residential in the portion of the census tract within city limits.

Figure 6: Concentration Low-income Households



Map Source: HUD CPD Maps, 2014

What are the characteristics of the market in these areas/neighborhoods?

A number of barriers exist for residents in these areas. With higher numbers of low-income and minority households, these areas are often historically underserved communities facing disproportionate housing problems, such as overcrowding and cost burden, greater public investment and infrastructure needs, less accessible public facilities such as parks, and a need for increased public safety services, such as police and fire stations.

Are there any community assets in these areas/neighborhoods?

Several parks and community assets serve the areas identified above, including Courthouse Park, Centennial Park (with a pool complex), McNally Memorial Park, Knox Park, Rotary Park, Community Gardens, Frank Bergon Senior Center, Pan American Community Center and Park, Sunrise Rotary Sports Complex, Millview Gym, Rotary Youth Hut, and the Veron McCullough Fresno River Trail. In addition, three schools are located within these areas, including the Martin Luther King Jr. Middle School, the Sierra Vista Elementary School, and the Cottonwood Head Start Center. The most significant community assets in this area are the John W. Wells Youth Center, located at the Centennial Park facility, and the Camarena Health Centers, located in Downtown Madera.

Are there other strategic opportunities in any of these areas?

The areas shown above are located in or within a short distance of the central core of Downtown Madera. More recently, people have noticed the importance of a strong central core and researchers have reported on the recent return to Main Streets and downtowns. This shift in attitude may help these areas as investments and resources may soon enter these neighborhoods. This may be in the form of infill or new facilities and infrastructure; new service providers locating in the central area; and, in general, economic and community development in the core of the city.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

This section contains the Strategic Plan for housing and community development that will guide the City of Madera's investment of Community Development Block Grant (CDBG) funding during the 2015-2019 planning period. The City of Madera's priority needs were identified through an extensive public input process. The City will use its available CDBG resources to fund activities that will achieve the goals identified in the plan and address the priority needs.

The Consolidated Plan embodies and reflects three overall goals, which relate to the major commitments and priorities of HUD. These goals serve as the basis for the actions the City will use to meet these needs. The goals are listed below in no particular order:

- **Decent Housing.** Provide decent affordable housing for low-income and homeless persons and increase the supply of supportive housing to enable persons with special needs to live with dignity.

- **Suitable Living Environment.** Provide a suitable living environment by improving the safety and livability of neighborhoods and improving access to health and wellness programs.

- **Expanded Economic Opportunities.** Expand economic opportunities by creating jobs accessible to low-income persons and empowering low-income persons to achieve self-sufficiency.

The City anticipates funding activities using a variety of sources, including CDBG, HOME, the General Fund, and grants received by the City. The City will work with local and regional nonprofits, as well as affordable housing developers, to implement many of the activities. The City will also undertake public improvements using internal staff and contractors.

SP-10 Geographic Priorities

Geographic Area

The City is not proposing any geographic area targeting. The Geographic Priority Areas table is therefore not included. However, the City uses CDBG funds within eligible CDBG census tracts and has submitted a request for a technical assistance grant to identify and establish a geographic area of operation to qualify as a Community Based Development Organization (CBDO). This would allow the City to establish new programs, and would likely result in the City proposing geographic targeting in subsequent consolidated plans and/or annual plans.

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction.

The City of Madera does not intend to target funds on a geographic basis, but rather on the basis of need over the planning period. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment.

Certain types of projects, including affordable housing and accessibility improvements, were consistently ranked as a high priority. Given the difficulties that already exist in implementing these types of projects, it does not make sense to further limit them to a certain area within the City. Most of the services available in the City are open to all residents.

SP-25 Priority Needs

Priority Needs

After broad community and stakeholder outreach, the City identified the following priority needs, all of which are high priority. Projects will only be considered for funding within the Consolidated Plan period if they address these high priority needs.

Table 63 – Priority Needs Summary

Priority Need Name	Priority Level	Description	Populations Served	Associated Goals	Basis for Relative Priority
Homeless Services and Facilities	High	Provide funding for services and facilities serving the homeless populations.	*Homeless:* Chronic Homelessness, Individuals, Families with Children, Mentally Ill, Chronic Substance Abuse, Veterans, Persons with HIV/AIDS, Victims of Domestic Violence, Unaccompanied Youth	Decent Housing Suitable Living Environment	Focus Group Meetings, Community Forum, Community Needs Survey identified this as a priority need
Affordable Housing	High	Increase the number of quality affordable housing units, both rental and owner occupied.	*Income:* Extremely Low, Low, Moderate *Family Types:* Large Families, Families with Children, Elderly, Public Housing Residents *Homeless:* Chronic Homelessness, Individuals, Families with Children, Mentally Ill, Veterans, Unaccompanied Youth *Non-homeless Special Needs:* Elderly, Frail Elderly, Persons with Mental Disabilities, Persons with Physical Disabilities, Persons with Developmental Disabilities, Persons with Alcohol or Other Addictions	Decent Housing	Focus Group Meetings, Community Forum, Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need

Priority Need Name	Priority Level	Description	Populations Served	Associated Goals	Basis for Relative Priority
Homebuyer Counseling	Low	Homebuyer counseling provides counseling to renters wishing to become homeowners and to existing owners to help them stay in their homes.	*Income:* Low, Moderate, Middle	Decent Housing	Focus Group Meetings, and the Community Needs Survey identified this as a priority need
Down Payment Assistance	High	Assisting new homebuyers by offering loans to qualifying low and moderate income homebuyers to help them buy their first home.	*Income:* Low, Moderate	Decent Housing	Focus Group Meetings identified this as a priority need
Homeowner Assistance Rehabilitation and Modernization	High	Provides services for low- and moderate-income individuals who own their homes, but need assistance to make it safe, functional, and/or accessible.	*Income:* Low, Moderate	Decent Housing Suitable Living Environment	Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need
Public Facility Improvements	High	Installation or reconstruction of public facilities and improvements, focusing on the highest priority facilities of parks; storm drainage, sewer and water facilities; and street, bike, and sidewalk improvements.	*Income:* Extremely Low, Low, Moderate *Family Types:* Large Families, Families with Children, Elderly, Public Housing Residents *Non-homeless Special Needs:* Elderly, Frail Elderly, Persons with Physical Disabilities, Non-housing Community Development	Suitable Living Environment	Focus Group Meetings, Community Forum, Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need

Priority Need Name	Priority Level	Description	Populations Served	Associated Goals	Basis for Relative Priority
Neighborhood Revitalization	High	Provides neighborhood revitalization and code enforcement services in targeted areas to protect against blighting conditions and improve the quality of life.	Non-housing Community Development	Suitable Living Environment	Focus Group Meetings, Community Forum, Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need
Public Facilities: Services for Disabled Persons	High	Provides programs, services, and public improvements to improve community awareness and facilitate access for disabled persons in the community.	*Non-homeless Special Needs:* Elderly, Frail Elderly, Persons with Mental Disabilities, Persons with Physical Disabilities, Persons with Developmental Disabilities	Suitable Living Environment	Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need
Youth Services	High	Includes programs engaging youth to provide job and employment training and life skills training.	*Other:* Youth, Non-housing Community Development	Suitable Living Environment Expanded Economic Opportunities	Focus Group Meetings, Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need
Senior Services	High	Includes programs, services, and community facilities to support seniors.	*Non-homeless Special Needs:* Elderly, Frail Elderly	Suitable Living Environment	Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need

Priority Need Name	Priority Level	Description	Populations Served	Associated Goals	Basis for Relative Priority
Fair Housing Activities	High	Provides programs to facilitate fair housing opportunities in Madera.	*Income:* Extremely Low, Low, Moderate *Family Types:* Large Families, Families with Children, Elderly, Public Housing Residents *Non-homeless Special Needs:* Elderly, Frail Elderly, Persons with Mental Disabilities, Persons with Physical Disabilities, Persons with Developmental Disabilities, Persons with Alcohol or Other Addictions, Persons with HIV/AIDS and their Families	Decent Housing Suitable Living Environment	Focus Group Meetings, Community Forum, and the Community Needs Survey identified this as a priority need
Public Services: Planning Activities	High	Includes the preparation of plans and studies to facilitate an increase in the supply of affordable housing and/or improvement in the quality of life in CDBG targeted areas.	*Income:* Extremely Low, Low, Moderate *Family Types:* Large Families, Families with Children, Elderly, Public Housing Residents *Homeless:* Chronic Homelessness, Individuals, Families with Children, Mentally Ill, Chronic Substance Abuse, Veterans, Persons with HIV/AIDS, Victims of Domestic Violence, Unaccompanied Youth *Non-homeless Special Needs:* Elderly, Frail Elderly, Persons with Mental Disabilities, Persons with Physical Disabilities, Persons with Developmental Disabilities, Persons with Alcohol or Other Addictions, Persons with HIV/AIDS and their Families	Decent Housing Suitable Living Environment Expanded Economic Opportunities	Focus Group Meetings, Community Forum, Community Needs Survey, Needs Assessment, and Market Analysis identified this as a priority need

Priority Need Name	Priority Level	Description	Populations Served	Associated Goals	Basis for Relative Priority
Workforce Training	High	Includes workforce training and job readiness programs.	*Income:* Low, Moderate Non-housing Community Development	Expanded Economic Opportunities	Focus Group Meetings, Community Forum, Community Needs Survey, and the Market Analysis identified this as a priority need
Small Business Loans	High	Provides loans to qualifying small business to facilitate the creation and retention of jobs.	Non-housing Community Development	Expanded Economic Opportunities	Community Forum and Community Needs Survey identified this as a priority need

SP-30 Influence of Market Conditions

Influence of Market Conditions

Table 64 – Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	Of the 10,434 housing units with three or more bedrooms, 67 percent are owner-occupied, while almost 50 percent of households are renters. Given the high rate of overcrowding among renters, this indicates a potential mismatch between the City's housing inventory and the housing needed by renter households who want to locate units that meet the occupancy standards established under the Tenant Based Rental Assistance program.
TBRA for Non-Homeless Special Needs	Madera's advisory committee on issues related to the disabled community (the "Madera ADA Advisory Council") has indicated that there are too few residential units available to accommodate the physically disabled. The Committee has indicated that expanding use of universal design features in housing construction will help facilitate the housing needs of the disabled.
New Unit Production	According to the State of California Department of Finance Population and Housing Estimates, there was very limited increase in housing units in the City of Madera between 2011 and 2014. More specifically, single detached housing units increased in number by 1.4 percent from 12,240 housing units to 12,413, while housing units with five or plus units increased by only six units. In other words, the market has been slow to increase supply (particularly the supply of multifamily housing). However, this market trend would not interfere with any rental housing program that relies on public subsidies that encourage affordable rental housing construction. Furthermore, the City will continue to provide incentives to developers and property owners for the construction of affordable housing including density bonuses for units for lower-income, senior and large-family households.
Rehabilitation	For owner-occupied households, fewer than half have substandard housing conditions. However, for renter-occupied units, the comparable figure is almost 70 percent. Since It is sometimes difficult to persuade rental property owners to accept the affordability restrictions required by CDBG loans and other financing sources, this makes rehabilitation of rental housing more difficult. In addition, Madera faces the problem of over-crowded, substandard housing occupied by agricultural workers, some of whom are undocumented. These circumstances present serious health and safety problems and substandard housing conditions, such as electrical hazards and inadequate toilet, shower, heating, and kitchen facilities.
Acquisition, including preservation	The low availability of multifamily rental housing to acquire is a primary factor in Madera. Construction costs for rehabilitation and the availability of private and/or tax credit financing is also a factor.

SP-35 Anticipated Resources

Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. The City also expects to apply for and receive HOME grants from the California Department of Housing and Community Development.

Table 65 - Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public - Federal	Admin, Public Services and Public Improvements/ Capital Projects	$897,556	$0	Unknown	$897,556	$2,780,000	The City is a CDBG entitlement jurisdiction.
CalHOME	Public - State	Housing—Owner Occupied Residential Rehabilitation	$3 million	$0	$0	$3 million	Unknown	This is a competitive grant.
HOME	Public- State	Housing—Owner Occupied Residential Rehabilitation	$700,000	$0	$0	$700,000	Unknown	This is a competitive grant.
CalHome	Public – State	Housing—First Time Homebuyer	$422,661	$0	$0	$422,661	Unknown	This is a competitive grant.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses the availability of matching funds as a factor in determining recommended allocations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As of the writing of this Consolidated Plan, no publicly-owned land or property within the city has been identified that would be used to address identified needs. However, the City could use some CDBG funding to acquire such land over the course of the planning period. Furthermore, the City may consider the use of surplus land for the development of affordable housing units.

Discussion

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other Federal or State funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

SP-40 Institutional Delivery Structure

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Table 66 - Institutional Delivery Structure

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Madera Grants Administration Department	Government	Lead Agency - oversight of the implementation, contracting, and monitoring of the CDBG Program	N/A

Assessment of Strengths and Gaps in the Institutional Delivery System

The working relationship between the City and the organizations described elsewhere in the Consolidated Plan are strong. The size of the City provides the opportunity for direct and fast communication between its partners. As a result of these factors, gaps in program services or program delivery are typically not a result of poor institutional structure or lack of intergovernmental cooperation, but rather due to shortcomings in available resources.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Table 67 - Homeless Prevention Services Summary

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X	X	
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X		
Other			
Other			

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City of Madera participates in the Fresno Madera Continuum of Care (FMCoC). The Fresno and Madera Continuum of Care is a consortium of community organizations, private and public, not-for-profit and for-profit entities committed to ending homelessness in Fresno and Madera. The City's strategy to address homelessness is identified in the Fresno Madera Continuum of Care Ten Year Plan to End Homelessness: 2006-2016. In summary, the Plan to End Homelessness is built upon the concept that the most effective solution to homelessness is to address immediate crisis basic needs before homelessness occurs, rapidly re-house the homeless through affordable local housing, and ensuring necessary supports are in place to promote sustainability and stability.

The Fresno and Madera Continuum of Care is overseen by a Governing Board, which coordinates and facilitates the planning process and oversees the distribution of funding. The Governing Board is comprised of both elected and appointed members representing the range of organizations and groups needed to end homelessness, including homeless service providers, consumers and advocates, city, county and state agencies, and business and foundation leaders.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Included within this Continuum of Care are schools, faith organizations, local businesses and employers, civic organizations, and concerned individuals, as well as public and private providers and service-funders that help address the needs of people who are homeless. Shelter providers, mental health organizations, substance abuse treatment programs, domestic violence counseling centers, employment assistance groups, housing developers, and state and city government offices all play key roles in the organization. Through outreach and consultation, the following general housing needs were identified for the homeless and formerly homeless:

- More extremely low-income and very low-income units;
- More single-room occupancy, studios, and dormitory style units for single adults, specifically for former foster youth, veterans, and disabled individuals who may prefer and may be accustomed to living individually;
- More transitional housing options for individuals who have left homeless shelters but are on the waitlist for a Housing Choice Voucher;
- More homeless shelters for men, especially returning Veterans, and
- More transitional housing for single men.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City of Madera hopes to address these needs by first identifying appropriate programs and services to provide in the City, then providing local services, facilities, and programs over time to assist target-income residents. The City will work closely with its nonprofit partners to determine whether there are any funding resources or collaborative relationships (e.g. shared space) that would facilitate greater local service provision.

SP-45 Goals Summary

Goals Summary Information

Table 68 – Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Decent Housing	2015	2017	Affordable Housing	Citywide	Downpayment Assistance for First Time Homebuyers	$422,000 remains from a larger grant received from CalHome.	Number of First Time Homebuyers Receiving Down Payment Assistance: 8 annually for one year
Decent Housing	2015	2017	Affordable Housing	Citywide	Counseling Needed by Renters Transitioning to Ownership and for Owners to Remain in Their Homes	$2,100 annually ($350 for each household) CalHome and CDBG	Number of Future Homeowners Receiving Counseling: 8 annually for one year
Decent Housing	2015	2017	Affordable Housing	Citywide	Assistance to Low- and Moderate-Income Owners of Manufactured Housing to Maintain Quality	$1 Million from CalHome.	Number of Manufactured Housing Units Rehabilitated: 17 over three-year period

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Decent Housing	2015	2017	Affordable Housing	Citywide	Assistance to Low- and Moderate-Income Owners of Houses Constructed On-site to Maintain Quality	$ 2.7 Million from HOME and CalHome.	Number of Housing Units Rehabilitated: 72 over three-year period
Decent Housing	2015	2016	Non-Homeless Special Needs	Citywide	Housing Market Discrimination	$40,000 from CDBG over five-year period	Administrative Support to Address Discrimination in the Housing Market
Homeless Prevention	2015	2016	Homeless	Citywide	Lack of Permanent Supportive Housing for Single Men	Continuum of Care Funding ($175,000)	7 units of permanent supportive housing to be constructed

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Homeless Prevention	2015	2019	Homeless	Citywide	Chronic Homelessness	$50,000 from CDBG over five-year period	Homelessness Prevention - Participate in six meetings annually. Plan and facilitate a Homeless Awareness Day for Homeless People in the City of Madera.
Suitable Living Environment	2015	2019	Non-Housing Community Development	Census Tracts 6.02, 6.03, 6.04, 7.00, 8.00, and 9.00	Neighborhood Revitalization Through Code Enforcement	$1,474,236 over five year period	268 active cases annually (some cases may carry over from one year to another)
Suitable Living Environment	2015	2017	Non-Housing Community Development	Citywide	Improvements Needed to Public Facilities, Including Parks, Infrastructure and Complete Streets.	CDBG: $700,000	Sewer Lift Upgrades at seven locations

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Suitable Living Environment	2015	2019	Non-Housing Community Development	Census Tracts: 6.02, 6.03, 6.04, 7.00, 8.00, and 9.00	Graffiti Removal	CDBG $669,836 over five year period	50,000 S.F. of graffiti and or/approximately 7,000 graffiti incidences annually
Suitable Living Environment	2015	2016	Non-Homeless Special Needs	Citywide	Improve Public Facilities and Services for Disabled Persons	CDBG: $65,238	Accessibility Improvements at Two Centers (Frank Bergon Senior Center and Pan American Community Center)
Suitable Living Environment	2015	2019	Non-Homeless Special Needs	Citywide	Address Nutritional and Health Care Needs of the Senior Population, Including Meals on Wheels	CDBG $540,606 over five year period	Public Service Activities Other than Low/Moderate Income Housing Benefit. 700 seniors to be served annually

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Expanded Economic Opportunities	2015	2019	Non-Homeless Special Needs	Citywide	Provide Services to Youths and Their Families to Improve Leadership Skills and Academic Achievement	CDBG: $26,572 over five year period	Public Service Activities Other than Low/Moderate Income Housing Benefit. 12 Clients to be Assisted Annually
Expanded Economic Opportunities	2015	2019	Non-Homeless Special Needs	Citywide	Provide Scholarships for Adult Learning and Training	CDBG: $85,328 over five year period	Public Service Activities Other than Low/Moderate Income Housing Benefit. 12 Clients to be Assisted Annually

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Expanded Economic Opportunities	2015	2019	Non-Homeless Special Needs	Citywide	Provide Small Business Loans in Return for Local Job Creation	Various sources of funds: $70,000 (line of credit), $45,395 estimated 2015/2016 Revolving Loan Fund (RLF) earnings, $160,000 amount RLF on-hand; Total $275,395.	1 job to be created for every $35,000 provided in loans. Number of loans will vary from year to year.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City of Madera uses CDBG funds primarily for public services, economic development, and capital projects/public improvements. The City funds housing activities with Department of Housing and Community Development HOME and CalHome grants.

SP-50 Public Housing Accessibility and Involvement

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Housing Authority of Madera (HACM) Section 504 Voluntary Compliance Agreement does not require an increase in the number of accessible units.

Activities to Increase Resident Involvements

HACM encourages residents to participate by holding resident meetings and question and answer workshops. HACM sends out informational flyers in both English and Spanish to inform residents of any updates and encourage feedback and comments regarding any changes.

Is the public housing agency designated as troubled under 24 CFR part 902?

No. HACM is in good standing under 24 CFR 902.

Plan to remove the 'troubled' designation

HACM is not identified as "troubled."

SP-55 Barriers to affordable housing

Barriers to Affordable Housing

The provision of affordable housing can be constrained by a number of factors. Potential barriers to affordable housing include:

- *Land use controls.* Zoning designations can affect the availability of land for multifamily development. There tend to be fewer sites available for multifamily development than single family development.
- *Residential development standards.* Parking regulations, height limits, and open space requirements may constrain the density of a housing development, but are essential for ensuring Madera remains a safe and attractive community.
- *Off-site Improvements.* Off-site improvements can be a major cost of development, but are essential to orderly development, the provision of services, and the health and safety of residents.
- *Permit and approval process.* In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.
- *Construction costs.* Construction costs can be a major barrier, especially when prevailing wage law is triggered.
- *Availability of financing.* Securing financing for affordable housing is more difficult than market rate housing.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City is committed to removing or reducing barriers to affordable housing whenever possible. The City's Housing Element contains a variety of actions to address these barriers, including:

- Providing incentives for the development of affordable housing, such as density bonus, priority processing, expedited review, and modification of development requirements, such as parking standards for special needs housing.

- Providing fee waivers and adjustments for infill projects.

- Supporting funding applications and pursuing grant funding for affordable housing.

SP-60 Homelessness Strategy

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

One of the City's goals relates to expanding homeless housing and services. To that end, the City expects to work with nonprofits that provide counseling and outreach to homeless persons or those at risk of homelessness. The City will continue to participate in the Fresno Madera Continuum of Care and the Madera County Homeless Coalition to coordinate regionally on homeless issues.

Addressing the emergency and transitional housing needs of homeless persons

The City will address emergency shelter and transitional housing needs of the homeless population by:

1. Continuing to support the FMCoC's efforts to implement its 10-Year Plan to End Homelessness and local agencies that provide emergency and transitional housing.
2. Continuing to support the Community Action Partnership of Madera County's (CAPMC) Shunammite Place women's permanent supportive housing program.
3. Continuing to support the CAPMC's leadership of the Madera County Homeless Coalition.
4. Continuing to provide support to facilitate the development of Turning Point of Central California Inc's new permanent supportive housing for men.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City's strategic plan goals contribute to helping homeless persons make the transition to permanent housing and independent living by supporting facilities operated by agencies that serve these populations and by expanding affordable housing options to these populations. Specifically, the City will:

1. Continue to incorporate and support the programs provided by Madera County Behavioral Health Department.
2. Work with and support Turning Point of Central California, Inc.
3. Work with and support CAPMC.

4. Work with and support the homeless providers of Madera County Office of Education and Madera Unified School District.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The City will help low-income individuals and families avoid becoming homeless by expanding affordable housing opportunities in the city. The City will also consider providing funding for service providers that serve these populations and assist residents in becoming self-sufficient. The City will continue to encourage participation in the Madera County Homeless Coalition and collaborate with:

- the Central California Women's Facility
- the Madera County Sherriff's Department
- the City of Madera Police Department
- the Madera County Department of Social Services
- the Madera County Workforce Investment Corporation
- the Madera Rescue Mission
- the Housing Authority of the City of Madera
- First 5 Madera
- Madera Unified School District
- Madera County Office of Education
- Madera County Behavioral Health
- Madera County Department of Social Services
- Madera Community Hospital
- Camarena Health Centers

SP-65 Lead based paint Hazards

This section outlines programs the City will pursue over the next five years to evaluate and reduce lead-based paint hazards. According to the Needs Assessment almost half of all renter-occupied units were built before 1980. Since older units are more at-risk of lead-based paint, programs that help renter-occupied housing are critical.

Actions to address LBP hazards and increase access to housing without LBP hazards

The City will continue to enforce building, electrical, mechanical and fire codes to assure safe housing. The City shall continue to explore new sources of revenue to make its code enforcement programs self-sufficient, and work toward reinitiating the Neighborhood Improvement Program and developing new programs. However with the loss of Redevelopment funds, it depends on the State to administer funding for the Neighborhood Improvement Program. Information programs will be developed and technical assistance will be provided to educate families to identify lead-based paint and to reduce the incidence of accidental ingestion of leaded paint by infants and children.

In addition, the city will continue to seek and use available funds for weatherization and energy conservation work in homes, and provide for inspection and reduction of lead-based paint hazards as priority in housing rehabilitation programs.

Finally, the City will continue to incorporate energy measures and lead-based paint removal into Housing Rehabilitation work, especially insulation and weather stripping.

How are the actions listed above related to the extent of lead poisoning and hazards?

Through inspections and programs to help fund building upgrades, the hazards of lead poisoning should be reduced.

How are the actions listed above integrated into housing policies and procedures?

These actions are part of code enforcement, and are included in weatherization and energy conservation programs, as well as in the Housing Rehabilitation program.

SP-70 Anti-Poverty Strategy

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

There are two aspects to the City's anti-poverty strategy: Economic Development and direct services.

Economic development activities as a means to reduce the number of poverty level families through the creation and retention of new jobs tied to a Small Business Revolving Loan Program funded by CDBG and administered by the Madera County Economic Development Commission in partnership with the Madera County Workforce Investment Corporation. The loans are used by businesses within the City of Madera to increase job opportunities to low and moderate-income persons. As the loans are recaptured they are lent out to other businesses to create or retain jobs for targeted citizens.

The programs and policies for producing and preserving affordable housing set forth in the housing component of the Consolidated Plan will be coordinated with these new wage earners so that they can take advantage of new housing opportunities. To the extent that the Revolving Loan Program is used to create new jobs, the number of people benefiting from this effort will be reported, including an estimate of the number of poverty level families assisted.

In addition to the economic development-based approach identified above, the City will pursue the following anti-poverty strategies:

- Provide support services to low-income households to achieve self-sufficiency: child care, youth services, and elderly services.
- Provide targeted youth services to teach job training and life skills.
- Reduce concentration of poverty through geographic dispersion of affordable housing. The City will encourage affordable housing developments that locate outside of existing low-income neighborhoods. This geographic dispersion allows for increased opportunities for low-income households.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan?

Dispersion of affordable housing can indirectly reduce poverty by expanding opportunities for better schools and access to job centers.

SP-80 Monitoring

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Madera Grants Administration Department has the monitoring responsibilities for the CDBG Programs. The Department is assisted in its monitoring efforts by local agencies and governments that contract for many of the funded goods and services. Prior to issuing payment for any good or service funded under the CDBG program, the City verifies that the good or service has been provided and that the various program requirements have been met. The City assumes total responsibility for Federal requirements including environmental reviews, labor standards, bidding, prevailing wage, Section 3, and contract requirements. In addition, City staff directly monitors sub recipients on an annual basis to assure compliance with Federal regulations. The City encourages minority businesses and women-owned businesses to submit proposals for CDBG-funded projects.

First Year Action Plan (2015/16)

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. The City also expects to apply for and receive HOME grants from the California Department of Housing and Community Development.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses the availability of matching funds as a factor in determining recommended allocations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As of the writing of this Consolidated Plan, there was not anticipated to be any publicly-owned land or property within the City that would be used to address identified needs. The City may use some CDBG funding to acquire such land over the course of the planning period.

Discussion

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other Federal or State funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

Anticipated Resources

Table 69 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public - Federal	Admin, Public Services and Public Improvements/ Capital Projects	$897,556	$0	Unknown	$897,556	$2,780,000	The City is a CDBG entitlement jurisdiction.
CalHOME	Public - State	Housing—Owner Occupied Residential Rehabilitation	$3 million	$0	$0	$3 million	Unknown	This is a competitive grant.
HOME	Public-State	Housing—Owner Occupied Residential Rehabilitation	$700,000	$0	$0	$700,000	Unknown	This is a competitive grant.
CalHome	Public – State	Housing—First Time Homebuyer	$422,661	$0	$0	$422,661	Unknown	This is a competitive grant.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 70 – Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Decent Housing	2015	2016	Affordable Housing	Citywide	Downpayment Assistance for First Time Homebuyers	$422,000 remains from a larger grant received from CalHome.	Number of First Time Homebuyers Receiving Down Payment Assistance: 8
Decent Housing	2015	2016	Affordable Housing	Citywide	Counseling Needed by Renters Transitioning to Ownership and for Owners to Remain in Their Homes	$2,100 annually ($350 for each household) CalHome and CDBG	Number of Future Homeowners Receiving Counseling: 8
Decent Housing	2015	2016	Affordable Housing	Citywide	Assistance to Low- and Moderate-Income Owners of Manufactured Housing to Maintain Quality	$1 Million from CalHome. Over a three year period	Number of Manufactured Housing Units Rehabilitated: 5 or 6

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Decent Housing	2015	2016	Affordable Housing	Citywide	Assistance to Low- and Moderate-Income Owners of Houses Constructed On-site to Maintain Quality	$ 2.7 Million from HOME and CalHome. Over a three year period	Number of Housing Units Rehabilitated: 24
Decent Housing	2015	2016	Non-Homeless Special Needs	Citywide	Housing Market Discrimination	CDBG: TBD*	TBD*
Homeless Prevention	2015	2016	Homeless	Citywide	Lack of Permanent Supportive Housing for Single Men	Continuum of Care Funding ($175,000)	7 units of permanent supportive housing to be constructed
Homeless Prevention	2015	2016	Homeless	Citywide	Chronic Homelessness	CDBG: TBD*	TBD*
Suitable Living Environment	2015	2016	Non-Housing Community Development	Census Tracts 6.02, 6.03, 6.04, 7.00, 8.00, and 9.00	Neighborhood Revitalization Through Code Enforcement	CDBG: TBD*	TBD*

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Suitable Living Environment	2015	2016	Non-Housing Community Development	Citywide	Improvements Needed to Public Facilities, Including Parks, Infrastructure and Complete Streets.	CDBG: $700,000	Sewer Lift Upgrades at seven locations
Suitable Living Environment	2015	2016	Non-Housing Community Development	Census Tracts: 6.02, 6.03, 6.04, 7.00, 8.00, and 9.00	Graffiti Removal	CDBG: TBD*	TBD*
Suitable Living Environment	2015	2016	Non-Homeless Special Needs	Citywide	Improve Public Facilities and Services for Disabled Persons	CDBG: TBD*	TBD*
Suitable Living Environment	2015	2016	Non-Homeless Special Needs	Citywide	Address Nutritional and Health Care Needs of the Senior Population, Including Meals on Wheels	CDBG: TBD*	TBD*
Expanded Economic Opportunities	2015	2016	Non-Homeless Special Needs	Citywide	Provide Services to Youths and Their Families to Improve Leadership Skills and Academic Achievement	CDBG: TBD*	TBD*

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Expanded Economic Opportunities	2015	2016	Non-Homeless Special Needs	Citywide	Provide Scholarships for Adult Learning and Training	CDBG: TBD*	TBD*
Expanded Economic Opportunities	2015	2016	Non-Homeless Special Needs	Citywide	Provide Small Business Loans in Return for Local Job Creation	Various sources of funds: $70,000 (line of credit), $45,395 estimated 2015/2016 Revolving Loan Fund (RLF) earnings, $160,000 amount RLF on-hand; Total $275,395.	1 job to be created for every $35,000 provided in loans. Number of loans will vary from year to year.

*Final funding allocation to be determined by City Council.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Currently, the City's HUD allocation for entitlement grants does not include funding from the HOME program. For FY 2015-16, no CDBG funds will be directly used to support affordable housing projects. However, the City applies for HOME grants from the California Department of Housing and Community Development.

AP-35 Projects – 91.220(d)

Introduction

The activities to be undertaken during 2015-16 with CDBG funds are summarized below. This does not include programs funded by CalHOME funds or other sources. All activities identified are expected to be completed no later than June 30, 2016.

Table 71 – Project Information

#	Project Name
1	Administration
2	Fresno/Madera Continuum of Care
3	Scholarships for Adults Learning and Training
4	Parks – Senior Services
5	Resilient Madera Program
6	Public Works Department
7	Neighborhood Revitalization Program
8	ADA Improvements at Community Centers

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

While there are several constraints to meeting the needs of low-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. The economic challenges facing the nation have forced many nonprofits to cut services at a time when governmental entities and others are least able to provide them.

Projects

AP-38 Projects Summary

Table 72 – Project Summary

Project Name	Target Area	Goals Supported	Needs Addressed	Funding**
Administration	N/A		Public Services: Planning Activities	RAC Recommendation: $166,000*
Fresno/Madera Continuum of Care*	N/A	Decent Housing	Homeless Services and Facilities	RAC Recommendation: $13,511*
Scholarships for Adults Learning and Training*	N/A	Expanded Economic Opportunities	Workforce Training	RAC Recommendation: $22,000*
Parks – Senior Services	N/A	Suitable Living Environment	Senior Services	RAC Recommendation: $106,633*
Resilient Madera Program*	N/A	Expanded Economic Opportunities	Workforce Training	RAC Recommendation: $6,000*
Public Works Department	N/A	Suitable Living Environment	Public Facility Improvements	RAC Recommendation: $163,570*
Neighborhood Revitalization Program	N/A	Suitable Living Environment	Neighborhood Revitalization	RAC Recommendation: $400,000*
ADA Improvements at Community Centers	N/A	Suitable Living Environment	Public Facilities: Services for Disabled Persons	RAC Recommendation: $65,238*

*Final funding allocation to be determined by City Council.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City is not proposing any geographic area targeting. Therefore the Geographic Priority Areas table is not included. However, the City uses CDBG funds within eligible CDBG census tracts and has submitted a request for a technical assistance grant to identify and establish a geographic area of operation to qualify as a Community Based Development Organization (CBDO). This would allow the City to establish new programs, and would likely result in the City proposing geographic targeting in subsequent consolidated plans and/or annual plans.

Geographic Distribution

The City is not proposing any geographic distribution based on target areas.

Rationale for the priorities for allocating investments geographically

The City did not allocate investments geographically.

Discussion

No geographic priorities are proposed.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Although the Consolidated Plan and Action Plan focus on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to developing affordable housing. Since Madera is not an entitlement city for HOME funds, they are available to Madera on a competitive basis through the HOME and CalHOME programs only.) Other funding sources are provided to support affordable housing as available.

Table 73 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	**0**

Table 74 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	**8**

Discussion

The City uses other funding sources, such as CalHOME, to support affordable housing goals.

AP-60 Public Housing – 91.220(h)

Introduction

Public housing needs are addressed through the Housing Authority of the City of Madera (HACM). The HACM is independent of the City of Madera, and the City retains no control over its funding or implementation of programs.

Actions planned during the next year to address the needs to public housing

Please refer to the HA's Public Housing Authority Annual Plan for information on the ways that the Housing Authority plans to address public housing needs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HACM encourages residents to participate by holding resident meetings and question and answer workshops. HACM sends out informational flyers in both English and Spanish to inform residents of any updates and encourage feedback and comments regarding any changes.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The HACM is not designated as "troubled" and is in good standing under 24 CFR 902.

Discussion

Detailed information on HACM and their programs, housing resources, budgets, and financial planning and reporting is available on their website at: www.maderaha.org.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused on providing funding to the Fresno-Madera Continuum of Care (FMCoC).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2015-16 the City will be providing funding to the FMCoC to allow the Community Action Partnership of Madera County (CAPMC) staff to continue to participate in the FMCoC efforts. This funding will support the FMCoC annual point-in-time count, which assesses the needs of the homeless population. It will also support FMCoC outreach and education efforts to make sure homeless individuals and those at-risk of becoming homeless are aware of the resources available to them.

Addressing the emergency shelter and transitional housing needs of homeless persons

The FMCoC applies for and receives almost $6 million annually in HUD homeless funds. Providing CDBG funding for CAPMC participation in the FMCoC will ensure that Madera remains eligible for HUD funds to address homelessness. For example, the FMCoC was recently awarded funding to open a permanent supportive housing project in Madera to serve seven chronically homeless men.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The FMCoC applies for HUD funds to continue to provide operational and supportive services for the Shunammite Place permanent supportive housing facilities. In addition, the opening of the new permanent supportive housing project in Madera will provide services to seven chronically homeless men.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The funding for the FMCoC will support efforts to bring community awareness to the homeless populations and their issues, and provide outreach and education on the resources available for residents at-risk of becoming homeless. The Homeless Awareness Day Event in the City of Madera is a good example of this outreach and education.

Discussion

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations includes seniors and disabled persons. The City will fund programs and services assisting special needs populations in 2015-16. These programs include meal deliveries and recreation/meal programming for seniors, and ADA improvements at the Frank Bergon Senior Center and Pan American Community Center.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Market and governmental factors pose constraints to the provision of adequate and affordable housing. These factors tend to disproportionately affect lower-income households due to their limited resources for absorbing the costs. Local jurisdictions have little influence over the market factors, such as the cost of labor and construction materials, cost of land, and the availability of financing, or statewide and national policies, such as prevailing wage requirements and environmental protection. As discussed in the Market Analysis, other local factors that could impede affordable housing development include:

- Land Use Controls
- Residential Development Standards
- Off-site Improvement Requirements
- Permit and approval process

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These actions include providing funds in support of affordable housing development, a comprehensive Zoning Ordinance Update, regulatory incentives, and density bonuses. These are described in more detail in the City's Draft 2016-2024 Housing Element.

Discussion

More information is available in the City's Draft 2016-2024 Housing Element.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Madera uses a range of strategies to address the housing, homeless, and community development goals identified in the Consolidated Plan. This section discusses actions planned to foster and maintain affordable housing, to reduce lead-based paint hazards, to reduce the number of poverty-level families in Madera, and to coordinate activities in these areas with other entities.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the limited amount of Federal, State, and local resources available to meet the many needs in the community. The City of Madera will continue to pursue State and Federal resources as available to meet underserved needs and support efforts of nonprofits serving the community.

Actions planned to foster and maintain affordable housing

As described earlier, the City applies for HOME and CalHome funds to support its affordable housing programs. The City will continue to foster and maintain affordable housing through the following programs:

- The Downpayment Assistance Program for First Time Homebuyers;
- Counseling for first time homebuyers;
- The (On-Site) Owner-Occupied Residential Rehabilitation Program; and
- The Manufactured Housing Owner-Occupied Rehabilitation Program.

Actions planned to reduce lead-based paint hazards

Lead-based paint hazards are identified and abated prior to construction or close of escrow when the City assists a housing unit built before 1978. Also, the City will continue to provide deferred, zero-interest loans through the Owner-Occupied Residential Rehabilitation Program (OOR) to abate lead-based paint hazards. This program is funded by an award from the State's HOME and CalHome Programs. The City estimates providing assistance to eight owner occupants annually. The City will also continue to provide loans for rehabilitation of manufactured housing, and estimates providing assistance to six manufactured homes annually.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy is based on addressing and preventing homelessness and providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce. For the 2015-16 program year, four activities will be funded to address this need. These activities are:

- The Community Action Partnership of Madera County and Fresno/Madera Continuum of Care Coordination;
- Madera County Workforce Investment Center scholarships for adults learning and training;
- Madera Coalition for Community Justice Youth Leaders Program; and
- Providing small business loans through the Small Business Revolving Loan Fund.

Actions planned to develop institutional structure

The City's Administrative Services Department is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan. The Grants Administration Division within the department is specifically charged with these tasks. The City also has a designated staff position (Grants Program Manager) to administer the programs and activities funded with CDBG funds. Staff works with the individual City divisions, such as Public Works and Planning, and the City's CDBG Review and Advisory Committee to develop procedures and coordination for administering programs. Thus, the City has already developed its institutional structure to coordinate Consolidated Plan activities.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to work with many of the local nonprofits that provide a range of services to low-income residents. The City will also continue to participate in the Madera Homeless Coalition and Fresno-Madera Continuum of Care to implement the Ten Year Plan to End Homelessness.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The program-specific requirements that apply to the City are those for the CDBG program.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	**$0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.	80%
3. Overall Benefit – A consecutive period of one, two, or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	2015, 2016, 2017

Discussion

The program-specific requirements that apply to the City are those for the CDBG program.

City of Madera

Consolidated Plan

2015-2019

APPENDIX

Public Noticing Materials

Proof of Publication

(2015.5 C.C.P.)

NOTICE OF PUBLIC HEARINGS

RE: CDBG CONSOLIDATION PLAN,

ACTION PLAN & FAIR HOUSING

(English)

STATE OF CALIFORNIA)
) ss.
County of Madera)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Madera Tribune, a newspaper of general circulation, published in the City of Madera, County of Madera, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Madera, State of California, under the date of November 9, 1966, Case Number 4875 that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

JANUARY 30, 2015

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Ellen Beach

Signature

Date: January 30, 2015

Proof of Publication - The Madera Tribune, P.O. Box 269, Ma
Adjudged a newspaper of general circulation by court decree
The Madera Tribune

NOTICE OF COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARINGS FOR PREPARATION OF THE CITY OF MADERA'S 2015/2019 CONSOLIDATED PLAN 2015/2016 ANNUAL ACTION PLAN AND AN UPDATE TO THE ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

NOTICE IS HEREBY GIVEN that the City of Madera will hold public hearings to obtain the views of citizens, public agencies and other interested parties on the City's housing and community development needs and proposed use of funds to achieve objectives, priorities and actions for addressing those needs for the 2015/2019 Consolidated Plan, 2015/2016 Annual Action Plan and an update to the Analysis of Impediments to Fair Housing Choice.

Views obtained during these meetings will be considered to be presented to the City Council. The deadline to submit applications for a portion of funds from the City's estimated Public Service allocation is 5:00 p.m., February 20, 2015.

The United States Department of Housing and Urban Development (HUD) administers a variety of programs designed to provide decent housing, expand economic opportunities and assist in meeting public service needs of the community. These programs are principally designed to assist the low- and moderate-income families of the community. HUD requires that all jurisdictions which receive grants through the Community Development Block Grant (CDBG) Program prepare an Annual Action Plan.

The Action Plan is a one-year plan to deal with the needs of the community and includes a description of the programs and projects to be implemented. For fiscal year 2015/2016, the City of Madera expects to program a CDBG entitlement grant from HUD in the approximate amount of $804,863, as well as $55,802 from the Small Business Revolving Loan Program and $45,395.51 from unprogrammed funds. **HUD and the City are uncertain about the amount of CDBG funds the City will receive in 2015/2016. This notice's estimated funding level originated from last year's allocation; however, the City anticipates adjusting the amount after final Federal budget negotiations and allocations are announced. All budgets proposed for activities shall be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts. In addition, recipients of the City's CDBG funds shall be required to spend their allocation on or before the 2015/2016 Program Year ends (June 30, 2016).**

NOTICE IS FURTHER HEREBY GIVEN that the City of Madera will hold Public Hearings for development of the Plans as follows:

March 5, 2015	The CDBG Review and Advisory Committee reviews submitted programs and projects and proposes funding recommendations. **City Hall Council Chambers—5:30 p.m.**
April 1, 2015	Regularly held City Council meeting and presentation of the Plans and RAC proposed 2015/2016 Action Plan funding recommendations. **City Hall Council Chambers—6:00 p.m.**
April 2, 2015	30-day review and comment period begins. Notices of draft Plans availability for public review posted as follows:

Madera City Hall 205 West Fourth Street Madera, CA 93637	Madera Public Library 121 North G Street Madera, CA 93637	Madera Housing Authority 205 North G Street Madera, CA 93637

May 6, 2015	City Council approves the final Plans. **City Hall Council Chambers—6:00 p.m.**
May 7, 2015	15-day comment period begins
May 21, 2015	15-day comment period ends
May 22, 2015	Submit the Plans to HUD

Any and all persons interested in this matter may appear and be heard at the hearings. Persons of low- and moderate-incomes, disabled and elderly persons, members of minority groups, and persons residing in areas where Community Development Block Grant Program activities and projects are proposed are particularly encouraged to attend. For more information about the 2015/2019 Consolidated Plan and 2015/2016 Action Plan, please contact Jorge Antonio Rojas, (559) 661-3693, jrojas@cityofmadera.com.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Persons who are hard of hearing may call 711 or 1-800-735-2929 and, for voice users, 1-866-735-2922 for TYY Relay Services; Spanish speaking users call 1-800-855-3000. Persons using these numbers are to request operators to contact Jorge Antonio Rojas, between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Alternatively, assistance operators may contact Jorge Antonio Rojas via email (jrojas@cityofmadera.com).

/s//Sonia Alvarez, City Clerk

January 30, 2015
No. 1722 - Jan. 30, 2015

Proof of Publication

(2015.5 C.C.P.)

NOTICE OF PUBLIC HEARINGS

RE: CDBG CONSOLIDATION PLAN,

ACTION PLAN & FAIR HOUSING

(Spanish)

STATE OF CALIFORNIA)
) ss.
County of Madera)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Madera Tribune, a newspaper of general circulation, published in the City of Madera, County of Madera, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Madera, State of California, under the date of November 9, 1966, Case Number 4875 that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

JANUARY 30, 2015

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Ellen Beach

Signature

Date: January 30, 2015

Proof of Publication - The Madera Tribune, P.O. Box 269,
Adjudged a newspaper of general circulation by court decr
The Madera Tribune

AVISO DE REUNION PÚBLICA DEL DEPARTAMENTO DE VIVIENDAS Y DESARROLLO URBANO (HUD) PARA LA PREPARACIÓN PLAN CONSOLIDARIO 2015/2019 PLAN DE ACCIÓN ANNUAL 2015/2016 Y ACTUALIZACIÓN AL ANÁLISIS DE IMPEDIMIENTOS A LA ELECCIÓN DE VIVIENDAS DE JUSTICIA

POR ESTE MEDIO SE HACE SABER QUE la Ciudad de Madera tendrá audiencia pública para obtener los puntos de vistas de los ciudadanos, agencias públicas y otras partes interesadas en las necesidades de las viviendas de la ciudad y el desarrollo de la comunidad, así como el uso propuesto de los fondos para alcanzar los objetivos, las prioridades y acciones para dirigirse a las necesidades para el Plan Consolidario 2015/2019, el Plan de Acción 2015/2016 y el Actualización al Análisis de Impedimientos a la Elección de Viviendas de Justicia.

Los puntos de vistas (las ideas) obtenidas durante estas reuniones serán consideradas para incluirlas en los Planes que serán presentados al Concilio de la Ciudad. Las agencias sin fines de lucro se les sugiere a asistir a las reuniones públicas mencionadas arriba para ofrecer sus opiniones y recibir información. El plazo para presentar la aplicación para una parte de los fondos estimados de lo alocado a los Servicios Públicos de la Ciudad es a las 5:00 p.m. del 20 de febrero de 2015.

El Departamento de la Vivienda y Desarrollo Urbano (HUD) de los Estados Unidos administra una variedad de programas designados a proveer viviendas decentes, expandir las oportunidades económicas, y ayudar a satisfacer las necesidades del servicio público para la comunidad. Estos programas son designados principalmente para ayudar a las familias con bajos o moderados ingresos de la comunidad. HUD requiere que todas las jurisdicciones que reciben becas por medio del Programa de Becas para el Desarrollo de la Comunidad (CDBG), debe preparar un Plan de Acción anual.

El Plan de Acción es un plan por un año para tratar las necesidades de la comunidad e incluye una descripción de los programas que deben ser implementados. Para el año fiscal 2015/2016, la Ciudad de Madera espera programar el entitulado de CDBG una subvención de HUD en la cantidad de aproximadamente $804,863, como también $55,802 del Programa de Préstamos Giratoria de Empresas Pequeñas y $45,395.51 fondos sin programación. **HUD y la Ciudad están inciertos de la cantidad de fondos que la Ciudad recibirá de CDBG en el 2015/2016. Esta notificación de los niveles de fondos estimados se originaron de la asignación del año pasado; pero, la Ciudad anticipa ajustar la cantidad después de las negociaciones de presupuestos finales Federales y asignaciones sean anunciados. Todos los propuestos para actividades serán incrementados propiciamente o disminuidos del nivel de fondos estimados para coincidir las cantidades asignadas. Además, se exigirá a los receptores de fondos CDBG de gastar sus asignaciones antes del fin del Año del Programa 2015/2016 (30 de junio del 2016). La Ciudad esta incierta acerca de la cantidad de fondos que recibirá el 2015/2016 debido a negociaciones en curso del presupuesto federal. Este aviso se origino a partir de la asignación del año pasado, sin embargo, la ciudad anticipa ajustar la cantidad después de la finalización de las negociaciones del presupuesto federal. Además, los beneficiarios de los fondos CDBG de la Ciudad estarán obligados a gastar su asignación en o antes del año del programa 2015/2016 se termina (el 30 de junio 2015).**

POR ESTE MEDIO SE HACE SABER QUE la Ciudad de Madera tendrá unas reuniones públicas para desarrollar los Planes como siguen:

5 de marzo de 2015	Revisión por el Comité de Revisión del Programa CDBG de los programas y proyectos propuestos y propósito de fondos recomendados. **Salón de Conferencias en la Presidencia Municipal, 5:30 p.m.**
1 de abril de 2015	Submitir las recomendaciones del Comité de Revisión del Programa CDBG al Concilio de la Ciudad. **Salón de Conferencias en la Presidencia Municipal, 6:00 p.m.**
2 de abril de 2015	Planes disponible por 30 días para ser revisados por el público en las siguientes localidades:

Madera City Hall	Madera Public Library	Madera Housing Authority
205 West Fourth Street	121 North G Street	205 North G Street
Madera, CA 93637	Madera, CA 93637	Madera, CA 93637

5 de mayo de 2015	Aprobación final del los Planes. **Salón de Conferencias en la Presidencia Municipal, 6:00 p.m.**
7 de mayo de 2015	El periodo de 15 días de comentarios comienza
21de mayo de 2015	El periodo de 15 días de comentarios termina
22 de mayo de 2015	Submitir los Planes a HUD.

Las personas interesadas en este asunto pueden presentarse y ser escuchadas en las audiencias. Las personas de bajos y moderados recursos, personas con incapacidades, personas mayores, miembros de grupos minoritarios y residentes en las áreas donde las actividades del programa de CDBG están propuestas son sugeridas a asistir. Para más información sobre el Plan de Acción 2015/2016, por favor de contactar a Jorge Antonio Rojas, (559) 661-3693, jrojas@cityofmader.com.

El salón de reuniones tiene acceso para personas incapacitadas y podemos suministrar servicio de traducción. Solicitudes adicionales para comodidades de asistencia para los incapacitados, sordomudos, asistencia con limitaciones para escuchar o necesidad de traductores para participar en esta reunión pública, deben hacerse con 72 horas de anticipo de la reunión. Favor de llamar a la oficina de Recursos Humanos, al (559) 661-5401. Personas que tienen dificultad de oír pueden llamar al 711 o 1-800-735-2929 para TYY Servicios de Retransmisión. También se puede llamar a 1-800-855-3000 si hablan español solamente. Personas utilizando estos números pueden decir a la operadora que se puede hablar con Jorge Antonio Rojas, (559) 661-3693, de 8:00 a.m. a 5:00 p.m., lunes a viernes, o pueden utilizar el correo electrónico de Jorge Antonio Rojas (jrojas@cityofmadera.com).

/s//Sonia Alvarez, City Clerk

January 30, 2015
No. 1723 - Jan. 30, 2015







Madera Consolidated Plan and Housing Element

Two Upcoming Opportunities To Get Involved!

Focus Group Meetings

Thursday, December 18th, 2014

Madera City Hall located at 205 West 4th Street - Madera

Focus Group #1: Service Providers

Thursday, December 18th, 2014
10 am – 12 pm

This Focus Group discussion is geared toward organizations that provide affordable housing; services to low-income households, including homeless services and housing counseling; and organizations that provide services to special needs groups, such as farmworkers, seniors, the disabled, and youth.

Focus Group #2: Real Estate and Development Professionals

Thursday, December 18th, 2014
2 pm – 4 pm

This Focus Group discussion is geared toward individuals in the real estate sector, including for-profit and non-profit developers.

Help Plan for Housing Needs in the City of Madera!

The City of Madera is updating its Consolidated Plan, Housing Element, and Analysis of Impediments to Fair Housing. There are two upcoming opportunities for you to participate and get involved! Please join us for one of the Focus Group meetings to share your thoughts and ideas for how we can improve community development and housing opportunities and conditions in the city of Madera.

The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan is required by the U.S. Housing and Urban Development Department and serves as the framework for a city-wide dialogue to identify community priorities.

The Housing Element is part of the General Plan and contains the goals, policies, and implementation programs to guide the development of housing. State law requires the City to adopt an updated Housing Element and submit it to the State for certification.

The Analysis of Impediments to Fair Housing is a comprehensive review of the City's laws, regulations, and administrative policies, procedures, and practices. The review involves an assessment of how these laws, regulations, policies, and procedures affect the location, availability, and accessibility of housing, and how such conditions affect fair housing choice.

WE INVITE YOU TO JOIN US AT THE FOCUS GROUP MEETINGS, LEARN MORE ABOUT THE CONSOLIDATED PLAN AND HOUSING ELEMENT, AND PARTICIPATE IN A DISCUSSION THAT WILL HELP SHAPE OUR COMMUNITY.

Please RSVP to Jorge Rojas at jrojas@cityofmadera.com or 559-661-3693 by Friday, December 12th, 2014

For more information contact: Jorge Rojas, Program Manager - Grants, City of Madera. Ph: 559-661-3693 | E: jrojas@cityofmadera.com

Any and all persons interested in this matter may provide comments. Persons of low and moderate income, disabled and elderly persons, members of minority groups, and persons residing in areas where Community Development Block Grant Program activities are proposed, are particularly encouraged to comment. The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in the public meeting should be made at least seventy-two (72) hours before the meeting. Please call the Human Resources Office at 559-661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Services. For more information please contact Jorge Antonio Rojas, 559-661-3693.







Plan Consolidado y Elemento Habitacional de la Ciudad de Madera

DOS OPORTUNIDADES PARA INVOLUCRARSE

Juntas de los Grupos de Enfoque

Jueves, 18 de diciembre del año 2014

Edificio Municipal situado en 205 West 4th Street - Madera

Grupo de Enfoque #1: Los Proveedores de Servicios

Jueves, 18 de diciembre del año 2014
10 am – 12 pm

Esta discusión está dirigido a organizaciones que proveen viviendas asequibles; servicios a los hogares de bajos ingresos, incluyendo los servicios para personas sin hogar, servicios de consejo para obtener una habitación, y las organizaciones que proveen servicios a grupos con necesidades especiales, como los trabajadores agrícolas, personas de la tercer edad, los discapacitados, y los jóvenes.

Grupo de Enfoque #2: Agentes de Bienes Raíces y Profesionales del Desarrollo Habitacional

Jueves, 18 de diciembre del año 2014
2 pm – 4 pm

Esta discusión se orienta a los individuos en el sector del desarrollo habitacional o agentes de bienes raíces, incluyendo el desarrollo habitacional para fines de lucro y sin fines de lucro.

¡Ayúdanos a investigar las necesidades de la vivienda en la Ciudad de Madera!

La Ciudad de Madera está actualizando su Plan Consolidado, el Elemento Habitacional, y el Análisis de Impedimentos para una Vivienda Justa. Hay dos oportunidades para que usted participe y se involucre. Por favor, venga a una junta de los grupos de enfoque y comparta sus ideas sobre cómo podemos mejorar el desarrollo comunitario y las condiciones y oportunidades de vivienda en la Ciudad de Madera.

El Plan Consolidado delinea las prioridades de la Ciudad de Madera en las áreas de vivienda, el desarrollo comunitario, y las condiciones del mercado para que la ciudad pueda tomar decisiones de inversión basadas en datos. El Plan Consolidado es requerido por el gobierno Federal y sirve como marco para un dialogo para identificar las prioridades de la comunidad.

El Elemento Habitacional es parte del Plan General y contiene los objetivos, políticas, y programas de implementación para guiar el desarrollo de la vivienda. La ley estatal requiere que la Ciudad adopte un Elemento Habitacional actualizado para la certificación del Estado.

El Análisis de los Impedimentos para una Vivienda Justa es una revisión completa de las leyes de la Ciudad, los reglamentos, las políticas administrativas, procedimientos y prácticas. La revisión implica una evaluación de cómo estas leyes, regulaciones, políticas y procedimientos afectan la ubicación, la disponibilidad, y la accesibilidad de la vivienda, y como tales condiciones afectan las oportunidades de obtener una vivienda justa.

LE INVITAMOS A UNIRSE CON NOSOTROS EN LA DISCUSIÓN DEL GRUPO DE ENFOQUE, A APRENDER MÁS SOBRE EL PLAN CONSOLIDADO Y ELEMENTO DE VIVIENDA, Y PARTICIPAR EN EL PROCESO QUE AYUDARA A DAR FORMA A LA COMUNIDAD.

Favor de confirmar su atendencía antes del viernes, 12 de diciembre a Jorge Rojas: jrojas@cityofmadera.com o 559-661-3693

Para obtener más información, favor de contactar a Jorge Rojas, Director de los programas subsidios, Ciudad de Madera. T: 559-661-3693 | E: jrojas@cityofmadera.com

Las personas interesadas en este asunto pueden enviar sus comentarios. Las personas de bajos y moderados recursos, personas con disabilidades y personas mayores, miembros de grupos minoritarios y personas residentes en las áreas donde las actividades del programa CDBG están propuestas, están alentados a comentar. El salón de reuniones tiene acceso para personas discapacitadas y podemos suministrar servicio de traducción. Solicitudes adicionales para acomodar deshabilitados, sordomudos, asistencia con limitaciones para escuchar o necesidad de traductores para participar en esta reunión pública, deben hacerse con 72 horas anticipadas a la reunión. Favor de llamar a la oficina de Recursos Humanos, al (559) 661-5401. Para aquellos con limitaciones auditivas pueden llamar al 711 o al 1-800-735-2929. Para más información, por favor póngase en contacto con Jorge Antonio Rojas, (559) 661-3693.






Madera Consolidated Plan and Housing Element

Upcoming Opportuniity to Provide Your Input!

Community Housing Forum

Tuesday, January 20, 2015 from 5:30 PM - 7:30 PM

Frank Bergon Senior Center located at 238 South D Street - Madera

The City is hosting a Community Housing Forum to get input from community members on the major housing issues facing Madera residents. The input gathered will be used to inform the analysis, strategies, and policies of the Consolidated Plan, Housing Element, and Analysis of Impediments to Fair Housing.

ALL ARE ENCOURAGED TO ATTEND!

Help Plan for Housing Needs in the City of Madera!

The City of Madera is updating its Consolidated Plan, Housing Element, and Analysis of Impediments to Fair Housing. There is an upcoming opportunity for you to participate and get involved! Please join us for the Community Housing Forum to share your thoughts and ideas for how we can improve community development and housing opportunities and conditions in the city of Madera.

The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan is required by the U.S. Housing and Urban Development Department and serves as the framework for a city-wide dialogue to identify community priorities.

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IF YOU ARE UNABLE TO ATTEND THE COMMUNITY HOUSING FORUM, PLEASE MAKE YOUR VOICE HEARD BY TAKING OUR QUICK SURVEY ONLINE: *HTTPS://WWW.SURVEYMONKEY.COM/S/NEEDSSURVEY_ENG*

For More Information, Please Contact Jorge Rojas at jrojas@cityofmadera.com or 559-661-3693

Any and all persons interested in this matter may provide comments. Persons of low and moderate income, disabled and elderly persons, members of minority groups, and persons residing in areas where Community Development Block Grant Program activities are proposed, are particularly encouraged to comment. The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in the public meeting should be made at least seventy-two (72) hours before the meeting. Please call the Human Resources Office at 559-661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Services. For more information please contact Jorge Antonio Rojas, 559-661-3693.






Plan Consolidado y Elemento Habitacional de la Ciudad de Madera

Una oportunidad para involucrarse

Foro Comunitario

martes, 20 de enero del año 2015, 5:30 PM - 7:30 PM

Frank Bergon Senior Center situado en 238 South D Street - Madera

La Ciudad está organizando un Foro de la vivienda Comunitaria para obtener la opinión de los miembros de la comunidad sobre los problemas de vivienda que enfrentan los residentes de la ciudad de Madera. Sus opiniones seran utilizadas para informar los análisis, estrategias, y políticas del Plan Consolidado, El Elemento Habitacional, y El Analysis de los Impedimentos para una Vivienda Justa.

¡TODOS ESTÁN INVITADOS!

¡Ayúdanos a investigar las necesidades de la vivienda en la Ciudad de Madera!

La Ciudad de Madera está actualizando su Plan Consolidado, el Elemento Habitacional, y el Análisis de Impedimentos para una Vivienda Justa. Hay una oportunidad para que usted participe y se involucre. Por favor, venga a el foro comunitario y comparta sus ideas sobre cómo podemos mejorar el desarrollo comunitario y las condiciones y oportunidades de vivienda en la Ciudad de Madera.

El Plan Consolidado delinea las prioridades de la Ciudad de Madera en las áreas de vivienda, el desarrollo comunitario, y las condiciones del mercado para que la ciudad pueda tomar decisiones de inversión basadas en datos. El Plan Consolidado es requerido por el gobierno Federal y sirve como marco para un dialogo para identificar las prioridades de la comunidad.

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El Análisis de los Impedimentos para una Vivienda Justa es una revisión completa de las leyes de la Ciudad, los reglamentos, las políticas administrativas, procedimientos y prácticas. La revisión implica una evaluación de cómo estas leyes, regulaciones, políticas y procedimientos afectan la ubicación, la disponibilidad, y la accesibilidad de la vivienda, y como tales condiciones afectan las oportunidades de obtener una vivienda justa.

SI NO PUEDE ASISTIR A EL FORO COMUNITARIO, HAZ OÍR TU VOZ Y TOMA UNA ENCUESTA BREVE EN EL INTERNET:
HTTPS://WWW.SURVEYMONKEY.COM/S/PLANCONSOLIDADO

Para obtener más información, pónganse en contacto con Jorge Rojas: jrojas@cityofmadera.com o 559-661-3693

Las personas interesadas en este asunto pueden enviar sus comentarios. Las personas de bajos y moderados recursos, personas con disabilidades y personas mayores, miembros de grupos minoritarios y personas residentes en las áreas donde las actividades del programa CDBG están propuestas, están alentados a comentar. El salón de reuniones tiene acceso para personas discapacitadas y podemos suministrar servicio de traducción. Solicitudes adicionales para acomodar deshabilitados, sordomudos, asistencia con limitaciones para escuchar o necesidad de traductores para participar en esta reunión pública, deben hacerse con 72 horas anticipadas a la reunión. Favor de llamar a la oficina de Recursos Humanos, al (559) 661-5401. Para aquellos con limitaciones auditivas pueden llamar al 711 o al 1-800-735-2929. Para más información, por favor póngase en contacto con Jorge Antonio Rojas, (559) 661-3693.

COMMUNITY CALENDAR



MARK SMITH/THE MADERA TRIBUNE

Dozens of residents gather inside Madera's Veterans of Foreign Wars Post 1981 for the group's first Sunday breakfast of 2015. VFW members helped cook up a full breakfast for diners, which they do the first Sunday of every month.

Sunset Ave. Contact: 232-4165.

Madera Rescue Mission Auxiliary luncheon/meeting — 11:30 a.m., Jan. 16, Valley West Christian Center, 101 West Adell St. Chili to be served. Lori and Jacqueline McClure to provide musical entertainment. Donations accepted. Contact: Betty Smith, 674-4969.

Saturday, Jan. 17

Truckers Fellowship — 5:30 p.m., Jan. 17, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

Chowchilla Community Awards Dinner — 5:30 p.m., Jan. 17, Farnesi's Steakhouse, 230 E. Robertson Blvd. Dinner, awards, installation of Chowchilla Chamber of Commerce officers, drawing. $35 per person. RSVP: 665-5603.

Sunday, Jan. 18

A Course in Miracles — 1 p.m., Jan. 18, Spiritual Awareness Center, 218 S. D St. A self-help study program of spiritual psychotherapy. Contact: 661-1948.

Tuesday, Jan. 20

Elks Bingo — Doors open at 5:30 p.m., games start at 6:30 p.m. Tuesday, Jan. 20, at Elks Lodge, 112 W. 6th St. Buy-in is $15, second pack is $10 and $5 for each additional pack. Contact: Harold Johnson, 706-2739.

Forum on housing needs — 5:30 to 7:30 p.m., Jan. 20, Frank Bergon Senior Center, 238 S. D St. Forum on Madera's affordable housing and community development needs. Input wanted to update Five-Year Community Development Block Grant Consolidated Plan, the Housing Element and the Analysis of Impediments to Fair Housing. Contact: Jorge Rojas, 661-3693 or jrojas@cityofmadera.com.

"Protecting Our Children" town hall meeting — 6 p.m., Jan 20, VFW Hall, 2026 N. Granada Drive. Sponsored by County Supervisor Rick Farinelli. Speakers Leanne Kozub, Robin Leppo, Dennis Koch, and former Congressman George Radanovich will speak on threats to children and what the community can do to help. Free to public. Contact: 662-6030.

Friday, Jan. 23

TOPS (Take Off Pounds Sensibly — 9 to 11 a.m., Jan. 23, Madera United Methodist Church, 500 Sunset Ave. Contact: 232-4165.

Saturday, Jan. 24

Truckers Fellowship — 5:30 p.m., Jan. 24, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

Tuesday, Jan. 27

Madera Democratic Club — 6 p.m., Jan. 27, Round Table Pizza, 1930 Howard Road. Contact: 674-1925.

Friday, Jan. 30

TOPS (Take Off Pounds Sensibly — 9 to 11 a.m., Jan. 30, Madera United Methodist Church, 500 Sunset Ave. Contact: 232-4165.

Saturday, Jan. 31

Truckers Fellowship — 5:30 p.m., Jan. 31, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

Madera FFA dinner-dance — Cocktails at 5:30 p.m., dinner at 6 p.m., Jan. 31, Peters Brothers Social Hall, 1135 S. Granada Drive. Tickets are $40 each or $260 for a table of eight. Guests must be 21 and older. New York steak dinner, live and silent auction, door prizes, dancing. Contact: any Madera South Ag teacher or 675-4475.

Tuesday, Feb. 3

Elks Bingo — Doors open at 5:30 p.m., games start at 6:30 p.m. Tuesday, Feb. 3, at Elks Lodge, 112 W. 6th St. Buy-in is $15, second pack is $10 and $5 for each additional pack. Contact: Harold Johnson, 706-2739.

Tuesday, Feb. 17

Elks Bingo — Doors open at 5:30 p.m., games start at 6:30 p.m. Tuesday, Feb. 17, at Elks Lodge, 112 W. 6th St. Buy-in is $15, second pack is $10 and $5 for each additional pack. Contact: Harold Johnson, 706-2739.

Tuesday, Feb. 24

Madera Democratic Club — 6 p.m., Feb. 24, Round Table Pizza, 1930 Howard Road. Contact: 674-1925.

VENT TO THE COMMUNITY CALENDAR, SEND EMAILS TO: CDOUD@MADERATRIBUNE.NET

1-17-15

COMMUNITY CALENDAR

Today, Jan. 17

Truckers Fellowship — 5:30 p.m., Jan. 17, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

Chowchilla Community Awards Dinner — 5:30 p.m., Jan. 17, Farnesi's Steakhouse, 230 E. Robertson Blvd. Dinner, awards, installation of Chowchilla Chamber of Commerce officers, drawing. $35 per person. RSVP: 665-5603.

Sunday, Jan. 18

A Course in Miracles — 1 p.m., Jan. 18, Spiritual Awareness Center, 216 S. D St. A self-help study program of spiritual psychotherapy. Contact: 661-1948.

Polenta luncheon — 12:30 to 3 p.m., Jan. 18, Italo-American Club, 331 South D St. Chicken and sausage polenta to be served. Donation is $13. Contact: Jeannie Rollins, 718-9817.

Pancake breakfast — 7:30 to 11 a.m. Jan. 18, Oddfellow Lodge, corner of Avenue 15 and Road 29. The Oddfellows and Rebekahs will host a breakfast of pancakes, eggs, ham or sausage and beverage. Cost is $6 for adults and $3 for children. Contact: Kathy Roberts, 674-2583.



COURTESY OF BOBBY KAHN

Chris Green, of US Racks and vice president of the Greater Madera County Industrial Association, accepts a plaque from the Madera High School Robotics Team in appreciation of GMCIA's ongoing support of the robotics program.

Blood drive — 7:45 a.m. to 12:30 p.m., Jan. 18, St. Joachim's Church, 401 W. 5th St. Donors must be at least 17 years old. Contact: 673-3290.

Tuesday, Jan. 20

Elks Bingo — Doors open at 5:30 p.m., games start at 6:30 p.m. Tuesday, Jan. 20, at Elks Lodge, 112 W. 6th St. Buy-in is $15, second pack is $10 and $5 for each additional pack. Contact: Harold Johnson, 706-2739.

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"Protecting Our Children" town hall meeting — 6 p.m., Jan 20, VFW Hall, 2026 N. Granada Drive. Sponsored by County Supervisor Rick Farinelli. Speakers Leanne Kozub, Robin Leppo, Dennis Koch, and former Congressman George Radanovich will speak on threats to children and what the community can do to help. Free to public. Contact: 682-6030.

Thursday, Jan. 22

Madera Republican Women Federated meeting — 11:45 a.m check in, noon lunch, Jan. 22, Madera Municipal Golf Course, 23200 Avenue 17. Cost is $10. Program will feature Sgt. Justin Bond, veteran and director of the nonprofit Our Heroes' Dreams. RSVP to jppersias@gmail.com.

Friday, Jan. 23

TOPS (Take Off Pounds Sensibly) — 9 to 11 a.m., Jan. 23, Madera United Methodist Church, 500 Sunset Ave. Contact: 232-4165.

Saturday, Jan. 24

Truckers Fellowship — 5:30 p.m., Jan. 24, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

Monday, Jan. 26

South East Garden Club — 6 p.m., Jan. 26. The ladies of the South East Garden Club will meet at a member's home. Call for details. Contact: Maxine Barnett, 674-1695.

Tuesday, Jan. 27

Madera Democratic Club — 6 p.m., Jan. 27, Round Table Pizza, 1930 Howard Road. Contact: 674-1925.

Friday, Jan. 30

TOPS (Take Off Pounds Sensibly) — 9 to 11 a.m., Jan. 30, Madera United Methodist Church, 500 Sunset Ave. Contact: 232-4165.

Good to Go Dinner — 4:30 to 6 p.m., Jan. 30, First Christian Church, 2300 Sunset Ave. Dinner to support Camp Fire in Madera and more than 250 boys and girls in Madera County. Includes whole barbecue tri-tip, beans and a loaf of bread for $30. Pick up at First Christian Church. Tickets sell out. For tickets, call 673-5771.

Saturday, Jan. 31

Truckers Fellowship — 5:30 p.m., Jan. 31, Truckers Chapel in Pilot Travel Center, 22717 Avenue 18 1/2 off State Route 99. Bible study. Everyone welcome. Contact: Martin Key, 675-8432.

1-14-15

COMMUNITY CALENDAR

Today, Jan. 14

Madera Babe Ruth General Meeting — 6:30 p.m., Jan. 14, Round Table Pizza, 1930 Howard Road. All managers required to attend. Letters of intent for coaches due at the meeting. Contact: rcpron@comcast.net.

Friday, Jan. 16

TOPS (Take Off Pounds Sensibly — 9 to 11 a.m., Jan. 16, Madera United Methodist Church, 500 Sunset Ave. Contact: 232-4165.

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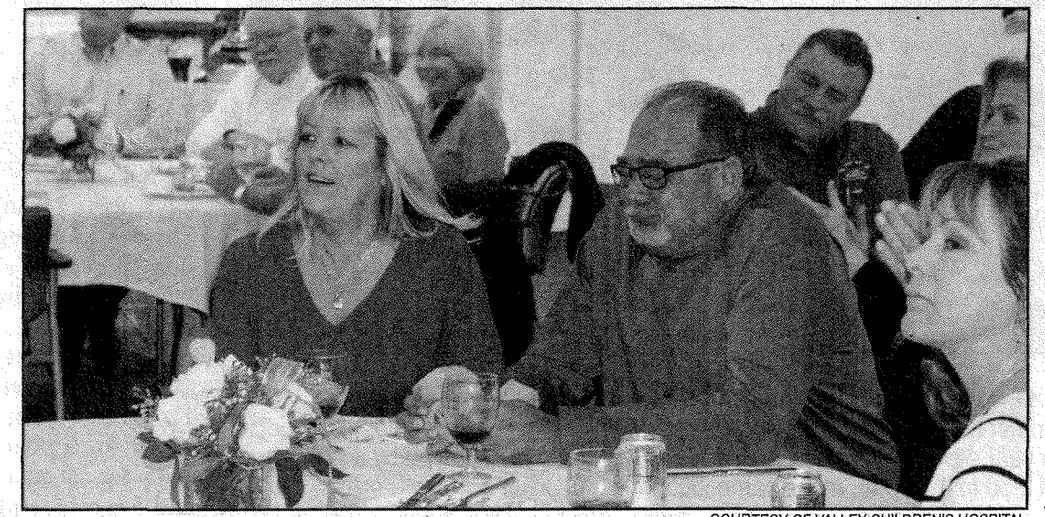
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COURTESY OF VALLEY CHILDREN'S HOSPITAL

Skip Nugent holds back tears as Valley Children's Hospital staff surprises him with a signed jersey from professional football player Derek Carr during a luncheon Friday morning to thank Nugent for his donation of $1 million.

Polenta luncheon — 12:30 to 3 p.m., Jan. 18, Italo-American Club, 331 South D St. Chicken and sausage polenta to be served. Donation is $13. Contact: Jeannie Rollins, 718-9817.

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1-16-15

COMMUNITY CALENDAR

Today, Jan. 16

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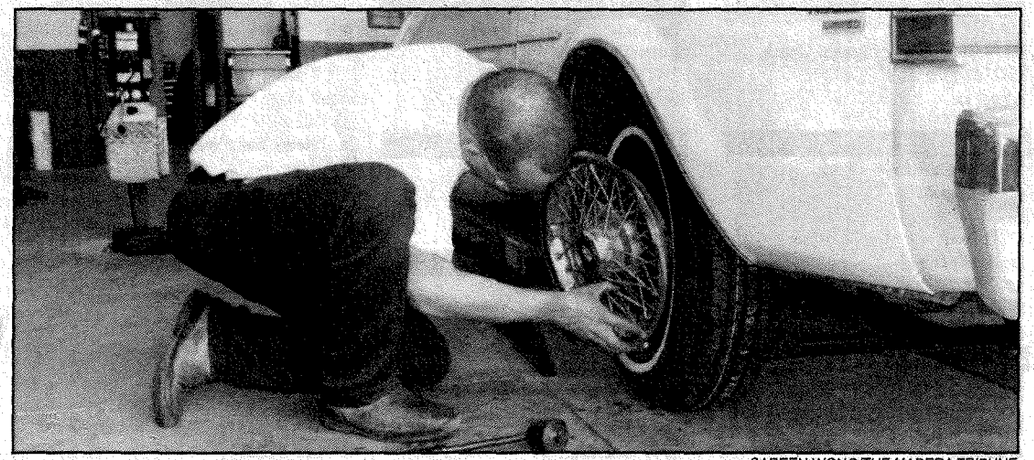
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Blood drive — 7:45 a.m. to 12:30 p.m., Jan. 18, St. Joachim's Church, 401 W. 5th St. Donors must be at least 17 years old. Contact: 673-3290.



CAREEN WONG/THE MADERA TRIBUNE

Sales and serviceman Jason Herman fixes a customer's tires during Les Schwab's grand opening.

Tuesday, Jan. 20

Elks Bingo — Doors open at 5:30 p.m., games start at 6:30 p.m. Tuesday, Jan. 20, at Elks Lodge, 112 W. 6th St. Buy-in is $15, second pack is $10 and $5 for each additional pack. Contact: Harold Johnson, 706-2739.

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Good to Go Dinner — 4:30 to 6 p.m., Jan. 30, First Christian Church, 2300 Sunset Ave. Dinner to support Camp Fire in Madera and more than 250 boys and girls in Madera County. Includes whole barbecue tri-tip, beans and a loaf of bread for $30. Pick up at First Christian Church. Tickets sell out. For tickets, call 673-5771.

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Coyote softball fundraiser — 10 a.m. to 8 p.m., Jan. 31, Squeeze Inn, 703 N. Gateway Drive. Mention the Madera Coyote softball program and 10 percent of your bill will be donated to it. Contact: 479-0454.

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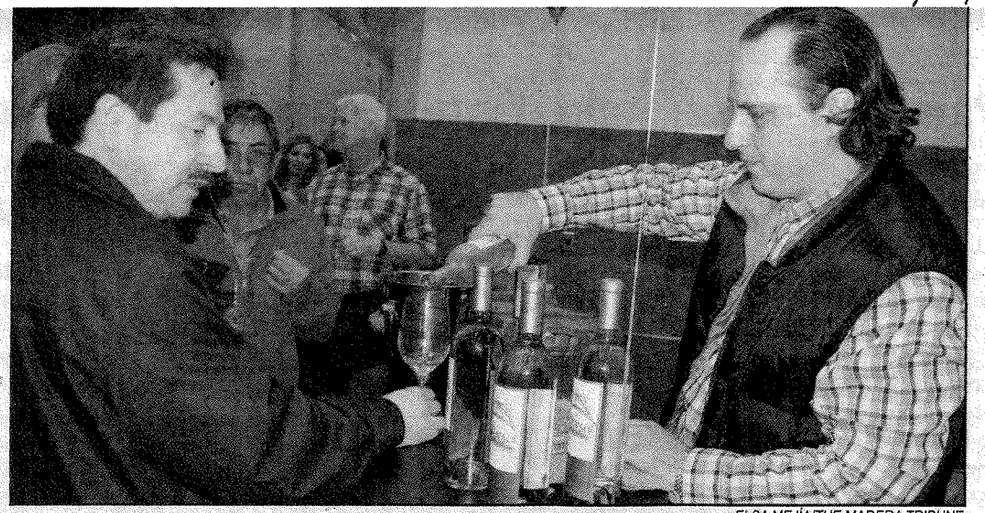
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ELSA MEJÍA/THE MADERA TRIBUNE

Quady Winery employee Noel Brandl pours wine for Victor Galvan during the 2014 Wine and Chocolate Weekend. This year's event will be from 10 a.m. to 5 p.m., Feb. 14 and 15.

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Monday, Feb. 9

Relay for Life meeting – 5:30 p.m. Feb. 9, 700 E. Yosemite Ave. Relay For Life committee and team captains' meeting. Enter at back of building. Open to the public and anyone interested in helping in this year's Relay For Life. Contact: Charlotte, 283-0704.

Saturday, Feb. 14

Wine and Chocolate Weekend — 10 a.m. to 5 p.m., Feb. 14 and 15, Madera Wine Trail wineries. Tickets, $25 in advance or else $30, are available at participating wineries or Springhill Suites in Madera. Price includes tasting glass, which entitles the bearer to taste at any winery for free. Contact: 800-613-0709.

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1-13-15

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Madera Babe Ruth General Meeting — 6:30 p.m., Jan. 14, Round Table Pizza, 1930 Howard Road. All managers required to attend. Letters of intent for coaches due at the meeting. Contact: rcpron@comcast.net.

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WENDY ALEXANDER/THE MADERA TRIBUNE

Christina Herrera spins the wheel during a grand opening and ribbon-cutting ceremony at Les Schwab Tire on Thursday.

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City of Madera 2015/2016 Community Development
Block Grant Proposed Programs and Projects

Applicant	Summary	Amount Requested	Tab
City of Madera Grant Administration	Administrative activities, services and equipment purchases required to carry out the CDBG program. Coordination/compliance, reporting to HUD, developing agreements with subrecipients and contractors to carry out program activities and administration of the Downpayment Assistance and Owner-Occupied Residential Rehabilitation programs as needed.	179,511	**A**
Fresno/Madera Continuum of Care	To promote through regional collaboration quality homeless services, community linkage to services, access and data input in the Homeless Management Information System.	15,000	**B**
	Total Administration Requests:	**194,511**	
	Maximum Administration Allocation:	**179,511**	
Madera County Workforce Investment Corporation	Scholarships/sponsorships for vocational training and certification programs for low-income adults	64,000	**C**
City of Madera Parks & Community Services Department	Senior nutrition, fitness, recreational and educational program	134,633	**D**
Madera Coalition for Community Justice Resilient Madera Program	To facilitate leadership training and academic excellence and to provide a support system to address unique challenges and instill coping skills, reduce stress and develop resilient leaders.	20,000	**E**
	Total Public Services Requests:	**218,633**	
	Maximum Public Services Allocation:	**134,633**	
Proposal "A" City of Madera Public Works Department	To carryout graffiti removal efforts in the Washington School & North Area, the Martin Luther King School & West Area, and the Madera High and East Area.	163,570	**F**
Proposal "B" Neighborhood Revitalization Program	To fund labor and overhead costs associated with enforcement of local ordinances, building and zoning codes within eligible CDBG census tracts.	400,000	
City of Madera Parks & Community Services ADA Improvements at Community Centers	Accessibility improvements at the Pan American Community Center and the Frank Bergon Senior Center. Both project sites are City facilities used as senior centers, among other activities for the public. The improvements follow the recommendations found in the City of Madera's Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan which was adopted by Council in 2010.	65,238	**G**
	Total Capital Improvements/Public Facilities Requests:	**628,808**	
	Maximum Capital Improvement/Public Facilities:	**628,808**	

TAB A

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: ___Administration_____

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

This activity funds management and operating costs for administering the CDBG program. It is directly linked to the Consolidated Plan and supports many of the 2025 Vision Plan policies. The City's Grant Administration will carry it out during the 2015/2016 program year with a proposed budget of $179,511.

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

This activity falls within the Program Administration costs category.

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Staff salary and benefits, program operating expenses, training, software, hardware, postage/mailing, telephone, advertising, fair housing coordination, preparing program budgets, evaluating program results with stated objectives, monitoring and program coordination/compliance, reporting to HUD and developing agreements with subrecipients and contractors to carry our program activities and administration of the Downpayment Assistance and Owner-Occupied Residential Rehabilitation program as needed.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

Total allocation cannot exceed 20 percent of annual formula grant amount.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

Not applicable.

STEP 3: NATIONAL OBJECTIVES

A. Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.

Costs that are appropriately charged to this category are presumed to meet a CDBG national objective.

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

Consolidated and Action Plan application, program descriptions, certifications; executed grant agreement, description, geographic location and budget for each activity; HUD monitoring correspondence, citizen participation compliance documentation; Fair Housing and Equal Opportunity records, environmental review records, documentation of compliance with other Federal requirements (e.g., Davis-Bacon, Uniform Relocation Act, Lead-Based Paint).

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Not applicable.

WORKSHEET COMPLETED BY:



(Name)

Program Manager - Grants

(Title)

February 20, 2015

(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADMINISTRATION PROPOSAL APPLICATION
2015/2016

AGENCY/PROGRAM INFORMATION **DATE SUBMITTED: February 17, 2015**

Legal Name of Agency: ___City of Madera_____

Program Name: _____CDBG Administration_____

Agency Address: _____205 W. Fourth Street_____

City/Zip: _Madera_____ Telephone: ____559-661-3693_____

Program Manager: _Jorge Rojas_____ FAX: _559-674-2972_____

SUMMARY OF COMMUNITY NEED OR PROBLEM TO BE ADDRESSED: (Describe the community need or problem to be addressed by the proposed program. State how and by whom the need was identified. All research documentation must be acknowledged.)

This activity provides oversight in all areas of the CDBG program. Oversight includes areas as follows:

- **consultant services**
- **providing subrecipients with training and capacity building**
- **providing staff and the public with Fair Housing training and oversight**
- **funding to remain current with, but not limited to training, regulations and CDBG components such as:**
  - **Davis Bacon Prevailing Wage**
  - **National Environmental Policy Act**
  - **Section 3**
  - **Minority Business and Disadvantage Business recruitment and contracting**
  - **Outcome and Performance Measurements**
  - **Integrated Disbursement and Information System Reporting**
  - **Economic Development**
  - **Continuum of Care coordination and capacity building**
  - **Downtown and historic preservation**
  - **Neighborhood Revitalization Strategies**
  - **Americans with Disabilities Act compliance and ensuring access to programs and facilities**
  - **Administration of the Downpayment Assistance and Owner-Occupied Residential Rehabilitation Programs**

EXISTING SERVICES: List other agencies currently addressing the need or problem described above. (Attach sheets if necessary.)

Several agencies and City Departments carry out CDBG activities. They do not provide CDBG administrative services.

Explain how your program supplements or complements existing services without duplicating them. (Attach sheets if necessary.)

The response to this question is similar to the previous one. We complement the funded projects and programs by providing oversight and guidance, but we do not duplicate their activities.

CDBG Administration provides oversight and guidance of funded projects. It does not duplicate their activities.

CLIENT POPULATION

Indicate the total number of potential clients in the community who require your services.

Not applicable

State the total number of unduplicated clients you intend to serve during the term of this proposed program/service (12 months)

Not applicable

If this program was funded last year, has there been a change in the composition of the target population to be served and/or shift in the geographic target area?

_____ Yes ___X___ No

If yes, explain:

Provide the following demographic information for the total number of unduplicated clients as indicated above:

AGE	0 - 5	6 - 12	13 - 17	18 - 34	35 - 54	55 - 59	60 - 64	65 +
GENDER	Female							
	Male							
FEMALE HEAD								

This information is confidential and is only used for government reporting purposes to monitor compliance with equal opportunity laws. Please note that self-identification of race/ethnicity is voluntary.

RACE	NO.	RACE	NO.
White	_____	American Indian or Alaska native AND White	____
Black/African American	_____	Asian AND White	____
Asian	_____	Black/African American AND White	____
American Indian or Alaska Native	_____	American Indian/Alaska Native AND Black/African American	____
Native Hawaiian or Other Pacific Islander	_____	Other:_____	____
Mexican/Chicano	_____	Cuban	____
Puerto Rican	_____	Other Hispanic/Latino:_____	____

EFFECTIVENESS AND EFFICIENCY

Describe the method used to measure the effectiveness (outcomes) of services. Identify measurable goals and objectives. Attach a copy of the program's evaluation documentation.

Our effectiveness is measured annually and documented in the Consolidated Annual Performance and Evaluation Report. This provides a summary of what we accomplished throughout the program year as well as the number of persons served and amount spent.

What National Objective does your program meet?

Administration of the CDBG program is exempt from meeting a National Objective.

Describe what measureable objectives your program meets?

Administration of the CDBG program is exempt from measureable objectives.

How will your program meet its goals in one year?

A function of Administration associated with the CDBG program is the oversight and monitoring associated with ensuring CDBG-funded programs meet their stated goals.

How does your proposal support the Vision Madera 2025 Action Plan?

The scope of activities funded with CDBG have the potential to advance an extensive number of the Vision Madera 2025 Action Plan's objectives. Funding requests are reviewed for consistency with CDBG regulations and, also, to promote the aspirations of the Vision Madera 2025 Action Plan.

SERVICE FUNDING

What financial resources, other than City are available for this program? Have applications for other funds been submitted? Explain. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

Except the General Fund, no other sources are available.

Describe in detail all proposed plans for fund raising for this program. What is the projected net income from fund raising? If net fund raising is not increasing, please explain (be specific).

Not applicable.

What was done to receive public input/participation? Please provide details. What did the public input/participation identify? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

Not applicable.

If service is offered outside the Madera city limits, include the list of funding sources and supporting documentation/letters of commitment that support these program services.

Not applicable for Administrative program oversight.

When there is an overflow of clients, how is it determined whom to serve?

Not applicable for Administrative program oversight.

Is income criteria used to establish eligibility for services?

_____ Yes __X__ No (If yes, attach a copy of the criteria.)

Is a fee schedule used?

____ Yes __X__ No (If yes, attach a copy of fee schedule.)

INCOME SOURCE	AMOUNT
CITY	
UNITED WAY	
STATE (SPECIFY)	
FEDERAL (SPECIFY) **(CDBG)**	179,511
SERVICE FEES	
FUND RAISING	
DONATIONS	
RESERVE/CONTINGENCY	
OTHER (LIST)	
TOTAL INCOME	179,511

		AMOUNT
SALARIES		107,707
BENEFITS		46,673
TELEPHONE		1,000
ADVERTISING		1,250
OFFICE SUPPLIES		2,250
SOFTWARE (Non Fair Housing)		2,500
WEBSITE (Non Fair Housing)		3,000
MILEAGE		1,250
CONFERENCE/TRAINING (Non Fair Housing)		2,500
INTERFUND CHARGE-CENTRAL SUPPLY		300
CONTRACTS **Fair Housing Training and Services, Establish Link on City Website, HOME Long-Term Monitoring**		11,082
	TOTAL	179,511

SPONSORING AGENCY MANAGEMENT

CORPORATION DIRECTORS:

How often does the Board meet?

City Council serves as the governing board. Their meetings are the first and third Wednesday of every month.

What was the average number of Board members attending meetings last year?
_____7_____

Based on the bylaws, what is the minimum and maximum number of seats on the Board?

___4___ Minimum ___7___ Maximum

Please provide the following information:

Date of Incorporation: __**March 27, 1907**_____
IRS Employer Number: _**94-6000365**_____

Attach current Board of Directors' roster, including the names, addresses, occupations and number of years served on the Board.

Name	Occupation	Term	District
Robert L. Poythress, Mayor	Vice President/Manager, Citizen's Business Bank	Elected 2012, Mayor term expires December 2016	At-Large
Sally J. Bomprezzi, Council Member	Administrator/Personnel Manager, St. Joachim's Catholic Church	Elected 2010, Council Member term expires December 2014	1
Andrew J. Medellin, Council Member	Owner, Andy's Sports and Design	Elected 2012, Council Member term expires December 2016	2
William Oliver, Mayor Pro Tem	Business Support Specialist, Fresno County Economic Development Corporation	Elected 2014, Mayor Pro Tem Term Ending December 2015, Council Member term expires December 2018	3
Derek O. Robinson, Sr., Council Member	Postal Service Retiree, Youth Counselor, Track Athlete and Coach	Elected 2012, Council Member term expires December 2016	4
Charles Flores Rigby, Council Member	Pastor, Valley West Christian Center; Boys Basketball and Golf Coach, Madera Unified School District	Elected 2014, Council Member term expires December 2018	5
Donald E. Holley, Council Member	Machine Operator, Jesse Owens Games Organizer, past NAACP President, MLK Committee Member	Elected 2012, Council Member term expires December 2016	6

FINANCIAL:

How often are financial records audited, and by whom?

_**Annually by Price Paige & Company**_____

Are the treasurer and/or other financial officers bonded? __**Yes**_____

If so, for how much? _____**$1 million**_____

List any judgments or pending lawsuits against the agency or program:

_**None.**_____

List any outstanding obligations: _

__**None.**_____

RESOLUTION/CERTIFICATION:

Not applicable at this time. The City Council will approve a resolution for the final 2015/2016 programs and projects in the Action Plan.

We, the Board of Directors of _____ do hereby resolve that on _____, 2015, the Board reviewed this application and, furthermore, the Board in proper motion and vote approved this application for submission to the City of Madera.

Furthermore, we certify that the agency making this application is (1) non profit, (2) tax exempt, and (3) incorporated in the State of California, and has complied with all applicable laws and regulations. To the best of our knowledge, all information presented herein is correct and complete.

Dated: __**February 10, 2015**

AGENCY NAME: _____
ADDRESS: _____

TELEPHONE: _____

By: _____
President of the Board of Directors

This application and the information contained herein are true, correct and complete to the best of my knowledge.

By: _____
Grants Administrator

RETURN AN ORIGINAL AND TWO COPIES TO:	City of Madera 205 West Fourth Street Madera, CA 93637 Attention: CDBG Administration
DUE DATE:	**February 20, 2015, 5:00 p.m.**
CONTACT PERSON:	Jorge Antonio Rojas, Program Manager – Grants 559-661-3693 jrojas@cityofmadera.com

TAB B

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: __Fresno/Madera Continuum of Care_____

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

In 1995, HUD established the Continuum of Care (CoC) to provide resources to communities to implement community-wide, coordinated efforts for assessing and addressing the housing and service needs of individuals and families that were homeless or at risk of homelessness. The CoC is the group that takes on coordination of homeless services and homelessness prevention activities across a specified geographic area.

Program	Program Description	Con Plan Priority	HUD Objective
Public Services: Homeless Services	To increase the awareness of the problems of homeless people or persons at risk of homelessness. To develop and carry out local strategies to create permanent solutions to address homeless persons and persons at risk of homelessness.	High	Decent Housing Suitable Living Environment

2025 Vision Plan Strategies	
No. 136	Transitional Housing: Promote transitional housing to ensure the homeless have safe shelter.

This activity is directly linked to the Consolidated Plan because addressing activities to assist homeless persons and persons at risk of homelessness is a requirement for the CDBG program. The Community Action Partnership of Madera County coordinates our local and regional efforts in partnership with the Fresno/Madera Continuum of Care. They are requesting $15,000 to administer our local CoC during our 2015/2016 program year.

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

Program Administration
Low/Moderate Income Limited Clientele—Homeless Persons

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Staff salaries and benefits, office expenses, travel, training, consultant contracts (i.e., to increase capacity and to implement planning and coordination of local surveys to document characteristics of homeless persons and existing resources to assist homeless persons such as number of beds, access to health care, SSI, EBT, meal programs; and to prepare a Gaps Analysis, a Point-In-Time count and Homeless Management and Information System); costs associated with preparing and submitting applications for, yet not limited to, HUD Continuum of Care and Emergency Shelter Grant funds.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

A percentage of staff assigned to this activity also manages additional assistance programs and a women's shelter. Their time with these activities is not funded with CDBG. They are dependent on continued receipt of funds awarded through the state and federal sources as well as the CoC for management, maintenance and operation of their additional assistance programs and the women's shelter.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

Not applicable.

STEP 3: NATIONAL OBJECTIVES

A. Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.

Category: Benefit to low/moderate income persons
Criterion: Limited Clientele/Housing

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

Documentation showing the activity is designed for exclusive use by a segment of the population presumed by HUD to be low/moderate and limited to homeless persons or at risk of homelessness, staff time cards, program operating expenditure and receipts for benefits, travel, training, consultant selection and agreement/contract including scope of service, costs and timeline.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Required certifications submitted with Annual Action Plan.

WORKSHEET COMPLETED BY:



(Name)

Program Manager - Grants

(Title)

February 23, 2015

(Date)

Helping People, Changing Lives.

Community Action PARTNERSHIP OF MADERA COUNTY

Addressing the Needs of our Community

RECEIVED
FEB 20 REC'D
BY: 2015
4:07PM

February 20, 2015

Mr. Jorge Antonio Rojas
City of Madera
205 West Fourth
Madera, CA 93637

Attention: CDBG Administration

Dear Mr. Rojas,

The Community Action Partnership of Madera County is pleased to submit the Community Development Block Grant application for the 2015-2016 contract period. Enclosed are one original application and two copies.

We are looking forward to another year of serving the homeless community through this grant! If you have any questions, please do not hesitate to contact me at (559) 675-5742.

Sincerely,

Elizabeth M. Wisener

Elizabeth M. Wisener,
Community Services Program Manger

Enclosures

CC: Mattie Mendez

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PUBLIC SERVICE PROPOSAL APPLICATION
2015/2016

AGENCY/PROGRAM INFORMATION **DATE SUBMITTED:** February 20, 2015

Legal Name of Agency: Community Action Partnership of Madera County

Program Name: Fresno - Madera Continuum of Care Ending Homelessness

Agency Address: 1225 Gill Avenue

City/Zip: Madera 93637 Telephone: 559-673-9173

Program Director: Elizabeth M. Wisener FAX 559-673-3223

SUMMARY OF COMMUNITY NEED OR PROBLEM TO BE ADDRESSED: (Describe the community need or problem to be addressed by the proposed program. State how and by whom the need was identified. All research documentation must be acknowledged.)

The homeless population of Madera County enumerated in the 2014 Point-In-Time Count 221 unsheltered homeless people within 19 census tracts in Madera County. The report indicated homelessness was reduced by 8.6% from 2013 to 2014. The results of the count indicated that 77% of the unsheltered are male. It also confirmed a significant need for mental health services for both men and women. Because of Madera's participation on the Fresno Madera Continuum of Care, a permanent supportive housing project that will house 7 chronically homeless men will be opening soon in Madera. The City of Madera still needs additional programs to help end homelessness.

The preliminary results of the 2015 Homeless Count enumerated 196 unsheltered homeless in Madera County. This is a decrease of 11% from 2014 to 2015. Below is a summary of the

locations they were counted. Of the 132 homeless that were counted in the city of Madera, 126 or 95% were actually surveyed.

Preliminary Results 2015 Homeless Point-In-Time Count	
City of Madera District 1	7
City of Madera District 2	0
City of Madera District 3	20
City of Madera District 4	31
City of Madera District 5	45
City of Madera District 6	29
Total Homeless County in City of Madera	132
Chowchilla	13
Eastern Madera County	51
Total Unsheltered Homeless Count	196

EXISTING SERVICES: List other agencies currently addressing the need or problem described above. (Attach sheets if necessary.)

Madera homeless shelter providers include the Madera Rescue Mission, and the Community Action Partnership of Madera County (CAPMC) who operates the Domestic Violence Shelter and the Shunammite Place; a permanent supportive housing program that provides housing for chronically homeless women that have been homeless for one consecutive year or four times in three years with a diagnosed disability; a men's Victory Outreach program and a newly opened men's program in Fairmead. CAPMC is a member of the Fresno-Madera Continuum of Care (FMCoC); the Community Services Program Manager serves on the Board of Directors and the Executive Committee. The Resident Manager of the Shunammite Place serves as the alternate board member. Per HUD regulations, it is required that agencies receiving homeless funding be members of a HUD recognized Continuum of Care, and the Shunammite Place is funded predominately by HUD.

Explain how your program supplements or complements existing services without duplicating them. (Attach sheets if necessary.)

The Fresno-Madera Continuum of Care (FMCoC) invites nonprofit service providers, government entities, business, and individuals to join in the efforts to end homelessness in the community by becoming a member of the FMCoC. FMCoC does not duplicate or provide direct services, but enhances and compliments all other homeless services within the FMCoC region through the ability to standardize services, provide the mandated Federal organization of service providers and the community members, and enables the region to apply for or receive almost six million dollars annually in HUD Homeless funds. Without the FMCoC, Madera could not apply for these HUD funds which provide operational and supportive services for the Shunammite Place permanent supportive housing.

