REGULAR MEETING
OF THE MADERA CITY COUNCIL

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Wednesday, May 20, 2015
6:00 p.m.

Council Chambers
City Hall

CALL TO ORDER

ROLL CALL: **Mayor Robert L. Poythress**
Mayor Pro Tem William Oliver
Council Member Charles F. Rigby
Council Member Sally J. Bomprezzi
Council Member Andrew J. Medellin
Council Member Donald E. Holley
Council Member Derek O. Robinson Sr.

INVOCATION: Pastor Garland Wilson, New Generation

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

PRESENTATIONS Presentation Tire Derived Product Grant

A. WORKSHOP

There are no items for this section.

B. CONSENT CALENDAR

B-1 Minutes – There are no minutes for consideration.

B-2 Information Only – Warrant Disbursement Report

B-3 Consideration of a Resolution Approving the Submission of Grant Applications to the Active Transportation Program and Authorizing the City Administrator, or Designee, to Execute all Required Grant Documents (Report by Daniel Abdella)

B-4 Consideration of a Resolution Approving the Submission of a Letter of Support for the Madera County Transportation Commission Active Transportation Program Grant Application and Authorizing the Mayor to Sign on Behalf of the City (Report by Daniel Abdella)

B-5 Consideration of a Resolution Approving an Agreement with CostTree, LLC for Cost Allocation Plan Software and Authorizing the Mayor to Execute the Agreement (Report by Tim Przybyla)

B-6 Consideration of a Resolution Approving a 2015/2016 Community Development Block Grant Agreement for Services with the Successor Agency to the Former Madera Redevelopment Agency for Code Enforcement Services (Report by Daniel Abdella)

B-7 A. Consideration of a Resolution Approving Annexation of Parcel A of Parcel Map 90-P-02 into Zone of Benefit 51; Confirming the Diagram and Assessments for Parcel A of Parcel Map 90-P-02 for City Wide Landscape and Lighting Assessment District Zone of Benefit 51 for Fiscal Year 2015/2016; and Authorizing the City Clerk to File the Diagram and Assessment with the Madera County Auditor

B. Consideration of a Resolution Approving Annexation of Parcel 1 of Parcel Map 14-P-03 into Zone of Benefit; Confirming the Diagram and Assessments for Parcel 1 of Parcel Map 14-P-03 for City Wide Landscape and Lighting Assessment District Zone of Benefit 51 for Fiscal Year 2015/2016; and Authorizing the City Clerk to File the Diagram and Assessment with Madera County Auditor (Report by Keith Helmuth)

C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENT

C-1 Second Reading and Consideration of Adoption of an Ordinance Amending Chapter 7 of Title VIII of the Madera Municipal Code Pertaining to the Municipal Utilities (Report by Tim Przybyla)

C-2 Second Reading and Consideration of Adoption of an Ordinance of the City Council of the City of Madera, California Amending Title X: Planning and Zoning of the Madera Municipal Code to be in Compliance with the State Department of Housing and Community Development Requirements for Qualification for the Housing Element Streamlined Review Process (Report by Chris Boyle)

C-3 Confirmation of Direction on Proposed Water and Sewer Utility Fee Rate Increases and Consideration of a Resolution Approving a Date for a Prop 218 Public Hearing for Proposed Water and Sewer Utility Fee Rate Increases (Report by Dave Randall)

C-4 Consideration of an Urgency Ordinance Enacting Water Regulations in Response to the Governor's Declaration of a State of Emergency and Mandates for Water Conservation

And

Consideration of Introduction and First Reading of an Ordinance of the City Council of the City of Madera Amending Portions of Chapter 5 of Title 5 of the Madera Municipal Code Relating to Water Service Restrictions

And

Consideration of a Resolution Enacting Drought Water Restriction to Level C (Report by Dave Randall)

D. WRITTEN COMMUNICATIONS

D-1 Written Communication from the Madera Rescue Mission Requesting Waiver of Fees and Report by Chris Boyle

D-2 Presentation on Resources Available at the Madera County Library (Ellen Mester, Madera County Librarian)

E. ADMINISTRATIVE REPORTS

E-1 Direction from Council Regarding Written Request from Madera National Little League on Proposed Field Improvements at Lions Town and Country Park (Report by Mary Anne Seay)

E-2 Presentation of the Preliminary City of Madera Internal Services and Special Revenue Fund Budgets for Fiscal Year 2015/2016 (Report by Tim Przybyla)

F. COUNCIL REPORTS

F-1 Request from Madera Unified School District to Appoint Two Council Members to Serve on the Superintendent's Executive Community Committee

G. CLOSED SESSION

G-1 Closed Session Announcement – City Attorney

G-2 Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): 3 cases

G-3 Closed Session Report – City Attorney

ADJOURNMENT – Next regular meeting June 3, 2015

Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.

Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.

I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the regular meeting of the Madera City Council for May 20, 2015, near the front entrances of City Hall at 3:00 p.m. on May 15, 2015.

Sonia Alvarez

Sonia Alvarez, City Clerk

Return to Agenda

Agenda: May 20, 2015

Item: B-1

There are no Minutes for consideration.

Return to Agenda

City of Madera

Council Meeting Of May 20, 2015
Agenda Item No. B-2

Memorandum To: The Honorable Mayor,
City Council and City Administrator

From: Office of the Director of Finance

Subject: Listing of Warrants Issued

Date: 5/20/15

Attached, for your information, is the register of the warrants for the City of Madera covering obligations paid during the period of:

April 24, 2015 to May 7, 2015

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrant:	199314-199486	$	1,464,358.25
Wire Transfer	Union Bank Payroll and Taxes	$	511,316.08
Wire Transfer	SDI	$	1,529.78
Wire Transfer	Cal Pers	$	312,564.13

Respectfully submitted,

Tim Przybyla
Financial Services Director

CITY OF MADERA
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK GENERAL ACCOUNT
May 7, 2015

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
199317	4/30/2015	BLUE SHIELD OF CALIFORNIA	CITY PAID BLUE SHIELD MAY 2015	188,672.12
199318	4/30/2015	BSN SPORTS	TBALL/SOFTBALL EQUIPMENT	520.81
199319	4/30/2015	BUGGY SHOWER CAR WASH	PD CAR WASHES	178.50
199320	4/30/2015	CALIFORNIA CLIMATE CONTROL, INC.	HVAC MAINT	917.45
199321	4/30/2015	CALIFORNIA DEPARTMENT OF JUSTICE	BLOOD ALCOHOL ANALYSIS	2,506.98
199322	4/30/2015	DIVISION OF THE STATE ARCHITECT	CA PORTION OF SB1186 FEES FT 14/15 QTR 3	21.30
199323	4/30/2015	MADERA TROPHY	ADCH BASKETBALL TROPHY	18.90
199324	4/30/2015	CENTRAL VALLEY PRESORT	04/15 UB STATEMENTS	6,733.52
199325	4/30/2015	CENTRISYS CORP.	MAINTENANCE SUPPLIES	512.75
199326	4/30/2015	COMCAST	PD CABLE TV 04/14- 05/13/15	126.67
199327	4/30/2015	BEDEL JILLIAN	Utility Billing Credit Refund	81.22
199328	4/30/2015	FACCINTO JOHN C	Utility Billing Deposit Refund	7.62
199329	4/30/2015	SINGH HARKHEWAL OR CITY OF MADERA	Utility Billing Credit Refund	368.05
199330	4/30/2015	IVY AMY L	Utility Billing Credit Refund	206.05
199331	4/30/2015	NEWTON PROPERTY MANAGEMENT RICHARD SARACINO	Utility Billing Deposit Refund	20.72
199332	4/30/2015	BANUELOS STEPHANIE	Utility Billing Credit Refund	230.66
199333	4/30/2015	AYALA GERARDO M OR CITY OF MADERA AND VAQUEZ MIRIA	Utility Billing Credit Refund	177.62
199334	4/30/2015	CLARKSON BRANDT AND SCHOETTLER KENDRA	Utility Billing Credit Refund	150.32
199335	4/30/2015	MADRIGAL ELIZABETH LOPEZ	Utility Billing Credit Refund	2.30
199336	4/30/2015	GARNERO THERESA	Utility Billing Deposit Refund	23.26
199337	4/30/2015	GIL ALBERTO	Utility Billing Credit Refund	143.64
199338	4/30/2015	JAKUSZ PROPERTY MAINTENANCE	APRIL 2015 MONTHLY MAINTENANCE	26,482.79
199339	4/30/2015	ESPINOZA SEWER SERVICE	TOILET SERVICE	50.00
199340	4/30/2015	EWING IRRIGATION PRODUCTS	ZONE 33	452.60
199341	4/30/2015	47TH PLACE- CARPET ONE	FLOORING	1,128.89
199342	4/30/2015	FRESNO COUNTY ECONOMIC OPPTY. COMMISSION	MARCH 2015 SR SUPPLIES KITCHEN	90.08
199343	4/30/2015	J'S COMMUNICATIONS	WARRANTY SERVICE AND/OR REPAIR	4,727.00
199344	4/30/2015	JSL CONSTRUCTION INC.	PMT #7- 27322 PERKINS AVE	3,841.20
199345	4/30/2015	JOHN DEERE LANDSCAPES, LLC	PESTICIDES	644.55
199346	4/30/2015	LANGUAGE LINE SERVICES, INC.	INTERPRETATION SVS	144.94
199347	4/30/2015	LINCOLN AQUATICS INC.	CHLORINE FOR POOL	1,187.15
199348	4/30/2015	MADERA COUNTY AUDITOR	ANIMAL SHELTERING SVS FY 14/15 APRIL	12,500.00
199349	4/30/2015	MADERA HONDA SUZUKI	MOTORCYCLE PARTS	61.48
199350	4/30/2015	MADERA PRIVATE SECURITY PATROL	SECURITY SVS	1,585.08
199351	4/30/2015	METRO UNIFORM	UNIFORMS	80.95
199352	4/30/2015	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL SVS- FEBRUARY 2015	292,854.66
199353	4/30/2015	MIRANDA, JORGE	OFFICIATED 2 GAMES ON 4/1/15	70.00
199354	4/30/2015	MOTOROLA SOLUTIONS INC.	REPLACEMENT OF EQUIPMENT	27,085.48
199355	4/30/2015	P G AND E	04/15 SVS 6690755760-8	127.86
199356	4/30/2015	PREMIER ACCESS INSURANCE COMPANY	CITY PAID DENTAL BILL MAY 2015	16,059.83
199357	4/30/2015	PETTY CASH - PARKS DEPT.	PETTY CASH REIMBURSEMENT	110.00
199358	4/30/2015	PURCHASE POWER	POSTAGE RELOAD	329.76
199359	4/30/2015	QUAD-KNOPF ENGINEERING	LOVE'S EIR 03/01- 03/28/15	35,494.51
199360	4/30/2015	RNL DESIGN	PLANNING/ENG SVS FOR TRANSIT/PW FACILITY	55,596.00
199361	4/30/2015	RAFTELIS FINANCIAL CONSULTANTS, INC.	CONSULTING SVS FOR DRAINAGE RATE STUDY	6,581.80
199362	4/30/2015	RANEY PLANNING & MANAGEMENT, INC.	REIMB CONDUCT HOME LONG-TERM MONITORING	2,676.74
199363	4/30/2015	REGENCE BLUECROSSS BLUESHIELD OF UTAH	CITY PD RETIREE BILL MAY 2015- CHUMLEY	144.70
199364	4/30/2015	SANCHEZ, HUGO	OFFICIATED 2 GAMES ON 04/01/15	70.00
199365	4/30/2015	STATE WATER RESOURCES CONTROL BOARD	WATER DISTRIBUTION CERT OSCAR SOLIS D2	80.00
199366	4/30/2015	TESEI PETROLEUM, INC.	FUEL	400.91
199367	4/30/2015	TESEI PETROLEUM INC.	FUEL CHARGES 04/11/15- 04/20/15	10,137.66
199368	4/30/2015	VERIZON WIRELESS	COUNCIL IPAD DATA PLAN MAR 11- APR 10	304.08
199369	4/30/2015	WEST COAST ARBORISTS, INC.	STREET TREE MAINTENANCE	7,920.00
199370	4/30/2015	WILDLIFE CONTROL TECHNOLOGY, INC.	MONTHLY RODENT CONTROL SVS	1,035.00
199371	5/1/2015	CEDERQUIST, BRENT	PER DIEM 2015 PROSECUTING ABUSE OF CHILD	213.50
199372	5/1/2015	ESTEVES, BRIAN	PER DIEM INTERNAL AFFAIRS INVEST	161.00
199373	5/7/2015	GONZALEZ, JUAN	PARK SECURITY REFUND	50.00
199374	5/7/2015	JOHNNY QUICK #101	REISSUED CK#164537 UB REFUND FRM 05/2009	143.56
199375	5/7/2015	NEW BEGINNING	REISSUE CK 177665 FOR DEPOSIT REFUND	65.00
199376	5/7/2015	AECOM	PROFESSIONAL ENGINEERING SVS	733.22

199377	5/7/2015	ALL VALLEY ADMINISTRATORS	MEDICAL & CHILD CARE EXP 05/08/15 PR	766.20
199378	5/7/2015	GALVAN, JOSEPH	FIELD DEPOSIT REFUND	50.00
199379	5/7/2015	AMERICAN BUSINESS MACHINES	COPIER STAPLES	70.68
199380	5/7/2015	ARAMARK UNIFORM SERVICES	03/15 UNIFORM SERVICES	3,086.16
199381	5/7/2015	BRIDGE STORE	ALTERNATIVE PAY STATION SVS FOR APRIL 15	746.00
199382	5/7/2015	STATE CONTROLLER'S OFFICE	SERVICES FOR ANNUAL STREET REPORT	1,699.49
199383	5/7/2015	CENTRAL VALLEY PRESORT	MAY 2015 NEWSLETTER	887.76
199384	5/7/2015	COLONIAL LIFE & ACCIDENT INSURANCE CO	E700482-3 FOR 05/08/15 PAYROLL	1,071.83
199385	5/7/2015	COMCAST	05/15 SVS 8155500320322006	83.94
199386	5/7/2015	CONCENTRA MEDICAL CENTERS	PRE-EMPLOYMENT PHYSICALS	445.00
199387	5/7/2015	DIAMOND COMMUNICATIONS	SEWER ALARM MONITOR	520.00
199388	5/7/2015	CROWN SERVICES CO.	TOILET RENTAL	230.00
199389	5/7/2015	DOWNTOWN FORD SALES	2015 FORD F250 PICKUP	61,487.49
199390	5/7/2015	ADMINISTRATIVE SOLUTIONS INC.	CITY PD RETIREE BILL 4/1- 7/1/15 SKEELS	5,896.60
199391	5/7/2015	E & M ELECTRIC & MACHINERY, INC.	SUPPORT CONTRACT	12,032.79
199392	5/7/2015	RIBLET CONNIE	Utility Billing Credit Refund	342.80
199393	5/7/2015	POND LOUIS C	Utility Billing Deposit Refund	34.95
199394	5/7/2015	NISHIMOTO CO	Utility Billing Deposit Refund	6.28
199395	5/7/2015	HANHART RICHARD AND ELMA	Utility Billing Credit Refund	50.05
199396	5/7/2015	GILL DAVID	Utility Billing Deposit Refund	42.72
199397	5/7/2015	MARTIN CRAIG	Utility Billing Deposit Refund	9.50
199398	5/7/2015	BURSEY SCOTT	Utility Billing Credit Refund	207.87
199399	5/7/2015	SIERRA ALEXANDER DEAN	Utility Billing Credit Refund	133.17
199400	5/7/2015	REDHEAD ROGER L	Utility Billing Deposit Refund	18.93
199401	5/7/2015	CHAUDHRY KHALID	Utility Billing Credit Refund	330.62
199402	5/7/2015	MENDOZA GENOVEVA	Utility Billing Credit Refund	166.10
199403	5/7/2015	VALLEY VANGUARD	Utility Billing Deposit Refund	129.76
199404	5/7/2015	CHESSER MELISSA	Utility Billing Deposit Refund	152.49
199405	5/7/2015	FLORES CHRIS	Utility Billing Credit Refund	269.12
199406	5/7/2015	ELIZONDO EMMA MUCHUCA	Utility Billing Credit Refund	212.58
199407	5/7/2015	JIMENEZ ENRIQUE	Utility Billing Credit Refund	6.99
199408	5/7/2015	FABIONAR STEVE	Utility Billing Credit Refund	64.93
199409	5/7/2015	VIZCARRONDO MAGDALENA	Utility Billing Credit Refund	96.13
199410	5/7/2015	CHAVEZ FILIBERTO MENDOZA	Utility Billing Credit Refund	160.00
199411	5/7/2015	VILLAREAL LUZ MARIA OR CITY OF MADERA	Utility Billing Credit Refund	150.34
199412	5/7/2015	GUERRERO JUAN	Utility Billing Credit Refund	144.71
199413	5/7/2015	REALTY WORLD REAL ESTATE PROS	Utility Billing Deposit Refund	31.40
199414	5/7/2015	MONTIEL FRANCISCO	Utility Billing Credit Refund	105.74
199415	5/7/2015	REDUS EL, LLC	Utility Billing Credit Refund	150.10
199416	5/7/2015	AUDLER MARY ANN	Utility Billing Credit Refund	11.59
199417	5/7/2015	ALLEN JAMES	Utility Billing Credit Refund	85.71
199418	5/7/2015	RODRIGUEZ MARCELINO	Utility Billing Credit Refund	84.78
199419	5/7/2015	HOLGUIN SABRINA AND ALBERT C/O NEWTON PROPERTY MA	Utility Billing Deposit Refund	22.44
199420	5/7/2015	KB HOME	Utility Billing Credit Refund	165.45
199421	5/7/2015	NATIONSTAR MORTGAGE LLC	Utility Billing Deposit Refund	5.81
199422	5/7/2015	HOWARD KARA	Utility Billing Credit Refund	133.77
199423	5/7/2015	ELK GROVE DODGE	2015 CHARGER	46,673.58
199424	5/7/2015	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	1,535.23
199425	5/7/2015	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION ENG SVS 04/16- 04/30/15	7,743.75
199426	5/7/2015	GEIL ENTERPRISES, INC.	MARCH 2015 JANITORIAL SERVICES	7,753.73
199427	5/7/2015	HAYNES, EUGENE G.	MILEAGE REIMBURSEMENT FOR RMA TRAINING	53.59
199428	5/7/2015	HERTZ EQUIPMENT RENTAL	WATER TRUCK RENTAL	1,583.28
199429	5/7/2015	HI-TECH EMERGENCY VEHICLE SERVICE INC	REPAIR OF E7 COMPARTMENT DOOR	6,329.77
199430	5/7/2015	JSL CONSTRUCTION INC.	PMT #4 1990 TANGERINE	3,414.60
199431	5/7/2015	JOHN DEERE LANDSCAPES, LLC	PLUMBING SUPPLIES	345.42
199432	5/7/2015	KAISER FOUNDATION HEALTH PLAN	CITY MEDICAL KAISER MAY 2015	115,345.98
199433	5/7/2015	CITY OF MADERA	TRANSFER REFUND TO OTHER CUST ACCOUNT	61.00
199434	5/7/2015	MADERA CLEANERS & LAUNDRY	YOUTH CENTER MAY SERVICE	32.30
199435	5/7/2015	AL VASQUEZ CONSTRUCTION	518 VINEYARD CLEAN UP	2,450.00
199436	5/7/2015	MADERA REDEVELOPMENT AGENCY	REIMBURSEMENT OF NSP3 PROJECT FUNDS	11,970.29
199437	5/7/2015	MADERA TRIBUNE	TIRE AMNESTY	567.00
199438	5/7/2015	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL SVS MARCH 2015	293,663.36
199439	5/7/2015	WILLDAN FINANCIAL SERVICES	ANNUAL DISTRICT ADMIN SVS MAY 2015	792.22
199440	5/7/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 05/08/2015 PAYROLL	5,628.64
199441	5/7/2015	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 05/08/2015 PAYROLL	1,956.96

199442	5/7/2015	P G AND E	04/15 SVS 3499945233-6	718.33
199443	5/7/2015	PAY PLUS SOLUTIONS, INC.	CALPERS MONTHLY SUBSCRIPTION MAY 2015	494.00
199444	5/7/2015	PECK'S PRINTERY	AVA NOV PRINTING SVS	650.16
199445	5/7/2015	JARAMILLO, MARIA TERESA	ESCHEATED CK# 171342 02/2010 UB REFUND	111.14
199446	5/7/2015	VILLEGAS, SERGIO	ESCHEATED CK# 178675, 03/2011 UB REFUND	214.43
199447	5/7/2015	CABALLERO, ANDRE AND BUENO, REYNA	ESCHEATED CK# 165723, 06/2009 UB REFUND	57.69
199448	5/7/2015	ARRIAGA, JESSICA	FACILITY DEPOSIT REFUND	50.00
199449	5/7/2015	SCORPIONS	PARK DEPOSIT REFUND	50.00
199450	5/7/2015	FIRECRACKERS	FIELD DEPOSIT REFUND	100.00
199451	5/7/2015	NOMBRANO, MELISSA	PARK DEPOSIT REFUND	50.00
199452	5/7/2015	GIDEON,KEN	FIELD CANCELLATION REFUND	100.00
199453	5/7/2015	ZION HILL MISSIONARY BAPTIST CHURCH	FACILITY DEPOSIT REFUND	100.00
199454	5/7/2015	CENTRAL CALIFORNIA KRUSH	FIELD DEPOSIT REFUND	50.00
199455	5/7/2015	RUIZ, MARIO	PARK DEPOSIT REFUND	50.00
199456	5/7/2015	JACKSON, TERRELL	FIELD DEPOSIT REFUND	100.00
199457	5/7/2015	MENDOZA, WILFREDO	PARK DEPOSIT REFUND	50.00
199458	5/7/2015	ARREDONDO, ROLANDO	FIELD DEPOSIT REFUND	50.00
199459	5/7/2015	FAITH TABERNACLE CHRISTIAN ACADEMY	FACILITY DEPOSIT REFUND	200.00
199460	5/7/2015	MOLINA, MIKE	FIELD DEPOSIT REFUND	50.00
199461	5/7/2015	SANCHEZ, MARTHA	PARK DEPOSIT REFUND	50.00
199462	5/7/2015	SANTACRUZ, ANALILIA	PARK DEPOSIT REFUND	50.00
199463	5/7/2015	GALLEGOS, CLEOFAS	PARK DEPOSIT REFUND	50.00
199464	5/7/2015	GONZALEZ, BRIGIDA	PARK DEPOSIT REFUND	50.00
199465	5/7/2015	DOLORES, ANA	PARK DEPOSIT REFUND	50.00
199466	5/7/2015	TRUJILLO, JOHNNY	PARK DEPOSIT REFUND	50.00
199467	5/7/2015	SAUCEDO, ISAAC	PARK CANCELLATION REFUND	50.00
199468	5/7/2015	BOBADILLA, TED	DEPOSIT REFUND	200.00
199469	5/7/2015	CHURCH OF JESUS CHRIST	BUSINESS LICENSE FEE REFUND	50.00
199470	5/7/2015	DELGADO, FERNANDO	PARK DEPOSIT REFUND	50.00
199471	5/7/2015	UNITE HERE LOCAL 19	FACILITY DEPOSIT REFUND	50.00
199472	5/7/2015	PITNEY BOWES CREDIT CORP.	INK CARTRIDGES	141.35
199473	5/7/2015	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE	419.50
199474	5/7/2015	PRESORT CENTER, THE	CURBSIDE ADVERTISING	1,957.39
199475	5/7/2015	SCRAP TIRE CO.	TRAILER SVS	2,300.00
199476	5/7/2015	SEABURY, COPELAND & ANDERSON	LIABILITY INSURANCE	8,155.00
199477	5/7/2015	SHEKLANIAN, SHANT	PER DIEM SWAT BREACHER TRAINING	91.50
199478	5/7/2015	SPARKLETTS	LAB & DRINKING WATER	155.90
199479	5/7/2015	SIMPLEXGRINNELL	FIRE EXTINGUISHER INSPECTION	52.00
199480	5/7/2015	TAG/AMS, INC.	DOT TESTING	75.00
199481	5/7/2015	TESEI PETROLEUM, INC.	FUEL	493.28
199482	5/7/2015	THYSSENKRUPP ELEVATOR CORPORATION	YOUTH CENTER ELEVATOR SERVICES	234.36
199483	5/7/2015	VILLA GARDENING SERVICE INC	APRIL GARDENING SVS ACCORNERO PARK	545.00
199484	5/7/2015	VANTAGEPOINT TRANSFER AGENTS-457	PLAN #302351 CONTRIBS FOR 05/06/15 PR	18,705.00
199485	5/7/2015	VULCAN CONSTRUCTION & MAINTENANCE INC	INSTALLATION OF WATER METERS PROG PMT #2	113,451.81
199486	5/7/2015	WILLIAMS, RANDALL	PER DIEM OFFICER INVOLVED INCIDENT	91.50
			Bank # 1 - Union Bank General Account Total	1,464,358.25

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REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 20, 2015

AGENDA ITEM NUMBER B-3

APPROVED BY:

DEPARTMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

CONSIDERATION OF A RESOLUTION APPROVING THE SUBMISSION OF GRANT APPLICATIONS TO THE ACTIVE TRANSPORTATION PROGRAM AND AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE ALL REQUIRED GRANT DOCUMENTS

RECOMMENDATION:

Staff recommends that Council approve a resolution authorizing the submission of Active Transportation Program grant applications on behalf of the City of Madera.

DISCUSSION:

On March 25th 2015, the California Department of Transportation released the Active Transportation Program (ATP) guidelines for FY 2015-2016. The ATP provides grants to eligible communities that meet the program's requirements to apply. These grants fund the expansion or improvement of non-motorized routes such as bicycle and pedestrian paths. Grant awards range from a minimum of $250,000 and the guidelines do not state a maximum limit.

Staff has determined that the City meets the eligibility requirements to submit an ATP application and believes that our community would benefit from such an award. Potential projects that could serve as candidates for this grant include, but are not limited to, enhancements along the Fresno River Trail and street improvements along Sunset Avenue. All grant awards from a successful ATP application would be programmed into the capital improvement program, which is ultimately subject to Council approval.

FISCAL IMPACT:

Submission of applications to the ATP 2015 program will not impact the General Fund as all costs associated with a successful award will be borne by grant resources.

VISION MADERA 2025 PLAN:

Submission of grant applications to the ATP 2015 program supports the objectives of Strategy 115 by seeking sufficient economic resources to provide adequate City services and prepare for future growth.

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE CALIFORNIA ACTIVE TRANSPORTATION PROGRAM

WHEREAS, the State of California Department of Transportation (Department) has issued a Notice of Funding Availability dated March 25, 2015 (NOFA), under its Active Transportation Program (ATP); and

WHEREAS, the Department is authorized to approve funding allocations for the ATP, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

WHEREAS, the ATP provides grant assistance to local agencies to fund projects that promote non-motorized travel; and

WHEREAS, the City of Madera (Applicant) has identified multiple projects throughout the community that could benefit from this program; and

WHEREAS, the Applicant desires to submit ATP applications to the Department for grant assistance to fund these projects; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.

2. Applicant is hereby authorized and directed to apply for and submit to the Department ATP applications released for the 2015 Designated Program Year.

3. The City Administrator, or his/her designee, is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), and any and all other documents required or deemed necessary or appropriate to secure the ATP grant from the Department, and all amendments thereto (collectively, the "ATP Grant Documents").

4. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement.

5. The City Administrator, or his/her designee, is authorized to execute in the name of the Applicant the ATP Application Package and the ATP Grant Documents as required by the Department for participation in the ATP Program.

6. This resolution is effective immediately.

****

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REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 20, 2015

AGENDA ITEM NUMBER B-4

APPROVED BY:

DEPARTMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

CONSIDERATION OF A RESOLUTION APPROVING THE SUBMISSION OF A LETTER OF SUPPORT FOR THE MADERA COUNTY TRANSPORTATION COMMISSION ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATION AND AUTHORIZING THE MAYOR TO SIGN ON BEHALF OF THE CITY

RECOMMENDATION:

Staff recommends that Council adopt a resolution approving the submission of a Letter of Support for the Madera County Transportation Commission's (MCTC) application to the 2015 Active Transportation Program and authorizing the Mayor to sign such a letter on behalf of the City of Madera.

DISCUSSION:

On March 25th 2015, the California Department of Transportation released the Active Transportation Program (ATP) guidelines for FY 2015-2016. The ATP provides grants to eligible communities that meet the program's requirements to apply. These grants fund the expansion or improvement of non-motorized routes such as bicycle and pedestrian paths. Grant awards range from a minimum of $250,000 and the guidelines do not state a maximum limit.

The MCTC desires to submit an application to the 2015 ATP and has requested a Letter of Support from the City to supplement its proposal. (*see attachment: Letter of Support for MCTC 2015 ATP Application*) This proposal seeks funding for the creation of a regional Active Transportation Plan, which would address the health and environmental concerns caused by our community's over-reliance on motor vehicles. Specifically, it would promote non-motorized travel such as bicycling and walking in an effort to improve the health of our residents, while also reducing our emission of pollutants and greenhouse gases. Staff has evaluated this request and determined that

providing such a letter would not undermine the City's own ATP applications. As a result, Staff encourages Council to adopt a resolution approving the submission of the attached Letter of Support for the MCTC application to the 2015 ATP and authorizing the Mayor to sign this letter on behalf of the City.

FISCAL IMPACT:

Providing a Letter of Support for the MCTC application to the 2015 ATP will not impact the General Fund as all costs associated with a successful award will be borne by this applicant and grant resources.

VISION MADERA 2025 PLAN:

Submission of grant applications to the 2015 ATP supports the objectives of Strategy 115 by seeking sufficient economic resources to provide adequate City services and prepare for future growth.

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING THE SUBMISSION OF A LETTER OF SUPPORT FOR THE MADERA COUNTY TRANSPORTATION COMMISSION 2015 ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATION AND AUTHORIZING THE MAYOR TO SIGN ON BEHALF OF THE CITY

WHEREAS, the State of California Department of Transportation (Department) has issued a Notice of Funding Availability dated March 25, 2015 (NOFA), under its 2015 Active Transportation Program (ATP); and

WHEREAS, the Department is authorized to approve funding allocations for the ATP, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

WHEREAS, the 2015 ATP provides grant assistance to local agencies to fund projects that promote non-motorized travel; and

WHEREAS, the Madera County Transportation Commission (MCTC) has developed an 2015 ATP application that seeks funding for the creation of a regional Active Transportation Plan; and

WHEREAS, the MCTC has submitted a request to the City of Madera for a Letter of Support to supplement this application; and

WHEREAS, Staff believes that such a plan would benefit our community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.

2. The City is hereby authorized and directed to provide the MCTC with a Letter of Support for its 2015 ATP application.

3. The Mayor is hereby authorized to sign such a letter on behalf of the City.

4. This resolution is effective immediately.

****

May 21, 2015

Patricia Taylor, Executive Director
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, California 93637
Office: 559·675·0721 Fax: 559·675·9328
Website: www.maderactc.org

Re: Letter of Support- ATP 2015 Grant Application

Dear Ms. Taylor:

The City of Madera is pleased to offer its support for the 2015 Active Transportation Program grant application that the Madera County Transportation Commission (MCTC) has developed. As we understand the proposal, the application would pursue funding for the creation of a regional Active Transportation Plan. This plan would seek to accomplish the following goals:

- Promote active transportation such as walking and biking
- Address environmental issues in our communities
- Reduce greenhouse gas and pollution emissions
- Address health issues such as obesity and asthma
- Address safety issues in our communities by increasing safety education
- Identify potential infrastructure improvements
- Address the needs of disadvantaged communities
- Enhance multi-modal connectivity

Sincerely,

_____

Robert L. Poythress, Mayor
205 W. 4th Street
Madera, CA 93637
(559) 661-5405
rlpoythress@cbbank.com

REPORT TO CITY COUNCIL

Return to Agenda

Approved by:

Department Director

City Administrator

Council Meeting of: May 20, 2015

Agenda Number: B-5

SUBJECT: Consideration of a Resolution Approving an Agreement with CostTree, LLC for Cost Allocation Plan Software and Authorizing the Mayor to Execute the Agreement

RECOMMENDATION: Staff recommends adoption of the Resolution Approving an Agreement with CostTree, LLC for Cost Allocation Plan Software to calculate administrative overhead costs to be charged to various user departments.

SUMMARY: The Cost Allocation Plan Software that CostTree, LLC provides will allow the administrative departments of the City to capture more accurate overhead costs from user departments.

DISCUSSION: Pursuant to the Federal Office of Management and Budget (OMB) Circular A-87, the City is required to prepare a Cost Allocation Plan to document the allowable costs of services provided by administrative departments which can be charged to various user departments. The Cost Allocation Plan the City has been using is extremely outdated and cumbersome to use. The Software that CostTree provides calculates the administrative overhead costs in a more up to date manner resulting in more accurate figures which allows the administrative departments to capture more overhead costs. The net result of this helps the General Fund.

The Agreement with CostTree is an Annual License Agreement and will allow the City to calculate the administrative overhead costs for the 15/16 Fiscal Year Budget. The cost of the Agreement is $2,499 for one year and staff is only asking for a one year agreement.

FINANCIAL IMPACT: Approval of the agreement provides ongoing financial reporting support for the City. The agreement amount was budgeted under the contracted services line item for the Finance Department.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN: Approval of this agreement is not specifically addressed in the vision 2025 plan, but falls within the parameters to provide for A Well Planned City.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT WITH COSTTREE, LLC FOR COST ALLOCATION PLAN SOFTWARE AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, the City of Madera is required to prepare a Cost Allocation Plan for budget purposes annually; and

WHEREAS, the current Cost Allocation Plan is outdated and inaccurate; and

WHEREAS, CostTree, LLC provides Cost Allocation Plan Software which calculates more accurate administrative costs resulting in the capture of more overhead costs; and

WHEREAS, The City has obtained a quote from CostTree, LLC for a one year License Agreement in the amount of $2,499.00.

NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA does hereby resolve, find and order as follows:

1. The Annual License Agreement between the City of Madera and CostTree, LLC in an amount not to exceed $2,499, a copy of which is on file in the office of the City Clerk and referred to for particulars, is hereby approved.
2. The Mayor is hereby authorized to execute the Annual License Agreement with CostTree, LLC.
3. The resolution is effective immediately upon adoption.

****

COSTTREE LICENSE AND SERVICE AGREEMENT

This License and Service Agreement ("Agreement") is entered into as of May 20, 2015, by and between CostTree LLC, a California limited liability company, ("Licensor") and City of Madera, a California City, ("Customer").

RECITALS

A. Licensor provides cost allocation plan software accessible via the Internet.

B. Customer seeks to obtain, and Licensor seeks to provide, access to the software on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, based on the foregoing premises and the promises set forth below, the parties agree as follows:

AGREEMENT

1. DEFINITIONS

1.1. "Confidential Information" will have the meaning set forth in sections 4.1 and 4.2.

1.2. "Customer Data" means all information provided by Customer to Licensor through the Service for use in conjunction with the Services and the Software, including processing, storage and transmission as part of the Services.

1.3. "Customer Information" means all information created or otherwise owned by Customer or licensed by Customer from third parties, including Customer Data and information created by Customer by using the Services, that is used in conjunction with the Services and the Software.

1.4. "Equipment" will have the meaning set forth in section 3.2.

1.5. "Licensor Information" means information, including the Software, created or otherwise owned by Licensor or licensed by Licensor from third parties, related to the Services and any materials prepared by Licensor pursuant to a Statement of Work.

1.6. "Services" means the electronic data processing, storage and transmission services offered by Licensor, which are enumerated in Exhibit A.

1.7. "Software" means the software used by Licensor to provide the Services.

2. SERVICES AND SUPPORT

2.1 Obligations of Licensor. Subject to the terms and conditions of this Agreement, Licensor will use reasonable commercial efforts to provide the Service to Customer.

2.2 Grant of License. Subject to the terms and conditions of this Agreement, Licensor grants to Customer a limited, nontransferable, nonexclusive license for the term of this Agreement to access and use the Services and the Software via the Internet; use of the Software and the Services is limited to the support of Customer's normal course of business for cost allocation plan development.

2.3 Restrictions on Use. Customer may not, directly or indirectly, (i) license, sell, lease or otherwise transfer or grant third-party access to the Services or the Software, (ii) alter, modify, translate or, create derivative works based on the Software, (iii) process or permit to be processed the data of any third party, (iv) use or permit the use of the Services or the Software in the operation of a service bureau, timesharing arrangement or otherwise for the benefit of a third party, (v) disassemble, decompile, or reverse engineer the Software or any aspect of the Services, or otherwise attempt to derive or construct source code or other trade secrets from the Software, or (vi) permit any third party to do any of the foregoing.

2.4 Training Services. Licensor's current training services are set forth in Exhibit A.

2.5 Use of Customer Data/Customer Representations and Warranties. Customer shall be solely responsible for collecting, inputting and updating all Customer Data. Customer shall be solely responsible for ensuring the accuracy of all data submitted into and through the Software and for ensuring the final accuracy of all reports or other products produced by the Software or Licensor. Customer represents and warrants that its Customer Information does not and will not include anything that infringes the copyright, patent, trade secret, trademark or any other intellectual property right of any third party and does not contain anything that is obscene, defamatory, harassing, offensive, malicious or otherwise violates any other right of any third party; Customer further represents and warrants that no additional data or software, malicious or otherwise, will be uploaded to, stored in, or transmitted through the Software or any of Licensor's other property.

2.6 Passwords. Licensor shall provide Customer with passwords to access the Service, only one individual may use a single password to access the Service. Customer shall be responsible for all use of its account(s). Customer shall also maintain the confidentiality of all passwords assigned to it. Customer may not share its passwords with third parties or attempt to access the Service without providing a password assigned to it.

3. CUSTOMER RESTRICTIONS AND RESPONSIBILITIES

3.1. Compliance with Laws/Representations and Warranties. Customer represents, covenants, and warrants that Customer will use the Services and any data of third parties only as contemplated by this Agreement and in compliance with all applicable laws and policies (including but not limited to laws, government regulations, Licensor policies and any other applicable policies relating to intellectual property, employment, labor, spamming, spoofing, network security, privacy, obscenity or defamation.)

3.2. Customer Equipment. Customer shall be responsible for selecting, obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking equipment, web servers, and Internet access, but excluding the Software (collectively "Equipment"). Customer shall be responsible for ensuring that the Equipment is compatible with the Services and the Software. Customer shall also be responsible for the security and use of the Equipment.

4. CONFIDENTIALITY AND PUBLICITY

4.1. Confidentiality Obligation. "Confidential Information" means all written or oral information designated as confidential at the time of disclosure that is made accessible to the other party in connection with this Agreement including, without limitation; computer programs, software, formulas, data, information, inventions, techniques, strategies, trade secrets, know-how, plans for products or services, marketing plans, financial documents or data, processes and designs, and Service passwords, but not the terms and existence of this Agreement and other information and/or documents which may be covered by the public open records acts. Written Confidential Information must be marked as "confidential" or "proprietary." Oral Confidential Information must be designated as confidential at the time of disclosure and reduced to a written summary and marked "confidential" or "proprietary" within 10 days of the oral disclosure. Each of the parties shall treat the other party's Confidential Information confidentially and with at least the same degree of care it uses to prevent the disclosure of its own Confidential Information, but in no event less than reasonable care. In addition, each party shall use the Confidential Information of the other party solely in the performance of its obligations under this Agreement and not disclose it, except to authorized employees of the receiving party or its affiliates, its legal counsel and its accountants (provided that the receiving party contractually obligates them to a duty of confidentiality no less restrictive than the duty imposed by this section 4.1 and remains jointly and severally liable for any breach of confidentiality by them). Each party shall promptly notify the other party of any actual or suspected misuse or unauthorized disclosure of its Confidential Information. Upon expiration or termination of this Agreement, each party shall return all tangible copies of any Confidential Information received from the other party.

4.2. Exclusions. Confidential Information will not include information that the recipient can prove: (i) was generally available to the public at the time it was disclosed, (ii) was known to the recipient, without restriction, at the time of disclosure by the disclosing party, (iii) is disclosed with the prior written approval of the disclosing party, (iv) was independently obtained or developed by the recipient without any use of the Confidential Information, (v) becomes known to the recipient, without restriction, from a source other than the disclosing party who does not owe a duty of confidentiality to the disclosing party and obtained the information by lawful means, or (vi) is disclosed in response to an order or requirement of a court, administrative agency, or other governmental body, a subpoena, or by the rules of a securities market or exchange on which the disclosing party's securities are traded (but only if (a) the recipient vigorously opposes the proposed disclosure and provides prompt advance notice to the disclosing party to enable it to appear and independently contest the disclosure, and (b) any Confidential Information so disclosed will otherwise remain subject to the provisions of this section 4). The burden of proof in establishing that any Confidential Information is subject to any of the foregoing exceptions will be borne by the receiving party.

4.3. Trademark License. Customer grants Licensor a limited, nonexclusive, worldwide right and license during the Term to use the names, logos and trademarks of Customer to publicize the existence of the business relationship established by this Agreement.

5. PAYMENT OF FEES

5.1. Fees. Customer shall pay Licensor the Annual License Agreement fees for the Services as set forth on Exhibit A. Add-ons or support services may be requested by Customer in writing, and Customer shall then pay for such additional services when invoiced. Licensor reserves the right to change the fees or applicable charges upon 30 days' prior notice by US mail in accordance with section 11.7. Unless otherwise specified in Exhibit A, Customer shall pay the fees set forth in the invoice to Licensor within 30 days of the invoice date.

5.2. Disputed Amounts. Licensor need not provide any adjustments or credits to Customer for disputed amounts billed by Licensor unless Customer provides written notice of the disputed amounts to Licensor within 60 days after the (i) closing date on the first billing statement in which the error or problem appeared, or (ii) invoice date on the first invoice in which the error or problem appeared. Customer must direct any notices required under this section 5.2 (and any related inquiries) to Licensor by US mail in accordance with section 11.7.

5.3. Interest and Taxes. Unpaid fees are subject to a finance charge of 1% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection (including reasonable attorneys' fees). Customer shall be responsible for all taxes associated with the Services other than taxes based on Licensor's net income.

5.4. Annual Renewal. Unless otherwise notified by Customer, Licensor will issue annual renewal invoice 30 days prior to the lapse of the contract expiration date.

6. TERM AND TERMINATION

6.1 Term. Unless terminated 'earlier in accordance with section 6.2, the term of this Agreement will be one year. This Agreement will automatically renew, expressly subject to annual appropriation by the appropriate authorizing agent or committee, unless terminated as set forth below.

6.2 Termination. This Agreement may be terminated as follows:

(i) Customer may terminate this Agreement at any time by notifying Licensor in writing. Licensor will not refund any fees for the Service for the remainder of the then-current term.

(ii) Either party may terminate this Agreement immediately by written notice if the other party materially breaches this Agreement and fails to cure its breach after receipt of written notice within (a) 15 days in the case of nonpayment of any fees, or (b) 30 days in the case of all other breaches.

(iii) Either party may terminate this Agreement immediately by written notice if the other party (a) becomes insolvent, (b) makes an assignment for the benefit of creditors, (c) files or has filed against it a petition in bankruptcy or seeking reorganization, (d) has a receiver appointed, or (e) institutes a proceeding for liquidation or winding up. In the case of involuntary proceedings, a party will only be in breach if the applicable petition or proceeding has not been dismissed within 90 days.

6.3 Survival. The provisions of sections 2.3, 2.5, 2.6, 3.1, 4.1, 4.2 and 5 through 11 will survive the expiration or earlier termination of this Agreement. Customer's obligations under section

4 with respect to the Software and Services shall survive the expiration or earlier termination of this Agreement for a period of 2 years.

7. PROPRIETARY RIGHTS

7.1. Licensor's Proprietary Rights. Exclusive of Customer Information, Licensor (or its third-party licensors, if applicable) will retain all rights, title, and interest in and to the Software, Services and the Licensor Information and all legally protectable elements or derivative works thereof. Licensor may place copyright and/or proprietary notices, including hypertext links, within the Services. Customer may not alter or remove these notices without Licensor's written permission. Customer may not have the right to, and agrees not to, attempt to restrain Licensor from using any skills or knowledge of a general nature acquired during the course of providing the Services, including information publicly known or available or that could reasonably be acquired in similar work performed for another Licensor customer.

7.2. Customer's Proprietary Rights. Customer will retain all rights, title and interest in and to the legally protectable elements of Customer Information and derivative works thereof.

8. INDEMNITY. To the extend allowed by law, Customer will indemnify, defend, and hold Licensor harmless from and against any and all costs, liabilities, losses and expenses (including, but not limited to, reasonable attorneys' fees) resulting from any claim, suit, action or proceeding brought by any third party against Licensor arising out of or relating to Customer's breach of its representations or warranties hereunder or its use of the Software and Services.

9. WARRANTY AND DISCLAIMER

9.1. Limited Warranty for Services. Licensor shall use reasonable commercial efforts consistent with prevailing industry standards to maintain the security of the Services and minimize errors and interruptions in the Services, provided that:

(i) Customer uses the Service and the Software strictly in accordance with this Agreement,

(ii) Customer pays all amounts due under this Agreement and is not in default of any provision of this Agreement, and (iii) Customer makes no changes (nor permits any changes to be made other than by or with the express approval of Licensor) to the Software or Service.

In addition, Customer acknowledges that the Services may be temporarily unavailable for scheduled maintenance, for unscheduled emergency maintenance, or because of other causes beyond Licensor's reasonable control. Licensor will not be liable to Customer as a result of these temporary service interruptions.

9.2. DISCLAIMER OF WARRANTIES FOR SERVICE AND SOFTWARE. NEITHER LICENSOR NOR ITS SUPPLIERS OR SERVICE PROVIDERS WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR

ERROR FREE; NOR DO THEY MAKE ANY WARRANTY ABOUT THE RESULTS THAT MAYBE OBTAINED BY USING THE SOFTWARE OR SERVICES. EXCEPT AS EXPRESSLY AND UNAMBIGUOUSLY PROVIDED IN SECTIONS 9.1 AND 9.2, THE SOFTWARE AND SERVICE ARE PROVIDED "AS IS" AND LICENSOR, ITS SUPPLIERS AND SERVICE PROVIDERS DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, INFORMATIONAL CONTENT, SYSTEM INTEGRATION, ENJOYMENT AND NONINFRINGEMENT. LICENSOR, ITS SUPPLIERS AND SERVICE PROVIDERS DISCLAIM ANY WARRANTY REGARDING THE ACCURACY OF ANY PRODUCT OR REPORT CREATED THROUGH CUSTOMER'S USE OF THE SOFTWARE AND ANY WARRANTY REGARDING THE CONFORMITY OF SAID PRODUCTS OR REPORTS TO THE SPECIFIC NEEDS OR REQUIREMENTS OF CUSTOMER OR CUSTOMER'S PROGRAMS.

10. LIMITATION OF LIABILITY.

10.1 EXCLUSION OF DAMAGES AND LIMITS ON LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT OR OTHERWISE, LICENSOR, ITS OFFICERS, EMPLOYEES, AFFILIATES, REPRESENTATIVES, CONTRACTORS, SUPPLIERS, LICENSORS AND SERVICE PROVIDERS WILL NOT BE RESPONSIBLE UNDER ANY CONTRACT OR THEORY OF RECOVERY (INCLUDING NEGLIGENCE, STRICT LIABILITY OR OTHERWISE) FOR ANY: (A) INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (B) LOSSES CAUSED BY EVENTS BEYOND LICENSOR'S REASONABLE CONTROL (INCLUDING, WITHOUT LIMITATION, THE DISCLOSURE OF CONFIDENTIAL OR OTHER CUSTOMER INFORMATION OR DATA); AND (C) AMOUNTS THAT, IN THE AGGREGATE, EXCEED THE FEES PAID BY CUSTOMER TO LICENSOR FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE FIRST ALLEGED ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY.

10.2. CURE PERIOD FOR BREACH OR DEFECT. IF CUSTOMER BELIEVES LICENSOR HAS BREACHED THIS AGREEMENT OR IN ANY WAY DAMAGED CUSTOMER, CUSTOMER SHALL GIVE LICENSOR WRITTEN NOTICE OF THE ALLEGED BREACH OR DAMAGES. THE NOTICE SHALL SPECIFY THE ERROR OR BREACH ALLEGED TO HAVE OCCURRED AND CUSTOMER WILL COOPERATE WITH ANY ADDITIONAL INFORMATION-GATHERING NECESSARY TO IDENTIFY THE EXACT BREACH. FOR 45 DAYS AFTER RECEIPT OF THE WRITTEN NOTICE OF BREACH, LICENSOR SHALL HAVE THE RIGHT TO CURE THE BREACH. IF LICENSOR DOES NOT CURE THE DEFAULT WITHIN THE TIME PERMITTED, CUSTOMER MAY PURSUE ANY AND ALL LEGAL AND EQUITABLE REMEDIES.

