



Regular Meeting of the Madera City Council

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Wednesday, October 4, 2023
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 837 7675 6202#. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL: Mayor Santos Garcia
Mayor Pro Tem Elsa Mejia, District 5
Councilmember Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Artemio Villegas, District 6

INVOCATION: Pastor Sam Neely, Mt. Zion Missionary Baptist Church

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

WRITTEN COMMUNICATIONS: None

- PRESENTATIONS:**
1. Proclamation Recognizing October 9, 2023, as Indigenous People’s Day
 2. Proclamation Recognizing Breast Cancer Awareness Month
 3. Proclamation Recognizing Disability Awareness Month
 4. Proclamation Recognizing Domestic Violence Awareness Month
 5. Children & Youth in Transition Program - Rosa M. Galindo, MUSD Program Manager

INTRODUCTIONS: None

A. WORKSHOP:

A-1 Measure T Update

Recommendation: This workshop is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Kendall Flint, DKS Associates)

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Minutes – September 6, 2023

Recommendation: Approve the City Council Minutes of September 6, 2023 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for August 26, 2023 to September 22, 2023 (Report by Michael Lima)

B-3 Informational Report on Contract City Attorney Services and Litigation Expenditures

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Arnoldo Rodriguez)

B-4 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-5 Continuing Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms

Recommendation: Adopt a Resolution Continuing the Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms in accordance with Madera Municipal Code Title III, Chapter 2 (Report by Wendy Silva)

B-6 Request to Waive City Fees for Madera High School’s Homecoming Parade

Recommendation: Adopt a Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Engineering Fees and Services Relating to the Madera High

School Homecoming Parade in the Amount of \$2,136 (Report by Gino Chiaramonte)

B-7 Request to Waive City Fees for Madera Downtown Christmas Parade

Recommendation: Adopt a Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Parks Services for the Downtown Christmas Parade in the Amount of \$2,855 (Report by Gino Chiaramonte)

B-8 Improvement Agreement Amendment No. 1 for the Varbella Estates II Subdivision (Tract No. 20-S-01) Allowing Reimbursement for Reconstruction of a Private Driveway

Recommendation: Adopt a Resolution Approving Amendment No. 1 to the Improvement Agreement Authorizing Reimbursement for Reconstruction of a Private Driveway to be Constructed by Subdivider (Report by Keith Helmuth)

B-9 Groundwater Monitoring Wells at the Wastewater Treatment Plant, Project No. WWTP 20-01

Recommendation: Adopt a Minute Order Approving:
1. Acceptance of the Construction of Monitoring Wells at the Wastewater Treatment Plant, Project No. WWTP 20-01; and
2. The Recording of the Notice of Completion; and
3. The Release of Retention 35 Days After Recording the Notice of Completion (Report by Keith Helmuth)

B-10 Master Agreement Between the Madera County Transportation Commission and the City for Fiscal Year 2022/2023 Allocation of the Regional Surface Transportation Program (RSTP) Exchange Funding

Recommendation: Adopt a Resolution Approving the Master Agreement between the Madera County Transportation Commission (MCTC) and the City for the Fiscal Year (FY) 2022/2023 allocation of RSTP Exchange Funding (RSTP) Exchange Funding (Report by Keith Helmuth)

B-11 Change Order on Piggyback Purchase Agreement for Paint Striping Truck

Recommendation: Adopt a Resolution Approving a Change Order to the Sourcewell Paint Striper Piggyback Resolution No. 23-50 Approved by Council on April 19, 2023, for Minor Changes to the Paint Gun Carriage Configuration, Additional Bead Gun, and Air Ride Seats for the Operators (Report by Mike Lima)

B-12 Second Reading and Adoption of an Ordinance to Rezone 0.3 Acres at 405 Vineyard Avenue (REZ 2023-02)

Waive Full Reading and Adopt an Ordinance of the City of Madera Amending the Official City of Madera Zoning Map Rezoning Approximately 0.3 Acres located at 405 Vineyard Avenue (APN 008-071-001) from a R2 (One unit for each 3,000 square feet of site area) Zone District to a R1 (One unit for each 6,000 square feet of site area) Zone District, by Title Only (Report by Will Tackett)

B-13 Change Order on Consultant Services Agreement with O'Dell Engineering for Design Services for James Taubert Park

Recommendation: Adopt a Resolution approving a change order to the O'Dell Engineering Consultant Services Agreement of \$9,000, bringing the agreement to \$247,013 (Report by Joseph Hebert)

B-14 Multiple Letters of Support Provided by the City of Madera

Recommendation: This report is submitted for informational purposes only, and no action is requested from City Council (Council) at this time (Report by Arnaldo Rodriguez)

C. PUBLIC HEARINGS:

C-1 Public Hearing Regarding the Program Year 2022/23 Community Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) and Financial Summary

Recommendation: Conduct a Public Hearing, Invite Public Input, and Adopt a Resolution Approving the City's 2022/23 CAPER and Financial Summary (Report by Mike Lima)

C-2 Public Hearing Regarding Annexation No. 1 (Madera Place Apartments) into Community Facilities District No. 2013-1 Under the Mello Roos Community Facilities Act of 1982 and Related Actions

Recommendation: That Council consider the following:

1. Hold the Public Hearing; and
2. Adopt a Resolution of the City Council (Council) of the City of Madera Authorizing Annexation of Territory (Annexation No. 1) to Community Facilities District No. 2013-1 (CFD 2013-1); authorizing the Levy of Special Tax; and Submitting the Levy of Tax to the Qualified Electors; and
3. Conduct the Election of the Qualified Electors of Annexation No. 1; and
4. Adopt a Resolution of the Council of the City of Madera Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 1 to CFD 2013-1 (Public Services) (Report by Will Tackett)

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Modifications to the City of Madera Classification Plan and Adjustment of Salary Ranges for Certain Positions

Recommendation: Adopt Resolutions:

1. Modifying the City of Madera Classification Plan by replacing the existing Park Planning Manager classification with Parks Project Manager and replacing Information Services Manager with Director of Information Technology;
2. Approving a Side Letter Agreement with the Mid Management Employee Group regarding adjustment of salary ranges for represented professional civil engineer positions; and
3. Modifying and/or setting the assigned salary ranges for the classifications of Associate Civil Engineer, Senior Civil Engineer,

Deputy City Engineer, City Engineer, and Director of Information Technology, and adopting the City of Madera Full Time Salary Schedule (Report by Wendy Silva)

D-2 Consideration of Adoption of a Tax Sharing Agreement between the City of Madera and the County of Madera

Recommendation: Adopt a Resolution Approving a Tax Sharing Agreement (TSA) between the City of Madera and County of Madera, Authorizing the Mayor to execute the Agreement on behalf of the City and Authorizing the City Manager to make Non-material Revisions or Refinements in the Language of the Agreement, not including the Sales Tax and Property Tax Sharing Amounts or Percentages, as may be needed to finalize the Agreement and Secure County Approval (Report by Will Tackett)

D-3 Contract Award for the Renovation of the Cook Water Tower, City Project No. W-22 and W-34

Recommendation:

1. Adopt a Resolution approving the contract award for the Renovation of the Cook Water Tower, City Project No. W-22 and W-34 in the amount of \$2,920,732.00 to Unified Field Services Corporation and a contingency of 10 percent of the contract amount, and a CEQA Class 1 Categorical Exemption (Existing Facilities); and
2. Adopt a Resolution Approving Project Funding Amendments Appropriating \$604,078.00 to the Fiscal Year (FY) 2023/24 Capital Projects Budgets (Report by Keith Helmuth)

E. ADMINISTRATIVE REPORTS:

E-1 Riverview Park Playground Equipment Installation

Recommendation: Receive a summary report of the neighborhood meeting and provide direction on plans to install playground equipment at Riverview Park (Report by Joseph Hebert)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

G. CLOSED SESSION:

G-1 Conference with Legal Counsel - Existing Litigation pursuant to Government Code §54956.9(a)

One Case: Madera Police Officers' Association; Randall Williams; Thomas Burns vs. City of Madera (MCV 088246)

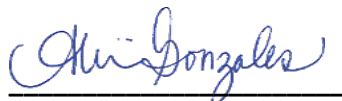
ADJOURNMENT:

UPCOMING MEETING DATES:

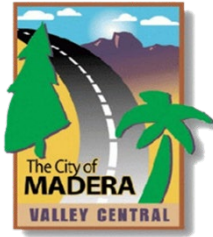
- Wednesday, October 18, 2023
- Wednesday, November 1, 2023

- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov . Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
 - The services of a translator can be made available. Please contact the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
 - Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4th Street, Madera, CA 93637 and on the City website at www.madera.gov
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for October 4, 2023, near the front entrances of City Hall and on the City's website www.madera.gov at 7:45 p.m. on September 28, 2023.



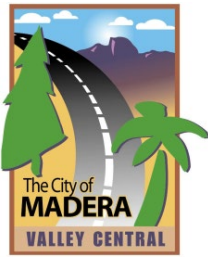
Alicia Gonzales, City Clerk



Madera City Council Agenda 10/04/23

Agenda Item A-1:
Measure T Update

There is no written report for this item.



Item:	B-1
Minutes for:	09/06/2023
Adopted:	10/04/2023

Minutes of a Regular Meeting of the Madera City Council

September 6, 2023
6:00 p.m.

Council Chambers
City Hall

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CALL TO ORDER: Meeting was called to order at 6:02 p.m.

ROLL CALL:

Present: Mayor Santos Garcia
Mayor Pro Tem Elsa Mejia, District 5
Councilmember Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Artemio Villegas, District 6

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Chief Building Official Rafael Magallan, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Fire Battalion Chief Ralph Duran, Grants Administrator Marcela Zuniga, Director of Human Resources Wendy Silva, Director of Parks and Community Services Joseph Hebert, Planning Manager Gary Conte, Police Commander Giachino Chiaramonte, Police Lieutenant Josiah Arnold, Public Works Director Ismael Hernandez, Deputy City Engineer Ellen Bitter, Assistant Planner Adileni Rueda and Communication Specialist Joseph Carrello.

INVOCATION: Pastor Sammie Neely, Mount Zion Baptist Church

PLEDGE OF ALLEGIANCE: Joseph Hebert, Director of Parks and Community Services

APPROVAL OF AGENDA:

City Clerk Alicia Gonzales announced that the resolution for Item C-3 was revised after the agenda was published. A copy of the resolution was distributed to Council and copies available at the podium for members of the public.

City Attorney Shannon Chaffin advised Council that the ballots from the developer for Item C-2 had not been received and if ballots were not received by the time the item was heard then it may be recommended that this item be continued to the next regular Council meeting.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER GALLEGOS, THE AGENDA WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

No Public Comment was presented. Public Comment was closed.

WRITTEN COMMUNICATIONS: None

- PRESENTATIONS:**
1. Proclamation Recognizing September 15, 2023 as the 200th Anniversary of Mexican Independence Day and Diplomatic Relations between the U.S. and Mexico
 2. Proclamation Recognizing Old Timers' Week
 3. LOVE Madera (Presentation by April Molina)
City Clerk Alicia Gonzales announced that this presentation will be made at a later date as Ms. Molina was unable to attend.

INTRODUCTIONS: None

A. WORKSHOP: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, THE CONSENT CALENDAR WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

B-1 Minutes – August 16, 2023 and August 24, 2023

Recommendation: Approve the City Council Minutes of August 16, 2023 and August 24, 2023 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for August 5, 2023 to August 25, 2023 (Report by Michael Lima)

B-3 Informational Report on Contract City Attorney Services and Litigation Expenditures

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Arnaldo Rodriguez)

B-4 2023 Old Timers Day Parade and Booths in the Park Event Entries

Recommendation: Approve a Minute Order Authorizing the City Manager to Execute Documents Necessary for any City Entries in the Old Timers Day Parade and Related Booths in the Park Event Scheduled September 30, 2023 (Report by Alicia Gonzales)

B-5 Acceptance of a Grant Award from the State of California Office of Traffic Safety Selective Traffic Enforcement Program (STEP)

Recommendation: Adopt Resolutions:

1. Accepting the Grant Award in the amount of \$125,000; and
2. Amending the City's 2023/24 Budget to Reflect Revenues and Expenditures Related to the Grant (Report by Dino Lawson)

RES 23-150 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ACCEPTING GRANT AWARD FROM THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IN THE AMOUNT OF \$125,000 AND DESIGNATING THE CITY MANAGER AS THE AUTHORIZING OFFICIAL TO ACCEPT THE GRANT AWARD

RES 23-151 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING AND APPROVING AMENDMENTS TO THE CITY OF MADERA FISCAL YEAR 2023/2024 BUDGET

B-6 Budget Amendment Relating to the Third Contract Extension with O&E Transportation for Litter Abatement in the Fresno River

Recommendation: Adopt a Resolution Approving a Budget Amendment to the Fiscal Year 2023/24 Operating Budget in the amount of \$100,000 for Fresno River Clean-up Efforts (Report by Dino Lawson)

RES 23-152 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROPRIATING \$100,000 TO THE CITY OF MADERA FISCAL YEAR 2023-24 ADOPTED BUDGET FOR RIVER CLEAN-UP EFFORTS

B-7 Golf Course Advisory Committee Composition

Recommendation: Adopt a Resolution Establishing the Composition of the Golf Course Advisory Committee, Including Establishing Two-year Term Limits for the Service Organization Representative, Golfer/At-large Community Member and Non-Golfer/At-large Community Member (Report by Joe Hebert)

RES 23-153 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ESTABLISHING THE COMPOSITION OF THE GOLF COURSE ADVISORY COMMITTEE, INCLUDING ESTABLISHING TWO-YEAR TERM LIMITS FOR THE SERVICE ORGANIZATION REPRESENTATIVE, GOLFER/AT-LARGE

COMMUNITY MEMBER AND NON-GOLFER/AT-LARGE COMMUNITY MEMBER

B-8 Groundwater Monitoring Wells at the Wastewater Treatment Plant, Project No. WWTP 20-01

Recommendation: Adopt a Resolution Approving Project Contingencies for the Groundwater Monitoring Wells - Wastewater Treatment Plant, Project No. WWTP 20-01 (Report by Keith Helmuth)

RES 23-154 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA AUTHORIZING CONSTRUCTION CONTRACT CONTINGENCIES FOR THE CONTRACT WITH MAGGIORA BROTHERS DRILLING, INC. FOR THE INSTALLATION OF GROUNDWATER MONITORING WELLS AT THE WASTEWATER TREATMENT PLANT – WWTP 20-01

B-9 Piggyback Purchase Agreements for Fleet Division-Related Purchases

Recommendation: Adopt a Resolution Approving State of California Piggyback Agreements for the Purchase of a Chevrolet Blazer from Winner Chevrolet for an Estimated Amount of \$43,000 using Contract Number 1-22-23-23D, and Five Ford Pursuit Utility vehicles from Folsom Lake Ford for an Estimated Amount of \$365,000 using Contract Number 1-22-23-14C (Report by Mike Lima)

RES 23-155 RESOLUTION APPROVING STATE OF CALIFORNIA PIGGYBACK AGREEMENT FOR I) PURCHASE FROM WINNER CHEVROLET FOR NEW BLAZER IN THE ESTIMATED AMOUNT OF \$43,000; AND II) PURCHASE FROM FOLSOM LAKE FORD OF FIVE FORD PURSUIT UTILITY VEHICLES IN THE ESTIMATED AMOUNT OF \$365,000

B-10 Informational item on the Implementation Progress of the Madera Transit Plan – Fixed Route System Revision

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Mike Lima)

C. PUBLIC HEARINGS:

C-1 Rezone Property Located at 405 Vineyard Avenue (Rezone 2023-02)

Recommendation: The City of Madera Planning Commission recommends the City Council hold a public hearing, make the necessary findings, and take action as follow:

1. Adopt Findings of a Class 15 Categorical Exemption under California Environmental Quality Act (CEQA) Guidelines Section 15315 and Common Sense exemption set forth under CEQA Guidelines Section 15061(b)(3), and Waive Full Reading and Introduce an Ordinance of the City Council amending the official City of Madera Zoning Map Rezoning Approximately 0.3 acres at 405 Vineyard Avenue (APN 008-071-001) from a R2 (One unit for each 3,000 square feet of site area) zone district to a R1 (One unit for each 6,000 square feet of site area) zone district (Report by Will Tackett)

An announcement was made that translation was available for this item and those in attendance were asked if they needed translation. No members of the public asked for translation.

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM C-1 TO WAIVE FULL READING AND INTRODUCTION OF THE ORDINANCE WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

INTRO ORD AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP TO REZONE APPROXIMATELY 0.3 ACRES OF PROPERTY LOCATED AT 405 VINEYARD AVENUE (APN: 008-071-001) FROM THE R2 (ONE UNIT FOR EACH 3,000 SQUARE FEET OF SITE AREA) TO THE R1 (ONE UNIT FOR EACH 6,000 SQUARE FEET OF SITE AREA) ZONE DISTRICT

C-2 Public Hearing Regarding Annexation No. 1 (Madera Place Apartments) into Community Facilities District No. 2013-1 Under the Mello Roos Community Facilities Act of 1982 and Related Actions

Recommendation: That Council consider the following:

1. Hold the Public Hearing; and
2. Adopt a resolution of the City Council (Council) of the City of Madera authorizing Annexation of Territory (Annexation No. 1) to Community Facilities District No. 2013-1 (CFD 2013-1); authorizing the Levy of a Special Tax; and Submitting the Levy of Tax to the Qualified Electors; and
3. Conduct the Election of the Qualified Electors of Annexation No. 1; and
4. Adopt a Resolution of the Council of the City of Madera Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 1 to CFD 2013-1 (Public Services) (Report by Will Tackett)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM C-2 WAS CONTINUED TO THE OCTOBER 4, 2023 COUNCIL MEETING AS NO BALLOTS WERE RECEIVED. THE MOTION WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

C-3 Public Hearing to Consider Changes to the Master Fee Schedule for Planning Fees and a Technical Adjustment to Solid Waste Fees

- Recommendation:**
1. Conduct a Public Hearing to hear testimony regarding the proposed fee increases; and
 2. Adopt a Resolution Approving Proposed Increases in Planning fees and Solid Waste Fees for Multi-Family Residential

The Resolution was revised after agenda distribution but prior to this meeting. The revised resolution adopts changes to the Master Fee Schedule for Solid Waste Fees (Multi-Family Residential). Proposed increases in Planning Fees are no longer addressed in the resolution.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM C-3 WITH THE REVISED RESOLUTION WAS APPROVED BY A 6/1 VOTE. NOES: COUNCILMEMBER MONTES. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 6 - COUNCILMEMBER GALLEGOS

**COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER EVANS
MAYOR PRO TEM MEJIA
COUNCILMEMBER VILLEGAS
MAYOR GARCIA**

NO: 1 - COUNCILMEMBER MONTES

RES 23-156 RESOLUTION ADOPTING CHANGES TO THE MASTER FEE SCHEDULE FOR SOLID WASTE FEES (MULTI-FAMILY RESIDENTIAL)

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Agreement for On-Call Asphalt and Concrete Patching Services

Recommendation: Adopt a Resolution Approving an Agreement with Witbro, Inc. for On-call Asphalt and Concrete Patching Services for \$590,000 (Report by Ismael Hernandez)

ON MOTION BY COUNCILMEMBER GALLEGOS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-1 WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

RES 23-157 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH WITBRO, INC. DOING BUSINESS AS SEAL RITE PAVING AND GRADING FOR ON-CALL ASPHALT/CONCRETE PATCHING SERVICES

E. ADMINISTRATIVE REPORTS:

E-1 Parks & Community Services Department FY 2023-24 Planned Improvement Projects

Recommendation: This report is submitted to provide the City Council an informational report on the status of the Parks & Community Services Department Planned Improvement Projects (Report by Joe Hebert)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

Councilmember Gallegos stated she appreciates the hard work of the Parks workers who work on Saturday. She mentioned that it is Fair week and asked that people try to make it out there.

Councilmember Rodriguez stated that Congressman Duarte extended the opportunity to apply for certain grants. Councilmember Rodriguez would like funding increased for flood control so the City can utilize some of the additional funds to help clean up the river. He encouraged staff and Council to apply for those grant funds. Councilmember Rodriguez added that Congressman Duarte has stated that his office can assist the City of Madera in getting permits faster when it comes to working in the river. Councilmember Rodriguez stated that the hospital issue is being addressed at the State level. He stated that he will be in Washington D.C. next week to advocate for the valley and for their community regarding transportation needs.

Councilmember Montes wished everyone a good and safe Labor Day. He thanked staff and asked staff to keep up the good work.

Councilmember Evans stated she sits on the San Joaquin River Conservancy board and everyone to take a look around and visit the river. She mentioned having cabins along the river and that maybe staff can plan an event out there. She thanked everyone who worked on the river clean-up and those who continue to work on it. Councilmember Evans stated that today is the 13th year anniversary of her daughter's passing due to cancer. She encouraged everyone to get checked and to keep her family in their prayers.

Mayor Pro Tem Mejia thanked the Madera District Fair for the invitation and stated she will be attending; she is not sure which day. She mentioned the Vive La Guelaguetza event that will occur on Sunday, October 8th at the Rotary Sports Complex from 11:00 a.m. to 5:00 p.m. It is an open invitation to everyone, and she hopes to see them there. This event will showcase Oaxaca culture and traditions.

Councilmember Villegas had nothing to report.

Mayor Garcia stated he had the honor to attend the grand opening of the Madera Wrestling Club on Saturday. Many collegiate and professional wrestlers have come out of Madera. He stated that he toured the remodeled Madera County Behavioral Health building located near the Post Office/Frank Bergon Senior Center. Mayor Garcia stated that the Madera Community College has started its first sport team. It is a women's soccer team. They have played two (2) games and won them both.

G. CLOSED SESSION: None

G-1 Conference with Labor Negotiators pursuant to Government Code §54957.6

Agency Designated Representatives: Arnoldo Rodriguez and Wendy Silva

Employee Organizations: Madera Affiliated City Employees Association and Mid Management Employee Group

Unrepresented Employees: City Engineer and Information Services Manager

G-2 Conference with Legal Counsel – Anticipated Litigation

Deciding Whether to Initiate Litigation Pursuant to Paragraph 4 of Subdivision (d) of Government Code Section 54956.9

One Case

City Attorney Shannon Chaffin made the closed session announcement at 7:27 p.m. He and Council returned from Closed Session at 9:02 p.m. with all members of Council present. Mr. Chaffin stated there was no reportable action.

ADJOURNMENT: Meeting was adjourned at 9:03 p.m.

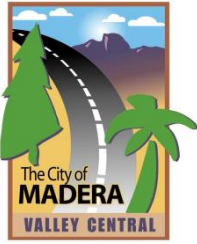
UPCOMING MEETING DATES:

- Wednesday, October 4, 2023
- Wednesday, October 18, 2023

ALICIA GONZALES, City Clerk

SANTOS GARCIA, Mayor

MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk



REPORT TO CITY COUNCIL

Approved by:

Michael Lima
Michael Lima, Director of Financial Services

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-2

SUBJECT:

Informational Report on Register of Audited Demands

RECOMMENDATION:

Review Register of Audited Demands Report for August 26, 2023 to September 22, 2023

SUMMARY:

The Register of Audited Demands for the City covering obligations paid during the period of August 26, 2023 to September 22, 2023 is summarized in the following tables. Attachment A contains Warrants while Table 2 is a summary of the wire transfers.

<i>Table 1: Warrant Distribution Summary</i>		
<i>Description</i>	<i>Check #'s</i>	<i>Amount</i>
<i>General Warrants</i>	37314 – 37553	\$5,731,026.25

<i>Table 2: Wire Transfer Summary</i>		
<i>Description</i>	<i>Vendor</i>	<i>Amount</i>
<i>Payroll and Taxes</i>	Union Bank	\$1,376,240.09
<i>SDI</i>	EDD	\$4,552.23
<i>CalPERS Payment</i>	CalPERS	\$288,461.33

DISCUSSION:

Warrant requests are processed weekly based on the Fiscal Year 2023/2024 Adopted Budget and released for payment every Monday. Each demand has been audited and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment. Per

the request of City Council, we have included the departments from which each of the respective warrants were requested as well as the fund/division description from which they were paid.

FINANCIAL IMPACT:

Demands for payments are made within the constraints of the Fiscal Year 2023/2024 Adopted Budget.

ALTERNATIVES:

Informational only.

ATTACHMENTS:

Register of Audited Demands

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1 - US BANK GENERAL ACCOUNT
October 4, 2023

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37314	08/31/2023	FIRE	FIRE	CASCADE FIRE EQUIPMENT COMPANY	MISC FIRE EQUIPMENT	\$ 2,153.09
37315	08/31/2023	WATER QUALITY	WWTP	TERRAFORM POWER, LLC.	SOLAR ELECTRIC UTILITIES 07/23	\$ 30,254.56
37316	08/31/2023	FLEET	FLEET ACQUISITION	PIONEER FARM EQUIPMENT CO.	KUBOTA M5 2WD TRACTOR	\$ 100,504.26
37317	08/31/2023	GRANTS	PROP 1B PTMISEA	RRM DESIGN GROUP	PROFESSIONAL ENGINEERING DESIGN	\$ 12,976.46
37318	08/31/2023	PW ADMIN	WWTP	MARIN, RICHARD	REIMBURSEMENT - CALL OUT MILEAGE	\$ 54.23
37319	08/31/2023	PD OPS	PD OPS	5.11, INC	UNIFORM ACCESSORIES	\$ 75.85
37320	08/31/2023	PARKS ADMIN	SPORTS PROGRAMS	J & D MANUFACTURING	TINY TIKES T-SHIRTS	\$ 598.08
37321	08/31/2023	PD OPS	PD OPS	LEATHAM FAMILY, LLC	BADGE ORDER	\$ 58.72
37322	08/31/2023	PD OPS	PD OPS	DIEBERTS CREATIVE COPY INC	BUSINESS CARDS - PD	\$ 37.89
37323	08/31/2023	PD OPS	PD OPS	TIM J LAW	EMPLOYMENT BACKGROUND	\$ 2,100.00
37324	08/31/2023	CITY CLERK	CITY COUNCIL	ANDREW J. MEDELLIN	RETIREMENT PLAQUE - CHIEF LAWSON	\$ 96.34
37325	08/31/2023	GRANTS	TRANS - FIXED	MV TRANSPORTATION, INC.	08/23 TRANSIT OPERATOR	\$ 87,960.79
37325	08/31/2023	GRANTS	TRANS - DAR	MV TRANSPORTATION, INC.	08/23 TRANSIT OPERATOR	\$ 59,492.19
37326	08/31/2023	HR/RISK MGT	COMPUTER MAINT	GOVCONNECTION, INC.	BACKUP SERVER HARD DRIVES	\$ 3,955.33
37327	08/31/2023	PD OPS	PD OPS	PACIFIC STORAGE COMPANY	SHREDDING SERVICES	\$ 736.00
37328	08/31/2023	PD OPS	PD OPS	TRILOGY MEDWASTE WEST LLC	REUSABLE TUB - MEDICAL WASTE	\$ 72.45
37329	08/31/2023	FLEET MAINT	FLEET MAINT	O'REILLY AUTOMOTIVE STORES, INC.	AC CONDENSER	\$ 168.22
37329	08/31/2023	FLEET MAINT	FLEET MAINT	O'REILLY AUTOMOTIVE STORES, INC.	STOPLIGHT SW	\$ 17.97
37329	08/31/2023	FLEET MAINT	FLEET MAINT	O'REILLY AUTOMOTIVE STORES, INC.	MISCELLANEOUS PARTS	\$ 702.36
37329	08/31/2023	FLEET MAINT	FLEET MAINT	O'REILLY AUTOMOTIVE STORES, INC.	ANTIFREEZE	\$ 24.89
37330	08/31/2023	CITY CLERK	PLANNING	GENERAL LOGISTICS SYSTEMS US INC	OVERNIGHT MAIL	\$ 7.63
37331	08/31/2023	FIRE	FIRE	VAN DE POL ENTERPRISES, INC.	FUEL CDF - 07/16/23-07/31/23	\$ 841.15
37332	08/31/2023	FLEET MAINT	FLEET MAINT	ALPHA EMPIRE AUTO GROUP, INC.	VEHICLE INSPECTION	\$ 225.00
37333	08/31/2023	FLEET MAINT	COMM & REC	ALPHA EMPIRE AUTO GROUP, INC.	VEHICLE KEY	\$ 52.52
37334	08/31/2023	FLEET MAINT	TRANS - FIXED	ALPHA EMPIRE AUTO GROUP, INC.	HEAD LAMP	\$ 466.84
37335	08/31/2023	FACILITIES	DRAINAGE	CENTRAL COATING COMPANY, INC.	ROOF REPAIR - PW	\$ 1,640.00
37335	08/31/2023	FACILITIES	FACILITIES MAINT	CENTRAL COATING COMPANY, INC.	ROOF REPAIR - PW	\$ 1,640.00
37335	08/31/2023	FACILITIES	STREETS	CENTRAL COATING COMPANY, INC.	ROOF REPAIR - PW	\$ 1,640.00
37336	08/31/2023	FIRE	FIRE	ADVANCED AUTOMOTIVE LLC	VEHICLE SERVICE	\$ 3,243.23
37337	08/31/2023	FACILITIES	STREETS	CUMMINS INC	CALOES GRANT-FUNDED GENERATORS	\$ 108,512.61
37338	08/31/2023	PD OPS	CODE ENF	O&E TRANSPORTATION LLC	WEED ABATEMENT	\$ 3,400.00
37338	08/31/2023	PD OPS	CODE ENF	O&E TRANSPORTATION LLC	RIVER CLEAN UP	\$ 31,050.00
37339	08/31/2023	FACILITIES	CENTRAL ADMIN	MESA ENERGY SYSTEMS, INC	HVAC MAINTENANCE - CITY HALL	\$ 425.00
37340	08/31/2023	PD OPS	PD OPS	SILAS VARELA	PER DIEM - BASIC SWAT SCHOOL WEEK 1	\$ 396.75
37340	08/31/2023	PD OPS	PD OPS	SILAS VARELA	PER DIEM - BASIC SWAT SCHOOL WEEK 2	\$ 396.75
37341	08/31/2023	PD OPS	SUPP LAW ENF	BRENDA D LINMAN DVM	VET SERVICES FOR BUBBLES	\$ 123.00
37342	08/31/2023	PD OPS	PD OPS	NATHAN MUNOZ	PER DIEM - BASIC SWAT SCHOOL WEEK 1	\$ 396.75
37342	08/31/2023	PD OPS	PD OPS	NATHAN MUNOZ	PER DIEM - BASIC SWAT SCHOOL WEEK 2	\$ 396.75
37343	08/31/2023	FINANCE	FINANCE	SAFEGUARD BUSINESS SYSTEMS, INC.	ENDORSEMENT STAMP	\$ 161.98

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37343	08/31/2023	UB - WATER	UB - GARBAGE	SAFEGUARD BUSINESS SYSTEMS, INC.	DEPOSIT TICKETS	\$ 52.22
37343	08/31/2023	UB - WATER	UB - SEWER	SAFEGUARD BUSINESS SYSTEMS, INC.	DEPOSIT TICKETS	\$ 52.22
37343	08/31/2023	UB - WATER	UB - WATER	SAFEGUARD BUSINESS SYSTEMS, INC.	DEPOSIT TICKETS	\$ 104.45
37344	08/31/2023	PD OPS	MEAS K - PD	ALL STAR PAINTING KD INC	PAINTING OF PD FACILITY - IFB 202223-05	\$ 45,729.28
37345	08/31/2023	PARKS ADMIN	SPECIAL EVENTS	FRUITBERGS INC	MOVIES IN THE PARK EVENT	\$ 1,760.00
37346	08/31/2023	CITY CLERK	CITY COUNCIL	MADERA COUNTY SUPERINTENDENT OF SCHOOLS	MADERA COMPACT LUNCHEON 2023	\$ 180.00
37346	08/31/2023	CITY CLERK	COMMUNITY PROMO	MADERA COUNTY SUPERINTENDENT OF SCHOOLS	MADERA COMPACT LUNCHEON 2023	\$ 45.00
37347	08/31/2023	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY,INC.	MONTHLY SAMPLING	\$ 528.00
37347	08/31/2023	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY,INC.	WEEKLY SAMPLING	\$ 1,710.00
37348	08/31/2023	FINANCE	COMM & REC	AT&T	07/23 CALNET 3 SVS 9391026396	\$ 261.48
37348	08/31/2023	FINANCE	MEAS K - FIRE	AT&T	08/23 CALNET 3 SVS 9391068734	\$ 50.75
37348	08/31/2023	FINANCE	SEWER OPS	AT&T	08/23 CALNET 3 SVS 9391031570	\$ 196.20
37348	08/31/2023	FINANCE	SR CITIZEN COMM	AT&T	07/23 CALNET 3 SVS 9391026403	\$ 28.76
37348	08/31/2023	FINANCE	SR CITIZEN COMM	AT&T	07/23 CALNET 3 SVS 9391026398	\$ 26.03
37348	08/31/2023	FINANCE	PD OPS	AT&T	07/23 CALNET 3 SVS 9391059143	\$ 2,502.21
37348	08/31/2023	FINANCE	PD OPS	AT&T	07/23 CALNET 3 SVS 9391026401	\$ 26.02
37348	08/31/2023	FINANCE	PD OPS	AT&T	08/23 CALNET 3 SVS 9391020514	\$ 114.70
37348	08/31/2023	PD OPS	PD OPS	AT&T	07/23 CALNET 3 SVS 9391031566	\$ 154.88
37348	08/31/2023	PD OPS	PD OPS	AT&T	07/23 CALNET 3 SVS 9391031578	\$ 165.89
37349	08/31/2023	ENGINEERING	ENGINEERING	AKEL ENGINEERING GROUP, INC.	LONG TERM WATER SUPPLY CAPACITY STUDY	\$ 7,496.75
37349	08/31/2023	ENGINEERING	ENGINEERING	AKEL ENGINEERING GROUP, INC.	ON-CALL MODELING UPDATE	\$ 61.45
37349	08/31/2023	ENGINEERING	SEWER CAPITAL OUTLAY	AKEL ENGINEERING GROUP, INC.	ON-CALL MODELING UPDATE	\$ 755.55
37350	08/31/2023	WWTP	WWTP	BSK ASSOCIATES	PERMIT COMPLIANCE LAB	\$ 3,897.00
37351	08/31/2023	HR/RISK MGT	HR/RISK MGT	CA DEPARTMENT OF JUSTICE	07/23 FINGERPRINT APPS/DOJ LIVESCAN	\$ 128.00
37351	08/31/2023	HR/RISK MGT	MUSD AFTER SCHOOL PROG	CA DEPARTMENT OF JUSTICE	07/23 FINGERPRINT APPS/DOJ LIVESCAN	\$ 192.00
37351	08/31/2023	PD OPS	PD OPS	CA DEPARTMENT OF JUSTICE	07/23 MISCELLANEOUS SERVICES	\$ 582.00
37352	08/31/2023	PD OPS	PD OPS	CALIFORNIA FORENSIC INSTITUTE	PRE-EMPLOYMENT EXAM	\$ 2,700.00
37353	08/31/2023	PD OPS	PD OPS	COMCAST	08/23 SVS 8155500320092096	\$ 180.61
37354	08/31/2023	GRANTS	CDBG PUBLIC SVC	COMMUNITY ACTION PRTRNSHP OF MADERA	CDBG FY 22/23 FRESNO MADERA CONTINUUM OF CARE	\$ 1,178.02
37355	08/31/2023	PD OPS	CODE ENF	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 07/23	\$ 87.50
37355	08/31/2023	PD OPS	UB - GARBAGE	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 07/23	\$ 21.88
37355	08/31/2023	PD OPS	UB - SEWER	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 07/23	\$ 21.88
37355	08/31/2023	PD OPS	UB - WATER	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 07/23	\$ 43.74
37356	08/31/2023	FLEET MAINT	FLEET MAINT	FUTURE FORD OF CLOVIS	COMPRESSOR	\$ 600.56
37357	08/31/2023	FLEET MAINT	FLEET MAINT	FUTURE FORD OF CLOVIS	SERVICE - F350 1FDRG3GT3HEC22341	\$ 5,564.73
37358	08/31/2023	FACILITIES	FACILITIES MAINT	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - FIRE 56	\$ 1,175.94
37358	08/31/2023	FACILITIES	FIRE	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - FIRE 58	\$ 1,384.02
37358	08/31/2023	FACILITIES	SEWER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - WTR TOWER	\$ 1,176.20
37358	08/31/2023	FACILITIES	SEWER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - FAIRGROUNDS	\$ 1,176.20
37358	08/31/2023	FACILITIES	SEWER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - MEADOWS LIFT	\$ 1,351.04
37358	08/31/2023	FACILITIES	WATER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - PW	\$ 1,206.23
37358	08/31/2023	FACILITIES	WATER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - WELL 38	\$ 1,889.48

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37358	08/31/2023	FACILITIES	WATER OPS	INDUSTRIAL ELECTRICAL CO.	GENERATOR MAINTENANCE - WELL 18	\$ 1,734.35
37359	08/31/2023	FLEET MAINT	FIXED RTE - CAPITAL OUTLAY	J'S COMMUNICATIONS	RADIO ACCESSORIES	\$ 4,661.97
37360	08/31/2023	PARKS ADMIN	AQUATICS PROGRAM	CHARLES LUECKER, AUTHORIZED SIGNER	CHLORINE FOR POOL	\$ 1,334.94
37361	08/31/2023	PD OPS	PD OPS	LOU'S GLOVES, INC.	MEDICAL GLOVES	\$ 572.00
37362	08/31/2023	FINANCE	WATER CONSERV	CITY OF MADERA	CLOTHES WASHER REBATE - 9912426	\$ 200.00
37362	08/31/2023	FINANCE	WATER CONSERV	CITY OF MADERA	CLOTHES WASHER REBATE - 10000908	\$ 200.00
37363	08/31/2023	CITY CLERK	CITY COUNCIL	MADERA CHAMBER OF COMMERCE	LIFETIME ACHIEVEMENT AWARD DINNER	\$ 120.00
37363	08/31/2023	CITY CLERK	COMMUNITY PROMO	MADERA CHAMBER OF COMMERCE	LIFETIME ACHIEVEMENT AWARD DINNER	\$ 60.00
37364	08/31/2023	CITY CLERK	CITY CLERK	MADERA TRIBUNE	PUBLICATION OF ORDINANCE 1002 CS	\$ 260.00
37365	08/31/2023	FLEET MAINT	CODE ENF	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 07/23	\$ 9.49
37365	08/31/2023	FLEET MAINT	ENGINEERING	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 07/23	\$ 34.95
37365	08/31/2023	FLEET MAINT	FLEET MOTOR POOL	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 07/23	\$ 4.67
37365	08/31/2023	FLEET MAINT	PARKS	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 07/23	\$ 266.66
37365	08/31/2023	FLEET MAINT	STREETS	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 07/23	\$ 36.83
37366	08/31/2023	PD OPS	MEAS K - PD	MADERA UNIFORM & ACCESSORIES	UNIFORM ACCESSORIES	\$ 3,491.98
37366	08/31/2023	PD OPS	PD OPS	MADERA UNIFORM & ACCESSORIES	UNIFORM ACCESSORIES	\$ 161.83
37367	08/31/2023	PARKS ADMIN	AQUATICS PROGRM	MAMMOTH OXYGEN	CO2 FOR POOL	\$ 343.69
37368	08/31/2023	PW ADMIN	STREETS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 4,090.23
37369	08/31/2023	PW ADMIN	WWTP	MONDRAGON, JUAN	MILEAGE REIMBURSEMENT - CALL TO WWTP	\$ 25.15
37370	08/31/2023	PD OPS	PD OPS	OCCU-MED, LTD.	EXAM SERVICES	\$ 838.00
37371	08/31/2023	GRANTS	GRANT OVERSIGHT	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES - GRANTS	\$ 72.02
37371	08/31/2023	GRANTS	TRANS - FIXED	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES - GRANTS	\$ 82.55
37371	08/31/2023	GRANTS	TRANS - DAR	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES - GRANTS	\$ 82.59
37372	08/31/2023	FINANCE	AIRPORT OPS	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 101.00
37372	08/31/2023	FINANCE	CENTRAL ADMIN	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 1,814.08
37372	08/31/2023	FINANCE	COMM & REC	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 3,891.57
37372	08/31/2023	FINANCE	DRAINAGE	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 902.02
37372	08/31/2023	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	08/23 SERVICE 6690755760-8	\$ 89.76
37372	08/31/2023	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	08/23 SERVICE 1619119913-8	\$ 91.43
37372	08/31/2023	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 32,365.22
37372	08/31/2023	FINANCE	FIRE	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 2,213.54
37372	08/31/2023	FINANCE	INTERMODAL BLDG	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 1,468.38
37372	08/31/2023	FINANCE	PARKING DIST OPS	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 54.94
37372	08/31/2023	FINANCE	PARKS	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 5,949.13
37372	08/31/2023	FINANCE	SEWER OPS	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 3,079.60
37372	08/31/2023	FINANCE	SOLID WASTE	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 276.79
37372	08/31/2023	FINANCE	SR CITIZEN COMM	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 158.61
37372	08/31/2023	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 201,150.87
37372	08/31/2023	FINANCE	WWTP	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 156.57
37372	08/31/2023	FINANCE	ZONE 34B ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 0443905948-8	\$ 22.30
37372	08/31/2023	FINANCE	ZONE 24 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 9.93
37372	08/31/2023	FINANCE	ZONE 31A ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 29.69

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37372	08/31/2023	FINANCE	ZONE 20B ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 21.38
37372	08/31/2023	FINANCE	ZONE 27B ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 10.67
37372	08/31/2023	FINANCE	ZONE 2 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 52.24
37372	08/31/2023	FINANCE	ZONE 3 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 39.20
37372	08/31/2023	FINANCE	ZONE 31B ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 29.69
37372	08/31/2023	FINANCE	ZONE 4 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 9.85
37372	08/31/2023	FINANCE	ZONE 6A ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 66.64
37372	08/31/2023	FINANCE	ZONE 29C ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 10.84
37372	08/31/2023	FINANCE	ZONE 8 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 68.92
37372	08/31/2023	FINANCE	ZONE 16 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 22.61
37372	08/31/2023	FINANCE	ZONE 13 ACTIVITIES	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2	\$ 151.32
37373	08/31/2023	PD OPS	CODE ENF	PECK'S PRINTERY	CE - RENTAL HOUSING INSPECTION	\$ 97.42
37373	08/31/2023	PD OPS	CODE ENF	PECK'S PRINTERY	CE - FORMS	\$ 340.98
37374	08/31/2023	PW ADMIN	AIRPORT OPS	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	FACILITIES MAINT	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	FLEET MAINT	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	STREETS	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	SEWER OPS	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	WATER OPS	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	WATER QUALITY CONTROL	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.74
37374	08/31/2023	PW ADMIN	WWTP	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37374	08/31/2023	PW ADMIN	PURCHASING	PITNEY BOWES, INC.	POSTAGE FEES	\$ 0.73
37375	08/31/2023	WWTP	WWTP	POLYDYNE INC.	SLUDGE DEWATERING POLYMER	\$ 9,610.44
37376	08/31/2023	ENGINEERING	WATER CAPITAL OUTLAY	PROVOST & PRITCHARD CONSULTING	PROFESSIONAL ENGINEERING SERVICES	\$ 6,107.70
37377	08/31/2023	WWTP	WWTP	SYNAGRO WEST, INC.	BIOSOLIDS DISPOSAL	\$ 11,451.24
37378	08/31/2023	GRANTS	MADERA TRANSIT CENTER	TECH. MASTER PEST MANAGEMENT	SQUIRREL CONTROL - TRANSIT	\$ 150.00
37379	08/31/2023	FINANCE	COMPUTER MAINT	TYLER TECHNOLOGIES INC.	TYLER FORMS	\$ 350.00
37379	08/31/2023	FINANCE	COMPUTER MAINT	TYLER TECHNOLOGIES INC.	PACE TRAINING	\$ 10,946.25
37380	08/31/2023	FINANCE	BUILDING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 103.78
37380	08/31/2023	FINANCE	CITY COUNCIL	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 38.01
37380	08/31/2023	FINANCE	FACILITIES MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 51.89
37380	08/31/2023	FINANCE	FIRE	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 152.04
37380	08/31/2023	FINANCE	FLEET MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 1.59
37380	08/31/2023	FINANCE	HR/RISK MGT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 38.01
37380	08/31/2023	FINANCE	PARKS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 1.59
37380	08/31/2023	FINANCE	PLANNING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 51.89
37380	08/31/2023	FINANCE	STREETS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 14.09
37380	08/31/2023	FINANCE	SEWER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 1.59
37380	08/31/2023	FINANCE	STREET CLEANING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 1.59
37380	08/31/2023	FINANCE	WATER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 144.50
37380	08/31/2023	FINANCE	WATER QUALITY CONTROL	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 38.01
37380	08/31/2023	FINANCE	WWTP	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 75.58

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37380	08/31/2023	FINANCE	PD OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 07/11/2-08/10/23	\$ 494.25
37381	08/31/2023	PD OPS	PD OPS	WEBSTER, NICHOLAS	PER DIEM - SLI SESSION #4	\$ 258.75
37382	08/31/2023	ENGINEERING	ENGINEERING	YAMABE & HORN ENGINEERING	MAP REVIEW - 23-155	\$ 560.00
37382	08/31/2023	ENGINEERING	WATER OPS	YAMABE & HORN ENGINEERING	WELL 27 REHAB	\$ 4,755.00
37383	08/31/2023	FINANCE	PARKING DIST OPS	OVERPAYMENTS	REIMB DISMISSED PK 42254	\$ 127.00
37384	08/31/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE	\$ 3,000.00
37385	08/31/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE	\$ 3,000.00
37386	08/31/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE	\$ 3,000.00
37387	08/31/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE	\$ 2,000.00
37388	08/31/2023	ENGINEERING	SEWER SE QUAD U/A	BOND ENCROACH	REIMBURSEMENT - IVEYWOOD-PECAN	\$ 178,964.00
37388	08/31/2023	ENGINEERING	SEWER SW QUAD U/A	BOND ENCROACH	REIMBURSEMENT - IVEYWOOD-PECAN	\$ 392,699.00
37389	08/31/2023	PARKS ADMIN	SPORTS PROGRAMS	OTP- PARKS REFUNDS	ACTIVITY CANCELLATION REFUND	\$ 60.00
37390	08/31/2023	PARKS ADMIN	AQUATICS PROGRM	OTP- PARKS REFUNDS	ACTIVITY CANCELLATION PARTIAL REFUND	\$ 51.00
37391	08/31/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - PANAM MULTI-ROOM	\$ 100.00
37392	09/06/2023	ENGINEERING	ENGINEERING	ACRO SERVICE CORPORATION	TEMP SERVICES - ENGINEERING	\$ 1,680.00
37393	09/06/2023	PARKS ADMIN	SPORTS PROGRAMS	J & D MANUFACTURING	ADULT SOFTBALL T-SHIRTS	\$ 167.35
37393	09/06/2023	PARKS ADMIN	SPORTS PROGRAMS	J & D MANUFACTURING	ADULT SOFTBALL PRIZES	\$ 167.35
37394	09/06/2023	CITY ADMIN	CITY ATTORNEY	MONTOY LAW CORPORATION	CITY ATTORNEY CONTRACTED LEGAL SERVICES	\$ 31,997.00
37395	09/06/2023	FACILITIES	AIRPORT OPS	PRESTIGE CUSTOM GLASS	REPLACE BROKEN WINDOW	\$ 4,506.00
37396	09/06/2023	FINANCE	FINANCE	MV CHENG & ASSOCIATES, INC.	CONSULTING SERVICES: INTERIM FINANCE DIRECTOR	\$ 6,156.25
37397	09/06/2023	PARKS ADMIN	PARKING DIST OPS	ELITE MAINT AND TREE SERVICE	08/23 DOWNTOWN MAINTENANCE GROUP 1	\$ 509.60
37397	09/06/2023	PARKS ADMIN	PARKS	ELITE MAINT AND TREE SERVICE	08/23 NON-MEDIAN MAINTENANCE GROUP 2	\$ 5,678.40
37397	09/06/2023	PARKS ADMIN	MEDIAN LANDS	ELITE MAINT AND TREE SERVICE	08/23 MEDIAN MAINTENANCE GROUP 3	\$ 12,560.80
37398	09/06/2023	FIRE	MEAS K - FIRE	BAUER COMPRESSORS, INC	SELF CONTAINED BREATHING APPARATUS TESTING	\$ 2,755.00
37399	09/06/2023	FIRE	FIRE	VAN DE POL ENTERPRISES, INC.	FUEL CDF - 08/01/23-08/15/23	\$ 714.09
37400	09/06/2023	HR/RISK MGT	COMPUTER MAINT	KNOWBE4, INC.	SECURITY SOFTWARE	\$ 4,549.29
37401	09/06/2023	PW ADMIN	AIRPORT OPS	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 213.04
37401	09/06/2023	PW ADMIN	DRAINAGE	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 639.13
37401	09/06/2023	PW ADMIN	FLEET MAINT	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 319.57
37401	09/06/2023	PW ADMIN	SEWER OPS	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 319.56
37401	09/06/2023	PW ADMIN	WATER OPS	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 639.13
37401	09/06/2023	PW ADMIN	WWTP	LINDE GAS & EQUIPMENT INC	CYLINDER DEMURRAGE	\$ 319.57
37402	09/06/2023	PW ADMIN	FACILITIES MAINT	MESA ENERGY SYSTEMS, INC	HVAC MAINTENANCE - MPD	\$ 445.00
37403	09/06/2023	FLEET	FLEET ACQUISITION	CAPPO MANAGEMENT XXXIV, INC.	NEW 2023 TOYOTA TACOMA	\$ 59,036.64
37404	09/06/2023	WATER CAPITAL	WATER CAPITAL OUTLAY	PERFORMANCE AUTOMATION COMPANY, INC.	CHLORINE GENERATOR INSTALLATION, WELLS 15, 22, 30	\$ 19,511.00
37405	09/06/2023	ENGINEERING	ENGINEERING	PLAN IT SOFTWARE LLC	CIP SOFTWARE RENEWAL	\$ 1,072.00
37405	09/06/2023	ENGINEERING	SEWER OPS	PLAN IT SOFTWARE LLC	CIP SOFTWARE RENEWAL	\$ 528.00
37406	09/06/2023	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	WEEKLY SAMPLING	\$ 570.00
37406	09/06/2023	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	REPEAT SAMPLING	\$ 30.00
37407	09/06/2023	FINANCE	CENTRAL ADMIN	AT&T	08/23 CALNET 3 SVS 9391026406	\$ 24.58
37407	09/06/2023	FINANCE	FINANCE	AT&T	08/23 CALNET 3 SVS 9391026406	\$ 24.58
37407	09/06/2023	FINANCE	HR/RISK MGT	AT&T	08/23 CALNET 3 SVS 9391026400	\$ 26.12