The FMCoC is a federally mandated homeless organization that serves as the Continuum of Care for the cities of Fresno, Madera, Clovis and all municipalities within Fresno and Madera Counties. As such, FMCoC is dedicated to increasing the awareness of the problems of people who are homeless and to the development and carrying out the locale strategies to create permanent solutions to homelessness in our community. In the coming fiscal year, the FMCoC will carry out its mission by promoting and implementing these strategies to end homelessness.

This grant will pay for the personnel that will assist the FMCoC with awareness activities related to homeless issues within the City of Madera.

Some of the activities that the CAPMC staff will be responsible for are:

a. Ensure that the goals and objectives of the 10-year Plan to End Homelessness are being met and reported to the City of Madera and the Madera Homeless Coalition.

b. Coordinate the Madera Homeless Coalition meetings.

c. Organize and participate in activities to bring community awareness to the homeless populations and their issues.

d. Provide outreach, education and information to the community on resources available for homeless people or those at-risk of becoming homeless; including the Homeless Awareness Day event.

e. Seek new funding sources to serve the homeless population.

The funding of the CDBG grant is vital to the on-going support to the homeless of Madera County. Because of the funding of the CDBG grant, CAPMC has remained an active participant on the FMCoC Executive Board, by attending monthly meetings, and serving on the FMCoC service committees. CAPMC has essentially become the voice of Madera on the Continuum. The CAPMC staff then share news from the Continuum with members of the Madera County Homeless Coalition. Without participation from an entity in Madera, Madera County would not be eligible to apply for HUD funding to expand housing services to the homeless in Madera. This funding is vital part of the success of Madera County's 10 Year Plan to End Homelessness. The FMCoC was recently awarded funding to open a permanent supportive housing project in Madera to serve 7 chronically homeless men. This would not have been possible without the support of the CDBG funds that allow CAPMC employees to participate on the FMCoC.

CLIENT POPULATION

Indicate the total number of potential clients in the community who require your services.

Based upon preliminary results from the 2015 Homeless Point-In-Time Count, 196 individuals were unsheltered homeless. Within the city limits of Madera, 132 were found living on the streets.

State the total number of <u>unduplicated</u> clients you intend to serve during the term of this proposed program/service (12 months)

CAPMC does not intend to provide direct services to clients with this funding source.

If this program was funded last year, has there been a change in the composition of the target population to be served and/or shift in the geographic target area?

_____ Yes ___X___ No

If yes, <u>explain</u>:

Provide the following demographic information for the total number of unduplicated clients as indicated above:

AGE	0 - 5	6 - 12	13 - 17	18 - 34	35 - 54	55 - 59	60 - 64	65 +
GENDER	Female							
	Male							
FEMALE HEAD								

This information is confidential and is only used for government reporting purposes to monitor compliance with equal opportunity laws. Please note that self-identification of race/ethnicity is voluntary.

RACE	**NO.**	**RACE**	**NO.**

White	_____	American Indian or Alaska native AND White	____
Black/African American	_____	Asian AND White	____
Asian	_____	Black/African American AND White	____
American Indian or Alaska Native	_____	American Indian/Alaska Native AND Black/African American	____
Native Hawaiian or Other Pacific Islander	_____	Other:_____	____
Mexican/Chicano	_____	Cuban	____
Puerto Rican	_____	Other Hispanic/Latino:_____	____

EFFECTIVENESS AND EFFICIENCY

Describe the method used to measure the effectiveness (outcomes) of services. Identify measurable goals and objectives. Attach a copy of the program's evaluation documentation.

What National Objective does your program meet?

Although this grant application does not directly relate to the three designated National Objectives, the scope of work of a Continuum of Care Coordinator or similar position is eligible under the CDBG program as administrative cost. Please fund this application out of the administrative cost. As a reference, please see HUD Information Bulletin CPD-01-020.

Describe what measureable objectives your program meets?

1. Support activities of Madera County Homeless Coalition by coordinating and participating in Homeless Coalition meetings. The measurable performance indicator will be tracking participating in meetings.

Goal: Advocacy for Homeless				
Specific Objective	**Source of Funds**	**Year**	**Performance Indicator**	**Expected Number**
Support activities of Madera Homeless Coalition by facilitating the Madera County Homeless Coalition meetings	CDBG and other funds as available	2015/2016	Participate in meetings	6

2. CAPMC will have active membership on the Fresno-Madera Continuum of Care. Membership on the Continuum is vital because often the only representatives present at Continuum meetings

from Madera are from CAPMC. The CAPMC staff then communicates information from the Continuum to the Madera Homeless Coalition. The measureable performance indicator will be participation in meetings.

Goal: Advocacy for Homeless				
Specific Objective	**Source of Funds**	**Year**	**Performance Indicator**	**Expected Number**
CAPMC will have active membership on the Fresno-Madera Continuum of Care.	CDBG and other funds as available	2015/2016	Participate meetings	24

3. CAPMC will work with Madera Homeless Coalition to plan and facilitate a Homeless Awareness Day for Homeless people in the city of Madera.

Goal: Advocacy for Homeless				
Specific Objective	**Source of Funds**	**Year**	**Performance Indicator**	**Expected Number**
Plan and facilitate a Homeless Awareness Day for Homeless people in the city of Madera.	CDBG and other funds as available	2015/2016	Event	1

How will your program meet its goals in one year?

The program will monitor and report on performance indicators on a quarterly basis to the City of Madera. We will know that it has met its goals in one year if the performance indicators listed above reach the expected numbers.

How does your proposal support the Vision Plan Madera 2025 Action Plan?

Given the broad scope of this grant, our Action Plan activities have the potential to advance number of the Vision Plan's objectives. This proposal supports strategy 136 which is to promote transitional housing to ensure homeless have a safe heaven. It also supports actions 136.1, 136.2 and 136.3 which are to expand and enhance the Madera Rescue Mission programs, promote and support existing Housing Authority programs and provide educational materials to churches and social service providers pertaining to the above programs. These three objectives are

accomplished through the work of the Madera Homeless Coalition.

SERVICE FUNDING

What financial resources, other than City are available for this program? Have applications for other funds been submitted? Explain. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

The CAPMC Staff are funded out of multiple sources. Funding is needed to cover the indirect supportive services included in this grant application. The CDBG funding allows us to maximize resources to provide more comprehensive services to the homeless.

Describe in detail all proposed plans for fund raising for this program. What is the projected net income from fund raising? If net fund raising is not increasing, please explain (be specific).

There are no proposed plans for fund raising at this time. We do plan, however, to call upon local business to support the Homeless Awareness Day with donated items such as food and paper supplies. We do not have specific commitments at this time however; Madera businesses are more than willing to support these types of community events.

What was done to receive public input/participation? Please provide details. What did the public input/participation identify? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

CAPMC has the support of the Madera County Homeless Coalition members and the Fresno-Madera Continuum of Care members to continue facilitating and coordinating the homeless activities of the Coalition. Attached are seven support letters that were received from the following agencies:

- Madera County Behavioral Health Services
- Housing Authority of the City of Madera
- Fresno Madera Continuum of Care
- Holy Family Table
- ASPIRAnet
- Chowchilla Police Department
- Department of Social Services of Madera County

If service is offered outside the Madera city limits, include the list of funding sources and supporting documentation/letters of commitment that support these program services.

CAPMC does not intend to provide direct services to clients with this funding source.

When there is an overflow of clients, how is it determined whom to serve?

The Centralized/Standardized intake process that is utilized by the Homeless Management Information System (HMIS) and the FMCoC addresses the issue through the standardized referral and replacement of homeless into appropriate and available programs. This is one of the mandated services and homeless project implementations that HUD has required implementation by all CoC's. Further, within our FMCoC and the Madera Homeless Coalition ongoing dialogue and interagency cooperation assist in ensuring that all clients' needs are met.

Is income criteria used to establish eligibility for services?

CAPMC does not intend to provide direct services to clients with this funding source.

_____ Yes _____ No (If yes, attach a copy of the criteria.)

Is a fee schedule used?

CAPMC does not intend to provide direct services to clients with this funding source.

____ Yes _____ No (If yes, attach a copy of fee schedule.)

INCOME SOURCE	AMOUNT
CITY	
UNITED WAY	
STATE (SPECIFY)	
FEDERAL (SPECIFY) CDBG	$15,000
SERVICE FEES	
FUND RAISING	
DONATIONS	
RESERVE/CONTINGENCY	
OTHER (LIST)	
TOTAL INCOME	$15,000

SALARY EXPENSES	ACCOUNT NO.	AMOUNT
SALARIES	0100	$7,610
BENEFITS	0150	$2,510
SERVICES & SUPPLIES		
INSURANCE	0200	
COMMUNICATIONS	0250	
CONSULTANT SERVICES	0300	$1,000
OFFICE EXPENSE	0350	$100
OFFICE RENTAL	0400	$300
EQUIPMENT RENTAL	0450	
UTILITIES	0500	
TRAVEL (ADMIN.)	0550	$1,500
FOOD SUPPLIES	0600	
CONTRACTS	0650	$9
TRANSPORTATION	0700	$1,000
FUND RAISING	0750	
TOTAL		$15,000

SPONSORING AGENCY MANAGEMENT

CORPORATION DIRECTORS:

How often does the Board meet? Monthly

What was the average number of Board members attending meetings last year? 9

Based on the bylaws, what is the minimum and maximum number of seats on the Board?

15 Minimum 15 Maximum

Please provide the following information:

Date of Incorporation: 1965

IRS Employer Number: 94-161-2823

Attach current Board of Directors' roster, including the names, addresses, occupations and number of years served on the Board.

FINANCIAL:

How often are financial records audited, and by whom?

CAPMC is audited once a year by Randolph E. Scott & Company

Are the treasurer and/or other financial officers bonded? **Yes**

If so, for how much? $505,000

List any judgments or pending lawsuits against the agency or program:

None

List any outstanding obligations:

None

RESOLUTION/CERTIFICATION:

We, the Board of Directors of Community Action Partnership of Madera County do hereby resolve that on February 12, 2015, the Board reviewed this application and, furthermore, the Board in proper motion and vote approved this application for submission to the City of Madera.

Furthermore, we certify that the agency making this application is (1) non profit, (2) tax exempt, and (3) incorporated in the State of California, and has complied with all applicable laws and regulations. To the best of our knowledge, all information presented herein is correct and complete.

Dated: February 12, 2015

AGENCY NAME: Community Action Partnership of Madera County

ADDRESS: 1225 Gill Avenue, Madera, CA. 93637

TELEPHONE: 559-673-9173

By: _____
Chairperson of the Board of Directors

This application and the information contained herein are true, correct and complete to the best of my knowledge.

By: _____
Executive Director

RETURN AN ORIGINAL AND TWO COPIES TO:

City of Madera
205 West Fourth Street
Madera, CA 93637
Attention: CDBG Administration

DUE DATE: **February 20, 2015, 5:00 p.m.**

CONTACT PERSON:

Jorge Antonio Rojas, Program Manager – Grants
559-661-3693
jrojas@cityofmadera.com

MADERA COUNTY
BEHAVIORAL HEALTH SERVICES
Administration

DENNIS P. KOCH, MPA
DIRECTOR OF BEHAVIORAL HEALTH SERVICES
- **MENTAL HEALTH DIRECTOR**
- **ALCOHOL/DRUG PROGRAM ADMINISTRATOR**

P.O. BOX 1288
MADERA, CA 93639-1288
PHONE (559) 673-3508 TTY (800) 735-2922
FAX (559) 675-4999
CONFIDENTIAL FAX (559) 661-2818

February 10, 2014

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

Behavioral Health Services is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a variety of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

The CDBG funding will enable CAPMC to continue it's partnership with the Fresno Madera Continuum of Care, to collaboratively reduce homeless in Fresno and Madera Counties.

With the assistance of the CDBG funding, CAPMC will seek to accomplish the following:

- Ensure the goals and objectives of the 10 Year Plan to End Homelessness are being met and reported to the City of Madera and Madera County Homeless Coalition.
- Seek ongoing support to the homeless of Madera County.
- Coordinate Madera County Homeless Coalition meetings. Report on activities of the Fresno Madera Continuum of Care (FMCoC), meetings to the Homeless Coalition and then report back to the FMCoC on activities of the Coalition.
- Provide outreach, education and information to the community on resources available for homeless people or those at-risk of becoming homeless.

CAPMC supports the Fresno Madera Continuum of Care's endeavors to end homelessness of families in our community. CAPMC is currently an active member of the FMCoC Board of Directors and the Executive Committee and believes the Fresno Madera Continuum of Care members are taking the steps necessary to ensure the on-going success of this program. I look forward to continuing to work with CAPMC to end homelessness in the Madera area.

I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact Dennis Koch, MPA at (559) 673-3508 ext. 1279.

Sincerely,

Dennis P. Koch, MPA
Director

HOUSING AUTHORITY
OF THE CITY OF
MADERA

205 North G Street • Madera, CA 93637 • (559) 674-5695 • Fax: (559) 674-5775 • TTY: 711 • www.maderaha.org

February 10, 2014

Community Action Partnership of Madera County
1225 Gill Avenue
Madera, CA 93637

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

The Housing Authority of the City of Madera is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a variety of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

The CDBG funding will enable CAPMC to continue it's partnership with the Fresno Madera Continuum of Care, to collaboratively reduce homeless in Fresno and Madera Counties.

With the assistance of the CDBG funding, CAPMC will seek to accomplish the following:

- Ensure the goals and objectives of the 10 Year Plan to End Homelessness are being met and reported to the City of Madera and Madera County Homeless Coalition.
- Seek ongoing support to the homeless of Madera County.
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I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact Elena Shrayberman at (559) 674-5695 ext. 236.

Sincerely,

Elena Shrayberman
Interim Executive Director

Fresno Madera Continuum of Care

February 10, 2014

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

Fresno Madera Continuum of Care is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

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I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact me at 559-233-2663, extension 7310.

Sincerely,

Jody Ketcheside

Jody Ketcheside
Board Chair
Fresno Madera Continuum of Care
jketcheside@tpocc.org

Executive Committee
Chair: Jody Ketcheside Vice Chair: Shawn Jenkins Secretary: Laura Moreno Treasurer: Andrew Haussler
Immediate Past Chair: Angie Nguyen Members at Large: Cate Casa, Dennis Reid, Michelle Tutunjian
Regional Representatives: Elizabeth Wisener

1331 Fulton Mall, Fresno, CA 93721
Phone: (559) 457-4251
www.fresnomaderahomeless.org

Holy Family Table

"I was hungry and you gave me to eat" (Matthew 25:35)

February 12, 2015

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

Holy Family Table is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a variety of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

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I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact Fr/ John Warburton @ 559-673-3290

Sincerely,

F. John Warburton, OSJ

Fr. John Warburton, OSJ

ASPIRAnet

Raising Hope. Empowering Communities

ASPIRANET FRESNO
1320 East Shaw Ave.
Suite No. 140
Fresno, CA
93710
tel: 559.222.4969
fax: 559.222.0106

ASPIRANET HQ
400 Oyster Point Blvd.
Suite No. 501
South San Francisco, CA
94080
tel: 650.866.4080
fax: 650.866.4081

ASPIRANET OFFICES
Antioch
Bakersfield
El Segundo
Fairfield
Fresno
Gilroy
Granada Hills
Grover Beach
Long Beach
Merced
Modesto
Oakland
Orange
Pleasant Hill
Sacramento
Salinas
San Bernardino
San Francisco
San Jose
San Mateo
San Pablo
San Rafael
Santa Fe Springs
South San Francisco
Stockton
Turlock
Ventura
Visalia

February 10, 2014

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

AspiraNet is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a variety of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

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I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact me at 559-222-4969.

Sincerely,

Elizabeth D. Rocha-Lee, MSW
AspiraNet TAY Core Program Director

February 10, 2014

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

The Chowchilla Police Department is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a varicty of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

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I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact Dave Riviere at (559)665-8600 extension: 500

Sincerely,

David Riviere, Interim Chief of Police
Chowchilla Police Department

DEPARTMENT OF SOCIAL SERVICES
COUNTY OF MADERA

700 E. YOSEMITE AVENUE / MADERA, CALIFORNIA 93638
P. O. BOX 569
(559) 675-7841 PHONE / (559) 675-7603 FAX

KELLY WOODARD, Director — An Equal Opportunity Employer

February 10, 2014

Re: Letter of Support for Community Action Partnership of Madera County's Community Development Block Grant Application

To Whom It May Concern:

The Madera County Department of Social Services is pleased to provide this letter of support for Community Action Partnership of Madera County's (CAPMC) Community Development Block Grant (CDBG) application that is being submitted to the City of Madera to end homelessness and to encourage CAPMC to continue the supportive efforts.

The Community Action Partnership of Madera County (CAPMC), a 501c (3) non-profit corporation organized in 1965, was formed to advocate, develop and operate programs and services that allow individuals and families to acquire skills and knowledge, gain access to new opportunities, and achieve their full potential. CAPMC carries out its mission," *helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence"* through a variety of means. One way this is accomplished is by partnering with other community-based organizations to address unmet needs within our community.

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members are taking the steps necessary to ensure the on-going success of this program. I look forward to continuing to work with CAPMC to end homelessness in the Madera area.

I look forward to hearing of the approval and continuance of this project.

If you require any additional information, please contact Kelly Woodard, Director at 559-675-7841.

Sincerely,

Kelly Woodard
Director

TAB C

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: _Madera County Workforce Investment Corporation_____

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

Program	Program Description	Con Plan Priority	HUD Objective
Public Services: Employment Training Services	Includes programs engaging youth to provide job and employment training and life skills training.	High	Expanded Economic Opportunities

2025 Vision Plan Strategy 215	Educational and Occupational Opportunities: Ensure educational and occupational opportunities are available for all Maderans	Lead Role	Supporting Role
Action 215.1	Promote available educational and occupational programs.	Madera County Workforce Development Office (now Investment Corporation)	Hispanic Chamber of Commerce

This activity will be accomplished during the 2015/2016 program year. It is requesting an allocation of $64,000.

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

Public Services/Employment Services (e.g., job training)

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Employment-related internship, pre-apprenticeship, classroom and hands-on training expenses for equipment, CPR and OSHA certifications.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

Gross annual household income by household size certification and documentation.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

Not applicable.

STEP 3: NATIONAL OBJECTIVES

A. **Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.**

National Objective: Low/Moderate Income Person or Household
Category: Limited clientele

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this worksheet.

Data showing the size and annual income of the family of each person receiving the benefit, receipts for training expenses and Race/Ethnicity reporting.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Submitted certifications with Action Plan.

WORKSHEET COMPLETED BY:

(Name)

Program Manager - Grants
(Title)

February 20, 2015
(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PUBLIC SERVICE PROPOSAL APPLICATION
2015/2016

AGENCY/PROGRAM INFORMATION **DATE SUBMITTED: February 12, 2015**

Legal Name of Agency: Madera County Workforce Investment Corporation

Program Name: SALT – Scholarships for Adult Learning and Training

Agency Address: 441 E. Yosemite Avenue

City/Zip: Madera Telephone: 559-662-4589

Program Director: Elaine M. Craig, Executive Director FAX: 559-673-1794

SUMMARY OF COMMUNITY NEED OR PROBLEM TO BE ADDRESSED: (Describe the community need or problem to be addressed by the proposed program. State how and by whom the need was identified. All research documentation must be acknowledged.)

U.S. Census data from 2013 indicates that 27.7% of the population of the City of Madera live in households below the poverty level. In addition, the unemployment rate for the City of Madera, as published by the State of California Employment Development Department for the month of December 2014 was 15%, compared to the County of Madera at 10.5%, the State at 6.7% and National at 5.4%. Approximately one half of the unemployed individuals who reside in Madera County live within the City of Madera. Compounding these issues of poverty and unemployment is the fact that 29.9% of those 25 and older in our area have less than High School diploma or equivalent, while less than 8.2% hold a Bachelor's degree and only 7.4% have an Associate's Degree. According to a report by the Center on Education and the Workforce at Georgetown University, 63% of the available jobs between now and 2018 will require at least come post-secondary training or education. To assist in addressing this need, the Madera County Workforce Investment Corporation is proposing a program offering scholarships or sponsorships for educational services (GED/HISET), On the Job Training, vocational training, certification programs. Any training will be followed with a work-based learning opportunity such as; paid internships, work experience and job shadowing with stipends at an organization or businesses in the sector in which the individual was trained, and related supportive services for low-income adult residents of the City of Madera. Programs offered will be targeted to the demand occupations in our area and could include programs in Health Care, Advanced Manufacturing,

RECEIVED
2/11/15
4:05PM

Transportation/Logistics, Agriculture, Renewable Energy and Tourism/Hospitality. In addition to these sectors, the Jump Start Pre-Apprenticeship program offered through a partnership with the Joint Apprenticeship Training Committee and the local International Brotherhood of Electrical Workers will be available. The pre-apprenticeship program offers classroom and hands-on training resulting in a forklift certification, OSHA safety certification and CPR, resulting in access to apprenticeship opportunities in the Electrical, Plumbing and Pipe Fitting, and Sheet Metal trades, as well as certifications valued by local employers in the manufacturing, agriculture, warehousing/logistics, and transportation sectors. In addition, eligible participants will receive intensive career counseling and coaching for career pathway choices and options with training that allows maximum opportunity for stackable and portable certificates and credentials.

EXISTING SERVICES: List other agencies currently addressing the need or problem described above. (Attach sheets if necessary.)

None

Explain how your program supplements or complements existing services without duplicating them. (Attach sheets if necessary.)

As noted above, many individuals who are seeking employment are in need of a high school diploma or equivalent, post-secondary education or technical occupational skills training, licensing, or certification, particularly in the area of the trades and technology. Funding and resources for training continue to decline and have been reduced significantly in our area over the last eight years, while the demand for higher skilled workers has been increasing, particularly as we continue to climb out from the recession. This proposed program will increase access to training, and the critical need for the added component of a work based learning activity, to eligible individuals, and will complement other resources and services available through other community agencies, without duplication of those services, while increasing each individual participant's ability to successfully locate, obtain, and retain employment in positions that will move them along the path to economic self-sufficiency.

CLIENT POPULATION

Indicate the total number of potential clients in the community who require your services.

In the City of Madera there are approximately 3,600. In the County of Madera there are approximately 5220.

State the total number of <u>unduplicated</u> clients you intend to serve during the term of this proposed program/service (12 months)

20

If this program was funded last year, has there been a change in the composition of the target population to be served and/or shift in the geographic target area?

_____ Yes ____x__ No

If yes, <u>explain</u>:

Provide the following demographic information for the total number of unduplicated clients as indicated above:

AGE	0 - 5	6 - 12	13 - 17	18 - 34	35 - 54	55 - 59	60 - 64	65 +
				7	11	2		
GENDER	Female	11						
	Male	9						
FEMALE HEAD	3							

This information is confidential and is only used for government reporting purposes to monitor compliance with equal opportunity laws. Please note that self-identification of race/ethnicity is voluntary.

RACE	NO.	RACE	NO.
White	__7___	American Indian or Alaska native AND White	____
Black/African American	__2___	Asian AND White	____
Asian	__1___	Black/African American AND White	____

American Indian or Alaska Native	__1___	American Indian/Alaska Native AND Black/African American	____
Native Hawaiian or Other Pacific Islander	_____	Other:_____	____
Mexican/Chicano	__9___	Cuban	____
Puerto Rican	_____	Other Hispanic/Latino:_____	____

EFFECTIVENESS AND EFFICIENCY

Describe the method used to measure the effectiveness (outcomes) of services. Identify measurable goals and objectives. Attach a copy of the program's evaluation documentation.

The program services will be evaluated using the same outcome metrics as other WIA funded programs. Performance measurements will include the total number of individuals served, the number of individuals completing training and receiving a certificate/credential, and the number who enter employment, apprenticeship, or post-secondary education/training following completion of their program.

What National Objective does your program meet?

#1 – Activities Benefiting Lower Income Persons/Households

Describe what measureable objectives your program meets?

Increasing certificate, credential, and employment outcomes for the target population.

How will your program meet its goals in one year?

Training programs offered will range from four weeks for truck driving or pre-apprenticeship, up to eight months for Welding and Industrial Maintenance, and will be completed within the 12 month operating period.

How does your proposal support the Vision Plan Madera 2025 Action Plan?

Through workforce development strategies and increasing employment and self-sufficiency of low income adults in Madera.

SERVICE FUNDING

What financial resources, other than City are available for this program? Have applications for other funds been submitted? Explain. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

Local Workforce Investment Act funding (both allocated and grants), as well as CalWORKS and Department of Rehabilitation funds may be accessed/leveraged, based on the eligibility of the individuals served. Staff time and operating costs associated with providing services under this grant will be provided by funds other than CDBG.

Describe in detail all proposed plans for fund raising for this program. What is the projected net income from fund raising? If net fund raising is not increasing, please explain (be specific).

No fundraising is planned.

What was done to receive public input/participation? Please provide details. What did the public input/participation identify? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

The Annual Local Strategic Plan has a public comment period and is available for review and comment. The public has an opportunity to provide feedback and input at any time during their participation with our program. In addition, quarterly and monthly meetings of the Workforce Investment Board and their Executive Committee include public comment opportunities.

If service is offered outside the Madera city limits, include the list of funding sources and supporting documentation/letters of commitment that support these program services.

Services will be provided to residents of the City of Madera.

When there is an overflow of clients, how is it determined whom to serve?

Priority of services shall be given to recipients of public assistance and other low income individuals and Veterans who reside within the City of Madera. Individuals who reside outside the City limits but within Madera County will only be served after the priority individuals listed above. Overflow customers will be offered the opportunity to access other training opportunities should funding be available.

Is income criteria used to establish eligibility for services?

_x_ Yes _____ No (If yes, attach a copy of the criteria.)

Is a fee schedule used?

____ Yes __x__ No (If yes, attach a copy of fee schedule.)

INCOME SOURCE	AMOUNT
CITY	
UNITED WAY	
STATE (SPECIFY)	
FEDERAL (SPECIFY)	
SERVICE FEES	
FUND RAISING	
DONATIONS	
RESERVE/CONTINGENCY	
OTHER (LIST)	
TOTAL INCOME	

SALARY EXPENSES	ACCOUNT NO.	AMOUNT
SALARIES	0100	
BENEFITS	0150	
SERVICES & SUPPLIES		
INSURANCE	0200	
COMMUNICATIONS	0250	
CONSULTANT SERVICES	0300	
OFFICE EXPENSE	0350	
OFFICE RENTAL	0400	
EQUIPMENT RENTAL	0450	
UTILITIES	0500	
TRAVEL (ADMIN.)	0550	
FOOD SUPPLIES	0600	
CLIENT SERVICES	0650	$64,000
TRANSPORTATION	0700	
FUND RAISING	0750	
TOTAL		

SPONSORING AGENCY MANAGEMENT

CORPORATION DIRECTORS:

How often does the Board meet? ____Monthly_____

What was the average number of Board members attending meetings last year?
____5_____

Based on the bylaws, what is the minimum and maximum number of seats on the Board?

___5_____ Minimum ___9_____ Maximum

Please provide the following information:

Date of Incorporation: _May 9, 2012_____

IRS Employer Number: _45-5243432_____

Attach current Board of Directors' roster, including the names, addresses, occupations and number of years served on the Board.

FINANCIAL:

How often are financial records audited, and by whom? _____

Required by OMB Circulars, annual Single Audit is performed by an outside auditing agency once per year.

Are the treasurer and/or other financial officers bonded? ___No_____

If so, for how much? _____

List any judgments or pending lawsuits against the agency or program:

_None_____

List any outstanding obligations: _None

_____

RESOLUTION/CERTIFICATION:

We, the Board of Directors of _____ do hereby resolve that on _____, 2015, the Board reviewed this application and, furthermore, the Board in proper motion and vote approved this application for submission to the City of Madera.

Furthermore, we certify that the agency making this application is (1) non profit, (2) tax exempt, and (3) incorporated in the State of California, and has complied with all applicable laws and regulations. To the best of our knowledge, all information presented herein is correct and complete.

Dated: _____, 2015

AGENCY NAME: _____

ADDRESS: _____

TELEPHONE: _____

By: _____
President of the Board of Directors

This application and the information contained herein are true, correct and complete to the best of my knowledge.

By: _____
Executive Director

RETURN AN ORIGINAL AND TWO COPIES TO:	City of Madera 205 West Fourth Street Madera, CA 93637 Attention: CDBG Administration
DUE DATE:	**February 20, 2015, 5:00 p.m.**
CONTACT PERSON:	Jorge Antonio Rojas, Program Manager – Grants 559-661-3693

jrojas@cityofmadera.com

TAB D

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: __City of Madera Parks & Community Services Department Senior Services Meals on Wheels and Congregate Meal Programs

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

Program	Program Description	Con Plan Priority	HUD Objective
Public Services:	Provide support services to low-income households to achieve self-sufficiency: childcare, youth services and elderly services. Provide support services for vulnerable populations.		Suitable Living Environment
Public Facility Improvements		High	
Senior Services		High	

2025 Vision Plan Strategies	
No. 337	Develop programs for Maderans of all ages with an emphasis on youth and senior activities.
No. 342	Ensure there are paid and volunteer opportunities for Madera's seniors

This application's activity will be accomplished during our 2015/2016 program year. The requested allocation is $134,633. In addition to CDBG funds, the program's budget is leveraged with funds from sources such as the City's General Fund, the Fresno/Madera Area Agency on Aging, fund raising, donations and Madera County. The total proposed budget is $366,045.

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

Public Services

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Staff salaries and benefits, services and supplies, insurance, communications, office expense, utilities, food supplies, contracts and transportation.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

Presumed benefit limited clientele (i.e., senior citizens). This activity provides recreational and nutritional services to seniors at three city-owned sites. It also provides nutritional services to home-bound seniors. The on-site meals served to seniors are prepared in advance and served cafeteria-style, and home-delivered meals are packaged for refrigeration and for reheating at the senior's convenience.

In contrast to our community's existing free- or pay-based nutrition service providers, there is minimal effort require from seniors. The program undertakes planning, preparation, sanitation and transportation for their participants. The list below identifies similar programs.

▪First Five operates a Farmers' Market from late spring through summer in Court House Park. They register participating vendors and customers pay for their purchases.
▪Madera Coalition for Community Justice operates an "open market" type food bank at the Lutheran Church on the northeast corner of Cleveland Avenue and Lake Street. This type of food bank allows participants to pick their staples rather than receive a pre-assembled box of food.
▪The Community Action Partnership of Madera County administers and operates a Meals on Wheels program to County seniors.
▪Several agencies and local service clubs (i.e., Rotary, churches, etc.) provide food boxes during the Holidays.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

Not applicable.

STEP 3: NATIONAL OBJECTIVES

A. **Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.**

National Objective: Low/Moderate Income Persons or Households
Category: Limited Clientele

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

Documentation showing that the activity is designed to be used exclusively by a segment of the population presumed by HUD to be L/M income persons (e.g. elderly persons) and Race/Ethnicity reporting.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Submit certifications with Action Plan.

WORKSHEET COMPLETED BY:

(Name)
Program Manager - Grants
(Title)
February 20, 2015
(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PUBLIC SERVICE PROPOSAL APPLICATION
2015/2016

AGENCY/PROGRAM INFORMATION **DATE SUBMITTED:** February 20, 2015

Legal Name of Agency: City of Madera - Parks & Community Services Department

Program Name: Senior Services

Agency Address: 701 East 5th Street

City/Zip: Madera / 93638 Telephone: (559) 661-5495

Program Director: Mary Anne Seay FAX: (559) 675-3827

SUMMARY OF COMMUNITY NEED OR PROBLEM TO BE ADDRESSED: (Describe the community need or problem to be addressed by the proposed program. State how and by whom the need was identified. All research documentation must be acknowledged.)

The demand for the City of Madera Parks and Community Services Senior Programs are growing as a result of an increasing senior population and improved marketing strategy. While the senior population and interest in our programs continue to grow, revenues continue to decrease. Without additional funding, the City of Madera would have no recourse but to reduce services to Madera's seniors. The City of Madera manages senior programming at three sites in addition to providing home-bound meal deliveries (Meals on Wheels). We are seeking $134,633 in funding to support staffing, supplies and programming costs for Meals on Wheels and recreation/meal programming at these three senior service locations. The three locations are the Frank Bergon Senior Center, the Pan-Am Community Center, and the Adult Day Care (ADC) Facility.

CDBG funding would enable the City to continue and enhance the following programs and services for seniors (defined as 60 and older):

a) **Meal / Nutrition Program** - The City of Madera provides a nutritious and balanced meal five days per week throughout the year, excluding holidays at three congregate locations. The Meals on Wheels portion of the program delivers a minimum of seven nutritious meals per week to qualified home-bound seniors within the City of Madera and has nearly doubled the amount of people served since last year. When resources are available, additional meals (breakfast and/or shelf stable meal packages) are also provided.

RECEIVED 2-20-15 9R 11:00 A.M.

b) **Wellness Programs** - Fitness and wellness programming takes place at all three locations. Programs offered throughout the week include: Tai-Chi, Zumba, aerobics, walking, chair exercise, yoga, dance instruction, and others.

c) **Recreation and Educational Activities** - The City augments its daily service for seniors with a variety of recreation and educational programming that includes safety discussions led by local law enforcement, technology related programs, arts & crafts programs, karaoke, movies, nail salon program, billiards, bridge, bingo, Special events, educational speakers, games, inter-generational programming, cooking classes, social dances, a wide variety of local and regional field trips, and other programs.

d) **Adult Day Care** - Meal and therapeutic recreation programs for seniors with special needs are offered at the City of Madera's Adult Day Care (ADC) Center; programming at this facility is designed exclusively for seniors who have dementia (including Alzheimer's), Parkinson's disease or other related health issues. Support and respite care for care givers is also offered as part of the program.

The three senior sites offer programming and services that are located throughout the City benefitting many of Madera's seniors and their families. The Meals on Wheels Program is also offered all throughout the City limits. Without the City's senior programs, many program participants would live in isolation without the guarantee of consuming at least one nutritious meal each day. In addition, the recreation and fitness components provide an opportunity for social interaction, engagement, improved vitality and overall increased wellness. Our participants frequently describe our senior programming as their home away from home. In many cases, our services are the only nutritional, social and continued education services received by our participants. The attached letters illustrate some of these points.

EXISTING SERVICES: List other agencies currently addressing the need or problem described above. (Attach sheets if necessary.)

No other Madera-based agency offers the meal and programs in the City limits that are offered by the Parks and Community Services Department of the City of Madera.

Explain how your program supplements or complements existing services without duplicating them. (Attach sheets if necessary.)

Not applicable

CLIENT POPULATION

Indicate the total number of potential clients in the community who require your services.

The senior population of The City of Madera is estimated to be 6,129 which is 8.8% of the total population of the City according to the most recent census data.

State the total number of unduplicated clients you intend to serve during the term of this proposed program/service (12 months)

None of the 6,129 seniors are exempt from our programs and services, but our program is limited by room-size as well as staffing and other capacity issues. We estimate that we could serve up to 700 unduplicated seniors annually in the various programs and special events provided for area seniors.

If this program was funded last year, has there been a change in the composition of the target population to be served and/or shift in the geographic target area?

_____ Yes ___X___ No

If yes, explain:

Provide the following demographic information for the total number of unduplicated clients as indicated above:

AGE	0 - 5	6 - 12	13 - 17	18 - 34	35 - 54	55 - 59	60 - 64	65 +
							200	500
GENDER	Female	490						
	Male	210						
FEMALE HEAD								

This information is confidential and is only used for government reporting purposes to monitor compliance with equal opportunity laws. Please note that self-identification of race/ethnicity is voluntary.

RACE	NO.	RACE	NO.
White	287	American Indian or Alaska native AND White	296
Black/African American	42	Asian AND White	293
Asian	6	Black/African American AND White	329
American Indian or Alaska Native	9	American Indian/Alaska Native AND Black/African American	51
Native Hawaiian or Other Pacific Islander	3	Other: Two or more races	33
Mexican/Chicano	320	Cuban	0
Puerto Rican	0	Other Hispanic/Latino:_____	320

EFFECTIVENESS AND EFFICIENCY

Describe the method used to measure the effectiveness (outcomes) of services. Identify measurable goals and objectives. Attach a copy of the program's evaluation documentation.

Goal #1: The City will increase participation of seniors in City-offered technology, recreation, cooking, wellness and other educational programming.

Objective #1: The program areas listed above will each achieve at least a 10% increase in unduplicated clients over previously documented participation totals.

Objective #2: The program areas listed above will each achieve at least a 10% increase in duplicated services provided to individual participants.

Goal #2: Program participants will self-report greater life satisfaction and wellness as a result of participating in City provided programming.

Objective #1: The average score on self-reporting surveys for life satisfaction will rise 10% over the grant period.

Objective #2: The average score on self-reporting surveys for wellness will rise 10% over the grant period.

The City of Madera's Senior Service Programs have a system of checks and balances to ensure efficiencies, goal achievement and quality service. In addition to regular site visits, staff observation, employee evaluations, and program audits, we distribute and collect regular customer satisfaction surveys. The data collected from these surveys is compiled, analyzed and used as a

means to grow and improve service. (See attached employee evaluation, visitation check-list, and customer satisfaction service survey.)

What National Objective does your program meet?

The City of Madera Senior Service Program meets the national objective of benefiting low and moderate income persons. Most program participants in the City of Madera meet the low income criteria. In the rare circumstance where this is not the case, all program participants are seniors and therefore meet the qualifications as defined by CDBG.

Describe what measureable objectives your program meets?

Objective #1: The program areas listed above will each achieve at least a 10% increase in unduplicated clients over previously documented participation totals.

Objective #2: The program areas listed above will each achieve at least a 10% increase in duplicated services provided to individual participants.

Objective #3: The average score on self-reporting surveys for life satisfaction will rise 10% over the grant period.

Objective #4: The average score on self-reporting surveys for wellness will rise 10% over the grant period.

How will your program meet its goals in one year?

The City of Madera Senior Services Program will meet its goals by monitoring monthly meal consumption and quarterly reports that demonstrate goals and objectives are being met to ensure low and moderate income persons are receiving meals, social interaction and recreation programming detailed in this grant application.

How does your proposal support the Vision Plan Madera 2025 Action Plan?

The City of Madera's Senior Services Program supports the Vision 2025 Action Plan in the specific target areas of strategies #337 and #342 by providing intergenerational activities and vocational opportunities for seniors. Strategy #337 is to develop programs for Maderans of all ages with an emphasis on youth and senior activities. Strategy #342 is to ensure there are paid and volunteer opportunities for Madera's seniors.

SERVICE FUNDING

What financial resources, other than City are available for this program? Have applications for other funds been submitted? Explain. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

a) The Fresno Madera Area Agency on Aging (FMAAA) offers grant funding to help offset costs of senior services programs.
b) Some seniors make anonymous voluntary donations to the program. The suggested donation is $1.75/ meal. Seniors are NOT denied a meal and City staff does not track who donates resources and who does not.
c) The City of Madera's General Fund.
d) Other fund raising efforts occur periodically throughout the year; modest support of senior programs is achieved through fund-raising.

Describe in detail all proposed plans for fund raising for this program. What is the projected net income from fund raising? If net fund raising is not increasing, please explain (be specific).

As mentioned earlier, this request is to cover increasing costs of doing business for an increased number of participants in the City of Madera. The overall budget for the three senior sites and homebound meal program is estimated to be about $366,045 for the upcoming 2015-16 Fiscal Year. FMAAA grants are anticipated to offset this figure by $67,563. Funding support from the FMAAA is likely to remain relatively consistent in the upcoming fiscal year, but specific funding amounts are not communicated to staff until well after the CDBG selection process and the City of Madera's Budget building process have been completed.

Voluntary donations for the current fiscal year are projected to be shy of $26,500. These voluntary contributions have declined significantly over the last several years in step with the economic down-turn. City staff project $23,300 in donations for the upcoming fiscal year. The City's General Fund available to the Parks and Community Services Department has also decreased in step with the economic down-turn and final budget numbers are not yet available for next Fiscal Year. Still, the trend has been downward; the City's General Fund contribution to the Parks and Community Services Department as a whole has decreased by approximately 30% over the last five years. These reductions have impacted the service delivery plan for senior programs, while CDBG and FMAAA grant awards make continued programming possible.

What was done to receive public input/participation? Please provide details. What did the public input/participation identify? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

The City of Madera surveys senior program participants annually and receives feedback from the Park and Recreation Advisory Board and Council on Aging groups as well as the City of Madera Vision 2025 subcommittee. These groups meet regularly to discuss various topics and to give valuable input on programs and services, including those for seniors. Survey results and community feedback data are analyzed and program planning is implemented to meet the

needs of participants as a direct result of feedback data.

The City of Madera has also hosted community meetings to seek feedback from seniors on the allocation of resources. Staff continues the practice of including participant feedback in program development. This occurs through formal evaluations and surveys as well as more casual conversation between staff and program participants. Valuable input from seniors continues to influence the provision of services. Seniors identified various areas of interest; the top three areas of requested change in the last survey are:

1. Increasing hours of operation at senior centers;
2. Increasing senior programming during added hours of operation; and
3. Increasing variety of healthy food choices in the meal program.

If service is offered outside the Madera city limits, include the list of funding sources and supporting documentation/letters of commitment that support these program services.

Similar services are provided to seniors living in nearby communities. The City of Madera operated programs at County sites (homebound meals in the County of Madera in addition to service at five County meal locations) through the beginning of last calendar year. These services are now offered by the City of Chowchilla, the Community Action Partnership of Madera County (CAPMC) and the FMAAA. The City remains the sole service provider within City limits.

When there is an overflow of clients, how is it determined whom to serve?

The City of Madera has not had an issue with an overflow of clients for the meal program. We have increased the number of recreation and fitness programs to accommodate the increased interest, including additional and more regular field trips. Trips are offered on a first come/first served basis and they have filled up from time to time. When possible, a second bus is ordered.

Is income criteria used to establish eligibility for services?

____ Yes ___X___ No (If yes, attach a copy of the criteria.)

Is a fee schedule used?

____ Yes ___X___ No (If yes, attach a copy of fee schedule.)

INCOME SOURCE	AMOUNT	
FEDERAL	134,633	CDBG
CITY	126,704	City General Fund
UNITED WAY	-	
STATE (SPECIFY)	-	
FEDERAL (SPECIFY)	67,563	FMAAA
SERVICE FEES	-	
FUND RAISING	13,000	
DONATIONS	23,300	
RESERVE/CONTINGENCY	-	
OTHER (LIST)	845	Madera County
TOTAL INCOME	366,045	

SALARY EXPENSES	ACCOUNT NO.	AMOUNT
SALARIES	0100	205,803
BENEFITS	0150	90,528
SERVICES & SUPPLIES		8,160
INSURANCE	0200	695
COMMUNICATIONS	0250	5,250
CONSULTANT SERVICES	0300	-
OFFICE EXPENSE	0350	1,130
OFFICE RENTAL	0400	1
EQUIPMENT RENTAL	0450	-
UTILITIES	0500	10,000
TRAVEL (ADMIN.)	0550	-
FOOD SUPPLIES	0600	1,000
CONTRACTS	0650	32,127
TRANSPORTATION	0700	3,852
FUND RAISING	0750	7,500
TOTAL		366,045

SPONSORING AGENCY MANAGEMENT

CORPORATION DIRECTORS:

How often does the Board meet?

The Madera City Council meets twice per month; once on the first Wednesday and once on the third Wednesday of each month. In the event a regularly scheduled meeting lands on a holiday, the Council meets the following business day.

What was the average number of Board members attending meetings last year?

The average number of members at meetings last calendar year was six (6). It should be noted that in November of 2012, the City of Madera moved from five (5) at large elected Council Members with a rotating annual Mayor to having six (6) Council Members elected by district and one (1) four year Mayor.

Based on the bylaws, what is the minimum and maximum number of seats on the Board?

___4___ Minimum ___7___ Maximum

Please provide the following information:

Date of Incorporation: 1907

IRS Employer Number: 94-600365

Attach current Board of Directors' roster, including the names, addresses, occupations and number of years served on the Board.

Robert L. Poythress, Mayor, Vice President/Manager, Citizen's Business Bank, elected 2012, Mayor term expires December 2016

Sally J. Bomprezzi, Business Administrator/Personnel Manager, St. Joachim's Catholic Church, elected 2014, Council Member term expires December 2018; District 1

Andrew J. Medellin, Owner Andy's Sports and Design, elected 2012, Council Member term expires December 2016; District 2

William Oliver, elected 2014, Mayor Pro Tem expires December 2015, Council term expires December 2018; District 3

Derek O. Robinson Sr., Retired Postal Service, elected 2012, Council Member term expires December 2016; District 4

Charles Flores Rigby, elected 2014, Council Member term expires December 2018; District 5

Donald E. Holley, Machine Operator, elected 2012, Council Member term expires December 2016; District 6

All of the Council Members and the Mayor may be reached at the following:

Madera City Hall
205 W. 4th Street
Madera, CA 93637

(559) 661-5409

FINANCIAL:

How often are financial records audited, and by whom?

Senior Service budgets are tracked regularly by staff. Internal Parks & Community Service Department practice is to review budgets on a quarterly basis. The Senior Program is subject to being audited twice annually. Separate audits occur by the Fresno Madera Area Agency on Aging and by an internal City of Madera audit performed by Price Paige and Company; they can be reached at: telephone 559.299.9540, fax 559.299.2344 or website www.ppcpas.com.

Are the treasurer and/or other financial officers bonded? Yes

If so, for how much? $1,000,000

List any judgments or pending lawsuits against the agency or program:

None

List any outstanding obligations:

None

RESOLUTION/CERTIFICATION:

We, the Board of Directors of _____N/A_____ do hereby resolve that on , 2015, the Board reviewed this application and, furthermore, the Board in proper motion and vote approved this application for submission to the City of Madera.

Furthermore, we certify that the agency making this application is (1) non profit, (2) tax exempt, and (3) incorporated in the State of California, and has complied with all applicable laws and regulations. To the best of our knowledge, all information presented herein is correct and complete.

Dated: _____, 2015

AGENCY NAME: City of Madera – Parks & Community Services Department

ADDRESS: 701 East 5th Street, Madera, California 93738

TELEPHONE: 559-661-5495

By: _____
President of the Board of Directors

This application and the information contained herein are true, correct and complete to the best of my knowledge.

By: _____
Executive Director

RETURN AN ORIGINAL AND TWO COPIES TO:	City of Madera 205 West Fourth Street Madera, CA 93637 Attention: CDBG Administration
DUE DATE:	**February 20, 2015, 5:00 p.m.**
CONTACT PERSON:	Jorge Antonio Rojas, Program Manager – Grants 559-661-3693 jrojas@cityofmadera.com

City of Madera – Parks & Community Services
Visitation Checklist

Facility:		Program:	
Date:		Staff Present:	
Time In:	Time Out:	# of Participants	
Activity:		Report By:	

	PERSONNEL (Staff was where they were schedule to be, doing what they were scheduled to do)
	All scheduled employees were present
	Employees were on time
	Employees were in appropriate attire/uniform
	Employees were leading calendared activities
	Employees were working to achieve objectives
	Employees were engaged with program participants
	Employees were appeared organized
	Employees had the supplies they needed

	FACILITY (The facility is well maintained)
	The exterior of the Facility was neat and orderly
	Landscape and parking lot was neat and orderly
	Interior of the Facility was neat and orderly
	Furniture was neat and orderly
	Bathrooms were clean and stocked
	Other Facility issues: (please note that facility issues need to be reported to appropriate staff)

	CORE VALUES (To the extent possible, please identify whether the staff exhibited the departments core values)
	Service
	Integrity
	Accountability
	Teamwork

	FORMS (Staff was able to locate forms at the facility and were aware of their intended use)
	Activity calendar posted
	Attendance Form (up to date)
	Menu posted
	Incident reports on file
	Accident reports on file
	Rules Posted
	Department Mission Statement and Core Values posted
	Other Required Forms:

	SAFETY (Safety policies and procedures were observed)
	Staff Exhibited basic safety principles
	Fire extinguisher current
	Injury and Illness Plan available
	Appropriate postings of required safety procedures
	First Aid Kit up to date
	Other safety concerns or issues: (please note that safety issues need to be reported to appropriate staff immediately)

NOTES & OBSERVATIONS (Use this space to highlight the positives you noted during this visitation. Also, use the space below share information that might help the PCS team deliver higher quality service to our program participants.

Employee(s) Signature(s):	Supervisor Signature:

ity of Madera
Employee Performance Rating Form

LAST NAME	FIRST NAME	ID#	RANGE/STEP	PURPOSE OF REPORT
				( ) Probationary ___ Month ( ) Other _____
DEPARTMENT	POSITION TITLE	PERIOD ENDING	DUE DATE	(X) Merit Increase ( ) Semi-Annual Performance
P&CS	Program Leader			

PERFORMANCE FACTORS	NOT ACCEPTABLE	IMPROVEMENT NEEDED	SATISFACTORY	GOOD	SUPERIOR
1. Skill Level/Job Knowledge					
2. Work Habits					
3. Initiative					
4. Attitude					
5. Judgment					
6. Appearance/Physical Condition					
7. Communication Skills -Written/Oral					
8. Safety Awareness					
9. Cost Consciousness					
10. Attendance/Punctuality					
SUPERVISORS ONLY					
11.Organizational Skills					
12. Supervision/Leadership					
13. Self Confidence					
14. Fairness/Impartiality					

OVERALL COMMENTS:

RECOMMENDATIONS FOR IMPROVEMENT:

EMPLOYEE COMMENTS (optional):

GOALS (if applicable):

1.

SIGNATURE OF RATER (Immediate Supervisor) DATE

( ) I have discussed the above with the employee and explained the rating and remarks.

EMPLOYEE SIGNATURE DATE

( ) I have discussed the above rating with my supervisor
( ) I have reviewed this report. My signature does not necessarily imply agreement with all items marked.

DEPARTMENT HEAD SIGNATURE DATE

( ) I concur with rating
( ) I do not concur with rating
( ) Approved for merit increment

REVIEWED BY:

CITY MANAGER DATE:

WHITE – PERSONNEL COPY YELLOW – EMPLOYEE COPY PINK – DEPARTMENT COPY

Feb 2015

How would you rate the quality of meals?

Excellent	Good	Fair	Poor	No Opinion
3	11	17	2	

How would you rate the cleanliness of the center and grounds?

Excellent	Good	Fair	Poor	No Opinion
9	24	1	1	

How would you rate the programs offered through Senior Services

Excellent	Good	Fair	Poor	No Opinion
6	23	5		1

How would you rate the accessibility to Senior Services

Excellent	Good	Fair	Poor	No Opinion
10	14	5		1

Have you utilized the Commodities Program

Yes	No
18	18

If yes, How would you rate the Commodities Program

Excellent	Good	Fair	Poor	No Opinion
3	11	8	1	12

Have you utilized the Brown Bag Program

Yes	No
5	28

If yes, How would you rate the Brown Bag Program?

Excellent	Good	Fair	Poor	No Opinion
4	8	1	3	17

Have you utilized the Travel and Trips Program?

Yes	No
11	23

If yes, How would you rate the Travel and Trip Program

Excellent	Good	Fair	Poor	No Opinion
11	11	1		11

How would you rate the social environment at Senior Centers?

Excellent	Good	Fair	Poor	No Opinion
8	23	4		

How would you rate the friendliness and helpfulness of staff?

Excellent	Good	Fair	Poor	No Opinion
16	18	1		

How would you rate the Responsiveness and availability of staff?

Excellent	Good	Fair	Poor	No Opinion
17	18			

Based on your personal experience how would you describe staff

Very Courteous	Somewhat courteous	Somewhat discourteous	Discourteous
30	5		

City of Madera
Parks & Community Services – Senior Services Division

Transportation Customers Service Survey

As a courtesy we are requesting a few moments of your time to complete this survey, which will allow us to better serve you. Please answer the following questions.

Date of Service: Survey on 9/12/15

1. What type of transit do you normally utilize (Check one)

   IIII Fixed Route I Escort Service (door to door)

   1a. If you checked Escort Service, what is the longest time you have waited to be picked up 20 = I.

2. How often do you use the public transit? (Check one)

   I Daily I 4-5 days/week III 3-2 days/week ___ 1-0 day/week

3. Please rate the following as to how the service was provided:

   Courteous attitude by driver: I Excellent II Good II Fair ___ Poor

   Courteous attitude by dispatcher: ___ Excellent II Good II Fair I Poor

   Helpful: I Excellent III Good I Fair ___ Poor

   Overall rating: I Excellent III Good I Fair ___ Poor

4. Please share any additional comments and/or suggestions and how we can improve our service.

   1) Need of Sunday Service

   2) Expand area to Raymond Rd = 11

5. Should you wish to be contacted, please provide your name and phone number we someone from our office with contact you as soon as possible. The following is optional and not required to complete the customer service survey.

   Name/Phone: _____

February 18, 2015

To Whom It May Concern:

The Madera Senior Club has a total of 65 active members. We are in full support of the application by the City of Madera Parks and Recreation Department for funding from the Community Development Block Grant (CDBG) for senior programs. These programs help enhance the lives of seniors by giving us a place to socialize, receive nutritious meals and try new recreation programs. We do programs like cooking, exercise, dances, field trips, bingo and computer classes that the City provides to make every day at the center fun and enjoyable.

I am available to answer any questions you may have.

Sincerely,

Nadine Mott, President
Madera Senior Club

Stella Dominguez

1556 University Ave. Madera, CA 93637

Tel: 408 460-2937 Home: 559 479 8390 stelladsfa101214@comcast.net

Corinne Folk
Senior Services
City of Madera Parks & Community Services
701 E. 5th St.
Madera, CA 93638

Friday, February 13, 2015

Dear Corine,

I am writing to express support of Madera Adult Day Care Program / Center located at 322 W.6th St. Madera, Ca. In 2008 my mother Maria, was diagnosed with dementia, I retired in 2006, so I became her primary caregiver. In 2010 she required 24 hour supervision. As the days grew longer and her behavior more challenging, I had to look for assistance. Thankfully I found the Madera Adult Day Care.What a blessing this program was for my mother, sister and I. My mom attended the program 2 days a week, and quickly increased to 5 days a week. The program provides something meaningful to do during the day. Madera Adult Day Care Staff provides a safe comfortable environment always caring , patient, cheerful and welcome their clients regardless of mood or physical inability. The staff provide a variety of recreational and therapeutic activities on a daily basis.

What is most beneficial is the respite it provides for the caregivers, along with respite there are support groups, workshops that give caregivers an understanding of how to deal with difficult behaviors.

My sister and I are forever grateful for the Day Care program, it was a life saver! My sister and I were physically and emotionally drained. The respite it provided was an answer to prayer. My sister and I were able to use the time to rest, refresh and recuperate.

My mom attended the program on a daily basis for a few years until 2 weeks before she passed in December 2014. The services Madera Adult Day Care Program provides are much appreciated and needed in this community. We are forever grateful for this program.

Sincerely yours,

Stella Dominguez

The Senior Center is a good Place for the seniors to Come, to associate and play games. As well as having a place to come for Cooling and heating. I also like that I have Somewhere to eat a well balanced meal rather than just anything I find around the house. I feel by having this senior center that it's a good place to go because some of us live by ourselves. It gives us a place to go rather than be home alone. Our senior trips that we take gives us a place to go especially the seniors that Can't drive. We have very good Coordinators and we don't need no Changes

- W.A. Patut

Frank Bergon

Frank Bergon

When I first started coming to the center, I was homeless. It helped keep me out of the heat! And off of the streets during the day. I'm also able to speak to people around my own age. This place has helped me out, more than I can put into words. This place is a God send.

1/15



During a time
like this
we realize how much
our friends and relatives
really mean to us...
Your expression
of sympathy will always
be remembered

Maria Dominguez

Corinne
We will always
be thankful for
Madera Adult Day Care
for your kind, excellent
program.
Yolanda
Stella
Danny

TAB E

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: ___Madera Coalition for Community Justice Resilient Madera Program

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

Program	Program Description	Con Plan Priority	HUD Objective
Public Services: Youth Services	To facilitate leadership training to excel academically and to provide a support system to address unique challenges and instill coping skills, reduce stress and develop resilient leaders	High	Suitable Living Environment Expanded Economic Opportunity

2025 Vision Plan Strategies	
No. 321	Accessible, Affordable Education: Develop a focus on accessible and affordable higher education for community members
No. 321.1	Create a coalition with the goal of raising Maderans' access to and use of higher education.

This is a one-year activity. The requested allocation is: $20,000.

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

Public Services

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Staff salaries and benefits, office expense, travel, transportation. (While food is included in their budget, it is not allowable.)

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

The application proposes to serve the following number of unduplicated clients:

Age	13 -17	18 – 34	35 – 54
	17	8	5

Some considerations to reflect upon this proposal are as follows:

▪How realistic are the number of unduplicated clients? It's likely that a portion of the 13 – 17 age group will consists of middle school age students, and a portion of the 18 – 34 and the 35 -54 age group are more than likely to be older than high school age.

▪How likely do the proposed budget line items for Travel, $4,000.00 and Transportation, $800.00, ensure a student's ability to continue their education beyond high school?

▪How realistic is it for students to balance their time between school and the proposals stated activities?

▪How adequately will MCCJ tract students continuing their education beyond high school?

▪What additional methods are available for parents to work with Madera Unified School District (MUSD) or Madera County Office of Education (MCOE) to obtain assistance or guidance to further their children's education beyond high school?

▪How does the proposal merge with MUSD's or MCOE's efforts to allow parents to access their children's guidance counselor?

▪How does the proposal align with MUSD's or MCOE's provisions to conduct parent/teacher meetings?

▪How does the proposal align with MUSD's or MCOE's practice for parents to attend board meetings or to initiate contact through MUSD's or MCOE's website.

▪How does this application align with the 2025 Vision Plan goal of raising Maderans' access to and use of higher education that specifies MUSD is in the Lead Role and Madera Coalition for Community Justice is in a Supporting Role?

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go not further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

Not applicable.

STEP 3: NATIONAL OBJECTIVES

A. Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.

Public Services
Low/Moderate Income Clientele

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

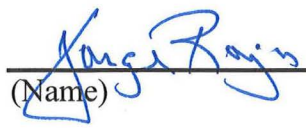
Records to be maintained consists, yet are not limited to, staff time cards, payroll and benefit records, expense receipts, environmental clearance, client household gross income by household size certification and Race/Ethnicity.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Certifications submitted with approved Action Plan.

WORKSHEET COMPLETED BY:



(Name)

Program Manager - Grants

(Title)

February 23, 2015

(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PUBLIC SERVICE PROPOSAL APPLICATION
2015/2016

AGENCY/PROGRAM INFORMATION **DATE SUBMITTED: February 18, 2015**

Legal Name of Agency: Madera Coalition for Community Justice

Program Name: Resilient Madera

Agency Address: 126 N. B street

City/Zip: Madera, CA 93638 Telephone: (559) 661-1879

Program Director: Lourdes Herrera FAX: (559) 6745674

SUMMARY OF COMMUNITY NEED OR PROBLEM TO BE ADDRESSED: (Describe the community need or problem to be addressed by the proposed program. State how and by whom the need was identified. All research documentation must be acknowledged.)

See Attached

EXISTING SERVICES: List other agencies currently addressing the need or problem described above. (Attach sheets if necessary.)

Though the school district has recently added some support services, there are no current programs that offer services as extensive as this proposal.

Explain how your program supplements or complements existing services without duplicating them. (Attach sheets if necessary.)

MCCJ is already working Madera Unified School District to help supplement ongoing educational activities and will be able to offer new services on campus, through peer education sessions and this proposal.

RECEIVED
2-20-15
1:45pm JR

CLIENT POPULATION

Indicate the total number of potential clients in the community who require your services.

30

State the total number of unduplicated clients you intend to serve during the term of this proposed program/service (12 months)

30

If this program was funded last year, has there been a change in the composition of the target population to be served and/or shift in the geographic target area?

_____ Yes __X__ No

If yes, explain:

Provide the following demographic information for the total number of unduplicated clients as indicated above:

AGE	0 - 5	6 - 12	13 - 17	18 - 34	35 - 54	55 - 59	60 - 64	65 +
			17	8	5			
GENDER	Female	20						
	Male	10						
FEMALE HEAD								

This information is confidential and is only used for government reporting purposes to monitor compliance with equal opportunity laws. Please note that self-identification of race/ethnicity is voluntary.

RACE	NO.	RACE	NO.
White	1	American Indian or Alaska native AND White	____
Black/African American	3	Asian AND White	____
Asian	_____	Black/African American AND White	____
American Indian or Alaska Native	_____	American Indian/Alaska Native AND	

		Black/African American	____
Native Hawaiian or Other Pacific Islander	_____	Other:_____	____
Mexican/Chicano	_26_	Cuban	____
Puerto Rican	_____	Other Hispanic/Latino:_____	____

EFFECTIVENESS AND EFFICIENCY

Describe the method used to measure the effectiveness (outcomes) of services. Identify measurable goals and objectives. Attach a copy of the program's evaluation documentation.

See Attached.

What National Objective does your program meet?
The project addresses National Objective #1 by providing a public service to low-income families through leadership development and creates opportunities for whole families to engage in the academic success of their students and involves students in community service.

Describe what measureable objectives your program meets?
Students will be trained in strategies to cope with trauma and reduce stress as a way to help strengthen their academic achievement. MCCJ will continue to provide college-readiness/ preparatory assistance as well as develop Individual Empowerment Plans to ensure each participant is thoroughly prepared to reach their college and career goals. Students will also be involved in community service once trained in leadership development. Program will be evaluated based on comparing accomplishments to the stated objectives and activities that will be set forth in a work plan. Important criteria include completion of tasks, achieving recruitment goals and compliance with budget outlay.

How will your program meet its goals in one year?
These goals coincide with the mission and goals of our ongoing Madera Youth Leaders program. All of the youth already participating in MYL receive some of these services and we are hoping to expand to include new curriculum and activities, as well as, offer this program to even more students.

How does your proposal support the Vision Plan Madera 2025 Action Plan?

As part of Vision Plan Madera 2025, it supports working toward a Well-Planned City, A Strong Community and Great Schools, Good Jobs and Economic Opportunity, and a Safe, Healthy Environment. Through the youth-lead community forums planned in this proposal, the youth leaders will be creating events to directly discuss land-use policy, the Local Control Accountability Plan for Madera Unified, economic options for youth and families, as well as environmental issues impacting the health of our community.

SERVICE FUNDING

What financial resources, other than City are available for this program? Have applications for other funds been submitted? Explain. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

No other funding is available at this time.

Describe in detail all proposed plans for fund raising for this program. What is the projected net income from fund raising? If net fund raising is not increasing, please explain (be specific).

We will continue to apply for grant funding that supports the overall mission of Madera Youth Leaders and the Resilient Madera project but the projected income from this is unknown at this time.

What was done to receive public input/participation? Please provide details. What did the public input/participation identify? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

At the annual strategic planning meeting, both board members and community attendees discuss the application and the former subsequently approved the submission.

If service is offered outside the Madera city limits, include the list of funding sources and supporting documentation/letters of commitment that support these program services.

None

When there is an overflow of clients, how is it determined whom to serve?

First come, first served.

Is income criteria used to establish eligibility for services?

__x__ Yes _____ No (If yes, attach a copy of the criteria.)

Is a fee schedule used?

_____ Yes ___x__ No (If yes, attach a copy of fee schedule.)

INCOME SOURCE	AMOUNT
CITY	
UNITED WAY	
STATE (SPECIFY)	
FEDERAL (SPECIFY)	
SERVICE FEES	
FUND RAISING	
DONATIONS	
RESERVE/CONTINGENCY	
OTHER (LIST)	
TOTAL INCOME	

SALARY EXPENSES	ACCOUNT NO.	AMOUNT
SALARIES	0100	13520
BENEFITS	0150	580
SERVICES & SUPPLIES		
INSURANCE	0200	
COMMUNICATIONS	0250	
CONSULTANT SERVICES	0300	
OFFICE EXPENSE	0350	900
OFFICE RENTAL	0400	
EQUIPMENT RENTAL	0450	
UTILITIES	0500	
TRAVEL (ADMIN.)	0550	4000
FOOD SUPPLIES	0600	200
CONTRACTS	0650	
TRANSPORTATION	0700	800
FUND RAISING	0750	
TOTAL		20,000

Attachment Resilient Madera

Abstract:
This application proposes to establish a program that is specifically designed to help the low-income and young people of color in Madera succeed. With almost 80% of Madera county students being youth of color, close to 40% of students living in poverty, and a county with some of the highest rates of suspensions and expulsions, student dropouts, teen pregnancy and juvenile arrests in the state, it is clear that our students have many obstacles on their way to college and career paths.

Resilient Madera will be modeled on the successful leadership training initiative championed by President Obama, "My Brother's Keeper". This initiative has since been adopted by communities and organizations to create successful programs such as: Alliance for Boys and Men of Color- supported by The California Endowment, La Cultura Cura- supporting young men and women to become leaders through culturally based practices, United Students- a project of East LA's InnerCity Struggle and Fresno Unified's Men's and Women's Alliance programs. All of these programs aim to help young people who traditionally struggle to graduate high school and go on to college.

To empower our struggling students, Madera Coalition for Community Justice will facilitate leadership training that provides them with all the tools to excel academically, while acknowledging that they are in need of a support system that addresses their unique challenges and gives them skills to cope, reduce stress and become resilient leaders.

(Summary of Community Need or Problem to be Addressed)

Introduction

Background -

Madera Coalition has a long history of working with the eastside Madera community and will continue to serve these young people and their families. The target participants of this program are 90% Latino and 100% low-income, within this population we will increase our focus on English Language Learners and the 350 foster and homeless students and within Madera Unified.

For those without a lot of support at home, due to neglect or because their parents have to work multiple jobs to make ends meet, youth can feel desperate in their need for acceptance, support and stability. This is heightened in neighborhoods that suffer from high unemployment and no social support system. Growing up in this environment often pulls youth toward an unhealthy life path including gang membership and risky sexual behavior.

The Resilient Madera project target students are significantly more likely to experience childhood trauma and have compounded obstacles to overcome before reaching their educational and career goals.

Presenting Problem -

Data released from the Adverse Childhood Experiences study (ACE Study), a collaboration between the Center for Disease Control and Prevention and Kaiser Permanente, reveals significant connections between the health, social, and economic risks that result from childhood trauma.

It states, "Without support and protection from adults, children who experience toxic stress are at higher risk for health and social problems, like asthma, diabetes and obesity, as well as learning difficulties. Toxic stress also may make it difficult to sit still in school or to control emotions in challenging situations. If left untreated, toxic stress can lead to increased risk of adult diseases including heart disease and cancer."

Madera County- Stats.	Year	County	Rank in State
Teen Pregnancy	2012	44.6 per 1000 of youth gives birth	3rd highest county
High School Dropouts:	2013	14.7% of youth dropout of high school	10th highest county
Children Living in Areas of Concentrated Poverty	2008-2012	27.6% of youth live in concentrated poverty	5th highest county
Food Insecurity	2013	30.6% of youth live in food insecure households	10th highest county
Youth Incarceration	2013	9.5 per 1000 youth has a felony arrest	11th highest county

** All data sourced from kidsdata.org*

Research continues to show a direct link between childhood trauma (Adverse Childhood Experiences) and student's academic success, mental, emotional and physical health. We know that our students can not perform well in school while they are sick, and we must be innovative in our strategies of intervention.

The first component of this program seeks to provide a safe and welcoming place to connect, share coping and stress reduction techniques on how to manage school while facing severe instability at home and pressure to engage in gangs or other risky behaviors.

The second goal of this program is to provide students who are less likely to graduate and go on to college, the information and support to be successful in a college or career path and to encourage growth in their self-esteem and facilitation skills, in order to make broad change in Madera. Whether they are focused on bullying on their school campus or advocating for better bus access in their area of town, they are experts in creating solutions to their communities' struggles and are capable of leading holistically supportive and genuine community engagement through circles and forums.

Proposal Narrative

Rationale (What do students need to succeed?) -

Like other innovative youth development programs in the state, we believe the young people of Madera need more systems of social-emotional support alongside educational development in order to meet their day to day needs, reach their career and college potential success, become leaders in their communities and live long and healthy lives.

"The Search Institute identifies 40 measurable assets of young people, including support by parents or other adults, community service, involvement in extracurricular activity, academic goals, skill in making decisions, positive values, a positive view of one's own future, and social skills.[4] In working to encourage young people to develop and rely on their own assets, the most promising programs focus on each young person's abilities while taking into consideration his/her individual family, social, cultural, and school environment. Such programs focus on developing young people's self-esteem, self-efficacy, and self-worth.*

*Youth development—also known as life options—programs must be flexible to be able to meet the individual needs and build on the individual assets and strengths of each young participant. Programs may provide such services as tutoring, mentoring, recreational opportunities, job training, social skills, and community service. By tailoring services to meet the needs and build on the assets of the individual, these programs motivate young people to work toward achieving successful futures."- **Advocates for youth***

Project description-

The Resilient Madera project will support youth through a holistic approach to student's health and academic success, while training in leadership and community engagement. During the course of the program, youth will strengthen their self esteem and develop academically in order to increase their likelihood of reaching their college and career goals. In concluding the program, youth within the cohort will be applying their newly

developed leadership skills to develop community-driven campaigns to benefit their families, schools and neighborhoods.

Project Outcomes:

There are three primary outcomes for the project:

(1) Each session will be made up of 25-30 youth participants, with sessions held weekly. The program will run on a year round basis, with curriculum cycles coinciding with the spring, summer and fall school schedule. Each curriculum cycle we will be accepting new students but youth are encouraged to stay with our program throughout their high school career.

Each youth session will allow the participants to create a safe and connected circle of support with other young people and their adult allies.Throughout the sessions, youth will learn about mindfulness and other techniques to help counteract the effects of Adverse Childhood Experiences, to seek the help they need to succeed, to build self-esteem, efficacy and self-worth, to know what it feels like to be valued, engage in positive decision-making and to be a leader.

(2) MCCJ will build upon previous success and ongoing college-readiness/preparatory assistance. Students will learn about A-G coursework requirements. Seniors will be given a checklist of required filings and deadlines. All youth participants will create a personalized "Individual Empowerment Plan" to help them track progress and reach their goals. Students can participate at any point in the educational path. Whether they are just starting high school or graduating this year, we will work together to map out their path to college and career. Students will meet with counselors, college representatives and campus students while attending college campus tours (UC Merced, CSUFresno, a private university and UC Berkeley or Stanford). Parents will also be offered opportunities to engaged as active participants in fulfilling their student's Individual Empowerment Plan.

(3) Youth from this program will be developing two service learning projects. The first will be a cross-campus awareness project, focused on improving the climate of their schools. The exact topic could range from bullying to school discipline but will involve social media and educational session components to reach other students on their campus. This will highlight the way students are treated at school, affects the rest of the community. When school is not seen as a safe place, youth are drawn to find other places of acceptance like gangs, tagging, substance abuse and other risky behavior.

For the second project, youth will take the support circles they are participating in and replicate them within their community. These circles will include youth, parents and other community members. The task for the youth-lead support circles will be to develop a

community-driven campaign to address an issue by conducting research, focusing media attention, and appealing to a local agency like the school board or city council.

The result is a core group of Madera youth leaders on an individualized path to success prepared with the tools to lead their community.

(Effectiveness and Efficiency)

Assessment-

Evaluation will measure program outcomes and process. Program effectiveness will be determined by comparing accomplishments to the states objectives and activities that will be set forth in a work plan. Important criteria include completion of tasks, attaining recruitment goals and compliance with budget outlay. There are important indicators that will measure successes or failures. In terms of the youth: retention rate of over 60% of participants; increase knowledge confidence and skill in conducting research, planning, advocacy and evaluation; clear understanding and commitment to project mission; 75% of members participate in project activities, events and training; 60% of members participate in college outreach and preparation; establish stronger relationship with each other and with adult mentors; development of a core group of members who assume roles as mentors and trainers of fellow peers; and, increased knowledge of current events and local issues.

Separately, there will be periodic evaluations by participants and partners on the program and/or activities. These important "lessons learned" will be shared with participants, community partners, the organization and board. Process will be evaluated through quarterly activity and budget reports. Review and updates will be provided by the director to the board monthly.

Budget Justification-

Funds requested are to contribute to the Youth Coordinator's time contributed to the program, who will have sole responsibility for implementing all programmatic functions of the project and the part-time assistant. Additional funds are included to allow the Youth Coordinator, program assistant and other youth on this project, the ability to attend a training and/or conference.

SPONSORING AGENCY MANAGEMENT

CORPORATION DIRECTORS:

How often does the Board meet? Monthly

What was the average number of Board members attending meetings last year? 10

Based on the bylaws, what is the minimum and maximum number of seats on the Board?

8 Minimum 20 Maximum

Please provide the following information:

Date of Incorporation: September 7, 1994

IRS Employer Number: 77-0391942

Attach current Board of Directors' roster, including the names, addresses, occupations and number of years served on the Board.

FINANCIAL:

How often are financial records audited, and by whom? 12 months

Are the treasurer and/or other financial officers bonded? No

If so, for how much? N/A

List any judgments or pending lawsuits against the agency or program:

N/A

List any outstanding obligations: _

RESOLUTION/CERTIFICATION:

We, the Board of Directors of MCCJ do hereby resolve that on 2/23, 2015, the Board reviewed this application and, furthermore, the Board in proper motion and vote approved this application for submission to the City of Madera.

Furthermore, we certify that the agency making this application is (1) non profit, (2) tax exempt, and (3) incorporated in the State of California, and has complied with all applicable laws and regulations. To the best of our knowledge, all information presented herein is correct and complete.

Dated: February 18, 2015

AGENCY NAME: Madera Coalition for Community Justice

ADDRESS: 126 North B Street Madera, CA 93638

TELEPHONE: (559) 661-1879

By: Raquel Rodarte
President of the Board of Directors

This application and the information contained herein are true, correct and complete to the best of my knowledge.

By: LOURDES HERRERA
Executive Director

RETURN AN ORIGINAL AND TWO COPIES TO:

City of Madera
205 West Fourth Street
Madera, CA 93637
Attention: CDBG Administration

DUE DATE: **February 20, 2015, 5:00 p.m.**

CONTACT PERSON:

Jorge Antonio Rojas, Program Manager – Grants
559-661-3693
jrojas@cityofmadera.com

Madera Coalition For Community Justice

*PH: (559) 661-1879
maderaccj@yahoo.com

P.O. Box 817
126 N. B Street
Madera, CA 93638
*FAX (559) 674-5674
maderacoalition.org

Board of Directors
2015

President-Raquel Rodarte **Vice President-Laura Hadjis**
Treasure- Angelica Cuevas **Secretary- Sue Kern**

NAME	ADDRESS	PHONE	YEAR ON BOARD /SINCE	OCCUPATION
Mc Allister, Regina	1408 Wren wood Way Madera, CA 93638	(559) 675-3478 H (209) 617-0716 C	7 Year Has served since 2007	**Nurse**
Madrid, Elizabeth	908 W 3rd. St Madera, CA 93637	(559) 673-3457 H (559) 474-5144 C	6 Year Has served since 2008	**Stay-Home Mom**
Oyuki Chow	1725 E Cleveland Ave. # 217 Madera, CA 93638	(559) 488-1380W ext. 1392 (559) 706-3596 C	5 Years Has served since 2009	**Outreach Specialist Anthem Blue Cross**
Kern, Sue	P.O. Box 580 North Fork, CA 93643	(559) 877-5800 H (559) 457-2132 W (559) 349-3777 C	22 Years Has served since 1992	**Lawyer**
Pablo Fernandez	775 Saint Mary Ave Madera, CA 93637	(323) 715-0945	5 months Has served since 2014	**Youth Coordinator**
Angelica Cuevas	2717 Greenwood Dr Madera, CA 93637	(559) 871-9214 C (559) 674-5671 W	5 year Has served since2009	**Administrator Legal Services**
Lilia Alaniz	27137 Parkwood Ave Madera, CA 93637	(559) 363-3730	6 months Has served since2013	**Instructional Assistant**
Rodarte, Raquel	10784 Juanita Dr. Madera, CA 93636	(559) 674-4631W (559) 673-2661H (559) 908-8447 C	17 Years Has served since 1997	**Elementary School Teacher**
Hadjis, Laura	P.O. Box 1283 Madera, Ca. 93639	(559) 673-2037 H	8 Years Has served since 2006	**Retired Migrant Counselor**

Honorary-*Gloria Medina* P.O. Box 1115, Madera, CA 93638 (559) 871-5355
Legal Counsel-*Baldwin Moy* Calif. Rural Legal Assistance 117 South Lake St., Madera, CA 93638 (559) 674-5670
Special Guest- Ramiro & Liz Gutierrez (559) 661-0190

1912195

State of California
SECRETARY OF STATE'S OFFICE

CORPORATION DIVISION

I, *TONY MILLER*, Acting Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the corporate record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this

SEP - 7 1994



Tony Miller

Acting Secretary of State

1912195

ENDORSED
FILED
In the office of the Secretary of State
of the State of California

AUG 31 1994

TONY MILLER, Acting Secretary of State

MADERA COALITION FOR COMMUNITY JUSTICE

ARTICLES OF INCORPORATION

I

The name of this corporation is MADERA COALITION FOR COMMUNITY JUSTICE.

II

A. This corporation is a nonprofit public benefit corporation and is not organized for private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The primary objectives and purpose of this corporation are to educate and assist low-income residents of Madera County in working together to obtain appropriate and sufficient food, clothing, shelter, health care, educational and employment opportunities, and other fundamental needs.

III

The name and address in the State of California of this corporation's initial agent for service of process is:

Sue Kern
Rural Route, Mammoth Pool Road
North Fork, California 93643

IV

A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

V

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation, or corporation, which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

VI

The name of the existing unincorporated association now being incorporated by the filing of these articles, is Madera Coalition for Community Justice.

Amy R. Levine, Sole Incorporator

DECLARATION

Martha Moreno and Maria Jimenez declare under penalty of perjury that they are the president and secretary, respectively of the unincorporated association referred to in the Articles of Incorporation to which this declaration is attached, and that said association has duly authorized its in corporation by means of such articles.

Dated: 7-14-94

Martha Moreno, President

Dated: 7-14-94

Maria Jimenez, Secretary

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: September 5, 2001

Person to Contact:
Richard Owens 31-00913
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
77-0391942

Madera Coalition for Community Justice
PO Box 817
Madera, CA 93639-0817

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in May 1995, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of $20 a day, up to a maximum of $10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Madera Coalition for Community Justice
77-0391942

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

John E. Ricketts

John E. Ricketts, Director, TE/GE
Customer Account Services

TAB F

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: Proposal "A": City of Madera Public Works Department
Proposal "B": Neighborhood Revitalization Department

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

Program	Program Description	Con Plan Priority Ranking	HUD Objective
Public Facilities: Neighborhood Revitalization	Provides code enforcement services in targeted areas to protect against blighting conditions and improve the quality of life.	High	Suitable Living Environment

2025 Vision Plan Strategy 137	Code Enforcement: Promote sound redevelopment practices and code enforcement city-wide.

These are one-year activities. Amounts requested are as follows:

Proposal "A": $163,570
Proposal "B": 400,000
Total: $563,570

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

§570.201(c) Public facilities and improvements including streets, parks, bridges, etc. Also includes buildings owned by a nonprofit but open to the public.
§570.202(a)(1) Rehabilitation of privately owned buildings and improvements for residential purposes (including garages, fences).
§570.202(a)(2) Rehabilitation of public and nonprofit owned residential buildings and improvements.
§570.202(a)(3) Rehabilitation of public or privately* owned commercial/industrial buildings. *Limited to exterior improvements or correction of code violations. Requires graffiti listed as a building code violation.

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Salaries, benefits, materials and equipment costs.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

Compliance with Plan to Link Code Enforcement/Graffiti Removal with CDBG.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

On-going with CDBG representative.

STEP 3: NATIONAL OBJECTIVES

A. **Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.**

National Objective: Slum/Blight
Category: Area/Spot Basis

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

Environmental review, salaries and benefits, hours by employee, locations assisted, type of locations assisted, materials and equipment costs. For each property, must maintain documentation of the identified conditions detrimental to public health/safety and conditions of blight/decay treated.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Submit certifications with Action Plan.

WORKSHEET COMPLETED BY:

(Name)

Program Manager - Grants
(Title)

February 20, 2015
(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT PROPOSAL FORM
2015/2016

DATE SUBMITTED: February 20, 2015

A. GENERAL INFORMATION

Amount Requested: **$563,570**

Proposal "A": $163,570

Name of Department/Organization: Public Works Department
Address: 1030 S. Gateway Avenue, Madera, CA 93638
Contact Person: Dave Randall, Director
Phone: (559) 661-5466

Proposal "B": $400,000

Name of Department/Organization: Neighborhood Revitalization Department
Address: 428 East Yosemite Avenue, Madera, CA 93638
Contact Person: James E. Taubert, Executive Director
Phone: (559) 661-5110

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Proposal
A

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT PROPOSAL FORM
2015/2016

DATE SUBMITTED: February 20, 2015

A. GENERAL INFORMATION

1. Name of Department/Organization: City of Madera Public Works Department

Address: 1030 S. Gateway, Madera CA 93637

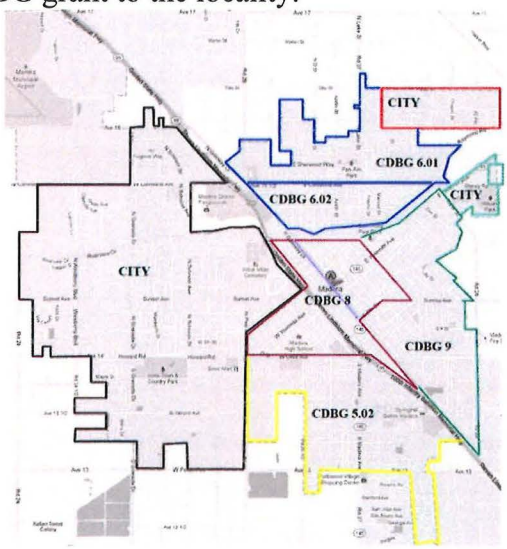
Contact Person: David Randall Phone: (559) 661-5466

Concurrence: _____
Department Head Signature/Authorizing Official

B. ACTIVITY DESCRIPTION

1. **Summary:**

Public Works proposes that we continue to expand the City's existing graffiti removal efforts to provide expanded graffiti removal services in five low income CDBG Census Tracts and revitalize these target areas. The five CDBG Census Tracts are: 5.02, 6.01, 6.02, 8.0 and 9.0. Through the Graffiti Abatement Project, the City provides the manpower and materials to remove graffiti from public facilities, such as parks, sidewalks, bridges, underpasses, and creeks, located within qualifying target areas. Revitalizing these areas may require a longer period and more resources than can be provided by a single CDBG grant to the locality.



2. **Need:**

These lower income neighborhoods continue to suffer from a high rate of graffiti relative to the rest of the City. The City's limited Graffiti removal resources is at an adequate level for the other areas of the City but these areas suffer increased visual blight and corresponding reduced property values and community value.

The effect of this project is threefold as abatement decreases the conditions of blight, offers safety and security for families residing there and raises the quality of life by strengthening Madera's neighborhood image.

3. **Estimated cost of project and source of estimate (if available):**

Please identify other sources of funds to implement this project. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

The projected expenditure of funds in the identified areas will cost $163,570. The requested funding is to cover a significant portion of the project's costs of salaries, maintenance and operations within the identified areas.

In addition to the CDBG funding, the City will continue to use Gas Tax, Solid Waste, Water and Sewer funds in order to maintain the City's base operations within the City's street right of ways and public structures. As a result, the City's base operations do provide management and equipment that makes the CDBG operations more economical than if it were to be a standalone project.

4. **Timetable (assuming final approval next July 1). Will your proposal meet these goals in one year? Give starting date for activity.**

The project would begin on July 1 and run for the entire FY 2015/2016 year. Additionally, the project is expected to meet the goals and outcomes listed below.

5. **What measureable goals will your project deliver?**

The Department will additionally expend a minimum of 6,800 man hours on graffiti removal in the five designated neighborhoods in order to reduce or eliminate the visual blight of graffiti. In 2014, the department removed approximately 63,000 Sq Ft of graffiti which is approximate to 8,800 graffiti incidents. By having an effective graffiti abatement program, hot spots – areas frequently targeted by graffiti vandals – are checked regularly, with the overall goal of removing graffiti as soon as possible. As a result, graffiti removal is an effective tool for the community in preventing the lowering of property values and a reduction in additional criminal activity.

6. **What is the project's expected outcomes? How are the outcomes assessed?**

The result of graffiti abatement in the community is the removal of visible blight,

maintaining stable property values and the message to the community that vandalism is not tolerated. It is anticipated that the project will remove or cover 50,000 Sq Ft of graffiti and/or approximately 7,000 graffiti incidents with a goal of seeing an overall decrease from the previous year due to continued abatement. Records will be kept of where, when, and the nature of all graffiti incidents and requests for service. Additionally, GPS information for each tag will be recorded in order to more accurately determine hotzones of activity, which will allow the Department to focus abatement goals in these areas while cooperating with other agencies in order to reduce graffiti incidences.

7. **What National Objective does your project meet?**

Graffiti is vandalism and is defined as the unauthorized spraying of paint or marking of ink, chalk, dye or other similar substances on public and private buildings, structures and places, where it is visible to the public. The effect of graffiti is visible blight throughout the community, an ascertainable diminishment of surrounding property values and an open invitation to vandalize and apply more graffiti. As such, the Graffiti Abatement Project contains elements that fall within the four National Objectives listed below.

- Eliminating slums and blight; preventing deterioration of property; and providing needed neighborhood community facilities, principally for persons of low and moderate income.

- Eliminating conditions which are detrimental to health, safety and public welfare through interim rehabilitation and code enforcement, etc.

C. ENVIRONMENTAL IMPACTS:

1. **Historical:**

   a. *How old is the affected structure?*
   This is not applicable as the project is not on any one building and is not anticipated to include any Historical Structures.

   b. *Will this project affect an historically significant (or potentially historic) structure?* No.

2. **Archeological:**

   a. *Will this project involve any ground disturbance?* No.

   b. *If so, how deep will excavation be and what is the volume of earth to be moved?*

3. **Water:**

   a. *Does this project involve a sewer or water system?* No.

D. PROJECT ELIGIBILITY:

To be eligible for funding, a project must either benefit low and moderate-income persons or prevent/eliminate slums or blight. Indicate how the proposed project meets this requirement. Projects that primarily benefit handicapped or senior citizens meet the criteria for benefiting low and moderate-income persons.

1. **Primarily benefits low and moderate-income persons.**

   a. **Number of persons served annually:** Due to the geographic distribution of graffiti incidences and impact of graffiti as a physical blight condition, it is assumed that all residents benefited from this activity.

   In the proposed service areas, there are 10,325 housing units and 41,603 residents. Between the months of July 1, 2013 and June 30 2014, 63,152 square feet (8,818 incidences) of graffiti was removed.

   b. **Service Area:**
   The five areas being serviced are within currently designated CDBG census tracts and are: 5.02, 6.01, 6.02, 8.0 and 9.0.

2. **How will the proposed project prevent or eliminate slums or blight?**

   There are two (2) types of graffiti in Madera. The first is "gang graffiti" which relates to specific gangs. The second is "tagger" graffiti that relates to a particular person or "tagging" crew. Graffiti impacts the economic condition of blight in that it indicates a disenfranchisement of the neighborhood to their community. The prevalence of graffiti sends a message to both residents and visitors. If it is not abated, it becomes an indicator that crime, poverty and poor property maintenance is a commonly accepted practice. Ultimately, it becomes a disincentive for private investment and negatively impacts property values.

   Approximately 90% of the graffiti in Madera can be attributed to taggers. There are about 15-20 "hot spots" within the City. It is our goal to eliminate graffiti within 48 hours of a report being filed. We have reduced over 80% of the graffiti tags within the city limits within the past 3 years. It is our goal to reduce 95% of the graffiti tags within the next five years, thus reducing incidents of blight and criminal activity through; abatement, continual collaborative efforts to identify, quantify and locate graffiti gangs and taggers to arrest, conviction and punishment and to make all parents/guardians of graffiti taggers fully responsible for the actions of their children as allowed by California State Civil Code.

E. CITIZEN PARTICIPATION:

Project proposals should include evidence of citizen support for activity.

1. *What was done to receive public input/participation? Please provide details. What were the outcomes? Include documentation of support for the proposal such as meeting minutes, letters and petitions.*
   There has been considerable citizen support for the graffiti abatement activities as set up by Neighborhood Revitalization. Public Works will continue to work with Neighborhood Revitalization in receiving public input/participation. Additionally, Public Works plans on providing community outreach education through presentations to local schools and service groups in order to raise awareness of graffiti and how concerned citizens can help.

2. *Note complaints that have been received, etc.*

3. *Evidence of collaboration with other agencies within the community.*
   Currently, we plan on continuing the monthly Graffiti Collaborative Meetings between Public Works, Neighborhood Revitalization, Madera Police Department, Madera County Probation, Madera County District Attorney's Office, concerned businesses and concerned citizens.

RETURN AN ORIGINAL AND TWO COPIES TO:	City of Madera 205 West Fourth Street Madera, CA 93637 Attention: CDBG Administration
DUE DATE:	**February 20, 2015; 5:00 p.m.**
CONTACT PERSON:	Jorge Antonio Rojas, Project Manager – Grants 559-661-3693 Internal Extension: 359 jrojas@cityofmadera.com

CITY OF MADERA PUBLIC WORKS
COMMUNITY DEVELOPMENT BLOCK GRANT
2015-16 GRAFFITI REMOVAL BUDGET

Salaries / Full-time	**66,092**	2.10 FTE (see Breakout)	2.00 Maint. Worker II
Salaries / Part-time	**52,155**	1.75 Part time FTEs (See Breakout)	0.10 Office Assistant III
Salaries / Overtime	**0**		0.25 PT Code Enforcement Officer
Salaries - Leave Payout	**0**		1.50 Part Time (Seasonal Help)
Salaries / Uniform Pay	**550**		
Salaries - Auto and Expense Allowance	**0**		
Public Employees Retirement System	**15,453**		
Long Term Disability Insurance	**238**		
Life Insurance Premiums	**112**		
Worker's Compensation Insurance	**9,007**		
Medicare Tax - Employer's Share	**1,791**		
Deferred Compensation / Part-time	**1,956**		
Deferred Compensation / Full-time	**2,776**		
Unemployment Insurance	**2,121**		
Section 125 Benefit Allow.	**56,304**		
Vehicle Fuel, Supplies & Maintenance	**19,200**		
Contracted Services	**2,000**		
Other Maintenance Supplies	**10,500**		
Paint Supplies	**20,000**		
Conference, Training, Education	**0**		
Interfund Charges - Fac. Maint	**0**		
Interfund Charges - Central Supply	**2,000**		
Interfund Charges - Vehicle Repairs	**36,890**		
Interfund Charges - Replace Vehicles	**19,425**		

Total	318,570	
	80,000	Gas Tax Contribution
	35,000	Solid Waste Contribution
	20,000	Water Fund Contribution
	20,000	Sewer Fund Contribution
	163,570	**CDBG Requested Amount**

EXHIBIT B

Proposal B

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT PROPOSAL FORM
2015/2016

DATE SUBMITTED: February 20, 2015

A. GENERAL INFORMATION

Name of Department/Organization:	Neighborhood Revitalization Department
Address:	428 East Yosemite Avenue, Madera, CA 93638
Contact Person:	James E. Taubert, Executive Director
	Phone: (559) 661-5110

Concurrence: James S Taubert
Department Head Signature / Authorizing Official

Amount Requested: **$400,000**

B. ACTIVITY DESCRIPTION

1. Summary

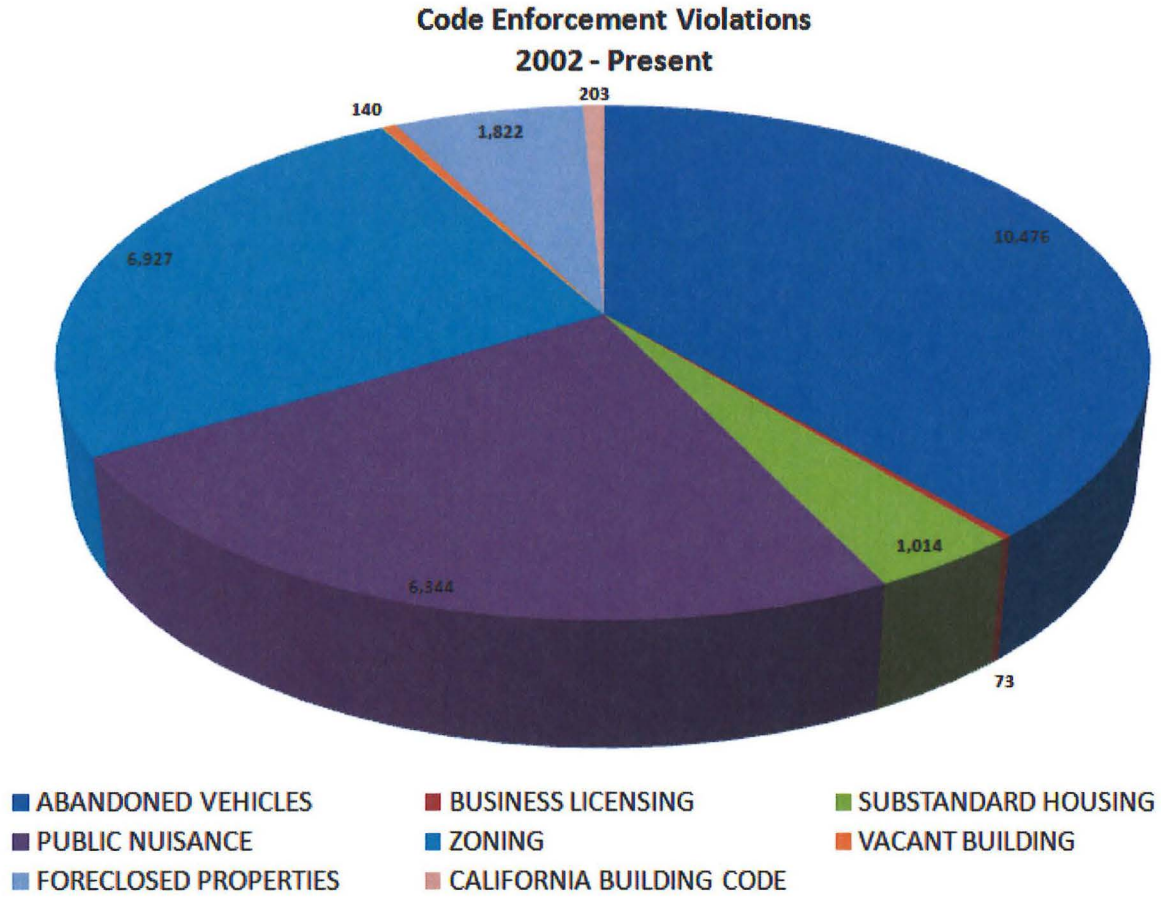
Agency and Department History

The Neighborhood Revitalization Department (initially known as Code Enforcement) was formally created in 2002 and assigned to be under the direction of the Madera Redevelopment Agency's Executive Director. This was done as a direct response to declining property maintenance standards, declining and distressed neighborhoods, expanding graffiti problems, heightened criminal activities and infrastructure deficiencies throughout the former redevelopment Project Area and CDBG eligible Census Tracts. The primary focus became the elimination of blight. Specific strategies and programs have evolved over time due in part to changing economic conditions, the realization that building on strengths is considerably less expensive than fixing problems, and the premise that great cities are defined by the strength of their weakest neighborhoods. Both, Neighborhood Revitalization Department and Madera Redevelopment Agency, prior to its dissolution by the State of California in February 2012, made those strategies a top priority for those ten (10) years.

Following decades of indifference, in the mid 1990's the City began spending a disproportionate share of redevelopment and grant funds in Census Tracts 8 and 9. The focus of

the expenditures was on public infrastructure and affordable housing. More recently, this effort has expanded to Census Tracts 6.01, 6.02, and 5.02. For the past four (4) years a greater emphasis has been placed on activities that encourage increased civic engagement. Significant progress has been made by the department since, even considering Madera's substantial set-backs caused by the foreclosure crisis. To date, the following has been accomplished:

10,476 Abandoned, inoperable or disabled vehicles cases
73 Business Licensing cases
1,014 Substandard Housing cases
6,344 Public Nuisances cases
6,927 Zoning cases
1,822 Foreclosed properties cases (since 2009)
203 California Building Code cases
140 Vacant Building Cases (since 2009)
308,751 Waste tires collected for recycling
142,353 Graffiti tags have been removed
1,476.92 Tons of trash, junk, and debris removed
$2,653,646.92 Fines/Penalties collected



Neighborhoods are always in transition, with patterns of property maintenance standards ever changing. Every property owner decides whether an improvement makes sense in light of local housing values, with many factors involved. The most recent and major factor that had an impact on those decisions was the foreclosure crisis. In some neighborhoods, property values have declined by as much as 80% creating a significant amount of economic stress. In other neighborhoods within the city, there are entire streets where all properties have undergone foreclosure at some point within the last eight (8) years. In Census Tracts 5.02, 6.01, 7 and 9, builders have walked away from and abandoned several hundred fully improved residential lots with some even being in the process of construction. Anything that affects the stability of neighborhoods has a detrimental effect on the city as a whole and, in the housing market's case, will have repercussions that will be felt for decades if not generations.

The Neighborhood Revitalization Department operates several programs which all share one mission in common: to improve Madera neighborhoods in ways that allow for safe and healthy life enjoyment. Staff strives to educate and empower residents through interactions where they are offered opportunities to make a difference in their community. Those programs are Code Enforcement, Waste Tire, and Neighborhood Outreach. Simply put, the goal is to assist in creating opportunities for Madera to be a thriving city with an engaged and empowered citizenry. Having property owner and resident buy-in is critical in the success of these efforts which is why so much emphasis is placed in building and maintaining a good rapport.

Code Enforcement Program

Code Enforcement is part of the operation and not by any means the sole mechanism to accomplish our mission. Today, enforcement occurs for public nuisance, zoning, substandard housing, abandoned vehicles, business license, sign, foreclosure, building code, graffiti (on private property) and vacant building violations. This program also headed the Target Neighborhood Enforcement Project, a pilot project that began in the previous project year. The desired outcome from a code enforcement standpoint is to obtain 100% voluntary compliance, without the use of administrative procedures.

