

Item:	B-1
Minutes for:	11/19/2025
Adopted:	12/03/2025

Minutes of a Regular Meeting of the Madera City Council

Wednesday, November 19, 2025
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

Mayor Pro Tem Rodriguez acknowledged the passing of former Mayor Herman Perez.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Pro Tem Jose Rodriguez, District 2
Councilmember Rohi Zacharia, District 1
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

Absent: Mayor Cece Gallegos

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Fire Chief Larry Pendarvis, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, and Chief of Police Giachino Chiaramonte.

INVOCATION: Sammie Neely, Mt. Zion Missionary Baptist Church

PLEDGE OF ALLEGIANCE: Councilmember Montes

Mayor Pro Tem Rodriguez led a moment of silence in honor of former Mayor Herman Perez's passing and acknowledged his contributions to the city.

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA AND CONTINUING ITEM A-1 TO THE DECEMBER 3, 2025 COUNCIL MEETING WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS.

PRESENTATIONS:

1. Proclamations Recognizing Small Business Saturday

Recess was called at 6:26 p.m. and meeting restarted at 6:30 p.m.

2. **Proclamation Recognizing Veterans Day**
3. **Recognition of Old Timers Day Parade First Place Winners**
4. **Resolution Recognizing Mr. Luther Slack - Presented by the Office of Senator Anna Caballero**

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Cade Denise expressed his support of having a Splash Pad in Madera. He is also in support of all the parks in the community. He stated that the soccer field in the Millview Sports Complex could be improved by planting more grass and filling the holes in the field. He also suggested having more police officers patrolling the area.

Arturo Martinez, representing the office of Senator Anna Caballero informed Council of the events they attended such as Veterans Day and State of the County. He will bring an update on the Outdoor Legislative Program once they have their video presentation ready. He stated that the Madera County Board of Supervisors recognized farm workers that saved children from a burning bus.

Little Miss Madera County, Jewel Ocean Deniz stated she is in support of having a water park in Madera.

Harlon Rippetoe Founder of the Big Valley Horseshoe League in Madera wished Mayor Gallegos a speedy recovery. He asked that Council support the construction of eight (8) additional horseshoe pitching courts at Rotary Park. Having additional courts would make Madera a contender in holding horseshoe tournaments. Members and their families attend tournaments which would be economically beneficial to the City of Madera as they would utilize business establishments and stores for shopping. Mr. Rippetoe asked that league members in attendance stand to show support of this item. The league has celebrated 25 years.

Big Valley Horseshoe Club President, Nick Balderama stated that the Madera league is one of the largest leagues in California. He asked that Council consider adding additional courts at Rotary Park, so that tournaments might be held in Madera. He mentioned their fundraising efforts and community involvement in the Madera community. Tournaments would be economically beneficial to the City of Madera.

Cody Nelson, member of the Big Valley Horseshoe League, asked that Council support and fund additional horseshoe courts at Rotary Park. Having more horseshoe courts would bring in tournaments which would then utilize hotels and restaurants in the city during tournament play.

Yolanda Contreras spoke in favor of having a Splash Pad.

No further Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Consideration of the Mitigated Negative Declaration prepared for Environmental Assessment (EA) No. SCH 2025090413 for the Northeast Water Storage Tank, Booster Pump Station and Transmission Main Project, City Project W-T-001

Recommendation: Adopt a Resolution of the City Council of the City of Madera adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program prepared for the Northeast Water Storage Tank, Booster Pump

Station and Transmission Main Project, City Project W-T-0001 (EA No. SCH 2025090413) (Report by Will Tackett)

This item was continued to the December 3, 2025 Council Meeting during the Agenda approval process.

