

Madera Transit Advisory Board (TAB) Quarterly Meeting
205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Monday, May 11, 2026
5:30pm

Council Chambers
City Hall

The Madera City Transit Advisory Board (TAB) Meetings are open to the public and available via Zoom at the following link <https://cityofmadera.zoom.us/j/9919746672?omn=86729613239>. Members of the public may comment on agenda items at the meeting. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 991 974 6672. Comments will also be accepted via email at transitinfo@madera.gov or by regular mail or delivered to: City of Madera, Attn: Transit Manager 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL:

MEMBER

Andrew Albonico, Vice Chair
Jack Porter
Alvina Miguel-Leon
Marie Luna
Sipho Munyaradzi
Otilia Morales
Cynthia Ortegon, Chair

REPRESENTING

Mayor Cece Gallegos
Mayor Pro Tem Rohi Zacharia, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the TAB on items which are within the subject matter jurisdiction of the TAB. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Chair has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters

discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

OBJECTIVE:

The objective of this meeting is to discuss items related to transit issues.

AGENDA:

A.	Consent Agenda <ul style="list-style-type: none"> • Adoption of May 11, 2026, TAB Agenda • Review and Approve Minutes <ol style="list-style-type: none"> 1. January 27, 2026, Minutes 	ACTION
B.	Calendar Approval <ul style="list-style-type: none"> • Members will receive a meeting schedule to approve in accordance with TAB bylaws for FY2026/2027. 	ACTION
C.	Micro Transit Feasibility Study Report Flexlynqs will be presenting a draft of the final report.	ACTION
D.	TAM Plan Review The Transit Asset Management (TAM) Plan is required by the Federal Transportation Agency (FTA) and must be reviewed annually. The purpose of the plan is to achieve and maintain assets in a state of good repair. If needed, the plan may be revised annually but is required to be updated every four years. Members will receive a copy of the 2026-2030 TAM Plan for review.	DISCUSSION
E.	PTASP Review The Public Transportation Agency Safety Plan (PTASP) is required by the FTA. The purpose of this plan is to improve transit safety by requiring operators to implement a Safety Management System, assess risks, and set performance targets and should be reviewed annually. Members will receive an updated copy of the PTASP for review.	DISCUSSION
F.	Updates <ul style="list-style-type: none"> • Passenger Counts 	INFORMATION

BOARD MEMBER REPORTS

UPCOMING DISCUSSION TOPICS

UPCOMING MEETING DATES

- July 23, 2026
- September 24, 2026
- January 28, 2027
- April 22, 2027

ADJOURNMENT

This meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Transit Program Manager

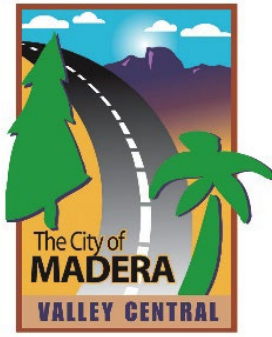
at (559) 661-3693 or emailing transitinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to City of Madera, Attn: Transit Program Manager, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient details so that the City may evaluate the nature of the request and available accommodations to support the meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- The services of a translator can be made available. Please contact the Grants Department at (559) 661-3693 or email transitinfo@madera.gov to request translation services for this meeting. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
- Please silence or turn off cellphones and electronic devices while the meeting is in session.
- Questions regarding the meeting agenda or the conduct of the meeting, please contact the Transit Program Manager at (559) 661-3693.
- Para asistencia en español sobre este aviso, favor de llamar al (559) 661-3693.

I, Xochitl M. Villaseñor, Program Manager - Transit for the City of Madera, declare under penalty of perjury that I posted the above Transit Advisory Board Agenda for the Quarterly Meeting of May 11, 2026, near the front entrance of City Hall and Transit Advisory Webpage by Friday, May 8, 2026.

Xochitl M. Villaseñor

Xochitl M. Villaseñor
Program Manager - Transit



MADERA METRO
Transit Advisory Board (TAB) Quarterly Meeting
 205 W. 4th Street, Madera, California 93637

MEETING MINUTES

Tuesday, January 27, 2026
5:30pm

Council Chambers
City Hall

CALL TO ORDER:

Cynthia Ortegon called meeting to order at 5:30pm.