Waste Tire Program

There are two platforms to this program that are managed by the department: enforcement and amnesty days. Generators and facilities must maintain compliance with state and local laws regarding storage and transportation of waste tires, which is all verified through site inspections. Enforcement occurs as needed. Amnesty events allow for residents to dispose of waste tires at no costs.

Neighborhood Outreach Program

This is the newest branch of the department's list of services. Through this program, citizens are able to become involved with Neighborhood Watch, neighborhood networking, block parties, Adopt-A-School, anti-graffiti efforts, youth outreach, National Night Out, Love Madera, and volunteer activities. There's only a few things that are more empowering than when a group of neighbors band together to generate progress within their neighborhood. The program has been embraced by the community and continues to gain momentum.

The anticipated outcome and purpose of the Neighborhood Revitalization Department, and its various programs, is to arrest the decline of CDBG eligible tracts, which just happens to be the areas suffering most from deterioration. Residents in Census Tracts 6.01, 6.02, 8, 9, and

5.02 have significantly increased their level of engagement in the programs. This is occurring in spite of the presence of recognizable inadequacies, disproportionate levels of crime, vacant and deteriorating structures, and certain deficiencies in public infrastructure.

Property maintenance and re-investment are vital in revitalization efforts. Arresting the weakening of these areas is necessary to generate re-investment and pride of ownership within the neighborhoods. The elimination of blight and deterioration will occur by focusing in those areas of the city that are in the beginning and/or intermediate stages of deterioration, before they become slums. The need to revitalize currently declining or transitional areas of town, otherwise referred to as deteriorating or deteriorated neighborhoods, is crucial for Madera's healthy growth and advancement. Those are defined as follows:

Deteriorating or deteriorated neighborhoods are those distinguished by the disproportionate number of deteriorating or deteriorated properties located within it; 10% of its stock or more.

A **deteriorating property** is one that exhibits lack of general maintenance and/or care, and without an outside source of motivation would constitute a threat to health, safety, public welfare and/or a public nuisance as defined by the Madera Municipal Code.

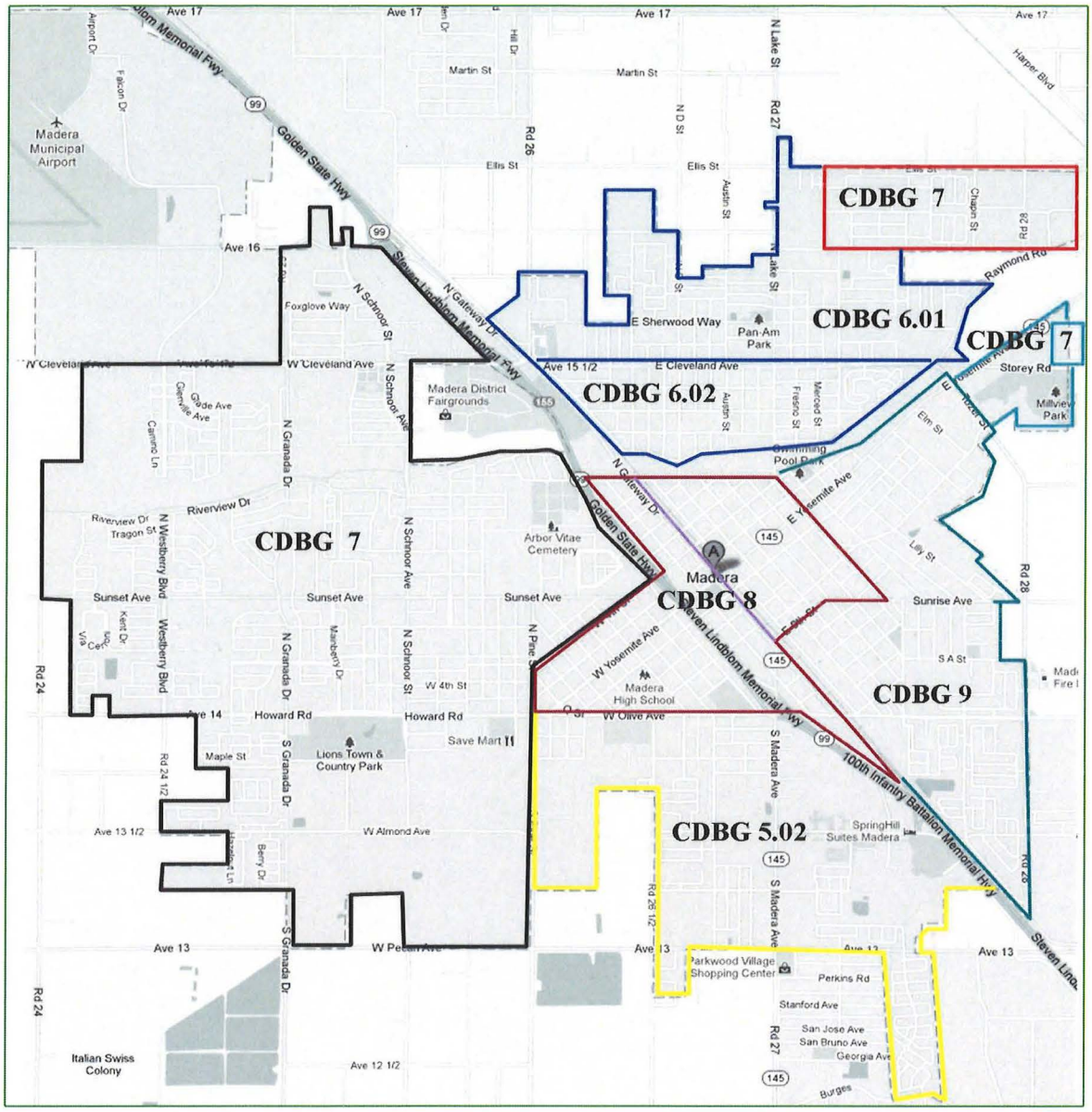
A **deteriorated property** is one that exhibits determinable signs of deterioration sufficient to constitute a threat to health, safety, public welfare and/or a public nuisance as defined by the Madera Municipal Code.

Deteriorating or deteriorated properties are also those that do not conform to the neighborhood standard.

The **neighborhood standard** is defined by conditions that are present in a simple majority of neighborhood properties found within a 300-foot radius of an individual property. A property that is the subject of a neighborhood standard comparison, or any other deteriorating or deteriorated property within the 300-foot radius, is not to be counted toward the simple majority.

Census Tract Characteristics

Neighborhoods exposed to blight are at an increased risk of various economic, social, and physical health disparities. Historically, blighted neighborhoods also have higher rates of crime, situations that involve turpitude and illicit drug activity. Below is a city wide map illustrating the location of CDBG Census Tracts within the City of Madera. It's important to note that Census Tract 7 is the only tract that does not meet the social, economic, and physical characteristics of a "CDBG eligible" census tract. Also, some HUD records indicate that 2 of 3 areas in the city currently designated as Tract 7 will soon be absorbed by Tracts 6.01 and 9.



2. Need

Neighborhood Revitalization Department Programs are necessary in order to arrest the decline of neighborhoods before they begin stages of deterioration. While the department does have authority to issue fines, it is not a main function, nor is it used to generate revenue as its purpose. Under the Code Enforcement Program, the responsibility to ensure that deteriorated or deteriorating areas are being made safe and sanitary for the general public is great and many steps are being taken to ensure it's carried out in that manner.

It is a fact that there are direct correlations between blight, run-down neighborhoods, high disturbance rates and criminal activity (Alliant Risk, Dec. 2013). None of these factors are found in choice neighborhoods that most are attracted. Over the past several years Madera has

developed several new strategies for addressing neighborhoods under deteriorating or deteriorated neighborhoods. These strategies include:

- Improve the physical conditions of properties;
- Improve the image of the neighborhood to residents and others;
- Increased communication and coordination of efforts with law enforcement;
- Increase the involvement and investment of residents in their neighborhoods; and
- Create strategic partnerships between residents, City Departments and local schools.

Despite the department's progress, the recent economic turmoil created by the foreclosures crisis is evident in neighborhoods throughout the City. Impacts on the families include the following:

- Displacement and housing instability;
- Financial insecurity and economic hardship;
- Personal and family stress;
- Uncertainty with a lack of confidence in the economy; and
- Demoralized approach toward property maintenance.

The impacts on neighborhoods and communities are also significant and include the following:

- Declining property values and physical deterioration;
- Decline in home ownership ratios;
- Local government financial stress; and
- Deferred maintenance of foreclosed properties.

Madera County continues to have a high rate of foreclosures, the majority of which still occur in the City. According to RealtyTrac, in Madera, a property experiences an average property value loss of 22.2% simply for entering the market as a foreclosure. This translates to an average loss of $40,000 per property.

The CDBG Project funds being requested through this project proposal will be focused on activities to eliminate blight by arresting the decline of transitional neighborhoods to deteriorating or deteriorated neighborhoods within CDBG Census Tracts. The purpose behind that is to generate re-investment and pride of ownership within the neighborhoods needed to restore them. This will be done through actions driven by the department's programs.

A high number of structures in Madera's CDBG eligible tracts were constructed prior to 1960. Deferred maintenance has become the norm. Foreclosures have only added to an existing problem. The following showcases other shortcomings and challenges found within each of the Tracts:

Census Tract 6.01

- The area has seven (7) tax credit multi-family projects and a large Housing Authority apartment complex. This represents a higher concentration of very low and low income residents than any other area of the City.

- During the past decade, 369 new homes were constructed. Due to the timing at which this took place, the area has experienced a higher than normal foreclosure rate.
- Major graffiti incident and gang area.
- High incidences of abandoned vehicles.
- Very few abandoned buildings.
- Absence of sidewalks/streetlights in many areas.
- Some retail/no manufacturing.
- A new tractor and agriculture retail facility has been constructed.
- A once small retail location just underwent a substantial remodel and expansion (N. D St. & E. Cleveland Ave.).
- Nine (9) neighborhood groups have been formed.

Census Tract 6.02

- The area is primarily single family residential with some multi-family housing and no significant new construction over the past thirty (30) years.
- Moderate graffiti incident area.
- High number of abandoned vehicles.
- Absence of sidewalks/streetlights in most areas.
- Six (6) abandoned buildings.
- Very little retail/no manufacturing.
- Moderate foreclosure activity.
- Homeless population present throughout the area, mostly due to its proximity to the Fresno River.
- Two (2) neighborhood groups have been formed.

Census Tract 8

- Beneficiary of significant RDA (pre-dissolution) expenditures in housing and infrastructure.
- The "central business district" is located in this census tract. Area is characterized by low lease rates and a number of vacant and/or abandoned buildings.
- A lot of social service agencies that provide services to very low and low income residents are located within the tract. This creates significant activity for the downtown area.
- Older housing stock (some are pre and early 1900's).
- Location of City/County offices.
- New 105,000 sq. ft. State of California Courthouse is under construction.
- Successor Agency owns residential and commercial properties in the area.
- Camarena Health Center has built a new 16,000± sq. ft. medical/dental office. This facility serves very low and low income residents.
- Older infrastructure with major storm drainage issues.
- The $2.5± million Fourth Street Project construction was recently completed.
- The area has a high ratio of renters over homeowners.
- Significant number of single-family residential properties with Accessory Dwelling Units (as defined by HUD).
- High graffiti incident area.
- High number of abandoned vehicles.
- Moderate foreclosure activity.

- Homeless population present throughout the area on a regular basis.
- Two (2) neighborhood groups have been formed.

Census Tract 9

- Beneficiary of significant RDA (pre-dissolution) expenditures in housing and infrastructure.
- Crossroads Shopping Center continuing to add new tenants and thrive.
- Successor Housing Agency owns 30± single family residential lots.
- New traffic signal being planned at East Yosemite Ave. /Elm St.
- New soccer fields being constructed at Sunrise Rotary Sports Complex.
- Large concentration of very low and low income residents.
- Eight (8) new subdivisions (2004-2008), some of which are still bank-owned.
- High foreclosure rate.
- A lot of abandoned/vacant buildings.
- High number of abandoned vehicles.
- Large number of substandard, occupied housing units. Many are in need of major rehabilitation.
- Homeless population present throughout the area on a regular basis.
- High graffiti incident area.
- With the exception of the Cross St. /Washington Ave. corridor and Vineyard Street, sidewalks and streetlights have been constructed throughout the census tract.
- Five (5) neighborhood groups have been formed.

Census Tract 5.02

- Bethard Square and Parkwood are older, distressed shopping centers with a high number of vacancies.
- High foreclosure rate in newer subdivisions.
- High graffiti area due to location of two (2) high schools.
- Large number of light industrial jobs at Span Business Park.
- Medical related development in Almond corridor.
- New offices for Madera County Office of Education have been constructed.
- Relatively stable, older neighborhoods with decent property maintenance standards.
- Absence of sidewalks/streetlights in many areas.
- Moderate problem with abandoned vehicles.
- Eight (8) neighborhood groups have been formed.

Census Tract 7 (Not Eligible)

- Since 1980, significant growth in new residential and retail. Major retailers include Wal-Mart, Home Depot, Lowes, Marshall's, Office Depot, Big 5 Sporting Goods and others.
- Relatively new infrastructure. Most areas enjoy street lights and sidewalks.
- A number of "affluent" neighborhoods and gated communities with high property maintenance standards.
- Large manufacturing job base.
- Balanced land uses between industrial, commercial and residential.
- Moderate problem with abandoned vehicles.

- Moderate to low levels of graffiti.
- Homeless population present through certain parts of the area.
- Eighteen (18) neighborhood groups with strong leadership.
- High foreclosure rate.

The Neighborhood Revitalization Department has become comprehensive in its community building initiatives, which are designed to simultaneously address virtually all aspects of neighborhood life. For the most part, the Department's activities fall into the following categories:

- Code Enforcement;
- Waste Tire;
- Neighborhood Outreach and;
- Affordable Housing as it pertains to enforceable obligations for Madera's Successor Agency

A more narrow definition relates to the issue of problem properties. Neighborhood blight in the form of problem properties includes abandoned buildings, foreclosed homes, derelict vacant lots, dilapidated housing, graffiti and the prevalence of abandoned vehicles. Problem properties are usually "eyesores" that discourage residents commitment to their neighborhoods, cause property values to decline and make a neighborhoods a less pleasant place to live. Residents who have choices are likely to leave the neighborhood, ceding it to lower income residents. Problem properties can also become "hotspots" for graffiti, drug dealing and gang activity.

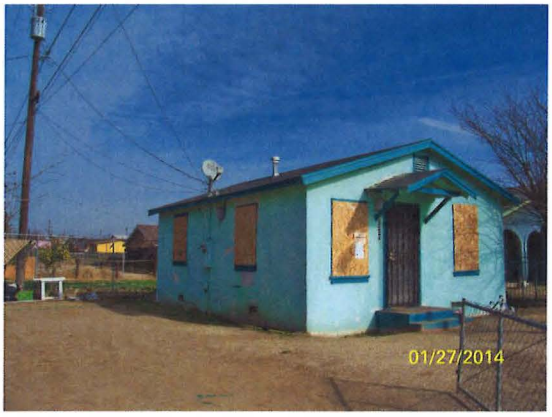
Problem properties are typically associated with older neighborhoods; however, the foreclosure crisis and the banks unwillingness to maintain these properties significantly expanded the problems.

The following is a visual sampling of problem properties:





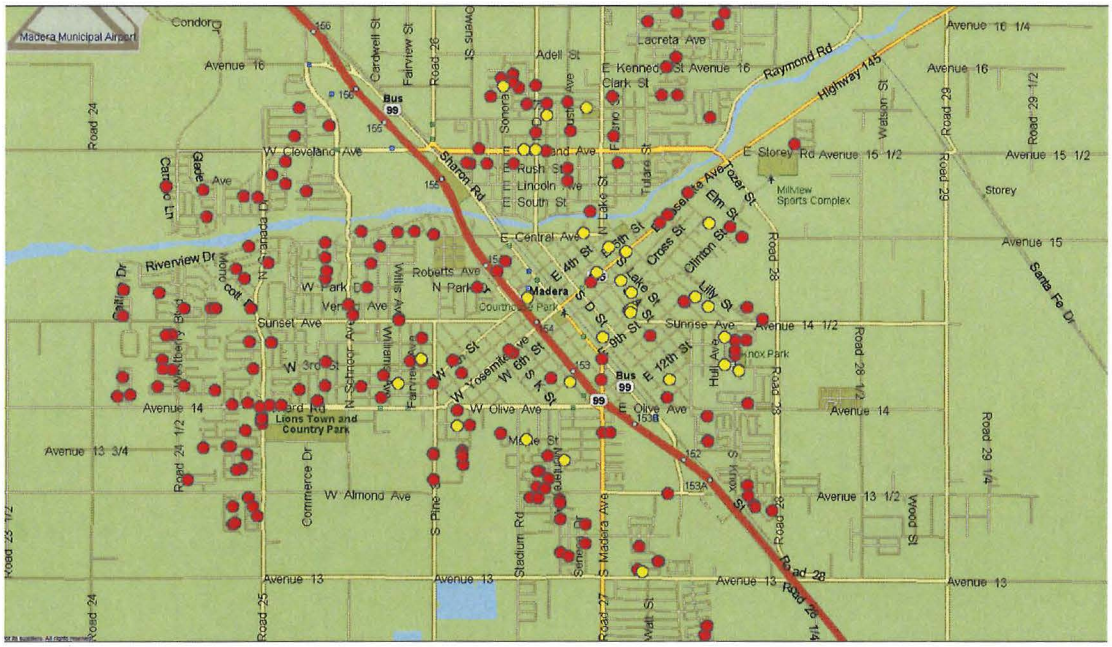








Foreclosed Properties & Vacant Buildings



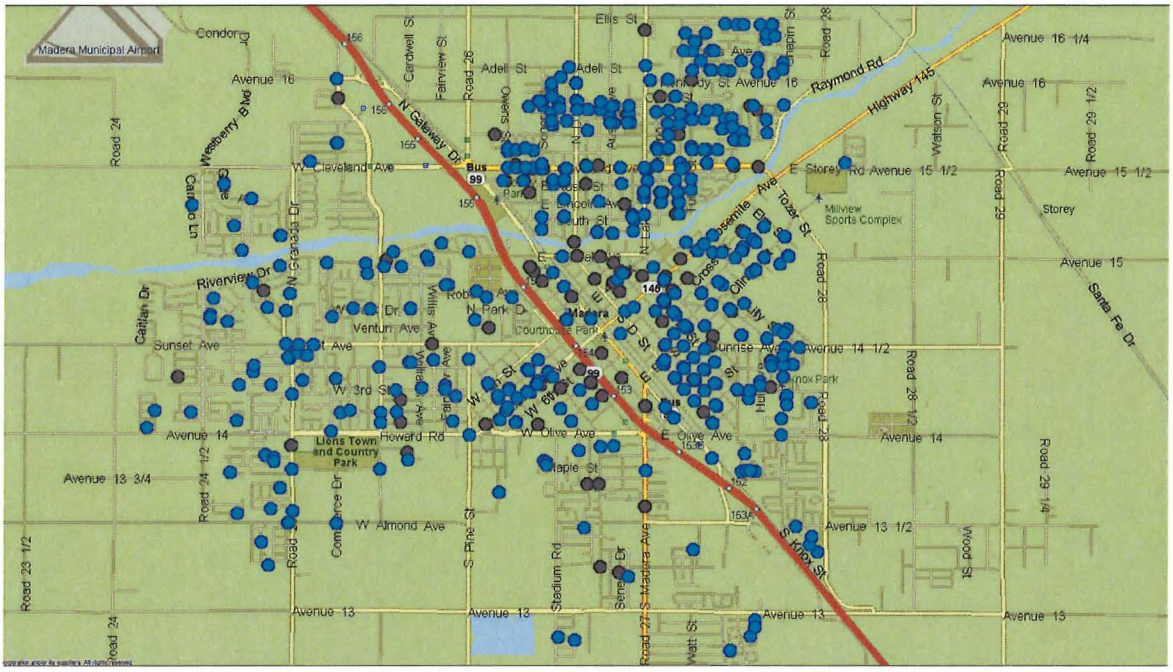
● = Foreclosure Cases

○ = Vacant Building Cases

Most vacant properties that are in foreclosure are a major source of blight in neighborhoods, and can also have a negative impact on the economy. In most cases, properties suffer from lack of maintenance and neglect which cause them to become a nuisance and attract other negative conditions to the neighborhoods. The pin map above illustrates the location of our foreclosure cases. As illustrated, foreclosures are a City-wide problem and are not limited to individual census tracts. Multiple foreclosures in a single neighborhood are not uncommon.

The City of Madera does have ordinances that require that both abandoned and/or vacant properties be registered. We currently have 39 vacant building that are being monitored, 106 registered foreclosures, and are monitoring 226 properties that are in default.

Substandard Housing & Zoning Cases



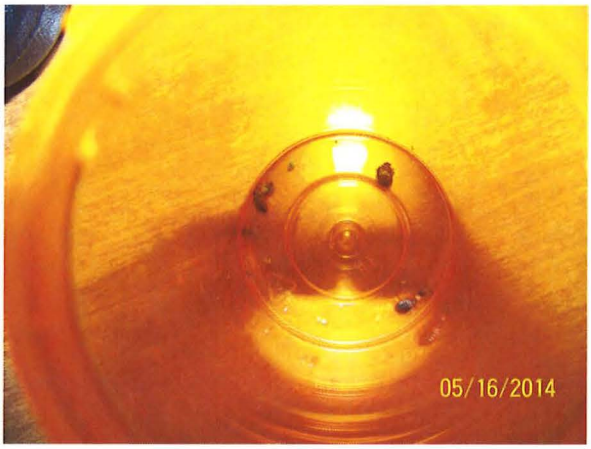
● = Substandard Housing Cases ● = Zoning Violation Cases

Substandard housing is a dwelling unit that is either dilapidated or unsafe and threatens the health and safety of the occupants. As older neighborhoods, Census Tracts 8 and 9 have more substandard housing units than other areas of the City. Like foreclosures, substandard housing can influence property values of the entire neighborhood. According to the 2003 Housing Element, there are 52 units in CDBG Census Tracts that are dilapidated and 2,230 units in need of rehabilitation. Currently and within CDBG Eligible Tracts, there are 112 active Zoning cases, and 114 active Substandard Housing cases.


10/22/2013


10/22/2013

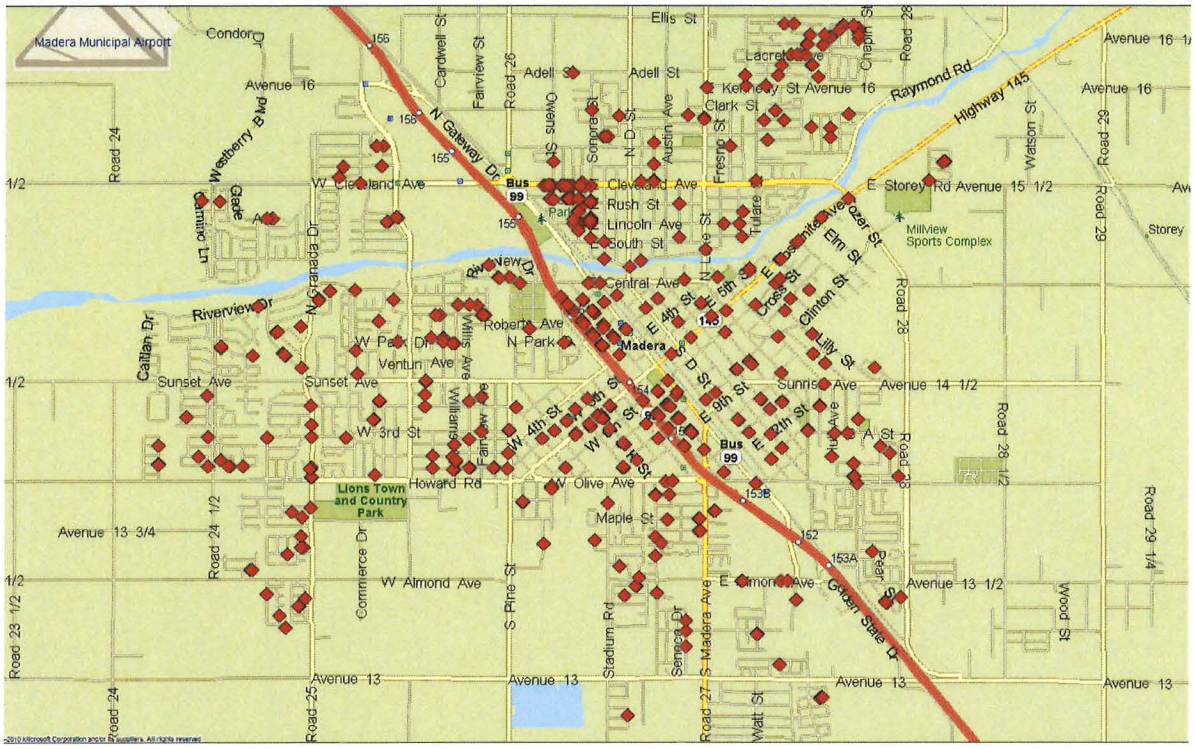

02/27/2014


05/16/2014


01/18/2014


10/18/2013

Public Nuisance Cases



A public nuisance is a behavior which unreasonably interferes with the health, safety, peace comfort or convenience of the general community. Public nuisance complaints tend to be generated by problem tenants or problem landlords. Given that CDBG Census Tracts have the highest percentage of renters versus owner occupied units, most complaints are generated from these neighborhoods. These types of violations are the easiest to spot during routine field checks throughout areas in the city. They have also been proven to be initial signs of deterioration in properties, and at times even some vehicle related violations. In Eligible Tracts today, there are 268 active Public Nuisance cases.

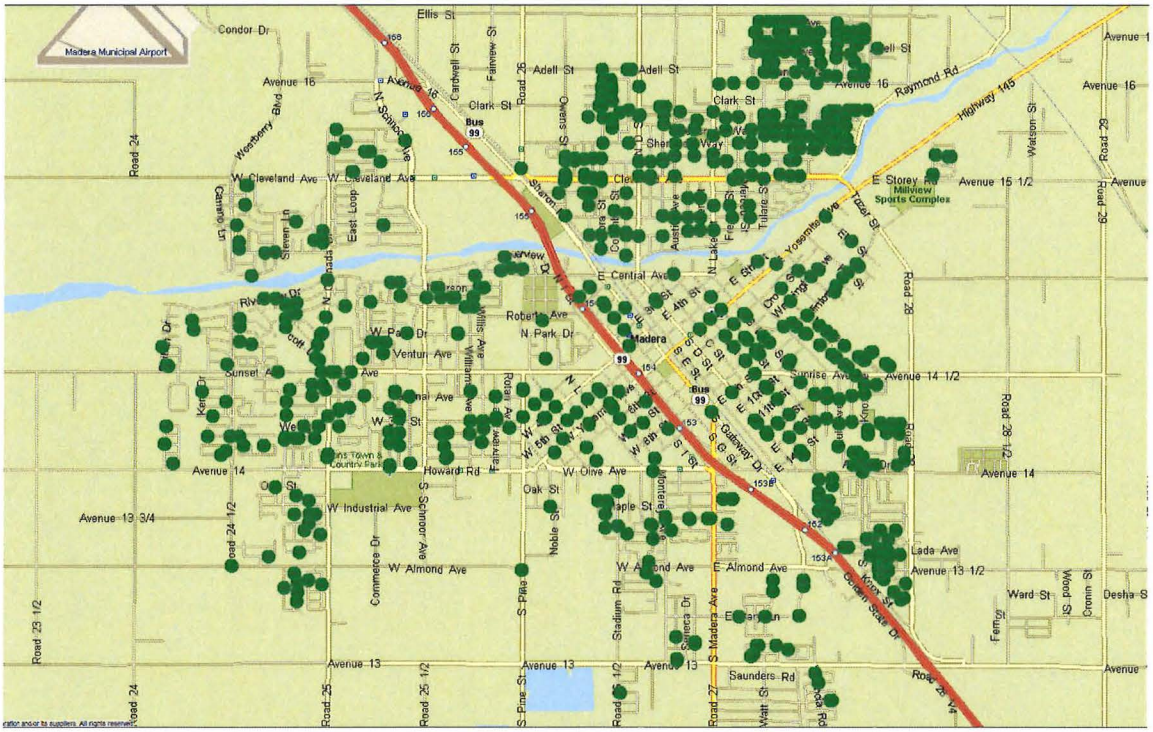








Abandoned Vehicle Cases



An abandoned vehicle is classified as one that is left on a highway, public property, or private property in such inoperable or neglected condition that the owner's intent to relinquish all further rights or interests in it may be reasonably concluded. Other types of vehicle violations addressed are those involving dismantled, wrecked, and/or inoperable vehicles. Allowing for such conditions to exist would be detrimental to our efforts as these create blight and are attractive nuisances.

Current case load levels are indicators of how current resources are being applied and utilized throughout the city, all in ways that help keep properties and neighborhoods from suffering the effects of deterioration.









Weed Abatement Enforcement

Until 2011, Weed Abatement had been addressed by Madera's Fire Department. Due to budget constraints, it had to be removed from the service delivery plan and has not taken place within the city since. It wasn't long before the department began to receive these types of complaints from residents regarding weeds, overgrowth and general lack of maintenance of vacant parcels. In January 2015, an amendment to the code was passed by our City Council allowing the City Administrator to designate its enforcement. The new ordinance will become effective and enforceable in February 2015.





Waste Tires - Amnesty Days





During the current project year there have been a total of 3,483 Waste tires removed and properly disposed of in keeping with the Department's main goal; elimination of blight and the arrest of deterioration in neighborhoods. Residents brought these waste tires to Tire Amnesty Days. Two (2) events were held last year, during which residents were able to drop off up to twenty (20) waste tires, free of charge.

The dissolution of redevelopment will have some long term impacts on our neighborhood revitalization efforts. The portion of CDBG funded code enforcement continues to be only one element of those efforts. The key is to leverage remaining bond funds ($6-7 million) in a manner that complements our past and current revitalization efforts. The following projects should be completed in 2015/2016:

Project	Census Tract	Amount
Yosemite Avenue /Elm Street Signal	9	$475,000.00
1350 East Yosemite Avenue Contamination	9	*Completed*
Southwest Industrial Park Master Plan	7	$121,000.00
NSP III (Foreclosure Acquisition/Rehabilitation)	5.02	$1.6 million
District Attorney/Probation Site Acquisition	8	*Completed*
Adell Improvement Project	6.01	$ 39,000.00
Sugar Pine Subdivision (remaining lots)	9	Land Sale
Riverside Villas (23 lots)	6.02	Land Sale
Riverside Villas (Infrastructure Improvements)	6.02	$330,000.00
Infill (12 lots)	8 / 9	*Sold*
Riverwalk Subdivision (Design)	8	$270,000.00
Riverwalk Subdivision (Construction)	8	$1.3 million
Riverwalk Subdivision (Property Acquisition)	8	$360,000.00
Avenue 16 Landscape Project	7	$160,000.00

3. Estimated cost of project

	FTE 15	FTE 16	Projected FY 14-15	Projected FY 15-16	% Increase	% Time in CDBG Tracks	Projected $ CDBG Tracks
Coordinator Position/Exec Director	1.4	1.5	201,871	207,745	2.9%	61%	$ 126,724
Neighborhood Revitalization Specialist	5.0	5.0	361,549	387,213	7.1%	62%	$ 240,072
Neighborhood Outreach Specialist	2.0	2.0	129,075	155,340	20.3%	57%	$ 88,544
PT Code Enforcement Consultant	2.0	2.0	86,670	86,594	-0.1%	50%	$ 43,297
Office Assistant	1.5	1.5	86,244	86,836	0.7%	56%	$ 48,918
PT Office Assistant	0.5	0.5	10,643	10,659	0.2%	56%	$ 6,005
Maintenance and Operations[1]			428,756	288,920	-32.6%	57%	$ 165,005
TOTAL	12.5	12.5	$1,304,808	$1,223,307	-6.2%		$ 718,565

Code Enforcement Funding	Budget FY 14-15	Budget FY 15-16	% Increase
CDBG [1]	$400,000	$400,000	0%
AVA	48,000	48,000	0%
Tire Grants	26,734	26,734	0%
City General Fund	-	150,000	
Fines & Penalties	455,000	455,000	0%
Vacant Building Ordinance	4,500	4,500	0%
Fund Balance	348,308	134,073	-62%
Abandoned Property Registration Fees	10,000	5,000	-50%
TOTAL	$ 1,292,542	$ 1,223,307	

[1] CDBG funds salaries and M&O.

The following are activities accomplished or which staff is involved with that are not CDBG funded but do compliment CDBG Funded Activities:

Activity	***Fund Source***
• Public nuisance enforcement (outside CDBG Eligible Areas)	General Fund
• Substandard housing enforcement (outside CDBG Eligible Area)	General Fund
• Abandoned vehicle abatement (outside CDBG Eligible Area)	General Fund
• Graffiti on private property (outside CDBG Eligible Area)	General Fund
• Zoning enforcement (outside CDBG Eligible Areas)	Fines/Penalties
• California Building Code enforcement	Fines/Penalties
• California Fire Code enforcement	Fines/Penalties
• School Presentations Coordination	Fines/Penalties
• Assist City-wide Curbside Cleanup	Fines/Penalties
• Portions of Anti-Graffiti and Adopt-A-School activities	Fines/Penalties
• Homeless camps clean-up preparations	General Fund

• Trash pickup/Vacant lots	General Fund
• Abandoned Vehicle Abatement	AVSA Grant
• Waste Tire Amnesty Days	CalRecyle Grant
• Waste Tire Enforcement	CalRecycle Grant
• Secondhand Dealer & Pawnbroker Licenses processing service	General Fund
• Weed Abatement (outside CDBG Eligible Areas)	General Fund

4. Timetable

The starting point for the activity is July 1, 2015. It is being projected that the anticipated outcomes outlined below would be completed at the end of the project year; June 30, 2016.

5. Measurable Goals

Area of Concern	Goal	Activity	Anticipated Outcome
I. Property Values	**A.** Develop Foreclosures Response System	**1.** Foreclosure Registration **2.** Ongoing monitoring and enforcement **3.** Work with Board of Realtors **4.** NSP III	**a)** Continue working with banks/realtors for 100% compliance **b)** Issue fines if necessary **c)** Acquire/Rehab ten (10) foreclosed properties
	B. Increase supply of affordable housing thru sale of Agency-owned property	**1.** Sold twenty eight (28) infill lots **2.** Sold four (4) Sugar Pine Subdivision lots **3.** Riverside Villas **4.** Riverwalk Subdivision **5.** Acquired one (1) infill lot.	**a)** Acquire six (6) infill lots **b)** Sell nine (9) Sugar Pine lots **c)** Complete design on Riverside Villas and Riverwalk Subdivision
II. Property Maintenance Standards	**A.** Educate residents on value of maintaining property according to commonly accepted principles	**1.** Work with residents regarding the following: a) Abandoned Vehicles b) Public Nuisance c) Waste Tires d) Zoning Violations e) Business Operations f) Substandard Housing g) California Building Code	**a)** Abate 1,000 abandoned vehicles **b)** Address 500 public nuisances **c)** Collect /recycle 15,000 waste tires **d)** Address 200 zoning violations **e)** Address 75 substandard housing cases **f)** Address 50 California Building Code violations
	B. Develop strategy to deal with problem landlords/tenants	**1.** Continue efforts through the use of Code Enforcement. **2.** Evaluate development and implementation of Rental Inspection Program.	**a)** Implementation of this program could result in the temporary displacement of a large number of low and very low income households
	C. Encourage maintenance of abandoned buildings	**1.** Strictly enforce Abandoned & Vacant Building Ordinances	**a)** Rehab or demolish five (5) buildings **b)** Monitor 200+ occupied properties suffering through foreclosure
	D. Target Enforcement Neighborhood Projects	**1.** Continue working on and complete Phase 2 for two (2) neighborhoods in Tracts 6.02 and 8. **2.** Develop and implement target areas to incorporate to the existing project outline.	**a)** Arrest decline of deteriorating neighborhoods as identified through neighborhood studies. **b)** Encourage re-investment in deteriorated neighborhoods. **c)** Address 100% of properties in qualifying Target Enforcement Neighborhood Projects.
III. Chronic Civic Disengagement	**A.** Increase resident participation in civic activities and activities that connect people to each other	**1.** Expand Neighbor Networking with a focus on Census Tract 6.01, 6.02, 8, and 9 **2.** Expand the number of Graffiti Abatement Volunteers **3.** Work with MMA to promote "Love Madera" campaign	**a)** Increase the number of networks by 20 **b)** Increase by 10% **c)** Increase participation by 10%
	B. Work with MUSD/MMA and other interested parties to create Adopt-a-School Program	**1.** Maintain formal communication between local school site administrators, pastors, and neighborhood leaders **2.** Continue to focus on elementary schools located in CDBG Eligible Census Tracts	**a)** Enlist three (3) additional schools and churches

6. Anticipated Outcomes

In the areas specific to the Code Enforcement and Waste Tire Programs, the anticipated outcomes will mirror the results as seen over the past several years. The concept applied here is to see a defining difference in the appearance and/or use of a site from prior to staff's involvement to that after the fact. Deteriorating properties, deteriorated properties and citizen engagement will continue to be the focal points of the department's activities. It's important to note that as cases are worked and residents see results, we see more residents become involved and demand the department respond to deteriorated and/or deteriorating properties to focus efforts within their neighborhoods. This is a great indication that a partnership has begun to take place.

As previously noted, foreclosures continue to affect Madera's residential market in a detrimental way. Trying to stabilize a neighborhood and instill a sense of security in residents and investors alike without addressing these properties would prove to be futile. They have been devastating for neighborhoods and families, and continue to erode the City's tax base. A recent trend is that a large number of underwater homeowners are being allowed to continue to reside in their homes. It is unknown whether the banks are beginning to negotiate, or if a wave of foreclosures is about to hit the market. In the meantime, it will be necessary to continue monitoring and enforcing the standards set by the municipal code as a major priority. Improvements in this will be assessed by the number of foreclosure properties that remain in that status within the city.

Waste Tire efforts will continue to concentrate on ensuring that local generators and retailers comply with codes. This is of vital importance due to the health and safety issues that waste tires can pose to the environment through vector issues and the propensity of toxic chemical contamination to the environment through tire fires. Madera does currently have a mosquito problem plaguing several areas of the city and anything done to assist with this is an effort to protect the public's health.

Neighborhood Outreach will continue to be a major component of our neighborhood revitalization efforts which focus on civic engagement. The City needs residents to make social and financial investments in their neighborhoods. Local governments tend to make better decisions when they increase the frequency, diversity, and level of engagement of community residents. Property values can also be favorably impacted when residents become more involved in their neighborhoods. Great neighborhoods make for a great city.

7. National Objective(s) Met

The Neighborhood Revitalization Department is requesting CDBG funds in order to meet HUD/CDBG national objectives through its programs. These are as follows:

- Benefit low or moderate income persons.
- Preventing or eliminating deterioration, slums and/or blight.

8. Vision Plan Madera 2025

The Neighborhood Revitalization Department is solely responsible for a certain component of the Vision Plan. Those details are as follows:

Action #	Action	Lead	What steps have been taken to achieve goals?	Highlights
126.5	Coordinate with community-policing, neighborhood- and business-watch programs.	Code Enforcement/ Neighborhood Revitalization	First, the department created the Neighborhood Outreach Program to undertake the action's responsibilities. Second, the department filled two (2) full time positions to man the Program. Through this program, citizens are able to become involved with community activities. The program continues to gain momentum and grow with great community support.	See Section F. Citizen Participation of this proposal for more details on the program.

The Department has also joined efforts with other departments to complete additional aspects of the Vision Plan. Those are as follows:

Action #	Action	Lead	What steps have been taken to achieve goals?	Highlights
201.3	Enforce zoning and redevelopment codes and regulations.	*Unassigned*	Neighborhood Revitalization Department is enforcing zoning regulations and codes on a daily basis. This is an ongoing action for the department.	A total of 429 zoning violation cases were closed during the last year.
303.3	Strengthen neighborhood associations.	Police Dept.	A partnership was created between the lead and Neighborhood Revitalization Dept. to maximize resources. This has proven to be a great partnership and the program is progressing well.	A total of 21 groups have completed Neighborhood Watch training session. An additional 23 are currently ongoing.
406.5	Reduce graffiti and related crime.	Police Dept.	Contracted with Boyle and Associates to obtain a plan of action on graffiti	To date, there are 1,803 T.A.G.

			elimination. Later, we created the T.A.G. groups which are formed of volunteers who are provided supplies by Neighborhood Revitalization Dept. to remove small graffiti.	members who remove small graffiti regularly and on their own time.
406.6	Expand youth programming to include graffiti, gang and crime prevention as well as self-defense.	Police Dept.	Neighborhood Revitalization Dept. continues to work with MUSD to educate kids in the 3rd grade of school on the perils of graffiti.	Staff visits with every school in the district and their 3rd grade students, each year to ensure we provide proper youth programming.
427.2	Expand Neighborhood Watch.	Police Dept.	Outreach efforts are ongoing to empower citizens on a daily basis.	See Section F. Citizen Participation of this proposal for more details on the program.
427.4	Develop community-neighborhood block parties.	Police Dept.	Outreach staff already assists residents in having events to strengthen bonds in neighborhoods.	See Section F. Citizen Participation of this proposal for more details on the program.

In addition to the points mentioned above, staff has begun communications with the Parks Department to identify areas where programs may intersect, along with areas where staff can work together toward common goals.

C. ENVIRONMENTAL IMPACTS

Not applicable.

D. PROGRAM ELIGIBILITY

1. Primarily benefits low and moderate income persons
    a. Number of persons served annually:

Code enforcement occurs city-wide, however, activities have been heavily concentrated in CDBG eligible census tracts where significant numbers of very low, low and moderate income residents are known to reside. *(Census data FFIEC 2009-2013 files.)*

CDBG Census Tract	Number of Units	Population	Median Income	% of Residents with disabilities	% of Residents low or mod. Income (51% or more)
5.02	2,844	11,394	$38,132	11.2%	*44.6%*
*6.01**	*2,358*	*9,330*	*$32,346*	18.2%	53.7%
6.02	1,205	5,087	$31,063	9.5%	57.6%
8	1,766	7,078	$29,737	8.8%	60.7%
9	2,182	8,951	$28,814	8.5%	59.2%
Total	**10,355**	**41,840**			

** Data from 2000 or 2009. There was no update available for this Census Tract.*

Staff keeps clear and specific records on the time spent on any Code Enforcement efforts throughout eligible tracts. The Department also underwent an audit during the last project year with no findings or points of concern. The only follow-up required from the audit was to create new definitions for the program, which was completed and resolved.

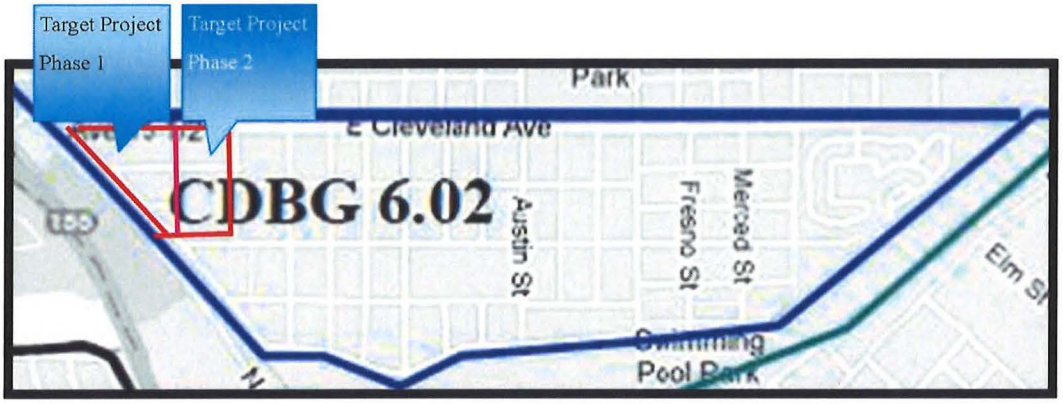
Target Neighborhood Enforcement

Over the last couple of years there have been discussions to identify ways of maximizing code enforcement efforts, and how to make its processes more efficient. One of the methods discussed was the targeting of certain neighborhoods and focusing a disproportionate amount of resources, specifically Code Enforcement and Neighborhood Outreach. The objective behind the use of such methods is to achieve significant improvement and reinvestment in those areas, as to eliminate blight and arrest deterioration. Since those initial discussions, a plan was put in motion and a pilot project set up last project year, which spread through the current project year to avoid the further degradation of neighborhoods. (Exhibit A)

Two neighborhoods had been identified as a starting point last year for this new approach to enforcement. The first is located within CDBG Area 6.02 and the second in Area 8, each with a "Phase 1" and "Phase 2" division. These particular areas are plagued by overall lack of maintenance, deferred capital investment, and in various stages of deterioration. In 6.02 (Phase 2) there is only a 10.6% owner occupancy rate, and in 8 (Phase 2) the rate is at 17.9%. Some of the conditions identified during preliminary inspections can be attributed to the low owner-occupancy rate. Given the high number of potential enforcement cases, a process was created to help with managing the workload that will come from these efforts. Also, it will be a way to engage residents to understand the ultimate goal and vision for the city's future.

Staff will be working diligently to complete Phase 2 in the current and next project year.

❖ CDBG – 6.02: (Phase 2)



This area was chosen for targeted enforcement due to it being on the border of area 6.02. Geographically, its location made sense for this to be a good starting point. Also, Cleveland Avenue, which happens to be part of the target area, is an arterial street and divides areas 6.01 and 6.02. Any improvements made would create an aesthetic improvement that would be very noticeable. Phase 2 consists of a total 66 properties, which were inspected and evaluated using the methods described in the Target Neighborhood Enforcement Project Work Plan (Exhibit A). Most properties were in various states of deterioration and declining quickly due to lack of maintenance and an overall lack of concern, with only nineteen (19) properties being rated as choice properties. The main purpose of such a project is to ensure residents bring their properties into compliance prior to the neighborhood's further decline and transition into a slum. The idea behind this work plan is to use a softer approach to code enforcement in the correction of violations. This is done through heavy face-to-face and phone contact efforts prior to issuance of any written correspondence. Residents continue to voice their appreciation in seeing enforcement taking place in their entire neighborhood, not just one property. After initial contact with residents, it became evident that residents, owner occupants and tenants alike, do care for their neighborhood and were willing to correct issues. They have expressed a sense of fairness in that everyone with violations on their street and surrounding blocks are also being approached. Many of the residents are complying already or working toward compliance. Others requested extensions due to monetary and time restraints. Target enforcement has caused residents to take pride in their neighborhood as there are many improvements taking place all at the same time.

❖ CDBG – 8: (Phase 2)



This area was selected for targeting due to its centralized location, the ongoing infrastructure improvements currently underway, its proximity to government buildings, and its age. Phase 2 consists of 74 properties that were reviewed using the methods described in the Target Neighborhood Enforcement Project Work Plan (Exhibit A). It is primarily residential in nature. This area is home not only to residential structures and properties; it is adjacent to commercial districts and the newly constructed State of California Courthouse. The targeted area showed to be in a deteriorated state, with only seven (7) properties being rated as choice properties. The methodology for this project is one that focuses on obtaining 100% voluntary compliance. In order for this to take place, staff needs to spend a significant amount of time with residents educating and encouraging them while they bring their properties up to code. Residents are explained the details and benefits of the target project and the large majority are very pleased with this change and how improvements were being made that directly affect their properties and lives. Many residents are moving toward compliance quickly while others work a bit slower. Although target projects are challenging, the area is left drastically improved and relationships with the residents solidified.

- **121 N. N St. aka 814/816 W. 5th St.**









In 2013, the Police Department was called several times to address trespassing at this address by students and vagrants. This triggered a request for Neighborhood Revitalization Department to get involved. After inspecting the property, the main structure and rear yard were found to be unsecured. Notifications of these violations were sent to the owners on record. While attempts were being made to contact and work with the owners, the property quickly became a haven for squatters, vagrants, a junk yard with large accumulations of trash and debris, abandoned vehicles, an attractive site for criminal activity (drugs and prostitution); all of which disrupted the peace and safety of an entire neighborhood. The owners did not intend to comply and signed a consent form for the City to abate the violations. As of January 7th, 2015, all violations have been completely removed from this property.

❖ CDBG – 9:



- **300 Stinson Ave.**









In 2011 a Vacant Building case was opened due to the property being abandoned and unmaintained. It was discovered that the property owners on record had been asked to vacate the property by their mortgage servicer. To date that bank has yet to foreclose on the note secured by this property. Numerous enforcement efforts were made but did not lead to compliance. An Abatement Hearing was then conducted with no representation by the owners or the bank. The property caught fire from an unknown source at approximately 1:00 a.m. on April 17, 2014. Aside from creating extreme blight and furthering the decline of this community, the Fire Department indicated there was an immediate hazard at this property since a portion of a remaining wall was now leaning on a live gas line. It was determined at that time that an Emergency Abatement was necessary and would be conducted. The abatement took place and the case was closed on June 6, 2014.

- **435 Stinson Ave.**









In 2012 a case was opened for Substandard Housing living conditions and Zoning violations at this property. Information found showed the allowed existing non-conforming use to be that of a single family dwelling, yet there were two (2) dwellings at the property. No permits were found on file for the addition of the second dwelling. A Notice of Violation was issued to the property owner, who then vacated the structure(s) and declared that they would be

letting the property go into foreclosure, at which time the bank would have to resolve the violations. The property owner remained on record as the bank made it known they no longer had an interest in the property and would not foreclose. Staff worked with the owner on record, who cooperated by consenting to demolition and clean-up of the property. The abatement took place and the cases were closed on April 15, 2014.

This is the perfect example of how two (2) properties on a street caused the shift from a deteriorated to slum neighborhood. Since the property owners and banks involved with both of these properties completely walked away and deemed the properties a loss, the Department had no other alternative but to step in to deal with severe threats to health and safety in order to safeguard an entire neighborhood. Both properties were demolished and while the neighborhood is yet to be stabilized into one that doesn't suffer the effects of deterioration, it at least doesn't have an imminent danger at this time. Efforts will continue over the next project year to stabilize this area.

❖ CDBG – 7:



- **Linden/Laurel Corridor.**

This particular target area is not within an eligible tract. It has been detailed here simply to show that efforts are being applied throughout the city wherever deterioration is observed, and not only in areas eligible for reimbursement from CDBG.

a. Number of City residents served annually

According to the U.S. Department of Finance, as of January 1, 2014, Madera has a population of 63,008 residents. American FactFinder (2009-2013, 5-year estimates) shows that 41,840 of those city residents reside in CDBG eligible census tracts. Prior to the foreclosure crisis, over 70% of our activities occurred in CDBG census tracts. Focus on those areas continues today.

2. How will the proposed project prevent or eliminate slums or blight?

The process of removing slums or blight is both a laborious and a costly task. The elimination of the Redevelopment Agency took away some extremely important tools, particularly the ability to acquire/demolish problem properties or the ability to fund rehabilitation activities. The prevention or elimination of the slums or blight will utilize the following strategies:

A. Regulatory/Compliance Abandoned Building and Foreclosure ordinances have been adopted that include the following elements:

1. A broad scope that requires registration of vacant or abandoned properties. Owners are required to provide a local point of contact. This requirement makes it easier to contact owners when there is a problem at the property.
2. Clear guidelines and directions for the property owner to abate the inherent nuisances of maintaining an abandoned building, such as boarding, fencing, and removing trash and debris from the interior and exterior of the property.
3. Foreclosures require the maintenance of landscape improvements.
4. Registration fees have been set to cover the estimated costs to monitor, inspect, and re-inspect the property on a regular basis.
5. Administrative fees/penalties that increase due to lack of maintenance activity.
6. The ability to conduct abatements is a viable option in those extreme situations.
7. The ability to lien the property when the fees/penalties have not been paid or become delinquent.

B. Target Neighborhood Enforcement. Please see above.

C. Inter-Agency Cooperation – We currently work with Madera County and City of Chowchilla to address issues related to abandoned vehicles, waste tires, illegal food vendors, and illegal dumping. Specifically, the Department works closely with County Environmental Health Department to address rodent, pest and vector problems in the city.

D. Civil litigation – This provides a host of advantages but it is only used as a last resort.

E. Rental Inspection Program – This strategy is currently in the evaluation stage.

In summary, code enforcement is the process by which the City can gain compliance with land use laws, housing codes, and building regulations. At present, when it comes to addressing blight and prevention slums – it's one of the few tools available and continues to be effective.

F. Citizen Participation

Neighborhood Outreach Program

Description:

The Neighborhood Outreach Program strives to develop and implement effective strategies that improves and strengthens the City of Madera's neighborhoods by addressing root causes of community problems through the following programs:

A. Neighborhood Watch (NW)
B. National Night Out (NNO)
C. Graffiti Multi Agency Collaborative
D. Anti-Graffiti Efforts
E. Love Madera
F. Adopt-a-School

Preparations for the different types of outreach programs include:

- Organizing Neighborhood Watch Meetings.
- School Presentations aka T.A.G Together Against Graffiti.
- Informational Booths for program awareness.
- Brochures, Pamphlets.
- Recruiting Graffiti Volunteers and distributing graffiti kits to these volunteers.
- Coordinating with different organizations within the city and county (non-profit, law enforcement agencies, schools, churches, etc.)

Outcomes:

The Neighborhood Outreach Program is designed to improve the quality of life within neighborhoods by facilitating programs that empowers residents, and for these residents to take pride and ownership. In 2014, there were a total of 44 events that the Neighborhood Outreach Staff engaged in city and county wide.



NEIGHBORHOOD OUTREACH EVENTS 2014			
Month/Date	**Census Tract**	**Event**	**Type of Program**
JANUARY			
1/23/2014	County	Interfaith/Intercultural	Informational Booth
1/28/2014	8	Gang Intervention Committee	Collaboration of Agencies
1/29/2014	9	S. B Street Neighborhood	Neighborhood Watch Meeting
FEBUARY			
2/25/2014	7	Venturi Neighborhood	Neighborhood Watch Meeting
MARCH			
3/4/2014	7	Suburban Neighborhood	Neighborhood Watch Meeting
3/11/2014	8	MPD Town Hall Meeting	Informational Booth
3/13/2014	7	MPD Town Hall Meeting	Informational Booth
3/18/2014	7	MPD Town Hall Meeting	Informational Booth
3/20/2014	County	MCCC Spring Extravaganza	Informational Booth
3/20/2014	8	MPD Town Hall Meeting	Informational Booth
3/27/2014	6.02	MPD Town Hall Meeting	Informational Booth
3/31/2014	8	Gang Intervention Committee	Collaboration of Agencies
APRIL			
4/5/2014		Love Madera Project	Community Event
4/8/2014	9	Orchard Point Neighborhood	Neighborhood Watch Meeting
4/17/2014	7	Jefferson Neighborhood	Neighborhood Watch Meeting
4/22/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
4/28/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
MAY			
5/6/2014	9	Mariposa Neighborhood	Neighborhood Watch Meeting
5/19/2014	7	Capistrano Neighborhood	Neighborhood Watch Meeting
5/22/2014	7	Casa De Dallas Neighborhood	Neighborhood Watch Meeting
5/27/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
JUNE			
6/16/2014	7	Venturi Neighborhood	Neighborhood Watch Meeting
6/19/2014	6.02	Madera Business Extravaganza	Informational Booth
6/23/2014	8	Gang Intervention Committee	Collaboration of Agencies
6/25/2014	8	Graffiti Collaborative	Collaboration of Agencies
JULY			
7/1/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
7/15/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
7/24/2014	8	Gang Intervention Committee	Collaboration of Agencies
7/30/2014	8	Graffiti Collaborative	Collaboration of Agencies
AUGUST			
8/5/2014	All Tracts	National Night Out	Community Event
8/16/2014	8	March Against Meth & Gangs	Informational Booth

SEPTEMBER			
9/4-7/2014	County	Madera District Fair	Information Booth
9/9/2014	7	La Jolla/Zapata	Neighborhood Watch Meeting
9/11/2014	8	Graffiti Collaborative	Collaboration of Agencies
9/25/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
9/27/2014	8	Old Timer's Day	Informational Booth
9/29/2014	8	Gang Intervention Committee	Collaboration of Agencies
OCTOBER			
10/11/2014	7	Fillmore Neighborhood	Block Party
10/14/2014	7	La Jolla/Lacreta Neighborhood	Neighborhood Watch Meeting
10/23/2014	5.02	Hughes Neighborhood	Neighborhood Watch Meeting
10/27/2014	8	Gang Intervention Committee	Collaboration of Agencies
NOVEMBER			
11/13/2014	6.01	Wessmith Neighborhood	Neighborhood Watch Meeting
11/18/2014	7	La Jolla/Lacreta Neighborhood	Neighborhood Watch Meeting
11/19/2014	8	Graffiti Collaborative	Collaboration of Agencies
11/24/2014	8	Gang Intervention Committee	Collaboration of Agencies
DECEMBER			
12/2/2014	7	La Jolla/Zapata Neighborhood	Neighborhood Watch Meeting
12/9/2014	7	Jefferson Neighborhood	Neighborhood Watch Meeting
12/16/2014	7	Riverview Neighborhood	Neighborhood Watch Meeting
12/18/2014	6.01	Kennedy Housing Neighborhood	Neighborhood Watch Meeting

1A. Neighborhood Watch (NW)

Description:

The goal of NW is to raise awareness, address resident concerns and keep neighborhoods safe. The program serves to help residents, in partnership with the City of Madera and law enforcement agencies. It is meant to improve the relationship between law enforcement agencies and the communities they serve. The different groups involved with Neighborhood Watch are:

- City Elected Officials
- Madera Police Department
- Madera County Probation
- Neighborhood Revitalization Department

Residents that have concerns and issues within their neighborhoods must first contact the Neighborhood Outreach staff. A pre-meeting is scheduled with the resident to discuss the issues and concerns of their neighborhood. The resident determines what the target area will be for the

Neighborhood Watch Group. A Neighborhood Watch meeting is scheduled with City Elected Officials, Madera Police Department, Madera County Probation, and other agencies to resolve these issues or concerns of the neighborhood. Prior to the meeting, the Neighborhood Revitalization Department staff must mail out notification to all residents involved to inform them of the upcoming neighborhood watch meeting. Staff prepares an agenda and also provides a summary report to notify all parties involved of the meeting's outcome.

The following are a few examples of the issues or concerns that residents have within their neighborhoods:

- Speeders, city street lights, speed limit signs, speed bumps, uneven sidewalks
- Suspicious characters, homeless people in their neighborhood
- Loud music, gun shots
- Drug houses
- Gangs, drugs, solicitation, car break-ins
- Code enforcement issues, abandoned vehicles, substandard conditions, overgrown vegetation.

The flyers/agendas and neighborhood gathering reports are included in Exhibit "B".

Outcomes:

There are many positive outcomes from establishing a Neighborhood Watch. Neighbors are working together to identify and solve problems and create a secure and safer neighborhood. It reduces the fear of crime and improves the quality of life. Neighbors get to know each other and work together with City Elected Official and the different types of law enforcements agencies. Most importantly, it opens up a line of communications with neighbors, city employees and different law enforcement agencies. Since neighborhoods have been more involved in Neighborhood Watch Groups the numbers of *"calls for services"* reported to Madera Police Department has increased by 3%. In 2014 the Madera Police Department received 47,444 calls compared to the previous year of 46,004. Currently there are a total of forty-four (44) active Neighborhood Watch Groups.

Neighborhood Watch Meetings



Wessmith Neighborhood



Capistrano Neighborhood



Madera Family Apartments



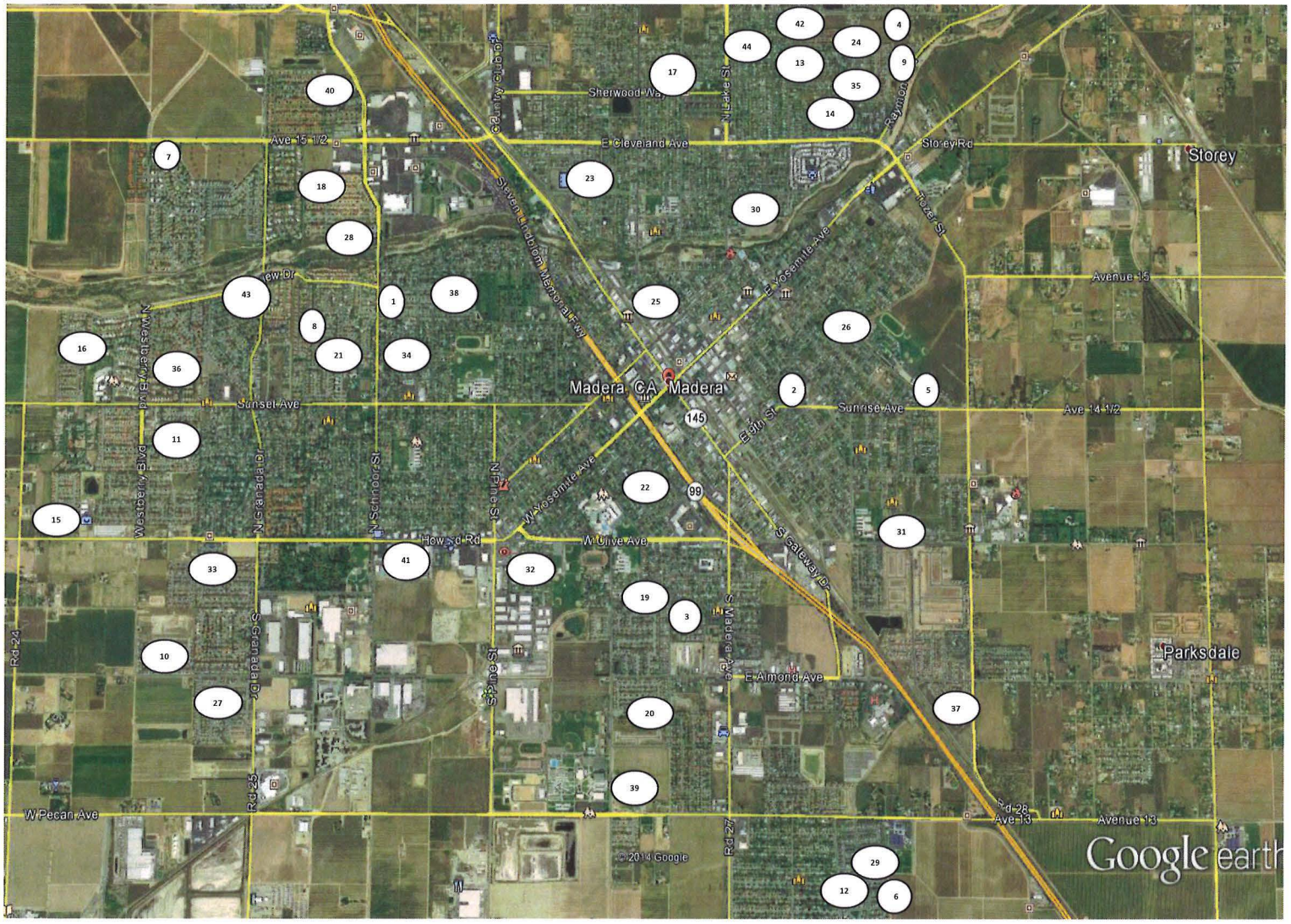
Ironwood Neighborhood

Participating Neighborhood Watch Groups

	Neighborhood	Census Tract	# of Meetings	Average Attendance	Date of last meeting	Neigh. Watch Program	NNO Neigh.
1	Fillmore	7	3	45	11/11/2014	Started	8/5/2014
2	South B St//Sierra Vista	9	5	10	1/29/2014	Completed	8/5/2014
3	Monterey St	5.02	5	12	5/17/2014	Completed	
4	Kennedy Estates North	6.01	4	10	5/10/2011	Started	
5	Vista Del Sierra	9	3	15	10/21/2014	Completed	
6	Lemon/ New Parkwood	5.02	4	15	10/19/2011	Completed	
7	Home Ranch	7	2	35	4/20/2013	Started	8/5/2014
8	Bay Court	7	1	20	5/12/2011	Started	
9	Kennedy Estates South	6.01	7	25	8/6/2013	Completed	
10	Chianti	7	3	25	8/6/2013	Started	
11	Woodland	7	1	30	8/9/2011	Started	
12	Georgia/New Parkwood	5.02	3	10	4/19/2012	Completed	
13	Sanarita Way	6.01	1	15	10/4/2011	Started	
14	Mission Avenue	6.01	1	4	10/5/2011	Started	
15	Santa Barbara	7	3	19	11/6/2014	Completed	
16	Lincoln	7	11	45	10/13/2013	Completed	
17	Wessmith Way	6.01	7	18	11/13/2014	Completed	
18	Frederick	7	3	12	4/13/2013	Completed	8/5/2014
19	Santa Bonita/Madison	5.02	5	20	12/10/2013	Completed	8/5/2014
20	St. Montelena	5.02	2	40	8/24/2013	Completed	
21	West Park	7	2	40	8/6/2013	Started	
22	Hughes	8	3	17	10/23/2014	Completed	
23	Columbia/Washington	6.02	3	40	11/12/2013	Started	
24	La Jolla-Lacreta	6.01	6	8	11/18/2014	Completed	8/5/2014

25	Floto	8	1	12	11/5/2012	Started	
26	King	9	4	20	12/3/2013	Completed	8/5/2014
27	Almond Tree	7	1	30	3/16/2013	Started	
28	Trevor	7	2	25	12/16/2013	Completed	
29	San Ramon	5.02	3	40	10/26/2013	Completed	8/5/2014
30	Myers	6.02	1	20	6/4/2013	Started	
31	Mariposa	9	1	25	6/11/2013	Started	8/5/2014
32	Park	5.02	1	15	6/18/2013	Started	
33	Capistrano	7	4	12	5/19/2014	Completed	8/5/2014
34	Venturi	7	3	20	6/16/2014	Completed	8/5/2014
35	Cordova	6.01	1	45	9/21/2013	Started	8/5/2014
36	Suburban	7	1	24	4/4/2014	Started	8/5/2014
37	Orchard Point	9	1	30	4/8/2014	Started	
38	Jefferson	7	2	7	12/9/2014	Started	8/5/2014
39	Madera Family Apt.	5.02	3	14	9/25/2014	Completed	8/5/2014
40	Ironwood	7	3	15	7/15/2014	Completed	8/5/2014
41	Casa De Dallas	7	1	21	5/22/2014	Started	8/5/2014
42	La Jolla-Zapata	6.01	2	15	12/2/2014	Started	8/5/2014
43	Riverview	7	1	10	12/16/2014	Started	
44	Kennedy Housing	6.01	1	7	12/18/2014	Started	
	Fairmont Court	7					8/5/2014
	West 4th Street	7					8/5/2014
	Cedar Creek	7					8/5/2014
	South Berry	7					8/5/2014
	Kennedy Apts	6.01					8/5/2014
	Redwood	7					8/5/2014
	Knox Apt	9					8/5/2014

Location of Organized Neighborhood Watch Groups



1B. National Night Out (NNO)

National Night Out is designed to strengthen the relationship with public safety, Madera Police Department, and Madera County Probation Department. It also raises crime prevention awareness and sends a message to criminals letting them know that neighborhoods are organized and fighting back. A NNO Committee was established to gather ideas in helping promote public involvement. The committee was formed by representatives of:

- City Elected Officials
- Madera Police Department
- Madera County Probation
- Neighborhood Revitalization Department

The Event was marketed through the following:

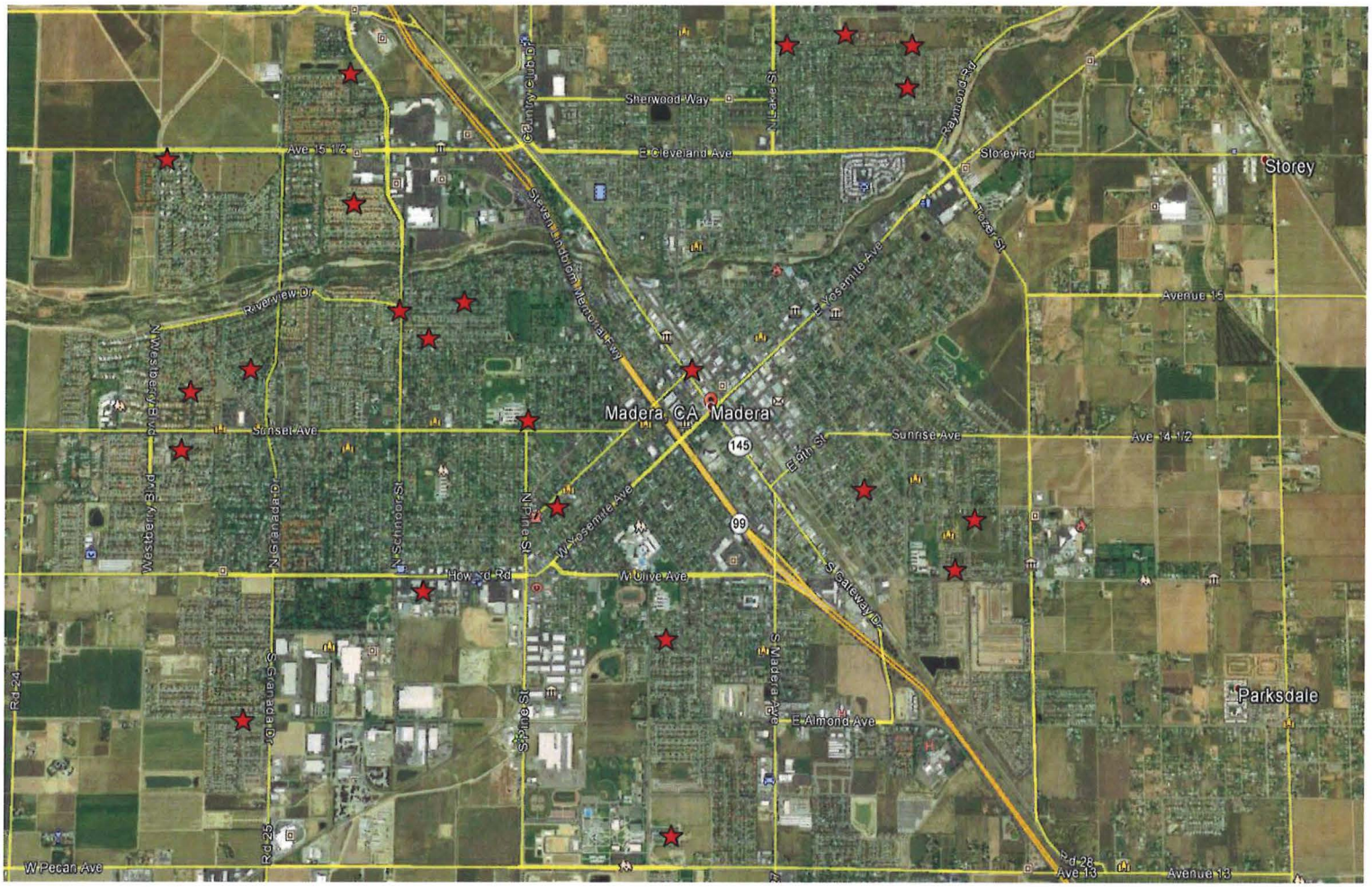
- Created fliers promoting NNO.
- Hosted Neighborhood Involvement meeting to announce NNO with Neighborhood Watch Groups.
- Public promotion by Madera Police Department's. Facebook, City of Madera Facebook, Madera Tribune and Press Release.
- Anti-Crime poster contest for the youth.

A sample of the flyers/agenda is included in Exhibit "C".

Outcomes:

National Night Out is a night for Madera residents to stand together and promote awareness, safety and neighborhood unity. This year there were 25 neighborhoods that participated. That was a 36% increase in participation from the previous year. This event was a huge success because it created a platform for the different law enforcement agencies to demonstrate their desire to work together with those they serve and begin new relationships with residents. It was also a great opportunity for residents to get to know their neighbors, meet their City Elected Officials, and most importantly to build a partnership of trust. The 25 neighborhoods that participated in NNO hosted a carnival, movie night, potluck, ice cream social, or other. The NNO Committee also held an Anti-crime Poster Contest. This helped get the youth more involved with awareness about crime and ways to prevent crime. Three winners were chosen and each won a bike that was donated from General Building Supply, Madera Police Department, and Madera Probation.

Location of Organized National Night Out Events



National Night Out 2014













1C. Graffiti Multi Agency Collaborative

The Graffiti Multi Agency Collaborative is a group of agencies and organizations that meet once a month to review and develop strategies on the negative impact that graffiti has on the city and county. Each organization has a key involvement because without one agency this program cannot continue to be successful.

The following is a list of those participants of the Graffiti Multi Agency Collaborative:

California Highway Patrol
Madera Police Department
Parks and Community Services
Building Department
Chamber of Commerce
District Attorney
MUSD
Farm Bureau
Cal Trans
Neighborhood Revitalization Dept
Public Works
Solid Waste Department
PG&E
Probation
MID
County RMA
Mid Valley Waste System
City Attorney
Chowchilla PD

1D. Anti- Graffiti Efforts

Staff from the Neighborhood Outreach Program has been involved at community events such as Madera District Fair, Pomegranate Festival, Neighborhood Watch meetings, and school presentations to promote community involvement on the negative impact graffiti has on the city and county. The Anti-graffiti program has drawn citizen support consisting of 1,801 empowered citizens who have committed themselves to removing graffiti within their neighborhoods with their issued graffiti kits. Relatively 2001 graffiti kits have been distributed within the city.

1E. Love Madera

Love Madera is a community service initiative led by the Madera Ministerial Association to garner the support and service of Madera Residents to give back to their community through various community service projects. Currently the Love Madera is going through leadership changes and will elect a new coordinator for the program. http://lovemadera.com/

1F. Adopt-A- School

The Adopt-A- School Program was established to encourage businesses, community, and religious organizations to help improve student achievement and provide an outlet where children could interact with positive role models. These role models are composed of ex-teachers who are here to help teachers in the classroom with homework, small groups, one on one interaction, or reinforcing the teacher's lesson for the day. The children feel safer and appreciate what these volunteers are doing for their community and their school.









RETURN AN ORIGINAL AND TWO COPIES TO:

City of Madera
205 West Fourth Street
Madera, CA 93637
Attention: CDBG Administration

DUE DATE: **February 20, 2015; 5:00 p.m.**

CONTACT PERSON: Jorge Antonio Rojas, Program Manager – Grants
559-661-3693
jrojas@cityofmadera.com

Exhibit
A

City of Madera
Neighborhood Revitalization
CDBG Target Neighborhood Enforcement
Project Work Plan

Rev 02 2015

SECTION 1 PARTNERS INVOLVED

A. Name of Agency: Housing and Urban Development, Community Development Block Grant (CDBG)
B. Name of Agency: Successor Agency/City of Madera Neighborhood Revitalization Department

SECTION 2 DESCRIPTION OF PROJECT

A. Project Rationale and Goals

The key purpose of this project is to revitalize currently declining or transitional areas of town into thriving and successful neighborhoods. This will be done by focusing in specific areas of the city that are in the beginning and/or intermediate stages of decline, before they become slums. It is to be accomplished with the application of more systematic concentration of resources, specifically focused code enforcement. Property maintenance and re-investment are vital in revitalization efforts. It is a fact that there are direct correlations between blight, run-down neighborhoods, high disturbance rates and criminal activity (Alliant Risk, Dec. 2013). None of these factors are found in choice neighborhoods that most would like to live in.

B. Project Objectives

Objective 1: Identify transitional areas of town, within CDBG tracts, in beginning and/or intermediate levels of decline.

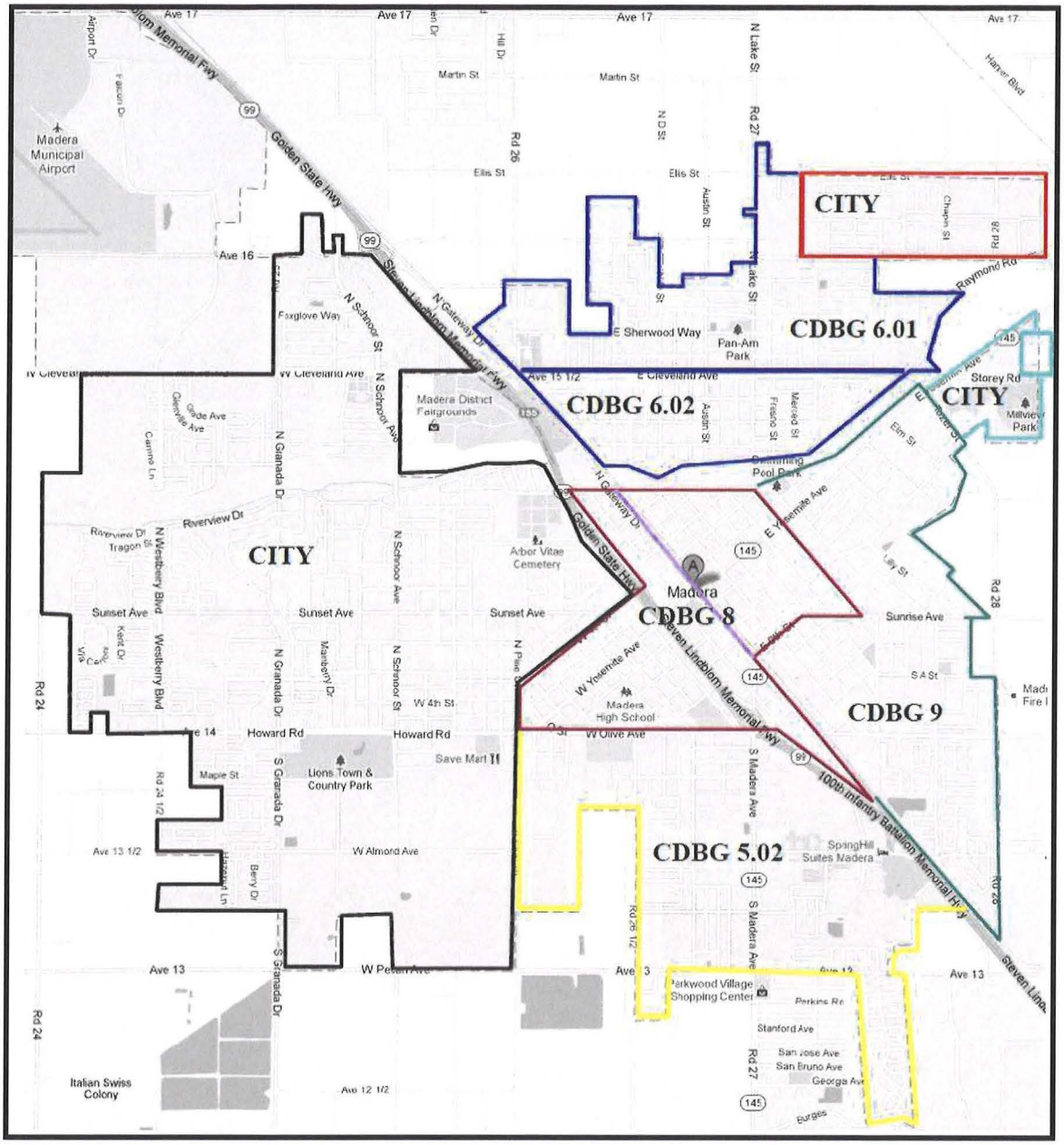
Objective 2: Implement a standardized process to be followed in the application of code enforcement efforts in targeted neighborhoods throughout eligible areas.

Objective 3: Build and maintain a rapport with property owners and residents in target areas through education, customer service and citizen empowerment to help them understand the vision for Madera's future. Having property owner and resident buy-in will be critical in the success of this approach to enforcement.

Objective 4: The desired outcome from a code enforcement standpoint is 100% voluntary compliance, without the use of administrative procedures.

C. List of eligible CDBG tract areas in Madera

- **Tracts: 5.02, 6.01, 6.02, 8.00, 9.00**



D. Potential Obstacles and Challenges to Achieving Objectives

- *Lack of support from residents* – Due to the large number of rental properties in tract areas, there may be some resistance to the project. Typically, renter occupants are not as responsive as owner occupants.
- *Lack of capital for property repairs* – Those owner occupied properties found within the tracts are typically owned by low to moderate income people, who lack the funds or the ability to obtain funding for capital improvements to their properties. Absentee property owners may also present a challenge.
- *Limited resources* – The target project will be carried out by existing code enforcement staff. Said staff will not be solely dedicated to this project**.** Staff will continue to work other assignments and cases mainly due to citizen complaints filed with the department, while simultaneously working on this project. Target neighborhood enforcement efforts take up a considerable amount of time due to the level of customer service and education given to residents and property owners. This may cause

other cases to be neglected and longer response times to complaints that are not related to health and safety, given a sudden influx in workload.

- *Areas with active foreclosure properties* – There are many areas of town that continue to be plagued by numerous abandoned properties due to foreclosure. Those properties present a significant challenge due to the inability or unwillingness of owners and/or banks to step in to secure assets, much less to show even the most minimal pride of ownership. It is a priority of the department to exercise all authority to encourage property maintenance and the stabilization of all neighborhoods.

SECTION 3 IMPLEMENTATION PLAN

A. Selection of Target Neighborhood

Neighborhood Revitalization staff are assigned to a particular tract area for enforcement. The staff member assigned to a given area of enforcement is the best source of information. Management will be looking for their input and ideas when selecting a neighborhood to target.

B. Process

- *Survey the target neighborhood* – Drive the area to designate boundaries of the project. Designate "phases" as necessary. Obtain maps and other materials as needed. Maintain images and notes on file.
- *Research the target neighborhood* – Know the area being addressed and major areas of concern. Maintain data and notes on file. Get to know the property owners and residents.
- *Walk neighborhood* – Door-to-door property visits to make contact with residents and let them know of the ongoing targeted efforts. Personal attention to the resident and property are required at this time. Rapport is established. Property owner/resident is given a verbal rendition of what is wrong at the property, expectations for repairs or improvements, reasons for it, request for voluntary compliance, enforcement process education and address any questions they may have. Identify owner occupied vs. rental properties. Maintain documentation and notes on file. The use of the Property Rating Sheet* is required at this stage. Notes are made of any potential building permit requirements as research for this will take place. Residents are advised of a reasonable deadline to work on issues they may have.
- *Research individual properties* – Check code enforcement database for previous enforcement files, building department files and Madera County Assessor's records.
- *Re-inspections* – A second walk of the area is required. Face-to-face contact is pursued again, particularly if it was not possible on the initial walkthrough. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes. Staff makes every effort to assist in voluntary compliance.
- *Open a case and mail a Courtesy Notice. (Contact prior to any enforcement is required)*
- *Re-inspections* – A third walk of the area is required. Face-to-face contact is pursued again. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes.
- *Notice of Violation is issued*
- *Re-inspections* - After the (10) day term expires, another inspection is required. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes.
- *Enforcement Actions* – This will take place after staff has made every attempt to obtain voluntary compliance without success. Citations are issued. If left unpaid, citations can cause a lien to be placed on a property's title. The City may eventually move to abate the violation if not corrected.

C. Citizen Empowerment/Engagement

While code enforcement efforts are ongoing, Neighborhood Outreach staff will be educating residents on the benefits of networking with other members of their neighborhood. Outreach staff will work with residents to facilitate meetings to discuss concerns and how to improve their surroundings. Outreach staff can also recruit graffiti removal volunteers to help reduce city-wide graffiti problems.

D. Performance Measurement

Progress and activity will be measured in each target neighborhood by:

- Increase in property maintenance standards.
- Increase in owner occupancy ratios.
- Number of properties cleared of all violations.
- Number of cases closed.
- Number of empowered residents.
- Number of neighborhood networks and neighborhood watches formed in the targeted areas.

Attachments:

* Property Rating Sheet
** Fiscal Year Plan(s)

Case #	Property Address:	Ratings:

City of Madera Neighborhood Revitalization
Target Neighborhood Enforcement Property Rating Sheet

Property & Structure(s) Information

• Assessor Parcel Number(s):			
• Current Zoning:		Property Use History:	
• Building Description:			
No. of Buildings & Type:			
Any Alterations:			
Year Built:			
Vehicle Parking:			

Resident Information

• Resident Name / Contact Info:	☐ Owner Occupant ☐ Renter ☐ Other:
☐ In-Person ☐ Phone	(Qualified: ☐ Yes / ☐ No) ☐ Referral to Grants

Initial Property Rating Categories & Conditions

	☐ Roof	
	☐ Paint	
	☐ Landscaping	
	☐ Foundation	
	☐ Windows	
	☐ Weatherization	
	☐ Chimney	
	☐ Fence	
	☐ Porch	
	☐ Trash & Debris	
	☐ Overall Maintenance	
	☐ Faulty/Deteriorated Construction / Additions	
	☐ Parking Conditions	
	☐ Substandard Housing (only if Rental)	
	☐ Health & Safety Issue	
	☐ Zoning Issue	

Recommended Action(s):

☐ Contact Made ☐ Courtesy Notice Mailed ☐ NOV ☐ Citation ☐ Abatement/Injunction

Property Ratings Guidelines

Area Surveys are conducted throughout entire blocks of housing stock to determine relative ratings of exterior conditions.

Property Rating System

Rating	Color	Guide	Description
5	Light Blue	Perfect	Choice Property
4	Green	Very minor aesthetic issues	Steady in Value / Appreciating Property
3	Yellow	Minor structural, minor public nuisance	Transitional Property
2	Orange	Significant Issues	Distressed Property
1	Red	Dangerous Structure, for demo	Reclamation Property in deterioration

CalHOME Income Limits

Occupants:	1	2	3	4	5	6	7	8
Income Limit	32,450	37,050	41,700	46,300	50,050	53,750	57,450	61,150

Notes/Actions:

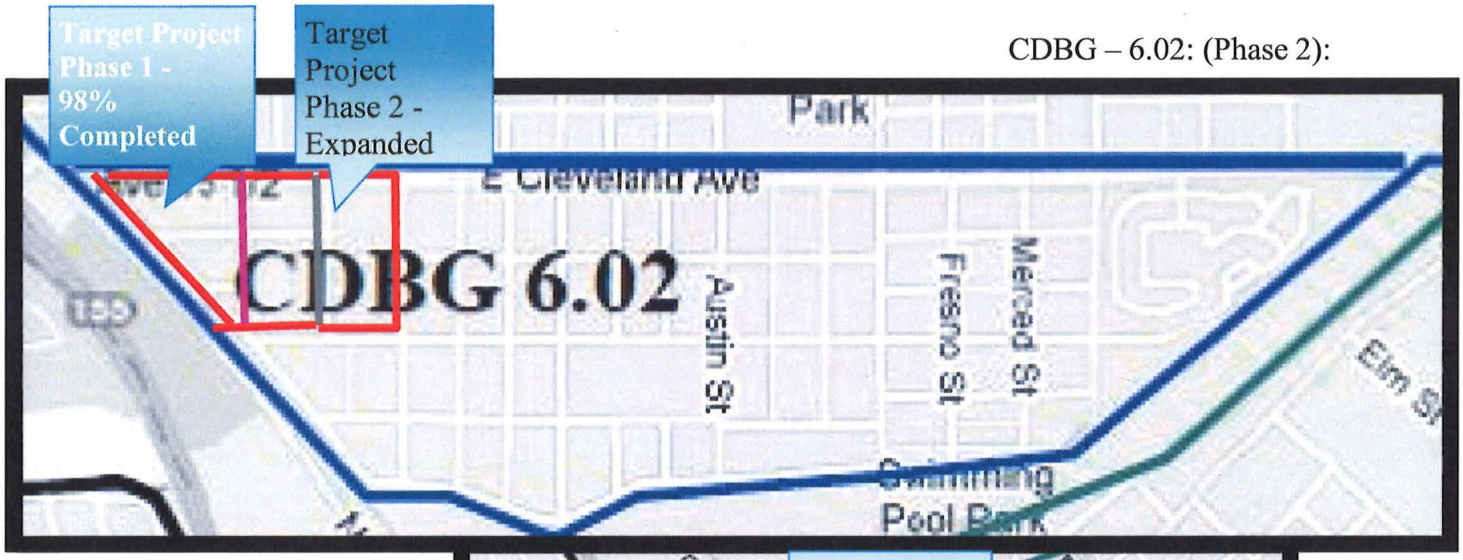
Target Neighborhood Enforcement Project Plan
Fiscal Years 2015/2016 & 2016/2017

Area(s) Selected:

The two neighborhoods that were identified as a starting point for this new approach to code enforcement continue to improve through the guidelines set by the project's work plan. The first is located within CDBG Area 6.02 and the second in Area 8, each with a "Phase 1" and "Phase 2" division within them. These particular areas are plagued by overall lack of maintenance and deferred capital investment, which are long overdue. In Phase 1 of Area 6.02 there is a 25% owner occupancy rate, and in 8 the rate is at 38%. In Phase 2 of Area 6.02 there is a 10.6% owner occupancy rate, and in 8 the rate is at 17.9%. Some of the conditions identified during preliminary inspections of sites can be attributed to the low owner-occupancy rate. Given the high number of potential enforcement cases, a process was created to help with managing the case loads that will come from these efforts, but also as a way to engage residents into understanding what the ultimate goal and vision are for the city's future.

Staff will be working diligently to complete all of the two Phase 2s over the current and next project years.

CDBG – 6.02: (Phase 2):

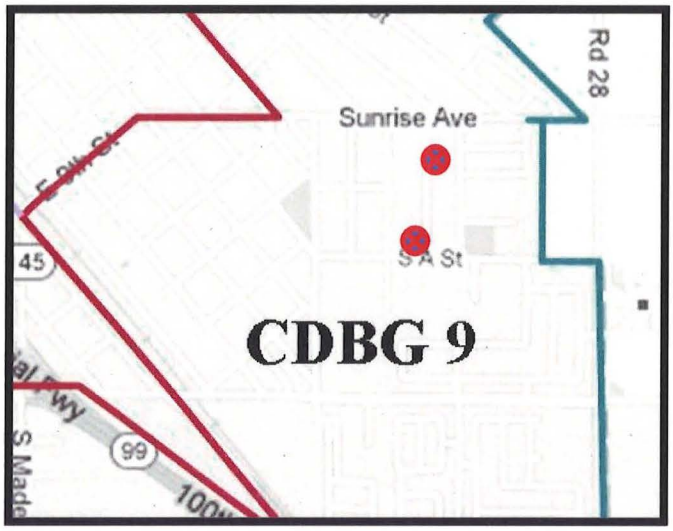


CDBG – 8: (Phase 1)



In Area 9, circumstances beyond staff's control caused the city to step in and arrest the decline that caused an entire neighborhood to drop from a deteriorated one into a slum. One property, 435 Stinson Ave., became a safe haven for vagrants, drug activity, prostitution and even truants. After much deliberation, the owner on record signed a consent form for the staff to abate the nuisances and other violations through demolition. The other, 300 Stinson Ave., was in the same condition, but later was the source of a fire which then caused the property to be an imminent danger for the entire community. After the house fire was put out by the Fire Department, it was discovered that one of the failed walls was now resting right on the gas line which was still live. This created an emergency that could not wait. The remaining parts of the structure were removed through an emergency abatement.

Staff will be working diligently to complete the target area of Stinson Ave. over the 2015/2016 project year.



In City Area (Area 7), there is a pocket neighborhood that is not only underdeveloped, but is generally in intermediate stages of decline. Most properties have violations ranging from public nuisances, abandoned vehicles, lack of property maintenance and reinvestment, but mostly building code issues.

Staff will be working diligently to complete the target area of Laurel & Linden Avenues over the 2015/2016 project year.



CDBG Tract 6.02

	ADDRESS	CASE TYPE	OCCUPANCY	CONTACT MADE	INITIAL RATING	CNOTICE	NOV	CITE	ADV ENF	PERMIT OBTAINED	DEMO	COMPLIANCE MET
1	1004 SONORA ST	PN	?		3							
2	1008 SONORA ST		OWNER	IN PERSON	4.5							
3	1010 SONORA ST		?		4.5							
4	1016 SONORA ST	PN	?		3							
5	1020 SONORA ST		?		4.5							
6	1000 SONORA ST		?		4.5							
7	133 HARDING ST		OWNER	IN PERSON	5							
8	131 HARDING ST	PN	?		3.5							
9	129 & 129 1/2 HARDING ST		TENANT	IN PERSON	4							
10	127 HARDING ST	PN/Z	TENANT		3							
11	123 HARDING ST	PN	?		3							
12	120 HARDING ST		?	IN PERSON	4							
13	126 HARDING ST	Z	?		3.5							
14	128 HARDING ST	PN	OTHER	IN PERSON	3.5							
15	125 E LINCOLN ST		?		5							
16	129 E LINCOLN ST		?		5							
17	133 E LINCOLN ST		?		5							
18	121 E LINCOLN ST		?		5							
19	117 E LINCOLN ST		?		4.5							
20	900 SONORA ST	PN/Z	OTHER		3							
21	904 SONORA ST	PN	?		4							
22	908 SONORA ST	CBC	?		3							
23	912 SONORA ST	PN	?		4							
24	916 SONORA ST	PN	OWNER	IN PERSON	3.5							
25	918 SONORA ST	PN	OWNER	IN PERSON	4							
26	920 SONORA ST	PN	OWNER	PHONE	4							
27	928 SONORA ST		?		4.5							
28	924 SONORA ST	PN	OWNER	IN PERSON	4							
29	4-08 124 WILSON ST	PN	TENANT	IN PERSON	4	X						
30	4-08 216 WILSON ST	PN	TENANT	PHONE	3.5	X						
31	4-08 128 WILSON ST	CBC	OWNER	IN PERSON	4	X						
32	4-08 213 WILSON ST	PN	TENANT		3.5	X						
33	4-08 991 OWENS ST	PN	TENANT		4	X						
34	4-08 228 WILSON ST	PN	TENANT	IN PERSON	4	X						
35	4-08 217 WILSON ST	PN/CBC	TENANT		3	X						
36	4-08 224 WILSON ST	Z	?		4							
37	4-08 120 WILSON ST	PN	LOT	PHONE	3							
38	4-08 208 WILSON ST	PN	TENANT	IN PERSON	3.5	X						
39	4-08 204 WILSON ST	PN/FC	OTHER		3							
40	4-08 200 WILSON ST	PN	TENANT		3.5	X						
41	4-08 917 DAVIS ST		OTHER	PHONE	4.5	X						
42	4-08 212 W CLEVELAND AVE	PN	TENANT		4.5	X						
43	4-08 209 WILSON ST	PN	TENANT		4	X						
44	4-08 201 WILSON ST	PN	TENANT		3.5	X						
45	4-08 121 WILSON ST	PN	TENANT		3.5	X						
46	4-08 117 WILSON ST	PN	TENANT		3.5	X						
47	4-08 117 W RUSH ST	PN	LOT		3	X						
48	4-08 100 W CLEVELAND AVE	PN	TENANT		3	X						
49	4-08 120 W CLEVELAND AVE	PN	TENANT		3.5	X						
50	4-08 124 W CLEVELAND AVE	PN	TENANT		3.5	X						
51	200 W CLEVELAND AVE	PN	TENANT	IN PERSON	4							
52	4-08 128 W CLEVELAND AVE	PN	TENANT		3.5	X						
53	4-08 204 E CLEVELAND AVE	PN	TENANT		3	X						
54	4-08 208 W CLEVELAND AVE	PN	TENANT		3.5	X						
55	4-08 216 W CEVELAND AVE	PN/CBC	TENANT		8	X						
56	4-08 220 W CLEVELAND AVE	PN	TENANT	IN PERSON	4	X						
57	4-08 232 W CLEVELAND AVE	PN	TENANT		4	X						
58	4-08 228 W CLEVELAND AVE	PN	TENANT		3	X						
59	4-08 224 W CLEVELAND AVE	PN	TENANT		3.5	X						
60	4-08 205 WILSON ST	PN	TENANT		3.5	X						
61	4-08 116 W CLEVELAND AVE		TENANT		4.5							
62	4-08 125 WILSON ST		TENANT		5							
63	4-08 129 WILSON ST		TENANT		5							
64	4-08 104 W CLEVELAND AVE		TENANT		4.5							
65	4-08 212 WILSON AVE		OWNER	IN PERSON	4.5							
66	4-08 220 WILSON AVE	CBC	?		4							
	66					28	0	0	0	0	0	0

As of 02/06/15

Neighborhood Average Rating:	**3.9**		
Properties in Good Standing:	**28.8%**	**Occupancy:**	
Properties with Violations:	**71.2%**	**OWNER**	**10.6%**
Properties sent Courtesy Notices:	**60%**	**TENANT**	**57.4%**
Properties sent NOVs:	**0%**	**OTHER/MISC**	**31.9%**
Properties - Compliance Met:	**0%** (0/47)		
Building Permits Obtained:	**0**		66
Demolitions/Alteration(s) Removed:	**0**		

CDBG Tract 8

	ADDRESS	CASE TYPE	OCCUPANCY	CONTACT MADE	INITIAL RATING	CNOTICE	NOV	CITE	ADV ENF	PERMIT OBTAINED	DEMO	COMPLIANCE MET
1	415 S H ST	PN	TENANT		3.5							
2	417 S H ST	PN	TENANT		3							
3	505 S H ST		OWNER		5							
5	217 S G ST	SH	TENANTS		4							
6	221 S G ST	PN	?		3	X						
7	301 S G ST	PN	TENANTS		3	X						
8	309 S G ST	PN	OWNER		4							
9	311 S G ST		OWNER		5	X						
10	313 S G ST	CBC/PN	OWNER		3.5	X						
11	317 S G ST	PN	TENANTS		4.5	X						
12	501 S G ST	PN	OWNER		3	X						
13	507 S G ST	PN	OWNER		4							
14	123 W 7TH ST	VB	OTHER	PHONE	2	X						
15	513 N H ST	PN	TENANTS		3.5	X						
16	717 N H ST	PN	OWNER	PHONE	3	X						
17	755 N H ST	PN	TENANTS		4	X						
18	215 W 2ND ST	CBC/PN	OWNER	IN PERSON	4	X						
19	723 N H ST	CBC/PN	TENANT		3	X						
20	515 N H ST	PN	OWNER	PHONE	3.5	X						
21	609 N H ST	PN	OWNER		4	X						
22	625 N H ST	PN	TENANTS		4.5	X						
23	613 N H ST	PN	OWNER		4.5	X						
24	617 N H ST	PN	OWNER		4.5	X						
25	621 N H ST	PN	TENANTS		4	X						
26	401 N H ST	CBC/PN	TENANTS		4	X						
27	405 N H ST	PN	TENANTS		4	X						
28	417 N H ST	PN	TENANTS		4.5	X						
29												
30	413 N H ST	PN	TENANTS		4.5	X						
31	421 N H ST	PN	TENANTS		4	X						
32	425 N H ST	PN	OTHER		4.5							
33	501 N H ST	PN	OWNER		4	X						
34	507 N H ST	PN	TENANTS	IN PERSON	4.5							
35												
36	525 N H ST	CBC	TENANTS	IN PERSON	5	X						
37	601 N H ST	PN	TENANTS		3.5	X						
38	605 N H ST	CBC	TENANTS		4	X						
39	725 N H ST		TENANTS		5							
40	215 S G ST		OWNER		5							
41	509 N H ST	CBC	TENANTS	PHONE	3.5	X						
42	705 N H ST	PN	TENANTS	PHONE	4							
43	709 N H ST	PN	TENANTS	PHONE	4							
44	701 N H ST	PN	TENANTS	PHONE	4							
45	504 S G ST		TENANTS		5							
46	506 S G ST	PN	TENANTS		4.5	X						
47	508 S G ST	PN	TENANTS		4.5	X						
48	570 S G ST	PN	TENANTS		5	X						
49												
50	523 S G ST	PN	TENANTS		3	X						
51	519 S G ST	PN	TENANTS	PHONE	3.5	X						
52	517 S G ST	PN	TENANTS		4	X						
53	511 S G ST	Z	TENANTS	IN PERSON	3	X						
54	327 S H ST	Z	TENANTS	IN PERSON	4.5	X						
55	323 S H ST	PN	TENANTS		4.5	X						
56	317 S H ST	PN	TENANTS		4							
57	313 S H ST	PN	TENANTS		4	X						
58	309 S H ST	VB	TENANTS		2.5	X						
59	305 S G ST	VB	TENANTS		2.5	X						
60	312 S G ST	PN	TENANTS		4	X						
61	316 S G ST		TENANTS		5							
62	318 S G ST	PN	OWNER		3.5	X						
63	201 S G ST	CBC/PN	?		3	X						
64	406 S G ST	PN	TENANTS		4	X						
65	410 S G ST	PN	TENANTS	IN PERSON	4.5	X						
66	412 S G ST	PN	TENANTS		4.5	X						
67	414 S G ST	PN	TENANTS		3.5	X						
68	505 S H ST		TENANTS		5	X						
69	503 S H ST	PN	TENANTS		4.5	X						
70	501 S H ST	PN	TENANTS		4.5	X						
71	431 S H ST	PN	TENANTS		3.5	X						
72	421 S H ST	PN	TENANTS		3.5	X						
73	417 S H ST	PN	TENANTS		3	X						
74	415 S H ST	PN	TENANTS		3.5	X						
75	411 S H ST	PN	TENANTS		3.5	X						
76	407 S H ST	PN	TENANTS		3	X						
77	214 W 8TH ST	CBC/PN	TENANTS		3	X						
78	412 S G ST	PN	TENANTS		4.5	X						
	74					58	0	0	0	0	0	0

As of 02/06/15

Neighborhood Average Rating: 3.9

Properties in Good Standing: 9%

Properties with Violations: 96%

Properties sent Courtesy Notices: 85%

Properties sent NOVs: 0%

Properties - Compliance Met: 0% (0/68)

Building Permits Obtained: 0

Demolitions/Alteration(s) Removed: 0

Occupancy:

OWNER	**17.9%**
TENANT	**76.1%**
OTHER/MISC	**6.0%**

67

67

Exhibit
B

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax

AGENDA

The City of Madera Co-hosts Neighborhood Gatherings to help residents know each other and join in discussing ways to improve the quality of life in their neighborhoods.

