

REGULAR MEETING OF THE MADERA CITY COUNCIL

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Wednesday, May 15, 2024
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 813 1188 7890 #. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL: Mayor Santos Garcia
Mayor Pro Tem Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

INVOCATION: Joyce Lance, Glory of Zion Ministries

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PRESENTATIONS:

1. Proclamation Recognizing Public Works Week
2. Proclamation Recognizing Mrs. Elizabeth Ochoa as the 2024 California League of Educators (CLE) Teacher of the Year – Elementary Award

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold

the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

A. PUBLIC HEARINGS: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Minutes – May 1, 2024

Recommendation: Approve the City Council Minutes of May 1, 2024 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for April 20, 2024 to May 3, 2024 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-4 Continuing Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms

Recommendation: Adopt a Resolution Continuing the Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms in accordance with Madera Municipal Code Title III, Chapter 2 (Report by Wendy Silva)

B-5 Acceptance of Basketball Courts at McNally Park

Recommendation: Approve a Minute Order Approving:

1. Acceptance of the Newly Reconstructed Basketball Courts at McNally Park, located at 825 South A Street, Madera, CA 93638; and
2. The Recording of Notice of Completion (Report by Joseph Hebert)

B-6 Acceptance of Trail Restoration Project at Vernon McCullough River Trail

Recommendation: Approve a Minute Order Approving:

1. Acceptance of the Vernon McCullough Trail Surface Restoration Project; and
2. The Recording of the Notice of Completion (Report by Joseph Hebert)

B-7 First Amendment to the Lease Agreement for Facilities at the Millview Community Center with Community Action Partnership of Madera County

Recommendation: Adopt a Resolution Approving the First Amendment to Lease Agreement for Facilities at the Millview Community Center with the Community

Action Partnership of Madera County (CAPMC) (Report by Joseph Hebert)

B-8 Second Reading and Adoption of an Ordinance to Rezone (REZ 2022-09) ±2.3 acres of property located on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way (APN: 013-070-014)

Recommendation: The Planning Commission and staff recommend the City Council hold a public hearing, make the necessary findings, and take actions as follows:

1. Waive full reading and adopt an Ordinance of the City Council of the City of Madera approving Rezone 2022-09 and amending the official City of Madera Zoning Map to rezone approximately 2.3 acres of property (APN: 013-070-014) from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district (Report by Will Tackett)

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Consultant Services Agreement with Madera Unified School District for 2024 Summer Camps

Recommendation: Adopt a Resolution Approving the Consultant Services Agreement with the Madera Unified School District (MUSD) for the 2024 Summer Enrichment STEAM Camps not to exceed \$35,651 (Report by Joseph Hebert)

D-2 Rotary Park Rental for Farmers' Market 2024 Fee Waiver Request

Recommendation: Adopt a Resolution waiving the rental fees of Rotary Park related to the Neighborhood Farmers' Market at an anticipated fee rental of \$1,775 (Report by Joseph Hebert)

D-3 Adoption of Updated District Boundary to Include Property Annexed into the City (Country Club Drive-Martin Street Annexation)

Recommendation: Waive the full reading and introduce an Ordinance of the City Council of the City of Madera amending Subsection C (3) of Section 2-1.21 of the City Municipal Code to adopt revised district boundaries by title only, including CEQA Guidelines Section 15061(b)(3) determination (Report by Alicia Gonzales)

D-4 Community Development Block Grant (CDBG) 2024/25 Annual Action Plan Final Funding Allocation

Recommendation: Approve by Minute Order the Tentative 2024/25 CDBG Annual Action Plan Final Funding Allocation in the Amount of \$989,495 (Report by Michael Lima)

E. ADMINISTRATIVE REPORTS:

E-1 Status Update of Airport Property Agricultural Property Leases Within the City of Madera

Recommendation: This report is submitted to the City Council (Council) to provide an update on Airport Property Lease Agreements (Report by Keith Helmuth)

E-2 Madera Metro Transit Operator, MV Inc Presentation

Recommendation: Council feedback and direction as deemed necessary for the ongoing operation of the Madera Metro Transit System (Report by Michael Lima)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

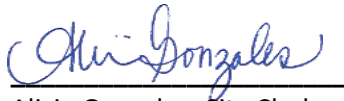
This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

G. CLOSED SESSION: None

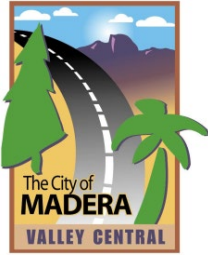
ADJOURNMENT:

-
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
 - The services of a translator can be made available. Please contact the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
 - Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4th Street, Madera, CA 93637 and on the City website at www.madera.gov
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for May 15, 2024, near the front entrances of City Hall and on the City's website www.madera.gov at 9:45 p.m. on May 9, 2024.



Alicia Gonzales, City Clerk



Item:	B-1
Minutes for:	05/01/2024
Adopted:	05/15/2024

Minutes of a Regular Meeting of the Madera City Council

May 1, 2024
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 854 8211 7891#. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Pro Tem Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

Absent: Mayor Santos Garcia

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Chief Building Official Rafael Magallan, City Engineer Keith Helmuth, Director of Financial Services Michael Lima, Fire Battalion Chief Ralph Duran, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiaramonte, Police Commander Josiah Arnold, Public Works Director Ismael Hernandez, Senior Civil Engineer Matt Bullis, Wastewater Treatment Plant Manager Gabriel Bostan and Communication Specialist Joseph Carrello.

INVOCATION: Joyce Lance, Glory of Zion Ministries

PLEDGE OF ALLEGIANCE: Councilmember Mejia

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, TO PULL ITEM C-1 AND D-1 OFF THE AGENDA WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

PRESENTATIONS:

1. Proclamation Recognizing April as Sexual Assault Awareness Month
2. Proclamation Recognizing Relay for Life

3. Proclamation Recognizing National Foster Care Awareness Month
4. Proclamation Recognizing Letter Carrier's Stamp Out Hunger Food Drive Day
5. Proclamation Recognizing May 4th as a Day of Recognition for Firefighters
6. Proclamation Recognizing Public Service Week

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Destiny Delgadillo of Crest Creations and Promotions stated that she held an event on April 28th and expressed concern that vendors thought the mobile vendor application permit fees were too high. She asked that making the fees more affordable would benefit the community.

Xitlali, a District 6 resident invited Council to attend a Nu'u Yavi culinary event where the Oaxacan community will showcase their homemade/authentic foods. The event will be held on Friday, May 3rd from 12 noon – 7:00 p.m. at Courthouse Park.

A member of the public, Hector Hernandez stated he held an event this past Saturday for Day of Kids. He stated that his experience with obtaining the permit from the Parks Department was stressful. He turned in the required paperwork and fees the first week of April. The Parks Department reached out two days before the event to tell them they hadn't received the insurance or the payment. He was able to have his event but it was stressful. He thinks the City can have a better process with better communication, so customers don't stress.

A member of the public, Alexis stated she experienced something like Destiny and Hector. She submitted her application and payment for a Soccer League fundraiser. One day before the event, the permit still had not been approved. She agrees that fees are too high. She suggested that the City hold a workshop that shows customers how to navigate the permit process.

Jonathan Martinez stated that something should be done about the professional scammers in town that pretend to do tournaments and fundraisers then show up at these meetings to complain about the process and fees. They need to follow the rules. He does agree that there is a lack of communication between the City and customers.

No further Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Consideration of Applications for a General Plan Amendment (GPA 2022-08), Specific Plan Amendment (SPA 2022-01) and Rezone (REZ 2022-09) pertaining to ±2.3 acres of property located on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way (APN: 013-070-014)

Recommendation: The Planning Commission and staff recommend the City Council hold a public hearing, make the necessary findings, and take actions as

follows:

1. Adopt a Resolution adopting the Mitigated Negative Declaration (SCH No. 2024030027) and the Mitigation Monitoring and Reporting Program prepared for purposes of the proposed project in accordance with the provisions of the California Environmental Quality Act (CEQA); and, amending the General Plan to change the land use designation for the subject property from Office to Commercial and amending Specific Plan No. 1 to change the land use designation from PO (Professional Office) to C1 (Light Commercial); and
2. Waive full reading and introduce by title only an Ordinance of the City Council of the City of Madera approving Rezone 2022-09 and amending the official City of Madera Zoning Map to rezone approximately 2.3 acres of property (APN: 013-070-014) property from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district (Report by Will Tackett)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM A-1 (1) WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

RES 24-62 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ADOPTING THE MITIGATED NEGATIVE DECLARATION (SCH NO. 2024030027) AND THE MITIGATION MONITORING AND REPORTING PROGRAM PREPARED FOR PURPOSES OF THE PROPOSED PROJECT IN ACCORDANCE WITH THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA); AND, AMENDING THE GENERAL PLAN AND SPECIFIC PLAN NO. 1 TO CHANGE THE LAND USE DESIGNATION FOR THE SUBJECT PROPERTY FROM OFFICE TO COMMERCIAL

ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM A-1 (2) WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

INTRO ORDINANCE AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING REZONE 2022-09 AND AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP TO REZONE APPROXIMATELY 2.3 ACRES OF PROPERTY (APN: 013-070-014) FROM THE PO (PROFESSIONAL OFFICE) TO THE C1 (LIGHT COMMERCIAL) ZONE DISTRICT

A-2 Military Equipment Use Ordinance and Policy

Recommendation: Review Military Equipment Use Policy, Ordinance, and Annual Report and by minute order affirm the Ordinance and accept the Annual Military Equipment Use Report (Report by Giachino Chiaramonte)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM A-2 WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER MONTES, THE CONSENT CALENDAR WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

B-1 Minutes – April 3, 2024 and April 24, 2024

Recommendation: Approve the City Council Minutes of April 3, 2024 and April 24, 2024 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for March 23, 2024 to April 19, 2024 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-4 Proclamation Recognizing Mrs. Elizabeth Ochoa as the 2024 California League of Educators (CLE) Teacher of the Year – Elementary Award

Adopt a Minute Order approving a Proclamation Recognizing Mrs. Elizabeth Ochoa as the 2024 California League of Educators (CLE) Teacher of the Year – Elementary Award (Report by Alicia Gonzales)

B-5 Amendment to Agreement with CDM-Smith for Professional Engineering Design Services for Water Well 37, Project W-GW-001

Recommendation: Adopt a Resolution Approving Amendment No. 1 to the Agreement with CDM-Smith in the amount of \$18,000 for professional engineering design services for Water Well No. 37, City Project No. W-GW-001 (Report by Keith Helmuth)

RES 24-56a A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AMENDMENT NO. 1 TO AGREEMENT WITH CDM-SMITH IN THE AMOUNT OF \$18,000.00 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR A WATER WELL 37, CITY PROJECT NO. W-GW-001

B-6 Military Equipment Purchase Per California Government Code Sections 7070 - 7075

Recommendation: Adopt Resolutions:

1. Authorizing the purchase of three unmanned aircraft systems (drones) from Advexure, LLC2.
2. Appropriating \$5,285 of Federal Asset Forfeiture monies in the City's Fiscal Year 2023/24 Adopted Budget (Report by Giachino Chiaramonte)

RES 24-57 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE THREE UNMANNED AIRCRAFT PER CALIFORNIA GOVERNMENT CODE SECTIONS 7070-7075

RES 24-58 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING AND APPROVING AMENDMENTS TO THE CITY OF MADERA FISCAL YEAR 2023/2024 BUDGET

B-7 Piggyback purchase agreement for Fleet Division-related purchase

Recommendation: Adopt a Resolution approving the County of Placer piggyback agreement with Stommel, Inc. (dba LEHR) for the purchase of vehicle up-fit equipment for police patrol vehicles for \$67,673 (Report by Michael Lima)

RES 24-59 RESOLUTION APPROVING A PIGGYBACK PURCHASE UTILIZING THE COUNTY OF PLACER'S AGREEMENT WITH STOMMER, INC. (DBA LEHR) FOR THE PURCHASE OF VEHICLE UP-FIT EQUIPMENT FOR POLICE PATROL VEHICLES

C. WORKSHOP:

C-1 Budget Workshop (Report by Michael Lima)

Item was pulled from agenda.

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Ratification, Assignment, and Assumption of Two Lease Agreements at Madera Airport

Recommendation: Adopt a Resolution Ratifying Previous Assignments and Consenting to the Current Assignments and Assumptions of "Lease Agreement–Airport Property #1" and "Lease Agreement–Airport Property #2" from the David and Patricia Berry Living Trust to 4160 & 4170 Aviation Drive, LLC. (Report by Ismael Hernandez)

Johanna Torres, Airport Advisory Commission (AAC) Chairwoman stated this item was not on their AAC agenda and noted that items are being taken to Council without informing or requesting input from the AAC and feels like the AAC is just in place to meet a requirement.

Staff was asked and responded to Ms. Torres' concerns and Council questions.

No further Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-1 WAS APPROVED BY A 5/1 VOTE. NOES: COUNCILMEMBER MEJIA. ABSENT: MAYOR GARCIA. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 5 MAYOR PRO TEM GALLEGOS
 COUNCILMEMBER RODRIGUEZ
 COUNCILMEMBER MONTES
 COUNCILMEMBER EVANS
 COUNCILMEMBER VILLEGAS

NO: 1 COUNCILMEMBER MEJIA

RES 24-60 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, RATIFYING PREVIOUSLY INTENDED ASSIGNMENTS AND CONSENTING TO THE CURRENT ASSIGNMENTS AND ASSUMPTIONS OF "LEASE AGREEMENT–AIRPORT PROPERTY #1" AND "LEASE AGREEMENT –AIRPORT PROPERTY #2" FROM THE DAVID AND PATRICIA BERRY LIVING TRUST TO 4160 & 4170 AVIATION DRIVE, LLC.

D-2 Parks & Community Services Department Budget Adjustments Request FY 23/24

Recommendation: Adopt a Resolution Amending the City’s Fiscal Year 2023/24 Budget Approving a Related Expenditure Line Related to the Installation of Musical Equipment at McNally Park for \$40,075 (Report by Joseph Hebert)

Item was pulled from agenda.

D-3 Amendment No. 3 to Agreement with Carollo Engineers, Inc. for Professional Engineering Design Services for a Water Storage Tank, Pump Station, and Transmission Main

Recommendation: Adopt a Resolution Approving Amendment No. 3 to Agreement with Carollo Engineers, Inc. for Professional Engineering Design Services for a Water Storage Tank, Pump Station, and Transmission Main for \$1,967,389 (Report by Keith Helmuth)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-3 WAS APPROVED UNANIMOUSLY BY A 6/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

RES 24-61 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AMENDMENT NO. 3 TO AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR A WATER STORAGE TANK, PUMP STATION, AND TRANSMISSION MAIN FOR THE CITY OF MADERA

E. ADMINISTRATIVE REPORTS:

E-1 Select Proclamation Recipients for June 2024

Recommendation: Request for Council’s Selection of Recipients for the Proclamation

Recognizing Pride Month and Juneteenth Day for June 2024 (Report by Alicia Gonzales)

Juneteenth recipient – Donald Holley

Pride Month recipient – Madera Coalition for Community Justice

E-2 Request for Direction regarding Deferred Maintenance at Madera Municipal Golf Course

Recommendation: Receive information on the current funding status of the Madera Municipal Golf Course and provide direction regarding deferred maintenance as appropriate. (Report by Joseph Hebert)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

Councilmember Evans mentioned that she is looking for assistance with the Juneteenth Day Celebration event. She is hoping to put together a community choir to participate in and is also looking for past and present veterans. She went to a League of CA Cities event and the NAHRO Conference in Washington DC.

Councilmember Montes had nothing to report.

Councilmember Mejia wished everyone a happy May Day which coincided with the Proclamation Recognizing Public Service Week. She attended a City Leaders Summit earlier this month which featured Assemblywoman Esmeralda Soria and the issue with Madera Community Hospital. She thanked the Easton Arcola Elementary kindergarteners for the invitation to read to them for the Read Across America Day even though that day had passed; she had fun reading to them. She thanked the parents of Madera Coalition for Community Justice who invited her to give them an overview of being a Councilmember and accessibility for the community. There will be an event of women cooking authentic Oaxacan foods on May 3rd from 12 noon – 7:00 p.m. at Courthouse Park. There will be a yard sale on Saturday to benefit Guelaguetza, so they can continue to provide a free event to the community.

Councilmember Rodriguez mentioned he attended the City Leaders Summit in Sacramento along with Councilmembers Evans, Mejia and Villegas and City Manager Arnoldo Rodriguez. He suggested bringing their Governance do's and don'ts to a Council meeting as a refresher. He mentioned Congressman Duarte's event in which \$2 Million was presented to the City for two projects. He attended a TCAG (Turlock County Association of Governments) meeting through the Madera County Transportation Commission.

Councilmember Villegas attended the City Leaders Summit and mentioned addressing the homeless issue. He mentioned Congressman Duarte's event in which \$2 Million was presented to the City for two projects. Councilmember Villegas everyone to the McNally Park Ribbon Cutting on Friday from 5:30 p.m. to 7:00 p.m.

Mayor Pro Tem Gallegos invited everyone to the upcoming ValleyStealz Ribbon Cutting and mentioned the Relay for Life event on Saturday at 8:00 a.m. at Town and Country Park. She

and Councilmember Rodriguez sit on the MCTC and Councilmember Rodriguez got a lot of information on “vanpool” which is a company that helps take the elderly to appointments. She asked her colleagues to entertain having the MVGM (The company that runs Dial-a-Ride and MAX) come and present to Council. They have purchased four vans and would like them to give Council insight on how that is working. TAB (Transit Advisory Board) Chairperson Cynthia has expressed concerns about the City of Madera Dial-a-Ride and MAX buses. Mayor Pro Tem got confirmation from the rest of Council to have this added to a future agenda.

G. CLOSED SESSION:

G-1 Liability Claim Pursuant to §54956.95

Claimant: Ismael Adame

Agency Claimed Against: City of Madera

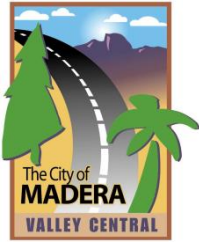
City Attorney Shannon Chaffin made the closed session announcement at 8:36 p.m. Mr. Chaffin and Council returned from Closed Session at 8:50 p.m. with all members of Council present except Mayor Garcia who was absent. Mr. Chaffin stated there was no reportable action.

ADJOURNMENT: Meeting was adjourned at 8:50 p.m.

ALICIA GONZALES, City Clerk

SANTOS GARCIA, Mayor

MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk



REPORT TO CITY COUNCIL

Approved by:

Michael Lima
Michael Lima, Director of Financial Services

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-2

SUBJECT:

Informational Report on Register of Audited Demands

RECOMMENDATION:

Review Register of Audited Demands Report for April 20, 2024 to May 3, 2024

SUMMARY:

The Register of Audited Demands for the City covering obligations paid during the period of April 20, 2024 to May 3, 2024 is summarized in the following tables. Attachment A contains Warrants while Table 2 is a summary of the wire transfers.

<i>Table 1: Warrant Distribution Summary</i>		
<i>Description</i>	<i>Check #'s</i>	<i>Amount</i>
<i>General Warrants</i>	39192 – 39377	\$4,278,324.04

<i>Table 2: Wire Transfer Summary</i>		
<i>Description</i>	<i>Vendor</i>	<i>Amount</i>
<i>Payroll and Taxes</i>	US Bank	\$663,945.36
<i>SDI</i>	EDD	\$2,796.78
<i>CalPERS Payment</i>	CalPERS	\$0.00

DISCUSSION:

Warrant requests are processed weekly based on the Fiscal Year 2023/2024 Adopted Budget and released for payment every Monday. Each demand has been audited and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment. Per

the request of City Council, we have included the departments from which each of the respective warrants were requested as well as the fund/division description from which they were paid.

FINANCIAL IMPACT:

Demands for payments are made within the constraints of the Fiscal Year 2023/2024 Adopted Budget.

ALTERNATIVES:

Informational only.

ATTACHMENTS:

Register of Audited Demands

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1 - US BANK GENERAL ACCOUNT

May 15, 2024

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
39192	04/24/2024	GRANTS	PROP 1B PTMISEA	DUO-GARD INDUSTRIES, INC.	BUS SHELTERS	\$ 87,346.34
39193	04/24/2024	WATER QUALITY	WATER OPS	THIRKETTLE CORPORATION	WATER METER REGISTERS	\$ 9,189.10
39194	04/24/2024	ENGINEERING	ENGINEERING	ACRO SERVICE CORPORATION	TEMP SERVICES - ENGINEERING	\$ 5,320.00
39195	04/24/2024	PW ADMIN	AIRPORT OPS	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 375.65
39195	04/24/2024	PW ADMIN	CENTRAL ADMIN	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 3,977.86
39195	04/24/2024	PW ADMIN	COMM & REC	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 7,667.01
39195	04/24/2024	PW ADMIN	ENGINEERING	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 3,040.85
39195	04/24/2024	PW ADMIN	FINANCE	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 237.47
39195	04/24/2024	PW ADMIN	INTERMODAL BLDG	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 568.33
39195	04/24/2024	PW ADMIN	PARKS	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 250.00
39195	04/24/2024	PW ADMIN	SEWER OPS	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 733.72
39195	04/24/2024	PW ADMIN	SOLID WASTE	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 733.72
39195	04/24/2024	PW ADMIN	TRANS - FIXED	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 948.94
39195	04/24/2024	PW ADMIN	TRANS - DAR	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 948.94
39195	04/24/2024	PW ADMIN	UB - GARBAGE	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 237.46
39195	04/24/2024	PW ADMIN	UB - SEWER	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 237.47
39195	04/24/2024	PW ADMIN	UB - WATER	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 474.92
39195	04/24/2024	PW ADMIN	WATER QUALITY CONTROL	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 237.43
39195	04/24/2024	PW ADMIN	WWTP	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 1,057.84
39195	04/24/2024	PW ADMIN	MEAS K - PD	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 636.68
39195	04/24/2024	PW ADMIN	PD OPS	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICES 04/24	\$ 4,618.22
39196	04/24/2024	GRANTS	PROP 1B PTMISEA	RRM DESIGN GROUP	PROFESSIONAL ENG DESIGN - INTERMODAL FACILITY	\$ 13,896.00
39197	04/24/2024	CITY COUNCIL	CITY COUNCIL	GARCIA, SANTOS	PER DIEM - LOCC CITY LEADERS SUMMIT	\$ 172.50
39198	04/24/2024	PARKS ADMIN	SPORTS PROGRAMS	J & D MANUFACTURING	FY 23/24 SPORTS PROGRAM APPAREL	\$ 1,780.28
39199	04/24/2024	GRANTS	TRANS - FIXED	MV TRANSPORTATION, INC.	TRANSIT OPERATOR 03/24	\$ 117,371.36
39199	04/24/2024	GRANTS	TRANS - DAR	MV TRANSPORTATION, INC.	TRANSIT OPERATOR 03/24	\$ 66,414.41
39200	04/24/2024	FLEET MAINT	FLEET MAINT	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS	\$ 166.99
39200	04/24/2024	FLEET MAINT	TRANS - FIXED	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS	\$ 255.79
39201	04/24/2024	FINANCE	FINANCE	MV CHENG & ASSOCIATES, INC.	CONSULTING SERVICES: INTERIM FINANCE DIRECTOR	\$ 2,625.00
39202	04/24/2024	ENGINEERING	WATER OPS	DAVIDS ENGINEERING, INC.	PROFESSIONAL SERVICES	\$ 3,697.82
39203	04/24/2024	FIRE	FIRE	VAN DE POL ENTERPRISES, INC.	FUEL CDF - 03/16/24-03/31/24	\$ 1,316.62
39204	04/24/2024	FLEET MAINT	MEAS K - PD	ALPHA EMPIRE AUTO GROUP, INC.	REPLACEMENT MOTOR #6905	\$ 495.95
39205	04/24/2024	HR/RISK MGT	HR/RISK MGT	ALLIANT INSURANCE SERVICES, INC.	CONSULTING SERVICES - HEALTH AND WELFARE BENEFITS	\$ 3,750.00
39206	04/24/2024	ENGINEERING	ENGINEERING	CORNISH DAVID	REIMBURSEMENT - PAINT SUPPLIES	\$ 49.75
39207	04/24/2024	FINANCE	AIRPORT OPS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 155.15
39207	04/24/2024	FINANCE	CENTRAL ADMIN	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 159.55
39207	04/24/2024	FINANCE	COMM & REC	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 642.30
39207	04/24/2024	FINANCE	COMPUTER MAINT	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 21.65
39207	04/24/2024	FINANCE	ENGINEERING	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 116.30
39207	04/24/2024	FINANCE	FACILITIES MAINT	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 768.13
39207	04/24/2024	FINANCE	FLEET MAINT	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 601.95
39207	04/24/2024	FINANCE	PARKS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 873.10

