

REGULAR MEETING OF THE MADERA CITY COUNCIL AND SPECIAL MEETING OF THE MADERA CITY COUNCIL AS THE GROUNDWATER SUSTAINABILITY AGENCY

205 W. 4th Street, Madera, California 93637

JOINT MEETING NOTICE AND AGENDA

**Wednesday, April 16, 2025
6:00 p.m.**

**Council Chambers
City Hall**

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 842 2734 8270 #. Press *9 to raise your hand to comment and *6 to unmute yourself to speak. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.



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“Wordly” puede traducir a más de 25 idiomas diferentes. Para acceder a la traducción durante la reunión, por favor escanee el código QR o haga clic en el enlace: <https://attend.wordly.ai/join/FTZJ-3396>

CALL TO ORDER:

ROLL CALL: Mayor Cece Gallegos
Mayor Pro Tem Jose Rodriguez, District 2
Councilmember Rohi Zacharia, District 1
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

INVOCATION: Pastor Roger Leach, Valley West Christian Center

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PRESENTATIONS:

1. Proclamation Recognizing National Volunteer Month

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

A. PUBLIC HEARINGS: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Minutes – April 2, 2025

Recommendation: Approve the City Council Minutes of April 2, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for March 22, 2025 to April 4, 2025 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Report by Wendy Silva)

B-4 American Cancer Society Waiver Request for Relay for Life 2025, Heart of California Event

Recommendation: Adopt a Resolution waiving the rental fees of the Lions Town & Country Park starting on April 25, 2025, and ending on April 27, 2025, related to

the Relay for Life 2025 event hosted by the American Cancer Society, at an anticipated rental fee of \$550 (Report by Joseph Hebert)

B-5 Appointment to the Transit Advisory Board

Recommendation: Adopt a Resolution Approving the Appointment of Tonyce Givens to the Transit Advisory Board (Report by Michael Lima)

B-6 Sunrise Rotary Sports Complex Rental for the Cinco de PRM: Tacos & 3K Run Event Fee Waiver Request

Recommendation: Adopt a Resolution Waiving the Rental Fees of Sunrise Rotary Sports Complex related to the Cinco de PRM: Tacos & 3K Run hosted by Project Run Madera on May 3, 2025, at an anticipated rental fee of \$802.50 (Report by Joseph Hebert)

B-7 Budget Amendment for Wastewater Treatment Plant

Recommendation: Adopt a Resolution Amending the City's Fiscal Year 24/25 operating budget in the amount of \$386,293 (Report by Arnoldo Rodriguez)

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Caltrans Highway Project 06-0Y180 on State Route 145 in Madera County Landscape Maintenance Agreement within State Right of Way on Route 145 within the City of Madera

Recommendation: Adopt a Resolution Concurring with Update to Existing Landscape Maintenance Agreement within State Right of Way on Route 145 within the City of Madera (Report by Keith Helmuth)

E. ADMINISTRATIVE REPORTS:

E-1 Informational Report on Potential Demolition of Two City Owned Buildings

Recommendation: This report is submitted for informational purposes. Staff will receive comments and directions as may be offered from the City Council (Council) (Report by Joseph Hebert)

E-2 Madera Municipal Golf Course Update 2025

Recommendation: This report is submitted for informational purposes only and there no action is requested from City Council (Report by Joseph Hebert)

E-3 Domestic Well Mitigation Program (DWMP)

Recommendation: Receive update and provide direction regarding information provided as part of this update to City Council (***Action on this item by the Groundwater Sustainability Agency***) (Report by Keith Helmuth)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda. Under this section, the Council may take action only on items specifically agendized and which meet other requirements for action.

G. CLOSED SESSION:

G-1 Conference with Legal Counsel – Anticipated Litigation

Deciding whether to initiate litigation pursuant to paragraph 4 of subdivision (d) of Government Code Section §54956.9

Four Cases

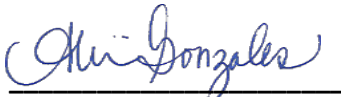
UPCOMING MEETING DATES:

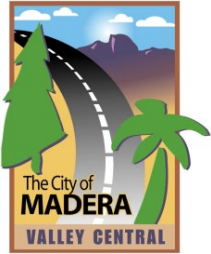
- Wednesday, May 7, 2025
- Wednesday, May 21, 2025

ADJOURNMENT:

-
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
 - Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4th Street, Madera, CA 93637 and on the City website at www.madera.gov
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for April 16, 2025, near the front entrances of City Hall and on the City's website www.madera.gov at 7:30 a.m. on April 11, 2025.


Alicia Gonzales, City Clerk



Item:	B-1
Minutes for:	04/02/2025
Adopted:	04/16/2025

Minutes of a Regular Meeting of the Madera City Council

**Wednesday, April 2, 2025
6:00 p.m.**

**Council Chambers
City Hall**

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

This meeting was also conducted by teleconference at OYO Posada Santa Cecelia, Constitucion 4, Zona Centro, 99300 Jerez de Garcia Salinas, Zacatecas, Mexico. Councilmember Artemio Villegas participated via that teleconference location. The teleconference location was open to the public and any member of the public had an opportunity to address the City Council from the teleconference location in the same manner as if that person attended the meeting at City Hall. The City Council controlled the conduct of the meeting and determined the appropriate order on public comments from the teleconference location.

All votes during the meeting shall be by roll call.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Mayor Pro Tem Jose Rodriguez, District 2
Councilmember Rohi Zacharia, District 1
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5 (Arrived at 6:08 p.m.)
Councilmember Artemio Villegas, District 6 (Via Zoom)

Absent: Councilmember Steve Montes, District 3

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, City Engineer Keith Helmuth, Director of Financial Services Michael Lima, Grants Administrator Marcela Zuniga, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiaramonte, Assistant Engineer Jonathan Gramajo and Communication Specialist Joseph Carrello.

INVOCATION: Pastor Roger Leach, Valley West Christian Center

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Rodriguez

APPROVAL OF AGENDA:

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER EVANS, THE AGENDA WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS MONTES AND MEJIA.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: (5) MAYOR GALLEGOS
 COUNCILMEMBER ZACHARIA
 MAYOR PRO TEM RODRIGUEZ
 COUNCILMEMBER EVANS
 COUNCILMEMBER VILLEGAS

PRESENTATIONS:

1. Proclamation Recognizing April as Sexual Assault Awareness Month

Councilmember Mejia arrived and took her seat.

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Charlotte Brewer, representing Relay for Life invited everyone to the Relay for Life event on April 26th. Councilmember Evans will be their guest speaker.

No further Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER ZACHARIA, THE CONSENT CALENDAR WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: (6) MAYOR GALLEGOS
 COUNCILMEMBER ZACHARIA
 MAYOR PRO TEM RODRIGUEZ
 COUNCILMEMBER EVANS
 COUNCILMEMBER MEJIA
 COUNCILMEMBER VILLEGAS

B-1 Minutes – March 19, 2025

Recommendation: Approve the City Council Minutes of March 19, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for March 8 to March 21, 2025 (Report by Michael Lima)

B-3 Transportation Art Maintenance Agreement with the Department of Transportation for the Block Wall Enhancement Project

Recommendation: Adopt a Resolution Approving a Transportation Art Maintenance Agreement (TAMA) with the Department of Transportation (Caltrans) for the Block Wall Enhancement Project (Report by Joseph Hebert)

RES 25-59 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING A TRANSPORTATION ART MAINTENANCE AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION FOR THE BLOCK WALL ENHANCEMENT PROJECT

B-4 Madera County Department of Child Support Services Fee Waiver Request for the 3rd Annual Kickball Charity Tournament Event

Recommendation: Adopt a Resolution Waiving the Rental Fees of the Sunrise Rotary Sports Complex on May 24, 2025, related to the 3rd Annual Kickball Charity Tournament Event Hosted by the Madera County Department of Child Support Services, at an Anticipated Fee Rental of \$437.50 (Report by Joseph Hebert)

RES 25-60 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA WAIVING THE RENTAL FEES OF THE SUNRISE ROTARY SPORTS COMPLEX ON MAY 24, 2025, RELATED TO THE 3RD ANNUAL KICKBALL CHARITY TOURNAMENT EVENT HOSTED BY THE MADERA COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES, AT AN ANTICIPATED FEE RENTAL OF \$437.50

B-5 Resolution Authorizing the Filing of Applications with the Federal Transit Administration (FTA)

Recommendation: Adopt a Resolution Approving the City Manager or their Designee the Authority to Submit and Execute FTA Applications on behalf of the City of Madera (Report by Michael Lima)

RES 25-61 RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53; TITLE 23, UNITED STATES CODE, OR OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION

B-6 One Easement Deed for Sidewalk Improvements at Various Locations City Project R-94 Bid Package 3 Phase 2 AHSC Agreement No. 19-AHSC-12761

Recommendation: Adopt a Resolution Approving an Agreement for Purchase of an Easement at 121 West Dunham Street (APN 012-054-013) (Report by Keith Helmuth)

RES 25-62 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT FOR THE PURCHASE OF AN EASEMENT AT 121 WEST DUNHAM STREET, MADERA, CA 93637 (APN 012-054-013)

B-7 Right of Entry Agreement with Union Pacific Railroad Company for the Installation of an Electrical Service for City Project R-10, Olive Avenue Widening

Recommendation: Adopt a Resolution Approving a Right of Entry Agreement with Union Pacific Railroad Company (UPRR) for the Installation of Electrical Service

Conduit within UPRR Right of Way Related to the Olive Avenue Widening Project (Report by Keith Helmuth)

RES 25-63 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING A RIGHT OF ENTRY AGREEMENT WITH UNION PACIFIC RAILROAD COMPANY (UPRR) FOR THE INSTALLATION OF ELECTRICAL SERVICE CONDUIT WITHIN UPRR RIGHT OF WAY RELATED TO THE OLIVE AVENUE WIDENING PROJECT

B-8 Appointment to the Community Development Block Grant Commission

Recommendation: Adopt a Resolution Appointing Stevie Wright to the Block Grant Commission (BGC) (Report by Michael Lima)

RES 25-64 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE APPOINTMENT OF STEVIE WRIGHT TO THE CITY OF MADERA BLOCK GRANT COMMISSION

B-9 Caltrans Highway Project 06-0Y180 on State Route 145 in Madera County Agreement for the Adjustment of Manhole and Valve Covers

Recommendation: Adopt a Resolution Approving Agreement for the Adjustment of Manhole and Valve Covers (Report by Keith Helmuth)

RES 25-65 A RESOLUTION APPROVING AGREEMENT FOR THE ADJUSTMENT OF MANHOLE AND VALVE COVERS

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Appointment to the Civil Service Commission

Recommendation: Adopt a Resolution Approving the Appointment of John Jasper to the Civil Service Commission (Continued from March 19, 2025) (Report by Wendy Silva)

City Attorney Shannon L. Chaffin stated that this item was continued from the last meeting and that public comment was closed but could be re-opened. Mr. Chaffin stated that in order for this matter to pass, there needs to be four (4) affirmative votes. If four (4) affirmative votes are not obtained, then Council does not approve the appointment.

Councilmember Evans stated that Mr. Jasper ran against Councilmember Villegas (in the election for Councilmember District 6) and stated that if District 6 wanted Mr. Jasper to represent them, they would have voted him in. She does not agree to the appointment. It is hurtful to have someone that is against you and then have that individual report to you.

Councilmember Zacharia stated that if there is no other valid candidate, then Council needs to take that into consideration.

Mayor Pro Tem Rodriguez mentioned that Councilmember Villegas nominated someone during the previous meeting and Mayor Gallegos rejected the nomination. Mr. Chaffin stated that nominations can be accepted or rejected at the Mayor's discretion. The Council needs to approve the nominations for appointments. There is no mechanism to remove an appointed person; they can only be swapped out for someone else. Mayor Pro Tem Rodriguez suggested that once vacancies show up in the quarterly report and the Mayor wants to nominate people

to them, that she has a courtesy conversation with the Councilmembers and ask if they have any nominations. Mayor Gallegos responded that she had reached out prior to this nomination.

Mayor Gallegos indicated that all Councilmembers now have the opportunity to have applicants apply for the District 6 vacancy in the Civil Service Commission. Applications should be received by April 16th. If no applications are received by then, she will be appointing someone.

ON MOTION BY MAYOR GALLEGOS AND SECONDED BY COUNCILMEMBER ZACHARIA TO APPROVE ITEM D-1 AS PRESENTED FAILED BY A 3/2 VOTE. NOES: COUNCILMEMBERS EVANS & VILLEGAS. ABSENT: COUNCILMEMBER MONTES. ABSTAIN: COUNCILMEMBER MEJIA.

THE MOTION FAILED WITH THE FOLLOWING VOTE:

YES: (3) MAYOR GALLEGOS
 COUNCILMEMBER ZACHARIA
 MAYOR PRO TEM RODRIGUEZ

NO: (2) COUNCILMEMBER EVANS
 COUNCILMEMBER VILLEGAS

ABSTAIN: (1) COUNCILMEMBER MEJIA

E. ADMINISTRATIVE REPORTS:

E-1 Quarterly Board, Commission, and Committee Attendance

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Report by Arnoldo Rodriguez)

E-2 Select Recipient for the Proclamations in the Month of May

Recommendation: Request for Council's Selection of a Recipient for the following:

1. Proclamation Recognizing Foster Care Awareness Month
2. Proclamation Recognizing Relay for Life Weekend
3. Proclamation Recognizing Letter Carrier's Stamp Out Hunger Food Drive Day (Report by Alicia Gonzales)

Councilmembers recommended the following recipients for the May Proclamations: Charlotte Brewer Relay for Life Weekend; and Gerardo and Angela Garcia Foster Care Awareness Month. Staff was instructed to contact the local USPS office to determine who from the USPS would attend to receive the Stamp Out Food Hunger proclamation.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER EVANS, ITEM E-2 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: (6) MAYOR GALLEGOS
 MAYOR PRO TEM RODRIGUEZ
 COUNCILMEMBER ZACHARIA
 COUNCILMEMBER EVANS
 COUNCILMEMBER MEJIA
 COUNCILMEMBER VILLEGAS

E-3 Fiscal Year 2024/25 Revenue and Expense Update

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Report by Michael Lima)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.

Mayor Gallegos highlighted several events that she attended in the community: the Madera County Food Bank grand opening, the Relay for Life kickoff event, Madera Unified Graduate Profiles, the Parks & Community Services Fishing Derby and National Vietnam Veterans Day memorial event. She also encouraged the community to attend the candlelight vigil in memory of Erick Velasquez.

Mayor Pro Tem Rodriguez suggested that a representative from the Golf Course Advisory Committee be invited back to a future Council meeting to provide an update on their activities and planned projects.

Councilmember Zacharia announced that the Madtown Robotics team has set a world record in their recent competition and the students need financial assistance for travel and competition expenses for the upcoming championships. The public is encouraged to support the team as they continue to make history and represent Madera on the world stage.

Councilmember Evans offered condolences to the family of Erick Velasquez, who recently lost his life in a tragic and senseless act of violence. She encouraged the public to consider donating to a "Go Fund Me" account established to assist his family with funeral expenses and ongoing living costs as they cope with his loss. She also attended several events honoring Women's History Month, including Senator Caballero's Celebration of Distinguished Women of the 14th Senate District, the Madera County Women's Network Luncheon and Assemblywoman Esmeralda Soria's 2025 Women of the Year Awards. She thanked the community for their condolences and support as she dealt with the recent loss of her brother.

Councilmember Mejia reported that on March 16th, the Tzu Chi Mobile Clinic offered free dental exams and routine cleanings services for Madera residents. She noted that this event took place with the partnership between local volunteers, businesses, City staff and the Parks Department. She also attended the grand opening of Madera Community Hospital.

Councilmember Villegas announced that he would be returning on April 13th and thanked staff for keeping him connected, so he could participate in the meeting while out of the country.

G. CLOSED SESSION:

G-1 Conference with Labor Negotiators pursuant to Government Code §54957.6

Agency Designated Representatives: Arnoldo Rodriguez, Wendy Silva, Michael Lima, and Che Johnson

Employee Organizations: Madera Affiliated City Employees' Association, Madera Police Officers' Association, Mid Management

Employee Group, and Law Enforcement Mid
Management Employee Group

G-2 Conference with Labor Negotiators pursuant to Government Code §54957.6

Agency Designated Representative: Arnolando Rodriguez and Che Johnson

Unrepresented Positions: Police Chief, Director of Parks & Community Services, City Engineer, Director of Human Resources, Director of Information Technology, Chief Building Official, Planning Manager, Director of Financial Services, Public Works Operations Director, and Director of Community Development

City Attorney Shannon Chaffin made the closed session announcement at 7:20 p.m. Mr. Chaffin and Council returned from Closed Session at 8:41 p.m. Mr. Chaffin stated there was no reportable action.

UPCOMING MEETING DATES:

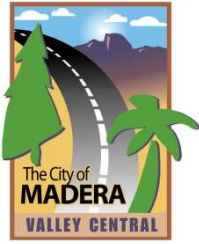
- Wednesday, April 16, 2025
- Wednesday, May 7, 2025

ADJOURNMENT: Meeting was adjourned at 8:41 p.m.

ALICIA GONZALES, City Clerk

CECELIA K. GALLEGOS, Mayor

MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk



REPORT TO CITY COUNCIL

Approved by:

Michael Lima

Michael Lima, Director of Financial Services

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: B-2

SUBJECT:

Informational Report on Register of Audited Demands

RECOMMENDATION:

Review Register of Audited Demands Report for March 22 to April 4, 2025

SUMMARY:

The Register of Audited Demands for the City covering obligations paid during the period of March 22 to April 4, 2025, is summarized in the following tables. Attachment A contains Warrants while Table 2 is a summary of the wire transfers.

Table 1: Warrant Distribution Summary

Description	Check #'s	Amount
General Warrants	41959 – 42016	\$4,765,627.74

Table 2: Wire Transfer Summary

Description	Vendor	Amount
Payroll and Taxes	US Bank	\$106,126.72
SDI	EDD	\$2,974.05
CalPERS Payment	CalPERS	\$309,802.66

DISCUSSION:

Warrant requests are processed weekly based on the Fiscal Year 2024/2025 Adopted Budget and released for payment every Monday. Each demand has been audited, and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment. Per

the request of City Council, we have included the departments from which each of the respective warrants were requested as well as the fund/division description from which they were paid.

FINANCIAL IMPACT:

Demands for payments are made within the constraints of the Fiscal Year 2024/2025 Adopted Budget.

ALTERNATIVES:

Informational only.