La ciudad de Madera ayuda a vecinos a organizar reuniones de barrio para discutir maneras de mejorar sus vecindades.

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Call for more information on how to start a Neighborhood Watch.

Llame para más información.

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Neighbors who stay connected help make their neighborhood a better place to live!

¡Vecinos que se unen hacen su barrio un lugar mejor para vivir!

S. B Street/Sierra Vista Neighborhood Gathering
Wednesday, January 29, 2014
Sierra Vista School Cafeteria
6:30 pm – 7:30 pm

Please Sign-In

I. **Welcome/ Bienvenidos**

II. **Christina Herrera** – Neighborhood Outreach Specialist

III. **Kathleen Nekumanesh** – School Principal

IV. **City Councilman Donald Holley**– Remarks

V. **Andrew Martinez** – Neighborhood Preservation

VI. **Police Officer Beck** –Neighborhood Watch
Police Department (559) 675-4200

Logon to: www.crimereports.com

***Free Graffiti Cleaning Kits Available**

Donald Holley (559) 674-9787
Neighborhood Watch Coordinator



For A ***Neighborhood Gathering*** Contact
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: January 29h, 2014

NEIGHBORHOOD:
South B Street / Sierra Vista

LOCATION OF MEETING:
Sierra Vista Elementary School Cafeteria
Principal Kathleen Nekumanesh attended meeting
Vice Principal Erik Lowry attended meeting

NEIGHBORHOOD LEADER(S)
Donald Holley- 613 S. B Street-(559) 706-9394
Francisca Gutierrez-921 S. B Street-(559) 363-1517

TOTAL RESIDENTS ATTENDED: 8

PUBLIC OFFICIALS ATTENDING:
Donald Holley-City Councilman
Chief of Police- Steve Frazier
Police Commander- Dino Lawson
Lacy Burleson- Crime Analyst
Barbara Miller- Dispatch

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera- Neighborhood Outreach
Andrew Martinez- Code Enforcement Officer

ISSUES AND CONCERNS:
This was more of an informational meeting.
Handouts were given on the Adopt a School, lighting & street sweepers, burglary prevention list and Nextdoor.

FOLLOW-UP ACTION REQUIRED:
Principal Kathleen Nekumanesh wants to invite the MPD to one of their school event that the parents attend to inform them of the Nextdoor and Crimereports.com programs.
Mr. Holley and leaders want to start planning their 2nd Neighborhood Block Party.

NEXT MEETING:
Will call us with date of next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Venturi Neighborhood Watch Meeting

Tuesday, February 25, 2014
Thomas Jefferson Middle School - 6:00 pm

Agenda

- **1.0** Welcome and Introduction – Pat Vived
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Department of Justice Website
  - **3.2** Crime Notification Program
  - **3.3** Establishing a Neighborhood Watch Program
  - **3.4** Speed Bumps on Park Drive between Schnoor and Orchard
- **4.0** Madera Parks Department
  - **4.1** River Trail Maintenance/ Cleanup
  - **4.2** Mistletoe Problem
- **5.0** Public Works
  - **5.1** Reduction in Water Use
- **6.0** Code Enforcement Issues
- **7.0** Miscellaneous
  - **7.1** Homeless Issues
  - **7.2** ADT Presentation
  - **7.3** Other
- **8.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Pat Vived at (559) 674-6141



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: February 25, 2014

NEIGHBORHOOD:
Venturi Neighborhood

LOCATION OF MEETING:
Thomas Jefferson Middle School Auditorium

NEIGHBORHOOD LEADER(S)
Pat Vived - 1916 W. Park Drive - (559) 674-6141
Kathie Rossi - 804 Claremont Drive - (559) 673-3599

TOTAL RESIDENTS ATTENDED: 21

PUBLIC OFFICIALS ATTENDING:
Sally Bomprezzi - Council Member
Derek Robinson - Mayor Pro Tem
Rick Farinelli - Board of Supervisor
Dave Randall - Public Works Operation Director
David Tooley - City Manager

INVITED SPEAKERS:
Lacy Burleson - Crime Analyst
Barbara Miller - Dispatch
Officer Beck - MPD
Danny Martin - Public Works Department
John Scarborough - Madera Parks Department

NEIGHBORHOOD REVITALIZATION:
Jim Taubert - Successor Housing Agency
Christina Herrera - Neighborhood Outreach
Andrew Martinez - Code Enforcement Officer

ISSUES AND CONCERNS:
Speed bumps on Park Drive between Schnoor & Orchard also Claremont
What is code enforcement doing about fences needing repair?
What kind of crime is in the neighborhood?
Who's responsible for maintenance in the river trail? Also river cleanup.
What is being done about the homeless in the area?
What should we do about a reduction of water use?
How do we get the city to control mistletoe?

FOLLOW-UP ACTION REQUIRED:
No follow-up is needed they had all their concerns addressed with the different agencies guest speakers to give them answers to any questions they had.

NEXT MEETING:
They will call us to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Suburban Neighborhood Watch Meeting
Tuesday, March 4, 2014
Home of Doug Morgan at
848 Suburban Avenue - 6:00 pm

Agenda

1.0 Welcome and Introduction - Annette Kwock and Wendy Fagan
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixel - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program
4.0 Public Works – Danny Martin
  4.1 Water Conservation
5.0 Mosquito Abatement - Leonard Irby
6.0 Code Enforcement Issues – Tom Fraser
7.0 Other
8.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Annette Kwock - 661-2137
Wendy Fagan - 674-2365
Doug Morgan - 674-4405



The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: March 4, 2014

NEIGHBORHOOD:
Suburban Neighborhood
LOCATION OF MEETING:
Home of Doug Morgan at 848 Suburban Avenue

NEIGHBORHOOD LEADER(S)
Annette Kwock - 888 Suburban Ave- (559) 661-2137
Wendy Fagan - 819 Suburban Ave- (559) 674-2365
Doug Morgan - 848 Suburban Ave- (559) 674-4405

TOTAL RESIDENTS ATTENDED: 24

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress
Chief of Police- Steve Frazier

INVITED SPEAKERS
Lacy Burleson - Crime Analyst
Barbara Miller - Dispatch
Officer Beck - MPD
Danny Martin - Public Works Department
Leonard Irby - Madera County Mosquito & Vector

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera- Neighborhood Outreach
Tom Fraser- Code Enforcement Officer

ISSUES AND CONCERNS:
Wanted to have police presence due to some bad neighbors
Code Enforcement issues
Know more on water conservation?
Know more about the mosquito that is in their area?

FOLLOW-UP ACTION REQUIRED:
No follow-up is needed they had their concerns addressed with the different agencies guest speakers to give them answers and any questions they had. One of the leaders was very grateful to see the police presence at this meeting the neighbors in questions were able to see that they are watching out for each other.

NEXT MEETING:
They will call to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Jefferson Neighborhood Watch Meeting
Thursday, April 17, 2014 – 6:30 pm
Harvest Community Church, Truscott Hall

Agenda

- **1.0** Welcome and Introduction – Nick Mobley
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Next Door & Nixle - Barbie Miller
  - **3.2** Crimereports.com - Lacy Burleson
  - **3.3** Establishing a Neighborhood Watch Program – Officer Dave Herspring
- **4.0** City Engineer – Keith Helmuth
- **5.0** Public Works – JoAnn Hernandez
  - **5.1** Water Conservation
- **6.0** Code Enforcement Issues – Tom Fraser
- **7.0** Other
- **8.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Nick Mobley- 347-1360
Linda Wray-674-1841



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 17, 2014

NEIGHBORHOOD:
Jefferson Neighborhood

LOCATION OF MEETING:
Harvest Community Church (Truscott Room)

NEIGHBORHOOD LEADER(S)
Nick Mobley-1576 Jefferson Avenue - (559) 492-8475
Linda Wray-1610 Jefferson Avenue - (559) 674-1841
Jack & Paula Perialas-1698 Jefferson Avenue - (559) 673-5383

TOTAL RESIDENTS ATTENDED: 22

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Kristina Hodges-Dispatch
Officer David Herspring-MPD
JoAnn Hernandez-Public Works

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Speeding cars
- Speed bumps
- Speed limit signs
- Wanting a stop sign on Jefferson & Harvard
- Mentally disturbed neighbor
- Race track noise from the Madera Fairgrounds
- Homeless going thru their trash bins

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed on speed bumps, speed limit signs and stop sign on Harvard and Jefferson. Per Keith Helmuth (City Engineer) will consider moving the stop sign facing south on Harvard and put it facing east on Jefferson in hopes it will slow down the speeding cars.

- The race track noise a suggestion was mention to go to a Madera Fairgrounds board meeting and tell them how the noise affects them and their neighborhood.
- The disturbed neighbor they were told to keep calling the Madera Police Department as they have been out there several times now.
- Regarding the trash bins to call the Madera Police Department they can cite them.
- A neighbor stated to Public Works about water run-off on Princeton Avenue they took her information and will look into resolving the problem.

NEXT MEETING:
The leaders will be calling to schedule their second meeting within the next two weeks. They want to be established as a Neighborhood Watch as soon as possible.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Orchard Point Neighborhood Watch Meeting
Tuesday, April 8, 2014 at 6pm
Cul-de-sac at 1026 Papaya Street

Agenda

- **1.0** Welcome and Introduction – Levi Holman
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Next Door & Nixle - Barbie Miller
  - **3.2** Crimereports.com - Lacy Burleson
  - **3.3** Establishing a Neighborhood Watch Program - Marcy Noriega
  - **3.4** SIU Gang Officer - Hector Garibay
- **4.0** Public Works - Danny Martin
  - **4.1** Water Conservation
- **5.0** Code Enforcement Issues – Andrew Martinez
- **6.0** Other
- **7.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Levi Holman-492-8475



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 8, 2014

NEIGHBORHOOD:
Orchard Point Neighborhood

LOCATION OF MEETING:
Cul de sac at 1026 Papaya Street

NEIGHBORHOOD LEADER(S)
Levi Holman & Sharon Brown - 1026 Papaya St - (559) 492-8475
Ritesh & Monica Patel - 1456 Grape St - (661) 472-9518
Bill & Arianna Ahrens - 1446 Grape St- (559) 779-6881
Artemio & Lourdes Herrera - 1007 Papaya St- (559) 661-1716

TOTAL RESIDENTS ATTENDED: 30

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress
Mayor Pro Tem Derek Robinson
Supervisor Rick Farinelli

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Marcy Noriega-MPD
Officer Hector Garibay-SIU

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Andrew Martinez-Code Enforcement

ISSUES AND CONCERNS:
Speeding cars, drugs, gangs and bad neighbors
Speed Bumps

FOLLOW-UP ACTION REQUIRED:
We need to bring Water Conservation back. They had their concerns addressed by the guest speakers and any question they may have had. Some of the neighbor's comments were that this is a great beginning for their neighborhood and that the City was available to help them with their concerns. They want an extensive neighborhood meeting.

NEXT MEETING:
As soon as possible they want to be established as Neighborhood Watch.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Madera Family Apts Neighborhood Meeting
Tuesday, April 22, 2014 – 5:30 pm
Madera Family Apartments Clubhouse

Agenda

1.0 Welcome and Introduction-Rocio Ayala
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program-Juan Gaona
4.0 Code Enforcement Issues-Andrew Martinez
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Rocio Ayala- 673-9700



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 22, 2014

NEIGHBORHOOD:
Madera Family Apartments

LOCATION:
781 Milano Lane

NEIGHBORHOOD LEADER(S)
Apartment Manager-Rocio Ayala-781 Milano Lane-(559) 673-9700

TOTAL RESIDENTS ATTENDED: 15

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
Mayor Pro Tem- Derek Robinson
City Councilman- Andy Medellin

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Juan Gaona-MPD

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Andrew Martinez-Code Enforcement

ISSUES AND CONCERNS:

- Start a Neighborhood Watch program in their apartment complex.
- Introducing the City Leaders and Madera Police Department to their tenants.

FOLLOW-UP ACTION REQUIRED:

- To continue the process of the Neighborhood Watch Program with them.

NEXT MEETING:
Manager (Rocio Ayala) will contact us with a date and time for their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Monday, April 28, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program - Officer Jason Valdez
4.0 Public Works - JoAnn Hernandez
  4.1 Water Conservation
5.0 Code Enforcement Issues - Tom Fraser
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 28, 2014

NEIGHBORHOOD:
Ironwood Neighborhood

LOCATION:
Cul-de-sac at 2373 Ironwood Way & Pepper Tree Lane

NEIGHBORHOOD LEADER(S)
Andrea Kellor-2373 Ironwood Way-(559) 675-8199

TOTAL RESIDENTS ATTENDED: 35

PUBLIC OFFICIALS ATTENDING:
City Council Member-Sally Bomprezzi

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Jason Valdez-MPD
JoAnn Hernandez-Public Works

NEIGHBORHOOD REVITALIZATION:
Christina Herrera- Neighborhood Outreach
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Car Break-ins
- Over grown vegetation on property (2366 Ironwood Way)
- Handful of juveniles hanging out at 2411 Foxglove creating problems in the area

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed and questions answered by Code Enforcement and Madera Police Department.
- Madera Police Department will look into the property where the juveniles are gathering.
- Code Enforcement notified homeowner prior to this meeting to maintain his rental property on Ironwood Way and complied. Neighbors also mentioned that this property is vacant.

NEXT MEETING:
Leader will call in a couple of weeks to schedule their next meeting they want to be established as a Neighborhood Watch and get their signs for their neighborhood as soon as possible.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Mariposa Neighborhood Watch Meeting
Tuesday, May 6, 2014 at 6pm
Home of Ramon Torres at 1439 Dome Avenue

Agenda

1.0 Welcome and Introduction – Ramon Torres
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program & SIU Gang Officer- Hector Garibay
4.0 Madera County Jail - Lt. Michael Gonzalez
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Miguel Gonzalez-289-5948
Margarita Miramontes-664-8195
Ramon Torres-270-6800



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 6, 2014

NEIGHBORHOOD:
Mariposa Neighborhood

LOCATION:
Home of Ramon Torres-1439 Dome Street

NEIGHBORHOOD LEADER(S)
Ramon Torres-1439 Dome Street-(559) 270-6800
Miguel Gonzalez-1304 Ardilla Drive-(559) 289-5948
Margarita Miramontes-1221 Oso Drive-(559) 664-8195

TOTAL RESIDENTS ATTENDED: 30

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
Board of Supervisor-Max Rodriguez

INVITED GUEST SPEAKERS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Hector Garibay-SIU
Lt. Michael Gonzalez-Madera County Jail Operations

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach

ISSUES AND CONCERNS:

- Gangs
- Jail Inmate Release
- Enterprise School
- Street Lights
- Street Sweeper

FOLLOW-UP ACTION REQUIRED:

- Per Officer Garibay regarding Enterprise School he suggested to the neighbors whom are at home at the time these students are let out of school to come out and show their presence especially during the afternoon. I also mentioned this to Chris Childers at County Probation and he said he will talk to the teachers at Enterprise to tell these students if they do not live in the neighborhood they have no reason to go through there.

- Lt. Michael Gonzalez let the neighbors knows what days they release this inmates and said they usually have a clear plastic or green bag with their belonging if they loitering and knocking on doors in the neighborhood call the police.
- Two concerned neighbors will go through the neighborhood and write the light pole #'s and locations of the lights that are not working and sending that list to Jim Taubert will forward it on to the Department in charge.
- Will inquire on the Street Sweeper and find out if there neighborhood is being swept and will get back to the leaders and neighbors with information.

NEXT MEETING:
Leaders will contact us in a month for their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Capistrano's Neighborhood Watch Meeting
Monday, May 19, 2014 at 6pm
Home of Tim Echevarria at 2964 Oak Street

Agenda

1.0 Welcome and Introduction – Tim Echevarria
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Program- MPD
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Tim & Maryanne Echevarria-479-1387



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 19, 2014

NEIGHBORHOOD:
Capistrano's Neighborhood
LOCATION OF MEETING:
Home of Tim & Maryanne Echevarria at 2964 Oak Street

NEIGHBORHOOD LEADER(S):
Tim & Maryanne Ehevarria-2964 Oak Street

TOTAL RESIDENTS ATTENDED: 12

PUBLIC OFFICIALS ATTENDING:
City Councilwoman-Sally Bomprezzi
City Councilman-Andy Medellin

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Matthew McCombs-MPD

NEIGHBORHOOD REVIATALIZATION:
Jose Evangelista- Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- This was a follow-up meeting to see how to get their neighborhood watch signs and handbook.
- Introduction of the Next Door and Nixle Programs.
- They also mention of some break-ins in the neighborhood.

FOLLOW-UP ACTION REQUIRED:
The leader will call once they have purchased their signs and we will post them at the different locations of their neighborhood by our city agency (Public Works).

NEXT MEETING:
They will call to set up a date for a block party

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Casa De Dallas Neighborhood Watch Meeting
Monday, May 22, 2014 at 6pm
1712 Howard Road #15 (front of Manager's Unit)

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Agenda

1.0 Welcome and Introduction – Donna Jones
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Program & SIU – Officer Ryan Videgain
5.0 Code Enforcement-Tom Fraser
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Donna Jones- 673-2000



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 22, 2014

NEIGHBORHOOD:
Casa De Dallas

LOCATION OF MEETING:
1712 Howard Road (in front of Manager's Office)

NEIGHBORHOOD LEADER(S):
Donna Jones-1712 Howard Road #15

TOTAL RESIDENTS ATTENDED: 21

PUBLIC OFFICIALS ATTENDING:
City Councilman-Donald Holley
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Ryan Videgain-MPD

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Homeless Camp
- Dumpster Divers
- Knocking on doors late at night
- Break-ins
- Marijuana being sold out of a unit
- Lee's Concrete creating dust
- Young man living with his mom
- Substandard conditions

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed on homeless camps, dumpster divers, knocking on doors, and Marijuana by the Officer. Lee's Concrete was notified on the issue of dust and they notified the contractor on this.
- Young man living with mom this issue is with landlord and tenant.
- Substandard conditions were addressed by code enforcement and the process.

NEXT MEETING:

Manager Donna Jones will be calling in a month to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Tuesday, May 27, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Training-Officer David Herspring
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 27, 2014

NEIGHBORHOOD:
Ironwood Neighborhood

LOCATION OF MEETING:
Cul-de-sac at 2373 Ironwood Way & Pepper Tree Lane

NEIGHBORHOOD LEADER(S)
Andrea Kellor-2373 Ironwood Way-(559) 675-8199

TOTAL RESIDENTS ATTENDED: 40

PUBLIC OFFICIALS ATTENDING:
Mayor-Robert Poythress
Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer David Herspring-MPD

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- This was their 2nd Neighborhood Watch training an update of the Next Door and Nixle programs for the new neighbors that attended.
- The neighborhood coordinator asked the neighbors who attended to step up and help be a block leader for their street.

FOLLOW-UP ACTION REQUIRED:

- We will be working on their 3rd Neighborhood Watch meeting with the Madera Police Department.
- Two neighbors sign-up to be block captains per the coordinator.

NEXT MEETING:
The coordinator will be calling in June to schedule their 3rd Neighborhood Watch.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Venturi 3rd Neighborhood Watch Meeting

Monday, June 16, 2014
Cul-de-sac at Chateau Place – 7pm

Agenda

1.0 Welcome and Introduction- Pat Vived
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  - 3.1 Next Door & Nixle-Barbie Miller
  - 3.2 Crimereports.com-Lacy Burleson
  - 3.3 Neighborhood Watch Program- Officer John Rosel
  - 3.4 Citizen's Police Academy-Chief Steve Frazier
4.0 City of Madera Citizen's Academy-David Tooley
5.0 Miscellaneous
  - 5.1 Homeless Issues
  - 5.2 Speeding
  - 5.3 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Pat Vived at (559) 674-6141
Kathie Rossi at (559) 673-3599



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
6/16/2014

NEIGHBORHOOD:
Venturi

LOCATION OF MEETING:
Cul-de-sac @ Chateau Place

NEIGHBORHOOD LEADER(S) (contact information):
Joe and Pat Vived 674-6141

TOTAL RESIDENTS ATTENDED:
20

PUBLIC OFFICIALS ATTENDING:
Chief of Police-Steve Frazier
City Administrator-David Tooley
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer John Rosel-MPD

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach Coordinator

ISSUES AND CONCERNS:

Madera Police Department:
Homeless/Solicitation (Female) and Speeding
City:
Mistletoe, pot hole and sidewalk (University)
Revitalization Department:
Foreclosure property on Claremont
Other:
Citizens Police Academy, Citizens Academy

FOLLOW-UP ACTION REQUIRED:

MPD

Chief Frazier and Officer Rosel pointed out they have been aware of neighborhood concerns on solicitation, speeding and homeless. 72 hours notice has been posted for river clean up from Tozer to Road 23. The county will be clearing some vegetation. They will begin patrolling the Schnoor and West Park intersection for speeders and are looking for the female who is soliciting in neighborhood.

City

David Tooley handed out his business card in regards to the University side walk, mistletoe and pot hole in street. He will follow up with the appropriate departments.

Revitalization Department:

The issue of the foreclosure on Claremont was address and neighbors have been inform that the Revitalizations department is aware of it and the bank has been notified and numerous citations have been issued. To date 20 , in citations a have been issued to BAC Home Loans/ Greentree.

Other:

Chief Frazier and David Tooley addressed their different citizen's academies and applications were handed out to interested neighbors.

NEXT MEETING:

That was the Venturi Neighborhood's 3rd meeting and the manual book was handed to them from MPD. They will keep Christina and I posted for future needs or meetings.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Madera Family Apts Neighborhood Meeting
Tuesday, July 1, 2014 at 6:00 -7:00pm
Madera Family Apartments Clubhouse
781 Milano Avenue

Agenda

1.0 Welcome and Introduction-Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Neighborhood Watch Training & Bicycle Safety- Officer David Herspring
  3.4 National Night Out Event - Jose Evangelista
4.0 Other
5.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Your Neighborhood Contact:
Rocio Ayala - 673-9700



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: July 1, 2014

NEIGHBORHOOD:
Madera Family Apartment

LOCATION OF MEETING:
781 Milano Lane

NEIGHBORHOOD LEADER(S) (contact information):
Apartment Manager-Rocio Ayala-(559) 673-9700

TOTAL RESIDENTS ATTENDED: 14

PUBLIC OFFICIALS ATTENDING:
Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer David Herspring
Officer Rick Hunter (Chowchilla PD)
Hilda Harris-Chowchilla
Lupe Ortiz-Chowchilla

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- 2nd Neighborhood Watch Training
- Bicycle Safety
- National Night Out and Poster Contest

FOLLOW-UP ACTION REQUIRED:

- The manager **(Rocio)** is following up with a meeting with her tenants to ask them to help be block leaders for their complex.

NEXT MEETING:
Rocio Ayala will call us once they have their block leaders and have more tenant participation to hold their 3rd Neighborhood Watch Training.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Tuesday, July 15, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Training-Officer Michael Kutz
5.0 National Night Out 2014-Jose Evangelista
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: July 15, 2014

NEIGHBORHOOD:
Ironwood Way

LOCATION OF MEETING:
Cul-de-sac 2373 Ironwood Way & Pepper Tree

NEIGHBORHOOD LEADER(S) (contact information):
Andrea Kellor-675-8199

TOTAL RESIDENTS ATTENDED: 16

PUBLIC OFFICIALS ATTENDING:
Sally Bomprezzi-Councilwoman

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatcher
Officer- Michael Kutz

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant
Salehi Alhomedi- Intern

ISSUES AND CONCERNS:

- There was only one concern by one of the neighbors she stated that her neighbor called her to let her know that there were a couple of young men on her back wall. She contacted MPD to please investigate the issue the officer that responded to the call told the young men they had to leave. The concern neighbor was upset because the responding officer left before the young men did. Officer Kutz stated since he was not the responding officer to the call that she needed to contact the MPD for the report.

FOLLOW-UP ACTION REQUIRED:

NEXT MEETING:
This was their 3rd meeting and they were handed their Neighborhood Watch Manual from the Madera Police Department. They will keep us posted for any future meeting they will also be participating for National Night Out 2014.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

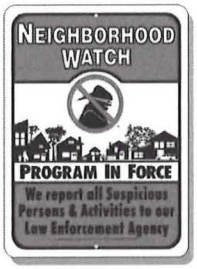
La Jolla/Zapata Neighborhood Watch Meeting
Tuesday, September 9, 2014 at 6:00 pm
Home of Armando Romero 1490 La Jolla Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
3.1 Next Door, Nixle, & Crimereports.com-Lacy Burleson
4.0 Establishing Neighborhood Watch Program-Officer Webster
5.0 Code Enforcement Issues- Tom Fraser
6.0 Madera County Probation-Francisco Rojas
7.0 Other
8.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Armando Romero-673-8171



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
September 9, 2014

NEIGHBORHOOD:
La Jolla/Zapata

LOCATION OF MEETING:
1490 La Jolla Way 1st meeting

NEIGHBORHOOD LEADER(S) (contact information):
Armando Moreno (559)673-8171

TOTAL RESIDENTS ATTENDED:
18

PUBLIC OFFICIALS ATTENDING:
City Councilman-Derek Robinson

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Officer Nick Webster-MPD
Probation Officers-Francisco Rojas, Candelario Salas-Madera County

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
Pedestrian cross walk near school

Madera Police Department:
Loud Music
Racing off Ellis St
Children playing in street
Knocking and ringing of residents homes
Going on vacation notifications

Revitalization Department:
Permits
Maintenance of yards

Madera County Probations:
Website for parolee
Group Home on La Jolla Way

Other:
None

FOLLOW-UP ACTION REQUIRED:

City
Derek Robinson stated he will be working on getting lights put up 200 ft. for traffic to be aware of pedestrians crossing ahead, especially when school is dismissed.

MPD:
A resident was concern about the loud music that is played around the early morning hours and if there was a curfew for loud music. Officer Webster mentioned that loud music is a nuisance and doesn't matter what time of day or night its being played to just call it in and that MPD will send a officer and determine if its nuisance. Another issue that residents have is when children are in the streets playing and they usually don't move out of the way for cars wanting to get by what can they do so that these kids can move. He mention that the driver has the choice of going to talk to the parents of these children or just call MPD and they can send and officer to talk to the parents of these children. Residents' complained of the racing that goes on off Ellis St. near Pershing Elementary School. What was recommended was to take a description of vehicles involved in the racing and to call it in. The more calls the residents make to MPD about this issue the more it will be consider a hot spot for MPD. A resident asked what they can do if they go on vacation for a long period of time and don't want to tell their neighbors any information but rather inform MPD. The officer informed the resident to call MPD and that it would be logged in and that all officers would have access to that log in and they would patrol the area more frequently until the home owner returns. He also informed the residents how to properly secure their homes. Finally resident are upset about individuals knocking and ringing on their doorbells late at night what can they do about this. They were told do not open their doors to look out the window and try to get a description and to call it in. Do not try to take matters into their own hands to let MPD take care of it.

Revitalization Department: Code Enforcement
Resident asked about if they need permits for fences or patios. Tom Fraser responded that each home is different and each situation is different and to please contact him prior to making changes to their homes to make sure they are not in violation of city ordinance. They also wanted to know if renters were held responsible in maintaining their yards or the appearance of the home. Tom stated that the owner of the property is held responsible. They also asked about foreclosures and who would be responsible for those homes he stated the banks are to maintain them and they would be held accountable for them. Tom informed the residents to call him if they see anything or if they have a question in regards to code enforcement.

Probation:
Residents were asking if there was a website that Madera County Probation has so they can access so they can look up parolee's in their area or in the city. Francisco Rojas indicated no that the county did not have anything like that. Also the residents asked about the group home located on La Jolla Way and what to do if they are on parole and if they were causing trouble who to contact. It was brought up that the group home is actually through the Arc program and it's for the mentally challenge and not a group home. Finally Officer Rojas spoke about the neighbors uniting and having a zero tolerance for gangs, crime, tagging and speeding. He also mentions to them they need to be more proactive and report all criminal activity. He told them it is their right to live a life free of fear intimidation and violence.

Other:
None

NEXT MEETING:
Will do follow up within 1-2 weeks to schedule 2nd meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Madera Family Apts Neighborhood Meeting
Thursday, September 25, 2014 at 6:00 -7:00pm
Madera Family Apartments Clubhouse
781 Milano Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program- Officer Sean Plymale
4.0 Madera County Probation Department
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Roció Ayala- 673-9700

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
September 25, 2014

NEIGHBORHOOD:
Madera Family Apartments

LOCATION OF MEETING:
781 Milano Ave (Final NW meeting)

NEIGHBORHOOD LEADER(S) (contact information):
Roció Ayala

TOTAL RESIDENTS ATTENDED:
14

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatcher
Officer Sean Plymale-MPD
Probation Officers-Francisco Rojas, Candelario Salas-Madera County

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
The incident with inmates escaping from Madera county jail and how safe is our city.

Madera Police Department:
Who is in charge of surveillance cameras and if MPD has access to them?

Revitalization Department:
N/A

Madera County Probations:
Officer Rojas spoke in regards to the importance of neighborhood watch and the positive impact it can have on the community and city.

Other:
None

FOLLOW-UP ACTION REQUIRED:

City

Mayor informed the residents of the apartment complex that there is a full investigation going on with the inmates who escaped from county jail. He stated even though it was not a city incident he spoke with the warden of the jail and how they would make sure this incident will never happen again. Warden stated they are implementing a special team that will respond when incidents like this occur. This team will be devoted to capturing inmates who escape from our county jail with a quicker response time. The mayor stated that because residents are our eyes and hears and that they work has a team with our local law enforcement agency it helped this situation more because concern residents were calling in and reporting suspicious activity. That is why we need to promote neighborhood watch because of the open line of communication residents have with their neighbors and with our local law enforcement agency.

MPD:

A resident was concern if there was the surveillance cameras and if MPD was in charge of them. Officer Sean Plymale informed the residents that no MPD was not in charge of surveillance camera but that with the permission of the apartment manager they do have access to them to help them with ongoing investigations and other criminal matters. He did mention that not all apartment complexes have cameras and they should be thankful they do because it's another safety measure they have besides the neighborhood watch.

Revitalization Department: Code Enforcement

None

Probation:

None

Other:

None

NEXT MEETING:

Will do follow up in 1 month to see if neighborhood leader has any concern that might be brought up to her attention from the residents in apartment complex.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

La Jolla/Lacreta Neighborhood Meeting
Tuesday, October 14, 2014 at 6:00 -7:00pm
Stephanie Villasano, 1604 Lacreta Ave.

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Agenda

1.0 Welcome and Introduction –Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program and SIU Gang Officer-Hector Garibay
4.0 Code Enforcement Issues- Tom Fraser
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Stephanie Villasano-288-1953

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
October 14, 2014

NEIGHBORHOOD:
La Jolla/Lacreta

LOCATION OF MEETING:
1604 Lacreta Ave 1st meeting

NEIGHBORHOOD LEADER(S) (contact information):
Stephanie Villasano 559-288-1953

TOTAL RESIDENTS ATTENDED:
14

PUBLIC OFFICIALS ATTENDING:
City Councilman-Derek Robinson

INVITED GUESTS:
Lacy Burleson-Crime Analyst
MPD/SIU Gang Officer Hector Garibay
MPD SIU/Probation Officer Ramiro Aguilera
MSO/MPD SIU Gang-Deputy Richard Gonzalez

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach
Tom Fraser- Neighborhood Preservation Specialist

ISSUES AND CONCERNS:

City:
- Speed bumps

Madera Police Department:
- Suspicious individuals
- Knocking at door selling hats
- Residents wanting to stay anonymous when calling MPD
- Speeding on Lacreta Ave.

Revitalization Department:
- Permits for fencing/driveways
- Who maintains fence

Madera County Probations:
- Types of gangs in area.
- How many houses are gang related
- Rules/Codes within gangs

Other:
None

FOLLOW-UP ACTION REQUIRED:
City
Derek Robinson stated that the reason why the city cannot put speed bumps throughout the city to control speeders is because it will delay a response time on emergency vehicle just as fire department, ambulance and law enforcement trying to get to emergency situation or calls.

MPD:
Officer Garibay says there is a constant battle in the street and they are constantly pulling gang members and guns off the street, if you see anything suspicious to call it in to the non-emergency line of MPD (675-4220). A lot of resident were concerned that lately they have been having a lot of individuals who are knocking at their doors asking if they have hats for sale. Officer Garibay believes these individuals were scoping out the house to see if anyone was home and maybe wanting to burglarize the house. He mentioned to please take a description of the individual/s and to call it into MPD not to take matters into their own hands. What some resident brought up were the anonymous calls and how does it work. Officer Garibay said that when calling MPD and the caller wishes to stay anonymous to please inform the dispatcher taking the call that they would like to make sure the officer does not make contact with them when doing a follow up on the complaint because resident fear retaliation from their neighbors or gang members.

Revitalization Department: Code Enforcement
Resident asked about if they need permits for fences or patios. Tom Fraser responded that each home is different and each situation is different and to please contact him prior to making any changes to their homes to make sure they are not in violation of city ordinance. They also asked who would be in charging in maintain the fence between the houses. Tom said that both parties are held responsible because both share the fence line. A resident asked if a permit is needed for expanding driveways, Tom stated no permit is need to expanded driveway has long as they are not wanting to open the entrance more so basically knocking the curb to make the entrance bigger because then it would be considered encroachment. Tom informed the residents to call him if they see anything or if they have a question in regards to code enforcement in the City of Madera.

Probation:
The residents were asking what type of neighborhood do they live in; whether its south side or north side gang related. Probation Officer Ramiro Aguilera and Madera Sheriff Deputy Richard Gonzalez mentions that a lot has change in recent years. Before the area of Lacreta was consider VLM (Varrio Loco Madera) which was south side. But that they have seen changes that both north and south side gangs are living in the same neighborhoods and it's creating more conflict and more gang activity. Officers are aware that 2-15 homes are gang related in the area and that they have been watching those houses more. They informed the residents that if they see any suspicious characters that look out of place or never saw them before in the neighborhood or more gang activities in the area do not approach those individuals and to call MPD and they will send a patrol unit out to investigate. One thing that the SIU officer's did mentioned to the residents is that gangs do have one rule, that is they won't get residents involved. They did mentioned about the individuals arrested recently on the corner of Lacreta and Merced and thanked the resident for calling in complaints about suspicious individuals in their area. They mentioned that resident are very helpful when they call in and report suspicious activity or people, to please continue the good work of being the eyes and hears for the MPD.

Other:
None

NEXT MEETING:
November 18, 2014 from 6-7pm. 2nd Meeting

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Hughes Neighborhood Meeting (3rd meeting)
Thursday, October 23, 2014 at 6:00 -7:00pm
Madera High School (Cafeteria)
200 South L Street

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera High School-Principal Alan Hollman
4.0 Madera Police Department
  4.1 Next Door & Nixle - Barbie Miller
  4.2 Crimereports.com-Lacy Burleson
  4.3 Establishing Neighborhood Watch Program- SIU Gang Officer Matt McCombs and SIU Probation Officer- Ramiro Aguilera
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Michael Garcia 674-7198

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
October 23, 2014

NEIGHBORHOOD:
Hughes District 6

LOCATION OF MEETING:
200 South L Street (Madera High School Cafeteria)

NEIGHBORHOOD LEADER(S) (contact information):
Michael Garcia 559-674-7198

TOTAL RESIDENTS ATTENDED:
17

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
City Councilman-Donald Holley

INVITED GUESTS:
Alan Hollman-Principal Madera High School
Lacy Burleson-Crime Analyst
MPD/SIU Gang Officer Matt McCombs
MPD SIU/Probation Officer Ramiro Aguilera

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
- Lights

Madera Police Department:
- Securing Home
- Residence at 425 South L St.
- Prostitution and drugs

Revitalization Department:
- Code Enforcement (425 South L St.)

Madera County Probations:
- Gangs

Other:
- Trash from Madera High School

FOLLOW-UP ACTION REQUIRED:

City
City Councilman Donald Holley did mention that the city is in the process of upgrading the old lights with new LED lights. He also expressed his concern with the issue of the house on L Street and handed out his card to the resident especially the neighborhood leader (Michael Garcia).

MPD:
SIU/MPD Officer McCombs informed residents of the importance of securing their homes when not home or at work or on vacation. It is very important to have lights to illuminate house especially for the evening and to buy a basic alarm system or have a good partnership with the neighbors and neighborhood. The main issue residents had was the house at 425 South L St (see attachment). Madera Police Department (MPD) is aware of the activity that goes on at this location and they do visit the house frequently but that they have to go through a process in order for MPD to take action and to really make a difference. MPD can't just go into the house and make arrests because residents are upset at what goes on at this location and want action. Officer McCombs mention there is procedure they must follow for example how to obtain a search warrant for individuals living in the house or even going into the house and if they don't follow these procedures that the City will be held liable and more likely be sued. He recommends that the residents sign up for the citizen academy held by the MPD and the residents can understand what officers do and why they do the things they do and why actions take so long to be accomplished. Officer McCombs did mention if it was code violation then they need to speak to the code enforcement officer in charge of the area. Business cards of Andrew Martinez; Neighborhood Preservation Specialist was handed out. Resident (Allan Marshall) pointed out that he does see a lot of activities late at night going on such as drugs being sold and prostitution going on. The officer mention to please call it in no matter how many times it happens and to give a full description of what he saw and the vehicles and people involved.

Revitalization Department: Code Enforcement
Follow up was done by Jose Evangelista in regards to house located on 425 South L Street; there is an open case in regards to code violations the property has. For more information please contact Andrew Martinez @ Redevelopment Agency RDA. A resident by the name of Paul Brack did mention that even though it took 2-3 weeks for code enforcement to get rid of a bin trailer located in between K and L Street in the alley he was thankful for code enforcement investigating into it and informing the owners of the property and of the bin that it was not permitted to have the bin in the alley. Brack stated that code enforcement followed procedures and the code violation was taken care of, he remind the concerned resident to have patient.

Probation:
SIU/PO Officer Ramiro Aguilera reminded residents that any activity that might be gang related to please call it in. One resident asked how would they know if it is gang related, Aguilera stated most of the time you can tell by the colors they are wearing blue or red but not all individuals are gang related but that the responding officers know the area good and have a lot of contact with gang members and most are not up to know good. Aguilera mention that not too long ago a resident called in to the MPD and said they saw 2 gang members hanging out in the alley of South I Street. The responding officers recognize the 2 individuals as having gang affiliation and known for carrying concealed weapons. They were pursued and that the vehicle the 2 suspects were in end up wrecking into an apartment complex and were arrested. They weren't arrested for gun possession but for having warrants and possession of narcotics. So the community does make a difference when they see suspicious activity because they call it in. So Aguilera is thankful for the concern residents calling any suspicious activity and being the extra eyes and hears for MPD.

Other: Madera High School
Residents were concerned of all the trash that accumulates at the entrance of Madera High School gate off L St (between the tennis court and Health Science Bldg.) Students use that entrance when being dropped off or picked up during school hours and they are littering without consideration of the residents and that the wind is blowing debris to their homes. MHS Principal Alan Hollman informed residents students are not allowed to use that entrance what so ever. The entrance is meant for staff only and that the gate is suppose to remain locked throughout the whole day. He believes that the wind is blowing all debris to that corner but will talk to his head custodian and make sure they can pick up has much trash throughout the day. Also he will talk to his staff and make sure the gate is being locked when they enter school grounds but they will put a trash can at the entrance.

NEXT MEETING:
This was final meeting follow up will be within 3 months or if neighborhood leader calls for update meeting.

NOTE: Agenda attached with a list of concern residents have on the house on South L Street.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Wessmith Neighborhood Meeting (Refresher Meeting)
Thursday, November 13, 2014 at 6:00 -7:00pm
Yule Nolasco, 716 Wessmith Way

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program- Officer Marcy Noriega
4.0 Other
5.0 Adjourn

Your Neighborhood Contact:
Yule Nolasco (559)397-4493

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Wessmith Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Yule Nolasco, 716 Wessmith Way 397-4493 martinyule@att.net	Mayor- Robert Poythress Mayor Pro Tem/City Councilman-Derek Robinson Crime Analyst-Lacy Burleson MPD Officer Marisela Noriega	Agenda Sign in Sheet of participating residents (18)

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can they do to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Noriega did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	Officer M. Noriega
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working. They shouldn't be answering doors late at night if they don't know who is at the door and to report it to MPD, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer M. Noriega
3. Suspicious Characters	Residents are concerned of suspicious characters in the neighborhood.	Residents were asked please call any suspicious characters or activity in the neighborhood to MPD.	Officer M. Noriega
4. Illegal U Turns, Jaywalking	Neighborhood leader Yule Nolasco spoke with Mayor Robert Poythress and Mayor Pro Tem Derek Robinson in regards to issues that James Monroe School is having with parents jaywalking and doing illegal turns in front of the school.	They recommended getting a letter from Principal Kimberly Bitter in regards to these issues so they can be added to the agenda on the next city council meeting but also if she (neighborhood leader) could be available to attend the meeting so that city officials can hear her out more and to see how the city can help the school resolve these issues.	Mayor R. Poythress Mayor Pro Tem D. Robinson

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

La Jolla/Lacreta Neighborhood Meeting
Tuesday, November 18, 2014 at 6:00 -7:00pm
Stephanie Villasano, 1604 Lacreta Ave.

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Agenda

1.0 Welcome and Introduction –Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program Officer-Juan Villegas
4.0 Madera County Probation
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Stephanie Villasano-288-1953

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

La Jolla-Lacreta Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Stephanie Villasano, 1604 Lacreta Ave. 288-1953 stephanievillasano@my.whccd.edu	Mayor- Robert Poythress Mayor Pro Tem/City Councilman-Derek Robinson City Councilman- Will Oliver Crime Analyst-Lacy Burleson MPD Officer Juan Villegas Madera County Probation Officer- Flora Munoz Madera County Probation Officer- Angie Maciel	Agenda Sign in Sheet of participating residents (8)

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can they do to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Villegas did mention that if they are able to get a license plate number off the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	MPD Officer- J. Villegas
2. Suspicious characters, Confrontation	Residents are concerned of suspicious characters in the neighborhood and what to do if they are confronted by strangers.	Residents were asked to call any suspicious characters or activity in the neighborhood to MPD. Also if they are confronted by a stranger and feel like their lives are in danger don't hesitate to scream, yell or even run away from a confrontation and to call it in to MPD.	MPD Officer- J. Villegas Probation Officer- F. Munoz, A. Maciel
3. Stray Dogs, Odors	Residents are concerned of stray dogs in the neighborhood and dog owners who don't clean up their pet's droppings in their backyard which create issues.	Officer Villegas did mention that the city is in the process of hiring animal control officers. In the mean time, to call MPD and they will handle the animal situation in the city. Jose (N.O.C) will inform code enforcement in regards to the nuisance.	Officer J Villegas Jose Evangelista
4. Gunshots	Residents are concerned of gunshots they hear in the middle of the night and what should they do.	Residents were asked to not go outside and to contact MPD whenever they hear gunshots or anything that sounds like a gunshot. They will send an officer.	MPD Officer- J. Villegas
5. Communication	Residents are concerned when they are calling into MPD that their calls are not being translated correctly which creates issue when officers arrive at the scene.	Officer Villegas informed the residents that sometimes the translation gets misinterpreted due to third party translation service used. He mentioned that MPD is trying to do the best they can when translating calls to the responding officer. If they (the caller) think they weren't given the fullest customer service they can call and speak to the Sergeant.	MPD Officer- J. Villegas

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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La Jolla-Zapata Neighborhood Watch Meeting
Tuesday, December 2, 2014 at 5:30 pm
Home of Armando Romero 1490 La Jolla Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer Brett Prieto
4.0 Madera County Probation
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Armando Romero-673-8171



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

La Jolla-Zapata Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Armando Romero, 1490 La Jolla Ave (559)673-8171	Mayor Pro Tem/City Councilman-Derek Robinson Crime Analyst-Lacy Burleson MPD Officer Brett Prieto Madera County Probation- Maria (Angie) Vega Madera County Probation Officer- Alex Rodriguez Madera County Probation Officer- Anthony Montemayor	Sign in Sheet of participating residents (6) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, Stop Sign,	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem also they mentioned that there is no stop sign at the corner of Zapata and La Jolla.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Prieto did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down. Christina Herrera informed the residents she would contact the Engineering Department in regards to this matter and would notify them once she got a response.	Officer- B. Prieto RDA- C. Herrera
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working. They shouldn't be answering doors late at night if they don't know who is at the door and to report it to MPD, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer-B. Prieto
3. Homeowners with aggressive pets	Residents are concerned of home owners who have aggressive dogs in their backyards and if they were to knock down the fence between both properties what should they do.	Residents were informed that there is an animal control officer for the city and they can call MPD and report it.	Officer B. Prieto L. Burleson
4. Loud Music	Residents asked if there was a loud music ordinance.	Officer Prieto mention yes that there is a loud music ordinance after 10pm, they will send and officer to give a verbal warning but he also mentioned that if the music continues disturbing the peace MPD will return back and issue a citation.	Officer B. Prieto
5. Children playing in the street and jumping the fence at Pershing School	Residents are concerned of children playing in the streets and they usually don't move out of the way for cars wanting to get by what can they do so that these kids can move. They also wanted to know what can be done if they see kids jumping the fence at Pershing Elementary.	Officer Prieto mentioned that the driver has the choice of going to talk to the parents of these children or just call MPD and they can send an officer to talk to the parents of these children. Also to please contact MPD if they see any suspicious character whether it is children or adults hanging around the school or jumping the fence.	Officer B. Prieto
6. Marijuana smell	Residents are concerned about teenagers smoking marijuana around the neighborhood what can be about it.	Officer Prieto mentioned that if they see teenagers smoking marijuana to call it in to MPD they will send an officer and if the teenager is on probation they will contact Madera County Probation.	Officer- B. Prieto
7. Street lights not working properly	The resident leader mentioned that street lights on La Jolla Ct keep turning on and off what can be done about this issue.	Christina Herrera informed the neighborhood leader to write down the pole number of the street light that is not working correctly and to contact her and she would contact the Public Work Department.	RDA-C. Herrera

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Jefferson Neighborhood Watch Meeting
Tuesday, December 9, 2014 at 6:30 pm
Harvest Community Church (Truscott Hall)

Agenda

1.0 Welcome and Introduction – Christina Herrera
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer Sean Plymale
4.0 Madera County Probation
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Nick Mobley-347-1360

Mayor Pro Tem - Will Oliver
Cell Phone: 559-474-0303
Email: woliver21@gmail.com



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Jefferson Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
*Nick Mobley-347-1360 1576 Jefferson Avenue nmobley@comcast.net *Linda Wray-674-1841 1610 Jefferson Avenue Lwray1942@gmail.com *Paula Perialas-673-5383 1698 Jefferson Avenue jpperialas@gmail.com	Mayor-Robert Poythress Mayor Pro Tem-Will Oliver Crime Analyst-Lacy Burleson MPD Officer-Sean Plymale Madera County Probation- Flora Munoz Madera County Probation Officer- Staci Herzog	Sign in Sheet of participating residents (10) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, Speed Limit Signs	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	Officer S. Plymale
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer S. Plymale
3. Car break-ins, Identity Theft	The neighborhood leader (Nick Mobley) wanted to bring this topic to the attention of the neighbors because his truck was broken into (left door unlock). They took what was in his glove compartment and used his information to get a bank card.	Residents were informed to keep their cars locked and were handed a guide **(Identity Smart)** http://www.ncpc.org/topics/fraud-and-identity-theft on how to help protect against Identity theft. Officer Sean Plymale reminded the residents to please shred all information and not to dispose of it in their trash.	Officer S. Plymale
4. Sex Offenders		Probation Officer Staci Herzog introduced herself and what her position is with the Madera County Probation Department. She touched on the subject of sex offenders and encouraged the neighbors to look up Megan's Law. She handed out her business cards to the residents so if they had questions they could contact her.	Probation Officer Staci Herzog

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.
We are here to assist you. Thank you.

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Riverview Neighborhood Watch Meeting
Tuesday, December 16, 2014 at 6:00 pm
Home of Kim Hernandez, 2812 Riverview Dr.

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer David Herspring
4.0 Madera County Probation- Probation Officer Francisco Rojas, Flora Munoz
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Kim Hernandez-232-9925



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Riverview Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
*Kimberlee Hernandez 2812 Riverview Dr kimmirae@sbcglobal.net	Mayor-Robert Poythress Crime Analyst-Lacy Burleson MPD Officer-David Herspring Madera County Probation- Flora Munoz Madera County Probation Officer- Francisco Rojas	Sign in Sheet of participating residents (10) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, city pole lights	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem also Kimberlee mentioned that she called public work in regards to the light pole (D145) that has been out for over 2 weeks what can be done.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate) and to cal it in. Officer Herspring did mention that when a street is wider than 40 ft (in this case Riverview) that a radar survey must be conducted in order to determine how fast and how many cars are speeding down Riverview between Granada and Westberry and what can be resolved to address this matter. He did mention he would inform his commanding officer about the speeding in this area. Mayor Poythress also reinforced the importance of attending city council meetings and speaking up so that their city officials can hear the concerns of the residents.	Officer D. Herspring Mayor R. Poythress
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. He did mention a trick with women's jewelry and if they plan on going out of town to hide them inside frozen vegetables inside a Ziploc bag it's the last place a burglar would check. He also mentioned not to leave their cars unattended when warming up in the morning or evenings. Probation Officer Rojas did mention to the residents to tear up boxes of expensive gifts they received and not to just throw the boxes outside because it attracts attention to burglars because they see what expensive items are at that home.	Officer D. Herspring Probation Officer F. Rojas
3. Sex Offenders		Probation Officer Flora Munoz introduced herself and what her position is with the Madera County Probation Department. She touched on the subject of sex offenders and encouraged the neighbors to look up Megan's Law. She handed out her business cards to the residents so if they had questions they could contact her.	Probation Officer F. Munoz
4. Uneven sidewalks	Residents asked what can be done about the uneven sidewalks due to the roots of trees uplifting them.	Business cards of Monica Diaz Neighborhood Preservation Supervisor were handed out to the attendees and also they were informed that a Neighborhood Preservation Specialist would attend their 2nd NW meeting. Also collect information on the 50/50 program and will distribute to neighborhood leader.	Neighborhood Coordinator J. Evangelista
5. Calling into MPD and making incident reports	Neighborhood leader Kimberlee was concerned that when a resident called into MPD to report any type of incidents that MPD would mail out a form that residents would need to fill out and mail back and that sometimes you wouldn't hear from an officer for some time. So it would discourage her to call MPD.	Officer Herspring informed the resident that the new chief of police is making sure is officers are accountable for following up with the residents who call in regarding any type of incident (i.e. vandalism, egging, slashing of tires, bb gun shooting). He reassured residents that things have changed with MPD in a positive way. He did mention the difference between the 911 number to the non-emergency number for MPD and when they should use those numbers.	Officer D. Herspring

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Kennedy Housing Neighborhood Watch Meeting
Thursday, December 18, 2014 at 6:00 pm
Madera Plaza Community Center, 1110 Kennedy

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
- **3.1** Next Door, Nixle- Barbie Miller
- **3.2** Crimereports.com- Lacy Burleson
- **3.3** Establishing Neighborhood Watch Program- Officer-Juan Gaona

4.0 Madera County Probation Officer/ SIU- Ramiro Aguilera
Madera County Probation Officer- Abel Perez
MPD SIU/Madera County Deputy Officer- Richard Gonzales
5.0 Madera Housing Authority- Elena Shrayberman, Eva Hernandez
6.0 Q/A
7.0 Adjourn

* ***Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Carmela Martinez-363-1770



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Kennedy Housing Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Carmela Martinez 363-1770 1034 E. Kennedy #107 C_Martinez8011@yahoo.com	City Councilman-Derek Robinson City Councilman-Donald Holley Crime Analyst-Lacy Burleson MPD Dispatcher-Barbie Miller MPD Officer-Juan Gaona MPD SIU/Madera County Probation Officer- Ramiro Aguilera Madera County Probation- Abel Perez MPD SIU/Madera County Deputy Officer- Richard Gonzales Madera Housing Authority- Elena Shrayberman, Eva Hernandez	Sign in Sheet of participating residents (7) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). Residents mentioned that there is a trend on the time this vehicle speeds and does donuts off the main street of Kennedy (11:30pm-12Am). Officer Gaona mentioned that this is helpful because if there is a trend then the patrolling officer can scout the area and catch the speeders in the act. He reminded the residents to please call in always any concerns or issues the residents have.	J. Gaona
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings. He reminded residents to have the numbers to their units visible so when officers are responding they can locate the complex unit quicker.	J. Gaona
3. Suspicious characters	Residents are concerned of suspicious characters in the neighborhood.	Residents were asked to call any suspicious characters or activities in the neighborhood to MPD. MPD will contact Probation if these suspicious characters are on probation.	J. Gaona A. Perez R. Aguilera R. Gonzales
4. Lighting in the housing authority units, empty lot behind units	Residents are concern of the empty lot behind their complex and the criminal activities that are occurring there due to no lighting.	Director Elena informed residents that Madera Housing Authority is currently working on installing a light pole in area that is dark and not visible pertaining to the housing unit side. They are also aware that it is a dangerous area for residents living in the units and it does not give them a sense of security. Law enforcement agencies are aware now that it is a potential hiding area for all types of criminal activities and also that the empty lot behind the units is accessible for criminals to escape.	MHA-Elena Shrayberman Officer(s) Probation, Deputy , MPD J. Gaona A. Perez R. Gonzales R. Aguilera

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

Exhibit C



MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax



Madera's 2nd Annual National Night Out
Tuesday, August 5, 2014
4:30 p.m. Press Conference/Community Kick-Off
5:30 p.m. – 8:30 p.m. Neighborhood Visits

JOIN WITH YOUR MEMBERS AND NEIGHBORS!

37 Million People Across America Will Send a Powerful Message!

National Night Out Is Designed To:

- Heighten crime and drug prevention awareness.
- Generate support for, and participation in local anticrime programs.
- Strengthen neighborhood spirit and Police/Probation community partnerships.
- Send a message to criminals letting them know that neighborhoods are organized and fighting back.
- Great way to socialize with neighbors.

Let Criminals Know Maderans Are United Against Crime!

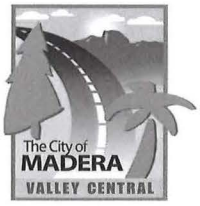
Celebrate and get involved:

- This is a night for America to stand together and promote awareness, safety and neighborhood unity.
- Residents in neighborhoods across the nation are asked to lock their doors, turn on outdoor lights and spend the evening with neighbors, police, and local officials on their streets.
- Join with your neighbors schedule a cookout, "flashlight parade", a movie, ice cream social, watermelon eating contest or a block party to celebrate.



For information on how you, your neighborhood, civic league, youth group, church, or business can get involved, please contact us at: (559)661-2852 or (559)661-2853









MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Teléfono · (559) 674-7018 Fax

2º evento Anual de National Night Out en Madera
martes, 5 de augusto de 2014
4:30 p.m. Conferencia de prensa/ Inauguración de la comunidad
5:30 p.m. – 8:30 p.m. Visitas de Vecindarios

¡ACOMPAÑENOS CON SUS MIEMBROS Y VECINOS!

¡37 millones de personas en todo Estados Unidos enviará un poderoso mensaje!

National Night Out está diseñado para:

- Aumentar la conciencia y prevención de crimen, drogas y delincuencia.
- Generar apoyo y participación en programas locales anticrimen.
- Fortalecer el espíritu de vecindarios y asociaciones de la comunidad y forjar relaciones con la policía/libertas condicional (Probation).
- Enviar un mensaje a los criminales dejándoles saber que vecindarios están organizados.
- Gran manera de socializar con los vecinos.

¡Que los delincuentes sepan que los residentes de Madera están unidos contra el crimen!

Celebre y participe:

- Esta es una noche para permanecer unidos y promover el conocimiento, seguridad y unidad de vecindarios.
- Residentes en vecindarios en todo el país piden que cierren sus puertas, enciendan las luces de sus casas y pasen la tarde con sus vecinos, y las autoridades locales en sus calles.
- Únase con sus vecinos y organicé una parrillada, ver una película afuera, participar en una reunión de helados, comer sandia o tener una fiesta de en su cuadra.



Para obtener información sobre cómo usted puede participar, sus vecinos, liga cívica, grupo de jóvenes, iglesia o negocio, por favor llame al: (559)661-2852 o (559)661-2853

Madera 2nd Annual

NATIONAL NIGHT OUT®

America's Night Out Against Crime

Tuesday, August 5, 2014

Madera Neighborhoods Celebrate National Night Out Against Crime

"Children Against Crime" Anticrime Poster Contest

An anticrime poster contest to increase youth awareness in the community-wide fight against crime is being held for youth between the ages of 6-13. Posters should be brought to the Neighborhood Revitalization office at 428 East Yosemite Avenue. Deadline for entering is July 15,2014 by 4:00pm.

Prizes will be awarded to the top 3 winners.
Recognitions at the Madera County Court House Park.
4:30pm on Tuesday, August 5,2014.

Materials used may consist of:

poster paper or similar material not larger than 12" x 18", magic markers, crayons, colored pencils, or paint. On the back of posters, youth must include their name, age and address, including their zip code and telephone number of parent/guardian. All entries will be displayed at the John W. Wells Youth Center

For information call Jose at 661-2852 or Christina at 661-2853

Community Partnerships

Co-hosted by the Neighborhood Revitalization Department, Madera Police Department and Madera County Probation

NATIONAL NIGHT OUT 2014

POLICE-COMMUNITY PARTNERSHIPS

Neighborhood Watch

MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax



FOR IMMEDIATE RELEASE

"Madera Neighborhoods - United Against Crime"

Madera's 2nd annual National Night Out will be held on Tuesday, August 5th from 5:30 p.m. - 8:30 p.m. In addition to the Neighborhood Revitalization Department, the event is co-sponsored by the Madera Police Department and Madera County Probation Department. We invite all Madera city residents to join in and unite against crime.

According to Mayor Robert Poythress, "National Night Out is an excellent opportunity for residents to get to know their neighbors and meet their City officials. Last year we had seventeen (17) neighborhoods participate and we hope to increase that number this year".

National Night Out began in 1984. The first year, 2.5 million Americans took part across 400 communities in 23 states. Last year 37.8 million people and 16,124 communities from all fifty states participated in the event.

According to Madera's Police Chief Steve Frazier, "The event provides a platform for the Department to demonstrate our desire to work collaboratively with those we serve and to begin new relationships with our residents". Chief Frazier added that he or a member of his Department will attempt to visit every participating neighborhood.

The Madera County Probation Department will also be participating in the neighborhood visits. According to Senior Deputy Probation Officer Candelario Salas, "Last year our participating officers got a lot of positive feedback from residents. From our Department's perspective National Night Out is a great vehicle for our officers to build partnerships with Madera residents".

The Committee is currently accepting entries for the "Children Against Crime" poster contest, for kids between 6-13 years old. Entries must be submitted at 428 E. Yosemite Ave. by July 15th at 4:00 p.m.

The Community Kick-Off will take place at Madera County Courthouse Park, located at 210 W. Yosemite Ave. in Madera and will start at 4:30 p.m. on August 5, 2014, where we will also announce the "Children Against Crime" poster contest winners.

After the Community Kick-Off, City Officials and law enforcement will visit with participating neighborhoods and speak with residents about the benefits of coming together and partnering up with their local law enforcement agencies. Representatives will also be on-site to provide information about Neighborhood Watch and other programs available for them.

For more information or to sign-up for National Night Out, contact Jose Evangelista by calling (559) 661-2852 or Christina Herrera at (559) 661-2853.

###

Questions? Please contact us!

Jose Evangelista, Neighborhood Outreach Coordinator
Office: (559) 661-2852 Fax: (559)674-7018
Email: jevangelista@cityofmadera.com

Christina Herrera, Neighborhood Outreach Assistant
Office: (559) 661-2853 Fax: (559)674-7018
Email: cherrera@cityofmadera.com

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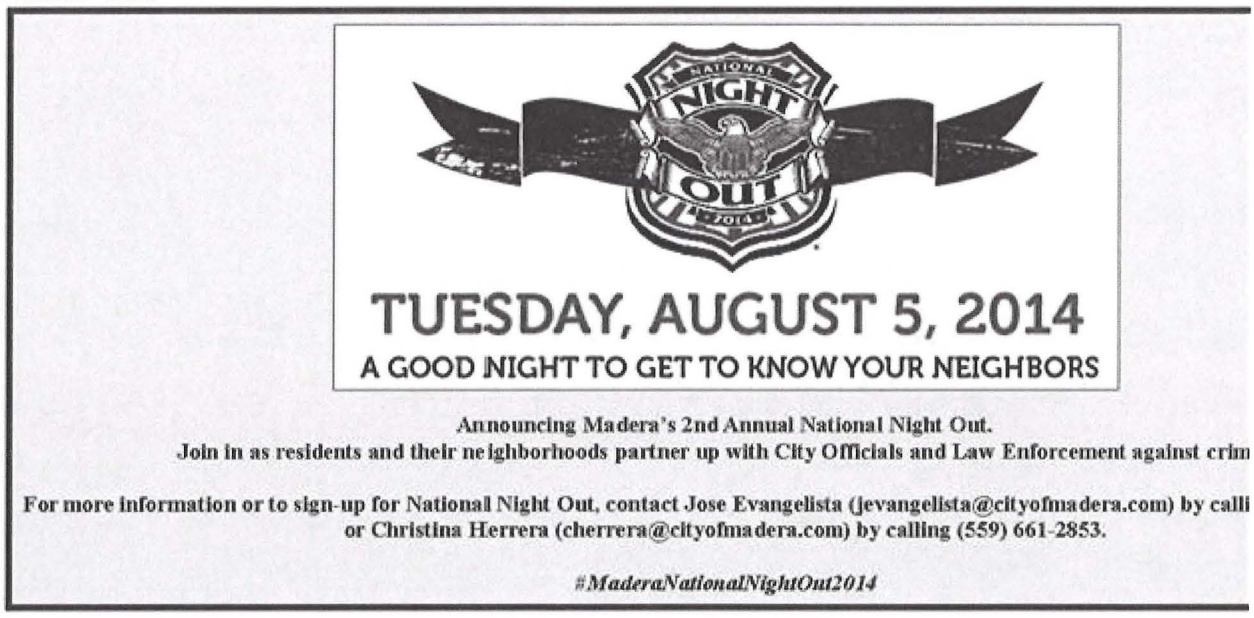
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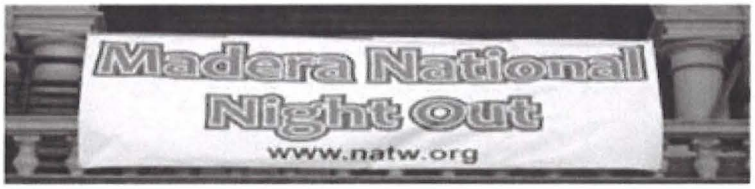
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2° evento Anual de National Night Out en Madera
martes, 5 de augusto de 2014
4:30 p.m. Conferencia de prensa/ Inauguración de la comunidad
5:30 p.m. – 8:30 p.m. Visitas de Vecindarios

¡ACOMPAÑENOS CON SUS MIEMBROS Y VECINOS!

¡37 millones de personas en todo Estados Unidos enviará un poderoso mensaje!	¡Que los delincuentes sepan que los residentes de Madera están unidos contra el crimen!
National Night Out está diseñado para:	Celebre y participe:
• Aumentar la conciencia y prevención de crimen, drogas y delincuencia. • Generar apoyo y participación en programas locales anticrimen. • Fortalecer el espíritu de vecindarios y asociaciones de la comunidad y forjar relaciones con la policía/libertas condicional (Probation). • Enviar un mensaje a los criminales dejándoles saber que vecindarios están organizados. • Gran manera de socializar con los vecinos.	• Esta es una noche para permanecer unidos y promover el conocimiento, seguridad y unidad de vecindarios. • Residentes en vecindarios en todo el país piden que cierren sus puertas, enciendan las luces de sus casas y pasen la tarde con sus vecinos, y las autoridades locales en sus calles. • Únase con sus vecinos y organicé una parrillada, ver una película afuera, participar en una reunión de helados, comer sandia o tener una fiesta de en su cuadra.



Para obtener información sobre cómo usted puede participar, sus vecinos, liga cívica, grupo de jóvenes, iglesia o negocio, por favor llame al: (559)661-2852 o (559)661-2853

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English (US)

TAB G

CITY OF MADERA
COMMUNITY DEVELOPMENT
BLOCK GRANT

PROPOSED ACTIVITY WORKSHEET

ACTIVITY NAME: _City of Madera Parks and Community Services ADA Improvements at Community Centers

DESCRIPTION:

Describe what the activity will be in support of the Consolidated Plan and 2025 Vision Plan, how and when it will be accomplished as well as the proposed budget.

Program	Program Description	Con Plan Priority Ranking	HUD Objective
Public Facility Improvements	The proposed project consists of making accessibility improvements at the Pan American Community Center and the Frank Bergon Senior Center. Both project sites are City facilities used as senior centers, among other activities for the public. The improvements follow the recommendations found in the City of Madera's Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan which was adopted by Council in 2010.	High	Suitable Living Environment
Senior Services			

2025 Vision Plan Strategies	
No. 113.3	Establish budgets to ensure all City facilities that provide services to the public are ADA compliant.
No. 113.4	Provide parking with easy access for the handicapped.
No. 121.10	Add facilities and amenities for the public.
No. 138.1	Update the City of Madera's ADA program.
No. 138.2	Inventory those public structures currently not in ADA compliance and develop plan to bring them into compliance.
No. 404	Promote increased community wellness.
No. 407	Promote and expand existing services to allow Madera's elders to maintain independent lifestyles.

Project initiation: Within 60 days of final approval.
Project completion: 6 to 9 months.
Requested allocation: $65,238

STEP 1: ELIGIBILITY

A. Eligible Activity List

Determine if the activity falls within one or more of the categories listed among the basic eligible activities. If so, name the category. Otherwise stop. Go no further in qualifying the activity.

Public Facilities and Improvements

B. Examples of Allowable Costs

Determine if the use of CDBG funds relates to one or more examples contained in the HUD Guide. If so, specify the allowable costs.

Environmental review compliance, Davis-Bacon prevailing wages, if applicable; salaries and benefits to draft scope of work, inspect and monitor compliance, construction inspections, material/equipment and infrastructure costs.

C. Additional Considerations

If necessary, note that the activity is subject to additional considerations and describe those circumstances.

Obtain environmental review approval.

STEP 2: PROHIBITION

A. Ineligible Activity Review

Determine if the activity falls within one or more of the categories of prohibited activities. If so, name the category. Otherwise stop and go no further.

Not applicable.

B. Further Considerations

If any doubt exists about the above conclusion, engage in further consultation with local and Federal officials. Record the outcome of the consultations.

None at this time.

STEP 3: NATIONAL OBJECTIVES

A. **Determine if the activity meets the criteria for one or more of the national objectives. If so, name both the category of national objective and the criterion that it satisfies. Otherwise, stop and go no further.**

National Objectives:
1. Activities benefitting lower income person/households
2. Activities designed to meet community development needs having particular urgency.
3. Low/Mod Income Limited Clientele

B. Records to be Maintained

Describe the records to be maintained that document compliance with the above national objective per one of the criteria. Place those records in the file accompanying this Worksheet.

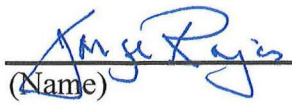
Environmental review record and, if applicable, Request for Proposal, bid proposals, Prevailing Wage Rates and Certifications, employee field interviews and observations, payroll records and certified payroll, contractor and subcontractor certifications and non-debarment status.

OTHER FEDERAL REQUIREMENTS

List the other Federal requirements that are applicable to this proposal and will necessarily be addressed in the future.

Obtain environmental clearance and authority to use grant funds.

WORKSHEET COMPLETED BY:



(Name)

Program Manager - Grants

(Title)

February 23, 2015

(Date)

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT PROPOSAL FORM
2015/2016

DATE SUBMITTED: February 20, 2015

A. GENERAL INFORMATION

1. Name of Department/Organization: Parks & Community Services Department

Address: 701 East 5th Street, Madera, California 93638

Contact Person: Mary Anne Seay/John Scarborough Phone: (559) 661-5495

Concurrence: _____
Department Head Signature/Authorizing Official

B. ACTIVITY DESCRIPTION

1. Summary (Description of proposed project and anticipated accomplishment. If appropriate, include diagram of the area.):

The proposed project consists of making accessibility improvements at the Pan American Community Center and the Frank Bergon Senior Center. Both project sites are City facilities used as senior centers, among other activities for the public. The improvements follow the recommendations found in the City of Madera's Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan which was adopted by Council in 2010. Specifically, the project calls for *Priority 1* (as identified in the referenced plan) structural improvements designed to increase accessibility for clients with disabilities and mobility challenges. The Parks & Community Services Department has a goal of making its facilities universally accessible, and the completion of this project will move the City closer to that ideal.

The scope of the improvement projects consists of several major elements:

A.) Selective reconstruction of concrete walkways leading from parking lots to the building entrances. This consists of some demolition and limited shallow excavation of existing pathways and replacement with a new concrete surface. The replaced surface will incorporate best practices for ADA detectable warnings and walking surface

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construction including tactile warning mats, visual warning markings, efficient watershed, enhanced skid resistance and appropriate ramping and up and down slopes.

B.) Installation of ADA automatic door opener at the south entrance of the Bergon Center and the West entrance at Pan-Am. These improvements will provide a panel operated automatic door with timed mechanical opening and closing complete with activation and safety sensing.

C.) Restriping or striping of parking stalls at both locations. This element will provide appropriately striped parking stalls in accordance with ADA Standards for Accessible Design, sufficient for the number of parking stalls and the volume of public usage at the building.

D.) Asphalt overlay of ADA parking stalls at Pan-Am to bring surface slope into code compliance.

2. Need (Explain why project is needed.):

In 2008, the City of Madera contracted with MIG Corp, Inc. to provide the City with an *ADA Self Evaluation and Transition Plan* of all City facilities, Parks and other public spaces. This data gathering and study spanned two fiscal years and was approved by the citizen ADA Advisory Council in August of 2010. At the recommendation of the ADA Advisory Council and City staff, the Madera City Council formally adopted the Plan in October of 2010.

Upon completion of the study, MIG Corp, Inc. provided the City with a comprehensive list of accessibility deficiencies and recommended corrections. The consultants assisted staff with the prioritization of improvements, taking into consideration factors such as hazards, level of public use, and social need of the community. Finally after review and discussion with the ADA Advisory Board and other partners, staff developed a work plan that would allow for the systematic removal of these architectural barriers as funding allowed. The elements of this project are contained within the improvement work plan.

3. Estimated cost of project and source of estimate (if available): $ 65,238

Source of estimate consists of vendor and contractor bids in combination with staff calculation of miscellaneous material and labor quantities.

Please identify other sources of funds to implement this project. If funds other than CDBG are proposed, please provide supporting documentation/letters of commitment.

No other funds are currently available to perform this work.

4. Timetable (assuming final approval next July 1). Will your proposal meet these goals in one year? Give starting date for activity.

The proposal will meet these goals in one year. The project can begin within 60 days of final approval and can be completed in six to 12 months.

5. What measureable goals will your program deliver?

The very completion of these improvements is measurable. Pre and post improvement inspections will be completed by the City's certified ADA specialist.

As a result, accessibility to these facilities by the client population (senior citizens & general public) will be enhanced, particularly for those with disabilities and/or limited mobility. Identifying individual attendants with disabilities would be speculative but increase in accessibility can be gauged from an overall increase in clients served. Pre and post project surveys can be conducted among the attending clients to determine perception of barriers to use eliminated by the project.

6. What are the project's expected outcomes? How are the outcomes assessed?

The Center will become more accessible to the public in general and in particular to those with disabilities and/or limited mobility. An additional outcome is progress toward completing specific goals as outlined in the *ADA Self Evaluation and Transition Plan*. The outcomes will be assessed through reported increase in public satisfaction with the accessibility of the Center and increased public usage of the facility.

7. What National Objective does your program meet?

The proposed projects will meet two of the national objectives.

National Objective #1: Activities benefitting lower income person/households.

National Objective #3: Activities designed to meet community development needs having particular urgency.

8. How does your proposal support the Vision Plan Madera 2025 Action Plan?

This project addresses several strategies and actions included in the Vision Plan including:

Action 113.3 – Establish budgets to ensure all City facilities that provide services to the public are ADA compliant.

Action 113.4 – Provide parking with easy access for the handicapped.

Action 121.10 – Add facilities and amenities for the public.

Action 138.1 – Update the City of Madera's ADA program.
Action 138.2 – Inventory those public structures currently not in ADA compliance and develop plan to bring them into compliance.

Strategy 404 – Promote increased community wellness.

Strategy 407 – Promote and expand existing services to allow Madera's elders to maintain independent lifestyles.

C. ENVIRONMENTAL IMPACTS:

1. Historical:

a. How old is the affected structure?

The Frank Bergon Senior Center is 28 years old (constructed in 1987).
The Pan-Am Center is 17 years old (constructed in 1998).

b. Will this project affect an historically significant (or potentially historic) structure?

NO

2. Archeological:

a. Will this project involve any ground disturbance?

Yes. Minimal excavation will be required during demolition and for reconstruction of concrete surfaces.

b. If so, how deep will excavation be and what is the volume of earth to be moved?

Excavation will be 8" or less below existing ground elevation. Less than a Cubic Yard of earth will be disturbed.

3. Water:

a. Does this project involve a sewer or water system?

NO

D. PROGRAM ELIGIBILITY:

To be eligible for funding, a project must either benefit low and moderate-income persons or prevent/eliminate slums or blight. Indicate how the proposed project meets this requirement. Projects that primarily benefit handicapped or senior citizens meet the criteria for benefiting low and moderate-income persons.

1. Primarily benefits low and moderate-income persons.

Yes, the senior population served is typically low and moderate income (72.7% on self-reported surveys).

a. Number of persons served annually: In excess of 36,000 annually (4,000 unduplicated)

b. Service Area: City of Madera City limits, but open to anyone

Number of City residents served annually: Most users are City residents, therefore City residents served exceeds 36,000 (# represents duplicated service)

Number of persons with disabilities or seniors served: In excess of 18,000 annually (At least 1,800 unduplicated)

2. How will the proposed project prevent or eliminate slums or blight?

Improvements to public facilities have an incremental impact in reducing slum or blight.

E. CITIZEN PARTICIPATION:

Project proposals should include evidence of citizen support for activity.

1. What was done to receive public input/participation? Please provide details. What were the outcomes? Include documentation of support for the proposal such as meeting minutes, letters and petitions.

The ADA Self Evaluation and Transition Plan data gathering process included numerous public meetings over a two-year period. The final plan document was endorsed and approved by the citizen ADA Advisory Council and adopted by the Madera City Council in public session. Users of the facilities are formally surveyed to gather suggestions for facility and program improvements and City staff note and report anecdotal observations that are included in facility maintenance planning processes.

2. Note complaints that have been received, etc.

There have not been written complaints to City Staff regarding accessibility at these two sites. There have, however, been two injury reports filed from accidents that have occurred at the Bergon Senior Center in the past two years. Consequently, there have been several verbal complaints of the parking lot issues located at the Bergon Center.

3. Evidence of collaboration with other agencies within the community.

The Parks & Community Services Department partners with many groups and agencies to generate projects such as the ADA improvements at City facilities detailed in this application. They include, but are not limited to:

1. Fresno-Madera Area Agency on Aging (FMAAA)
2. ADA Advisory Council
3. Madera Seniors Club

4. Pan-American Club
5. First Transit – Senior Transportation
6. American Association of Retired Persons (AARP)
7. Local Quilters Guild
8. California Telephone Access Program (CTAP)
9. City of Madera Housing Authority
10. Madera County Public Health Department (MCPHD)
11. Community Action Partnership
12. Department of Social Services
13. Madera County Food Bank
14. Madera Unified School District (MUSD)
15. Recreation & Parks Advisory Board
16. Madera Beautification Committee
17. Kingsview Ready, Set, Go
18. Senior Companion Program
19. Madera County Workforce
20. Senior Community Service Employment Program
21. Valley Caregiver Resource Center
22. Fresno State Nursing Intern Program
23. Fresno-Madera Ombudsman Program
24. Health Insurance and Advocacy Program (HICAP)

RETURN AN ORIGINAL AND TWO COPIES TO:	City of Madera 205 West Fourth Street Madera, CA 93637 Attention: CDBG Administration
DUE DATE:	**February 20, 2015; 5:00 p.m.**
CONTACT PERSON:	Jorge Antonio Rojas, Program Manager – Grants 559-661-3693 jrojas@cityofmadera.com

REPORT TO THE CITY COUNCIL

Return to Agenda

COUNCIL MEETING OF May 6, 2015

AGENDA ITEM NUMBER C-2

APPROVED BY

GRANT ADMINISTRATOR

CITY ADMINISTRATOR

SUBJECT: Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant Analysis of Impediments to Fair Housing Choice

RECOMMENDATION:

Staff recommends Council open the public hearing and proceeds into the presentation of the Community Development Block Grant (CDBG) Analysis of Impediments to Fair Housing Choice provided by the consultant with Mintier Harnish.

BACKGROUND:

As a recipient of CDBG funds, we are required to submit a five-year Analysis of Impediments to Fair Housing Choice (AI). CDBG recipients are required to certify they will affirmatively further fair housing. This certification is not restricted to programs funded by the HUD. The AI contains detailed data and analysis regarding demographics, housing market conditions, and fair housing issues in the city of Madera.

To obtain public input. The Mintier Harnish and City staff conducted an extensive community outreach program. Specifically, the public consultation process included the following components:

•Focus Groups •Community Forum •Community Needs Survey

On December 18, 2014, the City held two Focus Group Meetings, one with service providers and the other with real estate development professionals. On January 20, 2015, the City held a Community Forum to introduce the City's five-year Consolidated Plan and AI. In addition to the Focus Groups and Community Forum, the City used a Community Needs Survey to solicit input from residents and workers.

The City collected 187 survey responses, including surveys collected electronically and on paper. Of the 187 surveys, 109 individuals responded to the survey in English and 78 individuals responded in Spanish.

In addition to the Focus Groups and Community Forum, the City obtained public input using email announcements, the City's Facebook page, the Madera Tribune's Community Calendar, phone calls, and flyers (in both English and Spanish) posted throughout the City Hall, the Housing Authority of the City of Madera and the Madera County Library and mailed to local service providers, non profits and community groups.

To draft the AI, our consultants conducted a review of private and public practices and policies that may impact fair housing choices. Subsequently, they summarized their findings and formulated actions to overcome the identified impediments.

According to the AI, Madera is a small city with considerable racial and ethnic diversity, and it is becoming increasingly diverse. A large proportion of minority, lower-income and persons with disabilities face particular problems finding decent, affordable housing. Research conducted by Mintier Harnish found five fair housing complaints filed with HUD since 2010. No fair housing complaints were filed with the California Department of Fair Employment and Housing. Residents and stakeholders who participated in the public outreach suggested that Madera residents might be unaware of their fair housing rights. Actions identified as priorities in the AI are as follows:

1. Provide fair housing information on its website as well as links to housing services and resources, fair housing, and consumer information on housing choices.

2. Provide education on fair housing to City staff members who administer and oversee housing programs and code enforcement activities so they can respond to phone calls from the public about fair housing and landlord/tenant issues.

3. Continue to work with local agencies to designate an organization that will act as the lead agency for fair housing issues and formalize a system for processing fair housing complaints in Madera.

4. Work with partner agencies, including fair housing service providers, the Housing Authority, California Rural Legal Assistance, local apartment and realtor associations, and disability rights groups to reach out to property owners and managers about fair housing issues.

5. Continue to comply with antidiscrimination requirements, including all applicable Federal regulations as demonstrated in the City's application for Community Development Block Grant, HOME, and other Federal funds.

6. Continue to implement policies and programs identified in its Housing Element and implement Zoning Ordinance amendments necessary to further fair housing.

7. Continue to implement the recommended actions in the *City of Madera ADA Self-Evaluation and Transition Plan* to modify its policies, practices and procedures to avoid discrimination against people with disabilities.

A 30-day public review period began April 2, 2015. It expired at 5:00 p.m., May 1, 2015.

FINANCIAL IMPACT:

The cost of services was anticipated within the Fiscal Year 2014/2015 budget. This activity does not impact the General Fund.

VISION MADERA 2025 ACTION PLAN CONSISTENCY:

This activity is consistent the Vision Plan's Focus Area of a Well-Planned City and to further affordable, quality housing that is accessible to all residents. The updated AI helps to further this focus area.

RESOLUTION 2015-_____

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING THE CITY OF MADERA'S COMMUNITY DEVELOPMENT BLOCK GRANT 2015-2020 ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

WHEREAS, in accordance with 24 CFR 91 et.seq. 24 CFR 570 et.seq. and the U.S. Department of Housing and Urban Development (HUD) Fair Housing Planning Guide, the City of Madera is required to conduct an Analysis of Impediments to Fair Housing Choice (AI); and,

WHEREAS, federal regulations also provide for periodic review, updates and amendments to the City's Consolidated Plan, Annual Action Plan and AI; and,

WHEREAS, city staff drafted and circulated a Request for Proposals, reviewed and ranked the proposals and selected Mintier Harnish (MH) as the most qualified firm to conduct public input, research and draft the AI; and,

WHEREAS, the City Council approved funds for the AI in the CDBG Administrative allocation for Fiscal Year 2014-2015; and,

WHEREAS, city staff published a notice of the date, times and location for public input meetings conducted by MH and email notifications of the public input meetings were forwarded to social service agencies and housing providers within our community, and numerous phone calls and follow-up emails to stakeholders were also forwarded, and MH compiled a Draft AI consisting of their findings relative to our existing conditions, impediments, assessment of our current fair housing practices and recommended actions for the next five years; and,

WHEREAS, city staff published a notice of the Draft AI's availability for public review and, also, identified the public comment period and the City Council's meeting dates, time and location to hold public hearings and discuss the Draft AI and to approve the Final AI by resolution; and,

WHEREAS, copies of the Draft AI were circulated to interested parties as requested, and the Draft AI public review and comment period ended May 1, 2015, and submitted comments were incorporated into the Final AI.

NOW, THEREFORE, THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

1. The City Clerk is hereby authorized and directed to forward a copy of the Resolution to the Grant Administrator.
2. The Program Manager – Grants is hereby authorized and directed to implement the actions contained in the 2015-2020 AI.
3. This resolution is effective immediately upon adoption.

****





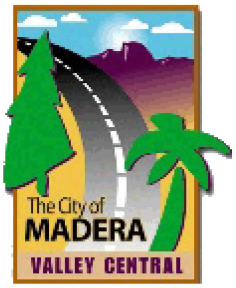
CITY OF MADERA

ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

PUBLIC REVIEW DRAFT

APRIL 2015

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City of Madera

Analysis of Impediments to Fair Housing Choice

2015-2020

Public Review Draft
April 2015

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City of Madera

City Council

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William Oliver, Mayor Pro Tem

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Sally J. Bomprezzi, Council Member

Andrew J. Medellin, Council Member

Donald E. Holley, Council Member

Derek O. Robinson, Council Member

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EXECUTIVE SUMMARY

The purpose of this Analysis of Impediments to Fair Housing Choice (AI) Report is to examine social and economic characteristics of public sector and private industry housing practices, as well as housing market conditions that may expose certain population groups to housing discrimination, under the Code of Federal Regulations (CFR) 24 Part 91. This AI Report covers the 2015-2020 reporting period for the City of Madera.

Madera is a small city with considerable racial and ethnic diversity, and it is becoming increasingly diverse. The city also has a large proportion of minority and lower-income households who face particular problems finding decent, affordable housing. Persons with disabilities also face barriers to housing choice and independent living, but mostly because of a lack of affordable housing.

In general, housing discrimination has not been documented as a significant impediment to fair housing choice in Madera. Since 2010, there have only been five fair housing complaints recorded by the U.S. Department of Housing and Urban Development (HUD), and there were no fair housing complaints filed with the California Department of Fair Employment and Housing.

However, while there is limited evidence of fair housing problems in the city, residents and stakeholders who participated in the public outreach opportunities for the Analysis of Impediments to Fair Housing Choice suggested that Madera residents might be unaware of their fair housing rights. The lack of fair housing complaints may be a reflection of residents not understanding their rights and recognizing when they are being discriminated against. Therefore, fair housing education and outreach are among the top priorities for the City.

The City has identified the following actions as priorities for the 2015-2020 reporting period:

1. Provide fair housing information on its website as well as links to housing services and resources, fair housing, and consumer information on housing choices.

2. Provide education on fair housing to City staff members who administer and oversee housing programs and code enforcement activities so they can respond to phone calls from the public about fair housing and landlord/tenant issues.

3. Continue to work with local agencies to designate an organization that will act as the lead agency for fair housing issues and formalize a system for processing fair housing complaints in Madera.

4. Work with partner agencies, including fair housing service providers, the Housing Authority, California Rural Legal Assistance, local apartment and realtor associations, and disability rights groups to reach out to landlords and property managers about fair housing issues.

5. Continue to comply with antidiscrimination requirements, including all applicable Federal regulations as demonstrated in the City's application for Community Development Block Grant, HOME, and other Federal funds.

6. Continue to implement policies and programs identified in its Housing Element and implement Zoning Ordinance amendments necessary to further fair housing.

7. Continue to implement the recommended actions in the *City of Madera ADA Self-Evaluation and Transition Plan* to modify its policies, practices and procedures to avoid discrimination against people with disabilities.

SECTION 1. INTRODUCTION

1.1 Purpose

This Analysis of Impediments to Fair Housing Choice (AI) report is for the City of Madera, an entitlement jurisdiction. The City will submit this report to the U.S. Department of Housing and Urban Development (HUD) to support grant applications for Federal funding for housing programs over the five-year period from July 2015 to June 2020. The Consolidated Plan regulations require each local government to submit a certification that it is affirmatively furthering fair housing. This means that local governments will: 1) conduct an analysis of impediments to fair housing choice; 2) take appropriate actions to overcome the effects of impediments identified through that analysis; and 3) maintain records reflecting the analysis and actions.

The purpose of this AI report is to identify barriers to fair housing faced by protected classes of citizens. This report describes how public policies, laws, and actions may affect housing choice or impede fair access to housing. This report includes the following sections:

- **Section 1:** Introduction to the report.
- **Section 2:** Analysis of demographic and economic characteristics, housing stock and affordability, geographic distribution of minority and low-income populations, and information on assisted housing resources.
- **Section 3:** Assessment of public and private sector impediments.
- **Section 4:** Assessment of past fair housing practices.
- **Section 5:** Recommended action items for the 2015-2020 reporting period.

Definition of Impediment to Fair Housing Choice

Many factors in the public and private sectors have the potential to impede equal access to housing or fair housing choice. HUD defines an impediment to fair housing choice as:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices.
- Any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

In California the Unruh Civil Rights Act (California Code Section 51 1959) provides protection from discrimination by all business establishments in California, including housing and accommodations. It expands the Federally-protected classes (i.e., race, color, religion, national origin, sex, disability, or familial status) to also include age, ancestry, and sexual orientation.

Affordability is Not a Fair Housing Issue

An evaluation of potential impediments to fair housing choice must differentiate between access to housing based on cost and affordability versus access to housing based on illegal discrimination. Affordability, by itself, is not a fair housing issue. When a household has problems obtaining housing due to cost, no fair housing law is violated. Fair housing concerns arise when affordability issues disproportionately impact protected classes. To the extent that these groups are impacted, they are documented in this report.

1.2 Regulatory Setting

Federal Fair Housing

The Federal Fair Housing Act (1968) and Fair Housing Amendments Act (1988) are Federal fair housing laws that prohibit discrimination in all aspects of housing, such as the sale, rental, lease, or negotiation for real property. The 1968 Fair Housing Act prohibits discrimination based on race, color, religion, national origin, and sex (i.e., protected classes). In 1988 the Fair Housing Act was amended to extend protection to familial status and people with mental or physical disabilities. In addition, the amended Act provides for "reasonable accommodation," allowing structural modifications for persons with disabilities, if requested, at their own expense. The amendment details housing code standards for new multifamily dwellings to accommodate persons with physical disabilities.

State Fair Housing

The Fair Employment and Housing Act (FEHA) and the Unruh Civil Rights Act (Part 2.8 of the California Government Code, Sections 12900-12996) are California fair housing laws. The FEHA prohibits discrimination and harassment in all aspects of housing, including sale and rental, eviction terms and conditions, mortgage loans and insurance, and land use and zoning. The FEHA also prohibits retaliation against any person who has filed a complaint with the California Department of Fair Employment and Housing, participated in a Department investigation, or opposed any prohibited activity. In addition, these laws require housing providers to make reasonable accommodation to permit persons with disabilities to live and enjoy a dwelling and allow persons with disabilities to make reasonable modifications to their premises. The Unruh Civil Rights Act provides protection from discrimination by all business establishments in California, including housing and accommodations, because of age, ancestry, color, disability, national origin, race, religion, sex, and sexual orientation.

1.3 Key Terms

California State Protected Classes: Race, color, religion, national origin, sex, disability, age, ancestry, and sexual orientation.

Fair Housing: A condition in which individuals of similar income levels in the same housing market have a like range of housing choice available to them regardless of race, color, ancestry, national origin, religion, sex, disability, marital status, familial status, source of income, sexual orientation, or any other arbitrary factor.

Federally-Protected Classes: Race, color, religion, national origin, sex, disability, and familial status.

Impediments: HUD defines impediments to fair housing choice as: 1) any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices; 2) any actions, omissions, or decisions that have the effect of restricting housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

Large Household: A household with five or more members.

Persons with Disabilities: Federal law defines a 'disability' or 'handicap' as being a physical or mental impairment which substantially limits one or more major life activities; a record of having such an impairment; or being regarded as having such an impairment.

Seniors: Persons age 65 and older.

1.4 Methodology

The Analysis of Impediments is based on information from a variety of sources, including discussions with City staff, phone interviews with community representatives, and review of relevant City documents, which include the following:

- 2010-2015 Consolidated Plan
- 2009 Housing Element
- 2010-2015 Analysis of Impediments to Fair Housing
- 2014 Fresno-Madera Continuum of Care Point-in-time Count
- 2013 Fresno-Madera Continuum of Care Point-in-time Count
- 2010 City of Madera ADA Self-Evaluation and Transition Plan
- Housing Authority of the City of Madera 5-year Plan, updated 2013

Other sources of data include the 2000 and 2010 U.S. Census, 2006-2008, 2009-2013, and 2011-2013 American Community Survey and 2014 population and housing estimates from the California Department of Finance (DOF). The Housing Authority of the City of Madera provided data related to public housing residents and Housing Voucher program applicants. The Fresno Housing Authority provided data and information on the homeless. Information on fair housing complaints and cases was obtained from HUD's Office of Fair Housing and Equal Opportunity and from the California Department of Fair Employment and Housing. The U.S. Department of Justice provided data on hate crimes.

The City held two focus group meetings on December 18, 2014 and a Community Housing Forum on January 20, 2015 to gather information on local fair housing issues and elicit suggested actions for City consideration. The first workshop was with service providers in Madera, with a focus on situations residents encounter when seeking housing. Members of the real estate and development community were invited to the second workshop to discuss fair housing issues affecting renting or buying a home. Nearly 20 stakeholders attended the focus group meetings and 20 residents attended the Community Forum. In addition to the information collected at the workshops, the Consultants gathered information about fair housing issues through telephone interviews with community representatives. The input gathered at these meetings and interviews was used, along with the input gathered at focus group meetings held in 2011 for the previous AI update, to inform the City's actions for the next program years.

SECTION 2. EXISTING CONDITIONS

2.1 Population and Racial/Ethnic Characteristics

Table 1 shows the historic population trends for the city of Madera since 1950. As shown in the table, the city grew at an average rate between 3 and 4 percent annually from the 1970s to 2010. However, from 2010 to 2014 the average annual growth was 0.6 percent. From 2000 to 2014 the city gained almost 20,000 new residents.

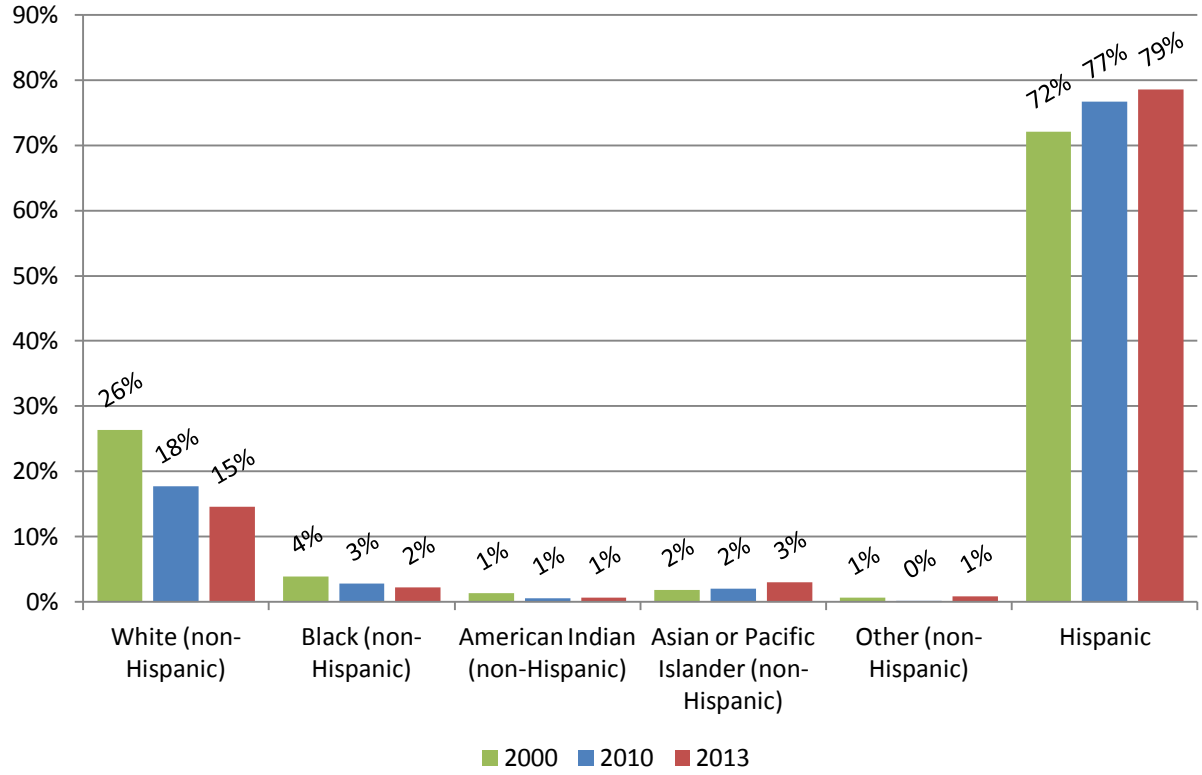
TABLE 1
POPULATION
City of Madera
1950-2014

Year	Population	Change	Average Annual Change
1950	10,497	-	-
1960	14,430	3,933	3.2%
1970	16,044	1,614	1.1%
1980	21,732	5,688	3.1%
1990	29,281	7,549	3.0%
2000	43,207	13,926	4.0%
2010	61,416	18,209	4.2%
2014	63,008	1,592	0.6%

Source: HCD Pre-Approved Data Package, State of California, Department of Finance, E-4 Population Estimates for Cities, Counties, and the State, 2011-2014, with 2010 Census, U.S. Census, 1910-2010.