11. MISCELLANEOUS

11.1. Assignment. This Agreement will be binding upon and inure to the benefit of the parties to this Agreement and their respective successors and permitted assigns, provided that neither this Agreement nor any license hereunder may be assigned by Customer (whether by operation of law or otherwise) without Licensor's prior written consent. Notwithstanding the foregoing, Licensor may assign all or any part of its rights and obligations under this Agreement to (a) any entity resulting from any merger, consolidation or other reorganization of Licensor, (b) any operating entity controlling Licensor, or owned or

controlled, directly or indirectly, by Licensor, (c) any affiliate of Licensor, or (d) any purchaser of all or substantially all of the Licensor's assets.

11.2. Force Majeure. Neither party may be held liable for any damages or penalty for delay in the performance of its obligations hereunder (other than Customer's obligation to make payments under this Agreement) when the delay is due to the elements, acts of God or other causes beyond its reasonable control.

11.3. Forum For Disputes. Any action to enforce the terms of this Agreement, or arising out of the subject matter of this Agreement, shall be commenced in the state or federal courts located in Sacramento, California.

11.4. Severability. A determination that any provision of this Agreement is invalid or unenforceable will not affect the validity or enforceability of any other part of this Agreement. Similarly, a determination that any provision is invalid or unenforceable in one application will not affect the validity or enforceability of the same provision in other contexts. To the extent possible, this Agreement shall be construed to give meaning to every provision.

11.5. Waiver and Modification. A party's waiver of any breach or its failure to enforce any term of this Agreement may not be deemed a waiver of any other breach or of its right to enforce the same term or others in the future. Any waiver, amendment, supplementation or other modification or supplementation of any provision of this Agreement will be effective only if in writing and signed by both parties.

11.6. Governing Law. This Agreement will be governed by and construed in accordance with the substantive laws of the United States and the State of California, without regard to or application of California's conflicts of law rules. This Agreement will not be governed by the United Nations Convention on the International Sale of Goods or the Uniform Computer Information Transactions Act, the application of which are expressly excluded.

11.7. Notices. All notices, including any notices of deposition, required or desired to be given pursuant to this Agreement shall be given by first-class mail, Federal Express or other similar overnight delivery service, addressed as follows:

To Licensor:

Nicolie Lettini, President
CostTree, LLC
112 J. Street Suite 200
Sacramento, CA 95814

To Customer:

Tim Przybyla
City of Madera
205 W. 4th Street
Madera, CA 93637

11.8. Relationship of Parties. This Agreement will not be construed as creating an agency, partnership, joint venture or any other form of legal association between the parties and each party is an independent contractor.

11.9. Attorneys' Fees. In any action or proceeding to enforce the terms of this Agreement, or arising out of the subject matter of this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs, including any and all expenses reasonably incurred, not limited to expenses provided under the California Code of Civil Procedure.

11.10. Price and Terms. Customer acknowledges and agrees that Licensor has set its prices and entered into the Agreement in reliance upon the disclaimers of warranty and the limitations of liability set forth herein, that the same reflect an allocation of risk between the parties (including the risk that a contract remedy may fail of its essential purpose and cause consequential loss), and that the same form an essential basis of the bargain between the parties.

11.11. Construction. This Agreement shall be deemed the joint work product of the parties and may not be construed against either party as drafter. Captions are for convenience only and may not be construed to define, limit or affect the construction or interpretation of this Agreement.

11.12. Entire Agreement. This Agreement, including Exhibits, constitutes the entire agreement between the parties with respect to the subject matter of this Agreement, and supersedes and replaces all prior or contemporaneous written or oral statements, understandings or agreements. Except where otherwise set forth in the main body of this Agreement, in the event of a conflict between an Exhibit and the main body of this Agreement, the terms of the main body of this Agreement will prevail.

COSTTREE, LLC	City of Madera
_____	_____
Name: Cathy Galbraith	Name: _____
Title: Managing Director	Title: _____
Dated: _____	Dated: _____

EXHIBIT A

LICENSE FEES

Organization Type	**Amount***
Annual License Agreement	$2,499

* Base Price includes one (1) Super User and four (4) hours of Consulting Support

Add-ons

Users	**Amount**
Super User	$1,000
Regular User	$750
Review/Audit	$350

Support	**Amount**
"My CAP Partner" – 20 hours	$2,500
"My CAP Partner" – 10 hours	$1,500

****My CAP Partner must be paid within 30 days of the Contract Effective Date.

User Functionality

Task	Super User	Regular User	Reviewer
Examine data input into the system	X	X	X
Examine supporting documentation located in the document repository	X	X	X
Run Error Check	X	X	X
Generate Cost Allocation Plan	X	X	
Add/edit/delete plan information	X	X	
Add/edit/delete plan supporting documentation in document repository	X	X	
Add/Delete users	X		
Modify user access and role	X		

SERVICES

Included in annual license fees:

- Up to four hours of webinar training/calls with Cost Tree Team
- Upgrade and maintenance of Service
- Up to six concurrent backups of Customer Data allowed on the server
- Ability to reassign a user's password within your organization due to turnover or the replacement of a team member

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REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF May 20, 2015

AGENDA ITEM NUMBER B-6

APPROVED BY

GRANT ADMINISTRATOR

CITY ADMINISTRATOR

SUBJECT: Consideration of a Resolution Approving a 2015/2016 Community Development Block Grant Agreement for Services with the Successor Agency to the Former Madera Redevelopment Agency for Code Enforcement Services

RECOMMENDATION:

Staff recommends Council adopt the Resolution approving an agreement with the Successor Agency (Agency).

DISCUSSION:

Council previously allocated Community Development Block Grant (CDBG) funding to the Agency at its May 6, 2015 meeting. The Agency intends to use this funding to provide neighborhood revitalization and code enforcement services in targeted areas to protect against blighting conditions and improve the quality of life. The Department of Housing & Urban Development (HUD) requires that the city enter into an agreement prior to supporting such an activity. Council's approval of the attached agreement will satisfy this requirement for the Agency's activities during FY 2015/2016. Table 1 provides a description of the program and its CDBG allocation.

FINANCIAL IMPACT:

Approval of the attached agreement will not impact the General Fund because, in addition to CDBG, the activity receives funds generated by the Abandoned Vehicle Authority, Tire Grants, Fines and Penalties, the Vacant Building Ordinance and Abandoned Property Registration fees.

VISION MADERA 2025 CONSISTENCY:

Authorization of the attached agreement will support the Vision Madera 2025 Strategies as follows:

Strategy 137: Promote sound redevelopment practices and code enforcement citywide.

CDBG 2010/2015 CONSOLIDATED PLAN CONSISTENCY:

The use of CDBG funds requires the city to meet goals established by HUD. This activity provides services to low- and moderate-income persons and provides services within areas of our community where the percentage of low- to moderate-income persons is equal to or greater than 51 percent.

Table 1

Program	Description	Allocation
Neighborhood Revitalization	To provide neighborhood revitalization and code enforcement services in targeted areas to protect against blighting conditions and improve the quality of life.	$400,000

RESOLUTION NO. 2015-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2015/2016 COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT FOR SERVICES WITH THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY FOR CODE ENFORCEMENT SERVICES

THE CITY COUNCIL OF THE CITY OF MADERA DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

1. The Agreement with the Successor Agency to the Former Madera Redevelopment Agency for Services Funded by the City of Madera, California to provide neighborhood revitalization and code enforcement services in targeted areas to protect against blighting conditions and improve the quality of life is on file in the office of the City Clerk, and to which reference is hereby made for full particulars, is hereby approved, and the Mayor Pro Tem is authorized and directed to execute said Agreement for and on behalf of the City of Madera.
2. The City Clerk is hereby authorized and directed to forward a copy of the Resolution to the Grant Administrator.
3. This resolution is effective immediately upon adoption.
4. The Director of Finance is hereby authorized to take such action to implement the terms of the Resolution.

****

AGREEMENT FOR SERVICES FUNDED BY CITY OF MADERA

This Agreement is entered into, effective on the date of July 1, 2015.

PARTIES:

The City of Madera, hereafter referred to as "CITY", and the Successor Agency to the Former Madera Redevelopment Agency, hereafter referred to as the "CONTRACTOR."

RECITALS:

WHEREAS, the CITY has been designated as the sponsoring agency to administer and implement the program for the Community Development Block Grant (CDBG) activities of the CITY, and in accordance with the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the laws of the State of California; and

WHEREAS, the Madera City Council has determined that to carry out code enforcement inspections of privately owned vacant lots, tagging abandoned vehicles, inspecting housing units, businesses and organizations as complaints are filed by the public or identified by staff is eligible for funding under 24 CFR Part 570.201(c); and

WHEREAS, the CONTRACTOR is dedicated to establishing a partnership with the community to be progressive in nurturing a sense of community and contributing to community wellness; and

WHEREAS, the CONTRACTOR has submitted a project plan and budget to carry out code enforcement inspections of privately owned vacant lots, tagging abandoned vehicles, inspecting housing units, businesses and organizations as complaints are filed by the public or identified by staff is consistent with the intent and purpose of the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and which has been approved by the CITY Council.

NOW THEREFORE, the parties hereto agree as follows:

1. Services

The CONTRACTOR shall provide all services and responsibilities as set forth in the project design, which is attached to this Agreement, marked as Exhibit "A," and incorporated herein by reference.

2. Funding and Method of Payment

a. Compensation

Payments shall be made after receipt and verification of actual expenditures incurred by the CONTRACTOR in the performance of this Agreement and shall be documented to the CITY by the fifteenth (15^{th}) day of the month following the end of the quarter. Allowable expenditures under this Agreement are specifically established and attached hereto marked Exhibit "B" and incorporated herein by reference. The total obligation of the CITY under this Agreement shall not exceed $400,000 in fiscal year 2015-2016. Any compensation not consumed by expenditures of the CONTRACTOR by the expiration of this Agreement shall automatically revert to the CITY.

b. Public Information

The CONTRACTOR shall disclose in all public information its funding source.

c. Lobbying Activity

The CONTRACTOR shall not directly or indirectly use any of the funds provided under this Agreement for publicity, lobbying, or propaganda purposes designed to support or defeat legislation pending before the Congress of the United States or the Legislature of the State of California.

d. Political Activity

The CONTRACTOR shall not directly or indirectly use any of the funds under this Agreement for any political activity or to further the election or defeat of any candidate for public office.

3. Fiscal Compliance

The CONTRACTOR shall be subject to the same fiscal regulations imposed on CITY by the U. S. Department of Housing and Urban Development for the use of Community Development Block Grant funds.

Program Income

CONTRACTOR shall report quarterly all program income as required under 24 CFR 570.503(b)(3) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the CONTRACTOR shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the CONTRACTOR may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to CITY at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to CITY.

4. Compliance With Laws

If the CONTRACTOR receives CDBG funding under this Agreement, CONTRACTOR shall comply with all rules and regulations established pursuant to the Housing and Community Development Act of 1974 and its amendments and Uniform Administrative Requirements under 24 CFR 570.503(b)(4). The CONTRACTOR and any subcontractors shall comply with all applicable local, State and Federal regulations, including but not limited to those requirements listed in Exhibit "C" attached hereto and incorporated herein by reference.

Administrative Requirements/Financial Management/Accounting Standards

CONTRACTOR agrees to comply with 24 CFR 84.21-28 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

Costs Principles

CONTRACTOR shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations," or A-21, "Cost Principles for Educational Institutions," as applicable. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

5. Contract Administrator

CITY shall retain the right to administer this Agreement to verify that CONTRACTOR is performing its obligations in accordance with the terms and conditions thereof. CONTRACTOR and CITY shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

6. Period of Performance

The CONTRACTOR shall commence performance under this contract July 1, 2015 and shall end its performance June 30, 2016, unless terminated sooner as provided for elsewhere in this Agreement. Agreement may be extended upon written approval of the CITY.

7. Records

a. Record Establishment and Maintenance

CONTRACTOR shall establish and maintain records in accordance with those requirements prescribed by CITY, with respect to all matters covered by this Agreement. CONTRACTOR shall retain all fiscal books, account records, and client files for services performed under this Agreement for at least three (3) years from the date of the final payment under this Agreement or until all State and Federal audits are completed for that fiscal year, whichever is later. Pursuant to State and Federal law, it is the intent of the parties to this Agreement that the CONTRACTOR shall be reimbursed for actual costs incurred in the performance of this Agreement but that no profit is to accrue to the CONTRACTOR on account of such performance.

CONTRACTOR shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

1. Records providing a full description of each activity undertaken;
2. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
3. Records required to determine the eligibility of activities;
4. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
5. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
6. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21-28; and
7. Other records necessary to document compliance with 24 CFR 570.503(b)(5).

b. Reports/Required Notifications

The CONTRACTOR shall submit reimbursement claims with substantiating invoices and time cards signed by both the employee and applicable Department Head/Authorizing Official. Reports shall consist of the Quarterly Reporting Form. This form is contained in Exhibit "A-1" attached hereto and incorporated herein by reference.

The CONTRACTOR shall also furnish to the CITY such statements, records, reports, data, and information as the CITY may request pertaining to matters covered by this Agreement. In the event that the CONTRACTOR fails to provide such reports, it shall be deemed sufficient cause for the CITY to withhold payments until there is compliance. In addition, the CONTRACTOR shall provide written notification and explanation to the CITY within five (5) days of any funds received from another source to conduct the same services covered by this Agreement.

CITY shall notify CONTRACTOR in writing within thirty (30) days of any potential State or Federal exception discovered during an examination. Where findings indicate that program requirements are not being met and State and Federal participation in this program may be imperiled in the event that corrections are not accomplished by CONTRACTOR within thirty (30) days, written notification shall constitute CITY's intent to terminate this Agreement.

CONTRACTOR shall report to CITY promptly and in written detail, each notice of claim of copyright infringement received by CONTRACTOR with respect to all subject data delivered under this Agreement. CONTRACTOR shall not affix any restrictive markings upon any data. If markings are affixed, CITY shall have the right at any time to modify, remove, obliterate, or ignore such markings.

c. CDBG Reporting Requirements

The CITY will inform CONTRACTOR in writing if CDBG funds are provided under this Agreement, which require CONTRACTOR to submit an application or to complete a record as an integral part of receiving these funds.

CONTRACTOR shall submit with each quarterly invoice copies of paid invoices/receipts, copies of cash receipts or checks used to pay each invoice submitted, copies of time cards and related pay stubs for reimbursement.

8. Assignment

CITY and CONTRACTOR may not assign, or transfer their obligation of this Agreement or any rights hereunder without the prior written consent of the other party.

9. Subcontracts

If the CONTRACTOR should propose to subcontract with one or more third parties to carry out a portion of those services described in Exhibit "A" insofar as it deems proper or efficient, any such subcontract shall be in writing and approved as to form and content by the CITY prior to execution and implementation. Any such subcontract, together with all other activities performed, or caused by the CONTRACTOR, shall not allow compensation greater than the total project budget contained in Exhibit "B." An executed copy of any such subcontract shall be received by the CITY before any implementation and shall be retained by the CITY.

The CONTRACTOR shall be responsible to the CITY for the proper performance of any subcontract. Any subcontractor shall be subject to all of the same terms and conditions that the CONTRACTOR is subject to under this Agreement. No officer or director of the CONTRACTOR shall have any direct monetary interest in any subcontract made by the CONTRACTOR. A direct monetary interest contrary to this paragraph shall be deemed to exist, if an officer or director of the CONTRACTOR is also an owner, officer, or director of a corporation, association, or partnership subcontracting with the CONTRACTOR.

In addition, if the CONTRACTOR receives CDBG funds under this Agreement, the subcontractor shall be subject to CDBG federal regulations, including those listed in Exhibit "C."

10. Conflict of Interest

No officer, employee, or agent of the CITY who exercises any function or responsibility for planning and carrying out of the services provided under this Agreement shall have any direct or indirect personal financial interest in this Agreement. The CONTRACTOR shall comply with all Federal, State and local conflict of interest laws, statutes, and regulations, which shall be applicable to all parties and beneficiaries under this Agreement and any officer, employee, or agent of the CITY.

11. Discrimination

a. Eligibility for Services

The CONTRACTOR shall prepare and make available to the CITY and to the public all eligibility requirements to participate in the program plan set forth in Exhibit "A." No person shall, on the grounds of race, color, national origin, sex, religion, age, or disability status, be excluded from participation in, and denied the benefits of, or be subjected to discrimination with respect to the services funded under this Agreement.

The CONTRACTOR's services shall be accessible to the physically disabled, and the services of a translator, signer or assistive listening device shall be made available. CONTRACTOR, in its marketing materials, shall specify assistance to access its services is available for deaf and hard-of-hearing persons by calling 711 or 1-800-735-2929 and, for voice users, 1-866-735-2922 for TTY Relay Services. CONTRACTOR shall comply with requirements set forth in Exhibit D, Accessibility for Persons with Disabilities to Non-Housing Programs funded by Community Development Block Grant Funds – Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and the Architectural Barriers Act.

b. Employment Opportunity

The CONTRACTOR shall comply with the CITY policy, the Community Development Block Grant regulations, and the Equal Employment Commission guidelines, which forbids discrimination against any person on the grounds of race, color, national origin, sex, religion, age, familial status or disability status in employment practices. Such practices include retirement, recruitment advertising, hiring, layoff, termination, upgrading, demotion, transfer, rates of pay or other forms of compensation, use of facilities, and other terms and conditions of employment.

c. Suspension of Compensation

If an allegation of discrimination occurs, the CITY shall withhold all further funds until the CONTRACTOR can show by clear and convincing evidence to the satisfaction of the CITY that funds provided under this Agreement were not used in connection with the alleged discrimination.

d. Nepotism

Except by written consent of the CITY, no person shall be employed by the CONTRACTOR who is related by blood or marriage or who is a member of the Board of Directors or an officer of the CONTRACTOR. In the event HUD determines a CDBG-funded CONTRACTOR'S organization/agency operations violate federal rules and regulations with regard to nepotism and/or conducts business and a conflict of interest issue arises, then CONTRACTOR shall accept all responsibility to return any CDBG funds received from CITY.

12. Termination

a. This Agreement may be immediately terminated by CITY for cause where in the determination of CITY, any of the following conditions exist: (1) an illegal or improper use of funds, (2) failure to comply with any terms of this Agreement, (3) a materially incorrect or incomplete report, (4) an improper performance of services.

b. Any one of or combination of the above conditions will constitute grounds for suspension or termination of the Agreement. In no event shall any payment by the CITY hereunder constitute a waiver by the CITY of any breach of this Agreement or any default which may then exist on the part of the CONTRACTOR, nor shall such payment impair or prejudice any remedy available to the CITY with respect to the breach of default. When there is a breach of this Agreement, as defined by this section, the CITY may, in its sole discretion, immediately suspend or terminate this Agreement.

c. CITY shall have the option to terminate this Agreement without obligation of CITY to reimburse CONTRACTOR from the date the Federal or State Government withholds or fails to disburse funds to CITY, in the event such government withholds or fails to disburse funds, CITY shall give CONTRACTOR notice of such funding limitation or termination within a reasonable time after CITY receives notices of same.

d. Upon thirty (30) days written notice to the other party, either party may terminate this Agreement without cause. Notice shall be deemed served upon mailing.

13. Amendments

Adjustment of any line item within the total approved budget contained in Exhibit "B" or changes in the nature or scope of the program plan set forth in Exhibit "A" may be approved in writing by the City Administrator, or his designee.

14. Administration

The City of Madera Grants Administration Department shall administer this Agreement.

15. Evaluation

The CITY shall monitor and evaluate the performance of the CONTRACTOR under this Agreement to determine to the best possible degree the success or failure of the services provided under this Agreement and the adequacy of the program plan contained in Exhibit "A." The CONTRACTOR shall participate in evaluation of the program.

CONTRACTOR shall cooperate fully with CITY, State and Federal agencies, which shall have the right to monitor and audit all work performed under this Agreement.

CONTRACTOR shall also agree to on-site monitoring and personal interviews of participants, CONTRACTOR's staff, and employees by appropriate CITY staff on at least a quarterly basis.

16. Governing Law

Any controversy or claim arising out of or relating to this Agreement which cannot be amicably settled without court action shall be litigated only in Madera, California. The rights and obligations of the parties and all interpretations and performance of this Agreement shall be governed in all respects by the laws of the State of California.

17. Reversion of Assets

The CONTRACTOR must obtain prior written approval from the CITY whenever there is any modification or change in the use of any property acquired or improved, in whole or in part, using CDBG funds. If any real or personal property acquired or improved with CDBG funds is sold and/or is utilized by the CONTRACTOR for a use which does not qualify under the CDBG program, the CONTRACTOR shall reimburse the CITY in an amount equal to the current fair market value of the property, less any portion thereof attributable to expenditures of non-CDBG funds. These requirements shall continue in effect for the life of the property. In the event the CDBG program is closed-out, the requirements of this Section shall remain in effect for activities or property funded with CDBG funds, unless action is taken by the Federal government to relieve the CITY of these obligations.

18. Breach of Agreement

In the event the CONTRACTOR fails to comply with any of the terms of this Agreement, the CITY may, at its option, deem the CONTRACTOR's failure as a material breach of this Agreement and utilize any of the remedies set forth in 24 CFR 85.43 or that it deems appropriate. Should the CITY deem a breach of this Agreement material, the CITY shall immediately be relieved of its obligations to make further payment as provided herein. In addition to the Agreement being terminated by the CITY in accord with a material breach of this Agreement by the CONTRACTOR, this Agreement may also be terminated for convenience by the CITY in accord with 24 CFR 85.44.

19. No Third Party Beneficiaries

This Agreement is not intended to create and does not create any rights in or benefits to any third party, nor will it be deemed to confer rights or remedies upon any person or legal entity not a party to this Agreement.

20. Indemnification

IN THE EVENT HUD DETERMINES A CDBG-FUNDED CONTRACTOR HAS VIOLATED FEDERAL RULES AND REGULATIONS AND HUD REQUIRES REPAYMENT OF CDBG FUNDS, THEN CONTRACTOR SHALL REPAY ANY CDBG FUNDS WITHIN 90 DAYS OF A WRITTEN REQUEST FROM CITY.

21. Entire Agreement

This Agreement constitutes the entire agreement between CONTRACTOR and CITY with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications and understandings of any nature whatsoever unless expressly included in this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective officers thereunto duly authorized on the date first written above.

CITY OF MADERA:

By: _____
William Oliver, Mayor Pro Tem

Date: _____

ATTEST:

By: _____
Sonia Alvarez, City Clerk

Date: _____

SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY

By: _____
Jim Taubert, Executive Director

Date: _____

APPROVED AS TO LEGAL FORM:

By: _____
Brent Richardson, City Attorney

Date: _____

Exhibit A

CITY OF MADERA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT PROPOSAL FORM
2015/2016

DATE SUBMITTED: February 20, 2015

A. GENERAL INFORMATION

Name of Department/Organization:	Neighborhood Revitalization Department
Address:	428 East Yosemite Avenue, Madera, CA 93638
Contact Person:	James E. Taubert, Executive Director
	Phone: (559) 661-5110

Concurrence: James S Taubert
Department Head Signature / Authorizing Official

Amount Requested: **$400,000**

B. ACTIVITY DESCRIPTION

1. Summary

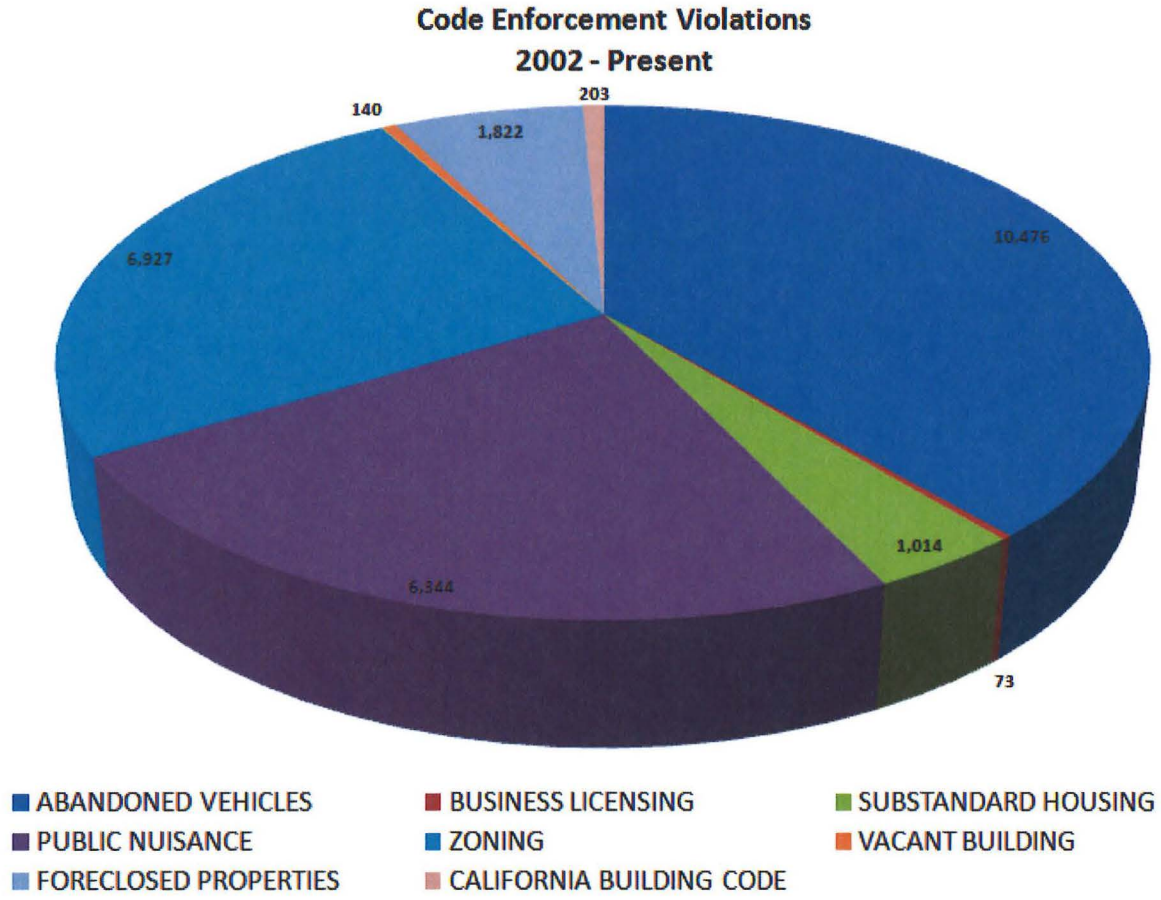
Agency and Department History

The Neighborhood Revitalization Department (initially known as Code Enforcement) was formally created in 2002 and assigned to be under the direction of the Madera Redevelopment Agency's Executive Director. This was done as a direct response to declining property maintenance standards, declining and distressed neighborhoods, expanding graffiti problems, heightened criminal activities and infrastructure deficiencies throughout the former redevelopment Project Area and CDBG eligible Census Tracts. The primary focus became the elimination of blight. Specific strategies and programs have evolved over time due in part to changing economic conditions, the realization that building on strengths is considerably less expensive than fixing problems, and the premise that great cities are defined by the strength of their weakest neighborhoods. Both, Neighborhood Revitalization Department and Madera Redevelopment Agency, prior to its dissolution by the State of California in February 2012, made those strategies a top priority for those ten (10) years.

Following decades of indifference, in the mid 1990's the City began spending a disproportionate share of redevelopment and grant funds in Census Tracts 8 and 9. The focus of

the expenditures was on public infrastructure and affordable housing. More recently, this effort has expanded to Census Tracts 6.01, 6.02, and 5.02. For the past four (4) years a greater emphasis has been placed on activities that encourage increased civic engagement. Significant progress has been made by the department since, even considering Madera's substantial set-backs caused by the foreclosure crisis. To date, the following has been accomplished:

10,476 Abandoned, inoperable or disabled vehicles cases
73 Business Licensing cases
1,014 Substandard Housing cases
6,344 Public Nuisances cases
6,927 Zoning cases
1,822 Foreclosed properties cases (since 2009)
203 California Building Code cases
140 Vacant Building Cases (since 2009)
308,751 Waste tires collected for recycling
142,353 Graffiti tags have been removed
1,476.92 Tons of trash, junk, and debris removed
$2,653,646.92 Fines/Penalties collected



Neighborhoods are always in transition, with patterns of property maintenance standards ever changing. Every property owner decides whether an improvement makes sense in light of local housing values, with many factors involved. The most recent and major factor that had an impact on those decisions was the foreclosure crisis. In some neighborhoods, property values have declined by as much as 80% creating a significant amount of economic stress. In other neighborhoods within the city, there are entire streets where all properties have undergone foreclosure at some point within the last eight (8) years. In Census Tracts 5.02, 6.01, 7 and 9, builders have walked away from and abandoned several hundred fully improved residential lots with some even being in the process of construction. Anything that affects the stability of neighborhoods has a detrimental effect on the city as a whole and, in the housing market's case, will have repercussions that will be felt for decades if not generations.

The Neighborhood Revitalization Department operates several programs which all share one mission in common: to improve Madera neighborhoods in ways that allow for safe and healthy life enjoyment. Staff strives to educate and empower residents through interactions where they are offered opportunities to make a difference in their community. Those programs are Code Enforcement, Waste Tire, and Neighborhood Outreach. Simply put, the goal is to assist in creating opportunities for Madera to be a thriving city with an engaged and empowered citizenry. Having property owner and resident buy-in is critical in the success of these efforts which is why so much emphasis is placed in building and maintaining a good rapport.

Code Enforcement Program

Code Enforcement is part of the operation and not by any means the sole mechanism to accomplish our mission. Today, enforcement occurs for public nuisance, zoning, substandard housing, abandoned vehicles, business license, sign, foreclosure, building code, graffiti (on private property) and vacant building violations. This program also headed the Target Neighborhood Enforcement Project, a pilot project that began in the previous project year. The desired outcome from a code enforcement standpoint is to obtain 100% voluntary compliance, without the use of administrative procedures.

Waste Tire Program

There are two platforms to this program that are managed by the department: enforcement and amnesty days. Generators and facilities must maintain compliance with state and local laws regarding storage and transportation of waste tires, which is all verified through site inspections. Enforcement occurs as needed. Amnesty events allow for residents to dispose of waste tires at no costs.

Neighborhood Outreach Program

This is the newest branch of the department's list of services. Through this program, citizens are able to become involved with Neighborhood Watch, neighborhood networking, block parties, Adopt-A-School, anti-graffiti efforts, youth outreach, National Night Out, Love Madera, and volunteer activities. There's only a few things that are more empowering than when a group of neighbors band together to generate progress within their neighborhood. The program has been embraced by the community and continues to gain momentum.

The anticipated outcome and purpose of the Neighborhood Revitalization Department, and its various programs, is to arrest the decline of CDBG eligible tracts, which just happens to be the areas suffering most from deterioration. Residents in Census Tracts 6.01, 6.02, 8, 9, and

5.02 have significantly increased their level of engagement in the programs. This is occurring in spite of the presence of recognizable inadequacies, disproportionate levels of crime, vacant and deteriorating structures, and certain deficiencies in public infrastructure.

Property maintenance and re-investment are vital in revitalization efforts. Arresting the weakening of these areas is necessary to generate re-investment and pride of ownership within the neighborhoods. The elimination of blight and deterioration will occur by focusing in those areas of the city that are in the beginning and/or intermediate stages of deterioration, before they become slums. The need to revitalize currently declining or transitional areas of town, otherwise referred to as deteriorating or deteriorated neighborhoods, is crucial for Madera's healthy growth and advancement. Those are defined as follows:

Deteriorating or deteriorated neighborhoods are those distinguished by the disproportionate number of deteriorating or deteriorated properties located within it; 10% of its stock or more.

A **deteriorating property** is one that exhibits lack of general maintenance and/or care, and without an outside source of motivation would constitute a threat to health, safety, public welfare and/or a public nuisance as defined by the Madera Municipal Code.

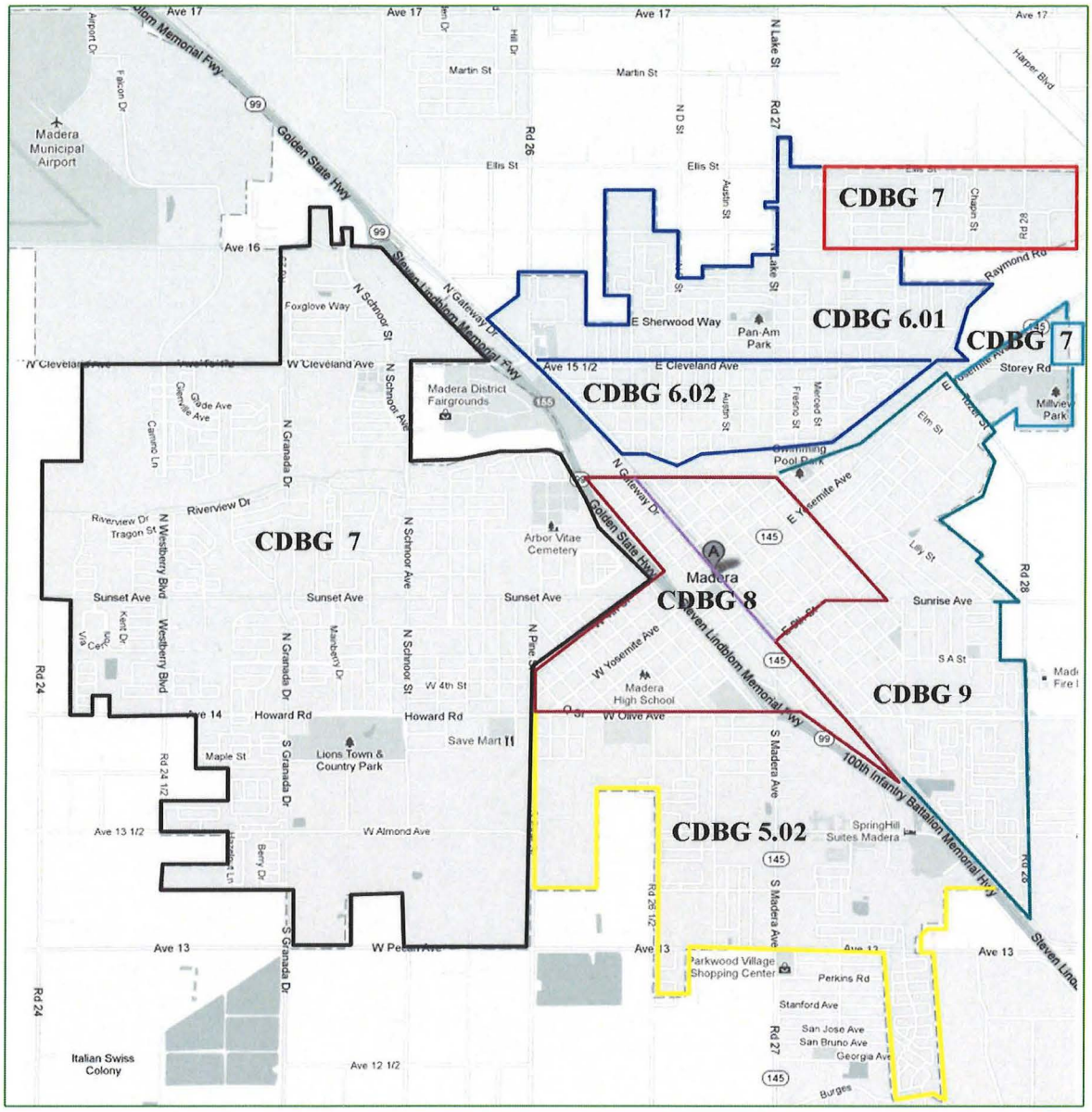
A **deteriorated property** is one that exhibits determinable signs of deterioration sufficient to constitute a threat to health, safety, public welfare and/or a public nuisance as defined by the Madera Municipal Code.

Deteriorating or deteriorated properties are also those that do not conform to the neighborhood standard.

The **neighborhood standard** is defined by conditions that are present in a simple majority of neighborhood properties found within a 300-foot radius of an individual property. A property that is the subject of a neighborhood standard comparison, or any other deteriorating or deteriorated property within the 300-foot radius, is not to be counted toward the simple majority.

Census Tract Characteristics

Neighborhoods exposed to blight are at an increased risk of various economic, social, and physical health disparities. Historically, blighted neighborhoods also have higher rates of crime, situations that involve turpitude and illicit drug activity. Below is a city wide map illustrating the location of CDBG Census Tracts within the City of Madera. It's important to note that Census Tract 7 is the only tract that does not meet the social, economic, and physical characteristics of a "CDBG eligible" census tract. Also, some HUD records indicate that 2 of 3 areas in the city currently designated as Tract 7 will soon be absorbed by Tracts 6.01 and 9.



2. Need

Neighborhood Revitalization Department Programs are necessary in order to arrest the decline of neighborhoods before they begin stages of deterioration. While the department does have authority to issue fines, it is not a main function, nor is it used to generate revenue as its purpose. Under the Code Enforcement Program, the responsibility to ensure that deteriorated or deteriorating areas are being made safe and sanitary for the general public is great and many steps are being taken to ensure it's carried out in that manner.

It is a fact that there are direct correlations between blight, run-down neighborhoods, high disturbance rates and criminal activity (Alliant Risk, Dec. 2013). None of these factors are found in choice neighborhoods that most are attracted. Over the past several years Madera has

developed several new strategies for addressing neighborhoods under deteriorating or deteriorated neighborhoods. These strategies include:

- Improve the physical conditions of properties;
- Improve the image of the neighborhood to residents and others;
- Increased communication and coordination of efforts with law enforcement;
- Increase the involvement and investment of residents in their neighborhoods; and
- Create strategic partnerships between residents, City Departments and local schools.

Despite the department's progress, the recent economic turmoil created by the foreclosures crisis is evident in neighborhoods throughout the City. Impacts on the families include the following:

- Displacement and housing instability;
- Financial insecurity and economic hardship;
- Personal and family stress;
- Uncertainty with a lack of confidence in the economy; and
- Demoralized approach toward property maintenance.

The impacts on neighborhoods and communities are also significant and include the following:

- Declining property values and physical deterioration;
- Decline in home ownership ratios;
- Local government financial stress; and
- Deferred maintenance of foreclosed properties.

Madera County continues to have a high rate of foreclosures, the majority of which still occur in the City. According to RealtyTrac, in Madera, a property experiences an average property value loss of 22.2% simply for entering the market as a foreclosure. This translates to an average loss of $40,000 per property.

The CDBG Project funds being requested through this project proposal will be focused on activities to eliminate blight by arresting the decline of transitional neighborhoods to deteriorating or deteriorated neighborhoods within CDBG Census Tracts. The purpose behind that is to generate re-investment and pride of ownership within the neighborhoods needed to restore them. This will be done through actions driven by the department's programs.

A high number of structures in Madera's CDBG eligible tracts were constructed prior to 1960. Deferred maintenance has become the norm. Foreclosures have only added to an existing problem. The following showcases other shortcomings and challenges found within each of the Tracts:

Census Tract 6.01

- The area has seven (7) tax credit multi-family projects and a large Housing Authority apartment complex. This represents a higher concentration of very low and low income residents than any other area of the City.

- During the past decade, 369 new homes were constructed. Due to the timing at which this took place, the area has experienced a higher than normal foreclosure rate.
- Major graffiti incident and gang area.
- High incidences of abandoned vehicles.
- Very few abandoned buildings.
- Absence of sidewalks/streetlights in many areas.
- Some retail/no manufacturing.
- A new tractor and agriculture retail facility has been constructed.
- A once small retail location just underwent a substantial remodel and expansion (N. D St. & E. Cleveland Ave.).
- Nine (9) neighborhood groups have been formed.

Census Tract 6.02

- The area is primarily single family residential with some multi-family housing and no significant new construction over the past thirty (30) years.
- Moderate graffiti incident area.
- High number of abandoned vehicles.
- Absence of sidewalks/streetlights in most areas.
- Six (6) abandoned buildings.
- Very little retail/no manufacturing.
- Moderate foreclosure activity.
- Homeless population present throughout the area, mostly due to its proximity to the Fresno River.
- Two (2) neighborhood groups have been formed.

Census Tract 8

- Beneficiary of significant RDA (pre-dissolution) expenditures in housing and infrastructure.
- The "central business district" is located in this census tract. Area is characterized by low lease rates and a number of vacant and/or abandoned buildings.
- A lot of social service agencies that provide services to very low and low income residents are located within the tract. This creates significant activity for the downtown area.
- Older housing stock (some are pre and early 1900's).
- Location of City/County offices.
- New 105,000 sq. ft. State of California Courthouse is under construction.
- Successor Agency owns residential and commercial properties in the area.
- Camarena Health Center has built a new 16,000± sq. ft. medical/dental office. This facility serves very low and low income residents.
- Older infrastructure with major storm drainage issues.
- The $2.5± million Fourth Street Project construction was recently completed.
- The area has a high ratio of renters over homeowners.
- Significant number of single-family residential properties with Accessory Dwelling Units (as defined by HUD).
- High graffiti incident area.
- High number of abandoned vehicles.
- Moderate foreclosure activity.

- Homeless population present throughout the area on a regular basis.
- Two (2) neighborhood groups have been formed.

Census Tract 9

- Beneficiary of significant RDA (pre-dissolution) expenditures in housing and infrastructure.
- Crossroads Shopping Center continuing to add new tenants and thrive.
- Successor Housing Agency owns 30± single family residential lots.
- New traffic signal being planned at East Yosemite Ave. /Elm St.
- New soccer fields being constructed at Sunrise Rotary Sports Complex.
- Large concentration of very low and low income residents.
- Eight (8) new subdivisions (2004-2008), some of which are still bank-owned.
- High foreclosure rate.
- A lot of abandoned/vacant buildings.
- High number of abandoned vehicles.
- Large number of substandard, occupied housing units. Many are in need of major rehabilitation.
- Homeless population present throughout the area on a regular basis.
- High graffiti incident area.
- With the exception of the Cross St. /Washington Ave. corridor and Vineyard Street, sidewalks and streetlights have been constructed throughout the census tract.
- Five (5) neighborhood groups have been formed.

Census Tract 5.02

- Bethard Square and Parkwood are older, distressed shopping centers with a high number of vacancies.
- High foreclosure rate in newer subdivisions.
- High graffiti area due to location of two (2) high schools.
- Large number of light industrial jobs at Span Business Park.
- Medical related development in Almond corridor.
- New offices for Madera County Office of Education have been constructed.
- Relatively stable, older neighborhoods with decent property maintenance standards.
- Absence of sidewalks/streetlights in many areas.
- Moderate problem with abandoned vehicles.
- Eight (8) neighborhood groups have been formed.

Census Tract 7 (Not Eligible)

- Since 1980, significant growth in new residential and retail. Major retailers include Wal-Mart, Home Depot, Lowes, Marshall's, Office Depot, Big 5 Sporting Goods and others.
- Relatively new infrastructure. Most areas enjoy street lights and sidewalks.
- A number of "affluent" neighborhoods and gated communities with high property maintenance standards.
- Large manufacturing job base.
- Balanced land uses between industrial, commercial and residential.
- Moderate problem with abandoned vehicles.

- Moderate to low levels of graffiti.
- Homeless population present through certain parts of the area.
- Eighteen (18) neighborhood groups with strong leadership.
- High foreclosure rate.

The Neighborhood Revitalization Department has become comprehensive in its community building initiatives, which are designed to simultaneously address virtually all aspects of neighborhood life. For the most part, the Department's activities fall into the following categories:

- Code Enforcement;
- Waste Tire;
- Neighborhood Outreach and;
- Affordable Housing as it pertains to enforceable obligations for Madera's Successor Agency

A more narrow definition relates to the issue of problem properties. Neighborhood blight in the form of problem properties includes abandoned buildings, foreclosed homes, derelict vacant lots, dilapidated housing, graffiti and the prevalence of abandoned vehicles. Problem properties are usually "eyesores" that discourage residents commitment to their neighborhoods, cause property values to decline and make a neighborhoods a less pleasant place to live. Residents who have choices are likely to leave the neighborhood, ceding it to lower income residents. Problem properties can also become "hotspots" for graffiti, drug dealing and gang activity.

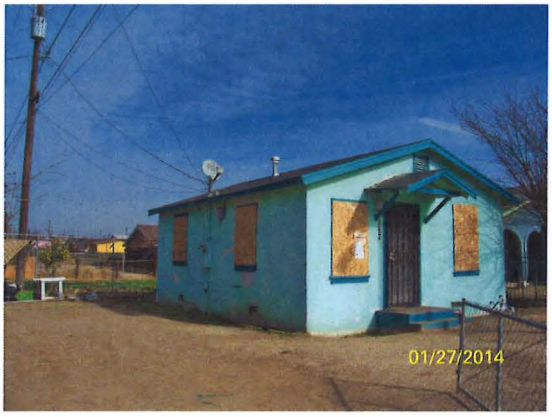
Problem properties are typically associated with older neighborhoods; however, the foreclosure crisis and the banks unwillingness to maintain these properties significantly expanded the problems.

The following is a visual sampling of problem properties:





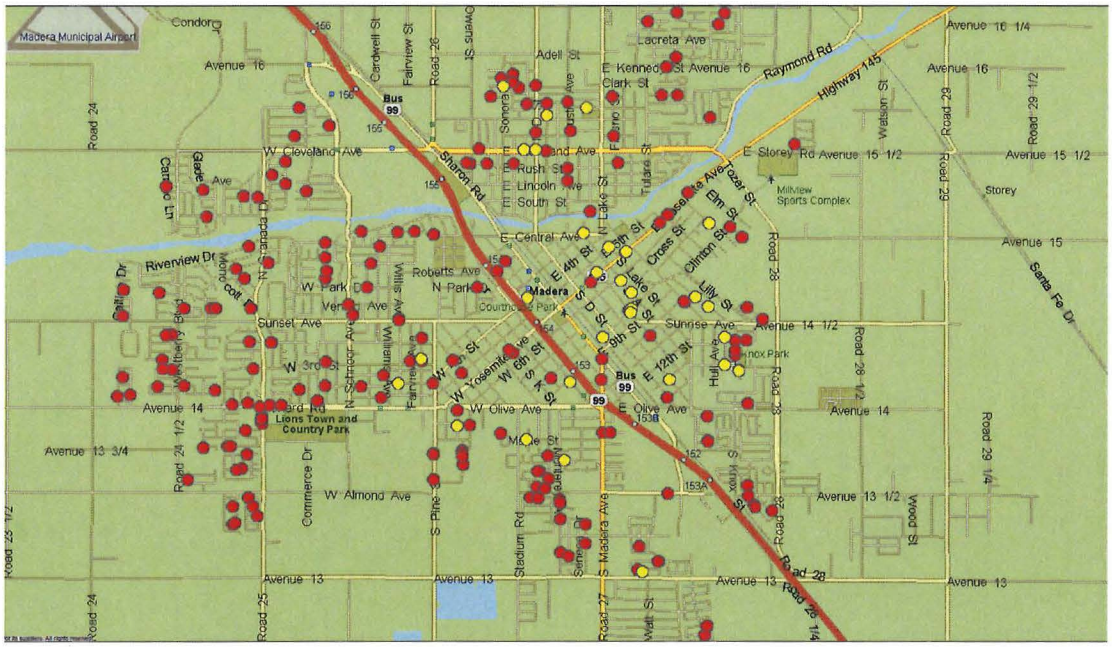








Foreclosed Properties & Vacant Buildings



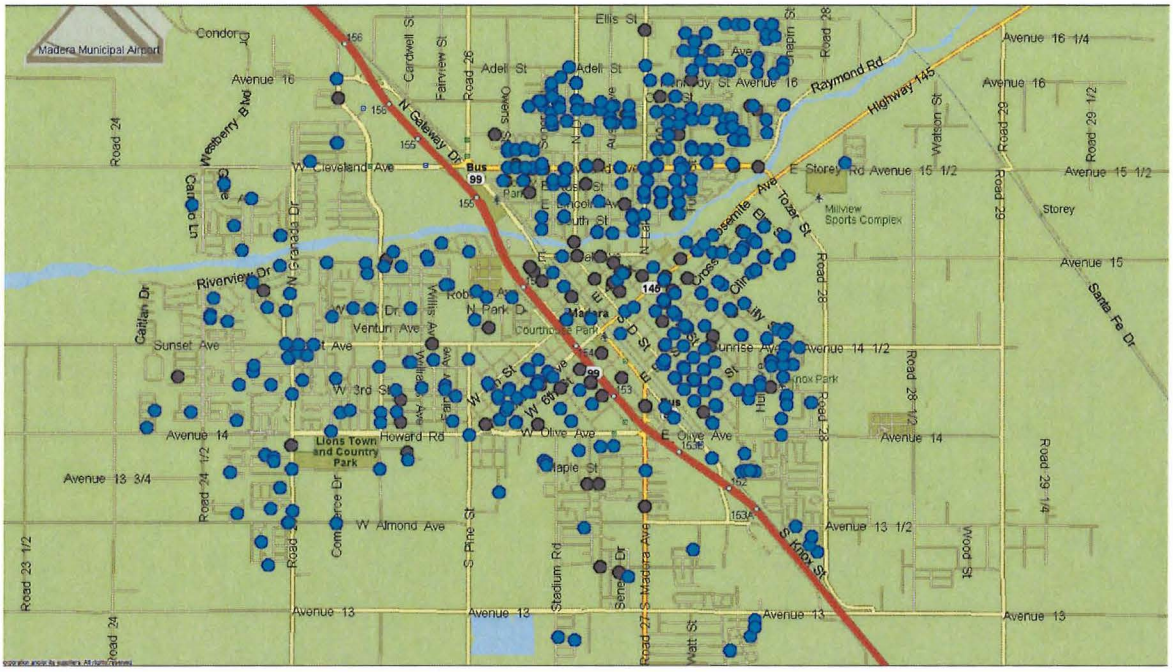
● = Foreclosure Cases

○ = Vacant Building Cases

Most vacant properties that are in foreclosure are a major source of blight in neighborhoods, and can also have a negative impact on the economy. In most cases, properties suffer from lack of maintenance and neglect which cause them to become a nuisance and attract other negative conditions to the neighborhoods. The pin map above illustrates the location of our foreclosure cases. As illustrated, foreclosures are a City-wide problem and are not limited to individual census tracts. Multiple foreclosures in a single neighborhood are not uncommon.