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
39207	04/24/2024	FINANCE	STREETS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 1,756.40
39207	04/24/2024	FINANCE	SEWER OPS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 381.55
39207	04/24/2024	FINANCE	UB - WATER	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 53.25
39207	04/24/2024	FINANCE	WATER OPS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 902.51
39207	04/24/2024	FINANCE	WATER QUALITY CONTROL	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 238.70
39207	04/24/2024	FINANCE	WWTP	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 876.67
39207	04/24/2024	FINANCE	PD OPS	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES 03/24	\$ 159.25
39208	04/24/2024	WATER OPS	WATER OPS	AMERICAN WATER WORKS ASSOCIATION	AWWA MEMBERSHIP	\$ 4,618.00
39209	04/24/2024	WWTP	SEWER CAPITAL OUTLAY	FLO-LINE TECHNOLOGY, INC.	EMERGENCY POND PUMP REPLACEMENT	\$ 28,593.66
39210	04/24/2024	FACILITIES	COMPUTER MAINT	NETWORKTIGERS, INC.	NETWORK TRANCEIVERS	\$ 4,586.13
39211	04/24/2024	PLANNING	PLANNING	MICHAEL BAKER INTERNATIONAL, INC.	HOUSING ELEMENT UPDATE	\$ 6,300.00
39212	04/24/2024	INFO SERVICES	BUILDING	AMERITECH COMPUTER SERVICE, INC.	NETWORK STORAGE	\$ 8,657.78
39213	04/24/2024	ENGINEERING	WATER CAPITAL OUTLAY	UNIFIED FIELD SERVICES CORPORATION	WATER TOWER RENOVATION	\$ 305,819.63
39214	04/24/2024	PARKS ADMIN	AQUATICS PROGRM	NEW IMAGE POOL INTERIORS, INC.	CDBG - CENTENNIAL PARK POOL COMPLEX	\$ 26,827.29
39214	04/24/2024	PARKS ADMIN	CDBG PUB IMPR	NEW IMAGE POOL INTERIORS, INC.	CDBG - CENTENNIAL PARK POOL COMPLEX	\$ 212,172.71
39215	04/24/2024	PARKS ADMIN	CDBG PUB IMPR	JUAREZ BROTHERS GENERAL ENGINEERING INC.	MCNALLY PARK - BASKETBALL COURTS	\$ 139,665.86
39216	04/24/2024	GRANTS	CDBG PUBLIC SVC	PROJECT RUN MADERA	CDBG FY 23/24 Q3	\$ 5,525.85
39217	04/24/2024	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	MONTHLY SAMPLING	\$ 132.00
39217	04/24/2024	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	WEEKLY SAMPLING	\$ 576.00
39217	04/24/2024	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	QUARTERLY SAMPLING	\$ 220.00
39218	04/24/2024	HR/RISK MGT	PD OPS	ANAYA, CHRIS	TUITION REIMBURSEMENT	\$ 918.00
39219	04/24/2024	ENGINEERING	CDBG PUB IMPR	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SERVICES	\$ 865.90
39219	04/24/2024	ENGINEERING	FAU CMAQ	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVS	\$ 123.94
39219	04/24/2024	ENGINEERING	LTF - STREETS	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVS	\$ 24,674.46
39219	04/24/2024	ENGINEERING	MEAS T - ENVIRO	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SVS	\$ 4,163.60
39219	04/24/2024	ENGINEERING	SEWER CAPITAL OUTLAY	BLAIR CHURCH & FLYNN	PROFESSIONAL ENGINEERING SERVICES	\$ 5,319.10
39220	04/24/2024	WWTP	SEWER CAPITAL OUTLAY	THOMAS AND ASSOCIATES	GRIT PUMP	\$ 13,243.44
39221	04/24/2024	ENGINEERING	AFFORDABLE HOUSING	CHICAGO TITLE COMPANY	TITLE REPORTS	\$ 500.00
39222	04/24/2024	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 08/19/2022 PAYROLL	\$ 777.80
39223	04/24/2024	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 04/12/2024 PAYROLL	\$ 1,028.25
39224	04/24/2024	FINANCE	PD OPS	COMCAST	04/24 SVS 8155500320092096	\$ 197.02
39225	04/24/2024	GRANTS	CDBG PUBLIC SVC	COMMUNITY ACTION PRTRNSHP OF MADERA	CDBG FY 23/24 Q3	\$ 3,827.61
39226	04/24/2024	HR/RISK MGT	HR/RISK MGT	OCCUPATIONAL HEALTH CENTERS OF CA, A MEDIC	PRE-EMPLOYMENT SERVICES	\$ 275.00
39227	04/24/2024	FIRE	FIRE	DEPARTMENT OF FORESTRY AND FIRE	Q2 ACTUAL BILLING FOR CITY CONTRACT FY 23/24	\$ 1,179,629.21
39227	04/24/2024	FIRE	MEAS K - FIRE	DEPARTMENT OF FORESTRY AND FIRE	Q2 ACTUAL BILLING FOR CITY CONTRACT FY 23/24	\$ 589,814.60
39228	04/24/2024	PW ADMIN	FACILITIES MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 63.75
39228	04/24/2024	PW ADMIN	STREETS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 63.75
39228	04/24/2024	PW ADMIN	SEWER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 63.75
39228	04/24/2024	PW ADMIN	WATER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 63.75
39229	04/24/2024	FINANCE	MEAS K - FIRE	DONALD J FRASER	REDEVELOPMENT & FINANCIAL CONSULTING	\$ 1,950.00
39229	04/24/2024	FINANCE	PAYROLL CLEARING	DONALD J FRASER	REDEVELOPMENT & FINANCIAL CONSULTING	\$ 2,700.00
39230	04/24/2024	GRANTS	INTERMODAL BLDG	GUARDIAN WESTERN SWEEPING INC.	04/24 POWER SWEEPING	\$ 402.50
39230	04/24/2024	GRANTS	PARKING DIST OPS	GUARDIAN WESTERN SWEEPING INC.	04/24 POWER SWEEPING	\$ 402.50
39231	04/24/2024	FACILITIES	FACILITIES MAINT	JAM SERVICES INC	STREET LIGHTS	\$ 4,546.50
39231	04/24/2024	FACILITIES	FACILITIES MAINT	JAM SERVICES INC	STREET LIGHT BOX LIDS	\$ 2,598.00

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
39232	04/24/2024	ENGINEERING	MEAS K - PD	KRAZAN & ASSOCIATES, INC.	PD-01 TESTING LAB	\$ 3,005.00
39233	04/24/2024	FIRE	FIRE	L.N. CURTIS & SONS	HURST ANNUAL SERVICE	\$ 3,383.40
39234	04/24/2024	FINANCE	PD OPS	MADERA COUNTY TREASURER	COUNTY'S PORTION OF PARKING PENALTIES PAID 02/24	\$ 131.50
39235	04/24/2024	GRANTS	CDBG PUBLIC SVC	MADERA RESCUE MISSION, INC.	CDBG FY 23/24 HOMELESS PROGRAM Q3	\$ 12,469.71
39236	04/24/2024	CITY ADMIN	COMMUNITY PROMO	MADERA TRIBUNE	MADERA PRIDE 2024	\$ 1,500.00
39236	04/24/2024	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTISEMENT	\$ 163.40
39237	04/24/2024	PW ADMIN	STREET CLEANING	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 7,305.06
39238	04/24/2024	PD OPS	PD OPS	MOTOROLA SOLUTIONS INC.	RADIO UPGRADES - PD	\$ 158.05
39239	04/24/2024	FINANCE	CFD DEBT FUND - 2006 BONDS	WILLDAN FINANCIAL SERVICES	CFD 2006-1 SERIES 2018 PRIVATE PLACEMENT	\$ 1,750.00
39240	04/24/2024	ENGINEERING	AFFORDABLE HOUSING	O'DELL ENGINEERING, INC.	DESIGN SVS - SIDEWALK IMPROVEMENTS	\$ 1,332.50
39241	04/24/2024	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	03/24 SERVICE 5207933925-6	\$ 83.23
39241	04/24/2024	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	03/24 SERVICE 1598348280-1	\$ 101.61
39241	04/24/2024	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	03/24 SERVICE 5225647713-5	\$ 14.78
39241	04/24/2024	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	03/24 SERVICE 9787342989-4	\$ 187.24
39242	04/24/2024	FINANCE	FINANCE	PHOENIX GROUP INFO SYS	CITATIONS 02/24	\$ 114.83
39242	04/24/2024	FINANCE	PARKING DIST OPS	PHOENIX GROUP INFO SYS	CITATIONS 02/24	\$ 165.24
39243	04/24/2024	ENGINEERING	WATER CAPITAL OUTLAY	PROVOST & PRITCHARD CONSULTING	ON-CALL W-39, W-40, & W-41 WATER MAIN REPLACEMENT	\$ 11,213.15
39243	04/24/2024	ENGINEERING	WATER CAPITAL OUTLAY	PROVOST & PRITCHARD CONSULTING	DESIGN SERVICES FOR W-000009	\$ 8,125.20
39243	04/24/2024	WATER QUALITY	WATER QUALITY CONTROL	PROVOST & PRITCHARD CONSULTING	WATER LOSS AUDIT - 2020 & 2021	\$ 4,000.00
39244	04/24/2024	PARKS ADMIN	COMM & REC	SERGIO'S WELDING	SKATE PARK FENCE REPAIR	\$ 2,932.28
39245	04/24/2024	WWTP	WWTP	SPARKLETT'S	WWTP - LAB & DRINKING WATER	\$ 7.44
39246	04/24/2024	FINANCE	PAYROLL TRUST	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 04/12/24 PAYROLL	\$ 114.63
39247	04/24/2024	GRANTS	INTERMODAL BLDG	TECH. MASTER PEST MANAGEMENT	SQUIRREL CONTROL - TRANSIT	\$ 150.00
39248	04/24/2024	FINANCE	FINANCE	OTP - FINANCE	PER DIEM - TYLER CONNECT 2024	\$ 301.50
39249	04/24/2024	FINANCE	PARKING DIST OPS	OVERPAYMENTS	REIMBURSE DOUBLE PAYMENT FOR CITE # 43285	\$ 294.00
39251	04/24/2024	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE - 6255039	\$ 2,000.00
39252	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9918303	\$ 48.29
39253	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9925934	\$ 306.24
39254	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9914178	\$ 134.86
39255	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9900957	\$ 299.55
39256	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9900957	\$ 299.55
39257	04/24/2024	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 25	\$ 1,700.00
39258	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9922115	\$ 125.00
39259	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9905414	\$ 147.80
39260	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9922996	\$ 719.14
39261	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9923012	\$ 768.28
39262	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9918782	\$ 251.03
39263	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9919936	\$ 179.47
39264	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 4308004	\$ 34.57
39265	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 4475002	\$ 105.11
39266	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 10000149	\$ 143.98
39267	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB 9924980 675 MAINBERRY	\$ 1,457.83
39268	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9924659	\$ 142.52
39269	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 10001038	\$ 112.17
39270	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 1049003	\$ 55.84

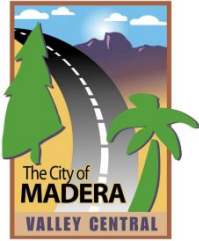
CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
39271	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 1049003	\$ 76.33
39272	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9925197	\$ 149.13
39273	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9925197	\$ 15.73
39274	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND9925197	\$ 173.34
39275	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9894291	\$ 244.81
39276	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 10000632	\$ 162.07
39277	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9924198	\$ 252.82
39278	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9909168	\$ 363.10
39279	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB TERM REFUND 9924729	\$ 226.14
39280	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9915553	\$ 130.07
39281	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9892287	\$ 12.82
39282	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9892287	\$ 136.26
39283	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9922321	\$ 108.03
39284	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9925330	\$ 27.13
39285	04/24/2024	FINANCE	WATER FUND	AR REFUNDS	DEPOSIT REFUND - METER 20	\$ 1,700.00
39286	04/24/2024	UB - WATER	WATER FUND	AR REFUNDS	UB REFUND 9916598	\$ 174.58
39287	04/24/2024	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 50.00
39287	04/24/2024	PARKS ADMIN	PARKS	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 115.00
39288	04/24/2024	PARKS	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - ROTARY PAVILION	\$ 50.00
39289	04/24/2024	PARKS ADMIN	AQUATICS PROGRM	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 480.00
39289	04/24/2024	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	RENTAL CANCELLATION REFUND	\$ 100.00
39290	04/24/2024	FINANCE	WATER FUND	OTP- UB REFUNDS	DEPOSIT FROM MAIS TO MUNIS - 9913735-508151	\$ 258.17
39291	04/24/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 10000721-554165	\$ 62.35
39292	04/24/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 10000731-554165	\$ 15.59
39293	04/24/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 10000732-554165	\$ 17.15
39294	04/24/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 10001000-553911	\$ 11.72
39295	04/24/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 10001026-556510	\$ 22.23
39296	04/24/2024	FINANCE	WATER FUND	OTP- UB REFUNDS	DEPOSIT FROM MAIS TO MUNIS - 9920772-510712	\$ 158.09
39297	04/26/2024	GRANTS	CDBG PUBLIC SVC	OLIVE CHARITABLE ORGANIZATION	CDBG 23/24 - BENNET HOUSE Q3	\$ 1,571.87
39298	04/26/2024	GRANTS	CDBG PUBLIC SVC	COMMUNITY ACTION PRTRNSHP OF MADERA	CDBG FY 23/24 Q3	\$ 3,678.78
39298	04/26/2024	GRANTS	CDBG PUBLIC SVC	COMMUNITY ACTION PRTRNSHP OF MADERA	CDBG FY 23/24 Q2	\$ 6,321.22
39299	04/26/2024	GRANTS	CDBG PUBLIC SVC	MADERA COALITION FOR COMM JUSTICE	CDBG FY 23/24 Q3	\$ 3,913.06
39300	04/30/2024	ENGINEERING	ENGINEERING	ACRO SERVICE CORPORATION	TEMP SERVICES - ENGINEERING	\$ 2,800.00
39301	04/30/2024	GRANTS	PROP 1B PTMISEA	RRM DESIGN GROUP	PROFESSIONAL ENG DESIGN - INTERMODAL FACILITY	\$ 4,448.75
39302	04/30/2024	PD OPS	SUPP LAW ENF	HARRY D. WILSON INC.	PD - NEOTEC HELMET	\$ 2,056.72
39303	04/30/2024	ENGINEERING	RSTP - FED EX	GHD INC.	4TH/LAKE/CENTRAL INTERSECTION IMPROVEMENTS	\$ 13,331.75
39304	04/30/2024	PARKS ADMIN	SPORTS PROGRAMS	J & D MANUFACTURING	FY 23/24 SPORTS PROGRAM APPAREL	\$ 782.59
39305	04/30/2024	PD OPS	SUPP LAW ENF	DIEBERTS CREATIVE COPY INC	BUSINESS CARDS - PD	\$ 245.00
39306	04/30/2024	PD OPS	MEAS K - PD	TIM J LAW	EMPLOYMENT BACKGROUND	\$ 800.00
39307	04/30/2024	FLEET MAINT	STREET CLEANING	CALIFORNIA AIR RESOURCES BOARD	CARB PERMIT FEES	\$ 805.00
39308	04/30/2024	PD OPS	PD OPS	CRISCOM PUBLIC RELATIONS, INC.	GRANT RESEARCH & WRITING SERVICES - 05/24	\$ 4,000.00
39309	04/30/2024	PD OPS	ANIMAL CONTROL	GOVCONNECTION, INC.	IN CAR COMPUTER UPGADES CE & AC	\$ 2,843.54
39310	04/30/2024	PD OPS	PD OPS	PACIFIC STORAGE COMPANY	SHREDDING SERVICES	\$ 404.00
39311	04/30/2024	GRANTS	HOME PROGRAM INCOME	WT CAPITAL LENDER SERVICES	TRUSTEE'S FEES - 14-CALHOME-9834 14-07	\$ 671.86
39312	04/30/2024	CITY CLERK	PURCHASING	GENERAL LOGISTICS SYSTEMS US INC	OVERNIGHT MAIL - CITY ATTORNEY	\$ 7.75

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39313	04/30/2024	PD OPS	MEAS K - PD	DOOLEY ENTERPRISES, INC.	AMMUNITION	\$ 8,803.30
39314	04/30/2024	FINANCE	AIRPORT OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 183.42
39314	04/30/2024	FINANCE	ANIMAL CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 564.47
39314	04/30/2024	FINANCE	BUILDING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 51.50
39314	04/30/2024	FINANCE	CODE ENF	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 607.57
39314	04/30/2024	FINANCE	DRAINAGE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 415.01
39314	04/30/2024	FINANCE	ENGINEERING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 512.91
39314	04/30/2024	FINANCE	FACILITIES MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 444.72
39314	04/30/2024	FINANCE	FLEET MAINT	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 75.97
39314	04/30/2024	FINANCE	FLEET MOTOR POOL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 237.38
39314	04/30/2024	FINANCE	GRAFFITI ABATE	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 968.63
39314	04/30/2024	FINANCE	LMD SERVICES	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 972.18
39314	04/30/2024	FINANCE	PARKS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 2,979.01
39314	04/30/2024	FINANCE	STREETS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 2,203.66
39314	04/30/2024	FINANCE	SEWER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 1,637.79
39314	04/30/2024	FINANCE	STREET CLEANING	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 2,199.00
39314	04/30/2024	FINANCE	TRANS - FIXED	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 6,196.06
39314	04/30/2024	FINANCE	TRANS - DAR	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 5,709.31
39314	04/30/2024	FINANCE	WATER OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 2,948.80
39314	04/30/2024	FINANCE	WATER QUALITY CONTROL	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 633.25
39314	04/30/2024	FINANCE	WWTP	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 147.24
39314	04/30/2024	FINANCE	PD OPS	VAN DE POL ENTERPRISES, INC.	FUEL CITY VEHICLES 04/01/24-04/15/24	\$ 10,237.22
39314	04/30/2024	WWTP	WWTP	VAN DE POL ENTERPRISES, INC.	FUEL WWTP - BULK PROPANE	\$ 4,170.38
39314	04/30/2024	PD OPS	SUPP LAW ENF	VAN DE POL ENTERPRISES, INC.	PROPANE - PD DUI CHECK POINT	\$ 18.50
39315	04/30/2024	INFO SERVICES	BUILDING	ZONES IT SOLUTIONS INC	TABLETS FOR INSPECTORS	\$ 8,064.08
39316	04/30/2024	PD OPS	PD OPS	CINTAS CORPORATION	MEDICAL SUPPLIES	\$ 159.90
39317	04/30/2024	STREETS	STREETS	POTTERS INDUSTRIES LLC	HIGHWAY SAFETY MARKING SPHERES	\$ 5,132.13
39318	04/30/2024	PD OPS	SUPP LAW ENF	EVANS FEED & LIVESTOCK SUPPLY, INC.	SUPPLIES FOR BUBBLES	\$ 38.97
39319	04/30/2024	PARKS ADMIN	COMM & REC	MARCO A GONZALEZ ENGINEERING, INC.	SKATE PARK DEMO	\$ 10,593.00
39320	04/30/2024	GRANTS	HOME PROGRAM INCOME	BACKOWSKI LAW GROUP, PC	LEGAL SERVICES - 2084.002	\$ 147.50
39320	04/30/2024	GRANTS	HOME PROGRAM INCOME	BACKOWSKI LAW GROUP, PC	LEGAL SERVICES - 2084.003	\$ 295.00
39320	04/30/2024	GRANTS	HOME PROGRAM INCOME	BACKOWSKI LAW GROUP, PC	LEGAL SERVICES - 2084.010	\$ 1,327.50
39321	04/30/2024	PARKS ADMIN	RECREATION	DERRICK SANCHEZ	REIMBURSEMENT - CPRS CONNECTIONS CONF & EXPO	\$ 127.32
39322	04/30/2024	PW ADMIN	AIRPORT OPS	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 39.00
39322	04/30/2024	PW ADMIN	CENTRAL ADMIN	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 39.00
39322	04/30/2024	PW ADMIN	COMM & REC	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 351.00
39322	04/30/2024	PW ADMIN	ENGINEERING	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 78.00
39322	04/30/2024	PW ADMIN	FIRE	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 117.00
39322	04/30/2024	PW ADMIN	INTERMODAL BLDG	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 78.00
39322	04/30/2024	PW ADMIN	PARKS	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 39.00
39322	04/30/2024	PW ADMIN	SEWER OPS	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 19.50
39322	04/30/2024	PW ADMIN	WATER OPS	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 19.50
39322	04/30/2024	PW ADMIN	WWTP	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 39.00
39322	04/30/2024	PW ADMIN	PD OPS	EAGLESHIELD PEST CONTROL	PEST CONTROL SERVICES 04/24	\$ 39.00
39323	04/30/2024	SEWER OPS	SEWER OPS	RILEY RUSSELL	DISINFECTANT	\$ 376.41

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39324	04/30/2024	ENGINEERING	MEAS K - PD	TERRA WEST CONSTRUCTION INCORPORATED	PARKING LOT - PD	\$ 23,055.37
39324	04/30/2024	ENGINEERING	PD PARKING LOT RESURFACING	TERRA WEST CONSTRUCTION INCORPORATED	PARKING LOT - PD	\$ 133,633.28
39325	04/30/2024	INFO SERVICES	COMPUTER MAINT	ABTECH TECHNOLOGIES, INC.	SERVER & NETWORK STORAGE HARDWARE	\$ 320,445.25
39326	04/30/2024	WATER QUALITY	WATER QUALITY CONTROL	DELLAVALLE LABORATORY, INC.	WEEKLY SAMPLING	\$ 576.00
39327	04/30/2024	FINANCE	COMM & REC	AT&T	03/24 CALNET 3 SERVICE 9391026396	\$ 264.56
39327	04/30/2024	FINANCE	MEAS K - FIRE	AT&T	03/24 CALNET 3 SERVICE 9391068734	\$ 57.15
39327	04/30/2024	FINANCE	SEWER OPS	AT&T	04/24 CALNET 3 SERVICE 9391031570	\$ 192.30
39327	04/30/2024	FINANCE	SR CITIZEN COMM	AT&T	03/24 CALNET 3 SERVICE 9391026403	\$ 31.86
39327	04/30/2024	FINANCE	SR CITIZEN COMM	AT&T	03/24 CALNET 3 SERVICE 9391026398	\$ 29.12
39327	04/30/2024	FINANCE	PD OPS	AT&T	03/24 CALNET 3 SERVICE 9391026401	\$ 29.12
39327	04/30/2024	FINANCE	PD OPS	AT&T	03/24 CALNET 3 SERVICE 9391059143	\$ 2,041.87
39327	04/30/2024	FINANCE	PD OPS	AT&T	04/24 CALNET 3 SERVICE 9391020514	\$ 155.55
39328	04/30/2024	ENGINEERING	WATER CAPITAL OUTLAY	AM CONSULTING ENGINEERS, INC.	ON-CALL W-03 & W-04 WATER MAIN UPGRADES	\$ 6,550.00
39329	04/30/2024	ENGINEERING	ENGINEERING	AMERICAN BUSINESS MACHINES	PLOTTER LEASE	\$ 297.00
39330	04/30/2024	CITY CLERK	CITY CLERK	AMERICAN LEGAL PUBLISHING CORP	PAPER VERSION OF MMC UPDATE	\$ 1,566.66
39331	04/30/2024	GRANTS	HOME PROGRAM INCOME	MEADOWS MOBILE HOME PARK	SPACE RENTAL #19 05/24	\$ 842.00
39332	04/30/2024	GRANTS	HOME PROGRAM INCOME	MEADOWS MOBILE HOME PARK	SPACE RENTAL #23 05/24	\$ 843.07
39333	04/30/2024	GRANTS	HOME PROGRAM INCOME	MEADOWS MOBILE HOME PARK	SPACE RENTAL #86 05/24	\$ 821.59
39334	04/30/2024	PARKS ADMIN	SPORTS PROGRAMS	BSN SPORTS	T-BALL EQUIPMENT	\$ 982.43
39335	04/30/2024	PD OPS	SUPP LAW ENF	CA DEPARTMENT OF JUSTICE	FINGERPRINT APPS 03/24	\$ 416.00
39335	04/30/2024	PD OPS	SUPP LAW ENF	CA DEPARTMENT OF JUSTICE	BLOOD ALCOHOL ANALYSIS 03/24	\$ 700.00
39336	04/30/2024	PD OPS	SUPP LAW ENF	CEDAR VETERINARY HOSPITAL, INC	VETERINARY SERVICES - GUSTAV	\$ 1,972.17
39337	04/30/2024	PURCHASING	PD OPS	CANON FINANCIAL SERVICES	MPD COPIER 04/24	\$ 200.26
39338	04/30/2024	ENGINEERING	AFFORDABLE HOUSING	CHICAGO TITLE COMPANY	TITLE REPORTS	\$ 2,000.00
39339	04/30/2024	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 04/26/2024 PAYROLL	\$ 1,028.25
39340	04/30/2024	FINANCE	COMPUTER MAINT	COMCAST	04/24 SERVICE 8155500320322006	\$ 88.13
39341	04/30/2024	PD OPS	SUPP LAW ENF	COMMUNITY MEDICAL CENTER	LEGAL BLOOD DRAWS - 03/24	\$ 175.00
39342	04/30/2024	HR/RISK MGT	HR/RISK MGT	CPS HR CONSULTING	BILINGUAL EXAM	\$ 2,139.25
39343	04/30/2024	PD OPS	CODE ENF	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 03/24	\$ 87.50
39343	04/30/2024	PD OPS	UB - GARBAGE	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 03/24	\$ 21.88
39343	04/30/2024	PD OPS	UB - SEWER	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 03/24	\$ 21.88
39343	04/30/2024	PD OPS	UB - WATER	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST SERVICES 03/24	\$ 43.74
39344	04/30/2024	INFO SERVICES	LTF - STREETS	DLT SOLUTIONS, INC.	AUTOCAD LICENSE RENEWAL	\$ 12,197.70
39345	04/30/2024	PW ADMIN	COMPUTER MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 32.50
39345	04/30/2024	PW ADMIN	FACILITIES MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 73.12
39345	04/30/2024	PW ADMIN	FLEET MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 47.50
39345	04/30/2024	PW ADMIN	PARKS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 32.50
39345	04/30/2024	PW ADMIN	STREETS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 73.12
39345	04/30/2024	PW ADMIN	SEWER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 73.13
39345	04/30/2024	PW ADMIN	WATER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING - PW	\$ 73.13
39346	04/30/2024	PARKS ADMIN	PARKS ADMIN	CROWN SERVICES CO.	LTC PORTA POTTIES	\$ 1,879.98
39347	04/30/2024	BUILDING	BUILDING	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION SVS 04/01/24-04/15/24	\$ 11,115.00
39348	04/30/2024	PD OPS	PD OPS	FRESNO CITY COLLEGE	REGISTRATION FEE - POLICE ACADEMY	\$ 3,220.00
39349	04/30/2024	PD OPS	PD OPS	LANGUAGE LINE SERVICES, INC.	INTERPRETATION SERVICES	\$ 23,783.15
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE -	\$ 100.00

