



Regular Meeting of the Madera City Council

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Wednesday, December 2, 2020
6:00 p.m.

Council Chambers
City Hall

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act. The City Council meeting will be live streamed on the City's website. Members of the public may participate in the meeting remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 949 5782 1837# followed by *9 on your phone to speak. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL: Mayor Andrew J. Medellin
Mayor Pro Tem Santos Garcia, District 5
Councilmember Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Derek O. Robinson Sr., District 4
Councilmember Donald E. Holley, District 6

Councilmember Elect Anita Evans, District 4
Councilmember Elect Artemio Villegas, District 6

INVOCATION: Rev. Sammie Neely, Mt. Zion Missionary Baptist Church

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters

discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

WRITTEN COMMUNICATIONS: None

PRESENTATIONS:

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)

INTRODUCTIONS: None

A. WORKSHOP: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Informational Report on Register of Audited Demands for November 7, 2020 to November 20, 2020

Recommendation: No Action Required (Report by Roger Sanchez)

C. PUBLIC HEARINGS:

C-1 2019/2020 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) and Financial Summary Report

Recommendation: Conduct the Public Hearing and Adopt a Resolution Approving the Submission of the 2019/2020 Community Development Block Grant Consolidated Annual Performance and Evaluation Report and Financial Summary Report (Report by Ivette Iraheta)

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Acceptance of a Grant Award from the Kaiser Foundation Hospital's Northern California Community Benefit Program

Recommendation: 1) Accept a Grant Award in the Amount of \$80,000 for the Trail Par Course Project; and

- 2) Adopt a Resolution Amending the City's Fiscal Year 2020/21 Budget for the Acceptance of Grant Revenue in the Amount of \$80,000 (Report by John Scarborough)

D-2 Resolution Declaring the Results of the 2020 General Election, Oaths of Office, and Annual Reorganization

Recommendation: Council review the Madera County Elections Office canvass for Mayor and City Council positions and take the following action:

- 1) By Motion Adopt a Resolution Declaring the Results of the 2020 General Election as Certified by the Madera County Elections Office; and
- 2) Performance of Ceremonial Oaths of Office; and

- 3) Council to Recognize Outgoing Mayor and Council Members for their Years of Service; and
- 4) Council to Accept Nominations for Mayor Pro-Tem and make Appointment by Motion. (Report by Alicia Gonzales)

D-3 Filling of Councilmember Vacancy in City Council District 5

Recommendation: City Council consider whether to fill the vacancy in Council District 5 by appointment or by a special election to be held on November 2, 2021. If Council chooses to fill by appointment, approve resolution adopting a process for filling the vacancy. If Council chooses to fill by election, direct staff to present a resolution calling an election to the Council at the next meeting (Report by Arnaldo Rodriguez)

E. ADMINISTRATIVE REPORTS: None

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

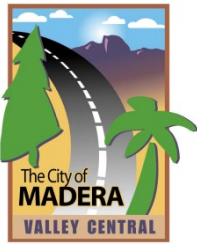
ADJOURNMENT: – Next regular meeting on December 16, 2020

- Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.
 - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for December 2, 2020 near the front entrances of City Hall and on the City's website www.madera.gov at 5:00 p.m. on November 25, 2020.



Alicia Gonzales, City Clerk



REPORT TO CITY COUNCIL

Approved by:

Department Director

City Manager

Council Meeting of: December 2, 2020

Agenda Number: B-1

SUBJECT:

Informational Report on Register of Audited Demands

RECOMMENDATION:

Review Register of Audited Demands Report for November 7, 2020 to November 20, 2020.

SUMMARY:

The Register of Audited Demands for the City covering obligations paid during the period of November 7, 2020 to November 20, 2020 is contained in the attachment and summarized in the following tables.

<i>Table 1: Warrant Distribution Summary</i>		
<i>Description</i>	<i>Check #'s</i>	<i>Amount</i>
<i>General Warrant</i>	28090 - 28179	\$1,335,289.20

<i>Table 2: Wire Transfer Summary</i>		
<i>Description</i>	<i>Vendor</i>	<i>Amount</i>
<i>Payroll and Taxes</i>	Union Bank	\$732,030.33
<i>SDI</i>	EDD	\$2,012.68
<i>CalPERS Payment</i>	CalPERS	\$128,720.14

DISCUSSION:

Warrant requests are processed weekly based on the adopted Fiscal Year 2020/2021 budget and released for payment every Monday. Each demand has been audited and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment. Per the request of City Council, we have included the departments from which each of the respective warrants were requested as well as the fund/division description from which they were paid.

FINANCIAL IMPACT:

Demands for payments are made within the constraints of the approved 2020/2021 budget.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

These expenditures were spent considering Strategy 115: Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth.

ALTERNATIVES:

Informational only.

ATTACHMENTS:

Register of Audited Demands

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1 - UNION BANK GENERAL ACCOUNT
December 2, 2020

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28090	11/09/2020	ENGINEERING	LTF - STREETS	ALERT-O-LITE	MESSAGE BOARD	\$ 2,075.37
28091	11/09/2020	ENGINEERING	ENGINEERING	AMERICAN BUSINESS MACHINES	PLOTTER COPIER SERVICE NOVEMBER 2020	\$ 93.00
28091	11/09/2020	PD	PD ADMIN	AMERICAN BUSINESS MACHINES	REPAIR VISIT	\$ 135.00
28092	11/09/2020	WATER	WATER QUALITY	THIRKETTLE CORPORATION	SMARTPOINT SINGLE PORT UNIT TRANSMITTERS	\$ 8,253.24
28093	11/09/2020	FINANCE	AIRPORT OPS	AT&T	10/20 CALNET 3 SERVICE 9391026409	\$ 22.71
28093	11/09/2020	FINANCE	CENTRAL ADMIN	AT&T	10/20 CALNET 3 SVS 9391026410	\$ 20.64
28093	11/09/2020	FINANCE	FINANCE	AT&T	10/20 CALNET 3 SVS 9391026410	\$ 20.64
28093	11/09/2020	FINANCE	HR/RISK MGT	AT&T	10/20 CALNET 3 SVS 9391026406	\$ 22.28
28093	11/09/2020	FINANCE	PARKS	AT&T	10/20 CALNET 3 SVS 9391026412	\$ 161.55
28093	11/09/2020	FINANCE	PARKS ADMIN	AT&T	10/20 CALNET 3 SERVICE 9391031580	\$ 190.59
28093	11/09/2020	FINANCE	PD ADMIN	AT&T	10/20 CALNET 3 SVS 9391026414	\$ 219.70
28093	11/09/2020	FINANCE	SEWER OPS	AT&T	10/20 CALNET 3 SVS 9391026410	\$ 42.92
28093	11/09/2020	FINANCE	SR CITIZEN	AT&T	10/20 CALNET 3 SVS 9391026415	\$ 60.16
28093	11/09/2020	FINANCE	WWTP	AT&T	10/20 CALNET 3 SVS 9391026417	\$ 31.55
28093	11/09/2020	FINANCE	WWTP	AT&T	10/20 CALNET 3 SVS 9391026405	\$ 21.65
28093	11/09/2020	PD	PD ADMIN	AT&T	10/20 CALNET 3 SVS 9391064552	\$ 299.15
28094	11/09/2020	PD	PD ADMIN	AT&T	10/20 FIRSTNET SVS 287300735068	\$ 1,126.72
28095	11/09/2020	PD	PD ADMIN	BE PREPARED CPR/FIRST AID INSTRUCTION	CPR/AED TRAINING	\$ 990.00
28096	11/09/2020	HR	CITY CLERK	BLUE SHIELD OF CALIFORNIA	CITY PAID EE HEALTHCARE NOVEMBER 2020	\$ 536.52
28096	11/09/2020	HR	INS/RISK MGT	BLUE SHIELD OF CALIFORNIA	CITY PAID EE HEALTHCARE NOVEMBER 2020	\$ (16,004.95)
28096	11/09/2020	HR	PAYROLL TRUST	BLUE SHIELD OF CALIFORNIA	CITY PAID EE HEALTHCARE NOVEMBER 2020	\$ 210,580.30
28096	11/09/2020	HR	PD ADMIN	BLUE SHIELD OF CALIFORNIA	CITY PAID EE HEALTHCARE NOVEMBER 2020	\$ 536.52
28097	11/09/2020	WWTP	WWTP	BSK ASSOCIATES	PERMIT COMPLIANCE LAB	\$ 2,273.50
28097	11/09/2020	WWTP	WWTP	BSK ASSOCIATES	GROUNDWATER MONITORING	\$ 2,480.00
28098	11/09/2020	FINANCE	PAYROLL TRUST	CA DEPARTMENT OF CHILD SUPPORT	CHILD SUPPORT DEDUCTIONS FOR 10/30/20 PAYROLL	\$ 1,671.66
28099	11/09/2020	FINANCE	PAYROLL TRUST	CA DEPARTMENT OF CHILD SUPPORT	CHILD SUPPORT DEDUCTIONS FOR 10/02/20 PAYROLL	\$ 1,671.66
28100	11/09/2020	ENGINEERING	ENGINEERING	CALIFORNIA CLIMATE CONTROL, INC.	AC MAINTENANCE - ENGINEER TRAILER	\$ 48.50
28101	11/09/2020	PD	PD ADMIN	CALIFORNIA FORENSIC INSTITUTE	PRE-EMPLOYMENT PHYSICAL	\$ 450.00
28102	11/09/2020	PD	PD ADMIN	CP SALES INC	HIGH BACK STREAMLINE MANAGER CHAIR	\$ 1,126.23
28103	11/09/2020	FINANCE	PAYROLL TRUST	COLONIAL LIFE & ACCIDENT INSURANCE CO	EE LIFE INSURANCE	\$ 928.70
28104	11/09/2020	FINANCE	PD ADMIN	COMCAST	04/20 SERVICE 8155500320322006	\$ 86.13
28105	11/09/2020	HR	HR/RISK MGT	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICAL	\$ 113.50
28106	11/09/2020	CITY ADMIN	COMM PROMO	DIEBERTS CREATIVE COPY INC	CAL OES PPE POSTCARDS	\$ 492.00
28107	11/09/2020	ENGINEERING	WATER CAPITAL	DAVIDS ENGINEERING, INC.	PROFESSIONAL SERVICES	\$ 160.25

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28108	11/09/2020	ENGINEERING	MEAS K - FIRE	DAVIS MORENO CONSTRUCTION, INC.	CONSTRUCTION OF THE FIRE STATION NO. 58	\$ 321,375.32
28109	11/09/2020	WATER	WATER QUALITY	DELLAVALLE LABORATORY, INC.	WATER SAMPLES	\$ 1,714.00
28110	11/09/2020	FLEET	FLEET MAINT	DEPARTMENT OF MOTOR VEHICLES	REGISTRATION FEE	\$ 27.00
28111	11/09/2020	FLEET	FLEET MAINT	DEPARTMENT OF MOTOR VEHICLES	REGISTRATION FEE	\$ 27.00
28112	11/09/2020	PW ADMIN	COMPUTER MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 25.00
28112	11/09/2020	PW ADMIN	FACILITIES MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 47.50
28112	11/09/2020	PW ADMIN	FLEET MAINT	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 47.50
28112	11/09/2020	PW ADMIN	STREETS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 50.00
28112	11/09/2020	PW ADMIN	SEWER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 56.67
28112	11/09/2020	PW ADMIN	TRANS - FIXED	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 20.00
28112	11/09/2020	PW ADMIN	TRANS - DAR	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 20.00
28112	11/09/2020	PW ADMIN	WATER OPS	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 56.67
28112	11/09/2020	PW ADMIN	PURCHASING	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 25.00
28112	11/09/2020	PW ADMIN	SOLID WASTE	DIAMOND COMMUNICATIONS	SECURITY ALARM MONITORING	\$ 56.66
28112	11/09/2020	SEWER	SEWER OPS	DIAMOND COMMUNICATIONS	TELEPHONE ANSWERING SERVICE NOV 2020	\$ 115.00
28113	11/09/2020	BUILDING	BUILDING	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION ENG SVS OCT. 16-31, 2020	\$ 12,937.50
28114	11/09/2020	WWTP	WWTP	FISHER SCIENTIFIC COMPANY, LLC	LABORATORY REFRIGERATOR	\$ 5,355.96
28115	11/09/2020	ENGINEERING	FAU CMAQ	FRESNO REPROGRAPHICS	R-38 GATEWAY/CENTRAL/3RD -PRINT JOB	\$ 105.68
28115	11/09/2020	ENGINEERING	LTF - STREETS	FRESNO REPROGRAPHICS	R-38 GATEWAY/CENTRAL/3RD -PRINT JOB	\$ 111.32
28115	11/09/2020	ENGINEERING	MEAS K - FIRE	FRESNO REPROGRAPHICS	PARKING LOT OVERLAY -PRINT JOB	\$ 155.54
28116	11/09/2020	ENGINEERING	ENGINEERING	GENERAL LOGISTICS SYSTEMS US INC	OVERNIGHT SHIPPING	\$ 6.77
28117	11/09/2020	PD	PD ADMIN	TIM J LAW	EMPLOYMENT BACKGROUND	\$ 500.00
28118	11/09/2020	HR	PAYROLL TRUST	LINCOLN FINANCIAL	LIFE AND LTD INSURANCE NOVEMBER 2020	\$ 8,239.00
28119	11/09/2020	HR	HR/RISK MGT	MADERA TRIBUNE	PUBLIC NOTICE ADA RFP	\$ 96.00
28119	11/09/2020	HR	HR/RISK MGT	MADERA TRIBUNE	PUBLIC NOTICE HEALTH AND WELFARE RFP	\$ 96.00
28119	11/09/2020	PD	PD ADMIN	MADERA TRIBUNE	1 YEAR SUBSCRIPTION	\$ 49.00
28120	11/09/2020	FLEET	CODE ENF	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 7.64
28120	11/09/2020	FLEET	ENGINEERING	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 104.41
28120	11/09/2020	FLEET	MOTOR POOL	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 11.61
28120	11/09/2020	FLEET	PARKS	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 222.57
28120	11/09/2020	FLEET	STREETS	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 13.42
28121	11/09/2020	PD	PD ADMIN	MADERA UNIFORM & ACCESSORIES	RAZOR BODY ARMOR	\$ 849.76
28122	11/09/2020	PD	MEAS K - PD	MOTOROLA SOLUTIONS INC.	HANDHELD RADIOS	\$ 2,443.51
28122	11/09/2020	PD	OJP BJA COVID-19	MOTOROLA SOLUTIONS INC.	HANDHELD RADIOS	\$ 16,109.40
28123	11/09/2020	GRANTS	TRANS - FIXED	MV TRANSPORTATION, INC.	SEPTEMBER 2020 TRANSIT OPERATOR SERVICES	\$ 76,094.24
28123	11/09/2020	GRANTS	TRANS - DAR	MV TRANSPORTATION, INC.	SEPTEMBER 2020 TRANSIT OPERATOR SERVICES	\$ 29,187.53
28124	11/09/2020	FINANCE	PAYROLL TRUST	N.P.C.-ORCHARD TRUST COMPANY	DEFERRED COMP CONTRIBUTIONS	\$ 8,496.31
28125	11/09/2020	FINANCE	PAYROLL TRUST	N.P.C.-ORCHARD TRUST COMPANY	DEFERRED COMP CONTRIBUTIONS	\$ 939.66