The City of Madera does have ordinances that require that both abandoned and/or vacant properties be registered. We currently have 39 vacant building that are being monitored, 106 registered foreclosures, and are monitoring 226 properties that are in default.

Substandard Housing & Zoning Cases



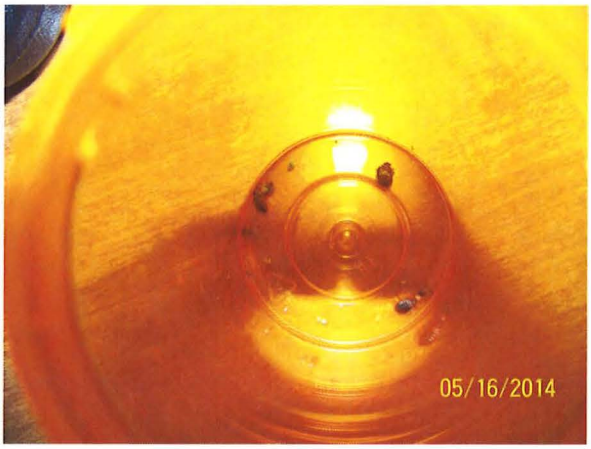
● = Substandard Housing Cases ● = Zoning Violation Cases

Substandard housing is a dwelling unit that is either dilapidated or unsafe and threatens the health and safety of the occupants. As older neighborhoods, Census Tracts 8 and 9 have more substandard housing units than other areas of the City. Like foreclosures, substandard housing can influence property values of the entire neighborhood. According to the 2003 Housing Element, there are 52 units in CDBG Census Tracts that are dilapidated and 2,230 units in need of rehabilitation. Currently and within CDBG Eligible Tracts, there are 112 active Zoning cases, and 114 active Substandard Housing cases.


10/22/2013


10/22/2013

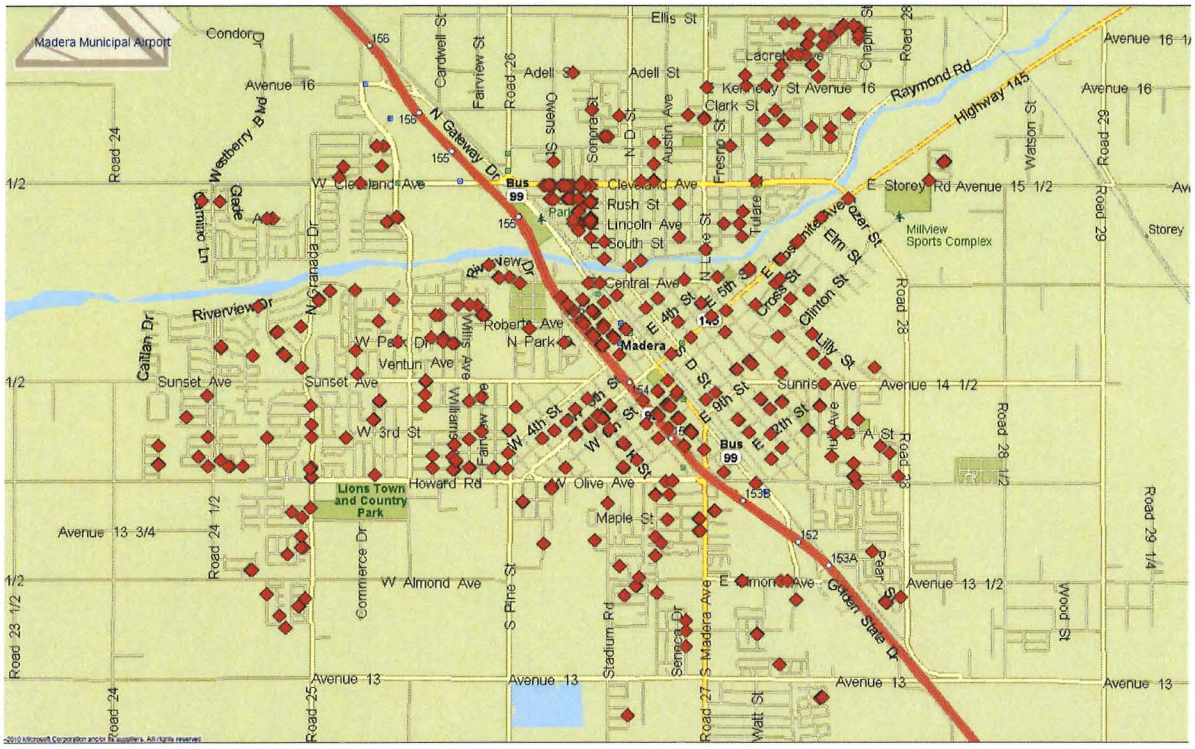

02/27/2014


05/16/2014


01/18/2014


10/18/2013

Public Nuisance Cases



A public nuisance is a behavior which unreasonably interferes with the health, safety, peace comfort or convenience of the general community. Public nuisance complaints tend to be generated by problem tenants or problem landlords. Given that CDBG Census Tracts have the highest percentage of renters versus owner occupied units, most complaints are generated from these neighborhoods. These types of violations are the easiest to spot during routine field checks throughout areas in the city. They have also been proven to be initial signs of deterioration in properties, and at times even some vehicle related violations. In Eligible Tracts today, there are 268 active Public Nuisance cases.

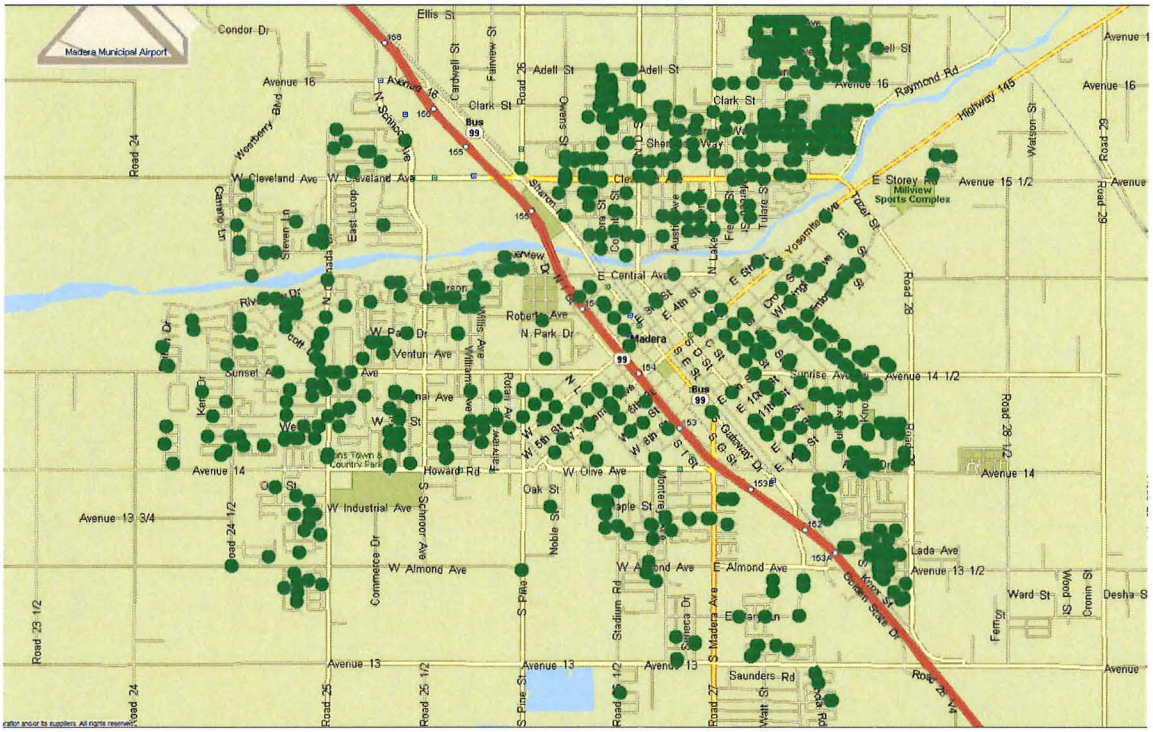








Abandoned Vehicle Cases



An abandoned vehicle is classified as one that is left on a highway, public property, or private property in such inoperable or neglected condition that the owner's intent to relinquish all further rights or interests in it may be reasonably concluded. Other types of vehicle violations addressed are those involving dismantled, wrecked, and/or inoperable vehicles. Allowing for such conditions to exist would be detrimental to our efforts as these create blight and are attractive nuisances.

Current case load levels are indicators of how current resources are being applied and utilized throughout the city, all in ways that help keep properties and neighborhoods from suffering the effects of deterioration.









Weed Abatement Enforcement

Until 2011, Weed Abatement had been addressed by Madera's Fire Department. Due to budget constraints, it had to be removed from the service delivery plan and has not taken place within the city since. It wasn't long before the department began to receive these types of complaints from residents regarding weeds, overgrowth and general lack of maintenance of vacant parcels. In January 2015, an amendment to the code was passed by our City Council allowing the City Administrator to designate its enforcement. The new ordinance will become effective and enforceable in February 2015.





Waste Tires - Amnesty Days





During the current project year there have been a total of 3,483 Waste tires removed and properly disposed of in keeping with the Department's main goal; elimination of blight and the arrest of deterioration in neighborhoods. Residents brought these waste tires to Tire Amnesty Days. Two (2) events were held last year, during which residents were able to drop off up to twenty (20) waste tires, free of charge.

The dissolution of redevelopment will have some long term impacts on our neighborhood revitalization efforts. The portion of CDBG funded code enforcement continues to be only one element of those efforts. The key is to leverage remaining bond funds ($6-7 million) in a manner that complements our past and current revitalization efforts. The following projects should be completed in 2015/2016:

Project	Census Tract	Amount
Yosemite Avenue /Elm Street Signal	9	$475,000.00
1350 East Yosemite Avenue Contamination	9	*Completed*
Southwest Industrial Park Master Plan	7	$121,000.00
NSP III (Foreclosure Acquisition/Rehabilitation)	5.02	$1.6 million
District Attorney/Probation Site Acquisition	8	*Completed*
Adell Improvement Project	6.01	$ 39,000.00
Sugar Pine Subdivision (remaining lots)	9	Land Sale
Riverside Villas (23 lots)	6.02	Land Sale
Riverside Villas (Infrastructure Improvements)	6.02	$330,000.00
Infill (12 lots)	8 / 9	*Sold*
Riverwalk Subdivision (Design)	8	$270,000.00
Riverwalk Subdivision (Construction)	8	$1.3 million
Riverwalk Subdivision (Property Acquisition)	8	$360,000.00
Avenue 16 Landscape Project	7	$160,000.00

3. Estimated cost of project

	FTE 15	FTE 16	Projected FY 14-15	Projected FY 15-16	% Increase	% Time in CDBG Tracks	Projected $ CDBG Tracks
Coordinator Position/Exec Director	1.4	1.5	201,871	207,745	2.9%	61%	$ 126,724
Neighborhood Revitalization Specialist	5.0	5.0	361,549	387,213	7.1%	62%	$ 240,072
Neighborhood Outreach Specialist	2.0	2.0	129,075	155,340	20.3%	57%	$ 88,544
PT Code Enforcement Consultant	2.0	2.0	86,670	86,594	-0.1%	50%	$ 43,297
Office Assistant	1.5	1.5	86,244	86,836	0.7%	56%	$ 48,918
PT Office Assistant	0.5	0.5	10,643	10,659	0.2%	56%	$ 6,005
Maintenance and Operations[1]			428,756	288,920	-32.6%	57%	$ 165,005
TOTAL	12.5	12.5	$1,304,808	$1,223,307	-6.2%		$ 718,565

Code Enforcement Funding	Budget FY 14-15	Budget FY 15-16	% Increase
CDBG [1]	$400,000	$400,000	0%
AVA	48,000	48,000	0%
Tire Grants	26,734	26,734	0%
City General Fund	-	150,000	
Fines & Penalties	455,000	455,000	0%
Vacant Building Ordinance	4,500	4,500	0%
Fund Balance	348,308	134,073	-62%
Abandoned Property Registration Fees	10,000	5,000	-50%
TOTAL	$ 1,292,542	$ 1,223,307	

[1] CDBG funds salaries and M&O.

The following are activities accomplished or which staff is involved with that are not CDBG funded but do compliment CDBG Funded Activities:

Activity	***Fund Source***
• Public nuisance enforcement (outside CDBG Eligible Areas)	General Fund
• Substandard housing enforcement (outside CDBG Eligible Area)	General Fund
• Abandoned vehicle abatement (outside CDBG Eligible Area)	General Fund
• Graffiti on private property (outside CDBG Eligible Area)	General Fund
• Zoning enforcement (outside CDBG Eligible Areas)	Fines/Penalties
• California Building Code enforcement	Fines/Penalties
• California Fire Code enforcement	Fines/Penalties
• School Presentations Coordination	Fines/Penalties
• Assist City-wide Curbside Cleanup	Fines/Penalties
• Portions of Anti-Graffiti and Adopt-A-School activities	Fines/Penalties
• Homeless camps clean-up preparations	General Fund

• Trash pickup/Vacant lots	General Fund
• Abandoned Vehicle Abatement	AVSA Grant
• Waste Tire Amnesty Days	CalRecyle Grant
• Waste Tire Enforcement	CalRecycle Grant
• Secondhand Dealer & Pawnbroker Licenses processing service	General Fund
• Weed Abatement (outside CDBG Eligible Areas)	General Fund

4. Timetable

The starting point for the activity is July 1, 2015. It is being projected that the anticipated outcomes outlined below would be completed at the end of the project year; June 30, 2016.

5. Measurable Goals

Area of Concern	Goal	Activity	Anticipated Outcome
I. Property Values	**A.** Develop Foreclosures Response System	**1.** Foreclosure Registration **2.** Ongoing monitoring and enforcement **3.** Work with Board of Realtors **4.** NSP III	**a)** Continue working with banks/realtors for 100% compliance **b)** Issue fines if necessary **c)** Acquire/Rehab ten (10) foreclosed properties
	B. Increase supply of affordable housing thru sale of Agency-owned property	**1.** Sold twenty eight (28) infill lots **2.** Sold four (4) Sugar Pine Subdivision lots **3.** Riverside Villas **4.** Riverwalk Subdivision **5.** Acquired one (1) infill lot.	**a)** Acquire six (6) infill lots **b)** Sell nine (9) Sugar Pine lots **c)** Complete design on Riverside Villas and Riverwalk Subdivision
II. Property Maintenance Standards	**A.** Educate residents on value of maintaining property according to commonly accepted principles	**1.** Work with residents regarding the following: a) Abandoned Vehicles b) Public Nuisance c) Waste Tires d) Zoning Violations e) Business Operations f) Substandard Housing g) California Building Code	**a)** Abate 1,000 abandoned vehicles **b)** Address 500 public nuisances **c)** Collect /recycle 15,000 waste tires **d)** Address 200 zoning violations **e)** Address 75 substandard housing cases **f)** Address 50 California Building Code violations
	B. Develop strategy to deal with problem landlords/tenants	**1.** Continue efforts through the use of Code Enforcement. **2.** Evaluate development and implementation of Rental Inspection Program.	**a)** Implementation of this program could result in the temporary displacement of a large number of low and very low income households
	C. Encourage maintenance of abandoned buildings	**1.** Strictly enforce Abandoned & Vacant Building Ordinances	**a)** Rehab or demolish five (5) buildings **b)** Monitor 200+ occupied properties suffering through foreclosure
	D. Target Enforcement Neighborhood Projects	**1.** Continue working on and complete Phase 2 for two (2) neighborhoods in Tracts 6.02 and 8. **2.** Develop and implement target areas to incorporate to the existing project outline.	**a)** Arrest decline of deteriorating neighborhoods as identified through neighborhood studies. **b)** Encourage re-investment in deteriorated neighborhoods. **c)** Address 100% of properties in qualifying Target Enforcement Neighborhood Projects.
III. Chronic Civic Disengagement	**A.** Increase resident participation in civic activities and activities that connect people to each other	**1.** Expand Neighbor Networking with a focus on Census Tract 6.01, 6.02, 8, and 9 **2.** Expand the number of Graffiti Abatement Volunteers **3.** Work with MMA to promote "Love Madera" campaign	**a)** Increase the number of networks by 20 **b)** Increase by 10% **c)** Increase participation by 10%
	B. Work with MUSD/MMA and other interested parties to create Adopt-a-School Program	**1.** Maintain formal communication between local school site administrators, pastors, and neighborhood leaders **2.** Continue to focus on elementary schools located in CDBG Eligible Census Tracts	**a)** Enlist three (3) additional schools and churches

6. Anticipated Outcomes

In the areas specific to the Code Enforcement and Waste Tire Programs, the anticipated outcomes will mirror the results as seen over the past several years. The concept applied here is to see a defining difference in the appearance and/or use of a site from prior to staff's involvement to that after the fact. Deteriorating properties, deteriorated properties and citizen engagement will continue to be the focal points of the department's activities. It's important to note that as cases are worked and residents see results, we see more residents become involved and demand the department respond to deteriorated and/or deteriorating properties to focus efforts within their neighborhoods. This is a great indication that a partnership has begun to take place.

As previously noted, foreclosures continue to affect Madera's residential market in a detrimental way. Trying to stabilize a neighborhood and instill a sense of security in residents and investors alike without addressing these properties would prove to be futile. They have been devastating for neighborhoods and families, and continue to erode the City's tax base. A recent trend is that a large number of underwater homeowners are being allowed to continue to reside in their homes. It is unknown whether the banks are beginning to negotiate, or if a wave of foreclosures is about to hit the market. In the meantime, it will be necessary to continue monitoring and enforcing the standards set by the municipal code as a major priority. Improvements in this will be assessed by the number of foreclosure properties that remain in that status within the city.

Waste Tire efforts will continue to concentrate on ensuring that local generators and retailers comply with codes. This is of vital importance due to the health and safety issues that waste tires can pose to the environment through vector issues and the propensity of toxic chemical contamination to the environment through tire fires. Madera does currently have a mosquito problem plaguing several areas of the city and anything done to assist with this is an effort to protect the public's health.

Neighborhood Outreach will continue to be a major component of our neighborhood revitalization efforts which focus on civic engagement. The City needs residents to make social and financial investments in their neighborhoods. Local governments tend to make better decisions when they increase the frequency, diversity, and level of engagement of community residents. Property values can also be favorably impacted when residents become more involved in their neighborhoods. Great neighborhoods make for a great city.

7. National Objective(s) Met

The Neighborhood Revitalization Department is requesting CDBG funds in order to meet HUD/CDBG national objectives through its programs. These are as follows:

- Benefit low or moderate income persons.
- Preventing or eliminating deterioration, slums and/or blight.

8. Vision Plan Madera 2025

The Neighborhood Revitalization Department is solely responsible for a certain component of the Vision Plan. Those details are as follows:

Action #	Action	Lead	What steps have been taken to achieve goals?	Highlights
126.5	Coordinate with community-policing, neighborhood- and business-watch programs.	Code Enforcement/ Neighborhood Revitalization	First, the department created the Neighborhood Outreach Program to undertake the action's responsibilities. Second, the department filled two (2) full time positions to man the Program. Through this program, citizens are able to become involved with community activities. The program continues to gain momentum and grow with great community support.	See Section F. Citizen Participation of this proposal for more details on the program.

The Department has also joined efforts with other departments to complete additional aspects of the Vision Plan. Those are as follows:

Action #	Action	Lead	What steps have been taken to achieve goals?	Highlights
201.3	Enforce zoning and redevelopment codes and regulations.	*Unassigned*	Neighborhood Revitalization Department is enforcing zoning regulations and codes on a daily basis. This is an ongoing action for the department.	A total of 429 zoning violation cases were closed during the last year.
303.3	Strengthen neighborhood associations.	Police Dept.	A partnership was created between the lead and Neighborhood Revitalization Dept. to maximize resources. This has proven to be a great partnership and the program is progressing well.	A total of 21 groups have completed Neighborhood Watch training session. An additional 23 are currently ongoing.
406.5	Reduce graffiti and related crime.	Police Dept.	Contracted with Boyle and Associates to obtain a plan of action on graffiti	To date, there are 1,803 T.A.G.

			elimination. Later, we created the T.A.G. groups which are formed of volunteers who are provided supplies by Neighborhood Revitalization Dept. to remove small graffiti.	members who remove small graffiti regularly and on their own time.
406.6	Expand youth programming to include graffiti, gang and crime prevention as well as self-defense.	Police Dept.	Neighborhood Revitalization Dept. continues to work with MUSD to educate kids in the 3rd grade of school on the perils of graffiti.	Staff visits with every school in the district and their 3rd grade students, each year to ensure we provide proper youth programming.
427.2	Expand Neighborhood Watch.	Police Dept.	Outreach efforts are ongoing to empower citizens on a daily basis.	See Section F. Citizen Participation of this proposal for more details on the program.
427.4	Develop community-neighborhood block parties.	Police Dept.	Outreach staff already assists residents in having events to strengthen bonds in neighborhoods.	See Section F. Citizen Participation of this proposal for more details on the program.

In addition to the points mentioned above, staff has begun communications with the Parks Department to identify areas where programs may intersect, along with areas where staff can work together toward common goals.

C. ENVIRONMENTAL IMPACTS

Not applicable.

D. PROGRAM ELIGIBILITY

1. Primarily benefits low and moderate income persons
    a. Number of persons served annually:

Code enforcement occurs city-wide, however, activities have been heavily concentrated in CDBG eligible census tracts where significant numbers of very low, low and moderate income residents are known to reside. *(Census data FFIEC 2009-2013 files.)*

CDBG Census Tract	Number of Units	Population	Median Income	% of Residents with disabilities	% of Residents low or mod. Income (51% or more)
5.02	2,844	11,394	$38,132	11.2%	*44.6%*
*6.01**	*2,358*	*9,330*	*$32,346*	18.2%	53.7%
6.02	1,205	5,087	$31,063	9.5%	57.6%
8	1,766	7,078	$29,737	8.8%	60.7%
9	2,182	8,951	$28,814	8.5%	59.2%
Total	**10,355**	**41,840**			

** Data from 2000 or 2009. There was no update available for this Census Tract.*

Staff keeps clear and specific records on the time spent on any Code Enforcement efforts throughout eligible tracts. The Department also underwent an audit during the last project year with no findings or points of concern. The only follow-up required from the audit was to create new definitions for the program, which was completed and resolved.

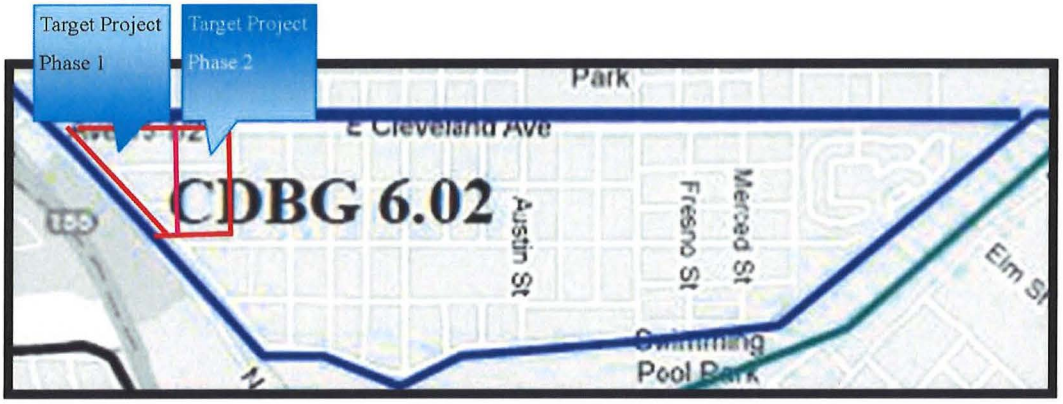
Target Neighborhood Enforcement

Over the last couple of years there have been discussions to identify ways of maximizing code enforcement efforts, and how to make its processes more efficient. One of the methods discussed was the targeting of certain neighborhoods and focusing a disproportionate amount of resources, specifically Code Enforcement and Neighborhood Outreach. The objective behind the use of such methods is to achieve significant improvement and reinvestment in those areas, as to eliminate blight and arrest deterioration. Since those initial discussions, a plan was put in motion and a pilot project set up last project year, which spread through the current project year to avoid the further degradation of neighborhoods. (Exhibit A)

Two neighborhoods had been identified as a starting point last year for this new approach to enforcement. The first is located within CDBG Area 6.02 and the second in Area 8, each with a "Phase 1" and "Phase 2" division. These particular areas are plagued by overall lack of maintenance, deferred capital investment, and in various stages of deterioration. In 6.02 (Phase 2) there is only a 10.6% owner occupancy rate, and in 8 (Phase 2) the rate is at 17.9%. Some of the conditions identified during preliminary inspections can be attributed to the low owner-occupancy rate. Given the high number of potential enforcement cases, a process was created to help with managing the workload that will come from these efforts. Also, it will be a way to engage residents to understand the ultimate goal and vision for the city's future.

Staff will be working diligently to complete Phase 2 in the current and next project year.

❖ CDBG – 6.02: (Phase 2)



This area was chosen for targeted enforcement due to it being on the border of area 6.02. Geographically, its location made sense for this to be a good starting point. Also, Cleveland Avenue, which happens to be part of the target area, is an arterial street and divides areas 6.01 and 6.02. Any improvements made would create an aesthetic improvement that would be very noticeable. Phase 2 consists of a total 66 properties, which were inspected and evaluated using the methods described in the Target Neighborhood Enforcement Project Work Plan (Exhibit A). Most properties were in various states of deterioration and declining quickly due to lack of maintenance and an overall lack of concern, with only nineteen (19) properties being rated as choice properties. The main purpose of such a project is to ensure residents bring their properties into compliance prior to the neighborhood's further decline and transition into a slum. The idea behind this work plan is to use a softer approach to code enforcement in the correction of violations. This is done through heavy face-to-face and phone contact efforts prior to issuance of any written correspondence. Residents continue to voice their appreciation in seeing enforcement taking place in their entire neighborhood, not just one property. After initial contact with residents, it became evident that residents, owner occupants and tenants alike, do care for their neighborhood and were willing to correct issues. They have expressed a sense of fairness in that everyone with violations on their street and surrounding blocks are also being approached. Many of the residents are complying already or working toward compliance. Others requested extensions due to monetary and time restraints. Target enforcement has caused residents to take pride in their neighborhood as there are many improvements taking place all at the same time.

❖ CDBG – 8: (Phase 2)



This area was selected for targeting due to its centralized location, the ongoing infrastructure improvements currently underway, its proximity to government buildings, and its age. Phase 2 consists of 74 properties that were reviewed using the methods described in the Target Neighborhood Enforcement Project Work Plan (Exhibit A). It is primarily residential in nature. This area is home not only to residential structures and properties; it is adjacent to commercial districts and the newly constructed State of California Courthouse. The targeted area showed to be in a deteriorated state, with only seven (7) properties being rated as choice properties. The methodology for this project is one that focuses on obtaining 100% voluntary compliance. In order for this to take place, staff needs to spend a significant amount of time with residents educating and encouraging them while they bring their properties up to code. Residents are explained the details and benefits of the target project and the large majority are very pleased with this change and how improvements were being made that directly affect their properties and lives. Many residents are moving toward compliance quickly while others work a bit slower. Although target projects are challenging, the area is left drastically improved and relationships with the residents solidified.

- **121 N. N St. aka 814/816 W. 5th St.**









In 2013, the Police Department was called several times to address trespassing at this address by students and vagrants. This triggered a request for Neighborhood Revitalization Department to get involved. After inspecting the property, the main structure and rear yard were found to be unsecured. Notifications of these violations were sent to the owners on record. While attempts were being made to contact and work with the owners, the property quickly became a haven for squatters, vagrants, a junk yard with large accumulations of trash and debris, abandoned vehicles, an attractive site for criminal activity (drugs and prostitution); all of which disrupted the peace and safety of an entire neighborhood. The owners did not intend to comply and signed a consent form for the City to abate the violations. As of January 7th, 2015, all violations have been completely removed from this property.

❖ CDBG – 9:



- **300 Stinson Ave.**









In 2011 a Vacant Building case was opened due to the property being abandoned and unmaintained. It was discovered that the property owners on record had been asked to vacate the property by their mortgage servicer. To date that bank has yet to foreclose on the note secured by this property. Numerous enforcement efforts were made but did not lead to compliance. An Abatement Hearing was then conducted with no representation by the owners or the bank. The property caught fire from an unknown source at approximately 1:00 a.m. on April 17, 2014. Aside from creating extreme blight and furthering the decline of this community, the Fire Department indicated there was an immediate hazard at this property since a portion of a remaining wall was now leaning on a live gas line. It was determined at that time that an Emergency Abatement was necessary and would be conducted. The abatement took place and the case was closed on June 6, 2014.

- **435 Stinson Ave.**









In 2012 a case was opened for Substandard Housing living conditions and Zoning violations at this property. Information found showed the allowed existing non-conforming use to be that of a single family dwelling, yet there were two (2) dwellings at the property. No permits were found on file for the addition of the second dwelling. A Notice of Violation was issued to the property owner, who then vacated the structure(s) and declared that they would be

letting the property go into foreclosure, at which time the bank would have to resolve the violations. The property owner remained on record as the bank made it known they no longer had an interest in the property and would not foreclose. Staff worked with the owner on record, who cooperated by consenting to demolition and clean-up of the property. The abatement took place and the cases were closed on April 15, 2014.

This is the perfect example of how two (2) properties on a street caused the shift from a deteriorated to slum neighborhood. Since the property owners and banks involved with both of these properties completely walked away and deemed the properties a loss, the Department had no other alternative but to step in to deal with severe threats to health and safety in order to safeguard an entire neighborhood. Both properties were demolished and while the neighborhood is yet to be stabilized into one that doesn't suffer the effects of deterioration, it at least doesn't have an imminent danger at this time. Efforts will continue over the next project year to stabilize this area.

❖ CDBG – 7:



- **Linden/Laurel Corridor.**

This particular target area is not within an eligible tract. It has been detailed here simply to show that efforts are being applied throughout the city wherever deterioration is observed, and not only in areas eligible for reimbursement from CDBG.

a. Number of City residents served annually

According to the U.S. Department of Finance, as of January 1, 2014, Madera has a population of 63,008 residents. American FactFinder (2009-2013, 5-year estimates) shows that 41,840 of those city residents reside in CDBG eligible census tracts. Prior to the foreclosure crisis, over 70% of our activities occurred in CDBG census tracts. Focus on those areas continues today.

2. How will the proposed project prevent or eliminate slums or blight?

The process of removing slums or blight is both a laborious and a costly task. The elimination of the Redevelopment Agency took away some extremely important tools, particularly the ability to acquire/demolish problem properties or the ability to fund rehabilitation activities. The prevention or elimination of the slums or blight will utilize the following strategies:

A. Regulatory/Compliance Abandoned Building and Foreclosure ordinances have been adopted that include the following elements:

1. A broad scope that requires registration of vacant or abandoned properties. Owners are required to provide a local point of contact. This requirement makes it easier to contact owners when there is a problem at the property.
2. Clear guidelines and directions for the property owner to abate the inherent nuisances of maintaining an abandoned building, such as boarding, fencing, and removing trash and debris from the interior and exterior of the property.
3. Foreclosures require the maintenance of landscape improvements.
4. Registration fees have been set to cover the estimated costs to monitor, inspect, and re-inspect the property on a regular basis.
5. Administrative fees/penalties that increase due to lack of maintenance activity.
6. The ability to conduct abatements is a viable option in those extreme situations.
7. The ability to lien the property when the fees/penalties have not been paid or become delinquent.

B. Target Neighborhood Enforcement. Please see above.

C. Inter-Agency Cooperation – We currently work with Madera County and City of Chowchilla to address issues related to abandoned vehicles, waste tires, illegal food vendors, and illegal dumping. Specifically, the Department works closely with County Environmental Health Department to address rodent, pest and vector problems in the city.

D. Civil litigation – This provides a host of advantages but it is only used as a last resort.

E. Rental Inspection Program – This strategy is currently in the evaluation stage.

In summary, code enforcement is the process by which the City can gain compliance with land use laws, housing codes, and building regulations. At present, when it comes to addressing blight and prevention slums – it's one of the few tools available and continues to be effective.

F. Citizen Participation

Neighborhood Outreach Program

Description:

The Neighborhood Outreach Program strives to develop and implement effective strategies that improves and strengthens the City of Madera's neighborhoods by addressing root causes of community problems through the following programs:

A. Neighborhood Watch (NW)
B. National Night Out (NNO)
C. Graffiti Multi Agency Collaborative
D. Anti-Graffiti Efforts
E. Love Madera
F. Adopt-a-School

Preparations for the different types of outreach programs include:

- Organizing Neighborhood Watch Meetings.
- School Presentations aka T.A.G Together Against Graffiti.
- Informational Booths for program awareness.
- Brochures, Pamphlets.
- Recruiting Graffiti Volunteers and distributing graffiti kits to these volunteers.
- Coordinating with different organizations within the city and county (non-profit, law enforcement agencies, schools, churches, etc.)

Outcomes:

The Neighborhood Outreach Program is designed to improve the quality of life within neighborhoods by facilitating programs that empowers residents, and for these residents to take pride and ownership. In 2014, there were a total of 44 events that the Neighborhood Outreach Staff engaged in city and county wide.



NEIGHBORHOOD OUTREACH EVENTS 2014			
Month/Date	**Census Tract**	**Event**	**Type of Program**
JANUARY			
1/23/2014	County	Interfaith/Intercultural	Informational Booth
1/28/2014	8	Gang Intervention Committee	Collaboration of Agencies
1/29/2014	9	S. B Street Neighborhood	Neighborhood Watch Meeting
FEBUARY			
2/25/2014	7	Venturi Neighborhood	Neighborhood Watch Meeting
MARCH			
3/4/2014	7	Suburban Neighborhood	Neighborhood Watch Meeting
3/11/2014	8	MPD Town Hall Meeting	Informational Booth
3/13/2014	7	MPD Town Hall Meeting	Informational Booth
3/18/2014	7	MPD Town Hall Meeting	Informational Booth
3/20/2014	County	MCCC Spring Extravaganza	Informational Booth
3/20/2014	8	MPD Town Hall Meeting	Informational Booth
3/27/2014	6.02	MPD Town Hall Meeting	Informational Booth
3/31/2014	8	Gang Intervention Committee	Collaboration of Agencies
APRIL			
4/5/2014		Love Madera Project	Community Event
4/8/2014	9	Orchard Point Neighborhood	Neighborhood Watch Meeting
4/17/2014	7	Jefferson Neighborhood	Neighborhood Watch Meeting
4/22/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
4/28/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
MAY			
5/6/2014	9	Mariposa Neighborhood	Neighborhood Watch Meeting
5/19/2014	7	Capistrano Neighborhood	Neighborhood Watch Meeting
5/22/2014	7	Casa De Dallas Neighborhood	Neighborhood Watch Meeting
5/27/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
JUNE			
6/16/2014	7	Venturi Neighborhood	Neighborhood Watch Meeting
6/19/2014	6.02	Madera Business Extravaganza	Informational Booth
6/23/2014	8	Gang Intervention Committee	Collaboration of Agencies
6/25/2014	8	Graffiti Collaborative	Collaboration of Agencies
JULY			
7/1/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
7/15/2014	7	Ironwood Neighborhood	Neighborhood Watch Meeting
7/24/2014	8	Gang Intervention Committee	Collaboration of Agencies
7/30/2014	8	Graffiti Collaborative	Collaboration of Agencies
AUGUST			
8/5/2014	All Tracts	National Night Out	Community Event
8/16/2014	8	March Against Meth & Gangs	Informational Booth

SEPTEMBER			
9/4-7/2014	County	Madera District Fair	Information Booth
9/9/2014	7	La Jolla/Zapata	Neighborhood Watch Meeting
9/11/2014	8	Graffiti Collaborative	Collaboration of Agencies
9/25/2014	5.02	Madera Family Apartments	Neighborhood Watch Meeting
9/27/2014	8	Old Timer's Day	Informational Booth
9/29/2014	8	Gang Intervention Committee	Collaboration of Agencies
OCTOBER			
10/11/2014	7	Fillmore Neighborhood	Block Party
10/14/2014	7	La Jolla/Lacreta Neighborhood	Neighborhood Watch Meeting
10/23/2014	5.02	Hughes Neighborhood	Neighborhood Watch Meeting
10/27/2014	8	Gang Intervention Committee	Collaboration of Agencies
NOVEMBER			
11/13/2014	6.01	Wessmith Neighborhood	Neighborhood Watch Meeting
11/18/2014	7	La Jolla/Lacreta Neighborhood	Neighborhood Watch Meeting
11/19/2014	8	Graffiti Collaborative	Collaboration of Agencies
11/24/2014	8	Gang Intervention Committee	Collaboration of Agencies
DECEMBER			
12/2/2014	7	La Jolla/Zapata Neighborhood	Neighborhood Watch Meeting
12/9/2014	7	Jefferson Neighborhood	Neighborhood Watch Meeting
12/16/2014	7	Riverview Neighborhood	Neighborhood Watch Meeting
12/18/2014	6.01	Kennedy Housing Neighborhood	Neighborhood Watch Meeting

1A. Neighborhood Watch (NW)

Description:

The goal of NW is to raise awareness, address resident concerns and keep neighborhoods safe. The program serves to help residents, in partnership with the City of Madera and law enforcement agencies. It is meant to improve the relationship between law enforcement agencies and the communities they serve. The different groups involved with Neighborhood Watch are:

- City Elected Officials
- Madera Police Department
- Madera County Probation
- Neighborhood Revitalization Department

Residents that have concerns and issues within their neighborhoods must first contact the Neighborhood Outreach staff. A pre-meeting is scheduled with the resident to discuss the issues and concerns of their neighborhood. The resident determines what the target area will be for the

Neighborhood Watch Group. A Neighborhood Watch meeting is scheduled with City Elected Officials, Madera Police Department, Madera County Probation, and other agencies to resolve these issues or concerns of the neighborhood. Prior to the meeting, the Neighborhood Revitalization Department staff must mail out notification to all residents involved to inform them of the upcoming neighborhood watch meeting. Staff prepares an agenda and also provides a summary report to notify all parties involved of the meeting's outcome.

The following are a few examples of the issues or concerns that residents have within their neighborhoods:

- Speeders, city street lights, speed limit signs, speed bumps, uneven sidewalks
- Suspicious characters, homeless people in their neighborhood
- Loud music, gun shots
- Drug houses
- Gangs, drugs, solicitation, car break-ins
- Code enforcement issues, abandoned vehicles, substandard conditions, overgrown vegetation.

The flyers/agendas and neighborhood gathering reports are included in Exhibit "B".

Outcomes:

There are many positive outcomes from establishing a Neighborhood Watch. Neighbors are working together to identify and solve problems and create a secure and safer neighborhood. It reduces the fear of crime and improves the quality of life. Neighbors get to know each other and work together with City Elected Official and the different types of law enforcements agencies. Most importantly, it opens up a line of communications with neighbors, city employees and different law enforcement agencies. Since neighborhoods have been more involved in Neighborhood Watch Groups the numbers of *"calls for services"* reported to Madera Police Department has increased by 3%. In 2014 the Madera Police Department received 47,444 calls compared to the previous year of 46,004. Currently there are a total of forty-four (44) active Neighborhood Watch Groups.

Neighborhood Watch Meetings



Wessmith Neighborhood



Capistrano Neighborhood



Madera Family Apartments



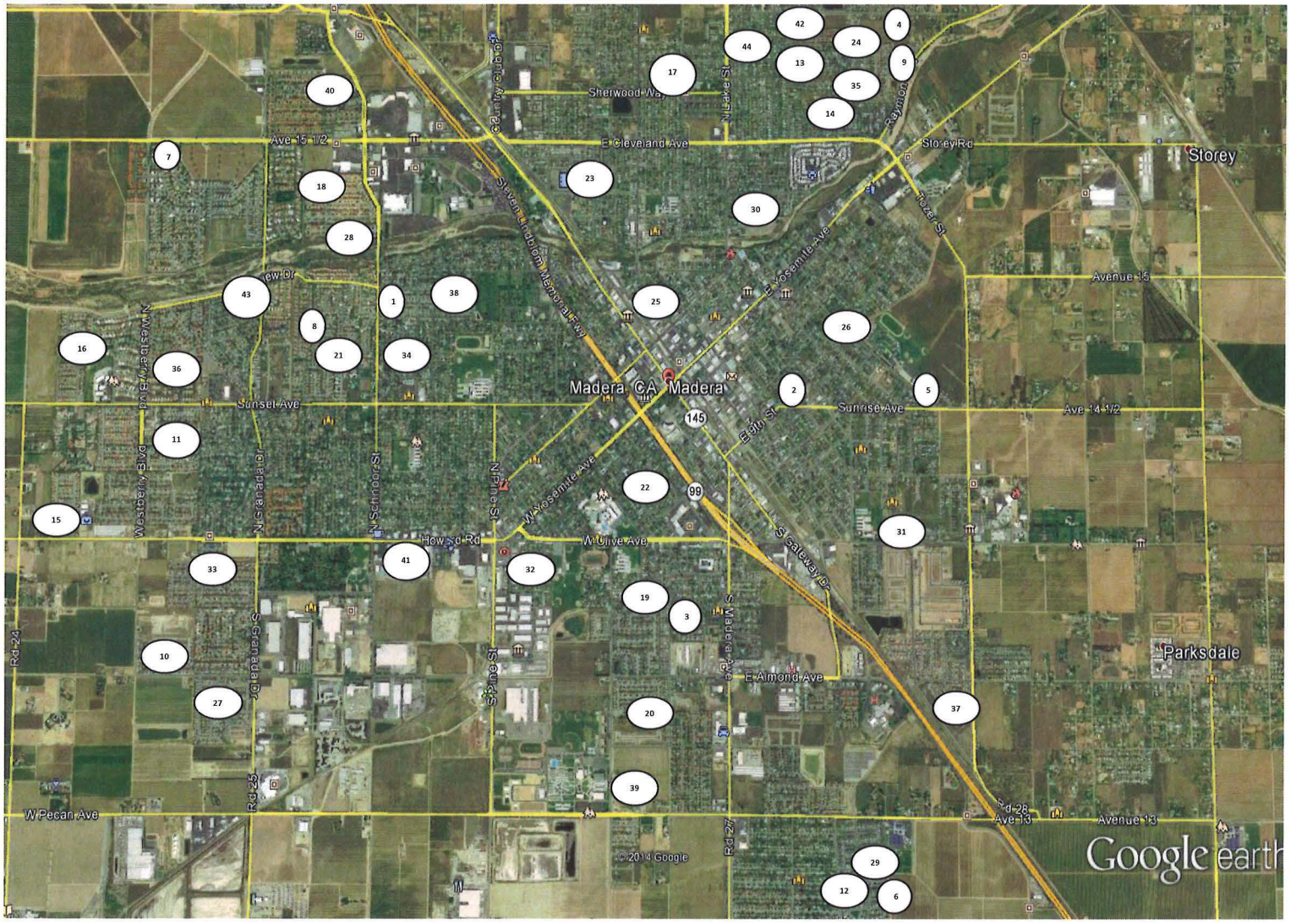
Ironwood Neighborhood

Participating Neighborhood Watch Groups

	Neighborhood	Census Tract	# of Meetings	Average Attendance	Date of last meeting	Neigh. Watch Program	NNO Neigh.
1	Fillmore	7	3	45	11/11/2014	Started	8/5/2014
2	South B St//Sierra Vista	9	5	10	1/29/2014	Completed	8/5/2014
3	Monterey St	5.02	5	12	5/17/2014	Completed	
4	Kennedy Estates North	6.01	4	10	5/10/2011	Started	
5	Vista Del Sierra	9	3	15	10/21/2014	Completed	
6	Lemon/ New Parkwood	5.02	4	15	10/19/2011	Completed	
7	Home Ranch	7	2	35	4/20/2013	Started	8/5/2014
8	Bay Court	7	1	20	5/12/2011	Started	
9	Kennedy Estates South	6.01	7	25	8/6/2013	Completed	
10	Chianti	7	3	25	8/6/2013	Started	
11	Woodland	7	1	30	8/9/2011	Started	
12	Georgia/New Parkwood	5.02	3	10	4/19/2012	Completed	
13	Sanarita Way	6.01	1	15	10/4/2011	Started	
14	Mission Avenue	6.01	1	4	10/5/2011	Started	
15	Santa Barbara	7	3	19	11/6/2014	Completed	
16	Lincoln	7	11	45	10/13/2013	Completed	
17	Wessmith Way	6.01	7	18	11/13/2014	Completed	
18	Frederick	7	3	12	4/13/2013	Completed	8/5/2014
19	Santa Bonita/Madison	5.02	5	20	12/10/2013	Completed	8/5/2014
20	St. Montelena	5.02	2	40	8/24/2013	Completed	
21	West Park	7	2	40	8/6/2013	Started	
22	Hughes	8	3	17	10/23/2014	Completed	
23	Columbia/Washington	6.02	3	40	11/12/2013	Started	
24	La Jolla-Lacreta	6.01	6	8	11/18/2014	Completed	8/5/2014

25	Floto	8	1	12	11/5/2012	Started	
26	King	9	4	20	12/3/2013	Completed	8/5/2014
27	Almond Tree	7	1	30	3/16/2013	Started	
28	Trevor	7	2	25	12/16/2013	Completed	
29	San Ramon	5.02	3	40	10/26/2013	Completed	8/5/2014
30	Myers	6.02	1	20	6/4/2013	Started	
31	Mariposa	9	1	25	6/11/2013	Started	8/5/2014
32	Park	5.02	1	15	6/18/2013	Started	
33	Capistrano	7	4	12	5/19/2014	Completed	8/5/2014
34	Venturi	7	3	20	6/16/2014	Completed	8/5/2014
35	Cordova	6.01	1	45	9/21/2013	Started	8/5/2014
36	Suburban	7	1	24	4/4/2014	Started	8/5/2014
37	Orchard Point	9	1	30	4/8/2014	Started	
38	Jefferson	7	2	7	12/9/2014	Started	8/5/2014
39	Madera Family Apt.	5.02	3	14	9/25/2014	Completed	8/5/2014
40	Ironwood	7	3	15	7/15/2014	Completed	8/5/2014
41	Casa De Dallas	7	1	21	5/22/2014	Started	8/5/2014
42	La Jolla-Zapata	6.01	2	15	12/2/2014	Started	8/5/2014
43	Riverview	7	1	10	12/16/2014	Started	
44	Kennedy Housing	6.01	1	7	12/18/2014	Started	
	Fairmont Court	7					8/5/2014
	West 4th Street	7					8/5/2014
	Cedar Creek	7					8/5/2014
	South Berry	7					8/5/2014
	Kennedy Apts	6.01					8/5/2014
	Redwood	7					8/5/2014
	Knox Apt	9					8/5/2014

Location of Organized Neighborhood Watch Groups



1B. National Night Out (NNO)

National Night Out is designed to strengthen the relationship with public safety, Madera Police Department, and Madera County Probation Department. It also raises crime prevention awareness and sends a message to criminals letting them know that neighborhoods are organized and fighting back. A NNO Committee was established to gather ideas in helping promote public involvement. The committee was formed by representatives of:

- City Elected Officials
- Madera Police Department
- Madera County Probation
- Neighborhood Revitalization Department

The Event was marketed through the following:

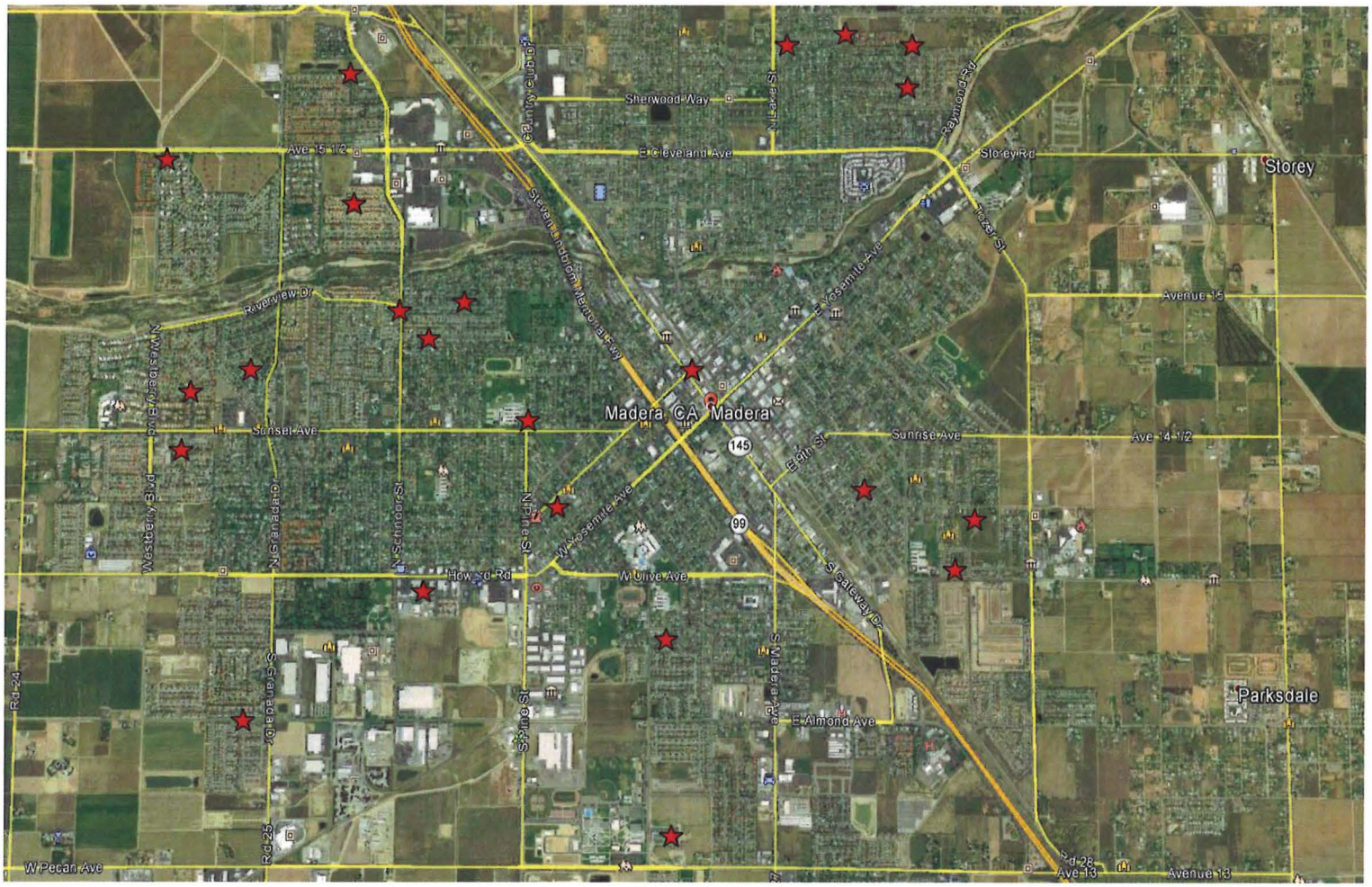
- Created fliers promoting NNO.
- Hosted Neighborhood Involvement meeting to announce NNO with Neighborhood Watch Groups.
- Public promotion by Madera Police Department's. Facebook, City of Madera Facebook, Madera Tribune and Press Release.
- Anti-Crime poster contest for the youth.

