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| Item: | B-1 |
| Minutes for: | 12/17/2025 |
| Adopted: | 02/04/2026 |

Minutes of a Regular Meeting of the Madera City Council

Wednesday, December 17, 2025
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Mayor Pro Tem Rohi Zacharia, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Artemio Villegas, District 6

Absent: Councilmember Elsa Mejia, District 5

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Chief Building Official Rafael Magallan, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Division Fire Chief Larry Pendarvis, Fire Battalion Chief Anthony Garcia, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Planning Manager David Brletic, Chief of Police Giachino Chiamonte, Deputy City Engineer Ellen Bitter, Senior Civil Engineer Steve Bettencourt and Communication Specialist Joseph Carrello.

INVOCATION: Daniel Martinez, Fourth Street Church

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Zacharia

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

PRESENTATIONS:

1. **Proclamation Recognizing the Retirement of Fire Apparatus Engineer Alberto Guzman**

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. The Council is prohibited by law

from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Michaela Contreras spoke in favor of having a splash pad in Madera, specifically at Lions Town & Country Park near Industrial and Granada Avenues.

Harlon Rippetoe spoke in favor of having eight (8) additional horseshoe courts at Rotary Park. The community has asked him if the horseshoe club would help in building the courts. Mr. Rippetoe stated they would and could help with fundraisers, obtaining donations and however needed to get the courts built.

Corrine Cook of Auberry spoke in favor of having additional horseshoe pits in Madera.

Nick Luna spoke in favor of having additional horseshoe courts in Madera.

No further Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Consideration of the Mitigated Negative Declaration prepared for Environmental Assessment (EA) No. SCH 2025090413 for the Northeast Water Storage Tank, Booster Pump Station, and Transmission Main Project, City Project W-T-001

Recommendation: Adopt a Resolution of the City Council of the City of Madera adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program prepared for the Northeast Water Storage Tank, Booster Pump Station and Transmission Main Project, City Project W-T-0001 (EA No. SCH 2025090413) (Report by Will Tackett)

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM A-1 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

RES 25-255 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ADOPTING THE MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM PREPARED FOR THE NORTHEAST WATER STORAGE TANK, BOOSTER PUMP STATION AND TRANSMISSION MAIN PROJECT, CITY PROJECT W-T-0001 (EA NO. SCH 2025090413)

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER MONTES, THE CONSENT CALENDAR WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

B-1 Minutes – December 3, 2025

Recommendation: Approve the City Council Minutes of December 3, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for November 22 to December 5, 2025 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-4 Temporary Overfill of Animal Control Officer Budgeted Positions

Recommendation: Adopt a Resolution Approving a Temporary Overfill for the Animal Control Officer Classification due to a Long-term Absence (Report by Wendy Silva)

RES 25-256 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A TEMPORARY OVERFILL OF THE ANIMAL CONTROL OFFICER BUDGETED POSITIONS

B-5 Request for Certificate of Recognition Honoring Christian Johnson

Recommendation: Adopt a Minute Order Approving a Certificate of Recognition Honoring Christian Johnson (Report by Alicia Gonzales)

B-6 Request for Proclamation Recognizing January as National Mentoring Month and honor Big Brothers Big Sisters of Central California

Recommendation: Adopt a Minute Order Approving a Proclamation Recognizing January as National Mentoring Month and honor Big Brothers Big Sisters of Central California (Report by Alicia Gonzales)

B-7 Second Reading and Adoption of an Ordinance of the City Council of the City of Madera Adjusting the Compensation for the City Council by Amending Madera Municipal Code Section 2.1.05

Recommendation: Waive Full Reading and Adopt an Ordinance of the City Council of the City of Madera Adjusting the Compensation for the City Council by Amending Madera Municipal Code Section 2.1.05 by Title Only (Report by Alicia Gonzales)

ORD 1018 C.S. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA ADJUSTING THE COMPENSATION FOR THE CITY COUNCIL BY AMENDING MADERA MUNICIPAL CODE SECTION 2.1.05

B-8 Appointment of City Representative to the Board of Trustees of the Madera County Mosquito and Vector Control District

Recommendation: Adopt a Resolution Appointing Donald Horal to the Board of Trustees of the Madera County Mosquito and Vector Control District for an additional two-year term (Report by Alicia Gonzales)

RES 25-257 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPOINTING DONALD HORAL TO THE BOARD OF TRUSTEES OF THE MADERA COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

B-9 Treatment of Customer Payments Requiring Penny Denominations

Adopt a Minute Order Authorizing Staff to Issue a Credit on a Future City Bill to Customers where a Customer's Payment would require Providing Change in Penny Denominations (Report by Michael Lima)

B-10 Budget Amendment to Appropriate Highway Bridge Program Funds to the 2025/26 Fiscal Year Budget