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37407	09/06/2023	FINANCE	PARKS	AT&T	08/23 CALNET 3 SVS 9391026412	\$ 159.97
37407	09/06/2023	FINANCE	PARKS ADMIN	AT&T	08/23 CALNET 3 SVS 9391031580	\$ 272.27
37407	09/06/2023	FINANCE	SEWER OPS	AT&T	08/23 CALNET 3 SVS 9391026410	\$ 50.70
37407	09/06/2023	FINANCE	SR CITIZEN COMM	AT&T	08/23 CALNET 3 SVS 9391026415	\$ 66.33
37407	09/06/2023	FINANCE	WWTP	AT&T	08/23 CALNET 3 SVS 9391026405	\$ 26.12
37407	09/06/2023	FINANCE	WWTP	AT&T	08/23 CALNET 3 SVS 9391026417	\$ 38.53
37407	09/06/2023	FINANCE	PD OPS	AT&T	08/23 CALNET 3 SVS 9391026414	\$ 371.18
37407	09/06/2023	FINANCE	PD OPS	AT&T	08/23 CALNET 3 SVS 9391026409	\$ 26.53
37408	09/06/2023	ENGINEERING	AFFORDABLE HOUSING	BUSH ENGINEERING, INC.	R-94 -SAFETY IMPROVEMENT	\$ 9,245.35
37409	09/06/2023	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 08/18/2023 PAYROLL	\$ 911.08
37410	09/06/2023	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 09/01/2023 PAYROLL	\$ 911.08
37411	09/06/2023	HR/RISK MGT	HR/RISK MGT	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 641.50
37411	09/06/2023	HR/RISK MGT	STREETS	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 554.40
37411	09/06/2023	HR/RISK MGT	MUSD AFTER SCHOOL PROG	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 1,435.00
37412	09/06/2023	UB - WATER	UB - GARBAGE	DATAPROSE, LLC	05/22 BILLING	\$ 2,492.67
37412	09/06/2023	UB - WATER	UB - SEWER	DATAPROSE, LLC	05/22 BILLING	\$ 2,492.67
37412	09/06/2023	UB - WATER	UB - WATER	DATAPROSE, LLC	05/22 BILLING	\$ 5,136.79
37413	09/06/2023	GRANTS	MADERA TRANSIT CENTER	DIAMOND COMMUNICATIONS	FIRE ALARM MONITORING - TRANSIT	\$ 80.00
37414	09/06/2023	BUILDING	BUILDING	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION SVS 08/01/23-08/15/23	\$ 17,100.00
37415	09/06/2023	FACILITIES	WATER OPS	LEON ENVIRONMENTAL SERVICES	ABESTOS TESTING - PW FRONT	\$ 770.00
37416	09/06/2023	HR/RISK MGT	INS/RISK MGT	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 4,317.70
37417	09/06/2023	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9894890	\$ 179.00
37417	09/06/2023	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9919593	\$ 99.00
37417	09/06/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	08/23 UTILITY SERVICE - 3040421-500276	\$ 58.52
37417	09/06/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	08/23 UTILITY SERVICE - 3040431-500276	\$ 109.74
37417	09/06/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	08/23 UTILITY SERVICE - 3040441-500276	\$ 132.65
37418	09/06/2023	FINANCE	PAYROLL TRUST	M.C.E.A.	08/23 MONTHLY DUES	\$ 300.00
37419	09/06/2023	CITY ADMIN	COMMUNITY PROMO	MADERA CHAMBER OF COMMERCE	MEMBERSHIP DUES 2023	\$ 660.00
37420	09/06/2023	WATER QUALITY	WATER QUALITY CONTROL	WATER CONNECTION INC.	BACKFLOW REPLACEMENT - LTC	\$ 1,590.48
37420	09/06/2023	WATER QUALITY	WATER QUALITY CONTROL	WATER CONNECTION INC.	BACKFLOW REPLACEMENT INSTALLATION - LTC	\$ 1,400.00
37421	09/06/2023	FINANCE	PAYROLL TRUST	M P O A	08/23 MONTHLY DUES	\$ 6,803.16
37422	09/06/2023	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTISEMENT - MECHANIC	\$ 228.00
37423	09/06/2023	PW ADMIN	STREETS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 7,994.78
37423	09/06/2023	PW ADMIN	WWTP	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 384.60
37424	09/06/2023	FACILITIES	COMM & REC	MUSCO SPORTS LIGHTING, LLC	REPLACE PANEL - POLE 3	\$ 2,723.25
37425	09/06/2023	ENGINEERING	AFFORDABLE HOUSING	O'DELL ENGINEERING, INC.	DESIGN SVS - SIDEWALK IMPROVEMENT	\$ 3,858.25
37426	09/06/2023	ENGINEERING	WATER CAPITAL OUTLAY	PROVOST & PRITCHARD CONSULTING	PROFESSIONAL ENGINEERING SERVICES	\$ 2,735.10
37427	09/06/2023	WWTP	WWTP	SJVCATC-SAN JOAQ VALLEY CLEAN AIR	AIR PERMITS FY 23/24	\$ 3,522.00
37428	09/06/2023	FINANCE	PAYROLL TRUST	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 08/18/23 PAYROLL	\$ 25.00
37429	09/06/2023	FINANCE	PAYROLL TRUST	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 09/01/23 PAYROLL	\$ 25.00
37430	09/06/2023	FACILITIES	PARKS	UNITED RENTALS, INC	EQUIPMENT RENTAL	\$ 1,314.38
37430	09/06/2023	PW ADMIN	WWTP	UNITED RENTALS, INC	EQUIPMENT RENTAL	\$ 1,169.77

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37431	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9926177	\$ 146.60
37432	09/06/2023	FINANCE	WATER FUND	OTP- UB REFUNDS	DEPOSIT FROM MAIS TO MUNIS	\$ 230.19
37433	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB OVERPAYMENT 9913960	\$ 137.02
37434	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9925145	\$ 255.14
37435	09/06/2023	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERM REFUND 554165	\$ 442.66
37436	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9926301	\$ 30.83
37437	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9925198	\$ 177.21
37438	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9909203	\$ 458.62
37439	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9919522	\$ 114.42
37440	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB REFUND OVERPAYMENT 9922352	\$ 137.10
37441	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9919665	\$ 106.93
37442	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9906304	\$ 23.98
37443	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 10000647	\$ 187.39
37444	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9915481	\$ 186.69
37445	09/06/2023	FINANCE	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9926498-514683	\$ 150.00
37446	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9924502	\$ 115.06
37447	09/06/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9922283	\$ 146.19
37448	09/11/2023	WWTP	WWTP	TERRAFORM POWER, LLC.	SOLAR ELECTRIC UTILITIES 08/23	\$ 30,359.23
37449	09/11/2023	ENGINEERING	ENGINEERING	ACRO SERVICE CORPORATION	TEMP SERVICES - ENGINEERING	\$ 5,600.00
37450	09/11/2023	GRANTS	TRANS - FIXED	TRILLIUM SOLUTIONS, INC.	GTFS ANNUAL SUBSCRIPTION	\$ 5,000.00
37450	09/11/2023	GRANTS	AFFORDABLE HOUSING	TRILLIUM SOLUTIONS, INC.	CONSULTING SERVICES - RFP DEV & TECH	\$ 5,004.00
37451	09/11/2023	GRANTS	CDBG ADMIN	CITY DATA SERVICES LLC	CDS MONTHLY MAINTENANCE	\$ 1,875.00
37452	09/11/2023	PW ADMIN	AIRPORT OPS	BRANDLEY ENGINEERING INC	PROFESSIONAL ENGINEERING SERVICES	\$ 14,490.00
37452	09/11/2023	PW ADMIN	AIRPORT CAPITAL PROJECTS	BRANDLEY ENGINEERING INC	PROFESSIONAL ENGINEERING SERVICES	\$ 73,917.70
37453	09/11/2023	FINANCE	AIRPORT OPS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 124.12
37453	09/11/2023	FINANCE	CENTRAL ADMIN	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 127.64
37453	09/11/2023	FINANCE	COMM & REC	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 513.84
37453	09/11/2023	FINANCE	COMPUTER MAINT	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 17.32
37453	09/11/2023	FINANCE	ENGINEERING	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 93.04
37453	09/11/2023	FINANCE	FACILITIES MAINT	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 432.88
37453	09/11/2023	FINANCE	FLEET MAINT	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 537.52
37453	09/11/2023	FINANCE	PARKS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 1,122.03
37453	09/11/2023	FINANCE	STREETS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 1,176.00
37453	09/11/2023	FINANCE	SEWER OPS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 305.28
37453	09/11/2023	FINANCE	UB - WATER	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 42.60
37453	09/11/2023	FINANCE	WATER OPS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 715.50
37453	09/11/2023	FINANCE	WATER QUALITY CONTROL	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 190.96
37453	09/11/2023	FINANCE	WWTP	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 653.91
37453	09/11/2023	FINANCE	PD OPS	PRUDENTIAL OVERALL SUPPLY	08/23 UNIFORM SERVICES	\$ 127.40
37454	09/11/2023	ENGINEERING	SEWER CAPITAL OUTLAY	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SERVICES	\$ 25,964.06
37455	09/11/2023	ENGINEERING	WATER CAPITAL OUTLAY	CALIFORNIA DEPT OF FISH AND WILDLIFE	ALTERATION AGREEMENT PERMIT - LAKE/STREAMBED	\$ 6,236.00
37456	09/11/2023	FLEET	FLEET ACQUISITION	COOK'S COMMUNICATIONS	PD UP-FIT PARTS UNITS 6034, 6035, 6036	\$ 58,917.65

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37457	09/11/2023	FIRE	FIRE	DEPARTMENT OF FORESTRY AND FIRE	4TH QTR ACTUAL BILLING FOR CITY CONTRACT FY 22/23	\$ 1,043,505.08
37457	09/11/2023	FIRE	MEAS K - FIRE	DEPARTMENT OF FORESTRY AND FIRE	4TH QTR ACTUAL BILLING FOR CITY CONTRACT FY 22/23	\$ 521,552.55
37458	09/11/2023	FIRE	MEAS K - FIRE	DIAMOND COMMUNICATIONS	FIRE ALARM MONITORING - FIRE 58	\$ 35.00
37459	09/11/2023	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9918195	\$ 195.00
37459	09/11/2023	FINANCE	WATER CONSERV	CITY OF MADERA	CLOTHES WASHER REBATE - 9922526	\$ 200.00
37459	09/11/2023	FINANCE	WATER CONSERV	CITY OF MADERA	DISHWASHER REBATE - 9909988	\$ 200.00
37459	09/11/2023	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9926031	\$ 100.00
37459	09/11/2023	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9909988	\$ 200.00
37460	09/11/2023	FINANCE	PD OPS	MADERA COUNTY TREASURER	07/23 COUNTY'S PORTION OF PARKING PENALTIES PAID	\$ 856.50
37461	09/11/2023	GRANTS	CDBG ADMIN	MADERA TRIBUNE	PUBLIC HEARING NOTICE	\$ 266.50
37461	09/11/2023	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTISEMENT - DISPATCHER	\$ 79.80
37461	09/11/2023	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTISEMENT - CODE ENFORCEMENT	\$ 95.00
37462	09/11/2023	FINANCE	AIRPORT OPS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 9.10
37462	09/11/2023	FINANCE	CENTRAL ADMIN	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 52.81
37462	09/11/2023	FINANCE	COMM & REC	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 3,659.48
37462	09/11/2023	FINANCE	DRAINAGE	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 359.15
37462	09/11/2023	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 7,322.73
37462	09/11/2023	FINANCE	FIRE	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 72.36
37462	09/11/2023	FINANCE	PARKING DIST OPS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 80.45
37462	09/11/2023	FINANCE	PARKS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 136.10
37462	09/11/2023	FINANCE	RECREATION	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 33.82
37462	09/11/2023	FINANCE	SEWER OPS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 23.29
37462	09/11/2023	FINANCE	SOLID WASTE	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 6.84
37462	09/11/2023	FINANCE	SR CITIZEN COMM	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 7.85
37462	09/11/2023	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 65,693.72
37462	09/11/2023	FINANCE	ZONE 24 ACTIVITIES	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 68.12
37462	09/11/2023	FINANCE	ZONE 26 ACTIVITIES	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 10.18
37462	09/11/2023	FINANCE	ZONE 31A ACTIVITIES	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 20.64
37462	09/11/2023	FINANCE	PD OPS	PACIFIC GAS & ELECTRIC	08/23 SERVICE 9920095153-3	\$ 6,713.36
37463	09/11/2023	FINANCE	FINANCE	PHOENIX GROUP INFO SYS	07/23 CITATIONS	\$ 296.07
37463	09/11/2023	FINANCE	PARKING DIST OPS	PHOENIX GROUP INFO SYS	07/23 CITATIONS	\$ 159.42
37464	09/11/2023	ENGINEERING	WWTP	SPARKLETTS	DRINKING WATER ENGINEERING	\$ 96.92
37464	09/11/2023	WWTP	WWTP	SPARKLETTS	LAB & DRINKING WATER	\$ 62.14
37465	09/11/2023	WWTP	SEWER CAPITAL OUTLAY	STANTEC CONSULTING SERVICES INC.	PROFESSIONAL ENGINEERING CONSULTING SERVICES	\$ 1,025.00
37466	09/11/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE - 9907614	\$ 1,180.00
37467	09/11/2023	FINANCE	BUILDING	BL REFUNDS	BUSINESS LICENSE REFUND 22490/22551	\$ 2.64
37467	09/11/2023	FINANCE	FINANCE	BL REFUNDS	BUSINESS LICENSE REFUND 22490/22551	\$ 0.16
37467	09/11/2023	FINANCE	GENERAL FUND	BL REFUNDS	BUSINESS LICENSE REFUND 22490/22551	\$ 49.20
37468	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 10000578	\$ 64.34
37469	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9921598	\$ 148.18
37470	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 10000848	\$ 153.73
37471	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9925647	\$ 74.56

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37472	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9922447	\$ 124.23
37473	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9919387	\$ 126.87
37474	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9893524	\$ 183.14
37475	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9926000	\$ 119.72
37476	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9917531	\$ 69.84
37477	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9924047	\$ 139.76
37478	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 10000802	\$ 260.17
37479	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 10000777	\$ 106.85
37480	09/11/2023	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB TERM REFUND 9923302	\$ 79.83
37481	09/18/2023	ENGINEERING	ENGINEERING	ACRO SERVICE CORPORATION	AC REIMBURSEMENT	\$ 14.00
37482	09/18/2023	PW ADMIN	AIRPORT OPS	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 347.82
37482	09/18/2023	PW ADMIN	CENTRAL ADMIN	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 3,683.20
37482	09/18/2023	PW ADMIN	COMM & REC	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 7,099.08
37482	09/18/2023	PW ADMIN	ENGINEERING	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 2,884.81
37482	09/18/2023	PW ADMIN	FINANCE	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 219.87
37482	09/18/2023	PW ADMIN	INTERMODAL BLDG	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 526.23
37482	09/18/2023	PW ADMIN	SEWER OPS	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 679.37
37482	09/18/2023	PW ADMIN	SOLID WASTE	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 679.37
37482	09/18/2023	PW ADMIN	UB - GARBAGE	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 219.87
37482	09/18/2023	PW ADMIN	UB - SEWER	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 219.87
37482	09/18/2023	PW ADMIN	UB - WATER	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 439.76
37482	09/18/2023	PW ADMIN	WATER QUALITY CONTROL	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 219.84
37482	09/18/2023	PW ADMIN	WWTP	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 979.48
37482	09/18/2023	PW ADMIN	MEAS K - PD	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 589.52
37482	09/18/2023	PW ADMIN	MADERA TRANSIT CENTER	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 1,757.30
37482	09/18/2023	PW ADMIN	PD OPS	SERVICEMASTER BY J&C BROWN	09/23 JANITORIAL SERVICES	\$ 4,276.13
37483	09/18/2023	PW ADMIN	WWTP	GALLEGOS, PETER	MILEAGE REIMBURSEMENT - CALL TO WWTP	\$ 7.86
37484	09/18/2023	CITY CLERK	CITY COUNCIL	GARCIA, SANTOS	PER DIEM - 2023 LOCC ANNUAL CONFERENCE	\$ 223.50
37485	09/18/2023	PD OPS	PD OPS	RAUL R. HERRERA JR.	POLYGRAPHS	\$ 1,500.00
37486	09/18/2023	PD OPS	PD OPS	LEATHAM FAMILY, LLC	BADGE ORDER	\$ 560.46
37487	09/18/2023	PD OPS	CODE ENF	DIEBERTS CREATIVE COPY INC	DOOR HANGERS - CE	\$ 146.19
37487	09/18/2023	PD OPS	PD OPS	DIEBERTS CREATIVE COPY INC	BUSINESS CARDS - PD	\$ 151.55
37488	09/18/2023	GRANTS	TRANS - FIXED	MV TRANSPORTATION, INC.	08/23 TRANSIT OPERATOR	\$ 97,495.66
37488	09/18/2023	GRANTS	TRANS - DAR	MV TRANSPORTATION, INC.	08/23 TRANSIT OPERATOR	\$ 67,000.99
37489	09/18/2023	PD OPS	PD OPS	HALL, KEN	PER DIEM - FIELD TRAINING OFFICER SCHOOL	\$ 425.50
37490	09/18/2023	PD OPS	PD OPS	PACIFIC STORAGE COMPANY	SHREDDING SERVICES	\$ 368.00
37491	09/18/2023	FACILITIES	COMM & REC	CAPITAL BUILDERS HARDWARE	CORE ORDER - PARKS POOL COMPLEX	\$ 2,523.06
37492	09/18/2023	ENGINEERING	WATER OPS	DAVIDS ENGINEERING, INC.	PROFESSIONAL SERVICES	\$ 560.97
37493	09/18/2023	FINANCE	AIRPORT OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 91.95
37493	09/18/2023	FINANCE	ANIMAL CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 343.03
37493	09/18/2023	FINANCE	ANIMAL CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 344.23
37493	09/18/2023	FINANCE	BUILDING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 224.36

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37493	09/18/2023	FINANCE	BUILDING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 332.55
37493	09/18/2023	FINANCE	CODE ENF	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 296.79
37493	09/18/2023	FINANCE	CODE ENF	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 434.72
37493	09/18/2023	FINANCE	DRAINAGE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 1,272.64
37493	09/18/2023	FINANCE	DRAINAGE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 1,340.90
37493	09/18/2023	FINANCE	ENGINEERING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 204.75
37493	09/18/2023	FINANCE	ENGINEERING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 211.49
37493	09/18/2023	FINANCE	FACILITIES MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 274.37
37493	09/18/2023	FINANCE	FACILITIES MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 521.68
37493	09/18/2023	FINANCE	FLEET MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 80.79
37493	09/18/2023	FINANCE	FLEET MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 211.59
37493	09/18/2023	FINANCE	FLEET MOTOR POOL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 56.29
37493	09/18/2023	FINANCE	FLEET MOTOR POOL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 95.15
37493	09/18/2023	FINANCE	GRAFFITI ABATE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 476.37
37493	09/18/2023	FINANCE	GRAFFITI ABATE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 546.25
37493	09/18/2023	FINANCE	PARKS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 3,585.27
37493	09/18/2023	FINANCE	PARKS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 4,540.89
37493	09/18/2023	FINANCE	STREETS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 1,554.07
37493	09/18/2023	FINANCE	STREETS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 1,994.36
37493	09/18/2023	FINANCE	SEWER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 1,015.20
37493	09/18/2023	FINANCE	SEWER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 1,585.38
37493	09/18/2023	FINANCE	STREET CLEANING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 2,377.89
37493	09/18/2023	FINANCE	STREET CLEANING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 3,278.70
37493	09/18/2023	FINANCE	TRANS - FIXED	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 3,229.97
37493	09/18/2023	FINANCE	TRANS - FIXED	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 4,058.50
37493	09/18/2023	FINANCE	TRANS - DAR	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 2,938.80
37493	09/18/2023	FINANCE	TRANS - DAR	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 3,692.65
37493	09/18/2023	FINANCE	WATER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 2,146.10
37493	09/18/2023	FINANCE	WATER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 2,597.36
37493	09/18/2023	FINANCE	WATER QUALITY CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 262.34
37493	09/18/2023	FINANCE	WATER QUALITY CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 530.32
37493	09/18/2023	FINANCE	WWTP	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 136.45
37493	09/18/2023	FINANCE	PD OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/01/23-08/15/23	\$ 8,837.86
37493	09/18/2023	FINANCE	PD OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES - 08/16/23-08/31/23	\$ 9,296.96
37493	09/18/2023	FIRE	MEAS K - FIRE	VAN DE POL ENTERPRISES, INC.	FUEL CDF - BULK DIESEL	\$ 3,272.16
37493	09/18/2023	PD OPS	DUI ENF & AWARENESS	VAN DE POL ENTERPRISES, INC.	PROPANE - PD BBQ	\$ 17.63
37494	09/18/2023	CITY CLERK	CITY COUNCIL	EVANS, ANITA	PER DIEM - 2023 LOCC ANNUAL CONFERENCE	\$ 421.31
37495	09/18/2023	CITY CLERK	CITY COUNCIL	VILLEGAS, ARTEMIO	PER DIEM - 2023 LOCC ANNUAL CONFERENCE	\$ 223.50
37496	09/18/2023	PD OPS	PD OPS	LAW DOG K9	K9 VENDOR TRAINING	\$ 300.00
37497	09/18/2023	GRANTS	CDBG PUBLIC SVC	OLIVE CHARITABLE ORGANIZATION	CDBG FY 23/24 - BENNET HOUSE Q1	\$ 3,750.00
37498	09/18/2023	PD OPS	PD OPS	CINTAS CORPORATION	MEDICAL SUPPLIES	\$ 184.20
37499	09/18/2023	CITY CLERK	CITY COUNCIL	MEJIA, ELSA	PER DIEM - 2023 LOCC ANNUAL CONFERENCE	\$ 223.50

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37500	09/18/2023	PD OPS	PD OPS	SILAS VARELA	PER DIEM - FIELD TRAINING OFFICER SCHOOL	\$ 425.50
37501	09/18/2023	FACILITIES	FACILITIES MAINT	FRESNO ROOFING COMPANY, INC.	ROOF REPAIRS - ENG	\$ 9,600.00
37502	09/18/2023	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	WEEKLY SAMPLING	\$ 570.00
37503	09/20/2023	HR/RISK MGT	HR/RISK MGT	ISRAEL AMEZCUA-DURAN	ONBOARDING SMOOTHIES	\$ 630.00
37504	09/20/2023	FINANCE	AIRPORT OPS	AT&T	07/23 SERVICE 831-000-6408-576	\$ 565.68
37504	09/20/2023	FINANCE	AIRPORT OPS	AT&T	08/23 SERVICE 831-000-6408-576	\$ 542.26
37504	09/20/2023	FINANCE	BUILDING	AT&T	07/23 SERVICE 831-000-6408-576	\$ 115.11
37504	09/20/2023	FINANCE	BUILDING	AT&T	08/23 SERVICE 831-000-6408-576	\$ 110.34
37504	09/20/2023	FINANCE	CITY ATTORNEY	AT&T	07/23 SERVICE 831-000-6408-576	\$ 37.49
37504	09/20/2023	FINANCE	CITY ATTORNEY	AT&T	08/23 SERVICE 831-000-6408-576	\$ 35.94
37504	09/20/2023	FINANCE	CITY CLERK	AT&T	07/23 SERVICE 831-000-6408-576	\$ 31.57
37504	09/20/2023	FINANCE	CITY CLERK	AT&T	08/23 SERVICE 831-000-6408-576	\$ 30.27
37504	09/20/2023	FINANCE	CODE ENF	AT&T	07/23 SERVICE 831-000-6408-576	\$ 630.80
37504	09/20/2023	FINANCE	CODE ENF	AT&T	08/23 SERVICE 831-000-6408-576	\$ 604.68
37504	09/20/2023	FINANCE	COMM & REC	AT&T	07/23 SERVICE 831-000-6408-576	\$ 1,762.16
37504	09/20/2023	FINANCE	COMM & REC	AT&T	08/23 SERVICE 831-000-6408-576	\$ 1,689.20
37504	09/20/2023	FINANCE	COMPUTER MAINT	AT&T	07/23 SERVICE 831-000-6408-576	\$ 119.06
37504	09/20/2023	FINANCE	COMPUTER MAINT	AT&T	08/23 SERVICE 831-000-6408-576	\$ 114.13
37504	09/20/2023	FINANCE	ENGINEERING	AT&T	07/23 SERVICE 831-000-6408-576	\$ 264.42
37504	09/20/2023	FINANCE	ENGINEERING	AT&T	08/23 SERVICE 831-000-6408-576	\$ 253.47
37504	09/20/2023	FINANCE	FINANCE	AT&T	07/23 SERVICE 831-000-6408-576	\$ 90.11
37504	09/20/2023	FINANCE	FINANCE	AT&T	08/23 SERVICE 831-000-6408-576	\$ 86.38
37504	09/20/2023	FINANCE	FIRE	AT&T	07/23 SERVICE 831-000-6408-576	\$ 1,132.02
37504	09/20/2023	FINANCE	FIRE	AT&T	08/23 SERVICE 831-000-6408-576	\$ 1,085.15
37504	09/20/2023	FINANCE	GRANT OVERSIGHT	AT&T	07/23 SERVICE 831-000-6408-576	\$ 110.50
37504	09/20/2023	FINANCE	GRANT OVERSIGHT	AT&T	08/23 SERVICE 831-000-6408-576	\$ 105.93
37504	09/20/2023	FINANCE	HR/RISK MGT	AT&T	07/23 SERVICE 831-000-6408-576	\$ 74.99
37504	09/20/2023	FINANCE	HR/RISK MGT	AT&T	08/23 SERVICE 831-000-6408-576	\$ 71.88
37504	09/20/2023	FINANCE	PLANNING	AT&T	07/23 SERVICE 831-000-6408-576	\$ 96.69
37504	09/20/2023	FINANCE	PLANNING	AT&T	08/23 SERVICE 831-000-6408-576	\$ 92.69
37504	09/20/2023	FINANCE	UB - GARBAGE	AT&T	07/23 SERVICE 831-000-6408-576	\$ 219.69
37504	09/20/2023	FINANCE	UB - GARBAGE	AT&T	08/23 SERVICE 831-000-6408-576	\$ 210.60
37504	09/20/2023	FINANCE	UB - SEWER	AT&T	07/23 SERVICE 831-000-6408-576	\$ 219.69
37504	09/20/2023	FINANCE	UB - SEWER	AT&T	08/23 SERVICE 831-000-6408-576	\$ 210.60
37504	09/20/2023	FINANCE	UB - WATER	AT&T	07/23 SERVICE 831-000-6408-576	\$ 439.39
37504	09/20/2023	FINANCE	UB - WATER	AT&T	08/23 SERVICE 831-000-6408-576	\$ 421.20
37504	09/20/2023	FINANCE	CITY MANAGER	AT&T	07/23 SERVICE 831-000-6408-576	\$ 37.49
37504	09/20/2023	FINANCE	CITY MANAGER	AT&T	08/23 SERVICE 831-000-6408-576	\$ 35.94
37504	09/20/2023	FINANCE	PD OPS	AT&T	07/23 SERVICE 831-000-6408-576	\$ 630.80
37504	09/20/2023	FINANCE	PD OPS	AT&T	08/23 SERVICE 831-000-6408-576	\$ 604.68
37505	09/20/2023	PD OPS	PD OPS	AT&T	08/23 CALNET 3 SVS 9391064552	\$ 284.97
37506	09/20/2023	FINANCE	BUILDING	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 464.01

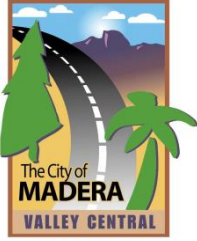
CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37506	09/20/2023	FINANCE	CITY CLERK	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 89.86
37506	09/20/2023	FINANCE	CITY COUNCIL	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 281.68
37506	09/20/2023	FINANCE	CODE ENF	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 44.93
37506	09/20/2023	FINANCE	COMPUTER MAINT	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 515.37
37506	09/20/2023	FINANCE	ENGINEERING	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 285.01
37506	09/20/2023	FINANCE	FACILITIES MAINT	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 793.99
37506	09/20/2023	FINANCE	FINANCE	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 185.09
37506	09/20/2023	FINANCE	FLEET MAINT	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 44.93
37506	09/20/2023	FINANCE	GRANT OVERSIGHT	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 94.89
37506	09/20/2023	FINANCE	HR/RISK MGT	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 154.32
37506	09/20/2023	FINANCE	PARKS	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 195.06
37506	09/20/2023	FINANCE	PLANNING	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 44.93
37506	09/20/2023	FINANCE	STREETS	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 49.96
37506	09/20/2023	FINANCE	UB - GARBAGE	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 11.23
37506	09/20/2023	FINANCE	UB - SEWER	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 11.23
37506	09/20/2023	FINANCE	UB - WATER	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 22.47
37506	09/20/2023	FINANCE	WWTP	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 49.96
37506	09/20/2023	FINANCE	CITY MANAGER	AT&T	08/23 FIRSTNET SVS 287302656036	\$ 90.20
37506	09/20/2023	FINANCE	PD OPS	AT&T	08/23 FIRSTNET SVS 287302965625	\$ 5,603.16
37507	09/20/2023	ENGINEERING	ENGINEERING	AKEL ENGINEERING GROUP, INC.	LONG TERM WATER SUPPLY CAPACITY STUDY	\$ 2,807.25
37508	09/20/2023	FACILITIES	UB - WATER	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE - CITY HALL	\$ 645.00
37508	09/20/2023	FACILITIES	WWTP	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE - WWTP	\$ 1,266.85
37508	09/20/2023	FACILITIES	PD OPS	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINTENANCE - PD SUI	\$ 1,171.67
37509	09/20/2023	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 09/15/2023 PAYROLL	\$ 911.08
37510	09/20/2023	FINANCE	BUILDING	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 63.73
37510	09/20/2023	FINANCE	CITY ATTORNEY	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 18.86
37510	09/20/2023	FINANCE	CITY CLERK	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 18.92
37510	09/20/2023	FINANCE	CODE ENF	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 135.45
37510	09/20/2023	FINANCE	COMM & REC	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 90.62
37510	09/20/2023	FINANCE	COMPUTER MAINT	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.86
37510	09/20/2023	FINANCE	ENGINEERING	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 126.49
37510	09/20/2023	FINANCE	FACILITIES MAINT	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 27.87
37510	09/20/2023	FINANCE	FINANCE	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 99.59
37510	09/20/2023	FINANCE	FLEET MAINT	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 18.92
37510	09/20/2023	FINANCE	GRANT OVERSIGHT	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.86
37510	09/20/2023	FINANCE	HR/RISK MGT	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.86
37510	09/20/2023	FINANCE	PARKS	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 45.79
37510	09/20/2023	FINANCE	PARKS ADMIN	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.83
37510	09/20/2023	FINANCE	PLANNING	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 45.48
37510	09/20/2023	FINANCE	STREETS	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 45.80
37510	09/20/2023	FINANCE	RECREATION	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 54.77
37510	09/20/2023	FINANCE	SEWER OPS	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 32.34

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37510	09/20/2023	FINANCE	SOLID WASTE	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.83
37510	09/20/2023	FINANCE	SR CITIZEN COMM	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 36.83
37510	09/20/2023	FINANCE	UB - GARBAGE	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 30.11
37510	09/20/2023	FINANCE	UB - SEWER	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 30.11
37510	09/20/2023	FINANCE	UB - WATER	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 59.25
37510	09/20/2023	FINANCE	WATER OPS	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 41.31
37510	09/20/2023	FINANCE	WATER QUALITY CONTROL	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 18.92
37510	09/20/2023	FINANCE	WWTP	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 27.87
37510	09/20/2023	FINANCE	CITY MANAGER	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 18.86
37510	09/20/2023	FINANCE	PURCHASING	COMCAST	CITY INTERNET CONNECTION 08/23	\$ 27.87
37511	09/20/2023	PD OPS	PD OPS	COMMUNITY MEDICAL CENTER	LEGAL BLOOD DRAWS - 07/23	\$ 175.00
37512	09/20/2023	HR/RISK MGT	HR/RISK MGT	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 565.50
37512	09/20/2023	HR/RISK MGT	MUSD AFTER SCHOOL PROG	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 287.00
37513	09/20/2023	GRANTS	MADERA TRANSIT CENTER	DIAMOND COMMUNICATIONS	FIRE ALARM MONITORING - TRANSIT	\$ 80.00
37514	09/20/2023	BUILDING	BUILDING	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION SVS 08/16/23-08/31/23	\$ 16,980.00
37515	09/20/2023	GRANTS	INTERMODAL BLDG	GUARDIAN WESTERN SWEEPING INC.	09/23 POWER SWEEPING	\$ 387.00
37515	09/20/2023	GRANTS	PARKING DIST OPS	GUARDIAN WESTERN SWEEPING INC.	09/23 POWER SWEEPING	\$ 387.00
37516	09/20/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	09/23 UTILITY SERVICE - 3040421-500276	\$ 61.05
37516	09/20/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	09/23 UTILITY SERVICE - 3040431-500276	\$ 79.13
37516	09/20/2023	GRANTS	INTERMODAL BLDG	CITY OF MADERA	09/23 UTILITY SERVICE - 3040441-500276	\$ 188.85
37517	09/20/2023	FINANCE	PAYROLL TRUST	M.C.E.A.	09/23 MONTHLY DUES	\$ 290.00
37518	09/20/2023	FINANCE	PAYROLL TRUST	M P O A	09/23 MONTHLY DUES	\$ 6,703.16
37519	09/20/2023	WATER OPS	WATER OPS	MADERA PUMPS, INC.	WELL #27 MAINTENANCE	\$ 2,921.25
37520	09/20/2023	FINANCE	FINANCE	MADERA TRIBUNE	PUBLIC HEARING NOTICE	\$ 982.80
37520	09/20/2023	GRANTS	TRANS - FIXED	MADERA TRIBUNE	REQUEST FOR PROPOSALS - 202223-17	\$ 169.00
37520	09/20/2023	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTISEMENT - ANIMAL CONTROL OFFICER	\$ 64.60
37520	09/20/2023	PLANNING	PLANNING	MADERA TRIBUNE	PUBLIC HEARING NOTICE	\$ 1,267.50
37521	09/20/2023	GRANTS	TRANS - FIXED	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE TRANSIT - 08/23	\$ 1,297.68
37521	09/20/2023	GRANTS	TRANS - DAR	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE TRANSIT - 08/23	\$ 1,297.69
37521	09/20/2023	FLEET MAINT	CODE ENF	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 08/23	\$ 11.03
37521	09/20/2023	FLEET MAINT	ENGINEERING	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 08/23	\$ 55.81
37521	09/20/2023	FLEET MAINT	FLEET MOTOR POOL	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 08/23	\$ 11.62
37521	09/20/2023	FLEET MAINT	PARKS	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 08/23	\$ 340.89
37521	09/20/2023	FLEET MAINT	STREETS	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL USAGE PW - 08/23	\$ 103.15
37522	09/20/2023	PW ADMIN	PARKS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 440.39
37522	09/20/2023	PW ADMIN	STREETS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 11,780.30
37522	09/20/2023	PW ADMIN	WWTP	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 1,183.06
37523	09/20/2023	BUILDING	BUILDING	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES - BUILDING	\$ 3,456.29
37524	09/20/2023	FINANCE	WWTP	PACIFIC GAS & ELECTRIC	07/23 SERVICE 3533032414-2 FY 22/23 NEM TRUE UP	\$ 646,651.32
37524	09/20/2023	FINANCE	WWTP	PACIFIC GAS & ELECTRIC	08/23 SERVICE 3533032414-2 FY 23/24 NEM TRUE UP	\$ 113,744.80
37525	09/20/2023	FINANCE	PAYROLL TRUST	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 09/15/23 PAYROLL	\$ 25.00
37526	09/20/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE - 9925231	\$ 3,000.00

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
37527	09/20/2023	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE - 10000399	\$ 3,000.00
37528	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 42	\$ 1,700.00
37529	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 41	\$ 1,700.00
37530	09/20/2023	FINANCE	AIRPORT OPER FUND	AR REFUNDS	DEPOSIT REFUND - HANGAR 32	\$ 150.00
37531	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 21	\$ 1,700.00
37531	09/20/2023	FINANCE	WATER UTILITY	AR REFUNDS	DEPOSIT REFUND - METER 21	\$ (753.43)
37532	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 12	\$ 1,700.00
37533	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 10	\$ 1,700.00
37534	09/20/2023	FINANCE	AIRPORT OPER FUND	AR REFUNDS	DEPOSIT REFUND - HANGAR 1	\$ 160.00
37535	09/20/2023	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 14	\$ 1,700.00
37535	09/20/2023	FINANCE	WATER UTILITY	AR REFUNDS	DEPOSIT REFUND - METER 14	\$ (123.54)
37536	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PAVILION	\$ 50.00
37537	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PICNIC AREA 2	\$ 50.00
37538	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC FIELDS 4, 5, 7, 8, & 9	\$ 50.00
37539	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PICNIC AREA 2	\$ 50.00
37540	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - ROTARY PAVILION	\$ 50.00
37541	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PAVILION	\$ 50.00
37542	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PICNIC AREA 1	\$ 50.00
37543	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - ROTARY PAVILION	\$ 50.00
37544	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - MCNALLY SHELTER	\$ 50.00
37545	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - ROTARY PAVILION	\$ 50.00
37546	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC AMPHITHEATER	\$ 100.00
37547	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PICNIC AREA 1	\$ 50.00
37548	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PAVILION	\$ 50.00
37549	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PAVILION	\$ 50.00
37550	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PICNIC AREA 1	\$ 50.00
37551	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 150.00
37551	09/20/2023	PARKS ADMIN	PARKS	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 153.00
37552	09/20/2023	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - LTC PAVILION	\$ 50.00
37553	09/20/2023	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERM REFUND 554165	\$ 37.30
325	08/29/2023	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 08/29/2023	\$ 74.79
326	08/29/2023	FINANCE	AIRPORT OPS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 616.42
326	08/29/2023	FINANCE	AQUATICS PROGRM	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 6,796.25
326	08/29/2023	FINANCE	CDBG ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 34.99
326	08/29/2023	FINANCE	CDBG PUBLIC SVC	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 723.27
326	08/29/2023	FINANCE	CENTRAL ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 167.24
326	08/29/2023	FINANCE	CITY CLERK	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,217.45
326	08/29/2023	FINANCE	CITY COUNCIL	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 857.53
326	08/29/2023	FINANCE	CODE ENF	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 3,310.35
326	08/29/2023	FINANCE	COMM & REC	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,116.45
326	08/29/2023	FINANCE	COMPUTER MAINT	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 8,870.81
326	08/29/2023	FINANCE	DRAINAGE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,746.19

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
326	08/29/2023	FINANCE	ENGINEERING	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,628.14
326	08/29/2023	FINANCE	FACILITIES MAINT	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 3,081.05
326	08/29/2023	FINANCE	FINANCE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 620.74
326	08/29/2023	FINANCE	FIRE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 4,263.22
326	08/29/2023	FINANCE	FLEET MAINT	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 15,118.17
326	08/29/2023	FINANCE	GENERAL FUND	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 7,298.55
326	08/29/2023	FINANCE	GENERAL TRUST	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 181.76
326	08/29/2023	FINANCE	GRAFFITI ABATE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 4,321.91
326	08/29/2023	FINANCE	HR/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 4,680.15
326	08/29/2023	FINANCE	INS/RISK MGT	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 4,820.47
326	08/29/2023	FINANCE	MEAS K - FIRE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 5,281.21
326	08/29/2023	FINANCE	PARKS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 17,424.15
326	08/29/2023	FINANCE	PARKS ADMIN	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,319.84
326	08/29/2023	FINANCE	PLANNING	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 2,692.47
326	08/29/2023	FINANCE	STREETS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 11,104.02
326	08/29/2023	FINANCE	RECREATION	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,196.35
326	08/29/2023	FINANCE	SEWER OPS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 176.80
326	08/29/2023	FINANCE	SPORTS PROGRAMS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,017.98
326	08/29/2023	FINANCE	SR CITIZEN COMM	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 2,545.86
326	08/29/2023	FINANCE	SUPP LAW ENF	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 2,542.11
326	08/29/2023	FINANCE	TRANS - FIXED	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 7,791.57
326	08/29/2023	FINANCE	TRANS - DAR	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 3,118.56
326	08/29/2023	FINANCE	UB - GARBAGE	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 36.35
326	08/29/2023	FINANCE	UB - SEWER	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 36.35
326	08/29/2023	FINANCE	UB - WATER	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 72.74
326	08/29/2023	FINANCE	WATER OPS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 8,517.35
326	08/29/2023	FINANCE	WATER QUALITY CONTROL	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 4,840.65
326	08/29/2023	FINANCE	WWTP	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 11,635.17
326	08/29/2023	FINANCE	MEAS K - PD	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 935.33
326	08/29/2023	FINANCE	FLEET ACQUISITION	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 1,723.73
326	08/29/2023	FINANCE	PROP 1B PTMISEA	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 6,018.96
326	08/29/2023	FINANCE	PURCHASING	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 3,131.19
326	08/29/2023	FINANCE	SPECIAL EVENTS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 8,351.39
326	08/29/2023	FINANCE	PD OPS	US BANK CORPORATE PAYMENT SYSTEMS	07/23 CALCARD CHARGES	\$ 7,189.51
327	08/31/2023	FINANCE	CFD DEBT FUND-2006 BONDS	BANK OF NEW YORK MELLON	CFD 2006 SPECIAL TAX REF BND SERIES 2018	\$ 137,907.33
327	08/31/2023	FINANCE	WATER DEBT SERV/REV BONDS	BANK OF NEW YORK MELLON	2019 LEASE REVENUE BOND PAYMENT	\$ 320,967.39
327	08/31/2023	FINANCE	WATER DEBT SERV/REV BONDS	BANK OF NEW YORK MELLON	2015 WATER REV REF BOND PMT	\$ 27,380.00
327	08/31/2023	FINANCE	WWTP BOND ADMIN	BANK OF NEW YORK MELLON	2015 WASTEWATER REV REF BOND PMT	\$ 230,305.83
328	09/05/2023	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 09/01/2023 PAYROLL	\$ 13,115.42
329	09/06/2023	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 09/06/2023	\$ 1,096.38
330	09/06/2023	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 08/18/23 PAYROLL	\$ 29,279.53
331	09/06/2023	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 09/01/23 PAYROLL	\$ 29,465.92

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
332	09/07/2023	FINANCE	PAYROLL TRUST	JOANN COOK	SPOUSAL SUPPORT	\$ 525.00
333	09/11/2023	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	SECTION 125 PLAN YEAR FEE & PARTICIPANT FEE	\$ 104.00
334	09/12/2023	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 09/12/2023	\$ 91.80
337	09/15/2023	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 08/04/23 PAYROLL	\$ 29,700.95
338	09/18/2023	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 09/15/2023 PAYROLL	\$ 13,320.03
339	09/18/2023	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 09/15/2023 PAYROLL	\$ 2,281.32
BANK #1 - US BANK GENERAL ACCOUNT TOTAL						\$ 5,731,026.25



REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: October 4, 2023

Agenda Number: B-3

Arnaldo Rodriguez, City Manager

SUBJECT:

Informational Report on Contract City Attorney Services and Litigation Expenditures

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council)

SUMMARY:

The purpose of this report is to provide Council an informational monthly update on expenditures for contract City Attorney services, as well as specialized legal representation in various matters of litigation.

DISCUSSION:

The following information summarizes billings paid for services formerly performed by the City's City Attorney. This report captures July 2023 invoices received, as well as the Fiscal Year (FY) 2023/24 tracking of invoices received, through a FY 2023/24 Year-to-Date (YTD) column.

If Council desires additional information in future iterations of this report, please advise and staff will make the requested changes.

Firm: Montoy Law Corporation (City Attorney Services and Litigation)

Billing Period: July 2023

Matter	Charges	
	July 2023	FY 2023/2024 (YTD)
City Attorney Services		
General Legal Review/Advice	\$235.00	\$235.00
City Clerk	\$141.00	\$141.00

City Council (Attendance at Council meetings and Requests for Information/Research)	\$1,645.00	\$1,645.00
City Manager	\$117.50	\$117.50
Review and Advice on Agreements	\$2,867.00	\$2,867.00
Planning (Land Use & Planning Commission)	\$7,919.50	\$7,919.50
Finance	\$1,833.00	\$1,833.00
Successor Agency	\$0	\$0
Public Works/Engineering	\$1,974.00	\$1,974.00
Police Department	\$0	\$0
Personnel/Payroll	\$0	\$0
Municipal Code Enforcement/Updates	\$94.00	\$94.00
Ordinances	\$844.00	\$844.00
Discounted Hours	-\$ (23.50)	-\$ (23.50)
Total City Attorney Services	\$17,646.50	\$17,646.50
Litigation Services		
Total Litigation Services	\$8,835.00	\$8,835.00
Total City Attorney and Litigation Services	\$26,481.50	\$26,481.50

FINANCIAL IMPACT:

For FY 2023/24 to date, expenditures for invoices related to legal fees total \$26,481.50. This represents expenditures for specific City Attorney services, as well as specialized legal representation in various matters of litigation. A summary of invoices received to date are summarized per the following table.

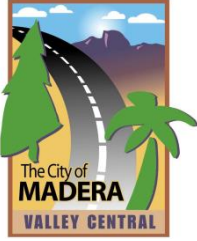
<i>Legal Invoices FY 2023/24 YTD</i>	
City Attorney Services	
Montoy Law Corporation	\$26,481.50

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:

Wendy Silva
Wendy Silva, Director of Human Resources

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-4

SUBJECT:

Informational Report on Personnel Activity

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council).

SUMMARY:

The purpose of this report is to provide the Council a monthly informational update on employment matters, including new hires, transfers, and terminations.

DISCUSSION:

The Civil Service Commission (Commission) met September 5, 2023, and approved eligibility lists for the following:

- Police Officer Trainee
- Police Officer I

The following employees began employment with the City since our last report.

Table 1: New Hires and Re-hires				
Name	Position	Department	Status*	Effective Date
Kathleen Rivera Reyes	Neighborhood Preservation Specialist I	Police Department – Code Enforcement	FT	8/14/23
Madison Pierson	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23

Table 1: New Hires and Re-hires, continued

Name	Position	Department	Status*	Effective Date
Ashley Flores	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Jose Evangelista	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Crystal Lara	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Millie Guzman	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Clara Lick	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Tatyanna Avila	Program Leader I – After School Program	Parks & Community Services	PT	8/14/23
Edmond Brett Letourneau	Animal Control Officer	Police Department	FT	8/28/23
Fidel Bravo	Program Leader I – After School Program	Parks & Community Services	PT	8/28/23
Itzel Jimenez	Police Officer Trainee	Police Department	FT	8/28/23
Oscar Velasquez	Program Leader I – After School Program	Parks & Community Services	PT	8/28/23
Beijan James	Police Officer Trainee	Police Department	FT	8/28/23
Xiomara Rendon	Program Leader I – After School Program	Parks & Community Services	PT	8/28/23
Rocco Saracino	Program Leader I – After School Program	Parks & Community Services	PT	8/29/23
Hope Cha	Program Leader I – After School Program	Parks & Community Services	PT	8/30/23
Isabel Perez	Public Safety Dispatcher	Police Department	FT	8/30/23
Rene Ortiz-Carrillo	Park Aide	Parks & Community Services	PT	9/11/23

Table 1: New Hires and Re-hires, continued

Name	Position	Department	Status*	Effective Date
Ariana Cosio-Soria	Program Leader I – After School Program	Parks & Community Services	PT	9/11/23
Jerardo Mendez	Public Works Maintenance Worker II	Public Works – Water Division	FT	9/11/23
Kimberly Cristobal	Public Safety Dispatcher	Police Department	FT	9/11/23
Asa Lemus	Program Leader I – After School Program	Parks & Community Services	PT	9/11/23
Liliana Ramirez	Program Leader I – After School Program	Parks & Community Services	PT	9/11/23
Robert Ramirez, Jr.	Construction Inspector I	Engineering Department	FT	9/11/23
Sandra Gonzalez	Accounting Technician II	Finance Department – Utility Billing	FT	9/11/23
Shelby Villa	Human Resources Technician II	Human Resources	FT	9/18/23
Alberto Magana Sandoval	Program Leader I – After School Program	Parks & Community Services	PT	9/25/23
Cristian Candelas	Program Leader I – After School Program	Parks & Community Services	PT	9/25/23
Monserrath Cardenas	Program Leader I – After School Program	Parks & Community Services	PT	9/25/23
Jeremiah Felix	Police Officer Trainee	Police Department	FT	9/25/23
Emma Pickett	Program Leader I – After School Program	Parks & Community Services	PT	9/25/23
Richard Gracia	Administrative Analyst I	Finance Department	FT	9/25/23
Marsha Villareal	Program Leader I – After School Program	Parks & Community Services	PT	9/25/23

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

The following promotions, transfers, or assignment changes occurred since our last report.

Table 2: Promotions, Transfers, or Assignment Changes			
Name	Old Position	New Position	Effective Date
Linda Aguilera	Purchasing Assistant	Office Assistant II	7/1/23
Chris Russell	Wastewater Treatment Plant Operator I	Wastewater Treatment Plant Mechanic	7/1/23
Daniel Marcello	Wastewater Treatment Plant Operator-in-Training	Wastewater Treatment Plant Operator I	7/31/23
Tasiana Gonzalez	Program Leader I	Program Leader I – After School Program	7/31/23
Jeffrey Barker	Water Quality Specialist I	Water Quality Specialist II	8/1/23
Desirae Velasco	Program Leader I	Program Leader I – After School Program	8/14/23
Elise Zuniga	Program Leader I	Program Leader I – After School Program	8/14/23
Alize Heather	Program Leader I	Program Leader I – After School Program	8/14/23
Asareel Martinez Solorzano	Program Leader I	Program Leader I – After School Program	8/14/23
Trent Herzog	Code Enforcement Consultant	Police Officer Trainee	8/28/23
Reuben Rodriguez	Neighborhood Preservation Specialist I	Police Officer Trainee	8/28/23
Griselda Martinez	Public Safety Dispatcher	Part Time Public Safety Dispatcher	9/7/23
Gabriela Salazar	Part Time Administrative Analyst	Administrative Analyst I	9/11/23
Giachino Chiamonte	Police Commander	Police Chief	9/23/23

The following employees separated from employment since our last report.

Table 3: Separations				
Name	Position	Department	Status*	Effective Date
Leonel Salvatierra Robles	Park Aide	Parks & Community Services	PT	8/9/23
Dominic Kincaid	Police Officer II	Police Department	FT	8/11/23
Aleta Allen	Construction Inspector	Engineering Department	FT	8/14/23
Michael Mathies	Wastewater Collection System Supervisor	Public Works – Sewer Division	FT	8/25/23
Jose de Jesus Hernandez	Police Officer II	Police Department	FT	9/1/23
Brian Zamora	Public Works Maintenance Worker II	Public Works – Streets Division	FT	9/1/23
Jorge Aguilar	Computer Technician	Information Services	FT	9/5/23
Darrell Green	Network Administrator	Information Services	FT	9/8/23
Charlie Lawson	Police Chief	Police Department	FT	9/22/23

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

FINANCIAL IMPACT:

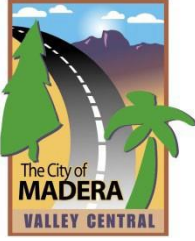
Funding for positions and employees to fill those positions is contemplated annually by the Council in the budget process. During the course of any given fiscal year, individual employees filling specific positions may change due to a number of various circumstances. All hiring and termination decisions are subject to the approval of the City Manager.

ALTERNATIVES:

This report is for informational purposes only.

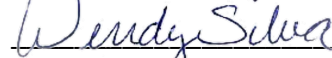
ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:



Wendy Silva, Department Director



Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-5

SUBJECT:

Continuing Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms

RECOMMENDATION:

Adopt a Resolution Continuing the Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms in accordance with Madera Municipal Code Title III, Chapter 2

SUMMARY:

The City of Madera and State of California experienced significant storm events and related impacts beginning in December 2022. President Biden declared a major disaster for various counties in California, inclusive of Madera County, for severe winter storms, flooding, landslides, and mudslides. The disaster period began December 27, 2022, and concluded January 31, 2023.

The City of Madera declared a local emergency related to storm impacts incurred during the disaster period. The requested action is to continue the emergency declaration while the City works through project completion for repairs and finalizes disaster assistance through the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES).

DISCUSSION:

California experienced severe winter storms beginning in December 2022. President Biden declared a major disaster for various counties in California, inclusive of Madera County, for severe winter storms, flooding, landslides, and mudslides. The disaster period began December 27, 2022, and concluded January 31, 2023. During the disaster period, the City of Madera experienced significant impacts, including:

- Debris clearing in the storm system, public right-of-way, and park spaces

- Emergency protective measures
- Catastrophic failure of the Avenue 13 sewer trunk line at Granada Drive
- Multiple storm drain line failures and related asphalt and/or sidewalk failures
- Asphalt failure
- Degradation of equipment at the Wastewater Treatment Plant due to additional incoming debris
- Administrative costs associated with the above as well as with administration of the claim for damages with FEMA and CalOES

The City Manager as the Director of Emergency Services initially declared a local disaster for the City of Madera January 27, 2023. This declaration was ratified by the City Council at its meeting February 1, 2023, and has since been extended in compliance with the City's municipal code and FEMA and CalOES requirements. The contemplated action will continue the local emergency as staff works with FEMA and CalOES on projects to repair and mitigate local impacts related to the declared disaster.

FINANCIAL IMPACT:

The recommended action is necessary to ensure specific liability protection, emergency powers of the Emergency Services Director, and potential recovery of eligible costs, if any, from State and Federal emergency funds.

ALTERNATIVES:

Staff does not recommend consideration of other alternatives given alternatives likely would remove reimbursement to the City that may become possible as a result of this action.

ATTACHMENTS:

1. Resolution continuing the Declaration of a Local Emergency for January 2023 winter storms

RESOLUTION NO. 23-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, CONTINUING THE DECLARATION PROCLAIMING THE
EXISTENCE OF A LOCAL EMERGENCY – JANUARY 2023 WINTER STORMS
IN ACCORDANCE WITH MADERA MUNICIPAL CODE TITLE III, CHAPTER 2**

WHEREAS, the City of Madera has already been adversely impacted by the effects of other local emergencies such as the recent unexpected closure of Madera Community Hospital and the ongoing COVID-19 pandemic; and

WHEREAS, pursuant to the provisions of Government Code section 8558(b), on January 4, 2023 the Governor of the State of California issued a “Proclamation of a State of Emergency” (“Governor’s Proclamation”) relating to severe winter storms and a series of atmospheric river systems that struck California, bringing high winds, substantial precipitation, and river, stream and urban flooding. The Governor’s Proclamation declared that conditions of extreme peril to the safety of persons and property exist due to these storms; and

WHEREAS, the Director of Emergency Services has found that conditions of extreme peril to the safety of persons and property continue to exist within the City of Madera, caused by a series of extreme winter weather events that started on or about December 27, 2022; and

WHEREAS, these extreme winter storm events also referred to as “Atmospheric Rivers” produced large rainfall totals and wind, leading to localized flooding and storm surges within the City’s critical infrastructure systems; and

WHEREAS, these extreme winter storm events have and may continue to cause damage to the City of Madera and other public and private facilities, including but not limited to roads, critical infrastructure, transportation corridors, and buildings, the extent of which has not been completely compiled; and

WHEREAS, strict compliance with certain Madera Municipal Code (“MMC”) and other City regulations would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the severe winter storms, which issue cannot be timely addressed absent a declaration of emergency; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the severe winter storms; and

WHEREAS, local resources have been and will continue to be deployed by the City of Madera to mitigate and recover from these extreme weather events, thereby depleting strained public safety resources such as Law Enforcement, Public Works, and Engineering services; and

WHEREAS, it has now been found that local resources will be unable to cope with the catastrophic effects of this emergency; and

WHEREAS, Section 3-2.04 of the Madera Municipal Code designates the City Manager as the

Director of Emergency Services for the City of Madera; and

WHEREAS, California Government Code Sections 8558 and 8630, et seq., and Section 3-2.04(A) of the Madera Municipal Code authorizes the Director of Emergency Services to proclaim the existence of a local emergency within the City of Madera when the City Council is not in session and the City of Madera is affected or likely to be affected by the existence or threatened existence of conditions of emergency or of extreme peril to the safety of persons and property within the territorial limits of the City of Madera; and

WHEREAS, on January 27, 2023, the City Council was not in session, and the City's Director of Emergency Services declared a local emergency thereby activating the Emergency Operations Center; and

WHEREAS, pursuant to Government Code Section 8630 and MMC Section 3-2.04(A), a local emergency declared by the Director of Emergency Services shall not remain in effect for a period in excess of seven (7) days unless it has been ratified by the City Council; and

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff are of utmost importance to the City and additional future measures may be needed to protect the community. The mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the present storm-related state of emergency. The City may require additional assistance in the future, and proclamation of local emergency allows additional resources to flow to the City in a timely manner; and

WHEREAS, the Director of Emergency Services requests that the City Council continue the declaration of a state of local emergency for the City of Madera as impacts from the storm events are evaluated, repaired, and or mitigated; and

WHEREAS, after consideration of all facts reasonably available for review and all items, the City Council of the City of Madera now desires to continue the proclamation and reaffirm the existence of a state of emergency throughout the City to make additional resources available to address the disaster impacts of the above-described 2023 winter storms, ratify the proclamation of the Director of Emergency Services made on January 27, 2023, and affirm the existence of a state of local emergency for the City of Madera as of the date of January 4, 2023 when Governor Newsom declared the existence of a state of emergency for the State of California.