ATTACHMENTS:

Register of Audited Demands

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1 - US BANK GENERAL ACCOUNT

April 16, 2025

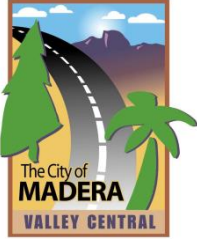
CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
41959	03/26/2025	ENGINEERING	Sewer Capital Outlay	SAK CONSTRUCTION, LLC	AVE 13 SEWER INTERCEPTOR REHABILITATION SS-14AVE	1,835,889.33
41960	03/26/2025	PD OPERATIONS	PD Operations	SPECIAL SERVICES GROUP, LLC	ANNUAL COVERT TRACK SERVICE 07/01/25 - 06/30/26AN	1,200.00
41961	03/26/2025	PW ADMIN	Water Mtn/Operations	THIRKETTLE CORPORATION	ANNUAL FEE - TECH SUPPORTANNUAL FEE - TECH SUPPO	20,259.18
41962	03/26/2025	PD OPERATIONS	PD Operations	HARRY D. WILSON INC.	BMW 1250 - SERVICEBMW 1250 - SERVICE	796.14
41963	03/26/2025	PARKS ADMINISTRATION	Parks	DAVE BANG ASSOCIATES, INC. OF CALIFORNIA	PARKS AMENITY - SRSC NEW PLAYGROUND PARKS AMEI	4,484.63
41964	03/26/2025	ENGINEERING	Water Capital Outlay	CAROLLO ENGINEERS, INC	PROFESSIONAL ENGINEERING SVS PROFESSIONAL ENGIN	299,233.12
41965	03/26/2025	PD OPERATIONS	PD Operations	DIEBERTS CREATIVE COPY INC	BUSINESS CARDS - PD BUSINESS CARDS - PD	113.66
41966	03/26/2025	PD OPERATIONS	PD Operations	TRILOGY MEDWASTE WEST LLC	REUSABLE TUB - MEDICAL WASTE REUSABLE TUB - MEDI	201.37
41967	03/26/2025	FIRE	Fire	VAN DE POL ENTERPRISES, INC.	FUEL CDF - 02/16/25-02/28/25FUEL CDF - 02/16/25-02/2i	300.66
41968	03/26/2025	FLEET MAINTENANCE	Fleet Maintenance	ALPHA EMPIRE AUTO GROUP, INC.	MISC PARTSMISC PARTS	77.86
41969	03/26/2025	FIRE	Fire	ADVANCED AUTOMOTIVE LLC	VEHICLE INSPECTIONVEHICLE INSPECTION	105.00
41970	03/26/2025	PD OPERATIONS	PD Operations	LAW DOG K9	K9 VENDOR TRAINING K9 VENDOR TRAINING	1,050.00
41971	03/26/2025	ENGINEERING	Sewer Capital Outlay	MKN & ASSOCIATES	ENGINEERING PROFESSIONAL SVS ENGINEERING PROFE!	22,004.74
41972	03/26/2025	PD OPERATIONS	PD Operations	CINTAS CORPORATION	MEDICAL SUPPLIESMEDICAL SUPPLIES	256.16
41973	03/26/2025	ENGINEERING	FAU CMAQ	ORANGE COAST TITLE COMPANY OF	PRELIMINARY REPORT PRELIMINARY REPORT	1,000.00
41973	03/26/2025	ENGINEERING	LTF - Streets	ORANGE COAST TITLE COMPANY OF	PRELIMINARY REPORT PRELIMINARY REPORT	500.00
41974	03/26/2025	HR/RISK MGT	PD Operations	SARAH SARQUIZ	TUITION REIMBURSEMENTTUITION REIMBURSEMENT	675.00
41975	03/26/2025	GRANTS	Home Program Income	BACKOWSKI LAW GROUP, PC	LEGAL SERVICES - 2084.012 LEGAL SERVICES - 2084.012	560.50
41976	03/26/2025	FIRE	Fire	AIR EXCHANGE, INC	MISC PARTSMISC PARTS	3,745.53
41977	03/26/2025	CITY ADMIN	City Attorney	ALESHIRE & WYNDER LLP	CONSULTING SVS CITY ATTORNEY CONSULTING SVS CITY	20,570.00
41978	03/26/2025	FINANCE	Finance	FINQUERY LLC	LEASE QUERY ESSENTIAL SUBSCRIPTIONLEASE QUERY E!	4,095.00
41979	03/26/2025	UB - WATER	Facilities Maintenance	ULINE, INC.	SHOP WORKBENCHSHOP WORKBENCH	3,217.26
41980	03/26/2025	ENGINEERING	RSTP - FED EX	TERRA WEST CONSTRUCTION INCORPORATED	R-10 OLIVE AND KNOX WIDENING AND IMPROVEMENTSI	85,905.32
41981	03/26/2025	STREETS	STREETS	INTERNATIONAL COATINGS COMPANY, INC.	TRAFFIC PAINTTRAFFIC PAINT	5,618.18
41982	03/26/2025	PD OPERATIONS	PD Operations	FRONTLINE PUBLIC SAFETY SOLUTIONS	ANNUAL MEMBERSHIP ANNUAL MEMBERSHIP	1,312.50
41983	03/26/2025	FINANCE	Madera Groundwater JPA	CALTECH WEB LLC	WEB DESIGN & MAINTENANCE - 12/10/24-01/10/25 WE	99.00
41983	03/26/2025	FINANCE	Madera Groundwater JPA	CALTECH WEB LLC	WEB DESIGN & MAINTENANCE - 03/10/25-04/10/25 WE	99.00
41984	03/26/2025	INFORMATION SERVICES	COMPUTER MAINT	GHD SERVICES INC	CONSULTING SERVICESCONSULTING SERVICES	4,063.50
41985	03/26/2025	STREETS	CDBG Public Improvement	ISMAEL VALENZUELA	TREE REMOVALTREE REMOVAL	6,000.00
41986	03/26/2025	ENGINEERING	Sewer Capital Outlay	GATEWAY PACIFIC CONTRACTORS, INC.	WWTP24-01 IMPROVEMENTS PROJECTWWTP24-01 IMP!	382,768.30
41987	03/26/2025	ENGINEERING	Sewer Capital Outlay	GATEWAY PACIFIC CONTRACTORS, INC.	WWTP24-01 IMPROVEMENTS PROJECTWWTP24-01 IMP!	20,145.70
41988	03/26/2025	FLEET MAINTENANCE	TRANS - FIXED	FRGM LLC	NEW TRANSMISSION #8051NEW TRANSMISSION #8051	6,418.49
41989	03/26/2025	PARKS ADMINISTRATION	Aquatics Programs	AQUATIC SOLUTIONS LTD	POOL LEAK DETECTIONPOOL LEAK DETECTION	2,000.00
41990	03/26/2025	PD OPERATIONS	PD Ops - General Trust	STOP STICK, LTD.	TERMINATOR STOP STICKTERMINATOR STOP STICK	989.78
41991	03/26/2025	PW ADMIN	AIRPORT OPS	ASSOCIATION OF CALIFORNIA AIRPORTS	ACA ANNUAL MEMBERSHIPACA ANNUAL MEMBERSHIP	325.00
41992	03/26/2025	FINANCE	Building	AT&T	02/25 FIRSTNET SERVICE 9391026407 02/25 FIRSTNET SE	31.85
41992	03/26/2025	FINANCE	Comm & Rec Centers	AT&T	02/25 FIRSTNET SERVICE 9391026396 02/25 FIRSTNET SE	267.09
41992	03/26/2025	FINANCE	Fire	AT&T	02/25 FIRSTNET SERVICE 9391026402 02/25 FIRSTNET SE	31.85
41992	03/26/2025	FINANCE	MEAS K - FIRE	AT&T	02/25 FIRSTNET SERVICE 9391068734 02/25 FIRSTNET SE	62.25
41992	03/26/2025	FINANCE	Sr Citizen Community Serv	AT&T	02/25 FIRSTNET SERVICE 9391026398 02/25 FIRSTNET SE	31.65
41992	03/26/2025	FINANCE	Sr Citizen Community Serv	AT&T	02/25 FIRSTNET SERVICE 9391026403 02/25 FIRSTNET SE	34.39
41992	03/26/2025	FINANCE	PD Operations	AT&T	02/25 FIRSTNET SERVICE 9391059143 02/25 FIRSTNET SE	2,008.19
41992	03/26/2025	FINANCE	PD Operations	AT&T	02/25 FIRSTNET SERVICE 9391026401 02/25 FIRSTNET SE	93.84
41993	03/26/2025	ENGINEERING	Engineering	AKEL ENGINEERING GROUP, INC.	PROFESSIONAL ENGINEERING SVSPROFESSIONAL ENGINI	1,061.50

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
41994	03/26/2025	GRANTS	Home Program Income	MEADOWS MOBILE HOME PARK	SPACE RENTAL #19 04/25SPACE RENTAL #19 04/25	923.31
41995	03/26/2025	GRANTS	Home Program Income	MEADOWS MOBILE HOME PARK	SPACE RENTAL #23 04/25SPACE RENTAL #23 04/25	883.88
41996	03/26/2025	GRANTS	Home Program Income	MEADOWS MOBILE HOME PARK	SPACE RENTAL #86 04/25SPACE RENTAL #86 04/25	876.36
41997	03/26/2025	FIRE	Fire	BETTS TRUCK PARTS	SERVICE E57SERVICE E57	3,371.17
41998	03/26/2025	ENGINEERING	FAU CMAQ	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVSPROFESSIONAL ENGINI	4,475.00
41998	03/26/2025	ENGINEERING	LTF - Streets	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVSPROFESSIONAL ENGINI	71.00
41998	03/26/2025	ENGINEERING	MEAS T - ENVIRO	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVSPROFESSIONAL ENGINI	42.00
41999	03/26/2025	GRANTS	INTERMODAL BLDG	CITY OF MADERA	03/25 UTILITY SERVICES 304042103/25 UTILITY SERVICES	48.62
41999	03/26/2025	GRANTS	INTERMODAL BLDG	CITY OF MADERA	03/25 UTILITY SERVICES 304043103/25 UTILITY SERVICES	80.88
41999	03/26/2025	GRANTS	INTERMODAL BLDG	CITY OF MADERA	03/25 UTILITY SERVICES 304044103/25 UTILITY SERVICES	55.73
42000	03/26/2025	ENGINEERING	LTF - Streets	MADERA COUNTY	AMTRAK STATION 50/50 MAINTENANCEAMTRAK STATIO	2,849.86
42001	03/26/2025	ENGINEERING	Sewer Capital Outlay	MADERA COUNTY	DEBRIS REMOVAL DEBRIS REMOVAL	31,828.56
42002	03/26/2025	FINANCE	Madera Downtown BID	MADERA DOWNTOWN ASSOC.	FY 23/24 QTR #4 ASSESSMENTS FY 23/24 QTR #4 ASSESS	3,607.83
42003	03/26/2025	CITY ADMIN	Community Promo	MADERA DOWNTOWN ASSOC.	CROW ABATEMENT SVSCROW ABATEMENT SVS	15,000.00
42004	03/26/2025	GRANTS	Permanent Local Housing , MADERA RESCUE MISSION, INC.	PLHA INVOICE 02/25 PLHA INVOICE 02/25		8,185.81
42005	03/26/2025	FINANCE	CFD 2005-1 City-Wide Serv	WILLDAN FINANCIAL SERVICES	4TH QTR FY 24/25 CFD 2005-1 & 2006-14TH QTR FY 24/2'	2,159.98
42005	03/26/2025	FINANCE	CFD 2006-1 KB Home	WILLDAN FINANCIAL SERVICES	4TH QTR FY 24/25 CFD 2005-1 & 2006-14TH QTR FY 24/2'	1,063.59
42006	03/26/2025	PARKS	Prop 68 Grant	O'DELL ENGINEERING, INC.	PROP 68 - OLIVE/TAUBERT PARKPROP 68 - OLIVE/TAUBEI	1,974.08
42006	03/26/2025	PARKS ADMINISTRATION	Special Legislative Grant	O'DELL ENGINEERING, INC.	DESIGN SVS - LTC TRAILSDESIGN SVS - LTC TRAILS	4,971.65
42007	03/26/2025	PW ADMIN	AIRPORT OPS	STATE WATER RESOURCES CONTROL BOARD	STORM WATER PERMIT - AIRPORTSTORM WATER PERMI	673.00
42008	03/26/2025	PD OPERATIONS	SUPP LAW ENF	TASER INTERNATIONAL	TASERTASERS	49,800.35
42008	03/26/2025	PD OPERATIONS	MEAS K - PD	TASER INTERNATIONAL	TASERTASERS	215,886.00
42009	03/26/2025	PW ADMIN	Facilities Maintenance	OTP - FINANCE	REIMBURSEMENT - HOTEL FEESREIMBURSEMENT - HOTE	223.00
42010	03/26/2025	PD OPERATIONS	Code Enforcement	OTP - FINANCE	PER DIEM - MODULE ONE ACADEMYPER DIEM - MODULE	494.50
42011	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND 9921418	276.38
42012	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND 9925989	98.29
42013	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND10000434	269.42
42014	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND 9894289	199.98
42015	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND 9918625	256.70
42016	03/26/2025	UB - WATER	Water Fund	OTP- UB REFUNDS	UB TERM REFUND 4686001	162.10
662	02/26/2025	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 02/25/25FSA SECTION	1,121.80
663	02/26/2025	PURCHASING	AIRPORT OPS	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,313.15
663	02/26/2025	PURCHASING	Aquatics Programs	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	121.37
663	02/26/2025	PURCHASING	CDBG Public Improvement	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	2,855.99
663	02/26/2025	PURCHASING	CDBG Public Services	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	4,856.53
663	02/26/2025	PURCHASING	Central Admin	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	128.88
663	02/26/2025	PURCHASING	City Clerk's Office	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	31.49
663	02/26/2025	PURCHASING	City Council	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	5,303.03
663	02/26/2025	PURCHASING	Code Enforcement	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	429.99
663	02/26/2025	PURCHASING	Comm & Rec Centers	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,065.25
663	02/26/2025	PURCHASING	Community Promo	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	64.86
663	02/26/2025	PURCHASING	COMPUTER MAINT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	44.88
663	02/26/2025	PURCHASING	DRAINAGE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,816.19
663	02/26/2025	PURCHASING	Engineering	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,683.14
663	02/26/2025	PURCHASING	Facilities Maintenance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	7,096.69
663	02/26/2025	PURCHASING	Finance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,393.28
663	02/26/2025	PURCHASING	Fire	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	7,468.52

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
663	02/26/2025	PURCHASING	Fleet Maintenance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	13,063.74
663	02/26/2025	PURCHASING	General Fund	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	7,605.09
663	02/26/2025	PURCHASING	GRAFFITI ABATE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	340.99
663	02/26/2025	PURCHASING	HR/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	228.55
663	02/26/2025	PURCHASING	INS/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	9.49
663	02/26/2025	PURCHASING	INTERMODAL BLDG	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	40.50
663	02/26/2025	PURCHASING	LMD Services	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	528.03
663	02/26/2025	PURCHASING	LTF - Streets	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	440.00
663	02/26/2025	PURCHASING	MEAS K - FIRE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	3,646.36
663	02/26/2025	PURCHASING	Parks	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	10,195.46
663	02/26/2025	PURCHASING	Parks Administration	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	7,049.23
663	02/26/2025	PURCHASING	Planning	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,586.00
663	02/26/2025	PURCHASING	STREETS	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	4,979.15
663	02/26/2025	PURCHASING	Recreation	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,325.44
663	02/26/2025	PURCHASING	Sewer Mtn/Operations	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	972.41
663	02/26/2025	PURCHASING	Sports Programs	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	103.33
663	02/26/2025	PURCHASING	Sr Citizen Community Serv	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	862.33
663	02/26/2025	PURCHASING	SUPP LAW ENF	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	2,580.08
663	02/26/2025	PURCHASING	TRANS - FIXED	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	2,453.13
663	02/26/2025	PURCHASING	TRANS - DAR	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	503.20
663	02/26/2025	PURCHASING	Water Capital Outlay	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	12.00
663	02/26/2025	PURCHASING	Water Mtn/Operations	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	7,229.37
663	02/26/2025	PURCHASING	Water Quality Control	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	3,411.44
663	02/26/2025	PURCHASING	WWTP	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	4,195.66
663	02/26/2025	PURCHASING	MEAS K - PD	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	783.92
663	02/26/2025	PURCHASING	City Manager	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	1,764.00
663	02/26/2025	PURCHASING	Purchasing	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	23.69
663	02/26/2025	PURCHASING	Special Events	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	307.75
663	02/26/2025	PURCHASING	PD Operations	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	10,943.22
663	02/26/2025	PURCHASING	PW Safe & Clean Initiative	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	3,378.68
663	02/26/2025	PURCHASING	Computer Replacement	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	3,560.91
663	02/26/2025	PURCHASING	MUSD Agreements	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	2,229.90
663	02/26/2025	PURCHASING	Deferred Maintenance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 01/25 CALCARD CHARGES 01/25	806.07
664	03/28/2025	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 01/31/25 PAYROLLPLAN #:	32,052.72
665	03/03/2025	HR/RISK MGT	City Clerk's Office	BENEFIT & RISK MANAGEMENT SERVICES	BENEFIT PREMIUMS 03/25 BENEFIT PREMIUMS 03/25	1,013.00
665	03/03/2025	HR/RISK MGT	PAYROLL TRUST	BENEFIT & RISK MANAGEMENT SERVICES	BENEFIT PREMIUMS 03/25 BENEFIT PREMIUMS 03/25	443,386.71
665	03/03/2025	HR/RISK MGT	PD Operations	BENEFIT & RISK MANAGEMENT SERVICES	BENEFIT PREMIUMS 03/25 BENEFIT PREMIUMS 03/25	1,613.00
666	03/03/2025	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 02/28/25PLAN #340227-01 FOR 0:	14,141.92
667	03/03/2025	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 02/28/25 PLAN #340227-02 FOR (1,987.68
668	03/04/2025	FINANCE	PAYROLL TRUST	MID-MGMT EMPLOYEE GROUP	02/25 MONTHLY DUES02/25 MONTHLY DUES	2,647.50
669	03/04/2025	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 03/04/25FSA SECTION	2,589.59
670	03/05/2025	FINANCE	Sewer Fund	BANK OF NEW YORK MELLON	2015 WSTEWATER REV REF BOND 2015 WSTEWATER RE	124,251.00
670	03/05/2025	FINANCE	Water Debt Service	BANK OF NEW YORK MELLON	2015 WATER REV REF BOND 2015 WATER REV REF BONL	12,326.25
671	03/10/2025	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	SECTION 125 PLAN YEAR FEE & PARTICIPANT FEESECTION	152.00
672	03/10/2025	PURCHASING	SOLID WASTE	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL SVS 01/25 WASTE DISPOSAL SVS 01/25	633,165.43
673	03/11/2025	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 03/11/25FSA SECTION	2,168.89
674	03/31/2025	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 10/29/24FSA SECTION	147.41

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
675	03/14/2025	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 03/14/25 PAYROLLPLAN #:	32,059.06
676	03/17/2025	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 03/14/25PLAN #340227-01 FOR 0:	14,408.62
676	03/17/2025	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 03/14/25PLAN #340227-02 FOR 0:	1,926.18
677	03/17/2025	PURCHASING	AIRPORT OPS	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,335.35
677	03/17/2025	PURCHASING	Animal Control	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	484.34
677	03/17/2025	PURCHASING	Aquatics Programs	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,299.46
677	03/17/2025	PURCHASING	Building	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,276.82
677	03/17/2025	PURCHASING	CDBG ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	45.68
677	03/17/2025	PURCHASING	CDBG Public Improvement	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	17,411.22
677	03/17/2025	PURCHASING	CDBG Public Services	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	8,074.16
677	03/17/2025	PURCHASING	Central Admin	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	4.17
677	03/17/2025	PURCHASING	City Clerk's Office	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	982.61
677	03/17/2025	PURCHASING	City Council	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	6,099.51
677	03/17/2025	PURCHASING	Code Enforcement	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,312.42
677	03/17/2025	PURCHASING	Comm & Rec Centers	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,545.30
677	03/17/2025	PURCHASING	COMPUTER MAINT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	222.92
677	03/17/2025	PURCHASING	DRAINAGE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	139.64
677	03/17/2025	PURCHASING	Engineering	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	997.73
677	03/17/2025	PURCHASING	Facilities Maintenance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	3,672.54
677	03/17/2025	PURCHASING	Finance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	451.32
677	03/17/2025	PURCHASING	Fire	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	5,708.59
677	03/17/2025	PURCHASING	Fleet Maintenance	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	7,809.87
677	03/17/2025	PURCHASING	General Fund	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	5,107.09
677	03/17/2025	PURCHASING	GRAFFITI ABATE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,498.53
677	03/17/2025	PURCHASING	HR/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,073.41
677	03/17/2025	PURCHASING	INS/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	220.00
677	03/17/2025	PURCHASING	INTERMODAL BLDG	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	14.86
677	03/17/2025	PURCHASING	LMD Services	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	92.73
677	03/17/2025	PURCHASING	LTF - Streets	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2.77
677	03/17/2025	PURCHASING	MEAS K - FIRE	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	3,390.99
677	03/17/2025	PURCHASING	Parks	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	9,877.47
677	03/17/2025	PURCHASING	Parks Administration	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	3,200.76
677	03/17/2025	PURCHASING	Planning	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,190.17
677	03/17/2025	PURCHASING	STREETS	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	14,079.91
677	03/17/2025	PURCHASING	Recreation	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,006.70
677	03/17/2025	PURCHASING	Sewer Mtnc/Operations	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	1,739.77
677	03/17/2025	PURCHASING	Sports Programs	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	439.68
677	03/17/2025	PURCHASING	Sr Citizen Community Serv	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	944.61
677	03/17/2025	PURCHASING	Street Cleaning	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,343.83
677	03/17/2025	PURCHASING	SUPP LAW ENF	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	2,195.20
677	03/17/2025	PURCHASING	TRANS - FIXED	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	8,027.42
677	03/17/2025	PURCHASING	TRANS - DAR	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	968.06
677	03/17/2025	PURCHASING	Water Mtnc/Operations	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	12,194.47
677	03/17/2025	PURCHASING	Water Quality Control	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	3,092.00
677	03/17/2025	PURCHASING	WWTP	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	13,331.96
677	03/17/2025	PURCHASING	MEAS K - PD	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	156.43
677	03/17/2025	PURCHASING	Purchasing	US BANK CORPORATE PAYMENT SYSTEMS	CALCARD CHARGES 02/25 CALCARD CHARGES 02/25	145.00

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REPORT TO CITY COUNCIL

Approved by:

Wendy Silva
Wendy Silva, Director of Human Resources
Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: B-3

SUBJECT:

Informational Report on Personnel Activity

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council).