Figure 1 shows information on the race and ethnicity of Madera residents. Persons of Hispanic origin (an ethnic category exclusive of race) showed the greatest increase, up from 72 percent in 2000 to 79 percent in 2013. In comparison, according to 2010 Census data, the Hispanic population in California accounted for 37.6 percent of the total population. The White, non-Hispanic population decreased from 26 percent of the population in 2000 to 18 percent in 2010 and 15 percent in 2013. The Black population in Madera stayed relatively stable, as did the Asian or Pacific Islander populations and American Indian populations.

FIGURE 1 POPULATION BY RACE/ETHNICITY



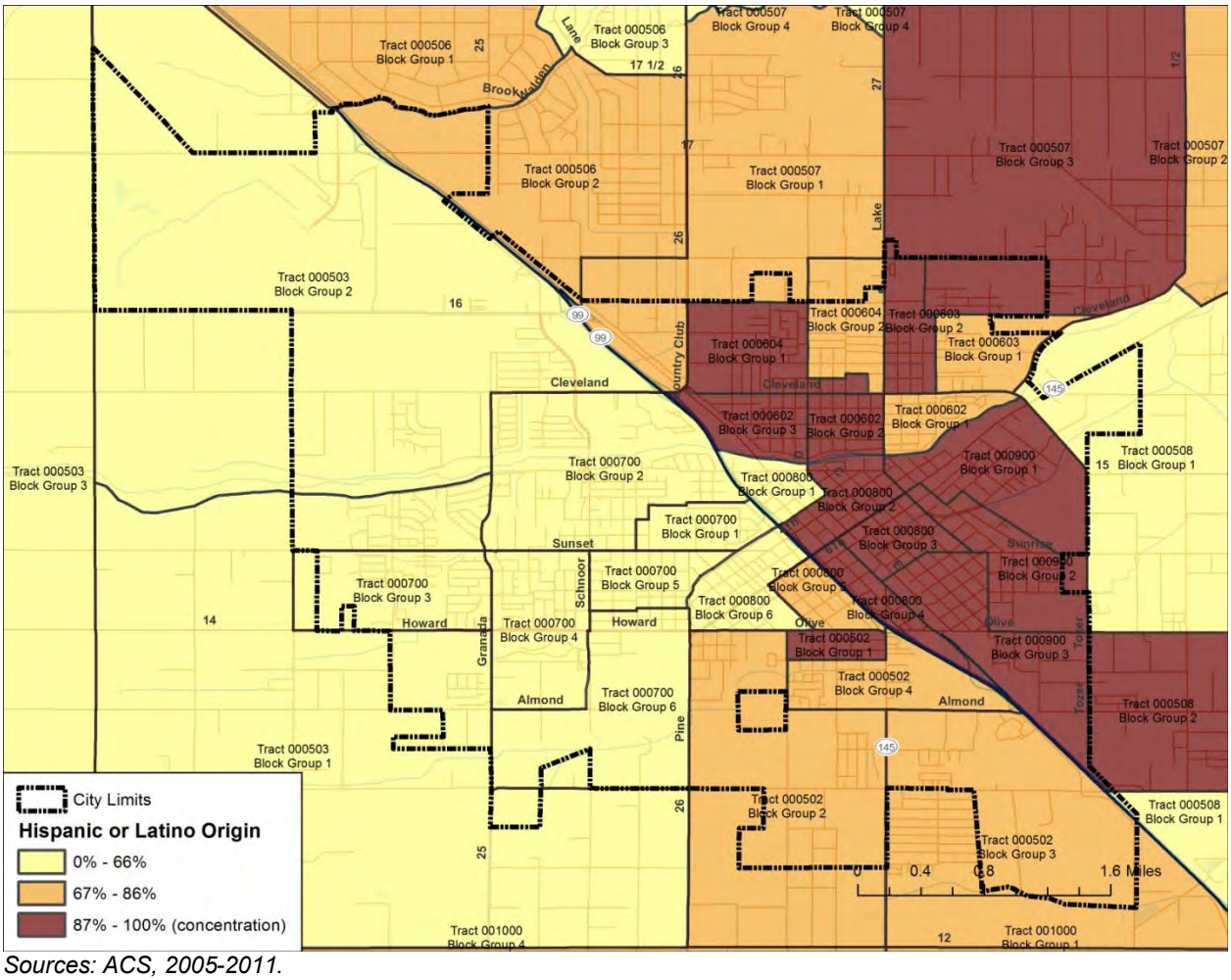
Source: U.S. Census Bureau, 3-Year ACS 2011-2013, U.S. Census, 2000.

Geographic Concentrations by Race and Ethnicity

An "area of minority or racial and ethnic concentration" is defined as any block group in which the percentage of persons of a racial or ethnic minority exceeds the citywide percentage of such persons by 10 percent. The Hispanic population constitutes a majority of the total population in most block groups in Madera.

Based on 2013 ACS data that noted the citywide average at 76 percent, many block groups on the eastern side of Madera are identified as areas of Hispanic concentration, including block groups 507-3, 604-1, 603-2, 602-3, 6-2-2, 900-1, 900-2, 900-3, 800-2, 800-3, 800-4, 502-1, and 508-2. The lowest percentage of Hispanic population is found in the census tracts in western Madera. Figure 2 shows block groups with Hispanic and Latino residents as a percent of the total population. There are no block groups with a concentration of any other race.

FIGURE 2: RACIAL AND ETHNIC CHARACTERISTICS BY CENSUS TRACT



Sources: ACS, 2005-2011.

2.2 Household Characteristics

Household Size and Type

Household characteristics, such as size, type, and income level may affect access to housing. A household is defined by the Census as all persons occupying a housing unit. Families often prefer single family homes or condominiums to accommodate children, while single persons generally occupy smaller apartments or condominiums. Single-person households may include seniors living alone or young adults but do not include persons in group quarters such as convalescent homes or dormitories. "Other" households are unrelated people living together, such as roommates.

Communities with a larger proportion of families with children tend to have a larger average household size. Such communities have a greater need for larger housing units with adequate open space and recreational opportunities for children. The average household size in Madera was 3.81 in 2013, almost 30 percent greater than the state average of 2.96.

Madera is a family-oriented city. Family households made up 80 percent of all households in 2013 (compared to the state average of 68 percent), and families with children comprised 47 percent of households (compared to the statewide average of 32 percent). Non-family households made up 21 percent of households in 2013.

TABLE 2
HOUSEHOLDS AND FAMILIES
City of Madera
2013

	Number	Percent
Households with 1 or more People under Age 18		
Married-Couple Family	4,219	26%
Other Family, Male Householder	657	4%
Other Family, Female Householder	2,736	17%
Total Families with Children	**7,612**	**47%**
Households with No People under Age 18		
Married-Couple Family	3,544	22%
Other Family, Male Householder	615	4%
Other Family, Female Householder	1,179	7%
Non-family household (Single Householder)	3,363	21%
Total Family Households	**12,950**	**80%**
Total Households	**16,313**	**100%**

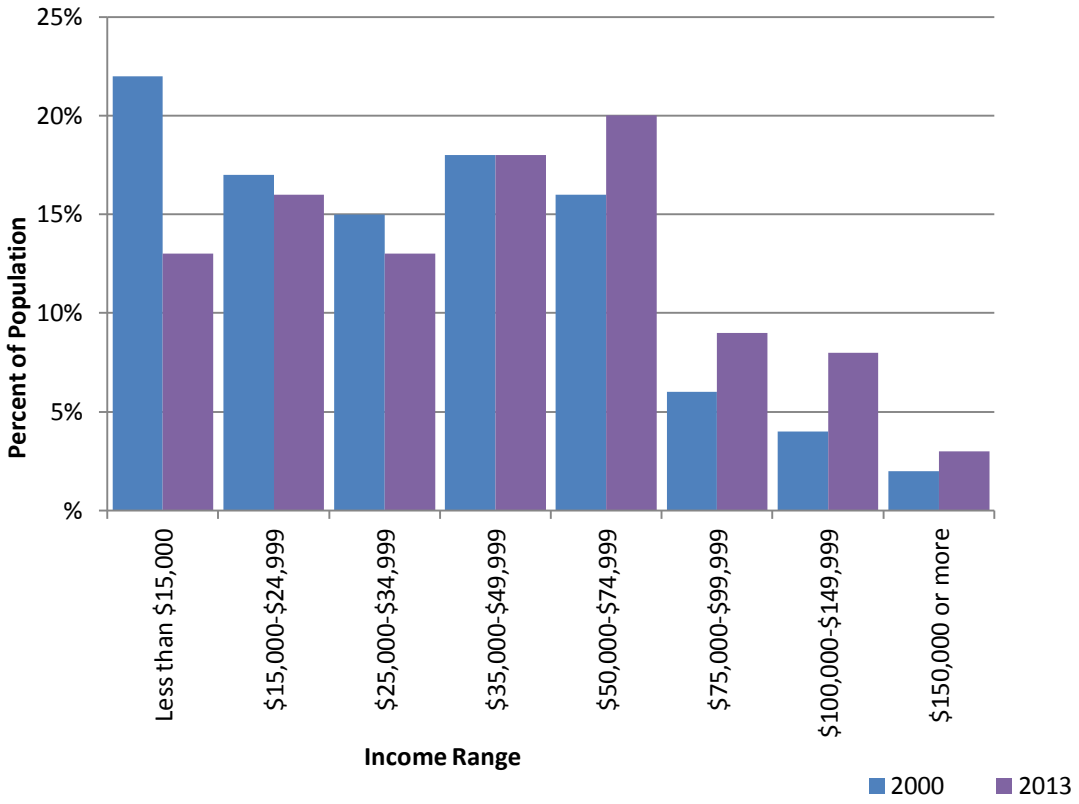
Source: ACS 3-Year estimates, 2011-2013.

Household Income

Income level is used as the primary indicator of the standard of living for most of the population. While economic factors that affect housing choice are not a fair housing issue, the relationships between household income, household type, race/ethnicity, and other factors often create misconceptions and biases that raise fair housing concerns.

Figure 3 and Table 3 show the income distribution of households in Madera in 2000 and 2013 based on the 2000 U.S. Census and the 3-year 2011-2013 ACS estimates. Overall, there was a reduction in the percentage of households making less than $35,000 and an increase in the percentage of households making more than $49,999. Specifically, the percentage of households earning less than $15,000 decreased from 2000 to 2013. Households earning less than $15,000 would be considered extremely low-income based on the 2014 Madera County HCD Income Limits in which a family of three earning less than $15,650 was considered extremely low-income. The percentage of households earning $35,000-$49,999 remained the same between 2000 and 2013 at 18 percent of households. The percentage of households earning over $50,000 increased 15 percentage points from 2000 to 2013, with the largest percentage increase in households earning between $100,000 and $149,999.

FIGURE 3 HOUSEHOLD INCOME DISTRIBUTION



Source: U.S. Census Bureau, 3-Year ACS, 2011-2013, 2000 U.S. Census.

TABLE 3 HOUSEHOLD INCOME DISTRIBUTION City of Madera 2000-2013						
	2000		2013		2000-2013 Comparison	
	House-holds	Percent	House-holds	Percent	Change	Percent Change
Less Than $15,000	2,072	22%	2,121	13%	49	2%
$15,000-$24,999	1,631	17%	2,610	16%	979	60%
$25,000-$34,999	1,423	15%	2,121	13%	698	49%
$35,000-$49,999	1,729	18%	2,936	18%	1,207	70%
$50,000-$74,999	1,465	15%	3,263	20%	1,798	123%
$75,000-$99,999	537	6%	1,468	9%	931	173%
$100,000-$149,999	408	4%	1,305	8%	897	220%
$150,000 or more	209	2%	489	3%	280	134%
Total Households	**9,474**	**100%**	**16,313**	**100%**	**6,839**	**72%**

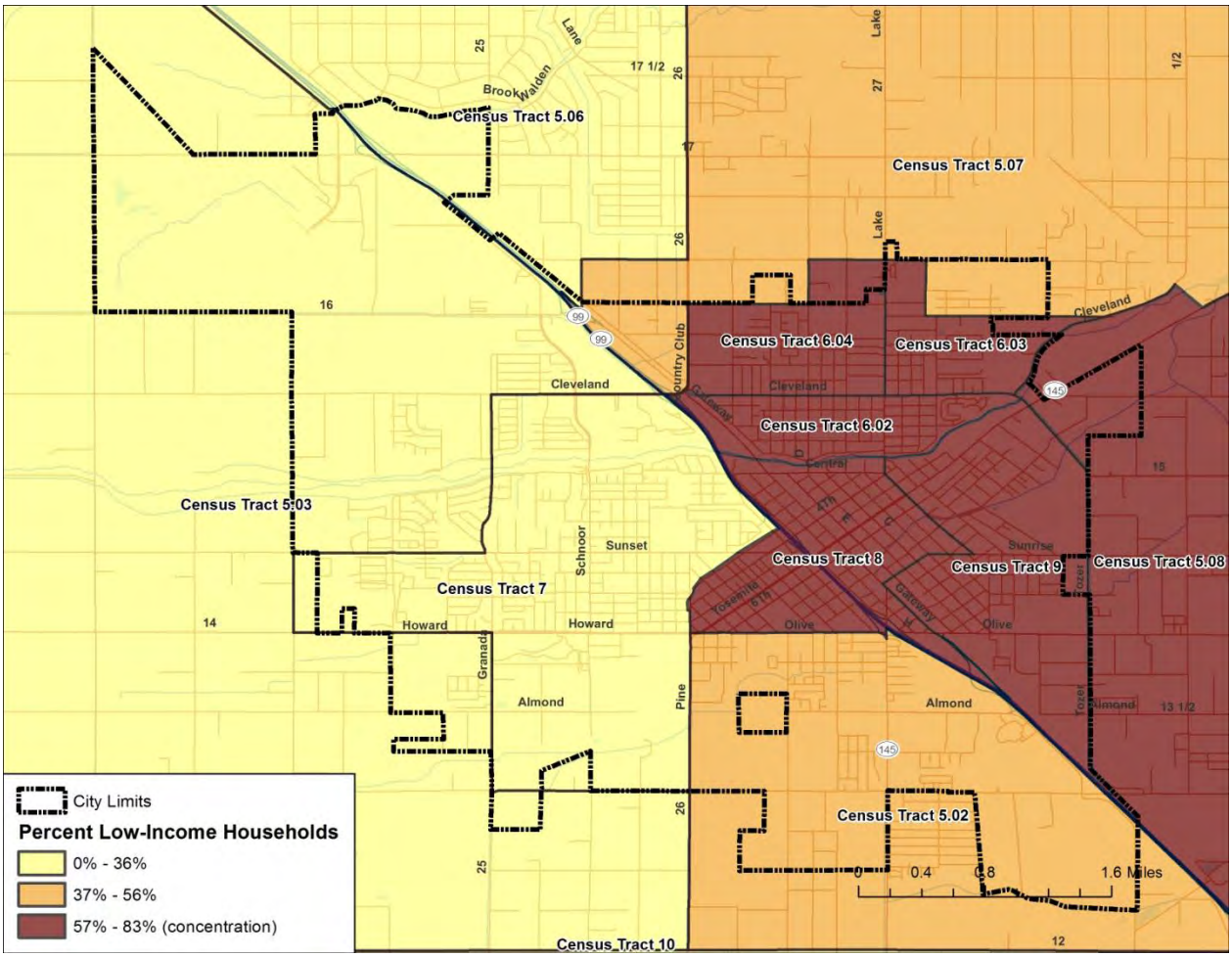
Source: U.S. Census, 2000; U.S. Census Bureau, 3-Year ACS, 2011-2013.

The median income is the midpoint of all incomes reported in the city during the Census. In 2013 the U.S median household income was about $53,000 and in California it was about $61,100. The 2013 median income in Madera was $41,845, which is lower than both the national and statewide median incomes.

Geographic Concentrations of Low- and Moderate-Income Households

For the purposes of this AI Report, an "area of low-income concentration" is defined as any census tract in which the percentage of households with low-income exceeds the citywide average by 10 percentage points for such households. Citywide, 47 percent of households are lower-income. Based on the data, census tracts 5.08, 6.04, 6.03, 6.02, 8, and 9 are areas of low-income concentration.

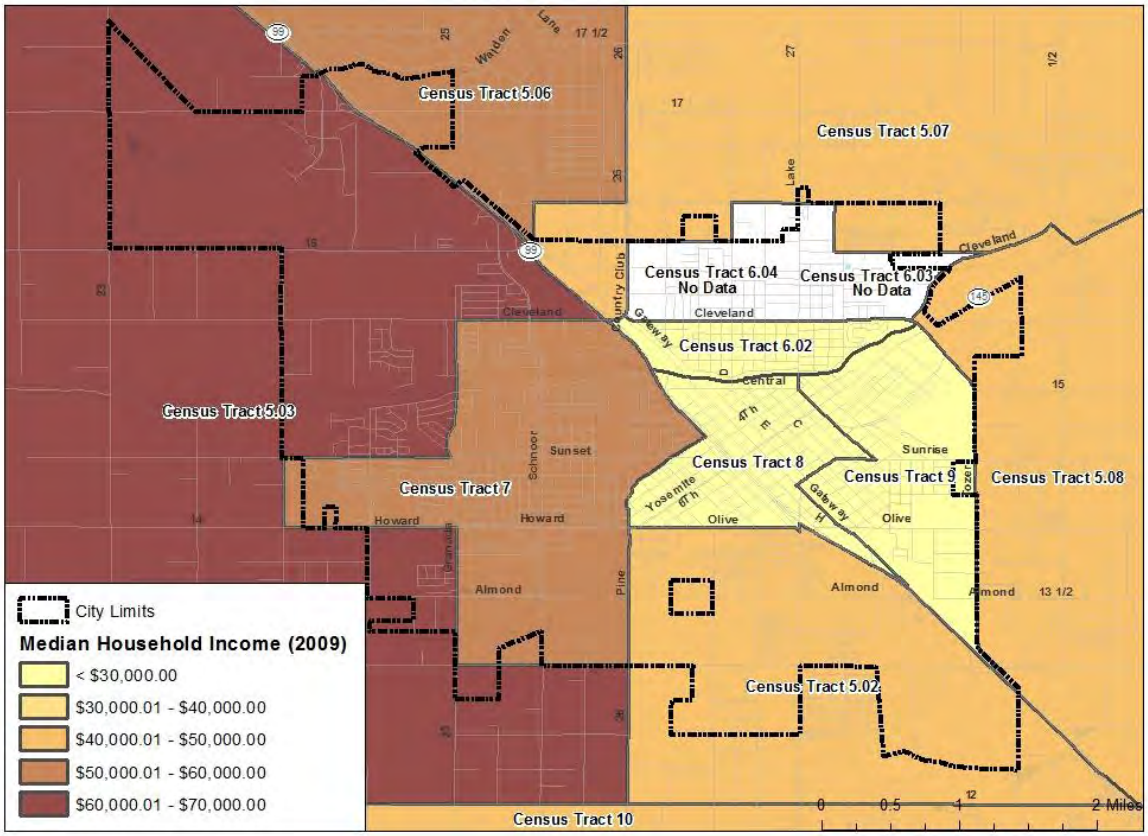
FIGURE 4 AREA OF LOW-INCOME CONCENTRATION



Source: HUD CPD Maps, 2014.

As illustrated in Figure 5, the census tracts with the lowest median incomes are located on the east side of the city. Within census tracts 6.02, 8, and 9 the highest median income is less than $30,000. The census tract data in Figures 2 and 4 shows a strong correlation between areas of lower income households and racial and ethnic concentrations. Specifically, census tracts 5.02, 6.02, 8, and 9 have a disproportionate number of both lower-income households and racial and ethnic minority households.

FIGURE 5: MEDIAN HOUSEHOLD INCOME BY CENSUS TRACT



Source: ACS, 2005-2009.

2.3 Special Needs Populations

Certain households have more difficulty finding adequate and affordable housing because of special circumstances and housing needs. These circumstances may be related to age, family characteristics, disability, or employment status. This section discusses the special housing needs of six groups: seniors, large households, persons with disabilities, farmworkers, homeless persons, and persons diagnosed with HIV/AIDS.

Seniors

Seniors, defined as persons 65 years and older, are considered a special needs group due to limited incomes, prevalence of physical or mental disabilities, limited mobility, and high healthcare costs. Incomes for many senior households are fixed and limited. The low-income status of many seniors can limit their ability to afford adequate housing and other necessities such as healthcare.

In 2000 there were 3,813 seniors (65 years and older) in Madera; this number increased to 5,079 in 2013. While the number of seniors increased, seniors as a percentage of the total population decreased slightly from nearly 9 percent in 2000 to 8 percent in 2013. Approximately one in every five (20 percent) of the elderly live alone, which may diminish their chances of obtaining regular and convenient assistance with domestic tasks.

TABLE 4 SENIORS
City of Madera
2000-2013

	2000		2013	
	Number	Percentage	Number	Percentage
Number of Persons 65 years and over	3,813	8.8%	5,079	8.1%
Number of Persons 85 years and over	495	1.1%	656	1.0%
Total Senior Population	3,813	8.8%	5,079	8.1%
Males 65 years and over	1,400	3.2%	2,126	3.4%
Females 65 years and over	2,413	5.6%	2,953	4.7%
Total City Population	43,207	100.0%	62581	100.0%

Source: U.S. Census Bureau, 3-Year ACS, 2011-2013, 2000 U.S. Census.

3.0 Impediments to Fair Housing Choice

According to statistics from the American Community Survey (ACS) conducted by the U.S. Census Bureau from 2011-2013, the majority of senior households in Madera were homeowners. Of all households headed by a person 65 years or older, 69 percent owned their homes and 31 percent rented. In contrast, households headed by non-seniors were more likely to rent than own their home, with 53 percent renters and 47 percent owners. This implies that many seniors have purchased their homes and are less inclined to move than younger populations.

While many more seniors are homeowners, it is the senior renters who experience the greatest housing needs due to low, fixed incomes and rising rental rates. Senior homeowners on fixed incomes, however, may face the problem of maintaining their homes.

Supplemental Security Income (SSI) is a needs-based program that pays monthly benefits to persons who are 65 or older, are blind, or have a disability. Seniors who have never worked or have insufficient work credits to qualify for Social Security disability often receive SSI benefits. The Federal SSI payment is determined by the recipient's countable income, living arrangement, and marital status. In 2014 the maximum monthly Federal SSI payment for an individual living in her or his own household and with no other countable income was $877, and for a couple was $1,478. SSI is often the only source of income for low-income elderly persons and, while the benefit amount has increased over the years, with these maximum monthly benefit amounts, SSI recipients are likely to continue having difficulty in finding housing that fits within their budgets.

The Senior Services Division, which is part of the City Parks and Community Services Department, provides services for senior citizens 60 years and older. Services include recreation, meals, special outings, health services, and information and referral. The Senior Nutrition Program, funded in part by the Fresno-Madera Area Agency on Aging, serves hot meals at three centers in Madera: the Frank Bergon Senior Center, the Adult Day Care Center, and the Pan American Community Center.

There are 412 senior housing units in eight developments in Madera. 77 units of senior housing are public housing. The senior housing developments in the city of Madera are as follows:

- Valle de las Brisas: 80 units (all low income)
- Yosemite Manor: 76 units (all low income)
- Madera Gardens: 65 units (63 low income)
- PH-800 E. Yosemite: 50 units (all available to low-income households, the elderly, and persons with disabilities)
- PH-131 Mace Street: 20 units (all available to low-income households, the elderly, and persons with disabilities)

- PH-123 Santa Cruz: 4 units (all available to low-income households, the elderly, and persons with disabilities)
- PH-1022 Clinton: 3 units (all available to low-income households, the elderly, and persons with disabilities)
- Cedar Creek: 114 units (0 low income)

There are waiting lists for all of these units.

Large Households

HUD defines a large household or family as one with five or more members. These households are usually families with two or more children or families with extended family members such as grandparents or in-laws. Large households have special housing needs because the availability of adequately-sized, affordable housing units is often limited. To afford necessities such as food, clothing, and medical care, large households with low or moderate incomes may live in smaller units, resulting in overcrowding. Furthermore, families with children may face discrimination or differential treatment in the housing market. For example, some landlords may charge large households a higher rent or security deposit, limit the number of children in a house or apartment complex, or simply choose not to rent to large families with children. Some workshop participants noted that some landlords in Madera discriminate against large families, choosing to rent to smaller households.

There were 3,328 large households in Madera in 2000 and 4,156 in 2013, accounting for about 29 percent of all households in the city in 2000 and 25.5 percent in 2013. These households usually require housing with four or more bedrooms, which is rare, especially in apartment units and rentals in general. Ideally, housing for these households should also provide safe outdoor play areas for children and should be located with convenient access to schools and child care facilities. These housing needs can pose challenges particularly for large households that cannot afford to buy or rent single family homes, as apartment and condominium units are most often developed with childless, smaller households in mind.

Persons with Disabilities

Fair housing choice for persons with disabilities may be compromised depending on the nature of their disability. Persons with physical disabilities may face discrimination in the housing market because of the need for wheelchair accessibility or building modifications to improve accessibility. Landlords sometimes fear that a unit may sustain wheelchair damage or may refuse to exempt disabled tenants with service animals from a no-pet policy. Landlords may refuse to rent to tenants with a history of mental illness, and neighbors often object when a nearby house is converted to a group home for persons with mental disabilities. Some jurisdictions have special use permit requirements and other zoning regulations that restrict access to housing for people with mental disabilities. However, State law limits the restrictions jurisdictions can place on group homes of a particular size.

According to the 2011-2013 ACS, nearly 9 percent of the total population in Madera had a disability. Almost half (47 percent) of seniors had a disability, and nearly 7 percent of the population 18 to 64 years of age had a disability.

The Department of Mental Health provides and coordinates housing services for people who are mentally ill. The department works closely with facility and service providers in the county, such as the Madera County Community Action Agency and the Rescue Mission, to ensure that clients receive housing services and other supportive services. Housing programs for persons with disabilities are primarily available through the Housing Authority of the City of Madera. Many of the units identified for seniors are also available to persons with disabilities.

Several workshop participants stated that fair housing issues were not as significant as affordability issues for persons with disabilities. Participants noted that persons with disabilities, especially those collecting SSI, have trouble finding affordable housing. Many residents with disabilities are on the waiting list for the Housing Authority Housing Choice Vouchers program.

Farmworkers

Farmworker households often include extended family members or single male workers. Many farmworker households tend to have difficulties securing safe, decent, and affordable housing due to low incomes, seasonal incomes, and family size. The estimated number of agriculture, farming, fishing, and forestry jobs in 2012 in the city was 5,992, which was about 27 percent of the workforce (persons aged 16 and older).

According to the USDA Census of Agriculture, there were over 14,000 hired farm laborers in the county in 2012. More specifically, 7,110 of those farmworkers worked 150 days or more, while just under 7,000 (6,940) farmworkers worked fewer than 150 days. Statistics on farmworkers is often difficult to gather because the population moves to other cities following the crops based on the seasons.

A special report prepared for the Housing Authority of the City of Madera and the Darrin M. Camarena Health Centers, Inc., in 2007 provides information on the needs of farmworkers in Madera County. The study included surveys of agricultural workers to assess the current health and housing options for agricultural workers in Madera and to identify some of the problems they are facing. The study consisted of surveys of 200 agricultural workers, the Immigrant Voice Survey, and the Agricultural Worker Health and Housing Program (AWHHP) survey, as well as three focus group sessions to discuss current and future health and housing needs of farmworkers. Findings from this study include the following:

- **Large and Growing Families.** Average family size was 5.8 persons, much larger than the Madera average family size. Most of the households had at least one child under the age of 10.

- **Household Income.** A reasonable estimate of the typical hourly pay (or piece work equivalent) for agricultural workers would be $6.75 to $8 per hour. This, combined with the high level of underemployment, results in very low household incomes. The average yearly household income for AWHHP participants was $12,055.
- **Living Arrangements.** The majority of the AWHHP participants were living in houses (67), followed by apartments (24), single rooms (6), and mobile homes (1).
- **Housing Quality.** Almost half of the AWHHP respondents reported problems with insect or vermin infestation. Other problems included heating and cooling, plumbing, electrical wiring, and sewer. Approximately 10 percent in both surveys cited poor quality housing as the reason for their last move.
- **Lack of Affordable Housing.** The need for more affordable housing options, as either apartment complexes or homes, was the focus of much of the discussion at the three focus group meetings.
- **Exploitation by Landlords.** With their low incomes, and in some cases undocumented status, many workers are vulnerable to being exploited by landlords. Landlords may fail to make necessary repairs, leaving tenants to make repairs on their own. In addition, rental deposits are often excessive.

The study concludes that the very low wages paid to agricultural workers, the seasonal nature of farm labor, and the rising housing costs in the Central Valley pose serious constraints on the ability of Madera agricultural workers to secure decent and affordable housing. The ineligibility of undocumented workers for government-sponsored housing programs is a serious problem as well.

The Housing Authority of the City of Madera is responsible for providing assisted rental housing through its public housing farmworker rental units. The Housing Authority owns 100 rural development units of farm labor housing located on three different sites. Residency is restricted to farm labor families that are U.S. citizens or have residency. The farmworker sites operated by HACM are: the 28 units at 1110 Kennedy Street, 28 units at 800 Lilly Drive, and 44 units at 337 Knox Drive.

Homeless Persons

As elsewhere in the nation, homelessness is usually the end result of multiple factors that converge in a person's life. The combination of loss of employment, inability to find a job because of the need for retraining, and high housing costs lead to some individuals and families losing their homes. For others, the loss of housing is due to chronic health problems, physical disabilities, mental health disabilities, or drug and alcohol addictions, along with an inability to access the services and long-term support needed to address these conditions. The cities and counties of Madera and Fresno have joined to form the Fresno Madera Continuum of Care (FMCoC) to work together to prevent, reduce, and end homelessness in the region.

3.0 Impediments to Fair Housing Choice

The FMCoC completed a Point-In-Time (PIT) Homeless Street Count in the Fresno and Madera region on January 27, 2014. This FMCoC study involved a day-long data collection strategy, using the personal interview method of individuals on the street, in areas known to be frequented by homeless persons, including the perimeters of emergency shelters, soup kitchens, parks, railways, and under bridges. Community members including homeless service providers, private citizens, public agency representatives, and justice and social service agencies volunteered and participated in the Point-In-Time count of homeless on the street. Volunteer recruitment was facilitated by Poverello House. The community was notified of volunteer opportunities via social network sites, a volunteer match site, referrals from past volunteers, outreach at local colleges, and announcements distributed to service providers. To enroll, volunteers had to complete and submit the Registry Week Volunteer Application. A total of 412 volunteers were recruited from the Fresno and Madera area, and dedicated over 1,500 hours to this effort. Each day approximately 100 volunteers were in attendance. The major findings from the PIT count survey were as follows:

- In the entire Fresno-Madera region, a total of 2,597 homeless individuals were counted. Of those, 714 were sheltered and the majority, 1,883 were unsheltered homeless individuals.
- In the city of Madera, a total of 270 homeless individuals were counted. Of those, 105 were sheltered and 165 were unsheltered.
- Roughly 14 percent of sheltered and 9 percent of unsheltered homeless individuals counted during the PIT count were located in the city of Madera.
- Among the unsheltered population in the Fresno-Madera region, 24.3 percent had been homeless seven or more years, 21 percent four to six years, 20.1 percent two to three years, 14.2 percent one to two years, and 20.4 percent had been homeless for less than one year.
- The 2014 PIT count estimated that there were 22 sheltered individuals in households with both adults and children in the city of Madera. There were no unsheltered families with children counted in the city of Madera. In the Fresno-Madera region, households that include at least one adult and one child are likely to be sheltered in transitional housing or emergency shelters, and are not likely to be unsheltered.
- While nearly all of the homeless veterans in the region are male without children and tend to be unsheltered, female veterans with children tend to live in transitional housing. Additionally, there are no males with children and none of the veterans with children are unsheltered.

A number of private, public, and nonprofit organizations operate and provide services to the homeless such as job training, day care and counseling. For example, The Community Action Partnership (CAP) of Madera County is a prominent local provider which takes a case management approach with all of its program participants to develop personal self-sufficiency plans and ensure appropriate access to all pertinent and available social-service programs in the city and county. The Partnership's first goal with every client is to establish a consistent source of income. Its second goal is to ensure long-term self-sufficiency. In addition, the Housing Authority of the City of Madera provides low cost public housing, Housing Choice Vouchers for subsidized rent payments, housing for the elderly, and farm labor housing.

There are several different types of facilities and housing targeted to the homeless population. In terms of year round emergency shelter beds in the city of Madera, 38 beds are available to households with adult(s) and child(ren), 108 available to households with only adults, and no beds are available to chronically homeless households, veterans, or unaccompanied youth. In terms of voucher/seasonal/overflow emergency shelter beds in the city of Madera, 12 beds are available to households with adult(s) and child(ren) and no beds are available to households with only adults, chronically homeless households, veterans, or unaccompanied youth. In terms of transitional housing beds in the city of Madera, 32 are available to households with only adults and no beds are available to households with adult(s) and child(ren), chronically homeless households, veterans, and unaccompanied youth. In terms of current (2014) Permanent Supportive Housing beds in the city of Madera, 48 beds are available to households with adult(s) and child(ren), 51 available to households with only adults, 20 available to chronically homeless households, 85 available to veterans, and none available to unaccompanied youth. There are no new Permanent Supportive Housing units/beds under construction. Tables 5 through 7 shows the homeless facilities in the city of Madera.

TABLE 5
PERMANENT SUPPORTIVE HOUSING
City of Madera
2014

Project Type	Organization Name	Project Name	Beds Households w/ children	Units Households w/ children	Beds Households without children	Children beds	Veteran beds	Year-round beds	Total beds
Permanent Supportive Housing	CAP	Shunammite Place	0	0	15	15	0	15	15
Permanent Supportive Housing	Housing Authority	VASH Madera	48	13	37	5	85	85	85
	Total		**48**	**13**	**52**	**20**	**85**	**100**	**100**

Source: Fresno Housing Authority, 2014.

TABLE 6 TRANSITIONAL HOUSING City of Madera 2014								
Project Type	**Organization Name**	**Project Name**	**Beds households w/ children**	**Units households w/ children**	**Beds households without children**	**Children beds**	**Veteran beds**	**Total beds**
Transitional Housing	Madera Rescue Mission	Disciples Housing Program	0	0	24	N/A	0	24
Transitional Housing	Madera Rescue Mission	Women's Transitional Center	0	0	8	N/A	0	8
	Total		**0**	**0**	**32**	**0**	**0**	**32**

Source: Fresno Housing Authority, 2014.

TABLE 7 EMERGENCY SHELTERS City of Madera 2014								
Project Type	**Organization Name**	**Project Name**	**Beds households w/ children**	**Units households w/ children**	**Beds households without children**	**Children beds**	**Veteran beds**	**Total beds**
Emergency Shelter	Community Action Partnership of Madera	Martha Diaz Shelter	2	1	16	N/A	0	18
Emergency Shelter	Madera Rescue Mission	Family Emergency Shelter	20	4	0	N/A	0	20
Emergency Shelter	Men's Emergency Shelter		0	0	76	N/A	0	76
Emergency Shelter	Women & Children Emergency Shelter		16	5	16	N/A	0	32
	Total		**38**	**10**	**108**	**0**	**0**	**146**

Source: Fresno Housing Authority, 2014.

The Fresno-Madera Continuum of Care (FMCoC) operates several programs that offer housing assistance. As the tables above reveal, there are several program types that offer beds for families, adults, and children on year-round or seasonal bases. The housing program the FMCoC administers with the largest number of beds is the Permanent Supportive Housing program for adults.

Persons with HIV/AIDS

The Madera County Public Health Department administers the countywide AIDS Program. The Department also administers the Housing Opportunities for Persons with AIDS (HOPWA) Grant Program, which provides housing assistance to persons with AIDS. The Public Health Department has indicated that specific data regarding the housing needs of persons with AIDS is not available at the city level. According to data from the California Department of Public Health, a total of 276 cases of HIV/AIDS had been reported in Madera County as of June 2014, with 178 persons currently living with HIV/AIDS. However, it is important to note that these figures are likely an underestimate since not all persons with HIV/AIDS are aware they carry the disease. In addition the 2014 Point In time count reports that five unsheltered and 15 unsheltered adults with HIV/AIDS are homeless in the Fresno-Madera region. As of December 2014 a total of 14 individuals were enrolled in the HOPWA program in the county, and of those, 10 resided in the city of Madera. According to the California Department of Public Health HOPWA Funding Allocation Process Report, published May 2014, the total final allocation for fiscal year 2014-2015 for Madera HOPWA Programs is $52,602.

According to the Madera County Public Health Department, the total amount of funding available through the program is not adequate to meet existing needs. Public Health officials note that persons with AIDS may also suffer from mental illnesses or have financial problems due to their illness that make it difficult to find housing. Persons with HIV and AIDS in need of housing face a number of barriers, including discrimination where often individuals are afraid to complain about fair housing issues for the fear of being singled out or identified as having HIV/AIDS.

2.4 Housing Profile

This section provides an overview of the characteristics of the local and regional housing markets. The Census Bureau defines a housing unit as a house, apartment, mobile home, group of rooms, or single room that is occupied or intended for occupancy as separate living quarters.

Housing Stock

Table 8 presents comparative data on the housing stock in the city of Madera, Madera County, and California in 2000 and 2014. The table breaks out the total housing stock in each area according to the type of structures in which units are located, total occupied units, and vacancy rates.

As shown in the table, single family detached housing units account for the majority of housing in the city of Madera, Madera County, and the entire state. However, the city of Madera has a slightly larger proportion of single family detached units than the state, and a smaller proportion than the county. From 2000 to 2014 single family detached units increased from 65 to 72 percent of the total housing stock in Madera.

TABLE 8
HOUSING STOCK BY TYPE AND VACANCY
City of Madera, Madera County, and California
2000 and 2014

DOF Estimates		Total	Single Family		Multifamily		Mobile Homes	Occupied	Percent Vacant
			Detached	Attached	2 to 4	5 Plus			
City of Madera									
Units	**2000**	12,520	8,158	742	1,292	2,027	301	11,977	-
Percent		100%	65%	6%	10%	16%	2%	96%	4%
Units	**2014**	17,240	12,414	324	2,167	1,886	449	16,117	--
Percent		100%	72%	2%	13%	11%	3%	93%	7%
Madera County									
Units	**2000**	40,387	30,876	1,336	2,107	2,691	3,377	36,155	-
Percent		100%	77%	3%	5%	7%	8%	89.42%	11%
Units	**2014**	49,584	39,520	659	3,377	2,614	3,414	43,717	-
Percent		100%	80%	1%	7%	5%	7%	88%	12%
State of California									
Units	**2000**	12,214,550	6,883,107	931,928	1,024,896	2,804,931	569,688	11,502,871	-
Percent		100%	56%	8%	8%	23%	5%	94.17	6%
Units	**2014**	13,845,281	8,038,217	972,976	1,119,175	3,154,907	560,000	12,731,223	-
Percent		100%	58%	7%	8%	23%	4%	92%	8%

Source: California Department of Finance (DOF), City/County Population and Housing Estimates, 2014.

Occupancy/Vacancy Rates

Vacant units are essential to the healthy function of the housing market. Vacancies are necessary to facilitate population mobility and have an important role in moderating housing prices. Too few vacancies can have an undesirable upward effect on prices. Conversely, excessive vacancy rates can have an inhibiting effect on investment in housing, including maintenance of rental properties. In most urban housing markets, a vacancy rate of about 4 percent balances both the mobility needs of residents and the investment interests of property owners. An extremely low-vacancy rate, such as 1.5 percent for apartment units, will tend to raise rents and can result in household overpayment, inability to qualify, and possibly overcrowding. Five percent is often used as a rule of thumb for a desirable gross vacancy rate in most urban areas because it allows for about a 4 percent market vacancy rate and about a 1 percent "other vacancy" rate. A 5 percent rate is considered appropriate for Madera.

Vacancy rates in Madera were lower than desired in 2013 for owner-occupied units with a 1.6 percent vacancy rate. The owner-occupied vacancy rate is lower than the countywide rate but the same as the statewide rate. Renter-occupied units had a higher vacancy rate than desired at 5.8 percent. The renter-occupied vacancy rate is similar to the countywide rate but higher than the statewide rate.

TABLE 9
VACANCY RATES
City of Madera, County of Madera, California
2013

	Percentage
City of Madera	
Owner-Occupied	1.6%
Renter-Occupied	5.8%
Madera County	
Owner-Occupied	2.1%
Renter-Occupied	5.7%
California	
Owner-Occupied	1.6%
Renter-Occupied	4.5%

Source: U.S. Census Bureau, 3-Year ACS, 2011-2013.

Housing Conditions

In the absence of a recent housing conditions survey, the City must estimate the condition of its housing stock according to the age of the stock. As shown in Table 10, 29 percent of the housing stock was built between 2000 and 2009, which accounts for a strong housing construction cycle the city experienced during this time. Overall housing supply in Madera increased by 5,142 housing units from 2000 to 2009. An estimated 44 percent of housing units were built before 1979. It is probable that many of these older units require some level of rehabilitation and some would require replacement.

TABLE 10
HOUSING STOCK CONDITIONS (AGE OF HOUSING)
City of Madera
2013

Year Structure Built	All Housing Units	Category as Percentage of Total
Built 2010 or later	114	1%
Built 2000 to 2009	5,142	29%
Built 1990 to 1999	2,534	15%
Built 1980 to 1989	1,932	11%
Built 1970 to 1979	3,212	18%
Built 1960 to 1969	1,362	8%
Built 1950 to 1959	1,571	9%
Built 1940 to 1949	589	3%
Built 1939 or earlier	1,000	6%
Total	17,456	100%

Source: U.S. Census Bureau, 3-Year ACS, 2011-2013.

Overcrowding

Typically a housing unit is considered overcrowded if there is more than one person per room and is considered severely overcrowded if there are more than 1.5 persons per room. A “room” in this context includes bedrooms and living rooms, but not kitchen or bathroom facilities. A family of five living in a three-bedroom home with one living room would be calculated as 1.25 persons per room and, therefore, would technically be considered “overcrowded.”

Table 11 shows overcrowding by tenure for occupied housing units in the city and county. As shown in Table 8, 17 percent of occupied housing units in the city were overcrowded in 2012. This 17 percent is made up of the following percentage (out of the total housing units):

- 10 percent had between 1.01 and 1.50 persons per room;
- 4 percent had between 1.51 and 2.0 persons per room; and

- 3 percent had more than 2.0 persons per room.

Only 9 percent (675) of the owner-occupied households in the city were overcrowded, while an estimated 21 percent (3,397) of renter-occupied households were overcrowded. Countywide 5 percent of owner-occupied households and 29 percent of renter-occupied households were overcrowded. These statistics reveal a higher rate of overcrowding in the city than in the county, which can be expected of the primary urban area in a rural county.

TABLE 11
OVERCROWDING BY TENURE
City of Madera, Madera County
2012

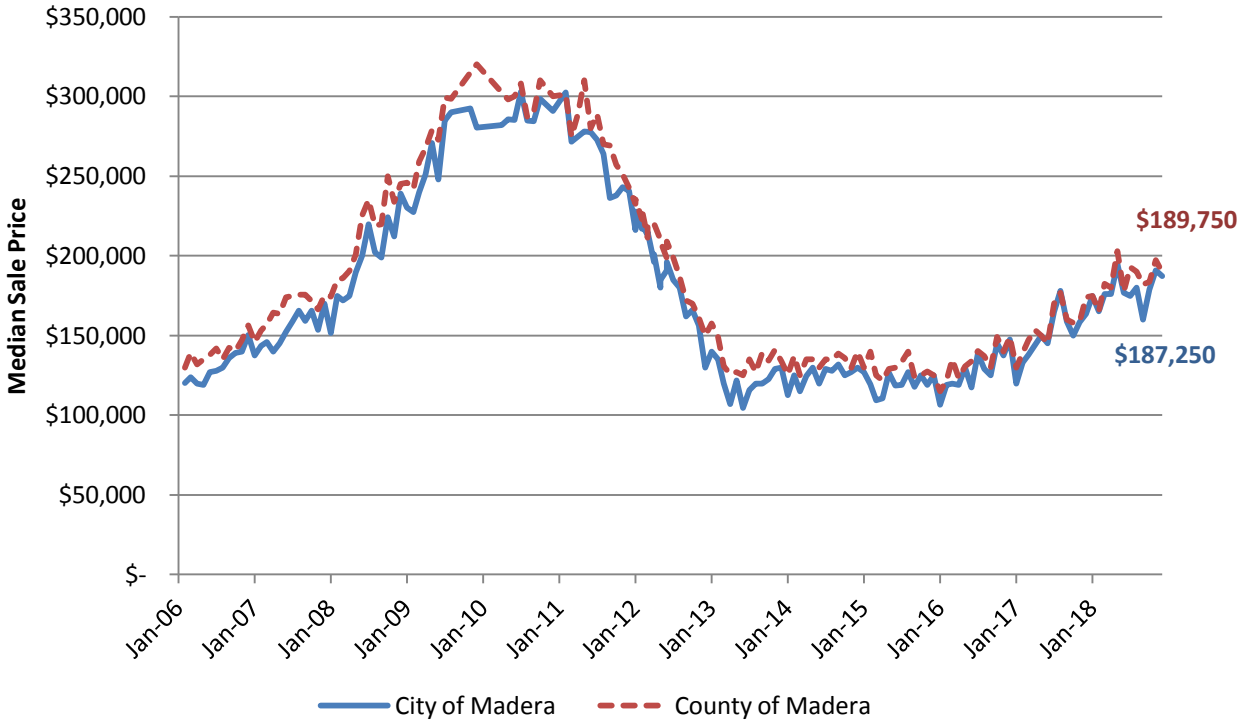
	City of Madera		Madera County	
Owners				
Persons Per Room	**Households**	**Percentage**	**Households**	**Percentage**
0.50 or less	4,662	56%	16,999	66%
0.51 to 1.00	3,013	36%	7,513	29%
1.01 to 1.50	464	6%	942	4%
1.51 to 2.00	156	2%	388	1%
2.01 or more	55	1%	68	0%
Total	8,350	100%	25,910	100%
Renters				
Persons Per Room	**Households**	**Percentage**	**Households**	**Percentage**
0.50 or less	6,222	39%	2,139	28%
0.51 to 1.00	6,534	40%	3,328	43%
1.01 to 1.50	1,964	12%	1,166	15%
1.51 to 2.00	743	5%	519	7%
2.01 or more	690	4%	544	7%
Total	16,153	100%	7,696	100%
All Households				
Persons Per Room	**Households**	**Percentage**	**Households**	**Percentage**
0.50 or less	10,884	44%	19,138	57%
0.51 to 1.00	9,547	39%	10,841	32%
1.01 to 1.50	2,428	10%	2,108	6%
1.51 to 2.00	899	4%	907	3%
2.01 or more	745	3%	612	2%
Total	24,503	100%	33,606	100%

Source: HCD Pre-Approved Data Package, ACS Table B25014, 2008-2012.

Housing Prices

Between 1998 and 2010 there was a significant boom and then bust in local housing markets. Commonly referred to as the "housing bubble," local markets exploded with construction and sales activity fueled by rampant speculation, loosening of credit requirements, and subprime loans for homeowners. According to data from the California Association of Realtors, from January 2002 to January 2006 the median home price in Madera more than doubled, from about $130,000 to $320,000, and then fell to below $200,000 by June 2008 (see Figure 6). This trend was consistent with other jurisdictions in the region and the state. However, in 2009, home prices began to level off. As the economy continues its slow recovery, home prices will likely continue to increase.

FIGURE 6: CHANGE IN HOME SALE PRICES (2002-2014)



Note: December data are partial.
Source: California Association of Realtors, 2002-2008, Data Quick, 2008-2014.

While the drastic decline in median home prices occurred throughout California, the Central Valley was one of the hardest hit markets in the nation. According to data collected by HUD over the 18-month period of January 2007 to June 2008, there were 785 foreclosures in Madera. The foreclosure rate during this time period was 10.2 percent. However, the rate of foreclosures has begun to drop. According to realtytrac.com, the rate is now (2014) 0.17 percent.

Home prices and rents have also begun to slowly recover, but are nowhere near the levels they were prior to 2008. According to DQ News, the median sale price in 2013 was $151,250, up 18 percent from $128,000 in 2012. This was similar to the price in Madera County in 2013: $156,000.

Rents

Annually, the U.S. Department of Housing and Urban Development (HUD) prepares a schedule of Fair Market Rents (FMRs) for the Housing Choice Voucher (HCV) Program (formerly known as Section 8), a Federal program administered by public housing authorities. Other Federal programs use this schedule as a standard to determine rent affordability for very low- to low-income households. The FMR includes the shelter rent and the cost of utilities, except for telephones. HUD sets the FMR to be high enough to provide a wider selection of units and neighborhoods for low-income families and low enough to serve as many low-income families as possible. FMRs are set at the 40th percentile rent (40 percent of the rents should be lower than the FMR and 60 percent should be higher).

HUD defines housing affordability as a household spending no more than 30 percent of their household income on rent and utilities. As shown in Table 12 the average rent of apartments in Madera was under the FMR in 2013, suggesting that rents are generally affordable in Madera.

TABLE 12
AVERAGE RENTAL RATES COMPARED TO FAIR MARKET RENTS
City of Madera
2013

Size	Fair Market Rent	Average Rental Rates
Studio	$632	$695
One-Bedroom	$636	$542
Two-Bedroom	$861	$747
Three-Bedroom	$1,251	N/A
Four-Bedroom	$1,372	N/A

Note: Average rental rates are weighted averages based on 2009-2013 American Community Survey (ACS) data. Average rent of three- and four-bedroom units could not be calculated due to the format of the ACS data.

Sources: U.S. Census Bureau, American Community Survey, 2009-2013 average; National Low Income Housing Coalition, 2013.

2.5 Assisted Housing Resources

The availability and location of public and private assisted housing may be a fair housing concern. If such housing is concentrated in one area of a community or a region, a household seeking affordable housing is limited in their choices. Public and private assisted housing and housing assistance must also be accessible to qualified households regardless of race/ethnicity, disability, or other special characteristics. The Housing Authority of the City of Madera is the city's Public Housing Agency. The Housing Authority operates the Housing Choice Voucher (HCV) program and administers Public Housing rental assistance programs to lower-income families.

Housing Choice Voucher Program

The HCV Program (previously Section 8) is a rent subsidy program that helps very low-income families and seniors pay rents for private units. HCV tenants pay a maximum of 30 percent of their income for rent. The local housing authority pays the difference up to a payment standard they establish based on the FMR. The program offers very low-income households the opportunity to obtain affordable, privately-owned rental housing and to increase their housing choices. The owner's asking price must be supported by comparable rents in the area. Any amount in excess of the payment standard is paid by the program participant.

The most recent (December 2014) information provided by the Housing Authority indicates that there were 1,106 household applicants on the waiting list for the HCV program in the city of Madera. Table 13 provides a breakdown of the income, race, and ethnicity of applicants on the HCV waiting list.

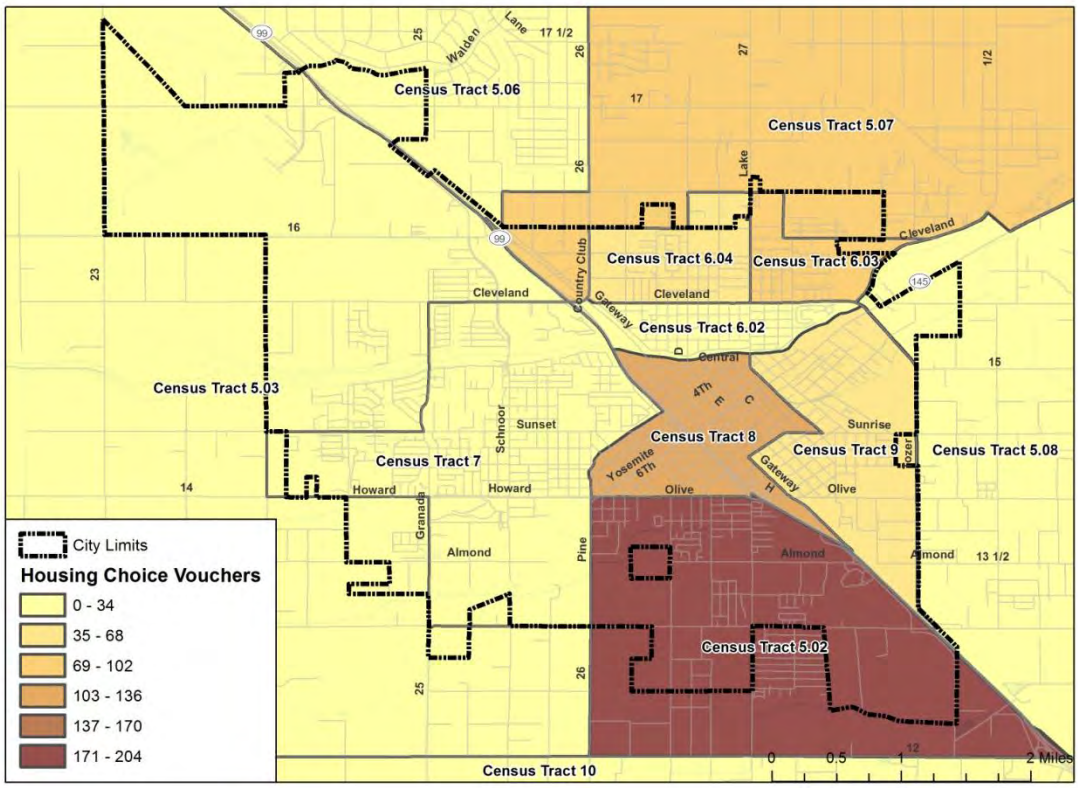
TABLE 13 HOUSING CHOICE VOUCHER WAITING LIST City of Madera December 2014		
Criteria	**Number of Applicants**	**Percent of Total Applicants**
Waiting list total	1,106	100%
Income		
Extremely low-income <=30% AMI	799	72.2%
Very low-income(>30% but <=50% AMI)	229	20.7%
Low-income (>50% but <80% AMI)	78	7.1%
Family Type		
Families with children	737	66.9%
Elderly families	49	4.5%
Families with disabilities	70	6.4%
Race/Ethnicity		
American Indian	25	2.3%
Asian/Pacific Islander	27	2.5%
Black/African American	501	45.5%
White Non-Hispanic	122	11.1%
Hispanic/Latino	427	38.6%

Source: Housing Authority of the City of Madera, December 2014.

As shown in Table 13 HCV applicants are primarily Black/African American (45.5 percent) or Hispanic/Latino (38.6 percent). Compared to the overall racial/ethnic makeup of Madera residents, African American residents are over-represented among HCV applicants, making up the majority of applicants, but only 2.9 percent of the total population in the city. The majority of applicants are extremely low-income households (72.2 percent or 799). Of the 1,106 HCV applicants, about 66.9 percent (737) are families with children, 6.4 percent (70) are families with disabilities, and 4.5 percent (49) are elderly families.

Figure 7 shows the general distribution of Housing Choice Vouchers by census tract in the city in 2013. Census Tracts 6.03 (portion), 6.04 (portion), 5.02 (portion), and all of 8 had the highest concentration of Housing Choice Vouchers. These census tracts are located on the northern and southern ends of the city.

FIGURE 7: HOUSING CHOICE VOUCHERS BY CENSUS TRACT

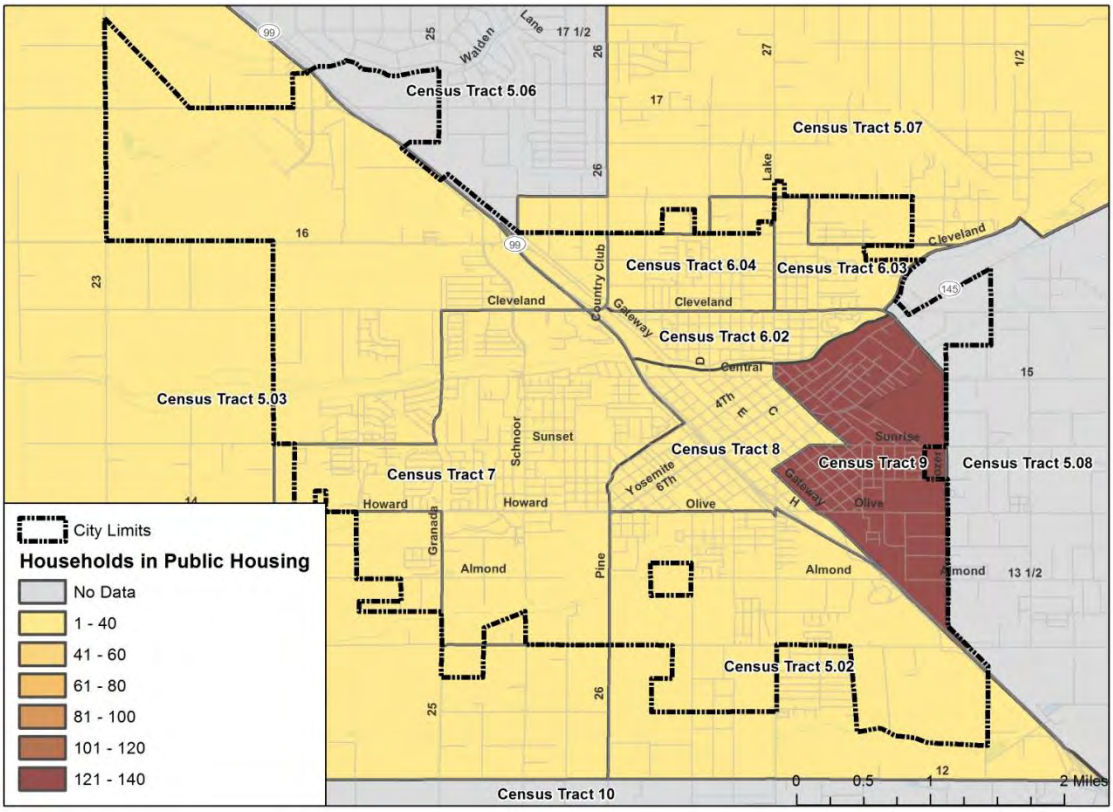


Source: TRF Policy Map, 2013.

Public Housing

The Housing Authority of the City of Madera owns and operates 244 units of conventional public housing. Figure 8 shows where these units are located throughout the city; however, the highest concentrations of public housing units are on the east side (Census Tract 9).

FIGURE 8: LOCATION OF PUBLIC HOUSING UNITS IN MADERA



Source: TRF Policy Map, 2013.

Table 14 shows information about the applicants on the Housing Authority waiting list for public housing in Madera. As shown in the table, the characteristics of the applicants on the waiting list for public housing are similar to those on the waiting list for the HCV program. The majority are Hispanic (71.1 percent). Most applicants (70.9 percent) are extremely low-income households; about 68.9 percent are families with children, and about 13.3 percent are families with disabilities.

TABLE 14
PUBLIC HOUSING WAITING LIST
City of Madera
December 2014

Criteria	Number of Applicants	Percent of Total Applicants
Waiting list total	1,287	100%
Income		
Extremely low-income <=30% AMI	912	70.9%
Very low-income(>30% but <=50% AMI)	289	22.5%
Low-income (>50% but <80% AMI)	86	6.6%
Family Type		
Families with children	887	68.9%
Elderly families	84	6.5%
Families with disabilities	171	13.3%
Race/Ethnicity		
American Indian	34	2.6%
Asian/Pacific Islander	27	2.1%
Black/African American	139	10.6%
White Non-Hispanic	175	13.6%
Hispanic/Latino	915	71.1%

Source: Housing Authority of the City of Madera, December 2014.

The Housing Authority provides a fair housing briefing packet to HCV recipients and public housing residents. Information provided includes descriptions of types and examples of unlawful discrimination and avenues available to families who believe they are victims of a discriminatory act. Additionally, Housing Authority staff attend the annual Central Valley Fair Housing Conference.

Other Assisted Housing

Publically-assisted housing is defined as units for which all or part of the costs are subsidized by the public sector so that housing is affordable to lower-income households. This includes units subsidized through programs administered by HUD, the Low Income Housing Tax Credit Program (LIHTC), and the U.S. Department of Agriculture's Rural Housing Assistance (USDA) program. As shown below, there are a total of 825 assisted housing units in the city of Madera.

TABLE 15
ASSISTED HOUSING UNITS
City of Madera
2014

Property	Address	Total Units	Total Affordable Units	Target Population
Cottonwood Creek	2236 Tozer	40	39	Special Needs
Valle de Las Brisas	101 East Adell Street	81	80	Senior
Madera Apartments	1525 East Cleveland Avenue	68	67	Non-Targeted
Madera Garden Apartments	1600 N. Lake Street	65	58	Non-Targeted
Sunrise Terrace	601 Sunrise Avenue	52	52	Large Family
Sherwood Pointe Apartments	338 Sherwood Way	81	80	Large Family
The Crossings at Madera	120 W. Adell Street	64	63	Large Family
Lakewood Terrace	1995 North Lake St.	76	76	Large Family
Valley Vista	1832 Merced Street	60	60	Large Family
The Village of Madera	501 Monterey Street	75	75	Large Family
Madera Family Apartments	785 Milano	40	40	-
Yosemite Manor	108 P Street	76	76	-
Arborpoint Apartments	300 W. Clark St.	64	32	Large Family
Madera Villa Apartments	2190 Schnoor	136	28	Non-Targeted
Total		**978**	**825**	

Source: City of Madera, 2015.

In addition to these assisted multifamily units, there are hundreds of units, many of which are single family homes, that were assisted with Redevelopment Agency funding. These units have affordability restrictions for a variety of lengths from 30 to 55 years.

Licensed Community Care Facilities

A community care facility provides non-medical care and supervision to children and adults. Community care facilities provide a supportive housing environment to persons with special needs in a group situation. In California these facilities are licensed by the Community Care Licensing Division of the California Department of Social Services. Restrictions that deter or prevent these types of facilities from locating in a community may impede access to adequate housing for special needs groups requiring particular housing arrangements.

According to California's Community Care Licensing Division of the Department of Social Services, several licensed community care facilities are located in Madera County, not counting child day care facilities. This includes a diversity of facilities and specialized services such as children's residential group homes, adult residential and day care, and assisted living care for the elderly. Specific facilities by type are as follows:

Children's Residential Group Homes include:

- La Jolla Court
- Promesa, Madera House
- Valley Teen Ranch

Adult Residential Facility (adults ages 18 through 59)

- Coronado ARF
- Desert Moon
- Farr's Family Facility
- Granada House
- Jackson House Kensington
- McAlister Guest Home I
- McAlister Guest Home II
- Taylor Adult Residential Facility
- Thompson Adult Residential Care
- Watt's Residential Ridge Way

Adult Day Care (adults 18 and older)

- Golden Years Adult Day Care
- Heartland Center
- Madera Adult Day Care

- Star Center, ADP
- SVS Oakhurst Adult Day Program

Assisted Living Residential Care for the Elderly

- Cedar Creek Senior Living
- Country Rose Guest Home
- Farr's Family Facility, Elderly
- Golden Years Residential Care Home
- Johnnie's Place
- Loden Board & Care Center
- McAlister's Residential Center for the Elderly
- Oakhurst Board & Care for the Elderly
- Sierra Estates Assisted Living

Downpayment Assistance Program

The City of Madera operates a CalHome first time homebuyer down payment assistance program, with the goal of increasing homeownership opportunities for low-income first-time homebuyers. Through the program the City provides deferred interest housing loans to assist in the purchase of a home located within Madera city limits. This program is limited to the former RDA Target Area. In addition, the City, in collaboration with the County of Madera, administers the Neighborhood Stabilization Program 3 (NSP3). This program provides deferred payment "silent" second priority loans as gap financing toward the purchase price and closing costs of affordable housing units. NSP3 is limited to the HUD target area, which is the Parkwood subdivision area in Madera, and is administered by Self-Help Enterprises.

Table 16 shows characteristics of recipients of the Downpayment Assistance and the NSP3 Program. Since the 2010/1011 program year, the City has provided assistance to roughly 30 households through these programs. A majority of recipients are Hispanic. As shown in the table, two recipients are extremely low-income households, nine are very low-income, and eight are low-income households. In addition, two people were identified as having a disability.

TABLE 16
CHARACTERISTICS OF DOWNPAYMENT ASSISTANCE AND NSP3 PROGRAM RECIPIENTS
City of Madera
2011 to 2015

Characteristic		Number
Race[1]	Black	1
	White	7
	Other	21
Ethnicity[1]	Hispanic	24
	Non-Hispanic	5
Income	Extremely Low and Very Low	15
	Low	8
	Moderate	1
	Above Moderate	5
Sex	Male	16
	Female	13
Disability	Yes	2
	No	27
Familial Status	Married	12
	Single	17

Source: City of Madera, January 2015.
[1]Race and ethnicity is self-reported and does not necessarily align with the Census definitions of race and ethnicity.

SECTION 3. IMPEDIMENTS TO FAIR HOUSING CHOICE

3.1 Impediments in the Public Sector

Public policies established at the regional and local levels can affect housing development and, therefore, may impact the range and location of housing choices available to residents. Fair housing laws are designed to encourage an inclusive living environment, and an assessment of public policies and practices can help determine potential impediments to fair housing opportunity. This section presents an overview of government regulations, policies, and practices enacted by the City of Madera that have the potential to impact fair housing choice.

California law contains several provisions aimed at removing barriers to housing for lower-income residents and those with special housing needs. As described in this section, the City is currently (2015) in the process of amending its Zoning Ordinance to comply with State law requirements and remove barriers to housing production. Therefore, very few potential impediments remain.

General Plan

Required by California law in every city and county, a general plan establishes a vision and provides long-range goals and policies to help guide a jurisdiction achieve its vision and goals over the long term. Two of the seven State-mandated general plan elements, housing and land use, have direct impacts on the local housing market in terms of the amount and range of housing choice.

Housing Element

California law requires that housing elements be updated on a regular basis. The City is currently (2014) in the process of updating its Housing Element, last updated in 2009. The 2009 Housing Element served a planning period from 2009 to 2014. The housing element is subject to review by the California Department of Housing and Community Development (HCD) for compliance with State law. Housing element law assumes that, for the private market to adequately address housing needs and demand, local governments must provide opportunities for and not constrain development of housing for all income levels. Specifically, through its housing element, the City must do the following:

- Identify available sites that are appropriately zoned and have adequate public infrastructure and services necessary to facilitate the development of a range of housing types.
- Assist in the development of adequate housing to meet the needs of low- and moderate-income households.
- Address, and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development of housing.

- Conserve and improve the condition of the existing affordable housing stock.
- Preserve assisted housing developments at-risk of converting to market-rate.
- Promote equal housing opportunities for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability.

The Housing Element contains several policies and actions that seek to remove governmental constraints on housing. These actions are identified throughout this section of the Analysis of Impediments Report.

Land Use Element

The land use element of a general plan designates the general distribution, location, and extent of development of housing, business, industry, open space, community facilities, and other land uses. As it applies to housing, the land use element establishes a range of residential land use densities. Residential land use policy is implemented through zoning districts and development standards specified in the City's zoning ordinance. State law requires that the zoning ordinance be consistent with the general plan.

Residential Land Use Densities

The allowable density range of residentially-designated land is perhaps the one governmental factor that most directly influences the supply and cost of housing in a local housing market. In general, higher densities allow developers to take advantage of economies of scale and reduce the per-unit cost of land, improvements, and construction. Higher residential densities also increase the potential for producing affordable housing.

As shown in Table 17, the General Plan includes four residential designations and Community Commercial and Village Mixed Use designations that permit a range of residential development types.

The Department of Housing and Community Development (HCD) considers 20 units per acre an adequate density, in most cases, to allow for the production of affordable housing in Madera. The City of Madera General Plan allows a range of single family (0 to 50 du/ac) and multifamily (7.1 to 50 du/ac) residential uses. According to Pacific Companies, a local developer, and the Housing Authority of the City of Madera (co-partner with Pacific Companies in a recent affordable housing project called Arbor Point), 15 units per acre is the most ideal density in Madera to achieve economies of scale that allow developers to provide affordable housing units. This is largely due to the relatively lower cost of land in the area and the higher construction costs associated with building more than two stories. The residential densities allowed by the City of Madera General Plan are not an impediment to affordable housing.

TABLE 17
GENERAL PLAN LAND USE DESIGNATIONS
PERMITTING RESIDENTIAL DEVELOPMENT
City of Madera
2014

General Plan Designation	Residential Use	Density	Minimum Lot Size	Corresponding Zoning Districts
Residential Land Use Designations				
Very Low-Density Residential (VLD)	Single family units	0-2 units/net acre	0.5 acres	--
Low-Density Residential (LD)	Single family units	2.1-7 units/ net acre	6,000 sq. ft.	R-A, R-1, PD
Medium-Density Residential (MDR)	Zero-lot line single family units and all multifamily units	7.1-15 units/ net acre	None	R-2
High-Density Residential (HD)	Single family and multifamily units; intended to be applied to lands within walking distance of existing or planned shopping districts and in Village Centers	15.1-50 units/ net acre	None	R-3
Commercial Land Use Designation				
Community Commercial	Single family and multifamily units	N/A, residential only allowed with special review		Mixed-Use Overlay
Mixed Use Designations				
Village Mixed-Use	This category provides for a mix of uses generally corresponding to the Medium Density Residential, High Density Residential, Neighborhood Commercial, and Community Commercial land use categories. This designation is to be applied in the Village Centers and implemented through standard zoning districts, specific plans, planned development, or other methods.	Villages: 6-8 du/acre; Village Centers: 8-18 du/acre	N/A	Mixed-Use

Source: City of Madera Land Use Element, October 2009.

Zoning Ordinance

The Zoning Ordinance implements the City's General Plan by establishing zoning districts that correspond with General Plan land use designations. Development standards and permitted uses in each zoning district are specified to regulate the density, type, and design of different land uses (Government Code, Sections 65800-65863). Several aspects of a zoning ordinance that may affect access to housing or limit the range of available housing choices are described in this section. The City is currently (2015) conducting a comprehensive update to the Zoning Ordinance, which will address several of the potential impediments identified in the 2011 Analysis of Impediments to Fair Housing Choice.

Restrictions on Single Family Units in Multifamily Districts

Single and multifamily housing types include detached and attached single family homes, duplexes or half-plexes, townhomes, condominiums, and apartments. Zoning ordinances typically specify the districts in which each of these uses is permitted by right. Zoning ordinances should avoid "pyramid" or "cumulative zoning" which permits lower-density single family uses in multifamily zones. Such practice reduces the potential for multifamily residential development. The City allows single family housing as a permitted use in all residential zones, including higher-density residential districts (i.e., R3). This has the potential to be an impediment to the development of higher-density, multifamily housing.

Density Bonus Provisions

State law (California Government Code Section 65915) requires local governments to grant a density bonus and/or financially equivalent incentives to developers who agree to provide a specified percentage of affordable housing or child care facilities for lower-income families as part of a residential development. The amount of bonus units or incentives depends on the percentage of affordable housing units provided. Developments can receive up to a 35 percent density bonus and up to three incentives. The City is currently (2015) in the process of updating the Density Bonus Ordinance to comply with State law.

Definition of Family

A zoning ordinance can potentially restrict access to housing by defining families in a restrictive manner. California Courts have ruled that an ordinance that defines a "family" as: 1) an individual; 2) two or more persons related by blood, marriage, or adoption; or 3) a group of not more than a certain number of unrelated persons as a single housekeeping unit, is invalid. Court rulings stated that defining a family does not serve any legitimate or useful objective or purpose recognized under the zoning and land planning powers of the jurisdiction and, therefore, violates rights of privacy under the California Constitution. A zoning ordinance also cannot regulate residency by relying on a definition of family inconsistent with State law.

The City of Madera is currently (2015) in the process of updating its Zoning Ordinance to define "family" as, "One or more persons related by blood or legal status or persons not so related who are functioning as a family or single-housekeeping unit, meaning that they have established ties and familiarity with each other, jointly use common areas, interact with each other, share meals, household activities, expenses and responsibilities" This definition of family is not restrictive.

Second Units

A second unit is an attached or detached residential dwelling unit that provides complete independent living facilities for one or more persons. It includes permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the primary single family dwelling. A second unit also includes attached or detached efficiency units, or manufactured homes, as defined in Sections 17958.1 and 18007 of the Health and Safety Code.

State law requires localities to allow second units ministerially (i.e., without discretionary review or hearings). To be considered a ministerial review, the process used to approve second units must "apply predictable, objective, fixed, quantifiable, and clear standards." Applications for second units should not be subject to onerous conditions of approval or public hearing process or public comment. The second unit law also established maximum standards for second units on lots zoned for residential use that contain existing single family dwellings.

The City is currently (2015) in the process of updating its Zoning Ordinance to permit second units on all lots where one single family detached dwelling is permitted, consistent with State law.

Manufactured Housing and Mobile Homes

Manufactured housing can provide quality housing at an affordable price. The recent trend in State legislation has been to encourage homeowners to place and finance manufactured homes on single family lots. As a result, mobile homes as well as factory-built housing may now be taxed as real estate and may be set on permanent foundations, like conventional site-built housing.

California law (Government Code Sections 65852.3 and 65852.4) prohibits local jurisdictions from excluding manufactured homes from all lots zoned for single family dwellings; in other words, limiting the location of these homes to mobile home parks is forbidden. However, the law does allow the local jurisdiction to designate certain single family lots for manufactured homes based on compatibility for this type of use. The City of Madera Zoning Ordinance permits manufactured housing in residential zones upon approval by the Zoning Administrator. Therefore, the Zoning Ordinance does not act as a constraint to manufactured housing.

Emergency Shelters

In effect since January 1, 2008, Senate Bill (SB) 2 (Cedillo, 2007) requires the City to allow emergency shelters without any discretionary action in at least one zone that is appropriate for permanent emergency shelters. The law also requires that the City demonstrate site capacity in the zone identified to be appropriate for the development of emergency shelters. Within the identified zone, only objective development and management standards may be applied, given they are designed to encourage and facilitate the development of or conversion to an emergency shelter. Those standards may include:

1. The maximum number of beds or persons permitted to be served nightly by the facility;
2. Off-street parking based upon demonstrated need, provided that the standards do not require more parking for emergency shelters than for other residential or commercial uses within the same zone;
3. The size and location of exterior and interior on-site waiting and client intake areas;
4. The provision of on-site management;
5. The proximity to other emergency shelters provided that emergency shelters are not required to be more than 300 feet apart;
6. The length of stay;
7. Lighting; and
8. Security during hours that the emergency shelter is in operation.

The City is currently (2015) in the process of updating its Zoning Ordinance to permit emergency shelters by-right in the C-2 (Heavy Commercial) zone, in compliance with State law.

Transitional and Supportive Housing

Transitional housing is defined by California law as rental housing for stays of at least six months, but where the units are recirculated to another program recipient after a set period. It may be designated for a homeless individual or family transitioning to permanent housing. This housing can take many structural forms, such as group housing and multifamily units, and may include supportive services to allow individuals to gain necessary life skills in support of independent living.

Supportive housing is defined by California law as housing with on-site or off-site services with no limit on the length of stay and occupied by a target population (i.e., low-income person with mental disabilities, AIDS, substance abuse, or chronic health conditions; or persons whose disabilities originated before the age of 18). Services linked to supportive housing are usually focused on retaining housing, living and working in the community, and/or health improvement.

California law requires that transitional and supportive housing types be treated as residential uses subject only to those restrictions that apply to other residential uses of the same type in the same zone. The City is currently (2015) in the process of updating its Zoning Ordinance to comply with State law and permit transitional and supportive housing in all zones permitting residential uses, subject to the same permit requirements of other residential uses of the same type in the same zone.

Group Homes

Currently (2015) the City of Madera considers group homes part of the "foster homes, day care facilities, rehabilitation center, and other related facilities which provide housing for six or fewer unrelated persons" category. The Madera Zoning Ordinance allows group homes and other related facilities (six or fewer persons) in residential zones upon administrative approval. Administrative approval does not require an application or staff review. Group homes that provide housing for more than six persons are allowed in residential zones upon obtaining a conditional use permit from the Planning Commission. These facilities are also allowed with a conditional use permit in the Light Commercial (C-1) and Heavy Commercial (C-2) zones. Group homes are not permitted in any other zones. The City's provisions for group homes do not act as a constraint.

Reasonable Accommodation Procedures

The Fair Housing Act prohibits discrimination against applicants or residents because of their disability and from treating persons with disabilities less favorably than others because of their disability. In addition, the Act makes it unlawful for persons to refuse to make reasonable accommodations in "rules, policies, practices, or services" when necessary for persons with disabilities. Reasonable accommodation refers to a change, exception, or an adjustment to a rule, policy, practice, or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling or public and common areas.

The City is currently (2015) in the process of updating its Zoning Ordinance to formalize a reasonable accommodation procedure to remove housing constraints for persons with disabilities and will make information available about requesting reasonable accommodation

Building Codes and Accessibility

The City has adopted the 2007/2008 Uniform Building Code with no additional local provisions. The City actively enforces ADA requirements, as well as Title 24 of the California Administrative Code, which regulates disabled accessibility to facilities. While the City has considered universal design elements, the City has not adopted these code provisions.

Transit Services

City transit services provide access to employment centers, educational opportunities, and shopping. In addition, there are special options available to seniors and persons with disabilities. The City operates two bus services: Madera Area Express (MAX), a fixed-route system, and Dial-A-Ride, a general public demand-response system. All buses are wheelchair accessible and the City provides discounted fare for Seniors, the disabled, and Medicare cardholders. Overall, the transit system connects residents with major employment areas of the city, shopping opportunities, the Madera Community Hospital, and city services.

MAX is available weekdays from 7:00 a.m. to 6:30 p.m. and on Saturdays from 9:00 a.m. to 4:00 p.m. The MAX system consists of two routes using four buses throughout the day. Route 1 operates on a 35-minute headway from Cleveland Avenue and Schnoor Avenue through Central Madera, with alternating route ends operating hourly to the Madera County Government complex on Road 28 and the Madera Community Hospital. Route 2 operates on a 70-minute headway from Cleveland Avenue and Schnoor Avenue to Community Hospital via Howard Road. MAX provides over 140,000 passenger trips per year with approximately 12,500 service hours. The fare is $0.75 for a one-way trip. Half fare ($0.35) is in effect from 10:00 a.m. until 2:00 p.m. for senior, disabled, and Medicare riders.

Dial-A-Ride is a general public transit system primarily serving the elderly and disabled. Dial-A-Ride provides an alternative service for passengers preferring the convenience of curb-to-curb transportation due to age, disability, or distance from a transit route. Although Dial-A-Ride is available to any member of the general public, its first priority is to provide complementary paratransit service in response to the Americans with Disabilities Act (ADA). The service operates weekdays from 7:00 a.m. to 6:30 p.m., Saturdays from 9:00 a.m. to 4:00 p.m., and Sundays from 8:30 a.m. to 2:30 p.m. The one-way DAR fare within the fixed route area, other parts of the city, and parts of the county is $1.00 for ADA riders and seniors and $2.00 for the general public. The fare for all riders in the DAR service area outside the $1.00 county area is $2.00 for all riders. Dial-A-Ride operations take place within the Madera urban area, covering a five-mile radius from the downtown area, and transport approximately 70,000 riders annually. The City provides an ADA-Paratransit brochure in both English and Spanish.

3.2 Impediments in the Private Sector

Equal Opportunity in Mortgage and Home Improvement Financing

The majority of potential homeowners within the United States require a loan to finance the cost of purchasing a home. Under the Home Mortgage Disclosure Act (HMDA), most banks, savings associations, and many mortgage brokers must disclose the racial, gender, and income characteristics of all home loan applicants and whether or not these applications were approved. This data makes it possible to analyze lending experiences for different groups and the performance of individual lenders. The HDMA data presented in this section applies to the Madera-Chowchilla Metropolitan Statistical Area (MSA).

As shown in Table 18, 700 households applied for conventional home loans and 792 households applied for government insured home purchase loans in the Madera-Chowchilla MSA in 2013. The majority of loan applicants (40.2 percent) were upper-income households earning 120 percent or more of the area median income (MI). Moderate-income (80 to 119 percent of MI) and lower-income (less than 80 percent of MI) households accounted for 27.3 percent and 32.5 percent of loan applicants, respectively.

Analysis of loan application disposition considers both approval and denial rates, primarily because withdrawal of applications can significantly affect these rates. Analyzing both approval and denial rates provides a clearer view of loan activity and trends by allowing multiple points of comparison. The approval rate of conventional loans as expected, increased with income.

Overall for conventional loans, White applicants had higher approval rates (71.7 percent) and lower denial rates (12.1 percent) than non-White applicant approval rates (62.7 percent) and denial rates (17.9 percent). For nearly every income category White applicants had higher approval rates and lower denial rates than non-White applicants (except for 100-119 percent median income, where non-Whites had a higher approval rating). The nine percent difference in approval rates between Whites and non-Whites is similar to the difference in approval rates based on income. This indicates that race and ethnicity may be a similar factor of loan approval rates than income in the Madera-Chowchilla MSA.

Federally-backed loans are those guaranteed or insured by a Federal government agency, such as FHA or VA home loans. Because these loans are Federally-guaranteed, they offer additional means of acquiring financing for home purchases for those unable to qualify for conventional home loans. As shown in Table 18, 792 applications were made for government-backed loans to purchase homes within the Madera-Chowchilla MSA in 2013. Upper-income applicants represented 30.4 percent of these loan applications, while moderate-income households represented 13.3 percent of applicants, and lower-income households comprised 45.6 percent of applicants. Overall, denial rates are slightly higher for government-backed loans than conventional loans. The approval rates varied by income and by race. White applicants had higher approval rates than non-White applicants.

TABLE 18
DISPOSITION OF HOME LOANS[1] BY PERCENTAGE OF MEDIAN INCOME (MI) AND RACE/ETHNICITY
Madera-Chowchilla MSA
2013

			Less than 50 percent MI		50 to 79 percent MI		80 to 99 percent MI		100 to 119 percent MI		120 percent or more MI		Total		Total
			White[2]	Non-White[3]	White[2]	Non-White[3]	White[2]	Non-White[3]	White[2]	Non-White[3]	White[2]	Non-White[3]	White[2]	Non-White[3]	
Conventional Home Purchase Loans	**Total Applications Received**		**20**	**31**	**49**	**73**	**54**	**34**	**47**	**33**	**251**	**108**	**421**	**279**	**700**
	Approved[4]	#	13	19	33	34	39	20	31	23	186	79	302	175	477
		%	65.0%	61.3%	67.3%	46.6%	72.2%	58.8%	66.0%	69.7%	74.1%	73.1%	71.7%	62.7%	68.1%
	Applications Denied[5]	#	6	8	8	18	8	6	4	5	25	13	51	50	101
		%	30.0%	25.8%	16.3%	24.7%	14.8%	17.6%	8.5%	15.2%	10.0%	12.0%	12.1%	17.9%	14.4%
	Other[6]	#	1	4	8	21	7	8	12	5	40	16	68	54	122
		%	5.0%	12.9%	16.3%	28.8%	13.0%	23.5%	25.5%	15.2%	15.9%	14.8%	16.2%	19.4%	17.4%
Government Insured Home Purchase Loans	**Total Applications Received**		**14**	**71**	**45**	**182**	**55**	**79**	**46**	**59**	**133**	**108**	**293**	**499**	**792**
	Approved[4]	#	8	41	31	120	39	55	42	39	97	78	217	333	550
		%	57.1%	57.7%	68.9%	65.9%	70.9%	69.6%	91.3%	66.1%	72.9%	72.2%	74.1%	66.7%	69.4%
	Applications Denied[5]	#	3	15	8	32	7	12	1	9	20	16	39	84	123
		%	21.4%	21.1%	17.8%	17.6%	12.7%	15.2%	2.2%	15.3%	15.0%	14.8%	13.3%	16.8%	15.5%
	Other[6]	#	3	15	6	30	9	12	3	11	16	14	37	82	119
		%	21.4%	21.1%	13.3%	16.5%	16.4%	15.2%	6.5%	18.6%	12.0%	13.0%	12.6%	16.4%	15.0%

[1]Refinance loans are excluded from the analysis. Loans are also made by lenders that are not subject to HMDA. Data on these loans are unavailable.
[2] White, non-Hispanic.
[3] Non-White, others including Hispanics.
[4] Does not include applications approved but not accepted.
[5] Does not include applications withdrawn or files closed for incompleteness.
[6] Includes applications approved but not accepted, withdrawn by applicant, and incomplete applications.
Source: Home Mortgage Disclosure Act (HMDA) data, 2013.

SECTION 4. ASSESSMENT OF CURRENT FAIR HOUSING

4.1 Fair Housing Practices in Madera

Typically, fair housing services for renters and homebuyers include the investigation and resolution of housing discrimination complaints, discrimination auditing/testing, and education and outreach, including the dissemination of fair housing information such as written material, workshops, and seminars. Tenant/landlord counseling is another fair housing service that involves informing landlords and tenants of their rights and responsibilities under California law and mediating conflicts between tenants and landlords. While the City of Madera has had limited resources to devote to these activities, it has worked with other organizations and agencies in the past to promote fair housing in Madera.

Fair Housing Organizations

Fair Housing Council of Central California

The Fair Housing Council of Central California (FHCCC) has worked with the City in the past in a number of areas to promote fair housing. The FHCCC is a private, non-profit agency that facilitates equal access to apartments, homes, mortgage loans, and insurance policies for residents of the Central Valley. As an operating member of the National Fair Housing Alliance, the FHCCC is dedicated to educating the housing industry and community in regard to State and Federal housing laws; conducting research into the nature and extent of housing, lending, and insurance discrimination; and enforcing the Federal Fair Housing Act to increase housing opportunities for all people. The FHCCC provides services and accepts complaints from residents throughout the Central Valley. Its activities include developing and implementing auditing and testing programs to assess discriminatory practices in the housing market. During the period that the organization was under contract with the City (2002-2007), FHCCC served as the primary contact for residents with fair housing complaints.

California Rural Legal Assistance

California Rural Legal Assistance (CRLA) is a non-profit legal and political advocacy group that promotes the interests of migrant laborers and the rural poor. While CRLA's mission is much broader than fair housing issues, CRLA does deal with fair housing complaints on behalf of its clients. Specifically related to housing, CRLA addresses matters involving tenants' rights, sub-standard housing, lockouts and utility shut-offs by landlords, housing discrimination, farmworker housing, rent deposit refunds, and eviction defense. CRLA has a regional office located in the City of Madera.

Housing Authority of the City of Madera

The Housing Authority of the City of Madera provides fair housing information to its Housing Voucher participants to assist them as they look for housing and negotiate with property owners. Also, like previously mentioned, the Housing Authority provides a fair housing briefing packet to HCV recipients and public housing residents. Additionally, Housing Authority staff attend the annual Central Valley Fair Housing Conference.

Resources for Independence Central Valley

The Resources for Independence Central Valley is a non-profit advocacy organization that assists people with disabilities in living more independently. The Resources for Independence Central Valley provides housing-related services, which include information and referral, landlord/tenant advocacy, home modification resources, apartment referral list, and homeowner/rental assistance.

Auditing and Testing in Madera

In October and November 1998 FHCCC conducted an Audit of Race and Familial Status Discrimination in the city of Madera, with the results presented to the City Council in June 1999. Sixteen paired tests were conducted on 12 apartment complexes in Madera. Testing sought to uncover discrimination based on race, the presence of children, and the number of children. Based on race, African Americans experienced discrimination in 88 percent of their attempts to enter into a rental agreement. Families with children experienced discrimination in 71 percent of their attempts to enter into a rental agreement. Recommendations from the audit included the following:

- Conduct fair housing training for housing providers, consumers, faith-based, educational, and civic groups;
- Investigate and resolve fair housing violations;
- Encourage recipients of CDBG funds to integrate their mission with the goal of promoting fair housing; and
- Work in a collaborative effort to proactively further fair housing.

Nine years later, in October 2007, FHCCC conducted a similar audit. Fifteen properties were audited within Madera. Properties were located in different parts of the city and were all apartment complexes. These properties represented about 80 percent of available rental properties at the time of the audit. Tests were set up as pairs, with one African-American profiled as the “protected” tester and one White tester profiled as the “control” tester. Two sets of pairs were used in the audit. Results indicated that the African-American tester was treated differently or given different information than the White tester 75 percent of the time. Only three projects treated both testers the same and provided the same availability and rental information. Seven administrative lawsuits were filed by the FHCCC as a result of this testing.

4.2 Public Participation

The City held two focus group meetings and a Community Forum to gather information on local fair housing issues and elicit suggested actions for City consideration. The City conducted its outreach efforts for the AI in conjunction with its outreach for the 2015-2020 Consolidated Plan and 2016-2024 Housing Element Update in order to encourage a broader community dialogue on housing and community issues.

Focus Group Meetings

On December 18, 2014, the City held two focus group discussions, one with service providers and the other with real estate development professionals. The City held the Focus Group Meetings at the City Administration Building located at 205 West 4th Street, Madera, California from 10 am to noon and the other from 2 pm to 4 pm. The City geared the discussion with service providers towards organizations that provide affordable housing; services to low-income households, including homeless services and housing counseling; and organizations that provide services to special needs groups, such as farmworkers, seniors, the disabled, and youth. The City geared the discussion with real estate development professionals towards individuals in the real estate sector, including for profit and non-profit developers.

The City provided public notice of the workshops and provided names of invitees from its community participation lists. The invitees were notified by email, with follow-up email notices and phone calls. Workshop participants included representatives from the Resources for Independence Central Valley, Community Action Partnership of Madera County, City of Madera, Aspiranet, The Housing Authority of the City of Madera, Madera County Workforce Investment Center, Madera County Department of Mental Health Behavioral Health Services, HOPE house, Madera Rescue Mission, the Madera Unified School District, the Building Industry Association of Fresno/Madera Counties, and the Madera Realtors Association.

The discussion focused a lot on the housing needs of Madera residents. In terms of fair housing issues, some participants noted discrimination for particular populations in Madera, specifically former foster youth and people with criminal records. Overall, participants felt that there was a lack of knowledge about tenants rights and a need for more education.

Community Forum

On January 20, 2015, the City held a Community Forum to solicit input from residents and workers in the city on the level of need for various types of improvements and the major issues affecting the community. The City held the Community Forum at the Frank Bergon Senior Center located at 238 South D Street, Madera California from 5:30 pm to 7:30 pm. The City publicized the community forum using email announcements, phone calls, and flyers (in both English and Spanish) posted throughout the City Administration Building. In addition the City announced the forum in the Madera Tribune, the local newspaper several weeks leading up to the forum date.

A total of 20 individuals participated in the Community Forum and provided input, through breakout group discussions, on what they considered to be the top community issues affecting Madera and provided feedback on what they considered to be the housing, economic, and community development priorities in the city. The interactive format of the forums solicited strong participation, wherein all attendees were provided the opportunity to participate in the conversation. The City provided Spanish translation services, and one of the breakout group discussions was conducted in Spanish.

While fair housing issues were only one focus of the Community Forum, several participants discussed discrimination that they had directly or indirectly experienced in Madera. They felt that there was a lack of knowledge on fair housing issues and lack of understanding of the process for filing complaints. Participants recommended that the City do more to educate the community of fair housing issues and the process for filing complaints.

Agency Interviews

The City and its consultants also interviewed representatives from the Fair Housing Council of Central California (FHCCC) and California Rural Legal Assistance (CRLA) to gain further understanding of fair housing issues.

The representative from CRLA noted, while CRLA's mission is much broader than fair housing, some residents contact them about fair housing issues, such as discriminatory actions by property owners. Race/ethnicity has been the predominant issue for both Latinos and African Americans. There have also been complaints regarding sexual preference and disability. The representative felt that effective education and outreach are needed, and suggested participating in radio programs targeted to Latinos and working through the Hispanic Ministerial Association. The representative also felt it was important to have a local organization serving as the fair housing contact and conducting testing when discrimination is reported.

The representative from FHCCC said that while they have not done any systematic testing in Madera since the previous AI was adopted, FHCCC has done testing as part of specific discrimination complaints. The representative discussed the lack of outreach and information for residents and property owners.

2010 Public Workshops

The City held two public workshops in 2010 as part of the previous AI update. The first workshop was with social service providers, with a focus on situations residents encounter when seeking housing. Members of the real estate, lending, and development community were invited to the second workshop to discuss fair housing issues affecting renting or buying a home.

Workshop participants included representatives from the Madera Redevelopment Agency, Madera Housing Authority, Madera County Community Action Partnership, Madera County Planning Department, Madera County Public Health, Madera County Department of Social Services, Darrin M. Camarena Health Center, Heartland Opportunity Center, as well as several real estate and mortgage brokers. The telephone interviews were with representatives from the City of Madera, the Madera Housing Authority, California Rural Legal Assistance, Fair Housing Council of Central California, Disability Rights California, Resources for Independence Central Valley, the Madera County Board of Realtors, the California Apartment Association (Fresno Branch), and Building Industry Association of Fresno/Madera Counties.

The observations and comments from the workshop participants and interviewees are summarized below:

Housing Issues Residents Face

- Residents do not know fair housing law.
- Tenants do not know where to call with fair housing and other housing problems. City Code Enforcement is often the first place that tenants call although Code Enforcement can help with code violations only.
- Property owners and managers might be savvy enough not to explicitly discriminate.
- For persons with disabilities, limited income (often SSI only) to pay for housing is the biggest problem, but there can be accessibility and accommodation problems as well.
- Some common problems, such as bad credit or lack of funds for a security deposit, are not fair housing issues.
- Lack of affordable housing in the city is a problem and results in employees commuting from Chowchilla, Selma, and even Atwater to work in Madera.
- There is no agency in Madera that provides credit counseling. Poor credit affects ability to rent or buy a home.
- Previous audits of rental housing developments have shown differential treatment between groups.

Suggested Actions

- The City should provide fair housing educational programs and work with other agencies to do so. Educational programs need to be presented at a level that participants can understand. It is important to also consider language barriers.
- The City should work with the school district to develop a fair housing education program, particularly for high school students.
- There is a need for an education program on foreclosures, including information about 90-day eviction notice requirements for renters in foreclosed homes.

- There is a need for a housing hotline, possibly in partnership with other jurisdictions.
- The City should make a decision about how to process and refer fair housing complaints because there is currently no procedure.
- The City should track fair housing complaints and devise a format to encourage other agencies to track and report fair housing complaints for the City.
- The City should resume a testing/auditing program.
- The City should increase awareness of rights for persons with disabilities, ADA issues, and services available.
- The City needs to form partnerships to address the increase in hate crimes.

4.3 Fair Housing Complaints, Compliance Reviews, or Discrimination Suits

Fair Housing Agency Complaints

Complaints alleging housing discrimination can be filed at the Federal and State level. At the Federal level complaints are filed with HUD's Office of Fair Housing and Equal Employment Opportunity (FHEO). FHEO administers the Fair Housing Assistance Program (FHAP) which awards and manages the Fair Housing Initiatives Program grants and proposes fair housing legislation. Complaints can be submitted to the central HUD office or to field offices located in each state.

Table 19 shows the number of cases closed with HUD from October 1, 2010, to September 30, 2014. Cases filed in one year are not necessarily closed in the same year. None of the complaints filed were based on national origin, sex, or familial status. The most common type of complaints filed were cases that dealt with a disability.

TABLE 19
HOUSING COMPLAINTS FILED WITH HUD'S OFFICE OF FAIR HOUSING AND EQUAL EMPLOYMENT OPPORTUNITY
City of Madera
10/1/2010 to 9/30/2014

Year	Type of Complaint Filed[1]						
	Race	National Origin	Sex	Disability	Familial Status (Children)	Retaliation	Total
2011	0	0	0	0	0	1	1
2012	0	0	0	0	0	0	0
2013	1	0	0	2	0	1	3[2]
2014	0	0	0	1	0	0	1
Total	**1**	**0**	**0**	**3**	**0**	**2**	**5[2]**

[1] There were no complaints filed based on national origin, sex, or familial status. All other complaints were filed with FHEO's Fair Housing Assistance Program (FHAP).
[2] One complaint case had two bases (Disability and Retaliation) counted as a single case.
Source: San Francisco Regional Office, HUD Fair Housing, January 2015.

At the State level the California Department of Fair Employment and Housing processes fair housing complaints. From November 2010 to January 5, 2015 there were no fair housing complaints filed in the city of Madera, or against the City of Madera or the Housing Authority of the City of Madera.

Section 504 Compliance

Section 504 of the Federal Rehabilitation Act of 1973 prohibits discrimination based on disability in any program receiving Federal financial assistance. This includes provisions for providing reasonable modifications in all rules, policies, and procedures. Programs must be readily accessible to and useable by individuals with disabilities. Major alterations or construction of dwelling units must provide at least 5 percent of units accessible to people with mobility impairments and at least 2 percent of units accessible to people with visual or hearing impairments. According to the FHEO there have been no Section 504 complaints filed against the City or the Housing Authority of the City of Madera during the period of October 10, 2010, to September 30, 2014.