NOW, THEREFORE, be it resolved by the City Council of the City of Madera as follows:

1. Recitals. The above recitals true and correct and incorporated herein as findings by the City Council.
2. Proclamation of Local Emergency. The actual existence of conditions of extreme peril to the safety of persons and property have arisen within the City of Madera, caused by the effects of the above-described 2023 winter storms. The City Council, based upon the foregoing, now does proclaim, declare and affirm the continuing existence of a local emergency throughout the City.
3. Ratification. The aforementioned conditions of extreme peril warranted and necessitated the extension of the proclamation of the existence of a local emergency throughout the City of Madera

by the City's Director of Emergency Services on January 27, 2023. The City Council of the City of Madera does hereby ratify and affirm the need to continue the proclamation of a local emergency throughout the City of Madera.

4. **Effective Date of Local Emergency.** The City Council of the City of Madera does hereby extend and reaffirm the existence of a state of local emergency for the City of Madera as of the date of January 4, 2023, when the Governor of the State of California originally declared the existence of a state of emergency for the State of California, for the reasons articulated in the Governor's Proclamation of the existence of a state of emergency for the State of California on January 4, 2023, the reasons articulated herein, and for the reasons in the proclamation of a local emergency throughout the City of Madera by the City's Director of Emergency Services proclaimed on January 27, 2023.

5. **Authority.** During the existence of said local emergency, the powers, authority, functions and duties of the Director of Emergency Services and the City's emergency services organizations shall be those prescribed by state law, City ordinances, resolutions, and approved plans of the City in order to mitigate the effects of said local emergency. In this regard, the Council desires to make clear the powers, functions, and duties include:

a. As necessary for the public health, life, and property, entering into contracts to arrange for the procurement of materials, goods, and services needed to assist in preparing for, containing, responding to, mitigating the effects of, and recovering from the severe weather conditions. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, as well as any City procurement or related policy, are suspended to the extent reasonably necessary to address the effects of the severe weather conditions.

b. The Emergency Services Director is expressly authorized to assist with any lawful order, including the enforcement of an order issued by Governor's Proclamation.

c. The designation and authorization of Arnaldo Rodriguez, City Manager and Emergency Services Director, or his designee, as the Local Hazard Mitigation Coordinator of the City of Madera is reaffirmed, including for the purposes of i) assessing damage within the City of Madera and consulting with federal/state survey teams about hazard mitigation actions; and ii) authorized representative for individual assistance of the City of Madera for purposes of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance

6. **Duration.** Per Government Code Section 8630, this ratification of the proclamation of local emergency shall expire in sixty (60) days unless extended by the City Council. At the direction of the Emergency Services Director, City Staff are directed to return this item for Council review of the need for continuing the local emergency prior to the expiration of the sixty (60) days period.

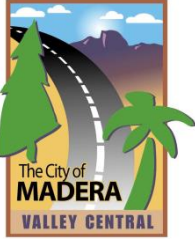
7. **Notice to Agencies.** In accordance to the California Disaster Assistance Act and the Stafford Act, the Emergency Services Director is authorized to send a copy of this ratification of a proclamation of local emergency be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State

and Federal resources and any other appropriate federal disaster relief programs. A copy of this Resolution shall be forwarded to the Madera County Office of Emergency Services.

8. Severability. If any subsection, sentence, clause, phrase, or word of this Resolution or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Resolution.

9. Effective Date of Resolution. This Resolution shall be effective immediately upon passage and adoption. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

10. Publication. This Resolution and its contents will be published and promulgated in as widespread a manner as is reasonably feasible under the conditions prevailing during this local emergency.



REPORT TO CITY COUNCIL

Approved by:

Gino Chiaramonte

Giacino Chiaramonte, Chief of Police

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-6

SUBJECT:

Request to Waive City Fees Relating to Madera High School's Homecoming Parade

RECOMMENDATION:

Adopt the Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Engineering Fees and Services Relating to the Madera High School Homecoming Parade in the Amount of \$2,136

SUMMARY:

Madera High School (MHS) will be holding its Homecoming Parade on the morning of October 13, 2023, and have requested the City waive fees relating to the deployment of Police and Public Works services. Historically, the City Council (Council) has recognized this function as a community event and has covered such costs associated with traffic control and clean-up.

DISCUSSION:

MHS has formally requested that the City waive all fees associated with Police and Public Works services relating to the parade. Services include:

- Monitoring alternative traffic patterns to ensure safety
- Crowd control
- Returning the event area to appropriate standards of cleanliness

The parade will be approximately one mile in length and is expected to last one hour. The parade begins on Schnoor Avenue and travels on Howard Road and Olive Avenue. The City will notify emergency responders and public utility companies as part of the street closure.

Each Department is equipped with personnel prepared to provide these services at the direction of Council.

MHS will be required to obtain the necessary encroachment permit for the use of City streets as part of the parade route. As is City policy, insurance binders (Special Events Insurance) to transfer liability and property damage claims from the City to parade sponsors are to be provided. It is noted that MHS requested that the City also pay a third party for the road barriers. City staff notified MHS that it would not be recommending that the Council pay for said barriers.

FINANCIAL IMPACT:

The cost of providing City services is projected per the following:

- Police Department: traffic and crowd control is estimated at \$1,378 for five officers on overtime
- Public Works: \$657
- Engineering: \$101

It is noted that these figures represent the utilization of Police personnel who will be brought in on overtime. The \$101 Engineering fee also represents the cost of a special event permit to be waived. The total amount being petitioned for Council relief is \$2,136.

ALTERNATIVES:

Council may elect to deny the request to waive fees or may request additional information.

ATTACHMENTS:

1. Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Engineering Fees and Services Relating to the Madera High School Homecoming Parade
2. Request Letter Authored by Madera High School

RESOLUTION NO. 23-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA WAIVING
THE FEES TO COVER THE COSTS OF POLICE, PUBLIC WORKS, AND
ENGINEERING SERVICES AND FEES RELATING TO THE MADERA HIGH
SCHOOL HOMECOMING PARADE IN THE AMOUNT OF \$2,136**

WHEREAS, Madera High School has planned and organized this annual community event, providing citizens of Madera and neighboring areas a place to celebrate; and

WHEREAS, Madera High School submitted a letter dated August 31, 2023, requesting that the City assist in the Homecoming Parade; and

WHEREAS, the City fees for Police, Public Work, and Engineering are \$2,136; and

WHEREAS, on October 4, 2023, the City Council of the City of Madera considered a request by Madera High School to waive the fees to cover costs relating to the Homecoming Parade; and

WHEREAS, the City Council finds it is in the best interest of the City to approve the waiver of fees; and

WHEREAS, this request provides a public benefit to the community.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. The Council finds that the waiver of fees as set forth in this resolution serves a public purpose and is in the best interest and welfare of the City and its residents.
3. The City Council does hereby waive the City fees requested by Madera High School in the amount of \$2,136 associated with the Homecoming Parade.
4. This resolution is effective immediately upon adoption.

* * * * *



August 31, 2023

Mayor Santos Garcia and Members of the City Council,

Please consider this letter as our formal request to be placed on the agenda for your next meeting. The item for consideration is our annual Madera High School Homecoming Parade on Friday, October 13, 2023. Our parade has been a Madera tradition for the last three decades that we wish to continue for the community.

Approximately 800 high school students and 200 elementary students will take part in the parade, which includes the band, choir, cheer, football teams, class/club floats, and alumni. Furthermore, we invite elementary and junior high feeder schools to bring students to watch the parade. Last parade we had over 1000 students in attendance from our feeder programs.

We understand that an event of this magnitude will incur many costs for all parties involved. However, we kindly ask the City of Madera for their continued support with this event by waiving the permit, police, and public works fees that are associated with the MHS Homecoming parade. As in prior practice, we will notify residents and businesses of the parade route and road closures. Subsequently, we respectfully ask to continue the agreement that was made in 2006 whereas the City of Madera help pay a sum of at least \$1500 toward the cost of the rental and safety barricades unless otherwise noted, appropriated and approved by our city officials.

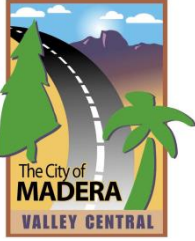
The Coyote family is looking forward to another spirited community event! Thank you for your consideration of this matter.

Respectfully,

A handwritten signature in blue ink, appearing to read "Isaac Lopez", is written over a large, faint watermark of the Madera High School Coyotes logo.

Isaac A. Lopez
Director of Student Activities
675-4444 ext.1380
isaaclopez@maderausd.org

Robyn Cosgrove, Principal



REPORT TO CITY COUNCIL

Approved by:

Gino Chiaramonte

Giachino Chiaramonte, Chief of Police

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-7

SUBJECT:

Request to Waive City Fees Relating to the Downtown Christmas Parade

RECOMMENDATION:

Adopt a Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Parks Services for the Downtown Christmas Parade in the Amount of \$2,855

SUMMARY:

The Madera Downtown Association (MDA) and Madera Evening Lions (Lions Club) will sponsor the annual Downtown Christmas Parade on Thursday, November 30, 2023. Historically, the City Council (Council) has recognized this function as a community event and has covered the costs associated with traffic control and clean-up.

DISCUSSION:

The MDA and Lions Club have formally requested that the City waive all fees associated with Police, Public Works, and Parks & Community Services Departments relating to the parade. Services include:

- Monitoring alternative traffic patterns to ensure safety
- Crowd control
- Returning the event area to appropriate standards of cleanliness

The Departments are equipped with personnel prepared to provide these services at the direction of Council.

The MDA and Lions Club will be required to obtain the necessary encroachment permits for the use of City streets as part of the parade routes. As is City policy, insurance binders (Special Events

Insurance) to transfer liability and property damage claims from the City to parade sponsors are to be provided.

It is noted that the parade route is several blocks in length. The parade route begins on A Street and travels on Yosemite Avenue, E Street, and 6th Street. Since Yosemite Avenue is considered a State Route, parade organizers must also obtain a permit from Caltrans.

It is further noted that the City anticipates having several parade entries. This item does not include entry fees or funding for float decorations.

FINANCIAL IMPACT:

The cost of providing City services is projected per the following:

- Police Department: traffic and crowd control is estimated at \$1,378 to cover overtime for five officers
- Public Works: \$657
- Parks: \$820

It is noted that these figures represent the utilization of Police personnel brought in on overtime. The total amount being petitioned for Council relief is \$2,855.

ALTERNATIVES:

Council may elect to deny the request to waive fees or may request additional information.

ATTACHMENTS:

1. Resolution Waiving the Fees to Cover the Costs of Police, Public Works, and Parks Services for the Downtown Christmas Parade
2. Request Letter Authored by the Madera Downtown Association and Madera Evening Lions.

RESOLUTION NO. 23-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA WAIVING THE FEES TO COVER COSTS OF POLICE, PUBLIC WORKS, AND PARK FEES FOR THE DOWNTOWN CHRISTMAS PARADE FOR MADERA DOWNTOWN ASSOCIATION AND MADERA EVENING LIONS IN THE AMOUNT OF \$2,855

WHEREAS, the Downtown Christmas Parade is scheduled for the evening of November 30, 2023; and

WHEREAS, the Downtown Christmas Parade is one of the City’s longest-standing traditions; and

WHEREAS, the Madera Downtown Association and Madera Evening Lions have planned and organized this annual community event, providing citizens of Madera and neighboring areas a place to celebrate; and

WHEREAS, the City fees for Police, Public Works, and Park fees are \$2,855; and

WHEREAS, the City Council finds it is in the best interest of the City to approve the waiver of fees; and

WHEREAS, this request provides a public benefit to the community.

WHEREAS, on October 4, 2023, the City Council of the City of Madera considered a request by Madera Downtown Association and Madera Evening Lions to waive the fees to cover costs for the Downtown Christmas Parade; and

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. The Council finds that the waiver of fees as set forth in this resolution serves a public purpose and is in the best interest and welfare of the City and its residents.
3. The City Council does hereby waive the City fees requested by Madera Downtown Association and Madera Evening Lions in the amount of \$2,855 associated with the Downtown Christmas Parade.
4. This resolution is effective immediately upon adoption.

* * * * *



August 7, 2023

Madera Evening Lions
1625 Howard Rd. 210
Madera, CA. 93637

City of Madera
205 W. 4th St.
Madera, CA. 93637

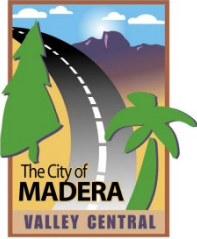
City Clerk

On behalf of the Madera Downtown Association, the Madera Evening Lions Club is requesting council approval on the waiving of costs associated with security and public works services in conjunction with the 2023 Downtown Madera Christmas Light Parade to be held on Thursday, November 30, 2023.

Respectfully Submitted


A handwritten signature in blue ink that reads 'Karla Gran'.

Karla Gran, Treasurer
Madera Evening Lions
559-706-0862
maderaeveninglionsevents@gmail.com

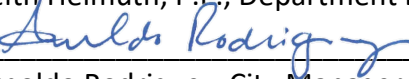


REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, P.E., Department Director



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-8

SUBJECT:

Improvement Agreement Amendment No. 1 for the Varbella Estates II Subdivision (Tract No. 20-S-01) Allowing Reimbursement for Reconstruction of a Private Driveway

RECOMMENDATION:

Adopt a Resolution Approving Amendment No. 1 to the Improvement Agreement Authorizing Reimbursement for Reconstruction of a Private Driveway to be Constructed by Subdivider

SUMMARY:

On October 11, 2016, the City's Planning Commission approved Tentative Subdivision Map No. TSM 2016-01 for the Varbella Estates II Subdivision (Map). On October 21, 2020, the City Council approved Resolution 20-145, accepting the Final Map and approving the Improvement Agreement (Agreement) for the Varbella Estates II Subdivision (Tract No. 20-S-01). On November 17, 2021, the improvements within the interior of the subdivision were accepted by Council.

This amendment addresses the requirement and associated cost of reconstructing a driveway that was determined to be in excess of typical engineering standards after the driveway was completed.

DISCUSSION:

Typically, off-site improvements for subdivisions are the direct result of Conditions of Approval placed upon a subdivision as part of the entitlement process in which a tentative subdivision map is approved. Of those conditions that include improvements that are eligible for reimbursement, they are referenced directly in the Agreement. The Agreement, when approved by Council, allows for reimbursement of those improvements. In this case, the Conditions could not have anticipated the need to reconstruct a driveway that did not comply with typical engineering standards.

Because the improvement is outside the boundaries of those areas that are eligible for use of Development Impact Fees, it is necessary to use another funding source. Because the improvement is attached to the City's Street system; specifically, Pecan Avenue, Local Transportation Funds (LTF) are eligible for such use.

FINANCIAL IMPACT:

This will not have an impact on the City's General Fund. Proposed reimbursements will be paid using LTF (R-000031 Miscellaneous Transportation Projects).

ALTERNATIVES:

Not approve Amendment No. 1 to the Agreement or provide direction to staff.

ATTACHMENTS:

1. Project Location Map
2. Resolution
Exhibit A - Amendment No. 1 to Improvement Agreement Varbella Estates II
Subdivision (TRACT NO. 20-S-01)

Attachment 1

Project Location Map



CITY OF MADERA
ENGINEERING DEPARTMENT
 428 E. YOSEMITE
 MADERA, CA 93638

VARBELLA ESTATES II
 TRACT 20-S-01

DR BY: RR
 CH BY: _____
 DATE: 11/10/21
 SCALE: NTS
 SHT 1 OF 1

Attachment 2

Resolution

RESOLUTION NO. 23-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, APPROVING AMENDMENT NO. 1 TO THE IMPROVEMENT
AGREEMENT AUTHORIZING REIMBURSEMENT FOR RECONSTRUCTION OF
A PRIVATE DRIVEWAY TO BE CONSTRUCTED BY SUBDIVIDER**

WHEREAS, the Planning Commission on October 11, 2016, considered and approved Tentative Subdivision TSM 2016-01 (Project); and

WHEREAS, the conditions for the Varbella Estates II Subdivision as part of Tentative Subdivision TSM 2016-01 identified a requirement for off-site street improvements on Pecan Avenue; and

WHEREAS, Valley Land Development, a California Limited Liability Company and DMP Development Corp., a California Corporation (collectively "Subdivider") of said subdivision entered into and executed an agreement between the City and Subdivider for said subdivision which is on file in the office of the City Clerk entitled, "Improvement Agreement Varbella Estates II Subdivision (Final Map. No. 20-S-01)," wherein the Subdivider, in consideration of the approval of said map by the City and the acceptance by the City of the dedication of lands for public use therein contained, agreed to construct and complete within the time specified in said Improvement Agreement (Agreement) all street and other improvements required of Subdivider under the provisions of Chapter 2 of Title 10 of the Madera Municipal Code relating to regulations and standards for the subdivision of lands in the City and the preparation of maps thereof, and such street or other improvements designated or mentioned in said Agreement and/or set forth in the plans and specifications for the improvements for the Varbella Estates II Subdivision on file in the office of the city engineer; and

WHEREAS, the Conditions of Approval call for construction of a street improvements on Pecan Avenue but the Agreement does not anticipate a need for reconstruction and reimbursement of a private driveway on the south side of Pecan Avenue, just west of Monterey Street; and

WHEREAS, the City and Subdivider wish to memorialize the requirement for Subdivider to reconstruct said private driveway and for City to reimburse Subdivider; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA hereby finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. Based on the recitals set forth hereinabove, Amendment No. 1 to the "Improvement Agreement Varbella Estates II Subdivision (Tract No. 20-S-01)" requiring construction of a private driveway and allowing for reimbursement

thereof by City is approved and attached as Exhibit "A." A copy of the Amendment shall be kept on file in the office of the City Clerk.

3. This resolution is effective immediately upon adoption.

* * * * *

Exhibit A

Amendment No. 1

Improvement Agreement Varbella Estates II Subdivision (TRACT NO. 20-S-01)

AMENDMENT NO. 1

IMPROVEMENT AGREEMENT VARBELLA ESTATES II SUBDIVISION (TRACT NO. 20-S-01)

This Amendment No. 1 to the Improvement Agreement Varbella Estates II Subdivision (Tract 20-S-01) (“Amendment No. 1”) is entered between the City of Madera, a Municipal Corporation (“City”), and Valley Land Development, a California Limited Liability Company and DMP Development Corp., a California Corporation (collectively “Subdivider”)

RECITALS

WHEREAS, on October 21, 2020, City and the Subdivider entered into an agreement related to the Varbella Estates II Subdivision (“Agreement”); and

WHEREAS, while the Conditions of Approval for the Varbella Estates II Subdivision call for the construction of street improvements, it does not anticipate the need to reconstruct driveway access points to private properties that would logically be associated and attached to street improvements; and

WHEREAS, City and Subdivider wish to amend certain terms of the Agreement to address the proposed reconstruction of a private driveway that does not meet typical engineering standards; and

WHEREAS, the Agreement includes provisions that obligate the Subdivider to address all applicable provisions of street construction which include driveways as they directly connect to street improvements.

AGREEMENT

In consideration of the recitals listed above and the mutual obligations of the parties herein, City and Subdivider agree that the Agreement between the City and the Subdivider shall be amended as follows:

- A. Section “II – REIMBURSEMENTS TO BE PROVIDED TO SUBDIVIDER” is amended with the following addition:
 2. Reconstruction of private driveway on south side of Pecan Avenue just west of the intersection with Monterey Street. Reimbursement shall be made using Local Transportation Funds (LTF).
- B. Except as amended by this Amendment No. 1, all other terms and conditions of the Agreement remain in full force and effect.

C. This Amendment No. 1 to the Agreement shall be effective upon full execution by both parties.

(SIGNATURES ON NEXT PAGE)

IN WITNESS WHEREOF, the parties duly executed this Covenant.

CITY OF MADERA:

By: _____
Santos Garcia, Mayor

APPROVED:

By: _____
Keith B. Helmuth, P.E., City Engineer

APPROVED AS TO FORM:

By: _____
Shannon L. Chaffin, City Attorney

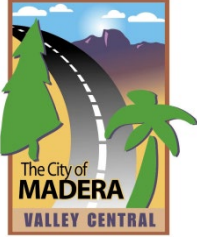
COVENANTOR:

By: _____
Michael A. Pistoresi,
Managing Member

ATTEST:

By: _____
Alicia Gonzales, City Clerk

***NOTARY ACKNOWLEDGEMENT
REQUIRED***



REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, P.E., Department Director



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-9

SUBJECT:

Groundwater Monitoring Wells at the Wastewater Treatment Plant, Project No. WWTP 20-01

RECOMMENDATION:

Adopt a Minute Order Approving:

1. Acceptance of the Construction of Monitoring Wells at the Wastewater Treatment Plant, Project No. WWTP 20-01
2. The Recording of the Notice of Completion
3. The Release of Retention 35 Days After Recording the Notice of Completion

SUMMARY:

The City Council (Council), at the April 6, 2022 meeting, awarded a contract to Maggiora Brothers Drilling Inc. (Contractor) for the Construction of Monitoring Wells at the Wastewater Treatment Plant Project. The Contractor has substantially completed the project in accordance with the plans and specifications and as modified by approved change orders. It is recommended that Council accept the project. The total project cost was approximately \$261K.

DISCUSSION:

A final project inspection was conducted by City staff. All parties agree that the project can be recommended for acceptance by Council and a Notice of Completion (NOC) be recorded. The scope of the project included:

- The destruction of six existing wells
- Installation of five groundwater monitoring wells in the vicinity of the Wastewater Treatment Plant as required by the State of California Regional Water Quality Control Board

A map of the well locations is provided in Attachment 1 along with representative photos of the installed monitoring wells in Attachment 2.

One Change Order was processed adding additional drilling and backfill materials due to the increased well depth required to reach groundwater.

The final progress payment, less the retention amount of five percent, has been processed. See Table 1 for a summary of the contract costs.

Table 1: Project Summary		
<i>Original Contract Amount</i>	<i>Total Change Orders</i>	<i>Total Construction Contract Cost</i>
\$234,000	\$27,253	\$261,253

The total cost of the Change Order increased the project's cost to 11.6 percent. On September 6, 2023 the City Council approved Project Contingencies of up to 12 percent to complete the work. The construction project was completed within the adjusted contract time and available budget.

FINANCIAL IMPACT:

Funding for the project was originally programmed in Fiscal Year 2021/22 Capital Improvement Projects Budget under WWTP 20-01 and carried forward to FY 2022/23.

ALTERNATIVES:

As an alternative, the Council may reject the Project's Notice of Completion. Rejection of the Notice of Completion will result in the staff's inability to release retention funds and closing of the Project.

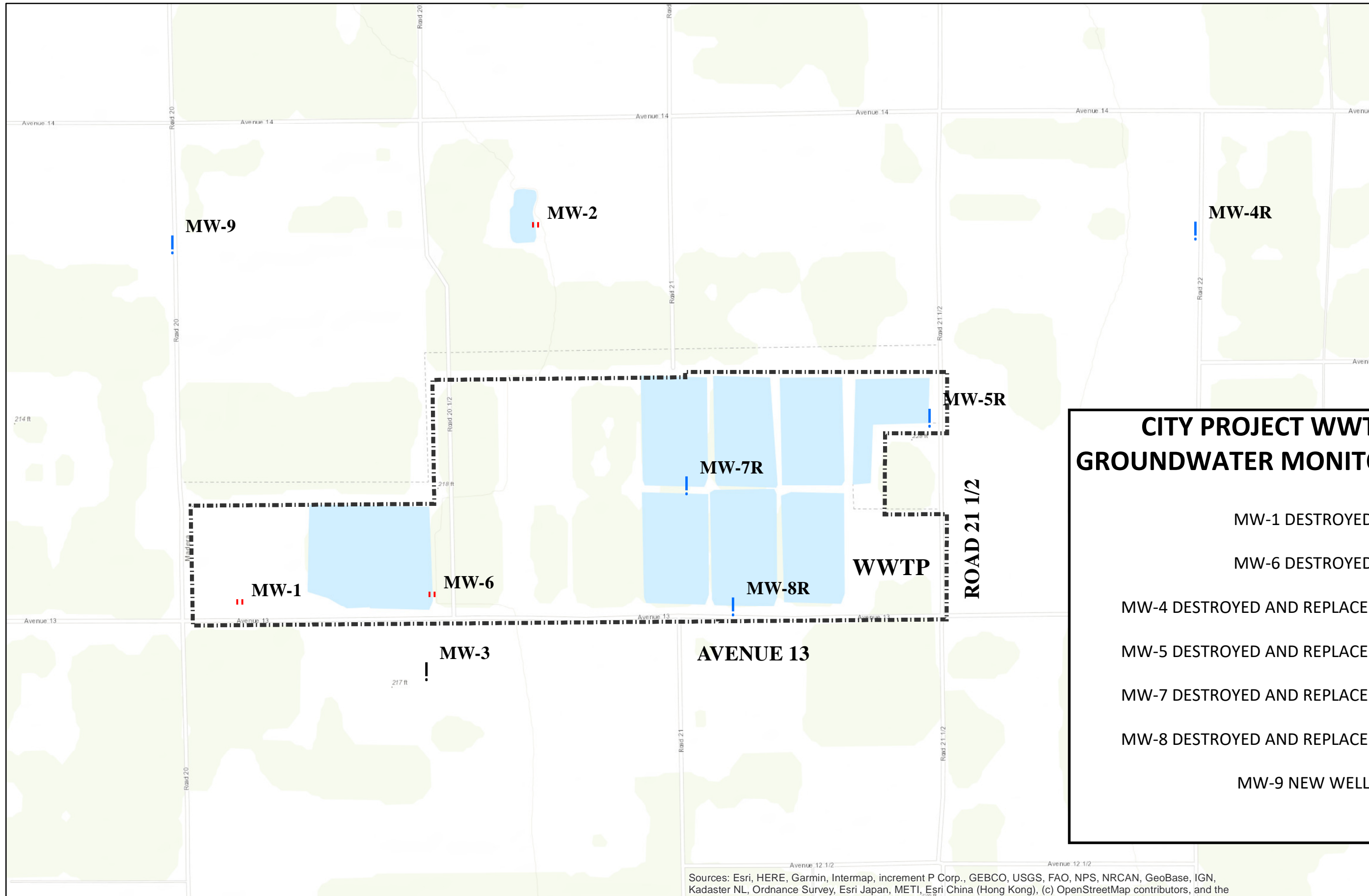
ATTACHMENTS:

1. Location Map
2. Photos of Completed Monitoring Wells
3. Notice of Completion

Attachment 1

Location Map

WASTEWATER TREATMENT PLANT



Legend

- ! Active
- ! Inactive
- - Destroyed
- City Limits

CITY PROJECT WWTP 20-01 GROUNDWATER MONITORING WELLS

MW-1 DESTROYED

MW-6 DESTROYED

MW-4 DESTROYED AND REPLACED WITH MW-4R

MW-5 DESTROYED AND REPLACED WITH MW-5R

MW-7 DESTROYED AND REPLACED WITH MW-7R

MW-8 DESTROYED AND REPLACED WITH MW-8R

MW-9 NEW WELL

Attachment 2

Photos of Completed Monitoring Wells

GROUNDWATER MONITORING WELL INSTALLATION REPORT

Groundwater Monitoring Well Installation



Figure 2: MW-5R Above Grade Completion

Figure represents the well completion at MW-5R and includes a 8-inch diameter lockable stove pipe, 4'(L) x 4'(W) x 4"(H) well pad, with concrete sloped away from the well, and cement filled bollards to protect the well. MW-5R was the only well not installed in a public right-of-way and thus the only well with an above ground completion.

GROUNDWATER MONITORING WELL INSTALLATION REPORT

Groundwater Monitoring Well Installation



Figure 3: Representative At-Grade Completion

Figure represents the well completion at MW-4R and includes a traffic rated Christy Box and 4'(L) x 4'(W) x 4"(H) well pad, with concrete sloped away from the well. This surface completion is typical of monitoring wells MW-4R, MW-7R, MW-8R, and MW-9.

Attachment 3

Notice of Completion

Recording Requested by:
City of Madera

And When Recorded, Mail to:
City of Madera – City Clerk
205 W. 4th Street
Madera, CA 93637

Space above this line for Recorder's Use
Fee Waived per Section 27383 & 27388.1(a)(2)(D) of the Government Code – No Document Tax Due \$ -0-

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is **City of Madera.**
3. The full address of the undersigned is **205 W. 4th Street, Madera, CA 93637.**
4. The nature of the title of the undersigned is: In fee _____
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase" or "lessee".)
5. The full name and full addresses of all persons, if any, who hold title with the undersigned as joint tenant or as tenants in common are:

<u>Name</u>	<u>Address</u>
_____	_____

6. A work of improvement on the property hereinafter described was completed on _____
7. The name of the original contractor, if any, for such work of improvement was: _____
(If no contractor for work of improvements as a whole, insert "none".)

8. The full name(s) and address(es) of the transferor(s) of the undersigned is(are):

<u>Name</u>	<u>Address</u>
_____	_____

9. The property on which said work of improvement was completed is in the City of **Madera**, County of **Madera**, State of California, and is described as follows:

10. The street address of said property is _____
(If no street address has been officially assigned, insert "none".)

(Signature of Owner named in Paragraph 2)

Dated

Keith Brent Helmuth, P.E.
City Engineer

State of California
County of Madera

Keith Brent Helmuth, being duly sworn says: He is the City Engineer of the City of Madera, the corporation that executed the foregoing notice as owner of the aforesaid interest or estate in the property therein described; that he makes this verification on behalf of said corporation; that he has read said notice and knows the contents thereof, and that the facts herein stated are true.

(Signature of Officer)

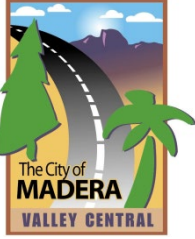
Keith Brent Helmuth, P.E.
City Engineer

The notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy or validity of that document.

State of California
County of Madera

Subscribed and sworn to (or affirmed) before me on the _____ day of _____, 2023 by Keith Brent Helmuth, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Alicia Gonzales
City Clerk

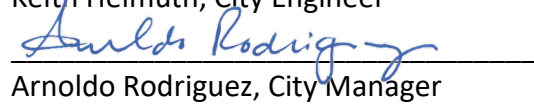


REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, City Engineer



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-10

SUBJECT:

Master Agreement Between the Madera County Transportation Commission and the City for Fiscal Year 2022/2023 Allocation of the Regional Surface Transportation Program (RSTP) Exchange Funding

RECOMMENDATION:

Adopt a Resolution Approving the Master Agreement between the Madera County Transportation Commission (MCTC) and the City for the Fiscal Year (FY) 2022/2023 allocation of RSTP Exchange Funding (RSTP) Exchange Funding

SUMMARY:

The MCTC, designated as the Regional Transportation Planning Agency (RTPA), is permitted under Section 182.6 of the Streets and Highways Code (S&HC) to exchange the annual apportionment of RSTP funds for non-Federal funds. The RSTP Exchange funds for Madera County are processed through an agreement between MCTC and Caltrans, and then apportioned to the County and two cities for use on eligible transportation projects.

DISCUSSION:

The MCTC informs the County of Madera, City of Madera, and City of Chowchilla about available RSTP Exchange funds. The MCTC also provides the amount apportioned for each of the three local agencies, and the prescribed application form.

The MCTC requires the local agencies to execute a standard Master Agreement to be submitted together with the Application for Planned Expenditures Form. The City is entitled to receive \$992,725 of FY 2022/23 RSTP Exchange funds, a 6.3 percent increase from the allocation that was granted in FY 2021/22.

Projects eligible to be funded with RSTP Exchange funds include construction, reconstruction, rehabilitation, resurfacing, restoration and operational improvements on the City's Collector and Arterial streets, construction and inspection of Bridges, certain transit projects and a few other projects as defined in Sections 133(b) and (c) of Title 23 of the United States Code and Article XIX of the California State Constitution.

It is recommended that the FY 2022/23 allocation of RSTP funds be programmed for the following projects consistent with the FY 2023/24 Capital Improvement Program (CIP) and the RSTP agreement as outlined in Exhibit A:

- R-10 Olive Ave Widening Project- Gateway Drive to Knox Street
- R-82 Almond Avenue Extension
- TS-34 Granada Drive Pedestrian Improvements
- TS-35 Traffic Signal at Lake Street & Sherwood Way

FINANCIAL IMPACT:

There will not be an impact to the City's General Fund to process the agreement and submit the application to MCTC. Furthermore, use of these funds does not require a match of any kind from other funding sources.

ALTERNATIVES:

1. Council may elect to not approve the Master Agreement. This would result in the City not receiving RSTP funds.
2. Council may choose to assign RSTP funds to other projects, this would result in a need to revise the CIP and budgets in MUNIS associated with the identified projects in the application and result in underfunding the projects.

ATTACHMENTS:

1. Resolution
 - a) Exhibit A to the Resolution – Master RSTP Agreement
 - i) Exhibit A to the Master RSTP Agreement- RSTP Application

Attachment 1

Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING
THE MASTER AGREEMENT BETWEEN THE MADERA COUNTY
TRANSPORTATION COMMISSION (MCTC) AND THE CITY OF MADERA FOR
THE FISCAL YEAR 2022/2023 ALLOCATION OF REGIONAL SURFACE
TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDING**

WHEREAS, the City of Madera is entitled to receive \$992,725 of RSTP Exchange funds;
and

WHEREAS, the RSTP Program Exchange funds can be used for projects as defined in
Sections 133(b) and (c) of Title 23 of the United States Code (USC); and

WHEREAS, the MCTC also operating as the Regional Transportation Planning Agency
(RTPA) requires that a Master Agreement between the City and MCTC be executed and submitted
together with the application; and

WHEREAS, the MCTC has prepared a standard Master Agreement with conditions
acceptable to the City of Madera, a copy of which is attached hereto as Exhibit A and referred to
for full particulars.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds,
determines and orders as follows:

1. The above recitals are true and correct.
2. The Master Agreement between the MCTC and the City of Madera for the Fiscal Year
2022/2023 Allocation of Regional Surface Transportation Program (RSTP) Exchange
Funding (“Master Agreement”) as described above and attached hereto as Exhibit A
and incorporated by reference is necessary for the City of Madera to receive RSTP
Exchange funds.
3. The Master Agreement is hereby approved.
4. The City Engineer is authorized to submit the executed Master Agreement together
with the Application for Planned Expenditures to MCTC and any amendments thereto.
5. This resolution is effective immediately upon adoption.

* * * * *

Exhibit A

Agreement

**MASTER AGREEMENT BETWEEN THE
MADERA COUNTY TRANSPORTATION COMMISSION
AND THE CITY OF MADERA
FOR THE FISCAL YEAR 2022/23 ALLOCATION OF RSTP EXCHANGE FUNDING**

This agreement is made by and between the City of Madera, a public body, hereinafter referred to as "Recipient," and the Madera County Transportation Commission, hereinafter referred to as "MCTC."

WHEREAS, the MCTC is the state-designated Regional Transportation Planning Agency for Madera County; and

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, the MCTC has entered into a separate agreement with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Regional Surface Transportation Program (RSTP) apportionment to Caltrans in exchange for state funds for specified fiscal year(s); and

WHEREAS, the MCTC is authorized to use these exchanged funds (hereinafter RSTP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for RSTP funds; and

WHEREAS, it is contemplated by MCTC and the Recipient that the amount of funding and the projects designated in Exhibit A may change from time to time as set forth below; and

WHEREAS, the MCTC has requested the Madera County Auditor-Controller to establish a separate fund for the Federal Apportionment Exchange Program and such a separate fund has been established.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties hereto agree as follows:

- A. The MCTC agrees to allocate RSTP Exchange Funds paid by Caltrans under the Federal Apportionment Exchange Program only for projects as authorized under sections 133(b) and 133 (c) of Title 23, United States Code and Article XIX of the California State Constitution.
- B. The Recipient agrees to use RSTP Exchange Funds only for the RSTP Exchange eligible project(s) described in Exhibit A.
- C. The Recipient agrees to reimburse funds back to MCTC if it is determined that RSTP Exchange Funds were used for ineligible projects.

1. ADMINISTRATIVE POLICIES

- A. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Master Agreement.
- B. The Recipient agrees to submit a RSTP Monitoring report to MCTC every 6 months describing the progress towards completion for all projects listed in Exhibit A.
- C. The Recipient agrees to mention MCTC's role in funding the project in any press releases or media events held by the Recipient to promote a funded project.
- D. The MCTC agrees to reimburse the Recipient within 30 days of receipt of an accurately completed claim form from the Recipient. The Recipient shall be reimbursed for actual incurred costs that are supported with documentation.
- E. The Recipient agrees to cause the completion of the project(s) within three years from the date funds were approved, as recorded in Exhibit A. Failure to complete the project(s) in a timely basis shall allow MCTC to refuse reimbursement and to reprogram such funds for other purposes.

2. COST PRINCIPLES

- A. Recipient agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.
- B. Recipient agrees to require its contractors and subcontractors to:
 - (1) use Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., to determine the allowability of individual project cost items; and
 - (2) comply with Federal administrative procedures in accordance with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

3. THIRD PARTY CONTRACTING

- A. Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be

procured in accordance with Government Code Sections 4525 (d), (e), and (f).

- B. Recipient agrees that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 6, below.
- C. In addition to the above, the audit requirements of third party contractor/consultants with Recipient shall be consistent with Local Assistance Procedures Manual as published by Caltrans.

4. ACCOUNTING SYSTEM

Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate expenditures by line item. The accounting system of Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment claims.

5. RIGHT TO AUDIT

For the purpose of verifying that funds paid hereunder are properly accounted for and proceeds are expended in accordance with the terms of this agreement, the Recipient, its contractors and subcontractors each agrees to grant Caltrans and/or the MCTC auditors access to the Recipient's books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including but not limited to, the costs of administering those various contracts. All documents shall be made available for inspection by authorized Caltrans or MCTC agents at any time during project development and for a four-year period from date of completion of project or one year after the audit is completed or waived by Caltrans, whichever is later.

6. TRAVEL AND SUBSISTENCE

Payments to contractors and subcontractors for travel and subsistence expenses of Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State of California Department of Human Resources (CalHR) rules. If the rates invoiced are in excess of those authorized CalHR rates, then Recipient is responsible for the cost difference and any overpayments shall be reimbursed to the MCTC on demand.

7. PROJECT COMPLETION

Recipient agrees to provide to the MCTC a short report summarizing total project costs and milestones, including before and after photos of the project, for each project within

sixty (60) days of completion.

8. GOVERNING LAWS

This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Madera shall be the proper venue for any dispute arising hereunder.

9. CONFLICT OF INTEREST

Recipient warrants that it presently has no interest and shall not acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with its full and complete performance of all services under this Agreement.

10. CONSTRUCTION OF AGREEMENT

The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.

11. WAIVER

Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.

12. SUCCESSORS AND ASSIGNS

This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.

13. TIME IS OF THE ESSENCE

The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.

14. EXECUTION OF AGREEMENT

Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such

entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

15. ENTIRE AGREEMENT

This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

16. TERMINATION DATE

This Agreement shall remain in effect for a period of three (3) years from the date of this Agreement.

17. AMENDMENTS

Any changes to Exhibit A of the Agreement requested by the Recipient shall be implemented by a written amendment to Agreement and approved by both parties.

///

IN WITNESS WHEREOF, MCTC and the City of Madera execute this Agreement as follows:

MADERA COUNTY TRANSPORTATION COMMISSION

Patricia Taylor
Executive Director

Date

CITY OF MADERA

Santos Garcia
Mayor

Date

Exhibit A

RSTP Exchange Funding Application

MADERA COUNTY TRANSPORTATION COMMISSION

Application for RSTP Exchange Funds

Fiscal Year Cycle:	
Application Number:	
Applicant Agency:	
Project Manager:	

PLANNED EXPENDITURES

PROJECT NAME	PROJECT DESCRIPTION (including streets and roads)	CATEGORY OF ELIGIBILITY	ESTIMATED AMOUNT
TOTAL			

Submitted By:

Signature of Authorized Representative

Title and Date

Reviewed By:

Signature of MCTC Representative



REPORT TO CITY COUNCIL

Approved by: Michael Lima
Michael Lima, Director of Financial Services

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-11

SUBJECT:

Change Order on Piggyback Purchase Agreement for Paint Striping Truck

RECOMMENDATION:

Adopt a Resolution approving a change order to the Sourcewell paint striper piggyback Resolution No. 23-50 approved by Council on April 19, 2023, for minor changes to the paint gun carriage configuration, additional bead gun, and air ride seats for the operators

SUMMARY:

At its April 19, 2023 meeting, Council approved the purchase of a new paint striper and the surplus of the City's existing paint striper. The purchase is being made by piggybacking off Sourcewell Contract No. 080521-EZL with the vendor EZ Liner. Moreover, the sales tax totaling \$21,288.22 was not included in the original purchase price presented to Council on April 19, 2023. This was inadvertently excluded as it was not included in the manufacturer's quote.

If approved, the revised cost of the paint striper is \$254,408.22, which represents an increase of \$25,369.22 compared to what was presented to Council on April 19, 2023.

DISCUSSION:

The City is in the process of procuring a new paint striper. The paint striper is custom-designed and built per the City's specifications and needs. Before assembly, the manufacturer's engineers requested a review of the specifications prior to its production. During its review, City staff noted the following:

- The paint gun configuration does not match the City's standard of practice thus, minor changes are needed.

- Addition of a third bead gun to the left carriage to accommodate all striping scenarios
- Air ride seats were not included and added for operator comfort. These seats are located at the rear of the medium-duty truck flatbed, where the suspension is made for heavy equipment, not operators. Operators can spend up to six hours a day riding on the back of the paint rig striping. For this reason, air-ride seats are necessary to avoid undue discomfort and strain on the body during long working hours. These seats will also improve productivity as the operators will not be as fatigued.

Combined, these modifications resulted in a change order for \$4,081. The sales tax of \$21,288.22 was not included in the manufacturer's quote, nor the total price listed on Resolution No. 23-50. The updated quote for the new paint rig with the change order, including taxes, is \$254,408.22.

FINANCIAL IMPACT:

The additional funding will come from the Street Division Fiscal Year 2023/2024 Approved Budget, Account #1020 3010-6610 (Contingency).

ALTERNATIVES:

If Council does not approve the requested change order, the new striper will not be manufactured in the necessary configuration. This will result in additional time required to properly paint the streets by making multiple passes to accomplish what one pass with the updated design will achieve.

ATTACHMENTS:

1. Resolution
2. Change order quote for new gun configuration, bead gun, and air ride seats

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA APPROVING CHANGE ORDER ON PIGGYBACK AGREEMENT
FOR PAINT STRIPING TRUCK RESOLUTION NO. 23-50**

WHEREAS, the City Council adopted Resolution No. 23-50 April 19, 2023 to purchase a new paint striper due to the age of the existing paint striper and air quality regulations which necessitate that the City purchase a new striper; and

WHEREAS, the original quote needed to be amended after review with City staff and the manufacturer's engineers; and

WHEREAS, the paint gun configuration and an additional bead gun needed to be added to match the requirements of the City striping; and

WHEREAS, air ride seats were added to reduce strain and discomfort of the operators; and

WHEREAS, taxes were not included in the price on Resolution No. 23-50; and

WHEREAS, the change order amount is \$4,081 plus \$21,288.22 in taxes making the total price of the new paint striper \$254,408.22.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds, orders, and resolves as follows:

1. The above recitals are true and correct.
2. The City Council authorizes the change order in the amount of \$4,081 plus \$21,288.22 in taxes for a total cost of \$254,408.22.
3. This resolution is effective immediately upon adoption.

* * * * *

August 3, 2023

City of Madera-(Sourcewell Member ID #27811)
Attn: Mr. Randy Collin, Fleet Operations Manager
1030 S. Gateway Drive
Madera, CA 93637

Re: Sourcewell Contract No. 080521-EZL Purchase of EZ Liner
Model TS-AL150 Truck Mounted Striping Machine-**Change Order Request**

Mr. Collin,

At the Model Review/Preconstruction Meeting on the City of Madera’s new paint striping truck the following changes were requested:

1. **Operator Seats/Toolboxes Design Change**-Non-suspension high-back operator seats mounted on aluminum toolboxes was included in EZ Liner’s proposal for the Model TS-AL150. The operators prefer having high-back air ride seats and separate toolboxes mounted on the rear bumper. **The addition to the contract amount for providing air ride HB operator seats & Two (2) separate 18”x18”x24” aluminum toolboxes mounted on the rear bumper ILO the design proposed is.....\$1,589.00.**
2. **Addition of Graco Bead Gun**-The City has requested that the gun configuration of the left gun carriage be changed.

FROM: Y/W Bk Y/W	TO: Y/W W/Bk Y
G G	G G G

To complete this gun configuration change a bead gun needs to be added. **The addition to the contract amount for adding a bead gun to the left gun carriage is.....\$2,492.00.**

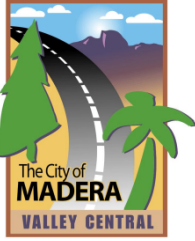
Addition of both above listed items will increase the contract amount by.....\$4,081.00.

Respectfully submitted,

CUSTOMER APPROVAL:

Vogel Traffic Services Inc. dba EZ Liner
Signature Norm Scholten
August 3, 2023
Norm Scholten
Design & Bid Project Manager I

City of Madera
Signature _____
Date _____
Printed Name _____
Title _____

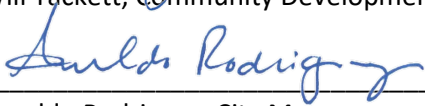


REPORT TO CITY COUNCIL

Approved by:



Will Tackett, Community Development Director



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-12

SUBJECT:

Second reading and adoption of an Ordinance to Rezone 0.3 acres at 405 Vineyard Avenue (REZ 2023-02)

RECOMMENDATION:

Waive full reading and adopt an Ordinance of the City of Madera amending the official City of Madera Zoning Map rezoning approximately 0.3 acres located at 405 Vineyard Avenue (APN 008-071-001) from a R2 (One unit for each 3,000 square feet of site area) zone district to a R1 (One unit for each 6,000 square feet of site area) zone district, by title only.

SUMMARY:

An amendment of the City's zoning regulation requires two actions by the City Council (Council) - the introduction of the Ordinance (first reading) and the adoption of the Ordinance (second reading). The Council introduced the Rezone Ordinance and waived the first reading of the Ordinance to amend the official City of Madera Official Zoning Map to rezone approximately 0.3 acres at 405 Vineyard Avenue (Assessor's Parcel Number [APN] 008-071-001) from the R2 (One unit for each 3,000 square feet of site area) zone district to the R1 (One unit for each 6,000 square feet of site area) zone district at a public hearing held on September 6, 2023. At the same public hearing, the Council adopted the findings of a Class 15 Categorical Exemption under California Environmental Quality Act (CEQA) Guidelines Section 15315 and the Common Sense exemption set forth under CEQA Guidelines Section 15061(b)(3).

The Planning Commission (Commission) at its April 11, 2023 meeting conditionally approved a subdivision of the subject parcel into two parcels in accordance with Tentative Parcel Map No. 2021-02 (TPM 2021-02) and approved a setback variance (VAR 2023-02) to address the present non-compliant front yard setback associated with the existing residential dwelling on the property. The Commission also adopted a resolution (Resolution 1954) finding the proposal to rezone (REZ 2023-02) the property to a R1 zone district is consistent with the property's General Plan LD (Low Density Residential) Land Use Designation and recommending Council approval of REZ 2023-02. The Commission's conditional approval of TPM 2021-02 and VAR 2023-02 is contingent on Council's adoption of the Ordinance amending the official City of Madera Zoning Map to rezone the property to the R1 zone district and the adoption of findings of a

Class 15 Categorical Exemption under California Environmental Quality Act (CEQA) Guidelines Section 15315.

FISCAL IMPACT:

The applicant paid Planning Department entitlement fees pursuant to the City's adopted Master Fee Schedule to offset the costs associated with processing REZ 2023-02, VAR 2023-02 and TPM 2021-02. Additional fees will be required in conjunction with a Parcel Map (final) any proposed or required on- or off-site improvements in association with the proposed subdivision or future development, including improvement plans and building plan check and permitting.

PUBLIC NOTICE:

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting. Public notification also consisted of publishing a notice in the local newspaper and notification by mail of owners and occupants within at least a 300-foot radius of the subject property.

ALTERNATIVES:

The Council could consider alternatives other than the Planning Commission and staff's recommendation for approval of the rezone ordinance. Those include:

1. Denial of the request for rezone. Should the requests be denied, the project site would remain with the current zoning and Commission approval of VAR 2023-02 and TPM 2021-02 would be suspended.
2. Continuing the item with direction to staff to provide additional information so as to allow the Council time to digest that information in advance of a decision.
3. Provide staff with other alternative directives.

ATTACHMENTS:

1. City Council Ordinance for Rezone
Exhibit A – Existing and Proposed Zoning Districts

ATTACHMENT 1

City Council Ordinance for Rezone

(Including: Exhibit A – Existing and Proposed Zoning Districts)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP TO REZONE APPROXIMATELY 0.3 ACRES OF PROPERTY LOCATED AT 405 VINEYARD AVENUE (APN: 008-071-001) FROM THE R2 (ONE UNIT FOR EACH 3,000 SQUARE FEET OF SITE AREA) TO THE R1 (ONE UNIT FOR EACH 6,000 SQUARE FEET OF SITE AREA) ZONE DISTRICT

WHEREAS, Carmina Maldonado (“Owner”) owns a developed 13,175 square foot (0.3 acre) parcel located at 405 Vineyard Drive (APN: 008-071-001) in Madera, California (“site”); and

WHEREAS, the site is located on the eastside of Vineyard Avenue at the southeast corner of Clinton Street and Vineyard Avenue and is inside the City limits of the City of Madera (City); and

WHEREAS, Michael Sutherland, on behalf of the Owner has submitted an application to the City requesting a rezone (REZ 2023-02) and setback variance (VAR 2023-02), and approval to subdivide the site into two (2) parcels of 7,167 square feet (sf) (Parcel 1) and 6,008 sf (Parcel 2) (TPM 2021-02) (collectively the “project”); and

WHEREAS, REZ 2023-02 would rezone the site from the current R2 (One unit for each 3,000 square feet of site area) zone district to a R1 (One unit for each 6,000 square feet of site area) zone district; and

WHEREAS, pursuant to Policy LU-32 of the City of Madera General Plan zoning shall be consistent with General Plan land use designations; and

WHEREAS, the site’s General Plan Land Use designation is LD – Low Density Residential; and

WHEREAS, the R1 (One unit for each 6,000 square feet of site area) zone district is consistent with the LD – Low Density Residential land use designation; and

WHEREAS, the rezone is compatible with the neighborhood and is not expected to be detrimental to the health, safety, peace, comfort or general welfare of the neighborhood or the City; and

WHEREAS, the TPM 2021-02 has been determined to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines, Section 15315 (Minor Land Division) and REZ 2023-02 and VAR 2023-02 has been determined to be exempt under the common sense exemption under CEQA Guidelines, 15061(b)(3); and

WHEREAS, the proposed rezone will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the California Department of Fish and Game Code; and

WHEREAS, the Planning Commission (Commission) received and reviewed application REZ 2021-02 at a duly noticed meeting on April 11, 2023, wherein the public was provided an opportunity to comment, and evidence, both written and oral, was considered by the Commission; and

WHEREAS, after its hearing, the Commission adopted Resolution No. 1954 recommending to the City Council of the City of Madera (Council) the approval of REZ 2023-02 as conditioned; and

WHEREAS, concurrently with the consideration of REZ 2021-02, the Commission approved Variance Permit 2023-02 (VAR 2023-02), and Tentative Parcel Map 2021-02 (TPM 2021-02) and submitted said approvals to Council; and

WHEREAS, conditional approval of VAR 2023-02 and TPM 2021-02 by the Commission are contingent to Council approval of REZ 2023-02; and

WHEREAS, under the City's Municipal Code, the Council is authorized to review and approve rezones on behalf of the City; and

WHEREAS, the City provided notice of the Council hearing as required by law; and

WHEREAS, the Council received and independently reviewed REZ 2023-02 at a duly notice meeting on September 6, 2023; and

WHEREAS, at the September 6, 2023 Council hearing, the public was provided an opportunity to comment, and evidence, both written and oral, received regarding the Project was considered by the Council; and

WHEREAS, after due consideration of the item before it, the Council now desires to adopt a Finding of a Class 15 Categorical Exemption for the proposed tentative parcel map (TPM 2021-02) and a Common Sense exemption set forth in CEQA Guidelines Section 15061(b)(3) for the proposed variance (VAR 2023-02) and REZON (REZ 2021-02) ordinance.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA ORDAINS AS FOLLOWS:

SECTION 1. Recitals. The foregoing recitals are true and correct and incorporated herein by reference.