SUMMARY:

The purpose of this report is to provide the Council an informational update on employment matters, including new hires, transfers, and terminations. This report represents activity since the prior report submitted on the March 19, 2025, City Council agenda.

DISCUSSION:

The Civil Service Commission (Commission) met April 7, 2025, to review eligibility lists for civil service recruitments. Lists were approved for the following classifications:

- Water System Worker III
- Animal Control Officer
- Public Works Maintenance Worker II
- Code Enforcement Officer I

The following employees began employment with the City since our last report.

Table 1. New Hires and Re-hires				
Name	Position	Department	Status*	Effective Date
Jon Lukshaw	Facilities Maintenance Technician	Public Works – Facilities	FT	3/24/25

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

The following promotions, transfers, or assignment changes occurred since our last report.

Table 2. Promotions, Transfers, or Assignment Changes			
Name	Old Position	New Position	Effective Date
Jonathan Gramajo Enzensperger	Assistant Engineer	Senior Civil Engineer	3/10/25
Eric Cisneros	Wastewater Treatment Plant Operator II	Wastewater Treatment Plant Operator III	3/19/25

The following employees separated from employment since our last report.

Table 3. Separations				
Name	Position	Department	Status*	Effective Date
Roy Zuniga	Program Leader I	Parks & Community Services	PT	2/22/25
Reynard Camp	Police Officer II	Police Department	FT	3/27/25

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

FINANCIAL IMPACT:

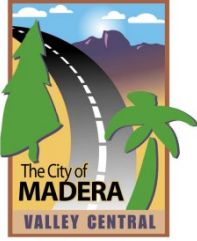
Funding for positions and employees to fill those positions is contemplated annually by the Council in the budget process. During the course of any given fiscal year, individual employees filling specific positions may change due to a number of various circumstances. All hiring and termination decisions are subject to the approval of the City Manager.

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 16, 2025

Agenda Number: B-4

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

SUBJECT:

American Cancer Society Waiver Request for Relay for Life 2025, Heart of California Event

RECOMMENDATION:

Adopt a Resolution waiving the rental fees of the Lions Town & Country Park starting on April 25, 2025, and ending on April 27, 2025, related to the Relay for Life 2025 event hosted by the American Cancer Society, at an anticipated rental fee of \$550

SUMMARY:

The City received a request from the American Cancer Society seeking a waiver of rental fees for the use of the Lions Town & Country Park (LT&C) to host the Relay for Life event. The American Cancer Society is requesting access to the park starting on Friday, April 25, 2025, at 9:00 a.m. for setup and ending on Sunday, April 27, 2025, at 11:00 a.m. with cleanup.

DISCUSSION:

The American Cancer Society has submitted a formal request to use LT&C, specifically the walking trail at the park, for Relay for Life 2025.

The American Cancer Society has shared that they are the event organizers. Relay for Life is the largest fundraiser for the American Cancer Society. The event raises funds for cancer research, education, advocacy, and honors those affected by cancer, including caregivers. It is worthwhile to note that the event is volunteer-led, the event takes place across the world, and supports millions of people, per the American Cancer Society.

Locally, in 2024, the Relay for Life event raised over \$65,000. The upcoming Relay for Life kicks off officially on Saturday, April 26, 2025, at 9:00 a.m. with an opening ceremony and survivor

walk thereafter. The event runs for twenty-four hours with themed laps every hour. The event will end at 9:00 a.m. on Sunday, April 27, 2025, with a closing ceremony and a final lap.

There will be food vendors throughout the event. No alcohol will be served or sold.

The American Cancer Society is committed to adhering to all rules and regulations regarding the use of the park and will ensure the area utilized is left in its original condition following the conclusion of the event.

This event is subject to all other applicable requirements. This includes the provision of acceptable rental insurance.

FINANCIAL IMPACT:

The applicable costs associated with the rental of the walking trail at LT&C, with the space as requested, are summarized in Table 1, which would be applicable for this rental. Costs are derived from the City of Madera Master Fee Schedule.

Table 1: Estimated Financial Impact Without Fee Waiver	
Administrative Fee	\$25
Deposit	\$50
Special Event	\$100
Rental of Walking Trail	\$375
Total	\$550

The total applicable cost for the LT&C walking trail rental, with dates and times as requested, would be \$550.

ALTERNATIVES:

The Council may elect to reject the fee waiver and require the American Cancer Society to remit any associated fees if they wish to rent the LT&C walking trail for the Relay for Life event.

ATTACHMENTS:

1. Resolution – Waiving the rental fees of the Lions Town & Country Park on April 25, 2025, through April 27, 2025, related to the Relay for Life event hosted by the American Cancer Society, at an anticipated fee rental of \$550

ATTACHMENT 1

Resolution – Waiving the rental fees of the Town & Country Park on April 25, 2025, through April 27, 2025, related to the Relay for Life event hosted by the American Cancer Society, at an anticipated fee rental of \$550

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA WAIVING THE RENTAL FEES OF THE TOWN & COUNTRY PARK
ON APRIL 25, 2025, THROUGH APRIL 27, 2025, RELATED TO THE RELAY
FOR LIFE EVENT HOSTED BY THE AMERICAN CANCER SOCIETY, AT AN
ANTICIPATED FEE RENTAL OF \$550**

WHEREAS, the City has received a request for waiving of fees for the rental of the walking trail at the Lions Town & Country Park (LT&C); and

WHEREAS, the request is from the American Cancer Society; and

WHEREAS, the American Cancer Society is looking to host the Relay for Life 2025 event; and

WHEREAS, the request is for rental utilization starting on Friday, April 25, 2025, from 9:00 a.m. through Sunday, April 27, 2025, at 11:00 a.m., including setup and cleanup time; and

WHEREAS, the estimated fees for the request are calculated based on the City of Madera Master Fee Schedule; and

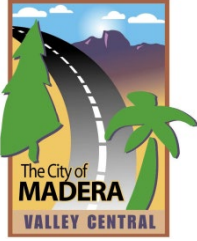
WHEREAS, the fees for the event are calculated at \$550; and

WHEREAS, the American Cancer Society is still subject to providing insurance documentation for City facility rentals that meet City requirements.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. The Council finds that the waiver of fees as set forth in this resolution serves a valid public purpose in that the American Cancer Society event unites the community to celebrate cancer survivors, remember loved ones lost to cancer, and raise funds to improve the lives of people with cancer and their families through advocacy, research, and patient support, to ensure everyone has an opportunity to prevent, detect, treat, and survive cancer, which in turn directly benefits the community.
3. The City Council does hereby waive the City fees for Rental Fees of the Lions Town & Country Park on the date and time identified, subject to confirmation of insurance.
4. This resolution is effective immediately upon adoption.

* * * * *



REPORT TO CITY COUNCIL

Approved by:

Michael Lima

Michael Lima, Director of Financial Services

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: B-5

SUBJECT:

Appointment to the Transit Advisory Board

RECOMMENDATION:

Adopt a resolution approving the appointment of Tonyce Givens to the Transit Advisory Board

SUMMARY:

The City of Madera Transit Advisory Board (TAB) was established by the City Council in March 1996 to serve in an advisory capacity to transit staff and the City Council on matters pertaining to Madera Metro's public transportation services and operations. TAB is comprised of seven (7) members with each member of the City Council making a nomination to be considered for appointment by the Mayor, subject to approval of the City Council by resolution. At this time, Councilmember Evans has appointed Tonyce Givens to the TAB. The Mayor has considered the nomination and has approved the appointment of Ms. Givens. The requested action is a resolution of the City Council to approve the appointment of Tonyce Givens to the TAB.

DISCUSSION:

The TAB was formed to serve in an advisory capacity to the City Council and staff on matters related to public transit. Their duties include the following:

1. Provide oversight and make recommendations regarding the operation of the public transit system including projects, programs, and special studies.
2. Ensure grievance procedures for transit services are followed and enforced.
3. Each TAB member is required to complete two Secret Rider Evaluations bi-annually.

TAB members are noted below in Table 1, with the individual considered for approval of appointment indicated in bold text.

Table 1. Transit Advisory Board Membership		
<i>Member</i>	<i>Nominating Councilmember</i>	<i>City Council District</i>
Andrew Albonico	Mayor Gallegos	At-large Mayor
Jack Porter	Councilmember Zacharia	District 1
Vacant	Mayor Pro Tem Rodriguez	District 2
Marie Luna	Councilmember Montes	District 3
Tonyce Givens	Councilwoman Evans	District 4
Otilia Morales	Councilwoman Mejia	District 5
Cynthia Ortegon	Councilmember Villegas	District 6

Tonyce Givens has been a community member for 22 years. Ms. Givens has served as president of the NAACP Madera Branch and as a member of the AAUW Madera Unit. Ms. Givens has expressed interest in also serving for the TAB. At this time, the Mayor has considered the nomination of Tonyce Givens by Councilmember Evans and is seeking approval from the City Council of the appointment to TAB. Per the Municipal Code, this appointment will be for a term matching the councilmember, or until the replacement is appointed. The councilmember's term ends on December 6, 2028. The Municipal Code also provides that the resolution of appointment must receive at least four (4) affirmative votes to pass.

FINANCIAL IMPACT:

There is no anticipated financial impact.

ALTERNATIVES:

Council may direct staff to seek additional applications to serve on the Transit Advisory Board.

ATTACHMENTS:

1. Resolution
2. Volunteer application for Tonyce Givens

Resolution No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
APPROVING THE APPOINTMENT OF TONYCE GIVENS TO THE CITY OF
MADERA TRANSIT ADVISORY BOARD**

WHEREAS, the City of Madera has established a Transit Advisory Board (TAB) to serve in a volunteer capacity to fulfill the duties of the TAB as provided in their adopted bylaws; and

WHEREAS, TAB is comprised of seven (7) citizens nominated by members of the City Council and appointed by the Mayor, subject to confirmation by the Council as a whole; and

WHEREAS, Councilmember Evans has nominated Tonyce Givens to be considered for appointment to TAB for a term concluding December 6, 2028, or as otherwise provided in the Madera Municipal Code; and

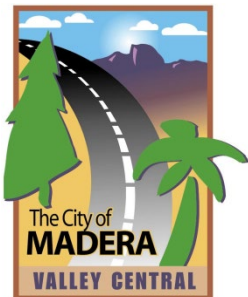
WHEREAS, the Mayor has considered the above-named nominated individual and has appointed Tonyce Givens; and

WHEREAS, Tonyce Givens has expressed desire to serve on TAB.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

1. The above recitals are true and correct.
2. The Council approves the appointment of Tonyce Givens to TAB for a term ending December 6, 2028, unless otherwise indicated by the Madera Municipal Code.
3. This resolution is effective immediately upon adoption.

* * * * *



CITY OF MADERA

COMMISSION, BOARD, AND COMMITTEE

APPLICATION

I hereby request that I be considered as a nominee for the following City of Madera Commission, Board, or Committee:

PLEASE CHECK ONE OR MORE:

- | | |
|--|--|
| <input type="checkbox"/> ADA Advisory Council | <input type="checkbox"/> Airport Advisory Commission |
| <input type="checkbox"/> Beautification Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> CDBG Block Grant Commission | <input type="checkbox"/> Loan Review Committee |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Transit Advisory Board |
| <input type="checkbox"/> Other: _____ | |

Please type or print in ink.

GIVENS	Tonyce	
LAST NAME	FIRST NAME	M.I.
██████████	Madera, CA, 93638	██████████
HOME ADDRESS	CITY, STATE, ZIP	HOME PHONE
MAILING ADDRESS	CITY, STATE ZIP	E-MAIL ADDRESS
Madera Chamber of Commerce	Marketing coordinator	██████████
EMPLOYER	JOB TITLE	BUSINESS PHONE

Length of residence in the City of Madera: Years <u>22</u> Months _____	Have you ever been convicted of a felony? Yes _____ No <u>X</u> _____	Are you 18 years of age or older? Yes <u>X</u> No _____
--	--	--

Educational background:

B.A History, CSU Fresno

Please list any organizations of which you are a member and any offices you have held in those organizations:

NAACP Madera Branch, President

AAUW Madera Unit, Member

Please list any appointed public boards or commissions on which you have served, dates of service, and any chairmanship or office held:

N/A

I am interested in serving for the following reasons:

I want to be more involved with my community and work on the topics and issues that most impact the residents of Madera

References (optional):

Stephanie Nathan

Debi Bray

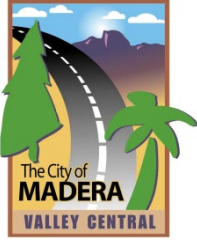
3-31-2025

Date

Tonyce Jivens
Signature

Please return completed application to:

CITY OF MADERA
OFFICE OF THE CITY CLERK
205 West 4th Street, Madera, CA 93637
cityclerkinfo@madera.gov
(559) 661-5405



REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 16, 2025

Agenda Number: B-6



Joseph Hebert, Parks & Community Services Director



Arnoldo Rodriguez, City Manager

SUBJECT:

Sunrise Rotary Sports Complex Rental for the Cinco de PRM: Tacos & 3K Run Event Fee Waiver Request

RECOMMENDATION:

Adopt a Resolution waiving the rental fees of Sunrise Rotary Sports Complex related to the Cinco de PRM: Tacos & 3K Run hosted by Project Run Madera on May 3, 2025, at an anticipated rental fee of \$802.50

SUMMARY:

The City received an inquiry from Project Run Madera requesting a waiver of rental fees for using Sunrise Rotary Sports Complex on Saturday, May 3, 2024, to host a Cinco de PRM: Tacos & 3K Run event. The event will consist of a 3K run for all ages, a 100-meter race for elementary-aged groups, and food vendors will be available.

DISCUSSION:

Project Run Madera has submitted a formal request to the City, seeking the waiver of rental fees for the use of Sunrise Rotary Sports Complex on Saturday, May 3, 2025, to host an event that promotes the health and well-being of the youth in our community. Specifically, the request includes usage of the Fields 1-5 and the pavilion.

The rental request is from 6:00 am to 1:00 pm, which includes set-up time and clean-up. The event is scheduled from 8:00 am to 12:00 p.m., during which time the 3K run and activities will take place. The event is designed not only to raise funds for Project Run Madera's summer track clinic but also to engage the youth of Madera in health-promoting activities. The proceeds from this event will directly contribute to efforts to provide a free summer track clinic for students in

grades K-12. The clinic will not only promote physical fitness but also provide opportunities for mental and emotional development through structured athletic activities led by professional athletes and coaches.

Project Run Madera’s primary initiative includes transforming lives and communities through the power of running. Alisha Brown, its founder, is a former college athlete and track runner from Madera. Project Run Madera is a 501(c)(3), founded in 2021, dedicated to supporting student-athletes and individuals, providing them with the running gear, resources, and opportunities they need to excel in the sport.

The rental request specifically includes using four soccer fields and the pavilion for the event.

This event itself has been approved to take place, subject to all other applicable requirements for a special event. This includes the provision of acceptable rental insurance and all additional permits.

FINANCIAL IMPACT:

The applicable costs associated with the rental of the Sunrise Rotary Sports Complex, as requested, are summarized in Table 1.

Table 1: Estimated Financial Impact to the City	
Administrative Fee	\$25
Field Rental (\$12.50 x 7 hours x 5 fields)	\$437.50
Pavilion Rental (\$20 x 7 hours)	\$140
Special Event Fee	\$100
Deposit	\$100
Total	\$802.50

ALTERNATIVES:

The Council may elect to reject the fee waiver and require the event organizer to remit any associated fees for the rental of Sunrise Rotary Sports Complex Rental on the date requested.

ATTACHMENTS:

1. Resolution – Waiving rental fees for Sunrise Rotary Sports Complex related to a Cinco de PRM: Tacos & 3K Run, hosted by Project Run Madera on May 3, 2025

ATTACHMENT 1

Resolution – Waiving rental fees for Sunrise Rotary Sports Complex related to a Cinco de PRM:
Tacos & 3K Run, hosted by Project Run Madera on May 3, 2025

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA WAIVING RENTAL FEES FOR SUNRISE ROTARY SPORTS
COMPLEX RELATED TO A CINCO DE PRM: TACOS & 3K RUN, HOSTED BY
PROJECT RUN MADERA ON MAY 3, 2025**

WHEREAS, the City has received a request for waiving of fees for the rental of Sunrise Rotary Sports Complex; and

WHEREAS, the date being requested is Saturday, May 3, 2025, from 6:00 a.m. to 1:00 p.m., including setup and cleanup time; and

WHEREAS, the request is to utilize Sunrise Rotary Sports Complex for a Cinco de PRM: Tacos & 3K Run event; and

WHEREAS, the fees for such an event are calculated based on the City of Madera Master Fee Schedule; and

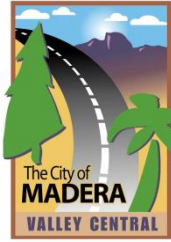
WHEREAS, the fees for the event are calculated at \$802.50; and

WHEREAS, the event organizers are still subject to providing insurance documentation for City facility rentals that meet City requirements.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. The Council finds that the waiver of fees as set forth in this resolution serves a valid public purpose in that the Project Run Madera Cinco de PRM: Tacos & 3K Run event promotes physical, emotional, and mental health, as well as supports athletes, which in turn is beneficial for the community.
3. The City Council does hereby waive the City fees for rental fees of Sunrise Rotary Sports Complex on May 3, 2025, for the Cinco de PRM: Tacos & 3K Run event, subject to confirmation of insurance.
4. This resolution is effective immediately upon adoption.