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28126	11/09/2020	FINANCE	AIRPORT OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 8.11
28126	11/09/2020	FINANCE	AQUATICS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 2,085.50
28126	11/09/2020	FINANCE	CENTRAL ADMIN	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 75.03
28126	11/09/2020	FINANCE	COMM & REC	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 1,520.72
28126	11/09/2020	FINANCE	DRAINAGE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 263.85
28126	11/09/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 1,207.16
28126	11/09/2020	FINANCE	FIRE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 2173157566-4	\$ 799.24
28126	11/09/2020	FINANCE	FIRE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 66.88
28126	11/09/2020	FINANCE	PARKING DIST OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 186.15
28126	11/09/2020	FINANCE	PARKS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 539.26
28126	11/09/2020	FINANCE	PD ADMIN	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 3,078.20
28126	11/09/2020	FINANCE	RECREATION	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 1,106.90
28126	11/09/2020	FINANCE	SEWER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 26.81
28126	11/09/2020	FINANCE	SOLID WASTE	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 8.84
28126	11/09/2020	FINANCE	SR CITIZEN	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 8.11
28126	11/09/2020	FINANCE	WATER OPS	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 23,963.42
28126	11/09/2020	FINANCE	ZONE 24	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 25.23
28126	11/09/2020	FINANCE	ZONE 26	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 9.86
28126	11/09/2020	FINANCE	ZONE 31A	PACIFIC GAS & ELECTRIC	10/20 SERVICES 9920095153-3	\$ 19.72
28127	11/09/2020	WWTP	WWTP	POLYDYNE INC.	SLUDGE DEWATERING	\$ 6,722.33
28128	11/09/2020	HR	INS/RISK MGT	SUPERIOR VISION INC.	NOVEMBER 2020 VISION INSURANCE	\$ 88.11
28128	11/09/2020	HR	PAYROLL TRUST	SUPERIOR VISION INC.	NOVEMBER 2020 VISION INSURANCE	\$ 2,172.87
28129	11/09/2020	ENGINEERING	MEAS T - RTP	TECHNICON ENGINEERING SVCS., INC.	LEAD PAINT SURVEY - HOWARD/WESTBERRY	\$ 800.00
28130	11/09/2020	PW ADMIN	AIRPORT OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 22.09
28130	11/09/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 67.86
28130	11/09/2020	PW ADMIN	BUILDING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 79.28
28130	11/09/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 21.71
28130	11/09/2020	PW ADMIN	DRAINAGE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 123.67
28130	11/09/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 161.33
28130	11/09/2020	PW ADMIN	FACILITIES MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 46.10
28130	11/09/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 59.32
28130	11/09/2020	PW ADMIN	GRAFFITI ABATE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 122.40
28130	11/09/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 1,028.54
28130	11/09/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 2,336.63
28130	11/09/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 177.14
28130	11/09/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 165.24
28130	11/09/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 455.09
28130	11/09/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 1,309.47

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28130	11/09/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 1,191.43
28130	11/09/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 551.78
28130	11/09/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 10/21/20-10/31/20	\$ 81.45
28131	11/09/2020	PD	PD ADMIN	CRISCOM PUBLIC RELATIONS, INC.	GOVERNMENT AFFAIRS CONSULTING-NOV 2020	\$ 4,000.00
28132	11/09/2020	PD	SUPP LAW ENF	TYLER TECHNOLOGIES INC.	HARDWARE, SOFTWARE & SERVICES FOR BRAZOS	\$ 6,420.63
28132	11/09/2020	PD	MEAS K - PD	TYLER TECHNOLOGIES INC.	HARDWARE, SOFTWARE & SERVICES FOR BRAZOS	\$ 3,579.37
28133	11/09/2020	FINANCE	PAYROLL TRUST	VANTAGEPOINT TRANSFER AGENTS-457	DEFERRED COMP CONTRIBUTIONS	\$ 23,956.85
28134	11/18/2020	HR	CITY CLERK	ADMINISTRATIVE SOLUTIONS	MONTHLY ADMINISTRATIVE FEE NOVEMBER 2020	\$ 21.50
28134	11/18/2020	HR	INS/RISK MGT	ADMINISTRATIVE SOLUTIONS	MONTHLY ADMINISTRATIVE FEE NOVEMBER 2020	\$ 236.50
28134	11/18/2020	HR	PAYROLL TRUST	ADMINISTRATIVE SOLUTIONS	MONTHLY ADMINISTRATIVE FEE NOVEMBER 2020	\$ 3,891.50
28134	11/18/2020	HR	PD ADMIN	ADMINISTRATIVE SOLUTIONS	MONTHLY ADMINISTRATIVE FEE NOVEMBER 2020	\$ 21.50
28135	11/18/2020	HR	INS/RISK MGT	ADMINISTRATIVE SOLUTIONS	PREMIUM CREDIT ON DEPOSIT	\$ 22,176.04
28136	11/18/2020	PD	PD ADMIN	AIRLINK AUTOMATION	THERMAL TRANSFER LABELS	\$ 153.19
28137	11/18/2020	FINANCE	AIRPORT OPS	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 16.84
28137	11/18/2020	FINANCE	CENTRAL ADMIN	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 94.56
28137	11/18/2020	FINANCE	ENGINEERING	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 22.08
28137	11/18/2020	FINANCE	FACILITIES MAINT	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 550.22
28137	11/18/2020	FINANCE	FLEET MAINT	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 147.33
28137	11/18/2020	FINANCE	PARKS	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 362.63
28137	11/18/2020	FINANCE	STREETS	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 612.12
28137	11/18/2020	FINANCE	SEWER OPS	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 232.94
28137	11/18/2020	FINANCE	UB - WATER	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 20.88
28137	11/18/2020	FINANCE	WATER OPS	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 281.80
28137	11/18/2020	FINANCE	WATER QUALITY	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 320.28
28137	11/18/2020	FINANCE	WWTP	ARAMARK UNIFORM SERVICES	10/20 UNIFORM SERVICES	\$ 293.08
28138	11/18/2020	PD	PD ADMIN	ARNOLD, JOSIAH	TUITION REIMBURSEMENT	\$ 1,635.00
28139	11/18/2020	FINANCE	AQUATICS	AT&T	10/20 CALNET 3 SERVICE 9391026397	\$ 20.67
28139	11/18/2020	FINANCE	AQUATICS	AT&T	09/20 CALNET 3 SERVICE 9391026397	\$ 20.16
28139	11/18/2020	FINANCE	AQUATICS	AT&T	09/19 CALNET 3 SERVICE 9391026397	\$ 19.56
28139	11/18/2020	FINANCE	CITY ATTORNEY	AT&T	10/20 CALNET 3 SERVICE 9391026388	\$ 43.75
28139	11/18/2020	FINANCE	CITY CLERK	AT&T	10/20 CALNET 3 SERVICE 9391026402	\$ 22.35
28139	11/18/2020	FINANCE	CITY CLERK	AT&T	10/20 CALNET 3 SERVICE 9391026390	\$ 565.47
28139	11/18/2020	FINANCE	CITY CLERK	AT&T	10/20 CALNET 3 SERVICE 9391031577	\$ 237.95
28139	11/18/2020	FINANCE	CITY CLERK	AT&T	10/20 CALNET 3 SERVICE 9391031559	\$ 164.95
28139	11/18/2020	FINANCE	CODE ENF	AT&T	10/20 CALNET 3 SERVICE 9391026413	\$ 44.55
28139	11/18/2020	FINANCE	COMM & REC	AT&T	10/20 CALNET 3 SERVICE 9391026391	\$ 203.79
28139	11/18/2020	FINANCE	SR CITIZEN	AT&T	10/20 CALNET 3 SERVICE 9391026395	\$ 22.32
28139	11/18/2020	FINANCE	SR CITIZEN	AT&T	10/20 CALNET 3 SERVICE 9391026389	\$ 22.32

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28139	11/18/2020	FINANCE	UB - WATER	AT&T	10/20 CALNET 3 SERVICE 9391026392	\$ 22.75
28139	11/18/2020	FINANCE	UB - WATER	AT&T	10/20 CALNET 3 SERVICE 9391026393	\$ 43.00
28139	11/18/2020	FINANCE	WATER QUALITY	AT&T	10/20 CALNET 3 SERVICE 9391026407	\$ 22.35
28139	11/18/2020	FINANCE	MEAS K - PD	AT&T	10/20 CALNET 3 SERVICE 9391031579	\$ 236.35
28139	11/18/2020	FINANCE	MEAS K - PD	AT&T	10/20 CALNET 3 SERVICE 9391026411	\$ 183.57
28139	11/18/2020	FINANCE	MEAS K - PD	AT&T	10/20 CALNET 3 SERVICE 9391031561	\$ 164.95
28139	11/18/2020	FINANCE	PURCHASING	AT&T	10/20 CALNET 3 SERVICE 9391026394	\$ 299.80
28139	11/18/2020	FINANCE	PURCHASING	AT&T	10/20 CALNET 3 SERVICE 9391031564	\$ 164.95
28140	11/18/2020	PD	PD ADMIN	AT&T	10/20 CALNET 3 SERVICE 9391031578	\$ 172.91
28140	11/18/2020	PD	PD ADMIN	AT&T	10/20 CALNET 3 SERVICE 9391031566	\$ 164.95
28141	11/18/2020	PW ADMIN	AIRPORT OPS	BARNES & THORNBURG	STORM WATER MONITORING	\$ 4,950.00
28142	11/18/2020	BUILDING	BUILDING	BLDING/PLAN REFNDS	BUILDING PERMIT REIMBURSEMENT	\$ 213.43
28142	11/18/2020	BUILDING	GENERAL FUND	BLDING/PLAN REFNDS	BUILDING PERMIT REIMBURSEMENT	\$ 2.21
28143	11/18/2020	HR	CITY MANAGER	BLUE SHIELD OF CALIFORNIA	CITY PAID RETIREE RX BILL DECEMBER 2020	\$ 118.40
28144	11/18/2020	WWTP	WWTP	BSK ASSOCIATES	PERMIT COMPLIANCE LAB	\$ 1,419.50
28145	11/18/2020	HR	HR/RISK MGT	CA DEPARTMENT OF JUSTICE	OCTOBER 2020 FINGERPRINTING	\$ 32.00
28145	11/18/2020	PD	PD ADMIN	CA DEPARTMENT OF JUSTICE	OCTOBER 2020 FINGERPRINTING	\$ 160.00
28145	11/18/2020	PD	PD ADMIN	CA DEPARTMENT OF JUSTICE	BLOOD ALCOHOL ANALYSIS	\$ 1,890.00
28146	11/18/2020	FACILITIES	FACILITIES MAINT	CA DEPARTMENT OF TRANSPORTATION	CAL TRANS TRAFFIC SHARED COST	\$ 5,692.22
28147	11/18/2020	PD	PD ADMIN	CV FORENSIC NURSING SPECIALISTS	VICTIM EXAM	\$ 1,000.00
28148	11/18/2020	FINANCE	BUILDING	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 63.73
28148	11/18/2020	FINANCE	CITY ATTORNEY	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 18.92
28148	11/18/2020	FINANCE	CITY CLERK	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 18.92
28148	11/18/2020	FINANCE	CODE ENF	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 135.45
28148	11/18/2020	FINANCE	COMM & REC	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 90.62
28148	11/18/2020	FINANCE	COMPUTER MAINT	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.86
28148	11/18/2020	FINANCE	ENGINEERING	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 126.49
28148	11/18/2020	FINANCE	FACILITIES MAINT	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 27.87
28148	11/18/2020	FINANCE	FINANCE	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 99.59
28148	11/18/2020	FINANCE	FLEET MAINT	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 18.92
28148	11/18/2020	FINANCE	GRANT OVERSIGHT	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.86
28148	11/18/2020	FINANCE	HR/RISK MGT	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.86
28148	11/18/2020	FINANCE	PARKS	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 45.79
28148	11/18/2020	FINANCE	PARKS ADMIN	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.83
28148	11/18/2020	FINANCE	PLANNING	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 45.36
28148	11/18/2020	FINANCE	STREETS	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 45.80
28148	11/18/2020	FINANCE	RECREATION	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 54.77
28148	11/18/2020	FINANCE	SEWER OPS	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 32.34

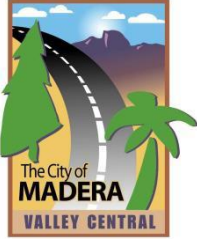
CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28148	11/18/2020	FINANCE	SOLID WASTE	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.83
28148	11/18/2020	FINANCE	SR CITIZEN	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 36.83
28148	11/18/2020	FINANCE	UB - GARBAGE	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 30.11
28148	11/18/2020	FINANCE	UB - SEWER	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 30.11
28148	11/18/2020	FINANCE	UB - WATER	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 59.25
28148	11/18/2020	FINANCE	WATER OPS	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 41.31
28148	11/18/2020	FINANCE	WATER QUALITY	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 18.92
28148	11/18/2020	FINANCE	WWTP	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 27.87
28148	11/18/2020	FINANCE	CITY MANAGER	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 18.92
28148	11/18/2020	FINANCE	PURCHASING	COMCAST	CITY INTERNET CONNECTION 10/01/2020-10/31/2020	\$ 27.87
28149	11/18/2020	CODE ENF	CODE ENF	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST OCTOBER 2020	\$ 175.00
28150	11/18/2020	PD	PD ADMIN	DIEBERTS CREATIVE COPY INC	POCKET CODE BOOK	\$ 219.44
28151	11/18/2020	IS	COMPUTER MAINT	DELL COMPUTER CORPORATION	WWTP REPLACEMENT SERVERS	\$ 12,604.97
28152	11/18/2020	GRANTS	TRANSIT CENTER	DIAMOND COMMUNICATIONS	ALARM MONITORING	\$ 80.00
28153	11/18/2020	PD	PD ADMIN	RAUL R. HERRERA JR.	POLYGRAPHS	\$ 600.00
28154	11/18/2020	CITY ADMIN	COMM PROMO	ECONOMIC DEVELOPMENT COMMISSION	1ST QTR BILLING FY 20/21	\$ 45,180.04
28155	11/18/2020	ENGINEERING	GENERAL CAPITAL	ENGIE SERVICES U.S. INC.	ENGIE SERVICES CONTRACT PROJECT NO. CN-000497	\$ 163,243.65
28156	11/18/2020	CITY CLERK	CITY CLERK	GENERAL LOGISTICS SYSTEMS US INC	OVERNIGHT SHIPPING	\$ 6.85
28157	11/18/2020	HR	PAYROLL TRUST	HALCYON BEHAVIORAL, LLC	EAP SERVICES NOVEMBER 2020	\$ 776.34
28158	11/18/2020	FINANCE	CENTRAL ADMIN	HINDERLITER, DE LLAMAS AND ASSOCIATES	CANNABIS CONSULTING SERVICES-OCTOBER 2020	\$ 4,500.00
28159	11/18/2020	FACILITIES	FACILITIES MAINT	JAM SERVICES INC	STREET LIGHT BULBS	\$ 303.10
28160	11/18/2020	PD	PD ADMIN	KER'S GAS & LUBE, INC.	OCTOBER 2020 PD CAR WASHES	\$ 350.50
28161	11/18/2020	PARKS	COMM & REC	CHARLES LUECKER, AUTHORIZED SIGNER	VALVE FOR LARGE POOL FILTER	\$ 2,049.89
28162	11/18/2020	SEWER	SEWER OPS	MADERA COUNTY	TRASH LANDFILL FEES	\$ 537.60
28163	11/18/2020	GRANTS	TRANS - FIXED	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 139.20
28163	11/18/2020	GRANTS	TRANS - DAR	MADERA UNIFIED SCHOOL DISTRICT	FUEL USAGE - OCTOBER 2020	\$ 139.20
28164	11/18/2020	FLEET	FLEET ACQUISITION	NICK'S CUSTOM GOLF CARS	NEW CARRYALL 710 LSV	\$ 62,699.16
28165	11/18/2020	FINANCE	GENERAL FUND	OVERPAYMENTS	REIMBURSE DOUBLE INTEREST PAYMENT	\$ 723.26
28166	11/18/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 1619119913-8	\$ 104.92
28166	11/18/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 1598348280-1	\$ 64.06
28166	11/18/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 5225647713-5	\$ 15.77
28166	11/18/2020	FINANCE	FACILITIES MAINT	PACIFIC GAS & ELECTRIC	10/20 SERVICE 5207933925-6	\$ 62.24
28166	11/18/2020	FINANCE	PARKS	PACIFIC GAS & ELECTRIC	10/20 SERVICE 8675479583-8	\$ 40.85
28166	11/18/2020	FINANCE	PD ADMIN	PACIFIC GAS & ELECTRIC	10/20 SERVICE 1715785853-5	\$ 987.33
28167	11/18/2020	PD	CODE ENF	PACIFIC STORAGE COMPANY	SERVICE 36 INCH EXECUTIVE COSOLE	\$ 210.00
28167	11/18/2020	PD	PD ADMIN	PACIFIC STORAGE COMPANY	SERVICE 36 INCH EXECUTIVE COSOLE	\$ 490.00
28168	11/18/2020	WWTP	AIRPORT OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 50.02
28168	11/18/2020	WWTP	DRAINAGE	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 150.07