A sample of the flyers/agenda is included in Exhibit "C".

Outcomes:

National Night Out is a night for Madera residents to stand together and promote awareness, safety and neighborhood unity. This year there were 25 neighborhoods that participated. That was a 36% increase in participation from the previous year. This event was a huge success because it created a platform for the different law enforcement agencies to demonstrate their desire to work together with those they serve and begin new relationships with residents. It was also a great opportunity for residents to get to know their neighbors, meet their City Elected Officials, and most importantly to build a partnership of trust. The 25 neighborhoods that participated in NNO hosted a carnival, movie night, potluck, ice cream social, or other. The NNO Committee also held an Anti-crime Poster Contest. This helped get the youth more involved with awareness about crime and ways to prevent crime. Three winners were chosen and each won a bike that was donated from General Building Supply, Madera Police Department, and Madera Probation.

Location of Organized National Night Out Events



National Night Out 2014













1C. Graffiti Multi Agency Collaborative

The Graffiti Multi Agency Collaborative is a group of agencies and organizations that meet once a month to review and develop strategies on the negative impact that graffiti has on the city and county. Each organization has a key involvement because without one agency this program cannot continue to be successful.

The following is a list of those participants of the Graffiti Multi Agency Collaborative:

California Highway Patrol
Madera Police Department
Parks and Community Services
Building Department
Chamber of Commerce
District Attorney
MUSD
Farm Bureau
Cal Trans
Neighborhood Revitalization Dept
Public Works
Solid Waste Department
PG&E
Probation
MID
County RMA
Mid Valley Waste System
City Attorney
Chowchilla PD

1D. Anti- Graffiti Efforts

Staff from the Neighborhood Outreach Program has been involved at community events such as Madera District Fair, Pomegranate Festival, Neighborhood Watch meetings, and school presentations to promote community involvement on the negative impact graffiti has on the city and county. The Anti-graffiti program has drawn citizen support consisting of 1,801 empowered citizens who have committed themselves to removing graffiti within their neighborhoods with their issued graffiti kits. Relatively 2001 graffiti kits have been distributed within the city.

1E. Love Madera

Love Madera is a community service initiative led by the Madera Ministerial Association to garner the support and service of Madera Residents to give back to their community through various community service projects. Currently the Love Madera is going through leadership changes and will elect a new coordinator for the program. http://lovemadera.com/

1F. Adopt-A- School

The Adopt-A- School Program was established to encourage businesses, community, and religious organizations to help improve student achievement and provide an outlet where children could interact with positive role models. These role models are composed of ex-teachers who are here to help teachers in the classroom with homework, small groups, one on one interaction, or reinforcing the teacher's lesson for the day. The children feel safer and appreciate what these volunteers are doing for their community and their school.









RETURN AN ORIGINAL AND TWO COPIES TO:

City of Madera
205 West Fourth Street
Madera, CA 93637
Attention: CDBG Administration

DUE DATE: **February 20, 2015; 5:00 p.m.**

CONTACT PERSON: Jorge Antonio Rojas, Program Manager – Grants
559-661-3693
jrojas@cityofmadera.com

Exhibit
A

City of Madera
Neighborhood Revitalization
CDBG Target Neighborhood Enforcement
Project Work Plan

Rev 02 2015

SECTION 1 PARTNERS INVOLVED

A. Name of Agency: Housing and Urban Development, Community Development Block Grant (CDBG)
B. Name of Agency: Successor Agency/City of Madera Neighborhood Revitalization Department

SECTION 2 DESCRIPTION OF PROJECT

A. Project Rationale and Goals

The key purpose of this project is to revitalize currently declining or transitional areas of town into thriving and successful neighborhoods. This will be done by focusing in specific areas of the city that are in the beginning and/or intermediate stages of decline, before they become slums. It is to be accomplished with the application of more systematic concentration of resources, specifically focused code enforcement. Property maintenance and re-investment are vital in revitalization efforts. It is a fact that there are direct correlations between blight, run-down neighborhoods, high disturbance rates and criminal activity (Alliant Risk, Dec. 2013). None of these factors are found in choice neighborhoods that most would like to live in.

B. Project Objectives

Objective 1: Identify transitional areas of town, within CDBG tracts, in beginning and/or intermediate levels of decline.

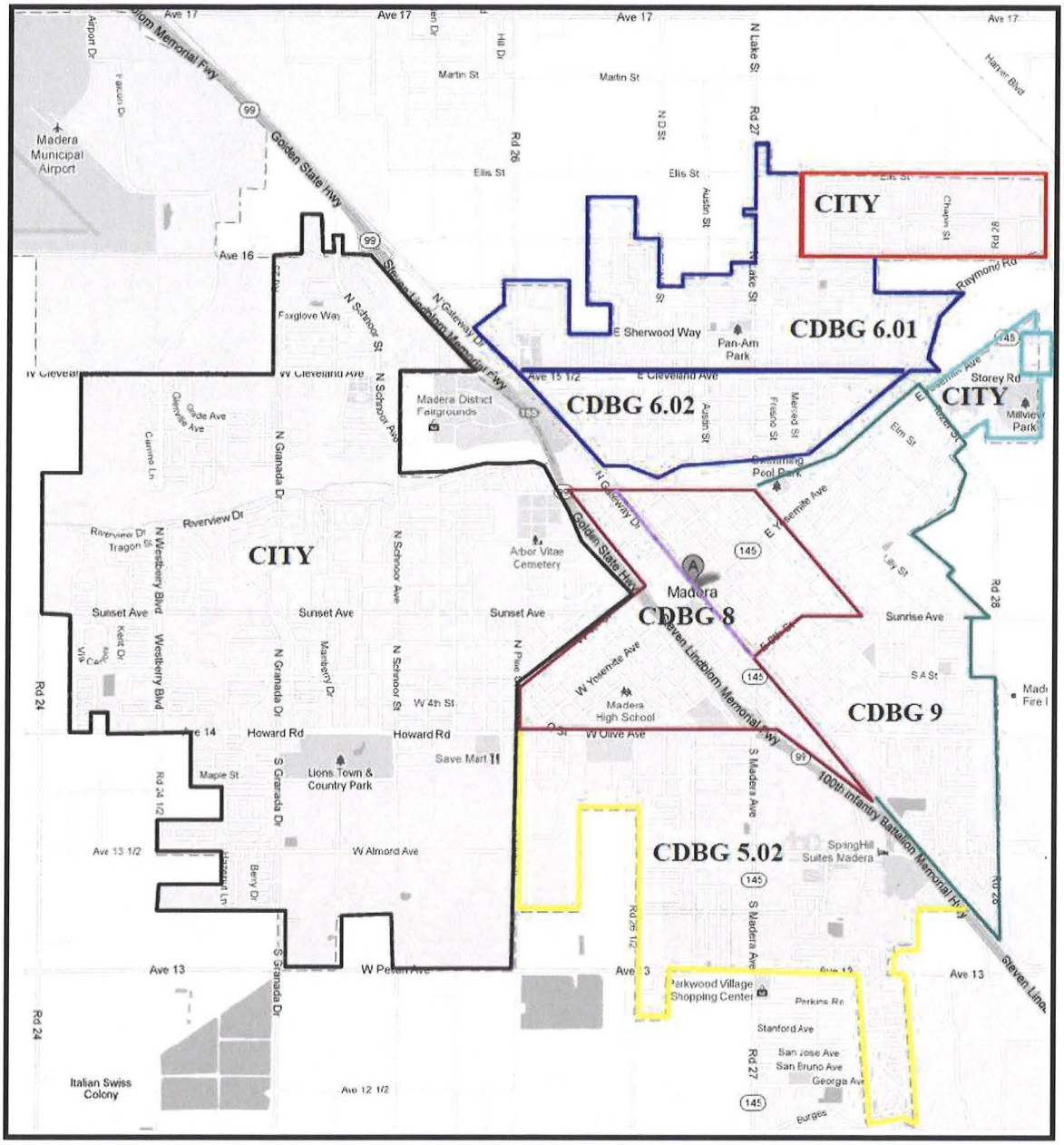
Objective 2: Implement a standardized process to be followed in the application of code enforcement efforts in targeted neighborhoods throughout eligible areas.

Objective 3: Build and maintain a rapport with property owners and residents in target areas through education, customer service and citizen empowerment to help them understand the vision for Madera's future. Having property owner and resident buy-in will be critical in the success of this approach to enforcement.

Objective 4: The desired outcome from a code enforcement standpoint is 100% voluntary compliance, without the use of administrative procedures.

C. List of eligible CDBG tract areas in Madera

- **Tracts: 5.02, 6.01, 6.02, 8.00, 9.00**



D. Potential Obstacles and Challenges to Achieving Objectives

- *Lack of support from residents* – Due to the large number of rental properties in tract areas, there may be some resistance to the project. Typically, renter occupants are not as responsive as owner occupants.
- *Lack of capital for property repairs* – Those owner occupied properties found within the tracts are typically owned by low to moderate income people, who lack the funds or the ability to obtain funding for capital improvements to their properties. Absentee property owners may also present a challenge.
- *Limited resources* – The target project will be carried out by existing code enforcement staff. Said staff will not be solely dedicated to this project**.** Staff will continue to work other assignments and cases mainly due to citizen complaints filed with the department, while simultaneously working on this project. Target neighborhood enforcement efforts take up a considerable amount of time due to the level of customer service and education given to residents and property owners. This may cause

other cases to be neglected and longer response times to complaints that are not related to health and safety, given a sudden influx in workload.

- *Areas with active foreclosure properties* – There are many areas of town that continue to be plagued by numerous abandoned properties due to foreclosure. Those properties present a significant challenge due to the inability or unwillingness of owners and/or banks to step in to secure assets, much less to show even the most minimal pride of ownership. It is a priority of the department to exercise all authority to encourage property maintenance and the stabilization of all neighborhoods.

SECTION 3 IMPLEMENTATION PLAN

A. Selection of Target Neighborhood

Neighborhood Revitalization staff are assigned to a particular tract area for enforcement. The staff member assigned to a given area of enforcement is the best source of information. Management will be looking for their input and ideas when selecting a neighborhood to target.

B. Process

- *Survey the target neighborhood* – Drive the area to designate boundaries of the project. Designate "phases" as necessary. Obtain maps and other materials as needed. Maintain images and notes on file.
- *Research the target neighborhood* – Know the area being addressed and major areas of concern. Maintain data and notes on file. Get to know the property owners and residents.
- *Walk neighborhood* – Door-to-door property visits to make contact with residents and let them know of the ongoing targeted efforts. Personal attention to the resident and property are required at this time. Rapport is established. Property owner/resident is given a verbal rendition of what is wrong at the property, expectations for repairs or improvements, reasons for it, request for voluntary compliance, enforcement process education and address any questions they may have. Identify owner occupied vs. rental properties. Maintain documentation and notes on file. The use of the Property Rating Sheet* is required at this stage. Notes are made of any potential building permit requirements as research for this will take place. Residents are advised of a reasonable deadline to work on issues they may have.
- *Research individual properties* – Check code enforcement database for previous enforcement files, building department files and Madera County Assessor's records.
- *Re-inspections* – A second walk of the area is required. Face-to-face contact is pursued again, particularly if it was not possible on the initial walkthrough. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes. Staff makes every effort to assist in voluntary compliance.
- *Open a case and mail a Courtesy Notice. (Contact prior to any enforcement is required)*
- *Re-inspections* – A third walk of the area is required. Face-to-face contact is pursued again. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes.
- *Notice of Violation is issued*
- *Re-inspections* - After the (10) day term expires, another inspection is required. Any changes or corrections at the property are referenced in the Property Rating Sheet and notes.
- *Enforcement Actions* – This will take place after staff has made every attempt to obtain voluntary compliance without success. Citations are issued. If left unpaid, citations can cause a lien to be placed on a property's title. The City may eventually move to abate the violation if not corrected.

C. Citizen Empowerment/Engagement

While code enforcement efforts are ongoing, Neighborhood Outreach staff will be educating residents on the benefits of networking with other members of their neighborhood. Outreach staff will work with residents to facilitate meetings to discuss concerns and how to improve their surroundings. Outreach staff can also recruit graffiti removal volunteers to help reduce city-wide graffiti problems.

D. Performance Measurement

Progress and activity will be measured in each target neighborhood by:

- Increase in property maintenance standards.
- Increase in owner occupancy ratios.
- Number of properties cleared of all violations.
- Number of cases closed.
- Number of empowered residents.
- Number of neighborhood networks and neighborhood watches formed in the targeted areas.

Attachments:

* Property Rating Sheet
** Fiscal Year Plan(s)

Case #	Property Address:	Ratings:

City of Madera Neighborhood Revitalization
Target Neighborhood Enforcement Property Rating Sheet

Property & Structure(s) Information

• Assessor Parcel Number(s):			
• Current Zoning:		Property Use History:	
• Building Description:			
No. of Buildings & Type:			
Any Alterations:			
Year Built:			
Vehicle Parking:			

Resident Information

• Resident Name / Contact Info:	☐ Owner Occupant ☐ Renter ☐ Other:
☐ In-Person ☐ Phone	(Qualified: ☐ Yes / ☐ No) ☐ Referral to Grants

Initial Property Rating Categories & Conditions

	☐ Roof	
	☐ Paint	
	☐ Landscaping	
	☐ Foundation	
	☐ Windows	
	☐ Weatherization	
	☐ Chimney	
	☐ Fence	
	☐ Porch	
	☐ Trash & Debris	
	☐ Overall Maintenance	
	☐ Faulty/Deteriorated Construction / Additions	
	☐ Parking Conditions	
	☐ Substandard Housing (only if Rental)	
	☐ Health & Safety Issue	
	☐ Zoning Issue	

Recommended Action(s):

☐ Contact Made ☐ Courtesy Notice Mailed ☐ NOV ☐ Citation ☐ Abatement/Injunction

Property Ratings Guidelines

Area Surveys are conducted throughout entire blocks of housing stock to determine relative ratings of exterior conditions.

Property Rating System

Rating	Color	Guide	Description
5	Light Blue	Perfect	Choice Property
4	Green	Very minor aesthetic issues	Steady in Value / Appreciating Property
3	Yellow	Minor structural, minor public nuisance	Transitional Property
2	Orange	Significant Issues	Distressed Property
1	Red	Dangerous Structure, for demo	Reclamation Property in deterioration

CalHOME Income Limits

Occupants:	1	2	3	4	5	6	7	8
Income Limit	32,450	37,050	41,700	46,300	50,050	53,750	57,450	61,150

Notes/Actions:

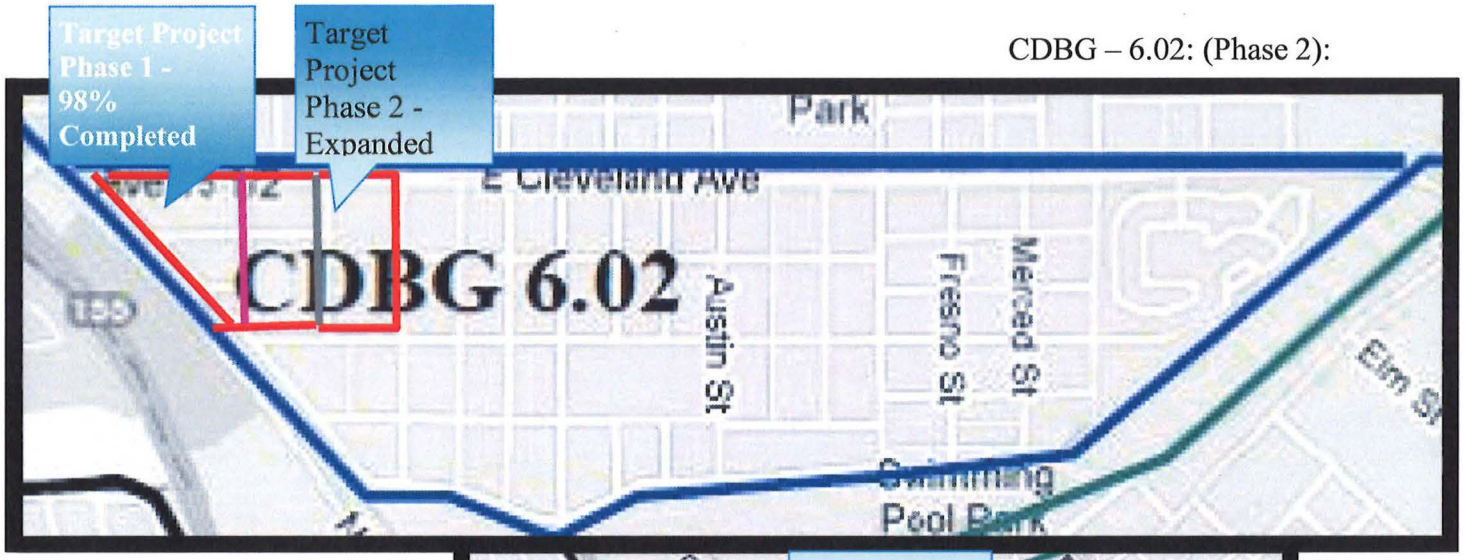
Target Neighborhood Enforcement Project Plan
Fiscal Years 2015/2016 & 2016/2017

Area(s) Selected:

The two neighborhoods that were identified as a starting point for this new approach to code enforcement continue to improve through the guidelines set by the project's work plan. The first is located within CDBG Area 6.02 and the second in Area 8, each with a "Phase 1" and "Phase 2" division within them. These particular areas are plagued by overall lack of maintenance and deferred capital investment, which are long overdue. In Phase 1 of Area 6.02 there is a 25% owner occupancy rate, and in 8 the rate is at 38%. In Phase 2 of Area 6.02 there is a 10.6% owner occupancy rate, and in 8 the rate is at 17.9%. Some of the conditions identified during preliminary inspections of sites can be attributed to the low owner-occupancy rate. Given the high number of potential enforcement cases, a process was created to help with managing the case loads that will come from these efforts, but also as a way to engage residents into understanding what the ultimate goal and vision are for the city's future.

Staff will be working diligently to complete all of the two Phase 2s over the current and next project years.

CDBG – 6.02: (Phase 2):

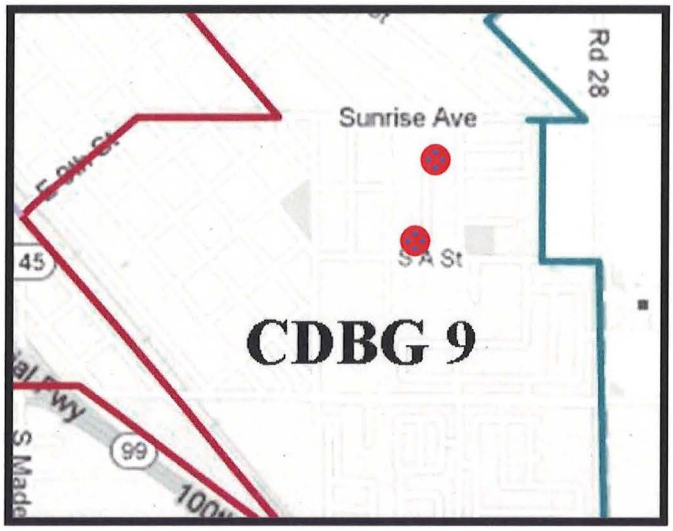


CDBG – 8: (Phase 1)



In Area 9, circumstances beyond staff's control caused the city to step in and arrest the decline that caused an entire neighborhood to drop from a deteriorated one into a slum. One property, 435 Stinson Ave., became a safe haven for vagrants, drug activity, prostitution and even truants. After much deliberation, the owner on record signed a consent form for the staff to abate the nuisances and other violations through demolition. The other, 300 Stinson Ave., was in the same condition, but later was the source of a fire which then caused the property to be an imminent danger for the entire community. After the house fire was put out by the Fire Department, it was discovered that one of the failed walls was now resting right on the gas line which was still live. This created an emergency that could not wait. The remaining parts of the structure were removed through an emergency abatement.

Staff will be working diligently to complete the target area of Stinson Ave. over the 2015/2016 project year.



In City Area (Area 7), there is a pocket neighborhood that is not only underdeveloped, but is generally in intermediate stages of decline. Most properties have violations ranging from public nuisances, abandoned vehicles, lack of property maintenance and reinvestment, but mostly building code issues.

Staff will be working diligently to complete the target area of Laurel & Linden Avenues over the 2015/2016 project year.



CDBG Tract 6.02

	ADDRESS	CASE TYPE	OCCUPANCY	CONTACT MADE	INITIAL RATING	CNOTICE	NOV	CITE	ADV ENF	PERMIT OBTAINED	DEMO	COMPLIANCE MET
1	1004 SONORA ST	PN	?		3							
2	1008 SONORA ST		OWNER	IN PERSON	4.5							
3	1010 SONORA ST		?		4.5							
4	1016 SONORA ST	PN	?		3							
5	1020 SONORA ST		?		4.5							
6	1000 SONORA ST		?		4.5							
7	133 HARDING ST		OWNER	IN PERSON	5							
8	131 HARDING ST	PN	?		3.5							
9	129 & 129 1/2 HARDING ST		TENANT	IN PERSON	4							
10	127 HARDING ST	PN/Z	TENANT		3							
11	123 HARDING ST	PN	?		3							
12	120 HARDING ST		?	IN PERSON	4							
13	126 HARDING ST	Z	?		3.5							
14	128 HARDING ST	PN	OTHER	IN PERSON	3.5							
15	125 E LINCOLN ST		?		5							
16	129 E LINCOLN ST		?		5							
17	133 E LINCOLN ST		?		5							
18	121 E LINCOLN ST		?		5							
19	117 E LINCOLN ST		?		4.5							
20	900 SONORA ST	PN/Z	OTHER		3							
21	904 SONORA ST	PN	?		4							
22	908 SONORA ST	CBC	?		3							
23	912 SONORA ST	PN	?		4							
24	916 SONORA ST	PN	OWNER	IN PERSON	3.5							
25	918 SONORA ST	PN	OWNER	IN PERSON	4							
26	920 SONORA ST	PN	OWNER	PHONE	4							
27	928 SONORA ST		?		4.5							
28	924 SONORA ST	PN	OWNER	IN PERSON	4							
29	4-08 124 WILSON ST	PN	TENANT	IN PERSON	4	X						
30	4-08 216 WILSON ST	PN	TENANT	PHONE	3.5	X						
31	4-08 128 WILSON ST	CBC	OWNER	IN PERSON	4	X						
32	4-08 213 WILSON ST	PN	TENANT		3.5	X						
33	4-08 991 OWENS ST	PN	TENANT		4	X						
34	4-08 228 WILSON ST	PN	TENANT	IN PERSON	4	X						
35	4-08 217 WILSON ST	PN/CBC	TENANT		3	X						
36	4-08 224 WILSON ST	Z	?		4							
37	4-08 120 WILSON ST	PN	LOT	PHONE	3							
38	4-08 208 WILSON ST	PN	TENANT	IN PERSON	3.5	X						
39	4-08 204 WILSON ST	PN/FC	OTHER		3							
40	4-08 200 WILSON ST	PN	TENANT		3.5	X						
41	4-08 917 DAVIS ST		OTHER	PHONE	4.5	X						
42	4-08 212 W CLEVELAND AVE	PN	TENANT		4.5	X						
43	4-08 209 WILSON ST	PN	TENANT		4	X						
44	4-08 201 WILSON ST	PN	TENANT		3.5	X						
45	4-08 121 WILSON ST	PN	TENANT		3.5	X						
46	4-08 117 WILSON ST	PN	TENANT		3.5	X						
47	4-08 117 W RUSH ST	PN	LOT		3	X						
48	4-08 100 W CLEVELAND AVE	PN	TENANT		3	X						
49	4-08 120 W CLEVELAND AVE	PN	TENANT		3.5	X						
50	4-08 124 W CLEVELAND AVE	PN	TENANT		3.5	X						
51	200 W CLEVELAND AVE	PN	TENANT	IN PERSON	4							
52	4-08 128 W CLEVELAND AVE	PN	TENANT		3.5	X						
53	4-08 204 E CLEVELAND AVE	PN	TENANT		3	X						
54	4-08 208 W CLEVELAND AVE	PN	TENANT		3.5	X						
55	4-08 216 W CEVELAND AVE	PN/CBC	TENANT		8	X						
56	4-08 220 W CLEVELAND AVE	PN	TENANT	IN PERSON	4	X						
57	4-08 232 W CLEVELAND AVE	PN	TENANT		4	X						
58	4-08 228 W CLEVELAND AVE	PN	TENANT		3	X						
59	4-08 224 W CLEVELAND AVE	PN	TENANT		3.5	X						
60	4-08 205 WILSON ST	PN	TENANT		3.5	X						
61	4-08 116 W CLEVELAND AVE		TENANT		4.5							
62	4-08 125 WILSON ST		TENANT		5							
63	4-08 129 WILSON ST		TENANT		5							
64	4-08 104 W CLEVELAND AVE		TENANT		4.5							
65	4-08 212 WILSON AVE		OWNER	IN PERSON	4.5							
66	4-08 220 WILSON AVE	CBC	?		4							
	66					28	0	0	0	0	0	0

As of 02/06/15

Neighborhood Average Rating:	**3.9**		
Properties in Good Standing:	**28.8%**	**Occupancy:**	
Properties with Violations:	**71.2%**	**OWNER**	**10.6%**
Properties sent Courtesy Notices:	**60%**	**TENANT**	**57.4%**
Properties sent NOVs:	**0%**	**OTHER/MISC**	**31.9%**
Properties - Compliance Met:	**0%** (0/47)		
Building Permits Obtained:	**0**		66
Demolitions/Alteration(s) Removed:	**0**		

CDBG Tract 8

	ADDRESS	CASE TYPE	OCCUPANCY	CONTACT MADE	INITIAL RATING	CNOTICE	NOV	CITE	ADV ENF	PERMIT OBTAINED	DEMO	COMPLIANCE MET
1	415 S H ST	PN	TENANT		3.5							
2	417 S H ST	PN	TENANT		3							
3	505 S H ST		OWNER		5							
5	217 S G ST	SH	TENANTS		4							
6	221 S G ST	PN	?		3	X						
7	301 S G ST	PN	TENANTS		3	X						
8	309 S G ST	PN	OWNER		4							
9	311 S G ST		OWNER		5	X						
10	313 S G ST	CBC/PN	OWNER		3.5	X						
11	317 S G ST	PN	TENANTS		4.5	X						
12	501 S G ST	PN	OWNER		3	X						
13	507 S G ST	PN	OWNER		4							
14	123 W 7TH ST	VB	OTHER	PHONE	2	X						
15	513 N H ST	PN	TENANTS		3.5	X						
16	717 N H ST	PN	OWNER	PHONE	3	X						
17	755 N H ST	PN	TENANTS		4	X						
18	215 W 2ND ST	CBC/PN	OWNER	IN PERSON	4	X						
19	723 N H ST	CBC/PN	TENANT		3	X						
20	515 N H ST	PN	OWNER	PHONE	3.5	X						
21	609 N H ST	PN	OWNER		4	X						
22	625 N H ST	PN	TENANTS		4.5	X						
23	613 N H ST	PN	OWNER		4.5	X						
24	617 N H ST	PN	OWNER		4.5	X						
25	621 N H ST	PN	TENANTS		4	X						
26	401 N H ST	CBC/PN	TENANTS		4	X						
27	405 N H ST	PN	TENANTS		4	X						
28	417 N H ST	PN	TENANTS		4.5	X						
29												
30	413 N H ST	PN	TENANTS		4.5	X						
31	421 N H ST	PN	TENANTS		4	X						
32	425 N H ST	PN	OTHER		4.5							
33	501 N H ST	PN	OWNER		4	X						
34	507 N H ST	PN	TENANTS	IN PERSON	4.5							
35												
36	525 N H ST	CBC	TENANTS	IN PERSON	5	X						
37	601 N H ST	PN	TENANTS		3.5	X						
38	605 N H ST	CBC	TENANTS		4	X						
39	725 N H ST		TENANTS		5							
40	215 S G ST		OWNER		5							
41	509 N H ST	CBC	TENANTS	PHONE	3.5	X						
42	705 N H ST	PN	TENANTS	PHONE	4							
43	709 N H ST	PN	TENANTS	PHONE	4							
44	701 N H ST	PN	TENANTS	PHONE	4							
45	504 S G ST		TENANTS		5							
46	506 S G ST	PN	TENANTS		4.5	X						
47	508 S G ST	PN	TENANTS		4.5	X						
48	570 S G ST	PN	TENANTS		5	X						
49												
50	523 S G ST	PN	TENANTS		3	X						
51	519 S G ST	PN	TENANTS	PHONE	3.5	X						
52	517 S G ST	PN	TENANTS		4	X						
53	511 S G ST	Z	TENANTS	IN PERSON	3	X						
54	327 S H ST	Z	TENANTS	IN PERSON	4.5	X						
55	323 S H ST	PN	TENANTS		4.5	X						
56	317 S H ST	PN	TENANTS		4							
57	313 S H ST	PN	TENANTS		4	X						
58	309 S H ST	VB	TENANTS		2.5	X						
59	305 S G ST	VB	TENANTS		2.5	X						
60	312 S G ST	PN	TENANTS		4	X						
61	316 S G ST		TENANTS		5							
62	318 S G ST	PN	OWNER		3.5	X						
63	201 S G ST	CBC/PN	?		3	X						
64	406 S G ST	PN	TENANTS		4	X						
65	410 S G ST	PN	TENANTS	IN PERSON	4.5	X						
66	412 S G ST	PN	TENANTS		4.5	X						
67	414 S G ST	PN	TENANTS		3.5	X						
68	505 S H ST		TENANTS		5	X						
69	503 S H ST	PN	TENANTS		4.5	X						
70	501 S H ST	PN	TENANTS		4.5	X						
71	431 S H ST	PN	TENANTS		3.5	X						
72	421 S H ST	PN	TENANTS		3.5	X						
73	417 S H ST	PN	TENANTS		3	X						
74	415 S H ST	PN	TENANTS		3.5	X						
75	411 S H ST	PN	TENANTS		3.5	X						
76	407 S H ST	PN	TENANTS		3	X						
77	214 W 8TH ST	CBC/PN	TENANTS		3	X						
78	412 S G ST	PN	TENANTS		4.5	X						
	74					58	0	0	0	0	0	0

As of 02/06/15

Neighborhood Average Rating: 3.9

Properties in Good Standing: 9%

Properties with Violations: 96%

Properties sent Courtesy Notices: 85%

Properties sent NOVs: 0%

Properties - Compliance Met: 0% (0/68)

Building Permits Obtained: 0

Demolitions/Alteration(s) Removed: 0

Occupancy:

OWNER	**17.9%**
TENANT	**76.1%**
OTHER/MISC	**6.0%**

67

67

Exhibit
B

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax

AGENDA

The City of Madera Co-hosts Neighborhood Gatherings to help residents know each other and join in discussing ways to improve the quality of life in their neighborhoods.

La ciudad de Madera ayuda a vecinos a organizar reuniones de barrio para discutir maneras de mejorar sus vecindades.

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Call for more information on how to start a Neighborhood Watch.

Llame para más información.

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Neighbors who stay connected help make their neighborhood a better place to live!

¡Vecinos que se unen hacen su barrio un lugar mejor para vivir!

S. B Street/Sierra Vista Neighborhood Gathering
Wednesday, January 29, 2014
Sierra Vista School Cafeteria
6:30 pm – 7:30 pm

Please Sign-In

I. **Welcome/ Bienvenidos**

II. **Christina Herrera** – Neighborhood Outreach Specialist

III. **Kathleen Nekumanesh** – School Principal

IV. **City Councilman Donald Holley**– Remarks

V. **Andrew Martinez** – Neighborhood Preservation

VI. **Police Officer Beck** –Neighborhood Watch
Police Department (559) 675-4200

Logon to: www.crimereports.com

***Free Graffiti Cleaning Kits Available**

Donald Holley (559) 674-9787
Neighborhood Watch Coordinator



For A ***Neighborhood Gathering*** Contact
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: January 29h, 2014

NEIGHBORHOOD:
South B Street / Sierra Vista

LOCATION OF MEETING:
Sierra Vista Elementary School Cafeteria
Principal Kathleen Nekumanesh attended meeting
Vice Principal Erik Lowry attended meeting

NEIGHBORHOOD LEADER(S)
Donald Holley- 613 S. B Street-(559) 706-9394
Francisca Gutierrez-921 S. B Street-(559) 363-1517

TOTAL RESIDENTS ATTENDED: 8

PUBLIC OFFICIALS ATTENDING:
Donald Holley-City Councilman
Chief of Police- Steve Frazier
Police Commander- Dino Lawson
Lacy Burleson- Crime Analyst
Barbara Miller- Dispatch

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera- Neighborhood Outreach
Andrew Martinez- Code Enforcement Officer

ISSUES AND CONCERNS:
This was more of an informational meeting.
Handouts were given on the Adopt a School, lighting & street sweepers, burglary prevention list and Nextdoor.

FOLLOW-UP ACTION REQUIRED:
Principal Kathleen Nekumanesh wants to invite the MPD to one of their school event that the parents attend to inform them of the Nextdoor and Crimereports.com programs.
Mr. Holley and leaders want to start planning their 2nd Neighborhood Block Party.

NEXT MEETING:
Will call us with date of next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Venturi Neighborhood Watch Meeting

Tuesday, February 25, 2014
Thomas Jefferson Middle School - 6:00 pm

Agenda

- **1.0** Welcome and Introduction – Pat Vived
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Department of Justice Website
  - **3.2** Crime Notification Program
  - **3.3** Establishing a Neighborhood Watch Program
  - **3.4** Speed Bumps on Park Drive between Schnoor and Orchard
- **4.0** Madera Parks Department
  - **4.1** River Trail Maintenance/ Cleanup
  - **4.2** Mistletoe Problem
- **5.0** Public Works
  - **5.1** Reduction in Water Use
- **6.0** Code Enforcement Issues
- **7.0** Miscellaneous
  - **7.1** Homeless Issues
  - **7.2** ADT Presentation
  - **7.3** Other
- **8.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Pat Vived at (559) 674-6141



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: February 25, 2014

NEIGHBORHOOD:
Venturi Neighborhood

LOCATION OF MEETING:
Thomas Jefferson Middle School Auditorium

NEIGHBORHOOD LEADER(S)
Pat Vived - 1916 W. Park Drive - (559) 674-6141
Kathie Rossi - 804 Claremont Drive - (559) 673-3599

TOTAL RESIDENTS ATTENDED: 21

PUBLIC OFFICIALS ATTENDING:
Sally Bomprezzi - Council Member
Derek Robinson - Mayor Pro Tem
Rick Farinelli - Board of Supervisor
Dave Randall - Public Works Operation Director
David Tooley - City Manager

INVITED SPEAKERS:
Lacy Burleson - Crime Analyst
Barbara Miller - Dispatch
Officer Beck - MPD
Danny Martin - Public Works Department
John Scarborough - Madera Parks Department

NEIGHBORHOOD REVITALIZATION:
Jim Taubert - Successor Housing Agency
Christina Herrera - Neighborhood Outreach
Andrew Martinez - Code Enforcement Officer

ISSUES AND CONCERNS:
Speed bumps on Park Drive between Schnoor & Orchard also Claremont
What is code enforcement doing about fences needing repair?
What kind of crime is in the neighborhood?
Who's responsible for maintenance in the river trail? Also river cleanup.
What is being done about the homeless in the area?
What should we do about a reduction of water use?
How do we get the city to control mistletoe?

FOLLOW-UP ACTION REQUIRED:
No follow-up is needed they had all their concerns addressed with the different agencies guest speakers to give them answers to any questions they had.

NEXT MEETING:
They will call us to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Suburban Neighborhood Watch Meeting
Tuesday, March 4, 2014
Home of Doug Morgan at
848 Suburban Avenue - 6:00 pm

Agenda

1.0 Welcome and Introduction - Annette Kwock and Wendy Fagan
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixel - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program
4.0 Public Works – Danny Martin
  4.1 Water Conservation
5.0 Mosquito Abatement - Leonard Irby
6.0 Code Enforcement Issues – Tom Fraser
7.0 Other
8.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Annette Kwock - 661-2137
Wendy Fagan - 674-2365
Doug Morgan - 674-4405



The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch Neighborhood Association*

~~~

Neighbors *who stay connected help make their neighborhood a better place to live!*

For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: March 4, 2014

NEIGHBORHOOD:
Suburban Neighborhood
LOCATION OF MEETING:
Home of Doug Morgan at 848 Suburban Avenue

NEIGHBORHOOD LEADER(S)
Annette Kwock - 888 Suburban Ave- (559) 661-2137
Wendy Fagan - 819 Suburban Ave- (559) 674-2365
Doug Morgan - 848 Suburban Ave- (559) 674-4405

TOTAL RESIDENTS ATTENDED: 24

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress
Chief of Police- Steve Frazier

INVITED SPEAKERS
Lacy Burleson - Crime Analyst
Barbara Miller - Dispatch
Officer Beck - MPD
Danny Martin - Public Works Department
Leonard Irby - Madera County Mosquito & Vector

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera- Neighborhood Outreach
Tom Fraser- Code Enforcement Officer

ISSUES AND CONCERNS:
Wanted to have police presence due to some bad neighbors
Code Enforcement issues
Know more on water conservation?
Know more about the mosquito that is in their area?

FOLLOW-UP ACTION REQUIRED:
No follow-up is needed they had their concerns addressed with the different agencies guest speakers to give them answers and any questions they had. One of the leaders was very grateful to see the police presence at this meeting the neighbors in questions were able to see that they are watching out for each other.

NEXT MEETING:
They will call to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

~~~

Neighbors *who stay connected help make their neighborhood a better place to live!*

Jefferson Neighborhood Watch Meeting
Thursday, April 17, 2014 – 6:30 pm
Harvest Community Church, Truscott Hall

Agenda

- **1.0** Welcome and Introduction – Nick Mobley
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Next Door & Nixle - Barbie Miller
  - **3.2** Crimereports.com - Lacy Burleson
  - **3.3** Establishing a Neighborhood Watch Program – Officer Dave Herspring
- **4.0** City Engineer – Keith Helmuth
- **5.0** Public Works – JoAnn Hernandez
  - **5.1** Water Conservation
- **6.0** Code Enforcement Issues – Tom Fraser
- **7.0** Other
- **8.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Nick Mobley- 347-1360
Linda Wray-674-1841



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 17, 2014

NEIGHBORHOOD:
Jefferson Neighborhood

LOCATION OF MEETING:
Harvest Community Church (Truscott Room)

NEIGHBORHOOD LEADER(S)
Nick Mobley-1576 Jefferson Avenue - (559) 492-8475
Linda Wray-1610 Jefferson Avenue - (559) 674-1841
Jack & Paula Perialas-1698 Jefferson Avenue - (559) 673-5383

TOTAL RESIDENTS ATTENDED: 22

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Kristina Hodges-Dispatch
Officer David Herspring-MPD
JoAnn Hernandez-Public Works

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Speeding cars
- Speed bumps
- Speed limit signs
- Wanting a stop sign on Jefferson & Harvard
- Mentally disturbed neighbor
- Race track noise from the Madera Fairgrounds
- Homeless going thru their trash bins

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed on speed bumps, speed limit signs and stop sign on Harvard and Jefferson. Per Keith Helmuth (City Engineer) will consider moving the stop sign facing south on Harvard and put it facing east on Jefferson in hopes it will slow down the speeding cars.

- The race track noise a suggestion was mention to go to a Madera Fairgrounds board meeting and tell them how the noise affects them and their neighborhood.
- The disturbed neighbor they were told to keep calling the Madera Police Department as they have been out there several times now.
- Regarding the trash bins to call the Madera Police Department they can cite them.
- A neighbor stated to Public Works about water run-off on Princeton Avenue they took her information and will look into resolving the problem.

NEXT MEETING:
The leaders will be calling to schedule their second meeting within the next two weeks. They want to be established as a Neighborhood Watch as soon as possible.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Orchard Point Neighborhood Watch Meeting
Tuesday, April 8, 2014 at 6pm
Cul-de-sac at 1026 Papaya Street

Agenda

- **1.0** Welcome and Introduction – Levi Holman
- **2.0** Introduction/Comments/ Questions from Elected Officials
- **3.0** Madera Police Department
  - **3.1** Next Door & Nixle - Barbie Miller
  - **3.2** Crimereports.com - Lacy Burleson
  - **3.3** Establishing a Neighborhood Watch Program - Marcy Noriega
  - **3.4** SIU Gang Officer - Hector Garibay
- **4.0** Public Works - Danny Martin
  - **4.1** Water Conservation
- **5.0** Code Enforcement Issues – Andrew Martinez
- **6.0** Other
- **7.0** Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Levi Holman-492-8475



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 8, 2014

NEIGHBORHOOD:
Orchard Point Neighborhood

LOCATION OF MEETING:
Cul de sac at 1026 Papaya Street

NEIGHBORHOOD LEADER(S)
Levi Holman & Sharon Brown - 1026 Papaya St - (559) 492-8475
Ritesh & Monica Patel - 1456 Grape St - (661) 472-9518
Bill & Arianna Ahrens - 1446 Grape St- (559) 779-6881
Artemio & Lourdes Herrera - 1007 Papaya St- (559) 661-1716

TOTAL RESIDENTS ATTENDED: 30

PUBLIC OFFICIALS ATTENDING:
Mayor Robert Poythress
Mayor Pro Tem Derek Robinson
Supervisor Rick Farinelli

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Marcy Noriega-MPD
Officer Hector Garibay-SIU

NEIGHBORHOOD REVITALIZATION:
Jim Taubert- Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Andrew Martinez-Code Enforcement

ISSUES AND CONCERNS:
Speeding cars, drugs, gangs and bad neighbors
Speed Bumps

FOLLOW-UP ACTION REQUIRED:
We need to bring Water Conservation back. They had their concerns addressed by the guest speakers and any question they may have had. Some of the neighbor's comments were that this is a great beginning for their neighborhood and that the City was available to help them with their concerns. They want an extensive neighborhood meeting.

NEXT MEETING:
As soon as possible they want to be established as Neighborhood Watch.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Madera Family Apts Neighborhood Meeting
Tuesday, April 22, 2014 – 5:30 pm
Madera Family Apartments Clubhouse

Agenda

1.0 Welcome and Introduction-Rocio Ayala
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program-Juan Gaona
4.0 Code Enforcement Issues-Andrew Martinez
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Rocio Ayala- 673-9700



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 22, 2014

NEIGHBORHOOD:
Madera Family Apartments

LOCATION:
781 Milano Lane

NEIGHBORHOOD LEADER(S)
Apartment Manager-Rocio Ayala-781 Milano Lane-(559) 673-9700

TOTAL RESIDENTS ATTENDED: 15

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
Mayor Pro Tem- Derek Robinson
City Councilman- Andy Medellin

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Juan Gaona-MPD

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach
Andrew Martinez-Code Enforcement

ISSUES AND CONCERNS:

- Start a Neighborhood Watch program in their apartment complex.
- Introducing the City Leaders and Madera Police Department to their tenants.

FOLLOW-UP ACTION REQUIRED:

- To continue the process of the Neighborhood Watch Program with them.

NEXT MEETING:
Manager (Rocio Ayala) will contact us with a date and time for their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Monday, April 28, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program - Officer Jason Valdez
4.0 Public Works - JoAnn Hernandez
  4.1 Water Conservation
5.0 Code Enforcement Issues - Tom Fraser
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: April 28, 2014

NEIGHBORHOOD:
Ironwood Neighborhood

LOCATION:
Cul-de-sac at 2373 Ironwood Way & Pepper Tree Lane

NEIGHBORHOOD LEADER(S)
Andrea Kellor-2373 Ironwood Way-(559) 675-8199

TOTAL RESIDENTS ATTENDED: 35

PUBLIC OFFICIALS ATTENDING:
City Council Member-Sally Bomprezzi

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatch
Officer Jason Valdez-MPD
JoAnn Hernandez-Public Works

NEIGHBORHOOD REVITALIZATION:
Christina Herrera- Neighborhood Outreach
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Car Break-ins
- Over grown vegetation on property (2366 Ironwood Way)
- Handful of juveniles hanging out at 2411 Foxglove creating problems in the area

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed and questions answered by Code Enforcement and Madera Police Department.
- Madera Police Department will look into the property where the juveniles are gathering.
- Code Enforcement notified homeowner prior to this meeting to maintain his rental property on Ironwood Way and complied. Neighbors also mentioned that this property is vacant.

NEXT MEETING:
Leader will call in a couple of weeks to schedule their next meeting they want to be established as a Neighborhood Watch and get their signs for their neighborhood as soon as possible.