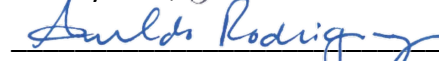
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REPORT TO CITY COUNCIL

Approved by:


Wendy Silva, Human Resources Director


Arnoldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: B-7

SUBJECT:

Budget Amendment for Wastewater Treatment Plant

RECOMMENDATION:

Adopt a Resolution amending the City's Fiscal Year 24/25 operating budget in the amount of \$386,293

SUMMARY:

In a review of year-to-date actual revenue and expenses for the Wastewater Treatment Plant (WWTP) compared to the adopted budget, and taking into account anticipated expenditures for the remainder of the current fiscal year, it has been identified that additional funds over those currently appropriated will be needed to maintain the WWTP. Staff has authority to adjust appropriated monies from one line item within a fund to another line item within the same fund and will be doing so to better allocate funds where expenses are occurring. However, it is recommended additional funds be appropriated to maintenance projects beyond these adjustments. The source of these additional funds is an unanticipated solar refund in the amount of \$386,293 that was credited to the WWTP Refunds and Reimbursements revenue line item. The requested action will appropriate this revenue into an expense account for maintenance activities.

DISCUSSION:

The WWTP is one operational unit of the Sewer Fund. The annual operating budget is developed each year based on requests and recommendations from the applicable manager and department director. In a review of current WWTP accounts, several line items exceed their budgeted amounts, specifically:

1. Gas and Electric Utilities
2. Office Supplies
3. Contracted Services – Legal

4. Taxes and Assessment
5. Maintenance/Other Supplies

Additional line items are anticipated to exceed their budgeted amounts before the end of the fiscal year if adjustments are not made. It is not atypical for individual line items to end the fiscal year slightly higher or slightly less than the anticipated budget. For this reason, revenues and expenses “roll-up” to the fund-level when determining if funds are available. This means that an individual line item can potentially “borrow” from other line items within the same fund if needed. The annual budget is prepared each year based on anticipated expenses and revenues, but functions at the fund-level to recognize that sometimes actual does not exactly match predicted. At no time do fund-level expenditures exceed approved appropriations.

Specific to the WWTP, currently two individual line items within the division budget are the most concerning. Gas and Electric Utilities exceeded the adopted budget due to a higher than expected solar true-up bill and additional unanticipated payments to PG&E caused by a delay in the utilization of one of the solar array projects. These were unanticipated expenses that the City does not have control over but must be paid. More concerning is the current deficiency in the Maintenance/Other Supplies line item. The amount budgeted in this line item has already been expended on maintenance and repair activities, yet several pieces of equipment at the plant are in need of immediate attention to maintain functionality. In speaking with staff, a list of critical maintenance and operational needs has been developed for equipment and expenses that are essential to the functionality of the plant over the remainder of the current fiscal year as shown in Table 1. These items were not included in the adopted budget.

Table 1. Critical WWTP Projects and Activities		
<i>Item</i>	<i>Brief Description</i>	<i>Estimated Cost</i>
Aerator Motor Replacement	Rebuild of motor for Oxidation Ditch Basin 2	\$14,550
Secondary Scum Pump	Replacement of scum pumps for Secondary Clarifiers 1 and 2	\$8,000
Centrifuge #2 Rebuild	Rebuild centrifuge to help maintain permit-compliance	\$52,000
CV-Salts Program Compliance	Mandated salt-control program	\$11,780
Heat Exchanger	Service to stop unexpected failures and maintain proper temperature of the digesters	\$5,000
Maintenance Supplies	General maintenance supplies such as grease, oils, parts, and lab equipment	\$36,000

In addition to the specific needs identified in Table 1, an analysis of ongoing operational costs compared to adopted budget has identified a general need for budgetary adjustments in order to continue to operate the plant through the end of the fiscal year. Staff has identified two projects, WWTP23-04 Perimeter Fencing and WWTP23-05 Waste Gas Flare, that will not be completed this year but were funded with Sewer funds. These funds will be transferred within

staff's budgetary authority to ensure ongoing operations at the WWTP are not affected by budgetary shortfalls. The available monies between these two projects that will be transferred totals \$463,000.

In addition to transfers as noted, staff is recommending appropriation by budget amendment of revenues received that were not anticipated and therefore are in excess of budgeted revenues. The source of funds is a solar project rebate from the United States Treasury, of which \$386,293 was apportioned to the WWTP. The budget amendment will appropriate these funds into the Maintenance/Other Supplies line item to rectify the current shortfall as well as provide for critical maintenance projects.

Neither the line item transfers nor the amendment will appropriate additional monies from fund balance; the line item transfers represent movement within adopted appropriations and the budget amendment is appropriating revenue received that exceeds budgeted revenue.

FINANCIAL IMPACT:

The proposed budget amendment will allow for continued maintenance and operation of the Wastewater Treatment Plant through the duration of the current Fiscal Year without a negative effect on its operations.

ALTERNATIVES:

Council may direct staff to utilize other funding sources for the remainder of this Fiscal Year.

ATTACHMENTS:

1. Resolution
 - a. Exhibit A: Budget Amendment

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, AMENDING THE CITY'S FISCAL YEAR 2024/25 ADOPTED
BUDGET IN THE AMOUNT OF \$386,293**

WHEREAS, the City Council previously adopted an Operating Budget for the 2024/25 Fiscal Year; and

WHEREAS, the WWTP received a solar rebate in the amount of \$386,293 that was not anticipated in the adopted budget; and

WHEREAS, the Wastewater Treatment Plant (WWTP) has incurred unexpectedly high expenses during the current fiscal year and requires additional funds to complete critical plant maintenance activities; and

WHEREAS, a budget amendment has been prepared to appropriate the solar refund to critical maintenance activities.

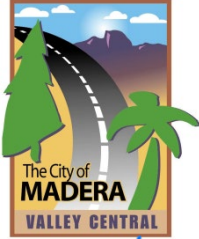
NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA, hereby resolves, determines, finds, and orders as follows:

1. The above recitals are true and correct.
2. The budget amendment as shown in Exhibit A, attached hereto and incorporated herein, is approved.
3. A signed copy this Resolution shall be placed on file with the Director of Financial Services, who shall prepare the entries necessary to reflect budget changes identified in the City's accounting system.
4. The resolution is effective immediately upon adoption.

* * * * *

EXHIBIT A**CITY OF MADERA FISCAL YEAR 2024/25 BUDGET AMENDMENT**

FUND	ORG CODE	OBJECT CODE	DESCRIPTION	(+)	(-)
<u>SEWER FUND</u>					
-					
2040	20403410	4659	Refunds and Reimbursements		386,293
2040	20403410	6532	Maintenance/Other Supplies	386,293	
TOTALS				\$ 386,293	\$ 386,293



REPORT TO CITY COUNCIL

Approved by:

Keith Helmuth, City Engineer

Arnaldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: D-1

SUBJECT:

Caltrans Highway Project 06-0Y180 on State Route 145 in Madera County Landscape Maintenance Agreement within State Right of Way on Route 145 within the City of Madera

RECOMMENDATION:

Adopt a Resolution Concurring with Update to Existing Landscape Maintenance Agreement within State Right of Way on Route 145 within the City of Madera (Agreement)

SUMMARY:

As part of the Caltrans Highway Project 06-0Y180 on State Route 145 in Madera County (Project) of which the State Route 145 Yosemite Avenue Project is part of, Caltrans is seeking concurrence to changes to an existing Agreement (Attachment 1) which are represented by an expanded Exhibit A (Exhibit). The expanded Exhibit illustrates new landscape areas at Madera Avenue and G Street and on Yosemite Avenue from a point just west of D Street to a point just east of Lake Street. Concurrence with this Exhibit formalizes the City of Madera's (City) commitment to maintaining new landscape installed as part of the Project that was requested by the City.

DISCUSSION:

City staff continues to work with Caltrans staff and their consultant, not just on Yosemite Avenue in Downtown Madera, but on other aspects of the project that extends from a point 0.1 miles south of Pecan Avenue to a point 0.1 miles south of East Madera underpass.

The updated Exhibit to the Agreement used by Caltrans is, to staff's knowledge, a standard agreement that is intended to allow for a simplified process by which additional areas of landscape are added to the City's responsibility to maintain. Utilizing the process presented to the City means that Caltrans does not need to formally amend an agreement. This method apparently results in substantial savings for Caltrans in terms of time. The method, however,

does not preclude the necessity that staff bring the update to Council for approval given the magnitude of the commitment.

The original Agreement dated September 1, 2021 was prepared as a result of the construction of the EZ Trip Gas Station (EZ Trip) construction at Pecan Avenue and Madera Avenue/SR 145. The Agreement states that the City is responsible for maintaining landscaping on Madera Avenue adjacent to the EZ Trip. While this Agreement states the City is responsible, it is not anticipated the City would ever be required to maintain the landscaping associated with the EZ Trip unless the property owner defaults on this requirement of their conditions of approval.

The updated Exhibit and signature on the concurrence letter associated with the Project reflects the City's acceptance of its responsibility to maintain landscaping. While the City is expected to maintain the decorative street lighting and pay for power associated with those lights that are not considered safety lighting, this update Agreement specifically excludes lighting by virtue of notes included on the Exhibit.

Similar to EZ Trip, the City is designated as the responsible party for maintenance though actual maintenance might become the responsibility of other party(s) through separate agreements or conditions. As an example, the Exhibit specifically illustrates those areas associated with City but does not differentiate other areas that are already landscaped. Those areas not highlighted shall continue to be the responsibility of the adjacent property owner. The highlighted areas could be maintained by the City or perhaps another group or organization or a cost sharing arrangement between both could be determined. Staff would appreciate guidance on any preferences regarding whom the party responsible should be.

Staff has consulted with the Parks Department regarding a preliminary estimate of cost for maintenance if the City was responsible. Based on the staff time (part and full-time) as well as other expenses such as equipment and fuel, it is anticipated annual maintenance would be around \$20,000.

FINANCIAL IMPACT:

At this time, it is staff's belief that there is a potential fiscal impact to the City's General Fund.

ALTERNATIVES:

Not sign the letter – The response from Caltrans might include consideration of withdrawing landscaping from the project.

ATTACHMENTS:

1. Existing Agreement
2. Resolution – Approval of Update to Existing Landscape Maintenance Agreement
Exhibit A – Concurrence Letter and Exhibit A

Attachment 1

Existing Agreement

**LANDSCAPE MAINTENANCE AGREEMENT
WITHIN STATE HIGHWAY RIGHT OF WAY
ON ROUTE 145 WITHIN THE CITY OF MADERA**

THIS AGREEMENT is made effective this 1st day of September, 2021, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the City of Madera; hereinafter referred to as "CITY" and collectively referred to as "PARTIES".

SECTION I

RECITALS

1. PARTIES desire to work together to allocate their respective obligations relative to newly constructed or revised improvements within STATE's right of way.
2. This Agreement addresses CITY responsibility for the landscaping, planting, irrigation systems, control, litter and weed removal, sidewalks, and parking restriction signs (collectively the "LANDSCAPING") placed within State Highway right of way on State Route 145, as shown on Exhibit A, attached to and made a part of this Agreement.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

SECTION II

AGREEMENT

1. In consideration of the mutual covenants and promises herein contained, CITY and STATE agree as follows:
 - 1.1. PARTIES have agreed to an allocation of maintenance responsibilities that includes, but is not limited to, inspection, providing emergency repair, replacement, and maintenance, (collectively hereinafter "MAINTAIN/MAINTENANCE") of LANDSCAPING as shown on said Exhibit "A."
 - 1.2. When a planned future improvement is constructed and/or a minor revision has been effected with STATE's consent or initiation within the limits of the STATE's right of way herein described which affects PARTIES' division of maintenance responsibility as described herein, PARTIES will agree upon and execute a new dated and revised Exhibit "A" which will be made a part hereof and will thereafter supersede the attached original Exhibit "A" to thereafter become a part of this Agreement. The new exhibit can be executed only upon written consent of the PARTIES hereto acting by and through their authorized representatives. No formal amendment to this Agreement will be required.

2. CITY agrees, at CITY expense, to do the following:
 - 2.1. CITY may install, or contract, authorizing a licensed contractor with appropriate class of license in the State of California, to install and thereafter will MAINTAIN LANDSCAPING conforming to those plans and specifications (PS&E) pre-approved by STATE.
 - 2.2. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual.
 - 2.3. CITY will submit the final form of the PS&E, prepared, stamped and signed by a licensed landscape architect, for LANDSCAPING to STATE's District Permit Engineer for review and approval and will obtain and have in place a valid necessary encroachment permit prior to the start of any work within STATE'S right of way. All proposed LANDSCAPING must meet STATE's applicable standards.
 - 2.4. CITY shall ensure that LANDSCAPED areas designated on Exhibit "A" are provided with adequate scheduled routine MAINTENANCE necessary to MAINTAIN a neat and attractive appearance.
 - 2.5. An Encroachment Permit rider may be required for any changes to the scope of work allowed by this Agreement prior to the start of any work within STATE's right of way.
 - 2.6. CITY contractors will be required to obtain an Encroachment Permit prior to the start of any work within STATE's right of way.
 - 2.7. To furnish electricity for irrigation system controls, water, and fertilizer necessary to sustain healthy plant growth during the entire life of this Agreement.
 - 2.8. To replace unhealthy or dead plantings when observed or within 30 days when notified in writing by STATE that plant replacement is required.
 - 2.9. To prune shrubs, tree plantings, and trees to control extraneous growth and ensure STATE standard lines of sight to signs and corner sight distances are always maintained for the safety of the public.
 - 2.10. To MAINTAIN, repair and operate the irrigation systems in a manner that prevents water from flooding or spraying onto STATE highway, spraying parked and moving automobiles, spraying pedestrians on public sidewalks/bike paths, or leaving surface water that becomes a hazard to vehicular or pedestrian/bicyclist travel.
 - 2.11. To control weeds at a level acceptable to the STATE. Any weed control performed by chemical weed sprays (herbicides) shall comply with all laws, rules, and regulations established by the California Department of Food and Agriculture. All chemical spray operations shall be reported quarterly (Form LA17) to the STATE to: District

Maintenance at District 06 Maintenance Landscape Specialist, 1635 West Pine Avenue, Fresno, Ca 93728.

- 2.12. To remove LANDSCAPING and appurtenances and restore STATE owned areas to a safe and attractive condition acceptable to STATE in the event this Agreement is terminated as set forth herein.
- 2.13. To furnish electricity and MAINTAIN lighting system and controls for all street lighting systems installed by and for CITY.
- 2.14. To inspect LANDSCAPING on a regular monthly or weekly basis to ensure the safe operation and condition of the LANDSCAPING.
- 2.15. To expeditiously MAINTAIN, replace, repair or remove from service any LANDSCAPING system component that has become unsafe or unsightly.
- 2.16. To MAINTAIN all sidewalks/bike paths within the Agreement limits of the STATE highway right of way, as shown on Exhibit A, at CITY expense. MAINTENANCE includes, but is not limited to, concrete repair, replacement and to grind or patch vertical variations in elevation of sidewalks/bike paths for an acceptable walking and riding surface, and the removal of dirt, debris, graffiti, weeds, and any deleterious item or material on or about sidewalks/bike paths or the LANDSCAPING in an expeditious manner.
- 2.17. To MAINTAIN all parking or use restrictions signs encompassed within the area of the LANDSCAPING.
- 2.18. To allow random inspection of LANDSCAPING, street lighting systems, sidewalks/bike paths and signs by a STATE representative.
- 2.19. To keep the entire landscaped area policed and free of litter and deleterious material.
- 2.20. All work by or on behalf of CITY will be done at no cost to STATE.
3. STATE agrees to do the following:
 - 3.1. May provide CITY with timely written notice of unsatisfactory conditions that require correction by the CITY. However, the non-receipt of notice does not excuse CITY from maintenance responsibilities assumed under this Agreement.
 - 3.2. Issue encroachment permits to CITY and CITY contractors at no cost to them.
4. LEGAL RELATIONS AND RESPONSIBILITIES:
 - 4.1. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not party to this Agreement, or affect the legal

liability of either PARTY to this Agreement by imposing any standard of care respecting the design, construction and maintenance of these STATE highway improvements or CITY facilities different from the standard of care imposed by law.

4.2. If during the term of this Agreement, CITY should cease to MAINTAIN the LANDSCAPING to the satisfaction of STATE as provided by this Agreement, STATE may either undertake to perform that MAINTENANCE on behalf of CITY at CITY's expense or direct CITY to remove or itself remove LANDSCAPING at CITY's sole expense and restore STATE's right of way to its prior or a safe operable condition. CITY hereby agrees to pay said STATE expenses, within thirty (30) days of receipt of billing by STATE. However, prior to STATE performing any MAINTENANCE or removing LANDSCAPING, STATE will provide written notice to CITY to cure the default and CITY will have thirty (30) days within which to affect that cure.

4.3. Neither CITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE under or in connection with any work, authority or jurisdiction arising under this Agreement. It is understood and agreed that STATE shall fully defend, indemnify and save harmless CITY and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation and other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this Agreement with the exception of those actions of STATE necessary to cure a noticed default on the part of CITY.

4.4. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction arising under this Agreement. It is understood and agreed that CITY shall fully defend, indemnify and save harmless STATE and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CITY under this Agreement.

5. PREVAILING WAGES:

5.1. Labor Code Compliance- If the work performed on this Project is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771, CITY must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. CITY agrees to include prevailing wage requirements in its contracts for public work. Work performed

by CITY'S own forces is exempt from the Labor Code's Prevailing Wage requirements.

- 5.2. Requirements in Subcontracts - CITY shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement when the work to be performed by the subcontractor is a "public work" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CITY's contracts

6. INSURANCE -

- 6.1. SELF-INSURED - CITY is self insured. CITY agrees to deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement in a form satisfactory to STATE, along with a signed copy of the Agreement.
- 6.2. SELF-INSURED using Contractor - If the work performed on this Project is done under contract CITY shall require its contractors to maintain in force, during the term of this agreement, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.
7. TERMINATION - This Agreement may be terminated by timely mutual written consent by PARTIES, and CITY's failure to comply with the provisions of this Agreement may be grounds for a Notice of Termination by STATE.
8. TERM OF AGREEMENT -This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES or until terminated by STATE for cause.