A-2 Public Hearing Regarding Annexation No. 17 (Tract 25-S-01/TSM 2024-05, Tozer III Subdivision) into Community Facilities District No. 2005-1 (Public Services) Under the Mello Roos Community Facilities Act of 1982 and Related Actions

Recommendation:

1. Hold the Public Hearing; and
2. Adopt a Resolution of the City Council (Council) of the City of Madera, California, Authorizing Annexation of Territory (Annexation No. 17) to Community Facilities District No. 2005-1 (Public Services); and Authorizing the Levy of a Special Tax; and Submitting the Levy of Tax to the Qualified Electors.
3. Conduct the Election of the Qualified Electors of Annexation No. 17.
4. Adopt a Resolution of the City Council of the City of Madera, California, Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 17 to Community Facilities District No. 2005-1 (Public Services), Annexation No. 17 (Report by Will Tackett)

City Attorney Shannon Chaffin advised Council that the title on the resolution mentions Annexation 15, however the correct annexation number is 17.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM A-2 WITH THE CORRECTION TO THE RESOLUTION TITLE WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS.

RES 25-236 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE ANNEXATION OF TERRITORY (ANNEXATION NO. 17) TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), AUTHORIZING THE LEVY OF A SPECIAL TAX, AND SUBMITTING THE LEVY OF TAX TO THE QUALIFIED ELECTORS

RES 25-237 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, MAKING CERTAIN FINDINGS, DECLARING AND CERTIFYING THE RESULTS OF A SPECIAL ELECTION, AND ADDING THE TERRITORY IDENTIFIED AS ANNEXATION NO. 17 TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

Council was informed that the Notice of Completion for Item B-6 was revised to include a list of addresses as required by the County Recorder's Office for recording purposes.

Councilmember Mejia recused herself from Item B-3 as it involves her.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, THE CONSENT CALENDAR WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS. ABSTENTION FROM ITEM B-3: COUNCILMEMBER MEJIA.

B-1 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for October 25 to November 7, 2025 (Report by Michael Lima)

B-2 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-3 Proclamation Recognizing Councilmember Mejia as the 2025 recipient of the Mexicanos Distinguidos Award

Recommendation: Adopt a Minute Order approving a Proclamation Recognizing Councilmember Mejia as the 2025 recipient of the Mexicanos Distinguidos Award (Report by Alicia Gonzales)

B-4 Madera Unified School District Winter Intersession Camp for School Year 2025-2026

Recommendation: Adopt Resolutions:

1. Approving a Consultant Services Agreement between the City of Madera and Madera Unified School District for the Winter Camp for School Year 2025-2026, not to exceed \$27,552.50
2. Amending the Fiscal Year 2025/26 Budget, approving related revenue and expenditure line items for the execution of the Consultant Services Agreement with Madera Unified School District, for the Winter Camp (Report by Joseph Hebert)

RES 25-238 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING THE CONSULTANT SERVICES AGREEMENT WITH THE MADERA UNIFIED SCHOOL DISTRICT (MUSD) FOR THE FISCAL YEAR (FY) 2025/2026 WINTER CAMP, NOT TO EXCEED \$27,552.50

RES 25-239 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING RELATED REVENUE AND EXPENDITURE LINE ITEMS FOR THE EXECUTION OF THE CONSULTANT SERVICES AGREEMENT WITH MADERA UNIFIED SCHOOL DISTRICT, FOR THE WINTER CAMP

B-5 Improvement Deferral Agreement and Authorization of Lien for Jsmak Properties, LLC

Recommendation: Adopt a resolution of the City of Madera (City) approving Improvement Deferral Agreement and Authorization of Lien for Jsmak Properties, LLC (Agreement) (Report by Keith Helmuth)

RES 25-240 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING IMPROVEMENT DEFERRAL AGREEMENT AND AUTHORIZATION OF LIEN BETWEEN JSMAK PROPERTIES LLC AND CITY OF MADERA AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

B-6 Acceptance of Energy Services Agreement with ENGIE Services U.S., Inc.

Recommendation: Adopt a Minute Order Approving:

1. Acceptance of Energy Services Agreement
2. The Recording of Notice of Completion
3. The release of retention after recording of the Notice of Completion
(Report by Arnoldo Rodriguez)

B-7 Surplus and Disposition of Nine (9) Automated External Defibrillators (AEDs)

Recommendation: Adopt a Resolution authorizing the surplus and disposition of nine (9) end-of-life AEDs to AEDSuperstore through the AED Trade-In Program for \$150 each (\$1,350 total) (Report by Wendy Silva)

RES 25-241 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE SURPLUS AND TRADE-IN OF NINE (9) AUTOMATED EXTERNAL DEFIBRILATORS (AEDS)

