

**City of Madera Civil Service Commission  
City Hall Conference Room  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
Regular Session Agenda  
March 3, 2026**

Notice is hereby given that the Civil Service Commission will hold a regular meeting on Tuesday, March 3, 2026, at 5:00 p.m. in person in the City Hall Conference Room for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe and participate in the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833; enter meeting ID #896 2022 3349. When an agenda item you wish to comment on is discussed, press \*9 on your phone to virtually raise your hand. Press \*6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at [hinfo@madera.gov](mailto:hinfo@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/89620223349>

Telephone Number: (669) 900-6833

Meeting ID: 896 2022 3349

**ROLL CALL**

Shawn Griffin, Chairperson  
Nick Salinas, Vice-Chairperson  
Dennis Smith, Commissioner  
Gloria Toscano, Commissioner  
Stephani Perez, Commissioner  
Mattie Mendez, Commissioner

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

**BUSINESS MATTERS:**

1. Approval of Minutes – February 3, 2026
2. Promulgation of Eligibility Lists
  - a. 25-47 Administrative Analyst I



**City of Madera Civil Service Commission**  
**Regular Meeting Minutes**  
**February 3, 2026**

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on Tuesday, February 3, 2026, in person in the City Hall Conference Room. In addition, the meeting was available to the public by Zoom.

ROLL CALL

Commissioners Present:        Shawn Griffin, Chairperson  
   Nick Salinas, Vice-Chairperson  
   Dennis Smith, Commissioner  
   Gloria Toscano, Commissioner  
   Mattie Mendez, Commissioner

Commissioners Absent:        Stephanie Perez, Commissioner  
   Dennis Smith, Commissioner

Staff Present:                    Wendy Silva, Director of Human Resources  
   Patsy Gomez, Human Resources Technician II

Others Present:                 None.

Chairperson Griffin called the meeting to order at 5:08 p.m.

PUBLIC COMMENT

None.

BUSINESS MATTERS:

1. Approval of Minutes – December 10, 2025. Commissioner Mendez moved to approve the minutes; motion seconded by Vice-Chairperson Salinas. All commissioners voted yes to approve the minutes. Motion passed unanimously.
2. Promulgation of Eligibility Lists –
  - a. #25-63 Police Officer II  
Vice-Chairperson Salinas moved to approve the eligibility list; motion seconded by Commissioner Mendez. All commissioners voted yes to approve the list. Motion passed unanimously.
  - b. #25-70 Police Officer I  
Commissioner Mendez moved to approve the eligibility list; motion seconded by Commissioner Toscano. All commissioners voted yes to approve the list. Motion passed unanimously.
  - c. #25-71 Police Officer Trainee

Commissioner Smith arrived to the meeting during the Police Officer Trainee eligibility list review. Commissioner Mendez moved to approve the eligibility list; motion seconded by Vice-Chairperson Salinas. All commissioners voted yes to approve the list. Motion passed unanimously.

d. #25-84 Records Clerk

Vice-Chairperson Salinas moved to approve the eligibility list; motion seconded by Commissioner Toscano. All commissioners voted yes to approve the list. Motion passed unanimously.

3. Next Regular Meeting – March 3, 2026.

4. Adjournment – The meeting was adjourned at 5:15 p.m.

Respectfully Submitted,



\_\_\_\_\_  
Patsy Gomez  
Human Resources Technician II  
Date: 2/3/2026

Accepted,

\_\_\_\_\_  
Shawn Griffin  
Civil Service Commission Chair  
Date: \_\_\_\_\_