PARTIES are empowered by Streets and Highways Code Section 114 & 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

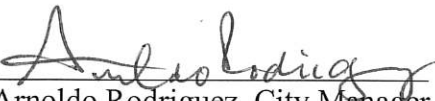
THE CITY OF MADERA

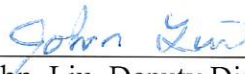
STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: 
Santos Garcia, Mayor

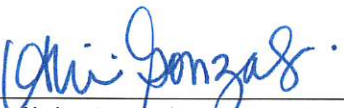
TOKS OMISHAKIN
Director of Transportation

Initiated and Approved

By: 
Arnoldo Rodriguez, City Manager

By: 
John, Liu, Deputy District Director
Maintenance and Operations

ATTEST:

By: 
Alicia Gonzales, City Clerk

Approved as to Form

By: 
Hilda Cantu Montoy, City Attorney



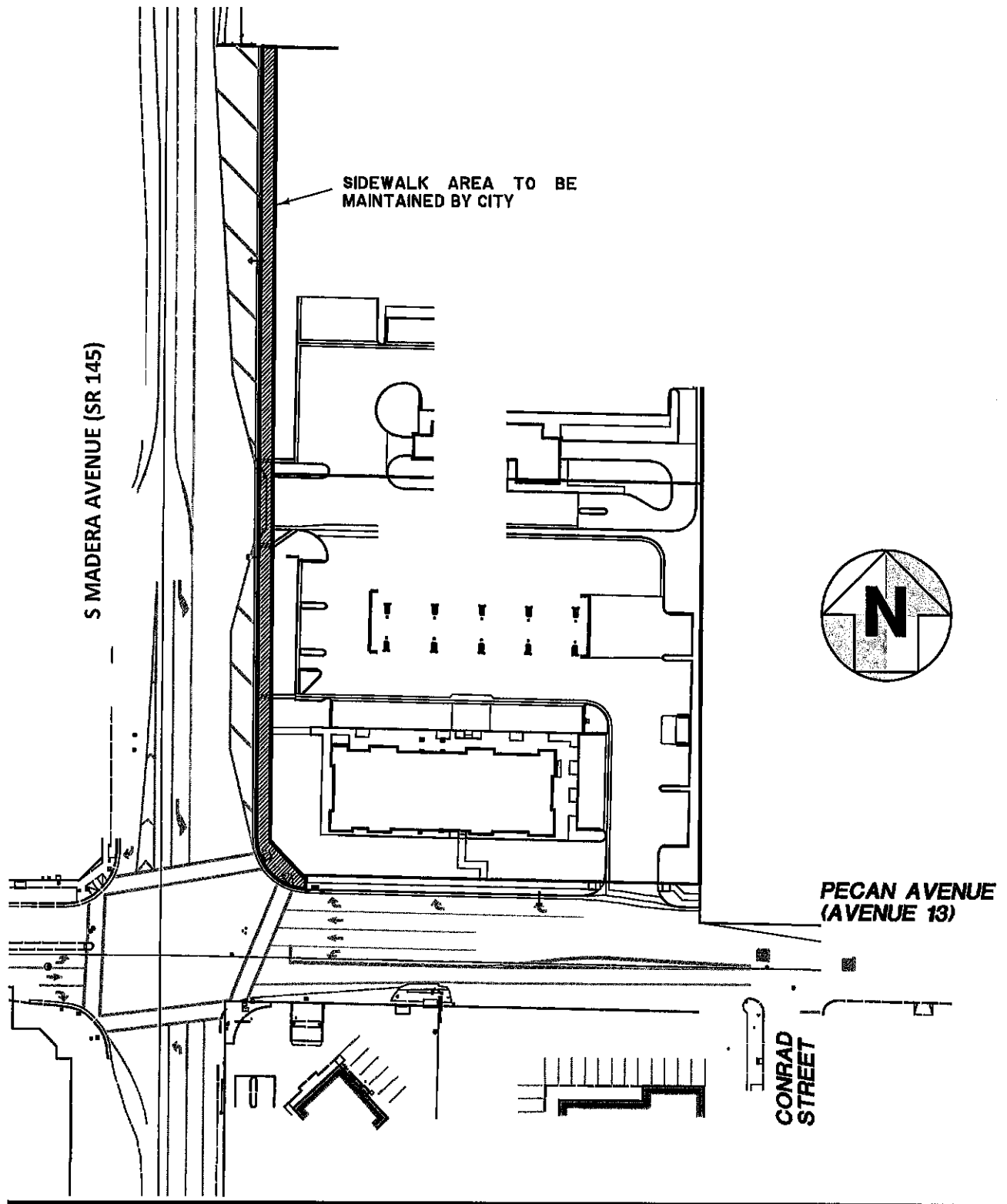


EXHIBIT A

FOR CITY OF MADERA
LANDSCAPE MAINTENANCE AGREEMENT

Attachment 2

Resolution

RESOLUTION NO. 25-_____

**A RESOLUTION CONCURRING WITH UPDATE TO EXISTING LANDSCAPE
MAINTENANCE AGREEMENT WITHIN STATE RIGHT OF WAY ON ROUTE
145 WITHIN THE CITY OF MADERA**

WHEREAS, the City and State of California Department of Transportation (Caltrans) continue to work cooperatively toward completion of the Downtown Madera CAPM (more formally known to Caltrans as the *Pavement Preservation (Multi-Asset CAPM) in and near Madera from 0.1 miles south of Avenue 13 to 0.1 miles south of East Madera underpass*) (Project); and

WHEREAS, the City requested the including of landscaping into the Project that would not have been included in the Project without the request and City participation in funding portions of the Project; and

WHEREAS, in recognition of the City's Request that landscaping be provided on the Project, Caltrans has requested City accept responsibility for maintenance through a concurrence letter executed by the City; and

WHEREAS, the City desires to enter into this agreement due to benefits associated with the landscaping.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The Concurrence letter is approved and attached as "Exhibit A". A copy of the Agreement shall be kept on file in the office of the City Clerk.
3. This resolution is effective immediately upon adoption.

* * * * *

Exhibit A

Concurrence Letter

California Department of Transportation

DISTRICT 6 OFFICE
1352 WEST OLIVE AVENUE
P.O. BOX 12616
FRESNO, CA 93778-2616

(559) 488-4057 | FAX (559) 488-4195 | TTY 711
www.dot.ca.gov



February 7, 2025

Ms. Cecilia Gallegos
Mayor
City of Madera
205 W 4th Street
Madera, CA 93637

Dear Mayor Gallegos:

City and State have entered into a Landscape Agreement Maintenance on September 1, 2021. City is proposing to install landscaping on Route 145, PM 9.21/10.19 between G Street and Lake Street. State would like to update the Exhibit A of the Landscape Maintenance Agreement to reflect changes in the roadway system. Attached is a draft Exhibit A for your review. If you are agreeable to the changes, please concur by sign and date at the bottom of this letter and return this letter to Daniel Lum.

if you have any questions or concerns, please contact Daniell Lum at (559) 383-5201.

Sincerely,

JOHN LIU
Deputy District Director, Maintenance and Operations

Attachment
1. Exhibit A
2. Landscape Maintenance Agreement
DL/DL

Cecilia Gallegos, Mayor
City of Madera

Date

EXHIBIT A

FOR CITY OF MADERTA
LANDSCAPE MAINTENANCE AGREEMENT

Mad 145, PM 8.06/10.19

2/7/2025

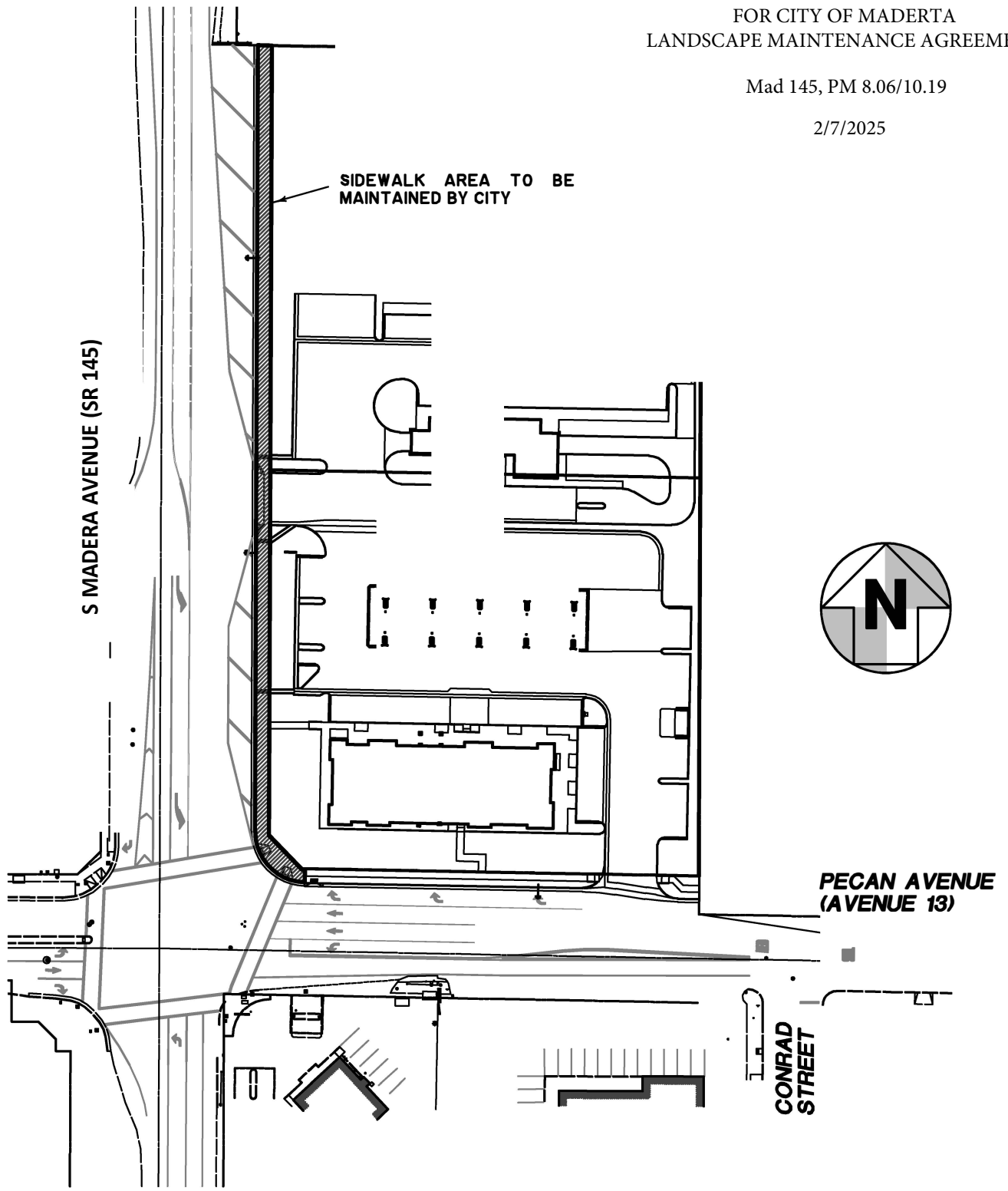


EXHIBIT A

FOR CITY OF MADERTA LANDSCAPE MAINTENANCE AGREEMENT

Mad 145, PM 8.06/10.19

2/7/2025

LEGEND:

- Exist R/W
- - - EXISTING UTILITY EASEMENT
- LANDSCAPE AREA TO BE MAINTAINED BY CITY (SAFETY LIGHTING IS NOT PART OF THIS AGREEMENT AGREEMENT)

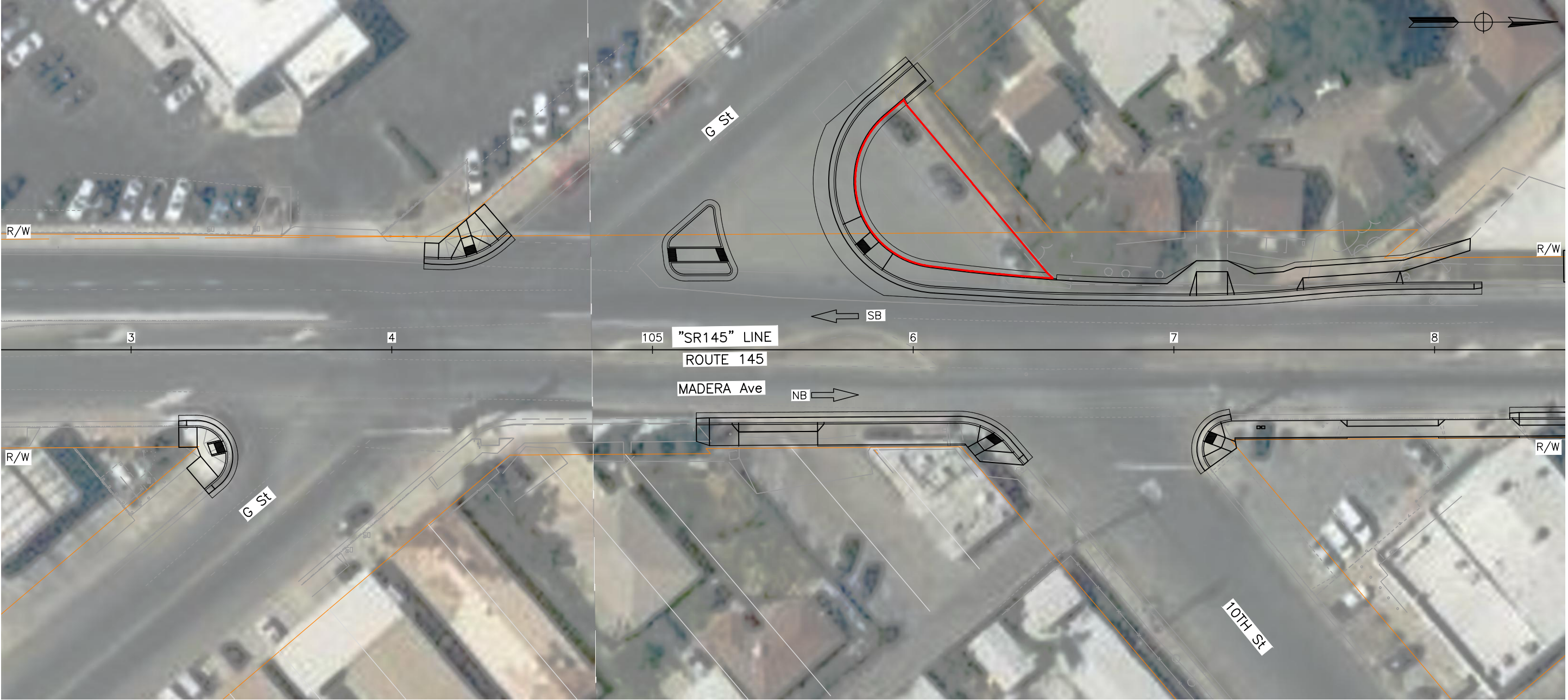


EXHIBIT A

FOR CITY OF MADERTA LANDSCAPE MAINTENANCE AGREEMENT

Mad 145, PM 8.06/10.19

2/7/2025

LEGEND:

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- EXISTING UTILITY EASEMENT
- LANDSCAPE AREA TO BE MAINTAINED BY CITY (SAFETY LIGHTING IS NOT PART OF THIS AGREEMENT AGREEMENT)

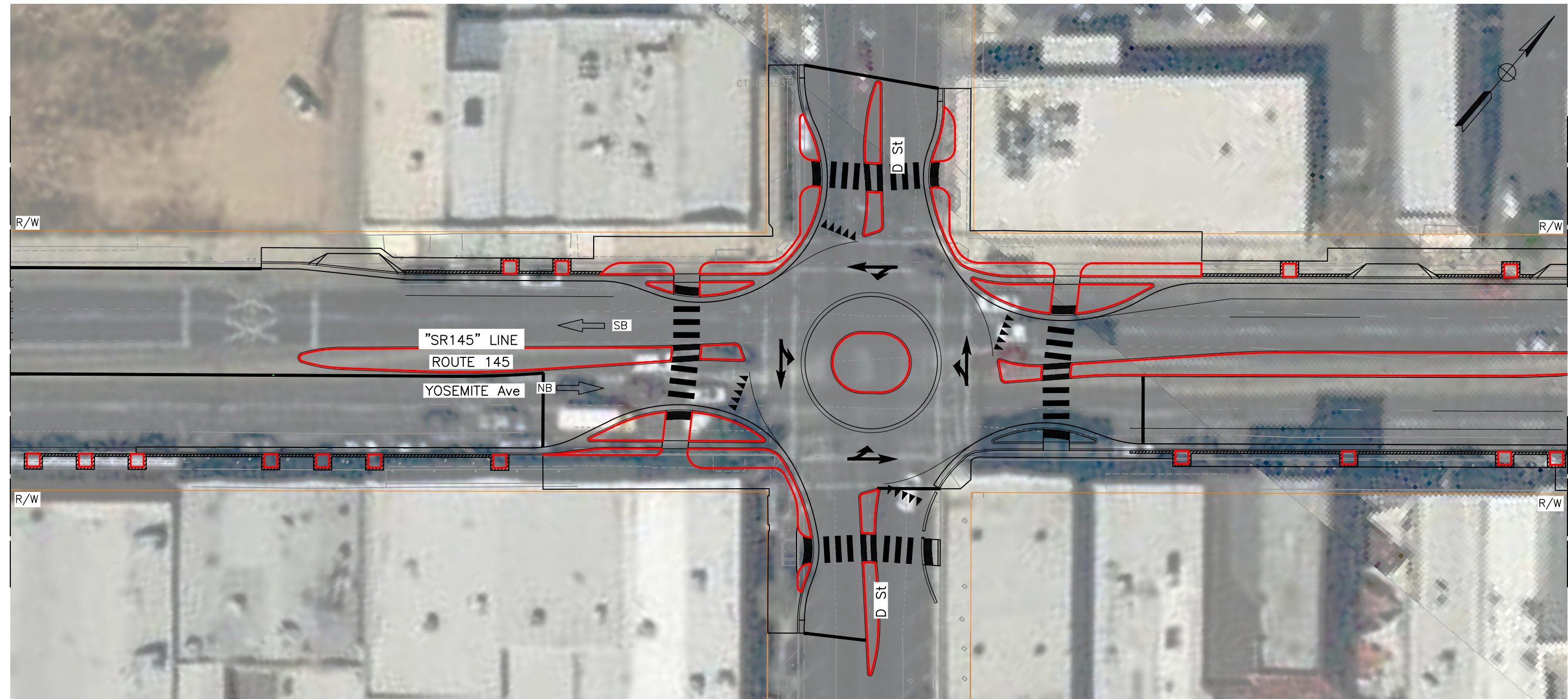


EXHIBIT A

FOR CITY OF MADERTA
LANDSCAPE MAINTENANCE AGREEMENT

Mad 145, PM 8.06/10.19

2/7/2025

LEGEND:

- Exist R/W
- EXISTING UTILITY EASEMENT
- LANDSCAPE AREA TO BE MAINTAINED BY CITY (SAFETY LIGHTING IS NOT PART OF THIS AGREEMENT AGREEMENT)