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28168	11/18/2020	WWTP	FLEET MAINT	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 75.03
28168	11/18/2020	WWTP	SEWER OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 75.04
28168	11/18/2020	WWTP	WATER OPS	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 150.07
28168	11/18/2020	WWTP	WWTP	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	\$ 75.03
28169	11/18/2020	ENGINEERING	MEAS T - ENVIRO	SFPP, L.P.	BIKE TRAIL GATEWAY/UPRR UNDERCROSSING PROJECT	\$ 10,000.00
28170	11/18/2020	WWTP	WWTP	TERRAFORM POWER, LLC.	WTP NET GENERATION 10/01/2020-10/31/2020	\$ 11,739.24
28171	11/18/2020	STREETS	STREETS	TALLEY OIL, INC.	ASPHALT PAVEMENT CRACK SEALING	\$ 19,008.00
28172	11/18/2020	PARKS	AIRPORT OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 35.00
28172	11/18/2020	PARKS	CENTRAL ADMIN	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 45.00
28172	11/18/2020	PARKS	COMM & REC	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 435.00
28172	11/18/2020	PARKS	ENGINEERING	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 60.00
28172	11/18/2020	PARKS	FIRE	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 70.00
28172	11/18/2020	PARKS	INTERMODAL BLDG	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 75.00
28172	11/18/2020	PARKS	PD ADMIN	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 40.00
28172	11/18/2020	PARKS	SEWER OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28172	11/18/2020	PARKS	SOLID WASTE	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28172	11/18/2020	PARKS	WATER OPS	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 25.00
28172	11/18/2020	PARKS	WWTP	TECH. MASTER PEST MANAGEMENT	PEST CONTROL SERVICES	\$ 45.00
28173	11/18/2020	PD	PD ADMIN	TESEI PETROLEUM INC.	PROPANE	\$ 27.04
28173	11/18/2020	PW ADMIN	ANIMAL CONTROL	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 49.63
28173	11/18/2020	PW ADMIN	BUILDING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 104.82
28173	11/18/2020	PW ADMIN	CODE ENF	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 82.08
28173	11/18/2020	PW ADMIN	DRAINAGE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 136.61
28173	11/18/2020	PW ADMIN	ENGINEERING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 100.25
28173	11/18/2020	PW ADMIN	FACILITIES MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 24.35
28173	11/18/2020	PW ADMIN	FLEET MAINT	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 41.80
28173	11/18/2020	PW ADMIN	GRAFFITI ABATE	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 113.55
28173	11/18/2020	PW ADMIN	PARKS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 927.07
28173	11/18/2020	PW ADMIN	PD ADMIN	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 1,975.68
28173	11/18/2020	PW ADMIN	STREETS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 94.67
28173	11/18/2020	PW ADMIN	SEWER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 244.73
28173	11/18/2020	PW ADMIN	STREET CLEANING	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 447.71
28173	11/18/2020	PW ADMIN	TRANS - FIXED	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 1,012.49
28173	11/18/2020	PW ADMIN	TRANS - DAR	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 921.22
28173	11/18/2020	PW ADMIN	WATER OPS	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 574.82
28173	11/18/2020	PW ADMIN	WATER QUALITY	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 100.32
28173	11/18/2020	PW ADMIN	WWTP	TESEI PETROLEUM INC.	FUEL FOR CITY VEHICLES 11/01/20-11/10/20	\$ 69.62
28173	11/18/2020	WWTP	WWTP	TESEI PETROLEUM INC.	FUEL FOR EQUIPMENT	\$ 485.61

CHECK	PAY DATE	DEPARTMENT	PAID FROM ORG	ISSUED TO	DESCRIPTION	AMOUNT
28174	11/18/2020	PD	PD ADMIN	TRANSUNION RISK & ALTERNATIVE DATA SOL.	DATABASE ACCESS OCTOBER 2020	\$ 184.00
28175	11/18/2020	PD	PD ADMIN	TRILOGY MEDWASTE WEST LLC	REUSABLE TUB	\$ 149.43
28176	11/18/2020	ENGINEERING	MEAS T- LTP	TRUXELL & VALENTINO LANDSCAPE DEV, INC.	CONSTRUCTION OF THE FRESNO RIVER TRAIL	\$ 70,436.28
28176	11/18/2020	ENGINEERING	MEAS T - ENVIRO	TRUXELL & VALENTINO LANDSCAPE DEV, INC.	CONSTRUCTION OF THE FRESNO RIVER TRAIL	\$ 13,278.15
28176	11/18/2020	ENGINEERING	REMOVE II - SJVAPCD	TRUXELL & VALENTINO LANDSCAPE DEV, INC.	CONSTRUCTION OF THE FRESNO RIVER TRAIL	\$ 31,447.10
28177	11/18/2020	WATER	WATER OPS	UNDERGROUND SERVICE ALERT	ANNUAL FEE	\$ 1,482.16
28178	11/18/2020	FINANCE	PAYROLL TRUST	VANTAGEPOINT TRANSFER AGENTS-457	DEFERRED COMP CONTRIBUTIONS	\$ 24,042.31
28179	11/18/2020	PD	MEAS K - PD	WATCHGUARD VIDEO	CAMERA MOUNT	\$ 25.44

BANK #1 - UNION BANK GENERAL ACCOUNT TOTAL

\$ 1,335,289.20



REPORT TO CITY COUNCIL

Approved by:

[Signature]

Department Director

[Signature]

Arnoldo Rodriguez, City Manager

Council Meeting of: December 2, 2020

Agenda Number: C-1

SUBJECT:

2019/2020 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) and Financial Summary Report

RECOMMENDATION:

Conduct the Public Hearing and adopt the Resolution approving the submission of the 2019/2020 Community Development Block Grant Consolidated Annual Performance and Evaluation Report and Financial Summary Report

SUMMARY:

This report:

- Provides an overview of US Department of Housing and Urban Development (HUD) regulations pertaining to the CAPER, public noticing requirements and requests for public comment.
- Outlines progress made using CDBG funds during Program Year (PY) 2019/2020 (July 1, 2019 to June 30, 2020).
- Reflects City of Madera's (City) performance of its CDBG Action Plan.

Staff recommends submission of the report to HUD, which is a requirement that must be adhered to, to be eligible to continue to receive and use CDBG funding.

DISCUSSION:

The Consolidated Annual Performance and Evaluation Report (CAPER) is required of all jurisdictions that receive CDBG entitlement funds from the U.S. Department of Housing and Urban Development (HUD). The purpose of the CAPER is to highlight the City's success in using CDBG funds to meet the housing and community development goals contained in the City's Five-year Consolidated Plan. The City's grant allocation for the 2019-2020 Program Year (PY) was \$828,253.

Submission of the CAPER is due to HUD within 90 days after program year-end on June 30, 2020; however, due to the COVID-19 pandemic, HUD extended the due date for an additional 90 days; therefore, requiring submittal by December 30, 2020.

As required by HUD regulations and the Citizen Participation Plan (CPP), staff obtained citizen participation for the CAPER by publishing bilingual public hearing notices inviting the public to provide input. Adherence to its approved CPP is required by HUD, for jurisdictions receiving CDBG funds to solicit and obtain input primarily from low- to moderate-income residents. The public hearing notices were published on Saturday, November 14, 2020 in the Madera Tribune. The notices contained details about the date, time, and location for the public hearing. Each notice stated citizens' comments may be submitted in person and in writing until 5:00 p.m., Tuesday, December 1, 2020. No comments were received as of the writing of this staff report.

The City has a total balance of CDBG funds of nearly \$1.9 million, which is an accumulated balance of grant funds awarded since the 2014/2015 program year, and includes the 2020/2021 allocation. Table 1 provides the specific year balances consist of remaining grant amounts.

Table 1: Accumulated balance	
<i>Program Year</i>	<i>Amount</i>
2014/2015	\$15,464.72
2015/2016	\$9,949.38
2016/2017	\$270,576.29
2018/2019	\$269,021.05
2019/2020	\$420,387.94
2020/2021	\$911,586.00
Total	\$1,896,985.38

During FY 2019/2020, the City spent \$648,599 through June 30, 2020. While not all expenditures were drawn down during that year, agencies are making progress in completing projects under that year's allocations and the remainder of the allocation balances are anticipated to be drawn before June 30, 2021. This performance demonstrates the City's commitment to meeting the objectives of the CDBG program.

The following provides a summary of CDBG Public Services and Capital Projects/Public Improvement activities funded during 2019/2020:

- *Community Action Partnership of Madera County Fresno/Madera Continuum of Care, \$18,000:*

This program helped to address community challenges created by homelessness, coordinated case management, intake and referrals with the local and regional collaboration of homeless service providers, entered and accessed data in the Homeless Management Information

System, and promoted through regional collaboration, services for the homeless, community linkages to services and represented Madera in the Fresno/Madera Continuum of Care. The program staff researched future HUD proposals to finance programs to assist homeless persons and families within Madera and coordinated the local Point-in-Time survey and Housing Inventory Count. In 2019, 2,508 homeless persons were counted between Madera and Fresno, and in 2020, 3,641 homeless persons were counted. This represents an increase of 1,133 homeless persons and a 45 percent increase.

- *Madera Coalition for Community Justice, \$25,000*

Recruitment drives to enlist City youth participants in the Youth Leadership Program were conducted at junior high and high schools, local food share events, and the Youth Leadership Conference. Majority of participants demonstrated drastic interest in pursuing a higher education in engineering and law. The program taught participants to develop and expand their communication skills, teamwork and individual and professional skills. Through participation in the preparation for events, participants learned how to organize and execute successful events. The program inspired youth to be more involved in the community and after school activities. They also gained a deeper understanding of the importance of education and student involvement. Students learned to understand class participation has a significant impact on their future opportunities when it comes to applying for higher education. A total of 37 youth (each were low/moderate income) were served.

- *Parks Senior Services, \$39,238*

The Meals on Wheels program provides a nutritious and balanced meal five days per week throughout the year, excluding holidays, at two meal sites. In PY 2019/2020, 17,909 duplicated (a senior was served more than once) meals were served between the two congregate meal sites. The Meals on Wheels program delivers seven nutritious meals, fresh fruits and vegetables once per week to qualified homebound seniors. In PY 2019/2020, the program delivered 35,981 meals. Fitness and wellness programming take place at all three locations which include Tai-Chi, Zumba, aerobics, walking, chair exercise, water aerobics, yoga and dance instruction. Safety discussions led by local law enforcement, technology related programs, genealogy classes, arts & crafts programs, Karaoke, ceramics classes, educational speakers, games, inter-generational programming, cooking classes, social dances and a variety of local and regional field trips. Overall, the program served 460 unduplicated seniors. According to the seniors involved the programs and services deliver the following outcomes:

- The benefits of the senior programming provide a safe place to come.
- Takes the stress away from everyday living.
- Provides new friendships and fosters existing friendships.
- Provides nutritious meals that otherwise would not be available for some seniors.
- Provides a better quality of life.
- It is a place to socialize but much more.

- For older citizen's, socialization is crucial for depression, loneliness, mental cognitive function.
- It is a safe place to congregate with others for nutrition, arts and crafts, karaoke, dancing, exercise and other positive activities that would not exist for us if not for this program.

- *Madera Rescue Mission, \$30,000*

The objectives of this agency's programs are to meet the basic needs of the homeless, low-income families and children in the community. It promotes its Rehabilitation Program through social media and radio. That program strives to insure graduates can stay sober working members of the community. On a regular basis, the program provides food, shelter and rehabilitation programs. The services are provided every day, approximately 108,000 meals were served, and 36,000 total bed nights were provided during the PY. The CDBG allocation supported their operations in order to support the development of their programs and activities.

- *Doors of Hope, \$10,000*

This program developed a new co-parenting program curriculum for Spanish speaking clients. A bilingual volunteer works two days per week with Hispanic clients referred by Family Court Services, Department of Social Services, Child Protection Services, County Public Health Department, Probation and Parole. The new program promotes communication between divorced/separated parents along with new parenting skills and lowers the conflict between parents. In addition, the program teaches co-parents by utilizing the "Put the Children First" and "One Heart—Two Homes" models used internationally by courts, professionals and family therapy groups. Doors of Hope established a new program, "Clean and Healthy Diaper Program" in partnership with Central California Food Bank. This allows distribution of diapers to any mom or dad within the community. Doors of Hope is working with Google media to reach more of the younger population.

- *Pequeños Empresarios, \$10,000*

This program's objectives are to provide early childhood education in healthy eating, manners, respect for the planet and financial literacy. The program served seven children (six from low to moderate income households). During the year the seven children tested higher on the objectives than when they entered the program.

- *Big Brothers Big Sisters of Central California (BBBSCC), \$10,000*

BBBSCC staff created and supported 36 one-to-one mentoring relationships during the year, igniting the power and promise of youth. They continue to support those matches that are already on the caseload. Their professionally trained match support specialist and program assistant administered the baseline Youth Outcomes Survey (YOS) assessment to youth ages 9 and above. BBBSCC plans and executes bi-weekly modules that stimulate and encourage conversations of growth; module activities include STEM projects, cultural awareness, self-

care, effective communication skills, healthy outlets, greater tolerance and more. The skills that they strive for participants to improve are the same areas assessed in the YOS.

- *Parks American with Disabilities Act (ADA) Improvements and Centennial Park Rehab and Lighting \$186,451.43*

The projects have been completed for American with Disabilities Act (ADA) Improvements at Pan American Community Center, Bergon Community Center and Centennial Park. Parking lot pavement markings and parking stalls are completed at Centennial Park. Remaining portions to be completed are installation of streetlights behind John Wells Center and lighting improvements and installation of a shade structure in the pool area.