NOTE: AGENDA ATTACHED

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Mariposa Neighborhood Watch Meeting
Tuesday, May 6, 2014 at 6pm
Home of Ramon Torres at 1439 Dome Avenue

Agenda

1.0 Welcome and Introduction – Ramon Torres
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Establishing a Neighborhood Watch Program & SIU Gang Officer- Hector Garibay
4.0 Madera County Jail - Lt. Michael Gonzalez
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Miguel Gonzalez-289-5948
Margarita Miramontes-664-8195
Ramon Torres-270-6800



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 6, 2014

NEIGHBORHOOD:
Mariposa Neighborhood

LOCATION:
Home of Ramon Torres-1439 Dome Street

NEIGHBORHOOD LEADER(S)
Ramon Torres-1439 Dome Street-(559) 270-6800
Miguel Gonzalez-1304 Ardilla Drive-(559) 289-5948
Margarita Miramontes-1221 Oso Drive-(559) 664-8195

TOTAL RESIDENTS ATTENDED: 30

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
Board of Supervisor-Max Rodriguez

INVITED GUEST SPEAKERS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Hector Garibay-SIU
Lt. Michael Gonzalez-Madera County Jail Operations

NEIGHBORHOOD REVITALIZATION:
Jim Taubert-Successor Housing Agency
Christina Herrera-Neighborhood Outreach

ISSUES AND CONCERNS:

- Gangs
- Jail Inmate Release
- Enterprise School
- Street Lights
- Street Sweeper

FOLLOW-UP ACTION REQUIRED:

- Per Officer Garibay regarding Enterprise School he suggested to the neighbors whom are at home at the time these students are let out of school to come out and show their presence especially during the afternoon. I also mentioned this to Chris Childers at County Probation and he said he will talk to the teachers at Enterprise to tell these students if they do not live in the neighborhood they have no reason to go through there.

- Lt. Michael Gonzalez let the neighbors knows what days they release this inmates and said they usually have a clear plastic or green bag with their belonging if they loitering and knocking on doors in the neighborhood call the police.
- Two concerned neighbors will go through the neighborhood and write the light pole #'s and locations of the lights that are not working and sending that list to Jim Taubert will forward it on to the Department in charge.
- Will inquire on the Street Sweeper and find out if there neighborhood is being swept and will get back to the leaders and neighbors with information.

NEXT MEETING:
Leaders will contact us in a month for their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Capistrano's Neighborhood Watch Meeting
Monday, May 19, 2014 at 6pm
Home of Tim Echevarria at 2964 Oak Street

Agenda

1.0 Welcome and Introduction – Tim Echevarria
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Program- MPD
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Tim & Maryanne Echevarria-479-1387



For information on Neighborhood Gatherings Contact:
Christina Herrera at 559-232-9758 or 559-661-2853
City of Madera Neighborhood Outreach Specialist

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 19, 2014

NEIGHBORHOOD:
Capistrano's Neighborhood
LOCATION OF MEETING:
Home of Tim & Maryanne Echevarria at 2964 Oak Street

NEIGHBORHOOD LEADER(S):
Tim & Maryanne Ehevarria-2964 Oak Street

TOTAL RESIDENTS ATTENDED: 12

PUBLIC OFFICIALS ATTENDING:
City Councilwoman-Sally Bomprezzi
City Councilman-Andy Medellin

INVITED SPEAKERS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Matthew McCombs-MPD

NEIGHBORHOOD REVIATALIZATION:
Jose Evangelista- Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- This was a follow-up meeting to see how to get their neighborhood watch signs and handbook.
- Introduction of the Next Door and Nixle Programs.
- They also mention of some break-ins in the neighborhood.

FOLLOW-UP ACTION REQUIRED:
The leader will call once they have purchased their signs and we will post them at the different locations of their neighborhood by our city agency (Public Works).

NEXT MEETING:
They will call to set up a date for a block party

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Casa De Dallas Neighborhood Watch Meeting
Monday, May 22, 2014 at 6pm
1712 Howard Road #15 (front of Manager's Unit)

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Agenda

1.0 Welcome and Introduction – Donna Jones
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Program & SIU – Officer Ryan Videgain
5.0 Code Enforcement-Tom Fraser
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Donna Jones- 673-2000



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 22, 2014

NEIGHBORHOOD:
Casa De Dallas

LOCATION OF MEETING:
1712 Howard Road (in front of Manager's Office)

NEIGHBORHOOD LEADER(S):
Donna Jones-1712 Howard Road #15

TOTAL RESIDENTS ATTENDED: 21

PUBLIC OFFICIALS ATTENDING:
City Councilman-Donald Holley
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer Ryan Videgain-MPD

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant
Tom Fraser-Code Enforcement

ISSUES AND CONCERNS:

- Homeless Camp
- Dumpster Divers
- Knocking on doors late at night
- Break-ins
- Marijuana being sold out of a unit
- Lee's Concrete creating dust
- Young man living with his mom
- Substandard conditions

FOLLOW-UP ACTION REQUIRED:

- They had their concerns addressed on homeless camps, dumpster divers, knocking on doors, and Marijuana by the Officer. Lee's Concrete was notified on the issue of dust and they notified the contractor on this.
- Young man living with mom this issue is with landlord and tenant.
- Substandard conditions were addressed by code enforcement and the process.

NEXT MEETING:

Manager Donna Jones will be calling in a month to schedule their next meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Tuesday, May 27, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Training-Officer David Herspring
5.0 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: May 27, 2014

NEIGHBORHOOD:
Ironwood Neighborhood

LOCATION OF MEETING:
Cul-de-sac at 2373 Ironwood Way & Pepper Tree Lane

NEIGHBORHOOD LEADER(S)
Andrea Kellor-2373 Ironwood Way-(559) 675-8199

TOTAL RESIDENTS ATTENDED: 40

PUBLIC OFFICIALS ATTENDING:
Mayor-Robert Poythress
Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer David Herspring-MPD

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- This was their 2nd Neighborhood Watch training an update of the Next Door and Nixle programs for the new neighbors that attended.
- The neighborhood coordinator asked the neighbors who attended to step up and help be a block leader for their street.

FOLLOW-UP ACTION REQUIRED:

- We will be working on their 3rd Neighborhood Watch meeting with the Madera Police Department.
- Two neighbors sign-up to be block captains per the coordinator.

NEXT MEETING:
The coordinator will be calling in June to schedule their 3rd Neighborhood Watch.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
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(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Venturi 3rd Neighborhood Watch Meeting

Monday, June 16, 2014
Cul-de-sac at Chateau Place – 7pm

Agenda

1.0 Welcome and Introduction- Pat Vived
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  - 3.1 Next Door & Nixle-Barbie Miller
  - 3.2 Crimereports.com-Lacy Burleson
  - 3.3 Neighborhood Watch Program- Officer John Rosel
  - 3.4 Citizen's Police Academy-Chief Steve Frazier
4.0 City of Madera Citizen's Academy-David Tooley
5.0 Miscellaneous
  - 5.1 Homeless Issues
  - 5.2 Speeding
  - 5.3 Other
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contacts:
Pat Vived at (559) 674-6141
Kathie Rossi at (559) 673-3599



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
6/16/2014

NEIGHBORHOOD:
Venturi

LOCATION OF MEETING:
Cul-de-sac @ Chateau Place

NEIGHBORHOOD LEADER(S) (contact information):
Joe and Pat Vived 674-6141

TOTAL RESIDENTS ATTENDED:
20

PUBLIC OFFICIALS ATTENDING:
Chief of Police-Steve Frazier
City Administrator-David Tooley
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer John Rosel-MPD

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach Coordinator

ISSUES AND CONCERNS:

Madera Police Department:
Homeless/Solicitation (Female) and Speeding
City:
Mistletoe, pot hole and sidewalk (University)
Revitalization Department:
Foreclosure property on Claremont
Other:
Citizens Police Academy, Citizens Academy

FOLLOW-UP ACTION REQUIRED:

MPD

Chief Frazier and Officer Rosel pointed out they have been aware of neighborhood concerns on solicitation, speeding and homeless. 72 hours notice has been posted for river clean up from Tozer to Road 23. The county will be clearing some vegetation. They will begin patrolling the Schnoor and West Park intersection for speeders and are looking for the female who is soliciting in neighborhood.

City

David Tooley handed out his business card in regards to the University side walk, mistletoe and pot hole in street. He will follow up with the appropriate departments.

Revitalization Department:

The issue of the foreclosure on Claremont was address and neighbors have been inform that the Revitalizations department is aware of it and the bank has been notified and numerous citations have been issued. To date 20 , in citations a have been issued to BAC Home Loans/ Greentree.

Other:

Chief Frazier and David Tooley addressed their different citizen's academies and applications were handed out to interested neighbors.

NEXT MEETING:

That was the Venturi Neighborhood's 3rd meeting and the manual book was handed to them from MPD. They will keep Christina and I posted for future needs or meetings.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Madera Family Apts Neighborhood Meeting
Tuesday, July 1, 2014 at 6:00 -7:00pm
Madera Family Apartments Clubhouse
781 Milano Avenue

Agenda

1.0 Welcome and Introduction-Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
  3.3 Neighborhood Watch Training & Bicycle Safety- Officer David Herspring
  3.4 National Night Out Event - Jose Evangelista
4.0 Other
5.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Your Neighborhood Contact:
Rocio Ayala - 673-9700



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: July 1, 2014

NEIGHBORHOOD:
Madera Family Apartment

LOCATION OF MEETING:
781 Milano Lane

NEIGHBORHOOD LEADER(S) (contact information):
Apartment Manager-Rocio Ayala-(559) 673-9700

TOTAL RESIDENTS ATTENDED: 14

PUBLIC OFFICIALS ATTENDING:
Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatch
Officer David Herspring
Officer Rick Hunter (Chowchilla PD)
Hilda Harris-Chowchilla
Lupe Ortiz-Chowchilla

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant

ISSUES AND CONCERNS:

- 2nd Neighborhood Watch Training
- Bicycle Safety
- National Night Out and Poster Contest

FOLLOW-UP ACTION REQUIRED:

- The manager **(Rocio)** is following up with a meeting with her tenants to ask them to help be block leaders for their complex.

NEXT MEETING:
Rocio Ayala will call us once they have their block leaders and have more tenant participation to hold their 3rd Neighborhood Watch Training.

NOTE: AGENDA ATTACHED

CITY OF MADERA

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Ironwood Neighborhood Watch Meeting
Tuesday, July 15, 2014 – 6:00 pm
Cul-de-sac at 2373 Ironwood Way

Agenda

1.0 Welcome and Introduction - Andrea Kellor
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com - Lacy Burleson
4.0 Neighborhood Watch Training-Officer Michael Kutz
5.0 National Night Out 2014-Jose Evangelista
6.0 Other
7.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Andrea Kellor-675-8199



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE: July 15, 2014

NEIGHBORHOOD:
Ironwood Way

LOCATION OF MEETING:
Cul-de-sac 2373 Ironwood Way & Pepper Tree

NEIGHBORHOOD LEADER(S) (contact information):
Andrea Kellor-675-8199

TOTAL RESIDENTS ATTENDED: 16

PUBLIC OFFICIALS ATTENDING:
Sally Bomprezzi-Councilwoman

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbie Miller-Dispatcher
Officer- Michael Kutz

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach Coordinator
Christina Herrera-Neighborhood Outreach Assistant
Salehi Alhomedi- Intern

ISSUES AND CONCERNS:

- There was only one concern by one of the neighbors she stated that her neighbor called her to let her know that there were a couple of young men on her back wall. She contacted MPD to please investigate the issue the officer that responded to the call told the young men they had to leave. The concern neighbor was upset because the responding officer left before the young men did. Officer Kutz stated since he was not the responding officer to the call that she needed to contact the MPD for the report.

FOLLOW-UP ACTION REQUIRED:

NEXT MEETING:
This was their 3rd meeting and they were handed their Neighborhood Watch Manual from the Madera Police Department. They will keep us posted for any future meeting they will also be participating for National Night Out 2014.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

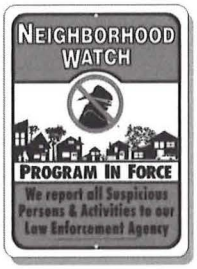
La Jolla/Zapata Neighborhood Watch Meeting
Tuesday, September 9, 2014 at 6:00 pm
Home of Armando Romero 1490 La Jolla Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
3.1 Next Door, Nixle, & Crimereports.com-Lacy Burleson
4.0 Establishing Neighborhood Watch Program-Officer Webster
5.0 Code Enforcement Issues- Tom Fraser
6.0 Madera County Probation-Francisco Rojas
7.0 Other
8.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Armando Romero-673-8171



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
September 9, 2014

NEIGHBORHOOD:
La Jolla/Zapata

LOCATION OF MEETING:
1490 La Jolla Way 1st meeting

NEIGHBORHOOD LEADER(S) (contact information):
Armando Moreno (559)673-8171

TOTAL RESIDENTS ATTENDED:
18

PUBLIC OFFICIALS ATTENDING:
City Councilman-Derek Robinson

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Officer Nick Webster-MPD
Probation Officers-Francisco Rojas, Candelario Salas-Madera County

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
Pedestrian cross walk near school

Madera Police Department:
Loud Music
Racing off Ellis St
Children playing in street
Knocking and ringing of residents homes
Going on vacation notifications

Revitalization Department:
Permits
Maintenance of yards

Madera County Probations:
Website for parolee
Group Home on La Jolla Way

Other:
None

FOLLOW-UP ACTION REQUIRED:

City
Derek Robinson stated he will be working on getting lights put up 200 ft. for traffic to be aware of pedestrians crossing ahead, especially when school is dismissed.

MPD:
A resident was concern about the loud music that is played around the early morning hours and if there was a curfew for loud music. Officer Webster mentioned that loud music is a nuisance and doesn't matter what time of day or night its being played to just call it in and that MPD will send a officer and determine if its nuisance. Another issue that residents have is when children are in the streets playing and they usually don't move out of the way for cars wanting to get by what can they do so that these kids can move. He mention that the driver has the choice of going to talk to the parents of these children or just call MPD and they can send and officer to talk to the parents of these children. Residents' complained of the racing that goes on off Ellis St. near Pershing Elementary School. What was recommended was to take a description of vehicles involved in the racing and to call it in. The more calls the residents make to MPD about this issue the more it will be consider a hot spot for MPD. A resident asked what they can do if they go on vacation for a long period of time and don't want to tell their neighbors any information but rather inform MPD. The officer informed the resident to call MPD and that it would be logged in and that all officers would have access to that log in and they would patrol the area more frequently until the home owner returns. He also informed the residents how to properly secure their homes. Finally resident are upset about individuals knocking and ringing on their doorbells late at night what can they do about this. They were told do not open their doors to look out the window and try to get a description and to call it in. Do not try to take matters into their own hands to let MPD take care of it.

Revitalization Department: Code Enforcement
Resident asked about if they need permits for fences or patios. Tom Fraser responded that each home is different and each situation is different and to please contact him prior to making changes to their homes to make sure they are not in violation of city ordinance. They also wanted to know if renters were held responsible in maintaining their yards or the appearance of the home. Tom stated that the owner of the property is held responsible. They also asked about foreclosures and who would be responsible for those homes he stated the banks are to maintain them and they would be held accountable for them. Tom informed the residents to call him if they see anything or if they have a question in regards to code enforcement.

Probation:
Residents were asking if there was a website that Madera County Probation has so they can access so they can look up parolee's in their area or in the city. Francisco Rojas indicated no that the county did not have anything like that. Also the residents asked about the group home located on La Jolla Way and what to do if they are on parole and if they were causing trouble who to contact. It was brought up that the group home is actually through the Arc program and it's for the mentally challenge and not a group home. Finally Officer Rojas spoke about the neighbors uniting and having a zero tolerance for gangs, crime, tagging and speeding. He also mentions to them they need to be more proactive and report all criminal activity. He told them it is their right to live a life free of fear intimidation and violence.

Other:
None

NEXT MEETING:
Will do follow up within 1-2 weeks to schedule 2nd meeting.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Madera Family Apts Neighborhood Meeting
Thursday, September 25, 2014 at 6:00 -7:00pm
Madera Family Apartments Clubhouse
781 Milano Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program- Officer Sean Plymale
4.0 Madera County Probation Department
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Roció Ayala- 673-9700

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
September 25, 2014

NEIGHBORHOOD:
Madera Family Apartments

LOCATION OF MEETING:
781 Milano Ave (Final NW meeting)

NEIGHBORHOOD LEADER(S) (contact information):
Roció Ayala

TOTAL RESIDENTS ATTENDED:
14

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
City Councilman-Andy Medellin

INVITED GUESTS:
Lacy Burleson-Crime Analyst
Barbara Miller-Dispatcher
Officer Sean Plymale-MPD
Probation Officers-Francisco Rojas, Candelario Salas-Madera County

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
The incident with inmates escaping from Madera county jail and how safe is our city.

Madera Police Department:
Who is in charge of surveillance cameras and if MPD has access to them?

Revitalization Department:
N/A

Madera County Probations:
Officer Rojas spoke in regards to the importance of neighborhood watch and the positive impact it can have on the community and city.

Other:
None

FOLLOW-UP ACTION REQUIRED:

City

Mayor informed the residents of the apartment complex that there is a full investigation going on with the inmates who escaped from county jail. He stated even though it was not a city incident he spoke with the warden of the jail and how they would make sure this incident will never happen again. Warden stated they are implementing a special team that will respond when incidents like this occur. This team will be devoted to capturing inmates who escape from our county jail with a quicker response time. The mayor stated that because residents are our eyes and hears and that they work has a team with our local law enforcement agency it helped this situation more because concern residents were calling in and reporting suspicious activity. That is why we need to promote neighborhood watch because of the open line of communication residents have with their neighbors and with our local law enforcement agency.

MPD:

A resident was concern if there was the surveillance cameras and if MPD was in charge of them. Officer Sean Plymale informed the residents that no MPD was not in charge of surveillance camera but that with the permission of the apartment manager they do have access to them to help them with ongoing investigations and other criminal matters. He did mention that not all apartment complexes have cameras and they should be thankful they do because it's another safety measure they have besides the neighborhood watch.

Revitalization Department: Code Enforcement

None

Probation:

None

Other:

None

NEXT MEETING:

Will do follow up in 1 month to see if neighborhood leader has any concern that might be brought up to her attention from the residents in apartment complex.

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

La Jolla/Lacreta Neighborhood Meeting
Tuesday, October 14, 2014 at 6:00 -7:00pm
Stephanie Villasano, 1604 Lacreta Ave.

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Agenda

1.0 Welcome and Introduction –Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program and SIU Gang Officer-Hector Garibay
4.0 Code Enforcement Issues- Tom Fraser
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Stephanie Villasano-288-1953

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
October 14, 2014

NEIGHBORHOOD:
La Jolla/Lacreta

LOCATION OF MEETING:
1604 Lacreta Ave 1st meeting

NEIGHBORHOOD LEADER(S) (contact information):
Stephanie Villasano 559-288-1953

TOTAL RESIDENTS ATTENDED:
14

PUBLIC OFFICIALS ATTENDING:
City Councilman-Derek Robinson

INVITED GUESTS:
Lacy Burleson-Crime Analyst
MPD/SIU Gang Officer Hector Garibay
MPD SIU/Probation Officer Ramiro Aguilera
MSO/MPD SIU Gang-Deputy Richard Gonzalez

NEIGHBORHOOD REVITALIZATON:
Jim Taubert- Successor Housing Agency
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach
Tom Fraser- Neighborhood Preservation Specialist

ISSUES AND CONCERNS:

City:
- Speed bumps

Madera Police Department:
- Suspicious individuals
- Knocking at door selling hats
- Residents wanting to stay anonymous when calling MPD
- Speeding on Lacreta Ave.

Revitalization Department:
- Permits for fencing/driveways
- Who maintains fence

Madera County Probations:
- Types of gangs in area.
- How many houses are gang related
- Rules/Codes within gangs

Other:
None

FOLLOW-UP ACTION REQUIRED:
City
Derek Robinson stated that the reason why the city cannot put speed bumps throughout the city to control speeders is because it will delay a response time on emergency vehicle just as fire department, ambulance and law enforcement trying to get to emergency situation or calls.

MPD:
Officer Garibay says there is a constant battle in the street and they are constantly pulling gang members and guns off the street, if you see anything suspicious to call it in to the non-emergency line of MPD (675-4220). A lot of resident were concerned that lately they have been having a lot of individuals who are knocking at their doors asking if they have hats for sale. Officer Garibay believes these individuals were scoping out the house to see if anyone was home and maybe wanting to burglarize the house. He mentioned to please take a description of the individual/s and to call it into MPD not to take matters into their own hands. What some resident brought up were the anonymous calls and how does it work. Officer Garibay said that when calling MPD and the caller wishes to stay anonymous to please inform the dispatcher taking the call that they would like to make sure the officer does not make contact with them when doing a follow up on the complaint because resident fear retaliation from their neighbors or gang members.

Revitalization Department: Code Enforcement
Resident asked about if they need permits for fences or patios. Tom Fraser responded that each home is different and each situation is different and to please contact him prior to making any changes to their homes to make sure they are not in violation of city ordinance. They also asked who would be in charging in maintain the fence between the houses. Tom said that both parties are held responsible because both share the fence line. A resident asked if a permit is needed for expanding driveways, Tom stated no permit is need to expanded driveway has long as they are not wanting to open the entrance more so basically knocking the curb to make the entrance bigger because then it would be considered encroachment. Tom informed the residents to call him if they see anything or if they have a question in regards to code enforcement in the City of Madera.

Probation:
The residents were asking what type of neighborhood do they live in; whether its south side or north side gang related. Probation Officer Ramiro Aguilera and Madera Sheriff Deputy Richard Gonzalez mentions that a lot has change in recent years. Before the area of Lacreta was consider VLM (Varrio Loco Madera) which was south side. But that they have seen changes that both north and south side gangs are living in the same neighborhoods and it's creating more conflict and more gang activity. Officers are aware that 2-15 homes are gang related in the area and that they have been watching those houses more. They informed the residents that if they see any suspicious characters that look out of place or never saw them before in the neighborhood or more gang activities in the area do not approach those individuals and to call MPD and they will send a patrol unit out to investigate. One thing that the SIU officer's did mentioned to the residents is that gangs do have one rule, that is they won't get residents involved. They did mentioned about the individuals arrested recently on the corner of Lacreta and Merced and thanked the resident for calling in complaints about suspicious individuals in their area. They mentioned that resident are very helpful when they call in and report suspicious activity or people, to please continue the good work of being the eyes and hears for the MPD.

Other:
None

NEXT MEETING:
November 18, 2014 from 6-7pm. 2nd Meeting

NOTE: AGENDA ATTACHED

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Hughes Neighborhood Meeting (3rd meeting)
Thursday, October 23, 2014 at 6:00 -7:00pm
Madera High School (Cafeteria)
200 South L Street

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera High School-Principal Alan Hollman
4.0 Madera Police Department
  4.1 Next Door & Nixle - Barbie Miller
  4.2 Crimereports.com-Lacy Burleson
  4.3 Establishing Neighborhood Watch Program- SIU Gang Officer Matt McCombs and SIU Probation Officer- Ramiro Aguilera
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Michael Garcia 674-7198

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Neighbors *who stay connected help make their neighborhood a better place to live!*



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT

Neighborhood Gathering Summary Report

DATE:
October 23, 2014

NEIGHBORHOOD:
Hughes District 6

LOCATION OF MEETING:
200 South L Street (Madera High School Cafeteria)

NEIGHBORHOOD LEADER(S) (contact information):
Michael Garcia 559-674-7198

TOTAL RESIDENTS ATTENDED:
17

PUBLIC OFFICIALS ATTENDING:
Mayor- Robert Poythress
City Councilman-Donald Holley

INVITED GUESTS:
Alan Hollman-Principal Madera High School
Lacy Burleson-Crime Analyst
MPD/SIU Gang Officer Matt McCombs
MPD SIU/Probation Officer Ramiro Aguilera

NEIGHBORHOOD REVITALIZATON:
Jose Evangelista-Neighborhood Outreach
Christina Herrera- Neighborhood Outreach

ISSUES AND CONCERNS:

City:
- Lights

Madera Police Department:
- Securing Home
- Residence at 425 South L St.
- Prostitution and drugs

Revitalization Department:
- Code Enforcement (425 South L St.)

Madera County Probations:
- Gangs

Other:
- Trash from Madera High School

FOLLOW-UP ACTION REQUIRED:

City
City Councilman Donald Holley did mention that the city is in the process of upgrading the old lights with new LED lights. He also expressed his concern with the issue of the house on L Street and handed out his card to the resident especially the neighborhood leader (Michael Garcia).

MPD:
SIU/MPD Officer McCombs informed residents of the importance of securing their homes when not home or at work or on vacation. It is very important to have lights to illuminate house especially for the evening and to buy a basic alarm system or have a good partnership with the neighbors and neighborhood. The main issue residents had was the house at 425 South L St (see attachment). Madera Police Department (MPD) is aware of the activity that goes on at this location and they do visit the house frequently but that they have to go through a process in order for MPD to take action and to really make a difference. MPD can't just go into the house and make arrests because residents are upset at what goes on at this location and want action. Officer McCombs mention there is procedure they must follow for example how to obtain a search warrant for individuals living in the house or even going into the house and if they don't follow these procedures that the City will be held liable and more likely be sued. He recommends that the residents sign up for the citizen academy held by the MPD and the residents can understand what officers do and why they do the things they do and why actions take so long to be accomplished. Officer McCombs did mention if it was code violation then they need to speak to the code enforcement officer in charge of the area. Business cards of Andrew Martinez; Neighborhood Preservation Specialist was handed out. Resident (Allan Marshall) pointed out that he does see a lot of activities late at night going on such as drugs being sold and prostitution going on. The officer mention to please call it in no matter how many times it happens and to give a full description of what he saw and the vehicles and people involved.

Revitalization Department: Code Enforcement
Follow up was done by Jose Evangelista in regards to house located on 425 South L Street; there is an open case in regards to code violations the property has. For more information please contact Andrew Martinez @ Redevelopment Agency RDA. A resident by the name of Paul Brack did mention that even though it took 2-3 weeks for code enforcement to get rid of a bin trailer located in between K and L Street in the alley he was thankful for code enforcement investigating into it and informing the owners of the property and of the bin that it was not permitted to have the bin in the alley. Brack stated that code enforcement followed procedures and the code violation was taken care of, he remind the concerned resident to have patient.

Probation:
SIU/PO Officer Ramiro Aguilera reminded residents that any activity that might be gang related to please call it in. One resident asked how would they know if it is gang related, Aguilera stated most of the time you can tell by the colors they are wearing blue or red but not all individuals are gang related but that the responding officers know the area good and have a lot of contact with gang members and most are not up to know good. Aguilera mention that not too long ago a resident called in to the MPD and said they saw 2 gang members hanging out in the alley of South I Street. The responding officers recognize the 2 individuals as having gang affiliation and known for carrying concealed weapons. They were pursued and that the vehicle the 2 suspects were in end up wrecking into an apartment complex and were arrested. They weren't arrested for gun possession but for having warrants and possession of narcotics. So the community does make a difference when they see suspicious activity because they call it in. So Aguilera is thankful for the concern residents calling any suspicious activity and being the extra eyes and hears for MPD.

Other: Madera High School
Residents were concerned of all the trash that accumulates at the entrance of Madera High School gate off L St (between the tennis court and Health Science Bldg.) Students use that entrance when being dropped off or picked up during school hours and they are littering without consideration of the residents and that the wind is blowing debris to their homes. MHS Principal Alan Hollman informed residents students are not allowed to use that entrance what so ever. The entrance is meant for staff only and that the gate is suppose to remain locked throughout the whole day. He believes that the wind is blowing all debris to that corner but will talk to his head custodian and make sure they can pick up has much trash throughout the day. Also he will talk to his staff and make sure the gate is being locked when they enter school grounds but they will put a trash can at the entrance.

NEXT MEETING:
This was final meeting follow up will be within 3 months or if neighborhood leader calls for update meeting.

NOTE: Agenda attached with a list of concern residents have on the house on South L Street.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

Wessmith Neighborhood Meeting (Refresher Meeting)
Thursday, November 13, 2014 at 6:00 -7:00pm
Yule Nolasco, 716 Wessmith Way

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program- Officer Marcy Noriega
4.0 Other
5.0 Adjourn

Your Neighborhood Contact:
Yule Nolasco (559)397-4493

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Wessmith Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Yule Nolasco, 716 Wessmith Way 397-4493 martinyule@att.net	Mayor- Robert Poythress Mayor Pro Tem/City Councilman-Derek Robinson Crime Analyst-Lacy Burleson MPD Officer Marisela Noriega	Agenda Sign in Sheet of participating residents (18)

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can they do to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Noriega did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	Officer M. Noriega
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working. They shouldn't be answering doors late at night if they don't know who is at the door and to report it to MPD, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer M. Noriega
3. Suspicious Characters	Residents are concerned of suspicious characters in the neighborhood.	Residents were asked please call any suspicious characters or activity in the neighborhood to MPD.	Officer M. Noriega
4. Illegal U Turns, Jaywalking	Neighborhood leader Yule Nolasco spoke with Mayor Robert Poythress and Mayor Pro Tem Derek Robinson in regards to issues that James Monroe School is having with parents jaywalking and doing illegal turns in front of the school.	They recommended getting a letter from Principal Kimberly Bitter in regards to these issues so they can be added to the agenda on the next city council meeting but also if she (neighborhood leader) could be available to attend the meeting so that city officials can hear her out more and to see how the city can help the school resolve these issues.	Mayor R. Poythress Mayor Pro Tem D. Robinson

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

La Jolla/Lacreta Neighborhood Meeting
Tuesday, November 18, 2014 at 6:00 -7:00pm
Stephanie Villasano, 1604 Lacreta Ave.

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Agenda

1.0 Welcome and Introduction –Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door & Nixle - Barbie Miller
  3.2 Crimereports.com-Lacy Burleson
  3.3 Establishing Neighborhood Watch Program Officer-Juan Villegas
4.0 Madera County Probation
5.0 Other
6.0 Adjourn

Your Neighborhood Contact:
Stephanie Villasano-288-1953

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

La Jolla-Lacreta Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Stephanie Villasano, 1604 Lacreta Ave. 288-1953 stephanievillasano@my.whccd.edu	Mayor- Robert Poythress Mayor Pro Tem/City Councilman-Derek Robinson City Councilman- Will Oliver Crime Analyst-Lacy Burleson MPD Officer Juan Villegas Madera County Probation Officer- Flora Munoz Madera County Probation Officer- Angie Maciel	Agenda Sign in Sheet of participating residents (8)

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can they do to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Villegas did mention that if they are able to get a license plate number off the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	MPD Officer- J. Villegas
2. Suspicious characters, Confrontation	Residents are concerned of suspicious characters in the neighborhood and what to do if they are confronted by strangers.	Residents were asked to call any suspicious characters or activity in the neighborhood to MPD. Also if they are confronted by a stranger and feel like their lives are in danger don't hesitate to scream, yell or even run away from a confrontation and to call it in to MPD.	MPD Officer- J. Villegas Probation Officer- F. Munoz, A. Maciel
3. Stray Dogs, Odors	Residents are concerned of stray dogs in the neighborhood and dog owners who don't clean up their pet's droppings in their backyard which create issues.	Officer Villegas did mention that the city is in the process of hiring animal control officers. In the mean time, to call MPD and they will handle the animal situation in the city. Jose (N.O.C) will inform code enforcement in regards to the nuisance.	Officer J Villegas Jose Evangelista
4. Gunshots	Residents are concerned of gunshots they hear in the middle of the night and what should they do.	Residents were asked to not go outside and to contact MPD whenever they hear gunshots or anything that sounds like a gunshot. They will send an officer.	MPD Officer- J. Villegas
5. Communication	Residents are concerned when they are calling into MPD that their calls are not being translated correctly which creates issue when officers arrive at the scene.	Officer Villegas informed the residents that sometimes the translation gets misinterpreted due to third party translation service used. He mentioned that MPD is trying to do the best they can when translating calls to the responding officer. If they (the caller) think they weren't given the fullest customer service they can call and speak to the Sergeant.	MPD Officer- J. Villegas

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

La Jolla-Zapata Neighborhood Watch Meeting
Tuesday, December 2, 2014 at 5:30 pm
Home of Armando Romero 1490 La Jolla Avenue

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer Brett Prieto
4.0 Madera County Probation
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Armando Romero-673-8171



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

La Jolla-Zapata Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Armando Romero, 1490 La Jolla Ave (559)673-8171	Mayor Pro Tem/City Councilman-Derek Robinson Crime Analyst-Lacy Burleson MPD Officer Brett Prieto Madera County Probation- Maria (Angie) Vega Madera County Probation Officer- Alex Rodriguez Madera County Probation Officer- Anthony Montemayor	Sign in Sheet of participating residents (6) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, Stop Sign,	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem also they mentioned that there is no stop sign at the corner of Zapata and La Jolla.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer Prieto did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down. Christina Herrera informed the residents she would contact the Engineering Department in regards to this matter and would notify them once she got a response.	Officer- B. Prieto RDA- C. Herrera
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working. They shouldn't be answering doors late at night if they don't know who is at the door and to report it to MPD, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer-B. Prieto
3. Homeowners with aggressive pets	Residents are concerned of home owners who have aggressive dogs in their backyards and if they were to knock down the fence between both properties what should they do.	Residents were informed that there is an animal control officer for the city and they can call MPD and report it.	Officer B. Prieto L. Burleson
4. Loud Music	Residents asked if there was a loud music ordinance.	Officer Prieto mention yes that there is a loud music ordinance after 10pm, they will send and officer to give a verbal warning but he also mentioned that if the music continues disturbing the peace MPD will return back and issue a citation.	Officer B. Prieto
5. Children playing in the street and jumping the fence at Pershing School	Residents are concerned of children playing in the streets and they usually don't move out of the way for cars wanting to get by what can they do so that these kids can move. They also wanted to know what can be done if they see kids jumping the fence at Pershing Elementary.	Officer Prieto mentioned that the driver has the choice of going to talk to the parents of these children or just call MPD and they can send an officer to talk to the parents of these children. Also to please contact MPD if they see any suspicious character whether it is children or adults hanging around the school or jumping the fence.	Officer B. Prieto
6. Marijuana smell	Residents are concerned about teenagers smoking marijuana around the neighborhood what can be about it.	Officer Prieto mentioned that if they see teenagers smoking marijuana to call it in to MPD they will send an officer and if the teenager is on probation they will contact Madera County Probation.	Officer- B. Prieto
7. Street lights not working properly	The resident leader mentioned that street lights on La Jolla Ct keep turning on and off what can be done about this issue.	Christina Herrera informed the neighborhood leader to write down the pole number of the street light that is not working correctly and to contact her and she would contact the Public Work Department.	RDA-C. Herrera

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

NEIGHBORHOOD REVITALIZATION DEPARTMENT
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

The City of Madera co-hosts Neighborhood Gatherings *throughout the community as an outreach service helping residents get to know each other and join in discussing ways to improve the quality of life in their neighborhoods. Guest speakers are invited to provide valuable information and discuss topics of common interest to neighbors.*

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Jefferson Neighborhood Watch Meeting
Tuesday, December 9, 2014 at 6:30 pm
Harvest Community Church (Truscott Hall)

Agenda

1.0 Welcome and Introduction – Christina Herrera
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer Sean Plymale
4.0 Madera County Probation
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Nick Mobley-347-1360

Mayor Pro Tem - Will Oliver
Cell Phone: 559-474-0303
Email: woliver21@gmail.com



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Jefferson Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
*Nick Mobley-347-1360 1576 Jefferson Avenue nmobley@comcast.net *Linda Wray-674-1841 1610 Jefferson Avenue Lwray1942@gmail.com *Paula Perialas-673-5383 1698 Jefferson Avenue jpperialas@gmail.com	Mayor-Robert Poythress Mayor Pro Tem-Will Oliver Crime Analyst-Lacy Burleson MPD Officer-Sean Plymale Madera County Probation- Flora Munoz Madera County Probation Officer- Staci Herzog	Sign in Sheet of participating residents (10) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, Speed Limit Signs	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). The more calls they get about the speeders in their neighborhood the more it will be considered a hot spot and they can send a motor officer to target the area. Officer did mention that if they are able to get a license plate number of the vehicle they will try to send an officer to the home of the registered owner, give them a courtesy warning for speeding, will be told to take the resident and children in the area into consideration and to slow down.	Officer S. Plymale
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings.	Officer S. Plymale
3. Car break-ins, Identity Theft	The neighborhood leader (Nick Mobley) wanted to bring this topic to the attention of the neighbors because his truck was broken into (left door unlock). They took what was in his glove compartment and used his information to get a bank card.	Residents were informed to keep their cars locked and were handed a guide **(Identity Smart)** http://www.ncpc.org/topics/fraud-and-identity-theft on how to help protect against Identity theft. Officer Sean Plymale reminded the residents to please shred all information and not to dispose of it in their trash.	Officer S. Plymale
4. Sex Offenders		Probation Officer Staci Herzog introduced herself and what her position is with the Madera County Probation Department. She touched on the subject of sex offenders and encouraged the neighbors to look up Megan's Law. She handed out her business cards to the residents so if they had questions they could contact her.	Probation Officer Staci Herzog

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.
We are here to assist you. Thank you.

CITY OF MADERA

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Riverview Neighborhood Watch Meeting
Tuesday, December 16, 2014 at 6:00 pm
Home of Kim Hernandez, 2812 Riverview Dr.

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
  3.1 Next Door, Nixle, & Crimereports.com- Lacy Burleson
  3.2 Establishing Neighborhood Watch Program- Officer David Herspring
4.0 Madera County Probation- Probation Officer Francisco Rojas, Flora Munoz
5.0 Q/A
6.0 Adjourn

**** Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Kim Hernandez-232-9925



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Riverview Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
*Kimberlee Hernandez 2812 Riverview Dr kimmirae@sbcglobal.net	Mayor-Robert Poythress Crime Analyst-Lacy Burleson MPD Officer-David Herspring Madera County Probation- Flora Munoz Madera County Probation Officer- Francisco Rojas	Sign in Sheet of participating residents (10) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders, city pole lights	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem also Kimberlee mentioned that she called public work in regards to the light pole (D145) that has been out for over 2 weeks what can be done.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate) and to cal it in. Officer Herspring did mention that when a street is wider than 40 ft (in this case Riverview) that a radar survey must be conducted in order to determine how fast and how many cars are speeding down Riverview between Granada and Westberry and what can be resolved to address this matter. He did mention he would inform his commanding officer about the speeding in this area. Mayor Poythress also reinforced the importance of attending city council meetings and speaking up so that their city officials can hear the concerns of the residents.	Officer D. Herspring Mayor R. Poythress
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. He did mention a trick with women's jewelry and if they plan on going out of town to hide them inside frozen vegetables inside a Ziploc bag it's the last place a burglar would check. He also mentioned not to leave their cars unattended when warming up in the morning or evenings. Probation Officer Rojas did mention to the residents to tear up boxes of expensive gifts they received and not to just throw the boxes outside because it attracts attention to burglars because they see what expensive items are at that home.	Officer D. Herspring Probation Officer F. Rojas
3. Sex Offenders		Probation Officer Flora Munoz introduced herself and what her position is with the Madera County Probation Department. She touched on the subject of sex offenders and encouraged the neighbors to look up Megan's Law. She handed out her business cards to the residents so if they had questions they could contact her.	Probation Officer F. Munoz
4. Uneven sidewalks	Residents asked what can be done about the uneven sidewalks due to the roots of trees uplifting them.	Business cards of Monica Diaz Neighborhood Preservation Supervisor were handed out to the attendees and also they were informed that a Neighborhood Preservation Specialist would attend their 2nd NW meeting. Also collect information on the 50/50 program and will distribute to neighborhood leader.	Neighborhood Coordinator J. Evangelista
5. Calling into MPD and making incident reports	Neighborhood leader Kimberlee was concerned that when a resident called into MPD to report any type of incidents that MPD would mail out a form that residents would need to fill out and mail back and that sometimes you wouldn't hear from an officer for some time. So it would discourage her to call MPD.	Officer Herspring informed the resident that the new chief of police is making sure is officers are accountable for following up with the residents who call in regarding any type of incident (i.e. vandalism, egging, slashing of tires, bb gun shooting). He reassured residents that things have changed with MPD in a positive way. He did mention the difference between the 911 number to the non-emergency number for MPD and when they should use those numbers.	Officer D. Herspring

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

CITY OF MADERA

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428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559)674-7018 Fax

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Call for more information *on how to start a Neighborhood Watch or Neighborhood Association*

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Neighbors *who stay connected help make their neighborhood a better place to live!*

Kennedy Housing Neighborhood Watch Meeting
Thursday, December 18, 2014 at 6:00 pm
Madera Plaza Community Center, 1110 Kennedy

Agenda

1.0 Welcome and Introduction – Jose Evangelista
2.0 Introduction/Comments/ Questions from Elected Officials
3.0 Madera Police Department
- **3.1** Next Door, Nixle- Barbie Miller
- **3.2** Crimereports.com- Lacy Burleson
- **3.3** Establishing Neighborhood Watch Program- Officer-Juan Gaona

4.0 Madera County Probation Officer/ SIU- Ramiro Aguilera
Madera County Probation Officer- Abel Perez
MPD SIU/Madera County Deputy Officer- Richard Gonzales
5.0 Madera Housing Authority- Elena Shrayberman, Eva Hernandez
6.0 Q/A
7.0 Adjourn

* ***Graffiti Cleanup Kits Available—Sign up for a free kit!***

Your Neighborhood Contact:
Carmela Martinez-363-1770



For information on Neighborhood Gatherings Contact:
Jose Evangelista at 559-661-2852 or Christina Herrera at 559-661-2853
City of Madera Neighborhood Outreach Specialists

NEIGHBORHOOD REVITALIZATION DEPARTMENT
NEIGHBORHOOD OUTREACH PROGRAM

Kennedy Housing Neighborhood Gathering Summary Report

Leader's Contact Information:	***Attendees:***	***Attachments:***
Carmela Martinez 363-1770 1034 E. Kennedy #107 C_Martinez8011@yahoo.com	City Councilman-Derek Robinson City Councilman-Donald Holley Crime Analyst-Lacy Burleson MPD Dispatcher-Barbie Miller MPD Officer-Juan Gaona MPD SIU/Madera County Probation Officer- Ramiro Aguilera Madera County Probation- Abel Perez MPD SIU/Madera County Deputy Officer- Richard Gonzales Madera Housing Authority- Elena Shrayberman, Eva Hernandez	Sign in Sheet of participating residents (7) Agenda

Topic	Resident(s) Concerns	Response (s)	Responding Party
1. Speeders	Residents are concerned about speeders in their neighborhood and what can be done to resolve the problem.	If they have speeders in the neighborhood residents were asked to take a full description of vehicle (i.e. make, model, color and if possible license plate). Residents mentioned that there is a trend on the time this vehicle speeds and does donuts off the main street of Kennedy (11:30pm-12Am). Officer Gaona mentioned that this is helpful because if there is a trend then the patrolling officer can scout the area and catch the speeders in the act. He reminded the residents to please call in always any concerns or issues the residents have.	J. Gaona
2. Holiday safety tips	Residents asked what they can do during the holidays to keep their neighborhood and houses safe.	Residents were reminded to be more careful during the holidays. To keep their houses lit at night. If they can afford buying sensor lights, to invest into some and to make sure that all lights are working, and to make sure locks work on all windows and doors. Also not to leave their cars unattended when warming up in the morning or evenings. He reminded residents to have the numbers to their units visible so when officers are responding they can locate the complex unit quicker.	J. Gaona
3. Suspicious characters	Residents are concerned of suspicious characters in the neighborhood.	Residents were asked to call any suspicious characters or activities in the neighborhood to MPD. MPD will contact Probation if these suspicious characters are on probation.	J. Gaona A. Perez R. Aguilera R. Gonzales
4. Lighting in the housing authority units, empty lot behind units	Residents are concern of the empty lot behind their complex and the criminal activities that are occurring there due to no lighting.	Director Elena informed residents that Madera Housing Authority is currently working on installing a light pole in area that is dark and not visible pertaining to the housing unit side. They are also aware that it is a dangerous area for residents living in the units and it does not give them a sense of security. Law enforcement agencies are aware now that it is a potential hiding area for all types of criminal activities and also that the empty lot behind the units is accessible for criminals to escape.	MHA-Elena Shrayberman Officer(s) Probation, Deputy , MPD J. Gaona A. Perez R. Gonzales R. Aguilera

If you have any questions regarding this meeting, please contact Christina Herrera or Jose Evangelista.

We are here to assist you. Thank you.

Exhibit C



MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax



Madera's 2nd Annual National Night Out
Tuesday, August 5, 2014
4:30 p.m. Press Conference/Community Kick-Off
5:30 p.m. – 8:30 p.m. Neighborhood Visits

JOIN WITH YOUR MEMBERS AND NEIGHBORS!

37 Million People Across America Will Send a Powerful Message!

National Night Out Is Designed To:

- Heighten crime and drug prevention awareness.
- Generate support for, and participation in local anticrime programs.
- Strengthen neighborhood spirit and Police/Probation community partnerships.
- Send a message to criminals letting them know that neighborhoods are organized and fighting back.
- Great way to socialize with neighbors.

Let Criminals Know Maderans Are United Against Crime!

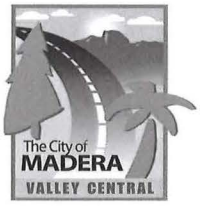
Celebrate and get involved:

- This is a night for America to stand together and promote awareness, safety and neighborhood unity.
- Residents in neighborhoods across the nation are asked to lock their doors, turn on outdoor lights and spend the evening with neighbors, police, and local officials on their streets.
- Join with your neighbors schedule a cookout, "flashlight parade", a movie, ice cream social, watermelon eating contest or a block party to celebrate.



For information on how you, your neighborhood, civic league, youth group, church, or business can get involved, please contact us at: (559)661-2852 or (559)661-2853









MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Teléfono · (559) 674-7018 Fax

2º evento Anual de National Night Out en Madera
martes, 5 de augusto de 2014
4:30 p.m. Conferencia de prensa/ Inauguración de la comunidad
5:30 p.m. – 8:30 p.m. Visitas de Vecindarios

¡ACOMPAÑENOS CON SUS MIEMBROS Y VECINOS!

¡37 millones de personas en todo Estados Unidos enviará un poderoso mensaje!

National Night Out está diseñado para:

- Aumentar la conciencia y prevención de crimen, drogas y delincuencia.
- Generar apoyo y participación en programas locales anticrimen.
- Fortalecer el espíritu de vecindarios y asociaciones de la comunidad y forjar relaciones con la policía/libertas condicional (Probation).
- Enviar un mensaje a los criminales dejándoles saber que vecindarios están organizados.
- Gran manera de socializar con los vecinos.

¡Que los delincuentes sepan que los residentes de Madera están unidos contra el crimen!

Celebre y participe:

- Esta es una noche para permanecer unidos y promover el conocimiento, seguridad y unidad de vecindarios.
- Residentes en vecindarios en todo el país piden que cierren sus puertas, enciendan las luces de sus casas y pasen la tarde con sus vecinos, y las autoridades locales en sus calles.
- Únase con sus vecinos y organicé una parrillada, ver una película afuera, participar en una reunión de helados, comer sandia o tener una fiesta de en su cuadra.



Para obtener información sobre cómo usted puede participar, sus vecinos, liga cívica, grupo de jóvenes, iglesia o negocio, por favor llame al: (559)661-2852 o (559)661-2853

Madera 2nd Annual

NATIONAL NIGHT OUT®

America's Night Out Against Crime

Tuesday, August 5, 2014

Madera Neighborhoods Celebrate National Night Out Against Crime

"Children Against Crime" Anticrime Poster Contest

An anticrime poster contest to increase youth awareness in the community-wide fight against crime is being held for youth between the ages of 6-13. Posters should be brought to the Neighborhood Revitalization office at 428 East Yosemite Avenue. Deadline for entering is July 15,2014 by 4:00pm.

Prizes will be awarded to the top 3 winners.
Recognitions at the Madera County Court House Park.
4:30pm on Tuesday, August 5,2014.

Materials used may consist of:

poster paper or similar material not larger than 12" x 18", magic markers, crayons, colored pencils, or paint. On the back of posters, youth must include their name, age and address, including their zip code and telephone number of parent/guardian. All entries will be displayed at the John W. Wells Youth Center

For information call Jose at 661-2852 or Christina at 661-2853

Community Partnerships

Co-hosted by the Neighborhood Revitalization Department, Madera Police Department and Madera County Probation

NATIONAL NIGHT OUT 2014

POLICE-COMMUNITY PARTNERSHIPS

Neighborhood Watch

MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Phone · (559) 674-7018 Fax



FOR IMMEDIATE RELEASE

"Madera Neighborhoods - United Against Crime"

Madera's 2nd annual National Night Out will be held on Tuesday, August 5th from 5:30 p.m. - 8:30 p.m. In addition to the Neighborhood Revitalization Department, the event is co-sponsored by the Madera Police Department and Madera County Probation Department. We invite all Madera city residents to join in and unite against crime.