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39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	HOSE BIB REBATE - 3850001	\$ 14.28
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	DRIP IRRIGATION REBATE - 9926031	\$ 150.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	SMART IRRIG REBATE - 3850001	\$ 200.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	SMART IRRIG REBATE - 9926031	\$ 199.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	MULCH REBATE - 4614004	\$ 50.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	MULCH REBATE - 4914001	\$ 100.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	MULCH REBATE - 9921687	\$ 155.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 3850001	\$ 99.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 6255039	\$ 600.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	TOILET REBATE - 9918130	\$ 100.00
39350	04/30/2024	FINANCE	WATER CONSERV	CITY OF MADERA	MULCH REBATE - 8001041	\$ 95.00
39350	04/30/2024	FINANCE	WATER FUND	CITY OF MADERA	METER DEPOSIT #18	\$ 1,700.00
39351	04/30/2024	FINANCE	PAYROLL TRUST	M.C.E.A.	MONTHLY DUES 04/24	\$ 310.00
39351	04/30/2024	FINANCE	PAYROLL TRUST	M.C.E.A.	MONTHLY DUES 08/22	\$ 290.00
39352	04/30/2024	CITY CLERK	CITY COUNCIL	MADERA COUNTY E D C	ECONOMIC SUMMIT - 2024	\$ 200.00
39352	04/30/2024	CITY CLERK	PARKS ADMIN	MADERA COUNTY E D C	ECONOMIC SUMMIT - 2024	\$ 40.00
39352	04/30/2024	CITY CLERK	STREETS	MADERA COUNTY E D C	ECONOMIC SUMMIT - 2024	\$ 40.00
39352	04/30/2024	CITY CLERK	CITY MANAGER	MADERA COUNTY E D C	ECONOMIC SUMMIT - 2024	\$ 40.00
39353	04/30/2024	FINANCE	PAYROLL TRUST	M P O A	MONTHLY DUES 04/24	\$ 6,774.68
39353	04/30/2024	FINANCE	PAYROLL TRUST	M P O A	MONTHLY DUES 08/22	\$ 6,763.92
39354	04/30/2024	GRANTS	CDBG ADMIN	MADERA TRIBUNE	PUBLIC HEARING NOTICE	\$ 260.00
39354	04/30/2024	GRANTS	CDBG ADMIN	MADERA TRIBUNE	PUBLIC NOTICE	\$ 117.00
39354	04/30/2024	HR/RISK MGT	HR/RISK MGT	MADERA TRIBUNE	JOB ADVERTSISEMENT	\$ 91.20
39354	04/30/2024	PLANNING	PLANNING	MADERA TRIBUNE	INTENT TO ADOPT ORDINANCE - 1008 CS	\$ 318.50
39355	04/30/2024	PW ADMIN	PARKS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 210.00
39355	04/30/2024	PW ADMIN	STREETS	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 1,772.06
39355	04/30/2024	PW ADMIN	STREET CLEANING	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 7,473.89
39355	04/30/2024	PW ADMIN	WWTP	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL	\$ 701.93
39356	04/30/2024	PW ADMIN	WWTP	MONDRAGON, JUAN	MILEAGE REIMBURSEMENT - CALL TO WWTP	\$ 51.46
39357	04/30/2024	PD OPS	PD OPS	MOTOROLA SOLUTIONS INC.	RADIO UPGRADES - PD	\$ 10,041.75
39358	04/30/2024	PD OPS	MEAS K - PD	OCCU-MED, LTD.	EXAM SERVICES	\$ 1,145.00
39359	04/30/2024	PARKS ADMIN	CCLP GRANT	PARK ASSOCIATES	PLAYGROUND EQUIPMENT	\$ 130,857.58
39360	04/30/2024	PD OPS	MEAS K - PD	PROFORCE	PD FIREARM PURCHASE	\$ 25,631.27
39361	04/30/2024	ENGINEERING	WATER CAPITAL OUTLAY	PROVOST & PRITCHARD CONSULTING	ON-CALL W-39, W-40, & W-41 WATER MAIN REPLACEMENT	\$ 63,761.24
39362	04/30/2024	PD OPS	MEAS K - PD	RON'S TOWING & ROAD SERVICE	TOWING SERVICES	\$ 1,245.00
39363	04/30/2024	WATER OPS	WATER OPS	SJVAPCD	ANNUAL AIR TOXIC ASSESSMENT 23/24	\$ 160.00
39363	04/30/2024	PD OPS	PD OPS	SJVAPCD	ANNUAL AIR TOXIC ASSESSMENT 23/24	\$ 160.00
39364	04/30/2024	STREETS	STREETS	SEAL RITE PAVING	ASPHALT PAVING/PATCHING	\$ 27,948.74
39365	04/30/2024	STREETS	STREETS	SEAL RITE PAVING	ASPHALT PAVING/PATCHING	\$ 17,845.84
39366	04/30/2024	FINANCE	PAYROLL TRUST	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 04/26/24 PAYROLL	\$ 114.63
39367	04/30/2024	ENGINEERING	LTF - STREETS	TJKM TRANSPORTATION CONSULTANTS	CONSULTING SERVICES	\$ 172.72
39368	04/30/2024	PARKS ADMIN	COMM & REC	TK ELEVATOR CORPORATION	YC ELEVATOR MAINTENANCE	\$ 315.17
39369	04/30/2024	FINANCE	BUILDING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 104.02
39369	04/30/2024	FINANCE	CITY COUNCIL	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 38.01
39369	04/30/2024	FINANCE	FACILITIES MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 52.01

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39369	04/30/2024	FINANCE	FIRE	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 152.04
39369	04/30/2024	FINANCE	FLEET MAINT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 1.67
39369	04/30/2024	FINANCE	HR/RISK MGT	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 38.01
39369	04/30/2024	FINANCE	PARKS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 1.67
39369	04/30/2024	FINANCE	PLANNING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 52.01
39369	04/30/2024	FINANCE	STREETS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 13.96
39369	04/30/2024	FINANCE	SEWER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 1.67
39369	04/30/2024	FINANCE	STREET CLEANING	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 1.67
39369	04/30/2024	FINANCE	WATER OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 144.03
39369	04/30/2024	FINANCE	WATER QUALITY CONTROL	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 38.01
39369	04/30/2024	FINANCE	WWTP	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 79.29
39369	04/30/2024	FINANCE	PD OPS	VERIZON WIRELESS	CITY CELL PHONE CHARGES 03/11/24-04/10/24	\$ 494.25
39370	04/30/2024	PW ADMIN	WATER CONSERV	OTP- REBATES	TURF REPLACEMENT REBATE - 9919240	\$ 2,000.00
39371	04/30/2024	PARKS ADMIN	AQUATICS PROGRM	OTP- PARKS REFUNDS	REFUND - REGISTERED FOR WRONG PROGRAM	\$ 170.00
39372	04/30/2024	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - PANAM GYM	\$ 200.00
39373	04/30/2024	PARKS ADMIN	GENERAL TRUST	OTP- PARKS REFUNDS	DEPOSIT REFUND - PANAM MULTI-ROOM	\$ 100.00
39374	04/30/2024	PARKS ADMIN	PARKS	OTP- PARKS REFUNDS	DEPOSIT REFUND - ROTARY SHELTER 2	\$ 40.00
39375	04/30/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 554165	\$ 45.20
39376	04/30/2024	FINANCE	WATER UTILITY	OTP- UB REFUNDS	UB TERMINATION REFUND - 9925771-514034	\$ 379.09
39377	04/30/2024	UB - WATER	WATER FUND	OTP- UB REFUNDS	UB 9911300 2880 FALCON	\$ 1,414.79
465	04/26/2024	FINANCE	PAYROLL TRUST	MISSION SQUARE - 302351	PLAN #302351 CONTRIBS FOR 04/26/24 PAYROLL	\$ 30,477.98
466	04/29/2024	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 04/26/2024	\$ 13,749.02
467	04/29/2024	FINANCE	PAYROLL TRUST	NPC-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 04/26/2024	\$ 2,790.18
468	04/30/2024	FINANCE	PAYROLL TRUST	MID-MGMT EMPLOYEE GROUP	04/24 MONTHLY DUES	\$ 2,370.00
469	04/30/2024	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 04/30/2024	\$ 544.35
470	04/30/2024	FINANCE	SEWER FUND	BANK OF NEW YORK MELLON	2015 WASTEWATER REV REF BOND PMT	\$ 226,764.17
471	04/23/2024	FINANCE	PAYROLL TRUST	NAVIA BENEFIT SOLUTIONS INC	FSA SECTION 125 DISBURSEMENT 04/23/2024	\$ 1,251.17
BANK #1 - US BANK GENERAL ACCOUNT TOTAL						\$ 4,278,324.04



REPORT TO CITY COUNCIL

Approved by:

Wendy Silva
Wendy Silva, Director of Human Resources

Arnoldo Rodriguez
Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-3

SUBJECT:

Informational Report on Personnel Activity

RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the City Council (Council).

SUMMARY:

The purpose of this report is to provide the Council an informational update on employment matters, including new hires, transfers, and terminations. This report represents activity since the prior report submitted on the May 1, 2024, City Council agenda.

DISCUSSION:

The Civil Service Commission (Commission) met on May 7, 2024, and approved eligibility lists for the following positions:

- Property & Evidence Technician
- Police Officer Trainee
- Police Officer I
- Police Officer II

The following employees began employment with the City since our last report.

Table 1: New Hires and Re-hires				
Name	Position	Department	Status*	Effective Date
Dayana Elms	Police Officer Trainee	Police	FT	5/6/24

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

The following promotions, transfers, or assignment changes occurred since our last report.

Table 2: Promotions, Transfers, or Assignment Changes			
Name	Old Position	New Position	Effective Date
Cody Luginbill	Police Officer I	Police Officer II	4/7/24
Christopher Rodriguez	Public Works Maintenance Worker II – Water	Public Works Maintenance Worker II – Streets	5/6/24
Anthony Rodriguez	Public Works Maintenance Worker II – Water	Public Works Maintenance Worker II – Streets	5/6/24
Sandra Ovedo	Police Officer Trainee	Public Safety Dispatcher	5/3/24

The following employees separated from employment since our last report.

Table 3: Separations				
Name	Position	Department	Status*	Effective Date
Emmanuel Molina	Park Aide	Parks & Community Services	PT	5/3/24

*Status: FT = Full Time, PT = Part Time, RA = Retired Annuitant

FINANCIAL IMPACT:

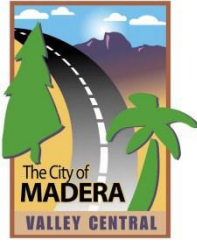
Funding for positions and employees to fill those positions is contemplated annually by the Council in the budget process. During the course of any given fiscal year, individual employees filling specific positions may change due to a number of various circumstances. All hiring and termination decisions are subject to the approval of the City Manager.

ALTERNATIVES:

This report is for informational purposes only.

ATTACHMENTS:

None



REPORT TO CITY COUNCIL

Approved by:



Wendy Silva, Department Director



Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-4

SUBJECT:

Continuing Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms

RECOMMENDATION:

Adopt a Resolution Continuing the Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms in accordance with Madera Municipal Code Title III, Chapter 2

SUMMARY:

The City of Madera and State of California experienced significant storm events and related impacts beginning in December 2022. President Biden declared a major disaster for various counties in California, inclusive of Madera County, for severe winter storms, flooding, landslides, and mudslides. The disaster period began December 27, 2022, and concluded January 31, 2023.

The City of Madera declared a local emergency related to storm impacts incurred during the disaster period. The requested action is to continue the emergency declaration while the City works through project completion for repairs and finalizes disaster assistance through the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES).

DISCUSSION:

California experienced severe winter storms beginning in December 2022. President Biden declared a major disaster for various counties in California, inclusive of Madera County, for severe winter storms, flooding, landslides, and mudslides. The disaster period began December 27, 2022, and concluded January 31, 2023. During the disaster period, the City of Madera experienced significant impacts, including:

- Debris clearing in the storm system, public right-of-way, and park spaces

- Emergency protective measures
- Catastrophic failure of the Avenue 13 sewer trunk line at Granada Drive
- Multiple storm drain line failures and related asphalt and/or sidewalk failures
- Asphalt failure
- Degradation of equipment at the Wastewater Treatment Plant due to additional incoming debris
- Administrative costs associated with the above as well as with administration of the claim for damages with FEMA and CalOES

The City Manager as the Director of Emergency Services initially declared a local disaster for the City of Madera on January 27, 2023. This declaration was ratified by the City Council at its meeting February 1, 2023, and has since been extended in compliance with the City's municipal code and FEMA and CalOES requirements. The contemplated action will continue the local emergency as staff works with FEMA and CalOES on projects to repair and mitigate local impacts related to the declared disaster.

Attachment 1 to this report summarizes the City's projects submitted to FEMA and CalOES under this disaster. To be considered for reimbursement under the emergency declaration, all project work must be completed by July 14, 2024. At this time, the City has one remaining incomplete project relating to pump damage at the Wastewater Treatment Plant. Plant staff has advised that quotes for repair work on the final pump are in process.

FINANCIAL IMPACT:

The recommended action is necessary to ensure specific liability protection, emergency powers of the Emergency Services Director, and potential recovery of eligible costs, if any, from State and Federal emergency funds.

ALTERNATIVES:

Staff does not recommend consideration of other alternatives given alternatives likely would remove reimbursement to the City that may become possible as a result of this action.

ATTACHMENTS:

1. Table of submitted projects
2. Resolution continuing the Declaration of a Local Emergency for January 2023 winter storms

Attachment 1

Federal Emergency Management Agency Event 4683DR-CA: California Severe Winter Storms, Flooding, Landslides, and Mudslides

City of Madera Submitted Projects

Category	Project	Work Status	Submitted All Documentation to FEMA	Submitted Cost to FEMA	Federal Cost Share
A - Debris Removal	Various Debris Cleanup - Citywide	Complete	Yes	31,639.79	100%
B - Emergency Protective Measures	Avenue 13 Sewer Trunk Line - Emergency Bypass Pumping (days 1-60)	Complete	Yes	1,034,043.00	100%
B - Emergency Protective Measures	Avenue 13 Sewer Trunk Line - Emergency Bypass Pumping (61 days plus)	Complete	Yes	376,467.67	75/25
C - Roads and Bridges	Lewis St / Monterey St - Storm Drain and Sidewalk & T&C Park - Asphalt, Curb and Gutter	Complete	Yes	51,172.27	75/25
C - Roads and Bridges	NW Corner D St / Green Way (Sherwood Pond) - Asphalt and Storm Drain	Complete	Yes	17,742.58	75/25
C - Roads and Bridges	Knox St / Neplus Way - Asphalt	Complete	Yes	20,481.61	75/25
F - Utilities	WWTP - Repair/Replace Influent Pumps and Grit Pumps	Incomplete	Influent Pump #1: Repaired by contractor; pump reinstalled and is operational; inspection report received (\$17,768.75 - Labor & \$43,481.52 - Parts)		75/25
			Influent Pump #2: Repaired by contractor; pump reinstalled and is operational; inspection report received (\$13,768.75)		
			Influent Pump #3: Pending damage assessment. FEMA Table Top Inspection occurred. Staff has received 2 of 3 quotes for repair work. Pump will be pulled for inspection once contractor is identified. (Cost pending, submitted estimate of \$100,516.81 to FEMA)		
			Grit Pump #1: Replacement pump installed. (\$17,309.18)		
			Grit Pump #2: Staff has assessed the pump and advised it does not need repair at this time, indicating they believe it will last another year. (\$0)		
F - Utilities*	Avenue 13 Sewer Trunk Line - Permanent Work	Complete	Yes	1,335,862.79	75/25

* Category F relating to the Avenue 13 sewer trunk failure will capture all costs not included in the two Category B projects for the same incident. The final number will be adjusted after all invoices are reviewed/reconciled by the FEMA Program Delivery Manager.

RESOLUTION NO. 24-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA, CONTINUING THE DECLARATION PROCLAIMING THE
EXISTENCE OF A LOCAL EMERGENCY – JANUARY 2023 WINTER STORMS
IN ACCORDANCE WITH MADERA MUNICIPAL CODE TITLE III, CHAPTER 2**

WHEREAS, pursuant to the provisions of Government Code section 8558(b), on January 4, 2023, the Governor of the State of California issued a “Proclamation of a State of Emergency” (“Governor’s Proclamation”) relating to severe winter storms and a series of atmospheric river systems that struck California, bringing high winds, substantial precipitation, and river, stream and urban flooding. The Governor’s Proclamation declared that conditions of extreme peril to the safety of persons and property exist due to these storms; and

WHEREAS, the Director of Emergency Services found that conditions of extreme peril to the safety of persons and property continue to exist within the City of Madera, caused by a series of extreme winter weather events that started on or about December 27, 2022; and

WHEREAS, these extreme winter storm events, also referred to as “Atmospheric Rivers,” produced large rainfall totals and wind, leading to localized flooding and storm surges within the City’s critical infrastructure systems; and

WHEREAS, these extreme winter storm events caused damage to the City of Madera and other public and private facilities, including but not limited to roads, critical infrastructure, transportation corridors, and buildings, the extent of which has not been completely compiled; and

WHEREAS, local resources have been and will continue to be deployed by the City of Madera to mitigate and recover from these extreme weather events, thereby depleting strained public safety resources such as Law Enforcement, Public Works, and Engineering services; and

WHEREAS, on January 27, 2023, the City’s Director of Emergency Services declared a local emergency thereby activating the Emergency Operations Center, and such action was ratified by the City Council; and

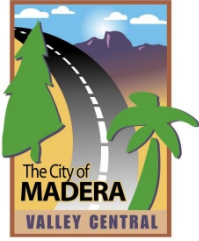
WHEREAS, the City Council has regularly reviewed the need for continuing the local emergency, and has continually extended the declaration of emergency such that it has continued unabated since the City’s Director of Emergency Services declaration was ratified by the City Council; and

WHEREAS, the Director of Emergency Services requests that the City Council continue the declaration of a state of local emergency for the City of Madera as impacts from the storm events continue to be evaluated, repaired, and or mitigated; and

WHEREAS, the City Council desires to continue the duration of the declaration of emergency as there is a need for the same.

NOW, THEREFORE, be it resolved by the City Council of the City of Madera as follows:

1. The above recitals are true and correct and incorporated herein as findings by the City Council.
2. Government Code Section 8630 requires that the Council review the need for continuing the local emergency at least once every 60 days until the City Council terminates the local emergency. The City Council has reviewed the need for continuing the local emergency and finds that the state of emergency conditions related to the January 2023 winter storms are ongoing and are recognized as an imminent threat to our citizens. As such, the City Council extends and continues the declaration of a local emergency.
3. City Staff are directed to thereafter return this item for Council review of the need for continuing the local emergency at least once every 60 days until the City Council terminates the local emergency.



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-5

SUBJECT:

Acceptance of Basketball Courts at McNally Park

RECOMMENDATION:

Staff recommends that the City Council approve Minute Order Approving:

1. Acceptance of the Newly Reconstructed Basketball Courts at McNally Park, located at 825 South A Street, Madera, CA 93638.
2. The Recording of Notice of Completion.

SUMMARY:

The reconstruction of two basketball courts at McNally Park was completed on April 22, 2024.

The scope of work encompassed the removal of the existing courts and the construction of two high-school-sized basketball courts. The new courts feature concrete surfacing, and both are standardized to measure 84 feet by 50 feet, including proper striping.

DISCUSSION:

During the CDBG Action Plan for Fiscal Year 2022/2023, the City was awarded a total of \$609,307 for improvements at McNally Park. Staff proceeded with two major phases of improvement plans. The first phase included the complete renovation of the existing playground area. This consisted of the removal of existing playground equipment and upgrading with new playground equipment, swing sets, and new safety perimeter fencing for a brand-new playground area. This phase also included replacing outdated and damaged park amenities with new trash cans, picnic tables, grills, benches, and water fountains. A Notice of Completion was accepted by the Council

on November 15, 2023, for the playground equipment and park amenities installed at McNally Park.

After the completion of the first phase of improvements, staff began planning for the second phase to include the full reconstruction of the basketball courts. This was determined as a much needed component, being the courts have had no major repairs or maintenance for decades. The courts are highly utilized playing courts by members of the community, with even informal basketball tournament events taking place throughout the year.

To proceed with the improvements needed, staff prepared IFB No. 202324-24. The IFB was released on January 6, 2024, with bids due on Monday, January 29, 2024. The IFB notice was duly published in the Madera Tribune on January 6 and 13, 2024. In addition, the IFB was published on various bidding platforms.

On February 7, 2024, Council approved Juarez Brothers General Engineering, Inc. as the lowest, responsible bidder at \$218,353. The contractor began work the week of February 21, 2024.

On March 20, 2024, Council approved a change order of \$35,943.89 to address additional expenses, including:

- Change order was associated with the disposal and removal of excess materials from the site
- Additional labor and time due to unusual thickness found from the courts ranging from approximately 7-8 inches of thickness
- The subgrade was unstable. These conditions were attributed to elevated moisture levels causing the instability and posing challenges to the construction process if not addressed properly

After the approval of the change order, the contractor resumed progress on the project, with the reconstruction of the basketball courts completed as of April 22, 2024.

A grand re-opening event was held on Friday, May 3, 2024, to celebrate the completion of the project and to let the community know the courts were ready for use.

Clarification

During the March 20, 2024, staff inadvertently stated that the industry standard for new basketball courts is between 2-3 inches thick. After further review, basketball courts are constructed with a thickness ranging between 4-6 inches. This adjustment ensures the structural integrity and longevity of the courts, providing a safe and optimal playing surface for our community members.

FINANCIAL IMPACT:

Funding for the reconstruction of the basketball courts comes from the Community Development Block Grant (CDBG). A total of \$609,307 was awarded to the Parks & Community Services Department for improvements at McNally Park in Fiscal Year 2022/2023.

To date, expenses associated with CDBG expenditure at McNally Park are captured in Table 1.

Table 1: CDBG Award of \$609,307 for McNally Park Improvements Expenditure	
Phase 1 – Playground and Park Amenities Costs	Amount
Superior International Industries	\$239,244.92
Certified Playground Safety Inspection	\$1,854
Landscaping, Concrete Bordering for Playground & Park	\$6,912.36
Musical Area Equipment	\$59,922.99
Total Costs of Phase 1	\$307,934.27
Phase 2 – Basketball Redesign and Reconstruction	
O'Dell Engineering – Task Order	\$39,500
IFB 202324-24 Advertisement	\$2,236.60
Juarez Brothers General Engineering, Inc.	\$254,299.89
Total Cost of Phase 2	\$296,036.49
Minor Repairs, Paint, and Plantings	\$3,497.06
Grant Management	\$1,839.18
Total Expenditure	\$609,307
Grant Award	\$609,307
Balance Remaining	\$0.00

ALTERNATIVES:

As an alternative, the Council may elect to reject the Notice of Completion with due cause. Rejection would result in the staff's inability to record the Notice of Completion until addressing Council concerns, if any.

ATTACHMENTS:

1. Notice of Completion
2. Photos of Basketball Courts at McNally Park

ATTACHMENT 1

Notice of Completion

Recording Requested by:
City of Madera

And When Recorded, Mail to:
City of Madera – City Clerk
205 W. 4th Street
Madera, CA 93637

Space above this line for Recorder's Use
Fee Waived per Section 27383 & 27388.1(a)(2)(D) of the Government Code – No Document Tax Due \$ -0-

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is **City of Madera.**
3. The full address of the undersigned is **205 W. 4th Street, Madera, CA 93637.**
4. The nature of the title of the undersigned is: In fee **Public Construction**
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase" or "lessee".)
5. The full name and full addresses of all persons, if any, who hold title with the undersigned as joint tenant or as tenants in common are:

Name

Address

N/A

6. A work of improvement on the property hereinafter described was completed on **04/22/2024**
7. The name of the original contractor, if any, for such work of improvement was:
(If no contractor for work of improvements as a whole, insert "none".)

Juarez Brothers General Engineering, Inc.

8. The full name(s) and address(es) of the transferor(s) of the undersigned is(are):

Name

Address

N/A

9. The property on which said work of improvement was completed is in the City of **Madera**, County of **Madera**, State of California, and is described as follows:
McNally Park located at 825 South A Street, Madera, CA 93638

10. The street address of said property is **See #9**
(If no street address has been officially assigned, insert "none".)

(Signature of Owner named in Paragraph 2)

Dated

Joseph Hebert
Parks & Community Services Director

State of California
County of Madera

Joseph Hebert, being duly sworn says: He is the City of Madera Parks & Community Services Director, the corporation that executed the foregoing notice as owner of the aforesaid interest or estate in the property therein described; that he makes this verification on behalf of said corporation; that he has read said notice and knows the contents thereof, and that the facts herein stated are true.

(Signature of Officer)

Joseph Hebert
Parks & Community Services Director

The notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy or validity of that document.

State of California
County of Madera

Subscribed and sworn to (or affirmed) before me on the _____ day of _____, 2024 by Joseph Hebert, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

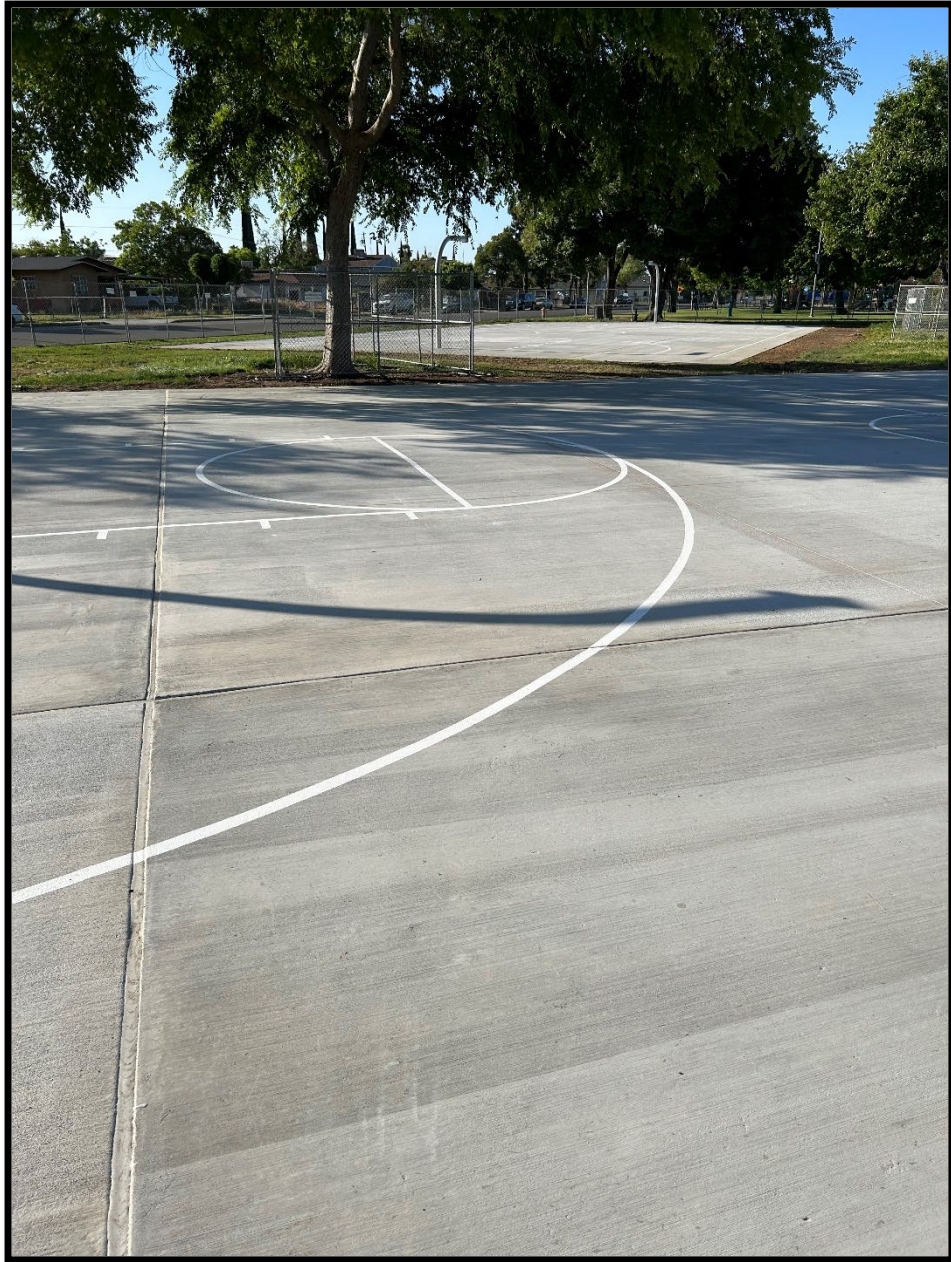
Alicia Gonzales
City Clerk

ATTACHMENT 2

Photos of Basketball Courts at McNally Park



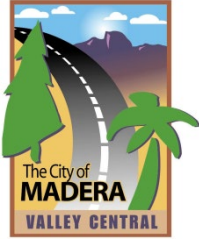
The Image Above Shows the Newly Installed Backboards and Rings at the McNally Park Reconstructed Basketball Courts.