- *Washington Elementary School Sidewalk Improvements, \$162,429*

Completed construction of five-foot-wide sidewalks with ADA compliant corner ramps and approaches located on Lincoln Avenue, South Street, and Austin Street, adjacent to George Washington Elementary School.

- *Habitat for Humanity, \$167,480.59*

Habitat addressed home repair needs for 15 unduplicated homes. The completed projects included three roof repairs, one roof replacement, one water heater replacement, and numerous accessibility modifications which reflected a shift to exterior activities.

FINANCIAL IMPACT:

Approval of the CAPER will not have a direct financial impact on the General Fund but will satisfy HUD requirements and maintain the City's eligibility for future cycles of CDBG funding.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The programs and projects discussed in this report advance the following Vision Plan objectives:

- Strategy 113: City Facilities Accessibility: Promote greater accessibility of City facilities and services to meet the needs of various cultural, socioeconomic, and disabled groups.
- Strategy 126.6: Establish budgets to redevelop existing streets to install sidewalks, curb cuts, streetlights and landscaping strips.
- Strategy 132.2: Update arterials and collector streets to accommodate bicycles, pedestrians and transit vehicles.
- Strategy 136: Transitional Housing: Promote transitional housing to ensure the homeless have safe shelter.
- Strategy 215: Educational and Occupational Opportunities: Ensure educational and occupational opportunities are available for all Maderans.
- Strategy 303.3: Strengthen neighborhood associations.
- Strategy 404: Community Wellness: Promote increased community wellness.

- Strategy 406: Healthy Community: Reduce the incidence of domestic violence within the community including child abuse; spousal abuse; crimes against youth and the elderly; and crimes committed by youth.
- Strategy 407: Promote and expand existing services, supportive services, case management, and self-sufficiency for Madera residents to maintain independent lifestyles.
- Strategy 411: Enhance and expand recreational activities available to Maderans.

ALTERNATIVES:

- Reject approval of the CAPER
- Reject approval of the Resolution
- Direct staff to bring forward an amended CAPER and Resolution
- Direct staff to not submit the CAPER to HUD

ATTACHMENTS:

1. Exhibit 1 - Resolution
2. Exhibit 2 - CAPER
3. Exhibit 3 - Financial Summary

RESOLUTION NO. 20 - _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
APPROVING THE SUBMISSION OF THE 2019/2020 COMMUNITY
DEVELOPMENT BLOCK GRANT CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER) AND FINANCIAL SUMMARY REPORT**

WHEREAS, the Consolidated Annual Performance and Evaluation Report (“CAPER”) reflects City of Madera’s (City) performance of its 2019/2020 CDBG Action Plan; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires entitlement communities receiving CDBG funds to annually review and publicly report on the progress made in carrying out its Annual Action Plan; and

WHEREAS, submission of the CAPER is the reporting tool HUD requires to meet this obligation and is due to HUD within 180 days (per COVID-19 HUD waiver) after program year-end on June 30, 2020; and

WHEREAS, as required by HUD regulations and the City’s approved Citizen Participation Plan, staff obtained citizen participation for the CAPER by publishing bilingual public hearing notices inviting the public to provide input; and

WHEREAS, the Citizen Participation Plan is required by HUD for jurisdictions receiving CDBG funds to solicit and obtain input primarily from low- to moderate-income residents; and

WHEREAS, staff published a bilingual public hearing notice Saturday, November 14, 2020 in the Madera Tribune; and

WHEREAS, the notices contained details about the date, time, and location for the public hearing; and

WHEREAS, each notice stated citizens’ comments may be submitted in writing until 5:00 p.m., Tuesday, December 1, 2020; and

WHEREAS, any written comments received have been considered by the Council; and

WHEREAS, staff recommends approval of the CAPER to ensure compliance with HUD and to ensure that City’s continued receipt and use of CDBG funding is not jeopardized; and

WHEREAS, at its regular City Council meeting of December 2, 2020, the City Council held a public hearing to receive comments on the CAPER.

NOW, THEREFORE, the City Council of the City of Madera finds, determines, resolves and orders as follows:

1. The recitals listed above are true and correct.
2. The City Council approves the submission of the "2019/2020" U. S. Department of Housing and Urban Development City of Madera Consolidated Annual Performance and Evaluation Report and Financial Summary Report, a copy of which is attached hereto as Exhibit 2 and Exhibit 3.
3. This resolution is effective immediately upon adoption.

EXHIBIT 2

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Major initiatives and highlights proposed and executed throughout the program year are as follows:

1. Addressed community challenges created by homelessness, coordinated case management, intake, and referrals with the local and regional collaboration of homeless service providers, input and accessed data to the Homeless Management Information System and represented Madera in the Fresno/Madera Continuum of Care.
2. Supported staffing, supplies and associated programming costs for Parks' suite of senior activities with meals, recreation and enrichment at two congregate sites. The program served 460 seniors.
3. Increased access to scholarships for higher education to 31 youth (29 low/moderate) high school students.
4. Assisted Habitat for Humanity addressing home repair needs for fifteen unduplicated homes. Repairs included roof repairs, roof replacement, water heater replacement and numerous accessibility modifications.
5. Completed new ADA compliant sidewalks adjacent to an elementary school (George Washington).
6. Assisted the Madera Rescue Mission with serving the homeless expenses (108,000 meals were served and 36,000 total bed nights were provided).
7. Assisted Door of Hope Pregnancy Care Center with office, educational supplies and brochures advertising their services (202 clients were served).
8. Assisted Pequeños Empresarios to provide early childhood education in healthy eating, manners, respect for the planet and financial literacy (thirty-seven children were served; each from low- to moderate-income households).

EXHIBIT 2

9. Completed ADA improvements to Pan Am Community Center, Bergon Senior Center and Centennial Park.
10. Initiated pedestrian improvements with pedestrian signal at Stadium Road and Gary Street.
11. Assisted Big Brothers Big Sisters in supporting thirty-six, one-to-one mentoring relationships, in social acceptance, scholastic competency, risk attitudes/ behaviors, and special/trusted adult in the child's life and Involvement in the juvenile justice system.
12. Initiated sidewalk improvements near Madera High North, Madison and Alpha Elementary Schools.
13. Initiated sidewalk improvements near MLK Middle School.
14. Initiated shade structure and lighting improvements at Centennial Park.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent Housing (1)	Affordable Housing	CDBG: \$0 / CalHome: \$	Homeowner Housing Added	Household Housing Unit	0	0		8	0	0.00%

EXHIBIT 2

Decent Housing (1)	Affordable Housing	CDBG: \$0 / CalHome: \$	Direct Financial Assistance to Homebuyers	Households Assisted	8	0	0.00%			
Decent Housing (2)	Affordable Housing	CalHome: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	6	0	0.00%			
Decent Housing (2)	Affordable Housing	CalHome: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0				
Decent Housing (3)	Affordable Housing	CalHOME: \$ / CalHome: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	89	0	0.00%			
Decent Housing (4)	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	10	6	60.00%			
Decent Housing (4)	Affordable Housing	CDBG: \$	Other	Other	1	1	100.00%			
Expanded Economic Opportunities (1)	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	60	75	125.00%	80	104	130.00%

EXHIBIT 2

Expanded Economic Opportunities (2)	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	358	547	152.79%			
Expanded Economic Opportunities (2)	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Expanded Economic Opportunities (2)	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		400	202	50.50%
Homeless Prevention (2)	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Homeless Prevention (2)	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Homeless Prevention (2)	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Homeless Prevention (2)	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	196	26	13.27%			

EXHIBIT 2

Suitable Living Environment (1)	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21089	0	0.00%	21089	14762	70.00%
Suitable Living Environment (1)	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
Suitable Living Environment (3)	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	35000	43280	123.66%			
Suitable Living Environment (3)	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
Suitable Living Environment (4)	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21089	0	0.00%			
Suitable Living Environment (4)	Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		20	15	75.00%
Suitable Living Environment (5)	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

EXHIBIT 2

Suitable Living Environment (5)	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	472	118.00%	400	460	115.00%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

A portion of the City's CDBG Administration allocation funded the Community Action Partnership of Madera County (CAPMC) local and regional homeless services coordination. In 2019, 2,508 homeless persons were counted between Madera and Fresno, and in 2020, 3,641 homeless persons were counted. This represents an increase of 1,133 homeless persons and a 45 percent increase. Habitat for Humanity addressing home repair needs for fifteen unduplicated homes. Completion of new ADA compliant sidewalks adjacent to an elementary school. The Madera Coalition for Community Justice served 37 youth, each were low- to moderate-income youth. The Parks’ meals program provided 17,909 duplicated meals and overall the program served 460 unduplicated seniors. The Madera Rescue Mission provided three meals daily, or 108,000 meals and 36,000 total bed nights were provided during the 2019 FY. Doors of Hope Pregnancy Care program served 202 clients. Pequeños Empresarios served thirty-seven children (all from low to moderate income households). The projects have been completed for American with Disabilities Act (ADA) Improvements at Pan American Community Center, Bergon Community Center and Centennial Park. Pedestrian improvements with signal at Stadium Road and Gary Street began. Big Brothers Big Sisters commenced thirty-six, one-to-one mentoring relationships for at risk youth. Sidewalk improvement projects began near Madera High North, Madison and Alpha Elementary Schools and near MLK Middle School. Shade structure and lighting improvement work began at Centennial Park.

EXHIBIT 2

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	252
Black or African American	82
Asian	4
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	5
Total	356
Hispanic	735
Not Hispanic	356

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Hispanics are the largest Ethnicity served with CDBG funds. However, the program serves residents of other races and ethnicities. A large number of participants (356) report their Ethnicity as Not Hispanic/Other.

According to the above total of racial and ethnic status of families assisted, CDBG assisted a total of 1,091 families. Of this number, 735 Hispanic families consist of 67 percent of families assisted. Whereas, White families make up 23 percent, Black of African American make up 8 percent, 0.003 percent for Asians, 0.01 percent for American Indian or American Native and 0.004 for Native Hawaiian or Other Pacific Islander.

According to the 2013-2017 American Community Survey Demographic and Housing Estimates, Madera's Hispanic/Latino (of any race) make up 78.8 percent of the population. Whites alone make up 14.9 percent, Black or African American are 3 percent, American Indian and Alaska Native alone are 0.4 percent, Asians alone are 1.7 percent, Native Hawaiian and other Pacific Islander alone make up 0.1 percent and Some Other Race along are 0.2 percent of the population.

The percentage of families assisted by CDBG are close to the percentages in the ACS Survey Estimates. This indicated City is meeting and serving Madera's racial and ethnic populations.

EXHIBIT 2

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	892,894	802,187
Other	public - federal	688,050	

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Madera City Limits	100	100	

Table 4 – Identify the geographic distribution and location of investments

Narrative

All funds were spent within CDBG eligible Census Tracts. Projects from multiple years are underway and expected to be completed on or before June 30, 2021.

EXHIBIT 2

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Some subrecipients have additional resources to leverage with their CDBG allocations. Resources made available to carry out CDBG-funded subrecipient activities include sources from the Fresno/Madera Area Agency on Aging, Local Workforce Innovation and Opportunity Act, CalWORKs, Department of Rehabilitation, Local Transportation Funds and Development Impact Fees. In addition, some subrecipients receive donations and utilize in-kind volunteers.

The future development of the Downtown Madera Veterans and Family Housing (DMVFH) project that will create 48 affordable housing units for extremely-low to low-income households earning between 30 and 60 percent of Area Median Income. The DMVFH will be located at the intersections of C and 5th Streets, on two publicly owned sites. The project includes seven supportive housing units for homeless persons, improvements to sidewalks, bicycles routes and connections to transit between the project site and key destinations in Madera. It includes two, three-story buildings with a diverse unit mix of 18 studios, 10 one-bedroom, 12 two-bedroom and 8 three-bedroom apartments.

EXHIBIT 2

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	20	15
Number of households supported through Acquisition of Existing Units	8	0
Total	28	15

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Due to COVID-19, several client withdrawals occurred due to concerns of exposure. This delayed rehabilitation of homes. Activities shifted to exterior repair needs. Preparations are underway to re-enter client homes under conditions where the risk of exposure is lessened.

Discuss how these outcomes will impact future annual action plans.

EXHIBIT 2

The Community Action Partnership of Madera County obtained an Emergency Solutions Grant. They will help with Outreach, Homeless Prevention, Rapid Rehousing and Emergency Shelter in the form of hotel payments for those who might not be eligible to go to the Madera Rescue Mission. The City is very much committed to working with the County and local non-profits and service providers to access funds available through SB 850: the Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH). The 2020 Point-in-Time count identified 390 sheltered and unsheltered homeless people in Madera County. Thousands of dollars have and will be spent on law enforcement, code enforcement, outreach and the constant cleanup efforts of the riverbed.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	5	0
Low-income	6	0
Moderate-income	4	0
Total	15	0

Table 7 – Number of Households Served

Narrative Information

The Community Action Partnership of Madera County manages a program to address community challenges created by homelessness, coordinated case management, intake and referrals with the local and regional collaboration of homeless service providers, entered and accessed data in the Homeless Management Information System, and promoted through regional collaboration, services for the homeless, community linkages to services and represented Madera in the Fresno/Madera Continuum of Care. The program staff researched future HUD proposals to finance programs to assist homeless persons and families within Madera and coordinated the local Point-in-Time survey and Housing Inventory Count. In 2019, 2,508 homeless persons were counted between Madera and Fresno, and in 2020, 3,641 homeless persons were counted. This represents an increase of 1,133 homeless persons and a 45.2 percent increase.

EXHIBIT 2

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City participates on the Madera Homeless Coalition. This coalition consists of representatives from the Department of Social Services, local faith-based organizations, Madera Food Bank, Madera Rescue Mission, the Madera County Sheriff's Department and the Madera Police Department. The Community Action Partnership of Madera County leads the Coalition. Efforts to meet specific objectives for reducing and ending homelessness are evaluated thereby resulting in the direction taken to reach out to homeless persons.

Outreach efforts are conducted through the annual Point-in-Time Count, Homeless Awareness Day and in conjunction with the Code Enforcement Division's scheduled encampment clean up events. Some of the highlights of their outcomes for the period of July 1, 2019 through June 30, 2020 include the following: 804 contacts were made with homeless individuals, 32 entered a substance treatment program, 111 were referred to Madera Behavioral Health, 20 were assisted with applying for jobs, and 15 were gainfully employed.

Addressing the emergency shelter and transitional housing needs of homeless persons

There is a need to establish additional emergency shelters, transitional and permanent supportive housing. The City actively seeks to support and work with local organizations, the Community Action Partnership of Madera County and the Housing Authority of the City of Madera to obtain funds from HEAP and SOAR to meet the need for additional emergency shelters, transitional and permanent supportive housing. Some of the highlights of CAPMC outcomes for the period of July 1, 2019 through June 30, 2020 include the following: 804 contacts were made with homeless individuals, 57 went into shelters or bridge housing, 31 moved into permanent housing and 20 were sheltered in hotels during the shelter-in-place orders.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections

EXHIBIT 2

programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Fresno/Madera Continuum of Care received funding to establish a SOAR (SSI/SSDI Outreach, Access and Recovery) Cohort. This is a national initiative designed to increase access to Social Security Administration disability benefits, including Supplemental Security Income and Social Security Disability Insurance (SSI/SSDI). Eligible adults include persons experiencing or at risk of homelessness and have a mental illness, medical impairment and/or a co-occurring substance use disorder. Implementation of this program in criminal justice settings and reentry efforts can reduce recidivism. The program benefits provide financial assistance to pay for housing, food and clothing ending homelessness, increasing stability and promoting recovery.