According to Mayor Robert Poythress, "National Night Out is an excellent opportunity for residents to get to know their neighbors and meet their City officials. Last year we had seventeen (17) neighborhoods participate and we hope to increase that number this year".

National Night Out began in 1984. The first year, 2.5 million Americans took part across 400 communities in 23 states. Last year 37.8 million people and 16,124 communities from all fifty states participated in the event.

According to Madera's Police Chief Steve Frazier, "The event provides a platform for the Department to demonstrate our desire to work collaboratively with those we serve and to begin new relationships with our residents". Chief Frazier added that he or a member of his Department will attempt to visit every participating neighborhood.

The Madera County Probation Department will also be participating in the neighborhood visits. According to Senior Deputy Probation Officer Candelario Salas, "Last year our participating officers got a lot of positive feedback from residents. From our Department's perspective National Night Out is a great vehicle for our officers to build partnerships with Madera residents".

The Committee is currently accepting entries for the "Children Against Crime" poster contest, for kids between 6-13 years old. Entries must be submitted at 428 E. Yosemite Ave. by July 15th at 4:00 p.m.

The Community Kick-Off will take place at Madera County Courthouse Park, located at 210 W. Yosemite Ave. in Madera and will start at 4:30 p.m. on August 5, 2014, where we will also announce the "Children Against Crime" poster contest winners.

After the Community Kick-Off, City Officials and law enforcement will visit with participating neighborhoods and speak with residents about the benefits of coming together and partnering up with their local law enforcement agencies. Representatives will also be on-site to provide information about Neighborhood Watch and other programs available for them.

For more information or to sign-up for National Night Out, contact Jose Evangelista by calling (559) 661-2852 or Christina Herrera at (559) 661-2853.

###

Questions? Please contact us!

Jose Evangelista, Neighborhood Outreach Coordinator
Office: (559) 661-2852 Fax: (559)674-7018
Email: jevangelista@cityofmadera.com

Christina Herrera, Neighborhood Outreach Assistant
Office: (559) 661-2853 Fax: (559)674-7018
Email: cherrera@cityofmadera.com

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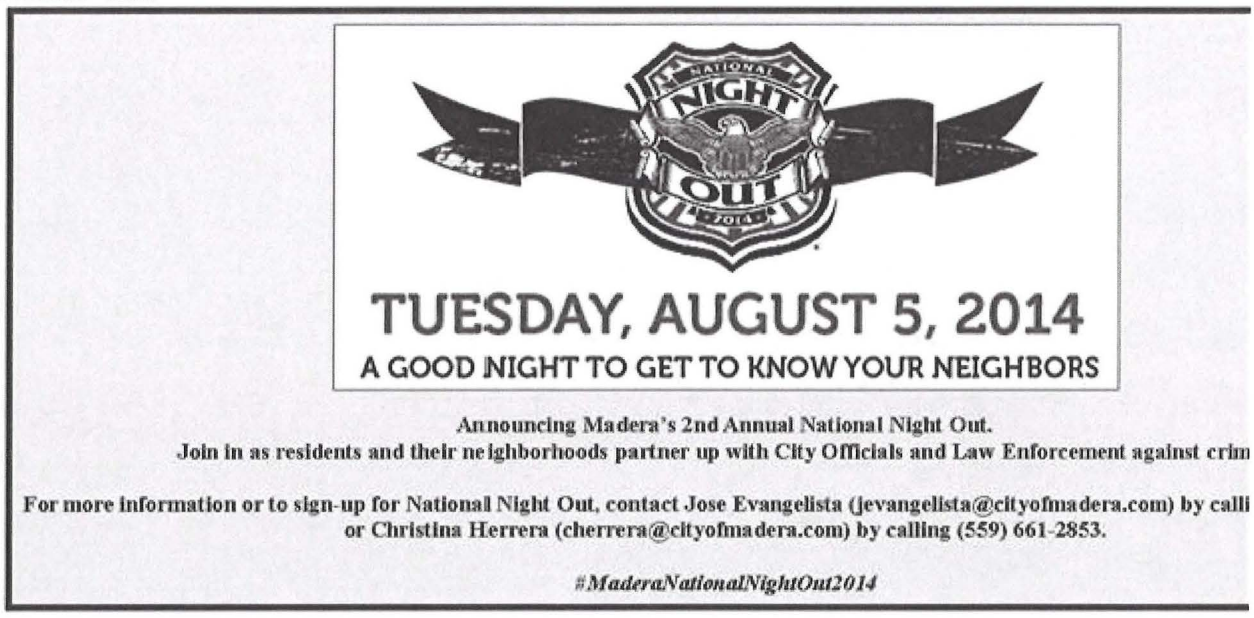
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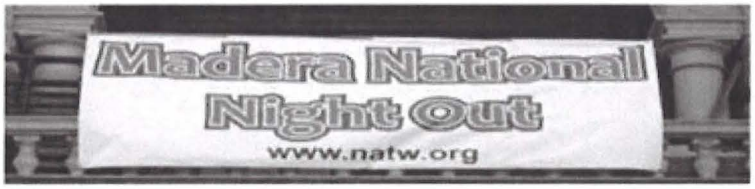
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MADERA NATIONAL NIGHT OUT COMMITTEE
428 East Yosemite Avenue · Madera, California 93638
(559) 661-5114 Teléfono · (559) 674-7018 Fax

2° evento Anual de National Night Out en Madera
martes, 5 de augusto de 2014
4:30 p.m. Conferencia de prensa/ Inauguración de la comunidad
5:30 p.m. – 8:30 p.m. Visitas de Vecindarios

¡ACOMPAÑENOS CON SUS MIEMBROS Y VECINOS!

¡37 millones de personas en todo Estados Unidos enviará un poderoso mensaje!	¡Que los delincuentes sepan que los residentes de Madera están unidos contra el crimen!
National Night Out está diseñado para:	Celebre y participe:
• Aumentar la conciencia y prevención de crimen, drogas y delincuencia. • Generar apoyo y participación en programas locales anticrimen. • Fortalecer el espíritu de vecindarios y asociaciones de la comunidad y forjar relaciones con la policía/libertas condicional (Probation). • Enviar un mensaje a los criminales dejándoles saber que vecindarios están organizados. • Gran manera de socializar con los vecinos.	• Esta es una noche para permanecer unidos y promover el conocimiento, seguridad y unidad de vecindarios. • Residentes en vecindarios en todo el país piden que cierren sus puertas, enciendan las luces de sus casas y pasen la tarde con sus vecinos, y las autoridades locales en sus calles. • Únase con sus vecinos y organicé una parrillada, ver una película afuera, participar en una reunión de helados, comer sandia o tener una fiesta de en su cuadra.



Para obtener información sobre cómo usted puede participar, sus vecinos, liga cívica, grupo de jóvenes, iglesia o negocio, por favor llame al: (559)661-2852 o (559)661-2853

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CITY OF MADERA

Quarterly Activity Report

Contract Period: July 1, 2015 to June 30, 2016

NAME OF ORGANIZATION: **Successor Agency to the Former Madera Redevelopment Agency**
428 East Yosemite
Madera, CA 93638

PROJECT TITLE: **Neighborhood Revitalization**

QUARTER AND YEAR OF REPORT: _____, 20__

I. CLIENT INFORMATION:

1. **Total number of incidents this quarter: _____**

2. **Number of unduplicated incidents this quarter: _____**

3. **Number of unduplicated incidents year-to-date: _____**

4. **Number of incidents not addressed this quarter: _____**

Reason(s) incidents were not addressed:

_____

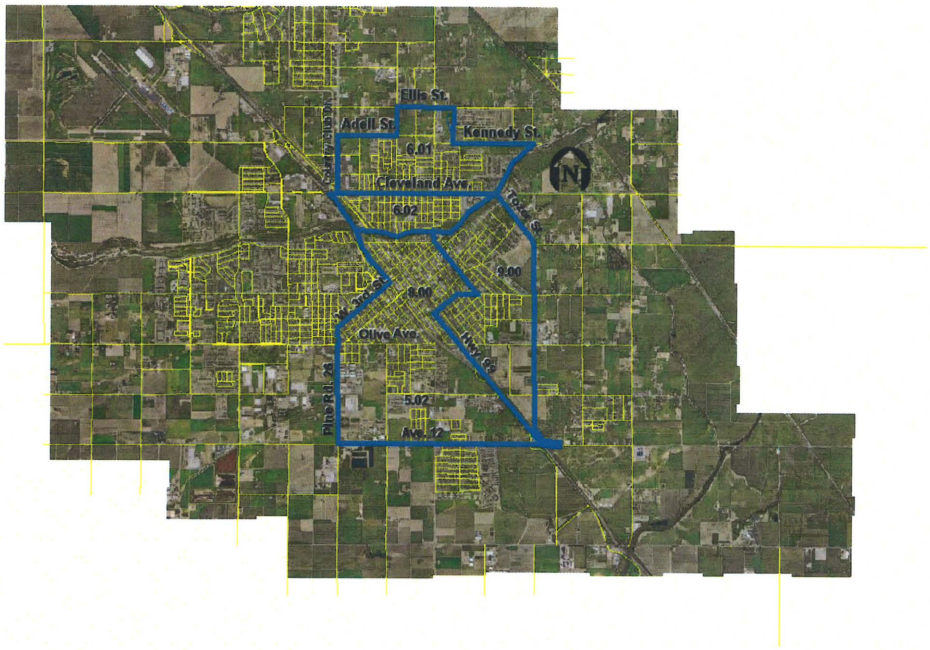
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DEMOGRAPHIC INFORMATION OF THE INCIDENTS ADDRESSED THIS QUARTER: (Items 5 through 10.)

5. **ZIP Code: 93637 _____ 93638 _____**

6. **Census Tract:**



5.02 ____ 6.01 ____ 6.02 ____ 8.00 ____ 9.00 ____

Note: To locate an address's Census Tract, enter the address, city, state and zip code at http://factfinder.census.gov/servlet/AGSGeoAddressServlet. The Census Tract number will be located in the results window.

II. LONG RANGE OBJECTIVES:

III. SHORT RANGE OBJECTIVES:

IV. SPECIFIC ACTIVITIES:

V. OPERATION NARRATIVE:

RETURN ACTIVITY REPORTS BY THE 15TH OF THE MONTH FOLLOWING THE END OF EACH QUARTER TO:

Jorge Antonio Rojas
Program Manager - Grants
CITY OF MADERA
205 West Fourth Street
Madera, CA 93637
Phone: (559) 661-3693
Fax: (559) 674-2972
Email: jrojas@cityofmadera.com

REPORT PREPARED BY: _____

Date: _____

CITY OF MADERA
NEIGHBORHOOD REVITALIZATION
Estimate Cost of Project - CDBG

Neighborhood Revitalization Personnel	FTE 15	FTE 16	Projected FY 14-15	Projected FY15-16	% Increase	Estimated % in CDBG Tracks	Total Budget Allocated to CDBG Tracks
Coordinator Position/Exec Director	1.5	1.5	201,871	207,745	2.9%	61%	$ 126,724
Neighborhood Revitalization Specialist	5.0	5.0	361,549	387,213	7.1%	62%	240,072
Neighborhood Outreach Specialist	2.0	2.0	129,075	155,340	20.3%	57%	88,544
PT Code Enforcement Consultant	2.0	2.0	86,670	86,594	-0.1%	50%	43,297
Office Assisatant	1.5	1.5	86,244	86,836	0.7%	56%	48,918
PT Office Assistant	0.5	0.5	10,643	10,659	0.2%	56%	6,005
Maintenance and Operations			428,756	288,920	-32.6%	57%	165,005
TOTAL	12.5	12.5	$ 1,304,808	$ 1,223,307	-6.2%		$ 718,565
Code Enforcment Funding							
CDBG			$ 400,000	$ 400,000	0%		
AVA			48,000	48,000	0%		
Tire Grants			26,734	26,734	0%		
City General Fund			-	150,000			
Fines & Penalties			455,000	455,000	0%		
Vacant Building Ordinance			4,500	4,500	0%		
Fund Balance			348,308	134,073	-62%		
Abandoned Property Reg Fees			10,000	5,000	-50%		
TOTAL			$ 1,292,542	$ 1,223,307			

EXHIBIT B

SOCIAL/PUBLIC SERVICE REQUIREMENTS

A. Federal Common Rule Requirements, including, but not limited to, Executive Order 11246, as amended by Executive Orders 11375 and 120860 and implementing regulations issued at 41 CFR Chapter 60; Davis-Bacon Act as amended (40 U.S.C. 276 a to a-7 and 29 CFR, Part 5); Copeland "Anti-Kick Back" Act (18 U.S.C. 874 and 29 CFR, Part 3); Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330 and 29 CFR, Part 5); Section 306 of the Clean Air Act (42 U.S.C. 0857 (h); Section 506 of the Clean Water Act (33 U.S.C. 1368); Executive Order 11738; Environmental Protection Agency Regulations (40 CFR Part 15); and applicable sections of 24 CFR 85. Also in the common rule are mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub L. 94 - 163).

B. Office of Management and Budget Circulars No. -21, A-102 revised, A-87, A-110, A-122 and A-128 as they relate to the acceptance and use of Federal funds under this program.

C. Executive Order 11063, as amended by Executive Order 11259, and implementing regulations at 24 CFR Part 107, as they relate to non-discrimination in housing.

D. The Architectural Barriers Act of 1968 (42 U.S.C. 4151).

E. Clean Air Act of 1970 (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.).

F. Bidding requirements contained in the California Public Contracts Code.

G. The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act) and HUD implementing regulations, 24 CFR Part I as it relates to prohibiting discriminatory action under any activity receiving Federal funds.

H. Provisions of the California Water Code Section 55350 et. sequens.

I. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352) and implementing regulations 24 CFR Part I as it relates to prohibiting discriminatory action under any activity receiving Federal funds.

J. Title VIII of the Civil Rights Act of 1968, (Pub. L. 90-284) as amended and implementing regulations 24 CFR 107 as it relates to fair housing.

K. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112) as amended and implementing regulations when published for effect as they relate to non-discrimination against the handicapped.

L. The Age Discrimination Act of 1975, (Pub. L. 94-135) as amended, and implementing regulations contained in 10 CFR Part 1040 and 45 CFR Part 90.

M. The lead based paint requirements of 24 CFR Part 35 Subpart B issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et.seq.).

N. Section 109 of the Housing and Community Development Act of 1974, as amended, and the regulations issued pursuant thereto (24 CFR Section 570.601) as it relates to prohibiting discriminatory actions and activities funded by Community Development Funds.

O. Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR Part 135.

P. Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control and abatement of water pollution.

Q. The flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234).

R. No member, officer or employee of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, and that it shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this certification.

S. Additionally, all conflict requirements noted in 24 CFR 570.611 shall be complied with by all parties.

T. Title I of Section 104(b)(5) of the Housing and Community Development Act as amended and implementing regulations at 24 CFRE 570.200 relating to Special Assessments.

U. Section 106 of the National Historic Preservation Act and implementing regulations at 36 CFR Part 800.

V. The Endangered Species Act of 1973, as amended, and implementing regulations at 50 CFR Part 402.

W. Title I of the Housing and Community Development Act of 1974, as amended, and implementing regulations contained in 24 CFR Part 570 and in 24 CFR Part 85.

X The use of CDBG funds by a religious organization shall be subject to those conditions as prescribed by HUD for the use of CDBG funds by religions organizations in accordance with Section 570.200(j) of the Federal CDBG regulations.

Y. All contracts shall include a "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions" as required by 29 CFR Part 98.

U.S. Department of Housing and Urban Development
COMMUNITY PLANNING AND DEVELOPMENT

Special Attention of:
All Secretary's Representatives
All State/Area Coordinators
All CPD Office Directors
All FHEO Field Offices
All CDBG Grantees

Notice CPD- 00-10

Issued: December 26, 2000
Expires: December 26, 2001

Subject: Accessibility for Persons with Disabilities to Non-Housing Programs funded by Community Development Block Grant Funds -- Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and the Architectural Barriers Act

I. Purpose

The purpose of this Notice is to remind recipients of Federal funds under the Community Development Block Grant (CDBG) Program of their obligation to comply with Section 504 of the Rehabilitation Act of 1973, HUD's implementing regulations (24 CFR Part 8), the Americans with Disabilities Act, (ADA) and its implementing regulations, (28 CFR Parts 35, 36), and the Architectural Barriers Act (ABA) and its implementing regulations (24 CFR Parts 40, 41) in connection with recipients' non-housing programs. This Notice describes key compliance elements for non-housing programs and facilities assisted under the CDBG programs. However, recipients should review the specific provisions of the ADA, Section 504, the ABA, and their implementing regulations in order to assure that their programs are administered in full compliance.

Applicability

This Notice applies to all non-housing programs and facilities assisted with Community Development Block Grant Funds (e.g. public facilities and public improvements, commercial buildings, office buildings, and other non-residential buildings) and facilities in which CDBG activities are undertaken (e.g., public services). A separate Notice is being issued concerning Federal accessibility requirements for housing programs assisted by recipients of CDBG and HOME program funds.

II. Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973, as amended, provides "No otherwise qualified individual with a disability in the United States ... shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance...". HUD's regulations implementing the Section 504 requirements can be found at 24 CFR Part 8.

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Part 8 requires that recipients ensure that their programs are accessible to and usable by persons with disabilities. Part 8 also prohibits recipients from employment discrimination based upon disability.

The Section 504 regulations define "recipient" as any State or its political subdivision, any instrumentality of a State or its political subdivision, any public or private agency, institution organization, or other entity or any person to which Federal financial assistance is extended for any program or activity directly or through another recipient, including any successor, assignee, or transferee of a recipient, but excluding the ultimate beneficiary of the assistance. (24 CFR §8.3) For the purposes of Part 8, recipients include States and localities that are grantees and subgrantees under the CDBG program, their subrecipients, community-based development organizations, businesses, and any other entity that receives CDBG assistance, but not low and moderate income beneficiaries of the program. CDBG grantees are responsible for establishing policies and practices that they will use to monitor compliance of all covered programs, activities, or work performed by their subrecipients, contractors, subcontractors, management agents, etc.

Non-housing Programs

New Construction -- Part 8 requires that new non-housing facilities constructed by recipients of Federal financial assistance shall be designed and constructed to be readily accessible to and usable by persons with disabilities. (24 CFR §8.21(a))

Alterations to facilities -- Part 8 requires to the maximum extent feasible, that recipients make alterations to existing non-housing facilities to ensure that such facilities are readily accessible to and usable by individuals with disabilities. An element of an existing non-housing facility need not be made accessible, if doing so, would impose undue financial and administrative burdens on the operation of the recipients program or activity. (24 CFR §8.21 (b))

Existing non-housing facilities - A recipient is obligated to operate each non-housing program or activity so that, when viewed in its entirety, the program or activity is readily accessible to and usable by persons with disabilities. (24 CFR §8.21 (c))

Recipients are not necessarily required to make each of their existing non-housing facilities accessible to and usable by persons with disabilities if when viewed in its entirety, the program or activity is readily accessible to and usable by persons with disabilities. 24 CFR §8.21(c)(1) Recipients are also not required to take any action that they can demonstrate would result in a fundamental alteration in the nature of its program or activity or cause an undue administrative and financial burden. However, recipients are still required to take other actions that would not result in such alterations, but would nevertheless ensure that persons with disabilities receive the benefits and services of the program. (24 CFR §8.21(c)(iii))

Historic Preservation - Recipients are not required to take any actions that would result in a substantial impairment of significant historic features of an historic property, However, in such cases where a physical alteration is not required, the recipient is still obligated to use alternative means to achieve program accessibility, including using audio-visual materials and devices to depict those portions of

an historic property that cannot be made accessible, assigning persons to guide persons with disabilities into or through portions of historic properties that cannot be made accessible, or otherwise adopting other innovative methods so that individuals with disabilities can still benefit from the program. (24CFR §8.21(c)(2)(ii))

Accessibility Standards

Design, construction, or alteration of facilities in conformance with the Uniform Federal Accessibility Standards (UFAS) is deemed to comply with the accessibility requirements for nonhousing facilities. Recipients may depart from particular technical and scoping requirements of UFAS where substantially equivalent or greater accessibility and usability is provided. (24 CFR §8.32) For copies of UFAS, contact the HUD Distribution Center at 1-800-767-7468; deaf, hard of hearing, or speech-impaired persons may access this number via TTY by calling the Federal Information Relay Service at 1-800-877-8339.

Where a property is subject to more than one law or accessibility standard, it is necessary to comply with all applicable requirements. In some cases, it may be possible to do this by complying with the stricter requirement, however, it is also important to ensure that meeting the stricter requirement also meets both the scoping and technical requirements of overlapping laws or standards.

Employment

Section 504 also prohibits discrimination based upon disability in employment. See 24 CFR Part 8, Subpart B.

Section 504 Self Evaluations

The Section 504 regulations required recipients of Federal financial assistance to conduct a self-evaluation of their policies and practices to determine if they were consistent with the law's requirements. This self evaluation was to have been completed no later than July 11, 1989. Title II of the ADA imposed this requirement on all covered public entities. The ADA regulations required that ADA self evaluations be completed by January 26, 1993, although those public entities that had already performed a Section 504 self evaluation were only required to perform a self-evaluation on those policies and practices that had not been included in the Section 504 review.

The regulatory deadlines are long past. However, self-evaluation continues to be an excellent management tool for ensuring that a recipient's current policies and procedures comply with the requirements of Section 504 and the ADA.

Involving persons with disabilities in the self-evaluation process is very beneficial. This will assure the most meaningful result for both the recipient and for persons with disabilities who participate in the recipient's programs and activities. It is important to involve persons and/or organizations representing persons with disabilities, and agencies or other experts who work regularly with accessibility standards.

Important steps in conducting a self-evaluation and implementing its results include the following:

- Evaluate current policies and practices and analyze them to determine if they adversely affect the full participation of individuals with disabilities in its programs, activities and services. Be mindful of the fact that a policy or practice may appear neutral on its face, but may have a discriminatory effect on individuals with disabilities.

- Modify any policies and practices that are not or may not be in compliance with Section 504 or Title II and Title III of the ADA regulations. (See 24 CFR Part 8 and 28 CFR Parts 35, 36.)

- Take appropriate corrective steps to remedy those policies and practices which either are discriminatory or have a discriminatory effect. Develop policies and procedures by which persons with disabilities may request a modification of a physical barrier or a rule or practice that has the effect of limiting or excluding a person with a disability from the benefits of the program.

- Document the self-evaluation process and activities. The Department recommends that all recipients keep the self-evaluation on file for at least three years, including records of the individuals and organizations consulted, areas examined and problems identified, and document modifications and remedial steps, as an aid to meeting the requirement at 24 CFR Part 8.55.

The Department also recommends that recipients periodically update the self-evaluation, particularly, for example, if there have been changes in the programs and services of the agency. In addition, public entities covered by Title II of the ADA should review any policies and practices that were not included in their Section 504 self-evaluation and should modify discriminatory policies and practices accordingly.

III. The Americans With Disabilities Act of 1990

The Americans With Disabilities Act of 1990 (ADA) guarantees equal opportunities for persons with disabilities in employment, public accommodations, transportation, State and local government services, and telecommunications. Unlike Section 504 which applies only to programs and activities receiving Federal financial assistance, the ADA applies even if no Federal financial assistance is given.

The U.S. Department of Justice enforces Titles I, II, and III of the ADA, although the Equal Employment Opportunity Commission investigates administrative complaints involving Title I.

Title I prohibits discrimination in employment based upon disability. The regulations implementing Title I are found at 29 CFR Part 1630. The Equal Employment Opportunity Commission (EEOC) offers technical assistance on the ADA provisions applying to employment.

These can be obtained at the EEOC web site www.eeoc.gov, or by calling 800-669-3362 (voice) and 800-800-3302 (TTY).

Title II prohibits discrimination based on disability by State and local governments. Title II essentially extended the Section 504 requirements to services, programs, and activities provided by States, local governments and other entities that do not receive Federal financial assistance from HUD or another Federal agency. CDBG grantees are covered by both Title II and Section 504. The Department of Justice Title II regulations are found at 28 CFR Part 35.

Title II also requires that facilities that are newly constructed or altered, by, on behalf of, or for use of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. (28 CFR §35.151 (a) & (b)) Facilities constructed or altered in conformance with either UFAS or the ADA Accessibility Guidelines for Buildings and Facilities (ADAAG) (Appendix A to 28 CFR Part 36) shall be deemed to comply with the Title II Accessibility requirements, except that the elevator exemption contained at section 4.1.3(5) and section 4.1.6(1)(j) of ADAAG shall not apply. (28CFR §35.151(c))

Title II specifically requires that all newly constructed or altered streets, roads, and highways and pedestrian walkways must contain curb ramps or other sloped areas at any intersection having curbs or other barriers to entry from a street level or pedestrian walkway and that all newly constructed or altered street level pedestrian walkways must have curb ramps at intersections . Newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at intersections to streets, roads, or highways. (28CFR §35.151(e))

The Title II regulations required that by January 26, 1993, public entities (State or local governments) conduct a self-evaluation to review their current policies and practices to identify and correct any requirements that were not consistent with the regulation. Public entities that employed more than 50 persons were required to maintain their self-evaluations on file and make it available for three years. If a public entity had already completed a self-evaluation under Section 504 of the Rehabilitation Act, then the ADA only required it to do a self-evaluation of those policies and practices that were not included in the previous self-evaluation. (28 CFR §35.105)

The Department of Justice offers technical assistance on Title II through its web page at **www.usdoj.gov/crt/ada/taprog.htm,** and through its ADA Information Line, at **202 514-0301 (voice and 202-514-0383 (TTY).** The Department of Justice's technical assistance materials include among others, the Title II Technical Assistance Manual with Yearly Supplements, the ADA guide for Small Towns, and an ADA Guide entitled The ADA and City Governments: Common Problems.

Title III prohibits discrimination based upon disability in places of public accommodation (businesses and non-profit agencies that serve the public) and "commercial" facilities (other businesses). It applies regardless of whether the public accommodation or commercial facility is operated by a private or public entity, or by a for profit or not for profit business. The Department of Justice Title III regulations are found at 28 CFR Part 36. The Department of Justice also offers technical assistance concerning Title III through the web page cited above and the ADA Hotline cited above.

Justice also offers technical assistance concerning Title III through the web page cited above and the ADA Hotline cited above.

IV. The Architectural Barriers Act of 1968

The Architectural Barriers Act of 1968 (ABA) (42 U.S.C. 4151-4157) requires that certain buildings financed with Federal funds must be designed, constructed, or altered in accordance with standards that ensure accessibility for persons with physical disabilities. The ABA covers any building or facility financed in whole or in part with Federal funds, except privately-owned residential structures. Covered buildings and facilities designed, constructed, or altered with CDBG funds are subject to the ABA and must comply with the Uniform Federal Accessibility Standards (UFAS). (24 CFR 570.614) In practice, buildings built to meet the requirements of Section 504 and the ADA, will conform to the requirements of the ABA.

V. HUD Resources Available Concerning Section 504

Further information concerning compliance with Section 504 may be obtained through the HUD web page **(http://www.hud.gov/fhe/504/sect504.html).** Additional assistance and information may be obtained by contacting the local Department of Housing and Urban Development Office of Fair Housing and Equal Opportunity field office. Below is a list of the phone numbers for these offices.

	CPD	FHEO
Boston, MA	617 565-5345	617 565-5310
Hartford, CT	806 240-4800 x3059	860 240-4800
New York, NY	212 264-0771 x3422	212 264-1290
Buffalo, NY	716 551-5755 x5800	716 551-5755
Newark, NJ	973 622-7900 x3300	973 622-7900
Philadelphia, PA	215 656-0624 x3201	215 656-0661
Pittsburgh, PA	412 644-2999	412 355-3167
Baltimore, MD	410 962-2520 x3071	410 962-2520
Richmond, VA	804 278-4503 x3229	804 278-4504
Washington, DC	202 275-0994 x3163	202 275-0848
Atlanta, GA	404 331-5001 x2449	404 331-1798
Birmingham, AL	205 290-7630 x1027	205 290-7630
South Florida	305 536-4431 x2223	305 536-4479
Jacksonville, FL	904 232-1777 x2136	904 232-1777
San Juan, PR	787 766-5400 x2005	787 766-5400
Louisville, KY	502 582-6163 x214	502 582-6163 x230
Jackson, MS	601 965-4700 x3140	601 965-4700 x2435
Knoxville, TN	865 545-4391 x121	865 545-4379
Greensboro, NC	336 547-4005	336 547-4050
Columbia, SC	803 765-5564	803 765-5936
Chicago, IL	312 353-1696 x2702	312 353-7776
Minneapolis, MN	612 370-3019 x2107	612 370-3185

Detroit, MI	313 226-7908 x8055	313 226-6280
Milwaukee, WI	414 297-3214 x8100	414 297-3214
Columbus, OH	614 469-5737 x8240	614 469-5737 x8170
Indianapolis, IN	317 226-6303 x6790	317 226-7654
Little Rock, AK	501 324-6375	501 324-6296
Oklahoma City, OK	405 553-7569	405 553-7426
Kansas City, KS	913 551-5485	913 551-5834
Omaha, NE	402 492-3181	402 492-3109
St. Louis, MO	314 539-6524	314 539-6327
New Orleans, LA	504 589-7212 x3047	504 589-7219
Fort Worth, TX	817 978-5934 x5951	817 978-5870
San Antonio, TX	210 475-6820 x2293	210 475-6885
Albuquerque, NM	505 346-7271 x7361	505 346-7327
Denver, CO	303 672-5414 x1326	303 672-5437
San Francisco, CA	415 436-6597	415 436-6569
Los Angeles, CA	213 894-8000 x3300	213 894-8000 x3400
Honolulu, HI	808 522-8180 x264	808 522-8180
Phoenix, AZ	602 379-4754	602 379-6699 5261
Seattle, WA	206 220-5150 x3606	206 220-5170
Portland, OR	503 326-7018	503 326-3349
Manchester, NH	603 666-7640 x7633	
Anchorage, AK	907 271-3669	
Houston, TX		713 313-2274

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COMMUNITY DEVELOPMENT BLOCK GRANT
CODE ENFORCEMENT ELIGIBILITY GUIDELINES

I. ELIGIBILITY OF CODE ENFORCEMENT ACTIVITIES

Section 570.202(c) of the CDBG regulations authorizes "code enforcement in deteriorating or deteriorated areas where such enforcement together with public improvements, rehabilitation, and services to be provided, may be expected to arrest the decline of the area."

Eligible costs under code enforcement include: (1) costs incurred for inspections for code violations (including salaries and overhead); and (2) the enforcement of code requirements (including salaries, overhead and legal proceedings). When using the LMA national objective, the area must be primarily residential and at least 51% of the residents must be low- and moderate-income persons.

Code enforcement and rental inspections taking place in CDBG target areas, defined as "low- and moderate-income areas is not sufficient to comply with the eligibility requirements of §570.202(c) cited above. To be considered an eligible area in which CDBG-funded code enforcement activities may be undertaken, the area must be "deteriorating or deteriorated," as defined by the grantee. Please note that this definition need not necessarily be comparable to HUD's standards for designating a slum or blighted area under §570.208(b)(1)(i) and (ii) unless the activity is to be claimed under that national objective.

Documents as follows include:

- the City's definition of "deterioration" for purposes of this provision;
- the specific boundaries of the areas to be considered eligible for CDBG-funded code inspections;
- a sufficient description of the conditions in each area to support a determination that the area qualifies as deteriorating or deteriorated under the City's definition;
- a strategy for using code enforcement together with other activities to arrest the decline in each area;
- a description of the special efforts that are undertaken and resources used to help the eligible and affected property owners; and
- such other information as may be necessary to determine the impact that the code
- enforcement and other activities are having on the decline of the area during the time the CDBG-assisted code enforcement is being carried out.

Supporting documentation of the property owners or the addresses referred to Neighborhood Revitalization should be maintained. In addition, the Neighborhood Revitalization Program should have policies and procedures in place to maintain information provided by property owners in the CDBG target area who received violation citations.

II. INELIGIBLE COSTS

Regulations at 24 CFR 570.207(a)(2) state that CDBG funds are not eligible to be used to carry out the regular responsibilities of the local government. Thus the Neighborhood Revitalization Program must show how it will actually calculate the amount of code inspection costs to be charged to the CDBG program.

The Neighborhood Revitalization Program should conduct regular monitoring reviews of the activity to assess whether code enforcement is meeting the scope of services as defined in the CDBG LMA national objective.

The City should have in place a memorandum of understanding between the Neighborhood Revitalization Program to ensure that the CDBG funds spent for code enforcement activities meet HUD requirements and are not used to carry out the regular responsibilities of the local government.

The code inspection direct costs charged to the CDBG program must be based on appropriate time distribution records that should reflect an after-the-fact distribution of the actual activity of each CDBG-funded employee. Additionally, if the City is recovering indirect costs as well as direct costs, it must implement a cost allocation plan that is acceptable under the requirements of OMB Circular A-87.

The costs associated with inspections for the purpose of processing applications for rehabilitation assistance and overseeing such rehabilitation are not eligible under Code Enforcement. Costs associated with these activities may be eligible under other CDBG eligibility categories. The costs associated with correcting the code violations identified during inspections are not eligible under this activity; however, these costs may be eligible under other CDBG eligible activity categories such as rehabilitation activities.

III. ADDITIONAL RESOURCES

Community Development Block Grant (CDBG) Program Eligibility Determination - Housing Court Code Enforcement, (October 1, 1992) *available at* http://hpaduwp054.hud.gov/offices/cpd/communitydevelopment/rulesandregs/memoranda/hsgcrt92.cfm.

OIG Audit Report 2008-AT-1004 (January 9, 2008) *available at* http://www.hud.gov/offices/oig/reports/files/ig0841004.pdf

OMB CIRCULAR A-87 REVISED (May 10, 2004), *available at* http://www.whitehouse.gov/omb/circulars_a087_2004

Return to Agenda

REPORT TO CITY COUNCIL

COUNCIL MEETING OF May 20, 2015

AGENDA ITEM NUMBER B-7

APPROVED BY:

DEPARTMENT DIRECTOR

CITY ADMINISTRATOR

SUBJECT: **A. APPROVAL – RES. NO. 15-___ APPROVING ANNEXATION OF PARCEL A OF PARCEL MAP 90-P-02 INTO ZONE OF BENEFIT 51; CONFIRMING THE DIAGRAM AND ASSESSMENTS FOR PARCEL A OF PARCEL MAP 90-P-02 FOR CITY WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT ZONE OF BENEFIT 51 FOR FISCAL YEAR 2015/2016; AND AUTHORIZING THE CITY CLERK TO FILE THE DIAGRAM AND ASSESSMENT WITH THE MADERA COUNTY AUDITOR**

B. APPROVAL – RES. NO. 15-___ APPROVING ANNEXATION OF PARCEL 1 OF PARCEL MAP 14-P-03 INTO ZONE OF BENEFIT 51; CONFIRMING THE DIAGRAM AND ASSESSMENTS FOR PARCEL 1 OF PARCEL MAP 14-P-03 FOR CITY WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT ZONE OF BENEFIT 51 FOR FISCAL YEAR 2015/2016; AND AUTHORIZING THE CITY CLERK TO FILE THE DIAGRAM AND ASSESSMENT WITH THE MADERA COUNTY AUDITOR

RECOMMENDATION:

That the City Council approves:

A. Resolution No. 15-___ approving annexation of Parcel A of Parcel Map 90-P-02 into Zone of Benefit 51; Confirming the Diagram and Assessment for Parcel A of Parcel Map 90-P-02 for City Wide Landscape and Lighting Assessment District Zone of Benefit 51 for Fiscal Year 2015/2016 and Authorizing the City Clerk to File the Diagram and Assessment with the Madera County Auditor
B. Resolution No. 15-___ approving annexation of Parcel 1 of Parcel Map 14-P-03 into Zone of Benefit 51; Confirming the Diagram and Assessment for Parcel 1 of Parcel Map 14-P-03 for City Wide Landscape and Lighting Assessment District Zone of Benefit 51 for Fiscal Year 2015/2016 and Authorizing the City Clerk to File the Diagram and Assessment with the Madera County Auditor

SUMMARY:

A condition for both projects, Site Plan Review (SPR 2014-17) for Parcel A of Parcel Map 90-P-02 (Fallas Retail) and Site Plan Review (SPR 2013-39) and Conditional Use Permit (CUP 2013-33) for Parcel 1 of Parcel Map 14-P-03 (Tractor Supply Company), was for the parcels to be annexed into the existing Zone of Benefit 51 in the City's Landscape Maintenance District.

SITUATION:

The Planning Division approved Site Plan Review SPR 2014-17 for the former Mervyn's site on May 13, 2014. The Planning Commission at its regular meeting of February 11, 2014 approved Conditional Use Permit (CUP 2013-33) and Site Plan Review (SPR 2013-39). A requirement of the project's development was annexation of each of the parcels into the existing City's Landscape Maintenance District Zone of Benefit 51 for perpetual maintenance.

FINANCIAL IMPACT:

The commercial parcels will be responsible for their proportionate share of the cost of improvements within the existing median island on Country Club Drive. Likewise, existing property owners that have previously been annexed into Zone of Benefit 51 will pay their proportionate share of all landscaping improvements. Preliminary calculations have indicated that existing property owners will experience a net reduction in long term costs as part of this action.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The inclusion of the commercial parcels (Fallas Retail and Tractor Supply Company) into Landscape Maintenance District Zone of Benefit 51 is consistent with:

Strategy 126 - *Clean, attractive streets: Expand or develop programs to create clean, safe and aesthetically pleasing streets.*

Action 134.1 *- Consider establishment of design/landscape standards for neighborhoods and business construction* - Current landscape design standards have been enforced which aid in the establishment of Well-Planned Neighborhoods and Housing.

RESOLUTION NO. 15-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING ANNEXATION PARCEL A OF PARCEL MAP 90-P-02 INTO ZONE OF BENEFIT 51; CONFIRMING THE DIAGRAM AND ASSESSMENTS FOR PARCEL A OF PARCEL MAP 90-P-02 FOR CITY WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT ZONE OF BENEFIT 51 FOR FISCAL YEAR 2015/2016; AND AUTHORIZING THE CITY CLERK TO FILE THE DIAGRAM AND ASSESSMENT WITH THE MADERA COUNTY AUDITOR

WHEREAS, the City of Madera Landscape Maintenance District (District) as formed by Resolution No. 91-67, approved June 17, 1991, pursuant to Part 2 of Division 15 of the Streets and Highways Code (Landscape and Lighting Act of 1972), herein the "Act"; and

WHEREAS, the recommended assessments for 2015/2016 reflect the cost of landscape maintenance provided by the City for said fiscal year; and

WHEREAS, all of the owners of property proposed to be annexed to the Zone of Benefit 51 of said District consisting of Parcel A of Parcel Map 90-P-02, as described in Exhibit "B" attached hereto and incorporated herein by reference, have consented to said annexation and such annexation may be ordered without notice and hearing or filing of engineer's report, or both; and

WHEREAS, the property owner has agreed that the annual assessment is proportional to, and no greater than, the special benefit conferred on the property by being annexed into the Landscape Maintenance District; and

WHEREAS, the property owner has consented to an annual change in the range of the assessment in the amount of the Engineering News Record Construction Cost (ENRCC) Index (Los Angeles), plus two percent (2%). The

property owner agreed that if such change in the range of the assessment is implemented less frequently than an annual basis, the change may be based upon the ENRCC Index since the most recent change in the assessment plus two percent per year; and

WHEREAS, the property owner further agrees that temporary decreases in assessment do not represent a waiver of other provisions of this covenant and that the assessment may later be reset to an amount consistent with the assessment prior to the reduction plus the total change in the ENRCC Index plus two percent per year but only to the degree necessary to cover actual and reasonable costs, provided such assessment is consistent with the terms of this covenant.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY, finds, orders and resolves as follows:

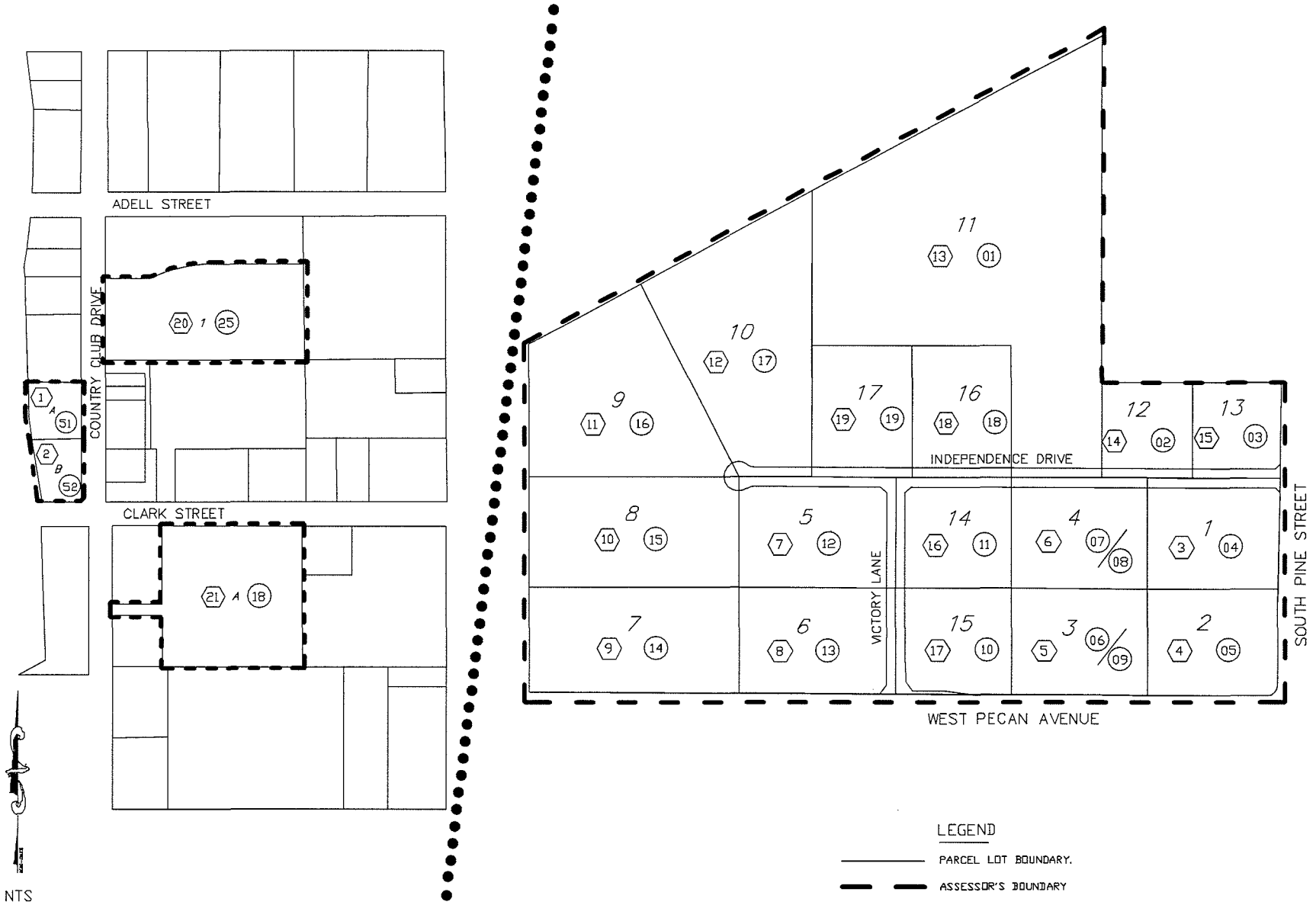
1. The above recitals are true and correct.
2. The public interest and convenience require that certain property described in Exhibit "B" attached hereto and by reference incorporated herein be annexed to City Landscape Maintenance District as Zone of Benefit 51 for the maintenance and servicing of landscaping facilities. The annexation of the property described in Exhibit "B" into City Landscape Maintenance District as Zone of Benefit 51 is hereby approved.

3. The City Council hereby confirms the diagram and annual assessments as set forth in the agreement "COVENANT LANDSCAPE MAINTENANCE DISTRICT ZONE OF BENEFIT 51" for the certain property described in Exhibit "A" attached hereto and by reference incorporated herein, as the same may be modified, and levies the assessments for fiscal year 2015/2016.

4. Pursuant to Section 22641 of the Streets and Highways Code, the City Clerk is authorized and directed to forthwith file the diagram and assessments with Auditor of Madera County.

5. This resolution is effective immediately upon adoption.

* * * * * * * * * * * * *



ASSESSMENT DIAGRAM

MADERA LANDSCAPE MAINTENANCE DISTRICT - ZONE 51

CITY OF MADERA, COUNTY OF MADERA, STATE OF CALIFORNIA

CITY OF MADERA

RED ROCK RETAIL CENTER
TRACTOR SUPPLY CO
FALLAS PAREDES
FREEDOM INDUSTRIAL PARK

REV. APRIL 2015

"Exhibit B"

LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF MADERA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1

PARCEL A AS SHOWN ON PARCEL MAP 90-P-02 AS FILED FOR RECORD ON FEBRUARY 7, 1990, IN BOOK 36 OF MAPS, AT PAGE 20, MADERA COUNTY RECORDS.

RESOLUTION NO. 15-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING ANNEXATION PARCEL 1 OF PARCEL MAP 14-P-03 INTO ZONE OF BENEFIT 51; CONFIRMING THE DIAGRAM AND ASSESSMENTS FOR PARCEL 1 OF PARCEL MAP 14-P-03 FOR CITY WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT ZONE OF BENEFIT 51 FOR FISCAL YEAR 2015/2016; AND AUTHORIZING THE CITY CLERK TO FILE THE DIAGRAM AND ASSESSMENT WITH THE MADERA COUNTY AUDITOR

WHEREAS, the City of Madera Landscape Maintenance District (District) as formed by Resolution No. 91-67, approved June 17, 1991, pursuant to Part 2 of Division 15 of the Streets and Highways Code (Landscape and Lighting Act of 1972), herein the "Act"; and

WHEREAS, the recommended assessments for 2015/2016 reflect the cost of landscape maintenance provided by the City for said fiscal year; and

WHEREAS, all of the owners of property proposed to be annexed to the Zone of Benefit 51 of said District consisting of Parcel 1 of Parcel Map 14-P03, as described in Exhibit "B" attached hereto and incorporated herein by reference, have consented to said annexation and such annexation may be ordered without notice and hearing or filing of engineer's report, or both; and

WHEREAS, the property owner has agreed that the annual assessment is proportional to, and no greater than, the special benefit conferred on the property by being annexed into the Landscape Maintenance District; and

WHEREAS, the property owner has consented to an annual change in the range of the assessment in the amount of the Engineering News Record Construction Cost (ENRCC) Index (Los Angeles), plus two percent (2%). The property owner agreed that if such change in the range of the assessment is implemented less frequently than an annual basis, the change may be based upon the ENRCC Index since the most recent change in the assessment plus two percent per year; and

WHEREAS, the property owner further agrees that temporary decreases in assessment do not represent a waiver of other provisions of this covenant and that the assessment may later be reset to an amount consistent with the assessment prior to the reduction plus the total change in the ENRCC Index plus two percent per year but only to the degree necessary to cover actual and reasonable costs, provided such assessment is consistent with the terms of this covenant.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. That the public interest and convenience require that certain property described in Exhibit "B" attached hereto and by reference incorporated herein be annexed to City Landscape Maintenance District as Zone of Benefit 51 for the maintenance and servicing of landscaping facilities. The annexation of the property described in

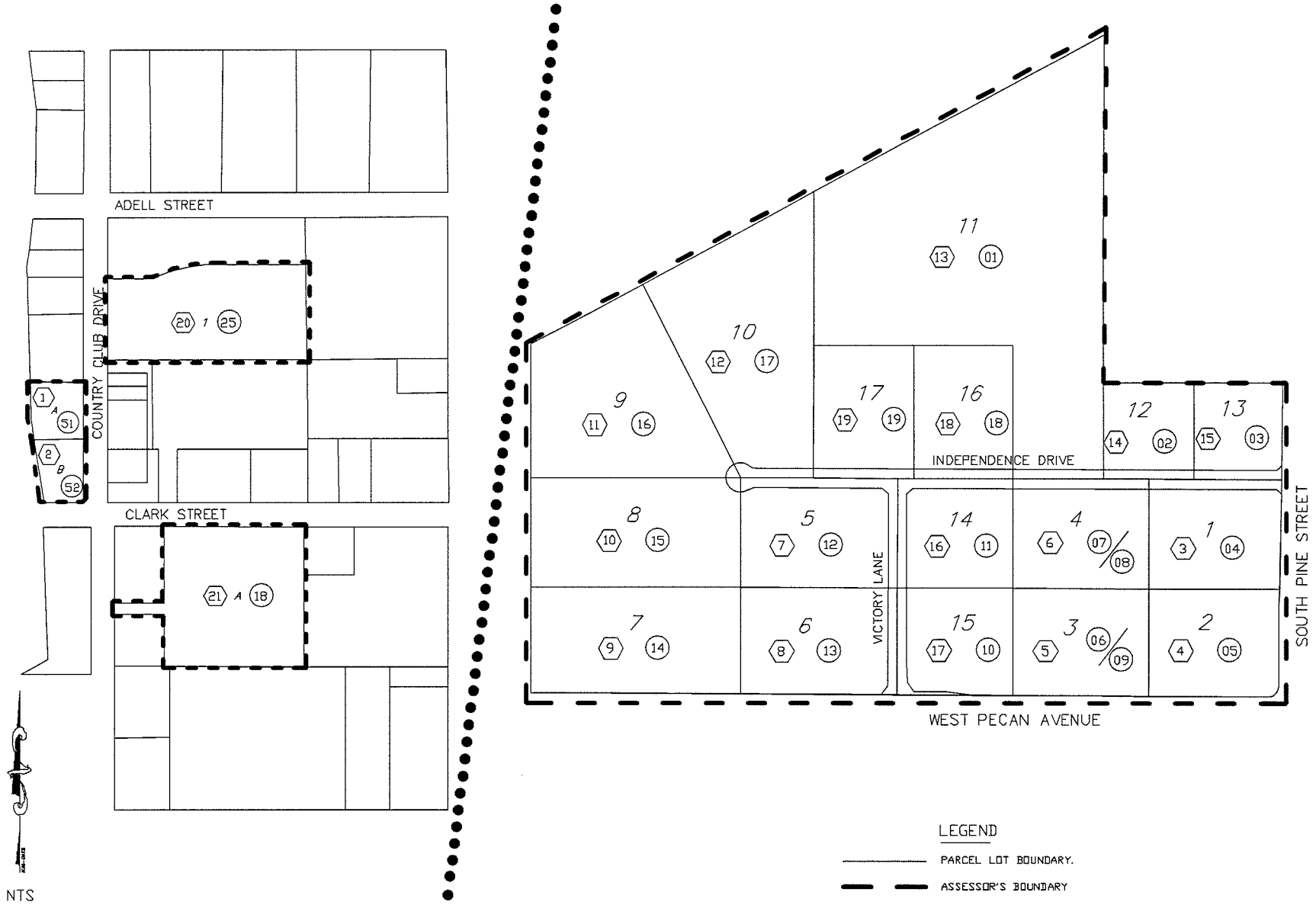
Exhibit "B" into City Landscape Maintenance District as Zone of Benefit 51 is hereby approved.