SECTION 2. Public Hearing. The City Council received the submittals from the Planning Commission and held a duly noticed public hearing on September 6, 2023 on the rezoning of the Site as shown in Exhibit "A."

SECTION 3. CEQA. The City Council finds and determines that TPM 2021-02 is exempt under Section 15315 (Minor Land Use Division) of the State CEQA Guidelines as this action is the division of property in an urbanized area zoned for residential use into two parcels which is in conformance with the City of Madera General Plan and Zoning Ordinance and REZ 2023-02 and VAR 2023-02 exempt under the Common Sense exemption set forth under Section 15061(b)(3) of the CEQA Guidelines. All services and access to the proposed parcels are available. Nor has the subject parcel been involved in the division of a larger parcel within the previous two (2) years or has an average slope greater than 20 percent. Furthermore, none of the exceptions under Section 15300.2 of the CEQA Guidelines are applicable to this project.

SECTION 4. Findings. Based upon the record before it at the public hearing, the City Council determines the adoption of the proposed rezoning ordinance as recommended by the Planning Commission is in the best interest of the City of Madera. The City Council finds REZ 2023-02 is consistent with the City's Zoning Ordinance to promote the growth of the City in an orderly and sustainable manner and to ensure consistency with the City General Plan. The City Council hereby makes the following findings:

1. The proposed Rezone will provide the required consistency between the General Plan and zoning in accordance with Table LU-A: General Plan/Zoning Consistency of the Madera General Plan.
2. The Rezone is not expected to be detrimental to the health, safety, peace, comfort, or general welfare of the neighborhood or the City.

SECTION 5. Approval of REZ 2023-02. The City Council hereby approves REZ 2023-02 and hereby amends the City of Madera Zoning Map as provided for in Chapter 3 of Title X of the Madera Municipal Code as illustrated in the hereto attached Exhibit “A” which indicates the segment of the City of Madera Zoning Map to be amended.

SECTION 6. Posting. The City Clerk shall certify to the passage and adoption of this Ordinance by the City Council of the City of Madera and shall cause this Ordinance to be published or posted in accordance with Government Code Section 36933 as required by law.

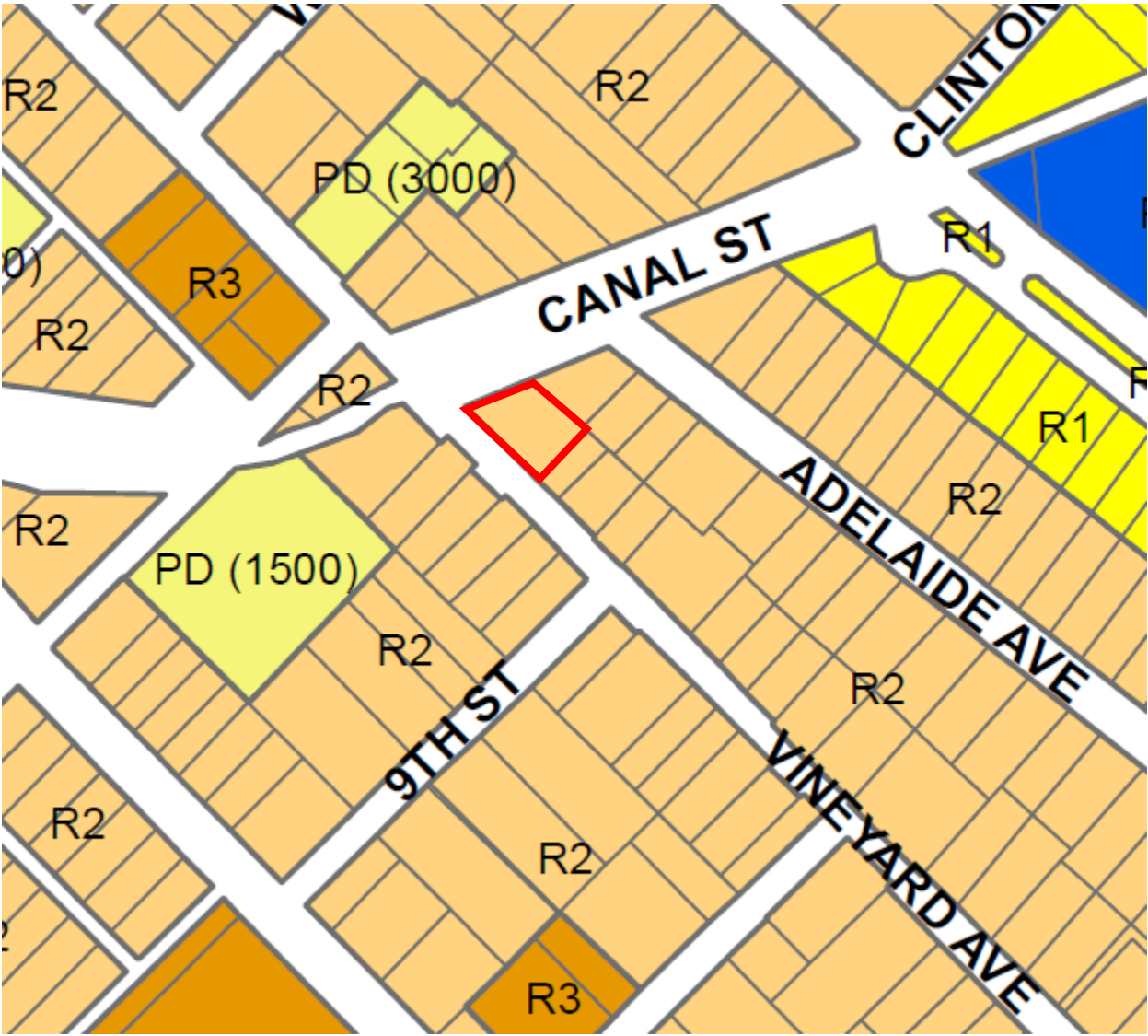
SECTION 7. Effect Date of Ordinance. This Ordinance shall be effective and of full force and effect at 12:01 a.m. on the thirty-first day after its passage.

SECTION 8. Effective Date of Rezone. Unless the adoption of this amendment to the Zoning Map is lawfully stayed, thirty-one (31) days after adoption of this amendment, the Planning Manager and City Clerk shall cause these revisions to be made to the City of Madera Zoning Map which shall also indicate the date of adoption of this revision and be signed by the Planning Manager and City Clerk.

* * * * *

Exhibit “A” – Existing and Proposed Rezone District Maps

EXHIBIT A
EXISTING ZONING DISTRICTS







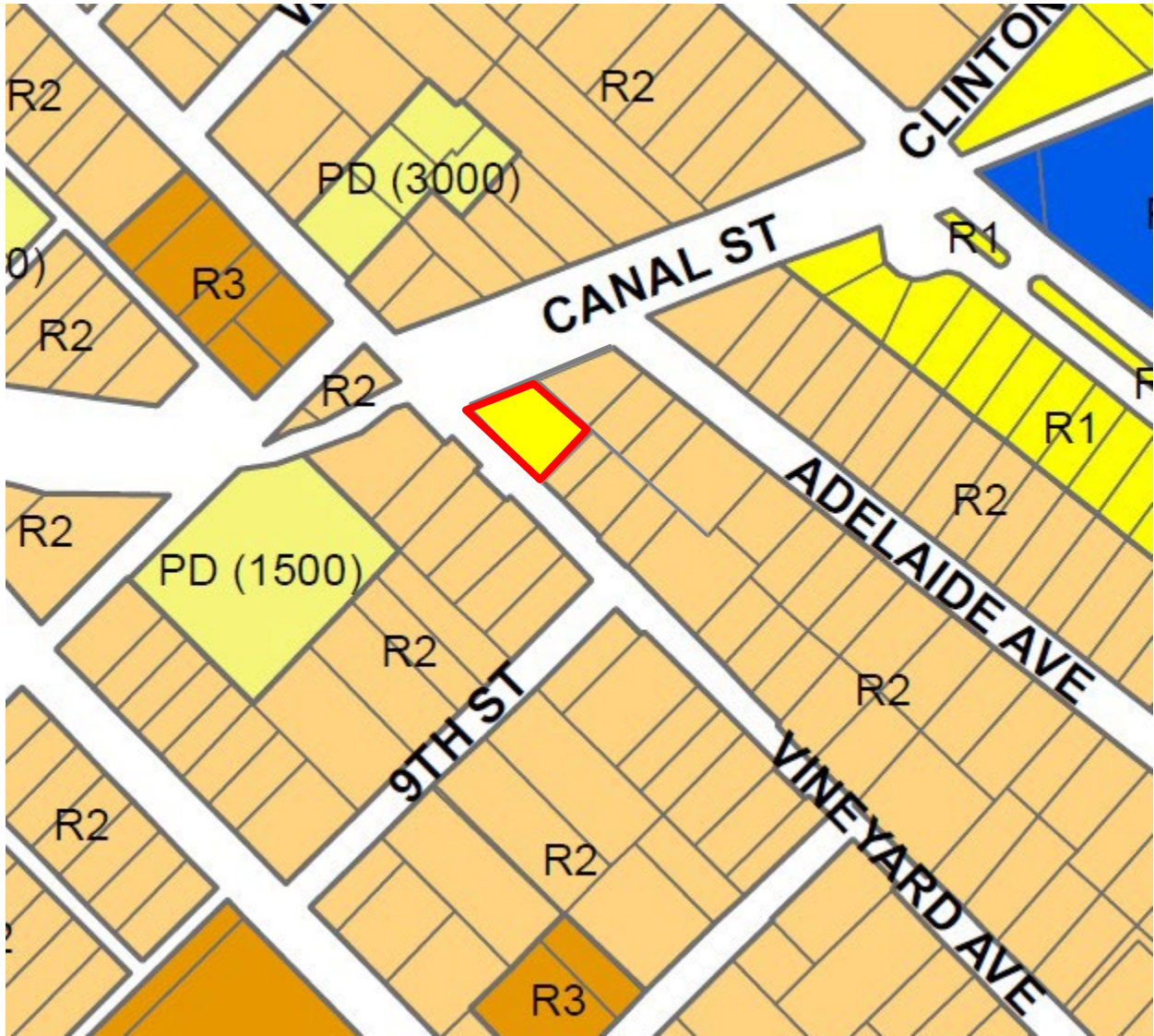




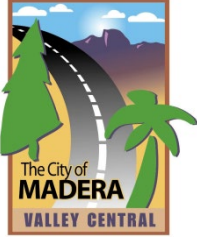
Zone Districts	
Residential Districts	
	RA - (One unit per each 12,000 square feet)
	R1 - (One unit per each 6,000 square feet)
	R2 - (One unit per each 3,000 square feet)
	R3 - (One unit per each 1,800 square feet)

EXHIBIT A
PROPOSED ZONING DISTRICTS



-  RA - (One unit per each 12,000 square feet)
-  R1 - (One unit per each 6,000 square feet)
-  R2 - (One unit per each 3,000 square feet)
-  R3 - (One unit per each 1,800 square feet)



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-13

SUBJECT:

Change Order on Consultant Services Agreement with O'Dell Engineering for Design Services for James Taubert Park

RECOMMENDATION:

Adopt a Resolution approving a change order to the O'Dell Engineering Consultant Services Agreement of \$9,000, bringing the agreement to \$247,013

SUMMARY:

During the July 20, 2022, City Council meeting, staff recommended awarding a contract under Request for Qualifications (RFQ) No. 202122-15 to O'Dell Engineering (O'Dell) for design services of James Tauber Park (JTP), formerly referenced as Olive Park, and approving a Consultant Services Agreement of \$238,013. To date, O'Dell has assisted the City with the initial phases of design services, with the need to expand the project scope to ensure the inclusion of improvements on Olive Avenue and Knox and Drake Street as part of the final park site.

DISCUSSION:

The City pursued and was awarded Statewide Park Development and Community Revitalization funds by the Department of Parks and Recreation for developing JTP, a new park in a historically underserved area. JTP will be a neighborhood park of approximately one-half acre at the southwest intersection of Olive Avenue and Knox Street. The City acquired the property as part of the Olive Avenue widening project.

As part of the grant application process, the City held five community meetings to solicit feedback. After exhaustive outreach, the community requested the following amenities:

- Half-basketball court
- Shade structure
- BBQ area with picnic tables
- Two play structures
- Table tennis
- Sensory play panels

As part of the grant submission, the environmental review, a preliminary design concept with community input, and cost estimates were completed. The grant performance period is from July 1, 2020, through June 30, 2028. Park completion must be at least three months before the end of the grant performance period.

To date, O’Dell has completed:

- Phase 1 included a project site analysis, data collection, and review.
- Phase 2 conceptual design and renderings, preliminary cost estimates, and a final concept plan.

Currently, we are in Phase 3, which consists of finalizing design development plans, technical specifications, final cost estimates, and schedule updates. Phase 4 will address finalizing design construction documents and the bid package. Phase 5 includes O’Dell providing support during the bid process, pre-bid meetings, pre-construction meetings, and through project construction.

City staff recently identified the need for additional engineering services. This includes integrating plans for new plantings and irrigation along Olive Avenue and Knox Street, as well as minor sidewalk upgrades along Drake Street to ensure the park design at its completion meets standards, functionality, and accessibility.

The project is expected to begin construction in early 2024. A groundbreaking event is tentatively scheduled for October 23, 2023, to commemorate the future site of the park to be constructed.

FINANCIAL IMPACT:

Adequate funds were estimated for the pre-construction costs of James Taubert Park. The total grant award is \$1,990,000, of which \$267,000 was estimated for the pre-construction phase, including planning, design, construction documents, and permits necessary before construction. Preconstruction costs can be at most 25 percent of the total grant amount.

The current O’Dell Engineering Consultant Services Agreement is set at \$238,013. The additional \$9,000 change order request would increase the Agreement total to \$247,013.

A balance of \$19,987 would still be available for allowable pre-construction costs, per grant guidelines.

ALTERNATIVES:

The Council may reject approval of the change order and request staff to provide additional information.

ATTACHMENTS:

1. Resolution
2. Contract Change Order Number 1 between O'Dell Engineering and the City of Madera for James Taubert Park

RESOLUTION NO. 23- _____

**A RESOLUTION APPROVING A CHANGE ORDER TO THE
O'DELL ENGINEERING CONSULTANT SERVICES AGREEMENT OF \$9,000,
BRINGING THE AGREEMENT TO \$247,013**

WHEREAS, a Consultant Services Agreement (Agreement) between O'Dell Engineering and the City was approved on July 20, 2023; and

WHEREAS, the Consultant Services Agreement is for design services for James Taubert Park; and

WHEREAS, the Agreement was approved for a total of \$238,013; and

WHEREAS, City staff has identified the need for additional engineering services; and

WHEREAS, to include integrating plans for new plantings and irrigation along Olive Avenue and Knox Street, as well as minor sidewalk upgrades along Drake Street; and

WHEREAS, O'Dell Engineering is able to include the additional design services to the Agreement at an additional cost of \$9,000; and

WHEREAS, the Agreement would be increased to \$247,013 to cover the additional services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The City Council approves the additional \$9,000 in design services related to the Consultant Services Agreement between O'Dell Engineering and the City of Madera for James Taubert Park, for a new total Agreement of \$247,013.
3. This Resolution is effective immediately upon adoption.

Contract Change Order Number: 1
Client: City of Madera
Gabriela Salazar | Administrative Analyst
City of Madera | Parks & Community Services
Project Number: 41330
Project Name: James Taubert Park Offsite Landscape – Madera, CA
Date/Time: September 1, 2023

Description of Change:

The City of Madera asked O’Dell’s landscape architecture team on August 30th, 2023, to include the new planting and irrigation scope on Olive Ave. and Knox St. (around James Taubert Park) and some minor sidewalk upgrades along Drake St. to the project scope. This would also necessitate coordinating with the City’s internal engineering teams working on these offsite improvements.

The scope of work below is elaborated below and is shown on Exhibit A:

- **Olive Ave. & Knox St. Offsite Landscape Improvements (90% and 100% PS&E)**
 - Offsite Irrigation design plan
 - Irrigation plan and layout
 - Water use calculations
 - Irrigation schedule
 - Offsite Planting design plan
 - Planting plan identifying trees, shrubs, groundcover and lawn areas
 - Minor sidewalk paving upgrades (Drake St. only)
 - Construction details (planting and irrigation)
 - Technical specifications (planting and irrigation)
 - Engineer’s estimates of cost (90% and 100%) for the above offsite improvements

Assumptions:

1. This scope of work does not include any ADA studies or grading, utility and site electrical and lighting plans for Olive Ave. and Knox St.
2. Topographic survey for offsite areas is to be provided by others.

IMPACT ON SCHEDULE:

- 2 Weeks

IMPACT ON BUDGET:

Contract Change Order: \$9,000
Additional Cost: Hourly Rates

EXHIBIT A



**FEE SCHEDULE
PLEASANTON
October 2021**

Classification:

Regular Hourly Rate:

Principal	\$241.00
Project Manager	\$209.00
Senior Engineer	\$198.00
Engineer	\$171.00
Assistant Engineer	\$139.00
Senior Landscape Architect 2	\$178.00
Senior Landscape Architect 1	\$170.00
Landscape Architect 2	\$161.00
Landscape Architect 1	\$151.00
Landscape Designer 3	\$145.00
Landscape Designer 2	\$140.00
Landscape Designer 1	\$127.00
Planner	\$177.00
Utility Engineer	\$171.00
CADD Operator	\$118.00
Senior Surveyor	\$203.00
Surveyor	\$161.00
Assistant Surveyor	\$128.00
Survey Crew 2-man/1-man	\$316/\$182
Survey Crew 2-man/1-man (prevailing wage)	\$370/\$203
Administrative	\$102.00

Outside Services:

Actual cost plus 10%

Cost of services and expenses charged to O'DELL ENGINEERING by outside consultants, professional or technical firms engaged in connection with the project.

Reproduction:

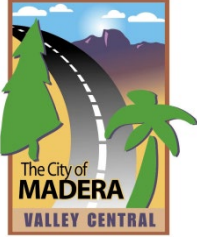
Actual cost plus 10%

Reproduction costs and services charged to O'DELL ENGINEERING by outside commercial printers engaged in connection with the project.

Travel:

Actual cost plus 10%

Mileage, per diem, and subsistence are not normally charged to the client unless specific prior authorization is negotiated between client and consultant.



REPORT TO CITY COUNCIL

Approved by:


Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: B-14

SUBJECT:

Multiple Letters of Support Provided by the City of Madera

RECOMMENDATION:

This report is submitted for informational purposes only, and no action is requested from City Council (Council) at this time

SUMMARY:

Since the City's most recent Council Meeting on September 6, 2023, staff received and complied with three requests for letters of support from the following agencies to endorse their distinct projects and grant requests:

- Camarena Health
- Madera County Department of Public Health, and
- California High-Speed Rail Authority

As the letters of support were provided to the agencies, this Staff report intends to present contextual information on each of the three agency requests.

DISCUSSION:

Camarena Health

On September 12th, Camarena Health requested a letter supporting their application to become a Program of All-Inclusive Care for the Elderly (PACE) Provider with the Department of Healthcare Services (DHCS). The PACE model of care provides a comprehensive medical/social service delivery system using an interdisciplinary team approach and coordinates all needed preventive, primary, acute, and long-term care services for individuals aged 55 and older. The PACE model allows some individuals who would otherwise reside in nursing facilities to remain independent and in their homes for as long as possible.

The PACE program is administered by the Centers for Medicare and Medicaid Services and is a capitated benefit for the elderly authorized by the Balanced Budget Act of 1997 (BBA) that features a comprehensive service delivery system and integrated Medicare and Medicaid financing. The BBA established PACE as a permanent entity within the Medicare program and enables states to provide PACE services to Medicaid beneficiaries as a state plan option. Operationally, the PACE program is unique as a three-way partnership between the Federal government, the State, and the PACE organization. There are currently approximately 20,000 participants in the PACE program in one of 80 operational PACE organizations in 30 States.

Camarena Health has been a healthcare provider to the residents of Madera for over 40 years, since its opening in 1980, and has filled a critical healthcare gap in the City's region since the closure of Madera Community Hospital (MCH) in December of 2022. Given the interruption of full-service medical care to community members, the availability of such PACE programs as adult day care, emergency services, home care, meals, nutritional counseling, occupational therapy, and social services to the region's aging population may not only positively impact a vulnerable population, but also alleviate the burden on surrounding healthcare facilities that have absorbed the impact of treating Madera's elderly patients since the closure of MCH. To support Camarena Health's endeavor to establish itself as a PACE provider, staff provided a letter of support to Chief Strategy Officer, Nichole Mosqueda on September 18, 2023.

Madera County Department of Public Health

On September 14th, staff received a request from Madera County Public Health Director, Sara Bosse to provide a letter supporting a grant application for the Community Resilience Center Implementation Grant (CRC) to fund the expansion of their Department of Public Health Campus Hope Center. The CRC grant is administered by the Strategic Growth Council and intends to fund the planning, development, construction, and upgrades of local facilities to serve as Community Resilience Centers, providing shelter and resources during climate and other emergencies. The program will also fund ongoing year-round community services and programs that build overall community resilience. The Madera County Department of Public Health (MCDPH) submitted an application for funding to establish the Madera County Hope Center, which will house the Community Wellness Programs, Behavioral Health Administrative Staff, an outdoor garden, and a large indoor/outdoor training and public meeting space. The Hope Center aligns with the CRC grant objectives in providing year-round programming for civic and community development, climate resilience awareness, distribution of community services and resources, and programming that supports disaster preparedness. To support MCDPH's endeavor to secure grant funding for the future Hope Center site, staff provided a letter of support to Madera County on September 18, 2023.

California High-Speed Rail Authority

On September 22, 2023, staff received a letter of support request from the San Joaquin Regional Rail Commission (SJRR) on behalf of the California High-Speed Rail Authority (HSR or Authority) affirming the City's support for their application for funding through the Reconnecting Communities and Neighborhoods (RCN) Program. This Program is administered by the United

States Department of Transportation (DOT). The application seeks \$192 million in federal funding for a total project cost of \$240 million and includes state-matching high-speed rail funds of \$48 million from the Authority's Cap-and-Trade program. If awarded, grant funds will be used within the Merced to Bakersfield segment and include two new grade-separated crossings over State Route 152 and a suite of investments in Fairmead that will provide sidewalks, a multi-use trail, wastewater connections, and a community center.

The current highway infrastructure to the Chowchilla and Fairmead communities has created barriers to economic opportunities for residents. Two of the three census tracts in the project area are considered disadvantaged under the Biden Administration's Justice40 screening tool. Specifically, Fairmead is ranked 98th for transportation barriers; 97th for asthma rates; 82nd for low-income and 90th for linguistic isolation. These two disadvantaged areas are geographically situated at the nexus between the Central Valley and the southern San Francisco Bay Peninsula. However, current long-distance vehicle travel has limited access between these areas. The introduction of high-speed rail and convenient connections to the Merced Station, 26 miles north, and the Madera Station, 15 miles south, are expected to bring new residential and commercial growth to these disadvantaged communities. This grant would allow the Authority, working with Madera County, the City of Chowchilla, and Fairmead, to complete transportation improvements, provide safer grade-separated access, improve multi-modal connectivity, and make other improvements to support local economic development and jobs access goals. The project intends to address the long-standing connectivity issues in the region. Given the project's proximity, it is likely that Madera residents will also benefit from the resulting economic growth and improved access. To support the Authority's application for federal funding from the RCN Program, the City provided a Letter of Support on September 28, 2023.

FINANCIAL IMPACT:

There is no financial impact anticipated from providing these Letters of Support.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Letter of Support for Camarena Health
2. Letter of Support for Madera County Department of Public Health
3. Letter of Support for the California High-Speed Rail Authority



September 18, 2023

Courtney Maslyn, Division Chief
California Department of Health Care Services
Integrated Systems of Care Division
PACE Unit, Mail Station 4502
PO Box 997413
Sacramento, CA 95899-7413

Re: Letter of Support for Camarena Health in Madera County

Dear Ms. Maslyn:

On behalf of the City of Madera, as the City Manager, I am writing to express support for Camarena Health's application to bring Program of All- Inclusive Care for the Elderly (PACE) services to the senior community members of Madera and throughout the county.

Camarena Health has been providing high-quality, affordable healthcare services to low-income residents in Madera County for over 40 years. Since its founding in 1980, Camarena Health has been guided by the mission to promote healthy communities by providing quality and compassionate healthcare to all. For decades, in support of this mission, Camarena Health has tailored service offerings to fill critical healthcare gaps in the region; including to ensure access and care to the region's elderly and Medicare populations.

Currently, Madera County is facing a shortage of high-quality, affordable care options to serve the complex health needs of older adults in the region, especially after the closure of Madera Community Hospital at the beginning of January 2023. Given Madera County's high rates of poverty and disability (coupled with a rapidly growing population of older adults), the PACE model is well-positioned to serve and positively impact many eligible area residents and their caregivers throughout my district.

I strongly support a Camarena Health operated PACE program in Madera County and appreciate your consideration of this letter. If you have any questions, please feel free to contact me by email at arodriguez@madera.gov or by phone at (559) 661-5400.

Sincerely,

A handwritten signature in blue ink that reads "Arnaldo Rodriguez". The signature is written in a cursive style with a long, sweeping tail on the letter 'y'.

Arnaldo Rodriguez
City Manager

cc: Paulo Soares, CEO of Camarena Health



September 18, 2023

California Strategic Growth Council
1400 Tenth Street
Sacramento, CA 95814

Subject: Letter of Support for Madera County Hope Center Under the CRC Implementation Grant

To Whom It May Concern,

I write to express the City of Madera's wholehearted support for the Madera County Hope Center, a vital initiative spearheaded by the Madera County Department of Public Health (MCDPH) for the CRC Implementation Grant. This project is not only timely but essential for building a resilient and healthier community within Madera County and our city.

The vision of the Madera County Hope Center is closely aligned with the mission and objectives of the City of Madera. We find the focus on improving air quality, emergency preparedness, and community resilience to be particularly crucial for our citizens' well-being.

We are excited by the opportunity for collaborative efforts between the City of Madera and the Hope Center, given that the center's property is situated within our city limits. Our existing senior centers and community programs are ripe for integration into the center's emergency planning, particularly concerning the Access and Functional Needs (AFN) population.

MCDPH's track record speaks volumes of their capability and dedication to serving community needs. The fact that MCDPH is actively working with General Administration to complete this application adds another layer of confidence in the project's success.

To substantiate our support, the City of Madera is pleased to offer resources for facilitating community outreach, linking city-run programs, and providing logistical support where feasible.

We eagerly anticipate the implementation of the Madera County Hope Center and are fully committed to its success.

Sincerely,

A handwritten signature in blue ink that reads "Arnaldo Rodriguez". The signature is fluid and cursive, with a long horizontal stroke at the end.

Arnaldo Rodriguez
City Manager

cc: Sara Bosse, Madera County Public Health Director



September 27, 2023

The Honorable Pete Buttigieg, Secretary
United States Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Subject: California High-Speed Rail Authority Request for Reconnecting Communities Grant

Dear Secretary Buttigieg:

On behalf of the City of Madera, I am pleased to express support for the application submitted by the California High-Speed Rail Authority (Authority) for grant funding from the U.S. Department of Transportation's Reconnecting Communities and Neighborhoods Program. The requested federal grant is \$192 million alongside proposed state matching funds from the Authority's Cap-and-Trade program of \$48 million for a total project cost of \$240 million.

The Project would allow the Authority, working with Madera County, the City of Chowchilla, and Fairmead, to complete transportation and other improvements associated with high-speed rail construction in the area. These improvements will provide safer grade separated access and improved connectivity to support local economic development and job access goals.

The proposed Project would be an investment in the City of Chowchilla for two grade separations that would improve access along SR 152 by connecting rural agricultural areas in the south with commercial development areas in the north. Additionally, the Project would include multimodal transportation and infrastructure investments within Fairmead, a community impacted by past SR 99 construction. Enhancements include laying sidewalks, creating a multi-use trail, adding wastewater connections, and constructing a community center. These investments significantly improve accessibility to new residential and commercial development areas supporting growth and economic investment within this disadvantaged area.

Because these two disadvantaged areas are geographically situated at the nexus between the Central Valley and the southern San Francisco Bay Peninsula, long distance vehicle travel has limited growth and development to the regions. The introduction of high-speed rail and convenient connections to the Merced Station, 26 miles to the north, and Madera Station, 15 miles to the south, are expected to enhance access to this area, bringing economic and community growth.

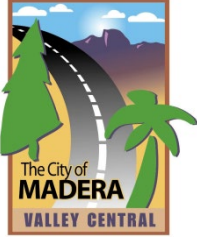
As you review this application, please consider the significance of how this Project will address long standing connectivity issues from previous highway construction and prepare these areas for a more prosperous future.

Sincerely,

A handwritten signature in blue ink that reads "Arnaldo Rodriguez". The signature is written in a cursive style with a long, sweeping tail on the letter 'y'.

Arnaldo Rodriguez
City Manager

cc: Michael Hanebutt, Senior Planner, San Joaquin Regional Rail Commission



REPORT TO CITY COUNCIL

Approved by:

Michael Lima

Michael Lima, Director of Financial Services

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: C-1

SUBJECT:

Public hearing regarding the Program Year 2022/23 Community Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) and financial summary

RECOMMENDATION:

Staff recommends that Council conduct a public hearing, invite public input, and adopt a Resolution approving the City's 2022/23 CAPER and financial summary

SUMMARY:

The CAPER details the progress made using CDBG and CDBG-Cares Act Program (CV) funds during Program Year 2022/23 (July 1, 2022 to June 30, 2023) towards achieving the goals identified in the City's 2022/23 Annual Action Plan. The City will meet Housing and Urban Development Department (HUD) requirements regarding preparation and adoption of the CAPER, including public noticing and the opportunity to receive public comment. Staff recommends approval of the CAPER to meet the City's program obligations for continued receipt and use of CDBG funds.

DISCUSSION:

The City is a CDBG entitlement jurisdiction which receives an annual funding allocation. HUD requires CDBG entitlement communities to annually review and publicly report on the progress made in carrying out the Annual Action Plan. This public report is the CAPER.

In addition to requiring its preparation, HUD regulations require an opportunity for the public to comment on the CAPER. For the Program Year 2022/23 CAPER, the 15-day required public comment period began September 20, 2023. Staff published a public hearing notice in the Madera Tribune on September 23, 2023. The public comment notice was also shared with the Madera County Library, Housing Authority of the City of Madera, and on the City's website.

Notices contained details about the date, time, and location for the public hearing and directions on submission of citizen comments. The public comment period ends on October 4, 2023. No comments were received as of the writing of this staff report. Additionally, this report will be presented to the CDBG Commission at their October 24th meeting.

The CAPER reflects the City’s continued progress in both expending its CDBG funds in a timely manner and meeting the program’s primary objectives. The City received \$922,010 for its Program Year 2022/23 CDBG allocation. The total disbursement amount for PY 2022/23 was \$350,478. While not all expenditures were drawn down during the program year, agencies continue making progress in completing projects that were funded in the 2022 Action Plan. It is expected that significant reductions in the remaining project balances will occur before June 30, 2024. Please refer to HUD report PR26 (Attachment B) for a detailed breakdown of expended funds.

The following provides a summary of activities and accomplishments of programs and projects funded during the 2022/23 program year.

Table 1: Summary of CDBG Sub-Recipient Accomplishments			
Sub-Recipient	Goal	Outcome	PY 2022/23 Accomplishments
Madera Coalition for Community Justice (MCCJ) – <i>Street Art Program</i>	125 Clients served	64 clients served	MCCJ successfully served 64 students in an arts-focused initiative. They fell short in reaching their goal due to personnel changes, resulting in implementation challenges.
Madera Rescue Mission – <i>Homeless Program</i>	200 clients served	352 clients served	Madera Rescue Mission provided a bed to 352 clients. Other accomplishments include providing over 42,000 meals, 9 Recovery Program graduates, and 25 clients gained employment.
O.L.I.V.E. Charitable Organization – <i>The Bennet House</i>	19 Clients Served	27 Clients Served	OLIVE provided services to victims of human sex trafficking. Case-managed care including counseling, education/job assistance, drug rehabilitation, and financial literacy and training were provided.
Pequenos Empresarios – <i>Ninos en Acción</i>	20 Clients Served	200 Clients Served	Children and parent(s) successfully completed the program. Participants attended workshops focused on leadership and values, environmental awareness, business life and finance, manners, and nutrition.

Madera Coalition for Community Justice – <i>Rental Assistance Program</i>	17 Clients Assisted	10 Clients Assisted	MRAP served 10 Madera residents with rental assistance who faced hardships and were in danger of eviction or utility shutoff. A total of 309 Madera residents were screened for services. They received additional services such as financial assistance, food, legal counsel, and financial counseling.
CAPMC – <i>Continuum of Care</i>	N/A	N/A	The CAPMC CoC program addressed community challenges created by homelessness, coordinated case management, intake, and referrals with the local and regional collaboration of homeless service providers, input and accessed data to the Homeless Management Information System and represented Madera in the Fresno/Madera Continuum of Care.

CDBG-CV

In Program Year 2020/21, the City received \$938,981 of additional CDBG funding from the CARES Act used to assist eligible residents, businesses and programs impacted by COVID-19. Below is a summary of some of the accomplishments from the CDBG-CV funded activities in 2022/23. Please refer to HUD report PR-26 (Attachment C) for a detailed expenditure report of CDBG-CV funds.

Table 2 reflects the goals and accomplishments for Program Year 2022/23.

Table 2: Summary of CDBG-CV Sub-Recipient YTD accomplishments			
Sub-Recipient	Goal	Outcome	YTD Progress
Madera Coalition for Community Justice – <i>Rental Assistance Program</i>	1050 Clients Served	572 Clients Served	Madera Coalition for Community Justice provided eviction and utility shutoff prevention assistance to 572 households impacted by COVID-19.
CAPMC - <i>Rental Assistance Program</i>	15 Clients Served	4 Clients Served	Madera Community Action Partnership provided rental assistance to 4 households impacted by COVID-19.

FINANCIAL IMPACT:

Approval of the CAPER will not have a direct financial impact on the General Fund but will satisfy HUD requirements to maintain the City's eligibility for future CDBG funding.

ALTERNATIVES:

As an alternative, the Council may:

- Request additional information from staff prior to taking action.
- Request that staff modify and/or amend the draft CAPER prior to action.
- Direct staff to not submit the CAPER to HUD.

ATTACHMENTS:

1. Resolution
2. Attachment A: 2022/23 CAPER
3. Attachment B: HUD Report PR-26 CDBG Expenditure Report
4. Attachment C: HUD Report PR-26 CDBG-CV Expenditure Report

RESOLUTION NO. 23-___

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA APPROVING THE 2022/23 COMMUNITY
DEVELOPMENT BLOCK GRANT CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT AND FINANCIAL
SUMMARY**

WHEREAS, the Consolidated Annual Performance and Evaluation Report (CAPER) reflects City of Madera's performance of its 2022-2023 CDBG Action Plan; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires entitlement communities receiving CDBG funds to annually review and publicly report on the progress made in carrying out its Annual Action Plan; and

WHEREAS, HUD requires submission of the CAPER within 90 days after the program year end on June 30, 2022; and

WHEREAS, as required by HUD regulations, citizen participation was encouraged by publishing notice of the public comment period and hearing, inviting the public to provide input; and

WHEREAS, published notices contained details about the date, time and location for the public hearing and advised that citizens' comments may be submitted in person or in writing until October 4, 2023; and

WHEREAS, at its regular City Council Meeting of October 4, 2023, the City Council held a public hearing to consider the CAPER; and

WHEREAS, staff recommends approval of the CAPER to ensure compliance with HUD requirements and to ensure that City's continued receipt and use of CDBG funding is not jeopardized.

NOW THEREFORE, the City Council of the City of Madera hereby finds, orders and resolves as follows:

1. The foregoing recitals are true and correct and are incorporated herein by reference.
2. The City Council approves the 2022/23 U.S. Department of Housing and Urban Development City of Madera Consolidated Annual Performance and Evaluation Report and Financial Summary Report, a copy of which is attached as Attachment A to this resolution and incorporated by reference.
3. This resolution is effective immediately upon adoption.



Attachment A

City of Madera

2022/2023

Consolidated Annual
Performance and
Evaluation Report

Marcela Zuniga

Grants Administrator

mzuniga@madera.gov

Liliana Camacho

Program Manager – Grants

lcamacho@madera.gov

205 W. Fourth Street

Madera, CA 93637

www.madera.gov



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2022-2023 Program Year was the third of five years within the City of Madera's current Consolidated Plan (2020-2024) and accounts for projects and activities undertaken between July 1, 2022, and June 30, 2023. The 2022 Consolidated Annual Performance and Evaluation Report (CAPER) describes the City's progress toward achieving the strategic goals identified in the Consolidated Plan and Program Year (PY) 2022 Action Plan, and present outcomes of the projects and activities undertaken with Community Development Block Grant (CDBG) and CDBG Coronavirus Aid, Relief, and Economic Security Act (CARES Act/CDBG-CV) funds available to the City of Madera.

Major initiatives and highlights proposed and executed throughout the program year are as follows:

1. Madera Coalition for Community Justice Rental Assistance Program (MRAP) – MRAP served 392 Madera residents with rental assistance who have faced hardships and were in danger of eviction or utility shutoff.
2. Madera Coalition for Community Justice Street Art Program- The Street Art program served 64 youth.
3. O.L.I.V.E. Safe House – OLIVE successfully provided individualized care to victims of human trafficking. They exceeded their goal to serve 19 individuals and served a total of 27 throughout the program year.
4. Pequeños Empresarios – The Pequeños Empresarios program exceeded their target goal of assisting 120 clients. During PY 2022-2023 a total of 200 clients were served. Both children and parent(s) successfully completed the program.
5. Madera Rescue Mission- The Madera Rescue Mission provided homeless services to 342 individuals.
6. CAPMC Continuum of Care (CoC) Program – The CAPMC CoC program addressed community challenges created by homelessness, coordinated case management, intake, and referrals with the local and regional collaboration of homeless service providers, input and accessed data to the Homeless Management Information System and represented Madera in the Fresno/Madera Continuum of Care.

CDBG-CV Subrecipient Accomplishments

1. Madera Coalition for Community Justice provided eviction and utility shutoff prevention assistance to 572 households impacted by COVID-19.
2. Madera County Action Partnership provided rental to 4 households impacted by COVID-19.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Access to Affordable Housing	Affordable Housing	CDBG: \$215,000 / RLF: \$72,504	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	60	30%	0	0	0.00%
Access to Affordable Housing	Affordable Housing	CDBG: \$215,000 / RLF: \$72,504	Other	Other	20	0	0.00%	0	0	0.00%

Administration	Administration	CDBG: \$182,206	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	42,340	0	0.00%
Administration	Administration	CDBG: \$182,206	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	1,289	752	58.34%
Administration	Administration	CDBG: \$182,206	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20000	0	0.00%	0	0	0.00%
Administration	Administration	CDBG: \$182,206	Other	Other	0	0	0.00%	0	0	0.00%
Enhance Economic Well-Being	Non-Housing Community Development	CDBG: \$10,000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	10	0	0.00%	0	0	0.00%
Enhance Quality of Infrastructure	Non-Housing Community Development	CDBG: \$377,621	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	37,840	0	0.00%
Enhance Quality of Infrastructure	Non-Housing Community Development	CDBG: \$377,621	Other	Other	1500	0	0.00%	0	0	0.00%

Improve Access to Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$96,759	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1,096	0.00%	639	463	72.46%
Improve Access to Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$96,759	Homeless Person Overnight Shelter	Persons Assisted	0	0	0.00%	0	0	0.00%
Improve Access to Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$97,759	Other	Other	840	0	0.00%	0	0	0.00%
Prevent and Reduce Homelessness	Homeless	CDBG: \$30,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	863	0.00%	650	289	44.46%
Prevent and Reduce Homelessness	Homeless	CDBG: \$30,000	Homeless Person Overnight Shelter	Persons Assisted	0	0	0.00%	0	0	0.00%
Prevent and Reduce Homelessness	Homeless	CDBG: \$30,000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	102	0.00%	102	247	242.16%
Prevent and Reduce Homelessness	Homeless	CDBG: \$30,000	Homelessness Prevention	Persons Assisted	300	312	104%	230	163	71%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Each of the goals listed in the above charts are indicative of the programs the City assisted to address the specific objectives identified in the 2022-2023 Annual Action Plan. In terms of the City's use of funds towards the highest need area (housing and homelessness), the City continued diligent efforts in filling these local gaps. A portion of the City's CDBG Administration allocation funded the Community Action Partnership of Madera County (CAPMC) local and regional homeless services coordination and participation in the Fresno Madera Continuum of Care (FMCoC). In 2023, 541 homeless persons were sheltered/unsheltered in the City limits. This represents a 180.8% increase from the 2022 count of 223 homeless individuals. The Madera Rescue Mission was able to provide homeless prevention and other services to 342 unduplicated individuals.

Additionally, during the 2022-2023 Program Year, 574 households received assistance for rental or utility expenses due to the COVID crisis.

CR-10 - Racial and Ethnic Composition of Families Assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	790
Black or African American	50
Asian	7
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	847
Hispanic	587
Not Hispanic	260

Table 2 – Table of assistance to racial and ethnic populations by source of funds.

Narrative

Hispanics are the largest ethnicity served with CDBG funds. However, the programs also serve residents of other races and ethnicities. CDBG and all other federal and state funds committed to activities within the City of Madera include a directive to serve low- and moderate-income persons and households within the community. The City will continue to assess outreach, intake and delivery of projects/activities to reach and accommodate the targeted population. Over 10% of participants (260) report their Ethnicity as Not Hispanic/Other.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$982,010	\$425,183
Other	public - federal	\$0	\$0
Other	public - state	\$0	\$0

Table 2 - Resources Made Available

Narrative

CDBG funds were expended toward public service activities and administrative costs. Staff are diligently working with subrecipients of capital improvement projects to ensure timely expenditure of funds. Staff anticipates a significant portion of the remaining fund balance will be expended during PY 2023-2024.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Madera City Limits	100%	100%	N/A

Table 3 – Identify the geographic distribution and location of investments

Narrative

All funds were spent within CDBG eligible Census Tracts. Projects funded with previous years' allocations are underway and expected to be completed on or before June 30,2024.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The majority of the subrecipients have secondary resources to maximize their CDBG funding award. Resources made available to carry out CDBG-funded subrecipient activities include sources from the Fresno/Madera Area Agency on Aging, Local Workforce Innovation and Opportunity Act, CalWORKs, Department of Rehabilitation, Local Transportation Funds and Development Impact Fees. In addition, some subrecipients receive donations and utilize in-kind volunteers.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	134	10
Number of Special-Needs households to be provided affordable housing units	0	0
Total	134	10

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	130	10
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	2	0
Number of households supported through Acquisition of Existing Units	2	0
Total	134	10

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The goals set to support affordable housing were not met. CDBG funds were used to fund a rental assistance program. However, the target goal quantity included other program goals (such as the number of clients who received resource information). After reviewing this further staff determined that only 10 clients had been directly supported through rental assistance.

The City hoped to resume the First-Time Homebuyer Assistance Program as well as the Owner-Occupied Rehabilitation Program. Unfortunately, due to staff turnover and the State’s direction regarding the unavailability of utilizing HOME funds, staff were unable to fulfill this goal. Staff remains dedicated to ensuring both programs resume during the 2023-2024 PY.

Discuss how these outcomes will impact future annual action plans.

The City recognizes the ongoing need to support affordable housing and work toward preventing/reducing homelessness. The 2023 Point-in-Time count identified 336 sheltered and 205 unsheltered homeless people within City limits. The demand in affordable housing programs continues. Continuous changes in the housing market have resulted in the First-Time Home Buyer Assistance Program to be highly sought. The increase in home appraisals results in higher down payment costs, creating a burden for residents trying to purchase a home. The City will continue to seek partnerships with affordable housing developers to provide the affordable housing units needed.

Moving forward, the City will continue collaborating with local agencies to maintain local needs at the forefront. During the process of developing future Annual Action Plans, identified needs will be shared during the public participation process. The City will also share the identified high priority needs to the public. Further, the City will continue its efforts in obtaining additional grants that will directly support this need. During PY 2023-2024, the City will begin implementation of the Permanent Local Housing Allocation Program (PLHA). This is a five-year grant. The first year will focus directly on homeless assistance.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 6 – Number of Households Served

Narrative Information

CDBG funded rental assistance programs targeting households at risk of homelessness and addressing some of the worse-case housing needs including low-income renter households paying more than half their income in rent and renters living in substandard housing. Further, the City anticipates resuming both the First-Time Homebuyer Assistance Program and the Owner-Occupied Rehabilitation Program during PY 2023-2024. The First-Time Homebuyer Assistance Program will provide move-in financial assistance to families purchasing their first home. The latter program assists homeowners in need of home improvements to ensure a decent, safe, and sanitary living environment. Both programs support the reduction or prevention of homelessness.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City collaborates with the Madera Homeless Coalition. This coalition consists of representatives from the Department of Social Services, local faith-based organizations, Madera Food Bank, Madera Rescue Mission, the Madera County Sherriff's Department, and the Madera Police Department. The Community Action Partnership of Madera County (CAPMC) leads the Coalition and represents the region on the Fresno Madera Continuum of Care (FMCoC). The FMCoC coordinates an active multi-disciplinary team. Efforts to meet specific objectives for reducing and ending homelessness are evaluated. The outcome of this evaluation determines the direction taken to support the homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City collaborates with CAPMC who is an active member of the FMCoC. The FMCoC is the organization responsible for the Fresno & Madera Regional 10-Year Plan to end Homelessness. The FMCoC meets the requirements of the United States Department of Housing and Urban Development (HUD), to provide a comprehensive coordinated homeless housing and services delivery system. The FMCoC assisted homeless persons in making the critical transition from homelessness to independent or supportive permanent housing, accessing education, health and mental health services, employment training, and life skills development.

Additionally, the City works in close partnership with the Madera Rescue Mission which provides vital services to individuals and families that find themselves without a home. The Mission provides meals, lodging, 9/12 months of in-patient Recovery Program, and additional services designed to prepare individuals to re-enter the community. Also, as previously stated, the City will begin implementation of the PLHA grant which will focus on homeless assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Resources were provided by the Madera County Department of Social Services through CalFresh, CalWorks, Medi-Cal, General Relief and other programs. In addition, Madera residents have access to

facilities in adjacent larger cities and counties that have community care facilities and supportive housing beds for people with health-related needs. Madera Coalition for Community Justice was able to assist 10 households with rental assistance, move-in assistance, and utility assistance to prevent homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The partnerships developed between the FMCoC members and other agencies allow service providers to coordinate efforts to assist those experiencing homelessness make the transition to permanent housing and remain permanently housed as quickly as possible.

Operated by the Madera Rescue Mission, MAP (Multi-Agency Access Program) is an integrated intake process that connects individuals facing homelessness and connects them with housing. In addition, MAP connects those homeless facing challenges with behavioral health, substance abuse, physical health and/or mental health to the appropriate social services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of the City of Madera (HACM) receives Federal and State funding for the HACM's Section 8, Public Housing, Farm Worker Housing, and Pomona Ranch Migrant Housing Center. The HACM receives annual allocations of Federal housing funds. The annual allocations for both are insufficient to address the extent of households paying more than half of their income for rent or living in substandard housing and for providing additional public housing. A portion of the HACM's budget is allocated to maintenance thereby addressing health and safety needs of their public housing units.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

All Public Housing families are invited to participate in becoming a Resident Advisory Board (RAB) member. The members take on an important role in the policy, procedures, and program implementations. RAB members make recommendations regarding the development of the Agency Plan or any significant amendments or modifications to the Agency Annual or Five-Year Plans. All Public Housing participants are invited and encouraged to participate in the Family Self Sufficiency (FSS) program. This program encourages families to become homeowners.

Families in the FSS and Resident Opportunities and Self-Sufficiency programs are provided information on training and employment opportunities and other community resources. At the time that a family moves into a Public Housing unit, a survey is given to them to see what kinds of supportive services would benefit them.

Actions taken to provide assistance to troubled PHAs

Not Applicable. HACM is not designated as a "troubled" agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Madera meets the California Department of Housing and Community Development objectives and strategies as follows:

Access to Opportunity

Outreach and Engagement. Engaged in campaign or other approach to combat NIMBYism--Housing Element and Zoning Ordinance support a variety of housing supply.

Ensure language access (e.g., translation and multi-lingual staff) in dominant languages in materials and at meetings. Bilingual (English and Spanish) public meeting and hearing announcements are published, posted. Availability of translation is verbally announced during the public hearings. posted. Bilingual staff is available during each public meeting.

Support strategies to facilitate leadership development (improving capacity to engage in local decision-making). The Citizens' Police Academy facilitates leadership development. Non-profits are awarded funds for youth and parent engagement activities. The Citizens' Leadership Academy also facilitates citizens learning and understanding of local government operations through a cohort of Department heads.

Recruit residents from neighborhoods to serve or participate in boards, committees and other local government bodies. The City Council is elected by district and the Mayor is elected at-large. The City Council approves the appointment of members from each district as recommended by the Mayor to boards, committees, and other local government bodies.

Meetings are conducted at suitable times, accessible to people with disabilities, and public transit with interpretation and translation services. Meetings are held in the evenings in locations accessible to persons with disabilities and interpretation/translation services provided.

Actively seek a variety of funding opportunities such as rehabilitation, parks, transit, and active transportation. Staff actively seeks funding sources to rehabilitate homes, develop parks, expand transit, and provide pedestrian and bicycle transportation.

Seek funding to prioritize basic infrastructure improvements while mitigating displacement and increased costs to vulnerable populations (e.g., seniors, persons with disabilities and farmworkers). Staff actively seeks funds to improve infrastructure in disadvantaged areas of the City. No displacement or increased costs are associated with these improvements.

Target acquisition and rehabilitation of vacant and blighted properties. Staff actively seeks funds for infill development.

Affirmatively market or take other actions to promote use of housing choice vouchers in high opportunity areas. The HACM promotes the use of housing choice vouchers citywide.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In Program Year 2022/2023, the City funded programs and activities to address underserved needs as follows:

- CAPMC coordinated local and regional efforts to address homelessness through Fresno Madera Continuum of Care.
- Pequeños Empresarios provided early childhood education in healthy eating, manners, financial literacy, and care for the planet.
- Madera Coalition for Community Justice provided rental assistance to eligible households to prevent eviction.
- Madera Coalition for Community Justice Street Art project inspired youth to transform their neighborhood in a positive way.
- Madera Rescue Mission provided emergency and transitional shelter to the homeless, single individuals, and low-income families.
- OLIVE Charitable Organization partnered with local law enforcement and other agencies to identify, rescue, and rehabilitate victims of sex trafficking.
- City of Madera Public Works Department initiated sidewalk ADA improvements in several low/moderate income neighborhoods.
- City of Madera Parks Department initiated improvements at McNally Park.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All City capital improvement projects follow lead-based paint safety regulations and policies.

The City and sub recipients provide lead-based paint testing as required by funding sources for residential rehabilitation and acquisition.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City provided assistance to at-risk youth and their families. Mentorship, social activities, leadership strategies, and multiple resources were provided to these individuals and families to help them achieve more stable and healthy lives.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's CDBG-funded programs are administered by the City's Grants Department. This Department works collaboratively with other City Departments such as Planning, Community Development, Engineering, Finance, Building, Public Works, and Parks. During PY 2022 – 2023, the City continued experiencing high staff turnover. During the year, there were vacancies in CDBG administration positions. Therefore, participation in community committees was impacted. The demands of the administration of the CDBG program required staff to focus on recruitment and training of new staff. However, the City understands the importance of networking within the community and remains committed to resume such practice during PY 2023-2024.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City met with HACM staff during PY 2022-2023 to discuss possible affordable housing projects and discuss local needs. The City will continue these efforts during PY 2023-2024 in an effort to meet the local needs of public housing residents and bridge the social service gap.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City has continued to comply with antidiscrimination requirements, including all applicable Federal regulations as demonstrated in the City's application for Community Development Block Grant, HOME, and other Federal funds, implement policies and programs identified in its Housing Element and implement Zoning Ordinance amendments necessary to further fair housing and implement the recommended actions in the City of Madera ADA Self-Evaluation and Transition Plan to modify its policies, practices, and procedures to avoid discrimination against people with disabilities.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Madera staff is available to offer assistance and answer questions from sub-recipients. At minimum, City staff contacts each sub-recipient on a quarterly basis upon the submission of quarterly reports, invoices, and any related matters. Staff works with departments issuing CDBG-funded RFPs to ensure minority business and Section 3 outreach and compliance is included. City staff coordinates with the CAPMC and the HACM to comprehensively plan and prioritize specific objectives for reducing and ending homelessness.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Pursuant to HUD public noticing requirements, the CAPER was made available for public review and comment for a two-week period. Public notice of the comment period was published in the Madera Tribune, on the City Website and on social media. Notices were also provided to the HACM and the Madera County Library.