These tasks align with the City's homelessness prevention Consolidated Plan goal to help low-income individuals and families avoid becoming homeless by providing funding for service providers that serve these populations and assist residents in becoming self-sufficient.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As of March 31, 2020, Shunammite Place staff are currently working with ten homeless individuals to help collect documents that verify eligibility for homeless programs. Because the CDBG contract supports CAPMC's participation on the FMCoC Board, CAPMC is able to maintain its funding of the Shunammite Place Homeless Program. Indirect outcomes to the CDBG contract are as follows: one chronically homeless woman was housed; one chronically homeless family of 3 with a newborn on the way was housed. Included in the family was one veteran. The new men's unit housed six chronically homeless men.

CAPMC entered into a contract with Madera Behavioral Health in the amount of \$119,284 to provide Outreach Services for the severely mentally ill. Two outreach homeless workers were hired. Full-time staff dedicated to providing outreach services 100 percent of the time helped develop a realistic Homeless By-Name listing for Madera County. In addition, the outreach workers also helped more homeless people with documentation verifying eligibility for housing programs for homeless persons and help with providing connects to services.

EXHIBIT 2

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City and the Housing Authority of the City of Madera (HACM) receive Federal funding for the HACM's Section 8, Farm Worker Housing and Pomona Ranch Migrant Housing Center. The two agencies receiving annual allocations of Federal housing funds. The annual allocations for both are insufficient to address the extent of households paying more than half of their income for rent or living in substandard housing and for providing additional public housing. A portion of the HACM's budget is allocated to maintenance thereby addressing health and safety needs of their public housing units.

The Downtown Madera Veterans and Family Housing (DMVFH) project is a 48-unit affordable housing development for extremely-low to low-income households earning between 30 and 60 percent of Area Median Income. DMVFH is located at the intersections of C and 5th Streets, on two publicly owned sites. The project includes seven units as supportive improvements to sidewalks, bicycles routes and connections to transit between the project site and key destinations in Madera. it includes two, three-story buildings with a diverse unit mix of 18 studios, 10 one-bedroom, 12 two-bedroom and 8 three-bedroom apartments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The HACM established the Madera Opportunities for Resident Enrichment and Services, Inc. (MORES). According to the MORES Bylaws, MORES is organized for public purposes, to assist persons and families of moderate to very low income obtain and provide housing, housing counseling and become self-sufficient and self-reliant.

All Public Housing families are invited to participate in becoming a Resident Advisory Board (RAB) member. The members take on an important role in the policy, procedures and program implementations. RAB members make recommendationis regarding the development of the Agency Plan or any significant amendments or modification to the Agency Annual or Five-Year Plans. All Public Housing participants are invited and encouraged to participate in the Family Self Sufficiency (FSS) program. This program encourages families to become homeowners.

Families in the FSS and Resident Oppportunities and Self-Sufficiency programs are given information on training and employment opportunities and other community resources. At the time that a family moves in to a Public Housing unit, a survey is given to them to see what kinds of supportive services is needed for them.

Actions taken to provide assistance to troubled PHAs

HACM is not designated as a "troubled."

EXHIBIT 2

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Madera meets the California Department of Housing and Community Development objectives and strategies as follows:

Access to Opportunity

Outreach and Engagement: Engaged in campaign or other approach to combat NIMBYism--Housing Element and Zoning Ordinance support a variety of housing supply.

Ensure language access (e.g., translation, interpretation and multi-lingual staff) in needed languages in materials and at meetings)--Bilingual (English and Spanish) public meeting and hearing announcements are published, posted and availability of translation is verbally announced during the public hearings. posted. Bilingual staff is available during each public meeting.

Support strategies to facilitate leadership development (improving capacity to engage in local decision-making)--Citizens' Police Academy facilitate leadership development. Non-profits awarded funds for youth and parent engagement activities. Citizens' Leadership Academy facilitates citizens learning and understanding of local government operations through a cohort of Department heads.

Recruit residents from neighborhoods to serve or participate in boards, committees and other local government bodies--The City Council is elected by district and the Mayor is elected at-large. Each Council Member appoints persons from their district to boards, committees and other local government bodies. Provides training for staff, elected officials and appointees on issues of disparity, structural racism and inequality--Included as part of HUD's Affirmatively Furthering Fair Housing Plan.

Meetings are conducted at suitable times, accessible to people with disabilities and public transit with interpretation and translation services--Meetings are held in the evenings in locations accessible to persons with disabilities and interpretation/translation services provided.

Actively seek a variety of funding opportunities such as rehabilitation, parks, transit and active transportation--Staff actively seeks funding sources to rehab homes and develop parks, expand transit and provide pedestrian and bicycle transportation.

Develop a proactive code enforcement program that targets rehabilitation needs, results in repairs and mitigates potential costs, displacement and relocation impacts on residents--A rental housing inspection program was approved by an Ordinance. Both single-family and multi-family rental housing is inspected.

EXHIBIT 2

Seek funding to prioritize basic infrastructure improvements while mitigating displacement and increased costs to vulnerable populations (e.g., seniors, persons with disabilities and farmworkers)--Staff actively seeks funds to improve infrastructure in disadvantaged areas of the City. No displacement or increased costs are associated with these improvements.

Target acquisition and rehabilitation of vacant and blighted properties--Staff actively seeks funds for infill development. Council adopted three incentive programs to assist businesses and non-profits operating downtown by waiving engineering, planning and building fees for remodeling and ADA improvements.

Affirmatively market or take other actions to promote use of housing choice vouchers in high opportunity areas--The HACM promotes the use of housing choice vouchers citywide.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In Program Year 2019/2020, the City funded programs and activities to address underserved needs as follows:

- CAPMC to coordinate local and regional efforts to address homelessness through the FMCoC.
- Madera Coalition for Community Justice Youth Leadership Program to provide youth leadership skills by carrying out community service projects and receiving resources for scholarships and loans to continue their higher education.
- Parks Senior Services Program to provide senior with nutritious meals five days per week, excluding holidays, and the meals program to provide home-bound seniors with seven meals per week including fruits and vegetables.
- Doors of Hope Pregnancy Resource Center provide counseling, anger management and co-parenting classes.
- Pequenos Empresarios provided early childhood education in healthy eating, manners, finance and care for the planet.
- Habitat for Humanity addressing home repair needs for fifteen unduplicated homes.
- George Washington Elementary School Sidewalk Improvement Project. Initiated sidewalk improvements near Madera High North, Madison, Alpha Elementary Schools and MLK Middle School.
- Initiated shade structure and lighting improvements at Centennial Park.
- Assisted Big Brothers Big Sisters in supporting thirty-six, one-to-one mentoring relationships.

EXHIBIT 2

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In Program Year 2017/2018, the City offered the following strategies to reduce lead-based paint hazards:

- All City capital improvement projects follow lead-based paint safety regulations and policies.

Provide lead-based paint testing as required by funding sources for residential rehabilitation and acquisition

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City provided assistance to at-risk youth and their families, to homebound seniors and seniors at Senior Centers. Advice, social activities, leadership strategies and multiple resources were provided to these individuals and families to help them achieve more stable and healthy lives.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's CDBG-funded programs are administered by the City's Grants Department. This Department works collaboratively with other City Departments such as Planning, Community Development, Engineering, Finance, Building, Public Works and Parks. City staff attends the Madera Homeless Coalition and the Fresno/Madera Continuum of Care meetings. Participation in these committees help the City CDBG program and Grants Department stay current and aware of the most pressing community needs, as well as, allows networking/problem solving with local/regional social service providers and to bring in additional resources to meet these needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continued to participate in the Madera Homeless Coalition and the Fresno/Madera Continuum of Care meetings. The City collaborated with the HACM on the Affordable Housing and Sustainable Communities (AHSC) grant.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Continue to comply with antidiscrimination requirements, including all applicable Federal regulations as demonstrated in the City's application for Community Development Block Grant, HOME, and other Federal funds, implement policies and programs identified in its Housing Element and implement Zoning Ordinance amendments necessary to further fair housing and implement the recommended actions in the City of Madera ADA Self-Evaluation and Transition Plan to modify its policies, practices, and

EXHIBIT 2

procedures to avoid discrimination against people with disabilities.

DRAFT

EXHIBIT 2

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

City staff is available to offer assistance and answer questions of sub-recipients, and is in contact with each sub-recipient quarterly regarding quarterly reports, invoices and other matters. Staff works with departments issuing CDBG-funded RFPs to ensure minority business and Section 3 outreach and compliance is included. City staff coordinate with the CAPMC and the HACM to comprehensively plan and prioritize specific objectives for reducing and ending homelessness.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City posted notices of the availability of the CAPER in the local newspaper, the Madera Tribune. These postings are required according to the City's Citizen Participation Plan. The notices contained the start and ending dates to receive comments and the staff contact information. No written or verbal comments were received. The public was invited to provide comments during the public hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Community outreach efforts with citizens were meaningful and informed when developing the Action Plan. City staff expanded outreach and community engagement. Resident's input was prioritized in the development of the Action Plan. An Asset Based Community Development (ABCD) outreach approach was used when attending events and meetings, collecting surveys, having discussions with residents at educational centers, religious institutions, and commercial sites. The goal was to determine what residents considered to be the most pressing needs that CDBG funds should support.

EXHIBIT 2

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

DRAFT



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 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2019
 MADERA , CA
 Exhibit 3

DATE: 11-10-20
 TIME: 17:22
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	828,253.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	134,476.66
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	962,729.66

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	791,224.19
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	791,224.19
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	122,280.93
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	913,505.12
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	49,224.54

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	791,224.19
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	791,224.19
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,841,296.58
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	96,376.13
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	96,376.13
32 ENTITLEMENT GRANT	828,253.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	828,253.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.64%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	122,280.93
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	122,280.93
42 ENTITLEMENT GRANT	828,253.00
43 CURRENT YEAR PROGRAM INCOME	134,476.66
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	962,729.66
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	12.70%

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Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2019
 MADERA , CA

DATE: 11-10-20
 TIME: 17:22
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	5	257	6354609	MRM Services	03C	LMC	\$4,988.38
2019	10	274	6366434	Homeless Services	03C	LMC	\$7,881.00
2019	10	274	6374139	Homeless Services	03C	LMC	\$6,765.74
2019	10	274	6374147	Homeless Services	03C	LMC	\$8,612.61
							03C Matrix Code \$28,247.73
2018	13	262	6354609	Roof Replacement	03E	LMA	\$75,216.70
2018	13	262	6374139	Roof Replacement	03E	LMA	\$54,783.30
							03E Matrix Code \$130,000.00
2015	8	230	6354609	Pan Am and Frank Bergon ADA Improvements	03F	LMA	\$1,474.08
2015	8	230	6374147	Pan Am and Frank Bergon ADA Improvements	03F	LMA	\$38,146.91
2016	7	241	6354609	Centennial Park Rehabilitation and Lighting Project	03F	LMA	\$5,875.25
2016	7	241	6374147	Centennial Park Rehabilitation and Lighting Project	03F	LMA	\$47,547.50
2018	9	265	6374147	Parks ADA Improvements Phase II	03F	LMC	\$70,039.09
							03F Matrix Code \$163,082.83
2017	8	250	6354609	Washington Elementary School Sidewalk Improvements	03K	LMA	\$4,997.05
2017	8	250	6374147	Washington Elementary School Sidewalk Improvements	03K	LMA	\$153,592.80
2018	11	266	6354609	HAWK Pedestrian Signal	03K	LMA	\$170.03
							03K Matrix Code \$158,759.88
2018	2	267	6354609	MRM Administration	03T	LMC	\$5,000.00
							03T Matrix Code \$5,000.00
2018	12	264	6354609	Parsona Ranch Phase II	03Z	LMC	\$80,517.08
							03Z Matrix Code \$80,517.08
2018	14	260	6354609	Parks Senior Services	05A	LMC	\$21,863.49
2019	9	273	6366434	Senior Services	05A	LMC	\$7,500.00
2019	9	273	6374139	Senior Services	05A	LMC	\$5,000.00
2019	9	273	6374147	Senior Services	05A	LMC	\$5,000.00
							05A Matrix Code \$39,363.49
2018	4	256	6354609	Youth Leadership Institute	05D	LMC	\$10,000.00
2018	6	258	6354609	Resilient Madera	05D	LMC	\$6,680.00
2019	2	272	6366434	BIGS Program	05D	LMC	\$2,539.00
2019	2	272	6374139	BIGS Program	05D	LMC	\$1,765.00
2019	2	272	6374147	BIGS Program	05D	LMC	\$1,910.14
2019	8	270	6366434	Pequenos Empresarios	05D	LMC	\$5,816.00
2019	8	270	6374139	Pequenos Empresarios	05D	LMC	\$4,164.45
2019	12	276	6366434	Youth Leadership Program	05D	LMC	\$4,258.00
2019	12	276	6374139	Youth Leadership Program	05D	LMC	\$6,189.20
							05D Matrix Code \$43,321.79
2018	7	259	6354609	Doors of Hope	05G	LMC	\$1,490.85
							05G Matrix Code \$1,490.85
2019	11	275	6366434	Doors of Hope	05Z	LMC	\$2,400.00
2019	11	275	6374139	Doors of Hope	05Z	LMC	\$2,400.00
2019	11	275	6374147	Doors of Hope	05Z	LMC	\$2,400.00
							05Z Matrix Code \$7,200.00
2019	3	271	6374147	Homeowner Assistance Rehabilitation and Modernization	14A	LMH	\$36,209.54
							14A Matrix Code \$36,209.54
2018	15	280	6361444	Sugar Pine Smoke House	18A	LMJ	\$98,031.00



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2019
 MADERA , CA

DATE: 11-10-20
 TIME: 17:22
 PAGE: 3

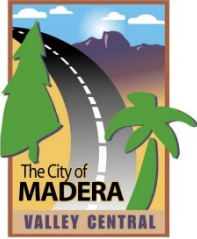
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					18A	Matrix Code	\$98,031.00
Total							\$791,224.19

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	2	267	6354609	MRM Administration	03T	LMC	\$5,000.00
					03T	Matrix Code	\$5,000.00
2018	14	260	6354609	Parks Senior Services	05A	LMC	\$21,863.49
2019	9	273	6366434	Senior Services	05A	LMC	\$7,500.00
2019	9	273	6374139	Senior Services	05A	LMC	\$5,000.00
2019	9	273	6374147	Senior Services	05A	LMC	\$5,000.00
					05A	Matrix Code	\$39,363.49
2018	4	256	6354609	Youth Leadership Institute	05D	LMC	\$10,000.00
2018	6	258	6354609	Resilient Madera	05D	LMC	\$6,680.00
2019	2	272	6366434	BIGS Program	05D	LMC	\$2,539.00
2019	2	272	6374139	BIGS Program	05D	LMC	\$1,765.00
2019	2	272	6374147	BIGS Program	05D	LMC	\$1,910.14
2019	8	270	6366434	Pequenos Empresarios	05D	LMC	\$5,816.00
2019	8	270	6374139	Pequenos Empresarios	05D	LMC	\$4,164.45
2019	12	276	6366434	Youth Leadership Program	05D	LMC	\$4,258.00
2019	12	276	6374139	Youth Leadership Program	05D	LMC	\$6,189.20
					05D	Matrix Code	\$43,321.79
2018	7	259	6354609	Doors of Hope	05G	LMC	\$1,490.85
					05G	Matrix Code	\$1,490.85
2019	11	275	6366434	Doors of Hope	05Z	LMC	\$2,400.00
2019	11	275	6374139	Doors of Hope	05Z	LMC	\$2,400.00
2019	11	275	6374147	Doors of Hope	05Z	LMC	\$2,400.00
					05Z	Matrix Code	\$7,200.00
Total							\$96,376.13

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37


Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	253	6354609	Administration	21A		\$33,384.23
2018	3	255	6354609	Fresno/Madera Continuum of Care	21A		\$8,964.83
2019	6	268	6366434	Administration	21A		\$22,425.00
2019	6	268	6374139	Administration	21A		\$20,000.00
2019	6	268	6374147	Administration	21A		\$20,000.00
2019	7	269	6366434	Fresno/Madera Continuum of Care	21A		\$2,250.00
2019	7	269	6374139	Fresno/Madera Continuum of Care	21A		\$6,684.15
2019	7	269	6374147	Fresno/Madera Continuum of Care	21A		\$8,572.72
					21A	Matrix Code	\$122,280.93
Total							\$122,280.93



REPORT TO CITY COUNCIL

Approved by: 

John Scarborough, Parks & Community Services Director


Arnoldo Rodriguez, City Manager

Council Meeting of: December 2, 2020

Agenda Number: D-1

SUBJECT:

Acceptance of a Grant Award from the Kaiser Foundation Hospital's Northern California Community Benefit Program

RECOMMENDATION:

1. Adopt the Resolution accepting a grant award in the amount of \$80,000 for the Trail Par Course Project.
2. Adopt the Resolution amending the City's Fiscal Year 2020/21 Budget for the acceptance of grant revenue in the amount of \$80,000.