3. The City Council hereby confirms the diagram and annual assessments as set forth in the agreement "COVENANT LANDSCAPE MAINTENANCE DISTRICT ZONE OF BENEFIT 51" for the certain property described in Exhibit "A" attached hereto and by reference incorporated herein, as the same may be modified, and levies the assessments for fiscal year 2015/2016.

4. Pursuant to Section 22641 of the Streets and Highways Code, the City Clerk is authorized and directed to forthwith file the diagram and assessments with Auditor of Madera County.

5. This resolution is effective immediately upon adoption.

* * * * * * * * * * * * *



ASSESSMENT DIAGRAM

MADERA LANDSCAPE MAINTENANCE DISTRICT - ZONE 51

CITY OF MADERA, COUNTY OF MADERA, STATE OF CALIFORNIA

CITY OF MADERA

RED ROCK RETAIL CENTER
TRACTOR SUPPLY CO
FALLAS PAREDES
FREEDOM INDUSTRIAL PARK

REV. APRIL 2015

"Exhibit B"

LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF MADERA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1

PARCEL 1 AS SHOWN ON PARCEL MAP 14-P-03 AS FILED FOR RECORD ON JUNE 3, 2014, IN BOOK 61 OF MAPS, AT PAGE 73, MADERA COUNTY RECORDS.

RECORDING REQUESTED BY:
City of Madera
WHEN RECORDED RETURN TO:
City of Madera
205 W. 4th Street
Madera, CA 93637
Attention: City Clerk

Fee Waived per Section 27383 of the Government Code

COVENANT
LANDSCAPE MAINTENANCE DISTRICT
ZONE OF BENEFIT 51

WHEREAS, 1467 COUNTRY CLUB DRIVE LLC, a California Limited Liability Company, hereinafter referred to as "Covenantor", is the owner of the real property situated in the City of Madera, County of Madera, State of California, hereinafter referred to as "Subject Property" and more particularly described in attached Exhibit "A"; and

WHEREAS, the Covenantor hereby warrants that any and all parties having record title interest in the Subject Property which may ripen into a fee have subordinated to this instrument; and

WHEREAS, all such instruments of Subordination, if any, are attached hereto and made a part of this instrument; and

WHEREAS, Covenantor is required by the City as a condition of Site Plan Review SPR 2014-17 approval to annex to the City's Landscape Maintenance District; and

WHEREAS, the Planning Commission of the City of Madera conditionally approved the Site Plan Review for commercial parcel; and

WHEREAS, said resolution requires that maintenance of the required

landscaping associated with the Subject Property shall be the responsibility of the City's Landscape Maintenance District.

NOW, THEREFORE, it is agreed:

1. In consideration of the foregoing and the approval of the site plan review for the commercial parcel, by the City of Madera, the undersigned hereby covenants, promises and agrees with the City of Madera for the benefit of said City.

2. The Covenantor consents to annexation of said Subject Property to the City's Landscape Maintenance District, has petitioned the City to annex said Subject Property to said district pursuant to Streets and Highways Code Section 22605, and pursuant to California Constitution Article, XIII D, section 5(b), waives any right to protest or object to such annexation.

3. The Covenantor agrees that the Subject Property receives a special benefit, as the term is defined in California Constitution Article, XIII D, section 2(i), from being annexed to Landscape Maintenance District, and that special benefit includes, but is not limited to, the right and ability to develop the Subject Property.

4. The Covenantor consents to an annual assessment on the Subject Property in an amount not to exceed:

Parcel A $365.72

The Covenantor agrees that this assessment is proportional to, and no greater than, the special benefit conferred on the Subject Property by being annexed into the Landscape Maintenance District. The Covenantor also consents to an annual change in the range of the assessment in the amount of the Engineering News

Record Construction Cost Index (ENRCC), plus two percent (2%). The Covenantor agrees that if such change in the range of the assessment is implemented less frequently than an annual basis, the change may be based upon the total change in the ENRCC Index since the most recent change in the assessment plus two percent per year. The Covenantor further agrees that temporary decreases in assessment do not represent a waiver of other provisions of this covenant and that the assessment may later be reset to an amount consistent with the assessment prior to the reduction plus the total change in the ENRCC Index plus two percent per year but only to the degree necessary to cover actual and reasonable costs.

5. The Covenantor agrees that he/she has received the written notice required by California Constitution Article, XIII D, Section 4(c).

6. The Covenantor agrees that this shall constitute a ballot in support of the proposed assessment pursuant to California Constitution Article, XIII D, Section 4(d).

7. Furthermore, should City hold a hearing notwithstanding such waiver, Covenantor waives the requirement of 45 days notice of such hearing in favor of a five-day notice of hearing.

8. The Covenantor shall fully disclose this covenant to every potential purchaser of the Subject Property.

9. It is the intention hereof that this document shall constitute a covenant in favor of the City of Madera and shall run with the land and be binding upon the undersigned, its grantees, heirs, successors and assigns.

10. The Covenant shall be released and be of no further effect upon written determination by the undersigned and the City Engineer of the City of Madera that it's continued existence and enforcement are no longer necessary.

11. The provisions of this Covenant shall be deemed independent and severable and the validity or partial invalidity or unenforceability of any other provision or portion thereof shall not affect the validity or enforceability of any one provision thereof. Whenever the context of the Covenant so requires, in interpreting this Covenant, any gender includes the other genders, the singular includes the plural, and the plural includes the singular.

Dated: _____

WITNESS the execution of this covenant consisting of 6 pages including Exhibit A the day and year first above written.

CITY OF MADERA:

By: _____
Robert L. Poythress, Mayor

APPROVED AS TO FORM:

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

APPROVED:

By: _____
Keith B. Helmuth,
City Engineer

COVENANTOR:
1467 Country Club Drive LLC, a
California Limited Liability Company

By: _____
Michael Fallas, Manager

NOTARY ACKNOWLEDGEMENT REQUIRED

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California)

County of LOS ANGELES)

On APRIL 17, 2015 before me, JEFF BAZYLER (NOTARY PUBLIC),
(here insert name and title of the officer)

personally appeared MICHAEL FALLAS,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

JEFF BAZYLER
Commission # 2057185
Notary Public - California
Los Angeles County
My Comm. Expires Feb 8, 2018

WITNESS my hand and official seal.

Signature _____ (Seal)

OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of COVENANT LANDSCAPE MAINT DISTRICT ZONE OF BENEFIT 51,

containing 5 pages, and dated _____.

The signer(s) capacity or authority is/are as:

- ☐ Individual(s)
- ☐ Attorney-in-Fact
- ☒ Corporate Officer(s) MANAGER
  Title(s)
- ☐ Guardian/Conservator
- ☐ Partner - Limited/General
- ☐ Trustee(s)
- ☐ Other: _____

representing: _____
Name(s) of Person(s) or Entity(ies) Signer is Representing

Additional Information

Method of Signer Identification

Proved to me on the basis of satisfactory evidence:
☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:
Page # _____ Entry # _____

Notary contact: _____

Other

☐ Additional Signer(s) ☐ Signer(s) Thumbprint(s)

☐ _____

© Copyright 2007-2014 Notary Rotary, Inc. PO Box 41400, Des Moines, IA 50311-0507. All Rights Reserved. Item Number 101772. Please contact your Authorized Reseller to purchase copies of this form.

EXHIBIT "A"

LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF MADERA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1

PARCEL A AS SHOWN ON PARCEL MAP 90-P-02 AS FILED FOR RECORD ON FEBRUARY 7, 1990, IN BOOK 36 OF MAPS, AT PAGE 20, MADERA COUNTY RECORDS.

RECORDING REQUESTED BY:
City of Madera
WHEN RECORDED RETURN TO:
City of Madera
205 W. 4th Street
Madera, CA 93637
Attention: City Clerk

Fee Waived per Section 27383 of the Government Code

COVENANT
LANDSCAPE MAINTENANCE DISTRICT
ZONE OF BENEFIT 51

WHEREAS, DORAY DEVELOPMENT LLC, a California Limited Liability Company, hereinafter referred to as "Covenantor", is the owner of the real property situated in the City of Madera, County of Madera, State of California, hereinafter referred to as "Subject Property" and more particularly described in attached Exhibit "A"; and

WHEREAS, the Covenantor hereby warrants that any and all parties having record title interest in the Subject Property which may ripen into a fee have subordinated to this instrument; and

WHEREAS, all such instruments of Subordination, if any, are attached hereto and made a part of this instrument; and

WHEREAS, Covenantor is required by the City as a condition of Site Plan Review SPR 2013-39 and Conditional Use Permit CUP 2013-33 approval to annex to the City's Landscape Maintenance District; and

WHEREAS, the Planning Commission of the City of Madera conditionally approved the Site Plan Review and Conditional Use Permit for commercial parcel; and

WHEREAS, said resolution requires that maintenance of the required landscaping associated with the Subject Property shall be the responsibility of the City's Landscape Maintenance District.

NOW, THEREFORE, it is agreed:

1. In consideration of the foregoing and the approval of the site plan review for the commercial parcel, by the City of Madera, the undersigned hereby covenants, promises and agrees with the City of Madera for the benefit of said City.

2. The Covenantor consents to annexation of said Subject Property to the City's Landscape Maintenance District, has petitioned the City to annex said Subject Property to said district pursuant to Streets and Highways Code Section 22605, and pursuant to California Constitution Article, XIII D, section 5(b), waives any right to protest or object to such annexation.

3. The Covenantor agrees that the Subject Property receives a special benefit, as the term is defined in California Constitution Article, XIII D, section 2(i), from being annexed to Landscape Maintenance District, and that special benefit includes, but is not limited to, the right and ability to develop the Subject Property.

4. The Covenantor consents to an annual assessment on the Subject Property in an amount not to exceed:

Parcel 1 $195.19

The Covenantor agrees that this assessment is proportional to, and no greater than, the special benefit conferred on the Subject Property by being annexed into the Landscape Maintenance District. The Covenantor also consents to an annual

change in the range of the assessment in the amount of the Engineering News Record Construction Cost Index (ENRCC), plus two percent (2%). The Covenantor agrees that if such change in the range of the assessment is implemented less frequently than an annual basis, the change may be based upon the total change in the ENRCC Index since the most recent change in the assessment plus two percent per year. The Covenantor further agrees that temporary decreases in assessment do not represent a waiver of other provisions of this covenant and that the assessment may later be reset to an amount consistent with the assessment prior to the reduction plus the total change in the ENRCC Index plus two percent per year but only to the degree necessary to cover actual and reasonable costs.

5. The Covenantor agrees that he/she has received the written notice required by California Constitution Article, XIII D, Section 4(c).

6. The Covenantor agrees that this shall constitute a ballot in support of the proposed assessment pursuant to California Constitution Article, XIII D, Section 4(d).

7. Furthermore, should City hold a hearing notwithstanding such waiver, Covenantor waives the requirement of 45 days notice of such hearing in favor of a five-day notice of hearing.

8. The Covenantor shall fully disclose this covenant to every potential purchaser of the Subject Property.

9. It is the intention hereof that this document shall constitute a covenant in favor of the City of Madera and shall run with the land and be binding

upon the undersigned, its grantees, heirs, successors and assigns.

10. The Covenant shall be released and be of no further effect upon written determination by the undersigned and the City Engineer of the City of Madera that it's continued existence and enforcement are no longer necessary.

11. The provisions of this Covenant shall be deemed independent and severable and the validity or partial invalidity or unenforceability of any other provision or portion thereof shall not affect the validity or enforceability of any one provision thereof. Whenever the context of the Covenant so requires, in interpreting this Covenant, any gender includes the other genders, the singular includes the plural, and the plural includes the singular.

Dated: _____

WITNESS the execution of this covenant consisting of 6 pages including Exhibit A the day and year first above written.

CITY OF MADERA:

By: _____
Robert L. Poythress, Mayor

APPROVED AS TO FORM:

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

APPROVED:

By: _____
Keith B. Helmuth,
City Engineer

COVENANTOR:
Doray Development LLC, a California Limited Liability Company

By: _____
Brad Sobel

NOTARY ACKNOWLEDGEMENT REQUIRED

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)

On 4.10.15 before me, Angelina Monique Saenz,
Date *Here Insert Name and Title of the Officer*

personally appeared Bradley Sobel
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

ANGELINA MONIQUE SAENZ
Commission # 2039644
Notary Public - California
Los Angeles County
My Comm. Expires Aug 30, 2017

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

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EXHIBIT "A"

LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF MADERA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1

PARCEL 1 AS SHOWN ON PARCEL MAP 14-P-03 AS FILED FOR RECORD ON JUNE 3, 2014, IN BOOK 61 OF MAPS, AT PAGE 73, MADERA COUNTY RECORDS.

Return to Agenda

REPORT TO CITY COUNCIL

Approved by:

Department Director

City Administrator

Council Meeting of: May 20, 2015

Agenda Number: C-1

SUBJECT: SECOND READING AND CONSIDERATION OF ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AMENDING CHAPTER 7 OF TITLE VIII OF THE MADERA MUNICIPAL CODE PERTAINING TO MUNICIPAL UTILITES

RECOMMENDATION:

This ordinance was introduced on May 6, 2015 and it is now being brought back for the second reading and adoption. Staff recommends Council adopt this ordinance amending Chapter 7 of Title VIII of the Madera Municipal Code pertaining to the Municipal Utilities.

SUMMARY:

The most prevalent customer service issue for Utility Billing is the customer's monthly statement and how confusing it can be. The billing and penalty dates seem to be creating the largest amount of confusion, and staff would like to amend the Municipal Code to eliminate much of this confusion. Currently, we bill the customer on the 1st of the month and the penalties are charged on the 5th of the following month. We would like to change the process so we apply penalties on the 25th of the same month in which the bill is generated. Payment for utility services is actually due upon receipt, since most customers are paying for the water that was consumed in the previous month. The proposed ordinance makes it clearer that the bill is due upon receipt and becomes delinquent (not "due") on the 25th of the month. It also cleans up the shut-off procedures, provides adequate noticing and ensures parity with the California Public Utilities Code.

DISCUSSION:

Staff believes the changes made to this code section will help reduce customer confusion and the time spent by City employees explaining how the monthly billing cycle is related to the penalties. Currently, we experience a high volume of calls in regards to penalty charges on previous month's penalties. In most cases, these customers have paid the initial penalty once they saw it on their bill. Since bills are sent out on the 1st and penalties are applied on the 6th (after the bills have been sent out), the penalties are not shown on the utility bill and customers do not anticipate the additional penalty. Customers believe they shouldn't have to pay this second penalty because it was not included on their bills and they paid the amount that was shown as delinquent on their bill. Changing the delinquency date to the 25th of the current month will allow staff to include all penalties on the billing that goes out on the 1st of the following month. This will reduce the number of phone calls we receive and the time spent waiving fees and/or explaining how the process works.

FINANCIAL IMPACT:

There is no financial impact to the City General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Effective government is demonstrated through responsible stewardship of resources; improving communication internally and with community stake-holders; dedication to improvement; and creation of new programs, services and internal systems in response to collected data and community needs.

ORDINANCE NO. _____ C.S.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AMENDING CHAPTER 7 OF TITLE VIII OF THE MADERA MUNICIPAL CODE PERTAINING TO MUNICIPAL UTILITIES

THE CITY COUNCIL OF THE CITY OF MADERA DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 7 of Title VIII, of the Madera Municipal Code is hereby amended as follows:

§ 8-7.01 NAME OF CHAPTER.

This chapter shall be known as "Municipal Utilities". It shall contain the ordinances regulating the collection of revenues for the providing of water, sewer, drainage, garbage collection and street cleaning services by the city.

§ 8-7.02 PURPOSE.

The purpose of this chapter is to unify and update policies for billing and collection of municipal utility revenues for water, sewer, drainage, garbage collection and street cleaning services.

§ 8-7.03 (RESERVED).

§ 8-7.04 (RESERVED).

§ 8-7.05 ADMINISTRATION OF UTILITY RATES, RULES, POLICIES, BILLINGS, COLLECTIONS.

The Finance Director, or his or her designee, shall:

(A) Perform all functions and duties relating to the administration of all provisions, rules, and regulations, as described in this chapter, and Chapters 3, 4 and 5 of Title V of the Madera Municipal Code; garbage collection, sewer, storm drainage and water utility services hereinafter referred to as "Municipal Utilities".

(B) Make such forms, rules, regulations, and decisions as may be necessary to aid in the administration or enforcement of provisions related to municipal utilities in this chapter and Chapters 3, 4 and 5 of Title V of the Madera Municipal Code.

(C) Apply all utility charges to customer accounts, and collect all fees owed to the city as prescribed by applicable approved minute orders, resolutions, and/or ordinances of the City Council.

(D) Collect all other charges and deposits as directed by applicable approved minute orders, ordinances, or resolutions adopted by the Council, or other statutory mandates.

§ 8-7.06 DEPOSITS FOR UTILITY SERVICES.

(A) Applicants for municipal utility services may be required to guarantee with a security deposit the payment of municipal utility services. Residential accounts will deposit with the City the amount required by the City of Madera Master Fee Schedule. All other accounts including Multi-Family will deposit with the City a sum equal to three months average monthly billing.

(B) A deposit for residential municipal services may be waived if the applicant is creditworthy and meets one of the following criteria:

(1) If the owner of the service location is the applicant, a deposit shall be required, unless it can be determined that the applicant has not previously been delinquent in the previous 12 months at another service location. If a deposit is waived, it shall be on the condition that the applicant remains current on all future utility bills; or

(2) If the applicant has a previous credit history with the city, and can demonstrate that there have been no delinquencies on his or her account.

(C) In the event of non-payment of all or a portion of the utilities bill, the deposit shall be applied against the outstanding charges upon termination of service, as deemed necessary by the Finance Director or his or her designee.

(D) Upon request deposits shall be applied to customers account after a one year period, however, if the customer has been delinquent more than once during the one year period, the deposit will be applied to the account six months after the last delinquent payment, but not sooner than one year from the start date.

§ 8-7.07 APPLICATION FOR MUNICIPAL UTILITY SERVICES.

(A) Applications for municipal utility services shall be in writing on a form prescribed by the Finance Director.

(B) Utility services can be initiated by written application or by telephone. If utility services are activated by telephone, a written application and either deposit or waiver verification must be received by the City Finance Department within five business days of service activation, otherwise the utility services may be discontinued.

(C) A non-refundable application fee shall be collected from each applicant for municipal utility services for each service location. The amount of the application fee will be as set by resolution of the Council.

(D) Deposit requirements unless waived as provided in this chapter shall be determined by the Finance Director based on the applicant's past municipal utility account history and any other pertinent information pursuant to this chapter.

(E) Accepted applications will be set up as utility accounts and thereafter billed accordingly as set forth by resolutions, ordinances, and/or policies in effect at the time of application, and at all times of service.

(F) Municipal utility policies shall govern the obligations and rights of municipal utility customers. The municipal utility policies shall consist of ordinances, City Utility Services Policy, resolutions, and shall be consistent with applicable sections of the California Public Utilities Code, and administrative directives applying to municipal utilities.

(G) A customer whose application is accepted shall be responsible for the utility bill at the service location until a request for termination of service, or other written notice is received in the Department of Finance office, as prescribed in § 8-7.12 of this chapter.

(H) A residential property owner shall be responsible for utility services to the unoccupied property, if any, during the time period in which the Finance Department receives a termination of service request from the previous tenant and the time the Finance Department receives a request for service from the subsequent tenant. The property owner will not be responsible for the utility services if it can be established that another tenant occupied the property between the time a termination of service request was received and the time a request for service was received. During such time period, the tenant occupying the property shall be responsible for the utility service.

§ 8-7.08 CHARGES FOR MUNICIPAL UTILITIES.

(A) Rates. Charges, fees, and assessments for municipal utilities shall be in the amounts and times designated by City Council resolution, or ordinance, and shall constitute a debt owing and payable to the city.

(B) Billing. Regular municipal utility services shall be issued according to the billing dates established by the Director of Finance.

(C) Unified billing. Municipal utility services shall be billed under a unified bill which includes water, sewer, drainage, street cleaning, garbage collection charges and other charges as the Council designates.

(D) Payment. All charges for utility services shall be due and payable on the billing date. All unpaid utility charges shall become delinquent at the close of business [on the 25th of the current month]~~after the fifth day of the month following the billing month~~. If the [delinquent date]~~fifth day of the following month is~~ [falls on] a Saturday, Sunday or legal holiday, charges shall become delinquent at the close of business on the next business day after said Saturday, Sunday or legal holiday. Postmarks will not be accepted as the date the payment was received.

(E) Proration. For the first and last months of active utility service, the utility charges shall be prorated beginning with the first day of service in the current billing cycle, until the last day of the billing cycle or the last day of utility services if the Finance Director has been notified in advance of the proposed termination.

(F) Meter failures. If a meter fails to register during any billing period or is known to register inaccurately, the customer shall be charged on the basis of the average monthly consumption for a period of one year as shown by the meter when in use and registering accurately or, in the event the customer has not received water for a period of one full year, then over such lesser period based on the average monthly consumption.

(G) Disputed meter reading. In case of a disputed meter reading, the customer may make a written complaint to the Director of Finance, together with a deposit of a fee as set by Council resolution. The deposit will be returned and the utility bill equitably adjusted for a period of not to exceed the prior 12 months in any case where the meter shall be tested and found to register flows demonstrating more than 3% over or under the amount of water which actually passes through the meter. If it is determined that no error occurred, the customer shall receive credit on his utility account in the amount of the difference between the amount to be charged to the city for the testing of the disputed meter and the amount of deposit.

(H) Billing errors. In the event a clerical error or other circumstance occurs which creates an inaccurate billing for service charges, an adjustment shall be made in the customer's bill for a period not to exceed the preceding 36 months, either in the customer's favor or the city's favor as appropriate.

§ 8-7.09 DISCONTINUANCE OF SERVICE FOR NON-PAYMENT.

(A) Residential utility accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(B) Commercial utility accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(C) Where more than one residence is billed under one multi-unit account, including but not limited to apartment units, mobile home parks, etc., accounts remaining unpaid after the due date shall be subject to disconnection from water utility services in the manner prescribed in the City Utility Services Policy and consistent with applicable sections of the California Public Utilities Code.

(D) In order to restore service to an account with discontinued service, payment in the form of check will not be accepted. Cash, debit, credit, or money order will be accepted.

§ 8-7.10 DELINQUENT ACCOUNTS.

(A) In the event that a utility bill is not paid on or before the [delinquent date] ~~fifth of the month following the billing month~~, the following additional charges shall be added to each delinquent billing:

(1) The amount determined by resolution or, in the absence of such resolution, 10% of the delinquent balance of all utility charges.

(2) In addition, the delinquent balance, including additional charges, shall be charged interest at the rate of 1 1/2% per month.

(B) If water service had been discontinued for failure to pay a utility bill as set forth in § 8-7.09 of this chapter, the entire amount of the utility bill including all applicable penalties, interest and deposit shall be paid before water service is restored, unless an amortization agreement for payment of the delinquent balance consistent with the Public Utilities Code is arranged with the Finance Director or his designee.

(C) A charge as determined by resolution of the Council shall be charged on all returned checks, plus any service charges assessed by the Bank. Accounts shall be subject to the following payment restrictions.

(1) Checks will not be accepted as payment when service has been interrupted because of a returned check.
(2) If account holder has two checks returned to the City from the bank within a 6-month period, no checks will be accepted as payment on that account for the 6-months following the last returned check.

(D) In addition to any other fees or charges provided in this section, any customer requesting a utility service, including but not limited to application for water service, service turn-on, or shut-off, on any Saturday, Sunday, legal holiday, or before the hour of 8:00 a.m. or after the hour of 5:00 p.m. of any day, shall pay an additional charge as determined by resolution of the Council for after hours or weekend or holiday service.

(E) Accounts shall be subject to collection of any delinquent fees and charges in the following manner:

(1) At the time the fees become delinquent and until such time as they are fully paid, the delinquent account balance, including late charges, shall constitute an unrecorded lien against the property and, as such, may be identified during a title search. In addition, commercial businesses' delinquent account balances, including late charges, may be considered an unrecorded lien against the business and/or owner of the business.

(2) Once a year, the Council shall cause to be prepared a report of current delinquent fees, including late charges, for that year. The Council shall fix a time, date and place for hearing the report and receiving any objections or protests thereto.

(3) The Council shall cause notice of the hearing to be mailed to the landowners listed on the report not less than 15 days prior to the date set for hearing.

(4) At the hearing, the Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees including late charges and administrative fees. The Council may then make revisions or corrections to the report as it deems just, after which, by resolution, the report shall be affirmed.

(5) The delinquent fees set forth in the report as confirmed shall constitute a lien against the respective parcels of land, and are a lien on the property for the amount of such delinquent fees, including interest and late charges. A certified copy of the resolution affirming the assessments shall be filed with the County Recorder and the County Auditor-Controller/Tax Collector for the amounts of the respective assessments against the respective parcels as they appear on the current assessment roll. The lien created attaches upon filing. The assessments shall be collected at the same time and in the same manner as other property taxes and shall be subject to the same penalties and the same procedures and sale in case of delinquency as provided for such taxes. All laws applicable to the levy, collection and enforcement of property taxes shall be applicable to such assessments. However, if during the first year for which the charges are prescribed, the property served by the city has been transferred or conveyed to a bona fide purchaser for value, and attached thereon, prior to the date on which the first installment of county taxes would become delinquent, the charge shall not result in a lien against the real property, but shall become transferred to the unsecured roll for collection.

(6) In addition to, or alternatively to, imposing a lien, the city may file an action for the collection of any amounts due and unpaid. In any such action, the delinquent balances may also be processed through a collection agency. ~~All costs of collection shall be charged against the delinquent customer account, in addition to any other late fees, penalties and interest.~~

(7) If the account of a commercial customer who is not the property owner remains delinquent for over 90 days, a billing will be rendered to the property owner so as to provide notice of the delinquency and lien on the property, as mandated in subsection (1) of this section, such that payment of the account can occur prior to applying subsections (2), (3), (4), (5), and (6) of this section. The charges for utility service referred to herein shall constitute a lien against the lot or parcel of land against which the charge was imposed if such charge remains delinquent for a period of 90 days. In the event that utility services are provided to property occupied by a non-owner/tenant, and payment for such service had been guaranteed by the property owner, the Director of Finance is authorized and directed to notify such owner of any delinquencies hereunder upon their occurrence.

(8) The city shall have the right to require that commercial property owners guarantee tenant accounts that are delinquent, or have a history of delinquency.

(9) The provisions of this section shall be applicable, in addition to the fees and charges arising from service provided under Chapters 5-3, 5-4, and 5-5 of the Madera Municipal Code.

§ 8-7.11 UNAUTHORIZED USE OF UTILITY SERVICES; PENALTIES.

(A) Any unauthorized use of utility services by failing to apply for service, or by tapping, opening or connecting to another source for water or sewer service which has been interrupted due to non-payment shall pay an additional charge as determined by resolution of the Council. If it is determined that a neighboring address is supplying utility service to an address which has had service terminated due to non-payment, the account holder supplying such service will have an additional cost to their account in addition to the user who is not authorized to receive such service.

(B) The penalty for unauthorized use of utility services, shall include a monthly charge as set by resolution of the Council for each instance of unauthorized use of municipal utilities for a residential user, and 10% of the monthly charges of a commercial, industrial, or other non-residential user. This monthly penalty shall be in addition to the monthly utility charges for consumption, and any other charges approved by this chapter.

§ 8-7.12 TERMINATIONS, TURNOFFS AND TRANSFERS.

(A) Request for termination of service by the current customer shall be by advance written notice on a form provided by the Finance Department and signed by the account holder. The completed form should specify the date service is/was to be discontinued and the forwarding address for the closing bill. Otherwise, said customer shall be held responsible for utility services provided to the service location until the Finance Department receives a written request for termination.

(B) Temporary disconnection of service at the request of the customer requires an advance notice, as in division (A) of this section.

(C) Any account balance considered delinquent as set forth in § 8-7.10 division (A) may be disconnected from the water system for non-payment. Upon interruption of service the account will be charged a fee as set by the City of Madera Master Fee Schedule. Residential services shall be given notice consistent with the applicable provisions of the California Public Utilities Code sections. Other accounts shall be notified pursuant to the City Utility Service Policy prior to disconnection for nonpayment of utility bill.

(D) Any customer request for service at another location when accompanied with a request for termination at a previous service location, shall be treated as a new account with prior service. In the case where a customer's prior account is delinquent, all past due amounts will be due in full, and a new deposit required, prior to activation of service at the new location.

(E) A violation of any of the sections of this chapter or other applicable law that prohibits, regulates, or authorizes water service may be grounds for service disconnection depending on the severity of the violation at the discretion of the Finance Director. Factors to be considered in determining severity of the violations include, but are not limited to, the nature of the offense, the number of prior, or repeated offenses, disregard for public safety, and disregard for public property.

§ 8-7.13 APPEALS.

All appeals under this chapter shall be in accordance with the City Utility Policy.

§ 8-7.14 NOTICING PRIOR TO TERMINATION OF SERVICE.

(A) Delinquent [residential] accounts and properties without an active account.

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail, or ~~can be~~ posted in a conspicuous place at the service address. [That notice will typically be provided on the customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date as established in the City of Madera Municipal Code]. The ten-day notice is only applicable to those accounts that [have not paid their balance from the prior utility bill and] are not already under a ~~repayment~~ [special payment] agreement. If the notice is mailed, the ten-day period will begin five days after the date of mailing the notice. [If the notice is physically posted at the service address, the ten-day period shall begin on the day of posting.]

(2) ~~Five~~[Seven] calendar days prior to termination of service [a 48-hour shut off notice will be forwarded to the customer by mail. The 48-hour period will begin 5 days after the date of mailing the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances, the notice may be hand delivered or posted in a conspicuous place at the service address to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone.] ~~the account holder will receive a phone call as a reminder, or if a phone call is unable to be completed then a five-day notice will be posted at the service address~~.

(3) [City staff will proceed to shut off procedure] ~~Service will be shut off~~ if the account holder has made no response to the ten-day or ~~five-day~~ [48-hour] notices.

(B) [Delinquent commercial accounts and properties without an active account

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder either by mail or posted in a conspicuous place at the service address. That notice will typically be provided on the customer's utility bill and will relate to the balance from the prior utility bill that has become delinquent. The notice will indicate that a penalty will be applied and the water will be shut off if the past due balance is not paid in full by the required payment date, as established in the City of Madera Municipal Code section 8-7.08 (D). The 10-day notice is for those accounts that have not paid their balance from the prior utility bill and are not already under a special payment agreement. If the notice is mailed, the 10-day period will begin 5 days after the date of mailing the notice. If the notice is physically posted at the service address, the 10-day period will begin on the day of posting.

(2) Seven calendar days prior to termination of service, a 48 hour shut off notice will be forwarded to the customer by mail. The 48 hour period will begin 5 days after the mailing of the notice. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact an adult person residing at the premises by phone. In certain instances, this notice may be hand delivered or posted in a conspicuous place to expedite the shut off process once City staff has made a reasonable attempt to contact an adult at the premises by phone.

(3) Proceed to shut off procedure if the commercial account holder has not made an attempt to contact the office or if the account has not been brought to a current status.]

(C) [Delinquent multifamily accounts and properties without an active account

(1) Ten calendar days prior to termination of service, a termination notice is to be forwarded to the account holder and to each unit at the service address either by mail, or by physically posting in a conspicuous place at each unit at the service address. The 10-day notice is for those accounts that are not already under a special payment agreement. The 10-day period will begin 5 calendar days after the mailing of the notice, or will begin the day the notice was physically posted.

Both the account holder and the occupants of each unit at the service address must be notified in the same manner to provide the occupant(s) and the account holder the same time frames from which to rectify the account.

(2) Seven calendar days prior to termination of service, a 48-hour shut off notice will be forwarded to the account holder by mail. The 48 hour period will begin 5 days after the date the notice was mailed. At least 48 hours prior to termination of service City staff will make a reasonable attempt to contact the account holder by phone. Notices will also be physically posted in a conspicuous place at each unit at the service address. An additional 48-hour notice will be posted in a conspicuous place at the account holders mailing address (if local).

(3) Tenants must have the opportunity to transfer the account into their name. For master metered accounts with only one shut off and where the landlord has failed to keep the account current, a tenant must assume the responsibility to collect the utility charge for the entire complex in order to retain service.

(4) Proceed to the shut off procedure if all monies, including penalty and interest have not been paid within the required time frame.

(D) ~~(B)~~ Breached special payment agreements.

(1) ~~Five calendar days~~ [At least 48 hours] prior to termination of service, [City staff will make a reasonable attempt to contact the account holder by phone.] ~~the account holder will receive a phone call as a reminder, or~~ [I]~~if~~ a phone call is unable to be completed then a ~~five-day~~ [48 hour] notice will be posted at the service address.

(2) Service will be shut off if the account holder has made no response to the ~~five-day~~ [48-hour] notice.

SECTION 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or void for any other reason.

SECTION 3. This Ordinance shall be effective and of full force and effect at 12:01 a.m. on the thirty-first day after its passage.

* * * * * * * * * *

Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF:
May 20, 2015

AGENDA ITEM NUMBER:
C-2

Approved By:

PLANNING MANAGER

CITY ADMINISTRATOR

SUBJECT: Second Reading and Consideration of Adoption of an Ordinance of the City Council of the City of Madera, California Amending Title X: Planning and Zoning of the Madera Municipal Code to be in Compliance with the State Department of Housing and Community Development Requirements for Qualification for the Housing Element Streamlined Review Process.

RECOMMENDATION:

It is recommended that the City Council conduct a second reading and adopt the proposed ordinance providing for qualification for the Housing Element streamlined review process.

DISCUSSION:

In order to qualify for the Housing Element streamlined review process, adoption of an ordinance amending Title X: Planning and Zoning of the Madera Municipal Code to be in compliance with the State Department of Housing and Community Development (HCD) requirements is necessary.

In order to use HCD's streamlined review process, a jurisdiction must document that its existing housing element was adopted and found to be in compliance with State housing element law, and that the jurisdiction's policies, regulations, and procedures meet the requirements of State housing law. Specifically, the jurisdiction must document compliance with five items: 1) implementation of a housing element rezone program, 2) adoption of emergency shelter provisions, 3) adoption of transitional and supportive housing provisions, 4) adoption of reasonable accommodation procedures, and 5) consistency with State density bonus law. The housing element rezone program has been recently completed within Rezone 2014-02. This ordinance would complete the remaining steps toward qualifying for the streamlining process.

The ordinance was considered by the Planning Commission at its April 14, 2015 meeting. The City Council introduced the ordinance at its May 6, 2015 meeting. The second reading and adoption of the ordinance would complete the process.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The ordinance amendment will further the core vision statements in the Vision Plan of "a well-planned city" by incorporating "best zoning practices."

ATTACHED:

Exhibit A – Proposed Ordinance
Exhibit B – Planning Commission Resolution No. 1794

EXHIBIT 'A'

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MADERA MUNICIPAL CODE TO PROVIDE ELIGIBILITY FOR AND COMPLIANCE WITH THE HOUSING ELEMENT STREAMLINED REVIEW PROCESS OF THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.

THE CITY COUNCIL OF THE CITY OF MADERA DOES ORDAIN AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Madera and this Council have held public hearings and have determined that the proposed ordinance is consistent with the General Plan as amended.

SECTION 2. The Planning Commission and the City Council of the City of Madera have determined that the ordinance is consistent with the purpose and intent of Chapter 3 of Title X of the Madera Municipal Code.

SECTION 3. Subchapter 5 of Chapter 3 of Title X to the Madera Municipal Code is hereby deleted in its entirety and replaced as follows:

[AFFORDABLE HOUSING DENSITY BONUS

§ 10-3-5.101 PURPOSE OF CHAPTER

As required by Government Code Section 65915, this Chapter offers density bonuses, and incentives or concessions for the development of housing that is affordable to the types of households and qualifying residents identified in Section 10-3-5.102 (Eligibility for Bonus, Incentives, or Concessions) below. This Chapter is intended to implement the requirements of Government Code Section 65915 et seq., and the Housing Element of the General Plan.

§ 10-3-5.102 ELIGIBILITY FOR BONUS, INCENTIVES, OR CONCESSIONS

In order to be eligible for a density bonus and other incentives or concessions as provided by this Chapter, a proposed housing development shall comply with the following requirements and shall satisfy all other applicable provisions of this Zoning Ordinance, except as provided by Section 10-3-5.104 (Allowed Incentives or Concessions).

(A) Resident requirements. A housing development proposed to qualify for a density bonus shall be designed and constructed so that it includes at least any one of the following:

(1) Ten percent (10%) of the total number of proposed units are for lower income households, as defined in Health and Safety Code section 50079.5;

(2) Five percent (5%) of the total number of proposed units are for very low income households, as defined in Health and Safety Code section 50105;

(3) The project is a senior citizen housing development as defined in Civil Code sections 51.3 and 51.12, or is a mobile home park that limits residency based on age requirements for housing older persons in compliance with Civil Code sections 798.76 or 799.5; or

(4) Ten percent (10%) of the total dwelling units in a common interest development as defined in Civil Code section 1351 are for persons and families of moderate income, as defined in Health and Safety Code section 50093, provided that all units in the development are offered to the public for purchase.

(B) Applicant selection of basis for bonus. For purposes of calculating the amount of the density bonus in compliance with Section 10-3-5.103 (Allowed Density Bonuses), below, the applicant who requests a density bonus shall elect whether the bonus shall be awarded on the basis of Subsections A. 1., 2., 3., or 4., above.

(C) Bonus units shall not qualify a project. A density bonus granted in compliance with Section 10-3-5.103 (Allowed Density Bonuses), below, shall not be included when determining the number of housing units that is equal to the percentages required by Subsection (A), above.

(D) Minimum project size to qualify for density bonus. The density bonus provided by this Chapter shall be available only to a housing development of five or more dwelling units.

(E) Condominium conversion projects. A condominium conversion project for which a density bonus is requested shall comply with the eligibility and other requirements specified in Government Code section 65915.5.

§ 10-3-5.103 ALLOWED DENSITY BONUSES

The review authority shall determine the amount of a density bonus allowed in a housing development in compliance with this Section. For the purposes of this Chapter, "density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable General Plan Land Use designation and zone as of the date of application by the applicant to the City.

(A) Density bonus. A housing development that complies with the eligibility requirements specified in Subsection 10-3-5.102(A) above, shall be entitled to density bonuses as follows, unless a lesser percentage is proposed by the applicant.

(1) Bonus for units for lower income households. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(1) (ten percent (10%) of units for lower income households) shall be entitled to a density bonus calculated as follows:

TABLE 103.1 - BONUS FOR LOWER INCOME HOUSEHOLDS

Percentage of Low-Income Units Proposed	Percentage of Density Bonus
10	20
11	21.5
12	23
13	24.5
14	26
15	27.5
16	29
17	30.5
18	32
19	33.5
20	35

(2) Bonus for units for very low-income households. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(2), (five percent (5%) of units for very low-income households) shall be entitled to a density bonus calculated as follows:

TABLE 103.2 - BONUS FOR VERY LOW-INCOME HOUSEHOLDS

Percentage of Very Low-Income Units Proposed	Percentage of Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35

(3) Bonus for senior citizen development. A housing development that is eligible for a bonus in compliance with the criteria in Section 10-3-5.102(A)(3), (senior citizen development or mobile home park) shall be entitled to a density bonus of 20 percent.

(4) Bonus for moderate income units in common interest development. A housing development that is eligible for a bonus in compliance with the criteria specified in Section 10-3-5.102(A)(4). (ten percent (10%) of units in a common interest development for persons and families of moderate income) shall be entitled to a density bonus calculated as follows:

TABLE 103.3 - BONUS FOR MODERATE INCOME HOUSEHOLDS

Percentage of Moderate-Income Units Proposed	Percentage of Density Bonus
10	5
11	6
12	7
13	8
14	9
15	10
16	11
17	12
18	13
19	14
20	15
21	16
22	17
23	18
24	19
25	20
26	21
27	22
28	23
29	24
30	25
31	26
32	27
33	28
34	29
35	30
36	31
37	32
38	33
39	34
40	35

(5) Density bonus for land donation. When an applicant for a tentative map, parcel map, or other residential development approval donates land to the City in compliance with this Subsection, the applicant shall be entitled to a density bonus for the entire development as follows; provided, that nothing in this Subsection shall be construed to affect the authority of the City to require a developer to donate land as a condition of development.

(a) Basic bonus. The applicant shall be entitled to a 15 percent increase above the otherwise maximum allowable residential density under the applicable Land Use Plan designation and zone for the entire development, and an additional increase as follows.

TABLE 103.4 - BASIC BONUSES

Percentage of Very Low-Income Units Proposed	Percentage of Density Bonus
10	15
11	16
12	17
13	18
14	19
15	20
16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32
28	33
29	34
30	35

(b) Increased bonus. The increase identified in Table 103.4 above shall be in addition to any increase in density required by Subsections (A)(1) through (A)(4), up to a maximum combined mandated density increase of 35 percent if an applicant seeks both the increase required in compliance with this Subsection (A)(5), as well as the bonuses provided by Subsections (A)(1) through (A)(4).

(c) Eligibility for increased bonus. An applicant shall be eligible for the increased density bonus provided by this Subsection if all of the following conditions are met:

(1) The applicant donates and transfers the land no later than the date of approval of the final map, parcel map, or residential development application.

(2) The developable acreage and zoning classification of the land being transferred are sufficient to allow construction of units affordable to very low income households in an amount not less than 10 percent of the number of residential units of the proposed development.

(3) The transferred land is at least one acre in size, or of sufficient size to allow development of at least 40 units; has the appropriate Land Use Plan designation; is appropriately zoned for development as affordable housing; and is or will be served by adequate public facilities and infrastructure. The land shall have appropriate zoning and development standards to make the development of the affordable units feasible.

(4) No later than the date of approval of the final map, parcel map, or of the residential development, the transferred land shall have all of the permits and approvals, other than Building Permits, necessary for the development of the

very low income housing units on the transferred land, except that the City may subject the proposed development to subsequent design review to the extent authorized by Government Code Section 65583.2(i) if the design is not reviewed by the City before the time of transfer.

(5) The transferred land and the affordable units shall be subject to a deed restriction ensuring continued affordability of the units consistent with Section 10-3-5.107 (Continued Availability), which shall be recorded on the property at the time of dedication.

(6) The land is transferred to the City or to a housing developer approved by the City. The City may require the applicant to identify and transfer the land to the approved housing developer.

(7) The transferred land shall be within the boundary of the proposed development or, if the City agrees, within one-quarter mile of the boundary of the proposed development.

(B) Greater or lesser bonuses. The City may choose to grant a density bonus greater than provided by this Section for a development that meets the requirements of this Section, or grant a proportionately lower density bonus than required by this Section for a development that does not fully comply with the requirements of this Section.

(C) Density bonus calculations. The calculation of a density bonus in compliance with this Section that results in fractional units shall be rounded up to the next whole number, as required by State law. For the purpose of calculating a density bonus, the residential units do not have to be based upon individual subdivision maps or parcels.

(D) Requirements for amendments or discretionary approval. The granting of a density bonus shall not be interpreted, in and of itself, to require a General Plan amendment, Zoning Map amendment, or other discretionary approval.

(E) Location of bonus units. The developer may locate density bonus units in the housing project in areas other than where the units for the lower income households are located.

§ 10-3-5.104 ALLOWED INCENTIVES OR CONCESSIONS

(A) Applicant request and City approval.

(1) An applicant for a density bonus in compliance with this Chapter may submit to the City a proposal for the specific incentives or concessions listed in Subsection (C) (Type of incentives), below, that the applicant requests in compliance with this Section, and may request a meeting with the Director. The applicant may file a request either before filing an application for City approval of a proposed project or concurrently with an application for project approval. The review authority shall grant an incentive or concession request that complies with this Section unless the review authority makes either of the following findings in writing, based upon substantial evidence:

(a) The incentive or concession is not required to provide for affordable housing costs, as defined in Health and Safety Code Section 50052.5, or for rents for the targeted units to be set as specified in Section 10-3-5.107(B) (Unit cost requirements); or

(b) The incentive or concession would have a specific adverse impact, as defined in Government Code section 65589.5(d)(2), upon public health and safety or the physical environment, or

on any real property listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- and moderate-income households.

(2) The applicant shall show that a waiver or modification of development standards is necessary to make the housing units economically feasible.

(B) Number of incentives. The applicant shall receive the following number of incentives or concessions.

(1) One incentive or concession. One incentive or concession for a project that includes at least 10 percent of the total units for lower income households, at least five percent for very low income households, or at least 10 percent for persons and families of moderate income in a common interest development.

(2) Two incentives or concessions. Two incentives or concessions for a project that includes at least 20 percent of the total units for lower income households, at least 10 percent for very low income households, or at least 20 percent for persons and families of moderate income in a common interest development.

(3) Three incentives or concessions. Three incentives or concessions for a project that includes at least 30 percent of the total units for lower income households, at least 15 percent for very low income households, or at least 30 percent for persons and families of moderate income in a common interest development.

(C) Type of incentives. For the purposes of this Chapter, concession or incentive means any of the following:

(1) A reduction in the site development standards of this Zoning Ordinance (e.g., site coverage limitations, setbacks, reduced parcel sizes, and/or parking requirements) (see also Section 10-3-5.105 (Parking Requirements in Density Bonus Projects)), or a modification of architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission in compliance with Health and Safety Code Section 18901 et seq., that would otherwise be required, that results in identifiable, financially sufficient, and actual cost reductions;

(2) Approval of mixed-use land uses not otherwise allowed by this Zoning Ordinance in conjunction with the housing development, if nonresidential land uses will reduce the cost of the housing development, and the nonresidential land uses are compatible with the housing project and the existing or planned development in the area where the project will be located;

(3) Other regulatory incentives proposed by the applicant or the City that will result in identifiable, financially sufficient, and actual cost reductions; and/or

(4) In its sole and absolute discretion, a direct financial contribution granted by the review authority, including writing-down land costs, subsidizing the cost of construction, or participating in the cost of infrastructure.