The draft CAPER was available on the City's website at www.madera.gov. Copies were also available at Madera City Hall in the Grants Division office. The public was invited to submit comments directly to staff during the comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Community outreach efforts with citizens were meaningful and informed when developing the Action Plan. Community input was prioritized in the development of the Action Plan. The goal was to determine what residents considered to be the most pressing local needs and determine which needs should be supported by CDBG funds.

The most recent public participation resulted in specific change requests to the process of the review of applications. The goal of the changes is to ensure objectivity, equal participation, and meet the HUD's submission deadline for the Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

PY 2022 PR-26 Adjustments

Line 01:

Adjusted the unexpended funds from PY 2021/2022 in the amount of \$495,324.17. This amount was verified from the PR-26 reports submitted with the 2021 CAPER.

Line 23:

Updated the PR-26 to reflect the program years covered in certification.

Line 30:

Included an adjustment of -\$55,383.58. This amount was expended in Public Services activities during the 2022/2023 PY. However, the funded activities correspond to PY 2021/2022. Therefore, this total should not be considered in the public service cap.

A breakdown of the charges are as follows:

Voucher Number	IDIS Activity #	Program Year	Project Name	Draw Amount
6650125	312	2021	Homeless Services Program	\$1,646.67
6724519	312	2021	Homeless Services Program	\$3,795.34
6718562	305	2021	BIGS Program	\$3,322.02
6650087	299	2021	MMCCJ Youth Street Art	\$3,494.24
6650228	300	2021	OLIVE Safe House	\$6,041.56
6724535	300	2021	OLIVE Safe House	\$7,004.14
6650033	303	2021	MCCJ Rental Assistance	\$13,515.58
6796536	303	2021	MCCJ Rental Assistance	\$16,564.03
TOTAL:				\$55,383.58

Attachment B



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2022
 MADERA , CA

DATE: 09-12-23
 TIME: 14:16
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	495,324.17
02 ENTITLEMENT GRANT	922,010.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	106,051.40
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,523,385.57

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	350,478.78
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	350,478.78
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,704.40
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	425,183.18
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	602,878.22

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	350,478.78
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	350,478.78
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY:2020 PY:2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	169,350.64
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(\$55,383.58)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	113,967.06
32 ENTITLEMENT GRANT	922,010.00
33 PRIOR YEAR PROGRAM INCOME	11,149.10
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	933,159.10
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.21%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,704.40
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	74,704.40
42 ENTITLEMENT GRANT	922,010.00
43 CURRENT YEAR PROGRAM INCOME	106,051.40
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,028,061.40
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	7.27%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Drawn Amount
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2021	10	304	6796539	City Parks Seniors 21-22	\$13,124.26
					\$13,124.26
2021	12	308	6724550	Rapid Rehousing	\$1,181.59
					\$1,181.59
2019	5	279	6634742	Sidewalk Improvement Near Madera High North, Alpha and	\$10,664.21
2019	5	279	6707208	Sidewalk Improvement Near Madera High North, Alpha and	\$16,877.02
2019	5	279	6724522	Sidewalk Improvement Near Madera High North, Alpha and	\$1,797.69
2020	12	297	6634742	Lily and Vineyard street improvements	\$3,920.48
2020	12	297	6724515	Lily and Vineyard street improvements	\$45,580.24
2020	12	297	6724517	Lily and Vineyard street improvements	\$28,512.36
					\$107,352.00
2021	6	312	6650125	Homeless Services Program	\$1,646.67
2021	6	312	6724519	Homeless Services Program	\$3,795.34
2022	7	317	6796470	MRM Homeless Program	\$32,500.00
					\$37,942.01
2021	3	305	6718562	BIGS Program	\$3,322.02
2021	5	299	6650087	MMCJ Youth Street Art	\$3,494.24
2022	6	316	6796471	MCCJ Street Art Activity	\$5,000.00
2022	9	319	6796388	Pequenos Empresarios - Ninos en Accion	\$9,966.50
					\$21,782.76
2021	7	300	6650228	OLIVE Safe House	\$6,041.56
2021	7	300	6724535	OLIVE Safe House	\$7,004.14
2022	8	318	6796460	OLIVE - Bennet House	\$34,698.06
					\$47,743.76
2021	9	303	6650033	MCCJ Rental Assistance	\$13,515.58
2021	9	303	6796536	MCCJ Rental Assistance	\$16,564.03
2022	10	320	6796585	MCCJ - MRAP Activity	\$31,802.50
					\$61,882.11
2020	9	293	6650013	Home Owner Assistance Rehabilitation and Modernization	\$41,441.54
2021	14	306	6650022	Habitat for Humanity Exterior Paint Program	\$18,028.75
					\$59,470.29
Total					\$350,478.78

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for	Activity Name	Drawn Amount
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2021	6	312	6650125	No	Homeless Services Program	\$1,646.67
2021	6	312	6724519	No	Homeless Services Program	\$3,795.34
2022	7	317	6796470	No	MRM Homeless Program	\$32,500.00
						\$37,942.01
2021	3	305	6718562	No	BIGS Program	\$3,322.02
2021	5	299	6650087	No	MMCJ Youth Street Art	\$3,494.24
2022	6	316	6796471	No	MCCJ Street Art Activity	\$5,000.00
2022	9	319	6796388	No	Pequenos Empresarios - Ninos en Accion	\$9,966.50
						\$21,782.76
2021	7	300	6650228	No	OLIVE Safe House	\$6,041.56
2021	7	300	6724535	No	OLIVE Safe House	\$7,004.14
2022	8	318	6796460	No	OLIVE - Bennet House	\$34,698.06
						\$47,743.76
2021	9	303	6650033	No	MCCJ Rental Assistance	\$13,515.58
2021	9	303	6796536	No	MCCJ Rental Assistance	\$16,564.03
2022	10	320	6796585	No	MCCJ - MRAP Activity	\$31,802.50
						\$61,882.11
					No	Activity to prevent, prepare for, and respond
						\$169,350.64
Total						\$169,350.64

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

<u>Plan Year</u>	<u>IDIS Project</u>	<u>IDIS Activity</u>	<u>voucher Number</u>	<u>Activity Name</u>	<u>Drawn Amount</u>
2022	4	314	6802268	City of Madera - CDBG Program Administration	\$73,526.38
2022	5	315	6806397	CAPMC - Fresno Madera CoC Administration	\$1,178.02
					\$74,704.40
Total					\$74,704.40



Attachment C

PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	938,981.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	938,981.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	401,662.15
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	50,000.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	451,662.15
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	487,318.85

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	401,662.15
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	401,662.15
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	401,662.15
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	257,571.60
17 CDBG-CV GRANT	938,981.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	27.43%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	50,000.00
20 CDBG-CV GRANT	938,981.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	5.32%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

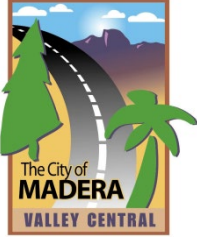
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	16	281	6477353	Eviction & Utility Shutoff Prevention	05Q	LMC	\$49,883.72
			6496138	Eviction & Utility Shutoff Prevention	05Q	LMC	\$38,536.37
			6650280	Eviction & Utility Shutoff Prevention	05Q	LMC	\$108,812.04
	17	284	6496138	Micro Enterprise Grant Program	18C	LMC	\$75,000.00
			6528743	Micro Enterprise Grant Program	18C	LMC	\$20,000.00
			6650237	Micro Enterprise Grant Program	18C	LMC	\$10,000.00
	18	282	6496138	Eviction Prevention	05Q	LMC	\$52,274.76
			6650290	Eviction Prevention	05Q	LMC	\$8,064.71
	19	283	6496138	Micro Enterprise Grant	18C	LMC	\$29,090.55
			6528743	Micro Enterprise Grant	18C	LMC	\$5,000.00
			6650260	Micro Enterprise Grant	18C	LMC	\$5,000.00
	Total						

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	16	281	6477353	Eviction & Utility Shutoff Prevention	05Q	LMC	\$49,883.72
			6496138	Eviction & Utility Shutoff Prevention	05Q	LMC	\$38,536.37
			6650280	Eviction & Utility Shutoff Prevention	05Q	LMC	\$108,812.04
	18	282	6496138	Eviction Prevention	05Q	LMC	\$52,274.76
			6650290	Eviction Prevention	05Q	LMC	\$8,064.71
Total							\$257,571.60

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	15	285	6619760	Administration	21A		\$50,000.00
Total							\$50,000.00



REPORT TO CITY COUNCIL

Approved by:



Will Tackett, Community Development Director



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: C-2

SUBJECT:

Public Hearing Regarding Annexation No. 1 (Madera Place Apartments) into Community Facilities District No. 2013-1 Under the Mello Roos Community Facilities Act of 1982 and Related Actions

RECOMMENDATION:

That Council consider the following:

1. Hold the Public Hearing.
2. Adopt a resolution of the City Council (Council) of the City of Madera authorizing Annexation of Territory (Annexation No. 1) to Community Facilities District No. 2013-1 (CFD 2013-1); authorizing the Levy of a Special Tax; and Submitting the Levy of Tax to the Qualified Electors.
3. Conduct the Election of the Qualified Electors of Annexation No. 1.
4. Adopt a resolution of the Council of the City of Madera Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 1 to CFD 2013-1 (Public Services).

SUMMARY:

At the Council's August 2, 2023 meeting, the Council approved a resolution adopting a boundary map depicting the territory proposed for annexation (RES 23-134) and approved a resolution declaring the City's intention to annex the proposed territory into CFD 2013-1 (RES 23-135).

Pursuant to Section 53326 of the Mello-Roos Community Facilities Act of 1982 (the "Act"), the Election of the Qualified Electors shall be conducted by mail ballot under section 1340 of the California Elections Code. No election ballot had been received by the City Clerk from the

landowner prior to 6:00 p.m. on September 6, 2023 (the previously scheduled and adopted public hearing date per Council RES 23-135). Following the recommendations of staff and the City Attorney, the Council continued the public hearing and election to the regular meeting of the Council scheduled for October 4, 2023.

After the close of the public hearing on October 4, 2023, the Council has two resolutions to consider. The first resolution sets forth the Council’s approval to annex territory to CFD 2013-1 and to levy a special tax. The first resolution also sets October 4, 2023, as the date for the annexation election, and refers to the annexation map showing the parcels to be annexed. The second resolution is for adoption by the Council after the results of the election are announced by the City Clerk. The second resolution also directs the filing of the Notice of Special Tax Lien against the annexed property to provide authority for City to collect the special tax.

DISCUSSION:

On March 20, 2013, by Resolution No. 13-41, the City Council established CFD 2013-1, a Mello Roos Community Facilities District with the intention that future development within the City would annex into this district. The special taxes collected from the property owners within the district are used for the funding of police and fire protection services, storm drain infrastructure maintenance and operations, and park maintenance. Property owner assessments are paid as a component of the property tax collection process. As was originally envisioned with the establishment of the CFD, future residential projects not included in the initial formation process are required to go through an annexation process in order to be included in CFD 2013-1. Projects may be annexed one at a time, or in a group if they are ready at the same time.

The Madera Place Apartments Project (Phase 2 of the Madera Family Apartments Project) is prepared to proceed with the annexation process into CFD 2013-1. The project includes the development of 32 affordable multi-family residential units. The boundaries of the project consist of the area within the original Assessor’s Parcel Number (APN) 012-460-004-000 as depicted on Attachment 3.

Table 1: Project Overview			
<i>Project Name</i>	<i>Owner</i>	<i>Units</i>	<i>Location</i>
Madera Place Apartments (Phase 2 of Madera Family Apartments Project)	Madera 2 L P	32	East side of Stadium Road between Milano Ln & West Pecan Avenue

The conditions of approval for the Project originally required annexation into CFD 2005-1, which was established as an annexable district to provide funding to offset the increased cost for Public Services created by new development. On February 6, 2013, the Council adopted Resolution No. 13-24 declaring its intent to establish CFD No. 2013-1, a new CFD for the Madera Family Apartments Project established in-lieu of CFD 2005-1 in order to account for special advance

prepayment of the special tax and to allow the “regular” special tax to be assessed after the affordability covenant expires.

Subsequently, on March 20, 2013, the Council adopted: (1) Resolution No. 13-41 to establish CFD No. 2013-01 and to authorize the levy of special tax to finance services; (2) Resolution No. 13-42 calling a special election, submitting proposition to voters and establishing an appropriations limit; and, (3) Resolution No. 13-43 declaring the results of the special election for the Phase 1 portion of the Madera Family Apartments Project.

This, Madera Place Apartments (Phase 2 of the Madera Family Apartments Project), will comprise the 1st annexation to CFD No. 2013-01 (Attachment 4).

FINANCIAL IMPACT:

As an alternative to the annual assessment of the special tax which typically occurs, the developer has proposed to prepay the special tax for a period of 30 years.

The proposed prepayment was derived from utilizing a present value calculation to assess what the total amount of the future payments is worth today. Utilizing the same terms originally authorized by the City Council, the discount rate used to calculate present value was limited to 5% and that rate was incorporated into the calculations. Based on these calculations, the prepayment amount would be \$7,040.58 per unit for the 30-year term, collected prior to the issuance of occupancy.

The estimated total revenue that will be received by the City (Fund 48040000) for the 32 units in Annexation No. 1 to CFD 2013-1 for the initial 30-year term will be \$225,298.64. The maximum special tax rate includes an Annual Escalation Factor therefore, this amount will escalate over time and become due annually in the subsequent Fiscal Year following the 30-year prepayment term.

The proposed prepayment should provide a financial mechanism to cover the cost of providing services to the affordable housing project in a fashion very similar to what the annual CFD assessments would accomplish. After reviewing the request, staff believes the proposed prepayment is a reasonable accommodation for the affordable housing project.

ALTERNATIVES:

The City Council adopted Ordinance 903 C.S. on April 3, 2013, authorizing the levy of a Special Tax within CFD 2013-1 commencing in fiscal year 2013/2014 and each year thereafter. The Council could, at its discretion, consider alternative methods for funding the necessary services that are demanded by residential development and supported by CFD 2013-1. Amendment of the ordinance would be required.

ATTACHMENTS:

1. Resolution of Annexation and Calling for Election

Exhibit A – Rate and Method of Apportionment

Exhibit B – Ballot

2. Resolution of Results of Election

Exhibit A – Statement of Votes Cast

Exhibit B – Annexation No. 1 Map

Exhibit C – List of Properties

3. Madera Family/Place Apartments Site Plan

4. CFD 2013-1 Map

ATTACHMENT 1
Resolution of Annexation and Calling for Election

Including:
Exhibit A – Rate and Method of Apportionment
Exhibit B – Ballot

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE ANNEXATION OF TERRITORY (ANNEXATION NO. 1) TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (PUBLIC SERVICES), AUTHORIZING THE LEVY OF A SPECIAL TAX, AND SUBMITTING THE LEVY OF TAX TO THE QUALIFIED ELECTORS

WHEREAS, this City Council (“Council”), on August 2, 2023, adopted Resolution No. 23-135, (hereafter referred to as the “Resolution of Intention”) stating its intention to annex territory to City of Madera Community Facilities District No. 2013-1 (Public Services) (hereafter referred to as “CFD No. 2013-1”), pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (hereafter referred to as the “Act”); and

WHEREAS, a copy of the Resolution of Intention, which states the authorized services to be provided and financed by CFD No. 2013-1, and a description and map of the proposed boundaries of the territory to be annexed known as Madera Place Apartments being the second phase of the Madera Family Apartment Project (“Annexation No. 1”) to CFD No. 2013-1, is on file with the City Clerk and the provisions thereof are fully incorporated herein by this reference as if fully set forth herein. Annexation No. 1 will consist of 32 affordable multi-family units located on the east side of Stadium Road between Milano Lane & West Pecan Avenue; and

WHEREAS, on October 4, 2023, the Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the proposed annexation of territory to CFD No. 2013-1; and

WHEREAS, at said hearing all interested persons desiring to be heard on all matters pertaining to the annexation of territory to CFD No. 2013-1 and the levy of said special taxes within the area proposed to be annexed were heard and a full and fair hearing was held; and

WHEREAS, prior to the time fixed for said hearing, written protests had not been filed against the proposed annexation of territory to CFD No. 2013-1 by (i) 50% or more of the registered voters, or six registered voters, whichever is more, residing in CFD No. 2013-1, or (ii) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the territory proposed to be annexed to CFD No. 2013-1, or (iii) owners of one-half or more of the area of land in the territory proposed to be annexed to CFD No. 2013-1; and

WHEREAS, a boundary map for Annexation No. 1 to CFD No. 2013-1 has been filed with the County Recorder of the County of Madera, which map shows the territory to be annexed in these proceedings, and a copy thereof is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, determined and ordered by the City Council for the City of Madera as follows:

SECTION 1. Recitals. The above recitals are all true and correct.

SECTION 2. Prior Proceedings. All prior proceedings taken by this Council with respect to CFD No. 2013-1 and the proposed annexation of territory thereto have been duly considered and are hereby determined to be valid and in conformity with the Act.

SECTION 3. Boundaries. The description and map of the boundaries of the territory to be annexed to CFD No. 2013-1, on file with the City Clerk are hereby finally approved, are incorporated herein by reference, and shall be included within the boundaries of CFD No. 2013-1, and said territory is hereby annexed to CFD No. 2013-1, subject to voter approval of the levy of the special taxes therein as hereinafter provided.

SECTION 4. Services. The services which CFD No. 2013-1 is authorized to finance are in addition to those provided in or required for the territory within CFD No. 2013-1 and the territory to be annexed to CFD No. 2013-1 and will not be replacing services already available. A general description of the services to be financed is as follows:

Police protection services and fire protection and suppression services, including but not limited to (i) the costs of contracting services, (ii) equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of City staff that directly provide police protection services and fire protection and suppression services and other services as defined herein, respectively, and (iv) City overhead costs associated with providing such services within the District. On each July 1 following the Base Year the increases attributed to salaries and benefits shall be calculated and limited to the increase based on the Annual Escalation Factor as provided in the Rate and Method of Apportionment of the Special Taxes. The Special Tax will finance Services that are in addition to those provided in or required for the territory within the District and will not be replacing services already available. The Special Tax provides only partial funding for police and fire services.

Park Maintenance of the City of Madera, including but not limited to, labor, material, administration, personnel, equipment, and utilities necessary to maintain park improvements within the District, including recreational facilities, trees, plant material, sod, irrigation systems, sidewalks, drainage facilities, weed control and other abatements, public restrooms, signs, monuments, and associated appurtenant facilities located within the District.

Storm drainage system maintenance and operations of the City of Madera, including but not limited to, labor, material, administration, personnel, equipment, and utilities necessary to maintain and operate the storm drainage system within the District.

SECTION 5. Special Taxes. It is the intention of this legislative body that, except where funds are otherwise available, a special tax sufficient to pay for said services to be provided in CFD No. 2013-1 and the territory proposed to be annexed as part of Annexation No. 1, secured by recordation of a continuing lien against all non-exempt real property in Annexation No. 1, will be levied annually within the boundaries of Annexation No. 1 from and after the annexation of such property to CFD No. 2013-1. The special taxes shall be those as originally authorized through the formation of CFD No. 2013-1 and adopted by Ordinance of this legislative body, and no changes or modifications are proposed in the special taxes from those as originally set forth and made applicable to CFD No. 2013-1.

For particulars as to the rate and method of apportionment of the proposed special tax (the "RMA"), reference is made to the attached and incorporated Exhibit "A," which sets forth in sufficient detail the method of apportionment to allow each landowner or resident within the Annexation No. 1 to clearly estimate the maximum annual amount that said person will have to pay on said special tax.

SECTION 6. No Majority Protest. Written protests against the annexation of the territory in Annexation No. 1 to CFD No. 2013-1 have not been received by the Council. The proposed special tax to be levied within Annexation No. 1 has not been precluded by majority protest.

SECTION 7. Election. The provisions of the Resolution of Intention of the City each as heretofore adopted by this Council are by this reference incorporated herein, as if fully set forth herein.

(a) Pursuant to the provisions of the Act, the proposition of the levy of the special tax within Annexation No. 1 shall be submitted to the voters within Annexation No. 1 at a special election called therefor as hereinafter provided. This Council hereby finds that fewer than 12 persons have been registered to vote within Annexation No. 1 for each of the 90 days preceding the close of the hearing heretofore conducted and concluded by this Council for the purposes of these annexation proceedings. Accordingly, and pursuant to Section 53326 of the Act, this Council finds that for purposes of these proceedings the qualified electors are the landowners within Annexation No. 1 and that the vote shall be by said landowners, each having one vote for each acre or portion thereof such landowner owns in Annexation No. 1.

(b) Pursuant to Section 53326 of the Act, the election shall be conducted by mail ballot under section 1340 of the California Elections Code. The Council called

a special election to consider the measures described and incorporated as Exhibit "A," which election will be conducted on October 4, 2023 (hereafter referred to as "Election Day"). The City Clerk is the election official to conduct the election and provided each landowner in the territory to be annexed to CFD No. 2013-1, a ballot in the form of Exhibit "B", which form is hereby approved. The City Clerk has accepted the ballots of the qualified electors received prior to 6:00 p.m. on Election Day, whether received by mail or by personal delivery.

(c) This Council hereby further finds that the provision of Section 53326 of the Act requiring a minimum of 90 days to elapse before said election is for the protection of voters, that the voters have waived such requirement and the date for the election hereinabove specified is established accordingly.

Section 8. Election Procedures. The procedures to be followed in conducting the election shall be as follows:

(a) Pursuant to Section 53326 of the California Government Code, ballots for the Special Election shall be distributed to the qualified electors by the City Clerk by mail or by personal service.

(b) Pursuant to applicable sections of the California Elections Code governing the conduct of mail ballot elections of cities, and in particular Division 4 (commencing with Section 4000) of that Code with respect to election conducted by mail, the City Clerk, or designated official shall mail or deliver to each qualified elector an official ballot in the appropriate form attached hereto as Exhibit "B," and shall also mail or deliver to all such qualified electors a ballot pamphlet and instructions to voter, a return identification envelope addressed to the City Clerk for the return of voted official ballots.

(c) The official ballot to be mailed or delivered by the City Clerk to each landowner-voter shall have printed or typed thereon the name of the landowner-voter and the number of votes to be voted by the landowner-voter and shall have appended to it a certification to be signed by the person voting the official ballot which shall certify that the person signing the certification is the person who voted on the official ballot, and if the landowner-voter is other than a natural person, that he or she is an officer of or other person affiliated with the landowner-voter entitled to vote such official ballot, that he or she has been authorized to vote such official ballot on behalf of the landowner-voter, that in voting such official ballot it was his or her intent, as well as the intent of the landowner-voter, to vote all votes to which the landowner-voter is entitled based on its land ownership on the propositions set forth in the official ballot as marked thereon in the voting square opposite each such proposition, and further certifying as to the acreage of the landowner-voter's land ownership within Annexation No. 1 to CFD No. 2013-1.

(d) The return identification envelope mailed or delivered by the City Clerk to each landowner-voter shall have printed or typed thereon the following: (i) the name of the landowner, (ii) the address of the landowner, (iii) a declaration under penalty of perjury stating that the voter is the landowner or the authorized representative of the landowner entitled to vote on the enclosed ballot and is the person whose name appears on the identification envelope, (iv) the printed name and signature of the voter, (v) the address of the voter, (vi) the date of signing and place of execution of the declaration, and (vii) a notice that the envelope contains an official ballot and is to be opened only by the City Clerk.

(e) The information to voter form to be delivered by the City Clerk to the landowner-voters shall inform them that the official ballots shall be returned to the City Clerk properly voted as provided thereon and with the certification appended thereto properly completed and signed in the sealed return identification envelope with the certification thereon completed and signed and all other information to be inserted thereon properly inserted by 6:00 p.m. on the 4th day of October 2023; provided that if all qualified electors have voted, the elections shall be closed with the concurrence of the City Clerk.

(f) Upon receipt of the return identification envelopes, which are returned prior to the voting deadline on the date of the elections, the City Clerk shall canvass the votes cast in the election and shall file a statement with the City Council as to the results of such canvass and the election on each proposition set forth in the official ballot.

SECTION 9. Certification. The City Clerk shall certify to the adoption of this resolution.

SECTION 10. Effective Date. This resolution is effective immediately.

EXHIBIT A TO RESOLUTION OF ANNEXATION

CITY OF MADERA COMMUNITY FACILITIES DISTRICT NO. 2013-1 ANNEXATION NO. 1 RATE AND METHOD OF APPORTIONMENT

A Special Tax of Community Facilities District No. 2013-1 of the City of Madera (the “District”) shall be levied on all Assessor's Parcels in Annexation No. 1 of the District (the “Annexation”) and collected each Fiscal Year commencing in Fiscal Year 2024-25 in an amount determined by the City through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the Annexation, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

“Act” means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California, as amended, which authorizes the establishment of the District to finance: a) police protection services, and b) fire protection and suppression services, c) park maintenance, d) storm drainage system operation and maintenance and other services as defined herein including but not limited to ambulance and paramedic services.

“Administrative Expenses” means the actual or estimated costs incurred by the City as administrator of the District to determine, levy and collect the Special Taxes, including the proportionate amount of the salaries and benefits of City employees whose duties are directly related to administration of the District and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the District as determined by the City.

“Annexation” means Annexation No. 1 of the District.

“Annual Escalation Factor” means the greater of the increase in the annual percentage change of the All Urban Consumers Consumer Price Index (CPI) or three percent (3%). The annual CPI used shall be for the area of San Francisco-Oakland-San Jose, CA as reflected in the then-current April update. The annual CPI used shall be as determined by the United States Department of Labor, Bureau of Labor Statistics, and may be obtained through the California Division of Labor Statistics and Research (www.dir.ca.gov/dlsr). If the foregoing index is not available, the District Administrator shall select a reasonably comparable index.

“Assessor's Parcel” means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

“Assessor's Parcel Map” means an official map of the Assessor of the County designating parcels by assessor's parcel number.

“Base Year” means Fiscal Year ending June 30, 2024.

“Building Permit” means a permit for new construction for a residential dwelling or non-residential structure. For purposes of this definition, “Building Permit” shall not include permits for construction or installation of retaining walls, utility improvements, or other such improvements not intended for human habitation.

“Certificate of Occupancy” means a document issued by the City certifying that the building is compliant with applicable building codes and other laws and indicating it to be in a condition suitable for occupancy.

“City” means the City of Madera.

“Council” means the City Council of the City of Madera, acting as the legislative body of the District.

“County” means the County of Madera, California.

“Developed Property” means all Taxable Property, exclusive of Property Owner Association Property, Non-Residential Property, or Public Property, for which a Building Permit was issued prior to May 1st preceding the Fiscal Year in which the Special Tax is being levied.

“District Administrator” means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

“District” means Community Facilities District No. 2013-1 of the City of Madera.

“Entitled Property” means an Assessor’s Parcel and/or Lot in the Annexation, which has a Final Map recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no Building Permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term “Entitled Property” shall apply only to Assessors’ Parcels and/or Lots, which have been subdivided for the purpose of residential development, excluding any Assessor’s Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the District Administrator.

“Final Map” means an Assessor’s Parcel Map, a final subdivision map, other parcel map, other final map, other condominium plan, or functionally equivalent map that has been recorded in the Office of the County Recorder.

“Fiscal Year” means the period starting July 1 and ending on the following June 30.

“Land Use Class” means any of the classes listed in Table 1.

“Lot” means property within a recorded Final Map identified by a lot number for which a Building Permit has been issued or may be issued.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C below that can be levied in the Annexation in any Fiscal Year on any Assessor’s Parcel.

“Multi-Family Residential” means all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing a residential structure consisting of two or more residential units that share common walls, including, but not limited to, duplexes, triplexes, town homes, condominiums, and apartment units.

“Non-Residential Property” means all Assessors’ Parcels for which a Building Permit(s) has been issued for non-residential use and does not contain any residential units as defined under Single Family Residential or Multi-Family Residential.

“Property Owner Association Property” means any property within the boundaries of the District that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to a property owner association, including any master or sub-association.

“Proportionately” means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels within each Land Use Class.

“Public Property” means any property within the boundaries of the District that is, at the time of the District formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, the City or any other public agency.

“Service Costs” means the estimated and reasonable costs of providing police protection services and fire protection and suppression services, including but not limited to (i) the costs of contracting services, (ii) equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of City staff that directly provide police protection services and fire protection and suppression services and other services as defined herein, respectively, (iv) City overhead costs associated with providing such services within the District, (v) park maintenance, and (vi) storm drainage system operation and maintenance. On each July 1 following the Base Year, the increases attributed to salaries and benefits shall be calculated and limited to the increase based on the Annual Escalation Factor. The Special Tax will finance Services that are in addition to those provided in or required for the territory within the District and will not be replacing Services already available. The Special Tax provides only partial funding for police services, fire suppression and protection services, park maintenance, and storm drainage system operation and maintenance.

“Single-Family Residential” means all Assessor’s Parcels of Developed Property for which a Building Permit(s) has been issued for purposes of constructing one single-family residential dwelling unit.

“Special Tax” means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement and shall include Special Taxes levied or to be levied under Sections C and D, below.

“Special Tax Requirement” means that amount required in any Fiscal Year for the District to: (i) pay for Service Costs; (ii) pay reasonable Administrative Expenses; (iii) pay any amounts required to establish or replenish any reserve funds; and (iv) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year’s Special Tax levy.

“State” means the State of California.

“Taxable Property” means all of the Assessor's Parcels within the boundaries of the District and any future annexation to the District that are not exempt from the Special Tax pursuant to law or as defined herein.

“Tax-Exempt Property” means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, (iii) Non-Residential Property, and (iv) Undeveloped Property.

“Undeveloped Property” means, for each Fiscal Year, all Assessor’s Parcels of Taxable Property not classified as Developed Property or Entitled Property, including an Assessor’s Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final documents and/or maps available to the District Administrator.

“Unit” means any separate residential dwelling unit in which a person or persons may live, which comprises an independent facility capable of conveyance separate from adjacent residential dwelling units and is not considered to be for commercial or industrial use.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the Annexation shall be classified as Developed Property, Entitled Property, or Undeveloped Property. Developed Property shall be further classified as Developed Single-Family Residence or Developed Multi-Family Residence. The tables below reflect the Special Tax for Fiscal Year ending June 30, 2024 and in each subsequent year, thereafter, the Maximum Special Tax in Tables 1 and 2 shall be increased in accordance with the Annual Escalation Factor.

C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

**TABLE 1
Maximum Special Tax
Single-Family Residence and Multi-Family Residence**

Land Use Class	Description	Maximum Special Tax Per Unit
1	Single-Family Residence	\$598.63 per Unit
2	Multi-Family Residence	\$548.59 per Unit

On each July 1 following the Base Year (i.e., July 1, 2024), the Maximum Special Tax Rates in Table 1 shall be increased in accordance with the Annual Escalation Factor.

2. Entitled Property

**TABLE 2
Maximum Special Tax for Entitled Property
Community Facilities District No. 2013-1
Annexation No. 1**

Land Use Class	Description	Maximum Special Tax Per Lot
4	Entitled Property	\$319.52 per Lot

On each July 1 following the Base Year (i.e., July 1, 2024), the Maximum Special Tax Rates in Table 2 shall be increased in accordance with the Annual Escalation Factor.

3. Tax-Exempt Property

No Special Tax shall be levied on Tax-Exempt Property.

4. Multiple Land Use Classes

In some instances an Assessor's Parcel may contain more than one Land Use Class. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the

Maximum Special Tax levies that can be imposed on all Land Use Classes located on that Assessor's Parcel.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2024-25, and for each subsequent Fiscal Year, the District Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax as follows until the amount of the Special Tax levied equals the Special Tax Requirement. First, the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property Proportionately between Developed Single-Family Residence and Developed Multi-Family Residence up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Entitled Property up to 100% of the applicable Maximum Special Tax for Entitled Property.

E. PREPAYMENT OF THE SPECIAL TAX

The Special Tax obligation of an Assessor's Parcel of Taxable Property classified as Entitled Property may be prepaid for a 30-year period prior to the issuance of a Certificate of Occupancy. The prepayment amount for an Assessor's Parcel classified as Entitled Property is shown in Table 3 below.

**TABLE 3
Entitled Property
30-Year Prepayment Amount**

Land Use Type	Special Tax
Residential	
Single-Family Residence	\$7,682.82 per Unit
Multi-Family Residence	\$7,040.58 per Unit

For Assessor's Parcels that prepay their Special Tax obligation, for the first 30 years of occupancy, no special tax shall be levied. Once an Assessor's Parcel has been occupied for thirty (30) years, such Assessor's Parcel shall be subject to the applicable Special Tax in the subsequent Fiscal Year following the 30th year of the issuance of the original Certificate of Occupancy.

F. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to an Assessor's Parcel is in error may file a written notice with the District Administrator appealing the levy of the Special Tax. This notice is required to be filed with the District Administrator during the Fiscal Year the error is believed to have occurred. The District Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the District

Administrator verifies that the tax should be changed, the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

G. EXEMPTIONS

No Special Tax shall be levied on Non-Residential Property, Undeveloped Property, Property Owner Association Property or Public Property.

H. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary ad valorem property taxes; provided, however, that the District Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the District or as otherwise determined appropriate by the District Administrator.

I. TERM OF SPECIAL TAX

After the establishment of the Annexation, the City Council may reexamine, if deemed necessary by City Council, the necessity of the continuance of the Special Tax through the preparation of a Fiscal Impact Analysis, otherwise the Special Tax shall be levied in perpetuity.

EXHIBIT B TO RESOLUTION OF ANNEXATION

City of Madera

Community Facilities District No. 2013-1, Annexation No. 1

OFFICIAL BALLOT

SPECIAL TAX ANNEXATION ELECTION

This ballot is for the special landowner election. You must return this ballot in the enclosed envelope to the office of the City Clerk of the City of Madera no later than 6:00 o'clock p.m. on Wednesday, October 4, 2023 either by mail or in person. The City Clerk's office is located at City Hall, 205 W Fourth Street, Madera, California, 93637.

To vote, mark in the voting square after the word "YES" or after the word "NO". For a list of acceptable marks, please refer to the back of this ballot.

If you wrongly mark, tear, or deface this ballot, return it to the City Clerk of the City of Madera and obtain another.

BALLOT MEASURE: Shall the City of Madera, by and for its Community Facilities District No. 2013-1 (the "CFD"), be authorized to levy special taxes within the territory annexed to the CFD pursuant to and as described in the Resolution of Intention of the City of Madera adopted by its Council on August 2, 2023?

YES:

NO:

By execution in the space provided below, you also confirm your waiver of the time limit pertaining to the conduct of the election and any requirement for notice of election and analysis and arguments with respect to the ballot measure, as such waivers are described and permitted by Section 53326 (a) and 53327 (b) of the California Government Code.

Acres Owned Within Territory Annexed:

Number of Votes:

Property Owner:

Property Owner/ Authorized Representative Signature: _____

ATTACHMENT 2
Resolution of Results of Election

Including:

Exhibit A – Statement of Votes Cast

Exhibit B – Annexation No. 1 Map

Exhibit C – List of Properties

RESOLUTION NO. ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA,
MAKING CERTAIN FINDINGS, DECLARING AND CERTIFYING THE RESULTS OF A
SPECIAL ELECTION, AND ADDING THE TERRITORY IDENTIFIED AS ANNEXATION
NO. 1 TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (PUBLIC SERVICES)**

WHEREAS, the City Council of the City of Madera (the "City Council"), has previously formed a Community Facilities District pursuant to the provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California, said Article 3.5 thereof. The existing Community Facilities District being designated as Community Facilities District No. 2013-1 (Public Services) (hereafter referred to as "CFD No. 2013-1"); and

WHEREAS, the City Council initiated proceedings to annex certain territory known as Madera Place Apartments being the second phase of the Madera Family Apartment Project (hereafter referred to as "Annexation No. 1") to Community Facilities District No. 2013-1. Annexation No. 1 will consist of 32 affordable multifamily residential units located on the east side of Stadium Road between Milano Lane & West Pecan Avenue; and

WHEREAS, the City Council, following a public hearing on the annexation and special taxes, adopted a resolution calling an election and duly held an election in the area of Annexation No. 1 on October 4, 2023; and

WHEREAS, at this time the unanimous consent to the annexation of Annexation No. 1 has been received from the property owner or owners of such territory; and

WHEREAS, twelve (12) or more registered voters have not resided within the territory of Annexation No. 1 for each of the ninety (90) days preceding October 4, 2023, therefore, pursuant to the Act the qualified electors of Annexation No. 1 shall be the "landowners" of Annexation No. 1 as such term is defined in Government Code Section 53317(f), and each such landowner who is the owner of record, or the authorized representative thereof, shall have one vote for each acre or portion of an acre of land that she or he owns within Annexation No. 1; and

WHEREAS, the time limit specified by the Act for conducting an election to submit the levy of the special taxes on the property within Annexation No. 1 to the qualified electors of Annexation No. 1 and the requirements for impartial analysis and ballot arguments have been waived with the unanimous consent of the qualified electors of Annexation No. 1; and

WHEREAS, the City Clerk of the City of Madera has caused ballots to be distributed to the qualified electors of Annexation No. 1, has received, and canvassed such ballots and made a

report to the City Council regarding the results of such canvas, a copy of which is attached as Exhibit A hereto and incorporated herein by this reference; and

WHEREAS, at this time the measure voted upon did receive the favorable two-thirds vote of the qualified electors, and the City Council desires to declare the results of the election; and

WHEREAS, a map showing the territory to be annexed and designated as Annexation No. 1 (hereafter referred to as the "Annexation Map"), a copy of which is attached as Exhibit B hereto and incorporated herein by this reference, and a list of Assessor Parcel Numbers and landowners, a copy of which is attached as Exhibit C hereto and incorporated herein by this reference, has been submitted to the City Council.

NOW, THEREFORE, BE IT RESOLVED, determined and ordered by the City Council for the City of Madera Community Facilities District No. 2013-1, Annexation No. 1 as follows:

SECTION 1. The above recitals are all true and correct and incorporated herein.

SECTION 2. This City Council does hereby determine as follows:

(a) The canvass of the votes cast in the Property to be annexed to the District at the special election held in the territory of Annexation No. 1 on October 4, 2023, as shown in the Certificate of Election Official and Statement of Votes Cast is hereby approved and confirmed.

(b) The unanimous consent to the annexation of Annexation No. 1 to CFD No. 2013-1 has been given by all of the owners within Annexation No. 1, and such consent shall be kept on file in the Office of the City Clerk.

(c) Twelve (12) or more registered voters have not resided within the territory of Annexation No. 1 for each of the ninety (90) days preceding October 4, 2023, therefore, pursuant to the Act the qualified electors of Annexation No. 1 shall be the "landowners" of such Annexation No. 1 as such term is defined in Government Code Section 53317(f).

(d) The qualified electors of Annexation No. 1 have voted in favor of the levy of special taxes within Annexation No. 1 upon its annexation to CFD No. 2013-1.

SECTION 3. The boundaries and parcels of territory within Annexation No. 1 and on which special taxes will be levied in order to pay for the costs and expenses of authorized public services are shown on the Annexation Map as submitted to and hereby approved by this City Council.

SECTION 4. The City Council does hereby determine and declare that Annexation No. 1 is now added to and becomes a part of CFD No. 2013-1. The City Council, acting as the legislative body of CFD No. 2013-1, is hereby empowered to levy the authorized special tax within Annexation No. 1 and hereby authorizes the levy of a Special Tax at the Rate and Method of Apportionment set forth in Exhibit A to the Resolution Authorizing Annexation, Authorizing levy of Special Tax, and Calling Special Election.

SECTION 5. Immediately upon adoption of this Resolution, notice shall be given as follows:

- A. A copy of the Annexation Map as approved shall be filed in the Office of the County Recorder not later than fifteen (15) days after the date of adoption of this Resolution.
- B. An Amendment No. 1 to the Amended Notice of Special Tax Lien shall be recorded in the Office of the County Recorder no later than fifteen (15) days after the date of adoption of this Resolution. For any Assessor's Parcel that prepays its Special Tax obligation for the first 30 years from the issuance of the original Certificate of Occupancy for the property, the special tax levy shall be deemed to be paid and fully satisfied during the time covered by the prepayment and no further levy need be assessed during that period. Once the prepayment period has run, likely not earlier than Fiscal Year 2053-54, the regular payment process shall resume for the special tax levy.

SECTION 6. This resolution is effective immediately.

Exhibit B Annexation Map

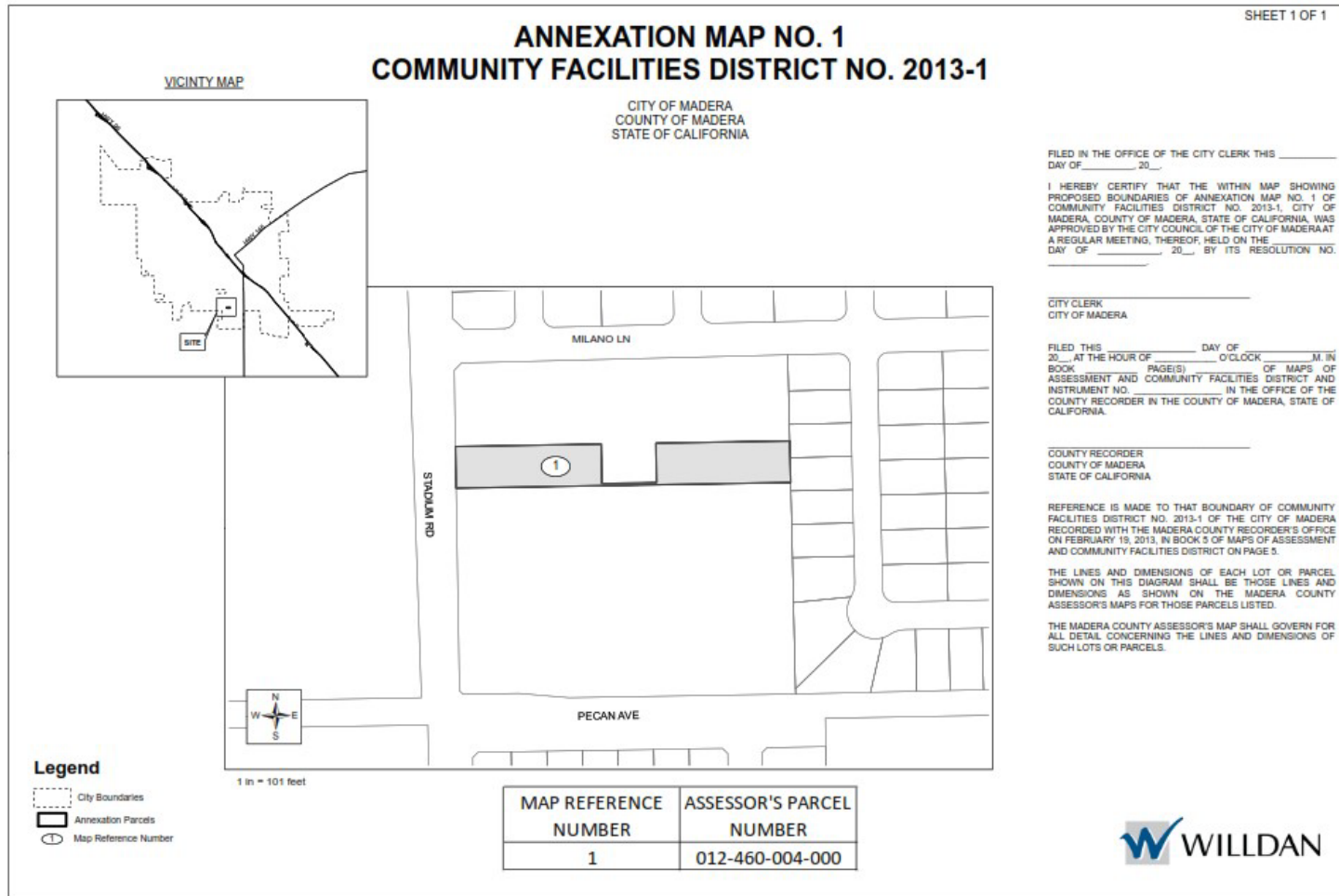


Exhibit C
List of Assessor Parcel Numbers and Landowners

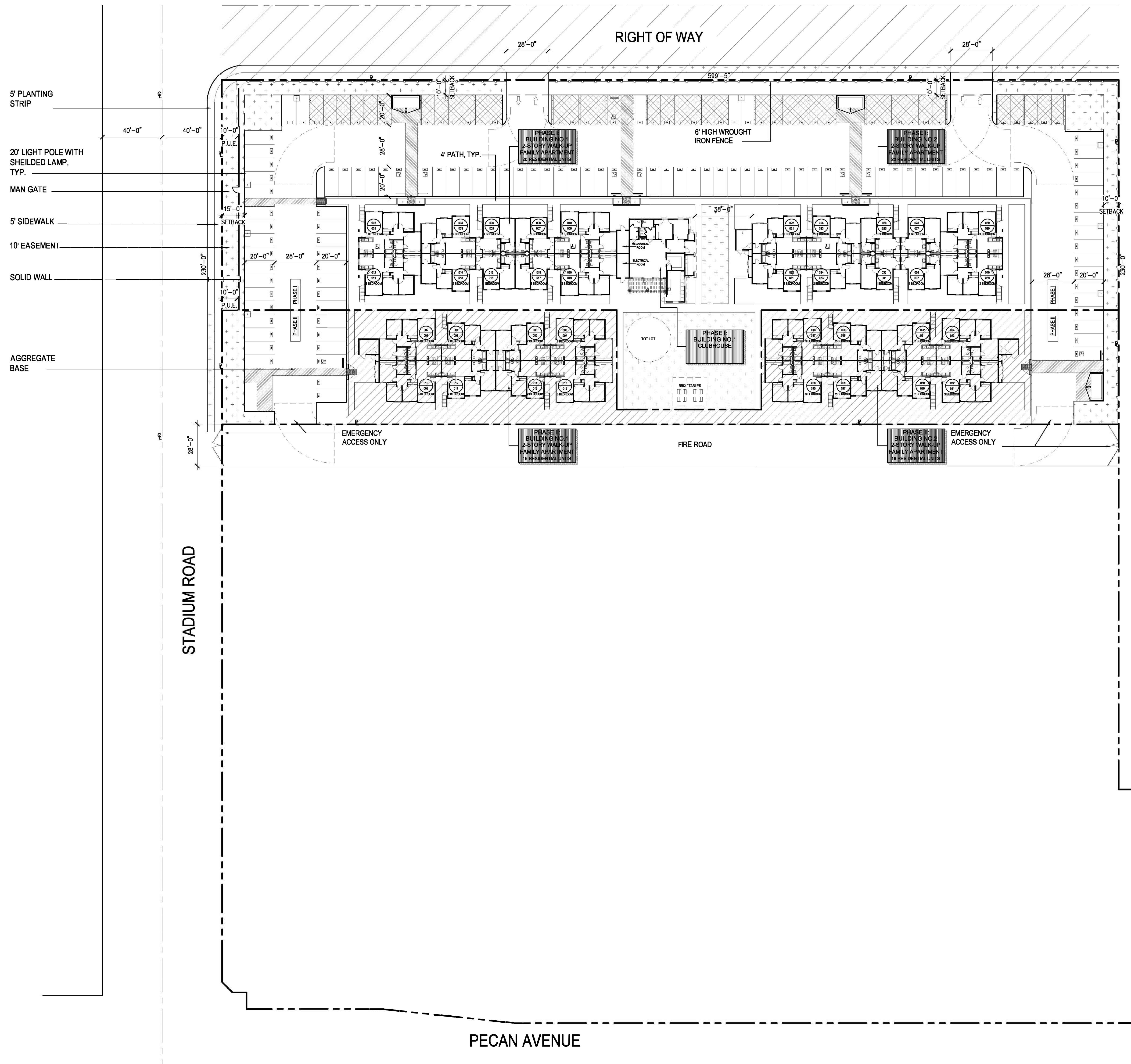
APN

012-460-004-000

Landowner

Madera 2 L P

ATTACHMENT 3
Madera Family/Place Apartments Site Plan



PHASE I PROJECT INFORMATION:
 PROJECT TITLE: MADERA FAMILY APARTMENTS
 PROJECT TYPE: 2-1/2 STORY APARTMENT BUILDINGS
 40 TOTAL RESIDENTIAL APARTMENT UNITS
 CLUBHOUSE IN BUILDING NO.1

PHASE I PROJECT SITE SUMMARY:

TOTAL SITE AREA:	68,598 SF (2.26 ACRES) (100%)
TOTAL PARKING AREA:	54,718 SF
TOTAL LOT AREA:	41,504 SF
TOTAL BUILDING FOOTPRINT:	18,368 SF (LOT AREA COVERAGE = 45%)
TOTAL OPEN AREA:	22,824 SF (OPEN AREA OF LOT = 55%)
UNITS DENSITY PER ACRE:	17.7 UNITS PER ACRE

PHASE I BUILDING AREA SUMMARY:

BUILDING AREA PROVIDED PER FLOOR:			
BUILDING AREA:	GROUND	SECOND	TOTAL
BUILDING NO.1 AREA:	10,169 SF	7,995 SF	18,164 SF
BUILDING NO.2 AREA:	7,548 SF	7,548 SF	15,096 SF
TOTAL BUILDINGS AREA:			33,260 SF

PHASE I BUILDING FOOTPRINT SUMMARY:

BUILDING NO.1 FOOTPRINT AREA:	10,609 SF
BUILDING NO.2 FOOTPRINT AREA:	7,871 SF
TOTAL BUILDINGS FOOTPRINT AREA:	18,580 SF

PHASE I RESIDENTIAL UNIT SUMMARY:

1 BEDROOM APARTMENT UNIT @:	572 SF 18 APARTMENT UNITS
2 BEDROOM APARTMENT UNIT @:	793 SF 12 APARTMENT UNITS
3 BEDROOM APARTMENT UNIT @:	1,027 SF 10 APARTMENT UNITS
TOTAL RESIDENTIAL APARTMENT UNITS:	40 APARTMENT UNITS

PARKING SUMMARY:

NOTE: PARKING SUMMARY IS FOR PHASE I AND PHASE II

STANDARD PARKING SPACES:

63 STANDARD PARKING SPACES	
8 ACCESSIBLE PARKING SPACE	
1 ACCESSIBLE VAN PARKING SPACE	
SUB-TOTAL:	102 STANDARD PARKING SPACES PROVIDED

COVERED PARKING SPACES:

40 COVERED PARKING SPACES PROVIDED	
1 ACCESSIBLE PARKING SPACE	
1 ACCESSIBLE VAN PARKING SPACE	
SUB-TOTAL:	41 COVERED PARKING SPACES PROVIDED
GRAND TOTAL:	143 ACCESSIBLE VAN PARKING SPACE

PHASE II PROJECT INFORMATION:
 PROJECT TITLE: 2-1/2 STORY APARTMENT BUILDINGS
 38 TOTAL RESIDENTIAL APARTMENT UNITS

PHASE II PROJECT SITE SUMMARY:

TOTAL SITE AREA:	38,773 SF (0.90 ACRES) (100%)
TOTAL PARKING AREA:	(NOTED UNDER PHASE I)
TOTAL LOT AREA:	28,733 SF
TOTAL BUILDING FOOTPRINT:	15,348 SF (LOT AREA COVERAGE = 53%)
TOTAL OPEN AREA:	13,385 SF (OPEN AREA OF LOT = 47%)
UNITS DENSITY PER ACRE:	40 UNITS PER ACRE

PHASE II BUILDING AREA SUMMARY:

BUILDING AREA PROVIDED PER FLOOR:			
BUILDING AREA:	GROUND	SECOND	TOTAL
BUILDING NO.1 AREA:	7,312 SF	7,312 SF	14,624 SF
BUILDING NO.2 AREA:	7,312 SF	7,312 SF	14,624 SF
TOTAL BUILDINGS AREA:			29,248 SF

PHASE II BUILDING FOOTPRINT SUMMARY:

BUILDING NO.1 FOOTPRINT AREA:	7,870 SF
BUILDING NO.2 FOOTPRINT AREA:	7,870 SF
TOTAL BUILDINGS FOOTPRINT AREA:	15,740 SF

PHASE II RESIDENTIAL UNIT SUMMARY:

2 BEDROOM APARTMENT UNIT @:	793 SF 18 APARTMENT UNITS
3 BEDROOM APARTMENT UNIT @:	1,027 SF 18 APARTMENT UNITS
TOTAL RESIDENTIAL APARTMENT UNITS:	32 APARTMENT UNITS

INDICATES CARPORT

INDICATES PHASE II AREA OF WORK

NORTH

SITE PLAN
 SCALE: 1" = 30'

1

The above drawings, specifications, ideas, designs and arrangements represented thereby are and shall remain property of the Architect (John Cotton Architects, Inc.), and no part thereof shall be copied, disclosed to others or used in connection with any other project other than the specific project for which they have been prepared and developed, without the written consent of the Architect (John Cotton Architects, Inc.). Visual contact with these drawings or specifications shall constitute conclusive evidence of acceptance of these restrictions. Within dimensions on these drawings shall have precedence over noted dimensions. Contractors shall verify and be responsible for all dimensions and conditions on the job, and this office must be notified of any variations from the dimensions and conditions shown by these drawings. Shop details must be submitted to the office for approval before proceeding with fabrication. 2012©

P:\2012\MADERA_FAM_CAD\DWG_SHEETS\SCHEMATIC\SITE PLAN.DWG 03/07/12 08:51 A.L. LUNA/NEZ

ATTACHMENT 4
CFD 2013-1 Map

MAP OF PROPOSED BOUNDARIES OF CITY OF MADERA COMMUNITY FACILITIES DISTRICT NO. 2013-1 (PUBLIC SERVICES)

SHEET 1 OF 1

FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY
OF _____, 2013.