SUMMARY:

In September 2020, the Parks and Community Services (PCS) Department submitted a grant application to Kaiser Foundation Hospitals (KFH) for the Northern California Community Benefit Program. This Grant Program is focused on helping people in the community gain access to the resources they need to lead a healthy life. The City PCS Department has been awarded a grant in the amount of \$80,000 for the Trail Par Course Project located along the Vern McCoullough River Trail and the walking trail at Lions Town and Country Park. As part of this project, 13 fixed and motion capable exercise equipment stations will be installed with the goal of promoting an active lifestyle and healthy nutrition through the use of City parks, trails, recreation programs, and amenities.

DISCUSSION:

Kaiser Permanente has been a partner of the PCS Department since 2011 in a joint effort to reduce community obesity and improve community wellness. The City has been the recipient of several HEAL Zone Grants totaling in excess of \$290,000 over the last 9 years. HEAL Zone is a

program created by KFH to promote healthy eating active living. Some of the activities accomplished by PCS under the HEAL Zone Grants include:

- Adding lighting and extending the lighted field times at Sunrise Rotary Park
- Expanding access to facilities and recreational programming within the City
- Providing stipends to residents to help cover the cost of fee-based recreation programming
- Providing additional training to Program Leaders to better engage Maderans in age appropriate physical activities and healthy eating programming

The most recent round of Northern California Community Benefit Program applications were originally due in March 2020. The grant review process was delayed due to the onset of COVID-19. KFH reopened the application in September 2020 for updates and resubmittal. Staff completed the application updates for the Trail Par Course Project and submitted it on September 16, 2020. The City was notified on November 3rd that KFH had approved the application and awarded the requested amount of \$80,000.

The Trail Par Course Project installation will consist of the permanent addition of five exercise stations along the Vern McCullough River Trail between Lake Street and Sharon Avenue and eight stations along the pedestrian walking trail in Lions Town and Country Park. The Vern McCullough River Trail is four miles in length and runs adjacent to the Fresno River. The walking trail at Lions Town and County Park is roughly one mile in length. Stations will be located equal distance apart in excavated pits backfilled with engineered wood fiber to protect users in the event of a fall. Irrigation systems will be modified to keep excess water off the equipment and fall protection material. Additional signage will be installed to advise users of the appropriate use of the equipment and safety precautions.

Upon completion of the project, the PCS Department will host two “Walk the Trail Day” events in 2021, one at each location. The Trail Day events will be designed to raise awareness of the new trail amenities, encourage regular exercise, and promote healthy eating active living. Staff will invite local health-based organizations to host informational booths along the trail. This Trail Day will become an annual spring event put on by PCS in the years to come.

While it is still unknown if the COVID-19 pandemic will persist into 2021 when the project will be completed, an amenity such as the trail par course will bring the Madera community a safe activity that can be enjoyed in a socially distanced manner. Responsible use of the trail par course can reduce stress, boost the immune system, and provide an increased sense of well-being during these challenging times.

FINANCIAL IMPACT:

The total budget for the Trail Par Course Project is approximately \$115,000. This includes the par course equipment, installation, materials for the “Walk the Trail Day” events, and staff time for construction oversight, event support, and grant management. A total of \$80,000 was requested

and awarded from KFH. These funds will be spent primarily on equipment and installation. The remaining \$35,000 will be expended from staff salaries and benefits adopted in the FY 2020/21 City Budget.

A budget amendment is being proposed to recognize the \$80,000 revenue and corresponding capital expenditure within the Parks Maintenance Budget.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The recommended actions support the following Vision Madera 2025 strategies:

- 121.8: Promote and encourage walking within the City.
- 121.10: Add facilities and amenities for the public.
- 404: Community Wellness: Promote increased community wellness.
- 411: Recreational Opportunities: Enhance and expand recreational activities available to Maderans.

ALTERNATIVES:

1. Council may elect to not approve the Agreement with KFH. In this case, if Council wished to continue to with the Trail Par Course Project, an alternative funding source would need to be identified.
2. Council may request staff bring additional information back to a subsequent meeting.

ATTACHMENTS:

1. Resolution – Approving Agreement
 - a. Exhibit 1 – Grant Agreement
2. Resolution – Budget Amendment
 - a. Exhibit A – Budget Amendment

RESOLUTION NO. 20 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA
ACCEPTING A GRANT AWARD FROM KAISER FOUNDATION HOSPITAL'S
NORTHERN CALIFORNIA COMMUNITY BENEFIT PROGRAM IN THE AMOUNT OF
\$80,000 FOR THE TRAIL PAR COURSE PROJECT**

WHEREAS, the City of Madera (City) Parks & Community Services Department provides physical activities for City residents of all ages and outreach services within the community to promote healthier lifestyle choices; and

WHEREAS, Kaiser Foundation Hospitals has provided grant funding through its Northern California Community Benefits Programs that supports these activities; and

WHEREAS, the City applied for and received grant funding from Kaiser Foundation Hospitals for the Trail Par Course Project; and

WHEREAS, Kaiser Foundation Hospitals has prepared a Grant Agreement which will provide the City \$80,000 for the period of December 1, 2020, through December 1, 2021; and

WHEREAS, the Agreement is in the best interests of the City, Kaiser Foundation Hospitals, and the citizens of Madera.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The City Council approves the Grant Agreement with the Kaiser Foundation Hospitals for the Trail Par Course Project which is attached hereto as Exhibit 1.
3. The City Manager is authorized to execute the Agreement and any and all documents necessary to effectuate the Agreement on behalf of the City.
4. This Resolution is effective immediately upon adoption.



Kaiser Foundation Hospitals
Northern California Region

11/16/2020

Arnoldo Rodriguez
City Manager
City of Madera
205 West 4th Street,
Madera, California 93637

Re: Grant Award Letter for Grant Number 111928

Dear Arnoldo Rodriguez:

On behalf of Kaiser Permanente's Northern California Community Benefit Programs, we are pleased to inform you that a grant in the amount of \$80,000.00 has been awarded to City of Madera ("Grantee"). The purpose of these funds is to support the Trail Par Course Project (the "Grant").

Kaiser Permanente has a 75-year history and our mission includes improving the health of the communities we serve. As a nonprofit integrated healthcare delivery organization, we make investments in our communities. We believe in supporting organizations like yours that make a difference in people's lives.

Grant Period

Start Date: 12/1/2020

End Date: 12/1/2021

Grant Reporting

Instructions for submitting reports will be provided 30 days prior to the due dates.

Progress Report Due Dates:

Final Report Due Date: 1/1/2022

Please review the enclosed Grant Agreement (pages 1-4) and Communications Guidelines (page 5) which describe the terms and conditions of your grant.

If you have questions or require additional information, please contact your grant manager, **Marie Sanchez** at marie.e.sanchez@kp.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Yvette Radford".

Yvette Radford

Vice President, Northern California External and
Community Affairs

11/16/2020
Date

ACCEPTED AND AGREED

Arnoldo Rodriguez
City Manager

Date

Kaiser Foundation Hospitals, Northern California Region
- Grant Agreement -

In addition to the specific terms of the Grant Award Letter for Grant Number 111928, Kaiser Foundation Hospital's ("KFH") award of this Grant, managed by the KFH Northern California Community Benefit Programs Division, is contingent upon Grantee's compliance with the following terms and conditions, and Grantee agrees to all these terms and conditions. Together, the Grant Award Letter and these terms and conditions are "the Agreement."

1. Tax-Exempt Status

Grantee is a (i) tax-exempt organization currently recognized by the Internal Revenue Service ("IRS") as a public charity described in section 501(c)(3), (8), (10) or (19) or 501(k) or 509(a)(1), (2), or (3) of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) a local, state or federal government agency. If Grantee is a public charity as described in (i), then Grantee represents and warrants that

- Grantee's tax-exempt status under the Code has not been revoked or modified since the issuance of the IRS determination letter provided to KFH and shall not be revoked or modified during the term of this Grant; and
- there is no issue presently pending before any office of the IRS that could result in any proposed changes to Grantees' tax-exempt status under the Code; and
- Grantee shall immediately notify KFH if Grantee's tax-exempt status is revoked, suspended or modified during the term of this Grant.

2. Expenditure of Funds

This Grant must be used for the project identified in the Grant Award Letter, as described in the Grantee's proposal and related correspondence, and may not be expended for any other purposes without KFH's prior written approval. If the Grant is intended to support a specific project or to provide general support for a specific period, any portion of the Grant unexpended at the completion of the project at the end of the period shall be returned immediately to KFH, unless otherwise agreed by KFH in writing. Grantee may not expend any Grant funds for any purpose that is not charitable or educational, for any political or lobbying activity, or for any purpose other than one specified in Section 170(c)(2)(b) of the Code. Grantee must obtain prior written approval from KFH for changes to budgetary allocations that amount to 10% or more of the total budget of the Grant award or for changes to the Grant period.

Grantee may not use any portion of this grant in connection with the enrollment of individuals in any Qualified Health Plan or non-Qualified Health Plan. If Grantee serves as a Certified Enrollment Entity or Navigator funded by the California Health Benefit Exchange (Covered California), Grantee will fully comply with any applicable state and federal statutes, regulations, and sub-regulatory guidance requiring disclosure of receipt of this funding to Covered California and consumers receiving application assistance from Grantee's personnel.

3. No Assignment or Delegation

Grantee may not assign, or otherwise transfer, its rights or delegate any of its obligations under this Grant without prior written approval from KFH.

4. Records and Reports

Grantee is required to keep a record of all receipts and expenditures relating to this Grant and to provide KFH with written reports summarizing the progress made, as detailed on KFH's reporting requirements outline. KFH may also require additional interim reports. Grantee's reports should describe its progress in achieving the purposes of the Grant and include a detailed accounting of the uses or expenditure of all Grant funds. Grantee also agrees to provide any other information reasonably requested by KFH. If Grantee

Kaiser Foundation Hospitals, Northern California Region
- Grant Agreement -

obtains any audited financial statements covering any part of the Grant period, Grantee shall provide a copy to KFH as well. Grantee is required to keep the financial records with respect to this Grant, along with copies of any reports submitted to KFH, for at least four years following the year in which all Grant funds are fully expended.

5. Required Notification

Grantee is required to provide KFH with immediate written notification of: (1) any changes in its tax-exempt status; (2) its inability to expend the Grant for the purposes described in the Grant Award Letter; (3) any expenditure from this Grant made for any purpose other than those for which the Grant was intended; (4) any modification of the budget, Scope of Work or timeline; and (5) any significant changes in Grantee's leadership or staffing.

6. Reasonable Access for Evaluation

Grantee is expected to actively participate in the evaluation of Kaiser Permanente's Community Benefit Program, including KFH's evaluation of Grantee's project within that program. At KFH's request, Grantee will permit KFH and its representatives to conduct site visits and have reasonable access during regular business hours to Grantee's files, records, accounts, personnel and clients or other beneficiaries for the purpose of making financial audits, verifications or program evaluations as KFH deems necessary or appropriate concerning this Grant award.

7. Publicity

Whenever possible, Grantee shall obtain KFH's prior written or oral consent of any proposed publicity concerning this Grant prior to the release of such publicity. When acknowledging this Grant, Grantee will incorporate the following text: "*The project is supported by Kaiser Permanente Northern California Community Benefit Programs.*"

KFH may include information regarding this Grant, including the amount and purpose, photographs provided by Grantee, Grantee's logo or trademark, or other information or materials about Grantee's organization and activities, in KFH's periodic public reports, newsletters, online channels, and news releases.

8. Right to Modify or Revoke Payments

Payments made under this Grant are contingent upon Grantee's compliance with the terms of this Agreement. KFH reserves the right to discontinue, modify or withhold any payments to be made under this Grant award or to require a total or partial refund of any Grant funds if, in KFH's sole discretion, such action is necessary: (i) because Grantee has not fully complied with the terms and conditions of this Grant, including without limitation, Grantee's loss of tax-exempt status or Grantee's use of Grant funds for purposes other than those designated; (ii) to protect the purpose and objectives of the Grant or any other charitable activities of KFH or the Kaiser Permanente Medical Care Program; or (iii) to comply with the requirement of any law, regulation, or regulatory agency policy applicable to Grantee, KFH or this Grant.

9. Termination

KFH may terminate this Grant for convenience upon 30 days' written notice to Grantee and may terminate this Grant immediately for the reasons specified in Section 8 or for Grantee's engagement in willful misconduct or negligence.

10. Independent Contractors

**Kaiser Foundation Hospitals, Northern California Region
- Grant Agreement -**

With respect to administration of this Grant, the parties understand and agree that each is at all times acting and performing as an independent contractor with respect to the other. Except as expressly set forth in this Agreement, neither party, nor any of its employees, shall be construed to be the agent, employee or representative of the other for any purpose, or liable for any acts or omissions of the other.

11. Compliance

Grantee shall (i) maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and its employees and all other persons engaged in work in conjunction with this Grant, and (ii) perform its duties and obligations under this Agreement according to industry standards and in compliance with all applicable laws. As an organization with numerous contracts with the federal government, KFH and its affiliates are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action. This Section constitutes notice that Grantee may be required to comply with the following Federal Acquisition Regulations (each a "FAR") at 48 CFR Part 52, which are incorporated herein by reference: (a) Equal Opportunity (April 2002) at FAR 52.222-26; (b) Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept. 2006) at FAR 52.222-35; (c) Affirmative Action for Workers with Disabilities (June 1998) at FAR 52.222-36, and (d) Utilization of Small Business Concerns (May 2004) at FAR 52.219-8. In addition, Executive Order 13495 concerning the obligations of federal contractors and subcontractors to provide notice to employees about their rights under Federal labor laws, or its successor, shall be incorporated herein by reference.