Hate Crimes

When people are kept from moving or locating in certain neighborhoods by a fear of hate crimes, this constitutes a fair housing violation. To a certain degree, hate crimes can also be an indicator of discrimination. Hate crimes are committed because of a bias against race, religion, disability, ethnicity, or sexual orientation. Examples of hate speech include name-calling, epithets, and the display or distribution of hate material in public places, and the display of offensive hate-motivated material on one's property. Freedom of hateful speech is constitutionally protected as long as it does not interfere with the civil rights of others.

In an attempt to determine the scope and nature of hate crimes, the Federal Bureau of Investigation (FBI) Uniform Crime Reporting Program collects statistics on these incidents as reported by local law enforcement agencies. Because motivation is subjective, it is sometimes difficult to know with certainty whether a crime resulted from an offender's bias. Moreover, the presence of a bias alone does not necessarily mean that a crime can be considered a hate crime. According to the FBI, only when law enforcement investigation reveals sufficient evidence to lead a reasonable and prudent person to conclude that the offender's criminal actions were motivated, in whole or in part, by his or her bias, should an incident be reported as a hate crime.

The Madera Police Department provided hate crime data since 2009. While there were no hate crimes reported in 2009, there were a total of nine hate crimes reported in 2010. However, the total number of reported hate crimes per year has decreased since 2010. In 2011 a total of two hate crimes were reported; in 2012 a total of three; in 2013 a total of two; and in 2014 no hate crimes were reported.

SECTION 5. FAIR HOUSING ACTION PLAN

The previous chapter summarize conclusions and presented a list of recommendations to help address the impediments. This chapter builds upon the previous analysis and presents a list of specific actions the City is planning to undertake in order to address the impediments.

Access to Information

Action 1: The City of Madera will provide fair housing information on its website as well as links to housing services and resources, fair housing, and consumer information on housing choices. The City will make available such information at local service centers, City offices, the Housing Authority office, the public library, and other public facilities.

Timeframe: FY 2015/16

Priority: High

Action 2: The City will provide education on fair housing to City staff members who administer and oversee housing programs and code enforcement activities so they can respond to phone calls from the public about fair housing and landlord/tenant issues.

Timeframe: FY 2016/17

Priority: Medium

Fair Housing Services and Outreach

Action 3: The City will continue to work with local agencies to designate an organization that will act as the lead agency for fair housing issues and formalize a system for processing fair housing complaints in Madera.

Timeframe: FY 2015/16

Priority: High

Action 4: The City will seek opportunities to work with a fair housing organization to conduct an auditing program of fair housing problems in the city.

Timeframe: Ongoing

Priority: Medium

Action 5: The City will work with partner agencies, including fair housing service providers, the Housing Authority, California Rural Legal Assistance, local apartment and realtor associations, and disability rights groups to reach out to landlords and property managers about fair housing issues. This outreach may include: compiling mailing lists of rental property owners and managers to provide informational materials regarding fair housing rights and responsibilities, including rights of persons with disabilities; and conducting fair housing workshops.

Timeframe: FY 2016/17

Priority: Medium

Public Policies and Programs

Action 6: The City will continue to comply with antidiscrimination requirements, including all applicable Federal regulations as demonstrated in the City's application for Community Development Block Grant, HOME, and other Federal funds.

Timeframe: Ongoing

Priority: High

Action 7: The City will continue to implement policies and programs identified in its Housing Element and implement Zoning Ordinance amendments necessary to further fair housing.

Timeframe: Ongoing

Priority: Medium

Action 8: The City will continue to implement the recommended actions in the *City of Madera ADA Self-Evaluation and Transition Plan* to modify its policies, practices and procedures to avoid discrimination against people with disabilities.

Timeframe: Ongoing

Priority: High

APPENDIX A: SOURCES

California Association of Realtors

California Department of Fair Employment and Housing

California Department of Finance

California Rural Legal Assistance (telephone interview)

City of Madera ADA Self-Evaluation and Transition Plan, 2009

City of Madera Housing Element, 2009

City of Madera Consolidated Plan, 2010-2015

City of Madera Police Department

Fair Housing Council of Central California (telephone interview)

Federal Bureau of Investigation (FBI) Uniform Crime Reporting Program

Fresno-Madera Continuum of Care Point-in-Time Count, 2014

Home Mortgage Disclosure Act (HMDA) data, 2013

Housing Authority of the City of Madera

U.S. Department of Housing and Urban Development. HUD User Data Sets. Fair Market Rent, 2013

U.S. Department of Housing and Urban Development Fair Housing, San Francisco Regional Office

U.S. Census Bureau, American Community Survey

U.S. Census Bureau, 2010 Census

A Appendices

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APPENDIX B: ADOPTING RESOLUTION

Placeholder

Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF:
May 6, 2015

AGENDA ITEM NUMBER:
C-3

Approved By:

PLANNING MANAGER

CITY ADMINISTRATOR

SUBJECT: Public Hearing and Consideration of Introduction of an Ordinance Amending Title X: Planning and Zoning of the Madera Municipal Code to be in Compliance with the State Department of Housing and Community Development Requirements for Qualification for the Housing Element Streamlined Review Process.

RECOMMENDATION:

Staff and the Planning Commission recommend City Council introduction of the ordinance.

BACKGROUND:

In order to qualify for the Housing Element streamlined review process, adoption of an ordinance amending Title X: Planning and Zoning of the Madera Municipal Code to be in compliance with the State Department of Housing and Community Development requirements is necessary.

Housing elements are one of the mandatory elements of a General Plan. They are the only element that requires specific approval by the State. The State Department of Housing and Community Development is the State agency responsible for reviewing housing elements. Every City and County is required to update and have their housing element certified on a regular cycle, currently every five years. The City anticipates shifting to an eight year cycle after certification of the 2015 Housing Element.

ANALYSIS:

The City is currently completing the required five-year update to the Housing Element. In the current cycle of housing element updates, the California Department of Housing and Community Development (HCD) has recognized that local governments and its own staff are facing resource challenges. At the same time, for many local governments much of the information in their existing housing elements is still current and/or particular conditions and circumstances have not changed significantly since the last housing element update. Recognizing these circumstances, HCD has created a streamlined review process that jurisdictions may use to reduce the time and resources needed to update the Housing Element. The streamlined review process allows jurisdictions to update areas of the existing Housing Element where changes have occurred instead of conducting a comprehensive

update. HCD in turn will focus its review on those sections of the housing element that have changed.

In order to use HCD's streamlined review process, a jurisdiction must document that its existing housing element was adopted and found to be in compliance with State housing element law, and that the jurisdiction's policies, regulations, and procedures meet the requirements of State housing law. Specifically, the jurisdiction must document compliance with five items: 1) implementation of a housing element rezone program, 2) adoption of emergency shelter provisions, 3) adoption of transitional and supportive housing provisions, 4) adoption of reasonable accommodation procedures, and 5) consistency with State density bonus law. The housing element rezone program has been recently completed within Rezone 2014-02. This ordinance would complete the remaining steps toward qualifying for the streamlining process.

Emergency Shelter Provisions

The City does not currently comply with this requirement. To comply with State law (Government Code Section 65583), jurisdictions must have or adopt a zoning classification that permits emergency shelters in a non-discretionary manner. Jurisdictions may, however, apply specific objective development and management standards pursuant to Government Code Section 65583(a)(4), as follows:

- The maximum number of beds or persons permitted to be served nightly by the facility
- Off-street parking based upon demonstrated need, provided that the standards do not require more parking for emergency shelters than for other residential or commercial uses within the same zone
- The size and location of exterior and interior on-site waiting and client intake areas
- The provision of on-site management
- The proximity to other emergency shelters provided that emergency shelters are not required to be more than 300 feet apart
- The length of stay
- Lighting
- Security during hours that the emergency shelter is in operation

Adoption of this ordinance amendment will correct this condition by allowing emergency shelters within the C2 (Heavy Commercial) Zone District. The proposed text amendment concerning Emergency Shelters is located on Page 23 of the draft ordinance.

Transitional and Supportive Housing Provisions

The City does not currently comply with this requirement. State law (Government Code Section 65583) requires cities and counties to consider transitional and supportive housing as residential uses and only subject to those restrictions that apply to other residential uses of the same type in the same zone. Ordinance does not comply with State law requirements for transitional and supportive housing. The proposed amendments would create definitions for transitional and supportive housing and specify their status as residential uses consistent with the requirements of the State's Health and Safety Code. The proposed text amendment for Transitional and Supportive Housing Provisions is located on Page 18 of the draft ordinance.

Reasonable Accommodation Procedures

The City does not clearly comply with this requirement. The Zoning Ordinance does not contain a formal reasonable accommodation procedure. Incorporation of reasonable accommodation language into the Zoning Ordinance was anticipated in the 2009 Housing Update which contained Action Item H-4.7.1, and the following language:

> *Government Code Section 65583(c)(3) requires the housing element provide a program to "address and where appropriate and legally possible, remove governmental constraints to the maintenance, improvement, and development*

of housing for persons with disabilities. The program shall remove constraints to and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities."

The recommended changes to the ordinance include the addition of a new section on reasonable accommodation, thereby assisting in satisfying Action Item H-4.7.1 and complying with HCD streamlining requirements. The proposed text amendment for Reasonable Accommodation Procedures is located on Page 15 of the draft ordinance.

Density Bonus Law

The City does not currently comply with this requirement. The Zoning Ordinance contains Affordable Housing Density Bonus provisions, but the section is outdated and not consistent with Government Code Section 65915. It only provides for a 25 percent density bonus, while State law requires the City to grant a density bonus on a sliding scale up to 35 percent. The current ordinance does not allow for up to three additional concessions, which is required per State law. Finally, it does not provide a density bonus for developments that include child care facilities, which is also required by State law.

The density bonus ordinance proposed provides the required density bonus on a sliding scale up to 35 percent, allows for up to three concessions on a sliding scale, and provides a density bonus for child care facilities. Adoption of the proposed ordinance amendment would modify the Affordable Housing Density Bonus section of the Zoning Ordinance to comply with State law. The proposed text amendment for Density Bonus Law is located on Page 2 of the draft ordinance.

SUMMARY:

The information presented in this report supports introduction of an ordinance amendment amending and/or adding specific text to the Zoning Ordinance. It is recommended that the City Council consider this information, together with testimony provided during the public hearing and make a decision regarding the ordinance amendment.

The ordinance is attached as Exhibit "A".

The Planning Commission held a public hearing on this item on April 14, 2015 at which time the commission recommended approval of the ordinance. Planning Commission Resolution No. 1794 is attached as Exhibit "B."

FISCAL IMPACT:

This ordinance amendment is not expected to have any fiscal impact.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The ordinance amendment will further the core vision statements in the Vision Plan of "a well-planned city" by incorporating "best zoning practices."

ATTACHED:

Exhibit A – Proposed Ordinance
Exhibit B – Planning Commission Resolution No. 1794

EXHIBIT 'A'

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MADERA MUNICIPAL CODE TO PROVIDE ELIGIBILITY FOR AND COMPLIANCE WITH THE HOUSING ELEMENT STREAMLINED REVIEW PROCESS OF THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.

THE CITY COUNCIL OF THE CITY OF MADERA DOES ORDAIN AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Madera and this Council have held public hearings and have determined that the proposed ordinance is consistent with the General Plan as amended.

SECTION 2. The Planning Commission and the City Council of the City of Madera have determined that the ordinance is consistent with the purpose and intent of Chapter 3 of Title X of the Madera Municipal Code.

SECTION 3. Subchapter 5 of Chapter 3 of Title X to the Madera Municipal Code is hereby deleted in its entirety and replaced as follows:

[AFFORDABLE HOUSING DENSITY BONUS

§ 10-3-5.101 PURPOSE OF CHAPTER

As required by Government Code Section 65915, this Chapter offers density bonuses, and incentives or concessions for the development of housing that is affordable to the types of households and qualifying residents identified in Section 10-3-5.102 (Eligibility for Bonus, Incentives, or Concessions) below. This Chapter is intended to implement the requirements of Government Code Section 65915 et seq., and the Housing Element of the General Plan.

§ 10-3-5.102 ELIGIBILITY FOR BONUS, INCENTIVES, OR CONCESSIONS

In order to be eligible for a density bonus and other incentives or concessions as provided by this Chapter, a proposed housing development shall comply with the following requirements and shall satisfy all other applicable provisions of this Zoning Ordinance, except as provided by Section 10-3-5.104 (Allowed Incentives or Concessions).

(A) Resident requirements. A housing development proposed to qualify for a density bonus shall be designed and constructed so that it includes at least any one of the following:

(1) Ten percent (10%) of the total number of proposed units are for lower income households, as defined in Health and Safety Code section 50079.5;

(2) Five percent (5%) of the total number of proposed units are for very low income households, as defined in Health and Safety Code section 50105;

(3) The project is a senior citizen housing development as defined in Civil Code sections 51.3 and 51.12, or is a mobile home park that limits residency based on age requirements for housing older persons in compliance with Civil Code sections 798.76 or 799.5; or

(4) Ten percent (10%) of the total dwelling units in a common interest development as defined in Civil Code section 1351 are for persons and families of moderate income, as defined in Health and Safety Code section 50093, provided that all units in the development are offered to the public for purchase.

(B) Applicant selection of basis for bonus. For purposes of calculating the amount of the density bonus in compliance with Section 10-3-5.103 (Allowed Density Bonuses), below, the applicant who requests a density bonus shall elect whether the bonus shall be awarded on the basis of Subsections A. 1., 2., 3., or 4., above.

(C) Bonus units shall not qualify a project. A density bonus granted in compliance with Section 10-3-5.103 (Allowed Density Bonuses), below, shall not be included when determining the number of housing units that is equal to the percentages required by Subsection (A), above.

(D) Minimum project size to qualify for density bonus. The density bonus provided by this Chapter shall be available only to a housing development of five or more dwelling units.

(E) Condominium conversion projects. A condominium conversion project for which a density bonus is requested shall comply with the eligibility and other requirements specified in Government Code section 65915.5.

§ 10-3-5.103 ALLOWED DENSITY BONUSES

The review authority shall determine the amount of a density bonus allowed in a housing development in compliance with this Section. For the purposes of this Chapter, "density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable General Plan Land Use designation and zone as of the date of application by the applicant to the City.

(A) Density bonus. A housing development that complies with the eligibility requirements specified in Subsection 10-3-5.102(A) above, shall be entitled to density bonuses as follows, unless a lesser percentage is proposed by the applicant.

(1) Bonus for units for lower income households. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(1) (ten percent (10%) of units for lower income households) shall be entitled to a density bonus calculated as follows:

TABLE 103.1 - BONUS FOR LOWER INCOME HOUSEHOLDS

Percentage of Low-Income Units Proposed	Percentage of Density Bonus
10	20
11	21.5
12	23
13	24.5
14	26
15	27.5
16	29
17	30.5
18	32
19	33.5
20	35

(2) Bonus for units for very low-income households. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(2), (five percent (5%) of units for very low-income households) shall be entitled to a density bonus calculated as follows:

TABLE 103.2 - BONUS FOR VERY LOW-INCOME HOUSEHOLDS

Percentage of Very Low-Income Units Proposed	Percentage of Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35

(3) Bonus for senior citizen development. A housing development that is eligible for a bonus in compliance with the criteria in Section 10-3-5.102(A)(3), (senior citizen development or mobile home park) shall be entitled to a density bonus of 20 percent.

(4) Bonus for moderate income units in common interest development. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(4). (ten percent (10%) of units in a common interest development for persons and families of moderate income) shall be entitled to a density bonus calculated as follows:

TABLE 103.3 - BONUS FOR MODERATE INCOME HOUSEHOLDS

Percentage of Moderate-Income Units Proposed	Percentage of Density Bonus
10	5
11	6
12	7
13	8
14	9
15	10
16	11
17	12
18	13
19	14
20	15
21	16
22	17
23	18
24	19
25	20
26	21
27	22
28	23
29	24
30	25
31	26
32	27
33	28
34	29
35	30
36	31
37	32
38	33
39	34
40	35

(5) Density bonus for land donation. When an applicant for a tentative map, parcel map, or other residential development approval donates land to the City in compliance with this Subsection, the applicant shall be entitled to a density bonus for the entire development as follows; provided, that nothing in this Subsection shall be construed to affect the authority of the City to require a developer to donate land as a condition of development.

(a) Basic bonus. The applicant shall be entitled to a 15 percent increase above the otherwise maximum allowable residential density under the applicable Land Use Plan designation and zone for the entire development, and an additional increase as follows.

TABLE 103.4 - BASIC BONUSES

Percentage of Very Low-Income Units Proposed	Percentage of Density Bonus
10	15
11	16
12	17
13	18
14	19
15	20
16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32
28	33
29	34
30	35

(b) Increased bonus. The increase identified in Table 103.4 above shall be in addition to any increase in density required by Subsections (A)(1) through (A)(4), up to a maximum combined mandated density increase of 35 percent if an applicant seeks both the increase required in compliance with this Subsection (A)(5), as well as the bonuses provided by Subsections (A)(1) through (A)(4).

(c) Eligibility for increased bonus. An applicant shall be eligible for the increased density bonus provided by this Subsection if all of the following conditions are met:

(1) The applicant donates and transfers the land no later than the date of approval of the final map, parcel map, or residential development application.

(2) The developable acreage and zoning classification of the land being transferred are sufficient to allow construction of units affordable to very low income households in an amount not less than 10 percent of the number of residential units of the proposed development.

(3) The transferred land is at least one acre in size, or of sufficient size to allow development of at least 40 units; has the appropriate Land Use Plan designation; is appropriately zoned for development as affordable housing; and is or will be served by adequate public facilities and infrastructure. The land shall have

appropriate zoning and development standards to make the development of the affordable units feasible.

(4) No later than the date of approval of the final map, parcel map, or of the residential development, the transferred land shall have all of the permits and approvals, other than Building Permits, necessary for the development of the very low income housing units on the transferred land, except that the City may subject the proposed development to subsequent design review to the extent authorized by Government Code Section 65583.2(i) if the design is not reviewed by the City before the time of transfer.

(5) The transferred land and the affordable units shall be subject to a deed restriction ensuring continued affordability of the units consistent with Section 10-3-5.107 (Continued Availability), which shall be recorded on the property at the time of dedication.

(6) The land is transferred to the City or to a housing developer approved by the City. The City may require the applicant to identify and transfer the land to the approved housing developer.

(7) The transferred land shall be within the boundary of the proposed development or, if the City agrees, within one-quarter mile of the boundary of the proposed development.

(B) Greater or lesser bonuses. The City may choose to grant a density bonus greater than provided by this Section for a development that meets the requirements of this Section, or grant a proportionately lower density bonus than required by this Section for a development that does not fully comply with the requirements of this Section.

(C) Density bonus calculations. The calculation of a density bonus in compliance with this Section that results in fractional units shall be rounded up to the next whole number, as required by State law. For the purpose of calculating a density bonus, the residential units do not have to be based upon individual subdivision maps or parcels.

(D) Requirements for amendments or discretionary approval. The granting of a density bonus shall not be interpreted, in and of itself, to require a General Plan amendment, Zoning Map amendment, or other discretionary approval.

(E) Location of bonus units. The developer may locate density bonus units in the housing project in areas other than where the units for the lower income households are located.

§ 10-3-5.104 ALLOWED INCENTIVES OR CONCESSIONS

(A) Applicant request and City approval.

(1) An applicant for a density bonus in compliance with this Chapter may submit to the City a proposal for the specific incentives or concessions listed in Subsection (C) (Type of incentives), below, that the applicant requests in compliance with this Section, and may request a meeting with the Director. The applicant may file a request either before filing an application for City approval of a proposed project or concurrently with an application for project approval. The review authority shall grant an incentive or concession request that complies with this Section unless the review authority makes either of the following findings in writing, based upon substantial evidence:

(a) The incentive or concession is not required to provide for affordable housing costs, as defined in Health and Safety Code Section 50052.5, or for rents for the targeted units to be set as specified in Section 10-3-5.107(B) (Unit cost requirements); or

(b) The incentive or concession would have a specific adverse impact, as defined in Government Code section 65589.5(d)(2), upon public health and safety or the physical environment, or on any real property listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- and moderate-income households.

(2) The applicant shall show that a waiver or modification of development standards is necessary to make the housing units economically feasible.

(B) Number of incentives. The applicant shall receive the following number of incentives or concessions.

(1) One incentive or concession. One incentive or concession for a project that includes at least 10 percent of the total units for lower income households, at least five percent for very low income households, or at least 10 percent for persons and families of moderate income in a common interest development.

(2) Two incentives or concessions. Two incentives or concessions for a project that includes at least 20 percent of the total units for lower income households, at least 10 percent for very low income households, or at least 20 percent for persons and families of moderate income in a common interest development.

(3) Three incentives or concessions. Three incentives or concessions for a project that includes at least 30 percent of the total units for lower income households, at least 15 percent for very low income households, or at least 30 percent for persons and families of moderate income in a common interest development.

(C) Type of incentives. For the purposes of this Chapter, concession or incentive means any of the following:

(1) A reduction in the site development standards of this Zoning Ordinance (e.g., site coverage limitations, setbacks, reduced parcel sizes, and/or parking requirements) (see also Section 10-3-5.105 (Parking Requirements in Density Bonus Projects)), or a modification of architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission in compliance with Health and Safety Code Section 18901 et seq., that would otherwise be required, that results in identifiable, financially sufficient, and actual cost reductions;

(2) Approval of mixed-use land uses not otherwise allowed by this Zoning Ordinance in conjunction with the housing development, if nonresidential land uses will reduce the cost of the housing development, and the nonresidential land uses are compatible with the housing project and the existing or planned development in the area where the project will be located;

(3) Other regulatory incentives proposed by the applicant or the City that will result in identifiable, financially sufficient, and actual cost reductions; and/or

(4) In its sole and absolute discretion, a direct financial contribution granted by the review authority, including writing-down land costs, subsidizing the cost of construction, or participating in the cost of infrastructure.

(D) Effect of incentive or concession. The granting of a concession or incentive shall not be interpreted, in and of itself, to require a General Plan amendment, Zoning Map amendment, or other discretionary approval.

§ 10-3-5.105 PARKING REQUIREMENTS IN DENSITY BONUS PROJECTS

(A) Applicability. This Section applies to a development that meets the requirements of Section 10-3-5.102 (Eligibility for Density Bonus, Incentives, and Concessions), above, but only at the request of the applicant. An applicant may request additional parking incentives or concessions beyond those provided in this Section in compliance with Section 10-3-5.104 (Allowed Concessions and Incentives), above.

(B) Number of parking spaces required.

(1) At the request of the applicant, the City shall require the following vehicular parking ratios for a project that complies with the requirements of Section 10-3-5.102 (Eligibility for Density Bonus, Incentives, and Concessions), above, inclusive of handicapped and guest parking.

(a) Zero to one bedroom: One on-site parking space.

(b) Two to three bedrooms: Two on-site parking spaces.

(c) Four and more bedrooms: Two and one half on-site parking spaces.

(2) If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number.

(C) Location of parking. For purposes of this Section, a development may provide on-site parking through uncovered parking, but not through on-street parking.

§ 10-3-5.106 BONUS AND INCENTIVES FOR DEVELOPMENTS WITH CHILD CARE FACILITIES

(A) Housing developments. A housing development that complies with the resident and project size requirements of Subsections 10-3-5.102(A) and (B), above, and also includes as part of that development a child care facility other than a large or small family day care home, that will be located on the site of, as part of, or adjacent to the development, shall be subject to the following additional bonus, incentives, and requirements.

(1) Additional bonus and incentives. The City shall grant a housing development that includes a child care facility in compliance with this Section either of the following:

(a) An additional density bonus that is an amount of floor area in square feet of residential space that is equal to or greater than the floor area of the child care facility; or

(b) An additional incentive that contributes significantly to the economic feasibility of the construction of the child care facility.

(2) Requirements to qualify for additional bonus and incentives.

(a) The City shall require, as a condition of approving the housing development, that:

(1) The child care facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable in compliance with Section 10-3-5.107 (Continued Availability), below; and

(2) Of the children who attend the child care facility, the children of very low income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low income households, lower income households, or families of moderate income in compliance with Subsection 10-3-5.102(A) (Resident requirements), above.

(b) The City shall not be required to provide a density bonus for a child care facility in compliance with this Section if it finds, based upon substantial evidence, that the community has adequate child care facilities.

(B) Commercial and industrial developments. A developer of a commercial or industrial development project, containing at least 50,000 square feet of floor area, may be granted a density bonus when that developer agrees to set aside at least 2,000 square feet of interior floor area and 3,000 outdoor square footage to be used for a child care facility, other than a large or small family day care home, in compliance with Government Code section 65917.5 (Commercial density bonus).

(1) Allowable density bonuses. The allowable density bonus may be one of the following:

(a) A maximum of five square feet of floor area for each one square foot of floor area contained in the child care facility located in an existing child care facility; or

(b) A maximum of 10 square feet of floor area for each one square foot of floor area contained in the child care facility located in a new child care facility.

(2) Requirements. Requirements to qualify for the additional density bonus shall include all of the following:

(a) For purposes of calculating the allowable density bonus under this Subsection, both the total area contained within the exterior walls of the child care facility and all outdoor areas devoted to the use of the facility in compliance with applicable State child care licensing requirements shall be considered.

(b) The child care facility shall be of a sufficient size to comply with all applicable State licensing requirements in order to accommodate at least 40 children.

(c) This facility may be located either on the project site or may be located off-site as agreed upon by the developer and the City.

(d) If the child care facility is not located on the site of the development project, the City shall determine whether the location of the child care facility is appropriate and whether it complies with the purpose and intent of this Section.

(e) The granting of a density bonus shall not preclude the City from imposing necessary

conditions on the development project or on the additional square footage in compliance with Government Code section 65917.5 (Commercial density bonus).

§ 10-3-5.107 CONTINUED AVAILABILITY

The units that qualified the housing development for a density bonus and other incentives and concessions shall continue to be available as affordable units in compliance with the following requirements, as required by Government Code Section 65915(c). See also Section 10-3-5.110 (Control of Resale).

(A) Duration of affordability. The applicant shall agree to, and the City shall ensure, the continued availability of the units that qualified the housing development for a density bonus and other incentives and concessions, as follows.

(1) Low- and very low-income units. The continued affordability of all low- and very low-income qualifying units shall be maintained for 30 years, or a longer time if required by the construction or mortgage financing assistance program, mortgage insurance program, rental subsidy program, or by City policy or ordinance.

(2) Moderate income units in common interest development. The continued availability of moderate-income units in a common interest development shall be maintained for a minimum of 10 years, or a longer time if required by City policy or ordinance.

(B) Unit cost requirements. The rents and owner-occupied costs charged for the housing units in the development that qualify the project for a density bonus and other incentives and concessions, shall not exceed the following amounts during the period of continued availability required by this Section:

(1) Lower income units. Rents for the lower income density bonus units shall be set at an affordable rent as defined in Health and Safety Code section 50053; and

(2) Owner-occupied units. Owner-occupied units shall be available at an affordable housing cost as defined in Health and Safety Code section 50052.5.

(C) Occupancy and resale of moderate-income common interest development units. An applicant shall agree to, and the City shall ensure that the initial occupant of moderate income units that are directly related to the receipt of the density bonus in a common interest development as defined in Civil Code section 1351, are persons and families of moderate income, as defined in Health and Safety Code section 50093, and that the units are offered at an affordable housing cost, as defined in Health and Safety Code section 50052.5. The City shall enforce an equity sharing agreement unless it is in conflict with the requirements of another public funding source or law. The following requirements apply to the equity sharing agreement.

(1) Upon resale, the seller of the unit shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation.

(2) The City shall recapture any initial subsidy and its proportionate share of appreciation, which shall then be used within three years for any of the purposes described in Health and Safety Code section 33334.2(e) that promote home ownership. For the purposes of this Section:

(a) The City's initial subsidy shall be equal to the fair market value of the home at the time of initial sale, minus the initial sale price to the moderate-income household, plus the amount of any down payment assistance or mortgage assistance. If upon resale the market value is lower than the initial

market value, then the value at the time of the resale shall be used as the initial market value; and

(b) The City's proportionate share of appreciation shall be equal to the ratio of the initial subsidy to the fair market value of the home at the time of initial sale.

§ 10-3-5.108 LOCATION AND TYPE OF DESIGNATED UNITS

(A) Location/dispersal of units. Designated units shall be reasonably dispersed throughout the project where feasible, shall contain on average the same number of bedrooms as the non-designated units in the project, and shall be compatible with the design or use of remaining units in terms of appearance, materials, and finish quality.

(B) Phasing. If a project is to be phased, the density bonus units shall be phased in the same proportion as the non-density bonus units, or phased in another sequence acceptable to the City.

§ 10-3-5.109 DENSITY BONUS AGREEMENT

(A) Agreement required. An applicant requesting a density bonus shall agree to enter into a density bonus agreement (referred to as the "agreement") with the City in the City's standard form of agreement. The applicant shall prepare the draft agreement for submission to the City for review.

(B) Agreement provisions.

(1) Project information. The agreement shall include at least the following information about the project:

(a) The total number of units approved for the housing development, including the number of designated dwelling units;

(b) A description of the household income group to be accommodated by the housing development, and the standards and methodology for determining the corresponding affordable rent or affordable sales price and housing cost consistent with the California Department of Housing and Urban Development (HUD) Guidelines;

(c) The marketing plan for the affordable units;

(d) The location, unit sizes (square feet), and number of bedrooms of the designated dwelling units;

(e) Tenure of the use restrictions for designated dwelling units of the time periods required by Section 10-3-5.107 (Continued Availability);

(f) A schedule for completion and occupancy of the designated dwelling units;

(g) A description of the additional incentives and concessions being provided by the City;

(h) A description of the remedies for breach of the agreement by the owners, developers, and/or successors-in-interest of the project; and

(i) Other provisions to ensure successful implementation and compliance with this Chapter.

(2) Minimum requirements. The agreement shall provide, at minimum, that:

(a) The developer shall give the City the continuing right-of-first-refusal to lease or purchase any or all of the designated dwelling units at the appraised value;

(b) The deeds to the designated dwelling units shall contain a covenant stating that the developer or successors-in-interest shall not assign, lease, rent, sell, sublet, or otherwise transfer any interests for designated units without the written approval of the City;

(c) When providing the written approval, the City shall confirm that the price (rent or sale) of the designated dwelling unit is consistent with the limits established for low and very low-income households, as published by HUD;

(d) The City shall have the authority to enter into other agreements with the developer, or purchasers of the designated dwelling units, to ensure that the required dwelling units are continuously occupied by eligible households;

(e) Applicable deed restrictions, in a form satisfactory to the City Attorney, shall contain provisions for the enforcement of owner or developer compliance. Any default or failure to comply may result in foreclosure, specific performance, or withdrawal of the Certificate of Occupancy;

(f) In any action taken to enforce compliance with the deed restrictions, the City Attorney shall, if compliance is ordered by a court of competent jurisdiction, take all action that may be allowed by law to recover all of the City's costs of action including legal services; and

(g) Compliance with the agreement will be monitored and enforced in compliance with the measures included in the agreement.

(3) For-sale housing conditions. In the case of a for-sale housing development, the agreement shall provide for the following conditions governing the initial sale and use of designated dwelling units during the applicable restriction period:

(a) Designated dwelling units shall be owner-occupied by eligible households, or by qualified residents in the case of senior housing; and

(b) The initial purchaser of each designated dwelling unit shall execute an instrument or agreement approved by the City which:

(1) Restricts the sale of the unit in compliance with this Chapter, or other applicable City policy or ordinance, during the applicable use restriction period;

(2) Contains provisions as the City may require to ensure continued compliance with this Chapter and State law; and

(3) Shall be recorded against the parcel containing the designated dwelling unit.

(4) Rental housing conditions. In the case of a rental housing development, the agreement shall provide for the following conditions governing the use of designated dwelling units during the applicable restriction period:

(a) The rules and procedures for qualifying tenants, establishing affordable rent, filling vacancies, and maintaining the designated dwelling units for qualified tenants;

(b) Provisions requiring owners to annually verify tenant incomes and maintain books and records to demonstrate compliance with this Chapter;

(c) Provisions requiring owners to submit an annual report to the City, which includes the name, address, and income of each person occupying the designated dwelling units, and which identifies the bedroom size and monthly rent or cost of each unit; and

(d) The applicable use restriction period shall comply with the time limits for continued availability in Section 10-3-5.107 (Continued Availability), above.

(C) Execution of agreement.

(1) Following approval of the agreement, and execution of the agreement by all parties, the City shall record the completed agreement on the parcels designated for the construction of designated dwelling units, at the County Recorder's Office.

(2) The approval and recordation shall take place at the same time as the final map or, where a map is not being processed, before issuance of Building Permits for the designated dwelling units.

(3) The agreement shall be binding on all future owners, developers, and/or successors-in-interest.

§ 10-3-5.110 CONTROL OF RESALE

In order to maintain the availability of for-sale affordable housing units constructed in compliance with this Chapter, the following resale conditions shall apply.

(A) Limits on resale price. The price received by the seller of an affordable unit shall be limited to the purchase price plus an increase based on the local consumer price index, an amount consistent with the increase in the median income since the date of purchase, or the fair market value, whichever is less. Before offering an affordable housing unit for sale, the seller shall provide written notice to the City of their intent to sell. The notice shall be provided by certified mail to the Community Development Director, or his/her designee.

(B) Units to be offered to the City. Home ownership affordable units constructed, offered for sale, or sold under the requirements of this Section shall be offered to the City or its assignee for a period of at least 90 days from the date of the notice of intent to sell is delivered to the City by the first purchaser or subsequent purchasers. Home ownership affordable units shall be sold and resold from the date of the original sale only to households as determined to be eligible for affordable units by the City in compliance with this Section. The seller shall not levy or charge any additional fees nor shall any "finder's fee" or other monetary consideration be allowed other than customary real estate commissions and closing costs.

(C) Declaration of restrictions. The owners of any affordable unit shall attach and legally reference in the grant deed conveying title of the affordable ownership unit a declaration of restrictions provided by the City, stating the restrictions imposed in compliance with this Section. The grant deed shall afford the grantor and the City the right to enforce the declaration of restrictions. The declaration of restrictions shall include all applicable resale controls, occupancy restrictions, and prohibitions required by this Section.

(D) City to monitor resale of units. The City shall monitor the resale of ownership affordable units. The City or its designee shall have a 90-day option to commence purchase of ownership affordable units

after the owner gives notification of intent to sell. Any abuse in the resale provisions shall be referred to the City for appropriate action.

§ 10-3-5.111 JUDICIAL RELIEF, WAIVER OF STANDARDS

(A) Judicial relief. As provided by Government Code section 65915(d)(3), the applicant may initiate judicial proceedings if the City refuses to grant a requested density bonus, incentive, or concession.

(B) Waiver of standards preventing the use of bonuses, incentives, or concessions.

(1) As required by Government Code section 65915(e), the City shall not apply a development standard that will have the effect of precluding the construction of a development meeting the criteria of Subsection 10-3-5.102(A) (Resident requirements), above, at the densities or with the concessions or incentives allowed by this Chapter.

(2) An applicant may submit to the City a proposal for the waiver or reduction of development and zoning standards that would otherwise inhibit the utilization of a density bonus on a specific site, including minimum parcel size, side setbacks, and placement of public works improvements.

(3) The applicant shall show that the waiver or modification is necessary to make the housing units economically feasible.

(C) City exemption. Notwithstanding the provisions of Subsections (A) and (B), above, nothing in this Section shall be interpreted to require the City to:

(1) Grant a density bonus, incentive, or concession, or waive or reduce development standards, if the bonus, incentive, concession, waiver, or reduction would have a specific, adverse impact, as defined in Government Code section 65589.5(d)(2), upon health, safety, or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact; or

(2) Grant a density bonus, incentive, or concession, or waive or reduce development standards, if the bonus, incentive, concession, waiver, or reduction would have an adverse impact on any real property that is listed in the California Register of Historical Resources.]

SECTION 4. Section 201 of Subchapter 5 of Chapter 3 of Title X to the Madera Municipal Code is hereby added as follows:

[*REASONABLE ACCOMMODATION*

§ 10-3-5.201 PURPOSE

This purpose of this Chapter is to provide a procedure for individuals with disabilities to request reasonable accommodation in seeking equal access to housing under the federal Fair Housing Act and the California Fair Employment and Housing Act (hereafter "Acts") in the application of zoning laws and other land use regulations, policies, and procedures.

§ 10-3-5.202 APPLICABILITY

(A) A request for reasonable accommodation may be made by any person with a disability or their representative, when the application of a requirement of this zoning code or other City requirement, policy, or practice acts as a barrier to fair housing opportunities. For the purposes of this chapter, a "person with a disability" is any person who has a physical or mental impairment that limits or substantially limits one or more major life activities, anyone who is regarded as having such impairment or anyone who has a record of such impairment. This chapter is intended to apply to those persons who are defined as disabled under the Acts.

(B) A request for reasonable accommodation may include a modification or exception to the rules, standards, and practices for the siting, development, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.

(C) A reasonable accommodation is granted only to the household that needs the accommodation and does not apply to successors in interest to the site.

(D) A reasonable accommodation may be granted in compliance with this Chapter without the need for the approval of a variance.

§ 10-3-5.203 PROCEDURE

(A) A request for reasonable accommodation shall be submitted on an application form provided by the Community Development Department or in the form of a letter to the Director of Community Development Department, and shall contain the following information:

(1) The applicant's name, address, and telephone number;

(2) Address of the property for which the request is being made;

(3) The current use of the property;

(4) The basis for the claim that the individual is considered disabled under the Acts, including verification of such claim;

(5) The zoning code provision, regulation, or policy from which reasonable accommodation is being requested; and

(6) Why the reasonable accommodation is necessary to make the specific property accessible to the individual.

(B) If the project for which the request for reasonable accommodation is being made requires some other discretionary approval (including use permit, design review, etc.), then the applicant shall file the information required by subsection (A) of this section for concurrent review with the application for discretionary approval.

(C) A request for reasonable accommodation shall be reviewed by the Director of Community Development Department or his/her designee, if no approval is sought other than the request for reasonable accommodation. The Director or his/her designee shall make a written determination within 45 days of the application being deemed complete and either grant, grant with modifications, or deny a request for reasonable accommodation.

(D) A request for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the Planning Commission. The written determination on whether to grant or deny the request for reasonable accommodation shall be made by the Planning Commission in compliance with the applicable review procedure for the discretionary review.

§ 10-3-5.204 APPROVAL FINDINGS

The written decision to grant or deny a request for reasonable accommodation will be consistent with the Acts and shall be based on consideration of the following factors:

(A) Whether the housing in the request will be used by a person with a disability under the Acts;

(B) Whether the request for reasonable accommodation is necessary to make specific housing available to a person with a disability under the Acts;

(C) Whether the requested reasonable accommodation would impose an undue financial, administrative or enforcement burden on the City;

(D) Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a City program or law, including but not limited to land use and zoning;

(E) Potential impact on surrounding uses;

(F) Physical attributes of the property and structures; and

(G) Other reasonable accommodations that may provide an equivalent level of benefit.

§ 10-3-5.205 CONDITIONS OF APPROVAL

In granting a request for reasonable accommodation, the Director of Community Development Department or his/her designee, or the Planning Commission as the case might be, may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the findings. The conditions shall also state whether the accommodation granted shall be removed in the event that the person for whom the accommodation was requested no longer resides on the site.

§ 10-3-5.206 APPEALS

(A) Any person dissatisfied with any action of the Director of the Community Development Department pertaining to this Chapter may appeal to the Planning Commission within 10 days after written notice of the Director's decision is sent to the applicant. The appeal is taken by filing a written notice of appeal with the Director of Community Development Department and shall specify the reasons for the appeal and the grounds asserted for relief.

(B) Any person dissatisfied with any action of the Planning Commission pertaining to this Chapter may appeal to the City Council within 10 days after the rendition of the decision of the Planning Commission. The appeal is taken by filing a written notice of appeal with the Director of Community Development Department and shall specify the reasons for the appeal and the grounds asserted for relief.

(C) The City Council shall, by resolution, adopt and from time to time amend a fee for the filing of appeals. Such fee shall be for the sole purpose of defraying costs incurred for the administration of appeals. The fee for an appeal shall be paid at the time of and with the filing of an appeal. No appeal shall be deemed valid unless the prescribed has been paid.

(D) If an appeal is not filed within the time or in the manner prescribed in this section, the right to review of the action against which the complaint is made shall be deemed to have been waived.

(E) After filing an appeal, the appropriate hearing body shall conduct a public hearing for the purpose of determining whether the appeal should be granted. Written notice of the time, date and place of hearing shall be given to the appellant, and to any other persons who have filed a written request for notice. Such notices shall be mailed to the appellant and the applicant at least ten days prior to the hearing.

(F) The Planning Commission or City Council shall review de novo the entire proceeding or proceedings relating to the decision, and may make any order it deems just and equitable, including the approval of the application. Any hearing may be continued from time to time.

(G) At the conclusion of the hearing, the hearing body shall prepare a written decision which either grants or denies the appeal and contains findings of fact and conclusions. The written decision, including a copy thereof shall be provided to the appellant and the project applicant.]

SECTION 5. Section 201 of Chapter 3 of Title X to the Madera Municipal Code is hereby amended to read as follows:

DEFINITIONS

§ 10-3.201 DEFINITIONS

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSORY BUILDING. Part of the main building or a detached subordinate building located on the same lot or building site, the use of which is customarily incidental to that of the main building or to the main use of the land. Where a substantial part of the wall of an accessory building is a part of the main building, or where an accessory building is attached to the main building in a substantial manner by a roof, such accessory building shall be counted as part of the main building.

ACCESSORY USE. A use naturally and normally incidental to, subordinate to, and devoted exclusively to the principal use of the premises.

ALLEY. A public thoroughfare or way not less than ten feet nor more than 20 feet in width, serving as a secondary means of access to abutting property, and which has been deeded or dedicated to the city.

APARTMENT. A room or suite of two or more rooms in a multiple dwelling occupied or suitable for occupancy as a residence for one family.

APARTMENT HOUSE. See definition in this subchapter, ***DWELLING, MULTIPLE***.

AUTOMOBILE COURT. A group of two or more attached, detached, or semi-detached buildings containing individual sleeping or living units designed for or used primarily for the accommodation of transient automobile travelers, with garage attached or parking space conveniently located to each unit, including tourist courts, motels, or motor lodges.

BOARDING HOUSE. A dwelling other than a hotel where lodging and/or meals for three or more persons are provided for compensation. ***COMPENSATION*** shall include compensation in money, services, or other things of value.

BILLBOARD. Any sign containing advertising, not appurtenant to any permitted use, over six square feet in area.

BUILDING. Any structure having a roof supported by columns or by walls and designed for the housing or enclosure of any person, animal, or chattel.

BUILDING, HEIGHT OF. The vertical distance from the average level of the highest and lowest point of that portion of the lot covered by the building to the topmost point of the roof.

BUILDING, MAIN. A building in which is conducted the principal use of the lot on which it is situated. In any R zone, any dwelling shall be deemed to be a main building on the lot on which the same is situated.

BUILDING SITE. See definition in this subchapter, ***LOT***.

CAMP, TRAILER. Any area or tract of land used or designed to accommodate ten or more automobile trailers or ten or more camping parties, including cabins, tents, or other camping outfits.

COMMISSION. The Planning Commission of the city.

DUPLEX. A building containing not more than two kitchens, designed and/or used to house not more than two families, living independently of each other, including all necessary employees of each family.

DWELLING. A building or portion thereof designed exclusively for residential occupancy, including one-family, two-family, and multiple dwellings, but not including hotels, clubs, or boarding houses or any institution such as an asylum, hospital, or jail where human beings are housed by reason of illness or under legal restraint.

DWELLING GROUPS. One or more buildings containing dwelling units occupying a parcel of land, in one ownership, and arranged around a yard or court, including one-family, two-family, and multiple dwellings, but not including automobile courts.

DWELLING, MULTIPLE. A building, or portion thereof, used, designed, or intended as a residence for three or more families living independently of each other, and doing their own cooking in the building, including apartment houses, apartment hotels and flats, but not including automobile courts.

DWELLING, ONE-FAMILY. A building designed and/or used exclusively for occupancy by one family, living independently of any other family.

DWELLING, TWO-FAMILY. A building designed and/or used exclusively for occupancy by two families, living independently of each other (see definition in this subchapter, ***DUPLEX***).

DWELLING UNIT. Two or more rooms in a dwelling or an apartment hotel designed for occupancy by one family for living and sleeping purposes and having only one kitchen.

[***EMERGENCY SHELTER.*** Housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay.]

ERECTED. Shall include built, built upon, added to, altered, constructed, reconstructed, moved upon, or any physical operation upon the land required for a building.

FAMILY. One or more persons living as a single housekeeping unit in a dwelling unit, including necessary domestic servants. ***FAMILY*** shall not include such groups as customarily occupy a hotel, club, fraternity, or sorority house.

GARAGE, PUBLIC. A building used for the care, repair, or equipment of automobiles, or where such vehicles are parked or stored for remuneration, hire, or sale.

GARAGE, PRIVATE. A detached accessory building or portion of a main building for the parking or temporary storage of automobiles of the occupants of the premises.

GARAGE SPACE. Permanently maintained space of not less than 8½ × 19 feet for the parking of automobiles off the street. Such space shall be located and arranged for an accessory building and with adequate ingress and egress.

HOME OCCUPATION. The conduct of an art or profession, the offering of a service, or the conduct of a business, or the handcraft manufacture of products within a house or garage in a residential district, which use is clearly incidental and secondary to the use of a structure for dwelling purposes and which use does not change the character thereof.

HOTEL. Any building, or portion thereof, containing six or more guest rooms used, designed, or intended to be used, let, or hired out to be occupied or which are occupied as the more or less temporary abiding place of six or more individuals who are lodged with or without meals for compensation, whether the compensation for hire is paid directly or indirectly, and in which no provision is made for cooking in any individual room or suite.

JUNK YARD. The use of more than 200 square feet of the area of any lot or the use of any portion of that half of any lot, which half adjoins any street for the storage of junk, including scrap metals or other scrap materials, or for the dismantling or wrecking of automobiles, other vehicles, or machinery, whether for sale or storage.

LOADING SPACE. A permanently maintained space of not less than 8 × 18 feet located off the street with access for the parking of vehicles. Whenever the provisions of this chapter shall require loading space, such space shall be in addition to any required parking space and/or garage space.

LOT. Any area or parcel of land held under separate ownership and occupied, or to be occupied, by a main building or by a dwelling group, together with such yards, open spaces, lot width, and lot area as are required by this chapter and having its principal frontage on a public street, road, or highway.

LOT, CORNER. A lot situated at the intersection of two or more intersecting streets.

LOT DEPTH. The horizontal distance between the front and rear lot lines, measured in the mean direction of the side lot lines.

LOT LINE, FRONT. The property line dividing a lot from a street. On a corner lot the shorter street frontage shall be considered the front lot line.

LOT, INTERIOR. A lot other [~~thin~~ than] a corner lot.

LOT, KEY. The first lot to the rear of a reversed corner lot, whether or not separated by an alley.

LOT LINE. The lines bounding a lot.

LOT LINE, REAR. The line opposite the front lot line.

LOT, REVERSED CORNER. A corner lot which rears upon the side of another lot, whether separated by an alley or not.

LOT LINE, SIDE. Lot lines other than front lot lines or rear lot lines.

LOT, THROUGH. A lot having frontage on two parallel or approximately parallel streets.

LOT WIDTH. The horizontal distance between the side lot lines, measured at right angles to the lot depth at a point midway between the front and rear lot lines.

NONCONFORMING BUILDING. A building or structure or portion thereof lawfully existing on September 15, 1954, which was designed, erected, or structurally altered for a use that does not conform

to the use regulations of the zone in which it is located, or a building or structure that does not conform to all the height or area regulations of the zone in which it is located.

NONCONFORMING USE. A use which lawfully occupied a building or land on September 15, 1954, and which does not conform with the use regulations of the zone in which it is located.

OPEN SPACE. As required in the R and PD zones shall mean area available and accessible to residents for active and passive recreation including landscaped areas, walkways, patios, yards, and recreation facilities. To qualify as open space, an area must have a minimum dimension of 10 feet except that balconies may qualify as open space when the minimum dimension is five feet. Parking areas (spaces and driveways) may not be included in open space calculations.

PARKING SPACE. Permanently maintained space at least 8½ × 19 feet located off the street with access for the parking of automobiles.

PROFESSIONAL OFFICES. An office for the conduct of any one of the following uses: accountant, architect, attorney, chiropractor, civil engineer or surveyor's drafting office, collection agency, cosmetologist, dentist, doctor, funeral parlor, insurance, private detective, real estate, social worker or similar use; but shall not include the following uses: advertiser, barber shop, contractor, pest control, pharmacy, or veterinary.

ROOMING HOUSE. See definition subsection in this subchapter, ***BOARDING HOUSE***.

STREET. A public thoroughfare or road easement not less than 20 feet in width, which affords principal means of access to abutting property, but not including an alley.

STREET LINE. The boundary between a street and property.

STRUCTURE. Anything constructed or erected, the use of which requires more or less permanent location on or in the ground or attachment to something having a permanent location on or in the ground, including site built swimming pools. This definition does not include walls and fences less than three feet in height when located in front yards, or less than six feet in height when located in side or rear [~~years~~ yards], nor other improvements of a minor character.

STRUCTURAL ALTERATIONS. Any change in the supporting members of a building, such as bearing walls, columns, beams, girders, floor joists, or roof joists, for which a building permit is required.

[***SUPPORTIVE HOUSING.*** Housing with no limit on length of stay, that is occupied by the target population and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. Supportive housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone.

TARGET POPULATION. Persons with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act (Division 4.5 (commencing with Section 4500) of the Welfare and Institutions Code) and may include, among other populations, adults, emancipated minors, families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and homeless people.

TRANSITIONAL HOUSING. Buildings configured as rental housing, but operating under program requirements that require the termination of assistance and recirculation of the assisted unit to another

eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months from the beginning of the assistance. Transitional housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone.]

USE. The purpose for which land or premises or a building thereon is designed, arranged, or intended, or for which it is or may be occupied or maintained.

YARD. An open space, other than a court, on the same lot with a building, which open space is unoccupied and unobstructed from the ground upward, except as otherwise permitted in this chapter.

YARD, FRONT. A yard extending across the front of the lot between the inner side yard lines and measured between the front lot line and the nearest line of the main building.

YARD, REAR. A yard extending across the full width of the lot and measured between the rear line of the lot and the nearest line or point of the main building nearest the rear line of the lot.

YARD, SIDE. A yard on each side of a building between the building and the side line of the lot and extending from the front line to the rear yard.

ZONE. A portion of the city within which certain uses of land and buildings are permitted or prohibited and within which certain yards and other open spaces are required and certain height limited are established for buildings, all as set forth and specified in this chapter. ***ZONE*** shall mean and include the word ***DISTRICT.***
('61 Code, § 10-3.201) (Ord. 231 N.S., passed - - ; Am. Ord. 26 C.S., passed 4-16-62; Am. Ord. 80 C.S., passed 8-5-65; Am. Ord. 452 C.S., passed 1-15-86; Am. Ord. 652 C.S., passed 3-6-96)

SECTION 6. Section 422 of Chapter 3 of Title X to the Madera Municipal Code is hereby added as follows:

[EMERGENCY SHELTERS

§ 10-3.422 STANDARDS.

In addition to the development standards in the underlying zoning district, the following standards apply to emergency shelters and each emergency shelter shall comply with the standards set forth in this Section. In the event of conflict between these standards and the underlying zoning district regulations, the provisions of this Section shall apply. Nothing in this Section modifies the requirements for approval of a religious facility as otherwise provided in this Code.

(A) Facility compliance with applicable state and local standards and requirements.

(1) Federal, state and local licensing as required for any program incidental to the emergency shelter.

(B) Physical Characteristics.

(1) Compliance with applicable state and local uniform housing and building code requirements.

(2) The facility shall have on-site security during all hours when the shelter is open.

(3)Facilities shall provide exterior lighting on pedestrian pathways and parking lot areas on the property. Lighting shall reflect away from residential areas and public streets.

(4)Facilities shall provide secure areas for personal property.

(C) Limited Number of Beds per Facility. Emergency shelters shall not exceed 50 beds.

(D) Limited Terms of Stay. The maximum term of staying at an emergency shelter is 6 months in a consecutive 12-month period.

(E) Parking. The emergency shelter shall provide on-site parking at a rate of 2 spaces per facility for staff plus 1 space per 6 occupants allowed at the maximum capacity.

(F) Emergency Shelter Management. A management plan is required for all emergency shelters to address management experience, good neighbor issues, transportation, client supervision, client services, and food services. Such plan shall be submitted to and approved by the planning, inspections, and permitting department prior to operation of the emergency shelter. The plan shall include a floor plan that demonstrates compliance with the physical standards of this chapter. The operator of each emergency shelter shall annually submit the management plan to the planning, inspections and permitting department

with updated information for review and approval. The City Council may establish a fee by resolution, to cover the administrative cost of review of the required management plan.]

SECTION 7. Section 902 of Chapter 3 of Title X to the Madera Municipal Code is hereby amended to read as follows:

HEAVY COMMERCIAL ZONES

§ 10-3.902 USES PERMITTED.

(A) The following uses shall be permitted in the C-2 zone:

(1) Any use permitted in the C-1 zone.

(2) Wholesale stores and storage within buildings.

(3) Building material yards.

(4) Lumber yards.

(5) Used secondhand merchandise within enclosed buildings.

[(6) Emergency Shelter as provided in § 10-3.422]

(B) The following uses shall be permitted subject to approval by the Zoning Administrator:

(1) Temporary outdoor display of merchandise and sales activities.

(2) Gas and electric transmission lines, electrical transmission and distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations, and elevated pressure tanks.

(C) The following uses subject to first securing a Use Permit in each case:

(1) Auto wrecking;

(2) Bottling works;

(3) Contractor's yards;

(4) Farm supply store;

(5) Junk yards;

(6) Machine shops;

(7) Planing mills;

(8) Outdoor storage of goods and materials;

(9) Trailer coach camps;

(10) Auction facilities;

(11) Self-service car washes as either a primary or accessory use;

(12) Any use permitted in any R zone;

(13) Adult oriented businesses as provided in § 10-7.01 of this title; and

(14) Other uses, which in the opinion of the Commission are of a similar nature.

(D) Light manufacturing, including the manufacture of clothing, novelties, and toys, and uses which in the opinion of the Commission are of a similar nature, and all subject to first securing a use permit in each case; and

(E) Signs appurtenant to any permitted use may be erected in the C-2 zone subject to all the laws, rules, and regulations of the city pertaining to signs.
('61 Code, § 10-3.902) (Ord. 231 N.S., passed - - ; Am. Ord. 88 C.S., passed 1-5-66; Am. Ord. 117 C.S., passed 1-17-68; Am. Ord. 173 C.S., passed 1-19-72; Am. Ord. 315 C.S., passed 6-6-79; Am. Ord. 484 C.S., passed 10-21-87; Am. Ord. 663 C.S., passed 9-4-96; Am. Ord. 690 C.S., passed 8-5-98; Am. Ord. 697 C.S., passed 3-17-99)

SECTION 8. This Ordinance shall be effective and of full force and effect at 12:01 am on the thirty-first day after its passage.

* * * * *

EXHIBIT 'B'

RESOLUTION NO. 1794

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MADERA RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF MADERA ADOPTION OF AN ORDINANCE AMENDING THE MADERA MUNICIPAL CODE TO PROVIDE ELIGIBILITY FOR AND COMPLIANCE WITH THE HOUSING ELEMENT STREAMLINED REVIEW PROCESS OF THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.

WHEREAS, the City of Madera has adopted the mandatory elements of the General Plan, as required by the State of California; and

WHEREAS, the City has adopted zoning regulations and established land use zones to further implement the General Plan; and

WHEREAS, State law also provides for periodic review, updates, and amendments of its various Plans and Codes; and

WHEREAS, the City is currently in the process of updating the General Plan's Housing Element to be consistent with State law; and

WHEREAS, the California Department of Housing and Community Development has created a streamlined review process in order to assist local agencies in the completion of the Housing Element update; and

WHEREAS, in order to utilize the California Department of Housing and Community Development streamlined review process in the completion of the aforementioned Housing Element update, certain City policies, regulations and procedures must meet the requires of State housing law; and

WHEREAS, the Planning Commission recommends to the City Council of the City of Madera adoption of an amendment to the Madera Municipal Code in order to comply with State housing law and the requirements of the streamlined review process; and

WHEREAS, the Madera Municipal Code authorizes the Planning Commission to initiate Code Amendments through adoption of a Resolution; and

WHEREAS, the Planning Commission has completed its final review and evaluated information contained in the Staff Report.

NOW THEREFORE BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF MADERA AS FOLLOWS:

1. The above recitals are true and correct.

2. The proposed ordinance is exempt under Section 15061(b)(3) of the California Environmental Quality Act.

3. It is recommended that the City Council of the City of Madera adopt an ordinance amending the Madera Municipal Code as set forth in the attached Exhibit 'A'.

4. This resolution is effective immediately upon adoption.

* * * * *

Passed and adopted by the Planning Commission of the City of Madera this 14th day of April, 2015, by the following vote:

AYES:

NOES:
ABSTENTIONS:
ABSENT:

_____
Chairperson
City Planning Commission

Attest:

_____
Christopher Boyle
Planning Manager

Return to Agenda

REPORT TO CITY COUNCIL

Approved by:

Department Director

City Administrator

Council Meeting of: May 6, 2015

Agenda Number: C-4

SUBJECT: CONSIDERATION OF AN INTRODUCTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AMENDING CHAPTER 7 OF TITLE VIII OF THE MADERA MUNICIPAL CODE PERTAINING TO MUNICIPAL UTILITES

RECOMMENDATION:

Staff recommends Council introduce an ordinance amending Chapter 7 of Title VIII of the Madera Municipal Code pertaining to the Municipal Utilities.

SUMMARY:

The most prevalent customer service issue for Utility Billing is the customer's monthly statement and how confusing it can be. The billing and penalty dates seem to be creating the largest amount of confusion, and staff would like to amend the Municipal Code to eliminate much of this confusion. Currently, we bill the customer on the 1st of the month and the penalties are charged on the 5th of the following month. We would like to change the process so we apply penalties on the 25th of the same month in which the bill is generated. Payment for utility services is actually due upon receipt, since most customers are paying for the water that was consumed in the previous month. The proposed ordinance makes it clearer that the bill is due upon receipt and becomes delinquent (not "due") on the 25th of the month. It also cleans up the shut-off procedures, provides adequate noticing and ensures parity with the California Public Utilities Code.

DISCUSSION:

Staff believes the changes made to this code section will help reduce customer confusion and the time spent by City employees explaining how the monthly billing cycle is related to the penalties. Currently, we experience a high volume of calls in regards to penalty charges on

previous month's penalties. In most cases, these customers have paid the initial penalty once they saw it on their bill. Since bills are sent out on the 1st and penalties are applied on the 6th (after the bills have been sent out), the penalties are not shown on the utility bill and customers do not anticipate the additional penalty. Customers believe they shouldn't have to pay this second penalty because it was not included on their bills and they paid the amount that was shown as delinquent on their bill. Changing the delinquency date to the 25th of the current month will allow staff to include all penalties on the billing that goes out on the 1st of the following month. This will reduce the number of phone calls we receive and the time spent waiving fees and/or explaining how the process works.

FINANCIAL IMPACT:

There is no financial impact to the City General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Effective government is demonstrated through responsible stewardship of resources; improving communication internally and with community stake-holders; dedication to improvement; and creation of new programs, services and internal systems in response to collected data and community needs.

ORDINANCE NO. _____ C.S.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AMENDING CHAPTER 7 OF TITLE VIII OF THE MADERA MUNICIPAL CODE PERTAINING TO MUNICIPAL UTILITIES

THE CITY COUNCIL OF THE CITY OF MADERA DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 7 of Title VIII, of the Madera Municipal Code is hereby amended as follows:

§ 8-7.01 NAME OF CHAPTER.

This chapter shall be known as "Municipal Utilities". It shall contain the ordinances regulating the collection of revenues for the providing of water, sewer, drainage, garbage collection and street cleaning services by the city.

§ 8-7.02 PURPOSE.

The purpose of this chapter is to unify and update policies for billing and collection of municipal utility revenues for water, sewer, drainage, garbage collection and street cleaning services.

§ 8-7.03 (RESERVED).

§ 8-7.04 (RESERVED).

§ 8-7.05 ADMINISTRATION OF UTILITY RATES, RULES, POLICIES, BILLINGS, COLLECTIONS.

The Finance Director, or his or her designee, shall:

(A) Perform all functions and duties relating to the administration of all provisions, rules, and regulations, as described in this chapter, and Chapters 3, 4 and 5 of Title V of the Madera Municipal Code; garbage collection, sewer, storm drainage and water utility services hereinafter referred to as "Municipal Utilities".

(B) Make such forms, rules, regulations, and decisions as may be necessary to aid in the administration or enforcement of provisions related to municipal utilities in this chapter and Chapters 3, 4 and 5 of Title V of the Madera Municipal Code.

(C) Apply all utility charges to customer accounts, and collect all fees owed to the city as prescribed by applicable approved minute orders, resolutions, and/or ordinances of the City Council.

(D) Collect all other charges and deposits as directed by applicable approved minute orders, ordinances, or resolutions adopted by the Council, or other statutory mandates.

§ 8-7.06 DEPOSITS FOR UTILITY SERVICES.

(A) Applicants for municipal utility services may be required to guarantee with a security deposit the payment of municipal utility services. Residential accounts will deposit with the City the amount required by the City of Madera Master Fee Schedule. All other accounts including Multi-Family will deposit with the City a sum equal to three months average monthly billing.

(B) A deposit for residential municipal services may be waived if the applicant is creditworthy and meets one of the following criteria:

(1) If the owner of the service location is the applicant, a deposit shall be required, unless it can be determined that the applicant has not previously been delinquent in the previous 12 months at another service location. If a deposit is waived, it shall be on the condition that the applicant remains current on all future utility bills; or

(2) If the applicant has a previous credit history with the city, and can demonstrate that there have been no delinquencies on his or her account.

(C) In the event of non-payment of all or a portion of the utilities bill, the deposit shall be applied against the outstanding charges upon termination of service, as deemed necessary by the Finance Director or his or her designee.

(D) Upon request deposits shall be applied to customers account after a one year period, however, if the customer has been delinquent more than once during the one year period, the deposit will be applied to the account six months after the last delinquent payment, but not sooner than one year from the start date.

§ 8-7.07 APPLICATION FOR MUNICIPAL UTILITY SERVICES.

(A) Applications for municipal utility services shall be in writing on a form prescribed by the Finance Director.

(B) Utility services can be initiated by written application or by telephone. If utility services are activated by telephone, a written application and either deposit or waiver verification must be received by the City Finance Department within five business days of service activation, otherwise the utility services may be discontinued.

(C) A non-refundable application fee shall be collected from each applicant for municipal utility services for each service location. The amount of the application fee will be as set by resolution of the Council.

(D) Deposit requirements unless waived as provided in this chapter shall be determined by the Finance Director based on the applicant's past municipal utility account history and any other pertinent information pursuant to this chapter.

(E) Accepted applications will be set up as utility accounts and thereafter billed accordingly as set forth by resolutions, ordinances, and/or policies in effect at the time of application, and at all times of service.

(F) Municipal utility policies shall govern the obligations and rights of municipal utility customers. The municipal utility policies shall consist of ordinances, City Utility Services Policy, resolutions, and shall be consistent with applicable sections of the California Public Utilities Code, and administrative directives applying to municipal utilities.

(G) A customer whose application is accepted shall be responsible for the utility bill at the service location until a request for termination of service, or other written notice is received in the Department of Finance office, as prescribed in § 8-7.12 of this chapter.

(H) A residential property owner shall be responsible for utility services to the unoccupied property, if any, during the time period in which the Finance Department receives a termination of service request from the previous tenant and the time the Finance Department receives a request for service from the subsequent tenant. The property owner will not be responsible for the utility services if it can be established that another tenant occupied the property between the time a termination of service request was received and the time a request for service was received. During such time period, the tenant occupying the property shall be responsible for the utility service.

§ 8-7.08 CHARGES FOR MUNICIPAL UTILITIES.

(A) Rates. Charges, fees, and assessments for municipal utilities shall be in the amounts and times designated by City Council resolution, or ordinance, and shall constitute a debt owing and payable to the city.

(B) Billing. Regular municipal utility services shall be issued according to the billing dates established by the Director of Finance.

(C) Unified billing. Municipal utility services shall be billed under a unified bill which includes water, sewer, drainage, street cleaning, garbage collection charges and other charges as the Council designates.

(D) Payment. All charges for utility services shall be due and payable on the billing date. All unpaid utility charges shall become delinquent at the close of business [on the 25th of the current month]~~after the fifth day of the month following the billing month~~. If the [delinquent date]~~fifth day of the following month is~~ [falls on] a Saturday, Sunday or legal holiday, charges shall become delinquent at the close of business on the next business day after said Saturday, Sunday or legal holiday. Postmarks will not be accepted as the date the payment was received.

(E) Proration. For the first and last months of active utility service, the utility charges shall be prorated beginning with the first day of service in the current billing cycle, until the last day of the billing cycle or the last day of utility services if the Finance Director has been notified in advance of the proposed termination.

(F) Meter failures. If a meter fails to register during any billing period or is known to register inaccurately, the customer shall be charged on the basis of the average monthly consumption for a period of one year as shown by the meter when in use and registering accurately or, in the event the customer has not received water for a period of one full year, then over such lesser period based on the average monthly consumption.

(G) Disputed meter reading. In case of a disputed meter reading, the customer may make a written complaint to the Director of Finance, together with a deposit of a fee as set by Council resolution. The deposit will be returned and the utility bill equitably adjusted for a period of not to exceed the prior 12 months in any case where the meter shall be tested and found to register flows demonstrating more than 3% over or under the amount of water which actually passes through the meter. If it is determined that no error occurred, the customer shall receive credit on his utility account in the amount of the difference between the amount to be charged to the city for the testing of the disputed meter and the amount of deposit.

(H) Billing errors. In the event a clerical error or other circumstance occurs which creates an inaccurate billing for service charges, an adjustment shall be made in the customer's bill for a period not to exceed the preceding 36 months, either in the customer's favor or the city's favor as appropriate.

§ 8-7.09 DISCONTINUANCE OF SERVICE FOR NON-PAYMENT.

(A) Residential utility accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(B) Commercial utility accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(C) Where more than one residence is billed under one multi-unit account, including but not limited to apartment units, mobile home parks, etc., accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(D) In order to restore service to an account with discontinued service, payment in the form of check will not be accepted. Cash, debit, credit, or money order will be accepted.

§ 8-7.10 DELINQUENT ACCOUNTS.

(A) In the event that a utility bill is not paid on or before the [delinquent date] ~~fifth of the month following the billing month~~, the following additional charges shall be added to each delinquent billing:

(1) The amount determined by resolution or, in the absence of such resolution, 10% of the delinquent balance of all utility charges.

(2) In addition, the delinquent balance, including additional charges, shall be charged interest at the rate of 1 1/2% per month.

(B) If water service had been discontinued for failure to pay a utility bill as set forth in § 8-7.09 of this chapter, the entire amount of the utility bill including all applicable penalties, interest and deposit shall be paid before water service is restored, unless an amortization agreement for payment of the delinquent balance consistent with the Public Utilities Code is arranged with the Finance Director or his designee.

(C) A charge as determined by resolution of the Council shall be charged on all returned checks, plus any service charges assessed by the Bank. Accounts shall be subject to the following payment restrictions.

(1) Checks will not be accepted as payment when service has been interrupted because of a returned check.
(2) If account holder has two checks returned to the City from the bank within a 6-month period, no checks will be accepted as payment on that account for the 6-months following the last returned check.

(D) In addition to any other fees or charges provided in this section, any customer requesting a utility service, including but not limited to application for water service, service turn-on, or shut-off, on any Saturday, Sunday, legal holiday, or before the hour of 8:00 a.m. or after the hour of 5:00 p.m. of any day, shall pay an additional charge as determined by resolution of the Council for after hours or weekend or holiday service.

(E) Accounts shall be subject to collection of any delinquent fees and charges in the following manner:

(1) At the time the fees become delinquent and until such time as they are fully paid, the delinquent account balance, including late charges, shall constitute an unrecorded lien against the property and, as such, may be identified during a title search. In addition, commercial businesses' delinquent account balances, including late charges, may be considered an unrecorded lien against the business and/or owner of the business.

(2) Once a year, the Council shall cause to be prepared a report of current delinquent fees, including late charges, for that year. The Council shall fix a time, date and place for hearing the report and receiving any objections or protests thereto.

(3) The Council shall cause notice of the hearing to be mailed to the landowners listed on the report not less than 15 days prior to the date set for hearing.

(4) At the hearing, the Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees including late charges and administrative fees. The Council may then make revisions or corrections to the report as it deems just, after which, by resolution, the report shall be affirmed.

(5) The delinquent fees set forth in the report as confirmed shall constitute a lien against the respective parcels of land, and are a lien on the property for the amount of such delinquent fees, including interest and late charges. A certified copy of the resolution affirming the assessments shall be filed with the County Recorder and the County Auditor-Controller/Tax Collector for the amounts of the respective assessments against the respective parcels as they appear on the current assessment roll. The lien created attaches upon filing. The assessments shall be collected at the same time and in the same manner as other property taxes and shall be subject to the same penalties and the same procedures and sale in case of delinquency as provided for such taxes. All laws applicable to the levy, collection and enforcement of property taxes shall be applicable to such assessments. However, if during the first year for which the charges are prescribed, the property served by the city has been transferred or conveyed to a bona fide purchaser for value, and attached thereon, prior to the date on which the first installment of county taxes would become delinquent, the charge shall not result in a lien against the real property, but shall become transferred to the unsecured roll for collection.

(6) In addition to, or alternatively to, imposing a lien, the city may file an action for the collection of any amounts due and unpaid. In any such action, the delinquent balances may also be processed through a collection agency. ~~All costs of collection shall be charged against the delinquent customer account, in addition to any other late fees, penalties and interest.~~

(7) If the account of a commercial customer who is not the property owner remains delinquent for over 90 days, a billing will be rendered to the property owner so as to provide notice of the delinquency and lien on the property, as mandated in subsection (1) of this section, such that payment of the account can occur prior to applying subsections (2), (3), (4), (5), and (6) of this section. The charges for utility service referred to herein shall constitute a lien against the lot or parcel of land against which the charge was imposed if such charge remains delinquent for a period of 90 days. In the event that utility services are provided to property occupied by a non-owner/tenant, and payment for such service had been guaranteed by the property owner, the Director of Finance is authorized and directed to notify such owner of any delinquencies hereunder upon their occurrence.

(8) The city shall have the right to require that commercial property owners guarantee tenant accounts that are delinquent, or have a history of delinquency.

(9) The provisions of this section shall be applicable, in addition to the fees and charges arising from service provided under Chapters 5-3, 5-4, and 5-5 of the Madera Municipal Code.

§ 8-7.11 UNAUTHORIZED USE OF UTILITY SERVICES; PENALTIES.

(A) Any unauthorized use of utility services by failing to apply for service, or by tapping, opening or connecting to another source for water or sewer service which has been interrupted due to non-payment shall pay an additional charge as determined by resolution of the Council. If it is determined that a neighboring address is supplying utility service to an address which has had service terminated due to non-payment, the account holder supplying such service will have an additional cost to their account in addition to the user who is not authorized to receive such service.

(B) The penalty for unauthorized use of utility services, shall include a monthly charge as set by resolution of the Council for each instance of unauthorized use of municipal utilities for a residential user, and 10% of the monthly charges of a commercial, industrial, or other non-residential user. This monthly penalty shall be in addition to the monthly utility charges for consumption, and any other charges approved by this chapter.

§ 8-7.12 TERMINATIONS, TURNOFFS AND TRANSFERS.

(A) Request for termination of service by the current customer shall be by advance written notice on a form provided by the Finance Department and signed by the account holder. The completed form should specify the date service is/was to be discontinued and the forwarding address for the closing bill. Otherwise, said customer shall be held responsible for utility services provided to the service location until the Finance Department receives a written request for termination.

(B) Temporary disconnection of service at the request of the customer requires an advance notice, as in division (A) of this section.

(C) Any account balance considered delinquent as set forth in § 8-7.10 division (A) may be disconnected from the water system for non-payment. Upon interruption of service the account will be charged a fee as set by the City of Madera Master Fee Schedule. Residential services shall be given notice consistent with the applicable provisions of the California Public Utilities Code sections. Other accounts shall be notified pursuant to the City Utility Service Policy prior to disconnection for nonpayment of utility bill.

(D) Any customer request for service at another location when accompanied with a request for termination at a previous service location, shall be treated as a new account with prior service. In the case where a customer's prior account is delinquent, all past due amounts will be due in full, and a new deposit required, prior to activation of service at the new location.

(E) A violation of any of the sections of this chapter or other applicable law that prohibits, regulates, or authorizes water service may be grounds for service disconnection depending on the severity of the violation at the discretion of the Finance Director. Factors to be considered in determining severity of the violations include, but are not limited to, the nature of the offense, the number of prior, or repeated offenses, disregard for public safety, and disregard for public property.

§ 8-7.13 APPEALS.

All appeals under this chapter shall be in accordance with the City Utility Policy.

§ 8-7.14 NOTICING PRIOR TO TERMINATION OF SERVICE.

(A) Delinquent [residential] accounts and properties without an active account.

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail, or ~~can be~~ posted in a conspicuous place at the service address. [That notice will typically be provided on the customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date as established in the City of Madera Municipal Code]. The ten-day notice is only applicable to those accounts that [have not paid their balance from the prior utility bill and] are not already under a ~~repayment~~ [special payment] agreement. If the notice is mailed, the ten-day period will begin five days after the date of mailing the notice. [If the notice is physically posted at the service address, the ten-day period shall begin on the day of posting.]

(2) ~~Five~~[Seven] calendar days prior to termination of service [a 48-hour shut off notice will be forwarded to the customer by mail. The 48-hour period will begin 5 days after the date of mailing the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances, the notice may be hand delivered or posted in a conspicuous place at the service address to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone.] ~~the account holder will receive a phone call as a reminder, or if a phone call is unable to be completed then a five-day notice will be posted at the service address~~.

(3) [City staff will proceed to shut off procedure] ~~Service will be shut off~~ if the account holder has made no response to the ten-day or ~~five-day~~ [48-hour] notices.

(B) [Delinquent commercial accounts and properties without an active account

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail or posted in a conspicuous place at the service address. That notice will typically be provided on the customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date, as established in the City of Madera Municipal Code section 8-7.08 (D). The 10-day notice is for those accounts that have not paid their balance from the prior utility bill and are not already under a special payment agreement. If the notice is mailed, the 10-day period will begin 5 days after the date of mailing the notice. If the notice is physically posted at the service address, the 10-day period will begin on the day of posting.

(2) Seven calendar days prior to termination of service, a 48 hour shut off notice will be forwarded to the customer by mail. The 48 hour period will begin 5 days after the mailing of the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances, this notice may be hand delivered or posted in a conspicuous place to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone.

(3) Proceed to shut off procedure if the commercial account holder has not made an attempt to contact the office or if the account has not been brought to a current status.]

(C) [Delinquent multifamily accounts and properties without an active account

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder and to each unit at the service address either by mail, or by physically posting in a conspicuous place at each unit at the service address. The 10-day notice is for those accounts that are not already under a special payment agreement. The 10-day period will begin 5 calendar days after the mailing of the notice, or will begin the day the notice was physically posted.

Both the account holder and the occupants of each unit at the service address must be notified in the same manner to provide the occupant(s) and the account holder the same time frames from which to rectify the account.

(2) Seven calendar days prior to termination of service, a 48-hour shut off notice will be forwarded to the account holder by mail. The 48 hour period will begin 5 days after the date the notice was mailed. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact the account holder by phone. Notices will also be physically posted in a conspicuous place at each unit at the service address. An additional 48-hour notice will be posted in a conspicuous place at the account holders mailing address (if local).

(3) Tenants must have the opportunity to transfer the account into their name. For master metered accounts with only one shut off and where the landlord has failed to keep the account current, a tenant must assume the responsibility to collect the utility charge for the entire complex in order to retain service.

(4) Proceed to the shut off procedure if all monies, including penalty and interest have not been paid within the required time frame.

(D) ~~(B)~~ Breached special payment agreements.

(1) ~~Five calendar days~~ [At least 48 hours] prior to termination of service, [City staff will make a reasonable attempt to contact the account holder by phone.] ~~the account holder will receive a phone call as a reminder, or~~ [I]~~i~~f a phone call is unable to be completed then a ~~five-day~~ [48 hour] notice will be posted at the service address.

(2) Service will be shut off if the account holder has made no response to the ~~five-day~~ [48-hour] notice.

SECTION 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or void for any other reason.

SECTION 3. This Ordinance shall be effective and of full force and effect at 12:01 a.m. on the thirty-first day after its passage.

* * * * * * * * *

Return to Agenda

REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 6, 2015

AGENDA ITEM NUMBER D-1

APPROVED BY:

DEPARTMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

This Staff report has been prepared in response to a request by Mr. Jerry Lee, the Executive Director of the Community Media Access Collaborative, to address the City Council regarding the availability of Public, Education, and Governmental (PEG) access fees.

SUMMARY:

This report is intended to introduce Mr. Jerry Lee and CMAC to the Madera City Council. No Council action is required at this time.

DISCUSSION:

The Digital Infrastructure and Video Competition Act (DIVCA) of 2006 created a state-wide framework for video franchising. It empowered the State of California Public Utilities Commission to act as the franchise authority for the State. In the past local government agencies had the authority to negotiate franchise fees with the corporations who transmit to subscribers for a fee.

DIVCA requires cable operators to pay directly to the city a franchise fee of 5% of gross revenues attributable to the city. These franchise fees are typically identified as a separate line item on the subscriber's bill and collected from the subscriber. Currently the City of Madera receives approximately $300,000 annually from these state mandated franchise fees.

DIVCA also requires that the providers provide sufficient capacity on its network to allow for access to PEG channels. PEG channels are for the exclusive use of the local entity or its designee to provide non-commercial content for public, educational, and governmental content. If the City wishes it can impose, through an ordinance to initiate the fees, a 1% fee of gross revenue to pay for PEG support (these funds are to be used to cover expenses of equipment and

services (not including staff costs) needed to televise the open and public meetings. Like the standard franchise fee, PEG fees are typically recovered from the subscriber through their monthly bill. If the PEG fees were imposed approximately $60,000 would be available annually to cover what is needed to televise meetings. Based on an industry average of a $65.00 per month bill, it would cost the subscriber an additional $7.80 annually.

Mr. Jerry Lee the Executive Director of CMAC will introduce Council to his organization, discuss their accomplishments, give highlights of what the collection of PEG fees can mean for an agency, and a brief introduction to the JPA which CMAC has with the City of Fresno and the City of Clovis. Mr. Lee has emphasized that CMAC and the JPA are not requesting any funding from the City and only wishes to inform Council on PEG fees.

FISCAL IMPACT:

Staff does not anticipate any fiscal impact to the General Fund as a result of this report.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

This administrative report seeks to introduce Council to the Community Media Access Collaborative and Public, Educational, and Governmental (PEG) fees. The collection of PEG fees could support a section of Action 102.2 – "Schedule and promote City, County, and Chamber(s) meetings to encourage community involvement."

Sonia Alvarez

From: Jerry Lee [jerry@cmac.tv]
Sent: Wednesday, April 22, 2015 10:20 AM
To: Sonia Alvarez
Subject: CMAC on May 6th council agenda

Hi Sonia,

Andy Medellin asked me to contact you in regard to placing CMAC on the May 6th Council agenda. I am the executive director of CMAC, the PEG facility for Fresno & Clovis. We provide media training for residents of those two cities as well as media support for both city governments. Andy and Ed Gonzales, Madera Unified Superintendent feel that the time may be right for Madera to take advantage of the opportunities Public, Education and Government channels provide and have asked me to provide insight to the City Council.

If you have questions, please email me or phone me at 559-970-4657.

Thanks Sonia,

Jerry Lee
Executive Director
Community Media Access Collaborative (CMAC)

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REPORT TO COUNCIL

COUNCIL MEETING OF May 6, 2015

AGENDA ITEM NUMBER E-1

REPORT BY: Parks & Community Services Director,
Mary Anne Seay

APPROVED BY: City Administrator,
David Tooley

SUBJECT: **STAFF REQUESTS DIRECTION FROM COUNCIL REGARDING TEMPORARY LANDSCAPE MAINTENANCE SERVICE TO UNDERFUNDED LANDSCAPE MAINTENANCE ZONES**

RECOMMENDATION:

Staff requests direction from Council regarding use of General Fund resources to provide temporary landscape maintenance services to under-funded landscape maintenance zones. If Council directs the use of General Fund resources for this purpose, Staff further requests direction on which of the three service delivery options is most desirable.

SUMMARY:

In Fiscal Year (FY 14-15), 23 of the City's 80 zones in the Landscape Maintenance District (LMD) program failed to pass assessment increases during a 218 election. The result of these failed 218 elections was a corresponding reduction in landscaping services to impacted zones. The level of service received in each zone varies; some zones were so under-funded that landscape services stopped in November of 2014. Other zones are scheduled for reductions between now and the end of the current Fiscal Year.

Concerned citizens have made repeated requests to staff and Council to provide relief from the conditions caused from the lack of maintenance services. At the April 8, 2015 Council meeting, Council asked staff to present information regarding costs to provide temporary maintenance services between now and July 1, 2015. Pursuant to Council direction, City crews will officially take over landscape maintenance services in the zones on July 1, 2015. If Council directs relief to impacted zones, interim maintenance activities will be completed utilizing existing staff and equipment. Direction to mobilize staff will necessitate appropriation and budget amendment items to transfer funds at the level commensurate with the service level chosen. These items will appear before Council at the next regularly scheduled meeting should council direct staff to provide relief.

DISCUSSION:

During the formulation of the City's FY 14-15 Engineers Report, it was determined that 31 of the City's 80 landscape maintenance zones were subject to Proposition 218 protest hearings (or elections). 23 of those hearings failed resulting in unsuccessful rate increases. As a result, maintenance activities in each of the failed zones have been reduced or suspended. Because the level of funding shortfall varies significantly by zone, maintenance activities have been ceased at different times of the current year. This is in response to Council direction which mandates Staff match revenues with expenses according to the percentage of reduction in each individual case.

There are seventeen zones where landscape maintenance service has been terminated prior to April 1, 2015. 6 additional zones will have service terminated at some point in the period between April 1st and June 30th. While varied, most of the landscaping contained within 23 zones is currently in rather poor condition. As a result, City staff and City Council routinely receive complaints from citizens about the lack of maintenance in the areas surrounding their homes.

At the April 15, 2015 meeting, Council directed Parks & Community Services Department staff to assume maintenance responsibilities for the City's 80 zones effective July 1, 2015. Council further directed staff to agendize an item to consider providing temporary maintenance services in the interim time-frame.

If Council elects to direct staff to provide some level of interim landscaping service, staff further requests Council to consider three different service delivery levels. Staff has quantified the General Fund resources required for each of the three service levels. Each service level represents an improvement over the status-quo but does not represent a return to full top-tier service. As an example, staff recommends that these temporary services include tasks such as: mowing and edging of essential turf areas; blowing of hardscaped areas; weed removal through mechanical or chemical means; irrigation system checks and elimination of potential safety issues related to inconsistent landscape maintenance. Large scale shrub and tree trimming is not presently part of the service plan recommended by staff.

Because new equipment and staff have not yet been acquired, relief of existing conditions will be carried out using existing staff and equipment. City crews have existing assignments in parks, on trails and in other public spaces so the bulk of LMD work will need to be done using overtime (OT). While any one of the three listed alternatives is possible, it is important to consider that working significant OT during hot weather would likely result in "burn-out" for staff.

Alternatives

- *Option #1 – Once/Month Service*
    - Advantages – Decrease in citizen complaints; reduced frequency of extra work will be more easily absorbed by existing staff reducing the likelihood of "burnout."
    - Disadvantages – Staff estimates that each of the affected areas will be serviced a minimum of two times before the end of the current fiscal year. This will represent an improvement of current conditions but turf and weed growth between services may still be unsightly to some residents.
    - Cost to City – $4,000
- *Option # 2 – Twice/Month Service*
    - Advantages – This alternative attempts to strike a balance between frequent and infrequent service which should result in an acceptable level of maintenance for most residents in the short-term.
    - Disadvantages – Staff burnout is likely with this option.
    - Cost to City – $7,000
- *Option #3 - Weekly Service*
    - Advantages – Decrease in citizen complaints; elimination of unsightly landscaping issues; less mortality and resulting costs associated with replacement of plant material.
    - Disadvantages – In addition to the higher costs to the General Fund, staff believes this option may reduce the success rate of future 218 protest hearings as citizens observing routine services may mistakenly believe service has been restored. Additionally, some degree of Staff burnout is almost assured with this option.
    - Cost to City – $12,000

FINANCIAL IMPACT:

Council direction will have a direct negative impact to the General Fund in an amount equaling the frequency of service selected.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Strategy 126 - Clean, attractive streets: Expand or develop programs to create clean, safe and aesthetically pleasing streets.

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REPORT TO CITY COUNCIL

Approved by:

Department Director

City Administrator

Council Meeting of: May 6, 2015

Agenda Number: E-2

SUBJECT: Presentation of the Preliminary City of Madera General Fund Budgets for Fiscal Year 2015/2016 and Selection of a Date for the 2015/2016 Budget Workshop

RECOMMENDATION: Council to select a date and time to hold the 2015/2016 Budget Workshop from those suggested by staff.

DISCUSSION: This is the third of four preliminary budget presentations to the City Council pertaining to the City of Madera Fiscal Year 2015/2016 Budgets. The Capital Projects and the Enterprise Fund preliminary budgets have already been presented to Council. One more preliminary budget presentation for the Internal Service Funds, Special Revenue Funds and any other remaining Funds will be presented to Council at the next meeting. The final budget presentation should be presented to Council at the second meeting in June.

The General Fund Operational Budgets are primarily funded by taxes and fees for services. They are designed to be funded from current year operational revenues. Reserves and one-time sources of funds should only be used on an exception basis. The majority of operational expenses relate to staffing or personnel costs, and this budget proposal includes a slight increase of 0.5% to personnel expenses, due primarily to changes to the minimum wages laws and the required provision of leave time for part-time employees. Pending discussions regarding compensation levels could impact the final 2015/2016 Budget proposal. The proposed Maintenance and Operations (M&O) budgets, overall, have increased by approximately 10% from the 14/15 Budget. The proposed Capital Outlay budgets have increased from about $618,000 to $702,000 or 14%.

Unlike the Enterprise Funds with their respective user fees, the General Fund depends primarily on taxes for revenues, which fluctuate with the economy and the housing market. Balancing budgets that provide essential services to the City can be tricky when there are large shifts in Sales Tax and Property Tax or when the State discovers new ways to take money away from us. Some of the factors that have made last year's budget preparations even more difficult were: a 3% cost of living increase, large increases to healthcare costs, increased CalPERS costs and losses of funding from certain grants. For this fiscal year, the revenue picture has improved. However, CalPERS costs continue to increase and must be addressed in the collective bargaining process.

This Preliminary General Fund Budget presentation includes approximately $32.0 million of proposed expenditures and about $31.7 million of projected revenues. Summaries of revenues and expenses are also attached to this report as Exhibit A. Detail of the revenues are attached as Exhibit B. The line-item budget pages are included with this presentation as Exhibit C and contain the various operational line items, as well as the departmental revenue projections for those budgets.

The City Manager and Director of Financial Services will present a Powerpoint presentation that gives further information regarding these budgets and the factors that could potentially help us to finish the 2015/2016 with close to a balanced budget. Further detail, descriptions, analysis and explanations will be included in the final budget presentation, as well. The purpose of this preliminary presentation is to help the Council to become somewhat familiar with the budgets that we are working on at this time.

Staff anticipates having a draft budget, all funds, prepared and delivered to Council by May 22nd. Council may choose to schedule a workshop any time after that date. Staff would like to propose that Council select from one of these suggested dates and times or select another date that works better for Council, within the same approximate timeframe:

- Wednesday, May 27th from 5:30pm to 9pm
- Saturday, May 30th from 10am to 2pm
- Tuesday, June 2nd from 5:30pm to 9pm
- Thursday, June 4th from 5:30pm to 9pm.

FINANCIAL IMPACT: There is no financial impact of this agenda item.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN: The presentation of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.