COUNTY OF MADERA
STATE OF CALIFORNIA

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING THE PROPOSED BOUNDARIES OF CITY OF MADERA COMMUNITY FACILITIES DISTRICT NO. 2013-1 (PUBLIC SERVICES), COUNTY OF MADERA, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF MADERA AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 2013, BY ITS RESOLUTION NO. _____

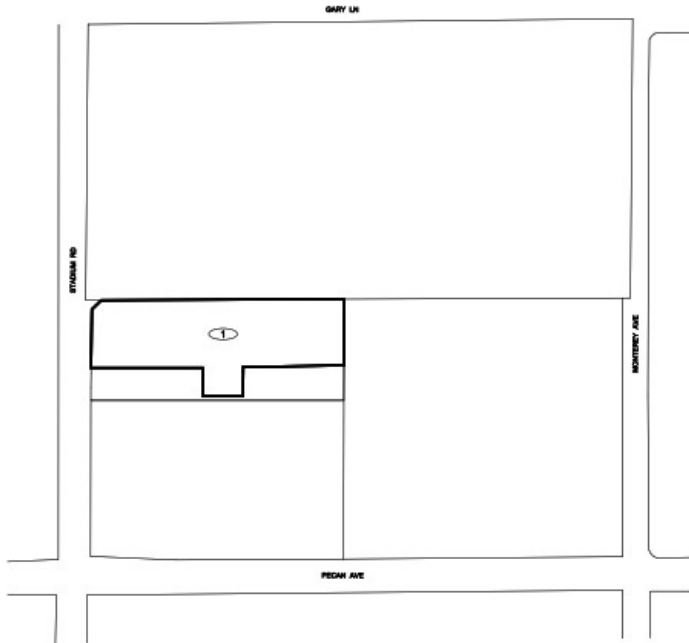
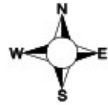
CITY CLERK
CITY OF MADERA

FILED THIS _____ DAY OF _____, 2013, AT THE
HOUR OF _____ O'CLOCK _____ M. IN THE
BOOK _____ PAGE _____ OF MAPS OF ASSESSMENT AND
COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE
COUNTY RECORDER IN THE COUNTY OF MADERA, STATE OF
CALIFORNIA.

COUNTY OF MADERA
STATE OF CALIFORNIA

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS
MAP SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON
THE MADERA COUNTY ASSESSOR'S MAPS FOR THOSE
PARCELS LISTED.

THE MADERA COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR
ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF
SUCH LOTS OR PARCELS.

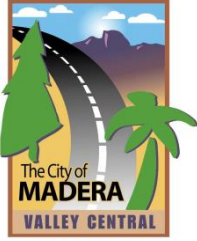


MAP REF. NOS.	ASSESSOR PARCEL NOS.
1	012-469-009-090

LEGEND

- CFD BOUNDARY**
- MAP REFERENCE NUMBER**





REPORT TO CITY COUNCIL

Approved by:

Wendy Silva

Wendy Silva, Director of Human Resources

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: D-1

SUBJECT:

Modifications to the City of Madera Classification Plan and adjustment of salary ranges for certain positions

RECOMMENDATION:

Adopt resolutions:

1. Modifying the City of Madera Classification Plan by replacing the existing Park Planning Manager classification with Parks Project Manager and replacing Information Services Manager with Director of Information Technology;
2. Approving a Side Letter Agreement with the Mid Management Employee Group regarding adjustment of salary ranges for represented professional civil engineer positions; and
3. Modifying and/or setting the assigned salary ranges for the classifications of Associate Civil Engineer, Senior Civil Engineer, Deputy City Engineer, City Engineer, and Director of Information Technology, and adopting the City of Madera Full Time Salary Schedule.

SUMMARY:

The City has experienced, and continues to experience, difficulties in recruiting professional civil engineers and retaining civil engineers once they gain work experience. The City reviewed employee compensation for the classifications of Assistant Engineer, Associate Civil Engineer, Senior Civil Engineer, Deputy City Engineer, and City Engineer in 2021, and found the City to be below market median for all of the studied classifications. Adjustments were made at that time, however, even after the adjustments were made, the City has been unsuccessful in recruiting licensed civil engineers. Staff has reviewed current compensation compared to the local public sector job market and is recommending further adjustments to the salary ranges to represent current market conditions.

Similarly, the City has a vacant Information Services Manager position., This position reports to the City Manager and leads the City’s Information Technology Department. After the results of a recent recruitment, staff evaluated current market compensation for similar public sector positions as well as job duties. Staff is recommending the position be re-titled to Director of Information Technology with a revised job description and the assigned salary range be adjusted to match current market conditions.

Lastly, as part of the budget adoption, staff recommended and City Council approved conceptually modifying the Park Planning Manager position to Parks Project Manager. Staff has revised the existing job description for Council’s consideration. This is a change to the job title and job description only with no recommended change to compensation for the position.

DISCUSSION:

Civil Engineer Positions

The City employs professional civil engineers in its Engineering Department to work on private development projects, capital improvement projects, and construction management. The classifications in the City’s civil engineer class series can be summarized as follows.

Table 1: Professional Engineer Classification Series	
Classification Title	Brief Description
Assistant Engineer	Some college coursework or a degree in Civil Engineering; Engineer-in-Training certificate from the State of California
Associate Civil Engineer	Individual has passed Seismic Principles exam and Engineering Surveying exam with the State of California and is a Registered Civil Engineer
Senior Civil Engineer	Registered Civil Engineer with at least 4 years of work experience, including project management; acts as lead for subordinate staff
Deputy City Engineer	Registered Civil Engineer; acts as supervisor for subordinate staff; acts on behalf of City Engineer in his/her absence; manages a division of the Engineering Department
City Engineer	Registered Civil Engineer; takes full responsibility for Engineering Department – professional services and administration of department

Due to ongoing struggles to recruit and retain qualified civil engineers, the City looked at employee compensation for professional engineer classifications at surrounding public entities. For purposes of the study, compensation data was measured by evaluating the following:

- Base Pay
- Minus employee out-of-pocket for retirement
- Plus employer contributions to any supplemental retirement plans)
- Minus employee out-of-pocket for the lowest cost health plan offered

The data collected showed that the City was below market median for all classifications in the professional engineer class series at the City that require Registration as a Civil Engineer with the State of California. Table 2 summarizes the study results, using market median as the basis for comparison. Market median is the middle of the market. Utilizing a specific example from the table, Associate Civil Engineer, Total Compensation is at market median out of nine (9) agencies surveyed, so it is in the middle of the data with four (4) agencies compensating higher and four (4) agencies compensating lower than the City of Madera position.

Table 2: Compensation Survey Results – Deviation from Market Median			
	Salary Only	Total Compensation	Rank in Market
Assistant Engineer	+4.7%	+13.9%	1 of 9
Associate Civil Engineer	-5.13%	0.0%	5 of 9
Senior Civil Engineer	-10.0%	0.0%	4 of 7
Deputy City Engineer	-7.4%	-3.3%	5 of 6
City Engineer	-1.67%	-2.7%	7 of 9

The market rank for these positions is graphically represented in Chart 1.

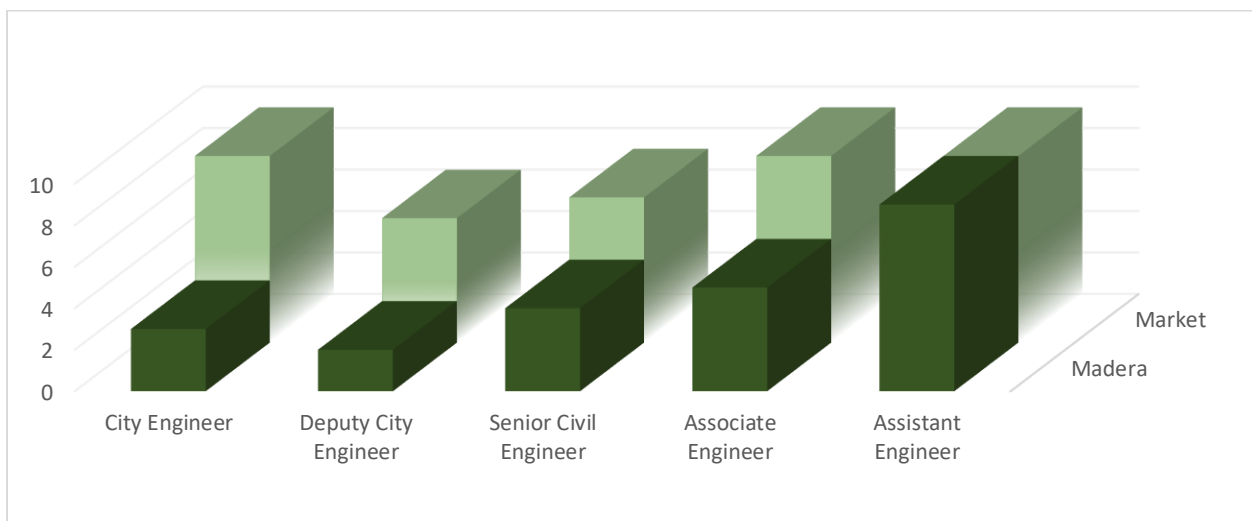


Chart 1: Compensation Survey Results – Market Rank

Staff is recommending modification of assigned salary ranges on City of Madera Salary Schedule M for the positions of Associate Civil Engineer, Senior Civil Engineer, Deputy City Engineer, and City Engineer. The recommended adjustments take into account the referenced market compensation survey as well as internal relationships between the specific positions in the class series as well as between these positions and related positions in the City. Table 3 provides a summary of the recommended changes to base pay to improve the City's position in the civil engineer labor market.

Table 3: Proposed Changes to Base Pay

Classification	Current Pay Range	Current Base Pay	Proposed Pay Range	Proposed Base Pay
Assistant Engineer	392	66,611 – 85,024		
Associate Civil Engineer	420	76,604 – 97,758	445	86,767 – 110,746
Senior Civil Engineer	439	84,208 – 107,471	475	100,780 – 128,611
Deputy City Engineer	467	96,831 – 123,579	495	111,350 – 142,105
City Engineer	512	118,827 – 151,651	525	126,778 – 161,807

Based on current market, the above recommended modifications are anticipated to adjust the City's market standing as shown in Table 4.

Table 4: Anticipated Market Position after Adjustments

Classification	Current Total Compensation at Top Step	Revised Total Compensation at Top Step	Current Market Placement	Revised Market Placement
Associate Civil Engineer	95,788	108,315	5 of 9	4 of 9
Senior Civil Engineer	105,156	125,545	4 of 7	3 of 7
Deputy City Engineer	120,692	138,559	5 of 6	2 of 6
City Engineer	137,797	150,767	7 of 9	5 of 9

All positions being considered for adjustment other than the City Engineer are represented by the Mid Management Employee group. The proposed modifications to base pay were provided to Mid Management representatives; they did not have any concerns with the City proceeding with the adjustments. The modified pay ranges are proposed to be effective the pay period beginning October 7, 2023, with pay date October 27, 2023. Additionally, if adopted, the City will re-launch recruitments for current vacancies, specifically one (1) Deputy City Engineer and two (2) Senior Civil Engineer positions.

The requested action will approve the proposed salary range modifications as well as a Side Letter Agreement with the Mid Management Employee Group recognizing their consent to the changes for represented positions.

Information Technology (IT)

The City's IT Department centrally manages the City's information and technology assets, planning, support, and alignment of the City's technology infrastructure with departmental business needs and requirements. This includes all hardware, software, and support infrastructure such as fiber and cabling to ensure the City's employees are able to provide effective and efficient services to citizens. The department is currently led by the Information Services Manager position, a direct report of the City Manager. As the Information Services Manager position is vacant, the City recently conducted a recruitment to fill this position. While

applications were received, none met the City’s needs in both skill and fit for the position. Staff reviewed similar positions in surrounding public sector jurisdictions before re-launching the recruitment. Based on this review, staff is recommending both an adjustment to the base pay as well as a revision to the job description prior to re-launching the recruitment.

Staff used the same criteria for compensation comparison as detailed above in the professional engineer study. This compensation comparison indicates the City is currently below market median, or compensating less than the mid-point of market. Table 5 summarizes the compensation study findings.

Table 5: Compensation Survey Results – Deviation from Market Median			
	Salary Only	Total Compensation	Rank in Market
Information Services Manager	-9.8%	-6.24%	5 of 8

Staff is recommending the position be re-titled to similar positions in the market, with the new title being Director of Information Technology. Within the City’s classification plan, all positions directly reporting to the City Manager for the City of Madera have “Director” in the title. This modification of title will recognize the position’s reporting relationship within the City’s structure as well as modify the job description to current responsibilities.

A salary adjustment is recommended to position the City better in the market. Table 6 summarizes the proposed adjustment and Table 7 shows market position after adjustment. The proposed adjustment will place the position just above the middle of the market, if approved.

Table 6: Proposed Change to Base Pay			
Current Pay Range	Current Base Pay	Proposed Pay Range	Proposed Base Pay
474	98,308 – 125,469	500	111,923 – 142,846

Table 7: Anticipated Market Position after Adjustment			
Current Total Compensation at Top Step	Revised Total Compensation at Top Step	Current Market Placement	Revised Market Placement
114,265	129,883	5 of 8	4 of 8

The requested action will adopt the revised job description with the new title at the recommended new pay range.

Parks Project Manager

The City’s adopted Fiscal Year (FY) 2022-23 budget included the addition of the mid-management level Parks Manager position. The position was not filled due to candidates not meeting the department’s needs, and after further review and discussion of anticipated job duties, the

position was recommended for reclassification in the adopted FY 2023-24 budget. The proposed position is Parks Project Manager, a slightly modified version of the existing Park Planning Manager job description. The existing job description for Park Planning Manager was reviewed by departmental staff and modified to reflect a focus on Parks & Community Services Department capital projects as opposed to park planning. The requested action will adopt the revisions to the job description; there are no proposed changes to pay for this position. Additionally, the proposed modifications to the job description were provided to the Mid Management Employee Group for review; no concerns were noted.

FINANCIAL IMPACT:

The proposed changes to professional engineer pay ranges are estimated to cost \$107,824 over budgeted salaries and benefits based on current staffing assumptions in the FY 2023-24 adopted budget. This assumes that vacant positions are filled as anticipated in the adopted FY 2023-24 budget. The Engineering Department is considered a General Fund department, however staff costs are charged to individual projects, which have various funding sources. Looking out to future years, costs will be driven by multiple factors when estimating total City potential cost for total compensation packages. These factors may include the number of budgeted positions in any given year, the specific classification within the Engineer series as an individual progresses in their career, award of merit increases, increases to the City’s pension plan and/or health plan contributions, and any negotiated benefits that may have a monetary cost. Table 8 summarizes the annual increased cost to compensation inclusive of currently negotiated salary increases over the term of current labor agreements that sunset June 30, 2025. The FY 2024-25 estimate also includes an assumption that moving forward, all positions are filled and therefore budgeted at 100 percent, while current FY budget includes reduced full-time equivalent (FTE) assumptions based on vacancies and assumed hire dates.

Table 8: Increased Cost due to Engineer Pay Adjustments		
Fiscal Year	FTE	Increase
2023-24 increase from adopted budget	4.46	\$107,824
2024-25 additional increase from prior FY	6.46	\$278,744

The proposed changes to the pay range for Director of Information Technology represent an estimated \$20,535 over budgeted salary and benefits in the FY 2023-24 adopted budget, assuming staffing meets budget assumptions, and an additional \$15,566 in FY 2024-25. The IT Department is an Internal Service Fund, with expenses spread across all funds by users and equipment value.

Any necessary adjustments to the adopted budget to account for this increase will be captured in the mid-year budget adjustments. Additionally, in future years, budgets will be proposed based on staffing and compensation at that time.

ALTERNATIVES:

Council could direct staff to engage in further negotiations with the bargaining unit and provide revised pay range assignments.

ATTACHMENTS:

1. Resolution modifying the City of Madera Classification Plan
 - a. Exhibit 1: Director of Information Technology job description
 - b. Exhibit 2: Parks Project Manager job description
2. Resolution approving a Side Letter Agreement with the Mid Management Employee Group regarding adjustment of salary ranges for represented professional civil engineer positions
 - a. Exhibit 1: Side Letter Agreement #3 with Mid Management Employee Group
3. Resolution modifying the assigned salary ranges for the classifications of Associate Civil Engineer, Senior Civil Engineer, Deputy City Engineer, and City Engineer, and setting the assigned salary range for Director of Information Technology, and adopting the City of Madera Full Time Salary Schedule
 - a. Exhibit 1: City of Madera Full Time Salary Scheduled effective October 7, 2023

Resolution No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING
THE CITY OF MADERA CLASSIFICATION PLAN BY ADDING DIRECTOR OF
INFORMATION TECHNOLOGY AND PARKS PROJECT MANAGER AND
REMOVING INFORMATION SERVICES MANAGER AND PARK PLANNING
MANAGER**

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

SECTION 1. The Employee Classification Plan adopted by Resolution No. 00-13 is hereby amended effective October 7, 2023, by the addition of the Director of Information Technology and Parks Project Manager classifications. The job descriptions are attached hereto as Exhibit 1 and Exhibit 2, respectively.

SECTION 2. The Employee Classification Plan is further amended by the deletion of Information Services Manager and Park Planning Manager.

SECTION 3. This resolution is effective immediately upon adoption.

CITY OF MADERA

DIRECTOR OF INFORMATION TECHNOLOGY

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION

Under administrative direction, plans, manages, oversees and directs the Information Technology department of the City; provides leadership and management to ensure effective utilization of automated systems in support of improving and maximizing services and operations through the City; coordinates activities with other City officials, departments, outside agencies and organizations; provides responsible and complex staff support to the City Council and City Manager; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS

The **Director of Information Technology** is a department head level class responsible for the overall administration and operation of the Information Technology Department. The incumbent is responsible for the administration of information systems for the City and coordinating information technology projects and initiatives with other divisions, departments, and outside agencies. Additionally, the incumbent is responsible for ensuring cohesive technology integration across City systems to the extent possible.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Manager. Exercises direct supervision of professional, technical, and contracted and/or consulting services.

ESSENTIAL FUNCTIONS *(include but are not limited to the following)*

- Accepts full responsibility for all Information Technology Department activities and services including activities associated with city-wide information services and all systems relating to computers and telecommunication, including design, selection, and/or implementation. Works collaboratively with all City departments to provide necessary Information Technology services in support of customer service.
- Develops, implements and maintains departmental goals, objectives, policies, and priorities for appropriate service areas; ensures that established goals and priorities are achieved. Ensures department processes, procedures, and policies are documented.
- Establishes and maintains City telecommunications and radio infrastructure, including space management on City-owned towers. Negotiates, oversees, and maintains site lease agreements for antenna space on City infrastructure.

- Plans, directs and coordinates the department's work plan through appropriate department staff; assigns work activities and responsibilities to appropriate department personnel; reviews and evaluates work methods and procedures; identifies and resolves problems and/or issues.
- Reviews and evaluates service delivery methods and systems including administrative and support systems and internal relationships; identifies opportunities for improvement and implements changes to standard operating procedures to enhance services.
- Oversees the selection, training and evaluation programs for all department personnel and program contractors; provides or coordinates staff training; identifies and resolves staff deficiencies; executes discipline and/or termination procedures.
- Prepares, manages and coordinates the development of the department budget; prepares forecasts of necessary funds for staffing, materials and supplies; presents, justifies and defends programs, operations and activities; monitors and approves expenditures; discusses and resolves budget issues with appropriate staff; implements adjustments as necessary. Develops internal service expenditure allocation schedules and asset replacement schedules in support of sound fiscal principles.
- Coordinates and oversees the City's primary Enterprise Resource Program (ERP) software user access and module integration. Acts as a resource for successful integration of new modules or software systems into the primary ERP.
- Prepares proposed resolutions and ordinances; prepares correspondence, reports and recommendations for the City Manager.
- Serves as a resource for Information Technology staff, City staff and other organizations; coordinates pertinent information, resources and work teams necessary to support a positive, productive, and cooperative work environment.
- Attends and participates in professional and community meetings; stays current on issues relative to the field of information technology; responds to and resolves sensitive and complex community and organizational inquiries, issues and complaints.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.

DIRECTOR OF INFORMATION TECHNOLOGY

Page 3 of 4

- Develops and oversees methods to provide end-user training for use of City software systems, as well as general technology training to support computer and telecommunications system use by end-users.
- Provides for the most effective and efficient information and telecommunications systems in support of the department needs; formulates and implements city-wide standards for the types and usages of computer related equipment.

WORKING CONDITIONS:

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in preparing statistical reports and data using a computer keyboard. Additionally, the position requires near vision in reading documentation, connecting equipment and using a computer. Acute hearing is required when providing phone service and communicating in person. The need to lift, drag and push computers and peripheral equipment or other materials weighing up to 40 pounds also is required.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification)*

Education and/or Experience:

Any combination of education and experience that has provided the required knowledge, skills and abilities necessary for an **Director of Information Technology** may be qualifying. A typical way to obtain the knowledge, skills and abilities is to possess the equivalent of a minimum of five (5) years of progressively responsible professional experience managing complex enterprise-level information systems, at least two (2) of which are in a lead or supervisory role, and a Bachelor's degree in Information Systems, Computer Science, or a related field from an accredited college or university.

License Required

Possession of, or ability to obtain, a valid Class C California driver's license.

Special Requirements:

Ability to pass a criminal background investigation to provide clearance for work on Police Department computer systems.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position)*

Knowledge of:

Contemporary information and telecommunications systems and services and their potential for City use; systems and procedure analysis, design, and integration; budgetary principles and techniques, including forecasting asset replacement; personnel management, including supervision, training, performance evaluation, coaching and counseling; current practices of

information technology including local/wide area network development and administration, web technology, and system security; advanced principles and practices of program development and administration and information systems planning; training and communications techniques; cybersecurity including protocol analysis and intrusion detection; administration of telephone and videoconferencing systems including VOIP systems; principles of video surveillance; database administration; SQL and Microsoft active directory domain administration; records retention requirements and other pertinent federal, state, and local laws, codes, and regulations relating to information retention and production; radio/cellular telecommunications networking and interference; public relations practices and techniques.

Ability to:

Manage and direct a comprehensive information technology program; develop, communicate, and maintain effective working relationships with City staff and outside agencies; analyze and solve complex problems relating to information services on a technical and administrative basis; understand City departmental operations to the extent that sound recommendations may be made to enhance their productivity; supervise administrative and technical staff; stay abreast of and adapt to rapidly changing technology; conduct training on systems operations; work with and ensure cohesive integration of various operating platforms and systems; understand and interpret technical information (oral and written); communicate effectively both orally and in writing with all levels of staff, including the ability to communicate technical issues to persons who do not have a technical background; research, analyze, and evaluate new service delivery methods and techniques; coordinate the design, selection, and implementation of technology systems; develop and recommend long-term plans and strategies for effective utilization of technology resources; effectively manage technology platforms to promote citizen engagement and government transparency; interpret and apply applicable federal, state, and local policies, laws, and regulations.

Skill to:

Operate, maintain, and repair network and stand alone personal computers, printers, and a variety of peripheral hardware, as well as customized software applications and standardized packages. Evaluate and implement cross-platform technology integration to ensure efficient processes and maximize opportunities for efficiencies.

CITY OF MADERA

PARKS PROJECT MANAGER

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under direction, plans, supervises, and participates in capital projects, park planning, landscape planning, City trails and beautification projects, and land acquisition; oversees construction projects for parks and recreation facilities and city landscape improvements; prepares and administers construction contracts; provides responsible and complex staff assistance to the Director of Parks and Community Services; supervises, evaluates and participates in the work of personnel responsible for operation of the division; assumes management of other divisions/units within the Parks and Community Services Department when so directed; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Parks Project Manager** is a division manager within the Parks and Community Services Department and exercises full responsibility for planning, organizing and directing the work activities of the park maintenance and landscape maintenance district services divisions. The incumbent performs the more complex design and construction of park and recreation improvement projects, reviews development projects for design conformance and accuracy and performs complex professional planning assignments requiring considerable knowledge of land development, planning, design standards and regulations, construction and maintenance. This classification is distinguished from the higher-level classification of Director of Parks and Community Services in that the Director has overall responsibility for management of the Parks and Community Services Department.

SUPERVISION RECEIVED/EXERCISED:

Receives direction from the Director of Parks and Community Services. May exercise direct and indirect supervision over professional, technical and office support personnel.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Assists in implementing the City's capital improvement plans that include community and neighborhood facilities, bicycle and hiking trails, and open space preservation.
- Plans, organizes, and supervises the work of professional and technical personnel engaged in the preparation of landscape architectural plans, specifications, and estimates for the development or improvement of parks and recreation facilities.
- Acts as project liaison and/or inspector to monitor schedules, work progress, and performance standards; establishes operating procedures and reporting systems; reviews and recommends change orders; evaluates the more complex landscape planning and designs for land areas and provides

PARKS PROJECT MANAGER

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effective solutions to methodology and other difficult technical problems; coordinates and reviews landscape, engineering and/or architectural features of proposed construction and rehabilitation projects for compatibility.

- Reviews cost estimates and budgets and recommends adjustments for construction projects; reviews designs and plans for compliance with related ordinances/legislation and standards, including safety issues; participates in preparation for program related grant applications, providing maps, plans, cost estimates and technical recommendations.
- Reviews financial expenditures related to grant funded projects; authorizes billing and collection from grant agencies.
- Administers and participates in the selection process for consultants; prepares performance specifications; estimates budgets; oversees and coordinates work of consultants; evaluates performance and work product; reviews progress payments; performs site reviews and inspections of landscape construction and park rehabilitation projects.
- Oversees complex studies; reviews environmental impacts statements, resource management studies, feasibility reports, and other studies in connection with program related land acquisition, developments, resource investigation, planning and improvements, including research of projected future expenditures concerning design development, construction, maintenance and renovation/restoration work.
- Serving as a department representative, attends public meetings, commission, Council, special interest and other community groups as related to landscape and parks and recreation facility programs. Makes written and oral presentations to the City Council, various committees, advisory groups, and other groups on park development projects.
- Develops performance standards, construction standards, operating procedures and reporting systems.
- Develops budgetary requests, five-year capital improvement and rehabilitation programs and proposals.
- Prepares and submits a variety of reports and memoranda on a number of park capital project related subjects.
- Coordinates in the selection and training of personnel; assumes responsibility for motivating and evaluating assigned personnel; provides necessary training; initiates discipline procedures as is appropriate; assigns work to assigned staff and personnel; monitors work activities to ensure safe work practices, work quality and accuracy; ensures compliance to applicable rules, policies and procedures.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.
- Plans, directs, and coordinates the activities and operations of the park's maintenance division including the maintenance, repair, improvements, and development of City parks, trails, fields, green spaces, and park facilities and equipment.
- Plans, directs, and coordinates the activities and operations of the landscape maintenance district services division including landscape areas and street medians. Maintains appropriate work records.

PARKS PROJECT MANAGER

Page 3 of 4

WORKING CONDITIONS:

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in preparing reports using a computer keyboard. Additionally, the position requires near and far vision in reading written reports and work related documents. Acute hearing is required when providing phone and face-to-face service.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Parks Project Manager**. A typical way of obtaining the required qualifications is to possess the equivalent of three (3) years of full-time experience in construction management and capital project management, including one (1) year of supervisory experience, and a Bachelor's degree in landscape architecture, civil engineering, construction management, or a closely related field.

License/Certificate:

Possession of, or the ability to obtain, a valid class C California driver's license.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position)*

Knowledge of:

Modern principles, practices and techniques of park planning and development; laws, ordinances, and regulations related to land development and park planning including the California Environmental Quality Act (CEQA); principles and practices of facility acquisition and maintenance; grant and contract development and administration, including inspection of construction projects; principles and practices of public project funding; principles of landscape, park facility design, and use; principles and practices of budget preparation and administration; report preparation; applicable federal, state, and local laws, codes, and regulations; principles and practices of supervision, training, discipline, and performance evaluation; occupational hazards and standard safety practices.

Ability to:

Analyze problems and identify sound solutions; consult effectively with management and staff; prepare clear and concise administrative documents and reports; prepare complete and accurate complex reports; manage construction contracts; exercise sound independent judgment; prepare and administer a budget; promote and enforce safe work practices; interpret maps, site and building plans and specifications, graphs and statistical data; properly interpret and make decisions in accordance with laws, regulations and policies; make adjustments to standard operating procedures as necessary to improve

PARKS PROJECT MANAGER

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organizational effectiveness; supervise, train and motivate personnel; facilitate group participation and consensus building; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

Skill to:

Operate an office computer and a variety of word processing, spreadsheet, database and other software applications.

Resolution No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
APPROVING SIDE LETTER AGREEMENT #3 WITH THE MID MANAGEMENT
EMPLOYEE GROUP REGARDING PAY RANGE ASSIGNMENTS FOR
REPRESENTED CIVIL ENGINEER POSITIONS**

WHEREAS, the City desires to adjust base wages for the classifications of Associate Civil Engineer, Senior Civil Engineer, and Deputy City Engineer to improve its position in the labor market; and

WHEREAS, the City and representatives of Mid Management have come to agreement on modified range assignments for represented positions on City of Madera Salary Schedule M.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

1. The foregoing recitals are true and correct and are incorporated by reference.
2. Side Letter Agreement #3 between the City of Madera and the Mid Management Employee Group, attached as Exhibit 1, is hereby approved.
3. This resolution is effective immediately upon adoption.

* * * * *

**SIDE LETTER AGREEMENT #3
BETWEEN THE CITY OF MADERA
AND
THE MID MANAGEMENT EMPLOYEE GROUP**

The parties have conferred, and do hereby agree to the following changes to the Memorandum of Understanding (MOU) between the City of Madera and the Mid Management Employee Group dated July 1, 2021, to June 30, 2025, inclusive of Side Letter Agreement adopted November 17, 2021, and Side Letter Agreement #2 adopted November 16, 2022:

The pay range assignments reflected in Exhibit A to the MOU for the following classifications will be modified as follows effective October 7, 2023. The specific pay steps within each assigned range are identified in Exhibit 1 to this Side Letter Agreement.

Table 1. Classification Pay Assignment to City of Madera Salary Schedule M		
<i>Classification</i>	<i>Current Pay Range Assignment</i>	<i>Pay Range Assignment to be Effective 10/7/2023</i>
Associate Civil Engineer	420	445
Senior Civil Engineer	439	475
Deputy City Engineer	467	495

This Side Letter Agreement is effective upon adoption and shall remain in full force and effect until a successor Memorandum of Understanding between the City of Madera and the Mid Management Employee Group is fully executed by both parties.

Nicole Say, President

Arnoldo Rodriguez, City Manager

Date

Date

Exhibit 1

Adjustments to Assigned Pay Ranges Effective October 7, 2023

Job Title		Range	Bi-Weekly Pay Rate									
			A	B	C	D	E	F	F + 2.5%	F + 5%	F + 7.5%	F + 10%
Associate Civil Engineer	Prior	420	\$2,946.32	\$3,093.36	\$3,247.98	\$3,410.70	\$3,580.99	\$3,759.93	\$3,853.93	\$3,947.93	\$4,041.93	\$4,135.93
Associate Civil Engineer	New	445	\$3,337.18	\$3,504.23	\$3,679.38	\$3,863.19	\$4,056.73	\$4,259.46	\$4,365.94	\$4,472.43	\$4,578.92	\$4,685.40
Senior Civil Engineer	Prior	439	\$3,238.79	\$3,400.97	\$3,570.72	\$3,749.66	\$3,936.71	\$4,133.50	\$4,236.83	\$4,340.17	\$4,443.51	\$4,546.84
Senior Civil Engineer	New	475	\$3,876.17	\$4,069.70	\$4,272.97	\$4,487.05	\$4,711.41	\$4,946.57	\$5,070.24	\$5,193.90	\$5,317.57	\$5,441.23
Deputy City Engineer	Prior	467	\$3,724.25	\$3,910.76	\$4,105.92	\$4,311.36	\$4,527.06	\$4,753.03	\$4,871.86	\$4,990.69	\$5,109.51	\$5,228.34
Deputy City Engineer	New	495	\$4,282.70	\$4,496.78	\$4,721.68	\$4,957.38	\$5,205.52	\$5,465.56	\$5,602.20	\$5,738.83	\$5,875.47	\$6,012.11

Resolution No. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
MODIFYING AND/OR SETTING THE ASSIGNED SALARY RANGES FOR
CERTAIN CLASSIFICATIONS AND ADOPTING THE CITY OF MADERA FULL
TIME SALARY SCHEDULE EFFECTIVE OCTOBER 7, 2023**

WHEREAS, the City desires to adjust base wages for the classifications of Associate Civil Engineer, Senior Civil Engineer, Deputy City Engineer, and City Engineer to improve its position in the labor market; and

WHEREAS, the City desires to set the salary range assignment for Director of Information Technology and Parks Project Manager; and

WHEREAS, the City and representatives of Mid Management have come to agreement on appropriate range assignments for represented positions on City of Madera Salary Schedule M.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

1. The foregoing recitals are true and correct and are incorporated by reference.
2. Effective October 7, 2023, the following range assignments as shown in Table 1 are made for the listed positions to City of Madera Salary Schedule M and the City of Madera Full Time Salary Schedule as provided in Exhibit 1, reflective of these new range assignments, is approved.

Classification Title	Assigned Pay Range
Associate Civil Engineer	445
Senior Civil Engineer	475
Deputy City Engineer	495
City Engineer	525
Director of Information Technology	500
Parks Project Manager	426

3. This resolution is effective immediately upon adoption.

* * * * *

City of Madera Full Time Salary Schedule
Effective 10/7/2023

Job Title	B/U	Range	Bi-Weekly Pay Rate					
			A	B	C	D	E	F
City Clerk	EXE	419	\$2,762.12	\$2,900.68	\$3,045.36	\$3,197.68	\$3,357.64	\$3,525.75
City Manager	EXE	587	\$6,385.17	\$6,704.58	\$7,039.78	\$7,391.80	\$7,761.13	\$8,149.32
Accountant (Junior)	GBU	282	\$1,480.19	\$1,554.25	\$1,632.10	\$1,713.73	\$1,799.15	\$1,889.43
Accounting Technician I	GBU	263	\$1,346.66	\$1,413.69	\$1,484.51	\$1,558.58	\$1,636.42	\$1,718.60
Accounting Technician II	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Accounting Technician III	GBU	300	\$1,619.12	\$1,700.22	\$1,785.09	\$1,874.29	\$1,968.36	\$2,066.75
Administrative Assistant	GBU	303	\$1,643.45	\$1,725.62	\$1,812.12	\$1,902.94	\$1,998.09	\$2,097.56
Animal Control Officer	GBU	290	\$1,540.74	\$1,617.50	\$1,698.59	\$1,783.47	\$1,872.67	\$1,966.19
Assistant Planner	GBU	352	\$2,098.64	\$2,203.52	\$2,313.81	\$2,429.50	\$2,551.13	\$2,678.72
Building Permit Technician	GBU	288	\$1,525.06	\$1,601.28	\$1,681.29	\$1,765.63	\$1,853.75	\$1,946.73
Combination Building Inspector	GBU	348	\$2,057.02	\$2,160.27	\$2,267.85	\$2,381.38	\$2,500.86	\$2,625.74
Computer Technician	GBU	344	\$2,016.47	\$2,117.57	\$2,223.52	\$2,334.35	\$2,451.12	\$2,573.84
Construction Inspector I	GBU	322	\$1,807.26	\$1,897.54	\$1,992.14	\$2,091.62	\$2,196.49	\$2,306.24
Construction Inspector II	GBU	342	\$1,996.47	\$2,096.48	\$2,201.36	\$2,311.10	\$2,426.79	\$2,548.43
Deputy City Clerk	GBU	311	\$1,710.49	\$1,795.90	\$1,885.64	\$1,980.25	\$2,079.18	\$2,182.98
Electrician II	GBU	361	\$2,194.87	\$2,304.62	\$2,420.31	\$2,540.86	\$2,667.90	\$2,801.44
Electrician III	GBU	381	\$2,425.17	\$2,546.81	\$2,681.96	\$2,807.38	\$2,947.94	\$3,095.53
Engineering Technician I	GBU	302	\$1,635.34	\$1,717.51	\$1,802.93	\$1,893.21	\$1,987.82	\$2,087.29
Engineering Technician II	GBU	322	\$1,807.26	\$1,897.54	\$1,992.14	\$2,091.62	\$2,196.49	\$2,306.24
Engineering Technician III	GBU	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69
Facilities Maintenance Technician	GBU	289	\$1,532.63	\$1,609.39	\$1,689.94	\$1,774.28	\$1,862.94	\$1,956.46
Grants Specialist	GBU	299	\$1,611.01	\$1,691.57	\$1,776.44	\$1,865.10	\$1,958.63	\$2,056.48
Industrial Electrical Technician	GBU	381	\$2,425.17	\$2,546.81	\$2,681.96	\$2,807.38	\$2,947.94	\$3,095.53
Lead Electrician	GBU	401	\$2,679.80	\$2,813.87	\$2,954.43	\$3,102.01	\$3,257.17	\$3,419.89
Maintenance Technician	GBU	308	\$1,685.08	\$1,769.41	\$1,858.07	\$1,951.06	\$2,048.37	\$2,150.54
Mechanic I	GBU	286	\$1,509.92	\$1,585.61	\$1,665.08	\$1,748.33	\$1,835.37	\$1,927.27
Mechanic II	GBU	301	\$1,627.23	\$1,708.86	\$1,794.28	\$1,884.02	\$1,978.09	\$2,077.02
Mechanic III	GBU	321	\$1,798.07	\$1,887.81	\$1,982.41	\$2,081.34	\$2,185.68	\$2,294.89
Neighborhood Outreach Assistant	GBU	276	\$1,436.40	\$1,508.30	\$1,583.98	\$1,662.91	\$1,746.17	\$1,833.75
Neighborhood Outreach Coordinator	GBU	306	\$1,668.32	\$1,752.11	\$1,839.69	\$1,931.60	\$2,027.82	\$2,129.46
Neighborhood Preservation Specialist I	GBU	310	\$1,701.84	\$1,787.25	\$1,876.45	\$1,970.52	\$2,068.91	\$2,172.17
Neighborhood Preservation Specialist II	GBU	330	\$1,880.78	\$1,974.84	\$2,073.24	\$2,177.03	\$2,285.69	\$2,400.30
Neighborhood Preservation Specialist III	GBU	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69
Office Assistant I	GBU	263	\$1,346.66	\$1,413.69	\$1,484.51	\$1,558.58	\$1,636.42	\$1,718.60
Office Assistant II	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Parks Leadworker	GBU	323	\$1,815.91	\$1,906.73	\$2,002.42	\$2,102.43	\$2,207.31	\$2,317.59

City of Madera Full Time Salary Schedule
Effective 10/7/2023

Job Title	B/U	Range	Bi-Weekly Pay Rate					
			A	B	C	D	E	F
Parks Worker I	GBU	263	\$1,346.66	\$1,413.69	\$1,484.51	\$1,558.58	\$1,636.42	\$1,718.60
Parks Worker II	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Parks Worker III	GBU	303	\$1,643.45	\$1,725.62	\$1,812.12	\$1,902.94	\$1,998.09	\$2,097.56
Payroll Specialist	GBU	316	\$1,753.74	\$1,841.31	\$1,933.76	\$2,029.99	\$2,131.62	\$2,238.12
Plans Examiner	GBU	360	\$2,184.06	\$2,293.26	\$2,407.87	\$2,528.43	\$2,654.93	\$2,787.38
Public Works Equipment Operator	GBU	303	\$1,643.45	\$1,725.62	\$1,812.12	\$1,902.94	\$1,998.09	\$2,097.56
Public Works Maintenance Lead Worker	GBU	323	\$1,815.91	\$1,906.73	\$2,002.42	\$2,102.43	\$2,207.31	\$2,317.59
Public Works Maintenance Worker I	GBU	263	\$1,346.66	\$1,413.69	\$1,484.51	\$1,558.58	\$1,636.42	\$1,718.60
Public Works Maintenance Worker II	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Purchasing Assistant	GBU	280	\$1,465.59	\$1,538.57	\$1,615.88	\$1,696.43	\$1,781.31	\$1,870.51
Recreation/Community Programs Coordinator	GBU	313	\$1,727.79	\$1,814.28	\$1,904.57	\$2,000.25	\$2,100.27	\$2,205.14
Solid Waste/Recycling Assistant	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Solid Waste/Recycling Coordinator	GBU	313	\$1,727.79	\$1,814.28	\$1,904.57	\$2,000.25	\$2,100.27	\$2,205.14
Water Conservation Customer Service Representative	GBU	263	\$1,346.66	\$1,413.69	\$1,484.51	\$1,558.58	\$1,636.42	\$1,718.60
Water Conservation Specialist	GBU	283	\$1,487.76	\$1,561.82	\$1,640.21	\$1,722.38	\$1,808.34	\$1,898.62
Water Quality Specialist I	GBU	320	\$1,788.87	\$1,878.62	\$1,972.68	\$2,071.07	\$2,174.87	\$2,283.53
Water Quality Specialist II	GBU	340	\$1,977.01	\$2,075.40	\$2,179.19	\$2,288.40	\$2,403.01	\$2,523.02
Water Quality Specialist In Training	GBU	293	\$1,563.44	\$1,641.83	\$1,724.00	\$1,809.96	\$1,900.78	\$1,995.93
Water System Lead Worker	GBU	365	\$2,239.20	\$2,351.11	\$2,468.96	\$2,592.22	\$2,721.97	\$2,858.20
Water System Technician	GBU	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69
Water System Worker I	GBU	293	\$1,563.44	\$1,641.83	\$1,724.00	\$1,809.96	\$1,900.78	\$1,995.93
Water System Worker II	GBU	320	\$1,788.87	\$1,878.62	\$1,972.68	\$2,071.07	\$2,174.87	\$2,283.53
Water System Worker III	GBU	340	\$1,977.01	\$2,075.40	\$2,179.19	\$2,288.40	\$2,403.01	\$2,523.02
WW Lab Analyst/Environmental Compliance Inspector I	GBU	345	\$2,026.74	\$2,127.84	\$2,234.34	\$2,346.24	\$2,463.56	\$2,586.81
WW Lab Analyst/Environmental Compliance Inspector II	GBU	365	\$2,239.20	\$2,351.11	\$2,468.96	\$2,592.22	\$2,721.97	\$2,858.20
WWTP Lead Operator	GBU	383	\$2,449.50	\$2,572.22	\$2,700.88	\$2,835.49	\$2,977.67	\$3,126.34
WWTP Mechanic	GBU	375	\$2,353.81	\$2,471.66	\$2,594.92	\$2,724.67	\$2,860.90	\$3,004.16
WWTP Operator I	GBU	322	\$1,807.26	\$1,897.54	\$1,992.14	\$2,091.62	\$2,196.49	\$2,306.24
WWTP Operator II	GBU	344	\$2,016.47	\$2,117.57	\$2,223.52	\$2,334.35	\$2,451.12	\$2,573.84
WWTP Operator III	GBU	364	\$2,228.39	\$2,339.76	\$2,456.53	\$2,579.25	\$2,708.45	\$2,843.60
WWTP Operator In Training	GBU	301	\$1,627.23	\$1,708.86	\$1,794.28	\$1,884.02	\$1,978.09	\$2,077.02
Chief Building Official	M	464	\$3,597.17	\$3,776.84	\$3,965.53	\$4,164.28	\$4,372.04	\$4,590.94
City Engineer	M	525	\$4,876.08	\$5,119.88	\$5,375.88	\$5,644.59	\$5,927.09	\$6,223.36
Communications Manager	M	456	\$3,456.19	\$3,628.97	\$3,810.76	\$4,001.04	\$4,201.38	\$4,411.26
Director of Community Development	M	535	\$5,125.71	\$5,381.71	\$5,650.95	\$5,933.45	\$6,230.25	\$6,541.90
Director of Financial Services	M	525	\$4,876.08	\$5,119.88	\$5,375.88	\$5,644.59	\$5,927.09	\$6,223.36

**City of Madera Full Time Salary Schedule
Effective 10/7/2023**

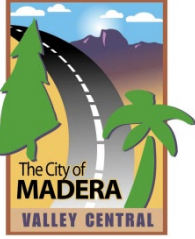
Job Title	B/U	Range	Bi-Weekly Pay Rate					
			A	B	C	D	E	F
Director of Human Resources	M	513	\$4,593.06	\$4,822.55	\$5,063.70	\$5,317.05	\$5,582.58	\$5,861.90
Director of Information Technology	M	500	\$4,304.73	\$4,519.91	\$4,745.70	\$4,983.14	\$5,232.25	\$5,494.07
Director of Parks & Community Services	M	509	\$4,502.42	\$4,727.15	\$4,963.53	\$5,211.58	\$5,472.34	\$5,745.82
Planning Manager	M	476	\$3,818.71	\$4,010.05	\$4,210.39	\$4,420.80	\$4,641.82	\$4,873.96
Police Chief	M	554	\$5,635.05	\$5,917.02	\$6,212.76	\$6,523.35	\$6,849.30	\$7,191.69
Public Works Operations Director	M	508	\$4,479.63	\$4,703.83	\$4,939.15	\$5,186.14	\$5,445.31	\$5,717.20
Crime Analysis Technician	MPOA	306	\$1,668.32	\$1,752.11	\$1,839.69	\$1,931.60	\$2,027.82	\$2,129.46
Police Corporal	MPOA	383	\$2,449.50	\$2,572.22	\$2,700.88	\$2,835.49	\$2,977.67	\$3,126.34
Police Officer I	MPOA	363	\$2,217.04	\$2,327.86	\$2,444.09	\$2,566.27	\$2,694.94	\$2,829.55
Police Officer II	MPOA	373	\$2,330.56	\$2,446.80	\$2,569.51	\$2,697.64	\$2,832.79	\$2,974.43
Police Officer Trainee	MPOA	333	\$1,908.89	\$2,004.58	\$2,104.59	\$2,210.01	\$2,320.29	\$2,436.52
Police Sergeant	MPOA	426	\$3,035.52	\$3,187.43	\$3,346.91	\$3,513.96	\$3,689.66	\$3,874.00
Property & Evidence Officer	MPOA	296	\$1,587.23	\$1,666.70	\$1,749.95	\$1,837.53	\$1,929.43	\$2,025.66
Public Safety Dispatcher	MPOA	294	\$1,571.55	\$1,649.94	\$1,732.65	\$1,819.15	\$1,909.97	\$2,005.66
Records Clerk	MPOA	270	\$1,394.23	\$1,463.97	\$1,536.95	\$1,614.26	\$1,694.81	\$1,779.68

**City of Madera Full Time Salary Schedule
Effective 10/7/2023**

Job Title	B/U	Range	Bi-Weekly Pay Rate									
			A	B	C	D	E	F	F + 2.5%	F + 5%	F + 7.5%	F + 10%
Executive Secretary to the Chief of Police	LEMM	330	\$1,880.78	\$1,974.84	\$2,073.24	\$2,177.03	\$2,285.69	\$2,400.30	\$2,460.31	\$2,520.32	\$2,580.33	\$2,640.33
Police Auxiliary Services Supervisor	LEMM	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69	\$2,717.98	\$2,784.27	\$2,850.56	\$2,916.86
Police Commander	LEMM	504	\$4,478.94	\$4,703.30	\$4,938.46	\$5,184.98	\$5,444.47	\$5,716.40				
Police Lieutenant	LEMM	487	\$4,115.12	\$4,320.55	\$4,536.79	\$4,763.85	\$5,001.71	\$5,252.02				
Police Office Supervisor	LEMM	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69	\$2,717.98	\$2,784.27	\$2,850.56	\$2,916.86
Accountant I	MM	322	\$1,807.26	\$1,897.54	\$1,992.14	\$2,091.62	\$2,196.49	\$2,306.24	\$2,363.89	\$2,421.55	\$2,479.21	\$2,536.86
Accountant II	MM	362	\$2,206.23	\$2,316.51	\$2,432.20	\$2,553.84	\$2,681.42	\$2,815.49	\$2,885.88	\$2,956.27	\$3,026.65	\$3,097.04
Administrative Analyst I	MM	358	\$2,162.44	\$2,270.56	\$2,384.09	\$2,503.56	\$2,628.44	\$2,759.81	\$2,828.80	\$2,897.80	\$2,966.79	\$3,035.79
Administrative Analyst II	MM	386	\$2,486.80	\$2,611.14	\$2,741.43	\$2,878.74	\$3,022.54	\$3,173.37	\$3,252.71	\$3,332.04	\$3,411.38	\$3,490.71
Assistant Engineer	MM	392	\$2,561.95	\$2,690.07	\$2,824.68	\$2,965.78	\$3,114.45	\$3,270.14	\$3,351.90	\$3,433.65	\$3,515.40	\$3,597.16
Associate Civil Engineer	MM	445	\$3,337.18	\$3,504.23	\$3,679.38	\$3,863.19	\$4,056.73	\$4,259.46	\$4,365.94	\$4,472.43	\$4,578.92	\$4,685.40
Associate Planner	MM	368	\$2,273.26	\$2,386.79	\$2,506.26	\$2,631.14	\$2,763.05	\$2,900.91	\$2,973.43	\$3,045.95	\$3,118.48	\$3,191.00
Communications Specialist	MM	358	\$2,162.44	\$2,270.56	\$2,384.09	\$2,503.56	\$2,628.44	\$2,759.81	\$2,828.80	\$2,897.80	\$2,966.79	\$3,035.79
Deputy City Engineer	MM	495	\$4,282.70	\$4,496.78	\$4,721.68	\$4,957.38	\$5,205.52	\$5,465.56	\$5,602.20	\$5,738.83	\$5,875.47	\$6,012.11
Electrical and Facilities Operations Manager	MM	421	\$2,960.91	\$3,109.04	\$3,264.20	\$3,427.46	\$3,598.83	\$3,778.86	\$3,873.33	\$3,967.80	\$4,062.27	\$4,156.74
Engineering Project Manager	MM	419	\$2,931.18	\$3,078.23	\$3,231.76	\$3,393.40	\$3,563.15	\$3,741.55	\$3,835.09	\$3,928.63	\$4,022.17	\$4,115.71
Executive Secretary	MM	330	\$1,880.78	\$1,974.84	\$2,073.24	\$2,177.03	\$2,285.69	\$2,400.30	\$2,460.31	\$2,520.32	\$2,580.33	\$2,640.33
Executive Secretary to City Administrator	MM	330	\$1,880.78	\$1,974.84	\$2,073.24	\$2,177.03	\$2,285.69	\$2,400.30	\$2,460.31	\$2,520.32	\$2,580.33	\$2,640.33
Financial Services Manager	MM	446	\$3,353.94	\$3,521.53	\$3,697.76	\$3,882.65	\$4,076.73	\$4,280.54	\$4,387.56	\$4,494.57	\$4,601.58	\$4,708.60
Fleet Operations Manager	MM	404	\$2,720.34	\$2,856.04	\$2,998.76	\$3,149.05	\$3,306.36	\$3,471.79	\$3,558.59	\$3,645.38	\$3,732.17	\$3,818.97
Grant Administrator	MM	446	\$3,353.94	\$3,521.53	\$3,697.76	\$3,882.65	\$4,076.73	\$4,280.54	\$4,387.56	\$4,494.57	\$4,601.58	\$4,708.60
Grant Analyst	MM	358	\$2,162.44	\$2,270.56	\$2,384.09	\$2,503.56	\$2,628.44	\$2,759.81	\$2,828.80	\$2,897.80	\$2,966.79	\$3,035.79
Human Resources Technician	MM	290	\$1,540.74	\$1,617.50	\$1,698.59	\$1,783.47	\$1,872.67	\$1,966.19	\$2,015.35	\$2,064.50	\$2,113.66	\$2,162.81
Human Resources Technician II	MM	310	\$1,701.84	\$1,787.25	\$1,876.45	\$1,970.52	\$2,068.91	\$2,172.17	\$2,226.47	\$2,280.78	\$2,335.08	\$2,389.38
Neighborhood Preservation Supervisor	MM	380	\$2,413.28	\$2,533.83	\$2,660.34	\$2,793.87	\$2,933.34	\$3,079.85	\$3,156.85	\$3,233.84	\$3,310.84	\$3,387.83
Network Administrator	MM	389	\$2,524.10	\$2,650.06	\$2,782.51	\$2,921.99	\$3,067.96	\$3,221.49	\$3,302.03	\$3,382.56	\$3,463.10	\$3,543.64
Park Planning Manager	MM	426	\$3,035.52	\$3,187.43	\$3,346.91	\$3,513.96	\$3,689.66	\$3,874.00	\$3,970.85	\$4,067.70	\$4,164.55	\$4,261.40
Parks Manager	MM	385	\$2,474.37	\$2,597.63	\$2,727.91	\$2,864.15	\$3,007.41	\$3,157.70	\$3,236.64	\$3,315.58	\$3,394.52	\$3,473.47
Parks Supervisor	MM	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69	\$2,717.98	\$2,784.27	\$2,850.56	\$2,916.86
Procurement Services Manager	MM	358	\$2,162.44	\$2,270.56	\$2,384.09	\$2,503.56	\$2,628.44	\$2,759.81	\$2,828.80	\$2,897.80	\$2,966.79	\$3,035.79
Program Manager-Grants	MM	366	\$2,250.56	\$2,363.00	\$2,481.39	\$2,605.19	\$2,735.48	\$2,872.26	\$2,944.06	\$3,015.87	\$3,087.67	\$3,159.48
Recreation/Community Programs Manager	MM	390	\$2,536.54	\$2,663.58	\$2,796.57	\$2,936.59	\$3,083.09	\$3,237.71	\$3,318.65	\$3,399.59	\$3,480.53	\$3,561.48
Recreation/Community Programs Supervisor	MM	353	\$2,109.46	\$2,214.88	\$2,325.16	\$2,441.39	\$2,563.57	\$2,691.69	\$2,758.98	\$2,826.28	\$2,893.57	\$2,960.86
Redevelopment Agency Secretary	MM	342	\$1,996.47	\$2,096.48	\$2,201.36	\$2,311.10	\$2,426.79	\$2,548.43	\$2,612.14	\$2,675.85	\$2,739.56	\$2,803.27
Redevelopment Manager	MM	427	\$3,050.66	\$3,203.11	\$3,363.67	\$3,531.80	\$3,708.04	\$3,893.47	\$3,990.80	\$4,088.14	\$4,185.47	\$4,282.81
Safety Officer	MM	358	\$2,162.44	\$2,270.56	\$2,384.09	\$2,503.56	\$2,628.44	\$2,759.81	\$2,828.80	\$2,897.80	\$2,966.79	\$3,035.79
Senior Civil Engineer	MM	475	\$3,876.17	\$4,069.70	\$4,272.97	\$4,487.05	\$4,711.41	\$4,946.57	\$5,070.24	\$5,193.90	\$5,317.57	\$5,441.23
Senior Planner	MM	429	\$3,081.47	\$3,235.54	\$3,397.19	\$3,566.94	\$3,745.34	\$3,932.39	\$4,030.70	\$4,129.01	\$4,227.32	\$4,325.63
Solid Waste Manager	MM	353	\$2,109.46	\$2,214.88	\$2,325.16	\$2,441.39	\$2,563.57	\$2,691.69	\$2,758.98	\$2,826.28	\$2,893.57	\$2,960.86
Streets & Storm Drainage Ops. Manager	MM	385	\$2,474.37	\$2,597.63	\$2,727.91	\$2,864.15	\$3,007.41	\$3,157.70	\$3,236.64	\$3,315.58	\$3,394.52	\$3,473.47
Streets & Storm Drainage Supervisor	MM	350	\$2,078.10	\$2,181.90	\$2,291.10	\$2,405.17	\$2,525.73	\$2,651.69	\$2,717.98	\$2,784.27	\$2,850.56	\$2,916.86
Tyler Munis Implementation Project Manager	MM	408	\$2,774.95	\$2,913.88	\$3,059.31	\$3,212.30	\$3,372.86	\$3,541.53	\$3,630.07	\$3,718.61	\$3,807.14	\$3,895.68

**City of Madera Full Time Salary Schedule
Effective 10/7/2023**

Job Title	B/U	Range	Bi-Weekly Pay Rate									
			A	B	C	D	E	F	F + 2.5%	F + 5%	F + 7.5%	F + 10%
Utility Billing Supervisor	MM	334	\$1,918.62	\$2,014.31	\$2,115.40	\$2,220.82	\$2,332.19	\$2,448.42	\$2,509.63	\$2,570.84	\$2,632.05	\$2,693.26
Waste Water Treatment Plant Manager	MM	459	\$3,578.83	\$3,757.77	\$3,945.36	\$4,142.69	\$4,349.74	\$4,567.60	\$4,681.79	\$4,795.98	\$4,910.17	\$5,024.37
Wastewater Collection System Supervisor	MM	346	\$2,037.01	\$2,138.65	\$2,245.69	\$2,358.14	\$2,475.99	\$2,599.79	\$2,664.78	\$2,729.78	\$2,794.77	\$2,859.77
Water & Sewer Operations Manager	MM	423	\$2,990.65	\$3,139.86	\$3,297.17	\$3,462.06	\$3,635.05	\$3,816.70	\$3,912.12	\$4,007.53	\$4,102.95	\$4,198.37
Water Meter & Conservation Supervisor	MM	340	\$1,977.01	\$2,075.40	\$2,179.19	\$2,288.40	\$2,403.01	\$2,523.02	\$2,586.10	\$2,649.17	\$2,712.25	\$2,775.32
Water System Supervisor	MM	385	\$2,474.37	\$2,597.63	\$2,727.91	\$2,864.15	\$3,007.41	\$3,157.70	\$3,236.64	\$3,315.58	\$3,394.52	\$3,473.47



REPORT TO CITY COUNCIL

Approved by:



Will Tackett, Community Development Director



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: D-2

SUBJECT:

Consideration of Adoption of a Tax Sharing Agreement between the City of Madera and the County of Madera.