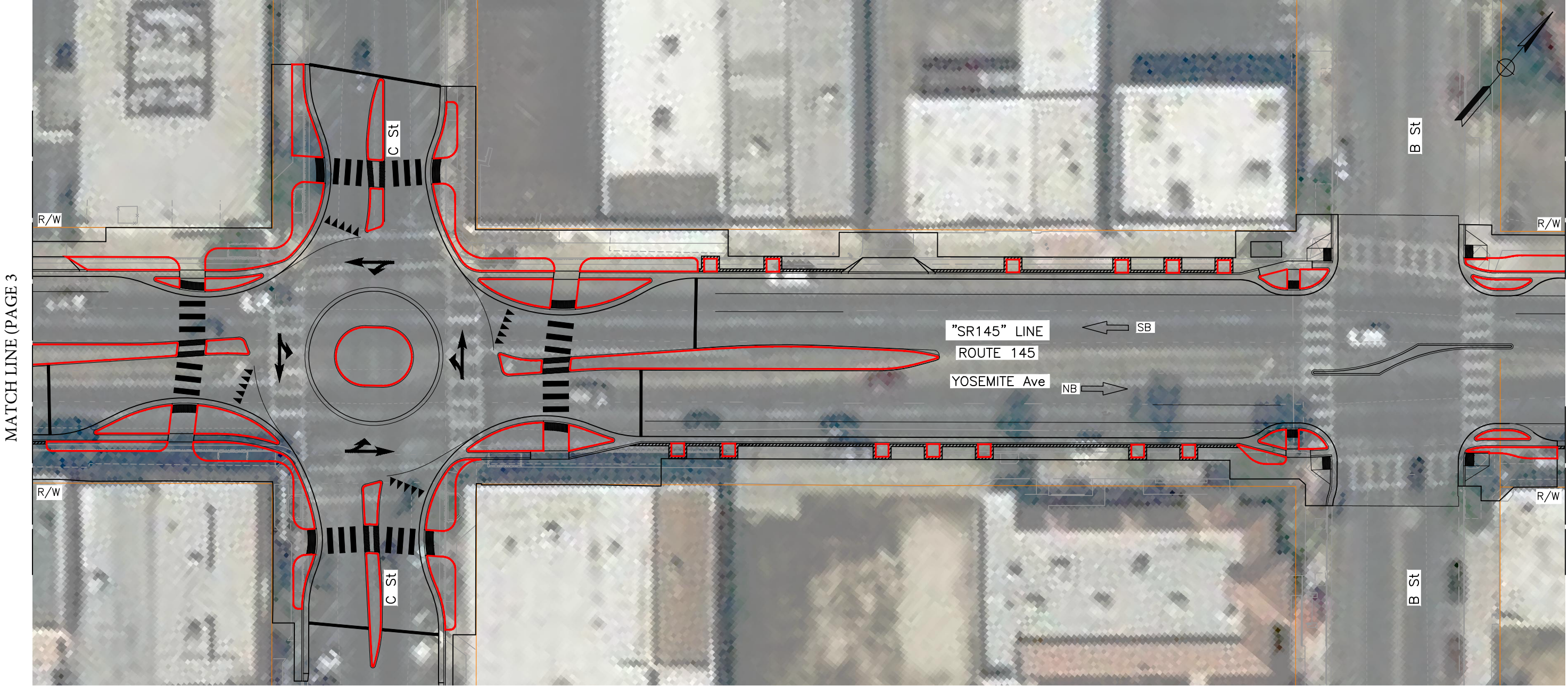


EXHIBIT A

FOR CITY OF MADERTA LANDSCAPE MAINTENANCE AGREEMENT

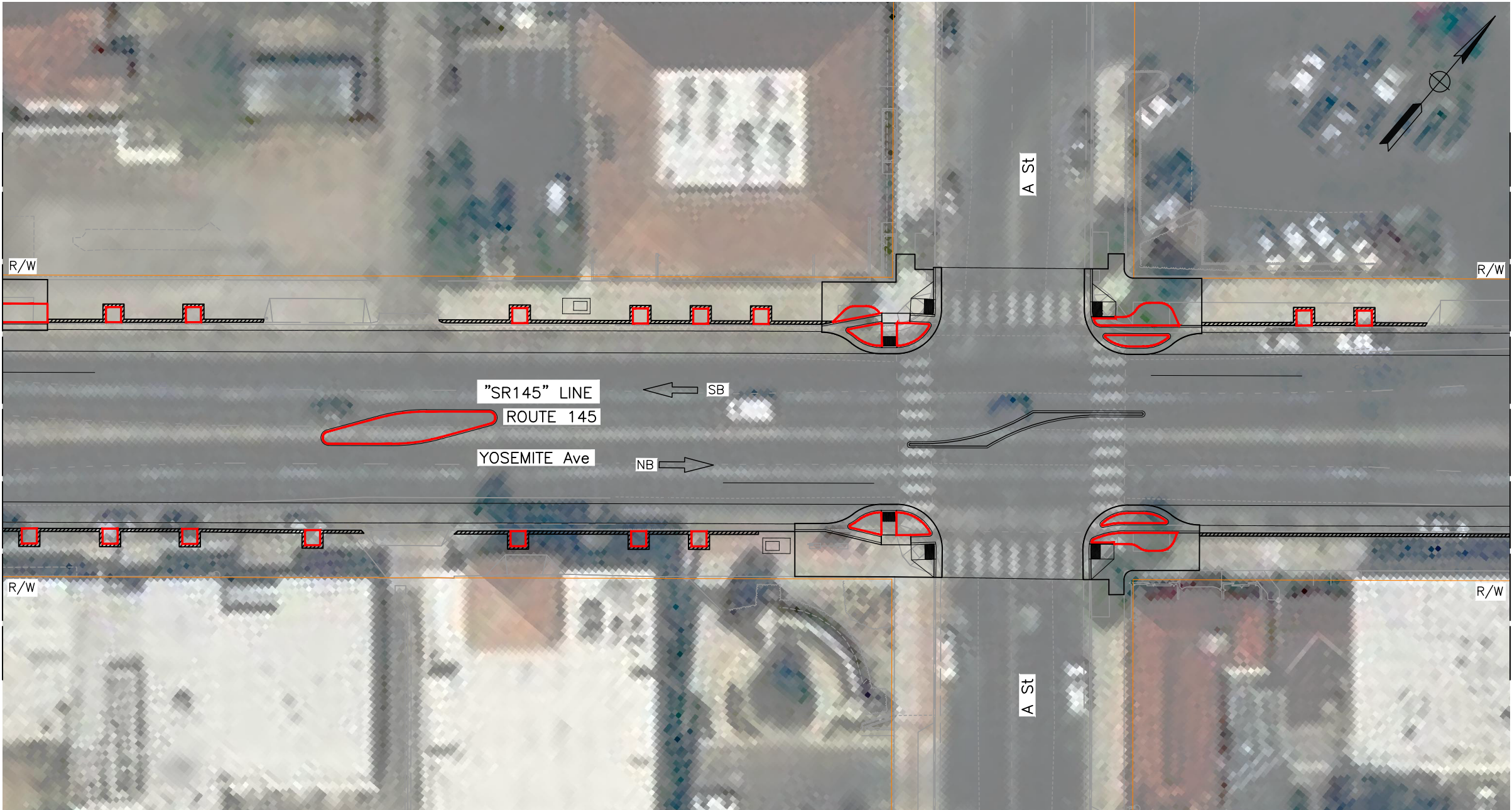
Mad 145, PM 8.06/10.19

2/7/2025

LEGEND:

- Exist R/W
- - - EXISTING UTILITY EASEMENT
- LANDSCAPE AREA TO BE MAINTAINED BY CITY (SAFETY LIGHTING IS NOT PART OF THIS AGREEMENT AGREEMENT)

MATCH LINE (PAGE 4



LEGEND:

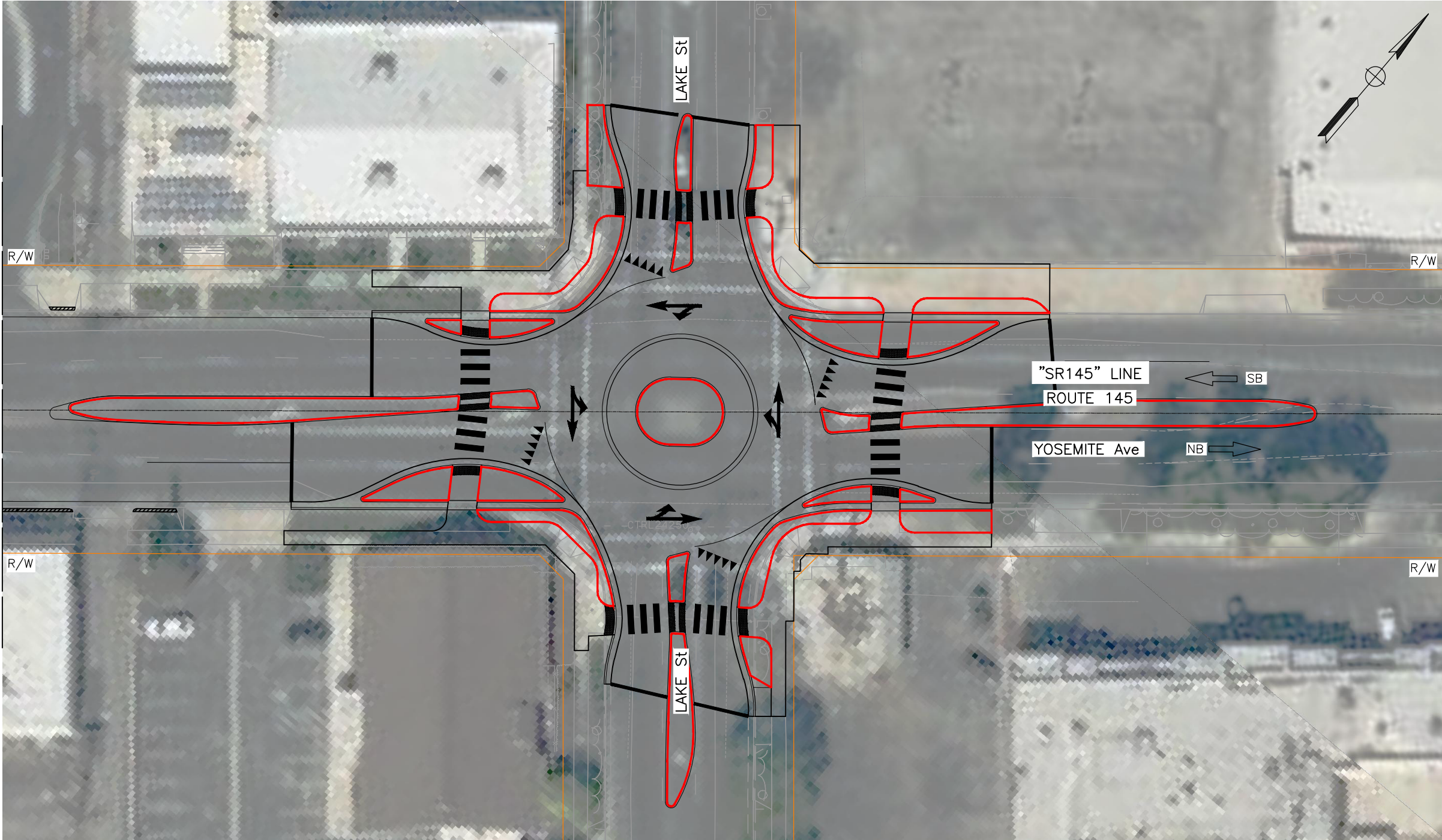
- Exist R/W
- EXISTING UTILITY EASEMENT
- LANDSCAPE AREA TO BE MAINTAINED BY CITY (SAFETY LIGHTING IS NOT PART OF THIS AGREEMENT AGREEMENT)

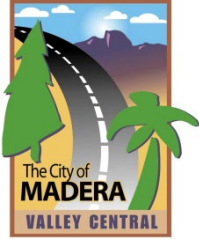
EXHIBIT A

FOR CITY OF MADERTA

LANDSCAPE MAINTENANCE AGREEMENT

Mad 145, PM 8.06/10.19





REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 16, 2025

Agenda Number: E-1

Joseph Hebert
Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

SUBJECT:

Informational Report on Potential Demolition of Two City Owned Buildings

RECOMMENDATION:

This report is submitted for informational purposes. Staff will receive comments and directions as may be offered from the City Council (Council)

SUMMARY:

City staff is seeking direction from Council regarding the potential demolition of two vacant City-owned buildings: the Mexican American Activity Center (MAAC) and the former Parks Department maintenance building, commonly referred to as the “Casa” building, located at the Corporation Yard.

Both facilities are in poor condition due to age, deferred maintenance, and long-term underuse. The MAAC has seen limited use since the opening of the Wells Youth Center and has remained completely unused since the onset of the COVID-19 pandemic. The Casa building became surplus after Parks Department Maintenance staff were relocated to the former Parks Administration Building.

Preliminary assessments indicate that restoring either building to a functional condition would require significant financial investment to address structural issues, code compliance, and modern building standards. Given their deteriorated state and the absence of a defined operational need, staff believes demolition is the most prudent course of action to reduce liability, eliminate blight, and open opportunities for future re-use of the sites.

Staff recommends that the Council explore whether to authorize the demolition of these structures and provide direction regarding the next steps. Should Council preliminarily decide to explore potential demolition, staff will return with cost estimates and timelines for demolition, along with recommendations for interim site management.

Location 1; 716 Columbia St

The MAAC is a 1,920-square-foot single story structure constructed in 1960. For years, the facility served as a community center and gathering place for a variety of service organizations and public meetings. However, the building has been vacant for the since the beginning of Covid and is no longer used for City programming.

During its vacancy, the MAAC has experienced multiple incidents of vandalism, with the most recent occurring in October 2023. In response, City staff implemented measures to secure the building and prevent unauthorized access.

Due to concerns about the building's condition and structural integrity, the City retained Cornerstone Structural Engineering Group in February 2024 to perform a Tier Seismic Evaluation and Conditional Assessment. The evaluation identified several critical deficiencies, including:

- Dry rot in structural wood columns
- Cracking in the concrete slab
- Cracked plaster surfaces
- Significant water damage to the roof sheathing, flooring, and window assemblies

These deficiencies pose potential safety concerns and would require substantial investment to address before the building could be safely reoccupied or repurposed. Given the extent of deterioration, limited demand for the facility, and the ongoing costs of maintaining a vacant and aging structure, staff recommends the Council consider demolition as a cost-effective and practical next step.

Location 2; 50 East Olive

The Casa building is a 1,074-square-foot, City-owned craftsman bungalow located at the Corporation Yard. This single-story structure has historically served a variety of purposes, including use as a rental property and as office space. Most recently, it functioned as a lounge and office area for the Parks Maintenance staff. In 2023, Parks Maintenance operations were relocated to a newer facility, and the Casa building has remained vacant since that time. While the building has served the City in multiple capacities over the years, it now shows significant signs of wear and would require substantial investment to return to safe, usable condition. Given the lack of current operational need, staff believes demolition should be considered.

DISCUSSION:

After much internal debate and cross-departmental discussion, staff is unable to visualize any clear, strategic, reasonable, or practical reason to keep either building.

Notwithstanding their history and past utility, both the MAAC and Casa buildings have been effectively supplanted by newer, more functional City facilities. The MAAC, in particular, has been eclipsed by the Pan American Community Center, the John Wells Youth Center, and the Frank Bergon Senior Center, all of which offer significantly improved amenities, ADA accessibility, and adequate parking to better serve both City programs and the general public.

The MAAC building is also landlocked, with no available space to support sufficient parking or site expansion. In its current condition, it poses potential safety and liability concerns and could become a magnet for public nuisance activities. Staff has already responded to prior incidents involving vandalism, fire risk, and unauthorized occupancy. Its proximity to the City's Cook water tower further elevates the potential for operational complications or resource strain.

Similarly, the Casa building no longer serves a functional purpose for the City. The 1,074-square-foot bungalow is vacant, deteriorated, and unsuitable for equipment storage, office use, or public access. Its condition and location do not lend themselves to practical reuse.

Although precise cost estimates have not yet been developed, preliminary evaluations suggest that repairing, modernizing, and bringing either building into compliance with current building codes would likely far exceed any reasonable return on investment. Moving forward with demolition may relieve the City of ongoing maintenance costs, reduce liability exposure, and allow for more strategic planning regarding future land use.

ALTERNATIVES:

Staff will receive comments and directions as may be offered from the Council. A couple of paths forward staff has deliberated in include the following:

1. The Council may elect not to do anything and leave both buildings in their current state. This would entail ensuring both buildings remain as secure as possible to prevent and avoid vandalism.
2. Direct staff to return to the Council with an expenditure resolution and budget amendment related to the demolition of both structures.

It is worth noting that the Council holds the prerogative to request supplementary details or clarifications to ensure a comprehensive understanding of any information contained herein. Should the Council deem it necessary, the Council may direct staff to provide any specific information, data, or insights that would assist in the decision-making process

ATTACHMENTS:

1. Map and picture of the Mexican American Activity Center
2. Map and picture of the Casa Building
3. Cornerstone Structural Engineering Group – Seismic Report for the MAAC

Attachment No. 1 - Map and picture of the Mexican American Activity Center



Attachment No.2 - Map and picture of the Casa Building



Attachment No. 3

Mexican American Hall

716 Columbia St
Madera, California 93638

Tier 1 Seismic Evaluation & Conditional Assessment

February 9, 2024



Structural Engineering ♦ Construction Services ♦ Engineering Solutions ♦ Project Management

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EXECUTIVE SUMMARY

The Mexican American Hall Building, located at 716 Columbia St, in Madera, CA 93638, has been reviewed for Collapse Prevention performance level using the ASCE 41-17 Standard for Seismic Evaluation and Retrofit of Existing Buildings, Tier 1 Evaluation. The building was reviewed using the structural Tier 1 checklists and a site visit. Non structural elements were not included in the scope of the review. Items indicated as non-compliant by Tier 1 checklists are recommended to be further evaluated using the Tier 2 evaluation procedures.

The review resulted in the following seismic and conditional findings and recommendations for further evaluation:

SEISMIC ASSESSMENT

- Further field investigations are recommended to determine the items listed as unknown in the Tier 1 checklists.
 - Wood sill bolts spaced at 6 ft or less with acceptable edge & end distance provided for wood and concrete.
 - Walls Connected Through Floors
- It is recommended that a geotechnical engineer be retained for a full geohazards report of the site. Based on cursory knowledge of the area, the hazards for liquefaction, slope failure and surface fault rupture are low.

CONDITIONAL ASSESSMENT

- The water damaged flooring, roofing, and exterior wall finishes are recommended to be removed and replaced.
- The structural elements appear to be in good condition with the exception of the roof sheathing which should be locally removed and replaced.



INTRODUCTION

The purpose of this evaluation is to review and evaluate the structural systems of the subject building using criteria provided by ASCE 41-17. This standard is based on criteria developed from observation of structural and non-structural damage occurring in previous earthquakes and provides a means to identify general deficiencies based on anticipated behavior of specific building types. The evaluation criteria has been tailored for the various types of buildings and the desired levels of building performance.

During the initial Screening Phase (Tier 1) the primary components and connections of the seismic force resisting system are assessed utilizing standard checklists and simplified structural calculations. Checklist items are general in nature and intended to highlight building components that do not exceed conservative construction guidelines. An element that is found compliant is anticipated to perform adequately under seismic loading without additional review or strengthening. Items that are indicated as non-compliant in a Tier 1 checklist are considered potential deficiencies that would require further analysis and/or remediation.

A limited, deficiency-based Evaluation Phase (Tier 2) can then be used to review the non-compliant items identified in the Tier 1 evaluation. The potential deficient items are evaluated for calculated linear seismic demand as determined by ASCE 41-17. If the elements are compliant per Tier 2 analysis, the Tier 1 deficiency is waived. However, if the element remains non-compliant after the more detailed Tier 2 analysis, the repair or remediation of the deficient item is recommended.

A more detailed Systematic Evaluation (Tier 3) may be more appropriate in certain cases for complex structures where a Tier 2 analysis could be seen as significantly conservative. A Tier 3 structural evaluation generally requires a substantially greater level of effort than a Tier 2 review.

PART 1: EVALUATION OVERVIEW

This seismic evaluation report for the existing building located at 716 Columbia St, Madera, CA, is based on the following:

- The American Society of Civil Engineers/ Structural Engineering Institute (ASCE/SEI 41-17) Standard for Seismic Evaluation and Retrofit of Existing Buildings - Tier 1 Collapse Prevention level structural evaluation criteria.
- A site visit for general review of the structure was performed on December 12, 2023. No destructive testing or removal of finishes was performed or included in scope.
- Review of non-structural elements is not included in the scope of this review.

PART 2: STRUCTURAL OVERVIEW

2.1 General Description

The building's original construction date is unknown, and a renovation project was done a few years prior according to the City. The renovation project performed by the City's Maintenance Department entailed removing and replacing the damaged flooring materials located in the bathroom of the building and adding new posts and cinder block footings under the floor to help prevent sagging of the floor joists. The structure is located on a flat site at the West side of Columbia St where Columbia St and E South St meet.



Figure 1: Mexican American Hall

2.2 General Objective of Evaluation

The City of Madera requested a seismic evaluation to identify potential seismic deficiencies by performing a Tier 1 assessment at the collapse prevention level as well as a condition assessment of the building. The city has reported the building is in very poor condition and this evaluation is to help determine whether the building should be renovated or demolished and rebuilt.