12. Miscellaneous

This Agreement shall be governed by the laws of the State of California. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be one and the same instrument. Grantee may not assign any right, duty or obligation under this Agreement without prior written approval from KFH. Any change of ownership or control of Grantee shall be deemed an assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective, permitted successors and assigns. This Agreement, including any exhibits and attachments (all of which are incorporated into this Agreement by this reference), is the entire agreement of the parties with respect to the subject matter herein, and supersedes any and all other agreements, promises, negotiations or representations, whether oral or written. This Agreement, including exhibits and attachments, may not be amended except in a writing signed by each party.

ACCEPTED AND AGREED by duly authorized officers of KFH and Grantee:

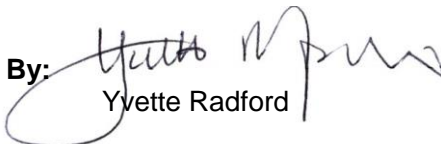
KFH:

Grantee:

Kaiser Foundation Hospitals, Northern California

City of Madera

By:


Yvette Radford

By:

Arnoldo Rodriguez

Title: City Manager

**Kaiser Foundation Hospitals, Northern California Region
- Grant Agreement -**

Title: Vice President, Northern California External
and Community Affairs

Date: 11/16/2020

Date:

Kaiser Foundation Hospitals, Northern California Region – Communications Guidelines –

Congratulations on your Kaiser Permanente Northern California Region grant. We appreciate the opportunity to partner with you and to help others learn about your important work. Please review the information below concerning communications and publicity and contact your grant manager if you have any questions.

How to acknowledge your grant. To make it easy to communicate about your grant, we have prepared language describing our partnership. This language can be used for newsletters, websites, or other communications. ***Please use this description when acknowledging your Kaiser Permanente grant.***

Short credit:

The project is supported by Kaiser Permanente Northern California Community Benefit Programs.

Longer credit:

About the Kaiser Permanente Northern California Community Benefit Grants Program

Kaiser Permanente's community involvement uniquely pairs grant funding with 70 years of clinical expertise, medical research, and volunteerism to support prevention-focused, evidence-based programs that are expanding access to care and creating healthy environments. Kaiser Permanente recently awarded City of Madera a \$80,000.00 grant that will help more people in this community get access to the resources they need to lead a healthy life. For more information about Kaiser Permanente's work in the community, visit about.kaiserpermanente.org/community-health.

Logo. If you would like to use a Kaiser Permanente logo, please contact your grant manager. Tell them your preferred file type (JPEG or EPS) and color (blue or black). As a nonprofit organization, the Kaiser Permanente logo cannot be used on materials that imply endorsement of legislation or a candidate.

Promoting your Kaiser Permanente grant. Your new grant is an excellent time to tell the story of your important work—to your partners, the community, and the media. There are many ways to communicate, including via a press release, newsletter, Web site, social media, and donor communications. If you are interested in doing outreach or promotion, our communications team may be available to help. Please contact your grant manager to discuss this further.

Collecting stories about your work. Personal stories and testimonials are particularly effective ways to illustrate the value of your work—for fundraising, donor and board communications, and grant reports. The reporting requirements for this grant include capturing and relaying at least one story about your work, but we also appreciate your sharing stories with us at any point.

RESOLUTION NO. 20 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA
AMENDING THE FISCAL YEAR 2020/21 BUDGET FOR THE ACCEPTANCE OF
GRANT REVENUE IN THE AMOUNT OF \$80,000.00**

WHEREAS, the City Council previously adopted a City-wide Budget for the 2020/21 Fiscal Year; and

WHEREAS, the City of Madera has been awarded a grant in the amount of \$80,000 from Kaiser Foundation Hospital's Northern California Community Benefits Program; and

WHEREAS, amendments to the City-wide Budget for the 2020/21 Fiscal Year, listed in Exhibit A, attached hereto, are necessary to account for receipt of the grant funds and related expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA finds, orders and resolves as follows:

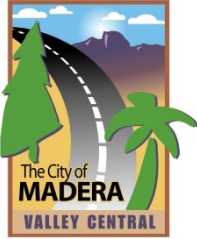
1. The above recitals are true and correct.
2. The appropriations for the items listed in Exhibit A, attached hereto, are approved.
3. A signed copy of this Resolution shall be placed on file in the office of the Director of Financial Services who shall prepare the entries necessary to reflect budget changes identified in the City's accounting system.
4. This Resolution is effective immediately upon adoption.

**EXHIBIT A
CITY OF MADERA**

Budget Appropriations: Res. 20- 12/2/2020

Budget Adjustments for Fiscal Year 2020/21

FUND	ORG CODE	OBJECT CODE	DESCRIPTION	(+)	(-)
General Fund / Parks	10206100	4434	Grant	\$	\$ 80,000
	10206100	7030	Facilities and Improvements	80,000	
				\$ 80,000	\$ 80,000



REPORT TO CITY COUNCIL

Approved by:

Alicia Gonzales, City Clerk

Arnaldo Rodriguez, City Manager

Council Meeting of: December 2, 2020

Agenda Number: D-2

SUBJECT:

Declaring the Results of the 2020 General Election, Oaths of Office, and Annual Reorganization

RECOMMENDATION:

City Council (Council) review the Madera County Elections Office canvass for Mayor and City Council positions and take the following action:

1. By motion adopt resolution declaring the results of the 2020 General Election as certified by the Madera County Elections Office; and
2. Perform Ceremonial Oaths of Office; and
3. Council to recognize outgoing Mayor and Council Members for their years of service; and
4. Council to accept nominations for Mayor Pro-Tem and make appointment by motion.

SUMMARY:

A consolidated General Municipal Election was duly held on November 3, 2020 for four offices of members of the City Council; Mayor At Large and Council Districts 2, 4, 6 and approval of Measure R, the Cannabis Business Tax Measure. The Madera County Clerk has issued the certified election results attached as Exhibit A to the resolution.

Table 1: Mayoral & City Council Election Results			
<i>District</i>	<i>Candidate</i>	<i>Votes Cast</i>	<i>Declare Result</i>
Mayor	Andrew J. Medellin	5,618	
	Santos Garcia	6,699	Elected
	Steve Salter	3,179	
District 2	Jose Rodriguez	1,771	Elected
	DJ Becker	1,114	
	Jorge Mendoza	694	
District 4	Derek O. Robinson Sr.	383	
	Anita Evans	1,139	Elected
District 6	Donald E. Holley	742	
	Artemio Villegas	1,520	Elected

Table 2: Measure Results			
<i>Measure</i>	<i>Yes Votes</i>	<i>No Votes</i>	<i>Declare Results</i>
Measure R	10,417	5,094	Measure Passes

DISCUSSION:

Following the announcement of votes cast for each Council seat as listed below, staff request that the Council adopt the resolution declaring the results of the election held on November 3, 2020.

FINANCIAL IMPACT:

The estimated cost for election services for the four Council seats is \$70,000. The amount is included in the adopted budget for Fiscal Year 2020/21. Per the staff report dated 7/15/20 the cost for the ballot measure is estimated to range between \$90,000 to \$100,000, while the City’s contract with HdL is for \$30,000. To date we have not received a final invoice.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Strategy 302 – District Representation: Establish district representation in Madera with a separate election for Mayor.

ALTERNATIVES:

Per state law, certification of results must be completed by this regular meeting per state law. Alternatively, a special meeting may be called for that purpose.

ATTACHMENTS:

1. Resolution
2. Exhibit A - Certified Election Results

RESOLUTION NO. 20-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
DECLARING THE RESULTS OF THE NOVEMBER 3, 2020 ELECTION AS
REQUIRED BY LAW**

WHEREAS, a consolidated General Municipal Election was duly called and held in the City of Madera on November 3, 2020; and

WHEREAS, under Section 10263 of the Elections Code, upon the completion of the canvass, and prior to the installation of officers, the City Council is required to adopt a resolution reciting the fact that the election was held and declaring the results of the election; and

WHEREAS, as required by Section 10263 of the Elections Code, the City desires to declare the results of the November 3, 2020 Municipal Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madera as follows:

SECTION 1. A General Municipal Election was duly called and regularly held on November 3, 2020 and was conducted in accordance with all applicable laws. Notice of the election was given in time, form, and manner provided by law, that voting precincts were properly established; election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and said declared in time, form, and matter as required by the provisions of the Elections Code of the State of California, for the holding of elections in general law cities.

SECTION 2. The Madera County Clerk/Registrar of Voters canvassed the returns of the November 3, 2020, election and the Elections Official has certified the results to the City Council. A copy of the certified results is attached as Exhibit "A" and incorporated herein by reference as if fully set forth.

SECTION 3. The following persons appeared on the ballot for the full-term Mayor and received the respective votes noted:

Andrew J. Medellin	5,618	Votes
Santos Garcia	6,699	Votes
Steve Salter	3,179	Votes

SECTION 4. The following persons appeared on the ballot for full term member of the City Council for District 2 and received the respective votes noted:

Jose Rodriguez	1,771	Votes
DJ Becker	1,114	Votes
Jorge Mendoza	694	Votes

SECTION 5. The following persons appeared on the ballot for full term member of the City Council for District 4 and received the respective votes noted:

Derek O. Robinson Sr.	383	Votes
Anita D. Evans	1,139	Votes

SECTION 6. The following persons appeared on the ballot for full term member of the City Council for District 6 and received the respective votes noted:

Artemio Villegas	1,520	Votes
Donald E. Holley	742	Votes

SECTION 7. The following measure was voted upon by the City’s voters:

MEASURE R

CANNABIS BUSINESS TAX MEASURE. Shall the measure which would tax cannabis and hemp businesses if City permits and regulates such businesses, at annual rates not to exceed \$10.00 per canopy square foot for cultivation (adjustable for inflation), 6% gross receipts for retail businesses, and 4% for all other such businesses which is projected to generate \$720,000 to \$1,080,000 annually and continue in effect until terminated by City voters with funds generated used for general fund purposes be adopted.

SECTION 8. The total number of votes for and against Measure r was as follows:

Yes	10,417	Votes
No	5,094	Votes

SECTION 9. The number of votes given at each precinct, the number of votes for and against the measure, and for each of the individuals’ names above for their respective office, are listed in Exhibit A, attached hereto and incorporated by reference.

SECTION 10. The City Council does declare and determine that:

- A. Santos Garcia was elected as Mayor of the City for the full term of four (4) years.
- B. Jose Rodriguez was elected as a member of the City Council for the full term of four (4) years for District 2.

- C. Anita D. Evans was elected as a member of the City Council for the full term of four (4) years for District 4.
- D. Artemio Villegas was elected as a member of the City Council for the full term of four (4) years for District 6.
- E. A majority of votes cast (More than 50% plus 1) of all the votes cast at the election on Measure R were in favor of the Measure and the Measure did carry and shall be deemed adopted.

SECTION 11. The City Clerk shall enter on the records of the City Council of the City, a copy of this resolution and Attachment A showing: (1) the whole number of votes cast in the City; (2) the names of the persons voted for; (3) for what office each person was voted for; (4) the number of votes given at each precinct to each person and for and against each measure; and (5) the total number of votes given to each person, in accordance with the provisions of Elections Code Section 10264.

SECTION 12. Each and all of the persons so elected shall then be inducted to the respective office to which he or she has been elected.

SECTION 13. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.



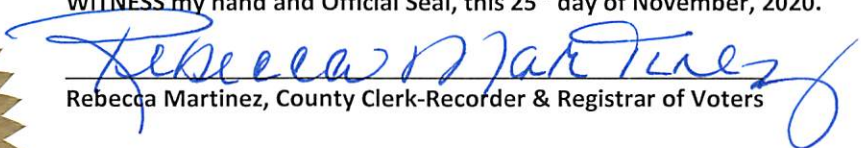
**OFFICIAL ELECTION SUMMARY
of the
CONSOLIDATED PRESIDENTIAL GENERAL ELECTION
held on
NOVEMBER 3, 2020
in the
COUNTY OF MADERA, STATE OF CALIFORNIA**

**Certificate of the County Clerk-Recorder & Registrar of Voters to the Result of the
Official Canvass of the Consolidated Presidential General Election**

County of Madera; State of California

I, Rebecca Martinez, County Clerk-Recorder & Registrar of Voters of said County, do hereby certify that, in accordance with the provisions of Section 15300 of the California Elections Code, I did Canvass the returns of the votes cast in Madera County, which were submitted to the vote of the voters, and that the Official Election Summary to which this certificate is attached, shows the number of votes cast, including votes cast for Qualified Write-in Candidates, and that the totals shown are full, true and correct.

WITNESS my hand and Official Seal, this 25th day of November, 2020.


Rebecca Martinez, County Clerk-Recorder & Registrar of Voters



Election Summary Report

General Election

Madera

November 03, 2020

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups

OFFICIAL FINAL RESULTS

Voters Cast: 54,392 of 67,743 (80.29%)

President and Vice President (Vote for 1)

		Total	
Times Cast		54,392 / 67,743	80.29%
Candidate	Party	Total	
DONALD J. TRUMP / MICHAEL R. PENCE	REP	29,378	54.68%
JOSEPH R. BIDEN / KAMALA D. HARRIS	DEM	23,168	43.12%
JO JORGENSEN / JEREMY "SPIKE" COHEN	LIB	621	1.16%
HOWIE HAWKINS / ANGELA NICOLE WALKER	GRN	217	0.40%
ROQUE "ROCKY" DE LA FUENTE GUERRA / KANYE OMARI WEST	AI	173	0.32%
GLORIA LA RIVA / SUNIL FREEMAN	PF	165	0.31%
Total Votes		53,732	
		Total	
Brian Carroll	WRITE-IN	8	0.01%
Jesse Ventura	WRITE-IN	2	0.00%
Mark Charles	WRITE-IN	0	0.00%
Joseph Kishore	WRITE-IN	0	0.00%
Brock Pierce	WRITE-IN	0	0.00%

US Representative District 4 (Vote for 1)

		Total	
Times Cast		16,545 / 18,658	88.68%
Candidate	Party	Total	
TOM MCCLINTOCK	REP	10,692	66.33%
BRYNNE S. KENNEDY	DEM	5,428	33.67%
Total Votes		16,120	

US Representative District 16 (Vote for 1)

		Total	
Times Cast		37,847 / 49,085	77.11%
Candidate	Party	Total	
KEVIN COOKINGHAM	REP	20,273	55.24%
JIM COSTA	DEM	16,427	44.76%
Total Votes		36,700	

Member of the Assembly District 5 (Vote for 1)

		Total	
Times Cast		54,392 / 67,743	80.29%
Candidate	Party	Total	
FRANK BIGELOW	REP	40,532	100.00%
Total Votes		40,532	

Governing Board Member Bd of Ed, Area 1 (Vote for 1)

		Total	
Times Cast		13,247 / 14,948	88.62%
Candidate	Party	Total	
SHELLEY DENIZ		4,451	43.88%
GRANT STURM		3,172	31.27%
TIM CURLEY		2,520	24.84%
Total Votes		10,143	

Governing Board Member Bd of Ed, Area 4 (Vote for 1)

		Total	
Times Cast		6,697 / 8,916	75.11%
Candidate	Party	Total	
BRIAN A. RAMIREZ		3,057	51.12%
NANCY PROSPERI		2,923	48.88%
Total Votes		5,980	

Governing Board Member Bd of Ed, Area 7 (Vote for 1)