ROLL CALL:

MEMBER PRESENT	PRESENT
Andrew Albonico, Vice Chair – Mayor Nominee	Y
Cynthia Ortegon, Chair – District 6	Y
Jack Porter – District 1	Y
Alvina Miguel-Leon – District 2	Y
Marie Luna – District 3	Y
Sipho Munyaradzi – District 4	Y
Otilia Morales – District 5	Y
IN-PERSON STAFF PRESENT	
Marcela Zuniga – Grants Administrator	
Xochitl Villaseñor – Transit Manager	
IN-PERSON PUBLIC PRESENT	
None	
ZOOM ATTENDEES	
None	

PUBLIC COMMENTS:

None

DISCUSSION ITEMS:

A.	Consent Agenda Motion to adopt the Consent Agenda. Motion/Second by Members Porter and Albonico. Motion to approve minutes from September 23, 2025. Motion/Second by Members Porter and Morales.
B.	Board Nominations <ul style="list-style-type: none">• Brown Act Review & Acceptance A copy of Brown Act was sent to all members via email. X.Villaseñor inquired if there were any questions. There were none. X.Villaseñor collected acknowledgement signatures from members.• TAB Member Duties & Responsibilities X.Villaseñor reviewed the TAB Bylaws which include TAB Member Duties & Responsibilities.• Board Nominations & Acceptance Members Porter and Munyaradzi nominated Cynthia Ortegon to continue being chair. Member Ortegon accepted the nomination and was designated chair unanimously. <p>Members Albonico and Munyaradzi received nominations for Vice Chair. Through majority votes, member Albonico was designated Vice Chair.</p>
C.	Updates <ul style="list-style-type: none">• Christmas Light Parade X.Villaseñor shared that one bus participated in the Christmas Light Parade. MV staff's family were on board.• Jolly Trolley This event is offered in partnership between Madera Metro and the City of Madera Parks Department. The event took place on December 18, 2025. Ten buses were used to transport 134 families throughout the City of Madera to enjoy Christmas lights. Families also stopped at the Mayor's house for cookies and cocoa.• Secret Rider Feedback X.Villaseñor reminded members that as part of TAB responsibilities, TAB Members are required to conduct two Secret Rider Feedback forms. Staff shared copies of the form for members to take.• Mobile Application Launch X.Villaseñor reminded members of the two mobile apps available to the community: TripShot supports fixed route services; Spare supports Dial-A-Ride services.• Micro Transit Survey M.Zuniga gave a status update on the survey. Being in phase two, this round asks different questions building on the previous feedback. Phase two is working on partnering with high schools and the Oaxacan community. Another strategy will be distribution at the swap meet. TAB Members were encouraged to share any other possible distribution points.
C.	Madera Metro Signage Staff received correspondence from Member Ortegon on behalf of a community member, DJ Becker. There was concern regarding lack of signage at Walmart for Madera Metro. DJ Becker made a suggest to install signage at Walmart with directions to the nearest bust stop and a phone number to call. MZ reminded members that Walmart is a private corporation, and we cannot install bus stops or signage on without corporate permission.

BOARD MEMBER REPORTS

Member reports are an opportunity for members to share individual projects, and/or bring forward any issues/concerns or celebrations outside of the meeting agenda.

- Member Ortegon shared that she saw an “old logo” that read Madera Max under the new bus wraps. X.Villaseñor shared that an upcoming project is to rewrap some of the deteriorating wraps on buses.
- Member Porter shared that he and his wife took the bus and noticed there was a lot of space that could be taken up with advertising promoting Madera. He also suggested installing a TV would be great.
- Member Ortegon shared that the previous transit manager had mentioned the installation of AV equipment on buses but wasn’t done and encouraged current staff to get up to date on these types of technological advancements. She also mentioned wanting to provide virtual access to the meetings again.

UPCOMING DISCUSSION TOPICS

- Passenger Counts

PROPOSED UPCOMING MEETING DATES

- July 23, 2026
- September 24, 2026
- January 28, 2027
- April 22, 2027

ADJOURNMENT

Meeting adjourned at 6:44pm.