RECOMMENDATION:

That Council consider the following:

1. Adopt a resolution of the City Council (Council) of the City of Madera approving a Tax Sharing Agreement (TSA) between the City of Madera and County of Madera, authorizing the Mayor to execute the agreement on behalf of the City and authorizing the City Manager to make non-material revisions or refinements in the language of the agreement, not including the sales tax and property tax sharing amounts or percentages, as may be needed to finalize the Agreement and secure County approval.

SUMMARY:

On June 7, 2017, Council adopted Resolution No. 17-182 approving a TSA (“the Previous Agreement”) between the City of Madera and County of Madera regarding the disposition of property taxes generated by the affected properties of an annexation proposal and providing for fair and equitable property and sales tax sharing and the encouragement of sound economic growth. The Previous Agreement identified an execution date of June 6, 2017, with an effective term/period of three years with possibility for two one-year extensions; ultimately expiring on June 2, 2022.

Utilizing the Previous Agreement as a base, the City and County have negotiated updated terms and respectively propose a new TSA (“New Agreement”) for Council consideration. The County Board of Supervisors (BOS) adopted a version of the New Agreement on December 20, 2022. City staff’s proposal to the Council for consideration and recommendation for adoption includes what staff consider to be non-material revisions or refinements in the language of the agreement

adopted by the BOS, but which do not include revisions to or refinements of the sales tax and property tax sharing amounts or percentages.

A summary of the updated terms and a comparative analysis to the Previous Agreement (now expired) are provided in the Discussion Section below.

DISCUSSION:

The updated terms for respective sections of the New Agreement are summarized as follows (any/all sections not cited remain the same as the Previous Agreement):

SECTION 2. SALES TAX REVENUE EXCHANGE

The New Agreement proposes a one and one-half percent (1.50%) increase to the amount of the one percent (1.00%) Bradley Burns sales and use taxes received by the City, which is to be provided to the County. The New Agreement stipulates the City will provide the County four and one-half (4.50%) of the one percent (1.00%) Bradley Burns sales and use taxes generated within the City, an increase from the three percent (3.00%) stipulated in the Previous Agreement.

Section 8-2.17 City and County Sales and Use Tax Agreement and Implementation of Sales Tax Revenue Collection of the City Municipal Code (CMC) provides:

Pursuant to the Bradley Burns Uniform Local Sales and Use Tax Law (Cal. Revenue and Taxation Code § 7200 et seq., hereinafter "Bradley Burns"), the city shall provide to the county, pursuant to it's sales and use tax agreement, a portion of the city's 1% Bradley Burns sales tax that is generated within the incorporated area of the city, as follows: 6.75%, from January 1, 2015 through December 31, 2015.

(Ord. 858 C.S., passed 6-3-09; Am. Ord. 918 C.S., passed 3-18-15)

This section of the CMC, which reflects a sales tax increment in effect from 2009 to 2015 prior to the Previous Agreement (and which will need to be updated following adoption of a New Agreement) identifies a previously negotiated 6.75% of the one percent (1.00%) Bradley Burns sales and use tax received by the City be provided to the County. It should also be noted this section of the CMC clarifies the City's one percent (1.00%) Bradley Burns sales tax is generated within all incorporated areas of the City (and not just those areas annexed subsequent to an executed TSA); this reflects no change from the Previous Agreement.

SECTION 3. IMPLEMENTATION OF SALES TAX REVENUE COLLECTION

In both the Previous Agreement and the version of the New Agreement adopted by the County, Subsection 3.a. identifies the City's obligation to amend its local sales and use tax ordinance within 30 days of the execution of the Agreement.

City staff propose to modify this language to require amendment to the City's local sales and use tax ordinance within 60 days of the execution of the Agreement. As a matter of law and absent

an urgency ordinance, the City is unable to amend any ordinance within a 30 day time period. Regular ordinances require two readings, must be passed at a regular meeting of the Council, and only become effective on the 31st day following adoption.

Subsection 3.c. provides that the terms set forth in the New Agreement shall not apply to any general or special sales and use tax which might be adopted by the City at any time, and the City shall retain 100% of any such special sales or use tax. This reflects no change from the Previous Agreement.

SECTION 4. EXCHANGE OF PROPERTY TAX REVENUES TO BE MADE UNDER §99 OF THE REVENUE AND TAXATION CODE.

Pursuant to the provisions of this section of the New Agreement the County will retain all of its base property tax revenue upon annexation. In addition, the City will receive one-half (½) of the County's share of the Property tax increment and the County will receive one-half (½) of the County's share of the Property tax increment within respective tax rate areas. This reflects no change from the Previous Agreement.

As defined in the New Agreement, "Property tax increment" means that portion of the levied taxes in excess of the amount specified in Section 1.a., above, attributable to the geographic area comprising a given tax rate area for the respective tax year.

SECTION 5. USE OF REVENUE FOR LIBRARY SERVICES.

Pursuant to the provisions of this section of the New Agreement the City will continue to pay \$50,000 annually (for the term of the Agreement) to the County to fund operations of the Madera Branch of the Madera County Library System. This reflects no change from the Previous Agreement.

However, the New Agreement proposes to include an annual increase (inflationary adjustment) based on the Consumer Price Index (CPI) each fiscal year. This is a change from the Previous Agreement which did not include an annual escalator.

The version of the New Agreement adopted by the BOS identified an annual increase for the fiscal year beginning on July 1, 2023 (due to date of its adoption). Given the timeframe in which negotiations started and occurred, the New Agreement proposed by City staff for Council adoption includes the County adopted annual adjustment for the fiscal year beginning date of July 1, 2023. However, the Council may wish to consider a revision to identify the fiscal year beginning July 1, 2024 (due to date of its adoption).

SECTION 6. CRIMINAL JUSTICE ADMINISTRATION ("BOOKING") FEES.

Pursuant to the provisions of this section of the New Agreement the County will continue to not charge the City any criminal justice administration ("booking") fees pursuant to California Government Code §29550 as long as the State continues to reimburse the County for such costs.

In the event the State discontinues reimbursement, the County may charge the City an amount up to one-half (½) of eligible costs associated with booking City inmates in accordance with California Government Code §29550 and shall provide quarterly invoices upon which the City shall pay the County. This reflects no change from the Previous Agreement.

SECTION 7. DEVELOPMENT WITHIN CITY'S URBAN GROWTH BOUNDARY.

This section provides terms, including procedures, for how the County and City collectively refer and/or process various types of projects which may be contemplated by developers outside the City limits but within the City's General Plan Urban Growth Boundary.

Subsection 7.b. includes an exception for projects for which an application was received by the County prior to the effective date of the Agreement. The Previous Agreement cited the exception as being for projects for which a "complete" application was received by the County prior to the effective date of the Agreement. City staff recommend the word "complete" also be included in this section of the New Agreement.

The use of "complete" in this respect has specific legal meaning under State laws (e.g., California Government Code / Permit Streamlining Act) applicable to all public agencies, including charter cities, and adopted for purposes of ensuring a clear understanding of the specific requirements which must be met in connection with the approval of development projects and to expedite decisions on such projects are afforded statewide. Accordingly, public (lead) agencies are required to provide development application submittal requirements checklists (i.e., necessary items and information to be provided in order for an application to be deemed "complete") and perform application completeness reviews and take certain actions within specified timeframes.

Subsection 7.d. of the New Agreement adds a provision which specifies, to the extent allowed by law, the County will condition development within the City Sphere of Influence so as to protect the ultimate planned road rights-of-way as set forth in adopted City General and Specific Plans.

SECTION 8. SPHERE OF INFLUENCE AMENDMENT.

This section acknowledges support for a future amendment to the City Sphere of Influence as depicted in Exhibit "C" to the New Agreement to facilitate orderly expansion of the City. Any such amendment will require the City to file a request with the Local Agency Formation Commission (LAFCo), including performance of a Municipal Services Review (MSR) as well as an amendment to the City General Plan.

SECTION 9. CREATION OF PARCEL SIZES LESS THAN 20 ACRES WITHIN GENERAL PLAN URBAN GROWTH BOUNDARY.

To avoid parcelization which would impede aggregation of lands for orderly future development, this section includes prohibitions against County approvals of certain subdivisions creating parcel sizes of less than 20 acres within the City's General Plan Urban Growth Boundary. This reflects no change from the Previous Agreement.

However, the New Agreement adds an exception for the “Meet-and-Confer” areas identified in Exhibits “B-1” & “B-2” to the New Agreement. No geographic modifications are proposed to be made to the boundaries of “Meet-and-Confer” areas identified in the Previous Agreement.

SECTION 11. LAW ENFORCEMENT SERVICES TO PARKWOOD.

This section of the New Agreement sets forth terms for the City’s provision of law enforcement services at the County in the Parkwood area (defined as the area bounded by E. Pecan Avenue to the north, Highway 145/S. Madera Avenue to the west, Raymond Thomas Road to the east, and the Conrad Street prolongation to the south), which remain in the unincorporated area of the County but within the City’s Sphere of Influence. These terms reflect no change from the Previous Agreement.

The Previous Agreement as well as the version of the New Agreement adopted by the County BOS includes language requiring the City to create a notice which the County shall provide to Parkwood residents in the two utility bills generated after the effective date of the Agreement, informing them that Madera Police Department is providing law enforcement services in the Parkwood area. As the Madera Police Department has been providing law enforcement services to the Parkwood area since at least 2017 at the time of execution of the Previous Agreement, at which point in time notice would have been provided to Parkwood residents pursuant to the previous term, City staff recommend this language be stricken from the New Agreement.

SECTION 12. GENERAL PROVISIONS.

Subsection 12.a. sets for the term (period of time) in which the New Agreement shall remain in effect. The term for the New Agreement stipulates that the Agreement shall be effective for a period of five (5) years following execution with possibility for three one-year extensions upon mutual agreement prior to expiration (possible total eight years). This reflects a change from the Previous Agreement which included a term of three (3) years with possibility for two one-year extensions (possible total five years).

FINANCIAL IMPACT:

As stated in the recitals of the proposed resolution for adoption, the intent of the TSA is for the City and County to collaboratively develop a fair and equitable approach to property and sales tax sharing and to encourage sound economic growth.

The proposed New Agreement substantially conforms to the Previous Agreement. In abridged summary, the New Agreement includes a nominal one and one-half percent (1.50%) increase to the Bradley Burns sales and use tax revenue exchange to the County, which remains two and one-quarter percent (2.25%) below the historical high 2009-2015 exchange agreement. In addition, the New Agreement includes an annual increase (inflationary adjustment) based on the

Consumer Price Index (CPI) each fiscal year for purposes of funding operations of the Madera Branch of the Madera County Library System.

The New Agreement acknowledges and supports future City and economic growth. This is represented through an equitable share of the property tax increment for growth/annexation areas and future opportunities for additional sales tax revenue, potential future job growth and employment demand accompanying any new urban development within expanded City limits and an expanded City Sphere of Influence (subject to LAFCo approval). It must be noted however that financial impact respective to future City growth relies on any number of factors beyond tax sharing, including but not limited to implementing sound fiscal responsibility strategies such as achieving revenue neutrality respective to the funding of service expansions in growth areas.

ALTERNATIVES:

The City Council may, at its discretion, consider the inclusion of alternative terms and/or provisions within the Tax Sharing Agreement prior to adoption of an approving resolution. The Council may include any such alternative terms or provisions in its motion; or, may elect to continue the item (to a future time and date certain) and/or refer the item back to staff, with further direction or requests for additional information or amendments.

ATTACHMENTS:

1. Resolution approving a Tax Sharing Agreement (TSA) between the City of Madera and County of Madera; including:

Tax Sharing Agreement between the City of Madera and County of Madera

- Exhibit A – Urban Growth Boundary
- Exhibit B-1 – Meet and Confer Area, North
- Exhibit B-2 – Meet and Confer Area, South
- Exhibit C – City Sphere of Influence

ATTACHMENT 1

Resolution approving a Tax Sharing Agreement (TSA) between the City of Madera
and County of Madera

Including:

Tax Sharing Agreement between the City of Madera and County of Madera

- Exhibit A – Urban Growth Boundary
- Exhibit B-1 – Meet and Confer Area, North
- Exhibit B-2 – Meet and Confer Area, South
- Exhibit C – City Sphere of Influence

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A
TAX SHARING AGREEMENT (TSA) BETWEEN THE CITY OF MADERA AND
COUNTY OF MADERA**

WHEREAS, the California State Law governing City annexations specifies that there be an agreement between a city and county regarding the disposition of property taxes generated by the affected properties of an annexation proposal; and

WHEREAS, the City and County of Madera previously entered into a master tax sharing agreement that covered the period of June 6, 2012 through June 2, 2022; and

WHEREAS, the City and County agree that it is in the best interest of both parties to enter into a new master tax sharing agreement which provides for fair and equitable property and sales tax sharing and the encouragement of sound economic growth; and

WHEREAS, negotiating teams appointed by both parties have engaged in good faith negotiations and have jointly prepared a Tax Sharing Agreement with a five-year term and the opportunity for three one-year extensions.

WHEREAS, the City Council has reviewed the proposed Tax Sharing Agreement and finds that it is in the public interest to approve the Tax Sharing Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madera as follows:

1. The City Council hereby finds that all of the facts set forth in the recitals above are true and correct and incorporated herein.
2. The Tax Sharing Agreement between the City of Madera and County of Madera, a copy of which is attached hereto, is hereby approved as to its material terms and conditions. The City Manager is authorized to make non-material revisions or refinements to the terms of the Tax Sharing Agreement, not including the sales tax and property tax sharing amounts or percentages, as may be needed to finalize the Agreement and reach a consensus with the County for approval, and subject to approval as to legal form by the City Attorney. The Mayor is then authorized to execute the Tax Sharing Agreement on behalf of the City.
3. This Resolution shall become effective immediately upon adoption.

* * * * *

Attachments:

Tax Sharing Agreement between the City of Madera and County of Madera

**TAX SHARING AGREEMENT BETWEEN
THE CITY OF MADERA AND THE COUNTY OF MADERA**

THIS AGREEMENT is made and entered into this _____ day of _____ 20__ , by and between the COUNTY OF MADERA, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the CITY OF MADERA, a municipal corporation of the State of California, hereinafter referred to as "CITY".

RECITALS

- A. COUNTY and CITY wish to work together to develop a fair and equitable approach to property and sales tax sharing and the encouragement of sound economic growth.
- B. In order to encourage economic development and environmentally sound land- use planning, it is important that any tax sharing among COUNTY and CITY be determined in advance to reduce delay and that any arrangement not be fiscally detrimental to either party.
- C. Annexation to CITY of areas within its Sphere of Influence benefit CITY and COUNTY and are key to economic development for CITY and COUNTY and without which there will be, in effect, a reduction of the ability of CITY and COUNTY to serve their citizens.
- D. Close cooperation between COUNTY and CITY is necessary to maintain the quality of life throughout Madera County and deliver needed services in the most cost- efficient manner to all CITY and COUNTY residents.
- E. COUNTY recognizes the need for orderly growth within and adjacent to CITY and for supporting appropriate annexations and promoting the concentration of development within CITY.
- F. Annexation which results in the development of urban uses in response to a clearly demonstrated community demand is appropriate; and well planned and fiscally sound redevelopment of underutilized property can be a valuable tool in the physical and economic development of CITY and COUNTY.
- G. The parties previously executed a tax sharing agreement on or about June 6, 2017 and which was titled "Tax Sharing Agreement between the City of Madera and the County of Madera" ("the Previous Agreement"). The Previous Agreement expired on or about June 6, 2020 and was extended for two one (1) year terms that expired on June 6, 2022. This new Agreement is intended to replace the Previous Agreement and will apply according to its terms to all new annexations by the City following its execution by both parties.

//

NOW, THEREFORE, COUNTY and CITY hereby agree as follows:

AGREEMENT

1. DEFINITIONS. Unless the particular provision or context otherwise requires, the definitions contained in this section and in the Revenue and Taxation Code shall govern the construction, meaning, and application of words used in this Agreement.
 - a. "Base property tax revenues" means Property tax revenues allocated by tax rate equivalents to all taxing jurisdictions as to the geographic area comprising a given tax rate area annexed in the fiscal year immediately preceding the tax year in which Property tax revenues are apportioned pursuant to this Agreement, including the amount of State reimbursement for the homeowners' and business inventory exemptions.
 - b. "Property tax increment" means that portion of the levied taxes in excess of the amount specified in Section 1.a., above, attributable to the geographic area comprising a given tax rate area for the respective tax year.
 - c. "Property tax revenue" means base Property tax revenue, plus the Property tax increment for a given tax rate area.
 - d. "Tax rate equivalent" means the factor derived for an agency by dividing the property tax levy for the prior fiscal year computed pursuant to the respective provisions of the Revenue and Taxation Code by the gross assessed value of the agency for the prior fiscal year.
2. SALES TAX REVENUE EXCHANGE.
 - a. CITY and COUNTY agree that it is the intent of this Agreement that COUNTY receive an amount equal to 4.50% of the one percent (1.00%) Bradley Burns sales and use taxes received by CITY or an equivalent amount should the State of California exchange all or a portion of sales and use taxes for an increased share of property taxes to CITY. Nothing herein is intended to allow COUNTY to receive more than four and one-half percent (4.50%) of CITY'S revenue from Bradley Burns sales and use taxes or in lieu receipts for such taxes. In the event that property taxes are exchanged for all or a portion of sales and use taxes, CITY will account for such revenues and transfer an amount equal to four and one-half percent (4.50%) to COUNTY.
 - b. Nothing herein shall be construed so as to require COUNTY to share with CITY sales tax revenues COUNTY has received within the meaning of California Government Code §§ 55700 through 55707 or Article XIII, § 29 of the California Constitution.

3. IMPLEMENTATION OF SALES TAX REVENUE COLLECTION.

- a. Pursuant to the Bradley Burns Uniform Local Sales and Use Tax Law (Revenue and Taxation Code § 7200 et seq., hereinafter "Bradley Burns"), CITY shall, within sixty (60) days of the execution of this Agreement, amend its local sales and use tax ordinance. This amendment shall enable COUNTY, pursuant to its sales and use tax ordinance, to collect a portion of CITY's one percent (1.00%) Bradley Burns sales tax that is generated within the incorporated area of CITY, as follows:
 - i. Four and one-half percent (4.50%) of the CITY's one percent (1.00%), generated from the first day of the month immediately following full execution of this Agreement by all parties for a period of five years or as extended by the parties hereto.
- b. CITY and COUNTY agree that it is the intent of this Agreement that COUNTY receive four and one half percent (4.50%), generated from the first day of the month immediately following full execution of this Agreement by all parties for a period of five years or as extended by the parties hereto of the one percent (1.00%) Bradley Burns sales and use taxes received by CITY or an equivalent amount should the State of California exchange all or a portion of sales and use taxes for an increased share of property taxes to CITY. Nothing herein is intended to allow COUNTY to receive more than four and one-half percent (4.50%) of CITY'S revenue from Bradley Burns sales and use taxes or in lieu receipts for such taxes. In the event that property taxes are exchanged for all or a portion of sales and use taxes, CITY will account for such revenues and transfer an amount equal to four and one-half percent (4.50%) to COUNTY.
- c. In order to implement the sales and use tax sharing as contemplated in this Agreement so that said tax sharing is effective on the first day of the month immediately following full execution of this Agreement by all parties, CITY shall remit to COUNTY the amount to which COUNTY would have been entitled to pursuant to the provisions of this Agreement until such time as the tax sharing ordinance to be adopted by the City pursuant to Section 3(a) herein is effective and fully implemented by the Board of Equalization. Said remittance shall be made within 30 days of the CITY's receipt of such sales and use tax from the Board of Equalization. In the event that CITY makes payment pursuant to this provision and COUNTY is later paid the same amount by the Board of Equalization, COUNTY shall reimburse CITY the amount overpaid within thirty days of COUNTY's receipt of such overpayment.

It is understood by the parties to this Agreement that the terms set forth herein shall not apply to any general or special sales and use tax which might be adopted by the CITY at any time, and the CITY shall retain 100% of any such special sales or use tax.

4. EXCHANGE OF PROPERTY TAX REVENUES TO BE MADE UNDER § 99 OF THE REVENUE AND TAXATION CODE.

- a. The property tax revenues collected in relation to annexations shall be apportioned between CITY and COUNTY as set forth in § 4(b) below. The parties acknowledge that, pursuant to §§ 54902, 54902.1 and 54903 of the Government Code and §§ 97 and 99 of the Revenue and Taxation Code, the distribution of such property tax revenues will not be effective until the revenues are collected in the tax year following the calendar year in which the statement of boundary changes and the map or plat is filed with the County Assessor and the State Board of Equalization.
- b. In regard to the annexation of real properties, COUNTY will retain all of its base property tax revenue upon annexation. In addition, CITY shall receive one-half (1/2) of COUNTY's share of the Property tax increment and COUNTY shall receive one-half (1/2) of the COUNTY's share of the Property tax increment within said tax rate areas.

5. USE OF REVENUE FOR LIBRARY SERVICES.

CITY AND COUNTY agree that, in addition to the revenues reallocated from the City to the County by this AGREEMENT, the sum of \$50,000 shall be paid by the City to the County annually for the term of this Agreement and dedicated by the County to the funding of operations of the Madera Branch of the Madera County Library System. This figure shall increase based on the Consumer Price Index (CPI) each fiscal year beginning on July 1, 2023. The index to be used will be the CPI for all Urban Consumers (CPI-U), Series ID: CUUR0400SA0, CUUS0400SA0, Title: All Items in West urban, all urban consumers, not seasonally adjusted. The CPI will be calculated on an annual basis and will be based on the annual index as of June 30 of the most recently concluded fiscal year.

6. CRIMINAL JUSTICE ADMINISTRATION ("BOOKING") FEES.

California Government Code § 29550 provides for the recovery by counties of criminal justice administration ("booking") fees from cities and from other jurisdictions. The State of California currently reimburses the COUNTY for costs associated with booking inmates and the parties agree that COUNTY shall not charge CITY any fees for such costs as long as the State continues such reimbursement. In the event the State discontinues reimbursement of booking fees to the COUNTY, the COUNTY may charge to the CITY an amount up to one half of eligible costs associated with booking CITY inmates in accordance with Government Code § 29550 et seq. In that event COUNTY shall provide CITY with quarterly invoices upon which the CITY shall pay the COUNTY.

7. DEVELOPMENT WITHIN CITY'S URBAN GROWTH BOUNDARY.

- a. Urban development projects which may be contemplated by property owners or developers outside the City limits but within the City's General Plan Urban

Growth Boundary, as shown in Exhibit "A", shall be referred to the City for consideration of annexation.

- b. For the purpose of this Agreement, "Urban Development Project" means: general plan amendments, specific plan or area plan amendments, rezonings, conditional use permits, site plan reviews, or other discretionary applications requiring approval by the County Planning Commission or Board of Supervisors, or any combination thereof, for commercial, residential or industrial uses. Institutional uses (including but not limited to schools, churches and other public and semi-public uses) and agricultural oriented uses (including but not limited to dairies and food processing facilities) shall be considered commercial uses under this section for those properties within the General Plan Urban Growth Boundary as shown in Exhibit "A".

An Urban Development Project does not include any project for which a complete application was received by County prior to the effective date of this Agreement.

- c. City shall have 45 days to review the referred project and adopt a resolution of intent to annex if it so chooses. If the City adopts such resolution indicating its intent to annex, it shall have 10 months to take action to prezone the property and approve the project. If City determines that the Urban Development Project requires the preparation of an environmental impact report, City shall have 18 months to complete the pre zoning and take action to approve the project.
- d. If the City does not adopt a resolution of intent to annex, and if the project is found by City to be consistent with the City's General Plan, County may proceed with its consideration and approval of the Urban Development Project. In those instances, County shall require that the project be developed in conformance with City standards to minimize obstacles to future annexation. To the extent allowed by law, the County will condition development within the City Sphere of Influence so as to protect the ultimate planned road rights-of- way as set forth in adopted City General and Specific Plans.
- e. If the project is not found by City to be consistent with City's General Plan, or if the City adopts a resolution of intent to annex but LAFCO denies the application, then the project shall not proceed in either the City or the County.
- f. For Urban Development Projects located within the area shown in Exhibits "B- 1 and B-2" (Avenue 18 ½ and SR 99 and Avenue 12 and SR 99), City and County agree to meet and confer to seek a mutually acceptable outcome regarding the development of the project.
 - i) County Chief of Development Services and City Director of Community Development are designated to initiate meet and confer session as necessary under this section.

- ii) Subsequent to the meet and confer session specified in this section, County may proceed with its consideration and approval of the Urban Development Project for those areas identified in Exhibits “B-1 (entirely) and B-2 (only south of Avenue 12).”
 - g. Notwithstanding anything to the contrary in this Section 7 or in this Agreement, the County shall have the right to own, operate, maintain and construct government buildings and facilities, including utility and special district facilities, on any County-owned or County -acquired property, without the consent or prior approval of the City.
8. SPHERE OF INFLUENCE AMENDMENT.
- a. CITY will file a request with LAFCO to amend the Sphere of Influence to include the area designated within Exhibit “C”. Such request will be made in conjunction with the completion of a Municipal Services Review (MSR), completed in accordance with the policies of Madera LAFCO.
 - b. COUNTY agrees, through the approval of this Tax Sharing Agreement, that it is in support of the amendment to the Sphere of Influence to include the area designated in Exhibit “C” to facilitate the orderly expansion of the City.
9. CREATION OF PARCEL SIZES LESS THAN 20 ACRES WITHIN GENERAL PLAN URBAN GROWTH BOUNDARY.

Except in circumstances where both parties agree, land divisions proposing parcels less than 20 acres which are referred to the City for consideration of annexation will be found to be inconsistent with the City’s General Plan and shall therefore not be approved. Typical basis for an exception would include division of a previously developed property or creation of a single home site on an agricultural parcel of larger than 20 acres. This provision shall not be in effect for those properties identified in Exhibit B-1 or B-2.

10. ADDITIONAL NEW GROWTH AREAS WITHIN CITY GENERAL PLAN PLANNING AREA.

CITY desires the incorporation of a “green belt” or agricultural buffer area around the exterior of its potential urban growth boundary as described in City’s General Plan. To this end, County agrees that no New Growth Areas as defined by COUNTY General Plan will be established or designated within the City’s General Plan Planning Area.

11. LAW ENFORCEMENT SERVICES TO PARKWOOD.

The City agrees to provide law enforcement services to the County in the Parkwood area as described herein for the Term of the Agreement, unless the Agreement is terminated earlier pursuant to the terms hereof. The Parkwood area, for purposes of this Agreement, is defined as the area bounded by E. Pecan Avenue to the North,

Highway 145/S. Madera Avenue to the West, Raymond Thomas Road to the East and the Conrad Street prolongation to the South.

The service delivery level shall be the same as is provided for the City of Madera within the city limits.

County shall indemnify, defend, and hold harmless the City, and its officers, employees, and agents, from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the City's provision of law enforcement services pursuant to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from this Agreement, the County shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

City shall indemnify, defend, and hold harmless the County, and its officers, employees, and agents, from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the City's provision of law enforcement services pursuant to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County. In the event the County indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from this Agreement, the City shall provide a defense to the County indemnitees, or at the County's option, reimburse the County indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

The Parties to this Agreement expressly agree that this Section 12 providing for law enforcement services is intended to be by and between the County and the City as independent contractors and consequently shall not be construed to create any relationship of employer-employee, agent, servant, partnership, joint venture or any other association between or among the County and the City. Any and all officers performing under this section shall, at all times, exclusively be considered employees of the City. The law enforcement services to be performed by all City officers under this section, including the standards of performance, discipline and control thereof, shall also be the sole responsibility of the City, which shall ensure that its officers provided under this section observe and follow all applicable rules, regulations, policies, practices and standards while performing law enforcement services under this section. All officers performing services under this section shall receive administrative directions and technical support solely from the City Police Department.

12. GENERAL PROVISIONS.

- a. Term. This Agreement shall take effect upon being fully executed by both parties and shall be effective for a period of five (5) years, unless terminated prior to that time by mutual agreement of the parties or as otherwise terminated herein. This Agreement may be extended for three one (1) year terms upon mutual written agreement prior to expiration.
- b. Termination Due to Operation of Law Or Failure of Party to Perform. In addition, should all or any portion of this Agreement be declared invalid or inoperative by a court of competent jurisdiction, or should any party to this Agreement fail to perform any of its obligations hereunder, or should any party to this Agreement take any action to frustrate the intentions of the parties as expressed (collectively or independently "event") in this Agreement, then in such event, the parties are obligated to negotiate a resolution of the issues presented by such event. Should the parties fail to meet within thirty (30) days of notice of the event triggering the meeting requirement or should the parties fail to resolve the issues presented by the event, then this entire Agreement, as well as any ancillary documents entered into by the parties in order to fulfill the intent of this Agreement, shall immediately be of no force and effect.
- c. Termination Due to Changes in Law. The purpose of this Agreement is to alleviate in part the revenue shortfall experienced by COUNTY, which may result from CITY's annexation of revenue-producing or potentially revenue-producing properties located within the unincorporated area of COUNTY. The purpose of this Agreement is also to enable CITY to proceed with territorial expansion and economic growth consistent with the terms of existing law as mutually understood by the parties as well as to maximize each party's ability to deliver essential governmental services. In entering into this Agreement, the parties mutually assume the continuation of the existing statutory scheme for the distribution of available tax revenues to local government and that assumption is a basic tenet of this Agreement. Accordingly, it is mutually understood and agreed that this Agreement may, by mutual agreement be terminated should changes occur in statutory law, court decisions or State administrative interpretations which negate the basic tenets of this Agreement.
- d. Modification. This Agreement and all the covenants and conditions set forth herein may be modified or amended only by a writing duly authorized and executed by COUNTY Board of Supervisors and CITY Council.
- e. Enforcement. COUNTY and CITY each acknowledge that this instrument cannot bind or limit themselves or each other or their future governing bodies in the exercise of their discretionary legislative power. However, each binds itself that it will insofar as is legally possible fully carry out the intent and purposes hereof, if necessary, by administrative action independent of ordinances, and that this Agreement may be enforced by injunction to the extent allowed by law.

- f. Entire Agreement; Supersession. With respect to the subject matter hereof, this Agreement supersedes any and all previous negotiations, proposals, commitments, writings, and understandings of any nature whatsoever between COUNTY and CITY except as otherwise provided herein.
- g. Notice. All notices, requests, certifications or other correspondence required to be provided by the parties to this Agreement shall be in writing and shall be delivered by first-class mail or an equal or better form of delivery to the respective parties at the following addresses:

<p><u>COUNTY:</u> County Administrative Officer County of Madera Government Center 200 West 4th Street Madera, CA 93637</p>	<p><u>CITY:</u> City Administrator City of Madera City Hall 205 West 4th Street Madera, CA 93637</p>
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- h. Notice of Breach. Prior to this Agreement being terminated by COUNTY for failure by CITY to comply with its material obligations hereunder, COUNTY shall provide notice to CITY of such failure, and CITY shall comply with the terms and conditions of this Agreement within thirty (30) days of receipt of notice. If CITY fails to timely comply, CITY shall be in breach of this Agreement and COUNTY may terminate this Agreement as provided herein. During the thirty (30) day notice period and until CITY certifies its compliance in writing and COUNTY accepts in writing, no property tax transfer agreement, as contemplated by the Revenue and Taxation Code, shall exist between COUNTY and CITY with respect to any pending annexations. In like manner, CITY shall give COUNTY thirty (30) days' written notice and opportunity to cure any alleged material noncompliance, breach, or default of this Agreement on the part of COUNTY before terminating this Agreement as provided herein, except that during that period a property tax transfer agreement shall be deemed to exist. The failure of a party to comply with any material obligation imposed by this Agreement that is not remedied within thirty (30) days shall be a material breach and be a ground for termination. Except as otherwise provided in this Agreement for a breach of its terms and conditions, the parties may enforce this Agreement in any manner authorized by law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in the County of Madera, State of California, on the dates set forth above.

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IN WITNESS WHEREOF of the foregoing Agreement is executed on the date and year first above-written.

COUNTY OF MADERA

ATTEST:

Clerk, Board of Supervisors

Chairman, Board of Supervisors

Approved as to Legal Form:
COUNTY COUNSEL

By: _____
Dale E. Bacigalupi

Approved as to Form:
COUNTY ADMINISTRATIVE OFFICER

By: _____

CITY OF MADERA

ATTEST:

Madera City Clerk

Mayor, City of Madera




Approved as to Legal Form:
MADERA CITY ATTORNEY

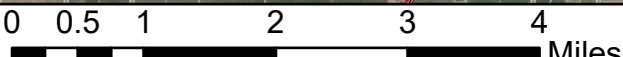
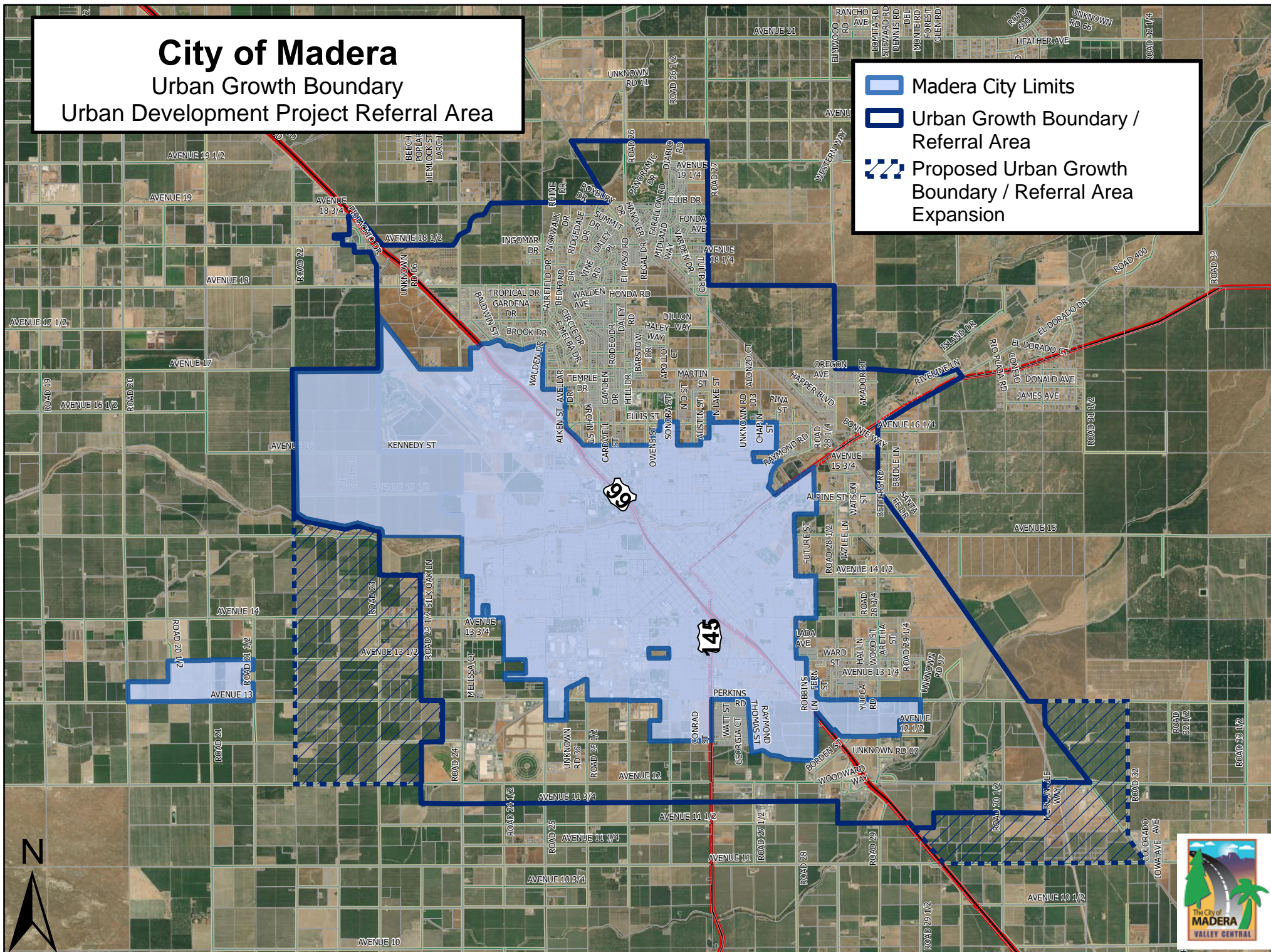
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Approved as to Form:
MADERA CITY ADMINISTRATOR

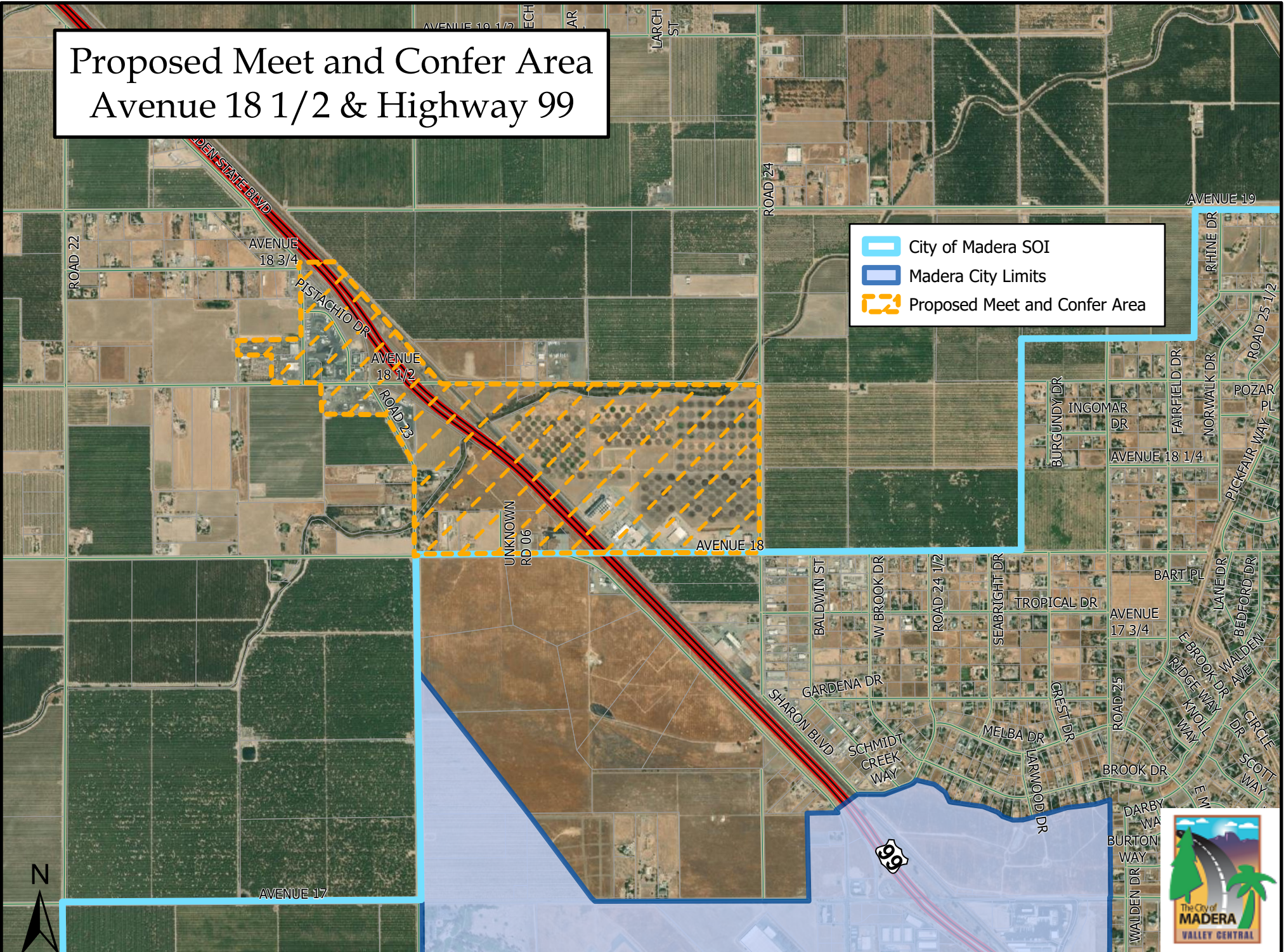
By: _____



City of Madera
Urban Growth Boundary
Urban Development Project Referral Area

-  Madera City Limits
-  Urban Growth Boundary / Referral Area
-  Proposed Urban Growth Boundary / Referral Area Expansion



Proposed Meet and Confer Area Avenue 18 1/2 & Highway 99

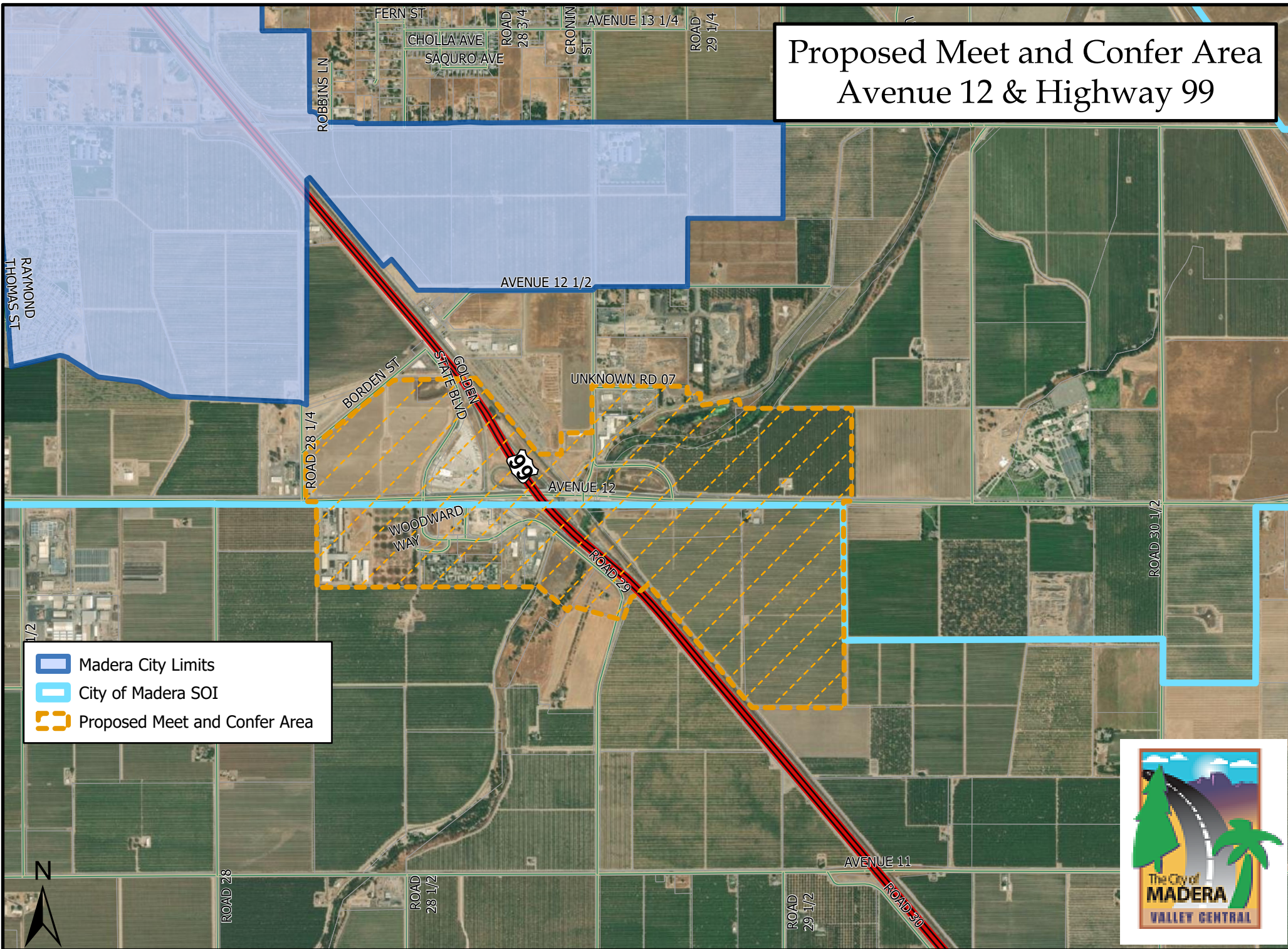





-  City of Madera SOI
-  Madera City Limits
-  Proposed Meet and Confer Area

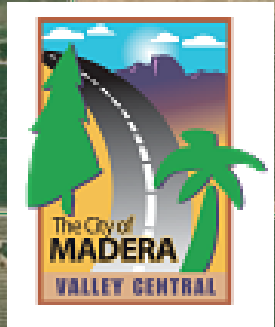


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Proposed Meet and Confer Area
Avenue 12 & Highway 99






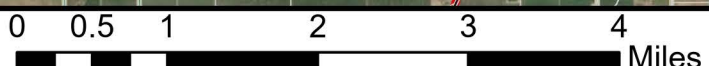
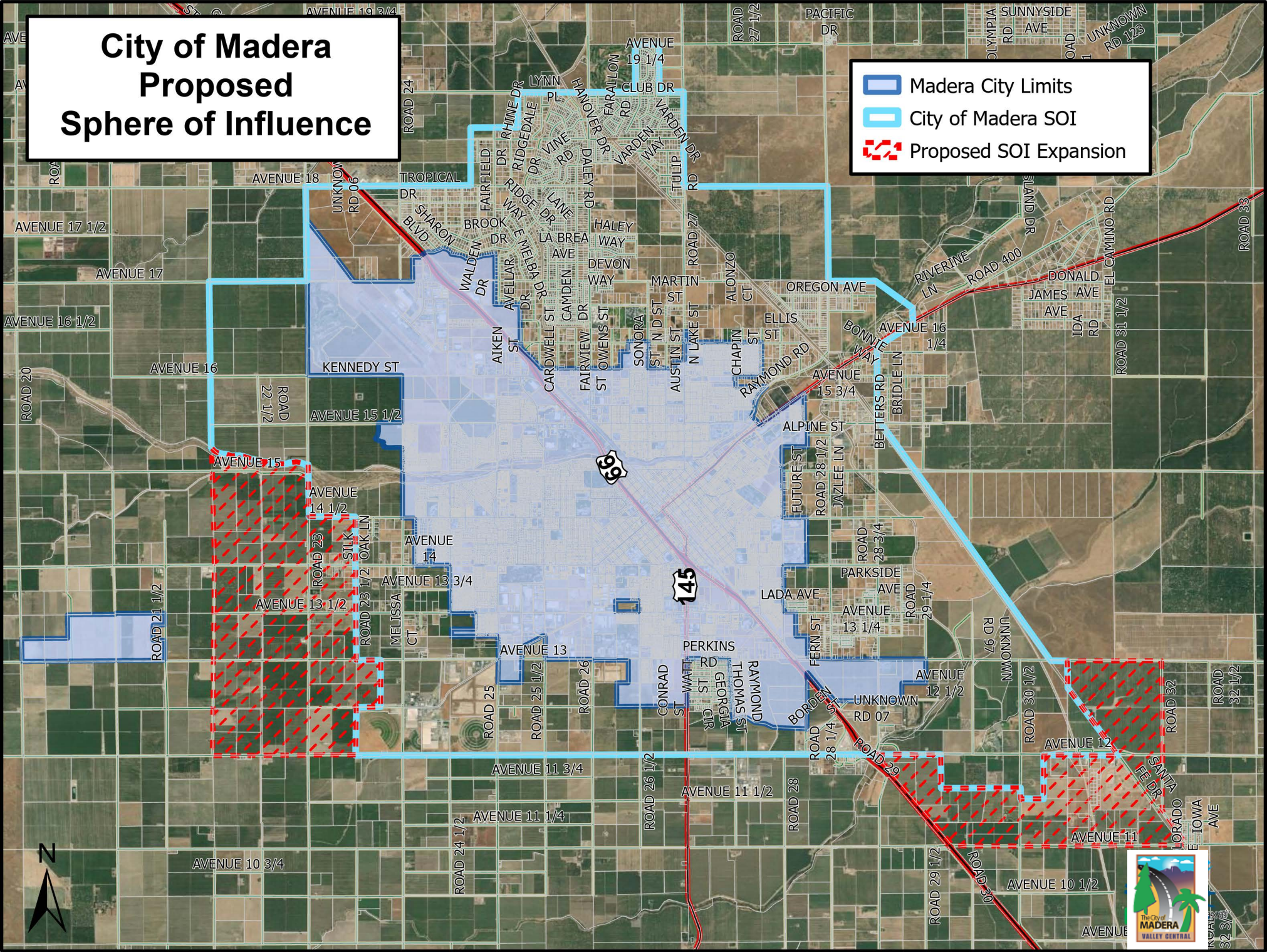
-  Madera City Limits
-  City of Madera SOI
-  Proposed Meet and Confer Area

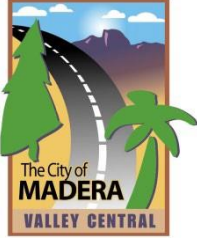


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City of Madera Proposed Sphere of Influence


-  Madera City Limits
-  City of Madera SOI
-  Proposed SOI Expansion






REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, City Engineer



Arnaldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: D-3

SUBJECT:

Contract Award for the Renovation of the Cook Water Tower, City Project No. W-22 and W-34

RECOMMENDATION:

1. Adopt a Resolution approving the contract award for the Renovation of the Cook Water Tower, City Project No. W-22 and W-34 in the amount of \$2,920,732.00 to Unified Field Services Corporation and a contingency of 10 percent of the contract amount, and a CEQA Class 1 Categorical Exemption (Existing Facilities).
2. Adopt a Resolution Approving Project Funding Amendments Appropriating \$604,078.00 to the Fiscal Year (FY) 2023/24 Capital Projects Budgets

SUMMARY:

Loy Cook Water Tower, located on the southwest corner of South and Columbia Streets, was constructed in 1962 and has a capacity of 1 million gallons of water. The tower is due for renovations consisting of structural upgrades to meet current seismic codes, removal and replacement of the interior coating, removal and repainting of the tank's exterior, and replacement of the 16-inch water supply line and valves supplying the water tower.