Recommendation: Adopt a Resolution to Appropriate Highway Bridge Program Funds to the 2025/26 Fiscal Year Budget (Report by Keith Helmuth)

RES 25-258 A RESOLUTION APPROVING THE APPROPRIATION OF HIGHWAY BRIDGE PROGRAM (HBP) FUNDS TO THE FISCAL YEAR 2025/26 BUDGET

B-11 Consider an Amendment to the Professional Services Agreement with Fire Safety Solutions

Recommendation: Adopt a Resolution Approving a Fourth Amendment to the Professional Services Agreement with Fire Safety Solutions, Inc. for Building and Fire Plan Review and Inspection Services (Report by Will Tackett)

RES 25-259 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FIRE SAFETY SOLUTIONS, INC. FOR BUILDING AND FIRE PLAN REVIEW AND INSPECTION SERVICES

B-12 Agreement with David J. Boyle Electric Shop, LLC for Construction Services on the Transit Center

Recommendation: Adopt a Resolution Approving an Agreement with David J. Boyle Electric Shop, LLC for the Construction of an Entrance Canopy at Madera Transit Center for \$76,100 plus a 10 percent contingency amount for potential extra services with a not to exceed amount of \$83,710 (Report by Michael Lima)

RES 25-260 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT FOR CONSTRUCTION SERVICES OF A CANOPY AT THE MADERA TRANSIT CENTER WITH DAVID J. BOYLE ELECTRIC SHOP, LLC. FOR \$76,100 AND 10 PERCENT CONTINGENCY AMOUNT FOR A NOT TO EXCEED AMOUNT OF \$83,710

B-13 Appointment to the Transit Advisory Board

Recommendation: Adopt a Resolution Approving the Appointment of Alvina Miguel-Leon to the Transit Advisory Board (Report by Michael Lima)

RES 25-261 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE APPOINTMENT OF ALVINA MIGUEL-LEON TO THE CITY OF MADERA TRANSIT ADVISORY BOARD

B-14 2022-23 SB-1 (3R & ADA) Seals and Overlays, City Project No. R-81

Recommendation: Adopt a Resolution:

1. Approving the contract award for 2022-23 SB-1 (3R & ADA) Seals and Overlays, City Project No. R-81, in the amount of \$956,074 to Avison Construction, Inc.; and
2. Determining the project is Categorically Exempt pursuant to Section 15301, Class 1 (Existing Facilities) of the California Environmental Quality Act (CEQA) (Report by Keith Helmuth)

RES 25-262 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CONTRACT AWARD FOR 2022-23 SB-1 (3R

& ADA) SEALS AND OVERLAYS, CITY PROJECT NO. R-81 IN THE AMOUNT OF \$956,074 TO AVISON CONSTRUCTION, INC AND AUTHORIZING CONSTRUCTION CONTINGENCIES RELATING TO THE CONTRACT

B-15 Grant from the California Department of Justice authorized under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 in the amount of \$394,197

Recommendation: Adopt a Resolution Authorizing the City Manager to execute the Memorandum of Understanding with the Department of Justice and related documents accepting grant award in the amount of \$394,197 (Report by Giachino Chiaramonte)

RES 25-263 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING ACCEPTING THE GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF JUSTICE UNDER THE CALIFORNIA HEALTHCARE, RESEARCH AND PREVENTION TOBACCO TAX ACT FOR \$394,197

B-16 Acceptance of \$83,794.84 to reimburse the City of Madera for January 2023 winter storm road and storm drain damage

Recommendation: Adopt a Minute Order Accepting \$83,794.84 in Federal and State of California funds as reimbursement under the Robert T. Stafford Disaster Relief and Emergency Assistance Act and California Disaster Assistance Act for City-incurred expenses for road and storm drain repairs after the 2023 California Severe Winter Storms, Flooding, Landslides, and Mudslides Event (Report by Wendy Silva)

B-17 Agreement with Alliant Insurances Services, Inc.

Recommendation: Adopt a Resolution Approving a Consulting Services Agreement with Alliant Insurance Services, Inc., for employee benefits consulting and broker services (Report by Wendy Silva)

RES 25-264 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A CONSULTING SERVICES AGREEMENT WITH ALLIANT INSURANCE SERVICES, INC., FOR EMPLOYEE BENEFITS CONSULTING AND BROKER SERVICES

B-18 Reject the bids received for Ready Mix - Concrete Materials

Recommendation: Approve a Minute Order rejecting the bids received for IFB 202526-05 Furnish and Delivery of Ready Mix - Concrete Materials (Report by Arnoldo Rodriguez)

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Irrigation System Assessment at the Madera Municipal Golf Course

Recommendation: This item is being presented at the request of the Golf Course Advisory Committee (GCAC) which is recommending that the City enter into a consultant service agreement for an irrigation system assessment at the Madera Municipal Golf Course and a budget amendment to appropriate

existing funds within the golf course capital expense account (Report by Joseph Hebert)