*The Image Above Shows the Newly Reconstructed Basketball Courts
at McNally Park.*



*The Image Above Shows the Newly Reconstructed Basketball Courts
at McNally Park.*



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-6

SUBJECT:

Acceptance of Trail Restoration Project at Vernon McCullough River Trail

RECOMMENDATION:

Staff recommends that the City Council approve Minute Order Approving:

1. Acceptance of the Vernon McCullough River Trail Surface Restoration Project.
2. The Recording of Notice of Completion.

SUMMARY:

The Vernon McCullough River Trail surface restoration project was completed on April 26, 2024.

The scope of work encompassed crack filling and pothole repairs to the trail at identified locations, as well as seal coating of the entire extent of the trail.

DISCUSSION:

On November 15, 2023, Council approved Resolution No. 23-197 awarding a contract under Invitation for Bids (IFB) No. 202324-07 to Witbro Inc. dba Seal Rite Paving and Grading (Seal Rite) for the trail seal coating and repairs at the Vernon McCullough River Trail for \$190,116.

For background, the trail conditions and the need to restore the trail surface were discussed as part of the Department of Transportation (Caltrans) Clean California Local Grant Program (CCLGP), Cycle 1, funding opportunity. During this grant application, and due to the grant's focus on revitalizing open spaces, trail restoration became a component of the grant application. The City was ultimately awarded the CCLGP funding for an award amount of \$832,350 in late 2022.

- With the help and support of the Engineering Department, clear technical specifications were developed for the trail work needed by the summer of 2023.
- IFB No. 202324-07 was released on September 16, 2023.
- Bids were due on October 16, 2023.
- The award recommendation was presented to Council on November 15, 2023.
- Notice of Award provided to Seal Rite on November 21, 2023.
- Seal Rite began work on January 30, 2024.

On March 20, 2024, Council approved a contract change order for the project in the amount of \$62,428.50. This change order came to light after careful assessment and consideration of locations requiring additional attention. It was determined that supplementary work was necessary in two sections to address extensive alligator and spider cracking, as well as raising elevation points. Additionally, following the original scoping of the project, additional damaged areas were uncovered that needed to be rectified before the seal coating process happened, so as to provide an effective end product. Including the change order, the trail restoration totaled \$252,544.50.

On April 24, 2024, City staff met with Seal Rite to do a walk-through of the trail and indicate final points of interest to be addressed prior to project completion. Items were addressed by the following day.

FINANCIAL IMPACT:

Funding for the trail surface restoration at Vernon McCullough River Trail comes from the CCLGP award. A total of \$832,350 was awarded to the City for beautification and litter abatement efforts in and around the Fresno River and the Vernon McCullough River Trail. To date, expenses associated with CCLGP expenditure are captured in Table 1.

Table 1: CCLGP Expenditure/Encumbered to Date	
Item	Amount
Playground Equipment at Riverview Park	\$249,469.99
Fence at Riverview Park	\$24,900
Trash Receptacles for Trail	\$56,140.18
Litter Abatement in River	\$200,000
IFB No. 202324-07 Advertisement	\$1,556.10
Playground Inspection	\$900
Third Bench for Riverview Park	\$1,526.97
Two Trash Cans for Riverview Park	\$4,143.43
Surface Restoration for Trail	\$252,544.50
Total Spent/Encumbered to Date	\$791,180.84
Grant Amount	\$832,350
Balance	\$41,169.16

The CCLGP balance will be utilized to cover expenses associated with meeting the remaining grant objectives as follows:

- Installation of trail markers at the beginning and end of the trail informing the community of the extent of the trail and trail details.
- Installation of educational anti-littering signage to be incorporated on new trash receptacles.
- Remove current trash receptacles along the trail and install 36 new trash receptacles as part of the grant objectives.
- Printing of panels with artwork from Madera Unified School District to be incorporated on the newly installed trash receptacles.
- Grant oversight costs.

ALTERNATIVES:

As an alternative, the Council may elect to reject the Notice of Completion with due cause. Rejection would result in the staff's inability to record the Notice of Completion until addressing Council concerns, if any. This may impact the ability of staff to meet the grant performance timeframe ending June 30, 2024.

ATTACHMENTS:

1. Notice of Completion
2. Photos of the Newly Restored Vernon McCullough River Trail

ATTACHMENT 1

Notice of Completion

State of California
County of Madera

Joseph Hebert, being duly sworn says: He is the City of Madera Parks & Community Services Director, the corporation that executed the foregoing notice as owner of the aforesaid interest or estate in the property therein described; that he makes this verification on behalf of said corporation; that he has read said notice and knows the contents thereof, and that the facts herein stated are true.

(Signature of Officer)

Joseph Hebert
Parks & Community Services Director

The notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy or validity of that document.

State of California
County of Madera

Subscribed and sworn to (or affirmed) before me on the _____ day of _____, 2024 by Joseph Hebert, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Alicia Gonzales
City Clerk

ATTACHMENT 2

Photos of the Newly Restored Vernon McCullough River Trail



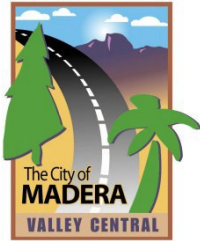
*The Image Above Shows a Section of the Newly Restored Trail
Between Schnoor Street and Granada Drive.*



*The Image Above Shows a Section of the Newly Restored Trail
Between Lake Street and Sharon Drive.*



*The Image Above Shows a Section of the Newly Restored Trail
By Rotary Park.*



REPORT TO CITY COUNCIL

Approved by:

Council Meeting of: May 15, 2024

Agenda Number: B-7

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

SUBJECT:

First Amendment to the Lease Agreement for Facilities at the Millview Community Center with Community Action Partnership of Madera County

RECOMMENDATION:

Adopt a Resolution Approving the First Amendment to Lease Agreement for Facilities at the Millview Community Center with the Community Action Partnership of Madera County (CAPMC)

SUMMARY:

The City has maintained a written Lease Agreement with CAPMC for over 28 years for the use of a building at the Millview Community Center. CAPMC uses the Millview Community Center to house a Head Start program which provides preschool for Madera's young children.

On April 30, 2024, CAPMC requested the Agreement be renewed, as the current agreement is set to expire on May 15, 2024. Due to the short turnaround, staff would like to thoroughly review the agreement for revisions, and updates, and ensure the fees associated with the lease agreement are in line with comparable lease agreements, thus staff is requesting a 90-day agreement extension to finalize the negotiations without interruption to the lease agreement. The extension would be through August 15, 2024.

DISCUSSION:

CAPMC entered into a Lease Agreement with the City in 1995 for the use of the Millview Community Center facilities. Several amendments and an updated, consolidated agreement in 2016 followed the 1995 agreement. The most recent Lease Agreement was executed in May 2021 for three years.

CAPMC has exclusive use of the west wing of the Millview Community Center facility, including a kitchen and an outdoor play area with playground equipment. The following provisions were contained in the 1995 document, the original Agreement, and subsequent amendments and updates:

- CAPMC has exclusive use of the west wing portion of the Millview Community Center.
- CAPMC must pay for all building maintenance (interior and exterior) for their leased portion.
- CAPMC pays utilities, custodial supplies, and services for the portion of the property they lease.
- CAPMC is responsible for replacing all equipment, including air conditioning systems, of the portion of the property they lease.
- In exchange for their use of the facilities, in addition to the above-noted facility maintenance, CAPMC will pay \$500 in monthly rent.

CAPMC has used this facility for the operation of the Verdell McKelvey Head Start program since 1995. The Head Start program serves children from birth to age 5 and their families through a variety of services related to growth and development in a positive learning environment. These services focus on early learning, health, and family well-being.

It should be noted that CAPMC has been an excellent tenant during the entirety of the lease agreement, with an open line of communication when issues have arisen. Staff holds no reservations about continuing the lease agreement, yet an extension to allow for a thorough revision of the agreement by risk management, for financial reasons, and for legal reasons is requested to ensure the City's interest.

FINANCIAL IMPACT:

The monthly revenue generated from the lease agreement is currently set at \$500. This totals \$6,000 in annual revenue relief to the General Fund.

Staff would like to ensure the value of the lease agreement aligns with comparable lease agreements, as the monthly rent has been set to the \$500 monthly fee for the last several years.

ALTERNATIVES:

Council may deny the extension of 90 days, through August 15, 2024, which would result in the immediate termination of the Lease Agreement for Facilities at the Millview Community Center with the CAPMC.

ATTACHMENTS:

1. Resolution Approving the First Amendment to Lease Agreement for Facilities at the Millview Community Center with the Community Action Partnership of Madera County (CAPMC)
 - a. Exhibit A: First Amendment to the Lease Agreement
2. Lease Agreement Between the City of Madera and the Community Action Partnership of Madera County, Inc. for Occupation and Use of Facilities at the Millview Community Center – Executed May 5, 2021

ATTACHMENT 1

Resolution Approving the First Amendment to Lease Agreement for Facilities at the Millview
Community Center with the Community Action Partnership of Madera County

a. Exhibit A – First Amendment to the Lease Agreement

RESOLUTION NO. 24-_____

**RESOLUTION APPROVING THE FIRST AMENDMENT TO LEASE
AGREEMENT FOR FACILITIES AT THE MILLVIEW COMMUNITY CENTER
WITH THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY**

WHEREAS, the City of Madera (City) owns the Millview Community Center (Center) located at 1901 Clinton Street; and

WHEREAS, Community Action Partnership of Madera County, Inc. (CAPMC), has leased a portion of the Millview Community Center since 1995; and

WHEREAS, CAPMC utilizes the Center for the primary function of operating a Head Start program; and

WHEREAS, CAPMC contacted the City interested in renewing the lease agreement on April 30, 2024; and

WHEREAS, to allow for sufficient time to review the agreement conditions and negotiate as needed, staff requests a 90-day extension to the lease agreement; and

WHEREAS, the extension would validate the lease agreement through August 15, 2024; and

WHEREAS, this should allow for sufficient time to allow for internal review of the agreement to ensure the City's interest; and

WHEREAS, the current monthly rental fee would remain at \$500 during the 90-day extension period.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The City Council approves the extension of 90-days, through August 15, 2024, to the Lease Agreement between the City of Madera and Community Action Partnership of Madera County, Inc. for occupation and use of facilities at the Millview Community Center.
3. This Resolution is effective immediately upon adoption.

* * * * *

Exhibit A

**FIRST AMENDMENT TO LEASE AGREEMENT BETWEEN THE CITY OF MADERA AND THE
COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC. FOR OCCUPATION AND USE
OF FACILITIES AT THE MILLVIEW COMMUNITY CENTER**

This FIRST Amendment to the Lease Agreement for occupation and use of facilities at the Millview Community Center is made by and between the City of Madera, a California municipal corporation, ("City") and Community Action Partnership of Madera County, Inc. (CAPMC), both hereinafter collectively referred to as the "Parties."

RECITALS

WHEREAS, the City of Madera (City) owns the Millview Community Center (Center) located at 1901 Clinton Street; and

WHEREAS, Community Action Partnership of Madera County, Inc. (CAPMC), has leased a portion of the Millview Community Center since 1995; and

WHEREAS, CAPMC utilizes the Center for the primary function of operating a Head Start program; and

WHEREAS, CAPMC and the City Most recently entered into a lease agreement dated May 5, 2021, entitled "Lease Agreement Between The City Of Madera And the Community Action Partnership Of Madera County, Inc. For Occupation And Use Of Facilities At The Millview Community Center" ("Agreement"); and

WHEREAS, CAPMC contacted the City interested in renewing the lease agreement on April 30, 2024; and

WHEREAS, to allow for sufficient time to review the agreement conditions and negotiate as needed, staff requests a 90-day extension to the lease agreement; and

WHEREAS, the extension would validate the lease agreement through August 15, 2024; and

WHEREAS, this should allow for sufficient time to allow for internal review of the agreement to ensure the City's interest; and

WHEREAS, the current monthly rental fee would remain at \$500 during the 90-day extension period.

AMENDMENT

1. Section 2 of the Agreement entitled "Term" and is hereby amended as follows:

The term of this Lease ("Term") shall be for a period commencing on May 16, 2024, and ending on August 15, 2024."

2. Except as amended by this FIRST Amendment, all terms and conditions of the Agreement shall continue in full force and effect.
3. This FIRST Amendment shall be effective on May 15, 2024.

IN WITNESS WHEREOF, the City of Madera has caused this FIRST Amendment to Agreement to be executed on its behalf by its Mayor and duly attested by its City Clerk, and Community Action Partnership of Madera County, Inc. has executed this FIRST Amendment to the Lease Agreement on the day and year written below.

CITY OF MADERA,
A municipal corporation

**COMMUNITY ACTION PARTNERSHIP OF
MADERA COUNTY, INC.**

Santos Garcia, Mayor

Mattie Mendez, Executive Director

Date

Date

APPROVED AS TO FORM:

Shannon L. Chaffin, City Attorney

ATTEST:

Alicia Gonzales, City Clerk

ATTACHMENT 2

Lease Agreement Between the City of Madera and the Community Action Partnership of
Madera County, Inc. for Occupation and Use of Facilities at the Millview Community Center –
Executed May 5, 2021

RESOLUTION NO. 21-57

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA
APPROVING A THREE-YEAR LEASE AGREEMENT WITH THE COMMUNITY
ACTION PARTNERSHIP OF MADERA COUNTY, INC. FOR OCCUPATION AND USE
OF FACILITIES AT THE MILLVIEW COMMUNITY CENTER**

WHEREAS, the City of Madera (City) owns and operates the Millview Community Center at Madera Sunrise Rotary Sports Complex; and

WHEREAS, the Community Action Partnership of Madera County, Inc. (CAPMC) has used the Millview Community Center as a location to operate their Head Start preschool program since 1995; and

WHEREAS, the City and CAPMC have historically collaborated, each contributing resources to make the operation of the Head Start program possible; and

WHEREAS, the City and CAPMC have previously entered into a Lease Agreement setting forth the duties and obligations of each party with respect to the lease of facilities; and

WHEREAS, the City and CAPMC desire to renew the Lease Agreement for a three-year term; and

WHEREAS, the Lease Agreement is in the best interests of the City, CAPMC, and the citizens of Madera.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The City Council approves the Lease Agreement with the Community Action Partnership, Inc. for occupation and use of facilities at the Millview Community Center which is attached hereto as Exhibit 1 and incorporated by reference.
3. This Resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Madera this 5th day of May 2021 by the following vote:

AYES: Mayor Garcia, Councilmembers Rodriguez, Montes, Evans, and Villegas.

NOES: None.

ABSTENTIONS: None.

ABSENT: Councilmember Gallegos and District 5 is currently vacant.

APPROVED:



SANTOS GARCIA, Mayor

ATTEST:



ALICIA GONZALES, City Clerk



**LEASE AGREEMENT BETWEEN THE CITY OF MADERA AND THE
COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FOR OCCUPATION AND USE OF FACILITIES AT THE MILLVIEW
COMMUNITY CENTER**

This Lease Agreement is made this 5th day of May, 2021, by and between the City of Madera, hereinafter referred to as "City," and the Community Action Partnership of Madera County, Inc. (CAPMC), hereinafter referred to as "Lessee".

RECITALS:

1. The City owns the property located at 1901 Clinton Street in Madera, commonly called the Millview Community Center (the "Center").
2. The primary function of the Center is to provide space for recreational and educational programming that benefits residents of Madera and their families.
3. In the Madera community, CAPMC provides Head Start programming which includes comprehensive education, medical and dental screenings, mental health services, nutrition, and social services for pre-school age children.
4. CAPMC has leased Center from City since 1995 for the Head Start Program.
5. The parties desire to enter a new Lease Agreement to allow CAPMC to maintain its Head Start program located at the Center.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is agreed by and between the City and Lessee as follows:

I. PURPOSE:

Lessee desires to occupy and use certain real and personal property ("Facilities") located at 1901 Clinton Street, Madera, California, which is owned by the City of Madera. The City wishes to formalize terms and conditions of use and occupancy through a lease agreement (the "Lease"). The City of Madera agrees to permit Lessee to use the specified facilities subject to the terms and conditions set forth herein.

II. TERM:

The term of this Lease {"Term"}) shall be for a period commencing on May 16, 2021, and ending on May 15th, 2024, for a total of thirty-six {36} months.

III. RENT:

Lessee shall have and hold leased premises, together with the appurtenances, rights, privileges and easements thereunto belonging or appertaining unto Lessee, for rental of \$500.00 per month payable on the first day of each month for which rent is due. The first payment for May 16 to May 31, 2021, shall be due on May 16, 2021. Thereafter, lease payment be due on the first day of each month.

IV. OTHER OBLIGATIONS OF THE LESSEE:

Lessee shall furnish, during the lease term, at Lessee's sole expense, the following:

- a. All building repairs both inside and out, including the roof. Means and methods of repair shall be subject to the approval of the City's Director of Parks and Community Services.
- b. All equipment maintenance and replacement including air conditioning units. Replacement of equipment shall be subject to the approval of the City's Parks and Community Services Director.
- c. Inside custodial supplies and services.
- d. Utilities including gas, electric, internet, and telephone.

V. FACILITIES:

The Facilities to be rented shall include:

- a. The Center for a total of 3,588 square feet.
- b. The kitchen for a total of 1,500 square feet.
- c. The playground for a total of 6,011 square feet.

Attached hereto and incorporated by reference is Exhibit A which depicts the Facilities leased under this Lease.

VI. PERMITTED USE:

Lessee shall use the Facilities solely and exclusively for activities related to the education, recreation or well-being of the City's youth and/or their families in accordance with the mission and purpose of the CAPMC Head Start program. The City of Madera agrees to allow Lessee the sole and uninterrupted use of the rented Facilities described herein.

Any other use of the rented Facilities by Lessee must be pre-approved by the Director of Parks and Community Services and will only be approved for a public purpose and for a limited duration not to exceed 10 days. Any unapproved use shall be immediately terminated upon notice from the Director. Prohibited activities include, but are not limited to:

- a. Any activity that in the judgment of the City threatens the health and welfare of the public, clients, neighbors, City employees, contractors and volunteers, and any other Center Lessee or tenant.
- b. Any activity that is in violation of Local, State or Federal law, or City ordinance or administrative policy.
- c. Profit making activities without prior approval and consent of the City.
- d. Political activities.
- e. Activities that may damage any finish, surface, landscape, fixture or equipment of the building or grounds.
- f. Storing, manufacturing or selling any inherently dangerous or illegal substances, chemicals, things or devices.
- g. Any activity or practice that discriminates on the basis of gender, gender identity, gender expression, race, color, ethnicity, national origin, ancestry, marital status, medical condition, genetic information, religion, sexual orientation, political affiliation, position in a labor dispute or physical disability.

VII. ACCESS:

Lessee shall have access to their rented Facilities to perform Head Start related programming during the normal operating hours of the program and access to perform general

administrative responsibilities during off hours and weekends. Lessee shall control the issuance of keys to the facility, issuing only a single set of keys per employee stationed at the Center. Lessee shall ensure that the City has been provided at least one current set of keys throughout the term of this Lease.

VIII. PARKING:

During the term of this Lease, Lessee shall have the non-exclusive use in common with City, the public, other tenants of the building and their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by City. City reserves the right to designate parking areas adjacent to the Center or in reasonable proximity thereto, for Lessee and Lessee's agents and employees. City reserves the sole right to designate specific parking spaces for vendors, visitors, clients, ADA accessibility and other uses as the City sees fit.

IX. DEFAULT:

Lessee shall be in default of this Lease if Lessee fails or refuses to pay rent in full when due to City as herein provided; default for non-payment of rent may be cured by Lessee within fifteen (15) days after written notice thereof is given to Lessee by City by full payment of all rent due and owing to City. Default shall also occur if any of the covenants or conditions contained in this Lease are not kept, observed and performed by Lessee, and such default shall continue for thirty (30) days after notice thereof in writing to Lessee by City without correction thereof then having been commenced and thereafter diligently prosecuted. In the event of default as provided herein, City may declare the Term of this Lease ended and immediately terminated by giving Lessee written notice of such termination, and if possession of the Leased Premises is not surrendered by Lessee, City may reenter said premises upon delivery of such notice of termination. City shall have, in addition to the remedy above provided, any other right or remedy available to City for default by Lessee, either in law or equity. City shall use reasonable efforts to mitigate its damages.

X. QUIET POSSESSION:

City covenants and warrants that upon continued performance by Lessee of its obligations hereunder, City will keep and maintain Lessee in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the leased Facilities as contemplated herein during the Term of this Lease.

XI. CONDEMNATION:

If any legally, constituted authority condemns the Center or such part thereof which shall make the leased Facilities unsuitable for leasing, this Lease shall cease when the public authority takes possession, and City and Lessee shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

XII. SUBORDINATION:

Lessee accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the leased Facilities, or upon the Center and to any renewals, refinancing and extensions thereof, but Lessee agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this Lease on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion. City is hereby irrevocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust or other lien now existing or hereafter placed upon the leased Facilities of the Center, and Lessee agrees upon demand to execute such further instruments subordinating this Lease or attorning to the holder of any such liens as City may request. In the event that Lessee should fail to execute any instrument of subordination herein required to be executed by Lessee promptly as requested, Lessee hereby irrevocably authorizes City to act as its attorney-in-fact to execute such instrument in Lessee's name, place and stead, it being agreed that such power is one coupled with an interest. Lessee agrees that it will from time to time upon request by City execute and deliver to such persons as City shall request a statement in recordable form certifying that this

lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this lease have been paid, stating that City is not in default hereunder (or if lessee alleges a default stating the nature of such alleged default) and further stating such other matters as City shall reasonably require.

XIII. PROPERTY TAXES:

City shall pay, prior to delinquency, all general real estate taxes and installments of special assessments coming due during the Lease Term on the leased Facilities, and all personal property taxes with respect to City's personal property, if any, on the leased Facilities. lessee shall be responsible for paying all personal property taxes with respect to Lessee's personal property at the leased Facilities.

XIV. SUBLEASE AND ASSIGNMENT:

lessee shall not sublease all or any part of the leased Facilities, or assign this lease in whole or in part without City's written consent.

XV. ALTERATIONS AND IMPROVEMENTS:

Subject to City's written consent in City's sole discretion, Lessee may remodel, redecorate, and make additions, improvements and replacements of parts of the leased Facilities from time to time, provided the same are made in a workmanlike manner and utilizing good quality materials. Lessee shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the leased Facilities, and fasten the same to the premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Lessee at the commencement of the Lease Term or placed or installed on the leased Facilities by Lessee thereafter, shall remain lessee's property free and clear of any claim by City. lessee shall have the right and responsibility to remove the same at any time during the term of this lease or upon termination provided that all damage to the leased Facilities caused by such removal shall be repaired by lessee at lessee's expense. Failure by lessee to remove any such

property, fixtures or installations from the Facilities within 10 days of termination of the Lease shall be deemed abandonment thereof, whereupon City shall have the right to remove such items at Lessee's expense.

XVI. SIGNS:

Any sign or signs to be placed on the Center or the leased Facilities by Lessee shall require the City's written consent, which consent shall not be unreasonably refused or delayed. Sign placement and installation shall comply with all City policies and building regulations for the Center. Lessee shall repair all damage to the leased Facilities or to Center property caused by the placement of signs thereon, or resulting from the removal of signs installed by Lessee.

XVII. DISCRIMINATION:

Lessee will serve its target population in an environment that encourages diversity and shall not discriminate on the basis of gender, gender identity, gender expression, race, color, ethnicity, national origin, ancestry, marital status, medical condition, genetic information, religion, sexual orientation, political affiliation, position in a labor dispute or physical disability.

XVIII. MAINTENANCE AND REPAIRS:

City shall repair any damage or destruction due to fire, the elements, acts of God, or other causes not the fault of Lessee or any persons in or about the premises with the expressed or implied consent of Lessee. The rent payable by Lessee pursuant to this Lease shall be abated to the extent such damage or destruction renders the Facilities uninhabitable by Lessee until the necessary repairs are made. In the event that the cost of repairing or restoring any buildings or improvements so damaged or destroyed exceed fifty {50} percent of the replacement value of all buildings and improvements now located on the property, City may, at its option, either cancel this lease and return any unearned rent previously paid under this lease by Lessee or continue this lease and abate the rent as set forth in this section until such time as the necessary repairs to the Facilities and/or the Center have been made.

City shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of City. Lessee shall be relieved from paying rent and other charges during any portion of the Lease Term that the Leased Premises are inoperable or unfit for occupancy or use, in whole or in part, for Lessee's purposes. Rent and other charges paid in advance for any such period shall be credited on the next ensuing payment, if any, but if no further payments are made, any such advance payment shall be refunded to Lessee.

Lessee shall be responsible for the cleaning and maintenance of the Facilities and that portion of the property which is leased and/or used exclusively by Lessee. Notwithstanding anything in this section to the contrary, Lessee agrees that it shall also be solely responsible for cleaning all common areas after each event or other use of said areas by Lessee.

Lessee shall make, at Lessee's expense, all necessary repairs to the leased Facilities. Repairs shall include such items as routine repairs of floors, walls, ceilings, and other parts of the leased Facilities damaged or worn through other than normal occupancy, subject to the obligations of the parties otherwise set forth in this Lease. Lessee agrees to reimburse City for damage sustained to the Facilities other than ordinary wear and tear, to include building, furniture, equipment, or supplies, if such damage is caused by Lessee or the agents, officers, members, partners, clients, volunteers, and/or employees of Lessee.