PART 3: SEISMIC PERFORMANCE EVALUATION

3.1 ASCE 41-17 Methodology

The potential damage to a structure in an earthquake can be evaluated provided that, (1) seismic hazards which affect the structure and site can be estimated and, (2) the vulnerability of the structure to those hazards are known or can be estimated.

The seismicity of the building was determined using the ASCE 7 Hazards Report web based Seismic Design Maps program. Seismic short period S_{x5} and one second S_{x1} response acceleration parameters were obtained using the street address of the building.

Seismic evaluation of the building was conducted using the ASCE 41-17 – Seismic Evaluation and Retrofit of Existing Buildings. The ASCE 41 provides a three-tiered process for seismic evaluation of existing buildings based on building type and the level of seismicity for the building location. The Tier 1 study is an initial checklist evaluation of structural, non-structural and foundation/geologic hazard elements of a building and site conditions that is intended to screen for potential seismic deficiencies. Tier 1 checks are evaluated at a BSE-2E level, which indicates a seismic event with a 5 percent probability of exceedance within a 50-year time frame. Tiers 2 and 3 studies are more in-depth analysis procedures for a building or component that is identified by the Tier 1 screening process as structurally deficient/non-compliant.

The assessment of the building utilizes the Tier 1 checklist.

3.2 Performance Level

ASCE 41 Tier 1 evaluation of a risk category III building can be performed for either Immediate Occupancy (IO) or Collapse Prevention (CP) performance level.

ASCE 41 generalizes the two performance levels as follows:

- CP Performance Level: After an earthquake, structure has damaged components and continues to support gravity loads but retains no margin against collapse.
- IO Performance Level: After an earthquake, the basic vertical and lateral force-resisting systems retain nearly all of their pre-earthquake strength, very limited damage to structural and non-structural components has occurred and that critical parts of the building are habitable.

The building was evaluated using the Collapse Prevention (CP) performance level criteria.

3.3 Seismic Source

The general seismicity in the Central Valley is influenced by several known faults, their potential faulting length, and relative orientation.

Controlling Fault	Distance to Site (mi)
Nunez Fault	50 miles southwest
Ortogonalita Fault	61 miles west
San Andreas Fault	65 miles southwest

Table 1: Active Near Source Faults

The calculated site specific S_{XS} and S_{X1} response acceleration parameters for the community center building at the BSE-2E hazard level are 0.623g and 0.393g respectively, using the default site classification D. Based on S_{XS} and S_{X1} values, ASCE 41 categorizes the seismicity of the building as 'High'.

3.4 Liquefaction, Landslide, and other Geologic Hazards

Currently published California Geological Survey (CGS) liquefaction hazard zone maps do not include this part of California. Based on cursory knowledge of the soils in the area, the potential for liquefaction due to strong ground motions is considered to be low.

The building is situated on a relatively flat site within a developed area. The potential for seismically induced landslides is therefore considered to be minimal. Currently published CGS maps for landslide vulnerability do not include this area.

The building is not located within a Special Study Zone as defined by the Alquist-Priolo Earthquake Fault Zoning Act. The potential for surface fault rupture is considered to be low.

It should be noted that a more thorough explanation of site seismicity, liquefaction, and specific faulting hazards should be provided by a Geotechnical Engineer.

PART 4: STRUCTURAL EVALUATION

4.1 Evaluation

An ASCE 41-17 Tier 1 seismic evaluation of the Mexican American Hall was performed using the Collapse Prevention performance level. The building was evaluated for Basic Configuration and Building System Structural checklists.

Non-compliant items identified during the Tier 1 checklist should be evaluated using the Tier 2 deficiency-based evaluation utilizing the ASCE 41 linear static procedure (LSP) in the future.

4.2 Documentation

The information provided in this report is based on the observations made during the structural observation site visits. No original as-builts were made available.

4.3 General

The building is approximately 3,000 square feet, single story wood framed building. The structure consists of 2 bathrooms, one kitchen/dining hall area, and a gathering area for various events. The entry to the building has multiple columns holding up the exterior canopy which is extending from the building roof. The building has a wood framed floor that sits on concrete stem walls over a crawl space.

4.4 Vertical Load System

- **Roof Framing:**

The roof is a sloped gable roof with an average height of roughly 14 ft. The roof system is comprised of Spanish clay tile roofing over diagonal sheathing over wood trusses at 24 inches on center spanning between bearing wall systems.

- **Floor Framing:**

The floor consists of flooring over diagonal sheathing over wood joists which span to the exterior concrete stem walls and an interior beam line supported by wood posts.

- **Walls**

The East and West exterior walls are full length shear walls. The North wall has one shear wall located at the bathroom walls. The South wall line is assumed to have two shear walls between door openings. The shared interior wall between the event room and kitchen area appears to be a shear wall based on the presence of diagonal sheathing, however a footing for that wall was not recorded in the site visit which would make it a discontinuous shear wall. All shear wall systems appear to be light framed shear walls with diagonal wood sheathing rated for shear.

- **Foundations**

All exterior walls sit on concrete stems walls which are assumed to have been cast with shallow grade beam footings.

4.5 Seismic Force Resisting System

Lateral loads acting on the building result from either wind pressure or earthquake-induced inertia forces acting on structural and non-structural elements. Lateral loads acting on the structure are transferred through flexible roof diaphragms to the primary lateral force resisting system of the structure. The primary lateral force resisting system consists of light framed walls sheathed with wood structural panels for shear walls to transfer the lateral loads down into the footings.

4.6 Building Type

Per ASCE/SEI 41-17, this building can be classified as **Building Type W1: Wood Light Frames**. As described by ASCE/SEI 41-17: *'These buildings are single- or multiple-family dwellings one or more stories high with plan areas less than or equal to 3,000 square feet. Building loads are light, and the framing spans are short. Floor and roof framing consists of wood joists or rafters on wood studs spaced no more than 24 inches apart. The first-floor framing is supported directly on the foundation system or is raised up on cripple studs and post and beam supports. The foundation is permitted to consist of a variety of elements. Chimneys, where present, consist of solid brick masonry, masonry veneer, or wood frame with internal metal flues. Seismic forces are resisted by wood frame diaphragms and shearwalls. Floor and roof diaphragms consist of straight or diagonal lumber sheathing, tongue-and-groove planks, oriented strand board, plywood, or other materials. Shear walls are permitted to consist of straight or lumber sheathing, plank siding, oriented strand board, plywood, stucco, gypsum board, particleboard, fiberboard, or similarly performing materials. Interior partitions are sheathed from floor to floor with plaster or gypsum board.'*

4.7 Benchmark Buildings

In addition to classifying buildings by type of construction, ASCE 41 identifies 'Benchmark Buildings' for each type. The detailing of seismic force-resisting systems in Benchmark Buildings is generally considered to meet the performance requirements of ASCE 41. When a building is determined to meet Benchmark Building requirements through field verification of construction compliance with benchmark code requirements, only review of foundation and non-structural elements is required.

Due to the date of construction and the lack of as built drawings, we cannot classify this as a benchmark building.

4.8 Tier 1 Seismic Evaluation Findings

Based on the ASCE 41 Tier 1 review, all items were compliant or not applicable except for the following items that are identified as unknown. Additional observation is recommended to confirm these items.

1. **WALLS CONNECTED THROUGH FLOORS:** Shear walls have an interconnection between stories to transfer overturning and shear forces through the floor.

Commentary: Given the estimated age of the building, interstory ties are most likely not present, which would be present in the form of a strap connecting the upper and lower studs together or an upper & lower holdown connected with a steel rod.

2. **WOOD SILL BOLTS:** Sill bolts are spaced at 6 ft or less with acceptable edge and end distance provided for wood and concrete.

Commentary: The structure does have sill bolts however the spacing was unable to be determined.

4.9 Conditional Assessment:

In addition to classification of the building per the ASCE 41 and the seismic evaluation, the buildings general condition was also assessed. The items found in need of remediation are outlined below:

1. Significant localized water damage was found at the floor finishes and floorboards near the restrooms. The diagonal sheathing and floor framing below does not appear to show signs of water damage. Any damage sheathing or framing should be replaced in kind.



Figure 2: Water Damaged Floor Finish

2. Roof sheathing seems to be damaged from weathering and water damage at the exposed eaves where the roofing has failed to protect and waterproof the structure. Several broken and/or missing roof tiles can be seen as well.



Figure 3: Water Damaged Straight Sheathing, Plywood Substrate, & Broken Roof Tiles

3. There appears to be water damage at the exterior wall above and below one of the windows. This appears to align with some broken and/or missing roof tiles at the eave.



Figure 4: Water Damage Above and Below Window

CORNERSTONE

structural engineering group

4. Small amounts of dry rot are starting to appear at the base of the wood columns supporting the roof overhang along the raised elevated walkway. The untreated wood posts are also in direct contact with concrete.
5. Cracking in the slab at the base of the wood columns was observed.



Figure 5: Dry Rot and Cracking at Base of Exterior Post



6. Cracked and chipped plaster along the exterior of the building walls. The plaster on the East wall has cracked and separated away from the stud wall bowing out at the floor level.



Figure 6: Plaster Cracking

7. The plaster finish had started to slough off the wall which was then bowing out and away from the exterior stud wall. This created the appearance of wall buckling, however this is not the case.



Figure 7: Plaster Cracking and Bowing Off Wall

8. There was minor cracking along the ceiling inside of the building, which is cosmetic in nature.



Figure 8: Cracking at Ceiling

9. Multiple broken windows from individuals trespassing on the property per the City.
Multiple broken Spanish clay tiles from the roofing.



Figure 9: Vandalized Window

PART 5: CONCLUSION AND RECOMMENDATIONS

5.1 Seismic Recommendations

The following recommendations are provided to address the potential seismic deficiencies.

1. Wood Sill Bolts:
 - a. Add additional sill bolting at the foundation concrete stem walls at 4'-0" OC min if bolts are not already present.
2. Holdown Anchors at Shear Walls:
 - a. Add holdown anchors at the ends of the existing shear walls with threaded rods drilled & epoxied into the foundation stem walls.
3. Walls Connected Through Floors:
 - a. Add inter-story ties connecting the posts/studs either end of the shear walls through the floor framing.

5.2 Conditional Recommendations

The following recommendations are provided to address the possible conditional deficiencies.

4. Water Damaged Flooring:
 - a. Remove and replace flooring and flooring substrate. Verify that floor diagonal sheathing does not exhibit any signs of water damage.
5. Water Damaged Roof Sheathing:
 - a. Remove and replace all sheathing boards exhibiting signs of water damage. Repair or replace roofing to ensure water proofing in the future.
6. Water Damage at Window:
 - a. Remove and replace interior finishes above and below window. Repair or replace roofing above window to ensure water proofing in the future.
7. Dry Rot at Exterior Posts:
 - a. Remove and replace existing posts with new posts & retrofit post bases to separate the posts from concrete slab.
8. Exterior Walkway Slab Cracking at Posts:
 - a. Repair large cracks in slab with semi-rigid epoxy.
9. Plaster Siding Cracking:
 - a. Remove and replace exterior plaster and any substrate that is present.
10. Plaster Siding Cracking:
 - a. Remove and replace exterior plaster and any substrate that is present.
11. Plaster Ceiling Cracking:
 - a. Locally remove and replace or repair ceiling finish as desired. This cracking is cosmetic in nature and not a structural risk.
12. Windows:
 - a. Remove and replace broken windows.

5.3 Reliability of Seismic Evaluations

The services performed for this seismic evaluation have been provided at a level that is consistent with the general level of skill and care ordinarily provided by engineers practicing Structural Engineering. No warranty is expressed or implied. It should also be noted that a number of factors make it difficult to assess the current condition of the existing structural elements fully and easily. These include both the limited documentation available and the presence of hard finishes in some areas.

The seismic evaluation of the subject building was performed to the most recent ASCE 41 standard and using industry standards of practice and care. The findings and recommendations presented herein are in accordance with our best prediction of the building performance during a seismic event. In general, there can be a wide range of damage from building to building due to variations in ground motion frequency and intensity. In addition, the quality of construction and potential for variations in material strengths throughout the building can have a significant impact on structural behavior. Our seismic assessment and analyses were based solely on our site investigations where, in some cases, information was based only on that which was plainly visible since no as-builts were made available.



PART 6: APPENDIX A – TIER 1 CHECKLISTS:



TIER 1 CHECKLISTS:

Table 17-2: Collapse Prevention Basic Configuration Checklist

Table 17-2. Collapse Prevention Basic Configuration Checklist

Status	Evaluation Statement	Tier 2 Reference	Commentary Reference
Low Seismicity			
Building System—General			
C NC N/A U	LOAD PATH: The structure contains a complete, well-defined load path, including structural elements and connections, that serves to transfer the inertial forces associated with the mass of all elements of the building to the foundation.	5.4.1.1	A.2.1.1
C NC N/A U	ADJACENT BUILDINGS: The clear distance between the building being evaluated and any adjacent building is greater than 0.25% of the height of the shorter building in low seismicity, 0.5% in moderate seismicity, and 1.5% in high seismicity.	5.4.1.2	A.2.1.2
C NC N/A U	MEZZANINES: Interior mezzanine levels are braced independently from the main structure or are anchored to the seismic-force-resisting elements of the main structure.	5.4.1.3	A.2.1.3
Building System—Building Configuration			
C NC N/A U	WEAK STORY: The sum of the shear strengths of the seismic-force-resisting system in any story in each direction is not less than 80% of the strength in the adjacent story above.	5.4.2.1	A.2.2.2
C NC N/A U	SOFT STORY: The stiffness of the seismic-force-resisting system in any story is not less than 70% of the seismic-force-resisting system stiffness in an adjacent story above or less than 80% of the average seismic-force-resisting system stiffness of the three stories above.	5.4.2.2	A.2.2.3
C NC N/A U	VERTICAL IRREGULARITIES: All vertical elements in the seismic-force-resisting system are continuous to the foundation.	5.4.2.3	A.2.2.4
C NC N/A U	GEOMETRY: There are no changes in the net horizontal dimension of the seismic-force-resisting system of more than 30% in a story relative to adjacent stories, excluding one-story penthouses and mezzanines.	5.4.2.4	A.2.2.5
C NC N/A U	MASS: There is no change in effective mass of more than 50% from one story to the next. Light roofs, penthouses, and mezzanines need not be considered.	5.4.2.5	A.2.2.6
C NC N/A U	TORSION: The estimated distance between the story center of mass and the story center of rigidity is less than 20% of the building width in either plan dimension.	5.4.2.6	A.2.2.7
Moderate Seismicity (Complete the Following Items in Addition to the Items for Low Seismicity)			
Geologic Site Hazards			
C NC N/A U	LIQUEFACTION: Liquefaction-susceptible, saturated, loose granular soils that could jeopardize the building's seismic performance do not exist in the foundation soils at depths within 50 ft (15.2 m) under the building.	5.4.3.1	A.6.1.1
C NC N/A U	SLOPE FAILURE: The building site is located away from potential earthquake-induced slope failures or rockfalls so that it is unaffected by such failures or is capable of accommodating any predicted movements without failure.	5.4.3.1	A.6.1.2
C NC N/A U	SURFACE FAULT RUPTURE: Surface fault rupture and surface displacement at the building site are not anticipated.	5.4.3.1	A.6.1.3
High Seismicity (Complete the Following Items in Addition to the Items for Moderate Seismicity)			
Foundation Configuration			
C NC N/A U	OVERTURNING: The ratio of the least horizontal dimension of the seismic-force-resisting system at the foundation level to the building height (base/height) is greater than $0.6S_a$.	5.4.3.3	A.6.2.1
C NC N/A U	TIES BETWEEN FOUNDATION ELEMENTS: The foundation has ties adequate to resist seismic forces where footings, piles, and piers are not restrained by beams, slabs, or soils classified as Site Class A, B, or C.	5.4.3.4	A.6.2.2



TIER 1 CHECKLISTS:

Table 17-4: Collapse Prevention Structural Checklist for Building Types W1 and W1a

Table 17-4. Collapse Prevention Structural Checklist for Building Types W1 and W1a

Status	Evaluation Statement	Tier 2 Reference	Commentary Reference
Low and Moderate Seismicity			
Seismic-Force-Resisting System			
C NC N/A U	REDUNDANCY: The number of lines of shear walls in each principal direction is greater than or equal to 2.	5.5.1.1	A.3.2.1.1
C NC N/A U	SHEAR STRESS CHECK: The shear stress in the shear walls, calculated using the Quick Check procedure of Section 4.4.3.3, is less than the following values: Structural panel sheathing 1,000 lb/ft (14.6 kN/m) Diagonal sheathing 700 lb/ft (10.2 kN/m) Straight sheathing 100 lb/ft (1.5 kN/m) All other conditions 100 lb/ft (1.5 kN/m)	5.5.3.1.1	A.3.2.7.1
C NC N/A U	STUCCO (EXTERIOR PLASTER) SHEAR WALLS: Multi-story buildings do not rely on exterior stucco walls as the primary seismic-force-resisting system.	5.5.3.6.1	A.3.2.7.2
C NC N/A U	GYPSON WALLBOARD OR PLASTER SHEAR WALLS: Interior plaster or gypsum wallboard is not used for shear walls on buildings more than one story high with the exception of the uppermost level of a multi-story building.	5.5.3.6.1	A.3.2.7.3
C NC N/A U	NARROW WOOD SHEAR WALLS: Narrow wood shear walls with an aspect ratio greater than 2-to-1 are not used to resist seismic forces.	5.5.3.6.1	A.3.2.7.4
C NC N/A U	WALLS CONNECTED THROUGH FLOORS: Shear walls have an interconnection between stories to transfer overturning and shear forces through the floor.	5.5.3.6.2	A.3.2.7.5
C NC N/A U	HILLSIDE SITE: For structures that are taller on at least one side by more than one-half story because of a sloping site, all shear walls on the downhill slope have an aspect ratio less than 1-to-1.	5.5.3.6.3	A.3.2.7.6
C NC N/A U	CRIPPLE WALLS: Cripple walls below first-floor-level shear walls are braced to the foundation with wood structural panels.	5.5.3.6.4	A.3.2.7.7
C NC N/A U	OPENINGS: Walls with openings greater than 80% of the length are braced with wood structural panel shear walls with aspect ratios of not more than 1.5-to-1 or are supported by adjacent construction through positive ties capable of transferring the seismic forces.	5.5.3.6.5	A.3.2.7.8
Connections			
C NC N/A U	WOOD POSTS: There is a positive connection of wood posts to the foundation.	5.7.3.3	A.5.3.3
C NC N/A U	WOOD SILLS: All wood sills are bolted to the foundation.	5.7.3.3	A.5.3.4
C NC N/A U	GIRDER-COLUMN CONNECTION: There is a positive connection using plates, connection hardware, or straps between the girder and the column support.	5.7.4.1	A.5.4.1
High Seismicity (Complete the Following Items in Addition to the Items for Low and Moderate Seismicity)			
Connections			
C NC N/A U	WOOD SILL BOLTS: Sill bolts are spaced at 6 ft or less with acceptable edge and end distance provided for wood and concrete.	5.7.3.3	A.5.3.7
Diaphragms			
C NC N/A U	DIAPHRAGM CONTINUITY: The diaphragms are not composed of split-level floors and do not have expansion joints.	5.6.1.1	A.4.1.1
C NC N/A U	ROOF CHORD CONTINUITY: All chord elements are continuous, regardless of changes in roof elevation.	5.6.1.1	A.4.1.3
C NC N/A U	STRAIGHT SHEATHING: All straight-sheathed diaphragms have aspect ratios less than 2-to-1 in the direction being considered.	5.6.2	A.4.2.1
C NC N/A U	SPANS: All wood diaphragms with spans greater than 24 ft (7.3 m) consist of wood structural panels or diagonal sheathing.	5.6.2	A.4.2.2
C NC N/A U	DIAGONALLY SHEATHED AND UNBLOCKED DIAPHRAGMS: All diagonally sheathed or unblocked wood structural panel diaphragms have horizontal spans less than 40 ft (12 m) and have aspect ratios less than or equal to 4-to-1.	5.6.2	A.4.2.3
C NC N/A U	OTHER DIAPHRAGMS: The diaphragms do not consist of a system other than wood, metal deck, concrete, or horizontal bracing.	5.6.5	A.4.7.1

PART 7: APPENDIX B – TIER 1 CALCULATIONS

SHEAR STRESS CHECK**- PER ASCE 41-17 SEC 4.4.3.3 QUICK CHECK PROCEDURE**

4.4.3.3 Shear Stress in Shear Walls. The average shear stress in shear walls, v_j^{avg} , shall be calculated in accordance with Eq. (4-8).

$$v_j^{avg} = \frac{1}{M_s} \left(\frac{V_j}{A_w} \right) \quad (4-8)$$

where

V_j = Story shear at level j computed in accordance with Section 4.4.2.2;

A_w = Summation of the horizontal cross-sectional area of all shear walls in the direction of loading. Openings shall be taken into consideration when computing A_w . For masonry walls, the net area shall be used. For wood-framed walls, the length shall be used rather than the area; and

M_s = System modification factor; M_s shall be taken from Table 4-8.