On December 15, 2021, the City Council approved an agreement with Beyaz & Patel, Inc. for the structural evaluation and interior and exterior coating evaluation of the Loy Cook Water Tower. As part of the agreement, the consultant was required to perform field investigations of the tower to provide structural recommendations to bring the water tower up to current seismic and building codes should the tower be found to be structurally deficient.

Subsequently, on December 21, 2022, the City approved an Amendment with Beyaz & Patel, Inc., to prepare plans and specifications for the interior and exterior coating and structural upgrades to the tower.

On September 14, 2023, the City received two bids for the Renovation of the Loy Cook Water Tower, City Project No. W-22 and W-34 (Project). The Project combines two Capital Improvement Plan (CIP) projects W-22 and W-34, funded with American Rescue Plan Act (ARPA) funds designated for water and sewer infrastructure improvements by Council.

Unified Field Services Corporation submitted the lowest, responsive bid. The Fiscal Year (FY) 2023/24 Capital Projects Budget includes funding for both projects. Additional funds are needed to meet the recommended contract award amount.

BACKGROUND:

The water tower, named after Loy E. Cook, who served as the water superintendent at the time and was a long-time employee of the City for 35 years, has a capacity of over 1 million gallons, a height of 134 feet, and a diameter of 76 feet. The iconic structure is the only remaining elevated water storage tank still in use by the City. The other tower, located at the Frank Bergon Center, is not actively used.

In 2021, the engineering firm Beyaz and Patel Inc, under contract with the City, performed a condition assessment of the tower's structural systems, steel integrity, internal coating and external paint. The conclusions in the report were as follows:

- The structural integrity of the tower is in good condition. Minor upgrades are necessary to bring the tower in compliance with current seismic building codes.
- The interior coating is in safe but deteriorating condition with removal and replacement of the interior coating recommended.
- The exterior paint is deteriorating with spot corrosion of the underlying steel and spot peeling throughout the tower. Repainting the tower is recommended by one of two provided options:
 - Strip all existing paint and repaint. This method was selected for the reasons discussed below.
 - Spot repair corroded areas and paint over existing paint.

It was recommended that to preserve the tower for the next 40-50 years with the least maintenance, complete removal of existing exterior paint and repainting of the tower should be done.

Unified Field Services Corporation submitted the lowest, responsive, and responsible bid that meets the contract requirements. It is therefore recommended for award.

Water Utility funds are programed in the FY 2023/24 CIP as W-22 and W-34.

DISCUSSION:

The general scope of work consists of the following:

- Perform structural upgrades to the tower by replacing bracing between the legs and tank.
- Abrasive blasting of the interior of the tank to remove the existing coating, recoat the interior surfaces with a 2-coat system of Sherplate MSS-600 (suitable for potable water storage) epoxy coating (Sherwin Williams). The tank will be out of service for approximately 3 months from December 2023 through February 2024. These months were determined to have the lowest water demand on the tank during the year (winter months). The recoating of the interior will require interior scaffolding.
- Scaffolding the exterior of the tank and sandblast all existing paint off all surfaces. The entire tower must be tented to contain and filter away any airborne paint and material sandblasted from the exterior surface. The tower will then be repainted with a 3-coat system (epoxy primer coat, epoxy finish coat, and clear commercial urethane coat). The topcoat is Sherloxane 800 made by Sherwin Williams. The paint system has an estimated lifespan of 40-50 years if inspections are made every 10 years and possible maintenance in later years of the lifespan. The existing AT&T and City antennas will be protected and remain in service during all construction phases.
- The MADERA logo and sign will be repainted to its original size and color.
- Replacement of the 16-inch supply pipeline and valves were added to the scope of work at the request of Public Works due to the age of the valves and water line needing constant repair.

The construction schedule is driven by the water demand on the tower from the city's water distribution system. Historically, the lowest demand on the tower is in the cooler months of December, January, and February for domestic demand and fire suppression reserve. These months represent the lowest risk to the city if the tower is drained and taken offline, thus the contract documents require that the interior recoating be performed during this period.

On August 16, 2023 the City released the projects for public bidding on the PlanetBids web portal. Also, a "Notice Inviting Bids" was duly published in the Madera Tribune Newspaper on August 16 and August 23, 2023. Additionally, City staff contacted six firms directly by telephone at the recommendation of the Engineering Consultant. No local firms were found in the immediate vicinity capable of performing this scope of work.

On September 14, 2023 two bids were received. The bids were checked for accuracy against bidding requirements, validity of licenses, and bid security. Table 1 presents a summary of the bids received.

Table 1: Bid Overview		
	<i>Bidder</i>	<i>Total Base Bid</i>
1.	Unified Field Services Corporation	\$ 2,920,732
2.	Simpson Sandblasting and Special Coatings, Inc	\$3,274,431
	<i>Engineer's Opinion of Cost</i>	<i>\$1,973,000</i>

Unified Field Services Corporation submitted the lowest, responsive, and responsible bid that meets the contract requirements and is therefore recommended for award.

Engineer's Opinion of Cost

After the Engineer's Opinion of Cost was prepared, the following became apparent:

- The estimated construction cost assumed the interior would not need any scaffolding and the exterior would only need partial scaffolding on the underside. A hanging painter's bench would have been used to paint that moves around the interior and exterior of the tank.

The assumption was incorrect and the contractors chose full scaffolding on the interior and exterior as a faster method to ensure the tank stays out of service only during the allotted time and materials for the project were underestimated.

- The 16-inch water valves and water line replacement cost estimate was also incorrect. The estimate was based on discussions with local vendors since Engineering and Public Works have no historical data for water valve and water line replacement of this size.

The cost of the structural repairs was within budget.

While the bid amount was \$947,732 over the Engineer's Opinion of Cost, the funding for the project including contingencies and construction oversight, is \$604,078.00 over budget. Staff has determined that a recommendation for approval of the contract, and budget amendment, is warranted based on several factors that include:

- **Cost:** While higher than expected, rebidding:
 - Would result in a delay of one year
 - Other factors such as inflation, the direction of the economy and the success of attempts to redesign cannot guarantee a reduced cost when looking at a one-year delay
- **Schedule:** One potential method of reducing cost is to extend the schedule as part of a rebid. Staff is uncomfortable extending the construction schedule given the risks to supply as weather increases may result in the need for the tank to be operational.

- **Maintenance:** Staff prefers the coating selections made as they are expected to result in the least required maintenance and associated cost in the long run
- **Reasonableness of Bid:** While the engineering consultant’s estimated cost of construction was significantly lower than the bid amount as a result of incorrect assumptions on scaffolding, materials, and schedule, it is not staff’s opinion that rebidding would be in the best interest of the City as staff’s review seems to confirm that the factors that led to certain higher than projected costs probably could not be addressed in a manner that bid amounts would be reduced.

Finally, staff performed a preliminary environmental assessment of this project and determined that it falls within the Class 1 Categorical Exemption (Existing Facilities) set forth in California Environmental Quality Act (CEQA) Guidelines section 15301, as this contract is for the repair and rehabilitation of an existing water tower, which will not result in the expansion of capacity of the water tower or the City’s water system. Furthermore, none of the exceptions to the Categorical Exemptions set forth in CEQA Guidelines section 15300.2 apply to this project. As such, staff recommends that the City Council adopt a Class 1 Categorical Exemption for this project.

FINANCIAL IMPACT:

There is no fiscal impact on the City’s General Fund. The recommended budget for the project's construction phase is \$3,482,805.00, including construction contract, contingencies, administration, testing, and inspection. Funding for projects W-22 and W-34 is programmed in the FY 2023/24 Capital Projects Budget with Water Utility Funds (20303830), specifically American Rescue Plan Act (ARPA) funds that have a deadline of expenditure of December 2024. Additional funding is needed to complete the project. Table 2 outlines the current and proposed project budget.

Table 2: Project Budget	
<i>Projected Costs</i>	
Remaining Design, Bidding, and Advertising Costs	\$20,000
Construction Contract – pending approval	\$ 2,920,732
Contingencies, 10% of Contract Amount	\$292,073
Construction Engineering, Inspection, and Testing	\$250,000
Total Costs	\$3,482,805
<i>Funds Programmed in FY 23/24 CIP Budget</i>	
W-22	\$1,469,941
W-34	\$1,408,786
Current Project Budget	\$2,878,727
<i>Budget Amendment Requested</i>	
W-22	\$0
W-34	\$604,078
Proposed Project Budget	\$3,482,805

ALTERNATIVES:

Reject all bids. Rebid with changes in schedule, scope and method of painting. As noted above, this is not considered to have a high degree of confidence in lowering costs while achieving certain goals with regard to maintenance.

ATTACHMENTS:

1. Resolution approving Contract
 - a. Exhibit A – Contract
2. Budget Amendment Resolution
 - a. Exhibit A – Budget Amendment Sheet

Attachment 1

Contract Award Resolution

RESOLUTION NO. 23-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA APPROVING THE CONTRACT AWARD FOR THE RENOVATION
OF THE LOY COOK WATER TOWER, CITY PROJECT NOS. W-22 AND W-34
IN THE AMOUNT OF \$2,920,732.00 TO UNIFIED FIELD SERVICES
CORPORATION AND AUTHORIZING CONSTRUCTION CONTINGENCIES
RELATING TO THE CONTRACT**

WHEREAS, on August 16, 2023, the City of Madera (City) Engineering Department advertised a solicitation for construction bids for the Renovation of the Loy Cook Water Tower, City Project Nos. W-22 and W-34 hereinafter referred to as “the Project”;and

WHEREAS, two sealed bids were received on September 14, 2023, and opened by the City Engineer; and

WHEREAS, Unified Field Services Corporation was selected as the lowest responsive and responsible bidder; and

WHEREAS, the Project is programmed in the Capital Improvement Projects Budget for Fiscal Year 2023/24 under CIP Projects W-22 and W-34 using American Rescue Plan Act (ARPA) funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The City Council (Council) has reviewed and considered all of the information presented including the report to Council from the Engineering Department.
3. The City has performed a preliminary environmental assessment of this project and has determined that it falls within the Class 1 Categorical Exemption (Existing Facilities) set forth in California Environmental Quality Act (CEQA) Guidelines section 15301, as this contract is for the repair and rehabilitation of an existing water tower, which will not result in the expansion of capacity of the water tower or the City’s water system. Furthermore, none of the exceptions to the Categorical Exemptions set forth in CEQA Guidelines section 15300.2 apply to this project. As such, the Council adopts a Class 1 Categorical Exemption for this project.
4. The City finds that Unified Field Services Corporation is the lowest responsible and responsive bidder.

5. The contract for the Project in the Amount of \$2,920,732.00 to Unified Field Services Corporation, a copy of which is attached hereto as Exhibit A and referred to for particulars, is approved.
6. Council authorizes Construction Contingencies of up to 10 percent as approved by the City Engineer.
7. This Resolution is effective immediately upon adoption.

Exhibit A

Contract Agreement

AGREEMENT

THIS AGREEMENT, made this 4th day of October, 2023, between the City of Madera, hereinafter called "**OWNER**", and Unified Field Services Corp, doing business as a corporation, hereinafter called "**CONTRACTOR**".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The **CONTRACTOR** shall commence and complete all **WORK** required for the "**Renovation of the Loy Cook Water Tower, City Project No. W-22 and W-34**"
2. The **CONTRACTOR** shall furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the **WORK** described herein.
3. The **CONTRACTOR** shall commence the **WORK** required by the **CONTRACT DOCUMENTS** within 10 calendar days after the date of the **NOTICE TO PROCEED** and will complete the same within the time period set forth in the **CONTRACT DOCUMENTS**. The **CONTRACTOR** shall submit a Payment Bond and Performance Bond in the amount of \$ 2,920,732.00, each and Insurance Certificates as specified in the **CONTRACT DOCUMENTS** prior to commencing any **WORK**.
4. The **CONTRACTOR** agrees to perform all of the **WORK** described in the **DOCUMENTS** for the unit and lump sum prices set forth in the Bid Schedule.
5. The term "**CONTRACT DOCUMENTS**" means and includes the following:
 - (A) Advertisement for Bids
 - (B) Information for Bidders
 - (C) Bid Proposal
 - (D) Bid Bond
 - (E) Agreement
 - (F) Payment Bond
 - (G) Performance Bond
 - (H) Insurance Requirements for Contractors
 - (I) General Conditions
 - (J) Special Conditions
 - (K) City of Madera Standard Specifications and Drawings
 - (N) State Standard Plans and Specifications
 - (O) Plans and Specifications prepared or issued by City of Madera entitled "**Renovation of the Loy Cook Water Tower City Project No. W-22 AND W-34**" dated JULY 2023.

Addenda Nos. 1, dated August 22, 2023

Addenda Nos. 2, dated August 24, 2023

Addenda Nos. _____, dated _____

6. In the event the **CONTRACTOR** does not complete the **WORK** within the time limit specified herein or within such further time as authorized, the **CONTRACTOR** shall pay to the **OWNER** liquidated damages in the amount of **Four Thousand two Hundred Dollars (\$4,200.00)** per day for each and every calendar day delay in finishing the **WORK** beyond the completion date so specified.

7. The **OWNER** will pay to the **CONTRACTOR** in the manner and at such times as set forth in the General Conditions such amounts as required by the **CONTRACT DOCUMENTS**. For any moneys earned by the **CONTRACTOR** and withheld by the **OWNER** to ensure the performance of the Contract, the **CONTRACTOR** may, at his request and expense, substitute securities equivalent to the amount withheld in the form and manner and subject to the conditions provided in Division 2, Part 5, Section 22300 of the Public Contract Code of the State of California.

8. In the event of a dispute between the **OWNER** and the **CONTRACTOR** as to an interpretation of any of the specifications or as to the quality or sufficiency of material or workmanship, the decision of the **OWNER** shall for the time being prevail and the **CONTRACTOR**, without delaying the job, shall proceed as directed by the **OWNER** without prejudice to a final determination by negotiation, arbitration by mutual consent or litigation, and should the **CONTRACTOR** be finally determined to be either wholly or partially correct, the **OWNER** shall reimburse him for any added costs he may have incurred by reason of work done or material supplied beyond the terms of the contract as a result of complying with the **OWNER'S** directions as aforesaid. In the event the **CONTRACTOR** shall neglect to prosecute the work properly or fail to perform any provisions of the **CONTRACT**, the **OWNER**, after three days written notice to the **CONTRACTOR**, may, without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due to the **CONTRACTOR**, subject to final settlement between the parties as in this paragraph herein above provided.

8A. CLAIMS RESOLUTION PROCESS FOR DISPUTES.

It is the intent of this Contract that disputes regarding the Contract be resolved promptly and fairly between the Contractor and the Owner. However, it is recognized that some disputes will require detailed investigation and review by one or both parties before a determination and resolution can be reached. For the protection of the rights of both the Contractor and the Owner, the following provisions are provided for the resolution of disputes which cannot be resolved by the Owner and the Contractor within three business days after either party gives verbal notice of dispute or potential dispute to the other's attention and prior to the commencement of such work.

The following provisions are intended by Contractor and Owner to comply with Public Contract Code Sections 9204 and 20104 et. seq.

A. Claims:

The term "claim" refers to a separate demand by Contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following:

1. A time extension, including, without limitation, for relief from damages or penalties for delay assessed by Owner under this Contract.
2. Payment by the Owner of money or damages arising from work done by, or on behalf of, the Contractor pursuant to the Contract and payment for which is not otherwise expressly provided or to which the Contractor is not otherwise entitled.
3. Payment of an amount that is disputed by the Owner.

B. The Claim Must Be Timely and in Writing:

For all claims the claim must be in writing and include the documents necessary to substantiate the claim. A notice of potential claim must be filed within five (5) business days of Contractor's completion of work that is a potential claim. Notice of an actual claim must be filed on or before the date of final payment.

C. Receipt of Claim by Owner:

Upon receipt of a claim pursuant to this section, the Owner will conduct a reasonable review of the claim and, within a period not to exceed 45 days from the date of receipt, will provide the Contractor with a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, Owner and Contractor may, by mutual agreement, extend the time period provided in this section.

The Contractor shall furnish reasonable documentation to support the claim. If additional information is thereafter required, it shall be requested and provided upon mutual agreement by the Owner and the Contractor. The District's written response to the claim, as further documented, shall be submitted to the claimant within 30 days after receipt of the further documentation, or within a period of time no greater than that taken by the Contractor in producing the additional information or requested documentation.

D. City Council Approval:

If the Owner needs approval from the City Council to provide the Contractor a written statement identifying the disputed portion and the undisputed portion of the claim, and the City Council does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the Owner shall have up to three days following the next duly publicly noticed regular meeting of the City Council after the 45-day period or extension expires to provide the Contractor a written statement identifying the disputed portion and the undisputed portion.

E. Payment of Claim:

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the Owner issues its written statement. If the Owner fails to issue a written statement, paragraph F below shall apply.

F. Meet and Confer:

If the Contractor disputes the Owner's written response, or if the Owner fails to respond to a claim issued pursuant to this section within the time prescribed, the Contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the Owner shall schedule a meet and confer conference within 30 days for settlement of the dispute.

Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the Owner shall provide the Contractor a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made

within 60 days after the Owner issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the Owner and the Contractor sharing the associated costs equally. The Owner and Contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

Under this Contract, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

Unless otherwise agreed to by the Owner and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Public Contract Code Section 20104.4 to mediate after litigation has been commenced.

If mediation as set forth above does not resolve the parties' dispute, the parties will proceed to arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program.

G. Filing a Government Code Written Claim Notice:

Following the meet and confer conference, if the claim or any portion remains in dispute, the Contractor may file a claim under the Torts Claims Act as provided in Chapter 1 (commencing with Section 900) and Chapter 2 commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code Section 900.

H. Owner's Failure to Respond to Claim:

Failure by the Owner to respond to a claim from Contractor within the time periods described above or to otherwise meet the time requirements set forth above shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the Owner's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the Contractor.

I. Interest:

Amounts not paid in a timely manner as required by this section shall bear interest at 7 percent per annum.

J. Subcontractor Claims:

If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against Owner because privity of contract does not exist, the Contractor may present to the Owner a claim on behalf of a subcontractor or lower tier subcontractor. For purposes of this paragraph, the term "subcontractor" means any type of subcontractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who either is in direct contract with the Contractor or is a lower tier subcontractor. A subcontractor may request in

writing, either on his or her own behalf or on behalf of a lower tier subcontractor, that the Contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to the Owner shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the Contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to the Owner and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

K. Filing of Action on Unresolved Claims:

The parties shall follow the procedures set forth in Public Contracts Code Section 20104.4 if an action is filed to resolve claims under the foregoing provisions. Any action shall be filed in Madera County.

9. Attention is directed to Section 1735 of the Labor Code, which reads as follows:

“No discrimination shall be made in the employment of persons upon public works because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical conditions, marital status, or sex of such persons except as provided in Section 12940 of the Government Code, and every contractor for public works violating this section is subject to all the penalties imposed for by violation of this chapter”.

10. In accordance with the provisions of Article 5, Chapter I, Part 7, Division 2 (commencing with Section 1860) and Chapter 4, Part I, Division 4 (commencing with Section 3700) of the Labor Code of the State of California, the **CONTRACTOR** is required to secure the payment of compensation to his employees and shall for that purpose obtain and keep in effect adequate Worker’s Compensation Insurance.

The undersigned **CONTRACTOR** is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against Liability for Worker’s Compensation or to undertake self-insurance in accordance with the provisions before commencing the performance of the **WORK** of this Agreement.

11. The **CONTRACTOR** shall comply with Part 7, Chapter I, Article 2, Section 1775 of the Labor Code of the State of California. The **CONTRACTOR** shall, as a penalty to the **OWNER**, forfeit fifty dollars (\$50.00) for each calendar day, or portion thereof, for each workman paid less than the prevailing rates for such work or craft in which such workman is employed for any public work done under the Contract by him or by any **SUBCONTRACTOR** under him. The difference between such prevailing wage rates and the amount paid to each workman for each calendar day or portion thereof for which each workman was paid less than a prevailing wage rate, shall be paid to each workman by the **CONTRACTOR**.

12. The **CONTRACTOR** shall comply with Part 7, Chapter I, Article 2, Section 1776 of the Labor Code of the State of California. The **CONTRACTOR** shall keep and require that all **SUBCONTRACTORS** keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice worker or other employee employed by him in connection with public work. Such

payroll records shall be certified and shall be available for inspection at all reasonable hours at the principal office of the **CONTRACTOR** by the **OWNER**, its officers and agents and to the representatives of the Division of Labor Law Enforcement of the State Department of Industrial Relations. In the event of non-compliance with the requirements of Section 1776, the **CONTRACTOR** shall have 10 days in which to comply subsequent to receipt of written notice specifying in what respects the **CONTRACTOR** must comply. Should non-compliance still be evident after the ten (10) day period, the **CONTRACTOR** shall, as a penalty to the **OWNER** forfeit twenty-five dollars (\$25.00) for each calendar day, or portion thereof, for each worker until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, these penalties shall be withheld from progress payments then due.

13. Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the **CONTRACTOR** or any **SUBCONTRACTOR** under him. It is the **CONTRACTOR'S** responsibility to ensure compliance by both itself and all **SUBCONTRACTORS**.

Section 1777.5 provides, in part, as follows:

The **CONTRACTOR** or **SUBCONTRACTOR**, if he is covered by this section, upon the issuance of the approval certificate, or if he has been previously approved in the craft or trade, shall employ the number of apprentices or the ratio of apprentices to journeyman stipulated in the apprenticeship standards. Upon proper showing by the **CONTRACTOR** that he employs apprentices in the craft or trade in the State on all of his/her contracts on an annual average of not less than one hour of apprentice work for every five hours of labor performed by a journeyman, or in the land surveyor classification, one apprentice for each five journeyman, the Division of Apprenticeship Standards may grant a certification exempting the **CONTRACTOR** from the one (1) to five (5) hourly ratio as set forth in this section. This section shall not apply to contracts of general **CONTRACTORS** or to contracts of specialty contractors not bidding for work through a general or prime **CONTRACTOR**, when the contracts of general **CONTRACTORS**, or those specialty **CONTRACTORS** involve less than thirty thousand dollars (\$30,000). Any work performed by a journeyman in excess of eight hours per day or forty (40) hours per week shall not be used to calculate the hourly ratio required by this section.

Apprenticeable craft or trade, as used in this section, shall mean a craft or trade determined as an apprenticeable occupation in accordance with rules and regulations prescribed by the Apprenticeship Council. The joint apprenticeship committee shall have the discretion to grant a certificate, which shall be subject to the approval of the Administrator of Apprenticeship, exempting a **CONTRACTOR** from the 1 to 5 ratio set forth in this section when it finds that any one of the following conditions is met:

- (a) In the event unemployment for the previous three-month period in such area exceeds an average of 15 percent, or
- (b) In the event the number of apprentices in training in such area exceeds a ratio of 1 to 5, or
- (c) If there is a showing that the apprenticeable craft or trade is replacing at least one-thirtieth of its journeymen annually through apprenticeship training, either (1) on a statewide basis, or (2) on a local basis, or
- (d) If assignment of an apprentice to any work performed under a public works contract would create a condition which should jeopardize his life or the life, safety, or property of fellow

employees, or the public at large or if the specific task to which the apprentice is to be assigned is of a nature that training cannot be provided by a journeyman.

When such exemptions are granted to an organization which represents **CONTRACTORS** in a specific trade from the 1 to 5 ratio on a local or statewide basis the member **CONTRACTORS** will not be required to submit individual applications for approval to local joint apprenticeship committees, provided they are already covered by the local apprenticeship standards.

The **CONTRACTOR** is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in apprenticeable trade on such contracts and if other **CONTRACTORS** on the public work site are making such contributions. The **CONTRACTOR**, and any **SUBCONTRACTOR** under him, shall comply with the requirements of Sections 1777.5 and 1777.6 of the Labor Code in the employment of apprentices. Information relative to number of apprentices, identifications, wages, hours of employment and standards of working conditions shall be obtained from the Division of Apprenticeship Standards. Consult the white pages of your telephone directory under California, State of, Industrial Relations, Apprenticeship Standards, for the telephone number and address of the nearest office. Willful failure by the **CONTRACTOR** to comply with the provisions of Sections 1777.5 will subject the **CONTRACTOR** to the penalties set forth in Section 1777.7 of the Labor Code.

14. Pursuant to California Labor Code Section 1813, eight hours in any one calendar day and forty (40) hours in any calendar week shall be the maximum hours any workman is required or permitted to work, except in cases of extraordinary emergency caused by fires, flood, or danger to life and property. The **CONTRACTOR** doing the work, or his duly authorized agent, shall file with **OWNER** a report, verified by his oath, setting forth the nature of the said emergency, which report shall contain the name of said worker and the hours worked by him on the said day, and the **CONTRACTOR** and each **SUBCONTRACTOR** shall also keep an accurate record showing the names and actual hours worked of all workers employed by him in connection with the work contemplated by this Agreement, which record shall be open at all reasonable hours to the inspection of the **OWNER**, or its officer or agents and to the Chief of all Division of Labor Statistics and Law Enforcement of the Department of Industrial Relations, his deputies or agents; and it is hereby further agreed that said **CONTRACTOR** shall forfeit as a penalty to the **OWNER** the sum of Twenty-Five Dollars (\$25.00) for each laborer, workman or any **SUBCONTRACTOR** under him for each calendar day during which such laborer, workman or mechanic is required or permitted to labor more than eight (8) hours in violation of this stipulation.

Overtime and shift work may be established as a regular procedure by the **CONTRACTOR** with reasonable notice and written permission of the **OWNER**. No work other than overtime and shift work established as a regular procedure shall be performed between the hours of 6:00 P.M. and 7:00 A.M. nor on Saturdays, Sundays or holidays except such work as is necessary for the proper care and protection of the work already performed or in case of an emergency.

CONTRACTOR agrees to pay the costs of overtime inspection except those occurring as a result of overtime and shift work established as a regular procedure. Overtime inspection shall include inspection required during holidays, Saturdays, Sundays and weekdays. Costs of overtime inspection will cover engineering, inspection, general supervision and overhead expenses which are directly chargeable to the overtime work. **CONTRACTOR** agrees that **OWNER** shall deduct such charges from payments due the **CONTRACTOR**.

15. The **CONTRACTOR** shall comply with Division 2, Chapter 4, Part 1 of the Public Contract Code relating to subletting and subcontracting, specifically included but not limited to Sections 4104, 4106, and 4110, which by this reference are incorporated into this Agreement as though fully set forth herein.

16. The **CONTRACTOR** and the **OWNER** agree that changes in this Agreement or in the work to be done under this Agreement shall become effective only when written in the form of a supplemental agreement or change order and approved and signed by the **OWNER** and the **CONTRACTOR**. It is specifically agreed that the **OWNER** shall have the right to request any alterations, deviations, reductions or additions to the contract or the plans and specifications or any of them, and the amount of the cost thereof shall be added to or deducted from the amount of the contract price aforesaid by fair and reasonable valuations thereof.

This contract shall be held to be completed when the work is finished in accordance with the original plans and specifications as amended by such changes. No such change or modification shall release or exonerate any surety upon any guaranty or bond given in connection with this contract.

17. **Contractor** shall indemnify, defend with legal counsel approved by City, and hold harmless City, its officers, officials, employees, and volunteers from and against all liability, loss, damage, expense, and cost (including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with **Contractor's** negligence, recklessness, or willful misconduct in the performance of work hereunder, or its failure to comply with any of its obligations contained in this AGREEMENT, except such loss or damage caused by the sole active negligence or willful misconduct of the City. Should conflict of interest principles preclude a single legal counsel from representing both City and **Contractor**, or should City otherwise find **Contractor's** legal counsel unacceptable, then **Contractor** shall reimburse the City its costs of defense, including without limitation, reasonable legal counsel fees, expert fees, and all other costs and fees of litigation. The **Contractor** shall promptly pay any final judgment rendered against the City (and its officers, officials, employees and volunteers) with respect to claims determined by a trier of fact to have been the result of the **Contractor's** negligent, reckless, or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

Contractor obligations under this section apply regardless of whether or not such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by an Indemnitee. However, without affecting the rights of City under any provision of this agreement, **Contractor** shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of **Contractor** will be for that entire portion or percentage of liability not attributable to the active negligence of City.

Contractor agrees to obtain or cause to be obtained executed defense and indemnity agreements with provisions identical to those set forth in this Section from each and every Subcontractor and Subconsultant, of every Tier. In the event the **Contractor** fails to do so, **Contractor** agrees to be fully responsible to provide such defense and indemnification according to the terms of this Section.

18. Contractor must comply with the insurance requirements as described in the section "INSURANCE REQUIREMENTS FOR CONTRACTOR", pages 37-38 of the Contract Documents.

19. Amendments- Any changes to this Agreement requested by either City or **Unified Field Services Corporation**, may only be effected if mutually agreed upon in writing by duly authorized representatives of the parties hereto. This Agreement shall not be modified or amended or any rights of a party to it waived except by such writing.

20. Termination.

A. This Agreement may be terminated at any time by either party upon fifteen (15) calendar days written notice. In the event the Agreement is terminated by either party, **Unified Field Services Corporation** shall be compensated for services performed to the date of termination based upon the compensation rates and subject to the maximum amounts payable agreed to together with such additional services performed after termination which are authorized in writing by the City representative to wind up the work performed to date of termination.

B. City may immediately suspend or terminate this Agreement in whole or in part by written notice where, if in the determination of City, there is:

1. An illegal use of funds by **Unified Field Services Corporation**;
2. A failure by **Unified Field Services Corporation** to comply with any material term of this Agreement;
3. A substantially incorrect or incomplete report submitted by **Unified Field Services Corporation** to City.

In no event shall any payment by City or acceptance by **Unified Field Services Corporation** constitute a waiver by such party of any breach of this Agreement or any default which may then exist on the part of either party. Neither shall such payment impair or prejudice any remedy available to either party with respect to such breach or default. City shall have the right to demand of **Unified Field Services Corporation** the repayment to City of any funds disbursed to **Unified Field Services Corporation** under this Agreement which, as determined by the appropriate court or arbitrator, were not expended in accordance with the terms of this Agreement.

Notice of termination shall be mailed to the City:

City of Madera
Engineering Department
428 E. Yosemite Avenue
Madera, Ca 93638

To the Contractor **Unified Field Services Corporation**

Notices. All notices and communications from the **Unified Field Services Corporation** shall be to City's designated Project Manager or Principal-In-Charge. Verbal communications shall be confirmed in writing. All written notices shall be provided and addressed as soon as possible, but not later than thirty (30) days after termination.

21. Compliance With Laws- City shall comply with all Federal, State and local laws, ordinances, regulations and provisions applicable in the performance of City's services.

Wherever reference is made in this Agreement to standards or codes in accordance with which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

22. Attorneys' Fees/Venue- In the event that any action is brought to enforce the terms of this

Agreement, the party found by the court to be in default agrees to pay reasonable attorneys' fees to the successful party in an amount to be fixed by the Court. The venue for any claim being brought for breach of this Agreement shall be in Madera County or as appropriate in the U.S. District Court for the Eastern District of California, located in the City of Madera.

23. Governing Law- The laws of the State of California shall govern the rights and obligations of the parties under the Agreement, including the interpretation of the Agreement. If any part of the Agreement is adjudged to be invalid or unenforceable, such invalidity shall not affect the full force and effect of the remainder of the Agreement.

24. City's Authority- Each individual executing or attesting to this Agreement on behalf of the City hereby covenants and represents: (i) that he or she is duly authorized to execute or attest and deliver this Agreement on behalf of such corporation in accordance with a duly adopted resolution of the corporation's articles of incorporation or charter and bylaws; (ii) that this Agreement is binding upon such corporation; and (iii) that Contractor is a duly organized and legally existing municipal corporation in good standing in the State of California.

25. Contractor's Legal Authority - Each individual executing or attesting this Agreement on behalf of **Unified Field Services Corporation** hereby covenants and represents: (i) that he or she is duly authorized to execute or attest and deliver this Agreement on behalf of such corporation in accordance with such corporation's articles of incorporation or charter and by-laws; (ii) that this Agreement is binding upon such corporation; and (iii) that **Unified Field Services Corporation** is a duly organized and legally existing corporation in good standing in the State of California.

26. Remedies for Default. Failure by a party to perform any term, condition or covenant required of the party under this Agreement shall constitute a "default" of the offending party under this Agreement. In the event that a default remains uncured for more than ten (10) days following receipt of written notice of default from the other party, a "breach" shall be deemed to have occurred. Any failure or delay by a party in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any rights or remedies associated with a default.

27. Independent Contractor. In performance of the work, duties, and obligations assumed by the Contractor under this Agreement, it is mutually understood and agreed that the City, including any and all of City's officers, agents and employees will, at all times, be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of **City**. Furthermore, **City** shall have no right to control or supervise or direct the manner or method by which City shall perform its work and functions. The City shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over the subject matter hereof.

Because of its status as an independent contractor, City shall have absolutely no right to employment rights and benefits available to **City** employees. City shall be solely liable and responsible for providing to, or on behalf of, its employees all legally required employee benefits. In addition, City shall be solely responsible and hold **City** harmless from all matters relating to payment of City's employees, including compliance with Social Security, withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, City may be providing services to others unrelated to **City** or to this Agreement.

28. Sole Agreement- This instrument constitutes the sole and only Agreement between City and **Unified Field Services Corporation** in connection to the Project and correctly sets forth the obligations of the City and **Unified Field Services Corporation** to each other as of its date. Any Agreements or representations in connection with the Project, not expressly set forth in this instrument are null and void.

27. Assignment- Neither the **Unified Field Services Corporation** nor City will assign its interest in this Agreement without the written consent of the other.

28 This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in THREE copies, each of which shall be deemed an original on the date first above written.

City of Madera
Herein Called OWNER

By: _____
Santos Garcia, Mayor

APPROVE AS TO FORM:

Shannon L. Chaffin, City Attorney

ATTEST:

Alicia Gonzales, City Clerk

BY: Unified Field Services Corporation
Herein Called CONTRACTOR

BY: _____
Joseph Watkins, Vice President

Federal Tax I.D. No. 47-5327634

Contractor License Number = 1009928

DIR Registration Number = 1000042614

NOTE: This Notary Acknowledgment on the following page is required for verification of Contractor's signature.

Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

California Notary acknowledgement required to be attached.

Attachment 2

Budget Amendment Resolution

RESOLUTION NO. 23-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
APPROVING FUNDING AMENDMENT APPROPRIATING \$604,078 TO THE
CITY OF MADERA FISCAL YEAR (FY) 2023/24 CAPITAL PROJECTS BUDGET
FOR THE RENOVATION OF THE LOY COOK WATER TOWER, CITY PROJECT
W-34.**

WHEREAS, a project for the renovation of the Loy Cook Water Tower, City Projects W-22 and W-34, hereinafter called “the Project”, is included in the Fiscal Year (FY) 2023/24 Capital Projects Budget; and

WHEREAS, additional funds are necessary for the completion of the project construction phase including contract items, contingency and construction administration, inspection and testing; and

WHEREAS, Funds are available in the unprogrammed fund balance of the American Rescue Plan Act (ARPA) funds.

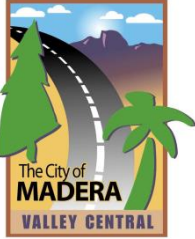
NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The FY 2023/24 Capital Projects Budget is hereby amended in accordance with Exhibit AA, Budget Amendment Breakdown which is incorporated by reference herein.
3. The City Clerk is authorized and directed to forward a copy of the resolution to the Director of Finance who is authorized to take such action as necessary to implement the terms of this resolution.
4. This resolution is effective immediately

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EXHIBIT AA
BUDGET AMENDMENT BREAKDOWN

<i>Org Code</i>	<i>Obj Code</i>	<i>Project Code</i>	<i>Description</i>	<i>(-)</i>	<i>(+)</i>
48250000	4434	ARPA	Grant Revenue	\$604,078	
48250000	8260	ARPA	Transfer Out (CIP)		\$604,078
48250000	4360	ARPA	Transfer In (CIP)	\$604,078	
20303830	7050	ARPA	W-000034 South Street Water Tower (Loy Cook Tank) Exterior Rehab	0	\$ 604,078



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: October 4, 2023

Agenda Number: E-1

SUBJECT:

Riverview Park Playground Equipment Installation

RECOMMENDATION:

Receive a summary report of the neighborhood meeting and provide direction on plans to install playground equipment at Riverview Park

SUMMARY:

The Department of Transportation (Caltrans) awarded the City of Madera \$832,350 under the Clean California Local Grant Program (CCLGP). The grant award is to be used for the completion of several non-infrastructure and infrastructure projects to address beautification and improvement projects in and along the Fresno River and the Vernon McCullough River Trail. These include:

- Litter abatement in the Fresno River.
- Restoration of the Vernon McCullough cross-city trail system.
- Installation of exercise equipment in a section of the trail.
- Removal of current trash bins and installation of new trash receptacles along the trail.
- Installation of playground equipment with a swing set at Riverview Park which sits adjacent to the Fresno River.
- Installation of educational signage and trail markers along the trail.

Staff is seeking affirmation from the Council about the plans to move forward with the installation of the playground equipment with a swing set at Riverview Park, as several residents have voiced opinions requesting for the installation to not occur at the park, or for the installation to occur at a different location within the park.

DISCUSSION:

Caltrans developed the CCLGP as part of a two-year program. Approximately \$296 million will go to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces. Through the combination of adding beautification measures and art in public spaces along with the removal of litter and debris, the CCLGP is intended to enhance communities and improve spaces for walking and recreation.

On January 19, 2022, staff brought before the Council the initial intent to apply for grant funds under the CCLGP. The application intended to address the increase in refuse in the Fresno River and immediate surrounding areas over the last few years. The application planned to augment the work already being done by the City under the riverbed cleanup pilot program and add beautification projects and an educational component as part of the maintenance aspect. Grant applications were due February 1, 2022.

Due to the selection of the Fresno River and Vernon McCullough River Trail as the grant project site, staff sought grant components that would fit the grant intent and allowable purposes. With Riverview Park not having park amenities, and the purpose of the grant being to enhance communities and improve space for recreation, the idea of adding playground equipment to the park was finalized. Staff also took into consideration the limited playground equipment on the northwest side of town and the fact that there are no swing sets on the west side of town.

During the summer of 2022, the City was notified of being selected as an awardee for the CCLGP. Awards were given to 105 projects, or approximately 30 percent of the received applications, totaling \$295,993,146 in requested grant funds. The CCLGP team received 329 applications by the application deadline that sought \$758,485,147 in grant funds. The City was 1 out of 105 applications selected to be funded, being awarded the full request amount of \$832,350.

On June 1, 2022, staff brought before the Council the request to approve a Restricted Grant Agreement for the CCLGP funding of \$832,350. Council did approve the Restricted Grant Agreement. Staff Report confirmed play equipment to be installed at Riverview Park was an approved component of the grant application. The grant performance period was identified as June 30, 2024.

Since then, staff have worked diligently to execute components of the grant components.

- A total of \$195,000 has been reimbursed for litter abatement efforts in the Fresno River.
- Staff ensured procurement processes were followed for the motion-capable exercise and playground equipment. The equipment has been received and was set to be installed by the end of September 2023.
- Staff released an Invitation for Bid for the trail restoration of the Vernon McCullough River Trail; Invitation for Bid 202323-07. Bids are due October 16, 2023.
- Staff also began planning to procure 36 trash receptacles to replace the outdated and worn-out receptacles along the trail. This will take collaboration between City and local partners such as Madera Unified School District and the Madera County Arts Council, as

trash receptacles shall have educational artwork with eco-friendly and environmental messaging, which staff plans to have as much community participation as possible.

Pertaining to the installation of the playground equipment at Riverview Park, staff put the installation plans on pause after several residents voiced requests for the installation of the playground equipment to not occur at the park, or for the installation to occur at a different location within the park. Initial comments were submitted the week of August 25, 2023. Initial comments included:

- The playground will bring unwanted noise to a quiet neighborhood.
- Neighbors were not aware of the project.
- The playground would increase the amount of trash left in the neighborhood.
- The playground would obstruct views of the Fresno River, State Route 99, and Fairgrounds.
- The playground could potentially devalue homes.
- The playground will most likely cause visitors to park in front of residential homes.
- The playground would not be utilized, as there are very few children in the neighborhood.
- The playground is an unwanted risk.
- The playground will bring additional out-of-the-area people into the neighborhood.
- The playground will increase or attract activity and the presence of people who may be experiencing an unhoused situation.

As proposed, the current playground dimensions are 90 feet by 40 feet and include plans for a toddler lot for ages 2-5, and a swing set geared towards ages 5-12, with the overall play area designed for children 2-12. Worth noting is that the swing set does include an inclusive swing seat, able to provide a secure molded seat, high back, adjustable harness, and a neutral body position. For context, the initial proposed site plan for the playground area is identified in Attachment 1 and the initial playground location at the park is identified in Attachment 2.

During the first week of September, the City Manager and Parks & Community Services Department Director conducted a site visit at Riverview Park to confirm the location for the placement of playground equipment was ideal.

On Monday, September 11, 2023, Parks & Community Services (PCS) Department staff, consisting of the PCS Director, Administrative Analyst, and Parks Supervisor conducted a site visit with the Public Works Electrical/Facilities Manager to explore any effects of placing the equipment farther on the east side of the park, towards Lillian Street, as there are two light poles that may have underground lines impacting any digging. After inspection, the Public Works Electrical/Facilities Manager confirmed the light poles at the site were not sub-surface and should have no underground lines, unless otherwise noted by an Underground Service Alert inspection.

On Tuesday, September 12, 2023, the Parks Supervisor met with West Coast Arborists to conduct a site visit to explore the options of placing the playground equipment at a different location in the park. West Coast Arborist noted that moving the playground farther to the east, towards

Lillian Street, would require removing a large tree estimated to be over 100 years old. West Coast Arborists confirmed the current proposed playground location was best fitting, as moving the playground farther west or east would result in removing trees to accommodate the equipment. Attachment 3 identifies the tree and location of the tree within the park, estimated to be over one hundred years old.

On Wednesday, September 20, 2023, City staff, consisting of the PCS Director, Administrative Analyst, and Parks Supervisor conducted a site visit with the contracted playground installer to explore possible alternatives for the placement of the playground equipment in another location of the park. The installer confirmed moving the playground farther to the east would result in close proximity to the intersection of Lillian Street, further raising safety concerns, as well as the concern for tree roots if the playground was moved to the east. The installer did confirm the playground equipment could be moved a few feet to the west, towards Joy Street. During the inspection, the idea of alternating the playground equipment so the toddler lot was on the west and the swing set on the east could possibly aid in decreasing concerns of view obstruction for the front door residents. Attachment 2 identifies the new proposed location of the playground area, moved slightly to the west. The new configuration would allow the toddler lot to sit across the way from an alley, garage, and driveway and the swing set would now sit across from the resident's front door, creating a less obstructive view.

On Monday, September 25, 2023, City staff facilitated a neighborhood meeting at Riverview Park to further make time for residents to share their opinions. City staff:

- Posted notice of the meeting on City's social media platform
- Notified residents of the meeting via flyers delivered to over 60 residences in the immediate neighborhood.

Over 20 residents, including parents with children, couples, and individuals, attended the meeting. The City was represented by Councilmembers, PCS staff, and the Police Department. Similar opinions as the initial comments noted previously were shared. Opinions in favor included:

- The playground would increase the value of homes in the neighborhood.
- Having a park with a playground increases the leverage of the Police Department to dedicate patrolling in the area, as any space designed for children is a priority to keep safe.
- A playground area is much better than a vacant lot area.
- Having a neighborhood park can be a valuable experience for neighborhood children to have access to a play area.
- The addition of a playground in the area would attract neighbors to get to know each other, building a community where people know their neighbors and look out for one another.

- The addition of a playground would not either increase or attract additional illicit activity, as the presence of families and people, in general, tends to drive that type of activity away.
- There is ample parking space along Riverview Drive on the park side of the street, should visitors drive to the park.
- Parks make life better.

The meeting's intent was to hear the neighborhood residents' perspectives and provide a safe opportunity for dialogue. Leading the meeting were Councilmember Steve Montes, and the PCS Director. People actively participated in the discussion. All in attendance were allowed to voice their respective concerns. At the end of the meeting, an informal poll was taken, and the majority voted in favor of the play structure. It should be noted that attendees in opposition were predominately those who resided either directly across the street or near the park equipment to be installed. Overall, the meeting was well received, and many residents personally thanked the Council and City staff for listening and offering further insight and compromise where possible. Ultimately it was shared guidance on the installation of the playground equipment at Riverview Park would be further discussed at the October 4, 2023, Council meeting.

It should be noted that the City is not proposing a picnic area or restrooms, two features that tend to attract people from outside the immediate neighborhood or entice individuals to stay at the park for long periods. Instead, the features are intended for young children and to serve the immediate neighborhood in an area lacking park amenities. Moreover, as highlighted during the neighborhood meeting, parks offer a place to socialize and build neighborhood bonds and a sense of neighborhood identity.

FINANCIAL IMPACT:

The playground equipment was purchased in conjunction with motion-capable fitness exercise equipment, totaling \$247,279.59. It should be noted that the total cost includes the playground equipment costs, fitness equipment costs, surfacing materials costs, shipping and freight costs, and installation costs for both the playground and fitness equipment. This also included excavation, disposal of existing spoils, installation of concrete curbing, temporary fencing while work is under construction, and transportation of equipment from the City’s Corporation Yard to the job site. The actual costs for the playground equipment total \$89,550 out of the \$247,279.59 total, without the additional components of the purchase listed above.

Table 1: <i>Playground Equipment Costs</i>		
Item	Vendor	Amount
Play Structure Custom Round 5 Steel Play System	Playcraft	\$81,456
8-foot Arch Swing (2 seats)	Playcraft	\$3,071
8-foot Arch Swing (2 seats) AB	Playcraft	\$1,935
Full Bucket Seat	Playcraft	\$296
Inclusive Seat	Playcraft	\$840
Belt Seat	Playcraft	\$247

2-12 Age-Appropriate Sign	Playcraft	\$333
6-foot Bench (with back)	Playcraft	\$1,372
Total		\$89,550

Since the City has received the playground equipment, staff submitted a reimbursement request to Caltrans under the CCLGP reimbursement process. The City has been fully reimbursed for the \$89,550 associated with the purchase and receipt of the playground equipment.

Additional costs to install the playground equipment consist of the installation of safety perimeter fencing only around the play area. The safety perimeter fencing would be a four-foot-high fence, meeting playground equipment standards of four feet to deter climbing. The fencing would include self-closing and self-latching mechanism gates, to ensure they stay closed when not in use. Fencing is required due to the proximity of the street and river to the playground area. Costs for a four-foot rod iron-style fence and installation of fencing are estimated at \$35,000. Costs would be covered by available funding in the CCLGP award balance.

ALTERNATIVES:

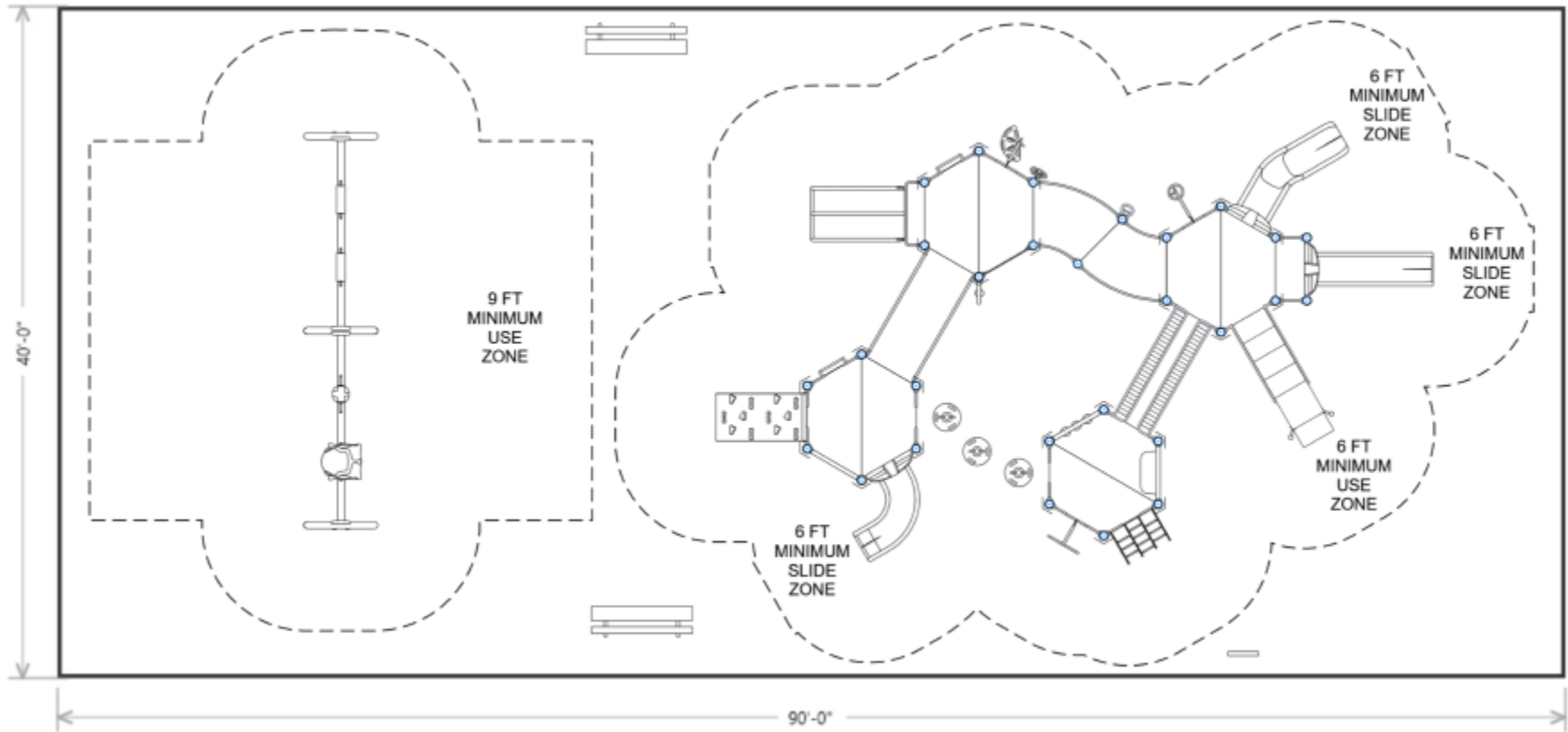
Council may request additional information be brought forth at the next meeting regarding additional park site alternatives, should the Council recommend that Riverview Park not be the site for the installation of the playground equipment. It should be noted that any site changes to the installation of the playground equipment would have to be ultimately approved by Caltrans, as part of a change to the grant scope of work, project site, and possibly the grant outcomes.

ATTACHMENTS:

1. Site Plan of Playground Area at Riverview Park
2. Initial Location of Playground Area at Riverview Park
3. New Proposed Location of Playground Area at Riverview Park
4. Photos of Riverview Park

ATTACHMENT 1

SITE PLAN OF PLAYGROUND AREA AT RIVERVIEW PARK



ATTACHMENT 2

INITIAL LOCATION OF PLAYGROUND AREA AT RIVERVIEW PARK



ATTACHMENT 3

NEW PROPOSED LOCATION OF PLAYGROUND AREA AT RIVERVIEW PARK



ATTACHMENT 4

LOCATION OF TREE AT RIVERVIEW PARK ESTIMATED TO BE OVER 100 YEARS OLD