Exhibit A

FY 15/16 BUDGET - SUMMARY OF GENERAL FUND REVENUES AND EXPENDITURES

	14/15 Budget Revenue	14/15 Est. Revenue	15/16 Revenue	% Chng	S&B 14/15 Budget	S&B 14/15 Est.	S&B 15/16 Budget	% Chng	M&O 14/15 Budget	M&O 14/15 Est.	M&O 15/16 Budget	% Chng	Subtotal Operations
FUND: 10200													
City Council					142,883	142,883	99,681	-30%	29,810	23,249	23,554	-21%	123,236
City Adm					221,549	221,549	216,959	-2%	23,938	23,938	28,001	17%	244,960
City Clerk					198,159	198,159	199,926	1%	80,217	17,802	33,543	-58%	233,470
Finance					534,889	478,350	490,569	-8%	292,199	221,299	464,792	59%	955,361
Attorney					343,831	343,831	344,048	0%	39,655	36,293	32,638	-18%	376,686
HR					391,849	391,849	402,883	3%	82,868	83,818	49,789	-40%	452,673
Central Adm					0	0	0		1,093,419	1,573,640	1,168,650	7%	1,168,650
Finance UB					1,045,880	965,749	949,233	-9%	252,303	232,283	260,427	3%	1,209,661
Purchasing					167,092	167,092	168,701	1%	19,769	19,769	20,535	4%	189,236
Police Svs-AB109					0	0	125,368		0	0	60,000		185,368
Police Svs-CCP					122,327	122,327	125,198		13,608	13,608	0		125,198
School Policing					256,503	256,503	267,647	4%	0	0	0		267,647
Police Svs-Cal Grip Grant					25,035	25,035	0	-100%	0	0	0		0
Hsg Auth Policing					0	0	0		0	0	0		0
Police Adm					8,988,076	8,988,076	8,847,634	-2%	1,265,990	1,265,990	1,376,653	9%	10,224,287
Police Cops Program					59,215	59,215	235,000	297%	0	0	0		235,000
Fire					0	0	0		2,989,704	3,049,038	3,421,887	14%	3,421,887
PW Streets					913,855	878,773	875,900	-4%	1,332,757	942,604	1,609,709	21%	2,485,609
Street Cleaning					0	0	0		0	0	0		0
Comm Promotion					0	0	0		211,700	211,700	239,200	13%	239,200
Nuisance Abatement					156,065	156,065	118,560	-24%	169,431	169,431	194,946	15%	313,506
Planning					355,790	306,919	364,992	3%	76,766	76,216	53,115	-31%	418,107
Building					423,707	422,707	428,459	1%	238,499	232,999	271,596	14%	700,055
Engineering					1,258,353	1,258,353	1,287,964	2%	118,432	104,825	105,038	-11%	1,393,002
Graffiti Abatement					181,071	151,940	189,108	4%	116,117	80,586	102,514	-12%	291,622
Parks & Rec					924,810	806,342	952,905	3%	568,172	577,903	617,032	9%	1,569,937
P&R Recreation					405,741	309,571	427,979	5%	122,169	126,390	98,442	-19%	526,421
P&R Adm					429,732	435,542	435,380	1%	103,445	101,686	113,146	9%	548,526
P&R Leisure Programs					89,763	77,558	92,042	3%	5,300	5,200	44,300	736%	136,342
P&R Sports Program					121,467	99,295	129,160	6%	18,350	17,850	21,150	15%	150,310
P&R Swimming pool					92,230	93,351	98,948	7%	38,779	43,494	72,529	87%	171,477
P&R Centers					72,103	79,676	81,058	12%	156,054	165,805	193,505	24%	274,562
P&R Median Landscape					0	0	0		97,920	97,920	102,990	5%	102,990
P&R Youth Center					66,389	81,463	67,806	2%	115,626	131,830	144,526	25%	212,332
Grants					348,222	348,222	352,988	1%	12,503	14,244	13,653	9%	366,640
TOTAL FUND 10200	**(27,500,053)**	**(27,666,764)**	**(29,306,749)**	7%	**18,336,586**	**17,866,395**	**18,376,097**	**0%**	**9,685,500**	**9,661,411**	**10,937,861**	**13%**	**29,313,958**
						-2.6%							
FUND: 10221													
CDBG-Public Impr	(605,133)	(605,133)	(628,808)		0	0	0		0	0	0		0
CDBG-Public Services	(134,144)	(134,144)	(134,633)		0	0	0		134,144	134,144	134,633	0%	134,633
CDBG-Adm Costs	(178,858)	(178,858)	(179,511)		0	0	0		178,858	178,858	179,511	0%	179,511
TOTAL FUND 10221	**(918,135)**	**(918,135)**	**(942,952)**		**0**	**0**	**0**		**313,002**	**313,002**	**314,144**	**0%**	**314,144**
FUND: 10800													
Code Enforcement	(962,800)	(1,065,985)	(1,027,800)		992,582	835,489	1,052,468	6%	257,172	322,139	363,271	41%	1,415,738
LEA Tire Grant	(18,338)	(18,338)	(18,338)		11,642	11,642	11,308	-3%	7,161	7,161	7,161	0%	18,469
Tire Clean-up	0	0	0		0	0	0		0	0	0		0
Tire Amnesty Grant	(39,649)	(39,649)	(39,649)		9,703	9,703	9,425	-3%	30,528	30,528	30,528	0%	39,953
TOTAL FUND 10800	**(1,020,787)**	**(1,123,972)**	**(1,085,787)**		**1,013,927**	**856,834**	**1,073,200**	**6%**	**294,861**	**359,828**	**400,960**	**36%**	**1,474,160**
FUND: 10900													
Insurance Reserve	(275,000)	(890,000)	(332,002)		0	0	0		425,000	965,000	173,000	-59%	173,000
TOTAL FUND 10900	**(275,000)**	**(890,000)**	**(332,002)**		**0**	**0**	**0**		**425,000**	**965,000**	**173,000**	**-59%**	**173,000**
TOTAL OTHER FUNDS	**(2,213,922)**	**(2,932,107)**	**(2,360,741)**		**1,013,927**	**856,834**	**1,073,200**	**6%**	**1,032,863**	**1,637,830**	**888,104**	**-14%**	**1,961,304**
GRAND TOTAL	**(29,713,975)**	**(30,598,871)**	**(31,667,490)**		**19,350,513**	**18,723,229**	**19,449,297**	**0.5%**	**10,718,364**	**11,299,241**	**11,825,965**	**10%**	**31,275,262**

Exhibit A (continued)

FY 15/16 BUDGET - SUMMARY OF GENERAL FUND REVENUES AND EXPENDITURES

	14/15 Budget Revenue	14/15 Est. Revenue	15/16 Revenue	% Chng	Cap. Outlay 14/15 Budget	Capital Outlay 14/15 Est.	Cap. Outlay 15/16 Budget	Total Exp. 14/15 Budget	Total Expense 14/15 Est.	Total Exp. 15/16 Budget	% Chng
FUND: 10200											
City Council					0	0	0	172,693	166,132	123,236	-29%
City Adm					0	0	0	245,487	245,487	244,960	0%
City Clerk					0	0	0	278,376	215,961	233,470	-16%
Finance					0	0	0	827,088	699,649	955,361	16%
Attorney					0	0	0	383,486	380,124	376,686	-2%
HR					0	0	0	474,717	475,667	452,673	-5%
Central Adm					0	0	0	1,093,419	1,573,640	1,168,650	7%
Finance UB					5,000	5,000	5,000	1,303,183	1,203,032	1,214,661	-7%
Purchasing					0	0	0	186,861	186,861	189,236	1%
Police Svs-AB109					0	0	0	0	0	185,368	New
Police Svs-CCP					0	0	0	135,935	135,935	125,198	
School Policing					0	0	0	256,503	256,503	267,647	4%
Police Svs-Cal Grip Grant					0	0	0	25,035	25,035	0	-100%
Hsg Auth Policing					0	0	0	0	0	0	
Police Adm					0	0	0	10,254,066	10,254,066	10,224,287	0%
Police Cops Program					0	0	0	59,215	59,215	235,000	297%
Fire					0	0	0	2,989,704	3,049,038	3,421,887	14%
PW Streets					0	0	0	2,246,612	1,821,377	2,485,609	11%
Street Cleaning					0	0	0	0	0	0	
Comm Promotion					0	0	0	211,700	211,700	239,200	13%
Nuisance Abatement					0	0	0	325,496	325,496	313,506	-4%
Planning					0	0	0	432,556	383,135	418,107	-3%
Building					0	0	0	662,206	655,706	700,055	6%
Engineering					0	0	0	1,376,785	1,363,178	1,393,002	1%
Graffiti Abatement					0	0	0	297,188	232,526	291,622	-2%
Parks & Rec					0	0	0	1,492,982	1,384,245	1,569,937	5%
P&R Recreation					0	0	0	527,910	435,961	526,421	0%
P&R Adm					0	0	0	533,177	537,228	548,526	3%
P&R Leisure Programs					0	0	0	95,063	82,758	136,342	43%
P&R Sports Program					0	0	0	139,817	117,145	150,310	8%
P&R Swimming pool					0	0	0	131,009	136,845	171,477	31%
P&R Centers					0	0	0	228,157	245,481	274,562	20%
P&R Median Landscape					0	0	0	97,920	97,920	102,990	5%
P&R Youth Center					0	0	60,000	182,015	213,293	272,332	50%
Grants					0	0	0	360,725	362,466	366,640	2%
TOTAL FUND 10200	**(27,500,053)**	**(27,666,764)**	**(29,306,749)**	7%	**5,000**	**5,000**	**65,000**	**28,027,086**	**27,532,805**	**29,378,958**	5%
							(Surplus)/Deficit	**$ 527,033**	**(133,959)**	**$ 72,209**	
FUND: 10221											
CDBG-Public Impr	(605,133)	(605,133)	(628,808)		605,133	605,133	628,808	605,133	605,133	628,808	4%
CDBG-Public Services	(134,144)	(134,144)	(134,633)		0	0	0	134,144	134,144	134,633	0%
CDBG-Adm Costs	(178,858)	(178,858)	(179,511)		0	0	0	178,858	178,858	179,511	0%
TOTAL FUND 10221	**(918,135)**	**(918,135)**	**(942,952)**		**605,133**	**605,133**	**628,808**	**918,135**	**918,135**	**942,952**	3%
							(Surplus)/Deficit	0	0	0	
FUND: 10800											
Code Enforcement	(962,800)	(1,065,985)	(1,027,800)		7,730	0	7,730	1,257,484	1,157,628	1,423,468	13%
LEA Tire Grant	(18,338)	(18,338)	(18,338)		0	0	0	18,803	18,803	18,469	
Tire Clean-up	0	0	0		0	0	0	0	0	0	
Tire Amnesty Grant	(39,649)	(39,649)	(39,649)		0	0	0	40,231	40,231	39,953	
TOTAL FUND 10800	**(1,020,787)**	**(1,123,972)**	**(1,085,787)**		**7,730**	**0**	**7,730**	**1,316,518**	**1,216,662**	**1,481,890**	13%
							(Surplus)/Deficit	295,731	92,690	396,103	
FUND: 10900											
Insurance Reserve	(275,000)	(890,000)	(332,002)		0	0	0	425,000	965,000	173,000	-59%
TOTAL FUND 10900	**(275,000)**	**(890,000)**	**(332,002)**		**0**	**0**	**0**	**425,000**	**965,000**	**173,000**	-59%
							(Surplus)/Deficit	150,000	75,000	(159,002)	
TOTAL OTHER FUNDS	**(2,213,922)**	**(2,932,107)**	**(2,360,741)**		**612,863**	**605,133**	**636,538**	**2,659,653**	**3,099,797**	**2,597,842**	-2%
							(Surplus)/Deficit	445,731	167,690	237,101	
GRAND TOTAL	**(29,713,975)**	**(30,598,871)**	**(31,667,490)**		**617,863**	**610,133**	**701,538**	**14%** **30,686,740**	**30,632,602**	**31,976,800**	4%
							(Surplus)/Deficit	**$ 972,764**	**$ 33,731**	**$ 309,309**	

Exhibit B

City of Madera - Statement of General Fund Revenues
Actuals and Budget Comparison Without Encumbrance
For All Revenue, Accounts - Zero Balance Accounts NOT Included

Account	Description	FY 2012 Actual	FY 2013 Actual	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	General Fund 10200 - General							
Taxes and General Revenue Sources								
1060-8000	CURRENT SECURED PROPERTY TAX	2,199,598	2,349,649	2,867,000	2,753,769	2,867,000	2,867,000	2,981,680
1060-8001	CURRENT SUPPLEMENTAL	17,524	118,250	120,000	18,344	120,000	20,000	20,000
1060-8002	CURRENT UNSECURED PROPERTY TAX	53,961	903	45,000	18,101	45,000	20,000	45,000
1060-8003	HOMEOWNER'S PROPERTY TAX RELIEF	5,923	47,191	47,000	45,870	47,000	47,000	47,000
1060-8005	PRIOR YEAR PROPERTY TAX	47,121	58,322	60,000	32,438	60,000	10,000	40,000
1060-8007	SECURED SUPPLEMENTAL - PRIOR	10,387	7,250	10,000	1,077	10,000	5,000	10,000
1060-8070	BUSINESS LICENSE TAX	363,181	401,462	395,000	392,946	395,000	420,000	420,000
1060-8071	CABLE UTILITY FRANCHISE TAX	293,710	309,805	300,000	302,727	300,000	302,000	302,000
1060-8072	ELECTRIC UTILITY FRANCHISE TAX	265,069	274,355	290,000	288,389	290,000	290,000	290,000
1060-8074	DOCUMENTARY STAMP TAX	61,918	60,671	65,000	65,668	65,000	65,000	65,000
1060-8077	SALES AND USE TAXES	4,169,470	4,505,707	5,300,000	5,539,848	5,300,000	5,819,000	6,555,021
1060-8078	TRANSIENT ROOM OCCUPANCY TAX	522,494	576,572	600,000	646,608	600,000	640,000	645,000
1060-8082	PROPERTY TAX IN-LIEU - SALES TAX	1,215,357	1,770,998	1,885,000	1,610,055	1,885,000	1,897,000	1,556,638
1060-8084	PROPERTY TAX IN-LIEU - VEH LIC FEES	4,344,809	4,350,543	4,450,000	4,438,671	4,450,000	4,440,000	4,450,000
1060-8090	PUBLIC SAFETY TAXES - PROP. 172	111,659	122,101	-	-	-	-	-
1060-8092	PROPERTY TAXES CFD 2013-1	-	-	10,247	-	10,247	10,247	10,247
1060-8163	INTEREST INCOME	792,585	853,382	150,000	602,840	150,000	400,000	400,000
1060-8167	RENTS AND LEASES	1,200	1,200	1,200	1,200	1,200	1,200	1,200
1060-8204	BUSINESS LICENSE APPLICATION FEES	17,175	19,915	-	-	-	-	-
1060-8227	RENTAL BUSINESS LICENSE APP. FEES	4,250	1,500	-	-	-	-	-
1060-8345	INTERFUND CHARGES - RTE & ROLL-OFF FEES	604,804	604,804	100,000	75,000	100,000	100,000	100,000
1060-8367	TRANSFER IN FUND 42000 Local Trans	-	-	-	125,000	-	-	-
1060-8437	MANDATED COST REIMBURSEMENTS	2,265	-	11,000	11,649	11,000	22,711	11,000
1060-8438	MOTOR VEHICLE IN-LIEU TAXES	62,659	-	-	26,745	-	-	-
1060-8657	MISCELLANEOUS REVENUE - UNALLOCATED	38,834	4,915	10,000	20,624	10,000	5,000	10,000
1060-8659	REFUNDS AND REIMBURSEMENTS	121	12,282	5,000	7,692	5,000	5,000	5,000
1060-8671	SALE OF REAL AND PERSONAL PROPERTY	-	14	5,000	87,633	5,000	12,000	5,000
1060-8751	REALIZED GAINS/LOSSES INVESTMENTS	(17,948)	21,398	5,000	109,654	5,000		5,000
1060-8752	UNREAILIZED GAINS/LOSSES INVESTMENTS	(390,977)	268,153	-	(18,210)	-	-	-
1060-8355	TRANSFER IN FUND 48000 CFD 2005-1	83,110	83,110	500,000	-	500,000	-	500,000
1061-8163	INTEREST INCOME - PROPERTY TAX	4,584	477	-	(72)	-	-	-
TOTAL Taxes and General Revenue Sources		**14,884,843**	**16,824,929**	**17,231,447**	**17,204,266**	**17,231,447**	**17,398,158**	**18,474,786**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	City Council							
1570-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	35,869	46,909	46,909	47,430	65,448	65,448	65,448
1570-8662	REIMBURSEMENT-RDA TO CITY	299	299	-	-	-	-	-
TOTAL Dept 101: City Council		**36,168**	**47,208**	**46,909**	**47,430**	**65,448**	**65,448**	**65,448**
	City Administrator's Office							
1585-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	214,990	206,904	206,904	208,827	249,790	249,790	249,790
1585-8659	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-	-	-
TOTAL Dept 102: City Administrator's Office		**214,990**	**206,904**	**206,904**	**208,827**	**249,790**	**249,790**	**249,790**
	City Administrator - Purchasing							
1590-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	72,380	75,090	75,090	75,665	125,416	125,416	125,416
TOTAL Dept 120: City Administrator - Purchasing		**72,380**	**75,090**	**75,090**	**75,665**	**125,416**	**125,416**	**125,416**
	City Clerk's Office							
1600-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	146,866	134,713	134,713	135,899	87,982	87,982	87,982
1600-8659	REFUNDS AND REIMBURSEMENTS	658	300	500	241	150	150	-
1600-8662	REIMBURSEMENT-RDA TO CITY	1,226	1,226	-	-	-	-	-
TOTAL Dept 103: City Clerk's Office		**148,750**	**136,239**	**135,213**	**136,140**	**88,132**	**88,132**	**87,982**
	Finance							
1060-8204	Business License Application Fees	17,175	19,915	20,000	21,301	20,000	20,000	21,000
1060-8205	State SB-1186 Fees -(Business License)	-	5	-	98	-	-	-
1060-8227	Rental Business License App. Fees	3,900	1,500	2,000	500	1,500	1,500	500
1060-8231	SALES OF MAPS/PUBLICATIONS	249	-	1,000		-	-	-
1615-8208	LATE PAYMENT-OTHER PENALTY	2,293	5,278	3,000	3,466	6,000	6,000	3,000
1615-8346	INTERFUND CHARGES - COST DISTRIBUTION	50,000	-	-	-	-	-	-
1615-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	404,520	335,408	335,408	341,951	236,840	236,840	236,840
1615-8355	TRANSFER-IN	1,600	1,600	-	-	-	-	-
1615-8418	Transfer-In Fund 42000 Local Transportation	7,500	7,500	7,500	7,500	7,500	7,500	-
1615-8657	MISCELLANEOUS REVENUE	2,324	2,710	5,000	3,493	2,500	2,500	2,500
1615-8662	REIMBURSEMENT-RDA TO CITY	36,026	-	-	-	-	-	-
1615-8682	COLLECTION RECOVERY-BUSINESS LICENSE	3,736	7,707	10,000	7,627	5,000	5,000	7,000
TOTAL Dept 104: Finance		**529,323**	**381,623**	**383,908**	**385,936**	**279,340**	**279,340**	**270,840**
	Finance Utility Billing							
1620-8371	TRANSFER-IN FUND 20300 WATER	546,974	598,081	466,023	466,023	651,591	651,591	607,330
1620-8376	TRANSFER-IN FUND 20400 SEWER	546,974	598,081	616,023	616,023	325,796	325,796	303,665
1620-8346	TRANSFER-IN FUND 47600 S0LID WASTE	-	-	150,000	150,000	325,796	325,796	303,665
1620-8682	COLLECTION RECOVERY	3,373	-	3,000	7,449	3,000	3,000	3,000
TOTAL Dept 114: Finance Utility Billing		**1,097,321**	**1,196,162**	**1,235,046**	**1,239,495**	**1,306,183**	**1,306,183**	**1,217,661**
	City Attorney's Office							
1645-8343	INTERFUND CHARGES - LAD LEGAL FEES	-	-	24,292	23,157	3,378	3,378	3,378
1645-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	121,230	96,259	96,259	97,140	62,955	62,955	62,955
1645-8659	REFUNDS AND REIMBURSEMENTS	23,092	5,000	1,000	3,614	1,000	1,000	1,000
1645-8661	REIMBURSEMENT - HOUSING AUTH TO CITY	-	-	5,000	-	5,000	5,000	5,000
1645-8662	REIMBURSEMENT-RDA TO CITY	136,217	84,456	-	-	-	-	-
TOTAL City Attorney's Office		**280,539**	**185,715**	**126,551**	**123,911**	**72,333**	**72,333**	**72,333**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	Human Resources / Risk Management							
1660-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	232,611	240,583	240,583	242,668	292,559	292,559	292,559
1660-8410 T	Transfer-In Fund 10900 Insurance Reserve	183,682	118,228	-	1,834	-	-	-
TOTAL Dept 107: Human Resources / Risk Management		**416,293**	**358,811**	**240,583**	**244,502**	**292,559**	**292,559**	**292,559**
	Central Administration							
1675-8346	INTERFUND CHARGES - REIMBURSEMENT	-	-	-	-	64,083	64,083	64,083
1675-8348	INTERFUND CHARGES - ADMIN. OVERHEAD	425,143	237,738	528,318	239,985	320,453	320,453	320,453
1675-8662	REIMBURSEMENT-RDA TO CITY	12,993	12,993	-	-	-	-	-
TOTAL Dept 108: Central Administration		**438,136**	**250,731**	**528,318**	**239,985**	**384,536**	**384,536**	**384,536**
	Police Grants/Reimbursements							
1709-8434	AB109 GRANT	-	-	-	-	-	-	184,000
1710-8659	Refunds and Reimbursements - CCP	-	-	-		142,000	142,000	127,717
1720-8219	Madera Unified Police Contract Charges	112,551	89,765	119,000	150,243	260,600	260,600	257,647
1735-8492	COPS Federal CalGRIP Grant	273,556	-	88,000	123,723	25,008	25,008	-
1740-8661	Housing Authority Reimbursement	87,236	80,209	82,000	82,000	-	-	-
1751-8355	Transfers-In COPS Grant	23,408	-	-	-	-	-	-
1750-8434	JAG GRANT	8,997	31,000	11,000	10,054	11,000	11,000	11,000
1751-8456	COPS Hiring Program Grant	357,171	350,000	234,000	337,636	61,296	61,296	235,000
TOTAL Police Grants & Reimbursements		**862,919**	**550,974**	**534,000**	**703,656**	**499,904**	**499,904**	**815,364**
	Police Services - Administration							
1750-8075	Public Safety Taxes - Prop. 172	111,660		100,000	150,639	130,000	130,000	130,000
1750-8203	POLICE BACKGROUND CHECK FEES	845	1,500	2,000	980	1,500	1,500	1,500
1750-8207	POLICE COST RECOVERY DUI	3,692	2,000	7,000	23,289	26,000	26,000	26,000
1750-8211	FALSE ALARM RESPONSE FEES	8,150	8,000	7,000	13,335	10,000	10,000	10,000
1750-8217	COUNTY JAIL BOOKING FEES	4,755	5,000	6,000	8,164	6,000	6,000	6,000
1750-8235	POLICE CITE SIGN OFF VEHICLE RELEASE	35,090	41,559	30,000	24,601	20,000	20,000	20,000
1750-8255	POLICE EMERGENCY RESPONSE FEES	671	1,238	1,000	250	500	500	500
1750-8263	ALARM PERMIT FEES	24,044	18,000	20,000	40,460	30,000	30,000	30,000
1750-8389	Transfer-In from Fund 45217				-	130,497	130,497	130,497
1750-8440	P.O.S.T. Training Reimbursement	22,486	14,359	18,000	19,208	18,000	18,000	10,000
1750-8550	COURT FINES / FORFEITURES	394,554	301,029	250,000	267,558	250,000	250,000	250,000
1750-8552	PARKING TICKET PENALTIES	47,409	50,000	110,000	77,162	80,000	80,000	47,000
1750-8553	VEHICLE CODE FINE REVENUE	30,835	9,414	5,000	3,665	5,000	5,000	5,000
1750-8657	AB109 Realignment Funds	-	-	83,000	153,298	45,000	45,000	45,000
1750-8658	Towing Fees	14,449	15,285	70,000	-	50,000	50,000	55,000
1750-8504	Police CCP Funding	-	180,000	142,000	113,462	140,000	140,000	-
1750-8659	REFUNDS AND REIMBURSEMENTS	92,383	35,000	60,000	140,141	100,000	100,000	50,000
TOTAL Dept 221: Police Services - Administration		**791,023**	**682,384**	**911,000**	**1,036,212**	**1,042,497**	**1,042,497**	**816,497**
	Fire Services - Administration							
1795-8247	FIRE DEPARTMENT WEED ABATEMENT FEE	17,257	10,000	5,000	4,395	-	-	-
1795-8346	INTERFUND CHARGES - REIMBURSEMENTS	49,000	49,000	49,000	49,000	49,000	49,000	49,000
1795-8659	REFUNDS AND REIMBURSEMENTS				19,586			
TOTAL Dept 225: Fire Services - Administration		**66,257**	**59,000**	**54,000**	**72,981**	**49,000**	**49,000**	**49,000**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	Public Works - Streets							
1825-8346	INTERFUND CHARGES - REIMBURSEMENTS	174,000	170,000	120,000	120,000	120,000	120,000	120,000
1825-8355	Transfer-In Fund 47600 Solid Waste	186,743	250,000	250,000	197,239	250,000	250,000	250,000
1825-8360	Transfer-in Fund 41300 Gas Tax	1,354,525	1,180,003	1,037,000	730,736	1,132,000	1,132,000	1,322,000
1825-8659	Refunds and Reimbursements	27,980	-	5,000	17,719	5,000	5,000	5,000
1825-8367	Transfer-In Fund 41500 Measure "T"	-	563,000	417,000	717,000	746,733	746,733	788,000
TOTAL Dept 328: Public Works - Streets		**1,743,248**	**2,163,003**	**1,829,000**	**1,782,694**	**2,253,733**	**2,253,733**	**2,485,000**
	Dept 406: Police Services - Animal Control							
1960-8101	ANIMAL LICENSE REVENUE	20,872	15,000	24,000	17,515	20,000	20,000	20,000
1960-8551	FINES AND PENALTIES FOR VIOLATIONS	10,845	8,000	9,000	9,116	9,000	9,000	9,000
1960-8657	MISCELLANEOUS REVENUE	821	500	1,000	517	500	500	500
1960-8659	REFUNDS AND REIMBURSEMENTS	544	500	-	512	-	-	-
TOTAL Dept 406: Police Services - Animal Control		**33,082**	**24,000**	**34,000**	**27,660**	**29,500**	**29,500**	**29,500**
	Dept 410: Community Development - Planning							
1060-8231	Sale of Maps and Publications				1,189	1,000	1,000	1,000
1990-8249	ZONING / LAND USE / ANNEXATION FEES	99,562	80,000	105,000	117,415	125,000	125,000	156,000
1990-8344	INTERFUND CHARGES - PROJECT MGT.	16,757	15,000	5,000	3,899	29,000	29,000	10,000
1990-8346	INTERFUND CHARGES REIMBURSEMENTS	5,407	-	-	-	-	-	-
1990-8389	Transfer in from Fund 452				-	25,000	25,000	-
1990-8434	GRANT	200,000	-	-	-	-	-	-
1990-8657	MISCELLANEOUS REVENUE	-	-	1,000	-	-	-	-
TOTAL Dept 410: Community Development - Planning		**321,726**	**95,000**	**111,000**	**122,503**	**180,000**	**180,000**	**167,000**
	Dept 411: Community Development - Bldg. Inspection							
2005-8103	ENERGY REGULATION FEES	12,875	10,000	11,000	17,425	13,500	13,500	13,500
2005-8105	PERMITS - BUILDING	232,900	160,000	224,000	299,488	285,000	285,000	412,500
2005-8106	PERMITS - ELECTRICAL	34,586	22,000	30,000	24,151	25,000	25,000	65,000
2005-8107	PERMITS - FIREWORKS STANDS	2,500	2,500	2,000	3,100	2,500	2,500	2,500
2005-8108	PERMITS - MECHANICAL	10,927	10,000	9,000	8,949	9,000	9,000	10,500
2005-8109	PERMITS - PLUMBING	21,570	16,000	21,000	15,330	16,000	16,000	16,000
2005-8119	S.M.I.P. - CITY SHARE	391	200	200	264	200	200	200
2005-8120	SB-1473- CITY SHARE	221	200	200	185	200	200	200
2005-8121	SB-1186 City Share - Bldg	-	-	-	1,609	-	-	-
2005-8208	LATE PAYMENT /OTHER PENALTY	1,884	1,000	2,000	6,141	1,500	1,500	1,600
2005-8222	OVERTIME FEES	43,571	8,000	18,000	83,179	3,000	3,000	20,000
2005-8225	BUILDING DEPT. PLAN ARCHIVAL FEES	10,779	5,000	7,000	19,652	45,000	45,000	110,000
2005-8226	PLAN CHECK FEES	79,882	50,000	66,000	85,394	9,000	9,000	7,500
2005-8257	BLDG. DIV. PERMIT PREP. FEE	49,321	35,000	40,000	62,275	69,000	69,000	56,000
2005-8355	Transfer-In Fund 43600 NSP3	-	37,500	15,000	15,000	50,000	50,000	57,000
2005-8657	MISCELLANEOUS REVENUE - BUILDING	511	500	1,000	1,525	17,959	17,959	-
2005-8659	REFUND AND REIMBURSEMENTS	1,789	25,000	1,000	454	1,000	1,000	1,500
TOTAL Community Development - Bldg. Inspection		**503,707**	**382,900**	**447,400**	**644,121**	**547,859**	**547,859**	**774,000**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	Dept 412: Community Development - Engineering							
2020-8104	PERMITS - ENCROACHMENT	20,762	16,000	30,000	25,180	35,000	35,000	60,000
2020-8216	INSPECTION / PLAN CHECK FEES 0	48,658	9,000	34,000	2,084	25,000	25,000	23,000
2020-8257	ENGR. PERMIT PREPARATION FEE	8,810	6,000	12,000	13,780	15,000	15,000	14,000
2020-8344	INTERFUND CHARGES - PROJECT MGT.	871,458	693,244	562,000	618,237	682,200	682,200	702,000
2020-8355	Transfer-In Home Arbort Point Grant	-	23,578	-	-	-	-	-
2020-8360	Transfer-In Fund 41300 Gas Tax	-	-	38,000	38,000	39,140	39,140	39,140
2020-8367	Transfer-in Fund 42000 Local Transportation	400,000	400,000	400,000	400,000	412,000	412,000	412,000
2020-8389	Transfer in from Fund 45261				-	25,000	25,000	25,000
2020-8657	MISCELLANEOUS REVENUE - ENGINEERING	14,203	13,000	13,000	7,085	15,000	15,000	35,000
2020-8659	Refunds and Reimbursements				-	-	-	-
2021-8347	INTERFUND CHARGES - L A ZONE FEES	71,498	94,909	93,051	94,947	41,777	41,777	41,777
2021-8355	Transfer-In Fund 45000 Storm Drain Fees	40,687	40,687	41,000	13,436	45,000	45,000	45,000
TOTAL Dept 412: Community Development - Engineering		**1,476,076**	**1,296,418**	**1,223,051**	**1,212,749**	**1,335,117**	**1,335,117**	**1,396,917**
	Dept 531: Public Works Graffiti Abatement							
1850-8334	Interfund Charges - CDBG	-	-		186,004	155,133	155,133	163,570
1850-8346	Interfund charges - Cost Distribution	-	-		-	40,000	40,000	50,000
1850-8363	Transfer In - CDBG	-	-	186,004	-	-	-	-
1850-8355	Transfer In - Solid Waste Dept 507	-	-	25,082	6,541	35,000	35,000	35,000
1850-8367	Transfer In - Fund 41300 Gas Tax	-	-	80,000	9,985	80,000	80,000	40,000
1850-8659	Refunds and Reimbursements	-	-	-	-	-	-	-
TOTAL Dept 531: Public Works Graffiti Abatement		**-**	**-**	**291,086**	**202,530**	**310,133**	**310,133**	**288,570**
	Dept 661: Parks & Comm. Svcs. - Parks							
2050-8170	RENTS AND LEASES - PRKS SPECIAL	900	500	800	1,078	800	800	600
2050-8171	RENTS AND LEASES - ATHLETIC FIELD	4,171	3,100	8,000	7,242	10,000	10,000	11,000
2050-8172	RENTS AND LEASES - ATH. FIELD UTILITIES	5,929	13,500	11,000	13,679	13,000	13,000	10,000
2050-8173	RENTS AND LEASES - LIONS PAVILION	7,849	9,200	9,200	6,622	8,000	8,000	9,000
2050-8174	RENTS AND LEASES - ROTARY PAVILION	12,983	14,000	14,000	12,081	12,000	12,000	12,000
2050-8180	RENTS AND LEASES - MILLVIEW PAVILION	3,102	3,500	3,500	2,835	3,500	3,500	3,500
2050-8216	INSPECTION / PLAN CHECK FEES	-	15,000	-	-	-	-	-
PROCESSIN	PROCESSING FEE	10,395	-	-	(12)	-	-	-
2050-8301	DONATIONS	1,444	11,341	-	345	100	100	100
2050-8344	INTERFUND CHARGES - PROJECT MGT.	88,991	14,000	20,000	-	20,000	20,000	20,000
2050-8346	INTERFUND CHARGES COST DISTRIBUTION	94,800	94,800	210,000	94,800	94,800	94,800	94,800
2050-8347	INTERFUND CHARGES L A ZONE FEES	43,052	110,113	110,113	110,346	50,089	50,089	50,089
2050-8355	Transfer-In from Solid Waste Fund 47600				120,000	120,000	120,000	120,000
2050-8385	Transfer in from Fund 45000				-	-	-	-
2050-8600	ASSESSMENTS - SUNSET PARK STRIP	1,321	1,379	1,379	1,479	1,379	1,379	1,379
2050-8657	MISCELLANEOUS REVENUE - PARKS	7,195	62,133	10,817	5,187	12,000	12,000	12,000
2050-8659	REFUND AND REIMBURSEMENTS	1,228	1,000	1,500	38,082	2,000	2,000	2,000
TOTAL Dept 661: Parks & Comm. Svcs. - Parks		**283,360**	**353,566**	**400,309**	**413,764**	**347,668**	**347,668**	**346,468**
	Dept 662: Parks & Comm. Svcs. - Recreation							
2065-8185	Kids Camp Program Fees					17,000	17,000	19,000
2065-8301	DONATIONS	30,923	30,000	30,000	44,662	5,500	5,500	-
2065-8434	GRANT	52,410	51,738	51,738	77,846	10,000	10,000	-
2065-8659	Refund and Reimbursements				150	-	-	-
2065-8683	After School Revenue				-	221,500	221,500	221,500
TOTAL Dept 662: Parks & Comm. Svcs. - Recreation		**83,333**	**81,738**	**81,738**	**122,658**	**254,000**	**254,000**	**240,500**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	Dept 670: Parks & Comm. Svcs. - Swimming Pool							
2070-8238	PUBLIC SWIM	10,681	13,000	13,000	11,408	12,500	12,500	12,000
2070-8258	POOL CONCESSION	4,356	6,000	5,500	8,186	7,000	7,000	8,000
2070-8259	SWIM LESSONS	14,887	9,500	14,000	16,127	11,000	11,000	13,000
2070-8260	POOL RENTALS	6,644	5,500	7,000	7,960	6,500	6,500	8,000
2070-8355	Transfer in CDBG Grant	-	3,100	-	3,100	-	-	-
TOTAL Dept 670: Parks & Comm. Svcs. - Swimming Pool		**36,568**	**37,100**	**39,500**	**46,781**	**37,000**	**37,000**	**41,000**
	Dept 688: Parks & Comm. Svcs. - CDBG Program							
2075-8261	PROGRAMS FEES	18,896	21,000	15,000	19,620	-	-	-
TOTAL Dept 688: Parks & Comm. Svcs. - CDBG Program		**18,896**	**21,000**	**15,000**	**19,620**	**-**	**-**	**-**
	Dept 664: Parks & Comm Svcs. Admin							
2095-8344	INTERFUND CHARGES - PROJECT MGT.	-	10,000	4,000	-	1,500	1,500	1,500
2095-8649	ADMIN FEES	-	-	10,500	14,127	12,000	12,000	16,000
TOTAL Dept 664: Parks & Comm Svcs Admin		**-**	**10,000**	**14,500**	**14,127**	**13,500**	**13,500**	**17,500**
	Dept 671: Parks & Comm. Svcs. - Pan Am Center							
2126-8140	Skate Park Rentals					-	-	-
2126-8154	Mex-Am Center Rents	1,600	1,200	2,000		1,500	1,500	1,920
2126-8155	Burgon Center Rents	13,427	12,500	12,000		4,500	4,500	6,500
2126-8166	Millview Community Centers Rents	31,693	23,000	23,000		18,000	18,000	28,000
2126-8168	PAN AM COMMUNITY CENTER RENTS	19,129	22,000	18,000	24,654	20,000	20,000	18,000
2126-8183	Youth Huts Rents	2,190	2,000	3,000		2,600	2,600	2,600
2126-8355	Transfer-In	-	-	-	17,647	-	-	-
2126-8434	GRANT	8,000	8,000	8,000	8,000	8,000	8,000	8,000
TOTAL Dept 671: Parks & Comm. Svcs. - Pan Am Center		**76,039**	**68,700**	**66,000**	**50,301**	**54,600**	**54,600**	**65,020**
	Dept 667: Parks & Comm. Svcs. - Leisure Program							
2155-8218	LEISURE / ENRICHMENT FEES	2,341	2,170	6,000	6,549	-	-	-
2155-8301	DONATIONS	1,708	500	1,000	1,332	8,000	8,000	8,000
2155-8316	Sponsorship	-	-	-	-	20,000	20,000	20,000
2155-8318	Fundraising	-	-	-	-	12,000	12,000	12,000
TOTAL Dept 667: Parks & Comm. Svcs. - Leisure Program		**4,049**	**2,670**	**7,000**	**7,881**	**40,000**	**40,000**	**40,000**
	Dept 668: Parks & Comm. Svcs. -Skate Park							
2170-8258	SKATE CONCESSION	81	-	500	-	-	-	-
2170-8260	SKATE PARK RENTALS	-	2,500	2,000	-	-	-	-
TOTAL Dept 668: Parks & Comm. Svcs. -Skate Park		**81**	**2,500**	**2,500**	**-**	**-**	**-**	**-**
	Dept 669: Parks & Comm. Svcs. - Sports Programs							
2185-8200	ADULT SPORT FEES	26,207	25,700	35,000	32,291	35,000	35,000	35,000
2185-8248	YOUTH SPORTS FEES	25,876	27,500	35,000	31,944	35,000	35,000	35,000
TOTAL Dept 669: Parks & Comm. Svcs. - Sports Programs		**52,083**	**53,200**	**70,000**	**64,235**	**70,000**	**70,000**	**70,000**
	Dept 692: Parks & Comm. Svcs. - Youth Center							
2193-8175	COLOCATOR LEASE	8,196	7,000	10,800	12,364	11,100	11,100	11,100
2193-8181	FACILITY RENTALS	2,935	3,500	1,500	20	500	500	500
2193-8259	CONCESSIONS	8,403	9,000	7,000	6,087	7,000	7,000	5,000
2193-8261	PROGRAMS FEES	3,276	6,000	7,500	2,464	2,000	2,000	-
2193-8301	DONATIONS	100	-	500	300	500	500	500
2193-8315	FUND RAISING	258	2,000	200	210	500	500	500
2193-8659	REFUNDS AND REIMBURSEMENTS				5,842			
TOTAL Dept 692: Parks & Comm. Svcs. - Youth Center		**23,168**	**27,500**	**27,500**	**27,287**	**21,600**	**21,600**	**17,600**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	Public Works - Street Cleaning							
8840-8355	Transfer-In Fund 47600 Solid Waste	213,486	236,188	411,000	380,680	-	-	-
8840-8360	Transfer In Fund 41300 Gas Tax	80,000	138,613	-	-	-	-	-
8840-8441	Reimbursement Street Sweeping Fees	38,182	41,518	-	-	-	-	-
TOTAL Dept 338: Public Works - Street Cleaning		**331,668**	**416,319**	**411,000**	**380,680**	**-**	**-**	**-**
	Dept 812: Grant/Entitlement Oversight							
8900-8334	Interfund Charges - CDBG	-	-	-		124,986	124,986	166,000
8900-8335	Interfund Charges - 43600 NSP	-	25,000	12,000	5,541	17,959	17,959	10,000
8900-8336	Interfund Charges - DAR	-	-	-	37,150	-	-	83,938
8900-8337	Interfund Charges - MAX	-	-	-	37,150	-	-	83,938
8900-8338	Interfund Charges - Cal Home	-	-	-	912	17,959	17,959	35,918
8900-8339	Interfund Charges - HOME	-	-	-	2,853	17,959	17,959	17,959
8900-8344	INTERFUND CHARGES - PROJECT MGT.	269,181	-	-	-	-	-	-
8900-8346	INTERFUND CHARGES - REIMBURSEMENTS	-	128,419	172,059	203,730	-	-	-
8900-8357	Transfer-In Fund 21228 Dial A Ride Grant	-	-	62,780		66,093	66,093	-
8900-8358	Transfer-In Fund 21229 Fixed Route Grant	-	-	62,780		66,093	66,093	-
8900-8363	Transfer-In Fund 10221 CDBG Grant	-	135,943	-		-	-	-
8900-8368	Trans in from Fund 41400 Pkg Dist	-	-	-	13,877	7,709	7,709	7,709
8900-8386	Transfer-In Fund 44000 CAL HOME Grant	-	-	10,750		-	-	-
8900-8657	Miscellaneous Revenue -	-	-	-	50,000	-	-	-
TOTAL Dept 812: Grant/Entitlement Oversight		**269,181**	**264,362**	**308,369**	**351,213**	**318,758**	**318,758**	**405,462**
TOTAL REVENUE - FUND 10200		**25,095,207**	**26,255,746**	**27,087,922**	**27,209,810**	**27,500,053**	**27,666,764**	**29,306,749**

Exhibit B (continued)

Account	Description	FY 2012 Actual	FY 2013 Budget	FY 2014 Adopted	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimated	FY 2016 Proposed
	General Fund 10221 - CDBG							
	Dept 443: CDBG - Public Improvements							
2217-8355	Transfer-In				700,000			
2217-8454	C.D.B.G. Carryover Entitlement	-	-	28,100	632,977	23,843	23,843	-
2217-8455	C.D.B.G. Current Yr. Entitlement	808,964	632,977	653,854	162,439	581,290	581,290	628,808
TOTAL Dept 443: CDBG - Public Improvements		**808,964**	**632,977**	**681,954**	**1,495,416**	**605,133**	**605,133**	**628,808**
	Dept 803: CDBG - Public Services							
2216-8454	C.D.B.G. Carryover Entitlement	-	-	-	128,870	-	-	-
2216-8455	C.D.B.G. Current Yr. Entitlement	151,513	128,871	137,950	123,882	134,144	134,144	134,633
TOTAL Dept 803: CDBG - Public Services		**151,513**	**128,871**	**137,950**	**252,752**	**134,144**	**134,144**	**134,633**
	Dept 805: CDBG - Administrative Costs							
2365-8454	C.D.B.G. Carryover Entitlement	-	-	-	148,202	-	-	-
2365-8455	C.D.B.G. Current Yr. Entitlement	127,067	148,202	183,933	101,023	178,858	178,858	179,511
TOTAL Dept 805: CDBG - Administrative Costs		**127,067**	**148,202**	**183,933**	**101,023**	**178,858**	**178,858**	**179,511**
TOTAL REVENUE - FUND 10221		**1,087,544**	**910,050**	**1,003,837**	**1,849,191**	**918,135**	**918,135**	**942,952**
	General Fund 10800 - Code Enforcement							
	Dept 414: Code Enforcement							
2380-8076	Abandoned Property Registration fees	21,745	11,605	15,000	6,050	10,000	10,000	10,000
2380-8203	Background Check Service Fee	425	325	300	575	300	300	300
2380-8227	Vacant Building Ordenance	5,005	6,410	4,500	2,305	4,500	4,500	4,500
2380-8228	Graffitti Ordinance	1,061	415	-	1,179	-	-	-
2380-8355	Transfer-In	259,070	154,681	150,000	150,000	-	-	-
2380-8551	Fines and Penalties for Violations	918,878	618,755	465,000	478,932	425,000	425,000	425,000
2380-8554	Vehicle Abatement Fee	47,377	51,273	48,000	48,640	48,000	48,000	48,000
2380-8556	Foreclosure Revenues	45,649	43,144	49,738	45,892	45,000	45,000	45,000
2380-8657	Miscellaneous Revenue	-	2,781	-	-	-	-	-
2380-8659	Refunds and Reimbursements	16,759	6,150	-	947	-	-	-
2380-8662	Reimbursement - RDA to City	259,070	-	-	-	-	-	-
2380-8682	Collection Recovery-Code Enf.	28,325	41,221	30,000	35,670	30,000	30,000	30,000
2380-8684	Cost Recovery for Weed Abatement	0	0	0	0	0	0	65,000
2381-8334	Interfund Charge - CDBG	0	0	0	0	0	0	400,000
2381-8355	Transfer-In	0	0	9,162	9,162	0	0	-
2381-8363	Transfer In from 10221	590,617	605,368	467,850	467,850	400,000	400,000	-
TOTAL Dept 414: Code Enforcement		**2,193,982**	**1,542,128**	**1,239,550**	**1,247,202**	**962,800**	**962,800**	**1,027,800**
	Dept 435: Tire Clean-Up							
2429-8455	Waste Tire Clean-up Grant	57,938	78,540	65,390	69,468	-	-	-
TOTAL Dept 435: Tire Clean-Up		**57,938**	**78,540**	**65,390**	**69,468**	**-**	**-**	**-**
TOTAL REVENUE - FUND 10800		**2,251,920**	**1,620,668**	**1,304,940**	**1,316,670**	**962,800**	**962,800**	**1,027,800**
	General Fund 10865 - Code Enf. Tire Grants							
	Dept 432: LEA Tire Grant							
2427-8428	Current Year Allocation-LEA Grant	13,443	21,160	14,000	18,139	18,338	18,338	18,338
TOTAL Dept 432: LEA Tire Grant		**13,443**	**21,160**	**14,000**	**18,139**	**18,338**	**18,338**	**18,338**
	Dept 436: Tire Amnesty Grant							
2428-8455	Tire Amnesty Grant	50,709	-	25,703	-	39,649	39,649	39,649
TOTAL Dept 436: Tire Amnesty Grant		**50,709**	**-**	**25,703**	**-**	**39,649**	**39,649**	**39,649**
TOTAL REVENUE - FUND 10865		**64,152**	**21,160**	**39,703**	**18,139**	**57,987**	**57,987**	**57,987**
	General Fund 10900 - Insurance Reserve							
	Dept 133: Insurance Reserve							
2440-8163	Interest Income	2,850	760	1,500	405	-	-	-
2440-8355	Transfers In	-	-	8,602	8,602	250,000	250,000	307,002
2440-8656	Liability Insurance Refunds	86,320	-	180,000	193,440	25,000	25,000	25,000
2440-8657	Miscellaneous Revenue	183,710	-	-	39,820	-	-	-
2440-8675	Worker's Compensation Premium Refunds	8,543	-	-	-	-	-	-
TOTAL Dept 133: Insurance Reserve		**281,422**	**760**	**190,102**	**242,267**	**275,000**	**275,000**	**332,002**
TOTAL REVENUE - FUND 10900		**281,422**	**760**	**190,102**	**242,267**	**275,000**	**275,000**	**332,002**
GRAND TOTAL - GENERAL FUND REVENUE		**28,780,244**	**28,808,384**	**29,626,504**	**30,636,077**	**29,713,975**	**29,880,686**	**31,667,490**

Exhibit C

CITY ADMINISTRATOR'S OFFICE

CITY ADMINISTRATOR'S OFFICE

10200.102

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 BUDGET	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1585-8348	Interfund Charges - Admin. Overhead	(214,990)	(206,904)	(206,904)	(208,827)	(249,790)	(249,790)	(249,790)
	TOTAL REVENUE	**(214,990)**	**(206,904)**	**(206,904)**	**(208,827)**	**(249,790)**	**(249,790)**	**(249,790)**
SALARIES AND BENEFITS								
1585-1010	Salaries / Full-time	238,920	227,551	197,832	138,597	143,183	143,183	143,183
1585-1040	Salaries - Leave Payout	25,851	19,527	28,693	12,270	12,541	12,541	12,541
1585-1060	Salaries - Auto & Expense Allowance	7,200	7,200	7,200	5,040	5,040	5,040	5,040
1585-2000	Public Employees Retirement System	39,216	33,031	32,132	22,618	25,962	25,962	28,594
1585-2002	Long Term Disability Insurance	684	450	712	272	272	272	272
1585-2003	Life Insurance Premiums	172	139	120	117	84	84	84
1585-2004	Worker's Compensation Insurance	15,416	16,424	17,941	9,795	10,906	10,906	10,906
1585-2005	Medicare Tax - Employer's Share	3,897	3,727	3,389	2,368	2,331	2,331	2,331
1585-2008	Deferred Compensation / Full-time	1,922	553	0	0	0	0	0
1585-2009	Unemployment Insurance	700	336	336	225	225	225	191
1585-2010	Section 125 Benefit Allow.	33,588	24,382	20,232	14,553	21,005	21,005	13,817
	TOTAL SALARIES AND BENEFITS	**367,566**	**333,318**	**308,587**	**205,855**	**221,549**	**221,549**	**216,959**
MAINTENANCE AND OPERATIONS								
1585-3002	Telephone and Fax Charges	1,738	1,169	2,150	1,115	2,150	2,150	2,150
1585-3011	Advertising, Bids and Legal Notices	0	0	0	0	0	0	2,500
1585-3014	Professional Dues	200	790	1,000	1,400	1,000	1,000	1,000
1585-3016	Office Supplies - Expendable	722	1,239	1,500	1,273	1,500	1,500	1,500
1585-3040	Contracted Services	289	303	500	352	500	500	500
1585-3264	Fidelity Bond Premium	3,500	3,500	3,500	3,500	3,500	3,500	3,500
1585-3300	Conference, Training, Education	2,894	1,699	4,500	3,590	4,500	4,500	4,500
1585-4000	Interfund Charges - Fac. Maint	0	0	0	0	2,924	2,924	2,924
1585-4002	Interfund Charges - Central Supply	256	49	250	76	250	250	250
1585-4018	Interfund Charges - Computer Maint.	5,624	4,363	3,585	3,585	7,614	7,614	6,431
1585-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	2,746
	TOTAL MAINTENANCE AND OPERATIONS	**15,224**	**13,111**	**16,985**	**14,891**	**23,938**	**23,938**	**28,001**
	TOTAL EXPENDITURES	**382,790**	**346,429**	**325,572**	**220,746**	**245,487**	**245,487**	**244,960**

CENTRAL ADMINISTRATION
10200.108

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1675-8346	Interfund Charges - Reimbursement	0	0	0	0	(64,083)	(64,083)	(64,083)
1675-8348	Interfund Charges - Admin. Overhead	(425,143)	(237,738)	(237,738)	(239,985)	(320,453)	(320,453)	(320,453)
1675-8371	Transfer in from fund 20300	0	0	(96,860)	0	0	0	0
1675-8376	Transfer in from frund 20400	0	0	(96,860)	0	0	0	0
1675-8397	Transfer in from fund 47600	0	0	(96,860)	0	0	0	0
1675-8382	Transfer in from Fund 20500	0	0	0	0	0	0	0
1675-8662	Reimbursement-RDA to City	(12,993)	0	0	0	0	0	0
	TOTAL REVENUE	**(438,136)**	**(237,738)**	**(528,318)**	**(239,985)**	**(384,536)**	**(384,536)**	**(384,536)**
MAINTENANCE AND OPERATIONS								
1675-3001	Gas and Electric Utilities	61,289	53,200	60,000	56,783	60,000	60,000	60,000
1675-3002	Telephone and Fax Charges	172	185	250	183	250	250	250
1675-3014	Professional Dues	18,601	17,847	18,000	16,447	18,000	18,000	18,000
1675-3016	Office Supplies - Expendable	2,210	302	500	1,240	500	500	500
1675-3040	Contracted Services	71,653	17,941	80,000	16,163	80,000	80,000	80,000
1675-3042	Audit Fees	31,000	22,090	32,000	0	32,000	32,000	32,000
1675-3130	Building Supplies, Keys, Repairs	1,523	1,356	2,000	1,336	2,000	2,000	2,000
1675-3260	Liability / Property Insurance	128,132	144,419	140,000	152,173	176,390	176,390	211,668
1675-3264	Fidelity Bond Premium	0	0	5,000	0	5,000	5,000	5,000
1675-3280	OPEB Obligation Expense	0	0	94,040	0	94,040	94,040	94,040
1675-3300	Conference, Training, Education	275	2,431	2,000	2,211	2,000	2,000	2,000
1675-3702	Intergovernmental Charge/Prop. Tax Admin	0	80,187	79,845	6,802	79,845	79,845	79,845
1675-4000	Interfund Charges - Fac. Maint	58,555	193,064	193,000	193,000	0	0	0
1675-4002	Interfund Charges - Central Supply	173	260	250	298	250	250	250
1675-7000	Operating Transfer to Other Funds	728,951	524,560	565,969	610,788	347,932	347,932	330,883
1675-7020	Transfers Out - Insurance Reserve	0	0	0	0	195,212	675,433	252,214
	TOTAL MAINTENANCE AND OPERATIONS	**1,102,536**	**1,057,843**	**1,272,854**	**1,057,424**	**1,093,419**	**1,573,640**	**1,168,650**
	TOTAL EXPENDITURES	**1,102,536**	**1,057,843**	**1,272,854**	**817,439**	**1,093,419**	**1,573,640**	**1,168,650**

COMMUNITY PROMOTION
10200.405

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS								
1885-3145	Community / Employee Recognition Items	14,180	10,621	8,500	10,469	8,500	8,500	8,500
1885-3400	Miscellaneious	0	0	0	0	0	0	7,500
1900-3070	Funding to Outside Agencies - E.D.C.	154,571	153,433	155,000	153,433	155,000	155,000	155,000
1901-3070	Funding to Outside Agencies - LAFCO	38,018	34,885	40,000	37,419	40,000	40,000	40,000
1902-3070	Funding to Outside Agencies - Other	4,144	3,159	3,200	7,414	3,200	3,200	23,200
1903-3070	Funding to Outside Agency-Animal Shltr	0	0	42,000	0	0	0	0
1915-3070	Funding to Outside Agencies - Art Counc.	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	TOTAL MAINTENANCE AND OPERATIONS	**215,913**	**207,098**	**253,700**	**213,735**	**211,700**	**211,700**	**239,200**
	TOTAL EXPENDITURES	**215,913**	**207,098**	**253,700**	**213,735**	**211,700**	**211,700**	**239,200**

CITY CLERK'S OFFICE

CITY COUNCIL

10200.101

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1570-8348	Interfund Charges - Admin. Overhead	(35,869)	(46,909)	(46,909)	(47,430)	(65,448)	(65,448)	(65,448)
1570-8659	Refunds and Reimbursements	(13)	0	0	0	0	0	0
1570-8662	Reimbursement-RDA to City	(299)	0	0	0	0	0	0
	TOTAL REVENUE	**(36,181)**	**(46,909)**	**(46,909)**	**(47,430)**	**(65,448)**	**(65,448)**	**(65,448)**
SALARIES AND BENEFITS								
1570-1010	Salaries / Full-time	6,608	27,600	0	0	35,000	35,000	42,000
1570-1020	Salaries / Part-time	15,256	2	28,980	27,548	0	0	0
1570-2000	Public Employees Retirement System	6	5	0	0	0	0	0
1570-2003	Life Insurance Premiums	247	282	355	337	334	334	355
1570-2004	Worker's Compensation Insurance	1,257	1,952	1,998	2,112	2,666	2,666	3,199
1570-2005	Medicare Tax - Employer's Share	455	548	420	600	527	527	945
1570-2007	Deferred Compensation /Part-time	822	1,036	1,087	1,026	1,313	1,313	1,575
1570-2009	Unemployment Insurance		395	0	698	0	0	0
1570-2010	Section 125 Benefit Allow.	43,064	47,051	51,588	49,820	103,043	103,043	51,607
	TOTAL SALARIES AND BENEFITS	**67,714**	**78,870**	**84,428**	**82,141**	**142,883**	**142,883**	**99,681**
MAINTENANCE AND OPERATIONS								
1570-3002	Telephone & Fax Charges	0	1,699	3,840	3,290	3,640	3,370	3,840
1570-3016	Office Supplies - Expendable	435	795	825	375	1,690	1,500	1,200
1570-3018	Postage - Other Mailing Costs	0	0	0	0	0	0	100
1570-3145	Community/Emp Recognition Items	269	322	800	502	1,655	1,300	2,700
1570-3300	Conference Costs - Medellin	60	30	0	0	0	0	0
1570-4000	Interfund Charges - Fac. Maint		0	0	0	3,279	3,279	3,279
1570-4002	Interfund Charges - Central Supply	129	152	535	227	535	310	535
1570-4018	Interfund Charges-Computer Maint.	1,875	5,453	4,481	4,481	7,110	7,110	0
1571-3300	Conference Costs - Medellin	0	43	1,700	75	1,700	200	1,700
1573-3300	Conference Costs - Poythress	1,085	1,719	1,700	1,134	1,700	1,300	1,700
1575-3300	Conference Costs - Bomprezzi	34	43	1,700	51	1,700	250	1,700
1576-3300	Conference Costs - Svanda	137	218	1,700	81	1,700	5	0
1577-3300	Conference Costs Frazier	79	43	1,700	0	1,700	0	0
1578-3300	Conference Costs - Holley	0	1,377	1,700	172	1,700	270	1,700
1578-3300	Conference Costs - Robinson	0	1,417	1,700	1,751	1,700	2,400	1,700
1578-3300	Conference Costs - Rigby	0	0	0	0	0	260	1,700
1579-3300	Conference Costs - Oliver	0	0	0	0	0	1,695	1,700
	TOTAL MAINTENANCE AND OPERATIONS	**4,103**	**13,309**	**22,381**	**12,139**	**29,810**	**23,249**	**23,554**
	TOTAL EXPENDITURES	**71,818**	**92,180**	**106,809**	**46,850**	**172,693**	**166,132**	**123,236**

CITY CLERK'S OFFICE
10200.103

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
FUND: 10200								
Dept 103: City Clerk's Office								
REVENUE								
1600-8348	Interfund Charges - Admin. Overhead	(146,866)	(134,713)	(134,713)	(135,899)	(87,982)	(87,982)	(87,982)
1600-8659	Refunds and Reimbursements	(658)	(421)	(500)	(241)	(150)	(150)	0
1600-8662	Reimbursement-RDA to City	(1,226)	0	0	0	0	0	0
	TOTAL REVENUE	**(148,750)**	**(135,134)**	**(135,213)**	**(136,140)**	**(88,132)**	**(88,132)**	**(87,982)**
SALARIES AND BENEFITS								
1600-1010	Salaries / Full-time	118,996	118,332	118,512	125,447	128,780	128,780	128,780
1600-1030	Salaries/Overtime	0	0	0	13	500	500	0
1600-1040	Salaries - Leave Payout	9,190	8,420	8,522	9,195	9,404	9,404	9,404
1600-1060	Salaries - Auto & Expense Allowance	6,000	6,000	6,000	6,450	6,900	6,900	6,900
1600-2000	Public Employees Retirement System	20,747	20,584	21,389	22,589	25,562	25,562	27,929
1600-2002	Long Term Disability Insurance	421	400	427	407	464	464	464
1600-2003	Life Insurance Premiums	172	172	171	172	171	171	171
1600-2004	Worker's Compensation Insurance	7,455	8,569	9,170	9,072	9,809	9,809	9,809
1600-2005	Medicare Tax - Employer's Share	1,983	1,968	1,929	2,211	2,128	2,128	2,128
1600-2008	Deferred Compensation / Full-time	1,539	1,535	1,598	1,540	1,651	1,651	1,651
1600-2009	Unemployment Insurance	699	672	672	644	644	644	546
1600-2010	Section 125 Benefit Allow.	13,799	11,387	11,544	11,748	12,146	12,146	12,146
	TOTAL SALARIES AND BENEFITS	**181,002**	**178,038**	**179,934**	**189,488**	**198,159**	**198,159**	**199,926**
MAINTENANCE AND OPERATIONS								
1600-3002	Telephone and Fax Charges	1,151	1,162	1,155	635	735	670	735
1600-3011	Advertising - Bids and Legal Notices	3,859	1,511	4,500	707	4,500	1,600	4,500
1600-3014	Professional Dues	283	283	555	532	590	570	590
1600-3016	Office Supplies - Expendable	1,993	2,249	3,025	1,794	1,800	1,720	1,800
1600-3018	Postage - Other Mailing Costs	712	252	500	153	250	260	310
1600-3040	Contracted Services	26,875	2,760	5,200	2,407	5,200	2,000	5,200
1600-3262	Retiree Insurance Premiums	6,536	5,406	5,580	5,721	5,580	0	5,580
1600-3263	Public Employee Bonding Premium	255	0	270	270	255	255	270
1600-3300	Conference, Training, Education	0	91	250	235	1,735	1,735	1,735
1600-3703	Intergovernmental Charge - Election Cost	0	1,146	0	0	50,000	895	0
1600-4000	Interfund Charges - Fac. Maint	0	0	0	0	1,325	0	1,325
1600-4002	Interfund Charges - Central Supply	122	76	200	78	200	50	150
1600-4018	Interfund Charges-Computer Maint.	3,749	4,363	3,585	3,585	8,047	8,047	6,431
1600-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	0	4,417
1600-5001	Computer Equipment and Peripherals	0	791	0	0	0	0	500
	TOTAL MAINTENANCE AND OPERATIONS	**45,536**	**20,090**	**24,820**	**16,117**	**80,217**	**17,802**	**33,543**
	TOTAL EXPENDITURES	**226,537**	**198,128**	**204,754**	**69,465**	**278,376**	**215,961**	**233,470**

CITY ATTORNEY'S OFFICE

CITY ATTORNEY

10200.106

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
FUND: 10200								
Dept 106: City Attorney's Office								
REVENUE								
1645-8343	Interfund Charges - Legal fees	0	0	(24,292)	(23,157)	(3,378)	(3,378)	(3,378)
1645-8348	Interfund Charges - Admin. Overhead	(121,230)	(96,259)	(96,259)	(97,140)	(62,955)	(62,955)	(62,955)
1645-8659	Refunds and Reimbursements	(23,092)	(4,380)	(1,000)	(3,614)	(1,000)	(1,000)	(1,000)
1645-8661	Reimbursement-Housing Auth to City	0	0	(5,000)	0	(5,000)	(5,000)	(5,000)
1645-8662	Reimbursement-RDA to City	(136,217)	0	0	0	0	0	0
	TOTAL REVENUE	**(280,539)**	**(100,639)**	**(126,551)**	**(123,911)**	**(72,333)**	**(72,333)**	**(72,333)**
SALARIES AND BENEFITS								
1645-1010	Salaries / Full-time	186,188	186,962	191,709	208,947	225,035	225,035	226,611
1645-1040	Salaries - Leave Payout	10,842	7,631	12,470	5,834	15,185	15,185	9,203
1645-1060	Salaries - Auto & Expense Allowance		0	0	450	900	900	900
1645-2000	Public Employees Retirement System	31,506	32,592	34,496	37,439	44,350	44,350	48,890
1645-2002	Long Term Disability Insurance	646	589	690	569	616	616	621
1645-2003	Life Insurance Premiums	172	172	171	172	171	171	171
1645-2004	Worker's Compensation Insurance	11,344	13,380	14,074	15,432	17,140	17,140	17,260
1645-2005	Medicare Tax - Employer's Share	2,817	2,791	2,961	3,240	3,535	3,535	3,524
1645-2008	Deferred Compensation / Full-time	2,100	2,374	2,508	2,503	2,648	2,648	2,714
1645-2009	Unemployment Insurance	700	672	672	644	644	644	546
1645-2010	Section 125 Benefit Allow.	23,832	23,584	23,832	24,390	33,607	33,607	33,607
	TOTAL SALARIES AND BENEFITS	**270,147**	**270,747**	**283,583**	**299,620**	**343,831**	**343,831**	**344,048**
MAINTENANCE AND OPERATIONS								
1645-3002	Telephone and Fax Charges	860	870	1,100	849	1,100	1,100	1,100
1645-3014	Professional Dues	400	380	450	495	500	380	500
1645-3015	Publications and Subscriptions	6,658	3,163	4,100	4,309	4,400	4,900	5,200
1645-3016	Office Supplies - Expendable	707	1,200	1,000	684	1,000	1,000	1,000
1645-3017	Software Costs	0	1,400	1,000	0	0	0	0
1645-3040	Contracted Services	726	740	2,242	974	1,242	1,400	1,400
1645-3044	Contract Legal Services	189	159	1,400	286	3,400	300	3,400
1645-3262	Retiree Insurance Premiums	10,844	8,961	8,952	10,409	8,952	8,952	8,952
1645-3300	Conference, Training, Education	1,576	1,295	2,000	1,619	2,000	1,300	3,000
1645-4000	Interfund Charges - Fac. Maint	0	0	0	0	1,804	1,804	1,804
1645-4002	Interfund Charges - Central Supply	166	0	100	75	100	0	100
1645-4018	Interfund Charges - Computer Maint.	5,624	6,544	5,377	5,377	15,157	15,157	4,287
1645-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	1,895
	TOTAL MAINTENANCE AND OPERATIONS	**27,749**	**24,712**	**27,721**	**25,077**	**39,655**	**36,293**	**32,638**
	TOTAL EXPENDITURES	**297,896**	**295,460**	**311,304**	**200,786**	**383,486**	**380,124**	**376,686**

FINANCE

FINANCE

10200.104

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1060-8204	Business License Application Fees	(17,175)	(19,915)	(20,000)	(21,301)	(20,000)	(21,000)	(21,000)
1060-8205	State SB-1186 Fees -(Business License)	0	(5)	0	(98)	0	(100)	0
1060-8227	Rental Business License App. Fees	(3,900)	(1,500)	(2,000)	(500)	(1,500)	(450)	(500)
1615-8208	Late Payment-Other Penalty	(2,293)	(5,278)	(6,000)	(3,466)	(6,000)	(500)	(3,000)
1615-8346	Interfund Charges - Cost Distribution	(50,000)	0	0	0	0	0	0
1615-8348	Interfund Charges - Admin. Overhead	(404,520)	(335,408)	(335,408)	(341,951)	(236,840)	(236,840)	(236,840)
1615-8355	Transfer-In	(1,600)	(1,600)	0	0	0	0	0
1615-8418	Transfer-In From Fund 42000 LTF	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	0
1615-8551	Fines & Violations	(75)	0	0	0	0	0	0
1615-8657	Miscellaneous Revenue	(2,324)	(2,710)	(5,000)	(2,830)	(2,500)	(1,800)	(2,500)
1615-8659	Refunds and Reimbursements	(102)	(1)	0	(663)	0	0	0
1615-8662	Reimbursement-RDA to City	(36,026)	0	0	0	0	(25,288)	0
1615-8682	Collection Recovery-Business License	(3,736)	(7,707)	(10,000)	(7,627)	(5,000)	(10,000)	(7,000)
	TOTAL REVENUE	**(529,251)**	**(381,624)**	**(385,908)**	**(385,936)**	**(279,340)**	**(303,478)**	**(270,840)**
SALARIES AND BENEFITS								
1615-1010	Salaries / Full-time	313,701	231,877	318,790	264,531	310,417	294,000	288,296
1615-1020	Salaries / Part-time	0	0	12,348	0	0	500	0
1615-1030	Salaries / Overtime	248	13	0	98	0	100	0
1615-1040	Salaries - Leave Payout	29,637	4,516	4,080	3,794	6,863	6,863	6,730
1615-1060	Salaries - Auto and Expense Allowance	4,200	1,750	4,200	700	1,050	1,050	1,050
1615-2000	Public Employees Retirement System	67,006	45,696	64,779	42,588	65,037	43,000	62,501
1615-2002	Long Term Disability Insurance	1,256	820	1,148	947	1,088	1,088	993
1615-2003	Life Insurance Premiums	401	267	359	287	307	307	287
1615-2004	Worker's Compensation Insurance	19,585	16,680	26,054	20,057	23,643	22,000	21,958
1615-2005	Medicare Tax - Employer's Share	4,949	3,631	4,922	4,181	4,754	4,300	4,467
1615-2007	Deferred Compensation / Part-time	0	0	463	0	0	0	0
1615-2008	Deferred Compensation / Full-time	9,506	7,830	9,707	9,180	9,517	8,500	8,412
1615-2009	Unemployment Insurance	2,095	1,680	2,251	1,652	1,642	1,642	1,283
1615-2010	Section 125 Benefit Allow.	93,904	69,404	98,690	77,992	110,571	95,000	94,591
	TOTAL SALARIES AND BENEFITS	**546,488**	**384,164**	**547,791**	**426,007**	**534,889**	**478,350**	**490,569**
MAINTENANCE AND OPERATIONS								
1615-3002	Telephone and Fax Charges	3,847	3,900	3,100	3,623	3,100	3,900	3,900
1615-3010	Recuriting Expenses	0	5,130	1,500	1,253	1,500	500	1,500
1615-3014	Professional Dues	1,374	302	1,500	980	1,500	1,000	1,500
1615-3016	Office Supplies - Expendable	3,780	3,229	10,000	8,543	10,000	6,000	8,500
1615-3017	Software Costs	0	0	70,000	0	75,000	0	250,000
1615-3018	Postage - Other Mailing Costs	10,827	14,546	4,500	6,042	4,500	8,000	8,000
1615-3040	Contracted Services	135,377	193,103	129,000	260,615	132,500	140,000	132,500
1615-3041	Contracted Services - Parking Citations	2,171	3,280	3,400	2,615	3,400	2,700	3,400
1615-3050	Bad Debt Expense	0	0	1,000	0	1,000	0	1,000
1615-3263	Public Employee Bonding Premium	4,477	4,477	4,500	4,477	4,500	4,500	4,500
1615-3264	Fidelity Bond Premium	5,000	5,000	5,000	0	5,000	5,000	5,000
1615-3300	Conference, Training, Education	2,919	3,625	8,500	8,010	8,500	8,000	8,500
1615-3401	Other Expenses	0	1,233	0	4,114	0	0	0
1615-4000	Interfund Charge Fac. Maint.	0	0	0	0	6,699	6,699	6,699
1615-4002	Interfund Charges - Central Supply	0	154	0	227	0	0	0
1615-4018	Interfund Charges-Computer Maint.	22,496	15,704	12,905	12,905	35,000	35,000	21,437
1615-4020	Interfund Charges- Computer Rplcmt	0	0	56,689	56,689	0	0	8,356
	TOTAL MAINTENANCE AND OPERATIONS	**192,267**	**253,683**	**311,594**	**370,093**	**292,199**	**221,299**	**464,792**
TOTAL CAPITAL OUTLAY								
1615-5000	Office Furniture	0	0	0	0	0	513	0
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**513**	**0**
	TOTAL EXPENDITURES	**738,755**	**637,847**	**859,385**	**410,164**	**827,088**	**700,162**	**955,361**

FINANCE UTILITY BILLING
10200.114

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1620-8371	Transfer In from Fund 20300 Water	(546,974)	(598,081)	(466,023)	(466,023)	(651,591)	(601,516)	(607,330)
1620-8376	Transfer In from Fund 20400 Sewer	(546,974)	(598,081)	(616,023)	(616,023)	(325,796)	(300,758)	(303,665)
1620-8397	Transfer In from fund 47600 Solid Waste	0	0	(150,000)	(150,000)	(325,796)	(300,758)	(303,665)
1620-8659	Refunds and Reimbursements	(50)	(206)	0	0	0	0	0
1620-8682	Collection Recovery	(3,323)	(3,836)	(3,000)	(7,449)	(3,000)	(3,000)	(3,000)
	TOTAL REVENUE	**(1,097,322)**	**(1,200,204)**	**(1,235,046)**	**(1,239,495)**	**(1,306,183)**	**(1,206,032)**	**(1,217,661)**
SALARIES AND BENEFITS								
1620-1010	Salaries / Full-time	443,076	436,632	521,625	546,832	519,858	476,000	495,486
1620-1020	Salaries / Part-time	22,390	16,693	25,169	35,984	39,073	49,000	42,573
1620-1030	Salaries / Overtime	68	301	0	815	0	400	0
1620-1040	Salaries - Leave Payout	8,116	0	0	8,532	5,391	3,000	4,604
1620-1050	Salaries / Uniform Pay	450	450	0	450	450	750	0
1620-1060	Salaries - Auto and Expense Allowance	0	0	0	2,460	0	450	450
1620-2000	Public Employees Retirement System	104,308	98,296	116,906	123,547	117,788	117,000	119,199
1620-2002	Long Term Disability Insurance	1,590	1,669	1,878	1,878	1,859	1,859	1,765
1620-2003	Life Insurance Premiums	624	645	675	674	665	665	615
1620-2004	Worker's Compensation Insurance	27,269	32,963	41,973	44,546	42,572	42,572	40,982
1620-2005	Medicare Tax - Employer's Share	6,719	6,373	7,929	9,068	8,498	8,498	8,281
1620-2007	Deferred Compensation / Part-time	380	72	456	918	976	2,000	1,597
1620-2008	Deferred Compensation / Full-time	18,248	18,054	21,908	19,462	20,325	18,500	19,226
1620-2009	Unemployment Insurance	4,937	4,429	5,141	5,681	5,055	5,055	4,013
1620-2010	Section 125 Benefit Allow.	208,986	208,520	226,414	221,335	283,370	240,000	210,443
	TOTAL SALARIES AND BENEFITS	**847,161**	**825,098**	**970,074**	**1,022,182**	**1,045,880**	**965,749**	**949,233**
MAINTENANCE AND OPERATIONS								
1620-3002	Telephone & Fax Charges	6,759	5,773	4,700	5,806	4,700	6,000	6,000
1620-3016	Office Supplies	25,121	23,116	25,000	17,416	25,000	25,000	25,000
1620-3017	Software	0	0	0	0	0	0	0
1620-3018	Postage	71,736	62,131	71,000	64,738	71,000	67,000	71,000
1620-3025	Vehicle Fuel, Supplies & Maintenance	5,984	7,324	6,000	5,849	6,000	5,500	6,000
1620-3040	Contracted Services	83,341	84,563	92,820	74,902	92,820	76,000	92,820
1620-3050	Bad Debt Expense	0	5,914	0	0	0	0	0
1620-3051	Bank Service Charges	2,409	2,356	2,400	3,379	2,400	2,400	2,400
1620-3280	OPEB Expense	0	0	3,299	0	3,299	3,299	3,299
1620-3300	Conference, Training, Education	128	495	1,000	293	1,000	1,000	1,000
1620-4002	Interfund Charges Central Supply	276	292	0	433	0	0	0
1620-4005	Interfund Charges Vehicle Repairs	7,615	9,978	8,920	8,920	9,549	9,549	9,640
1620-4007	Interfund Charges Vehicle Replacements	0	0	0	0	4,227	4,227	4,693
1620-4018	Interfund Charges - Computer Maint.	22,496	31,802	26,133	26,133	32,308	32,308	27,868
1620-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	10,707
	TOTAL MAINTENANCE AND OPERATIONS	**225,865**	**233,744**	**241,272**	**207,869**	**252,303**	**232,283**	**260,427**
CAPITAL OUTLAY								
1620-5000	Office Furniture	0	421	1,000	0	1,000	1,000	1,000
1620-5001	Computer Equipment	19,850	6,525	6,000	0	0	0	0
1620-6000	Interest Expense	5,009	4,129	4,000	3,091	4,000	4,000	4,000
1620-6002	Lease Payment	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**24,859**	**11,075**	**11,000**	**3,091**	**5,000**	**5,000**	**5,000**
	TOTAL EXPENDITURES	**1,097,886**	**1,069,917**	**1,222,346**	**(6,353)**	**1,303,183**	**1,203,032**	**1,214,661**

PURCHASING
10200.120

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1590-8348	Interfund Charges - Admin. Overhead	(72,380)	(75,090)	(75,090)	(75,665)	(125,416)	(125,416)	(125,416)
	TOTAL REVENUE	**(72,380)**	**(75,090)**	**(75,090)**	**(75,665)**	**(125,416)**	**(125,416)**	**(125,416)**
SALARIES AND BENEFITS								
1590-1010	Salaries / Full-Time	86,894	85,954	88,558	88,621	91,571	91,571	91,571
1590-1030	Salaries / Overtime	24	0	0	0	0	0	0
1590-1040	Salaries/Leave Payout	0	0	0	0	996	996	1,020
1590-2000	Public Employees Retirement System	18,905	18,365	19,365	19,447	21,754	21,754	23,438
1590-2002	Long Term Disability Insurance	292	300	319	301	330	330	330
1590-2003	Life Insurance Premiums	101	103	102	103	102	102	102
1590-2004	Worker's Compensation Insurance	4,941	6,251	6,104	6,794	6,975	6,975	6,975
1590-2005	Medicare Tax - Employer's Share	1,207	1,159	1,284	1,296	1,398	1,398	1,398
1590-2008	Deferred Compensation / Full-Time	3,488	3,613	3,719	3,709	3,846	3,846	3,846
1590-2009	Unemployment Insurance	696	672	672	644	644	644	546
1590-2010	Section 125 Benefit Allowance	22,097	26,598	26,712	27,871	39,476	39,476	39,476
	TOTAL SALARIES AND BENEFITS	**138,643**	**143,016**	**146,835**	**148,786**	**167,092**	**167,092**	**168,701**
MAINTENANCE AND OPERATIONS								
1590-3002	Telephone and Fax Charges	1,038	1,116	1,000	1,186	1,300	1,300	1,300
1590-3011	Advertising - Bids and Legal Notices	323	330	500	453	500	500	500
1590-3016	Office Supplies - Expendable	632	916	1,250	994	900	900	900
1590-3018	Postage - Other Mailing Costs	12	36	200	36	100	100	100
1590-3020	Mileage Reimbursements	0	0	100	0	0	0	0
1590-3025	Vehicle Fuel, Supplies & Maintenance	236	136	250	159	250	250	250
1590-3040	Contracted Services	5,889	3,438	3,680	2,767	3,680	3,680	3,680
1590-3120	Other Supplies	33	2	100	91	100	100	100
1590-3130	Building Supplies, Keys, Repairs	142	248	300	67	300	300	300
1590-3300	Conference, Training, Education	1,363	1,058	700	557	500	500	500
1590-4000	Interfund Charges - Fac. Maint	0	0	0	0	3,819	3,819	3,819
1590-4002	Interfund Charges - Central Supply	617	429	850	391	850	850	850
1590-4005	Interfund Charges - Vehicle Repairs	2,199	2,366	1,981	1,981	1,952	1,952	1,971
1590-4007	Interfund Charges - Vehicle Replacement	0	0	0	0	133	133	133
1590-4018	Interfund Charges - Computer Maint.	3,749	4,363	3,585	3,585	5,385	5,385	4,287
1590-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	1,845
	TOTAL MAINTENANCE AND OPERATIONS	**16,234**	**14,439**	**14,496**	**12,267**	**19,769**	**19,769**	**20,535**
	TOTAL EXPENDITURES	**154,877**	**157,455**	**161,331**	**85,388**	**186,861**	**186,861**	**189,236**

HUMAN RESOURCES/RISK MANAGEMENT

HUMAN RESOURCES/RISK MANAGEMENT

10200.107

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1660-8348	Interfund Charges - Admin. Overhead	(232,611)	(240,583)	(240,583)	(242,669)	(292,559)	(292,559)	(292,559)
1660-8410	Transfer-in From Fund 10900/Risk Mgmt	(183,682)	(118,228)	0	0	0	0	0
1660-8659	Refunds and Reimbursements	(209)	(250)	0	(1,834)	0	0	0
	TOTAL REVENUE	**(416,502)**	**(359,061)**	**(240,583)**	**(244,503)**	**(292,559)**	**(292,559)**	**(292,559)**
SALARIES AND BENEFITS								
1660-1010	Salaries / Full-time	210,260	229,418	235,428	236,430	247,618	247,618	241,507
1660-1020	Salaries - Part-time	29,700	0	0	0	0	0	0
1660-1040	Salaries - Leave Payout	2,243	4,802	11,278	8,377	12,455	12,455	8,265
1660-2000	Public Employees Retirement System	39,977	40,228	43,039	43,461	50,098	50,098	51,011
1660-2002	Long Term Disability Insurance	748	784	848	749	887	887	865
1660-2003	Life Insurance Premiums	256	253	272	253	272	272	272
1660-2004	Worker's Compensation Insurance	13,916	16,835	17,006	17,756	18,860	18,860	18,395
1660-2005	Medicare Tax - Employer's Share	3,471	3,337	3,577	3,810	3,855	3,855	3,755
1660-2007	Deferred Compensation - Part-time	1,114	0	0	0	0	0	0
1660-2008	Deferred Compensation / Full-time	4,777	5,155	5,456	5,433	5,817	5,817	5,561
1660-2009	Unemployment Insurance	1,458	1,344	1,344	1,288	1,288	1,288	1,092
1660-2010	Section 125 Benefit Allow.	0	39,416	39,720	41,110	50,699	50,699	72,160
	TOTAL SALARIES AND BENEFITS	**307,921**	**341,571**	**357,968**	**358,667**	**391,849**	**391,849**	**402,883**
MAINTENANCE AND OPERATIONS								
1660-3002	Telephone and Fax Charges	1,387	1,295	1,500	1,257	1,500	1,500	1,500
1660-3010	Advertising - Job Announcements	1,579	656	1,500	1,211	1,500	3,200	1,500
1660-3014	Professional Dues	425	415	475	50	475	475	475
1660-3016	Office Supplies - Expendable	2,850	3,128	3,000	2,876	3,000	3,000	3,000
1660-3017	Software Costs	440	440	440	440	440	990	440
1660-3040	Contracted Services	1,963	1,331	3,000	2,764	53,000	50,000	17,500
1660-3060	Pre-Employment Health Screening	4,200	4,469	4,500	3,707	4,500	4,500	4,500
1660-3061	Pre-employment Background Checks	832	608	900	832	900	900	900
1660-3062	Employment Recruitment Costs	326	170	250	250	250	500	250
1660-3300	Conference, Training, Education	1,856	1,340	1,500	1,810	4,500	6,000	6,000
1660-4000	Interfund Charge Fac. Maint.	0	0	0	0	1,214	1,214	1,214
1660-4002	Interfund Charges - Central Supply	200	90	200	90	200	150	250
1660-4018	Interfund Charges - Computer Maint.	7,499	8,336	7,169	7,169	11,389	11,389	8,575
1660-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	3,685
	TOTAL MAINTENANCE AND OPERATIONS	**23,556**	**22,277**	**24,434**	**22,456**	**82,868**	**83,818**	**49,789**
	TOTAL EXPENDITURES	**331,477**	**363,848**	**382,402**	**136,620**	**474,717**	**475,667**	**452,673**

INSURANCE/RISK MANAGEMENT
10900.133

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2440-8163	Interest Income	(2,850)	(760)	(1,500)	(405)	0	0	0
2440-8355	Transfers In	0	0	(8,602)	(8,602)	(250,000)	(865,000)	(307,002)
2440-8656	Liability Insurance Refunds	(86,320)	0	(180,000)	(193,440)	(25,000)	(25,000)	(25,000)
2440-8657	Miscellaneous Revenue	(183,710)	0	0	(39,820)	0	0	0
2440-8675	Worker's Compensation Premium Refunds	(8,543)	0	0	0	0	0	0
	TOTAL REVENUE	**(281,422)**	**(760)**	**(190,102)**	**(242,267)**	**(275,000)**	**(890,000)**	**(332,002)**
MAINTENANCE AND OPERATIONS								
2440-2001	Health Insurance Benefits	14,720	4,492	3,500	12,424	0	0	0
2530-3044	Contract Legal Services	118,308	20,365	100,000	32,567	100,000	25,000	100,000
2530-3267	Retrospective Adjustment	0	266,509	325,000	322,824	325,000	940,000	73,000
2530-3300	Conference, Training, Education	0	2,217	0	0	0	0	0
2530-7000	Transfers Out - Other	183,682	118,228	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**316,709**	**411,811**	**428,500**	**367,815**	**425,000**	**965,000**	**173,000**
	TOTAL EXPENDITURES	**316,709**	**411,811**	**428,500**	**125,548**	**425,000**	**965,000**	**173,000**

POLICE SERVICES

POLICE SERVICES - AB109

10200.216 *

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1709-8434	AB109 Grant	0	0	0	0	0	0	(184,000)
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**0**	**0**	**(184,000)**
SALARIES AND BENEFITS								
1709-1010	Salaries / Full-time	0	0	0	0	0	0	65,060
1709-1030	Salaries / Overtime	0	0	0	0	0	0	0
1709-1040	Salaries / Leave Payout	0	0	0	0	0	0	0
1709-1050	Salaries / Uniform Pay	0	0	0	0	0	0	1,017
1709-2000	Public Employees Retirement System	0	0	0	0	0	0	30,821
1709-2002	Long Term Disability Insurance	0	0	0	0	0	0	234
1709-2003	Life Insurance Benefits	0	0	0	0	0	0	71
1709-2004	Worker's Compensation Insurance	0	0	0	0	0	0	4,955
1709-2005	Medicare Tax - Employer's Share	0	0	0	0	0	0	958
1709-2009	Unemployment Insurance	0	0	0	0	0	0	273
1709-2010	Section 125 Benefit Allow.	0	0	0	0	0	0	21,978
	TOTAL SALARIES AND BENEFITS	**0**	**0**	**0**	**0**	**0**	**0**	**125,368**
MAINTENANCE AND OPERATIONS								
1709-3072	Chowchilla P.D. share of A.B.109 funds							60,000
	TOTAL MAINTENANCE AND OPERATIONS	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**
	TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**0**	**185,368**

* In previous fiscal years AB109 revenues and expenses were included in the budget for department 221. This department was created this fiscal year to facilitate tracking of grant funding.

POLICE SERVICES - COMMUNITY CORRECTIONS PARTNERSHIP
10200.217

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1710-8659	Refunds and Reimbursements	0	0	0	0	(142,000)	(142,000)	(127,717)
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**(142,000)**	**(142,000)**	**(127,717)**
SALARIES AND BENEFITS								
1710-1010	Salaries / Full-time	0	0	0	0	64,125	64,125	64,952
1710-1030	Salaries / Overtime	0	0	0	0	0	0	0
1710-1040	Salaries - Leave Payout	0	0	0	0	0	0	0
1710-1050	Salaries / Uniform Pay	0	0	0	0	1,017	1,017	1,017
1710-2000	Public Employees Retirement System	0	0	0	0	28,754	28,754	30,770
1710-2002	Long Term Disability Insurance	0	0	0	0	231	231	234
1710-2003	Life Insurance Premiums	0	0	0	0	71	71	71
1710-2004	Worker's Compensation Insurance	0	0	0	0	4,884	4,884	4,947
1710-2005	Medicare Tax - Employer's Share	0	0	0	0	945	945	957
1710-2009	Unemployment Insurance	0	0	0	0	322	322	273
1710-2010	Section 125 Benefit Allow.	0	0	0	0	21,978	21,978	21,978
	TOTAL SALARIES AND BENEFITS	**0**	**0**	**0**	**0**	**122,327**	**122,327**	**125,198**
MAINTENANCE AND OPERATIONS								
1710-3016	Office Supplies				0	13,608	13,608	0
	TOTAL MAINTENANCE AND OPERATIONS	**0**	**0**	**0**	**0**	**13,608**	**13,608**	**0**
	TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**135,935**	**135,935**	**125,198**

POLICE SERVICES - SCHOOLS POLICING
10200.218

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1720-8219	M.U.S.D. Police Contract Charges	(112,551)	(142,039)	(119,000)	(150,243)	(260,600)	(260,600)	(257,647)
	TOTAL REVENUE	**(112,551)**	**(142,039)**	**(119,000)**	**(150,243)**	**(260,600)**	**(260,600)**	**(257,647)**
SALARIES AND BENEFITS								
1720-1010	Salaries / Full-time	407	64,147	64,390	64,271	130,739	130,739	141,293
1720-1030	Salaries / Overtime	3,312	11,636	0	17,295	0	0	10,000
1720-1040	Salaries - Leave Payout	2,377	1,893	0	1,573	0	0	0
1720-1050	Salaries / Uniform Pay	0	1,017	1,017	1,016	2,034	2,034	2,034
1720-2000	Public Employees Retirement System	162	26,492	27,514	27,287	58,606	58,606	66,892
1720-2002	Long Term Disability Insurance	1	206	232	220	471	471	509
1720-2003	Life Insurance Premiums	0	66	71	71	141	141	141
1720-2004	Worker's Compensation Insurance	243	5,436	4,438	6,134	9,958	9,958	10,762
1720-2005	Medicare Tax - Employer's Share	61	1,121	948	1,232	1,925	1,925	2,078
1720-2009	Unemployment Insurance	6	336	336	309	644	644	546
1720-2010	Section 125 Benefit Allow.	0	19,289	20,232	21,116	51,985	51,985	33,392
	TOTAL SALARIES AND BENEFITS	**6,570**	**131,639**	**119,178**	**140,524**	**256,503**	**256,503**	**267,647**
	TOTAL EXPENDITURES	**6,570**	**131,639**	**119,178**	**(9,719)**	**256,503**	**256,503**	**267,647**

POLICE SERVICES - HOUSING AUTHORITY
10200.220

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1740-8661	Reimbursement - Housing Auth. to City	(87,236)	(80,145)	(82,000)	(82,000)	0	0	0
	TOTAL REVENUE	**(87,236)**	**(80,145)**	**(82,000)**	**(82,000)**	**0**	**0**	**0**
SALARIES AND BENEFITS								
1740-1010	Salaries / Full-time	64,285	62,582	47,114	42,014	0	0	0
1740-1030	Salaries / Overtime	2,044	4,818	0	5,460	0	0	0
1740-1040	Salaries / Leave Payout	2,276	2,203	0	2,141	0	0	0
1740-1050	Salaries / Uniform Pay	1,017	1,017	763	682	0	0	0
1740-2000	Public Employees Retirement System	26,361	25,896	20,140	18,137	0	0	0
1740-2002	Long Term Disability Insurance	225	216	170	138	0	0	0
1740-2003	Life Insurance Benefits	71	71	53	45	0	0	0
1740-2004	Worker's Compensation Insurance	3,943	4,945	3,248	3,860	0	0	0
1740-2005	Medicare Tax - Employer's Share	999	1,004	695	774	0	0	0
1740-2009	Unemployment Insurance	350	336	252	306	0	0	0
1740-2010	Section 125 Benefit Allow.	13,356	13,267	10,117	8,442	0	0	0
	TOTAL SALARIES AND BENEFITS	**114,926**	**116,354**	**82,552**	**81,999**	**0**	**0**	**0**
1740-3120	Other Supplies							0
	TOTAL EXPENDITURES	**114,926**	**116,354**	**82,552**	**(1)**	**0**	**0**	**0**

POLICE SERVICES - ADMINISTRATION
10200.221

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1750-8075	Public Safety Taxes - Prop. 172	(111,660)	(153,964)	(100,000)	(150,639)	(130,000)	(130,000)	(130,000)
1750-8203	Police Background /Report request	(845)	(1,730)	(2,000)	(980)	(1,500)	(1,500)	(1,500)
1750-8207	Police Cost Recov. Fees - DUI Cases	(3,692)	(1,889)	(7,000)	(23,289)	(26,000)	(26,000)	(26,000)
1750-8211	False Alarm Response Fees	(8,150)	(7,950)	(7,000)	(13,335)	(10,000)	(10,000)	(10,000)
1750-8217	County Jail Booking Fees	(4,755)	(6,876)	(6,000)	(8,164)	(6,000)	(6,000)	(6,000)
1750-8235	Police Cite sign off/ Vehicle release	(35,090)	(28,003)	(30,000)	(24,601)	(20,000)	(20,000)	(20,000)
1750-8255	Police Emergency Response Fees	(671)	626	(1,000)	(250)	(500)	(500)	(500)
1750-8263	Alarm Permit Fees	(24,044)	(29,065)	(20,000)	(40,460)	(30,000)	(30,000)	(30,000)
1750-8355	Transfer-In	(27,170)	(27,170)	0	(100,000)	0	0	0
1750-8389	Transfer-In from Fund 45217	0	0	0	0	(130,497)	(130,497)	(130,497)
1750-8434	Grant - Cal Grip	(8,997)	(10,448)	(11,000)	(10,054)	(11,000)	(11,000)	(11,000)
1750-8440	P.O.S.T. Reimbursement	(22,486)	(14,255)	(18,000)	(19,208)	(18,000)	(18,000)	(10,000)
1750-8504	Police CCP Funding	0	(160,000)	(142,000)	(113,462)	(140,000)	(140,000)	0
1750-8550	Court Fines / Forfeitures	(394,554)	(296,137)	(250,000)	(256,558)	(250,000)	(250,000)	(250,000)
1750-8552	Parking Ticket Penalties	(47,409)	(102,798)	(110,000)	(77,162)	(80,000)	(80,000)	(47,000)
1750-8553	Vehicle Code Fine Revenue	(30,835)	(5,377)	(5,000)	(3,665)	(5,000)	(5,000)	(5,000)
1750-8657	Miscellaneous Revenue	(14,449)	(96,019)	(173,000)	(153,298)	(45,000)	(45,000)	(45,000)
1750-8658	Towing Fees	0	0	0	0	(50,000)	(50,000)	(55,000)
1750-8659	Refunds and Reimbursements	(92,383)	(153,858)	(60,000)	(140,141)	(100,000)	(100,000)	(50,000)
1751-8355	Transfer-In	(23,408)	0	0	0	0	0	0
	TOTAL REVENUE	**(850,597)**	**(1,094,913)**	**(942,000)**	**(1,135,266)**	**(1,053,497)**	**(1,053,497)**	**(827,497)**
SALARIES AND BENEFITS								
1750-1010	Salaries / Full-time	4,682,490	4,486,203	4,441,410	4,419,700	4,600,468	4,600,468	4,414,739
1750-1020	Salaries / Part-time	6,004	0	0	0	0	0	0
1750-1030	Salaries / Overtime	151,067	202,835	243,404	225,919	203,404	203,404	263,000
1750-1040	Salaries - Leave Payout	258,626	318,904	279,031	329,638	334,594	334,594	334,972
1750-1050	Salaries / Uniform Pay	68,990	66,546	64,508	72,144	67,294	67,294	65,192
1750-1060	Salaries - Auto and Expense Allowance	1,200	400	1,200	600	900	900	900
1750-2000	Public Employees Retirement System	1,750,420	1,689,829	1,752,650	1,679,138	1,863,472	1,863,472	1,872,485
1750-2002	Long Term Disability Insurance	16,008	14,344	15,989	13,822	16,378	16,378	15,699
1750-2003	Life Insurance Premiums	4,705	4,718	4,998	4,577	5,056	5,056	4,909
1750-2004	Worker's Compensation Insurance	289,079	366,222	381,986	377,473	365,893	365,893	353,727
1750-2005	Medicare Tax - Employer's Share	71,330	68,828	73,305	78,253	75,982	75,982	74,168
1750-2007	Deferred Compensation / Part-time	81	0	0	0	0	0	0
1750-2008	Deferred Compensation / Full-time	28,739	29,954	33,173	31,534	33,487	33,487	33,861
1750-2009	Unemployment Insurance	25,245	22,773	23,648	22,931	22,937	22,937	18,879
1750-2010	Section 125 Benefit Allow.	1,033,232	1,007,102	1,015,890	1,045,332	1,398,211	1,398,211	1,395,102
	TOTAL SALARIES AND BENEFITS	**8,387,216**	**8,278,657**	**8,331,192**	**8,301,061**	**8,988,076**	**8,988,076**	**8,847,634**

POLICE SERVICES - ADMINISTRATION
10200.221

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS								
1750-3001	Gas and Electric Utilities	20,683	44,076	50,000	45,300	50,000	50,000	51,325
1750-3002	Telephone and Fax Charges	66,380	52,793	50,000	62,966	55,000	55,000	55,000
1750-3014	Professional Dues	265	285	2,000	950	2,000	2,000	2,000
1750-3015	Publications and Subscriptions	7,206	2,144	3,000	2,341	3,000	3,000	3,000
1750-3016	Office Supplies - Expendable	31,925	18,251	20,000	16,687	15,000	15,000	15,000
1750-3018	Postage - Other Mailing Costs	9,799	8,555	10,000	9,672	10,000	10,000	10,000
1750-3025	Vehicle Fuel, Supplies & Maintenance	178,529	179,372	159,760	167,559	159,760	159,760	159,760
1750-3040	Contracted Services	144,353	154,978	158,720	160,684	180,554	180,554	186,554
1750-3061	Pre-employment Background Checks	2,009	(300)	0	300	0	0	0
1750-3062	Employment Recruitment Costs	0	1,272	1,500	1,500	10,000	10,000	16,300
1750-3120	Other Supplies	12,749	11,958	12,645	14,429	17,645	17,645	17,645
1750-3130	Building Supplies, Keys, Repairs	104	(231)	0	0	0	0	0
1750-3138	Tool Replacement Costs	1,412	(181)	0	16	0	0	0
1750-3260	Liability / Property Insurance	25,945	26,783	25,945	28,201	32,830	32,830	39,396
1750-3262	Retiree Insurance Premiums	4,452	4,425	3,188	4,937	4,500	4,500	4,500
1750-3300	Conference, Training, Education	18,718	29,359	53,500	53,493	53,500	53,500	53,500
1750-3351	Investigative Expenses	12,919	20,408	20,000	19,880	20,000	20,000	20,000
1750-3701	Intergovernmental Charge - Booking Fee	0	0	15,000	0	15,000	15,000	15,000
1750-4000	Interfund Charges - Fac. Maint	13,513	0	0	0	31,132	31,132	31,132
1750-4002	Interfund Charges - Central Supply	1,822	696	2,500	1,244	1,500	1,500	1,500
1750-4005	Interfund Charges - Vehicle Repairs	121,000	130,220	133,545	133,545	142,754	142,754	154,677
1750-4007	Interfund Charges - Replace Vehicles	0	0	91,861	91,861	107,733	107,733	110,067
1750-4018	Interfund Charges-Computer Maint.	146,221	174,494	143,389	143,389	190,585	190,585	135,051
1750-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	0	96,750
1750-5001	Computer Equip. & peripherials	0	0	30,000	30,608	5,000	5,000	40,000
1750-5003	Replacement of Equipment	23,408	20,248	28,000	127,710	28,000	28,000	28,000
1750-6002	Lease Payment	130,497	130,497	130,497	130,497	130,497	130,497	130,497
	TOTAL MAINTENANCE AND OPERATIONS	**973,909**	**1,010,100**	**1,145,050**	**1,247,769**	**1,265,990**	**1,265,990**	**1,376,653**
	TOTAL EXPENDITURES	**9,361,125**	**9,288,757**	**9,476,242**	**8,413,564**	**10,254,066**	**10,254,066**	**10,224,287**

POLICE COPS HIRING PROGRAM
10200.222

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1751-8456	C.O.P.S.Hiring Program Grant	(357,171)	(337,059)	(234,000)	(337,636)	(61,296)	(61,296)	(235,000)
	TOTAL REVENUE	**(357,171)**	**(337,059)**	**(234,000)**	**(337,636)**	**(61,296)**	**(61,296)**	**(235,000)**
SALARIES AND BENEFITS								
1751-1010	Salaries - Full-time	154,264	140,012	130,520	145,274	32,595	32,595	122,283
1751-1030	Salaries / Overtime	5,431	16,183	0	14,085	0	0	0
1751-1040	Salaries - Leave Payout	19,201	26,939	0	22,034	0	0	0
1751-1050	Salaries / Uniform Pay	0	469	2,151	0	812	812	2,132
1751-2000	Public Employees Retirement System	92,688	83,109	55,809	85,768	14,746	14,746	57,922
1751-2002	Long Term Disability Insurance	771	663	470	691	117	117	440
1751-2003	Life Insurance Premiums	244	206	150	220	38	38	130
1751-2004	Worker's Compensation Insurance	13,517	16,327	8,997	18,230	2,483	2,483	9,314
1751-2005	Medicare Tax - Employer's Share	3,250	3,584	1,924	3,538	484	484	1,804
1751-2009	Unemployment Insurance	936	1,344	711	996	172	172	504
1751-2010	Section 125 Benefit Allow.	66,867	48,222	33,655	46,468	7,768	7,768	40,470
	TOTAL SALARIES AND BENEFITS	**357,171**	**337,059**	**234,387**	**337,304**	**59,215**	**59,215**	**235,000**
	TOTAL EXPENDITURES	**357,171**	**337,059**	**234,387**	**(332)**	**59,215**	**59,215**	**235,000**

POLICE SERVICES - ANIMAL CONTROL
10200.406

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1960-8101	Animal License Revenue	(20,873)	(23,751)	(24,000)	(17,475)	(20,000)	(20,000)	(20,000)
1960-8551	Fines and Penalties for Violations	(10,846)	(7,892)	(9,000)	(9,116)	(9,000)	(9,000)	(9,000)
1960-8657	Miscellaneous Revenue	(822)	(256)	(1,000)	(517)	(500)	(500)	(500)
1960-8659	Refunds and Reimbursements	(544)	(416)	0	(512)	0	0	0
	TOTAL REVENUE	**(33,084)**	**(32,315)**	**(34,000)**	**(27,660)**	**(29,500)**	**(29,500)**	**(29,500)**
SALARIES AND BENEFITS								
1960-1010	Salaries / Full-time	65,493	60,317	68,497	65,803	73,466	73,466	61,515
1960-1030	Salaries / Overtime	2,930	85	3,000	164	3,000	3,000	3,000
1960-1040	Salaries - Leave Payout	0	0	0	635	0	0	0
1960-1050	Salaries / Uniform Pay	1,040	1,060	1,060	1,040	1,060	1,060	1,060
1960-2000	Public Employees Retirement System	15,055	12,885	14,978	14,649	17,705	17,705	12,496
1960-2002	Long Term Disability Insurance	234	234	247	236	264	264	221
1960-2003	Life Insurance Premiums	105	103	102	103	102	102	102
1960-2004	Worker's Compensation Insurance	3,909	4,435	5,488	5,106	5,824	5,824	4,914
1960-2005	Medicare Tax - Employer's Share	1,032	906	1,052	1,042	1,169	1,169	970
1960-2008	Deferred Compensation / Full-time	2,694	2,483	2,877	2,743	3,086	3,086	2,584
1960-2009	Unemployment Insurance	693	672	672	644	644	644	546
1960-2010	Section 125 Benefit Allow.	23,832	23,752	23,832	35,051	49,745	49,745	31,152
	TOTAL SALARIES AND BENEFITS	**117,017**	**106,932**	**121,805**	**127,216**	**156,065**	**156,065**	**118,560**

POLICE SERVICES - ANIMAL CONTROL (continued)
10200.406

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS								
1960-3016	Office Supplies - Expendable	0	(441)	0	192	0	0	0
1960-3018	Postage / Other Mailing Charges	1,961	2,308	3,000	3,094	3,000	3,000	3,000
1960-3025	Vehicle Fuel, Supplies & Maintenance	471	719	0	1,108	1,200	1,200	1,200
1960-3040	Contracted Services	27,015	126,137	125,000	125,867	150,000	150,000	175,000
1960-3045	Veterinary Costs	27,185	4,615	5,500	1,796	5,000	5,000	5,000
1960-3300	Conference, Training, Education	0	0	2,500	0	2,500	2,500	2,500
1960-4005	Interfund Charges - Vehicle Repairs	4,166	4,484	4,626	4,626	5,065	5,065	5,113
1960-4007	Interfund Charges - Vehicle Replacement		0	0	0	2,667	2,667	3,133
	TOTAL MAINTENANCE AND OPERATIONS	**60,798**	**137,821**	**140,626**	**136,683**	**169,431**	**169,431**	**194,946**
	TOTAL EXPENDITURES	**177,814**	**244,753**	**262,431**	**236,239**	**325,496**	**325,496**	**313,506**

POLICE SERVICES - CALGRIP GRANT
10200.219

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1735-8492	CalGRIP Grant - O.E.S.	(273,556)	(17,247)	(88,000)	(123,723)	(25,008)	(25,008)	0
	TOTAL REVENUE	**(273,556)**	**(17,247)**	**(88,000)**	**(123,723)**	**(25,008)**	**(25,008)**	**0**
SALARIES AND BENEFITS								
1735-1010	Salaries - Full-time	127,752	3,545	47,276	27,382	15,476	15,476	0
1735-1030	Salaries - Overtime	7,638	0	0	3,227	0	0	0
1735-1050	Salaries - Uniform Pay	1,849	0	765	443	236	236	0
1735-2000	Public Employees Retirement System	51,570	0	20,209	11,667	6,935	6,935	0
1735-2002	Long Term Disability Insurance	458	0	170	92	56	56	0
1735-2003	Life Insurance Premiums	149	0	53	22	16	16	0
1735-2004	Worker's Compensation Insurance	6,766	263	3,259	2,878	1,179	1,179	0
1735-2005	Medicare Tax - Employer's Share	2,371	56	697	610	228	228	0
1735-2009	Unemployment Insurance	433	0	253	0	75	75	0
1735-2010	Section 125 Benefit Allow.	19,471	0	15,226	9,400	834	834	0
	TOTAL SALARIES AND BENEFITS	**218,456**	**3,864**	**87,908**	**55,721**	**25,035**	**25,035**	**0**
MAINTENANCE AND OPERATIONS								
1735-3016	Office Supplies	1,976	0	0	0	0	0	0
1735-3020	Mileage Reimbursements	320	0	0	0	0	0	0
1735-3073	Funding to Outside Agencies - Big Bros/Sisters	28,816	13,383	0	14,917	0	0	0
1735-3138	Tool Replacement Costs	88	0	0	0	0	0	0
1735-3300	Conference, Training, Education	3,104	0	0	0	0	0	0
1735-4003	Interfund Charges - Cost Distribution	4,329	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**38,635**	**13,383**	**0**	**14,917**	**0**	**0**	**0**
TOTAL CAPITAL OUTLAY								
1735-5001	Computer Equipment and Peripherials	15,816	0	0	0	0	0	0
1735-5100	Used Sedan	649	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**16,465**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**273,556**	**17,247**	**87,908**	**(53,085)**	**25,035**	**25,035**	**0**

POLICE ACTIVITY - SLESF
47700.252

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
7660-8163	Interest Income	(184)	(40)	0	22	0	0	0
7660-8428	Current Year Allocation	(100,000)	(100,000)	(100,000)	(125,000)	(100,000)	(100,000)	(100,000)
	TOTAL REVENUE	**(100,184)**	**(100,040)**	**(100,000)**	**(124,978)**	**(100,000)**	**(100,000)**	**(100,000)**
MAINTENANCE AND OPERATIONS								
7660-3025	Vehicle Fuel, Supplies & Maintenance		7,907	0	0	0	0	0
7660-3120	Other Supplies	79,884	7,437	117,636	100,259	70,000	70,000	70,000
7660-3138	Tool Replacement Costs		51,397	6,625	9,276	0	0	0
7660-4007	Interfund Charge Vehicle Replacement	60,803	51,378	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**140,687**	**118,119**	**124,261**	**109,535**	**70,000**	**70,000**	**70,000**
TOTAL CAPITAL OUTLAY								
7660-5001	Computers and Peripherals	0	0	0	84	25,000	25,000	25,000
7660-5002	Other New Equipment	20,963	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**20,963**	**0**	**0**	**84**	**25,000**	**25,000**	**25,000**
	TOTAL EXPENDITURES	**161,649**	**118,119**	**124,261**	**(15,359)**	**95,000**	**95,000**	**95,000**