4.4.2.2 Story Shear Forces. The pseudo seismic force calculated in accordance with Section 4.4.2.1 shall be distributed vertically in accordance with Eqs. (4-2a and 4-2b). For buildings six stories or fewer high, the value of k shall be permitted to be taken as 1.0.

$$F_x = \frac{w_x h_x^k}{\sum_{i=1}^n w_i h_i^k} V \quad (4-2a)$$

$$V_j = \sum_{x=j}^n F_x \quad (4-2b)$$

where

V_j = Story shear at story level j ;

n = Total number of stories above ground level;

j = Number of story levels under consideration;

W = Total seismic weight, per Section 4.4.2.1;

V = Pseudo seismic force from Eq. (4-1);

w_i = Portion of total building weight W located on or assigned to floor level i ;

w_x = Portion of total building weight W located on or assigned to floor level x ;

4.4.2.1 Pseudo Seismic Force. The pseudo seismic force, in a given horizontal direction of a building, shall be calculated in accordance with Eq. (4-1).

$$V = C S_a W \quad (4-1)$$

where

V = Pseudo seismic force;

C = Modification factor to relate expected maximum inelastic displacements to displacements calculated for linear elastic response; C shall be taken from Table 4-7;

S_a = Response spectral acceleration at the fundamental period of the building in the direction under consideration. The value of S_a shall be calculated in accordance with the procedures in Section 4.4.2.3; and

W = Effective seismic weight of the building, including the total dead load and applicable portions of other gravity loads listed below:

Table 4-8. M_s Factors for Shear Walls

Wall Type	Level of Performance		
	CP ^a	LS ^a	IO ^a
Reinforced concrete, precast concrete, wood, reinforced masonry, and cold-formed steel	4.5	3.0	1.5
Unreinforced masonry	1.75	1.25	1.0

^a CP = Collapse Prevention, LS = Life Safety, IO = Immediate Occupancy.

Table 4-7. Modification Factor, C

Building Type ^a	Number of Stories			
	1	2	3	≥4
Wood and cold-formed steel shear wall (W1, W1a, W2, CFS1)	1.3	1.1	1.0	1.0
Moment frame (S1, S3, C1, PC2a)				
Shear wall (S4, S5, C2, C3, PC1a, PC2, RM2, URMa)	1.4	1.2	1.1	1.0
Braced frame (S2)				
Cold-formed steel strap-brace wall (CFS2)				
Unreinforced masonry (URM)	1.0	1.0	1.0	1.0
Flexible diaphragms (S1a, S2a, S5a, C2a, C3a, PC1, RM1)				

^a Defined in Table 3-1.

β = 0.80 for moment-resisting frame systems of steel (Building Types S1 and S1a);
 = 0.90 for moment-resisting frame systems of reinforced concrete (Building Type C1); and
 = 0.75 for all other framing systems.

4.4.2.3 Spectral Acceleration. Spectral acceleration, S_a , for use in computing the pseudo seismic force shall be computed in accordance with Eq. (4-3).

$$S_a = \frac{S_{X1}}{T} \quad (4-3)$$

but S_a shall not exceed S_{XS} , where T is the fundamental period of vibration of the building, calculated in accordance with Section 4.4.2.4, and S_{X1} and S_{XS} are as defined in Section 2.4 for the Seismic Hazard Level specified in Section 4.1.2. Alternatively, a site-specific response spectrum shall be permitted to be developed according to Section 2.4.2 for the Seismic Hazard Level specified in Section 4.1.2.



CORNERSTONE

structural engineering group

SHEAR STRESS CHECK

- PER ASCE 41-17 SEC 4.4.3.3 QUICK CHECK PROCEDURE

$$S_{x1} = 0.393g$$

$$S_{xs} = 0.623g$$

4.4.2.4 Period. The fundamental period of a building, in the direction under consideration, shall be calculated in accordance with Eq. (4-4).

$$T = C_t h_n^{\frac{1}{3}} \quad (4-4)$$

$$S_a = S_{x1} / T < S_{xs}$$

$$S_{x1} / T = 0.393 / 0.144 = 2.73 > S_{xs} \dots \text{therefore use } S_{xs}$$

$$T = 0.02 \times 13.9^{0.75} = 0.144$$

where

T = Fundamental period (s) in the direction under consideration;

C_t = 0.035 for moment-resisting frame systems of steel (Building Types S1 and S1a);

= 0.018 for moment-resisting frames of reinforced concrete (Building Type C1);

= 0.030 for eccentrically braced steel frames (Building Types S2 and S2a);

= 0.020 for all other framing systems;

h_n = Height (ft) above the base to the roof level;

$$S_a = S_{xs} = 0.623g$$

$$V = V_j = C \times S_a \times W = 1.3 \times 0.623 \times 83,200\# = 67,384\#$$

$$V_j^{avg} = (1/M_s)(V_j/A_w) = (1/4.5)(67,384\#/60.3) = 248 \text{ plf}$$

$$248 \text{ plf} < 700 \text{ plf OKAY}$$

EXISTING DIAGONAL SHEAR WALLS OKAY

OVERTURNING CHECK

-CHECK THE RATIO OF LEAST HORIZONTAL DIMENSION OF SEISMIC FORCE RESISTING SYSTEM AT THE FOUNDATION LEVEL TO BUILDING HEIGHT.

$$\text{LEAST DIMENSION} = 23.667'$$

$$\text{HEIGHT AVERAGE} = 13.9'$$

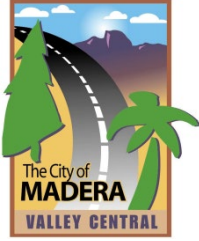
$$\text{RATIO} = 1.70$$

MUST BE GREATER THAN:

$$0.6S_a = 0.6 \times 0.623 = 0.37$$

$$1.70 > 0.37 \text{ OK}$$





REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: April 16, 2025

Agenda Number: E-2

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

SUBJECT:

Madera Municipal Golf Course Update 2025

RECOMMENDATION:

This report is submitted for informational purposes only and there no action is requested from City Council

SUMMARY:

The existing lease agreement between the City and Sierra Golf Management (SGM) for the operation and management of the Madera Municipal Golf Course was renewed on July 1, 2023, for a five-year term. The agreement is scheduled to expire on June 30, 2028.

As part of the agreement, the City committed to providing the City Council with a minimum of one formal annual update on the status of the golf course operation. This includes a review of the prior year's performance (in this case, calendar year 2024) and an overview of new or planned developments for the upcoming year (2025). These updates are intended to ensure transparency, foster collaboration, and keep the Council and community informed about the condition, performance, and direction of the golf course.

In addition to the annual update, the agreement established a Golf Course Advisory Committee, which meets monthly to discuss course operations, community feedback, and opportunities for improvement. The committee plays a key role in supporting ongoing communication between SGM, City staff, and stakeholders.

This report serves as the required annual update, providing Council with a summary of golf course activities, accomplishments, and planned enhancements in accordance with the terms of the management agreement.

DISCUSSION:

The following text in *italics* provides highlights as provided by SGM.

The game of golf continues to gain in popularity on a national level. Locally, we [SGM] see the same trends, and these are reflected in the rounds plated numbers below. While there was no player type or demographic that stands out or increased more than another, the way players are booking and paying for their golf shows an increase of 38% in online bookings. Our online presence and use of social media to drive players to the golf course remains our focus.

This increase shows that our programs, pricing, and conditions compared to other valley golf facilities makes us a clear choice for not only Madera residents but guests from outside the community as well. Our increase in play benefits not only SGM but the City of Madera as well.

- *Rounds played in 2021: 35,188*
- *Rounds played in 2022: 34,955*
- *Rounds played in 2023: 36,068*
- *Rounds played in 2024: 39,046*

2024 - Golf Course Conditions

Our [SGM] course conditions help to make us a first choice for valley golfers. The condition of our putting surfaces is second to none and are touted by our patrons to be the “best greens in the valley”. SGM continues to bring in new equipment, strategies and expertise to constantly improve course conditions at Madera Municipal Golf Course. In addition to fulfilling our Capital Contributions per the contract, SGM funded the following items.

- *Purchased new tri-max rough mower*
- *Added a new automatic reel grinder*
- *Purchased and installed new sprinkler heads*
- *Purchased and installed new satellite controllers*
- *Added sand to bunkers*
- *Increased application of pre-emergent herbicides*

In the Fall of 2024, we had our annual USGA site visit at the Golf Course. This visit gives us an independent assessment of the golf course on playability and turf health. Like past assessments, the main issue remains the age of the irrigation system and the need for upgrading to more modern technology. The Golf Advisory Committee has discussed this at length and recommends that we hire a consultant to assess our current system and make recommendations for upgrading or replacement of the current system.

In 2024 we had an adequate amount of precipitation that allowed us to use surface water from the district throughout most of the irrigation season which meant we were not pumping groundwater from our wells to fill ponds and irrigate.

As always, this time of year our thoughts turn to our water needs. At the time of this report, we do not have a percentage, price or amount allocated to us yet, but early indications are that we will be receiving district water for our irrigation needs.

2024 - Food and Beverage

The sub-letting of the food and beverage operation to Sugar Pine Smokehouse (SPS) in 2023 continues to improve the overall experience for not only golfers but the entire community. SPS has not only fulfilled its capital requirements under the contract but has exceeded the required amount by funding and completing the following projects:

- *Patio furniture, lighting, and fans*
- *New extended bar top*
- *Refrigeration replacement*
- *New paint and décor in the bar area*

In 2024 the Golf Course Advisory Committee approved and completed projects in the Clubhouse using the Capital Funding from Sierra Golf Management, Sugar Pine Smokehouse, and the City of Madera to enhance the Restaurant/Banquet facilities.

- *Replaced air conditioning units*
- *Complete remodel of both the men's and women's restrooms*
- *Bar flooring*
- *Refurbished Banquet Room doors*

2025 Upcoming

- *4th of July Golf Tournament*
- *Nominations for Advisory Committee*

FINANCIAL IMPACT:

Although this is an informational report only, Table 1 below provides a point in time snapshot of yearly capital expenditure amounts and total remaining funds. It also displays Fiscal Year 23/24 rollover savings commensurate to direction received from the Council on May 1, 2024.

No direct financial impact is associated with the presentation of this information.

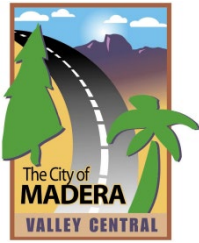
Table 1: Golf Course Capital Improvements Expenditure Breakdown		
	Fiscal Year 2023/2024	Fiscal Year 2024/2025
Capital Improvements Allocation	\$75,000	\$75,000
Rolled Over Savings	\$0	\$41,152
Total	\$75,000	\$116,152
Expenditure/Encumbered	\$75,000	\$83,915.51
Balance	\$0.00	\$32,236.49

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None.



REPORT TO CITY COUNCIL

Groundwater Sustainability Agency

Approved by:

Keith Helmuth, Department Director

Arnoldo Rodriguez, City Manager

Council Meeting of: April 16, 2025

Agenda Number: E-3

SUBJECT:

Domestic Well Mitigation Program (DWMP)

RECOMMENDATION:

Receive update and provide direction regarding information provided as part of this update to City Council

SUMMARY:

The City of Madera (City) is one of seven agencies that have established a Groundwater Sustainability Agency (GSA) within the boundaries of Madera Groundwater Subbasin (Subbasin) pursuant to the 2014 Sustainable Groundwater Management Act (SGMA). The seven GSAs include the following members:

- City of Madera (City)
- County of Madera (County)
- Madera Irrigation District (MID)
- Madera Water District (MWD)
- Gravelly Ford Water District
- Root Creek Water District
- New Stone Water District (NWSD)

Four GSAs, including the City, County, MID, and MWD, prepared one joint Groundwater Sustainability Plan (GSP).

The original joint GSP, prepared in 2020, requires GSAs to achieve groundwater sustainability in the Subbasin by 2040. Combined, the original joint GSP GSAs are responsible for approximately 95 percent of the Subbasin.

The remaining three GSAs, Gravelly Ford Water District GSA, Root Creek Water District GSA and New Stone Water District GSA, each prepared their own individual GSPs, which, when combined with the joint GSP, collectively cover and manage the entire Subbasin as required by SGMA including impacts to domestic wells.

All GSAs are required to prepare and implement a DWMP for the Madera Subbasin. While not a direct component in reaching sustainability, the DWMP can be considered a factor in the time frame required to achieve sustainability. Without a DWMP to mitigate well impacts, the urgency of reaching sustainability would be heightened to avoid greater losses of residential wells.

DISCUSSION:

The Madera Subbasin GSAs have proceeded with coordination and focused planning efforts to develop a DWMP, including the development of a draft memorandum of understanding (MOU) that was incorporated into the revised GSP submitted to Department of Water Resources (DWR) on March 21, 2023. It was, however, only in the last six months or so that the coordination on a DWMP has accelerated. As a result of these efforts, staff finds that it must seek input from Council.

The MOU itself did not represent a commitment on the part of any GSA. Rather, it speaks to, among many, potential program mitigation measures and that the parties to the MOU will work cooperatively to determine a proportional responsibility for each GSA.

The DWMP when complete is intended to provide assistance to domestic and municipal wells adversely impacted by declining groundwater levels that interfere with groundwater production or quality. The program is not intended to mitigate well issues not caused by regional groundwater conditions nor is it intended to resolve issues related to normal wear and tear. It is expected that the DWMP will be implemented during the GSP implementation period, as needed, and continue until groundwater sustainability is achieved. After 2040, groundwater levels will stabilize at historical levels, avoiding undesirable results for groundwater users.

Economic analyses conducted to compare costs of implementing a DWMP versus immediately requiring full implementation of demand reduction in 2020 found that immediate and substantial cutbacks in groundwater pumping would result in major impacts to the local economy and all basin stakeholders, including domestic well owners, that would be more significant than the costs of implementing a DWMP.

Starting as early March 2023 and even before, the GSAs began developing the program eligibility criteria, terms, and conditions. While the GSAs continued to address the DWMP, it is only recently that the effort accelerated toward establishing roles and responsibilities of a program. The DWMP is intended to benefit domestic and municipal well users, including disadvantaged communities and underrepresented communities, experiencing adverse impacts as a result of overdraft conditions.

The DWMP will attempt to adhere to a number of Common Principles. A preliminary draft of these principles are included as Attachment 1.

During the Council meeting of April 3, 2024, staff, as part of a GSP update and consideration of a five-year evaluation discussed domestic well mitigation and possible ways to participate in funding the program. Council was presented several options for participation that included:

- Split by percentage of acreage in the Subbasin
- Split by the percentage of impact on the sustainability of the aquifer. The last credible value staff has on this was somewhere around 3 percent based on previous year's impacts. It is anticipated this will, following completion of City projects go to zero unless the Five-Year Update illustrates that impacts by GSA need to be redetermined.

As part of recent discussions amongst GSAs, the joint GSP Point of Contact and a third party acting as a mediator/facilitator, the method of participation has evolved into the following options:

- Proportionate cost responsibility based on contribution to overdraft
- Proximity based DWMP

Proximity Based DWMP Approach

As described to the GSAs, the option based on an example DWMP from Delta-Mendota, dry wells within proximity to a GSA would be the responsibility of the GSA. The definition of proximity was not described as within but rather nearby the GSA. Regardless of the definition of proximate, even three (3) wells within this boundary have the potential of cost \$90,000 within a representative time whether it be a year or some other time frame. Based on data on hand, four wells have been reported dry in the City limits within the last six- and one-half months. In addition to the four wells within the City limits, multiple dry wells have been reported within two miles of the City limits which makes the definition of proximity an important concern.

Note – At present, the reimbursement to dry well owners is limited to \$30,000. All parameters should not be considered fixed until DWR approves the DWMP.

Proportionate Cost Responsibility based on Contribution to Overdraft

Based on data provided at the last GSA Coordination Subgroup meeting, the total net recharge to the Madera subbasin appears to be negative 116,200 acre-feet for all seven GSAs. With the City's model output of a net recharge of negative 2,600 acre-feet, the City proportionate cost would be 2.24%. It would take approximately 125 wells throughout the subbasin to exceed the value of three wells within proximity to the City GSA. Within the last six- and one-half months, 25 dry wells have been reported equating to an annual average of less than 50.

Staff has indicated to the other GSAs that the City would only support proportionate Cost Responsibility but indicated Council would be queried to confirm this.

Based on this report, staff is asking Council to express their desired method of contribution. Staff is also interested in any other concerns it may have.

FINANCIAL IMPACT:

It is not anticipated there would be any immediate impacts to the General Fund so long as cost of mitigation is built into the Water Fund as part of the next rate study. This also assumes that the number of wells to be mitigated does not exceed that which was assumed.

ALTERNATIVES:

Alternatives include:

- Proportional based on acreage – This method does not allow for an argument to be made later that the City no longer has an impact once all projects included in the GSP have been completed

- Not participate – This would likely be in violation of the Sustainable Ground Water Management Act and may result in litigation with one or more GSAs

ATTACHMENTS:

1. Preliminary Draft Common Principles

Attachment 1

Preliminary Draft Common Principles

**Madera Subbasin
GSA Coordination Workgroup
Domestic Well Mitigation Program (DWMP)**

Preliminary Draft Common Principles

The following is a list of key themes, addressed by many (but not necessarily all) GSAs regarding needs and desired outcomes for a Madera DWMP

1. Adaptive / Time Limited

- DWMP [costs, scale, implementation, etc.] should change over time as GSAs achieve and maintain sustainable conditions

2. Equitable

- Costs and participation should be proportional to the associated impacts on domestic wells by a given GSA(S)

OR....

3. Comprehensive

- All GSAs need to participate

4. Time/Cost Efficient

- A DWMP can't be overly time consuming and expensive because that will result in limited interest of the GSAs to participate

5. Technically Defensible

- A DWMP must have checks/balanced to avoid abuse by funding applicants. Well mitigations must be defensibly proven before being implemented

6. Locally Drive

GSAs do not want a DWMP dictated to them by other / external organizations

7. Locally Drive

- GSAs do not want a DWMP dictated to them but other / external organizations

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