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY MAYOR PRO TEM ZACHARIA, ITEM D-1 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

D-2 Purchase of Two Replacement Gearboxes for the Wastewater Treatment Plant Aeration System

Recommendation: Adopt a Resolution Authorizing the Purchase of two (2) Replacement Gearboxes for the Wastewater Treatment Plant (WWTP) Aeration System from WesTech Engineering, LLC for \$145,065.25 (Report by Arnaldo Rodriguez)

ON MOTION BY MAYOR PRO TEM ZACHARIA AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-2 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

RES 25-265 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT WITH WESTECH ENGINEERING, LLC. FOR THE PURCHASE OF TWO GEAR BOXES FOR THE WASTEWATER TREATMENT PLANT AERATION SYSTEM

D-3 Accept QA Constructors Inc. bid for the Invitation for Bid (IFB) 202526-01B Asphalt Concrete Patching and Slurry Seal Type II Application On- Call Services

Recommendation: Adopt a Resolution Approving an Agreement with QA Constructors Inc. for Asphalt Concrete Patching and Slurry Seal Type II Application On-Call Services not to exceed \$1,066,480 (Report by Arnaldo Rodriguez)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM D-3 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

RES 25-266 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AWARDED THE CONTRACT FOR ASPHALT CONCRETE PATCHING AND SLURRY SEAL TYPE II APPLICATION ON-CALL SERVICES TO QA CONSTRUCTORS, INC. AND AUTHORIZING A NOT-TO-EXCEED AMOUNT OF \$1,066,480

D-4 Preparation of the 2025 Urban Water Management Plan

Recommendation: Adopt a Resolution Approving a Budget Amendment to the Water Maintenance and Operation Fund in the Amount of \$45,000 for the 2025 Urban Water Management Plan (UWMP) Update (Report by Arnaldo Rodriguez)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-4 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

RES 25-267 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A BUDGET AMENDMENT TO THE WATER MAINTENANCE AND OPERATION FUND IN THE AMOUNT OF \$45,000 FOR THE PREPARATION OF THE 2025 URBAN WATER MANAGEMENT PLAN

E. ADMINISTRATIVE REPORTS:

E-1 2026 List of Annual Proclamations

Recommendation: Provide Direction and Adopt a Minute Order Approving the 2026 List of Annual Proclamations (Report by Alicia Gonzales)

Councilmember Evans stated she would like Martin Luther King, Jr. (MLK) Day recognized in January.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER MONTES, ITEM E-1 WITH THE ADDITION OF MLK DAY IN JANUARY WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MEJIA.

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.

Councilmember Rodriguez wished everyone Happy Holidays and a Happy New Year. He attended the Christmas Tree Lighting event, Christmas in the Park and the Christmas Parade.

Councilmember Villegas thanked everyone for the gifts and wished everyone a safe Christmas.

Councilmember Evans thanked everyone for the gifts and wished everyone Blessed Holidays. She mentioned that the Christmas Extravaganza is on Sunday at the Golf Course. She wished City Manager Arnoldo Rodriguez and City Clerk Alicia Gonzales Happy Birthdays.

Mayor Pro Tem Zacharia thanked Council for the opportunity to serve on the Council this past year. He mentioned that there will be a Santa's Bag event with proceeds going to Holy Table.

Councilmember Montes thanked staff and mentioned that there will be a food drive at the Food Bank on Saturday. He wished everyone a Merry Christmas and Happy New Year.

Mayor Gallegos gave a shout out to the Fire and Police Departments for passing out gifts at Valley Children's Hospital. The children were excited to see them. The Star of Hope event with the Police Department and CAPMC will take place tomorrow night. The Jolly Trolley tour consisting of 10 buses sold out in 20 minutes. The event takes place on Friday from 6:00 p.m. to 8:00 p.m. and stops at her house. She welcomed everyone to attend as she will have cookies and cocoa for those that stop by. She wished everyone a Merry Christmas and thanked everyone who donated canned food, toys, coats, and shoes to those in need. Mayor Gallegos wished City Manager Arnoldo Rodriguez a Happy Birthday.

G. CLOSED SESSION:

G-1 Public Employee Performance Evaluation - Pursuant to Government Code Section §54957(b)(1)

Title: City Manager

G-2 Conference with Labor Negotiators - Pursuant to Government Code §54957.6

Unrepresented Employee: City Manager

City Attorney Shannon Chaffin made the closed session announcement at 7:15 p.m. Mr. Chaffin and Council returned from Closed Session at 8:35 p.m. Mr. Chaffin stated there was no reportable action.

FUTURE MEETING DATES:

- Wednesday, January 14, 2026 (Special Meeting)

▪ Wednesday, February 4, 2026

ADJOURNMENT: Meeting was adjourned at 8:35 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