XIX. ENTRY BY CITY:

Lessee shall permit City and City's agents to enter onto and upon the Facilities without notice in the case of an emergency as defined by the Parks and Community Services Director or her designee. Otherwise, City will provide Lessee with twenty-four (24) hours advanced notice prior to entry for the purposes of inspection, compliance with the terms of this lease, exercise of all rights under this lease, and for posting notices. Such entry shall not impair the operation of the Lessee's business.

XX. INDEMNIFICATION:

Lessee shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Lessee's performance of its obligations under this agreement or out of the operations conducted by Lessee, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Lessee's performance of this agreement, the Lessee shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

XXL INSURANCE:

Lessee shall procure and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Lessee's operation and use of the Facilities. The cost of insurance shall be borne by the Lessee.

Minimum Scope and Limits of Insurance

Lessee shall maintain limits no less than:

- \$2,000,000 General Liability (including operations, products and completed operations} per occurrence, \$4,000,000 in the aggregate, for bodily injury, personal injury and property damage at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage (occurrence Form CG 00 01).
- Worker's Compensation as required by the State of California, to include waiver of subrogation against the City of Madera.
- \$1,000,000 Employer's Liability per accident for bodily injury or disease.
- Property Insurance for full replacement cost {\$1,333,000) with no coinsurance penalty provision.

If Lessee maintains higher limits than the minimums required above, the entity shall be entitled to coverage at the higher limits maintained by Lessee.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the entity.

Other Insurance Provisions

The general liability policy is to contain, or be endorsed to contain, the following provisions:

- The entity, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of ownership, maintenance or use of Lessee's leased portion of Facilities. Such coverage shall be effected by additional insured endorsements to the General Liability policy.
- Lessee's insurance coverage shall be primary insurance as respects the entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the entity, its officers, officials, employees or volunteers shall be excess of the Lessee's insurance and shall not contribute with it.
- Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the entity.

Acceptability of Insurers

Insurance is to be placed with California admitted insurers with a current AM Best's rating of no less than A:VII, unless otherwise acceptable to the entity.

Verification of Coverage

Lessee shall furnish the entity with copies of original certificates and endorsements, including amendatory endorsements, effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the entity before occupancy or work commences; however, failure to do so shall not operate as a waiver of these insurance requirements. The entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

XXII. MISCELLANEOUS:

A. The undersigned hereby acknowledges that he/she has read and fully understands the terms and conditions of this Lease. The person signing for each party represents that he/she has the full authority to act for the entity on whose behalf this Agreement is signed.

8. For purposes of writing and receiving grant monies or participation in other programs requiring matching dollars and for in-kind services, the Lessee will use the following formulas to derive dollar amounts:

Center/Kitchen	\$0.65 per square foot
Playground	\$.045 per square foot

XXIII. CONTINGENT UPON APPROVAL:

The parties recognize that the effectiveness of this Agreement is contingent upon approval by the City Council of the City of Madera. This Agreement will be presented to the Madera City Council to be ratified at a lawfully called meeting.

XXIV. OTHER DOCUMENTS:

All parties agree to cooperate fully in the execution of any additional documents that may be necessary to finalize this Agreement.

XXV. EXECUTION BY FACSIMILE OR IN COUNTERPARTS:

A copy or an original, with all signatures appended together, shall be deemed a fully executed agreement. A facsimile version of any party's signature shall be deemed an original signature.

XXVI. NOTICES:

Any notice to be given to either party by the other party shall be in writing and shall be served either personally or by the U.S. Postal services to the following addresses:

To the City:

Parks & Community Services
City of Madera
701 E. 5th Street
Madera, CA 93638

To Lessee:

Community Action Partnership of Madera County, Inc.
Head Start Office
1225 Gill Avenue
Madera, CA 93637
(559) 673-9173

XXVII. SEVERABILITY:

If any provision of this Agreement is held to be void, or unenforceable, the remaining portions of the Agreement shall remain in full force and effect.

XXVIII. TERMINATION:

City may, by written notice to Lessee, terminate this lease in whole or in part at any time, by notice in writing to Lessee or its officers or agents, whether for City's convenience or because of the failure of Lessee to fulfill the obligations herein. Upon receipt of written notice, Lessee shall discontinue all programs at the Center, vacate the Facilities and the Center in no more than 30 days from the date of delivery of written notice, and remove all personal property of Lessee from the Center. Delivery of written notice may be effectuated by posting at the Facilities or by First Class Mail to the address of Lessee provided herein.

XXIX. INTERPRETATION:

The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

XXX. WAIVER:

No waiver of any default of City or Lessee hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no

express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by City or Lessee shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

XXXI. SUCCESSORS:

The provisions of this Lease shall extend to and be binding upon City and Lessee and their respective legal representatives, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Madera, California, the day and year first above written.

CITY OF MADERA

Lessee

By: [Signature]
Santos Garcia, Mayor

By: Mattie Mendez

Title: YA:/j)MJ l)f 72ivee/rJ/L

ATTES
By: [Signature]

Alicia Gonzale
City Clerk

APPROVED AS TO FORM:

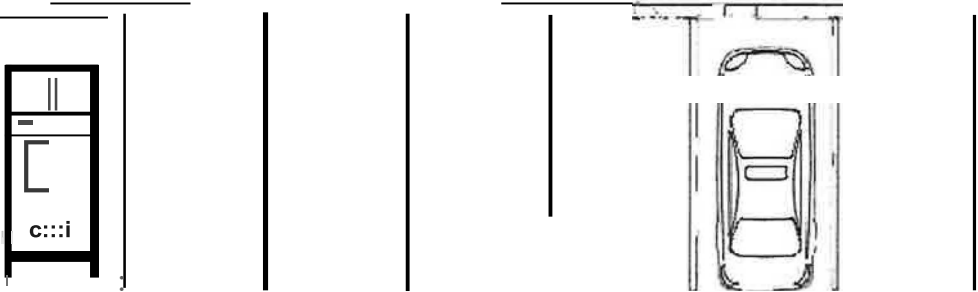
By: Jr law YknJ
Hilda Cantu Montoy
City Attorney



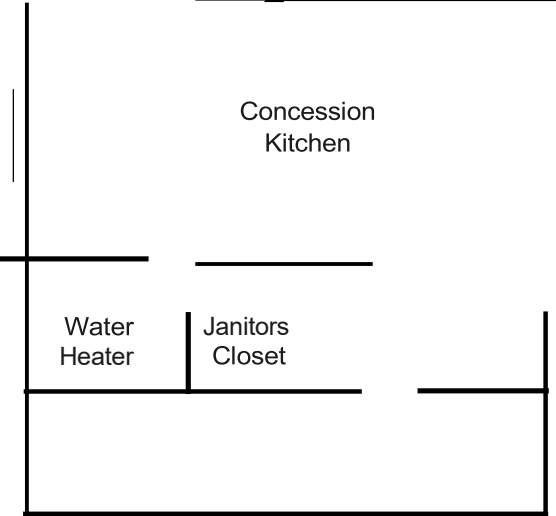
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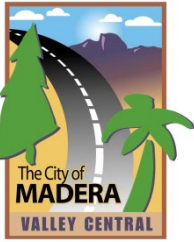


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Sidewalk



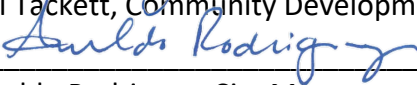


REPORT TO THE CITY COUNCIL

Approved by:



Will Tackett, Community Development Director



Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: B-8

SUBJECT:

Second Reading and Adoption of an Ordinance to Rezone (REZ 2022-09) ±2.3 acres of property located on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way (APN: 013-070-014).

RECOMMENDATION:

The Planning Commission and staff recommend the City Council hold a public hearing, make the necessary findings, and take actions as follows:

1. Waive full reading and adopt by title only an Ordinance of the City Council of the City of Madera approving Rezone 2022-09 and amending the official City of Madera Zoning Map to rezone approximately 2.3 acres of property (APN: 013-070-014) from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district.

SUMMARY:

An amendment of the City's zoning regulation requires two actions by the City Council (Council): the introduction of the Ordinance (first reading); and the adoption of the Ordinance (second reading).

The Council waived the first reading and introduced by title only the Rezone Ordinance to amend the official City of Madera Official Zoning Map to rezone approximately 2.3 acres approximately 2.3 acres of property (APN: 013-070-014) property from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district at a public hearing held on May 1, 2024.

At the public hearing held on May 1, 2024, the City of Madera City Council adopted Resolution No. 24-62 adopting the Mitigated Negative Declaration (SCH No. 2024030027) and the Mitigation Monitoring and Reporting Program prepared for purposes of the proposed project (including REZ

2023-09); and approving an amendment to the Madera General Plan (GPA 2022-08) and Madera Specific Plan No. 1 (SPA 2022-01) .

The owner/applicant, Edward J. McIntyre, filed General Plan Amendment (GPA) No. 2022-08, Specific Plan Amendment (SPA) No. 2022-01 and Rezone (REZ) No. 2022-09 pertaining to ±2.3 acres of property located on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way (the project site) comprising APN(s): 013-070-014.

GPA 2022-08 was filed to amend the General Plan Land Use Map to change the planned land use designation for the project site from Office to Commercial. SPA 2022-01 was filed to amend the planned land use designation for the project site from PO (Professional Office) to C1 (Light Commercial).

Pursuant to the City of Madera Municipal Code (CMC), all uses of land within a Specific Plan shall be made consistent with the General Plan Land Use Map, which may include varying densities or residential, commercial, and/or industrial development. SPA 2022-01 was filed to amend City of Madera Specific Plan No. 1 planned land use designation for the project site from PO (Professional Office) to C1 (Light Commercial) in accordance with GPA 2022-08 pursuant to the provisions of the CMC.

REZ 2022-09 was filed to amend the City of Madera Zoning Map to rezone the project site from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district in accordance with GPA 2022-08 and SPA 2022-01.

In accordance with Section 65358(a) of the California Government Code, if it deems it to be in the public interest, the legislative body may amend all or part of an adopted general plan.

Pursuant to the provisions of City Municipal Code (CMC) §§ 10-3.1507 & 10-3.1508, a public hearing (for amendments to zone boundaries/changes of property from one zone to another) was held before the Planning Commission on March 12, 2024. Following a complete hearing, the Commission adopted Resolution No. 1982 recommending the Council adopt the Mitigated Negative Declaration (SCH No. 2024030027) and the Mitigation Monitoring Program and approve REZ 2022-09.

In accordance with the provisions of CMC § 10-3.1509, upon receipt of such recommendation (report) from the Commission, the Council shall set the matter for a noticed public hearing and after the conclusion of such hearing the Council may adopt (or deny) the rezoning amendment, or any part thereof.

No physical development on the project site is proposed at this time.

Table 1 below provides a brief overview of the entitlement request, project applicant, project location and site characteristics.

Table 1: Project Overview	
<i>Project Number(s):</i>	GPA 2022-08, SPA 2022-01 & REZ 2022-09
<i>Applicant:</i>	Edward J. McIntyre
<i>Property Owner:</i>	Edward J. McIntyre
<i>Location:</i>	Westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way. APN(s): 013-070-014
<i>Project Area:</i>	±2.3 acres
<i>Planned Land Use:</i>	Existing: Office Proposed: Commercial
<i>Zoning District:</i>	Existing: PO (Professional Office) zone district Proposed: C1 (Light Commercial) zone district
<i>Site Characteristics</i>	The project site remains vacant and is surrounded by residential, office and commercial uses.

ANALYSIS:

Site Characteristics:

The project site is currently vacant with no structures. There are minimal off-site improvements, including curb and gutter along Foxglove Way and Schnoor Avenue, as well as a drive approach on Schnoor Avenue. The project site street frontage includes Schnoor Avenue, a four (4)-lane north-south arterial and Foxglove Way, a two (2)-lane east-west local street. Topography is generally flat, and the existing biotic conditions and resources of the site can be primarily defined as ruderal. There are no shrubs, trees, or water features present on the site.

Surrounding Land Uses:

The project site is generally surrounded by a mix of residential and commercial uses. The existing General Plan land use designations surrounding the Project site are high density residential (north), commercial (east), office and medium density residential (south) and low density residential and resource conservation (west). Existing zoning designations surrounding the Project site include: PD-2000 (Planned Development, One unit for each 2,000 square feet of site area) to the north; C2 (Heavy Commercial) to the east; PO (Professional Office) and PD-4500 (Planned Development, One unit for each 4,500 square feet of site area) to the south; and, PD-6000 (Planned Development, One unit for each 6,000 square feet of site area) and PD-2000 to the west.

Table 2 below summarizes the existing development/uses, and the General Plan land use designations and zoning districts surrounding the proposed project site. The General Plan designations identified in Table 2 represent the City's General & Specific Plan land use designations surrounding the project site.

Table 2: Bordering Site Information			
<i>Direction</i>	<i>Existing Use</i>	<i>General Plan Designation</i>	<i>Zone District</i>
<i>North</i>	Multi-family dwellings (Madera Villa Apartments)	High Density Residential	PD (2000) – Planned Development (2000)
<i>East</i>	Commercial (Sonic Drive-in, Home Depot)	Commercial	C2 – Heavy Commercial
<i>South</i>	Office (Central Valley Medical), Single-family dwellings	Office, Medium Density Residential	PO – Professional Office, PD (4500) – Planned Development (4500)
<i>West</i>	Vacant, Single-family dwellings	Low Density Residential, Resource Conservation	PD (6000) – Planned Development (6000) & PD (2000) – Planned Development (2000)

Land Use and Zoning:

Policy LU-23 of the City of Madera General Plan describes the Commercial Land Use Categories and Policies. The Madera General Plan identifies two commercial land use categories, Commercial and Office.

The existing Office land use designation for the project site is a land use category intended to provide for the development of office centers near residential areas and is designed to buffer between residential areas and more intense uses or arterial streets.

The areas are differentiated from office uses in commercial designations by reduced quantities of signage and architecture that is more consistent with any adjoining residential areas. Architecture and other features should be sympathetic with adjacent residential values. The maximum floor area ratio (FAR) for the Office designation is 1.0 except in the Downtown District where this FAR may be exceeded if determined appropriate by the City.

GPA 2022-08, SPA 2022-01 and REZ 2022-09 collectively propose to amend the General Plan to change the planned land use designation from the Office planned land use designation to the Commercial land use designation and Specific Plan No. 1 to change the planned land use designation from the PO (Professional Office) planned land use designation to the C1 (Light Commercial) land use designation; and amend the official Zoning Map to rezone the project site from O (Office) to C1 (Light Commercial).

The Commercial land use designation is the City’s retail commercial land use category. A broad range of commercial uses is allowed, including professional offices. Various zoning designations shall be used to determine the specific character of commercial development, from regional

shopping centers to neighborhood stores. The maximum floor area ratio (FAR) for the Commercial designation is 0.30.

In accordance with General Plan Policy LU-23 and pursuant to the provisions of CMC § 10-3.751, aside from a specific intent of providing adequate space for professional office related uses to be in close relationship to one another, outside of commercial districts, to protect such offices from objectionable influences incidental to commercial and industrial uses, the Professional Office land use designation and zoning is also intended for application to those areas of the city where it is necessary and desirable to encourage the full development of properties which lie between residential and nonresidential districts. As cited herein above, this type of “buffer” is generally achieved through a lower allowable (less intense) floor-area ratio than the Commercial land uses in the zoning development standards, reduced quantities of signage, and architecture that is more sympathetic and consistent with any adjoining residential areas and values.

Pursuant to General Plan Policy LU-23 various commercial zoning designations shall be used to determine the specific character of commercial development from regional shopping centers to neighborhood stores. As the project site is a vacant parcel located adjacent to and between residential and nonresidential districts, the C-1 (Light Commercial) zone district is proposed to continue to provide and retain a buffer between the residential uses and more intensive heavy commercial uses and arterial roadway (Schnoor Ave) to the east.

No physical development of the project site is proposed at this time. Future development will require Site Plan Review and or Use Permit in accordance with the Zoning Regulations of the CMC.

Future development will be reviewed for consistency with the goals and policies of the General Plan, the goals and policies include but are not limited to the following:

- The General Plan Land Use Core Principles, which include a commitment by the City of Madera to promote walkability by establishing land use and circulation patterns that provide connectivity between neighborhoods, commercial services, and other public gathering places.
- General Plan Policy CD-15, which provides except where site conditions make it infeasible, new commercial development shall be designed to front or have a presence along all street frontages. The intent of this policy is to enhance the pedestrian scale of new development, and minimize the presence of parking, circulation, and loading areas as the primary visual features of development.
- General Plan Policy CD-52, which provides when more than one structure is on a site, they should be linked visually through architectural style, colors and materials, signage, landscaping, design details such as light fixtures, and the use of arcades, trellises, or other open structures.
- General Plan Policy CD-60, which provides commercial site boundaries adjacent to residential areas shall be visually screened with ornamental masonry walls and

landscaping. Wall height is to be determined and approved as part of the site plan review process.

It should also be noted that the General Plan recognizes retail and commercial areas outside of Downtown have been primarily developing in the northwest portion of the city along Cleveland Avenue and Howard Road. Additionally, the General Plan acknowledges commercial development such as regional shopping centers and “big box” retail are typically automobile-oriented and are physically separated from nearby residential areas.

The C1 (Light Commercial) zone district standards and permissible uses will help promote the creation of a more complete neighborhood and a more walkable, bicycle-friendly activity center in this area (and outside of Downtown) by providing opportunities to afford more neighborhood-serving commercial uses (vs. heavy commercial, “big-box” and regional integrated centers which are either existing or planned to the east) in proximity to existing residential uses. Review of future development plans for compliance with these goals, objectives and policies will ensure adherence to the Madera’s Vision 2025 by supporting an increasingly vibrant city which not only attracts visitors but also continues to increase opportunities for local shopping diversity to serve local residents within neighborhoods, attract local activity for smaller-scale and neighborhood-serving commercial businesses and while providing availability for affordable commercial space. Review of future development for compliance and consistency with these principles will also ensure an adequate transitional buffer between more sensitive residential uses and heavier and more intense non-residential uses and roadways to the east. The project may therefore be considered consistent with the goals, objectives and policies of the General Plan and is supported by staff.

Madera Countywide Airport Land Use Compatibility Plan:

The project site is located within the Airport Influence Area (Compatibility Zone D, Outer Airport Environs) of the Madera Countywide Airport Land Use Compatibility Plan (ALUCP).

The Airport Influence Area constitutes the Referral Area within which certain Land Use Actions and Airport Actions are subject to ALUC review to determine consistency with the policies herein. The responsibility for implementation of the Airport Land Use Commission (ALUC)-adopted ALUCP, rests with the affected local agencies. One of the responsibilities of local agencies is to refer their plans and certain other proposed land use actions to the ALUC for review so that the ALUC can determine whether those actions are consistent with its ALUCP. Proposed adoption or amendment of general plans, specific plans, zoning ordinances, and building regulations always must be referred to the ALUC.

The ALUC referral and review process is defined in Section 2 of the ALUCP. The Local Agency always must refer certain Land Use Action to the ALUC for determination of consistency with the ALUCP prior to approval. These Land Use Actions include the following:

- a) Local Agency adoption or approval of any new general plan, specific plan, or facility master plan or any amendment thereto that affects lands within the Airport Influence Area.

- b) Local Agency adoption or approval of a zoning ordinance or building regulation, including any proposed change to any such ordinance or regulation, that (1) affects land within the Airport Influence Area and (2) involves the types of airport impact concerns listed in Policy 1.3.1(a).

The ALUC Secretary is authorized on behalf of the ALUC to provide formal consistency determinations on Land Use Actions involving parcel-specific amendments (e.g., land use designation change).

A letter of consistency from the ALUC Secretary was provided as an attachment to the prior report for the May 1, 2024, public hearing. This letter provided a determination of consistency subject to specified conditions that shall be added to future development proposals and/or operations to ensure consistency with the ALUCP.

ENVIRONMENTAL REVIEW:

The proposed project has been reviewed for compliance with the requirements of the California Environmental Quality Act (CEQA) Guidelines.

Precision Civil Engineering has prepared an initial study, performed environmental analyses and evaluated the project in accordance with the CEQA Guidelines and criteria on behalf of the City as lead agency. The conclusions and findings resultant from these environmental studies, analyses and an evaluation of the proposed project determined that although the project could have a significant effect on the environment, there will not be a significant effect because mitigation measures have been identified to reduce the significant direct, indirect or cumulative effects on the environment, and that a Mitigated Negative Declaration is appropriate for this project.

The Notice of Intent to Adopt a Mitigated Negative Declaration was filed with the County Clerk on March 1, 2024, published in the Madera Tribune on March 2, 2024, and posted with the Governor's Office of Planning and Research (OPR) on March 1, 2022, initiating a public review period effectively commencing on March 1, 2024, and ending March 22, 2024.

At the public hearing held on May 1, 2024, the City of Madera City Council adopted Resolution No. 24-62 adopting the Mitigated Negative Declaration (SCH No. 2024030027) and the Mitigation Monitoring and Reporting Program prepared for purposes of the proposed project (including REZ 2022-09).

FISCAL IMPACT:

The applicant paid Planning Department entitlement fees in accordance with the City's adopted Master Fee Schedule to offset the cost associated with processing the subject project applications. Future development will be required to pay all contemporary impact fees, assessments and charges toward supporting City infrastructure and services.

ALTERNATIVES:

As an alternative, the Council may elect to:

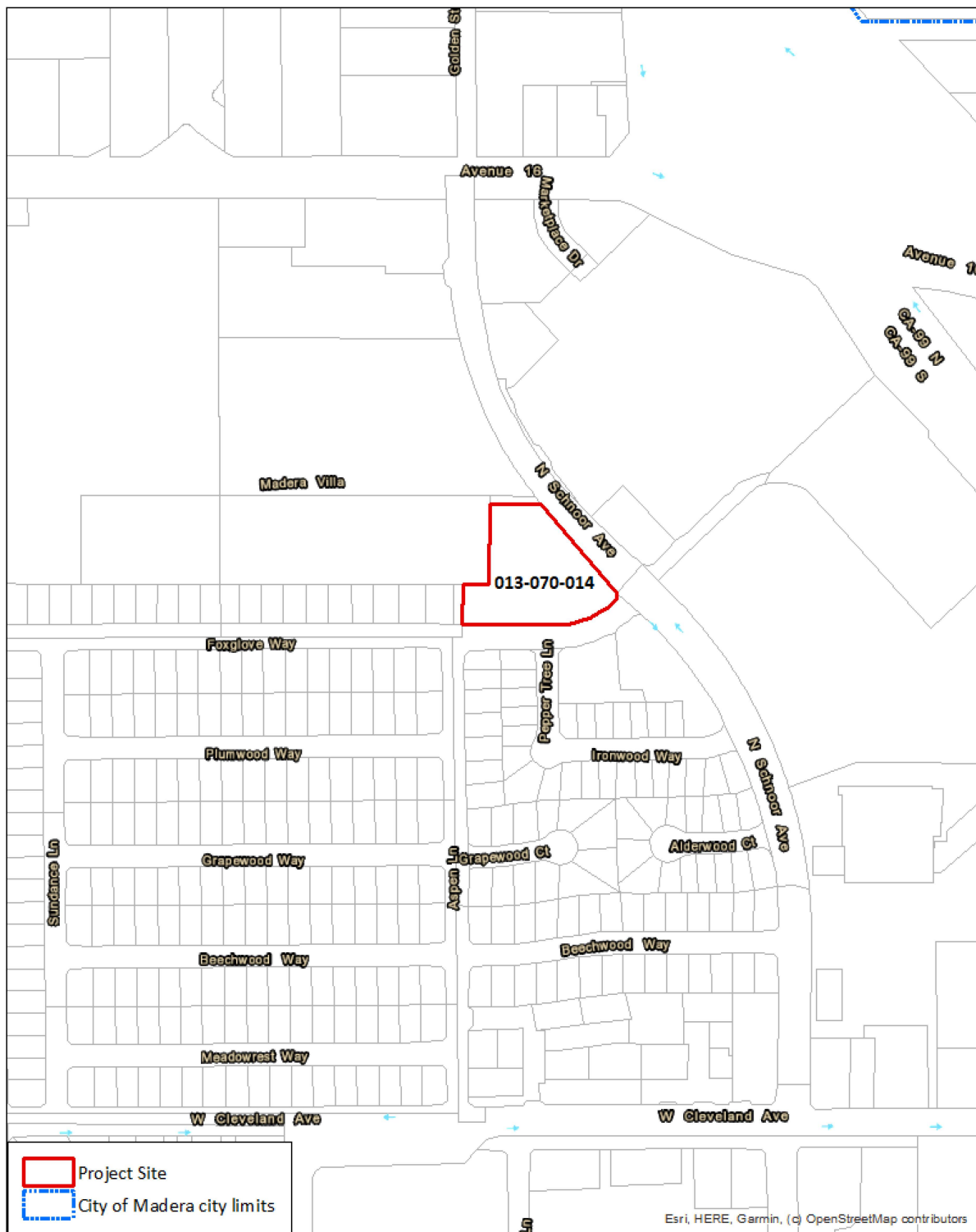
1. Move to continue the matter to a future City Council meeting at a date and time certain (Council to specify date) or refer the matter back to staff to be rescheduled at a later meeting date to-be-determined; with direction to staff; or,
2. Move to recommend denial of the proposed application(s), or any part thereof, in such form as the Council may deem to be advisable; and, based on specific findings: (Council to articulate reasons for denial).