		Total	
Times Cast		4,344 / 6,292	69.04%
Candidate	Party	Total	
ZIMRI PADILLA		2,629	70.69%
BOBBY L. THATCHER		1,090	29.31%
Total Votes		3,719	

Governing Board Member MCCCDC, Area 6 (Vote for 1)

		Total	
Times Cast		5,893 / 7,436	79.25%
Candidate	Party	Total	
KORY A. NIEUWKOOP		2,615	52.17%
JEAN UPTON		2,397	47.83%
Total Votes		5,012	

Governing Board Member Firebaugh, Area 3 (Vote for 1)

		Total	
Times Cast		48 / 64	75.00%
Candidate	Party	Total	
ABEL SERRANO		28	70.00%
ROBERT CARLOS AGUAYO		12	30.00%
Total Votes		40	

Governing Board Member MUSD, Area 6 (Vote for 1)

		Total	
Times Cast		1,749 / 2,702	64.73%
Candidate	Party	Total	
ISRAEL CORTES		1,132	71.06%
J GORDON KENNEDY		461	28.94%
Total Votes		1,593	

Governing Board Member Yosemite Unified, Area 1 (Short Term) (Vote for 1)

		Total	
Times Cast		3,095 / 3,476	89.04%
Candidate	Party	Total	
ANNE LESCOULIE FLANAGAN		1,456	59.38%
MARILYN K. KELLY		996	40.62%
Total Votes		2,452	

Governing Board Member Yosemite Unified, Area 2 (Vote for 1)

		Total	
Times Cast		2,677 / 3,003	89.14%
Candidate	Party	Total	
CHRISTINE M. WILDER		1,226	57.08%
ROBERT M GUERRERO		922	42.92%
Total Votes		2,148	

Governing Board Member Yosemite Unified, Area 3 (Vote for 1)

		Total	
Times Cast		2,652 / 3,004	88.28%
Candidate	Party	Total	
BERNIE MCGOLDRICK		1,091	50.14%
BRENDA J. HECKMAN		1,085	49.86%
Total Votes		2,176	

Governing Board Member Yosemite Unified, Area 4 (Vote for 1)

		Total	
Times Cast		2,568 / 2,885	89.01%
Candidate	Party	Total	
STEVEN MYERS		1,087	52.08%
STACEY MONTALTO		1,000	47.92%
Total Votes		2,087	

Governing Board Member Chowchilla HS, Area 1 (Vote for 1)

		Total	
Times Cast		868 / 1,096	79.20%
Candidate	Party	Total	
JOE BOTELHO		432	54.61%
JAMES M. DAVIS		359	45.39%
Total Votes		791	

Governing Board Member Chowchilla HS, Area 3 (Vote for 1)

		Total	
Times Cast		1,169 / 1,566	74.65%
Candidate	Party	Total	
BRANDON MOORE		443	42.88%
KARLY TROOST		358	34.66%
BRENTON DAVID TATOM		232	22.46%
Total Votes		1,033	

Governing Board Member Bass Lake, Area 1(Short Term) (Vote for 1)

		Total	
Times Cast		1,250 / 1,382	90.45%
Candidate	Party	Total	
BILL ATWOOD		695	66.76%
BRIAN J. STEWART		346	33.24%
Total Votes		1,041	

Governing Board Member Bass Lake, Area 4 (Short Term) (Vote for 1)

		Total	
Times Cast		1,453 / 1,633	88.98%
Candidate	Party	Total	
STEVEN R. HIGH		567	54.10%
RYAN MADAUS		481	45.90%
Total Votes		1,048	

Governing Board Member Bass Lake, Area 5 (Vote for 1)

		Total	
Times Cast		1,268 / 1,451	87.39%
Candidate	Party	Total	
RONDA L. CLARKE		645	62.68%
PATRICK NEIL ALTHIZER		384	37.32%
Total Votes		1,029	

Mayor City of Madera (Vote for 1)

		Total	
Times Cast		16,410 / 22,352	73.42%
Candidate	Party	Total	
SANTOS GARCIA		6,699	43.18%
ANDREW J. MEDELLIN		5,618	36.21%
STEVE SALTER		3,179	20.49%
Total Votes		15,514	
		Total	
Nicholas Galvan	WRITE-IN	18	0.12%

Member, City Council Madera, District 2 (Vote for 1)

		Total	
Times Cast		3,964 / 5,187	76.42%
Candidate	Party	Total	
JOSE RODRIGUEZ		1,771	49.48%
DJ BECKER		1,114	31.13%
JORGE MENDOZA		694	19.39%
Total Votes		3,579	

Member, City Council Madera, District 4 (Vote for 1)

		Total	
Times Cast		1,671 / 2,577	64.84%
Candidate	Party	Total	
ANITA DENISE EVANS		1,139	74.84%
DEREK O. ROBINSON SR.		383	25.16%
Total Votes		1,522	

Member, City Council Madera, District 6 (Vote for 1)

		Total	
Times Cast		2,586 / 3,709	69.72%
Candidate	Party	Total	
ARTEMIO VILLEGAS		1,520	67.20%
DONALD EDWARD HOLLEY		742	32.80%
Total Votes		2,262	

Proposition 14 Authorizes Bonds Funding Stem Cell And Medical Research (Vote for 1)

		Total	
Times Cast		54,392 / 67,743	80.29%
Candidate	Party	Total	
No		32,170	61.33%
Yes		20,287	38.67%
Total Votes		52,457	

Proposition 15 Increases Funding For Public Schools (Vote for 1)

		Total	
Times Cast		54,392 / 67,743	80.29%
Candidate	Party	Total	
No		36,004	67.88%
Yes		17,037	32.12%
Total Votes		53,041	

Proposition 16 Government Preferences (Vote for 1)

		Total	
Times Cast		54,392 / 67,743	80.29%
Candidate	Party	Total	
No		39,177	74.61%
Yes		13,332	25.39%
Total Votes		52,509	

Proposition 17 Elections: Disqualification Of Electors (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		32,573	61.29%
Yes		20,572	38.71%
Total Votes		53,145	

Proposition 18 Elections: Voting Age (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		39,329	73.91%
Yes		13,882	26.09%
Total Votes		53,211	

Proposition 19 Protection For Victims Of Wildlife Or Natural Disasters Act (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		29,964	57.98%
Yes		21,712	42.02%
Total Votes		51,676	

Proposition 20 Restricts Parole For Non-violent Offenders (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
Yes		28,275	53.91%
No		24,172	46.09%
Total Votes		52,447	

Proposition 21 Expands Local Governments' Authority Rent Control (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		39,644	75.12%
Yes		13,132	24.88%
Total Votes		52,776	

Proposition 22 Changes Employment Classification Rules (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
Yes		35,681	67.98%
No		16,804	32.02%
Total Votes		52,485	

Proposition 23 Authorizes State Regulation Of Kidney Dialysis Clinics (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		37,694	71.81%
Yes		14,794	28.19%
Total Votes		52,488	

Proposition 24 Amends Consumer Privacy Laws (Vote for 1)

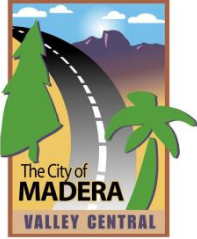
		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		28,325	54.45%
Yes		23,691	45.55%
Total Votes		52,016	

Proposition 25 Referendum To Overturn A 2018 Law That Replaced Money Bail (Vote for 1)

		Total	
Times Cast		54,174 / 67,743	79.97%
Candidate	Party	Total	
No		37,838	72.85%
Yes		14,099	27.15%
Total Votes		51,937	

Cannabis Business Tax Measure (Vote for 1)

		Total	
Times Cast		16,331 / 22,352	73.06%
Candidate	Party	Total	
Yes		10,417	67.16%
No		5,094	32.84%
Total Votes		15,511	



REPORT TO CITY COUNCIL

Approved by:

Arnaldo Rodriguez, City Manager

Council Meeting of: December 2, 2020

Agenda Number: D-3

SUBJECT:

Filling of Councilmember Vacancy in City Council District 5

RECOMMENDATION:

That the City Council (Council) consider whether to fill the vacancy in Council District 5 by appointment or by a special election to be held on November 2, 2021. If Council chooses to fill by appointment, approve Resolution adopting a process for filling the vacancy and determine date for filing of applications for inclusion in Resolution. If Council chooses to fill by election, direct staff to present a resolution calling an election to the Council at the next meeting.

SUMMARY:

The election of Councilmember Garcia to the Mayor's seat creates a vacancy on the Council for the District 5 Seat. Under state law, the Council must either call a special election or fill the vacancy by appointment before January 31, 2021 (which is within 60 days of the vacancy). The successor councilmember may serve until the expiration of Councilmember Garcia's term, which is December 2022. The person appointed or elected must be:

- a resident of District 5,
- a registered voter, and
- a United States citizen 18 years of age or older.

DISCUSSION:

The Council needs to make an appointment or adopt a resolution calling for a special election before January 31, 2021.

A. ELECTION PROCESS

If the Council chooses to fill the vacancy by election, the Council must adopt a resolution by before January 31, 2021, calling for a special election at the next regularly established election date not less than 114 days from the call of the election. That date is November 2, 2021.

The Madera County Election's Office has provided an estimated cost of \$15,000 to \$20,000 (subject to change) to hold the special election.

B. APPOINTMENT PROCESS

If the Council chooses to fill the vacancy by appointment, the attached resolution provides an appointment process. The process requires posting of the vacancy with an invitation from residents of District 5 to submit an application. Applications for appointment will be considered at a regular or special meeting of the Council. Applicants will have an opportunity to address the Council and the public will have an opportunity to comment.

The resolution provides for a submission deadline which Council should consider. Sufficient time should be allowed for posting of the application process on the City website and publication in the newspaper. The Council can then consider the received applications at the January 20, 2021 Council regular meeting or at a special meeting.

The Council may choose an alternate submission deadline and schedule special meetings as needed to accommodate the appointment process and ensure appointment is made before January 31, 2021.

C. LEGAL REQUIREMENTS FOR FILLING VACANCY

Government Code section 36512(b) addresses the options available to the Council to fill a vacancy on the City Council and reads:

If a vacancy occurs in an elective office, the Council shall, within 60 days of the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy.

1. Special Election

Government Code section 36512(b) (1) reads:

If the Council calls a special election, the special election shall be held on the next **regularly established election date** not less than 114 days from the call of the special election. A person elected to fill a vacancy holds office for the unexpired term of the former incumbent. *(emphasis added)*

SB 970 was recently enacted and is effective January 1, 2021. SB 970 has amended Election Code section 1000 to read as follows:

- (a) The first Tuesday after the first Monday in March of each even-numbered year that is evenly divisible by four. [next one is March 5, 2024]
- (b) The first Tuesday after the first Monday in March of each odd-numbered year. [next one is March 2, 2021]
- (c) The second Tuesday of April in each even-numbered year. [next one is April 12, 2022]
- (d) The first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four. [next one is June 7, 2022]
- (e) The first Tuesday after the first Monday in November of each year. [next one is November 2, 2021]

If the vacancy occurs on December 2, 2020, then 114 days from that date is March 26, 2021. However, in order to meet the language in Elections Code Section 36512 (b) (1) regarding “not less than 114 days after the vacancy date” means that a special election may not occur before the next regularly established election date of November 2, 2021.

2. Appointment

There is no prescribed process in the Government Code regulating how an appointment to the Council is to be made. The process is a matter of Council discretion; however, should the Council elect to appointment a new member, it is Staff's recommendation that the Council utilize an appointment process as outlined in the resolution: posting of application process and considering selection at a noticed public meeting of the City Council.. Attached is a resolution setting forth such a process. Certain blanks will be filled in depending on when Council wishes to have this matter brought back to the Council.

If someone were appointed to the position, then that person would only hold office for the remainder of the current term for District 5.

In order to be eligible to be considered for appointment, any applicant must be a resident of District 5, a registered voter, and a United States citizen 18 years of age or older. (Government Code section 36502; Elections Code section 321)

Attached is a proposed resolution adopting an appointment process.

FINANCIAL IMPACT:

The County Elections Office has provided an estimated cost of \$15,000 to \$20,000 (subject to change) for holding the special election.

The cost to publish a public notice of the vacant position and receipt of applications will be minimal.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

ALTERNATIVES:

None. Action is required by law.

ATTACHMENTS:

Resolution Relating to Appointment Process

RESOLUTION NO. 20- _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ADOPTING A
PROCESS FOR FILLING OF VACANCY ON THE CITY COUNCIL BY APPOINTMENT**

WHEREAS, Councilmember Garcia has been elected as Mayor for the City of Madera resulting in a vacancy for his position as councilmember of District 5; and

WHEREAS, under Elections Code 36512 the City Council must fill a vacancy on the City Council within sixty days from the commencement of the vacancy by election or by appointment; and

WHEREAS, the City Council has determined that it is in the best interest of the City to fill the vacancy by appointment.

NOW, THEREFORE, the City Council of the City of Madera hereby resolves as follows:

SECTION 1. The foregoing recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby adopts a process for filling the vacancy on the City Council by appointment as follows:

A. Invitation for Applications.

The City Clerk shall post a notice of the vacancy and invite applications from Madera residents for appointment to the vacancy. The notice shall be posted at City Hall and on the City's website. The City Clerk shall employ the usual communication methods to alert City residents, interested groups, and individuals who have requested copies of City Council agendas. The notice shall be submitted to the newspaper of general circulation which prints the City's legal notices. The notice shall provide a deadline of _____ for submission of applications and provide that applications may be submitted electronically, in person, or by mail.

B. Application Form.

The City Clerk shall post an application form on the City's website and provide a copy of an application form to any person who requests an application. The City Clerk shall prepare an application form which shall include name, contact information (address, email, phone number), section for background information, and section for statement of reasons why he or she should be appointed. The application form must state that applicants must be at least 18 years old, a resident of District 5 in Madera, and a registered voter. The application must be signed and dated by the applicant.

C. Consideration of Applications and Appointment.

1. The Council shall consider the applications at a regular meeting or special meeting of the City Council to be held before January 31, 2021. Persons who have submitted an

application shall have an opportunity to address the Council and the Council may ask questions of the applicants.

2. The public shall have the opportunity to comment upon the candidates as a part of the agenda item.
3. No discussion of the candidates may be had in closed session.
4. An appointment will be approved by resolution and deemed to have been made upon a motion made and seconded and having received at least four (4) affirmative votes. Upon an appointment having been made, the successful candidate shall, at that meeting or at a subsequent regular City Council meeting, take the oath of office and be seated with the City Council. No appointment shall be deemed to have been completed and become effective until the appointee takes the oath of office.

SECTION 3. Powers and Duties of Appointed Person.

The person appointed to the City Council shall serve the unexpired term for Councilmember Garcia. The appointed Councilmember shall have all of the rights, privileges, and duties of an elected Councilmember. The appointed Councilmember shall complete and file all conflict of interest disclosure forms as are required by law and shall be bound by and obey all other requirements pertaining to membership on the City Council.

SECTION 4. California Environmental Quality Act (CEQA) Finding.

This resolution is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that the project will not have a significant effect on the environment; therefore, the project is not subject to CEQA.

SECTION 5. Implementation of Appointment Process.

The City Manager, City Clerk, and City Attorney are authorized and directed to take such actions as may be necessary or convenient to give effect to the foregoing action.

SECTION 5. Effective Date.

This resolution shall take effect upon adoption.