POLICE ACTIVITY - JAG
47800.253

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
7690-8434	Grant	(50,671)	(45,492)	0	(26,819)	(33,580)	(33,580)	(40,000)
7690-8479	Prior Year Federal Entitlement	0	0	0	(23,723)	0	0	0
	TOTAL REVENUE	(50,671)	(45,492)	0	(50,542)	(33,580)	(33,580)	(40,000)
MAINTENANCE AND OPERATIONS								
7690-3070	Funding to Outside Agencies - Madera County	23,925	18,256	0	19,615	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**23,925**	**18,256**	**0**	**19,615**	**0**	**0**	**0**
TOTAL CAPITAL OUTLAY								
7690-5001	Computer Equipment and Peripherials	0	24,748	0	0	0	0	0
7690-5002	New Equipment	13,824	5,327	0	0	33,580	33,580	40,000
	TOTAL CAPITAL OUTLAY	**13,824**	**30,075**	**0**	**0**	**33,580**	**33,580**	**40,000**
TRANSFERS OUT								
7690-7000	Operating Transfer to Other Funds	0	0	0	9,000	0	0	0
	TOTAL TRANSFERS OUT	**0**	**0**	**0**	**9,000**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**37,749**	**48,331**	**0**	**(21,927)**	**33,580**	**33,580**	**40,000**

DUI ENFORCEMENT AND AWARENESS
47900.257

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
7680-8486	DUI Enf. & Awareness Grant	(89,075)	(77,557)	(160,317)	(94,369)	0	0	0
7680-8657	Miscellaneous Revenue	0	0	0	0	(29,205)	(29,205)	(100,000)
	TOTAL REVENUE	**(89,075)**	**(77,557)**	**(160,317)**	**(94,369)**	**(29,205)**	**(29,205)**	**(100,000)**
SALARIES AND BENEFITS								
7680-1030	Salaries - Overtime	80,419	58,863	136,757	63,695	26,869	26,869	91,687
7680-2004	Workers' Compensation Insurance	3,358	3,344	10,296	4,331	2,047	2,047	6,983
7680-2005	Medicare Tax - Employer's Share	1,867	1,710	2,164	924	390	390	1,329
7680-2010	Section 125 Benefit Allowance	0	0	0	0	0	0	0
	TOTAL SALARIES AND BENEFITS	**85,644**	**63,917**	**149,217**	**68,950**	**29,306**	**29,306**	**100,000**
MAINTENANCE AND OPERATIONS								
7680-3120	Other Supplies	2,051	0	8,800	1,415	0	0	0
7680-3300	Conference, Training, Education	3,648	0	2,300	0	0	0	0
7680-5002	Other Equipment	4,287	7,086	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**9,986**	**7,086**	**11,100**	**1,415**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**95,630**	**71,003**	**160,317**	**(24,004)**	**29,306**	**29,306**	**100,000**

FIRE SERVICES

FIRE SERVICES - ADMINISTRATION

10200.225

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1795-8212	Fire Special Services Fee	(40)	(25)	0	(30)	0	0	0
1795-8247	Fire Department Weed Abatement Fee	17,258	(2,480)	(5,000)	(4,365)	0	0	0
1795-8301	Donations	0	(950)	0	0	0	0	0
1795-8346	Interfund Charges - Reimbursements	(49,000)	(49,000)	(49,000)	(49,000)	(49,000)	(49,000)	(49,000)
1795-8355	Transfer In	(27,170)	(27,170)	0	0	0	0	0
1795-8659	Refunds and Reimbursements	(111)	0	0	(19,586)	0	0	0
	TOTAL REVENUE	**(59,064)**	**(79,625)**	**(54,000)**	**(72,981)**	**(49,000)**	**(49,000)**	**(49,000)**
SALARIES AND BENEFITS								
1795-1020	Salaries / Part-time	4,800	0	0	0	0	0	0
1795-2000	Public Employees Retirement System	1,338	0	0	0	0	0	0
1795-2004	Worker's Compensation Insurance	279	0	0	0	0	0	0
1795-2005	Medicare Tax - Employer's Share	71	0	0	0	0	0	0
	TOTAL SALARIES AND BENEFITS	**6,488**	**0**	**0**	**0**	**0**	**0**	**0**
MAINTENANCE AND OPERATIONS								
1795-3001	Gas and Electric Utilities	15,438	17,042	17,500	19,400	17,500	17,500	17,500
1795-3002	Telephone and Fax Charges	7,088	9,945	11,000	4,470	12,000	12,000	12,000
1795-3011	Advertising - Bids and Legal Notices	0	27	500	0	500	500	500
1795-3014	Professional Dues	0	165	150	0	150	150	150
1795-3015	Publications and Subscriptions	1,436	915	1,500	508	1,500	1,500	1,500
1795-3016	Office Supplies - Expendable	1,883	2,002	2,500	2,986	3,000	3,000	3,000
1795-3025	Vehicle Fuel, Supplies & Maintenance	73,321	79,072	70,000	58,209	80,000	80,000	80,000
1795-3040	Contracted Services	6,974	4,395	10,000	9,125	10,000	10,000	10,000
1795-3046	Cal Fire Annual Contract	2,222,529	2,449,787	2,713,673	2,593,407	2,775,126	2,834,460	3,067,886
1795-3130	Building Supplies, Keys, Repairs	10,307	8,902	10,000	10,690	10,000	10,000	10,000
1795-3138	Tool Replacement Costs	13,146	45,386	30,000	21,155	30,000	30,000	30,000
1795-3260	Liability / Property Insurance	9,644	9,955	9,644	10,483	11,685	11,685	14,022
1795-3262	Retiree Insurance Premiums	5,281	5,281	5,580	5,721	5,580	5,580	5,580
1795-3300	Conference, Training, Education	5,754	4,709	5,000	1,155	5,000	5,000	5,000
1795-4000	Interfund Charge Fac. Maint.	0	0	0	0	24,725	24,725	24,725
1795-4002	Interfund Charges - Central Supply	2,533	3,114	2,400	2,298	2,400	2,400	2,400
1795-4018	Interfund Charges-Computer Maint.	0	1,432	538	538	538	538	8,575
1795-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	0	4,049
1795-6002	Lease Payment	72,435	50,796	125,000	0	0	0	125,000
	TOTAL MAINTENANCE AND OPERATIONS	**2,447,768**	**2,692,926**	**3,014,985**	**2,740,145**	**2,989,704**	**3,049,038**	**3,421,887**
	TOTAL EXPENDITURES	**2,454,256**	**2,692,926**	**3,014,985**	**2,667,164**	**2,989,704**	**3,049,038**	**3,421,887**

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT- PLANNING

10200.410

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1060-8231	Sale of Maps and Publications	(249)	(684)	0	(1,189)	(1,000)	(600)	(1,000)
1990-8249	Zoning / Land Use / Annexation Fees	(99,563)	(86,036)	(105,000)	(117,415)	(125,000)	(160,000)	(156,000)
1990-8344	Interfund Charges - Project Mgt.	(16,758)	(2,710)	(5,000)	(3,899)	(29,000)	(10,000)	(10,000)
1990-8346	Interfund Charges - Reimbursements	(5,407)	0	0	0	0	0	0
1990-8434	Grant	(200,000)	0	0	0	0	0	0
1990-8389	Transfer in from Fund 452	0	0	0	0	(25,000)	(25,000)	0
1990-8657	Miscellaneous Revenue	0	0	(1,000)	0	0	0	0
	TOTAL REVENUE	**(321,977)**	**(89,430)**	**(111,000)**	**(122,503)**	**(180,000)**	**(195,600)**	**(167,000)**
SALARIES AND BENEFITS								
1990-1010	Salaries / Full-time	224,133	195,081	194,445	182,932	210,599	210,599	210,611
1990-1030	Salaries / Overtime	1,073	776	1,500	1,418	1,500	1,500	1,500
1990-1040	Salaries - Leave Payout	(8,108)	2,411	10,543	14,446	11,268	11,268	9,304
1990-1060	Salaries - Auto & Expense Allowance	950	600	4,800	4,085	5,829	5,829	5,829
1990-2000	Public Employees Retirement System	48,276	41,626	36,453	33,683	40,703	40,703	44,577
1990-2002	Long Term Disability Insurance	788	699	700	583	746	746	747
1990-2003	Life Insurance Premiums	157	142	239	178	239	239	239
1990-2004	Worker's Compensation Insurance	12,535	14,497	16,219	14,613	16,155	16,155	16,156
1990-2005	Medicare Tax - Employer's Share	3,125	2,979	3,064	3,218	3,379	3,379	3,350
1990-2008	Deferred Compensation / Full-time	8,321	7,593	3,637	4,110	3,822	3,822	3,823
1990-2009	Unemployment Insurance	1,099	1,053	1,056	1,326	1,035	1,035	877
1990-2010	Section 125 Benefit Allow.	45,264	42,175	44,422	46,264	60,515	60,515	67,981
	TOTAL SALARIES AND BENEFITS	**337,613**	**309,632**	**317,078**	**306,856**	**355,790**	**355,790**	**364,992**
MAINTENANCE AND OPERATIONS								
1990-3002	Telephone and Fax Charges	1,599	1,617	1,300	1,551	1,600	1,650	1,700
1990-3005	Copier lease & paper charges	0	0	0	0	3,500	2,600	3,500
1990-3011	Advertising - Bids and Legal Notices	1,754	1,811	2,000	2,206	2,000	1,700	2,000
1990-3015	Publications and Subscriptions	323	499	500	174	500	500	500
1990-3016	Office Supplies - Expendable	2,324	2,070	2,500	4,957	2,500	2,900	3,000
1990-3018	Postage / Other Mailing Charges	1,041	636	1,300	1,486	1,600	1,800	2,000
1990-3025	Vehicle Fuel, Supplies & Maintenance	34	54	100	46	100	100	100
1990-3040	Contracted Services	0	16,254	50,000	21,394	35,000	35,000	0
1990-3047	Capital/Master/Other Plan Updates	282,736	185,607	0	4,298	0	0	0
1990-3300	Conference, Training, Education	88	587	3,500	1,357	4,500	4,500	15,000
1990-4000	Interfund Charges - Fac. Maint	0	0	0	0	3,115	3,115	3,115
1990-4001	Interfund Charges - Copy Charges	1,474	1,593	3,500	0	0	0	0
1990-4002	Interfund Charges - Central Supply	260	316	400	338	500	500	500
1990-4005	Interfund Charges - Vehicle Repairs	2,199	2,366	1,981	1,981	1,952	1,952	1,971
1990-4007	Interfund Charges - Vehicle Replacement	0	0	0	0	1,400	1,400	1,400
1990-4018	Interfund Charges - Computer Maint.	13,122	6,849	6,191	6,191	18,499	18,499	12,862
1990-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	5,467
	TOTAL MAINTENANCE AND OPERATIONS	**306,954**	**220,259**	**73,272**	**45,979**	**76,766**	**76,216**	**53,115**
	TOTAL EXPENDITURES	**644,567**	**529,891**	**390,350**	**230,332**	**432,556**	**432,006**	**418,107**

COMMUNITY DEVELOPMENT - BUILDING INSPECTION
10200.411

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2005-8103	Energy Regulation Fees	(12,875)	(10,525)	(11,000)	(17,425)	(13,500)	(13,500)	(13,500)
2005-8104	Permits - Fire	0	0	0	0	0	(14,000)	(14,000)
2005-8105	Permits - Building	(232,900)	(193,347)	(224,000)	(299,488)	(285,000)	(380,000)	(412,500)
2005-8106	Permits - Electrical	(34,586)	(25,328)	(30,000)	(24,151)	(25,000)	(65,000)	(65,000)
2005-8107	Permits - Firework Stands	(2,500)	(2,608)	(2,000)	(3,100)	(2,500)	(2,500)	(2,500)
2005-8108	Permits - Mechanical	(10,927)	(7,136)	(9,000)	(8,949)	(9,000)	(10,500)	(10,500)
2005-8109	Permits - Plumbing	(21,570)	(15,268)	(21,000)	(15,330)	(16,000)	(13,500)	(16,000)
2005-8119	S.M.I.P. - City Share	(392)	(263)	(200)	(264)	(200)	(200)	(200)
2005-8120	SB-1473- City Share	(222)	(175)	(200)	(185)	(200)	(150)	(200)
2005-8121	SB-1186 - City Share	0	(77)	0	(1,609)	(1,500)	(1,650)	(1,600)
2005-8208	Late Payment /Other Penalty	(1,884)	(28,676)	(2,000)	(6,141)	(3,000)	(52,000)	(20,000)
2005-8222	Overtime Fees	(43,571)	(36,304)	(18,000)	(83,179)	(45,000)	(113,000)	(110,000)
2005-8225	Building Dept. Plan Archival Fees	(10,780)	(9,733)	(7,000)	(19,652)	(9,000)	(5,000)	(7,500)
2005-8226	Plan Check Fees	(79,882)	(58,245)	(66,000)	(85,394)	(69,000)	(56,000)	(56,000)
2005-8257	Bldg. Div. Permit Prep. Fee	(49,321)	(48,111)	(40,000)	(62,275)	(50,000)	(57,000)	(57,000)
2005-8335	Interfund Charge - 43600 NSP	0	0	0	0	0	0	(5,000)
2005-8355	Transfer-In from Fund 43600 NSP3 Grant	0	(37,500)	(15,000)	(15,000)	(17,959)	(17,959)	0
2005-8657	Miscellaneous Revenue - Building	(509)	(5,641)	(1,000)	(1,525)	(1,000)	(1,500)	(1,500)
2005-8659	Refund and Reimbursements	(1,789)	(460)	(1,000)	(454)	0	(495)	0
	TOTAL REVENUE	**(503,707)**	**(479,397)**	**(447,400)**	**(644,121)**	**(547,859)**	**(803,954)**	**(793,000)**
SALARIES AND BENEFITS								
2005-1010	Salaries / Full-time	257,326	255,255	256,527	256,611	265,250	265,250	265,236
2005-1030	Salaries / Overtime	610	0	2,500	72	2,500	1,500	2,500
2005-1040	Salaries - Leave Payout	9,716	4,639	8,140	7,605	10,533	10,533	10,527
2005-1050	Salaries / Uniform Pay	300	300	300	300	500	500	500
2005-1060	Salaries - Auto & Expense Allowance	600	600	600	686	729	729	729
2005-2000	Public Employees Retirement System	50,274	48,239	50,068	48,727	54,595	54,595	59,468
2005-2002	Long Term Disability Insurance	917	892	923	910	943	943	943
2005-2003	Life Insurance Premiums	292	292	289	292	289	289	289
2005-2004	Worker's Compensation Insurance	15,425	18,170	20,554	19,273	20,394	20,394	20,392
2005-2005	Medicare Tax - Employer's Share	3,941	3,791	3,887	4,119	4,147	4,147	4,251
2005-2008	Deferred Compensation / Full-time	6,266	6,241	6,274	6,265	6,487	6,487	6,487
2005-2009	Unemployment Insurance	1,450	1,389	1,392	1,330	1,334	1,334	1,131
2005-2010	Section 125 Benefit Allow.	43,679	43,341	43,678	45,157	56,006	56,006	56,005
	TOTAL SALARIES AND BENEFITS	**390,796**	**383,149**	**395,132**	**391,347**	**423,707**	**422,707**	**428,459**
MAINTENANCE AND OPERATIONS								
2005-3002	Telephone and Fax Charges	4,653	2,974	5,000	3,321	5,000	3,600	4,000
2005-3005	Copier lease & paper charges	0	0	0	0	0	0	0
2005-3014	Professional Dues	340	255	600	155	600	400	500
2005-3015	Publications and Subscriptions	0	509	3,336	3,456	2,000	1,700	2,000
2005-3016	Office Supplies - Expendable	1,765	4,787	4,714	3,875	4,500	3,900	4,500
2005-3018	Postage / Other Mailing Costs	480	94	500	243	500	250	500
2005-3025	Vehicle Fuel, Supplies & Maintenance	3,715	2,540	4,000	3,138	4,000	3,600	4,000
2005-3040	Contracted Services	139,865	131,645	140,000	164,400	171,400	166,000	200,000
2005-3051	Bank Service Charges	10,664	8,079	8,000	9,130	8,000	8,500	8,500
2005-3120	Other Supplies	0	0	0	0	0	0	0
2005-3262	Retiree Insurance Premiums	9,773	9,086	7,650	10,409	7,650	9,800	10,000
2005-3300	Conference, Training, Education	1,411	2,094	4,000	3,535	3,000	3,600	4,000
2005-4000	Interfund Charges - Fac. Maint	0	0	0	0	2,805	2,805	2,805
2005-4002	Intefund Charges - Central Supply	704	117	450	251	450	250	450
2005-4005	Interfund Charges - Vehicle Repairs	4,999	5,380	6,194	6,194	7,597	7,597	7,669
2005-4007	Interfund Charges - Vehicle Replacements	0	0	0	0	4,160	4,160	4,860
2005-4018	Interfund Cjharges - Computer Maint.	16,872	9,030	7,420	7,420	16,837	16,837	12,862
2005-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	4,950
	TOTAL MAINTENANCE AND OPERATIONS	**195,241**	**176,591**	**191,864**	**215,527**	**238,499**	**232,999**	**271,596**
	TOTAL EXPENDITURES	**586,038**	**559,739**	**586,996**	**(37,247)**	**662,206**	**655,706**	**700,055**

COMMUNITY DEVELOPMENT- ENGINEERING
10200.412

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2020-8104	Permits - Encroachment	(20,762)	(45,430)	(30,000)	(25,180)	(35,000)	(66,000)	(60,000)
2020-8216	Inspection / Plan Check Fees	(48,659)	(29,582)	(34,000)	(2,084)	(25,000)	(26,000)	(23,000)
2020-8257	Engr. Permit Preparation Fee	(8,810)	(13,795)	(12,000)	(13,780)	(15,000)	(14,000)	(14,000)
2020-8344	Interfund Charges - Project Mgt.	(871,459)	(627,935)	(562,000)	(618,237)	(682,200)	(682,000)	(702,000)
2020-8355	Transfer-in	0	(23,578)	0	0	0		0
2020-8360	Transfer in from Fund 41300 Gas Tax	0	0	(38,000)	(38,000)	(39,140)	(39,140)	(39,140)
2020-8367	Transfer in from Fund 42000 LTF	(400,000)	(282,000)	(400,000)	(400,000)	(412,000)	(412,000)	(412,000)
2020-8389	Transfer in from Fund 45261	0	0	0	0	(25,000)	(25,000)	(25,000)
2020-8657	Miscellaneous Revenue - Engineering	(14,203)	(10,740)	(13,000)	(7,085)	(15,000)	(44,000)	(35,000)
2020-8659	Refunds and Reimbursements	(30)	(360)	0	0	0	(297)	0
2021-8347	Interfund Charges - L A Zone Fees	(71,498)	(87,267)	(93,051)	(94,947)	(41,777)	(41,777)	(41,777)
2021-8355	Transfer-in Drainage Sys Op Dept 308	(40,687)	(40,687)	(41,000)	(13,436)	(45,000)	(45,000)	(45,000)
	TOTAL REVENUE	**(1,476,108)**	**(1,161,374)**	**(1,223,051)**	**(1,212,749)**	**(1,335,117)**	**(1,395,214)**	**(1,396,917)**
SALARIES AND BENEFITS								
2020-1010	Salaries / Full-time	632,727	616,123	608,445	609,060	637,890	637,890	641,822
2020-1020	Salaries / Part-time	184,017	101,699	139,672	128,656	155,255	155,255	150,722
2020-1030	Salaries / Overtime	72	951	1,000	1,960	1,000	1,000	1,000
2020-1040	Salaries - Leave Payout	13,303	12,406	12,673	12,547	18,971	18,971	34,797
2020-1050	Salaries / Uniform Pay	900	600	450	450	750	750	750
2020-1060	Salaries - Auto & Expense Allowance	4,800	4,800	4,800	5,486	5,829	5,829	5,829
2020-2000	Public Employees Retirement System	172,665	142,737	149,145	150,879	172,719	172,719	184,142
2020-2002	Long Term Disability Insurance	2,556	2,097	2,190	2,085	2,248	2,248	2,262
2020-2003	Life Insurance Premiums	630	516	543	505	543	543	552
2020-2004	Worker's Compensation Insurance	47,982	52,208	58,845	55,715	60,487	60,487	60,441
2020-2005	Medicare Tax - Employer's Share	12,076	10,457	11,122	11,533	12,209	12,209	12,484
2020-2007	Deferred Compensation / Part-time	1,193	1,035	1,227	1,008	1,263	1,263	1,227
2020-2008	Deferred Compensation / Full-time	21,521	19,502	20,109	19,932	21,039	21,039	21,205
2020-2009	Unemployment Insurance	5,080	3,928	4,080	3,906	3,910	3,910	3,315
2020-2010	Section 125 Benefit Allow.	140,700	120,624	120,610	125,632	164,240	164,240	167,417
	TOTAL SALARIES AND BENEFITS	**1,240,220**	**1,089,682**	**1,134,911**	**1,129,354**	**1,258,353**	**1,258,353**	**1,287,964**
MAINTENANCE AND OPERATIONS								
2020-3002	Telephone and Fax Charges	6,170	4,858	5,000	4,745	5,000	4,588	5,000
2020-3011	Advertising - Bids and Legal Notices	50	0	200	77	200	200	200
2020-3015	Publications and Subscriptions	874	1,051	1,450	535	1,400	422	1,300
2020-3016	Office Supplies - Expendable	5,937	3,761	4,100	6,075	4,100	3,970	4,200
2020-3017	Software Costs	2,802	1,013	2,000	1,013	2,000	2,000	1,900
2020-3025	Vehicle Fuel, Supplies & Maintenance	4,680	2,556	3,500	2,292	3,500	2,113	2,900
2020-3040	Contracted Services	20,668	11,791	20,300	15,093	20,300	12,500	20,300
2020-3110	Rent Expense	0	0	6,000	0	0	0	0
2020-3300	Conference, Training, Education	132	529	2,000	670	3,400	500	3,400
2020-4000	Interfund Charges - Fac. Maint	13,513	0	0	0	5,918	5,918	5,918
2020-4002	Interfund Charges - Central Supply	435	460	800	1,371	800	800	800
2020-4005	Interfund Charges - Vehicle Repairs	8,031	8,643	8,920	8,920	9,549	9,549	9,640
2020-4007	Interfund Charges - Vehicle Replacements	0	0	0	0	3,053	3,053	3,287
2020-4018	Interfund Charges - Computer Maint.	31,869	29,576	24,305	24,305	59,212	59,212	32,155
2020-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	14,039
	TOTAL MAINTENANCE AND OPERATIONS	**95,160**	**64,237**	**78,575**	**65,096**	**118,432**	**104,825**	**105,038**
	TOTAL EXPENDITURES	**1,335,380**	**1,153,919**	**1,213,486**	**(18,299)**	**1,376,785**	**1,363,178**	**1,393,002**

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS - STREETS

10200.328

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1825-8346	Interfund Charges - Reimbursements	(174,000)	(170,000)	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
1825-8355	Transfer-In	(186,744)	(250,000)	(250,000)	(197,239)	(250,000)	(250,000)	(250,000)
1825-8360	Transfer-in From Fund 41300 Gas Tax	(1,354,525)	(975,942)	(1,037,000)	(730,736)	(1,132,000)	(832,000)	(1,322,000)
1825-8367	Transfer-in From Fund 41500 Meas T	0	(268,365)	(417,000)	(717,000)	(746,733)	(746,733)	(788,000)
1825-8659	Refunds and Reimbursements	(27,980)	0	0	(17,719)	0	0	0
1825-8659	Refunds and Reimbursements	0	(34,139)	(5,000)	(17,719)	(5,000)	(5,000)	(5,000)
	TOTAL REVENUE	**(1,743,249)**	**(1,698,446)**	**(1,829,000)**	**(1,800,413)**	**(2,253,733)**	**(1,953,733)**	**(2,485,000)**
SALARIES AND BENEFITS								
1825-1010	Salaries / Full-time	532,305	505,562	513,054	437,277	485,409	475,102	460,907
1825-1020	Salaries / Part-time	13,154	13,756	0	536	0	1,241	1,700
1825-1030	Salaries / Overtime	16,000	14,701	16,000	6,330	16,000	13,419	16,000
1825-1040	Salaries - Leave Payout	2,453	11,644	1,003	25,523	2,756	13	2,764
1825-1050	Salaries / Uniform Pay	2,115	2,108	2,040	2,672	3,163	3,728	2,848
1825-1060	Salaries - Auto and Expense Allowance	420	210	420	445	510	574	510
1825-2000	Public Employees Retirement System	122,278	105,513	111,583	88,223	107,929	102,855	112,921
1825-2002	Long Term Disability Insurance	1,874	1,697	1,847	1,482	1,747	1,770	1,659
1825-2003	Life Insurance Premiums	715	665	705	598	659	674	629
1825-2004	Worker's Compensation Insurance	32,343	39,817	36,566	35,890	38,190	37,504	36,454
1825-2005	Medicare Tax - Employer's Share	6,586	6,364	6,749	6,763	7,653	7,585	7,438
1825-2007	Deferred Compensation / Part-time	0	0	0	0	0	47	0
1825-2008	Deferred Compensation / Full-time	21,478	19,941	21,096	17,728	19,931	19,301	18,902
1825-2009	Unemployment Insurance	5,054	4,408	4,620	4,785	4,138	4,980	3,366
1825-2010	Section 125 Benefit Allow.	179,279	166,235	177,254	153,701	225,770	209,980	209,804
	TOTAL SALARIES AND BENEFITS	**936,056**	**892,620**	**892,937**	**781,953**	**913,855**	**878,773**	**875,900**
MAINTENANCE AND OPERATIONS								
1825-3002	Telephone and Fax Charges	3,744	2,272	3,000	2,224	3,000	2,218	2,500
1825-3016	Office Supplies - Expendable	824	2,463	2,500	1,818	2,500	561	2,000
1825-3025	Vehicle Fuel, Supplies & Maintenance	30,956	27,204	40,000	18,037	40,000	32,159	35,000
1825-3040	Contracted Services	254,438	300,835	369,900	289,672	363,450	363,450	363,450
1825-3132	Other Maintenance Supplies	41,856	45,358	54,000	44,778	54,000	30,374	50,000
1825-3133	Paint Supplies	57,123	54,917	60,000	59,227	60,000	65,663	70,000
1825-3135	Street Light Repairs/Parts	0	0	0	0	0	171	0
1825-3139	Road Oil Patch Material	0	8,334	25,000	3,650	20,000	10,000	15,000
1825-3140	Surface Seal Treatment	0	5,641	300,000	258,724	300,000	0	600,000
1825-3141	Asphalt/Concrete	272,956	213,001	200,000	194,272	200,000	200,000	200,000
1825-3142	Street Signs	22,876	9,343	30,000	8,577	30,000	25,000	25,000
1825-3143	Sidewalk repair Cost Sahring Pro (LTF funding)	0	3,340	5,000	1,000	0	0	0
1825-3260	Liability / Property Insurance	2,610	2,825	2,846	3,093	3,339	4,029	4,006
1825-3300	Conference, Training, Education	2,071	1,478	7,050	6,886	7,000	3,900	7,000
1825-3700	Intergovernmental Charge-Landfill Fee	2,736	0	0	0	0	0	0
1825-3704	Intergovernmental Charge-Property Taxes	0	0	60	60	60	60	60
1825-4000	Interfund Charges - Fac. Maint	0	3,468	3,468	3,468	3,732	3,732	3,732
1825-4002	Interfund Charges - Central Supply	7,575	7,646	7,000	6,102	8,000	6,964	8,000
1825-4005	Interfund Charges - Vehicle Repairs	92,906	91,173	88,854	86,655	99,726	99,726	104,760
1825-4007	Interfund Charges - Vehicle Replacement	0	0	24,000	0	94,597	94,597	96,963
1825-4018	Interfund Charges - Computer Maint.	11,248	14,587	12,500	12,500	43,353	0	15,006
1825-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	7,231
	TOTAL MAINTENANCE AND OPERATIONS	**803,920**	**793,884**	**1,235,178**	**1,000,743**	**1,332,757**	**942,604**	**1,609,709**
	TOTAL EXPENDITURES	**1,739,976**	**1,686,504**	**2,128,115**	**(17,717)**	**2,246,612**	**1,821,377**	**2,485,609**

PUBLIC WORKS- STREET CLEANING
10200.338

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
8840-8355	Transfer-In from Dept 530 Solid Waste	(213,486)	(125,047)	(411,000)	(380,680)	0	0	0
8840-8360	Transfer In from Fund 41300 - St. Projects	(80,000)	(138,613)	0	0	0	0	0
8840-8441	Reimbursement - Street Sweeping Fees	(38,183)	(28,637)	0	0	0	0	0
	TOTAL REVENUE	**(331,669)**	**(292,297)**	**(411,000)**	**(380,680)**	**0**	**0**	**0**
SALARIES AND BENEFITS								
8840-1010	Salaries - Full-time	105,242	105,119	137,180	138,133	0	0	0
8840-1020	Salaries - Part-time	0	0	0		0	0	0
8840-1030	Salaries - Overtime	86	645	3,250	1,650	0	0	0
8840-1040	Salaries - Leave Payout	0	5,890	1,003	0	0	0	0
8840-1050	Salaries / Uniform Pay	563	345	503	330	0	0	0
8840-1060	Salaries - Auto and Expense Allowance	420	210	420	445	0	0	0
8840-2000	Public Employees Retirement System	23,100	16,688	29,391	29,437	0	0	0
8840-2001	Health Insurance Benefits	0	0	0		0	0	0
8840-2002	Long-term Disability Insurance	441	365	494	551	0	0	0
8840-2003	Life Insurance Premiums	153	133	182	215	0	0	0
8840-2004	Worker's Compensation Insurance	6,092	8,174	9,778	10,739	0	0	0
8840-2005	Medicare Tax - Employer's Share	1,528	1,663	2,064	2,210	0	0	0
8840-2006	FICA - Employer's Share	0	0	0		0	0	0
8840-2007	Deferred Compensation - Part-time	0	0	0		0	0	0
8840-2008	Deferred Compensation - Full-time	3,859	3,000	5,309	5,203	0	0	0
8840-2009	Unemployment Insurance	836	661	1,159	1,450	0	0	0
8840-2010	Section 125 Benefit Allow.	28,685	23,526	40,959	61,186	0	0	0
	TOTAL SALARIES AND BENEFITS	**171,004**	**166,420**	**231,692**	**251,549**	**0**	**0**	**0**
MAINTENANCE AND OPERATIONS								
8840-3001	Gas and Electric Utilities	0	0	0	0	0	0	0
8840-3002	Telephone and Fax Charges	128	3	150	3	0	0	0
8840-3012	Advertising	0	0	6,000	0	0	0	0
8840-3025	Vehicle Fuel, Supplies & Maintenance	41,400	29,340	45,000	29,459	0	0	0
8840-3132	Other Maintenance Supplies	11,177	8,612	16,000	16,412	0	0	0
8840-3260	Liability / Property Insurance	2,150	2,219	2,150	2,337	0	0	0
8840-3500	Depreciation/Replacement	0	0	0	0	0	0	0
8840-4000	Interfund Charges - Fac.Maint.	0	3,468	3,468	3,468	0	0	0
8840-4002	Interfund Charges - Central Supply	0	197	1,000	3,485	0	0	0
8840-4003	Interfund Charges - Cost Distribution	0	0	0	0	0	0	0
8840-4005	Interfund Charges - Vehicle Repairs	64,316	56,139	73,967	73,967	0	0	0
8840-4006	Interfund Charges - New Vehicles	0	0	0	0	0	0	0
8840-4007	Interfund Charges - Replacement Vehicles	0	0	29,000	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**119,171**	**99,978**	**176,735**	**129,131**	**0**	**0**	**0**
CAPITAL OUTLAY								
8840-5002	Other New Equipment	0	0	0	0	0	0	0
8840-5020	C.M.A.Q. Vehicle	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**	**0**
DEBT SERVICE								
8840-6002	Lease Payment	39,005	27,352	0	0	0	0	0
	TOTAL DEBT SERVICE	**39,005**	**27,352**	**0**	**0**	**0**	**0**	**0**
TRANSFERS OUT								
8840-7001	Interfund Charge - Vehicle Repair	0	0	0	0	0	0	0
8840-7002	Interfund Charge - Vehicle Replacement	0	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**329,180**	**293,750**	**408,427**	**0**	**0**	**0**	**0**

Note: This budget was moved to Fund 47600, Department 530 in fiscal year 2014/2015. See page D-62

GRAFFITI ABATEMENT
10200.531

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
1850-8334	Interfund Charges - CDBG	0	0	(186,004)	0	(155,133)	(155,133)	(163,570)
1850-8346	Interfund charges - Cost Distribution	0	0	0	0	(40,000)	(40,000)	(50,000)
1850-8363	Transfer-in From Fund 10200	0	0	0	(186,004)	0	0	0
1850-8355	Transfer-In Solid Waste Dept 507	0	0	(25,082)	(6,541)	(35,000)	(35,000)	(35,000)
1850-8367	Transfer-in From Fund 41300 Gas Tax	0	0	(80,000)	(9,985)	(80,000)	(80,000)	(40,000)
1850-8659	Refunds and Reimbursements	0	0	0	0	0	0	0
	TOTAL REVENUE	**0**	**0**	**(291,086)**	**(202,530)**	**(310,133)**	**(310,133)**	**(288,570)**
SALARIES AND BENEFITS								
1850-1010	Salaries / Full-time	0	0	62,250	54,432	60,084	45,588	66,219
1850-1020	Salaries / Part-time	0	0	61,868	24,247	47,414	42,058	48,892
1850-1030	Salaries / Overtime	0	0	0	359	0	0	0
1850-1040	Salaries - Leave Payout	0	0	0	0	0	0	0
1850-1050	Salaries / Uniform Pay	0	0	300	201	500	750	450
1850-1060	Salaries - Auto and Expense Allowance	0	0	0	0	0	0	0
1850-2000	Public Employees Retirement System	0	0	13,612	8,223	12,749	10,233	16,949
1850-2002	Long Term Disability Insurance	0	0	224	187	216	203	238
1850-2003	Life Insurance Premiums	0	0	102	96	102	90	91
1850-2004	Worker's Compensation Insurance	0	0	9,528	6,059	8,188	6,733	8,768
1850-2005	Medicare Tax - Employer's Share	0	0	1,804	1,263	1,628	1,362	1,743
1850-2007	Deferred Compensation / Part-time	0	0	2,320	909	1,778	1,577	1,833
1850-2008	Deferred Compensation / Full-time	0	0	2,615	2,266	2,524	1,915	2,781
1850-2009	Unemployment Insurance	0	0	2,688	2,072	1,932	1,597	1,583
1850-2010	Section 125 Benefit Allow.	0	0	40,464	38,664	43,956	39,834	39,560
	TOTAL SALARIES AND BENEFITS	**0**	**0**	**197,775**	**138,978**	**181,071**	**151,940**	**189,108**
MAINTENANCE AND OPERATIONS								
1850-3025	Vehicle Fuel, Supplies & Maintenance	0	0	18,100	17,007	18,100	16,824	18,000
1850-3040	Contracted Services	0	0	2,600	1,901	2,600	1,671	2,000
1850-3132	Other Maintenance Supplies	0	0	14,784	1,748	14,784	3,993	10,000
1850-3133	Paint Supplies	0	0	29,800	12,071	25,000	3,998	15,000
1850-3300	Conference, Training, Education	0	0	0	0	0	0	0
1850-4000	Interfund Charges - Fac. Maint	0	0	0	0	0	0	0
1850-4002	Interfund Charges - Central Supply	0	0	1,000	2,923	2,000	467	1,500
1850-4005	Interfund Charges - Vehicle Repairs	0	0	27,903	27,903	35,133	35,133	38,447
1850-4007	Interfund Charges - Vehicle Replacement	0	0	0	0	18,500	18,500	17,567
1850-4018	Interfund Charges-Computer Maint.	0	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**0**	**0**	**94,187**	**63,553**	**116,117**	**80,586**	**102,514**
	TOTAL EXPENDITURES	**0**	**0**	**291,962**	**1**	**297,188**	**232,526**	**291,622**

PARKS AND COMMUNITY SERVICES

PARKS & COMMUNITY SERVICES - PARKS

10200.661

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2050-8170	Rents and Leases - Parks Special	(900)	(872)	(800)	(1,079)	(800)	(500)	(600)
2050-8171	Rents and Leases - Athletic Field	(4,171)	(9,293)	(8,000)	(7,242)	(10,000)	(11,000)	(11,000)
2050-8172	Rents and Leases - Ath. Field Utilities	(5,930)	(4,296)	(11,000)	(13,679)	(13,000)	(8,800)	(10,000)
2050-8173	Rents and Leases - Lions Pavilion	(7,850)	(8,142)	(9,200)	(6,622)	(8,000)	(9,718)	(9,000)
2050-8174	Rents and Leases - Rotary Pavilion	(12,983)	(11,899)	(14,000)	(12,081)	(12,000)	(6,768)	(12,000)
2050-8180	Rents and Leases - Millview Pavilion	(3,103)	(3,282)	(3,500)	(2,835)	(3,500)	(2,700)	(3,500)
2050-8216	Inspection/Plan Check Fees	0	(1,015)	0	0	0	0	0
2050-8261	Processing Fee	(10,396)	(7,713)	0	12	0	0	0
2050-8301	Donations	1,444	0	0	(345)	(100)	0	(100)
2050-8344	Interfund Charges - Project Mgt.	(88,992)	(1,497)	(20,000)	0	(20,000)	(20,000)	(20,000)
2050-8346	Interfund Charges - Reimbursements	(94,800)	(94,800)	(94,800)	(94,800)	(94,800)	(94,800)	(94,800)
2050-8347	Interfund Charges - L A Zone Fees	(43,052)	(99,931)	(110,113)	(110,346)	(50,089)	(50,089)	(50,089)
2050-8355	Transfer-In from Solid Waste Fund 47600	(27,170)	(27,170)	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
2050-8385	Transfer in from Fund 45000	0	0	0	0	0	0	0
2050-8600	Assessments - Sunset Park Strip	(1,322)	(1,364)	(1,379)	(1,479)	(1,379)	(1,379)	(1,379)
2050-8657	Miscellaneous Revenue - Parks	(7,196)	(54,493)	(10,817)	(5,187)	(12,000)	(12,000)	(12,000)
2050-8659	Refund and Reimbursements	(1,228)	(2,230)	(1,500)	(38,082)	(2,000)	(2,000)	(2,000)
	TOTAL REVENUE	**(307,647)**	**(327,997)**	**(405,109)**	**(413,765)**	**(347,668)**	**(339,754)**	**(346,468)**
SALARIES AND BENEFITS								
2050-1010	Salaries / Full-time	498,123	448,631	420,435	415,252	425,559	360,565	423,599
2050-1020	Salaries / Part-time	27,463	38,967	74,100	80,545	83,980	83,980	91,615
2050-1030	Salaries / Overtime	13,359	13,581	20,000	20,731	17,500	15,000	17,500
2050-1040	Salaries - Leave Payout	4,391	12,455	2,000	648	1,521	4,341	2,385
2050-1050	Salaries / Uniform Pay	1,650	1,650	1,350	1,500	2,250	2,150	2,400
2050-2000	Public Employees Retirement System	117,646	100,446	95,831	96,005	103,090	92,890	109,122
2050-2002	Long Term Disability Insurance	1,751	1,610	1,514	1,390	1,532	1,340	1,525
2050-2003	Life Insurance Premiums	625	580	558	533	558	464	558
2050-2004	Worker's Compensation Insurance	31,198	37,417	39,650	39,696	40,143	36,184	40,575
2050-2005	Medicare Tax - Employer's Share	7,163	6,866	7,509	8,063	7,993	7,140	8,092
2050-2007	Deferred Compensation / Part-time	333	892	2,186	2,072	2,556	2,564	2,802
2050-2008	Deferred Compensation / Full-time	20,601	19,054	17,658	17,363	17,873	15,152	17,791
2050-2009	Unemployment Insurance	5,295	5,499	6,830	6,501	7,000	5,818	6,190
2050-2010	Section 125 Benefit Allow.	179,421	180,332	166,524	170,139	213,255	178,754	228,750
	TOTAL SALARIES AND BENEFITS	**909,018**	**867,981**	**856,145**	**860,438**	**924,810**	**806,342**	**952,905**
MAINTENANCE AND OPERATIONS								
2050-3001	Gas and Electric Utilities	53,627	56,408	42,675	53,683	43,000	48,272	49,000
2050-3002	Telephone and Fax Charges	8,313	5,869	8,000	5,512	6,000	6,306	6,500
2050-3012	Advertising - Other	70	0	100	110	100	100	100
2050-3016	Office Supplies - Expendable	1,357	1,086	1,500	983	1,500	1,000	1,500
2050-3017	Software Cost	526	405	500	0	500	500	500
2050-3025	Vehicle Fuel, Supplies & Maintenance	33,009	31,741	34,000	35,281	35,700	35,926	38,000
2050-3040	Contracted Services	87,158	123,373	250,844	217,238	234,000	234,000	234,000
2050-3061	Safety Inspections/Repairs	409	894	700	731	750	750	750
2050-3101	Parks On-line Registration						3,650	3,800
2050-3131	Irrigation Supplies	9,554	23,982	17,500	17,895	18,400	18,400	20,000
2050-3132	Other Maintenance Supplies	21,411	29,258	23,437	23,571	24,600	24,600	24,600
2050-3133	Turf Supplies/Lawn/ Median Materials	9,045	20,585	24,952	60,755	26,200	26,200	26,200
2050-3138	Tool Replacement Costs	5,349	5,502	5,000	4,802	5,000	5,000	5,000
2050-3260	Liability / Property Insurance	230	237	230	250	556	(668)	668
2050-3300	Conference, Training, Education	620	1,222	800	180	800	800	2,000
2050-4000	Interfund Charges - Fac. Maint.	0	0	0	0	5,595	5,595	5,595
2050-4002	Interfund Charges - Central Supply	21,417	24,781	16,000	21,488	18,000	20,000	22,000
2050-4005	Interfund Charges - Vehicle Repairs	74,661	81,235	86,185	86,185	89,421	89,421	95,287
2050-4007	Interfund Charges - Vehicle Replacement	28,467	22,916	30,548	30,548	43,807	43,807	45,640
2050-4018	Interfund Charges-Computer Maint.	0	0	0	0	14,244	14,244	4,287
2050-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	0	11,606
2050-5002	Other New Equipment	0	0	0	0	0	0	20,000
	TOTAL MAINTENANCE AND OPERATIONS	**355,223**	**429,495**	**542,971**	**559,212**	**568,172**	**577,903**	**617,032**
TOTAL CAPITAL OUTLAY								
2050-5040	Improvement to Land/Facilities	0	0	0	0	0	0	20,000
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**	**20,000**
	TOTAL EXPENDITURES	**1,264,241**	**1,297,476**	**1,399,116**	**1,419,650**	**1,492,982**	**1,384,245**	**1,589,937**

PARKS & COMMUNITY SERVICES - RECREATION
10200.662

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2065-8186	Leisure/Enrichment Fees	0	0	0	0	0	0	(3,000)
2065-8185	Kids Camp Program Fees	0	(17,540)	(15,000)	0	(17,000)	(19,817)	(19,000)
2065-8301	Donations	(30,924)	(31,909)	(30,000)	(44,662)	(5,500)	(20,000)	0
2065-8434	Grant	(52,411)	(33,630)	(51,738)	(77,846)	(10,000)	(25,678)	0
2065-8659	Refund and Reimbursements	(12)	0	0	150	0	0	0
2065-8683	After School Revenue	0	0	0	0	(221,500)	(190,000)	(221,500)
	TOTAL REVENUE	**(83,346)**	**(83,079)**	**(96,738)**	**(122,358)**	**(254,000)**	**(255,495)**	**(243,500)**
SALARIES AND BENEFITS								
2065-1010	Salaries / Full-time	76,522	105,817	113,556	34,166	80,590	78,667	84,047
2065-1020	Salaries / Part-time	61,424	65,416	85,059	72,058	229,900	149,286	246,960
2065-1030	Salaries / Overtime	150	45	0	268	0	993	0
2065-1040	Salaries - Leave Payout	0	4,626	0	0	0	0	0
2065-2000	Public Employees Retirement System	19,887	26,469	24,831	5,581	19,146	19,743	19,264
2065-2002	Long Term Disability Insurance	309	307	408	95	290	290	303
2065-2003	Life Insurance Premiums	99	104	152	45	99	75	99
2065-2004	Worker's Compensation Insurance	7,943	10,515	15,246	8,069	23,649	16,941	25,212
2065-2005	Medicare Tax - Employer's Share	2,009	2,530	2,880	1,660	4,676	3,331	4,998
2065-2007	Deferred Compensation / Part-time	1,957	1,888	3,189	1,673	8,621	4,037	9,261
2065-2008	Deferred Compensation / Full-time	3,185	3,409	4,769	1,347	3,385	3,271	3,530
2065-2009	Unemployment Insurance	3,223	3,328	3,855	2,770	9,784	6,186	8,704
2065-2010	Section 125 Benefit Allow.	19,716	21,852	56,538	8,117	25,601	26,751	25,601
	TOTAL SALARIES AND BENEFITS	**196,425**	**246,305**	**310,483**	**135,849**	**405,741**	**309,571**	**427,979**
MAINTENANCE AND OPERATIONS								
2065-3001	Gas and Electric Utilities	15,170	18,752	16,000	24,962	23,000	29,963	25,000
2065-3002	Telephone and Fax Charges	1,851	818	2,000	768	850	900	950
2065-3012	Advertising - Other	2,267	1,414	500	982	1,000	1,108	2,500
2065-3016	Office Supplies- Expendable	2,003	752	600	991	1,000	1,000	1,000
2065-3025	Vehicle Fuel, Supplies & Maintenance	2,386	6,229	5,000	7,479	7,500	2,700	5,000
2065-3040	Contracted Services	56,371	41,954	39,000	43,898	50,000	50,000	17,000
2065-3045	Field Trips	0	1,474	3,000	577	3,000	3,000	3,000
2065-3120	Other Supplies	0	0	7,182	6,455	11,500	13,500	13,500
2065-3130	Building Supplies, Keys, Repairs	50	49	200	57	100	100	100
2065-3132	Other Maintenance Supplies	28	145	300	0	0	0	0
2065-3300	Conference, Training, Education	867	(99)	400	1,998	400	400	2,000
2065-4002	Interfund Charges - Central Supply	532	184	300	322	600	500	600
2065-4005	Intefund Charges - Vehicle Repairs	8,147	11,390	11,257	11,257	14,459	14,459	14,599
2065-4007	Intefund Charges - Vehicle Replacement	0	0	0	0	8,760	8,760	8,193
2065-5002	Other New Equipment	0	0	0	0	0	0	5,000
	TOTAL MAINTENANCE AND OPERATIONS	**89,671**	**83,063**	**85,739**	**99,746**	**122,169**	**126,390**	**98,442**
	TOTAL EXPENDITURES	**286,097**	**329,368**	**396,222**	**235,595**	**527,910**	**435,961**	**526,421**

PARKS & COMMUNITY SERVICES - BEAUTIFICATION
10200.663

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS								
2080-3012	Advertising - Other	52	0	0	0	0	0	0
2080-3016	Office Supplies - Expendable	232	0	0	0	0	0	0
2080-3120	Other Supplies	145	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**428**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**428**	**0**	**0**	**0**	**0**	**0**	**0**

PARKS & COMMUNITY SERVICES - ADMINISTRATION
10200.664

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2095-8344	Interfund Charges - Project Mgt.	0	(508)	(4,000)	0	(1,500)	(1,500)	(1,500)
2095-8649	Admin Fees	0	(5,927)	(10,500)	(14,127)	(12,000)	(16,000)	(16,000)
	TOTAL REVENUE	**0**	**(6,435)**	**(14,500)**	**(14,127)**	**(13,500)**	**(17,500)**	**(17,500)**
SALARIES AND BENEFITS								
2095-1010	Salaries / Full-time	230,413	227,392	261,799	231,483	270,614	268,672	270,614
2095-1020	Salaries / Part-time	5,844	8,846	8,770	11,302	8,803	10,520	9,236
2095-1030	Salaries / Overtime	1,283	1,228	1,600	552	1,600	1,438	1,600
2095-1040	Salaries - Leave Payout	5,863	1,418	7,441	279	9,218	9,218	3,704
2095-1060	Salaries - Auto and Expense Allowance	4,200	4,200	4,200	4,800	5,100	5,100	5,100
2095-2000	Public Employees Retirement System	44,514	42,467	51,300	46,269	58,140	59,050	63,114
2095-2002	Long Term Disability Insurance	819	781	942	788	969	941	969
2095-2003	Life Insurance Premiums	213	280	272	202	272	303	272
2095-2004	Worker's Compensation Insurance	13,724	17,122	21,786	18,545	21,404	21,559	21,437
2095-2005	Medicare Tax - Employer's Share	3,671	3,554	4,115	3,867	4,385	4,304	4,364
2095-2007	Deferred Compensation / Part-time	119	336	329	19	330	0	346
2095-2008	Deferred Compensation / Full-time	5,286	5,139	6,555	5,177	6,774	6,603	6,774
2095-2009	Unemployment Insurance	1,542	1,450	1,765	1,360	1,693	1,833	1,452
2095-2010	Section 125 Benefit Allow.	28,239	24,585	32,844	25,803	40,430	46,001	46,396
	TOTAL SALARIES AND BENEFITS	**345,730**	**338,800**	**403,718**	**350,446**	**429,732**	**435,542**	**435,380**
MAINTENANCE AND OPERATIONS								
2095-3002	Telephone and Fax Charges	2,685	2,992	2,600	2,817	2,600	2,941	2,600
2095-3016	Office Supplies - Expendable	1,384	1,117	700	1,367	850	850	850
2095-3017	Software Costs	46	0	600	562	1,000	1,000	1,000
2095-3020	Mileage Reimbursements	0	0	100	0	100	100	100
2095-3040	Contracted Services	14,560	14,923	3,800	21,874	12,000	10,000	12,000
2095-3120	Other Supplies	6,529	2,945	900	1,009	1,000	900	1,000
2095-3130	Building Supplies, Keys, Repairs	0	(35)	0	0	0	0	0
2095-3300	Conference, Training, Education	595	628	600	614	600	600	600
2095-4002	Interfund Charges - Central Supply	199	0	100	152	100	100	100
2095-4018	Interfund Charges - Computer Maint.	29,994	81,026	70,411	70,411	85,195	85,195	68,598
2095-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	26,298
	TOTAL MAINTENANCE AND OPERATIONS	**55,992**	**103,595**	**79,811**	**98,806**	**103,445**	**101,686**	**113,146**
	TOTAL EXPENDITURES	**401,722**	**442,395**	**483,529**	**449,252**	**533,177**	**537,228**	**548,526**

PARKS & COMMUNITY SERVICES - LEISURE PROGRAM
10200.667

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2155-8218	Leisure / Enrichment Fees	(2,341)	(4,641)	(6,000)	(6,549)	0	(275)	0
2155-8301	Donations	(1,709)	(1,295)	(1,000)	(1,332)	(8,000)	(8,000)	(8,000)
2155-8316	Sponsorship	0	0	0	0	(20,000)	(20,000)	(20,000)
2155-8318	Fundraising	0	0	0	0	(12,000)	(10,500)	(12,000)
	TOTAL REVENUE	**(4,050)**	**(5,935)**	**(7,000)**	**(7,881)**	**(40,000)**	**(38,775)**	**(40,000)**
SALARIES AND BENEFITS								
2155-1010	Salaries / Full-time	21,474	17,537	13,891	17,147	38,515	38,009	39,163
2155-1020	Salaries / Part-time	8,067	12,898	10,002	17,090	21,655	10,512	23,331
2155-1030	Salaries / Overtime	0	30	0	6	0	300	0
2155-1040	Salaries - Leave Payout	0	1,230	0	0	0	0	0
2155-2000	Public Employees Retirement System	5,106	4,227	3,037	4,608	10,484	11,272	10,024
2155-2002	Long Term Disability Insurance	96	77	50	60	139	137	141
2155-2003	Life Insurance Premiums	33	32	18	21	43	44	43
2155-2004	Worker's Compensation Insurance	1,700	2,275	1,834	2,624	4,583	3,708	4,760
2155-2005	Medicare Tax - Employer's Share	439	479	346	539	905	745	969
2155-2007	Deferred Compensation / Part-time	293	332	375	96	601	215	875
2155-2008	Deferred Compensation / Full-time	921	796	583	677	1,618	1,580	1,645
2155-2009	Unemployment Insurance	547	551	385	424	1,270	651	1,142
2155-2010	Section 125 Benefit Allow.	5,573	7,269	5,418	6,205	9,950	10,385	9,950
	TOTAL SALARIES AND BENEFITS	**44,248**	**47,734**	**35,939**	**49,497**	**89,763**	**77,558**	**92,042**
MAINTENANCE AND OPERATIONS								
2155-3012	Advertising - Other	200	145	200	265	500	500	1,000
2155-3016	Office Supplies - Expendable	68	101	200	535	200	100	200
2155-3040	Contracted Services		(400)	0	0	0	0	33,000
2155-3120	Other Supplies	3,884	5,452	3,500	5,343	4,500	4,500	10,000
2155-4002	Interfund Charges - Central Supply	91	0	100	0	100	100	100
	TOTAL MAINTENANCE AND OPERATIONS	**4,243**	**5,298**	**4,000**	**6,143**	**5,300**	**5,200**	**44,300**
	TOTAL EXPENDITURES	**48,491**	**53,033**	**39,939**	**55,640**	**95,063**	**82,758**	**136,342**

PARKS & COMM. SVCS. - SPORTS PROGRAMS
10200.669

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2185-8200	Adult Sport Fees	(26,207)	(23,798)	(35,000)	(32,291)	(35,000)	(35,000)	(35,000)
2185-8248	Youth Sports Fees	(25,876)	(32,403)	(35,000)	(31,896)	(35,000)	(35,000)	(35,000)
	TOTAL REVENUE	**(52,083)**	**(56,201)**	**(70,000)**	**(64,187)**	**(70,000)**	**(70,000)**	**(70,000)**
SALARIES AND BENEFITS								
2185-1010	Salaries / Full-time	18,934	2,052	0	10,586	37,318	36,297	39,392
2185-1020	Salaries / Part-time	16,800	38,254	42,148	52,021	50,165	33,000	54,030
2185-1040	Salaries - Leave Payout	0	1,846	0	0	0	1,196	0
2185-2000	Public Employees Retirement System	5,272	3,961	0	12,853	8,866	8,857	10,082
2185-2002	Long Term Disability Insurance	85	19	0	34	134	132	142
2185-2003	Life Insurance Premiums	28	7	0	8	46	30	46
2185-2004	Worker's Compensation Insurance	2,055	3,050	3,235	4,798	6,663	4,308	7,116
2185-2005	Medicare Tax - Employer's Share	539	634	611	983	1,319	857	1,408
2185-2007	Deferred Compensation / Part-time	495	984	1,581	991	1,881	717	2,026
2185-2008	Deferred Compensation / Full-time	812	175	0	443	1,567	1,503	1,654
2185-2009	Unemployment Insurance	805	1,282	2,023	1,588	2,597	1,200	2,353
2185-2010	Section 125 Benefit Allow.	1,718	292	0	1,462	10,911	11,198	10,911
	TOTAL SALARIES AND BENEFITS	**47,544**	**52,555**	**49,598**	**85,767**	**121,467**	**99,295**	**129,160**
MAINTENANCE AND OPERATIONS								
2185-3012	Advertising - Other	543	178	600	1,077	700	700	1,000
2185-3016	Office Supplies - Expendable	0	228	300	95	150	150	150
2185-3040	Contracted Services	1,201	2,830	1,200	1,895	2,500	2,000	2,000
2185-3101	Parks - Online Registration	0	782	0	0	0	0	0
2185-3120	Other Supplies	12,140	17,518	8,800	10,541	15,000	15,000	15,000
2185-3130	Building Supplies, Keys, Repairs	374	236	800	0	0	0	0
2185-4002	Interfund Charges - Central Supply	443	0	100	0	0	0	0
2185-5002	Other New Equipment	0	0	0	0	0	0	3,000
	TOTAL MAINTENANCE AND OPERATIONS	**14,700**	**21,772**	**11,800**	**13,608**	**18,350**	**17,850**	**21,150**
TRANSFERS OUT								
2185-7000	Transfers Out to Other Funds	0	0	8,602	8,602	0	0	0
	TOTAL TRANSFERS OUT	**0**	**0**	**8,602**	**8,602**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**62,244**	**74,327**	**70,000**	**107,977**	**139,817**	**117,145**	**150,310**

PARKS & COMM. SVCS. - SWIMMING POOL
10200.670

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
FUND: 10200								
Dept 670: Parks & Comm. Svcs. - Swimming Pool								
REVENUE								
2070-8238	Public Swim	(10,681)	(11,577)	(13,000)	(11,408)	(12,500)	(12,000)	(12,000)
2070-8258	Pool Concession	(4,356)	(6,457)	(5,500)	(8,187)	(7,000)	(8,000)	(8,000)
2070-8259	Swim Lessons	(14,887)	(16,904)	(14,000)	(16,127)	(11,000)	(13,000)	(13,000)
2070-8260	Pool Rentals	(6,644)	(8,080)	(7,000)	(7,960)	(6,500)	(8,000)	(8,000)
2070-8355	Transfer-In CDBG Dept 433	0	0	0	(3,100)	0	0	0
	TOTAL REVENUE	**(36,569)**	**(43,019)**	**(39,500)**	**(46,782)**	**(37,000)**	**(41,000)**	**(41,000)**
SALARIES AND BENEFITS								
2070-1010	Salaries / Full-time	13,442	1,229	6,582	5,979	22,129	21,855	22,345
2070-1020	Salaries / Part-time	30,407	35,636	45,115	44,497	46,678	46,678	52,115
2070-1040	Salaries / Leave Payout	0	1,846	0	72		0	0
2070-2000	Public Employees Retirement System	3,623	1,804	1,439	3,481	5,257	8,258	5,719
2070-2002	Long-term Disability	47	9	24	20	80	83	80
2070-2003	Life Insurance Premiums	16	4	8	6	25	27	25
2070-2004	Worker's Compensation Insurance	2,534	2,538	3,968	3,867	5,241	4,911	5,671
2070-2005	Medicare Tax - Employer's Share	659	551	750	874	1,037	973	1,135
2070-2007	Deferred Compensation/Part-time	1,065	1,106	1,692	1,362	1,750	1,182	1,954
2070-2008	Deferred Compensation/Full-time	555	117	276	255	929	983	938
2070-2009	Unemployment Insurance	1,491	1,390	2,213	1,922	2,308	1,734	2,169
2070-2010	Section 125 Benefit Allowance	1,080	221	540	450	6,796	6,667	6,796
	TOTAL SALARIES AND BENEFITS	**54,920**	**46,449**	**62,607**	**62,785**	**92,230**	**93,351**	**98,948**
MAINTENANCE AND OPERATIONS								
2070-3001	Gas and Electric Utilities	2,757	11,014	11,000	7,125	11,000	15,696	16,000
2070-3040	Contracted Services	14,671	15,450	20,000	18,409	20,000	18,500	19,000
2070-3120	Other Supplies	5,151	9,129	4,000	7,426	5,000	6,519	6,000
2070-3300	Conference, Training, Education	0	0	0	0	0	0	750
2070-4000	Interfund Charges - Fac. Maint	13,513	0	0	0	2,779	2,779	2,779
2070-5002	Other New Equipment	0	0	0	0	0	0	8,000
2070-5040	Improvement to Land/Facilities	0	0	0	3,100	0	0	20,000
	TOTAL MAINTENANCE AND OPERATIONS	**36,092**	**35,592**	**35,000**	**36,060**	**38,779**	**43,494**	**72,529**
	TOTAL EXPENDITURES	**91,012**	**82,042**	**97,607**	**98,845**	**131,009**	**136,845**	**171,477**

PARKS & COMM. SVCS. - CENTERS
10200.671

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
FUND: 10200								
Dept 671: Parks & Comm. Svcs. - Centers								
REVENUE								
2126-8140	Skate Park Rentals	0	0	(2,000)	0	0	0	0
2126-8154	Mex-Am Center Rents	(1,600)	(1,920)	(2,000)	0	(1,500)	(2,183)	(1,920)
2126-8155	Burgon Center Rents	(13,427)	(9,698)	(12,000)	0	(4,500)	(6,500)	(6,500)
2126-8166	Millview Community Centers Rents	(31,693)	(15,729)	(23,000)	0	(18,000)	(24,000)	(28,000)
2126-8168	Pan Am Community Center Rents	(19,129)	(13,998)	(18,000)	(24,647)	(20,000)	(16,000)	(18,000)
2126-8181	Youth Program Leases	0	0	0	(8)	0	0	0
2126-8183	Youth Huts Rents	(2,190)	(2,893)	(3,000)	0	(2,600)	(2,450)	(2,600)
2126-8258	Concessions	(81)	0	(500)	0	0	0	0
2126-8355	Transfer-In	0	0	0	(17,647)	0	0	0
2126-8434	Grant	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
	TOTAL REVENUE	**(76,120)**	**(52,238)**	**(68,500)**	**(50,302)**	**(54,600)**	**(59,133)**	**(65,020)**
SALARIES AND BENEFITS								
2126-1010	Salaries/Full-Time	0	(322)	0	0	23,581	23,140	23,581
2126-1020	Salaries / Part-time	22,581	18,180	21,843	17,307	21,892	29,172	29,809
2126-1030	Salaries/Overtime	34	107	0	0	0	214	0
2126-2000	Public Employees Retirement System	2,246	2,523	227	1,713	6,220	6,366	6,036
2126-2002	Long-term Disability	0	0	0	0	85	77	85
2126-2003	Life Insurance Benefits	0	0	0	0	30	29	30
2126-2004	Worker's Compensation Insurance	1,016	1,287	1,677	1,327	3,464	4,001	4,067
2126-2005	Medicare Tax - Employer's Share	331	261	317	257	684	791	805
2126-2007	Deferred Compensation/Part-time	489	1,294	780	394	723	973	1,118
2126-2008	Deferred Compensation/Full-time	0	0	0	0	990	973	990
2126-2009	Unemployment Insurance	496	616	1,018	638	1,247	1,242	1,351
2126-2010	Section 125 Benefit Allowance	0	322	0	0	13,187	12,698	13,187
	TOTAL SALARIES AND BENEFITS	**27,193**	**24,267**	**25,862**	**21,636**	**72,103**	**79,676**	**81,058**
MAINTENANCE AND OPERATIONS								
2126-3001	Gas and Electric Utilities	27,926	53,121	47,640	28,790	60,000	73,325	84,500
2126-3002	Telephone and Fax Charges	188	1,382	950	57	1,200	1,337	1,400
2126-3012	Advertising - Other	374	0	0	50	300	301	300
2126-3016	Office Supplies - Expendable	89	1,259	350	216	400	400	400
2126-3040	Contracted Services	15,287	27,978	25,310	16,720	30,820	26,000	29,000
2126-3080	Special Program Expense - PGE	2,079	15,039	3,000	6,103	4,000	4,000	4,000
2126-3120	Other Maintenance Supplies	482	428	850	191	300	626	650
2126-3130	Building Supplies, Keys, Repairs	1,640	8,977	12,110	3,344	8,550	9,881	10,000
2126-3132	Other Maintenance Supplies		194	0	191	550	0	0
2126-4000	Interfund Charges - Fac. Maint	13,513	0	0	0	21,686	21,686	21,686
2126-4002	Interfund Charges - Central Supply	988	1,778	2,350	219	1,625	1,625	1,200
2126-4018	Interfund Charges-Computer Maint.	1,875	0	0	0	26,624	26,624	17,149
2126-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	0	8,220
2126-5002	Other New Equipment	0	0	0	0	0	0	15,000
	TOTAL MAINTENANCE AND OPERATIONS	**64,441**	**110,156**	**92,560**	**55,881**	**156,054**	**165,805**	**193,505**
TOTAL CAPITAL OUTLAY								
2126-5040	Improvement to Land/Facilities	0	0	28,100	18,353	0	0	50,000
	TOTAL CAPITAL OUTLAY	**0**	**0**	**28,100**	**18,353**	**0**	**0**	**50,000**
	TOTAL EXPENDITURES	**91,634**	**134,423**	**146,522**	**95,870**	**228,157**	**245,481**	**324,562**

PARKS & COMMUNITY SERVICES - MEDIAN LANDSCAPING
10200.691

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS								
2192-3040	Contracted Services	97,328	90,861	96,420	94,030	97,920	97,920	102,990
	TOTAL MAINTENANCE AND OPERATIONS	**97,328**	**90,861**	**96,420**	**94,030**	**97,920**	**97,920**	**102,990**
	TOTAL EXPENDITURES	**97,328**	**90,861**	**96,420**	**94,030**	**97,920**	**97,920**	**102,990**

PARKS & COMMUNITY SERVICES - YOUTH CENTER
10200.692

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2193-8175	Colocator Lease	(8,197)	(11,990)	(10,800)	(12,364)	(11,100)	(14,389)	(11,100)
2193-8181	Facility Rentals	(2,935)	(65)	(1,500)	(20)	(500)	(400)	(500)
2193-8259	Concessions	(8,403)	(3,472)	(7,000)	(6,087)	(7,000)	(4,618)	(5,000)
2193-8261	Program Fees	(22,172)	(23,818)	(7,500)	(2,464)	(2,000)	(103)	0
2193-8301	Donations	(100)	(2,102)	(500)	(300)	(500)	(300)	(500)
2193-8315	Fund Raising	(258)	(414)	(200)	(211)	(500)	(200)	(500)
	TOTAL REVENUE	**(42,065)**	**(41,861)**	**(27,500)**	**(21,446)**	**(21,600)**	**(20,010)**	**(17,600)**
SALARIES AND BENEFITS								
2193-1010	Salaries - Full Time	0	0	0	988	0	0	0
2193-1020	Salaries - Part-Time	58,265	70,681	50,720	79,593	56,515	66,685	58,068
2193-1030	Salaries - Overtime	7	0	0	0	0	0	0
2193-2000	Public Employees Retirement System	319	877	0	3,787	0	0	0
2193-2002	Long-term Disability Insurance	0	0	0	0	0	4,143	0
2193-2003	Life Insurance Premiums	0	0	0	0	0	0	0
2193-2004	Worker's Compensation Insurance	3,753	5,109	3,893	6,177	4,305	5,079	4,423
2193-2005	Medicare Tax - Employer's Share	950	1,052	735	1,267	850	996	874
2193-2007	Deferred Compensation - Part-Time	2,403	2,577	1,902	2,225	2,119	1,978	2,178
2193-2008	Deferred Compensation - Full Time	0	0	0	0	0	0	0
2193-2009	Unemployment Insurance	2,461	3,168	2,435	3,314	2,600	2,582	2,265
2193-2010	Section 125 Benefit Allowance	0	0	0	0	0	0	0
	TOTAL SALARIES AND BENEFITS	**68,159**	**83,463**	**59,685**	**96,363**	**66,389**	**81,463**	**67,806**
MAINTENANCE AND OPERATIONS								
2193-3001	Gas & Electric Utilities	23,322	29,754	13,500	37,503	20,000	35,000	35,000
2193-3002	Telephone & Fax Charges	2,381	2,827	2,500	2,900	2,700	3,254	3,300
2193-3012	Advertising - Other	499	489	500	292	300	300	300
2193-3016	Office Supplies - Expendable	224	310	1,000	668	700	700	700
2193-3017	Software	19,211	2,087	2,000	1,996	2,000	2,000	2,000
2193-3040	Contracted Services	40,826	32,471	30,000	32,758	31,200	31,200	33,000
2193-3045	Field Trips	482	1,474	0	0	3,000	3,000	3,000
2193-3120	Other Supplies	36,881	22,106	7,884	8,289	7,900	7,900	7,900
2193-3130	Building Supplies, Keys, Repairs	1,983	2,891	2,000	1,313	1,500	2,000	5,000
2193-4000	Interfund Charges - Fac.Maint.	40,538	0	0	0	44,126	44,126	44,126
2193-4002	Interfund Charges - Central Supply	1,871	197	400	9	200	200	200
2193-4018	Interfund Charges-Computer Maint.	14,997	0	0	0	0	0	0
2193-5001	Computer Equipment and Peripherials	365	0	2,500	2,089	0	150	0
2193-5002	Other New Equipment	10,286	310	2,500	2,033	2,000	2,000	10,000
	TOTAL MAINTENANCE AND OPERATIONS	**193,866**	**94,918**	**64,784**	**89,850**	**115,626**	**131,830**	**144,526**
TOTAL CAPITAL OUTLAY								
2193-5040	Improvement to Land/Facilities	0	0	0	0	0	0	60,000
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**	**60,000**
	TOTAL EXPENDITURES	**262,025**	**178,381**	**124,469**	**186,213**	**182,015**	**213,293**	**272,332**

GRANTS

GRANT/ENTITLEMENT OVERSIGHT

10200.812

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
8900-8334	Interfund Charges - CDBG	0	(294,241)	(158,182)	0	(124,986)	(124,986)	(166,000)
8900-8335	Interfund Charges - 43600 NSP	0	(18,270)	(12,000)	(5,541)	(17,959)	(17,959)	(10,000)
8900-8336	Interfund Charges - DAR	0	0	(62,780)	(37,150)	0	0	(83,938)
8900-8337	Interfund Charges - MAX	0	0	(62,780)	(37,150)	0	0	(83,938)
8900-8338	Interfund Charges - Cal Home	0	0	(10,750)	(912)	(17,959)	(17,959)	(35,918)
8900-8339	Interfund Charges - HOME	0	0	0	(2,853)	(17,959)	(17,959)	(17,959)
8900-8344	Interfund Charges - Project Mgt.	(269,181)	0	0	0	0	0	0
8900-8357	Trans in from Fund 21228 DAR	0	0	0	0	(66,093)	(66,093)	0
8900-8358	Trans in from Fund 21229 MAX	0	0	0	0	(66,093)	(66,093)	0
8900-8368	Trans in from Fund 41400 Pkg Dist	0	0	(13,877)	0	(7,709)	(7,709)	(7,709)
8900-8657	Miscellaneous Revenue -	(385)	0	0	(50,000)	0	0	0
	TOTAL REVENUE	**(269,566)**	**(312,511)**	**(320,369)**	**(133,606)**	**(318,758)**	**(318,758)**	**(405,462)**
SALARIES AND BENEFITS								
8900-1010	Salaries/Full-time	192,929	193,920	195,015	190,873	215,811	215,811	216,526
8900-1020	Salaries/Part-time	1,518	320	0	805	0	0	0
8900-1030	Salaries/Overtime	53	66	0	611	0	0	0
8900-1040	Salaries/Leave Payout	23	229	730	1,100	1,874	1,874	1,874
8900-1060	Salaries - Auto and Expense Allowance	0	0	0	0	0	0	0
8900-2000	Public Employees Retirement System	37,291	33,657	34,988	34,189	42,553	42,553	46,663
8900-2001	Health Insurance Benefits	0	0	0	0	0	0	0
8900-2002	Long Term Disability Insurance	679	664	702	643	777	777	779
8900-2003	Life Insurance Premiums	202	202	222	202	232	232	232
8900-2004	Worker's Compensation Insurance	11,142	14,029	15,026	14,723	16,438	16,438	16,492
8900-2005	Medicare Tax -Employer's Share	2,776	2,782	2,838	3,082	3,228	3,228	3,238
8900-2007	Deferred Compensation/Part-time	0	12	0	30	0	0	0
8900-2008	Deferred Compensation/Full-time	4,058	4,056	4,171	3,898	4,908	4,908	4,938
8900-2009	Unemployment Insurance	1,048	1,023	1,008	1,005	1,030	1,030	874
8900-2010	Section 125 Benefit Allow.	48,408	48,150	48,408	49,663	61,371	61,371	61,371
	TOTAL SALARIES AND BENEFITS	**300,127**	**299,110**	**303,108**	**300,824**	**348,222**	**348,222**	**352,988**
MAINTENANCE AND OPERATIONS								
8900-3002	Telephone and Fax Charges	1,311	1,325	1,500	1,272	1,500	1,500	1,500
8900-3011	Advertising-Bids and Legal Notices	0	0	0	0	0	0	0
8900-3015	Publications and Subscriptions	0	0	0	0	0	0	0
8900-3016	Office Supplies-Expendable	1,109	717	1,000	1,266	1,000	2,741	1,500
8900-3017	Software Costs	0	0	0	0	0	0	0
8900-3025	Vehicle Fuel, Supplies & Maintenance	0	0	0	0	0	0	0
8900-3040	Contracted Services	0	0	0	677	0	0	0
8900-3042	Audit Fees	0	0	0	0	0	0	0
8900-3080	Special Program Expense - PGE	0	0	0	0	0	0	0
8900-3260	Liability / Property Insurance	0	0	0	0	0	0	0
8900-3300	Conference, Training, Education	33	404	0	199	0	0	0
8900-4000	Interfund Charges - Fac.Maint.	0	0	0	0	1,488	1,488	1,488
8900-4002	Transfers to Other Depts.-Central Supply	0	76	0	0	0	0	0
8900-4003	Interfund Charges - Cost Distribution	0	0	0	0	0	0	0
8900-4005	Interfund Charges - Vehicle Repairs	0	0	0	0	0	0	0
8900-4018	Interfund Charges - Computer Maint.	9,373	6,544	5,400	5,400	8,515	8,515	6,431
8900-4020	Interfund Charges-Computer Replacement	0	0	0	0	0	0	2,734
	TOTAL MAINTENANCE AND OPERATIONS	**11,826**	**9,066**	**7,900**	**8,814**	**12,503**	**14,244**	**13,653**

GRANT/ENTITLEMENT OVERSIGHT (continued)
10200.812

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
CAPITAL OUTLAY								
8900-5000	Office Furniture	0	(550)	0	0	0	0	0
8900-5001	Computers and Peripherals	0	0	0	0	0	0	0
8900-5002	Other New Equipment	0	0	0	0	0	0	0
8900-5020	CMAQ Vehicle	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**0**	**(550)**	**0**	**0**	**0**	**0**	**0**
TRANSFERS OUT								
8900-7001	Interfund Charge/Vehicle Repair	0	0	0	0	0	0	0
8900-7003	Interfund Charge-Central Supply Inventory	0	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**311,953**	**307,626**	**311,008**	**309,638**	**360,725**	**362,466**	**366,640**

CDBG - PUBLIC IMPROVEMENT/CAPITAL PROJECTS
10221.433

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2217-8355	Transfer-In	0	0	(700,000)	(700,000)	0	0	0
2217-8434	Grant	0	0	0	0	0	0	0
2217-8454	C.D.B.G. Carryover Entitlement	0	0	(28,100)	(632,977)	(23,843)	(23,843)	0
2217-8455	C.D.B.G. Current Yr. Entitlement	(808,964)	(632,977)	(653,854)	(162,439)	(581,290)	(581,290)	(628,808)
2217-8659	Refunds and Reimbursements	0	0	0	0	0	0	0
2217-8662	Reimbursement - RDA to City	0	0	0	0	0	0	0
	TOTAL REVENUE	**(808,964)**	**(632,977)**	**(1,381,954)**	**(1,495,416)**	**(605,133)**	**(605,133)**	**(628,808)**
TOTAL CAPITAL OUTLAY								
2230-4000	Interfund Charges - Other	590,617	605,368	653,854	0	0	0	563,570
2217-5044	Parks ADA Improvement	0	0	0	0	0	0	65,238
2230-7000	Operating Transfer to Other Funds	0	0	0	653,854	555,133	555,133	0
2230-7607	Pan Am Comm Center Parking Lot	0	0	25,000	17,647	0	0	0
2231-7601	Millview Sports Complex	166,945	27,609	0	2,125	0	0	0
2290-7000	Bergon Center - Exterior	22,998	0	0	0	0	0	0
2290-7601	Centennial Park Pool Improv.	28,403	0	3,100	3,100	0	0	0
2290-3096	Program Support-MAD Co. EDC	0	0	0	0	50,000	50,000	0
	TOTAL CAPITAL OUTLAY	**808,964**	**632,977**	**681,954**	**676,726**	**605,133**	**605,133**	**628,808**
	TOTAL EXPENDITURES	**808,964**	**632,977**	**681,954**	**676,726**	**605,133**	**605,133**	**628,808**

CDBG - PUBLIC SERVICES
10221.803

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2216-8455	C.D.B.G. Current Yr. Entitlement	(151,513)	(128,871)	(137,950)	(123,882)	(134,144)	(134,144)	(134,633)
	TOTAL REVENUE	**(151,513)**	**(128,871)**	**(137,950)**	**(123,882)**	**(134,144)**	**(134,144)**	**(134,633)**
MAINTENANCE AND OPERATIONS								
2230-3070	Program Support Madera Co. Workforce Assistance	0	12,000	14,262	14,262	20,000	20,000	13,000
2230-3071	Program Support MCCJ	0	4,907	5,943	5,943	5,000	5,000	10,000
2230-3093	Program Support- Heartland Opp Ctr	21,224	0	0	0	0	0	0
2230-3096	Program Support-Mad Co. EDC	20,138	0	0	0	0	0	0
2231-7000	Transfer to Parks Sr Meals Dept 518	110,151	111,964	117,745	117,745	96,144	96,144	111,633
2230-3102	Program Support - Food Bank	0	0	0	0	13,000	13,000	0
	TOTAL MAINTENANCE AND OPERATIONS	**151,513**	**128,871**	**137,950**	**137,950**	**134,144**	**134,144**	**134,633**
	TOTAL EXPENDITURES	**151,513**	**128,871**	**137,950**	**137,950**	**134,144**	**134,144**	**134,633**

CDBG - ADMINISTRATIVE COSTS
10221.805

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2365-8455	C.D.B.G. Current Yr. Entitlement	(127,067)	(148,202)	(183,933)	(101,023)	(178,858)	(178,858)	(179,511)
	TOTAL REVENUE	**(127,067)**	**(148,202)**	**(183,933)**	**(101,023)**	**(178,858)**	**(178,858)**	**(179,511)**
MAINTENANCE AND OPERATIONS								
2365-3002	Telephone and Fax Charges	0	0	750	0	0	0	0
2365-3011	Advertising - Bids and Legal Notices	735	880	2,600	2,684	250	250	0
2365-3016	Office Supplies - Expendable	2,286	1,958	1,000	1,322	304	304	0
2365-3017	Software Costs	503	0	1,500	1,218	0	0	0
2365-3020	Mileage Reimbursements	34	0	1,000	0	0	0	0
2365-3025	Vehicle Fuel, Supplies & Maintenance	124	9	0	0	0	0	0
2365-3040	Contracted Services	17,401	381	1,400	1,159	40,000	40,000	0
2365-3072	Program Support CAPMC Fresno/Madera	0	9,264	11,885	11,885	13,318	13,318	13,511
2365-3096	Program Support - Mad. ADA Adv Council	2,211	2,050	2,971	1,513	0	0	0
2365-3300	Conference, Training, Education	1,053	1,539	1,900	1,360	0	0	0
2365-4000	Interfund Charges - Other	0	0	158,182	0	0	0	0
2365-4002	Interfund Charges - Central Supply	41	0	745	0	0	0	0
2365-4003	Interfund Charges - Cost Distribution	107,453	132,121	0	125,934	0	0	0
2365-4022	Interfund Charge - To Dept 812	0	0	0	0	0	0	166,000
2365-7000	Transfer to Grant Oversight - Dept 812	0	0	0	0	124,986	124,986	0
	TOTAL MAINTENANCE AND OPERATIONS	**131,843**	**148,202**	**183,933**	**147,075**	**178,858**	**178,858**	**179,511**
	TOTAL EXPENDITURES	**131,843**	**148,202**	**183,933**	**147,075**	**178,858**	**178,858**	**179,511**

CODE ENFORCEMENT

COMMUNITY DEVELOPMENT - CODE ENFORCEMENT

10800.414

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2380-8076	Abandoned Property Registration fees	(21,745)	(11,605)	(15,000)	(6,050)	(10,000)	(10,000)	(10,000)
2380-8203	Background Check Service Fee	(425)	(325)	(300)	(575)	(300)	(400)	(300)
2380-8227	Vacant Building Ordenance	(5,005)	(6,410)	(4,500)	(2,305)	(4,500)	(4,500)	(4,500)
2380-8228	Graffitti Ordinance	(1,061)	(415)	0	(1,179)	0	(900)	0
2380-8355	Transfer-In	(259,070)	(154,681)	(150,000)	(150,000)	0	0	0
2380-8551	Fines and Penalties for Violations	(918,878)	(618,755)	(465,000)	(478,932)	(425,000)	(440,000)	(425,000)
2380-8554	Vehicle Abatement Fee	(47,377)	(51,273)	(48,000)	(48,640)	(48,000)	(50,390)	(48,000)
2380-8555	Multi-Family Inspection Fees	0	0	0	0	0	0	0
2380-8556	Foreclosure Revenues	(45,649)	(43,144)	(49,738)	(45,892)	(45,000)	(45,000)	(45,000)
2380-8657	Miscellaneous Revenue	0	(2,781)	0	0	0	0	0
2380-8659	Refunds and Reimbursements	(16,759)	(6,150)	0	(947)	0	(1,295)	0
2380-8662	Reimbursement - RDA to City	(259,070)	0	0	0	0	0	0
2380-8682	Collection Recovery-Code Enf.	(28,325)	(41,221)	(30,000)	(35,670)	(30,000)	(113,500)	(30,000)
2380-8684	**Cost Recovery for Weed Abatement**	**0**	**0**	**0**	**0**	**0**	**0**	**(65,000)**
2381-8334	Interfund Charge - CDBG	0	0	0	0	0	0	(400,000)
2381-8355	Transfer-In	0	0	(9,162)	(9,162)	0	0	0
2381-8363	Transfer In from 10221	(590,617)	(605,368)	(467,850)	(467,850)	(400,000)	(400,000)	0
	TOTAL REVENUE	**(2,193,982)**	**(1,542,128)**	**(1,239,550)**	**(1,247,202)**	**(962,800)**	**(1,065,985)**	**(1,027,800)**
SALARIES AND BENEFITS								
2425-1010	Salaries / Full-time	494,119	433,329	338,633	324,717	421,117	436,741	525,767
2425-1020	Salaries / Part-time	137,982	157,433	251,901	154,080	192,399	83,153	119,547
2425-1030	Salaries / Overtime	1,927	301	0	654		596	0
2425-1040	Salaries - Leave Payout	11,447	15,018	8,747	10,414	8,917	12,885	9,241
2425-1050	Salaries / Uniform Pay	1,702	1,350	450	960	1,000	750	1,000
2425-1060	Vehicle Allowance	0	3,012	2,772	1,498	0	0	0
2425-2000	Public Employees Retirement System	112,075	84,775	92,942	71,820	98,561	89,975	123,093
2425-2001	Health Insurance Benefits	0	0	0	0	0	0	0
2425-2002	Long Term Disability Insurance	1,792	1,319	1,219	986	1,425	1,513	1,775
2425-2003	Life Insurance Premiums	658	469	389	344	478	513	593
2425-2004	Worker's Compensation Insurance	37,233	42,255	46,215	36,158	46,729	41,077	49,151
2425-2005	Medicare Tax - Employer's Share	9,388	8,784	8,739	7,580	9,430	8,100	9,913
2425-2007	Deferred Compensation / Part-time	3,068	3,864	3,916	2,421	3,843	2,549	2,486
2425-2008	Deferred Compensation / Full-time	17,443	23,738	11,689	20,461	23,103	31,008	33,446
2425-2009	Unemployment Insurance	6,923	5,971	5,085	4,417	4,903	5,588	4,188
2425-2010	Section 125 Benefit Allow.	159,667	105,588	84,308	81,947	180,677	121,041	172,267
	TOTAL SALARIES AND BENEFITS	**995,425**	**887,206**	**857,005**	**718,455**	**992,582**	**835,489**	**1,052,468**
MAINTENANCE AND OPERATIONS								
2425-3001	Gas and Electric Utilities	0	11,920	9,999	10,250	9,999	11,000	11,000
2425-3002	Telephone and Fax Charges	9,033	5,933	12,000	5,648	10,000	7,000	7,000
2425-3011	Advertising - Bids and Legal Notices	441	527	1,000	910	1,000	1,000	1,000
2425-3014	Professional Dues	0	150	375	75	375	375	375
2425-3015	Publications and Subscriptions	85	85	85	239	85	250	250
2425-3016	Office Supplies - Expendable	7,289	4,897	9,000	4,732	8,000	6,500	8,000
2425-3017	Software Costs	0	0	0	0	0	0	0
2425-3018	Postage / Other Mailing Charges	8,934	11,800	6,000	10,831	6,000	13,000	13,000
2425-3020	Mileage Reimbursement	525	346	700	149	700	500	500
2425-3025	Vehicle Fuel, Supplies & Maintenance	18,385	12,200	25,000	5,290	20,000	18,000	18,000
2425-3037	**Weed Abatement Expense**	**0**	**0**	**0**	**0**	**0**	**65,000**	**65,000**
2425-3040	Contracted Services	58,230	69,609	89,000	64,532	104,000	104,000	104,000
2425-3050	Bad Debt Expense	209,648	381,629	0	73,679	3,000	3,000	3,000
2425-3060	Pre-employment Health Screening	0	0	0	339	0	0	0
2425-3110	Rent Expense	0	0	0	0	0	0	0
2425-3120	Other Supplies	23,376	27,591	30,000	5,803	25,000	23,500	23,500
2425-3130	Building Supplies, Keys, Repairs	4,166	1,286	4,500	6,218	3,000	3,000	3,000
2425-3138	Tool Replacement Cost	0	263	1,000	490	1,000	1,000	1,000
2425-3260	Liability / Property Insurance	77	79	77	84	0	0	0
2425-3300	Conference, Training, Education	2,545	1,638	7,283	1,388	7,000	7,000	7,000
2425-4000	Interfund Charges - Fac.Maint.	0	0	0	0	0	0	0

COMMUNITY DEVELOPMENT - CODE ENFORCEMENT (continued)
10800.414

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
MAINTENANCE AND OPERATIONS - continued								
2425-4002	Interfund Charges - Central Supply	575	689	600	765	600	600	600
2425-4003	Interfund Charges - Cost Distribution	0	0	0	0	0	0	0
2425-4004	Interfund Charges - Admin. Overhead	155,914	123,221	123,221	123,221	0	-	-
2425-4005	Interfund Charges - Vehicle Repairs	33,549	34,208	16,243	19,481	16,777	16,777	19,494
2425-4006	Interfund Charges - New Vehicles	0	32,800	0	0	0	0	0
2425-4007	Interfund Charges - Vehicle Replacement	0	0	0	0	11,067	11,067	13,567
2425-4018	Interfund Charges-Computer Maint.	31,869	32,537	26,258	26,258	26,258	26,258	40,730
2425-4020	Interfund Charges-Computer Rplcmt	0	0	3,312	3,312	3,312	3,312	23,255
	TOTAL MAINTENANCE AND OPERATIONS	**564,641**	**753,409**	**365,653**	**363,693**	**257,172**	**322,139**	**363,271**
CAPITAL OUTLAY								
2425-5000	Office Furniture	0	0	0	0	0	0	0
2425-5001	Computer Equipment and Peripherals	0	0	0	0	0	0	0
2425-5002	Other New Equipment	0	0	0	0	0	0	0
2425-5003	Replacement of Equipment	0	0	0	0	0	0	0
2425-5015	Auto and Truck - New	0	32,800	107,466	91,279	0	0	0
2425-5040	Improvement to Land / Facilities	0	0	0	0	0	0	0
2425-6002	Lease Payment	0	0	7,730	0	7,730	0	7,730
2425-7000	Operating Transfer to Other Funds	0	0	0	0	0	0	0
2425-7001	Interfund Charge/Vehicle Repair	0	0	0	0	0	0	0
2425-7002	Interfund Charge - Vehicle Replacement	0	0	0	0	0	0	0
2425-7003	Interfund Charge - Central Supply Inventory	0	0	0	0	0	0	0
2425-7004	Interfund Charge - Administrative Costs	0	0	0	0	0	0	0
2425-7007	Interfund Transfer - New Vehicles	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**0**	**32,800**	**115,196**	**91,279**	**7,730**	**0**	**7,730**
	TOTAL EXPENDITURES	**1,560,066**	**1,673,415**	**1,337,854**	**1,173,427**	**1,257,484**	**1,157,628**	**1,423,468**

TIRE CLEAN-UP
10800.435

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2429-8455	Waste Tire Clean-up Grant	(57,938)	(78,540)	(65,390)	(69,468)	0	0	0
2429-8659	Refunds and Reimbursements	0	0	0	0	0	0	0
	TOTAL REVENUE	**(57,938)**	**(78,540)**	**(65,390)**	**(69,468)**	**0**	**0**	**0**
SALARIES AND BENEFITS								
2429-1010	Salaries / Full-time	15,997	22,409	0	24,979	0	0	0
2429-1020	Salaries / Part-time	0	0	0	131	0	0	0
2429-1030	Salaries / Overtime	0	247	0	303	0	0	0
2429-1040	Salaries - Leave Payout	0	0	0	2	0	0	0
2429-1050	Salaries / Uniform Pay	0	0	0	38	0	0	0
2429-2000	Public Employees Retirement System	3,649	5,099	0	9,064	0	0	0
2429-2002	Long-term Disability Ins.	48	94	0	96	0	0	0
2429-2003	Life Insurance Premiums	25	47	0	49	0	0	0
2429-2004	Worker's Compensation Insurance	926	1,794	0	2,188	0	0	0
2429-2005	Medicare Tax - Employer's Share	230	360	0	464	0	0	0
2429-2007	Deferred Compensation / Part-time	0	0	0	0	0	0	0
2429-2008	Deferred Compensation/Full-time	669	1,008	0	1,104	0	0	0
2429-2009	Unemployment Insurance	0	265	0	443	0	0	0
2429-2010	Section 125 Benefit Allow.	9,470	17,209	0	18,976	0	0	0
	TOTAL SALARIES AND BENEFITS	**31,014**	**48,530**	**0**	**57,836**	**0**	**0**	**0**
MAINTENANCE AND OPERATIONS								
2429-3012	Advertising - Other	0	0	0	0	0	0	0
2429-3025	Vehicle Fuel, Supplies & Maintenance	5,720	7,436	4,720	5,502	0	0	0
2429-3040	Contracted Services	16,886	19,550	8,050	8,050	0	0	0
2429-3110	Rent Expense	0	0	0	0	0	0	0
2429-3120	Other Supplies	506	596	600	0	0	0	0
2429-3280	OPEB Obligation Expense	0	0	0	0	0	0	0
2429-4005	Interfund Charges - Vehicle Repairs	2,308	2,199	0	2,199	0	0	0
2429-4006	Interfund Charges - New Vehicles	0	0	0	0	0	0	0
2429-5002	Other New Equipment	0	0	0	0	0	0	0
2429-7001	Interfund Charge / Vehicle Repair	0	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**25,420**	**29,781**	**13,370**	**15,751**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**56,434**	**78,311**	**13,370**	**73,587**	**0**	**0**	**0**

LEA TIRE GRANT
10865.432

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2427-8163	Interest Income	0	0	0	0	0	0	0
2427-8355	Transfer-In	0	0	0	0	0	0	0
2427-8428	Current Year Allocation-LEA Grant	(13,443)	(21,160)	(14,000)	(18,139)	(18,338)	(18,338)	(18,338)
2427-8455	LEA Tire Grant	0	0	0	0	0	0	0
	TOTAL REVENUE	**(13,443)**	**(21,160)**	**(14,000)**	**(18,139)**	**(18,338)**	**(18,338)**	**(18,338)**
SALARIES AND BENEFITS								
2427-1010	Salaries / Full-time	7,619	10,417	6,335	6,088	6,335	6,335	6,335
2427-1020	Salaries / Part-time	0	766	0	1,263	0	0	0
2427-1030	Salaries / Overtime	0	28	0	0	0	0	0
2427-1040	Salaries - Leave Payout	0	0	0	40	0	0	0
2427-1050	Salaries / Uniform Pay	0	0	0	40	0	0	0
2427-2000	Public Employees Retirement System	1,778	2,969	1,385	3,356	1,505	1,505	1,621
2427-2002	Long Term Disability Insurance	27	35	23	24	23	23	23
2427-2003	Life Insurance Premiums	8	10	0	7			0
2427-2004	Worker's Compensation Insurance	449	789	486	576	483	483	483
2427-2005	Medicare Tax-Employer's Share	112	161	92	112	96	96	96
2427-2007	Deferred Compensation/Part-time	0	3	0	0	0	0	0
2427-2008	Deferred Compensation/Full-time	318	432	266	256	266	266	266
2427-2009	Unemployment Insurance	0	81	336	25	291	291	247
2427-2010	Section 125 Benefit Allow.	2,085	2,548	1,378	1,831	2,643	2,643	2,237
	TOTAL SALARIES AND BENEFITS	**12,396**	**18,240**	**10,301**	**13,620**	**11,642**	**11,642**	**11,308**
MAINTENANCE AND OPERATIONS								
2427-3002	Telephone and Fax Charges	0	0	0	0	0	0	0
2427-3011	Advertising-Bids & Legal Notices	0	0	0	0	0	0	0
2427-3012	Advertising - Other	0	0	0	0	0	0	0
2427-3016	Office Supplies - Expendable	0	0	0	0	0	0	0
2427-3017	Software Costs	0	0	0	0	0	0	0
2427-3025	Vehicle Fuel, Supplies & Maintenance	1,047	0	0	0	0	0	0
2427-3040	Contracted Services	0	0	0	0	0	0	0
2427-3120	Other Supplies	0	0	0	0	205	205	205
2427-3130	Building Supplies, Keys, Repairs	0	0	0	0	0	0	0
2427-3280	OPEB Obligation Expense	0	0	0	0	0	0	0
2427-3300	Conference, Training, Education	0	691	3,694	375	6,956	6,956	6,956
2427-4004	Interfund Charges - Admin. Overhead	0	0	0	0	0	0	0
2427-4005	Interfund Charges - Vehicle Repairs	0	2,015	0	0	0	0	0
2427-4006	Interfund Charges - New Vehicles	0	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**1,047**	**2,706**	**3,694**	**375**	**7,161**	**7,161**	**7,161**
CAPITAL OUTLAY								
2427-5000	Office Furniture	0	0	0	0	0	0	0
2427-5001	Computer Equipment & Peripherals	0	0	0	0	0	0	0
2427-5002	Other New Equipment	0	0	0	0	0	0	0
2427-7000	Operating Transfers to Other Funds	0	0	0	0	0	0	0
2427-7001	Interfund Charge/Vehicle Repair	0	0	0	0	0	0	0
2427-7003	Interfund Charge - Central Supply Inventory	0	0	0	0	0	0	0
2428-5002	New Equipment	0	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**13,443**	**20,946**	**13,995**	**13,995**	**18,803**	**18,803**	**18,469**

TIRE AMNESTY GRANT
10865.436

ACCOUNT	DESCRIPTION	FY 11/12 ACTUALS	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE								
2428-8355	Transfer-In	0	0	0	0	0	0	0
2428-8455	Tire Amnesty Grant	(50,709)	0	(25,703)	0	(39,649)	(39,649)	(39,649)
2428-8657	Miscellaneous Revenue	0	0	0	0	0	0	0
	TOTAL REVENUE	**(50,709)**	**0**	**(25,703)**	**0**	**(39,649)**	**(39,649)**	**(39,649)**
SALARIES AND BENEFITS								
2428-1010	Salaries / Full-time	4,260	0	5,280	3,177	5,280	5,280	5,280
2428-1020	Salaries / Part-time	306	0	0	449	0	0	0
2428-1030	Salaries / Overtime	0	0	0	154	0	0	0
2428-1040	Salaries - Leave Payout	0	0	0	48	0	0	0
2428-1050	Salaries / Uniform Pay	0	0	0	0	0	0	0
2428-1060	Salaries - Auto & Expense Allowance	0	0	0	0	0	0	0
2428-2000	Public Employees Retirement System	1,014	0	1,155	2,331	1,254	1,254	1,351
2428-2001	Health Insurance Benefits	0	0	0	0	19	19	0
2428-2002	Long Term Disability Insurance	15	0	19	10	0	0	19
2428-2003	Life Insurance Premiums	6	0	0	3	0	0	0
2428-2004	Worker's Compensation Insurance	270	0	405	327	402	402	402
2428-2005	Medicare Tax - Employer's Share	67	0	77	69	80	80	80
2428-2007	Deferred Compensation / Part-time	12	0	0	0	0	0	0
2428-2008	Deferred Compensation / Full-time	179	0	222	152	222	222	222
2428-2009	Unemployment Insurance	0	0	336	0	243	243	206
2428-2010	Section 125 Benefit Allow.	1,691	0	1,332	727	2,203	2,203	1,865
	TOTAL SALARIES AND BENEFITS	**7,821**	**0**	**8,826**	**7,447**	**9,703**	**9,703**	**9,425**
MAINTENANCE AND OPERATIONS								
2428-3011	Advertising - Bids and Legal Notices	0	0	0	0	0	0	0
2428-3012	Advertising - Other	3,582	0	1,985	1,701	4,318	4,318	4,318
2428-3040	Contracted Services	37,622	0	14,043	21,408	25,545	25,545	25,545
2428-3120	Other Supplies	1,684	0	852	939	665	665	665
2428-3280	OPEB Obligation Expense	0	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**42,888**	**0**	**16,880**	**24,048**	**30,528**	**30,528**	**30,528**
	TOTAL EXPENDITURES	**50,709**	**0**	**25,706**	**31,495**	**40,231**	**40,231**	**39,953**