ATTACHMENTS:

1. Vicinity Map
2. Aerial Image
3. Existing Land Use Map
4. City Council Ordinance
Exhibit "A" – REZ 2022-09 Proposed Zone District Map
5. Environmental Review – IS/MND (SCH No. 2024030027)

ATTACHMENT 1

Vicinity Map



0 0.035 0.07 0.14 0.21 0.28 Miles

CITY OF MADERA - SCHNOOR AVENUE/FOXGLOVE WAY GENERAL PLAN AMENDMENT & REZONE

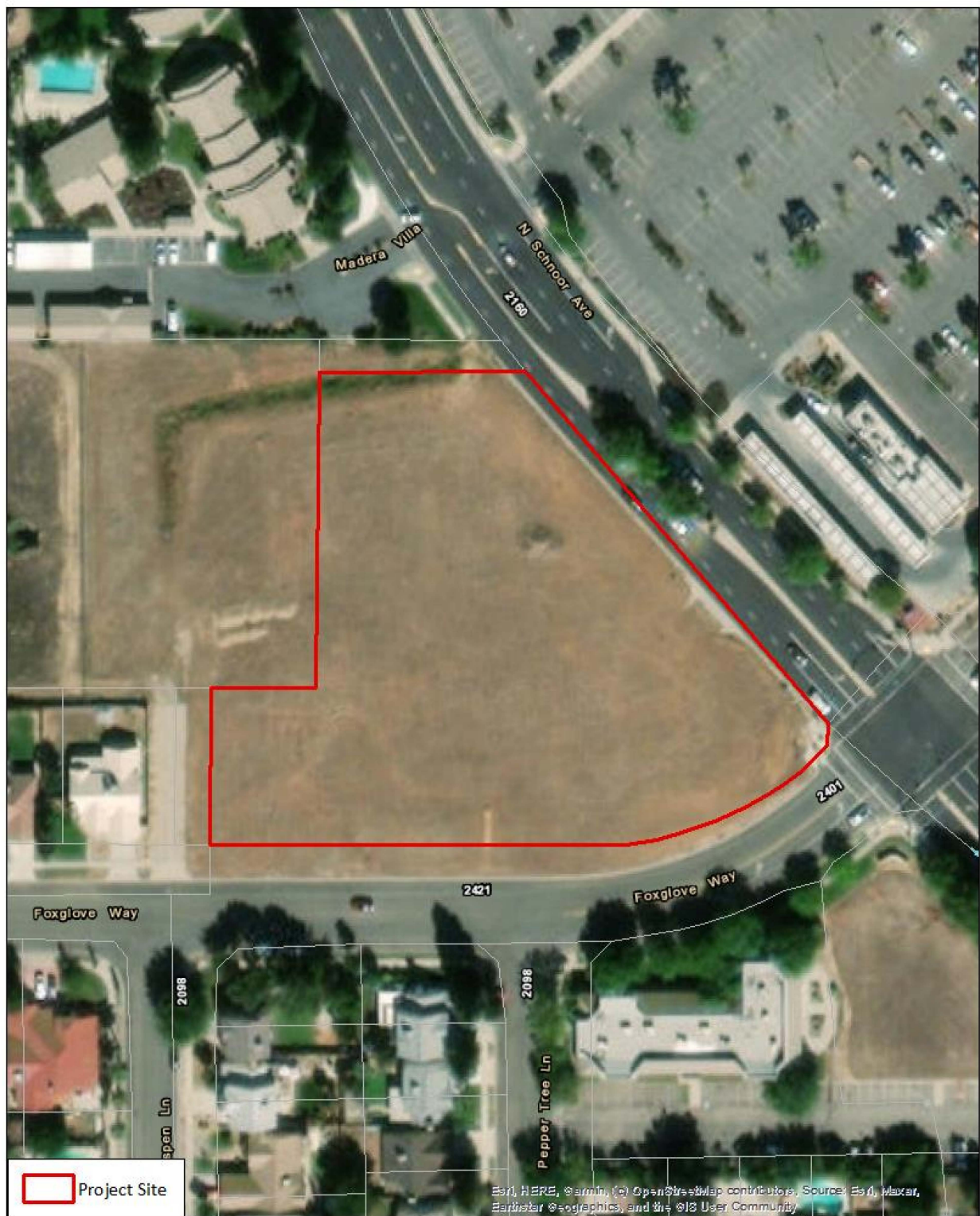
PRECISION
CIVIL ENGINEERS & ARCHITECTS

Created: 6/22/2023

Project Vicinity Map

ATTACHMENT 2

Aerial Image



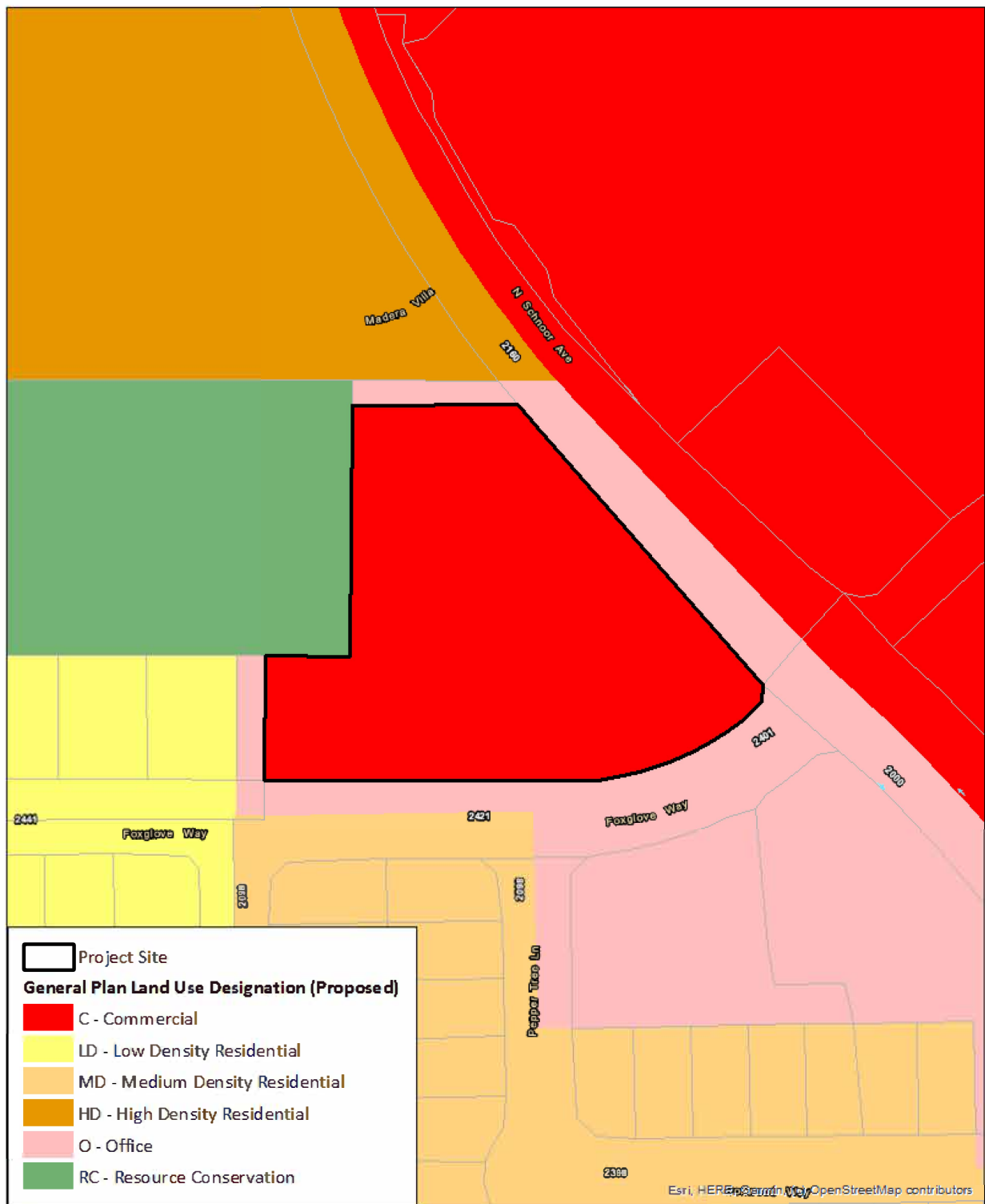
0 0.0075 0.015 0.03 0.045 0.06 Miles
CITY OF MADERA - SCHNOOR AVENUE/FOXGLOVE WAY GENERAL PLAN AMENDMENT & REZONE

PRECISION
CIVIL ENGINEERS & ARCHITECTS
Created: 6/23/2023

Aerial Image of the Project site

ATTACHMENT 3

Existing Land Use Map



CITY OF MADERA - SCHNOOR AVENUE/FOXGLOVE WAY GENERAL PLAN AMENDMENT & REZONE

PRECISION
CIVIL ENGINEERS & SURVEYORS
Created: 6/22/2023

General Plan Designated Land Use Map (Existing)

ATTACHMENT 4

City Council Ordinance

Including:

Exhibit “A” – Existing and Proposed C1
(Light Commercial) Zone District Maps

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING
REZONE 2022-09 AND AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP
TO REZONE APPROXIMATELY 2.3 ACRES OF PROPERTY (APN: 013-070-014)
FROM THE PO (PROFESSIONAL OFFICE) TO THE C1 (LIGHT COMMERCIAL)
ZONE DISTRICT**

WHEREAS, Edward J. McIntyre (“Owner”) submitted an application for a rezone (REZ 2022-09) for approximately 2.3 acres of land located on the on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way, comprising APN(s) 013-070-014, in the City of Madera, California (“site”); and

WHEREAS, the site is planned for Commercial land uses in the adopted City of Madera General Plan and Specific Plan No. 1 and is currently zoned PO (Professional Office) by the Zoning Ordinance; and

WHEREAS, the Owner is seeking approval to rezone the site to the C1 (Light Commercial) zone district pursuant to REZ 2022-09; and

WHEREAS, this project was assessed in accordance with the provisions of the California Environmental Quality Act (“CEQA”) resulting in preparation of a Mitigated Negative Declaration (SCH No. 2024030027) including a Mitigation Monitoring and Reporting Program, which was circulated, and made available for public review pursuant to CEQA and the City of Madera Municipal Code (CMC) prior to adoption by the City Council; and

WHEREAS, pursuant to the CMC, a properly noticed public hearing was held before the Planning Commission of the City of Madera (Commission) on March 12, 2024, resulting in adoption of Planning Commission Resolution No. 1982 recommending the City Council of the City of Madera (Council) adopt the Mitigated Negative Declaration and mitigation monitoring and reporting program prepared for the proposed project and approve REZ 2022-09; and

WHEREAS, pursuant to the CMC, a public hearing (for amendments to zone boundaries/changes of property from one zone to another) shall be held before the City Council of the City of Madera (Council) and the Council shall adopt the amendment and Environmental Review; and

WHEREAS, the City provided notice of the Council hearing as required by law; and

WHEREAS, the Council received and independently reviewed REZ 2022-09 during the duly noticed public hearing conducted at the regularly scheduled meeting of the Council on May 1, 2024; and

WHEREAS, at the May 1, 2024, public hearing, the public was provided an opportunity to comment, and evidence, both written and oral, was considered by the Council; and

WHEREAS, after due consideration of all the items before it, the Council now desires to adopt this Ordinance approving REZ 2022-09.

NOW THEREFORE, the City Council of the City of Madera does ordain as follows:

SECTION 1. Recitals. The foregoing recitals are true and correct and incorporated herein by reference.

SECTION 2. CEQA: This project has been previously assessed. The City Council finds that pursuant CEQA Guidelines § 15162 subsequent environmental review is not required for REZ 2022-09 based on the following:

a. No substantial changes are proposed in the project which will require major revisions of the previous mitigated negative declaration due (MND) to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects. In this case, the City Council approved the MND almost immediately prior to the adoption of this Ordinance. REZ 2022-09 is consistent with the same density, intensity, and use, and is exactly as contemplated by the MND. As such, the proposed REZ 2022-09 has the same environmental impacts assessed in the MND.

b. No substantial changes occur with respect to the circumstances under which the project is undertaken, which will require major revisions of the previous MND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects. In this case, REZ 2022-09 is exactly consistent with the MND and specifically contemplated by it. Additionally, approval of REZ 2022-09 was contingent upon the approval of General and Specific Plan Amendments (GPA 2022-08 & SPA 2022-01) approved by the City Council as part of the approval of the MND, the property will be zoned and will be used for commercial uses as originally contemplated by the MND, and there are no new substantial changes in the physical environment that were not anticipated in the MND, including its analysis in light of the rezone contemplated.

c. There is no new information, which was not known and could not have been known at the time of the previous mitigated negative declaration that the project will have significant effect not discussed in the MND. The REZ 2022-09 will not have any more significant effects than that already discussed and assessed in the MND, and was specifically contemplated by the MND. Furthermore, since a MND was previously adopted for the project, the considerations set forth in CEQA Guidelines § 15162(a)(3)(C) and (D), related to the adequacy and feasibility of previously adopted mitigation measures, are not applicable.

Based upon these findings, the City Council determines that this project has already been environmentally assessed and no further environmental documentation is required for REZ 2022-09.

SECTION 3. Findings. Based upon the record before it at the public hearing, the City Council determines the adoption of the proposed rezoning ordinance as recommended by the Planning Commission is in the best interest of the City of Madera. The City Council finds REZ 2022-09 is consistent with the City's Zoning Ordinance to promote the growth of the City in an orderly and sustainable manner and to ensure consistency with the City General Plan. The City Council hereby makes the following findings:

a. The proposed Rezone will provide the required consistency between the General Plan and zoning in accordance with Table LU-A: General Plan/Zoning Consistency of the Madera General Plan as required by General Plan Policy LU-32. Table LU-A of the General Plan identifies General Plan Land Use Category and Consistent Zoning Districts. According to Table LU-A, the C1 (Light Commercial) zone district is consistent with the Commercial Land Use designation for the site.

b. The Rezone is not expected to be detrimental to the health, safety peace, comfort, or general welfare of the neighborhood or the City. Environmental analyses and findings prepared for the proposed project and as provided in MND (SCH No. 2024030027) considered potential environmental impacts associated with the project. Mandatory findings of significance provide the project will not result in significant environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly. In addition, all required standards of the Zoning Regulations contained within the City Municipal Code will be complied with and conditions of approval will be applied to future development to ensure a future proposed project will not be detrimental to the health, safety, peach, comfort or general welfare of the neighborhood or City.

SECTION 4. Approval of REZ 2022-09. The City Council hereby approves REZ 2022-09 and hereby amends the City of Madera Zoning Map as provided for in Chapter 3 of Title X of the Madera Municipal Code as illustrated in the hereto attached Exhibit “A,” which indicates the segment of the City of Madera Zoning Map to be amended.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

SECTION 6. Posting. The City Clerk shall certify to the passage and adoption of this Ordinance by the City Council of the City of Madera and shall cause this Ordinance to be published or posted in accordance with Government Code Section 36933 as required by law.

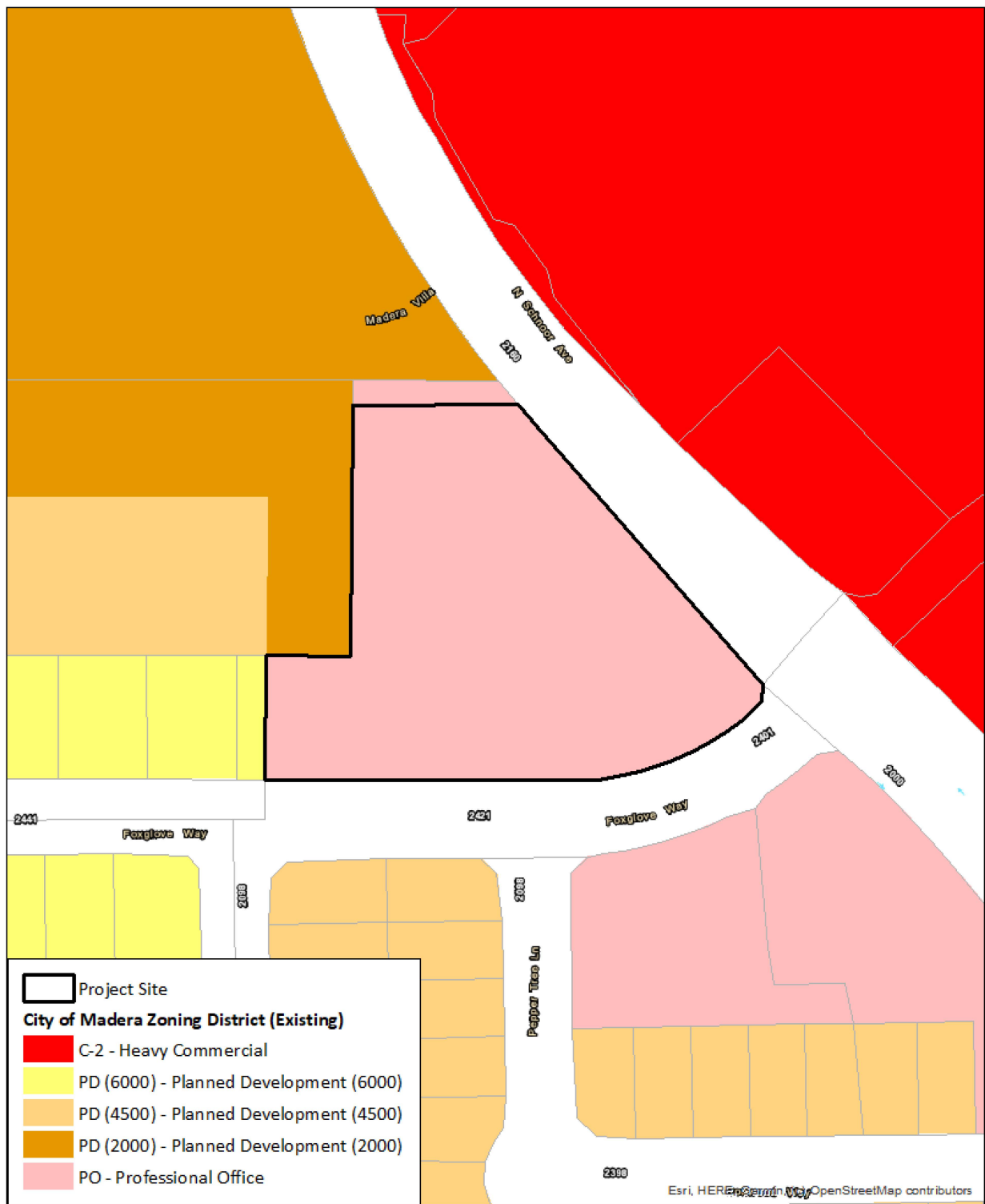
SECTION 7 Effect Date of Ordinance. This Ordinance shall be effective and of full force and effect at 12:01 a.m. on the thirty-first day after its passage.

* * * * *

Exhibit “A” – Existing and Proposed C1 (Light Commercial) Zone District Maps

Exhibit “A”

Existing and Proposed C1 (Light Commercial)
Zone District Maps



0 0.01 0.02 0.04 0.08 0.08 Miles

CITY OF MADERA - SCHNOOR AVENUE/FOXGLOVE WAY GENERAL PLAN AMENDMENT & REZONE

PRECISION
CIVIL ENGINEERS & ARCHITECTS

Created: 6/22/2023

Exhibit "A"
City of Madera Zoning Map (Existing)

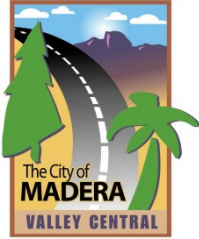
ATTACHMENT 5

Environmental Review IS/MND (SCH No. 2024030027)

Digitally available to view or download on the City of Madera Planning Department Webpage through the following link:

<https://www.madera.gov/home/departments/planning/#tr-current-projects-environmental-review-2436011>

On file and available for public review at the City of Madera Planning Department, 205 W. 4th Street, Madera, CA 93637.



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: D-1

SUBJECT:

Consultant Services Agreement with Madera Unified School District for 2024 Summer Camps

RECOMMENDATION:

Adopt a Resolution approving the Consultant Services Agreement with the Madera Unified School District (MUSD) for the 2024 Summer Enrichment STEAM Camps not to exceed \$35,651

SUMMARY:

Beginning in 2017, the City has partnered with MUSD to provide enrichment activities through summer camps for students. This year, MUSD has once again reached out to the City to continue this collaboration, with a request for two one-week camps to be facilitated and held at the John Wells Youth Center (JWYC) under the oversight of the City.

The proposed program would be hosted by Parks and Community Services (PCS) Department staff. The program will focus on science, technology, engineering, art, and math (STEAM) curriculum, as well as providing swimming lessons, water safety, and recreational/sports activities for approximately 60 students per week.

DISCUSSION:

The City and MUSD have partnered for several years to provide meaningful programs to youth during critical out-of-school summer hours. The partnership in years past with MUSD has specifically targeted youth in the Foster Youth/FIT Programs. These programs were designed to serve MUSD's most vulnerable students. These programs provide students and families with a network of support.

This year, MUSD would like to extend availability for these programs to district students from kindergarten to sixth grade, with the camps able to serve 120 students in total.

The STEAM-focused camps intend to provide students with a well-rounded and enriching experience. They will do so through hands-on learning, physical activity, and creative expression. Students will develop new skills, build confidence, and make lasting memories in a supportive and inclusive environment.

The first week of camp would start July 8, 2024 through July 12, 2024. The second week of camp would run from July 15, 2024, through July 19, 2024. Camps would commence at 8:30 am and end at 3:30 pm. Some of the deliverables to be achieved include:

- **Physical Activities:** Participation in physical activities offers numerous benefits for youth, promoting physical, social, emotional, and cognitive development, and contributing to their overall health, well-being, and success in life.
- **STEAM Activities:** STEAM activities are important as they provide a holistic and interdisciplinary approach to learning, preparing the youth to thrive in a complex and rapidly changing world. They cultivate essential skills, foster creativity, and innovation, and empower youth to become lifelong learners and problem-solvers.
- **Arts and Crafts:** Arts and crafts activities play a vital role in youth development by nurturing creativity, promoting emotional well-being, building confidence, and fostering social connections. They provide valuable skills and experiences that contribute to the holistic growth and flourishing of young individuals.
- **Swim Lessons:** The City can provide swim lessons through the on-site Centennial Park Pool Complex access. Swimming lessons offer numerous benefits, including educating and teaching youth about water safety, learning how to swim, providing physical fitness opportunities, confidence building, social interaction, and lifelong recreation. They provide essential skills and experiences that empower youth to lead healthy, active, and fulfilling lives both in and out of the water.

Camps will be broken up into three groups, with 20 students per group:

- Kindergarten – First Grade
- Second Grade – Third Grade
- Fourth Grade – Sixth Grade

MUSD will provide the meals for the students, which will consist of a breakfast and lunch meal. MUSD will also organize the outreach and enrollment. The City will be responsible for staffing and training of program staff.

FINANCIAL IMPACT:

The total value of the Agreement is not to exceed \$35,651. The value of the agreement covers staffing costs, materials, and includes an administrative fee. As a result, the contract will provide some General Fund relief for the activities borne from this Agreement.

With the summer camp taking place in July, these expenses and revenue generated from the Agreement will be budgeted in the Fiscal Year 2024/2025 in the Parks & Community Services Department – Recreation budget.

Table 1: Madera Unified School District 2024 Summer Camp Budget	
Item	Amount
Staffing – Program Leaders & Lifeguards	\$23,521
Materials	\$5,000
25% Administrative Fee	\$7,130
Total	\$35,651

ALTERNATIVES:

As an alternative, the Council may elect to not enter into the Agreement with MUSD for the 2024 summer camp programming, thus not continuing the now annual partnership.

Council may also elect to request additional information be brought forth at the next meeting to make a more informed decision. Staff would like to note, MUSD has requested confirmation of approval of the Agreement before May 28th to confirm the summer programming will proceed, and to begin to plan accordingly. Any delay in providing confirmation may affect the City's ability to enter into the Agreement altogether.

ATTACHMENTS:

1. Resolution Approving a Consultant Services Agreement with Madera Unified School District for the 2024 Summer Enrichment STEAM Camps Program not to exceed \$35,651 with Exhibit A – Consultant Services Agreement

ATTACHMENT 1

Resolution Approving a Consultant Services Agreement with Madera Unified School District for the 2024 Summer Enrichment STEAM Camps Program not to exceed \$35,651 with Exhibit A – Consultant Services Agreement

RESOLUTION NO. 24-_____

**RESOLUTION APPROVING A CONSULTANT SERVICES AGREEMENT
WITH MADERA UNIFIED SCHOOL DISTRICT FOR THE 2024 SUMMER
ENRICHMENT STEAM CAMPS PROGRAM NOT TO EXCEED \$35,651**

WHEREAS, since 2017, the City has entered into an annual Consultant Services Agreement with Madera Unified School District (MUSD) to provide Summer Enrichment Camp programming; and

WHEREAS, MUSD would like to enter into a Consultant Services Agreement with the City for the 2024 summer camps programming; and

WHEREAS, the 2024 summer camp programming will run from July 8th through July 19, 2024; and

WHEREAS, the program will take place at the John W. Wells Youth Center; and

WHEREAS, the total value of the agreement is not to exceed \$35,651.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The Consultant Services Agreement with Madera Unified School District for the 2024 Summer Enrichment STEAM Camp not to exceed \$35,651, attached hereto as Exhibit A, is hereby approved.
3. This Resolution is effective immediately upon adoption.

* * * * *



MADERA UNIFIED SCHOOL DISTRICT CONSULTANT SERVICES AGREEMENT

This agreement is made and entered into this 29th day of May 2024, by and between Madera Unified School District ("District") and City of Madera ("Consultant").

1. Consultant agrees to provide the following specified services: (you may attach a list of services if necessary)
The City of Madera will provide two one-week STEAM camps during Summer Enrichment, July 8-19, 2024 at the John Wells Youth Center. Camps will be offered for up to 60 students per week in grades K-6th and swim lessons will be included. Meals and transportation will be provided by MUSD.
2. Term. The Consultant's services described in Paragraph 1 shall commence on May 29, 2024 and shall end on July 19, 2024 unless earlier terminated pursuant to Paragraph 8.
2. Payment. District agrees to pay Consultant as follows:
Total cost: \$35,651
4. Payroll Forms. Consultant agrees to complete the District's consultant payroll form. Consultant agrees that failure to properly complete this form in a timely manner may result in nonpayment to consultant.
5. Independent Contractor Status. Consultant and any and all agents and employees of Consultant are agreed to be independent contractors in their performance under this Agreement and are not officers, employees, or agents of the District. Consultant shall retain the right to perform services for others during the term of this Agreement.
6. Indemnity. Consultant shall indemnify, defend, and save and hold harmless the District, its Board of Trustees, officers, agents, and employees from any and all claims, damages, losses, causes of actions, and demands, including reasonable attorney's fees and costs, incurred in connection with the processing or defense of any matter, claim, lawsuit or contest arising out of Consultant's performance of or failure to perform the work required by this Agreement.
7. Insurance. Consultant agrees to purchase and maintain throughout the term of this Agreement a comprehensive general liability insurance policy to protect Consultant from damages because of bodily injury, including death, and from claims for damages to property which may arise out of or result from Consultant's responsibilities under this Agreement, whether such acts or omissions be by Consultant or anyone directly or indirectly employed by Consultant. This insurance shall name the District as additional insured and shall be written for not less than Two Million Dollars (\$2,000,000) General Liability and Four Million Dollars (\$4,000,000) General Aggregate. Consultant's Policy shall be Primary and non-contributory. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days prior written notice to the District.
8. Termination of Agreement. District may terminate this Agreement for any reason upon written notice to Consultant. In the event of early termination, Consultant shall be paid for satisfactory work performed to the date of termination. The District may then proceed with the work in any manner the district deems proper.
9. No Entitlement. Consultant agrees that it has no entitlement to any future contracts or work from District or to any employment or fringe benefits from the District.
10. Taxes. Payment to Consultant pursuant to this Agreement will be reported to federal and state taxing authorities as required on the IRS Form 1099. District will not withhold any money from compensation payable to Consultant. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions; and/or state or federal income tax or disability insurance. Consultant is independently responsible for the payment of all applicable taxes.