B-8 Informational Report on the Community Development Block Grant (CDBG) Revolving Loan Program

Recommendation: This report is submitted for informational purposes and there is no action requested from the City Council (Report by Michael Lima)

B-9 Budget Amendment for Appliance Purchases

Recommendation: Adopt a Resolution approving a budget amendment to the Fiscal Year 2025/26 Operating Budget to appropriate Supplemental Law Enforcement Services Fund balance funds for the purchase of an ice maker and evidence refrigerator (Report by Giachino Chiaramonte)

RES 25-242 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF MADERA FISCAL YEAR 2025/2026 BUDGET TO APPROPRIATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS FOR THE PURCHASE OF AN ICE MAKER AND EVIDENCE REFRIGERATOR

B-10 California Department of Fish and Wildlife (CDFW) Hunter Education Fee Waiver Requests

Recommendation: Adopt a Resolution waiving the rental fees of the Rotary Youth Hut on 16 dates through September 2026, related to Hunter Education Classes, hosted by the California Department of Fish and Wildlife, at an anticipated rental fee of \$3,545 (Report by Joseph Hebert)

RES 25-243 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, WAIVING THE RENTAL FEES OF THE ROTARY YOUTH HUT ON 16 SEPARATE DATES THROUGH SEPTEMBER 2026, RELATED TO HUNTER EDUCATION CLASSES, HOSTED BY THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE, AT AN ANTICIPATED RENTAL FEE OF \$3,545

B-11 Madera County Master Gardeners Fee Waiver Request for the Annual Tea Party

Recommendation: Adopt a Resolution waiving the rental fees of the Frank Bergon Senior Center on Saturday, January 31, 2026, related to an Annual Tea Party hosted by the Madera County Master Gardeners, at an anticipated rental fee of \$465 (Report by Joseph Hebert)

RES 25-244 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, WAIVING THE RENTAL FEES OF THE FRANK BERGON SENIOR

CENTER ON SATURDAY, JANUARY 31, 2026, RELATED TO AN ANNUAL TEA PARTY HOSTED BY THE MADERA COUNTY MASTER GARDENERS, AT AN ANTICIPATED RENTAL FEE OF \$465

B-12 Agreement with SNF Polydyne Inc. for Sludge Dewatering Polymers

Recommendation: Adopt a resolution approving a five-year agreement with SNF Polydyne Inc. to provide sludge dewatering polymers for use at the Wastewater Treatment Plant (Report by Arnolando Rodriguez)

RES 25-245 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT WITH SNF POLYDYNE INC. FOR THE PURCHASE OF SLUDGE DEWATERING POLYMERS FOR USE AT THE WASTEWATER TREATMENT PLANT

B-13 Appointment to the Airport Advisory Commission

Recommendation: Adopt a resolution approving the appointment of Maurice Johnson to the Airport Advisory Commission (Report by Arnolando Rodriguez)

RES 25-246 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPOINTING MAURICE JOHNSON TO THE CITY OF MADERA AIRPORT ADVISORY COMMISSION

B-14 Certificate of Recognition Recognizing Pistoresi Ambulance

Recommendation: Adopt a Minute Order approving a Certificate of Recognition honoring Pistoresi Ambulance for its service to the Madera community (Report by Alicia Gonzales)

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Purchase of Boise Mobile Equipment Type-6 Custom Fire Engine and Related Budget Amendment

Recommendation: Adopt a Resolution Approving a Purchase Agreement for a Bosie Mobile Equipment (BME) Type 6 Fire Engine from Golden State Fire Apparatus under Houston-Galveston Area Council (H-GAC) Cooperative Purchase Contract #FS12-23; authorizing execution by City Manager; and approving an amendment to the 2025/26 adopted budget appropriating \$461,480.25 for the purchase in the Measure K Fire Budget for the Purchase of Equipment (Report by Larry Pendarvis)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM D-1 WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS.