11. Governing Law and Venue. This Agreement shall be governed by and construed only in accordance with the laws of the State of California. If any action is initiated involving the application or interpretation of this Agreement, venue shall only lie in the appropriate state court in Madera County or federal court in Fresno County, California.
12. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Consultant, the District and their respective successors and assignees.
13. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a Court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Agreement.
14. Amendment. The terms of this Agreement shall not be amended in any manner whatsoever except by written agreements signed by the parties.
15. Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no oral understandings, side agreements, representation or warranties, expressed or implied, not specified in this Agreement.
16. Licenses. Consultant represents that Consultant and all agents and employees of Consultant are licensed by the state of California to perform all the services required by this Agreement. Consultant will maintain all licenses in full force and effect during the term of this Agreement.
17. Compliance with Law. Consultant agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws, and regulations governing the service to be rendered pursuant to this Agreement.
18. Board Approval. **The parties agree that the effectiveness of the Agreement is contingent upon approval by the District's Board of Trustees.**
19. Equipment and Materials. Consultant shall provide all equipment, materials, and supplies necessary for the performance of this Agreement. This provision may be negotiable as to the needs of specific children.
20. Non-discrimination. Consultant shall not engage in unlawful discrimination in the employment of persons because of race, color national origin, age, ancestry, religion, sex, marital status, medical condition, physical handicap, or other bias prohibited by state or federal law.
21. Copyright. Any product, whether in writing or maintained in any other form produced under this Agreement shall be the property of District. District shall have the right to secure a patent, trademark or copyright and the product or information may not be used in any manner without District's written permission.
22. In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

Madera Unified School District

Superintendent or designee:

Title

(Signature)

Date: _____

Consultant:

Name:

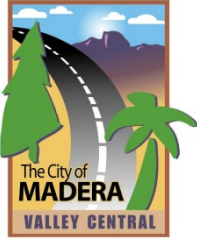
Mayor Santos Garcia

(Signature)

Date: _____

Federal ID/SS# 94-600365

(do not include SSN until after Board approval)



REPORT TO CITY COUNCIL

Approved by:

Joseph Hebert

Joseph Hebert, Parks & Community Services Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: D-2

SUBJECT:

Rotary Park Rental for 2024 Farmers' Market Fee Waiver Request

RECOMMENDATION:

Adopt a Resolution waiving the rental fees of Rotary Park related to the 2024 Neighborhood Farmers' Market at an anticipated fee rental of \$1,775

SUMMARY:

The City received an inquiry from the Farmers' Market Team requesting waiving rental fees for using Rotary Park starting on June 13 to September 12, 2024, for weekly Farmers' Markets every Thursday from 3:30 pm to 7:30 pm.

DISCUSSION:

For context, the Farmers Market in previous years was sponsored by Madera Community Hospital through its non-profit Foundation. As a non-profit organization, the Foundation was eligible to receive funding via Market Match. The Foundation received funding that allows for operational expenses. This included staffing a general manager, a bookkeeper, two cashiers, advertising, and supplies.

Due to the closure of the Hospital and Foundation, the Farmer's Market needed a new operator.

Last year, the Madera Coalition for Community Justice (MCCJ), with leadership from the former Farmers' Market manager, stepped in to fill the void to continue the Farmers Market during the summer of 2023. MCCJ applied for Market Match funding and ultimately became the recipient of the Market Match funds, holding a 501(c)(3) title, which made them eligible for funding. MCCJ became the fiscal sponsor and leading operator of the Farmers Market, which included planning

for operational logistics, staffing, advertisement, farmer recruitment, securing partnerships and collaboration, and supplying event with supplies.

This year, Latinas Unidas has been the applicant for Market Match funding to be the fiscal sponsor and leading operator of the Farmers' Market. The group holds a 501(c)(3) title, which makes them eligible for the funding. Latinas Unidas is a group of empowered women whose mission is to bring together Latina's in the local area to support the Latino community.

The Farmers' Market Tea, composed of both volunteers and Market Match funded staff, has submitted a request to the City seeking the waiver of rental fees for the use of Rotary Park starting on June 13 through September 12, 2024. There will be weekly Farmers' Markets every Thursday during this timeframe. The market will run for a total of 14 weeks this upcoming summer, being funded by Market Match grant funding, but also made possible through sponsors. The Farmers' Market Team does not charge farmers to be a part of the event.

Rotary Park is on Gateway Drive, just north of the Fresno River. This central location offers easy access for residents and visitors alike, fostering a vibrant atmosphere. It is important to note that the Farmer's Market is proposed to occupy only a relatively small portion of the park and no adverse impacts are anticipated on programmed activities within the park.

For context, Council approved a similar request the summer of 2023, as well as waived fees for the rental of the park in association with the Farmers' Market. Resolution No. 23-47 reflects Council's decision to waive fees.

This year the market is scheduled between 4 pm to 7 pm, with an additional half-hour for setup and a half-hour for cleanup being requested.

The Farmers' Market Team shared the market will bring such benefits to the community as providing vouchers for seniors worth \$5,000. An additional \$35,316 in vouchers for the Supplemental Nutrition Assistance Program (SNAP) and Women, Infants, and Children (WIC) recipients.

The rental request specifically includes using the shelter areas closest to the Zero Gravity Skatepark.

This event itself has been approved to take place, subject to all other applicable requirements for a special event. This includes the provision of acceptable rental insurance and all additional permits.

FINANCIAL IMPACT:

The applicable costs associated with the rental of Rotary Sports Complex Rental as requested are summarized in Table 1.

Table 1: <i>Estimated Financial Impact to the City</i>	
Administrative Fee	\$25
Rental Charges for Shelter 1 - \$10.00 per Hourly Rental Fee x 5 Hours x 14 Days	\$700
Rental Charges for Shelter 2 - \$10.00 per Hourly Rental Fee x 5 Hours x 14 Days	\$700
Deposit	\$100
Special Event Charge	\$250
Total	\$1,775

ALTERNATIVES:

The Council may elect to reject the fee waiver and require the event organizer to remit any associated fees for the rental of Rotary Park on the dates requested for the 2024 Farmers' Market request.

ATTACHMENTS:

1. Resolution – Waiving Rental Fees for Rotary Park rental related to the 2024 Farmers' Market, hosted by the Farmers' Market Team from June 13 to September 12, 2024
2. Request Letter Authored by Sulman Yanez, Market Manager, Farmers' Market Team

ATTACHMENT 1

Resolution – Waiving Rental Fees for Rotary Park rental related to the 2024 Farmers’ Market,
hosted by the Farmers’ Market Team from June 13 to September 12, 2024

RESOLUTION NO. 24-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,
CALIFORNIA WAIVING RENTAL FEES FOR ROTARY PARK RENTAL RELATED
TO THE 2024 FARMERS' MARKET, HOSTED BY THE FARMERS' MARKET
TEAM FROM JUNE 13 TO SEPTEMBER 12, 2024**

WHEREAS, the City has received a request for waiving of fees for the rental of Rotary Park;
and

WHEREAS, the dates being requested are from June 13, 2024, to September 12, 2024,
from 3:30 p.m. to 7:30 p.m.; and

WHEREAS, the request is to utilize Rotary Park for weekly Farmers' Market events on
Thursdays during the identified timeframe; and

WHEREAS, the fees for such an event are calculated based on the 2018-2019 City of
Madera Master Fee Schedule; and

WHEREAS, the fees for the event are calculated at \$1,775; and

WHEREAS, the event organizers are still subject to providing insurance documentation
for City facility rentals that meet City requirements.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds,
determines and orders as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. The Council finds that the waiver of fees as set forth in this resolution serves a valid public purpose in that the Farmers' Market promotes the importance of sustainable agriculture, supports local farmers, fosters a sense of community, and provides community resources, which in turn is beneficial for the community.
3. The City Council does hereby waive the City fees for Rental Fees of Rotary Park on June 13, 2024, through September 12, 2024, for the 2024 Farmers' Market events every Thursday, subject to confirmation of insurance.
4. This resolution is effective immediately upon adoption.

* * * * *

ATTACHMENT 2

Request Letter Authored by Sulman Yanez, Market Manager, Farmers' Market Team

Dear City of Madera and Parks & Community Service,

On behalf of the Farmers Market Team, I wanted to express our heartfelt gratitude for your incredible support in waiving the fee for Rotary Park use during last year's market. We are incredibly grateful for your contribution, which has allowed us to enhance the market experience for vendors, community agencies and visitors. With your support, we have been able to continue our non-profit annual community Farmer's Market, where we promote the importance of sustainable agriculture, support local farmers, foster a sense of community, and provide community resources to our whole community.

We are currently gearing up for this year's farmers market, and we were wondering if we could count on your support once again waiving the fees for use of Rotary Park located at 930 N Gateway Dr. Madera Ca, 93637. Our Farmers Market season will be from June 13 to September 12 every Thursday 3:30 pm to 7:30pm, a total of 14 weeks. We are asking for this park because we received lots of good comments from community members and agencies about having the Farmers Market at this location last year.

Your contribution will make a significant impact, allowing us to provide a beautiful space for local farmers and community agencies to showcase their products/resources, connect with the community and celebrate our rich culture heritage.

In addition, we want to share the benefits that farmers market brought to our low-income community on Supplemental Nutrition Assistance Programs last year.

16 weeks - Thursdays 4pm-7pm (3 hours per week)

Market Match: \$4,745.00

EBT: \$5,316.00

WIC: \$30,000.00

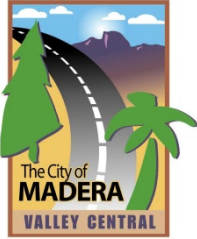
Senior Vouchers: \$5,000.00

Total \$45,061.00

These benefits will not come to our community without a registered Farmers Market.

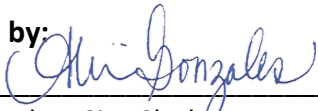
Once again, thank you for your unwavering support and belief in our mission. We truly appreciate your support and look forward to the possibility of working together to create another memorable Farmers Market experience this year.

Warmest regards,
Sulman Yanez
Market Manager

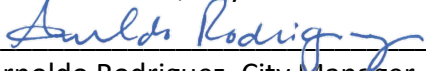


REPORT TO CITY COUNCIL

Approved by:



Alicia Gonzales, City Clerk



Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: D-3

SUBJECT:

Adoption of Updated District Boundary to Include Property Annexed into the City (Country Club Drive-Martin Street Annexation)

RECOMMENDATION:

Waive the full reading and introduce an Ordinance of the City Council of the City of Madera amending Subsection C (3) of Section 2-1.21 of the City Municipal Code to adopt revised district boundaries by title only, including CEQA Guidelines Section 15061(b)(3) determination.

SUMMARY:

LAFCo recently approved Country Club Drive-Martin Street Annexation 2023-001 into the City's jurisdiction. The annexed territory "rounds out" the City's boundaries and includes existing structures including several school facilities and multiple existing residences. Members of the public residing in this area are not legally allowed to participate in City elections until the City's District boundaries are also updated. Normally there would not be sufficient time to complete this process by June 1st to allow voting in local elections this November due to the ballot process, etc. However, the County Register of Voters has graciously provided some additional time to the City, which will allow the ordinance to be adopted at the Council meeting on June 5th. The requested action is to use an expedited process to update the District map for District 3 by introducing the ordinance amending the Municipal Code.

BACKGROUND:

Every 10 years Election Code section 2160 requires cities with by-district election systems to redraw their district boundary maps to ensure compliance with the California and federal Voting Rights Acts. This process, called redistricting, ensures that all districts have a nearly equal population. The City adopted its current district boundaries in 2022 based on 2020 census data as required by law.

Since the adoption of the current boundary maps, there continues to be annexation, including the Country Club Drive-Martin Street Annexation adjacent to District 3. The annexed area includes territory that is largely built out, including Jack G. Desmond Middle School, Madera Islamic Center, Ezequiel Tafoya Alvarado Academy, Kingdom Hall of Jehovah's Witnesses, the Tractor Supply Co., and Matilda Torres High School. It also includes several residences, including those along Ellis Street, Adell Street, and Clark Street.

While the area is in the City, it is not within a Council district, thus the Council District boundaries must be modified to incorporate the annexed area to allow for voting in City elections.

DISCUSSION:

State laws set strict criteria for the updates of the district boundaries in such circumstances. Specifically, the City Council is required to add the new territory "to the nearest existing Council district" without changing the boundaries of other Council district boundaries. As a result, the City's discretion is limited regarding the present annexation.

As District 3 is the "nearest existing Council district" to the annexed property, the ordinance proposes to add the annexed territory to District 3 consistent with the mandatory requirements of State law.

The City just recently learned that the annexation had been approved by LAFCo a few weeks ago. Normally there would not be sufficient time complete this process by June 1st to allow voting in local elections this November due to the ballot process, etc. This would mean that the people living in the City (the annexed area) would not be able to vote in the City's elections. However, the City Clerk reached out to the County Register of Voters, who graciously provided additional time to the City to provide all of the necessary information so that the ordinance could be adopted at the Council meeting of June 5th. An expedited process to update the District map for District 3 to adopt an ordinance amending the Municipal Code would allow for all people within City limits to be able to vote in City elections this November and thereafter.

FINANCIAL IMPACT:

There is no fiscal impact to modifying the boundaries other than staff time to prepare the necessary staff reports and modify the district boundary description.

ALTERNATIVES:

Decline to adopt the Ordinance at this time or continue the matter to a future meeting.

ATTACHMENTS:

1. Ordinance of the City Council of the City of Madera amending Subsection C(3) of Section 2-1.21 of the City Municipal Code and adopting revised district boundaries

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING
SUBSECTION (C)(3) OF SECTION 2-1.21 OF CHAPTER 1 OF TITLE II OF THE
MADERA MUNICIPAL CODE AND ADOPTING REVISED DISTRICT VOTING
BOUNDARIES**

WHEREAS, in 2010 a voter-approved districting plan was adopted by Ord. 890 that established six Council districts; and

WHEREAS, on March 16, 2022, the City Council adopted Ordinance No. 988 updating the Council district boundaries based on the most recent U.S. Census; and

WHEREAS, the annexation of new territory known as the “Country Club Drive-Martin Street Annexation” as well as certain portions of the surrounding area (“Annexed Territory”) into the City was approved by the Madera County Local Agency Formation Commission (“LAFCO”) on February 21, 2024 (LAFCO File No. 2023-01), and became effective on April 15, 2024; and

WHEREAS, pursuant to California Elections Code Section 21603(A), “[If] the boundaries of a city expand by the addition of new territory, including through annexation of unincorporated territory or consolidation with another city, the council shall add that new territory to the nearest existing council district without changing the boundaries of other council district boundaries”; and

WHEREAS, the Annexed Territory is immediately adjacent to District 3; and

WHEREAS, the area for the Annexed Territory is generally depicted in the graphic representation attached hereto as Exhibit “A”; and

WHEREAS, the City Council now desires to enact this Ordinance to annex the Villages at Almond Grove to District One.

NOW THEREFORE, the City Council of the City of Madera does ordain as follows:

SECTION 1. The above recitals are hereby incorporated by reference.

SECTION 2. This Ordinance is exempt from the California Environmental Quality Act (“CEQA”) under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question would have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 3. Subsection (C)(3) of Section 2-1.21 of Chapter 1 of Title II of the Madera Municipal Code is hereby amended to read in its entirety as follows:

(C) *District boundaries.* The Council member districts of the city shall have the following legal boundaries:

...

(3) District 3. The region bounded and described as follows: all of that portion of Madera County bounded and described as follows: beginning at the point of intersection of Foxglove Way and N Granada Dr, and proceeding easterly along Foxglove Way to N Schnoor St, and proceeding northerly along N Schnoor St to Ave 16, and proceeding westerly along Ave 16 to State Rte 99, and proceeding southerly along State Rte 99 to nonvisible boundary, and proceeding northerly along nonvisible boundary to unnamed ramp, and proceeding southerly along unnamed ramp to nonvisible boundary, and proceeding northerly along nonvisible boundary to the Madera city line, and proceeding easterly along the Madera city line to Austin St, and proceeding southerly along Austin St to E Cleveland Ave, and proceeding easterly along E Cleveland Ave to N Lake St, and proceeding southerly along N Lake St to Fresno River, and proceeding westerly along Fresno River to N D St, and proceeding southerly along N D St to E 3rd St, and proceeding westerly along E 3rd St to W 3rd St, and proceeding westerly along W 3rd St to N H St, and proceeding northerly along N H St to Union Pacific RR, and proceeding westerly along Union Pacific RR to N I St, and proceeding northerly along N I St to Roberts Ave, and proceeding westerly along Roberts Ave to N Pine St, and proceeding southerly along N Pine St to N Park Dr, and proceeding easterly along N Park Dr to Foster Ave, and proceeding southerly along Foster Ave to Sunset Ave, and proceeding westerly along Sunset Ave to N Schnoor St, and proceeding northerly along N Schnoor St to W Cleveland Ave, and proceeding westerly along W Cleveland Ave to N Granada Dr, and proceeding northerly along N Granada Dr to the point of beginning.

Effective July 6, 2024, the region shall also include the additional territory bounded and described as follows: beginning at the point of intersection of the Madera city line and the westerly boundary line of the Madera Irrigation District Lat. 24.2 Canal at the West Adell Street alignment, and proceeding northerly along the westerly boundary of the Madera Irrigation District Lat. 24.2 Canal to a point of intersection with the southerly boundary of the Madera Irrigation District Lat. 24.2 Canal where said canal curves in a westerly direction, and proceeding easterly to Country Club Drive (Rd. 26), and proceeding northerly along Country Club Drive (Rd. 26) to Martin Street, and proceeding easterly along Martin Street to North D Street, and proceeding southerly along North D Street to a point of intersection with the Madera city line at Ellis Street, and proceeding westerly along Ellis Street to Sonora Street, and proceeding southerly along Sonora Street to the Madera city line, and proceeding southwestly along the Madera city line to West Adell Street, and proceeding westerly along West Adell Street to the point of beginning.

SECTION 4: The foregoing district boundaries are depicted on, and added to, the “City Council District Boundaries Map” attached hereto as Exhibit “A,” which shall be kept on file in the City Clerk's Office.

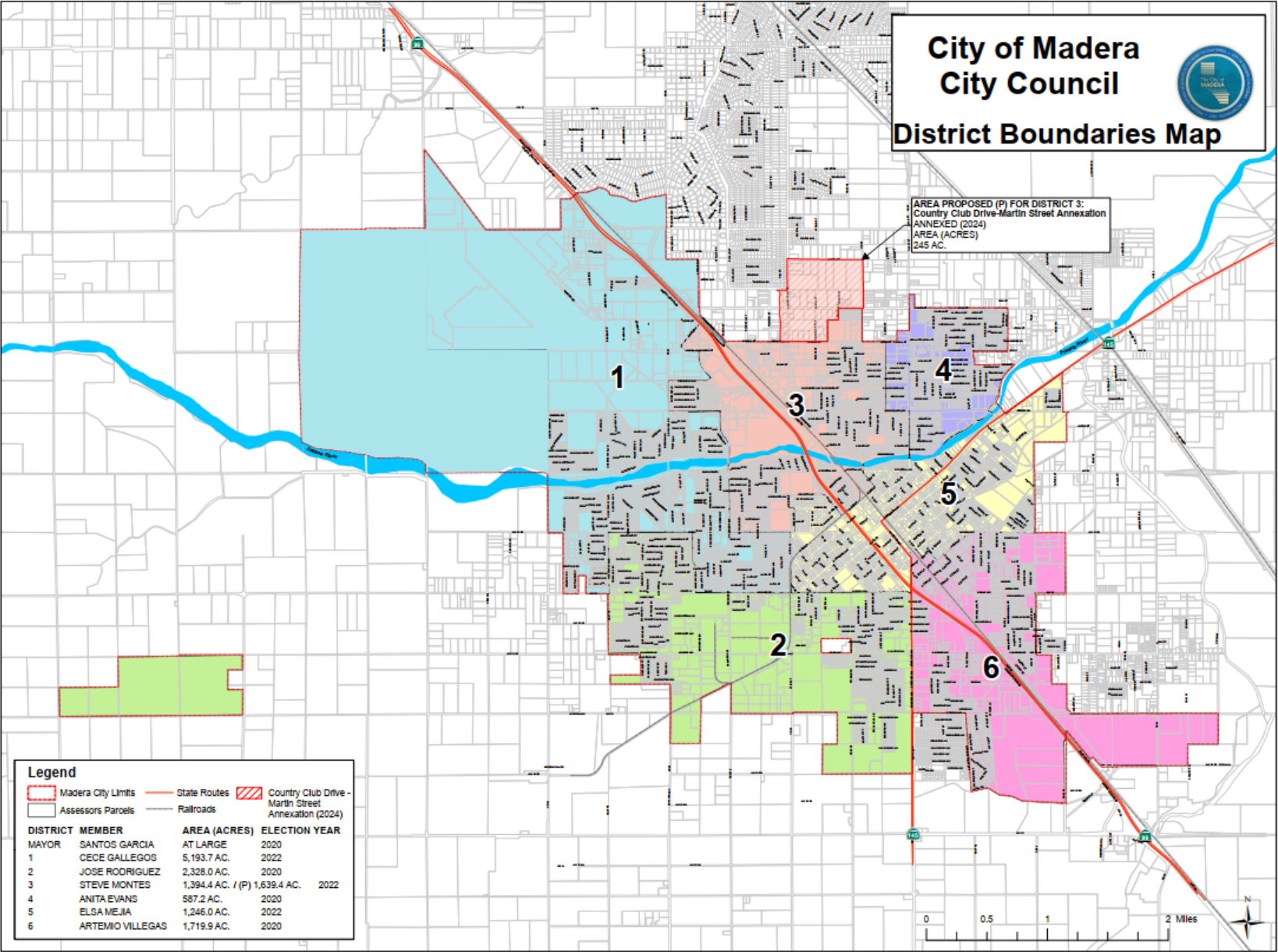
SECTION 5: If any article, section, sentence, clause or phrase of this Chapter is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Chapter. The Council hereby declares that it would have adopted this chapter and adopted each article, section, sentence, clause or phrase thereof, irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

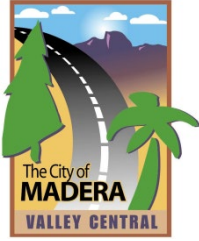
SECTION 6: This ordinance shall take effect and be in full force and effect from and after thirty (30) calendar days after its final passage and adoption. Within fifteen (15) calendar days after its adoption, the ordinance, or a summary of the ordinance, shall be published once in a newspaper of general circulation.

* * * * *

Exhibit “A”: City Council District Boundaries Map

Exhibit “A”
City Council District Boundaries Map
(Effective July 6, 2024)





REPORT TO CITY COUNCIL

Approved by:

Marcela Zuniga

Michael Lima, Director of Financial Services
Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: D-4

SUBJECT:

Community Development Block Grant (CDBG) 2024/25 Annual Action Plan final funding allocation

RECOMMENDATION:

Approve by Minute Order the tentative 2024/25 CDBG Annual Action Plan final funding allocation in the amount of \$989,495

SUMMARY:

The U.S. Department of Housing and Urban Development (HUD) annually allocates CDBG funding to jurisdictions. Each year, the City is eligible to apply for and receive the funds through the development and submittal of a CDBG Annual Action Plan.

During the meeting held on April 3, 2024, Council reviewed the Annual Action Plan allocations as proposed by the Block Grant Commission (BGC). A public hearing was conducted, and, by motion, Council approved tentative funding allocations. HUD requires a 30-day public comment period after approving tentative allocations. The public comment period opened on April 3, 2024, and expired on May 3, 2024. A second public hearing will be held to present the proposed allocation to Council in June 2024 for final approval.

DISCUSSION:

The City is a CDBG entitlement jurisdiction that receives an annual funding allocation. Each year, the City is eligible to apply for and receive the funds through the development and submittal of a CDBG Annual Action Plan. Activities proposed in the CDBG Annual Action Plan must meet, at a minimum, one of the following objectives:

1. Benefit to low- and moderate-income (LMI) persons; or
2. Aid in the prevention or elimination of slums or blight; or
3. Meet a need having a particular urgency (referred to as urgent need).

In addition to the national objectives, HUD requires the identification of primary and secondary-tier local funding priorities. The City has identified these local funding priorities in the 2020-2024 Consolidated Action Plan, which are as follows:

- Primary
 - Quality Housing (Rent affordability and rental assistance)
 - Homelessness (Supportive services and prevention)
- Secondary-Tier
 - Neighborhood Revitalization (Infrastructure Improvements, Streets/Roads/Lighting, and Community Centers/Parks)

ELIGIBLE USES OF FUNDS

HUD mandates the allocation of funds across three distinct categories, each subject to a specified maximum amount, as part of its expenditure requirements. The funding category allocation amounts must be based on the current year's award. During the April 3, 2024, Council meeting the 2024/25 allocations had not been released by HUD, therefore tentative funding recommendations were based on the 2023/24 allocation (\$981,730). On May 7, 2024, HUD released the 2024/25 Community Development Block Grant allocations. The City of Madera is eligible to receive \$989,495, an increase of \$7,729 from the previous year. The CDBG allocation is more than the projected allocations discussed at the April 3, 2024 Council meeting.

The revised funding allocations are provided in Table 1.

Table 1: <i>Eligible funding categories and maximum funding</i>			
<i>Funding Categories</i>	<i>Maximum % per category</i>	<i>Projected Maximum \$ per category</i>	<i>Actual Maximum \$ per category</i>
Administration	20%	\$196,346	\$197,899
Public Service	15%	\$147,259	\$148,424
Capital Projects/Public Improvements	No max.	\$638,125	\$643,172
Total	100%	\$981,730	\$989,495

SUMMARY OF SUBRECIPIENT GRANT APPLICATIONS AND TENTATIVE COUNCIL ALLOCATIONS

On October 23, 2023, the City released a Request for Funding Proposal (RFP) inviting eligible and interested entities to submit applications for the CDBG 2024/25 funding cycle. Twelve applications were received. A summary of tentative allocations is below.

ADMINISTRATION APPLICATIONS

During its April 3, 2024 meeting, Council unanimously approved tentative allocations for the administrative category for the amount \$196,346. Table 2 below shows the tentative Council allocations for Administration. The updated 2024/25 eligible allocation is \$197,891, and the total requested is \$216,346.

Table 2: City Council Tentative Administration Allocations		
<i>Applicant</i>	<i>BGC Recommended Allocations</i>	<i>City Council Tentative Allocations (1)</i>
City; Action Plan Administration <i>Administration to Oversee the CDBG program</i>	\$196,346	\$176,346
CAPMC – Fresno Madera Continuum of Care <i>Point-in-Time Count Administration</i>	\$20,000	\$20,000
Total	\$216,346	\$196,346
<i>(1) This total is based on the 2023/24 allocation. The actual 2024/25 CDBG allocation increases the eligible Admin allocation to \$197,899, an increase of \$1,553.</i>		

PUBLIC SERVICE APPLICATIONS

After deliberation on the Public Service applications, Council unanimously voted to approve tentative allocations in the amount of \$147,259, on April 3, 2024. The 2024/25 updated allocation is \$148,424, and the total requested is \$466,186. Table 3 below shows the Council's tentative allocations for Public Services.

Table 3: City Council Tentative Public Service Allocations		
<i>Applicant</i>	<i>BGC Recommended Allocations</i>	<i>City Council Tentative Allocations (1)</i>
Madera Coalition for Community Justice <i>Youth Environmental Stewardship</i>	\$0	\$5,000
Madera Coalition for Community Justice <i>Utility Shutoff</i>	\$0	\$0
Pequeños Empresarios <i>Child Entrepreneurship Education</i>	\$0	\$10,000
Project Run Madera <i>Project Run Madera</i>	\$10,000	\$10,000

Madera Rescue Mission <i>Homeless Prevention and Services</i>	\$0	\$0
O.L.I.V.E. Charitable Organization <i>The Bennet House</i>	\$40,000	\$10,000
Community Action Partnership <i>Housing Stabilization</i>	\$33,259	\$47,259
Madera County Workforce In-Home Child Care	\$0	\$0
City Parks Department <i>Madera Seniors Nutrition & Recreational Program</i>	\$20,000	\$65,000
Total	\$147,259	\$147,259
(1) This total is based on the 2023/24 allocation. The actual 2024/25 CDBG allocation increases the eligible Public Service allocation to \$148,424, an increase of \$1,165.		

CAPITAL PROJECTS/PUBLIC IMPROVEMENTS

Council unanimously approved tentative funding allocations on April 3, 2024. There was one application in the CDBG Capital Projects/Public Improvements category. The total 2024/25 available allocation is \$643,172 and the total requested is \$650,000. Table 4 below has the Capital Project/Public Improvements applicant, the BGC recommendation, and the tentative Council funding recommendation.

Table 4: City Council Tentative Capital Projects/Public Improvements Allocations		
<i>Applicant</i>	<i>BGC Recommended Allocations</i>	<i>City Council Tentative Allocations (1)</i>
City; Engineering Department <i>Community and Park Facilities Parking Lot Surface Rehabilitation Project:</i> <i>Pan-American Community Center</i> <i>Gateway Rotary</i> <i>Sunrise Rotary</i> <i>John W. Wells Youth Center</i> <i>Frank Bergon Senior Center</i>	\$638,125	\$638,125
Total	\$638,125	\$638,125
(1) This total is based on the current year allocation. The actual 2024/25 CDBG allocation increases the eligible Capital Project/Improvement allocation to \$643,172, an increase of \$5,047.		

A 30-day public review and comment period began on April 3, 2024, and closed on May 3, 2024. The City received a total of 10 written public comments. All comments were in support of the public service applicant Pequeños Empresarios.

FINANCIAL IMPACT:

This allocation will not have an impact on the General Fund. The City will administer the grant with the allocated 2024/25 CDBG administration funds available and current City staff.

ALTERNATIVES:

As an alternative, Council may:

1. Direct staff to enter into alternate Agreements.

ATTACHMENTS:

1. Public Comments
2. 2024/25 CDBG Proposed Allocations

From: [Van Winkle, Luz](#)
To: [>CityClerkInfo](#)
Subject: Fondos para la Organización Pequeños Empresarios
Date: Friday, May 3, 2024 11:51:44 AM

You don't often get email from l.vanwinkle@etaacharter.com. [Learn why this is important](#)

A quien corresponda:

Mi nombre es Luz E. Vanwinkle y soy madre de dos niños quienes se han visto beneficiados con el Programa de Pequeños Empresarios aquí en la ciudad de Madera, Ca. Nuestra experiencia ha sido positiva y sus talleres han ayudado mucho a mis hijos los cuales han enseñado a tener valores, cuidar el medio ambiente y ahorrar. Yo les pido que por favor sigan apoyando a esta organización para que sigan ayudando a todos nuestros niños de esta ciudad. Muchas gracias por su tiempo y comprensión.

Luz Vanwinkle
(559)7185292

From: [Rosaura Muro Rodriguez](#)
To: [>CityClerkInfo](#)
Subject: Hola buenas tardes mi nombre es Rosaura García quisiera compartir lo que para mí y mi familia a significado ver recibido ese apoyo de parte de pequeños empresarios nos a cambiado la vida y la verdad sería hermosa que estos talleres en madera le diera...
Date: Friday, May 3, 2024 7:01:51 PM

[You don't often get email from rosaura2176@icloud.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Enviado desde mi iPhone

From: [hilda Lopez](#)
To: [>CityClerkInfo](#)
Date: Friday, May 3, 2024 6:49:47 PM

You don't often get email from hildarios17@gmail.com. [Learn why this is important](#)

Hola buenas tardes mi nombre es Hilda yo estoy apoyando y haciendo los talleres que colectivo conciente está haciendo ami en lo personal me está aportando mucho en mi vida como mujer y madre dándome herramientas para yo ser mejor ser humano para mi y para mi familia pido de gran corazón ♥ el apoyo para ellos porfavor gracias gracias

From: [Simona Reyes](#)
To: [>CityClerkInfo](#)
Subject: Me gustaría que nos ayude apoyar a este programa en realidad es de mucho apoyo en mi personal me apoyo mucho querer ser esa mujer que siempre había querido ser valiente segura y sobretodo ahora se que tengo muchas posibilidades de salir adelante luchar...
Date: Friday, May 3, 2024 7:24:27 PM

[You don't often get email from simonareyes93@icloud.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Enviado desde mi iPhone

From: [Victor Higuera](#)
To: [>CityClerkInfo](#)
Subject: Pequeño empresario/ club consciente collective
Date: Friday, May 3, 2024 7:17:16 PM

[You don't often get email from victor_higuera1@icloud.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Buenos tardes dese que apoyen el programa de pequeño empresario/ club consiente colectivo porque me an ayudado a ver mi mejor versión de me. Ayudaron a terminar con paradigmas que tenía y no sabía lo importante que es un abrazo a un niño porque como de niño mis padres no demostraron eso se me Asia normal. Me ayudaron a tener más confianza en mi and mi visión de abrir una negociación y lo abrí y a hora aser un legado para ayudar a toda mi comunidad a soñar y cumplir eso sueño. Porfavor ayuden a una organización que solo ayuda a mejorar la comunidad y las nueva generaciones gracias yo soy Víctor higuera vivo en el condado de madera y tengo 32 años
Sent from my iPhone

From: [Jordania Rojas](#)
To: [>CityClerkInfo](#)
Subject: Pequeños Empresario-Club Colectivo Conciente.
Date: Friday, May 3, 2024 7:14:38 PM

[You don't often get email from jordaniarojas724@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Programa como este deben de ser potencializados y promovido por entidades que buscan mejorar la vida de los ciudadanos y jóvenes...Mi testimonio es hermoso, llegue al programa sin rumbo, estancada y con muchas carencias en todos los sentidos de mi vida...Me transformo y cambio mi vida en gran manera, deseo ver a otras personas viviendo este momento.

From: [Mirella Garcia](#)
To: [>CityClerkInfo](#)
Subject: Pequeños Empresarios
Date: Friday, May 3, 2024 12:15:16 PM

[You don't often get email from mirella.garcia5@icloud.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Enviado desde mi iPhone

De la manera mas gentil les pido por favor , apolillemos a estos chicos que luchas y ponen todo su empeño y dedicación para ser unos jóvenes de bien en nuestra sociedad.

Y un ejemplo para otros jóvenes y motivarlos que si se puede acer una gran diferencia

De antemano muchas gracias

Bendiciones

From: [Jairo Parra](#)
To: [>CityClerkInfo](#)
Subject: Pequeños empresarios club colectivo consciente
Date: Friday, May 3, 2024 7:05:05 PM

[You don't often get email from jairoparra532@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Este programa que ofrece pequeños empresarios me a ayudado mucho en ser mejor padre eh cambiado muchas cosas de la forma en la que era con mis hijos creo que los debemos apoyar para que nuestra comunidad sea mucho mejor. Las personas que eh conocido que an pasado por este taller sean beneficiado de muchas formas.
Por favor apóyenlos

Atentamente,
Jairo Parra

From: [Laura Carpio](#)
To: [>CityClerkInfo](#)
Subject: Pequeños Empresarios
Date: Friday, May 3, 2024 7:32:49 PM

[You don't often get email from lauracarpio16@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Buenas tardes

A quien corresponda del condado de Madera

Este correo es para pedirles su apoyo para este grupo que está establecido en el condado de madera que se llama Pequeños Empresarios el cual ayuda a niños, jóvenes y adultos a mejorar nuestra calidad de vida mediante cursos, pláticas, reuniones.

Muchas gracias

Saludos

Enviado desde mi iPhone

From: [Omar Carrillo](#)
To: [>CityClerkInfo](#)
Subject: Talleres de pequeños empresarios!!
Date: Friday, May 3, 2024 7:37:02 PM

[You don't often get email from omarcar_ita@hotmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Buenas tardes,

A quien corresponda por este medio quiero informarle de la forma que me han ayudado estos talles de los pequeños empresarios para romper paradigmas y malos habitos con los que venimos cargando por todo lo largo de nuestra vida sin darnos cuenta en el error que estamos y afectando a nuestros hijos.

Por eso solicitamos su ayuda para continuar con estos talleres gratuitos y para seguir ayudando a miles de personas que lo necesitan.

De antemano muchas gracias por tu ayuda a este correo y cualquier duda o comentario estoy a tus órdenes.

Atentamente

Omar Carrillo



**City of Madera 2024/25 Proposed Allocations
Community Development Block Grant Programs and Projects**

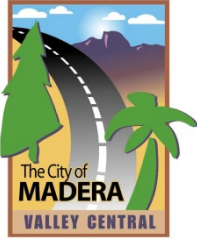


Activity Type	Estimated Maximum Allocation	Proposal	Amount Requested	Block Grant Commission 03/21/24	City Council Tentative 04/03/24	City Council Tentative 05/15/24	Max. Remaining Funds
Administration	\$ 197,899	City of Madera 23-24 CDBG Admin	\$ 196,400.00	\$ 176,346.00	\$ 176,346.00		
		CAPMC 23-24 FMCoC	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
		Total Administration:	\$ 216,400.00	\$ 196,346.00	\$ 196,346.00	\$ -	\$197,899.00

Activity Type	Estimated Maximum Allocation	Proposal	Amount Requested	Block Grant Commission 03/21/24	City Council Tentative 04/02/24	City Council Tentative 05/15/24	Max. Remaining Funds
Public Services	\$ 148,424	Madera Coalition for Community Justice - Youth Environmental Stewardship Program	\$ 28,800.00	\$ -	\$ 5,000.00		
		Madera Coalition for Community Justice - Utility Shutoff	\$ 36,000.00	\$ -	\$ -		
		Pequenos Empresarios	\$ 56,286.00		\$ 10,000.00		
		Project Run Madera - Project Run Madera	\$ 38,500.00		\$ 10,000.00		
		Madera Rescue Mission - Homeless Program	\$ 62,800.00	\$ 54,000.00	\$ -		
		O.L.I.V.E Charitable Organization - The Bennet House	\$ 40,000.00	\$ 40,000.00	\$ 10,000.00		
		Community Action Partnership - Housing Stabilization	\$ 57,300.00	\$ 33,259.00	\$ 47,259.00		
		Madera County Workforce - In-Home Child Care	\$ 66,500.00	\$ -	\$ -		
		City Parks Dept. - Madera Seniors Nutrition & Recreational Program	\$ 80,000.00	\$ 20,000.00	\$ 65,000.00		
		Total Public Services:	\$ 466,186.00	\$ 147,259.00	\$ 147,259.00	\$ -	\$ 148,424.00

Activity Type	Estimated Maximum Allocation	Proposal	Amount Requested	Block Grant Commission 03/21/24	City Council Tentative 04/02/24	City Council Tentative 05/15/24	Max. Remaining Funds
Capital/Public Improvements	\$ 642,172	City Engineering Department - Parking Lot Project	\$ 650,000.00	\$ 638,125.00	\$ 638,125.00		
		Total Capital Projects/Public Improvements:	\$ 650,000.00	\$ 638,125.00	\$ 638,125.00	\$ -	\$ 642,172.00

Total Projected Funding				\$981,730			
Total Funding							\$ 981,730.00

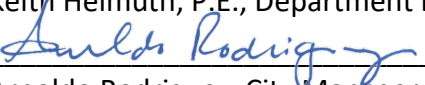


REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, P.E., Department Director



Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: E-1

SUBJECT:

Status Update of Airport Property Agricultural Property Leases Within the City of Madera

RECOMMENDATION:

This report is submitted to the City Council (Council) to provide an update on Airport Property Lease Agreements

SUMMARY:

At the City Council meeting on April 3, 2024, the Council requested an update on agricultural leases within the City of Madera (City). The City previously leased property adjacent to the Madera Municipal Airport (Airport) to allow for farming due to development restrictions on land owned by the Airport based on the proximity to the runway. The initial lease agreement for 296 acres was for 31 years. This agreement has since been amended in terms of duration and acreage to extend the initial parcel lease to 36 years and include additional parcels not originally incorporated in the initial agreement.

As part of this review, staff also identified a number of private parcels being farmed within the City Limits; some of which are subject to Interim Agricultural Use Permit (Use Permit).

DISCUSSION:

At present, 15 parcels of land are included in the Airport Property Lease Agreements (Attachment 1). These leases are solely for cultivating, farming, harvesting, and marketing crops grown on the premises. The initial lease agreement began in October 1998. With lease extensions and land additions, the leases will be terminated on December 31, 2034.

Revenue generated from these leases is based on the City receiving a percentage of the crop sales, with the amount varying from year to year based on factors that include the actual weight of the crop and the sale price per pound. Revenue is shown in Table 1 below for the 2022, 2023, 2024, and 2025 Fiscal Years. The funds are then placed into the Airport Operations Fund for general operations and Capital Improvement Projects.

Table 1: <i>Airport Property Agricultural Lease Revenue</i>				
Fiscal Year	2021/22	2022/23	2023/24	2024/25
Revenue to Airport	\$178,000	\$131,000	\$162,000	\$146,000 (Est.)

In addition to the agricultural activities associated with the lease agreements, there are a number of additional parcels totaling approximately 2,550 acres that are privately owned within the City limits. These parcels are illustrated in Attachment 2. Of the private parcels, approximately 264 acres are subject to an Interim Agricultural Use Permit (Use Permit). Use Permits are granted when various factors combine to make the development of a property infeasible for a period of time anticipated to be in excess of five years. Of those parcels with a Use Permit, staff research indicates that the Use Permits have likely expired. Use Permits allow property owners the ability to continue farming operations until such time as the Use Permit indicates expired.

FINANCIAL IMPACT:

As this is an informational report, there is no impact on the General Fund.

ALTERNATIVES:

As this is an informational report, there are no alternatives.

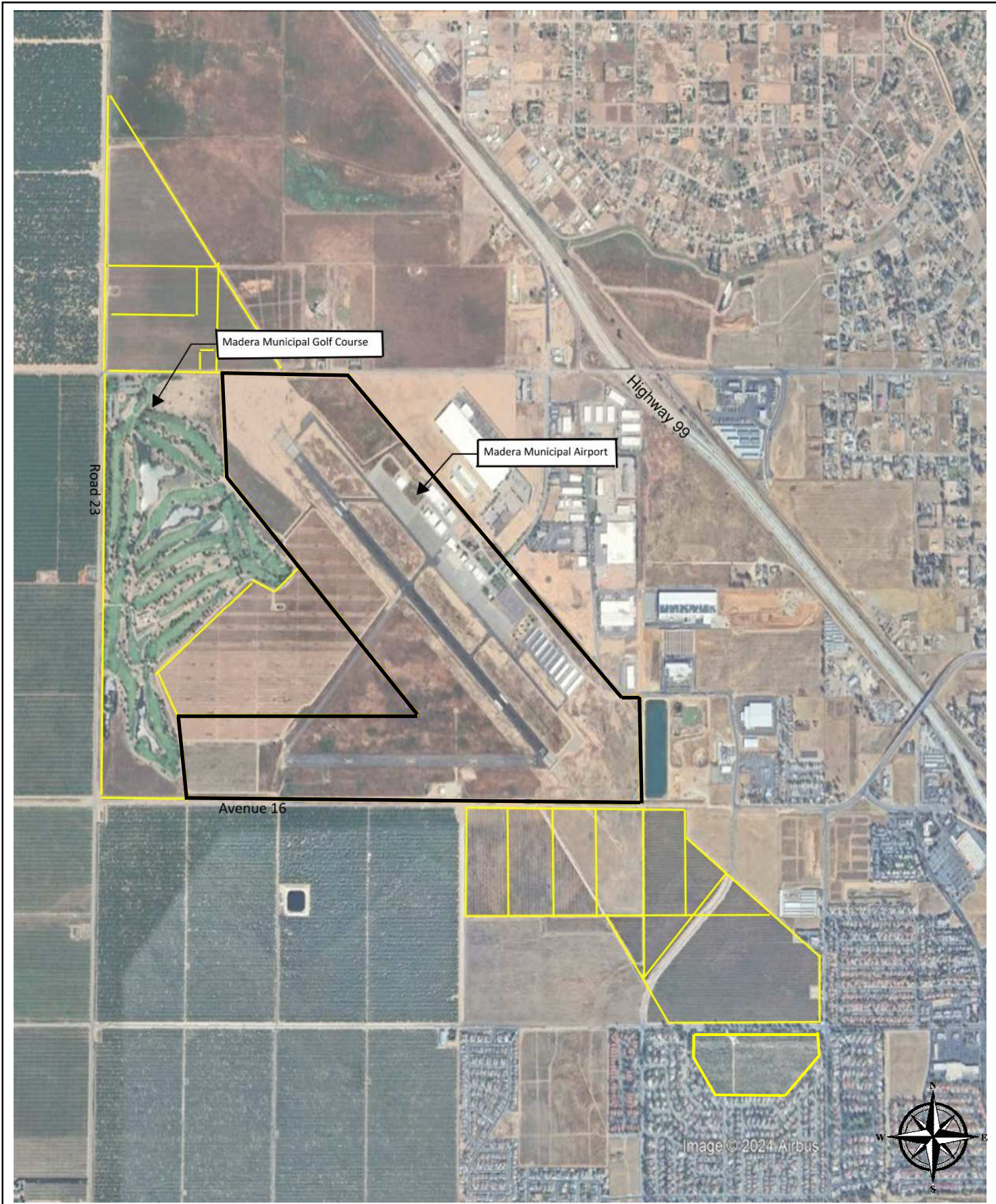
ATTACHMENTS:

1. Location Map - Airport Agricultural Leases
2. Location Map - Privately Owned Agriculture Parcels Within the City Limits

Attachment 1

Location Map - Airport Agricultural Leases

LOCATION MAP



CITY OF MADERA
ENGINEERING DEPARTMENT
428 E. YOSEMITE AVE
MADERA, CA 93638

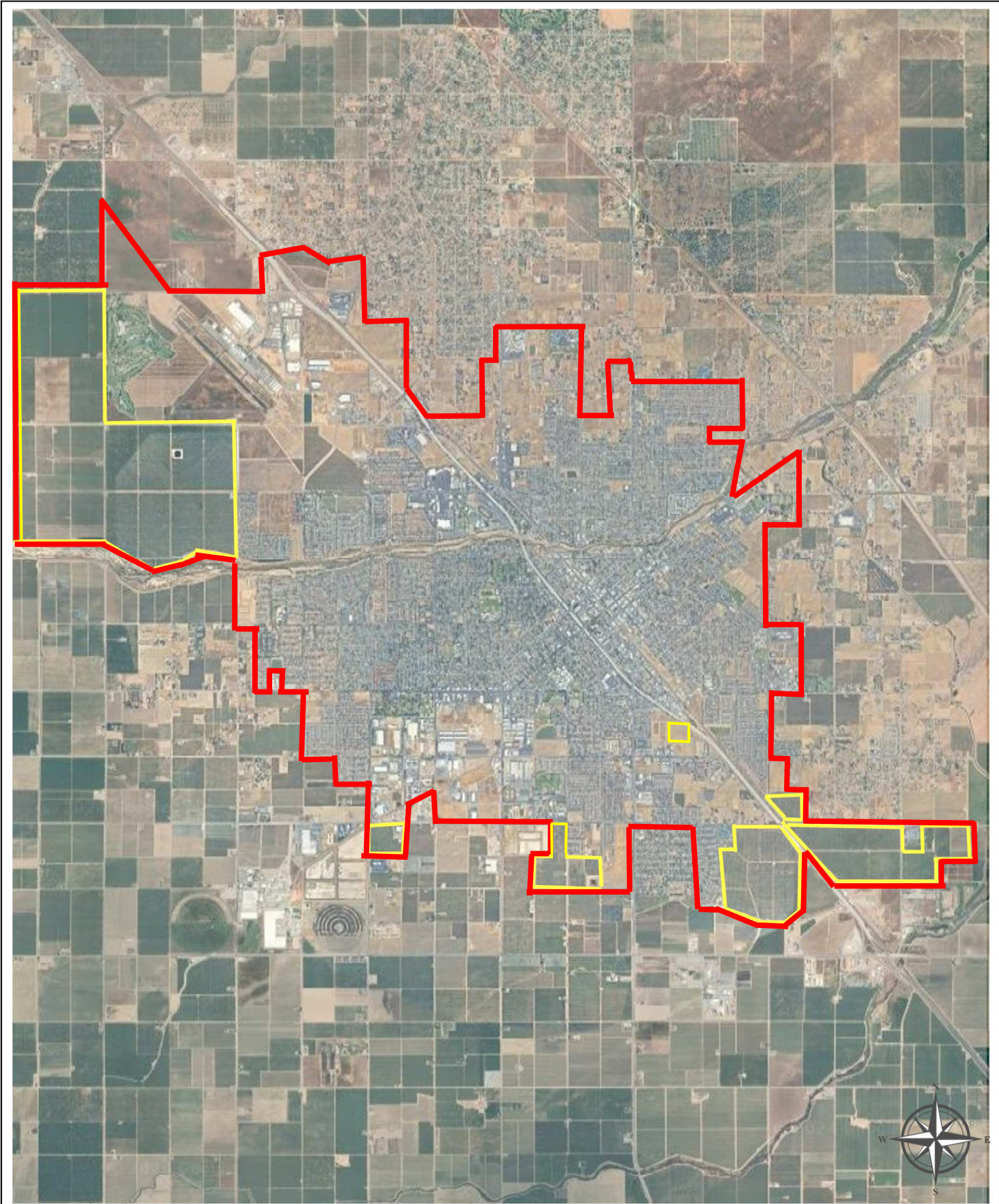
AIRPORT AGRICULTURAL LEASES

DR BY: _____
CH BY: _____
DATE: 5/15/2024
SCALE: _____
SHT _____ OF _____

Attachment 2

Location Map - Privately Owned Agriculture Parcels Within the City Limits

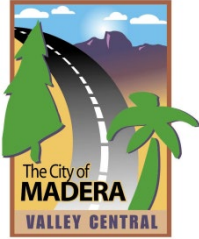
LOCATION MAP



CITY OF MADERA
ENGINEERING DEPARTMENT
428 E. YOSEMITE AVE
MADERA, CA 93638

PRIVATE AGRICULTURE WITHIN
THE CITY LIMITS

DR BY: _____
CH BY: _____
DATE: 5/15/2024
SCALE: _____
SHT _____ OF _____



REPORT TO CITY COUNCIL

Approved by:

Marcela Zuniga

Michael Lima, Director of Financial Services

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: May 15, 2024

Agenda Number: E-2

SUBJECT:

Madera Metro Transit Operator, MV Inc Presentation

RECOMMENDATION:

Council feedback and direction as deemed necessary for the ongoing operation of the Madera Metro Transit System

SUMMARY:

The City of Madera entered into an Agreement for the Management and Operation of the Madera Transit Services with MV Public Transportation, Inc. (MVPTI) on November 7, 2018. MVPTI then entered into a Lease Agreement with the City on September 2, 2020 for use of the then new Transit Center at Freedom Industrial Park. As the City's public transit operator, they manage the Madera Metro Fixed Route and Dial-A-Ride/ADA Paratransit system, whereas City staff performs vehicle maintenance, such as engine repairs. At the May 1, 2024 Council meeting, Council requested that MVPTI provide an update on its services. This item is intended to serve as the update.

DISCUSSION:

Table 1 provides a synopsis of the division of responsibilities outlined in the Agreement between the City and MVPTI. MVPTI is responsible for the management and operation of transit services, leasing the transit center, ensuring compliance with regulations, meeting reporting requirements, providing customer service, and managing financial responsibilities. The City, on the other hand, is responsible for leasing the transit center, maintaining vehicles, ensuring compliance with regulations, meeting reporting requirements, and managing financial responsibilities.

Table 1: General Terms of agreement and roles and responsibilities

MVPTI	City
▪ Daily operations ▪ Cleaning of buses and vans ▪ Recruiting, training, etc. of all operators ▪ Insurance of its staff and buses ▪ Staffing the dispatch center ▪ Dispatching software ▪ Maintain an adequate telephone system ▪ Maintain daily ridership logs ▪ Monthly reporting to City that meets the requirements of the National Transit Database (NTD) which includes ridership data, incidents, accidents, and complaints ▪ Maintain on-board video and surveillance cameras ▪ Fare collection ▪ Ensure employees comply with the uniform requirements as specified in the Agreement ▪ Ensure compliance with the Americans with Disabilities Act (ADA)	▪ Maintains and cleans bus stops and shelters ▪ Vehicle maintenance (oil, breaks, tires, engine repairs, labor costs) ▪ Purchase buses ▪ Landscaping at the Transit Center ▪ Reimburses MVPTI for expenses associated with the operation of the Madera Metro system using federal and state funding. ▪ Quarterly and Annual reporting

FINANCIAL IMPACT:

The Madera Metro public transit service is funded by Federal and State grants, including Measure T. However, this item does not impact the General Fund.

ALTERNATIVES:

This presentation is being provided at the request of the City Council.