RES 25-247 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A PURCHASE AGREEMENT FOR A BOISE MOBILE EQUIPMENT (BME) TYPE 6 FIRE ENGINE A HOUSTON-GALVESTON AREA COUNCIL (H-GAC) PURCHASE CONTRACT #FS12-23; AUTHORIZING EXECUTION BY CITY MANAGER; AND AMENDING THE 2025/26 ADOPTED BUDGET APPROPRIATING \$461,480.25 FOR THE PURCHASE IN THE MEASURE K FIRE BUDGET FOR THE PURCHASE OF EQUIPMENT

D-2 Amendment No. 1 to Agreement with Stantec Consulting Services, Inc. for the Wastewater Treatment Facility Improvement Project for Additional Engineering Services during Construction and Design of a new Influent Pump Station (IPS) Wet Well

Recommendation: Adopt a Resolution approving the Amendment No. 1 to the Agreement with Stantec Consulting Services, Inc. for the Madera Wastewater Treatment Plant (WWTP) Improvements Project, authorizing additional construction-phase engineering support and the design of a new IPS wet well, for a total not-to-exceed amount of \$160,000 (Report by Arnoldo Rodriguez)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM D-2 WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS.

RES 25-248 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AMENDMENT NO. 1 TO AGREEMENT WITH STANTEC CONSULTING SERVICES, INC. FOR THE MADERA WASTEWATER TREATMENT FACILITY (WWTF) IMPROVEMENTS PROJECT, AUTHORIZING ADDITIONAL CONSTRUCTION-PHASE ENGINEERING SUPPORT AND THE DESIGN OF A NEW INFLUENT PUMP STATION (IPS) WET WELL, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$160,000

D-3 Airport Advisory Commission (AAC) Rules of Procedure

Recommendation: Adopt a resolution approving revised Airport Advisory Commission (AAC) Rules of Procedure (Report by Arnoldo Rodriguez)

City Manager Arnoldo Rodriguez stated that legal counsel recommends that Council add the following language to 1.B.: In addition to city residents, the City Council may also appoint non-city residents.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM D-3 WITH THE ADDITIONAL LANGUAGE TO 1.B. AS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR GALLEGOS.

RES 25-249 A RESOLUTION OF THE CITY COUNCIL OF MADERA, CALIFORNIA APPROVING RULES OF PROCEDURE REVISIONS TO AIRPORT ADVISORY COMMISSION (AAC) RULES OF PROCEDURE

E. ADMINISTRATIVE REPORTS: None

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.

Councilmember Evans thanked staff for her Yeti. She attended the Veterans Day event at Courthouse Park, the celebration at Tesoro Viejo, the State of the County event, and the Live Well event hosted by the Superintendent of Schools. She reminded everyone that the Muslim Temple on Avenue 26 will have a food give-away on November 25th from 9:00 a.m. until the food is gone. She wished everyone a Happy Thanksgiving.

Councilmember Zacharia mentioned that the cameras still aren't focusing on the speakers and asked if they could get an update on that. He mentioned that he attended the Economic Development Committee.

Councilmember Montes attended the Madera County Food Bank event and mentioned that they increased the number of vouchers, so that more people could participate. He gave his condolences to the family of former Mayor Perez.

Councilmember Mejia also gave her condolences to the Perez family. She mentioned that she attended the final California Connects regional convening in Fresno. She thanked the Madera Police Department and Lieutenant Gonzalez for spearheading the Mad Grinch. She wished her nephew, Avery Mejia Macias a happy 5th birthday.

Councilmember Villegas attended the November 14th rebranding of Amtrak trains to Gold Runner in Stockton, California. He attended the Nishimoto Elementary School event last Saturday where Assemblywoman Esmeralda Soria gave away turkeys and other food.

Mayor Pro Tem Rodriguez stated that he completed his fifth and final session for the Well (Water Education for Latino Leaders) Fellowship earlier this month. He also attended a Self-Help Counties conference in San Francisco as part of his MCTC (Madera County Transportation Commission) appointment. He thanked Councilmember Montes for inviting him to the Madera County Food Bank event. His children have volunteered at the event for many years. He attended the Golf Course Advisory Committee meeting where they discussed the irrigation system. He gave his condolences to the former Mayor Perez's family.

G. **CLOSED SESSION:** None


FUTURE MEETING DATES:

- Wednesday, December 3, 2025
- Wednesday, December 17, 2025

ADJOURNMENT: Meeting was adjourned at 8:15 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