(D) Effect of incentive or concession. The granting of a concession or incentive shall not be interpreted, in and of itself, to require a General Plan amendment, Zoning Map amendment, or other discretionary approval.

§ 10-3-5.105 PARKING REQUIREMENTS IN DENSITY BONUS PROJECTS

(A) Applicability. This Section applies to a development that meets the requirements of Section 10-3-5.102 (Eligibility for Density Bonus, Incentives, and Concessions), above, but only at the request of the applicant. An applicant may request additional parking incentives or concessions beyond those provided in this Section in compliance with Section 10-3-5.104 (Allowed Concessions and Incentives), above.

(B) Number of parking spaces required.

(1) At the request of the applicant, the City shall require the following vehicular parking ratios for a project that complies with the requirements of Section 10-3-5.102 (Eligibility for Density Bonus, Incentives, and Concessions), above, inclusive of handicapped and guest parking.

(a) Zero to one bedroom: One on-site parking space.

(b) Two to three bedrooms: Two on-site parking spaces.

(c) Four and more bedrooms: Two and one half on-site parking spaces.

(2) If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number.

(C) Location of parking. For purposes of this Section, a development may provide on-site parking through uncovered parking, but not through on-street parking.

§ 10-3-5.106 BONUS AND INCENTIVES FOR DEVELOPMENTS WITH CHILD CARE FACILITIES

(A) Housing developments. A housing development that complies with the resident and project size requirements of Subsections 10-3-5.102(A) and (B), above, and also includes as part of that development a child care facility other than a large or small family day care home, that will be located on the site of, as part of, or adjacent to the development, shall be subject to the following additional bonus, incentives, and requirements.

(1) Additional bonus and incentives. The City shall grant a housing development that includes a child care facility in compliance with this Section either of the following:

(a) An additional density bonus that is an amount of floor area in square feet of residential space that is equal to or greater than the floor area of the child care facility; or

(b) An additional incentive that contributes significantly to the economic feasibility of the construction of the child care facility.

(2) Requirements to qualify for additional bonus and incentives.

(a) The City shall require, as a condition of approving the housing development, that:

(1) The child care facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable in compliance with Section 10-3-5.107 (Continued Availability), below; and

(2) Of the children who attend the child care facility, the children of very low income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are

required for very low income households, lower income households, or families of moderate income in compliance with Subsection 10-3-5.102(A) (Resident requirements), above.

(b) The City shall not be required to provide a density bonus for a child care facility in compliance with this Section if it finds, based upon substantial evidence, that the community has adequate child care facilities.

(B) Commercial and industrial developments. A developer of a commercial or industrial development project, containing at least 50,000 square feet of floor area, may be granted a density bonus when that developer agrees to set aside at least 2,000 square feet of interior floor area and 3,000 outdoor square footage to be used for a child care facility, other than a large or small family day care home, in compliance with Government Code section 65917.5 (Commercial density bonus).

(1) Allowable density bonuses. The allowable density bonus may be one of the following:

(a) A maximum of five square feet of floor area for each one square foot of floor area contained in the child care facility located in an existing child care facility; or

(b) A maximum of 10 square feet of floor area for each one square foot of floor area contained in the child care facility located in a new child care facility.

(2) Requirements. Requirements to qualify for the additional density bonus shall include all of the following:

(a) For purposes of calculating the allowable density bonus under this Subsection, both the total area contained within the exterior walls of the child care facility and all outdoor areas devoted to the use of the facility in compliance with applicable State child care licensing requirements shall be considered.

(b) The child care facility shall be of a sufficient size to comply with all applicable State licensing requirements in order to accommodate at least 40 children.

(c) This facility may be located either on the project site or may be located off-site as agreed upon by the developer and the City.

(d) If the child care facility is not located on the site of the development project, the City shall determine whether the location of the child care facility is appropriate and whether it complies with the purpose and intent of this Section.

(e) The granting of a density bonus shall not preclude the City from imposing necessary conditions on the development project or on the additional square footage in compliance with Government Code section 65917.5 (Commercial density bonus).

§ 10-3-5.107 CONTINUED AVAILABILITY

The units that qualified the housing development for a density bonus and other incentives and concessions shall continue to be available as affordable units in compliance with the following requirements, as required by Government Code Section 65915(c). See also Section 10-3-5.110 (Control of Resale).

(A) Duration of affordability. The applicant shall agree to, and the City shall ensure, the continued availability of the units that qualified the housing development for a density bonus and other incentives and concessions, as follows.

(1) Low- and very low-income units. The continued affordability of all low- and very low-income qualifying units shall be maintained for 30 years, or a longer time if required by the construction or mortgage financing assistance program, mortgage insurance program, rental subsidy program, or by City policy or ordinance.

(2) Moderate income units in common interest development. The continued availability of moderate-income units in a common interest development shall be maintained for a minimum of 10 years, or a longer time if required by City policy or ordinance.

(B) Unit cost requirements. The rents and owner-occupied costs charged for the housing units in the development that qualify the project for a density bonus and other incentives and concessions, shall not exceed the following amounts during the period of continued availability required by this Section:

(1) Lower income units. Rents for the lower income density bonus units shall be set at an affordable rent as defined in Health and Safety Code section 50053; and

(2) Owner-occupied units. Owner-occupied units shall be available at an affordable housing cost as defined in Health and Safety Code section 50052.5.

(C) Occupancy and resale of moderate-income common interest development units. An applicant shall agree to, and the City shall ensure that the initial occupant of moderate income units that are directly related to the receipt of the density bonus in a common interest development as defined in Civil Code section 1351, are persons and families of moderate income, as defined in Health and Safety Code section 50093, and that the units are offered at an affordable housing cost, as defined in Health and Safety Code section 50052.5. The City shall enforce an equity sharing agreement unless it is in conflict with the requirements of another public funding source or law. The following requirements apply to the equity sharing agreement.

(1) Upon resale, the seller of the unit shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation.

(2) The City shall recapture any initial subsidy and its proportionate share of appreciation, which shall then be used within three years for any of the purposes described in Health and Safety Code section 33334.2(e) that promote home ownership. For the purposes of this Section:

(a) The City's initial subsidy shall be equal to the fair market value of the home at the time of initial sale, minus the initial sale price to the moderate-income household, plus the amount of any down payment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale shall be used as the initial market value; and

(b) The City's proportionate share of appreciation shall be equal to the ratio of the initial subsidy to the fair market value of the home at the time of initial sale.

§ 10-3-5.108 LOCATION AND TYPE OF DESIGNATED UNITS

(A) Location/dispersal of units. Designated units shall be reasonably dispersed throughout the project where feasible, shall contain on average the same number of bedrooms as the non-designated units in the project, and shall be compatible with the design or use of remaining units in terms of appearance, materials, and finish quality.

(B) Phasing. If a project is to be phased, the density bonus units shall be phased in the same proportion as the non-density bonus units, or phased in another sequence acceptable to the City.

§ 10-3-5.109 DENSITY BONUS AGREEMENT

(A) Agreement required. An applicant requesting a density bonus shall agree to enter into a density bonus agreement (referred to as the "agreement") with the City in the City's standard form of agreement. The applicant shall prepare the draft agreement for submission to the City for review.

(B) Agreement provisions.

(1) Project information. The agreement shall include at least the following information about the project:

(a) The total number of units approved for the housing development, including the number of designated dwelling units;

(b) A description of the household income group to be accommodated by the housing development, and the standards and methodology for determining the corresponding affordable rent or affordable sales price and housing cost consistent with the California Department of Housing and Urban Development (HUD) Guidelines;

(c) The marketing plan for the affordable units;

(d) The location, unit sizes (square feet), and number of bedrooms of the designated dwelling units;

(e) Tenure of the use restrictions for designated dwelling units of the time periods required by Section 10-3-5.107 (Continued Availability);

(f) A schedule for completion and occupancy of the designated dwelling units;

(g) A description of the additional incentives and concessions being provided by the City;

(h) A description of the remedies for breach of the agreement by the owners, developers, and/or successors-in-interest of the project; and

(i) Other provisions to ensure successful implementation and compliance with this Chapter.

(2) Minimum requirements. The agreement shall provide, at minimum, that:

(a) The developer shall give the City the continuing right-of-first-refusal to lease or purchase any or all of the designated dwelling units at the appraised value;

(b) The deeds to the designated dwelling units shall contain a covenant stating that the developer or successors-in-interest shall not assign, lease, rent, sell, sublet, or otherwise transfer any interests for designated units without the written approval of the City;

(c) When providing the written approval, the City shall confirm that the price (rent or sale) of the designated dwelling unit is consistent with the limits established for low and very low-income households, as published by HUD;

(d) The City shall have the authority to enter into other agreements with the developer, or purchasers of the designated dwelling units, to ensure that the required dwelling units are continuously occupied by eligible households;

(e) Applicable deed restrictions, in a form satisfactory to the City Attorney, shall contain provisions for the enforcement of owner or developer compliance. Any default or failure to comply may result in foreclosure, specific performance, or withdrawal of the Certificate of Occupancy;

(f) In any action taken to enforce compliance with the deed restrictions, the City Attorney shall, if compliance is ordered by a court of competent jurisdiction, take all action that may be allowed by law to recover all of the City's costs of action including legal services; and

(g) Compliance with the agreement will be monitored and enforced in compliance with the measures included in the agreement.

(3) For-sale housing conditions. In the case of a for-sale housing development, the agreement shall provide for the following conditions governing the initial sale and use of designated dwelling units during the applicable restriction period:

(a) Designated dwelling units shall be owner-occupied by eligible households, or by qualified residents in the case of senior housing; and

(b) The initial purchaser of each designated dwelling unit shall execute an instrument or agreement approved by the City which:

(1) Restricts the sale of the unit in compliance with this Chapter, or other applicable City policy or ordinance, during the applicable use restriction period;

(2) Contains provisions as the City may require to ensure continued compliance with this Chapter and State law; and

(3) Shall be recorded against the parcel containing the designated dwelling unit.

(4) Rental housing conditions. In the case of a rental housing development, the agreement shall provide for the following conditions governing the use of designated dwelling units during the applicable restriction period:

(a) The rules and procedures for qualifying tenants, establishing affordable rent, filling vacancies, and maintaining the designated dwelling units for qualified tenants;

(b) Provisions requiring owners to annually verify tenant incomes and maintain books and records to demonstrate compliance with this Chapter;

(c) Provisions requiring owners to submit an annual report to the City, which includes the name, address, and income of each person occupying the designated dwelling units, and which identifies the bedroom size and monthly rent or cost of each unit; and

(d) The applicable use restriction period shall comply with the time limits for continued availability in Section 10-3-5.107 (Continued Availability), above.

(C) Execution of agreement.

(1) Following approval of the agreement, and execution of the agreement by all parties, the City shall record the completed agreement on the parcels designated for the construction of designated dwelling units, at the County Recorder's Office.

(2) The approval and recordation shall take place at the same time as the final map or, where a map is not being processed, before issuance of Building Permits for the designated dwelling units.

(3) The agreement shall be binding on all future owners, developers, and/or successors-in-interest.

§ 10-3-5.110 CONTROL OF RESALE

In order to maintain the availability of for-sale affordable housing units constructed in compliance with this Chapter, the following resale conditions shall apply.

(A) Limits on resale price. The price received by the seller of an affordable unit shall be limited to the purchase price plus an increase based on the local consumer price index, an amount consistent with the increase in the median income since the date of purchase, or the fair market value, whichever is less. Before offering an affordable housing unit for sale, the seller shall provide written notice to the City of their intent to sell. The notice shall be provided by certified mail to the Community Development Director, or his/her designee.

(B) Units to be offered to the City. Home ownership affordable units constructed, offered for sale, or sold under the requirements of this Section shall be offered to the City or its assignee for a period of at least 90 days from the date of the notice of intent to sell is delivered to the City by the first purchaser or subsequent purchasers. Home ownership affordable units shall be sold and resold from the date of the original sale only to households as determined to be eligible for affordable units by the City in compliance with this Section. The seller shall not levy or charge any additional fees nor shall any "finder's fee" or other monetary consideration be allowed other than customary real estate commissions and closing costs.

(C) Declaration of restrictions. The owners of any affordable unit shall attach and legally reference in the grant deed conveying title of the affordable ownership unit a declaration of restrictions provided by the City, stating the restrictions imposed in compliance with this Section. The grant deed shall afford the grantor and the City the right to enforce the declaration of restrictions. The declaration of restrictions shall include all applicable resale controls, occupancy restrictions, and prohibitions required by this Section.

(D) City to monitor resale of units. The City shall monitor the resale of ownership affordable units. The City or its designee shall have a 90-day option to commence purchase of ownership affordable units after the owner gives notification of intent to sell. Any abuse in the resale provisions shall be referred to the City for appropriate action.

§ 10-3-5.111 JUDICIAL RELIEF, WAIVER OF STANDARDS

(A) Judicial relief. As provided by Government Code section 65915(d)(3), the applicant may initiate judicial proceedings if the City refuses to grant a requested density bonus, incentive, or concession.

(B) Waiver of standards preventing the use of bonuses, incentives, or concessions.

(1) As required by Government Code section 65915(e), the City shall not apply a development standard that will have the effect of precluding the construction of a development meeting

the criteria of Subsection 10-3-5.102(A) (Resident requirements), above, at the densities or with the concessions or incentives allowed by this Chapter.

(2) An applicant may submit to the City a proposal for the waiver or reduction of development and zoning standards that would otherwise inhibit the utilization of a density bonus on a specific site, including minimum parcel size, side setbacks, and placement of public works improvements.

(3) The applicant shall show that the waiver or modification is necessary to make the housing units economically feasible.

(C) City exemption. Notwithstanding the provisions of Subsections (A) and (B), above, nothing in this Section shall be interpreted to require the City to:

(1) Grant a density bonus, incentive, or concession, or waive or reduce development standards, if the bonus, incentive, concession, waiver, or reduction would have a specific, adverse impact, as defined in Government Code section 65589.5(d)(2), upon health, safety, or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact; or

(2) Grant a density bonus, incentive, or concession, or waive or reduce development standards, if the bonus, incentive, concession, waiver, or reduction would have an adverse impact on any real property that is listed in the California Register of Historical Resources.]

SECTION 4. Section 201 of Subchapter 5 of Chapter 3 of Title X to the Madera Municipal Code is hereby added as follows:

[*REASONABLE ACCOMMODATION*

§ 10-3-5.201 PURPOSE

This purpose of this Chapter is to provide a procedure for individuals with disabilities to request reasonable accommodation in seeking equal access to housing under the federal Fair Housing Act and the California Fair Employment and Housing Act (hereafter "Acts") in the application of zoning laws and other land use regulations, policies, and procedures.

§ 10-3-5.202 APPLICABILITY

(A) A request for reasonable accommodation may be made by any person with a disability or their representative, when the application of a requirement of this zoning code or other City requirement, policy, or practice acts as a barrier to fair housing opportunities. For the purposes of this chapter, a "person with a disability" is any person who has a physical or mental impairment that limits or substantially limits one or more major life activities, anyone who is regarded as having such impairment or anyone who has a record of such impairment. This chapter is intended to apply to those persons who are defined as disabled under the Acts.

(B) A request for reasonable accommodation may include a modification or exception to the rules, standards, and practices for the siting, development, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.

(C) A reasonable accommodation is granted only to the household that needs the accommodation and does not apply to successors in interest to the site.

(D) A reasonable accommodation may be granted in compliance with this Chapter without the need for the approval of a variance.

§ 10-3-5.203 PROCEDURE

(A) A request for reasonable accommodation shall be submitted on an application form provided by the Community Development Department or in the form of a letter to the Director of Community Development Department, and shall contain the following information:

(1) The applicant's name, address, and telephone number;

(2) Address of the property for which the request is being made;

(3) The current use of the property;

(4) The basis for the claim that the individual is considered disabled under the Acts, including verification of such claim;

(5) The zoning code provision, regulation, or policy from which reasonable accommodation is being requested; and

(6) Why the reasonable accommodation is necessary to make the specific property accessible to the individual.

(B) If the project for which the request for reasonable accommodation is being made requires some other discretionary approval (including use permit, design review, etc.), then the applicant shall file the information required by subsection (A) of this section for concurrent review with the application for discretionary approval.

(C) A request for reasonable accommodation shall be reviewed by the Director of Community Development Department or his/her designee, if no approval is sought other than the request for reasonable accommodation. The Director or his/her designee shall make a written determination within 45 days of the application being deemed complete and either grant, grant with modifications, or deny a request for reasonable accommodation.

(D) A request for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the Planning Commission. The written determination on whether to grant or deny the request for reasonable accommodation shall be made by the Planning Commission in compliance with the applicable review procedure for the discretionary review.

§ 10-3-5.204 APPROVAL FINDINGS

The written decision to grant or deny a request for reasonable accommodation will be consistent with the Acts and shall be based on consideration of the following factors:

(A) Whether the housing in the request will be used by a person with a disability under the Acts;

(B) Whether the request for reasonable accommodation is necessary to make specific housing available to a person with a disability under the Acts;

(C) Whether the requested reasonable accommodation would impose an undue financial, administrative or enforcement burden on the City;

(D) Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a City program or law, including but not limited to land use and zoning;

(E) Potential impact on surrounding uses;

(F) Physical attributes of the property and structures; and

(G) Other reasonable accommodations that may provide an equivalent level of benefit.

§ 10-3-5.205 CONDITIONS OF APPROVAL

In granting a request for reasonable accommodation, the Director of Community Development Department or his/her designee, or the Planning Commission as the case might be, may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the findings. The conditions shall also state whether the accommodation granted shall be removed in the event that the person for whom the accommodation was requested no longer resides on the site.

§ 10-3-5.206 APPEALS

(A) Any person dissatisfied with any action of the Director of the Community Development Department pertaining to this Chapter may appeal to the Planning Commission within 10 days after written notice of the Director's decision is sent to the applicant. The appeal is taken by filing a written

notice of appeal with the Director of Community Development Department and shall specify the reasons for the appeal and the grounds asserted for relief.

(B) Any person dissatisfied with any action of the Planning Commission pertaining to this Chapter may appeal to the City Council within 10 days after the rendition of the decision of the Planning Commission. The appeal is taken by filing a written notice of appeal with the Director of Community Development Department and shall specify the reasons for the appeal and the grounds asserted for relief.

(C) The City Council shall, by resolution, adopt and from time to time amend a fee for the filing of appeals. Such fee shall be for the sole purpose of defraying costs incurred for the administration of appeals. The fee for an appeal shall be paid at the time of and with the filing of an appeal. No appeal shall be deemed valid unless the prescribed has been paid.

(D) If an appeal is not filed within the time or in the manner prescribed in this section, the right to review of the action against which the complaint is made shall be deemed to have been waived.

(E) After filing an appeal, the appropriate hearing body shall conduct a public hearing for the purpose of determining whether the appeal should be granted. Written notice of the time, date and place of hearing shall be given to the appellant, and to any other persons who have filed a written request for notice. Such notices shall be mailed to the appellant and the applicant at least ten days prior to the hearing.

(F) The Planning Commission or City Council shall review de novo the entire proceeding or proceedings relating to the decision, and may make any order it deems just and equitable, including the approval of the application. Any hearing may be continued from time to time.

(G) At the conclusion of the hearing, the hearing body shall prepare a written decision which either grants or denies the appeal and contains findings of fact and conclusions. The written decision, including a copy thereof shall be provided to the appellant and the project applicant.]

SECTION 5. Section 201 of Chapter 3 of Title X to the Madera Municipal Code is hereby amended to read as follows:

DEFINITIONS

§ 10-3.201 DEFINITIONS

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSORY BUILDING. Part of the main building or a detached subordinate building located on the same lot or building site, the use of which is customarily incidental to that of the main building or to the main use of the land. Where a substantial part of the wall of an accessory building is a part of the main building, or where an accessory building is attached to the main building in a substantial manner by a roof, such accessory building shall be counted as part of the main building.

ACCESSORY USE. A use naturally and normally incidental to, subordinate to, and devoted exclusively to the principal use of the premises.

ALLEY. A public thoroughfare or way not less than ten feet nor more than 20 feet in width, serving as a secondary means of access to abutting property, and which has been deeded or dedicated to the city.

APARTMENT. A room or suite of two or more rooms in a multiple dwelling occupied or suitable for occupancy as a residence for one family.

APARTMENT HOUSE. See definition in this subchapter, ***DWELLING, MULTIPLE***.

AUTOMOBILE COURT. A group of two or more attached, detached, or semi-detached buildings containing individual sleeping or living units designed for or used primarily for the accommodation of transient automobile travelers, with garage attached or parking space conveniently located to each unit, including tourist courts, motels, or motor lodges.

BOARDING HOUSE. A dwelling other than a hotel where lodging and/or meals for three or more persons are provided for compensation. ***COMPENSATION*** shall include compensation in money, services, or other things of value.

BILLBOARD. Any sign containing advertising, not appurtenant to any permitted use, over six square feet in area.

BUILDING. Any structure having a roof supported by columns or by walls and designed for the housing or enclosure of any person, animal, or chattel.

BUILDING, HEIGHT OF. The vertical distance from the average level of the highest and lowest point of that portion of the lot covered by the building to the topmost point of the roof.

BUILDING, MAIN. A building in which is conducted the principal use of the lot on which it is situated. In any R zone, any dwelling shall be deemed to be a main building on the lot on which the same is situated.

BUILDING SITE. See definition in this subchapter, ***LOT***.

CAMP, TRAILER. Any area or tract of land used or designed to accommodate ten or more automobile trailers or ten or more camping parties, including cabins, tents, or other camping outfits.

COMMISSION. The Planning Commission of the city.

DUPLEX. A building containing not more than two kitchens, designed and/or used to house not more than two families, living independently of each other, including all necessary employees of each family.

DWELLING. A building or portion thereof designed exclusively for residential occupancy, including one-family, two-family, and multiple dwellings, but not including hotels, clubs, or boarding houses or any institution such as an asylum, hospital, or jail where human beings are housed by reason of illness or under legal restraint.

DWELLING GROUPS. One or more buildings containing dwelling units occupying a parcel of land, in one ownership, and arranged around a yard or court, including one-family, two-family, and multiple dwellings, but not including automobile courts.

DWELLING, MULTIPLE. A building, or portion thereof, used, designed, or intended as a residence for three or more families living independently of each other, and doing their own cooking in the building, including apartment houses, apartment hotels and flats, but not including automobile courts.

DWELLING, ONE-FAMILY. A building designed and/or used exclusively for occupancy by one family, living independently of any other family.

DWELLING, TWO-FAMILY. A building designed and/or used exclusively for occupancy by two families, living independently of each other (see definition in this subchapter, ***DUPLEX***).

DWELLING UNIT. Two or more rooms in a dwelling or an apartment hotel designed for occupancy by one family for living and sleeping purposes and having only one kitchen.

[***EMERGENCY SHELTER.*** Housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay.]

ERECTED. Shall include built, built upon, added to, altered, constructed, reconstructed, moved upon, or any physical operation upon the land required for a building.

FAMILY. One or more persons living as a single housekeeping unit in a dwelling unit, including necessary domestic servants. ***FAMILY*** shall not include such groups as customarily occupy a hotel, club, fraternity, or sorority house.

GARAGE, PUBLIC. A building used for the care, repair, or equipment of automobiles, or where such vehicles are parked or stored for remuneration, hire, or sale.

GARAGE, PRIVATE. A detached accessory building or portion of a main building for the parking or temporary storage of automobiles of the occupants of the premises.

GARAGE SPACE. Permanently maintained space of not less than 8½ × 19 feet for the parking of automobiles off the street. Such space shall be located and arranged for an accessory building and with adequate ingress and egress.

HOME OCCUPATION. The conduct of an art or profession, the offering of a service, or the conduct of a business, or the handcraft manufacture of products within a house or garage in a residential district,

which use is clearly incidental and secondary to the use of a structure for dwelling purposes and which use does not change the character thereof.

HOTEL. Any building, or portion thereof, containing six or more guest rooms used, designed, or intended to be used, let, or hired out to be occupied or which are occupied as the more or less temporary abiding place of six or more individuals who are lodged with or without meals for compensation, whether the compensation for hire is paid directly or indirectly, and in which no provision is made for cooking in any individual room or suite.

JUNK YARD. The use of more than 200 square feet of the area of any lot or the use of any portion of that half of any lot, which half adjoins any street for the storage of junk, including scrap metals or other scrap materials, or for the dismantling or wrecking of automobiles, other vehicles, or machinery, whether for sale or storage.

LOADING SPACE. A permanently maintained space of not less than 8 × 18 feet located off the street with access for the parking of vehicles. Whenever the provisions of this chapter shall require loading space, such space shall be in addition to any required parking space and/or garage space.

LOT. Any area or parcel of land held under separate ownership and occupied, or to be occupied, by a main building or by a dwelling group, together with such yards, open spaces, lot width, and lot area as are required by this chapter and having its principal frontage on a public street, road, or highway.

LOT, CORNER. A lot situated at the intersection of two or more intersecting streets.

LOT DEPTH. The horizontal distance between the front and rear lot lines, measured in the mean direction of the side lot lines.

LOT LINE, FRONT. The property line dividing a lot from a street. On a corner lot the shorter street frontage shall be considered the front lot line.

LOT, INTERIOR. A lot other [~~thin~~ than] a corner lot.

LOT, KEY. The first lot to the rear of a reversed corner lot, whether or not separated by an alley.

LOT LINE. The lines bounding a lot.

LOT LINE, REAR. The line opposite the front lot line.

LOT, REVERSED CORNER. A corner lot which rears upon the side of another lot, whether separated by an alley or not.

LOT LINE, SIDE. Lot lines other than front lot lines or rear lot lines.

LOT, THROUGH. A lot having frontage on two parallel or approximately parallel streets.

LOT WIDTH. The horizontal distance between the side lot lines, measured at right angles to the lot depth at a point midway between the front and rear lot lines.

NONCONFORMING BUILDING. A building or structure or portion thereof lawfully existing on September 15, 1954, which was designed, erected, or structurally altered for a use that does not conform to the use regulations of the zone in which it is located, or a building or structure that does not conform to all the height or area regulations of the zone in which it is located.

NONCONFORMING USE. A use which lawfully occupied a building or land on September 15, 1954, and which does not conform with the use regulations of the zone in which it is located.

OPEN SPACE. As required in the R and PD zones shall mean area available and accessible to residents for active and passive recreation including landscaped areas, walkways, patios, yards, and recreation facilities. To qualify as open space, an area must have a minimum dimension of 10 feet except that balconies may qualify as open space when the minimum dimension is five feet. Parking areas (spaces and driveways) may not be included in open space calculations.

PARKING SPACE. Permanently maintained space at least 8½ × 19 feet located off the street with access for the parking of automobiles.

PROFESSIONAL OFFICES. An office for the conduct of any one of the following uses: accountant, architect, attorney, chiropractor, civil engineer or surveyor's drafting office, collection agency, cosmetologist, dentist, doctor, funeral parlor, insurance, private detective, real estate, social worker or similar use; but shall not include the following uses: advertiser, barber shop, contractor, pest control, pharmacy, or veterinary.

ROOMING HOUSE. See definition subsection in this subchapter, ***BOARDING HOUSE***.

STREET. A public thoroughfare or road easement not less than 20 feet in width, which affords principal means of access to abutting property, but not including an alley.

STREET LINE. The boundary between a street and property.

STRUCTURE. Anything constructed or erected, the use of which requires more or less permanent location on or in the ground or attachment to something having a permanent location on or in the ground, including site built swimming pools. This definition does not include walls and fences less than three feet in height when located in front yards, or less than six feet in height when located in side or rear [~~years~~ yards], nor other improvements of a minor character.

STRUCTURAL ALTERATIONS. Any change in the supporting members of a building, such as bearing walls, columns, beams, girders, floor joists, or roof joists, for which a building permit is required.

[***SUPPORTIVE HOUSING.*** Housing with no limit on length of stay, that is occupied by the target population and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. Supportive housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone.

TARGET POPULATION. Persons with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act (Division 4.5 (commencing with Section 4500) of the Welfare and Institutions Code) and may include, among other populations, adults, emancipated minors, families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and homeless people.

TRANSITIONAL HOUSING. Buildings configured as rental housing, but operating under program requirements that require the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months from the beginning of the assistance. Transitional housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone.]

USE. The purpose for which land or premises or a building thereon is designed, arranged, or intended, or for which it is or may be occupied or maintained.

YARD. An open space, other than a court, on the same lot with a building, which open space is unoccupied and unobstructed from the ground upward, except as otherwise permitted in this chapter.

YARD, FRONT. A yard extending across the front of the lot between the inner side yard lines and measured between the front lot line and the nearest line of the main building.

YARD, REAR. A yard extending across the full width of the lot and measured between the rear line of the lot and the nearest line or point of the main building nearest the rear line of the lot.

YARD, SIDE. A yard on each side of a building between the building and the side line of the lot and extending from the front line to the rear yard.

ZONE. A portion of the city within which certain uses of land and buildings are permitted or prohibited and within which certain yards and other open spaces are required and certain height limited are established for buildings, all as set forth and specified in this chapter. ***ZONE*** shall mean and include the word ***DISTRICT***.
('61 Code, § 10-3.201) (Ord. 231 N.S., passed - - ; Am. Ord. 26 C.S., passed 4-16-62; Am. Ord. 80 C.S., passed 8-5-65; Am. Ord. 452 C.S., passed 1-15-86; Am. Ord. 652 C.S., passed 3-6-96)

SECTION 6. Section 422 of Chapter 3 of Title X to the Madera Municipal Code is hereby added as follows:

[*EMERGENCY SHELTERS*

§ 10-3.422 STANDARDS.

In addition to the development standards in the underlying zoning district, the following standards apply to emergency shelters and each emergency shelter shall comply with the standards set forth in this Section. In the event of conflict between these standards and the underlying zoning district regulations, the provisions of this Section shall apply. Nothing in this Section modifies the requirements for approval of a religious facility as otherwise provided in this Code.

(A) Facility compliance with applicable state and local standards and requirements.

(1) Federal, state and local licensing as required for any program incidental to the emergency shelter.

(B) Physical Characteristics.

(1) Compliance with applicable state and local uniform housing and building code requirements.

(2) The facility shall have on-site security during all hours when the shelter is open.

(3)Facilities shall provide exterior lighting on pedestrian pathways and parking lot areas on the property. Lighting shall reflect away from residential areas and public streets.

(4)Facilities shall provide secure areas for personal property.

(C) Limited Number of Beds per Facility. Emergency shelters shall not exceed 50 beds.

(D) Limited Terms of Stay. The maximum term of staying at an emergency shelter is 6 months in a consecutive 12-month period.

(E) Parking. The emergency shelter shall provide on-site parking at a rate of 2 spaces per facility for staff plus 1 space per 6 occupants allowed at the maximum capacity.

(F) Emergency Shelter Management. A management plan is required for all emergency shelters to address management experience, good neighbor issues, transportation, client supervision, client services, and food services. Such plan shall be submitted to and approved by the planning, inspections, and permitting department prior to operation of the emergency shelter. The plan shall include a floor plan that demonstrates compliance with the physical standards of this chapter. The operator of each emergency shelter shall annually submit the management plan to the planning, inspections and permitting department with updated information for review and approval. The City Council may establish a fee by resolution, to cover the administrative cost of review of the required management plan.]

SECTION 7. Section 902 of Chapter 3 of Title X to the Madera Municipal Code is hereby amended to read as follows:

HEAVY COMMERCIAL ZONES

§ 10-3.902 USES PERMITTED.

(A) The following uses shall be permitted in the C-2 zone:

(1) Any use permitted in the C-1 zone.

(2) Wholesale stores and storage within buildings.

(3) Building material yards.

(4) Lumber yards.

(5) Used secondhand merchandise within enclosed buildings.

[(6) Emergency Shelter as provided in § 10-3.422]

(B) The following uses shall be permitted subject to approval by the Zoning Administrator:

(1) Temporary outdoor display of merchandise and sales activities.

(2) Gas and electric transmission lines, electrical transmission and distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations, and elevated pressure tanks.

(C) The following uses subject to first securing a Use Permit in each case:

(1) Auto wrecking;

(2) Bottling works;

(3) Contractor's yards;

(4) Farm supply store;

(5) Junk yards;

(6) Machine shops;

(7) Planing mills;

(8) Outdoor storage of goods and materials;

(9) Trailer coach camps;

(10) Auction facilities;

(11) Self-service car washes as either a primary or accessory use;

(12) Any use permitted in any R zone;

(13) Adult oriented businesses as provided in § 10-7.01 of this title; and

(14) Other uses, which in the opinion of the Commission are of a similar nature.

(D) Light manufacturing, including the manufacture of clothing, novelties, and toys, and uses which in the opinion of the Commission are of a similar nature, and all subject to first securing a use permit in each case; and

(E) Signs appurtenant to any permitted use may be erected in the C-2 zone subject to all the laws, rules, and regulations of the city pertaining to signs.
('61 Code, § 10-3.902) (Ord. 231 N.S., passed - - ; Am. Ord. 88 C.S., passed 1-5-66; Am. Ord. 117 C.S., passed 1-17-68; Am. Ord. 173 C.S., passed 1-19-72; Am. Ord. 315 C.S., passed 6-6-79; Am. Ord. 484 C.S., passed 10-21-87; Am. Ord. 663 C.S., passed 9-4-96; Am. Ord. 690 C.S., passed 8-5-98; Am. Ord. 697 C.S., passed 3-17-99)

SECTION 8. This Ordinance shall be effective and of full force and effect at 12:01 am on the thirty-first day after its passage.

* * * * *

Exhibit B

RESOLUTION NO. 1794

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MADERA RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF MADERA ADOPTION OF AN ORDINANCE AMENDING THE MADERA MUNICIPAL CODE TO PROVIDE ELIGIBILITY FOR AND COMPLIANCE WITH THE HOUSING ELEMENT STREAMLINED REVIEW PROCESS OF THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.

WHEREAS, the City of Madera has adopted the mandatory elements of the General Plan, as required by the State of California; and

WHEREAS, the City has adopted zoning regulations and established land use zones to further implement the General Plan; and

WHEREAS, State law also provides for periodic review, updates, and amendments of its various Plans and Codes; and

WHEREAS, the City is currently in the process of updating the General Plan's Housing Element to be consistent with State law; and

WHEREAS, the California Department of Housing and Community Development has created a streamlined review process in order to assist local agencies in the completion of the Housing Element update; and

WHEREAS, in order to utilize the California Department of Housing and Community Development streamlined review process in the completion of the aforementioned Housing Element update, certain City policies, regulations and procedures must meet the requires of State housing law; and

WHEREAS, the Planning Commission recommends to the City Council of the City of Madera adoption of an amendment to the Madera Municipal Code in order to comply with State housing law and the requirements of the streamlined review process; and

WHEREAS, the Madera Municipal Code authorizes the Planning Commission to initiate Code Amendments through adoption of a Resolution; and

WHEREAS, the Planning Commission has completed its final review and evaluated information contained in the Staff Report.

NOW THEREFORE BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF MADERA AS FOLLOWS:

1. The above recitals are true and correct.

2. The proposed ordinance is exempt under Section 15061(b)(3) of the California Environmental Quality Act.

3. It is recommended that the City Council of the City of Madera adopt an ordinance amending the Madera Municipal Code as set forth in the attached Exhibit 'A'.

4. This resolution is effective immediately upon adoption.

* * * * *

Passed and adopted by the Planning Commission of the City of Madera this 14th day of April, 2015, by the following vote:

AYES: Ruben Mendoza, Shirley Driggs, Bruce Norton, Pamela Tyler, Jim DaSilva and Kenneth Hutchings
NOES: None
ABSTENTIONS: None
ABSENT: Robert Gran, Jr.

Chairperson
City Planning Commission

Attest:

Christopher Boyle
Planning Manager

Return to Agenda

REPORT TO CITY COUNCIL

MEETING DATE: May 20, 2015

AGENDA ITEM NUMBER: C-3

Approved By:

PUBLIC WORKS DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

Confirmation of Direction on Proposed Water and Sewer Utility Fee Rate Increases and Consideration of a Resolution Approving a Date for a Prop 218 Public Hearing for Proposed Water and Sewer Utility Fee Rate Increases.

RECOMMENDATION:

It is recommended that the Council, after considering the information presented, provide direction to staff to incorporate specific rates into formal notices of proposed new sewer and water utility rate schedules. Staff also recommends that the Council set a date of July 15, 2015 for a public hearing on the rates.

BACKGROUND:

The water and sewer rates were last adjusted in June of 2010. The rates included 4% annual increases over five years. Utility rates with annual adjustment factors may be set for a maximum of 5 years at a time. As such, a new rate schedule should be adopted for next year. On March 24th, the Council at a special workshop reviewed the data and issues associated with setting the rates and provided direction to Staff on various issues so rates could be drafted for the Council's consideration.

DISCUSSION:

As previously reported, staff has worked with the Consultants to collect the relevant data and develop alternate financial scenarios that allow the City to achieve its key objectives while minimizing effects on rate payers to the extent possible. Examples of these objectives include meeting normal and peak operating demands, providing funding for capital equipment and facilities, meeting debt coverage ratios, and reflecting the drought conditions facing the region. Although all of these factors affect how rates are calculated, the single most significant factor is how much revenue is required in order to meet operational and capital improvement needs. In preparation for the rate analysis, staff previously described to the Council the potential for significant rate increases, largely due to capital improvement needs in both deferred maintenance (such as old pipes) and new improvements (such as a new water storage tank).

Following the Council's selection of a financial planning scenario in March; the consultants have prepared a rate study which identifies the rates that would be applied to various user groups over the next five years. The attached draft study and proposed rates result in a rate increase for an average residential customer of $10.18 per month for water and Sewer beginning this summer.

	Existing	Proposed	$ Change	%Change
Water*	28.85	39.26	10.41	36%
Sewer	26.51	29.74	3.23	12%
Total	51.92	69.00	13.64	25%

** 22 CCF/Month*

The proposed rates include an assumed 15% reduction in water sales quantities in light of the state mandated water reductions. Smaller reductions in water sales (water consumption) are projected for future years. 36% of water revenues are from fixed customer's charges and 64% of the revenue is variable and is based on quantities of consumption. While reduced production demands do reduce production costs partially, such as reduced energy costs, it does not fully offset operating expenses. The rates reflect a likely consumption pattern for the next five years. If restrictions were to be lifted and/or continues at historically high levels, any unanticipated increases in revenue could be used to reduce scheduled rate increases.

The provisions of Proposition 218 for the approval of rates for water and sewer services are different than for other public fees such as lighting and landscaping districts. This process does not require that the City receive a majority vote in support of the rates; it merely prohibits the City Council from adopting the new rates if the City receives protest ballots from more than fifty percent of the rate payers. Barring receipt of such majority protest, the Council is able to set the rates, as long as the required study verifies that the rates are reasonably proximate to the costs of service. In other words, the rates cannot be in excess of what it costs to provide the service.

The rates will be reviewed in detail as part of the Consultants presentation, and if the Council agrees with the proposed rates, it may direct staff to cause the required publishing of the proposed rates for a Public Hearing to set for July 15th. The Proposed rates will be mailed to all utility customers and property owners prior to the 45 day public notice period.

FINANCIAL IMPACT:

The proposed rate increases are necessary to keep pace with increasing operational costs and to make essential repairs and improvements to property, plant and equipment (infrastructure). This past fiscal year, the Water Fund budget experienced a $99,089 reduction in fund balance and the Sewer Fund experienced a $59,089 reduction of fund balance, which put the City of Madera out of compliance with its debt covenants. If the City continues to be out of compliance with its debt covenants, that will result in downgraded credit ratings and higher costs of borrowing for the City.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The proposed action is consistent with Vision Plan Action Items 112.1 & 115.5.

Action Item #112.1
Review Development Impact Fees every two years or less. All other fees are evaluated as often as needed, but not less than three years.

Action Item #115.5

Insure the physical and financial sustainability of the City's existing and expanding sewer and water infrastructure.

A. Develop a comprehensive detailed inventory of the existing water and sewer collection systems that forecasts the probable life, and periodic major maintenance and/or replacement of all of the individual elements.

B. Provide a long term financial plan that financial forecasts the required capital repairs to the existing system and corresponding revenues.

C. Where feasible, include appropriate funding in annual and CIP budgeting and determination of user rates.

RESOLUTION NO. ____

A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A DATE FOR A PROP 218 PUBLIC HEARING FOR PROPOSED WATER AND SEWER RATE INCREASES.

WHEREAS, the City Council previously approved that city staff move forward in preparation of a Prop 218 hearing; and

WHEREAS, Staff has prepared a Prop 218 notice for distribution to all property owners and Utility customers within the City of Madera, Parksdale and Parkwood subdivisions; and

WHEREAS, Staff now recommends the date of July 15, 2015 to be set for a Prop 218 public hearing on water and sewer rates in conjunction with the regular city council meeting to be held in the Madera Council Chambers at 205 W. Fourth Street, Madera, CA at 6:00 p.m.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds orders and resolves as follows:

1 . The above recitals are true and correct.

2. The date of July 15, 2015 is set for a Prop 218 public hearing on proposed water and sewer rate increase to be held in the Madera Council Chambers at 205 W. Fourth Street, Madera, CA at 6:00 p.m.

3. A signed copy of this resolution shall be placed on display at the Utility Billing office within City Hall and on the City website.

4. This resolution is effective immediately.

****

CITY OF MADERA

Utility Rate Study Report

Draft Report / May 14, 2015

RAFTELIS
FINANCIAL CONSULTANTS, INC.

The City of MADERA
VALLEY CENTRAL

RAFTELIS
FINANCIAL CONSULTANTS, INC.

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Cell 951 . 595 . 9354

www.raftelis.com

May 14, 2015

Mr. Dave Randall
Public Works Director
City of Madera
205 West Fourth Street
Madera, CA 93637

Subject: Utility Rate Study Report

Dear Mr. Randall,

Raftelis Financial Consultants, Inc. (RFC) is pleased to provide this Utility Rate Study Report (Report) for the City of Madera (City) as a periodic comprehensive update and to establish utility rates that are equitable and in compliance with Proposition 218.

The major objectives of the study include the following:

1. Develop financial plans for the water and wastewater enterprises to ensure financial sufficiency, meet operation and maintenance (O&M) costs, ensure sufficient funding for capital replacement and refurbishment (R&R) needs, and maintain a strong financial outlook for the enterprises;
2. Develop sound and sufficient reserve fund targets;
3. Review current rate structures for the water and wastewater enterprises;
4. Develop a cost-of-service analysis for the water and wastewater enterprises; and
5. Develop fair and equitable utility rates.

The Report summarizes the key findings and recommendations related to the development of the financial plans for water and wastewater utilities and the development of the updated rates.

It has been a pleasure working with you, and we thank you and the City staff for the support provided during the course of this study.

Sincerely,

RAFTELIS FINANCIAL CONSULTANTS, INC.

Habib Isaac
Manager

Gregg Tobler
Senior Consultant

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EXECUTIVE SUMMARY

In 2014, the City of Madera (City) contracted with Raftelis Financial Consultants (RFC) to conduct a comprehensive Water and Wastewater Rate Study (Study) to develop a financial plan as well as design rates for its water and wastewater enterprises.

The City's Water and Wastewater Enterprises are operating in an environment where revenues from rates are outpaced by operating expenditures. Operational costs continue to increase, drought conditions throughout the State of California have threatened the water supply creating groundwater overdraft concerns, and a review of the City's utility capital needs has required the City to develop a detailed 10-year Capital Improvement Plan that went through multiple iterations in planning the timing and extent of capital projects through the planning horizon to address existing deficiencies and ensure adequate reinvestment into each utility moving forward.

This is not a situation that is unique to the City, as many agencies throughout the state are faced with the need to update necessary capital infrastructure to continue providing water and wastewater services, adhere to new regulations and mandates – including conservation initiatives - and meet service demands with limited water supplies.

WATER ENTERPRISE

The City provides approximately 12,000 acre feet (AF) of potable water to approximately 13,000 water accounts, serving a population of approximately 62,000 residents, each year. The City relies entirely on City-owned ground wells for their water supply. The City's water supply is crucial to provide its predominately residential customer base with a reliable supply of water. Given the current drought and the recent executive order by the Governor (Executive Order B-29-15) related to mandatory conservation of 25%, the City is also expanding its CIP to include the feasibility of capturing surface water as an alternative future water source.

The City's current rate structure consists of two components: a monthly fixed charge based on the size of the customers meter, and a variable (volume) charge based on usage. Table E-1 provides a summary of water accounts by meter size, with the majority of residential customers served by 1" meters. Table E-2 identifies the monthly fixed charge by meter size and Table E-3 lists the volumetric charges (also commonly referred to as commodity charges). The City also has accounts that are not currently metered and these accounts are charged a flat monthly fee. Once these accounts are metered, they would be charged the corresponding metered rates.

Table E-1: Water Accounts by Meter Size

Meter Size	FYE 2014 Number of Accounts
⅝ inch	3
¾ inch	8
1 inch	11,280
1 ½ inch	175
2 inch	291
3 inch	26
4 inch	27
6 inch	11
8 inch	3
Flat Accounts - 1 inch	1,687

Table E-2: Current Monthly Fixed Charge

Meter Size	FYE 2014 Fixed Charge
⅝ inch	$7.11
¾ inch	$8.05
1 inch	$9.93
1 ½ inch	$14.63
2 inch	$20.27
3 inch	$33.43
4 inch	$52.23
6 inch	$99.22
8 inch	$155.62
Flat Accounts - 1 inch	$9.93

Table E-3: Current Volume Charge ($ / ccf[1])

Customer Class	FYE 2014 Uniform Rate ($ / ccf)
All Customer Classes	$0.86

The beginning balance for Fiscal Year (FY) 2015-16 reserves is projected to be approximately $7.2M. Without future revenue adjustments or debt issuance, beginning in FY 2015-16, the Water Enterprise will need to draw on reserves to offset annual shortfalls, primarily driven by necessary extensive capital improvement expenses. The annual planned capital improvement expenditures average $6M

[1] ccf = 100 cubic feet = 748 gallons of water

over the next five years. In FY 2015-16, reserves will need to cover a cash flow deficit of approximately $500,000 and capital improvement expenses of approximately $1.7M. By Fiscal Year End 2016-17, reserves will be fully depleted from the additional $4.8M of scheduled capital. In addition, the City also has debt obligations and corresponding bond covenants to fulfill on an annual basis. The City is currently not meeting its bond covenants that require a coverage ratio of 120%, and will continue to fall short if revenues stay stagnant.

After review of the Water Enterprise's revenue requirements, debt obligations, reserves, and current revenues, RFC developed two separate financial plans to meet the City's five-year revenue requirements. The two options were identified as "Step Down Adjustments" and "Level Adjustments." As part of these two scenarios, the primary goals included the following components:

- Positive net income each year
- Bond coverage met in FY 2015-16
- Fund Reserves over the 5-year planning horizon
  - Step Down Adjustments – Minimum Reserve Requirement is met by FYE 2019-20
  - Level Adjustments – Minimum Reserve Requirement is not met and is short by approximately $2M
- Capital is funded through a combination of Debt and Pay-As-You-Go (PAYGO)

These two scenarios were presented and discussed with the City at a rate workshop that was held on March 24, 2015. As part of that City Council Workshop, the Council decided to move forward with the "Step Down" scenario to ensure the utility is in compliance with its bond covenants and reaches a strong financial position by the end of the 5-year planning horizon. Under the proposed plan, the Water Enterprise will reach and maintain a positive net income beginning in FY 2016-17, will meet the minimum reserve target by FY 2019-20. This option also assumes a $24M bond issue in FY 2019-2020 to fund capital in Fiscal Years 2019-20 and 2020-2021, which includes critical storage facility improvements equal to approximately $16.3M. Given the useful life of these improvements, funding these items through debt provides inter-generation equity between existing customers and future customers by spreading the cost over a debt-term of 30-years, in-line with the life of improvement. As such, current customers are not funding the entire project in advance of those that will also benefit from the projects.

As part of determining the level of funding needed for the water utility's reserve fund, RFC recommends establishing two separate reserves to identify an appropriate total minimum target to achieve: an Operating Reserve, with a target equal to ninety (90) days of operating expenses, and a Capital Repair and Replacement Reserve, with a target equal to 100% of the 5-yr annual average of capital expenses. Based on the utility's monthly billing frequency, it is a common industry standard to have 90-days of liquid cash on hand to ensure the utility can continue to operate, even during an interruption in revenue collection or to absorb any kind of unanticipated increase in its operational expenses. For the capital reserve, the 5-year annual average is used to ensure a year's worth of capital funding is available so that the scheduling of required capital is not comprised due to fluctuations in monthly revenue.

In addition to reviewing the Water Utilities financial plan, RFC also reviewed the current rate structure and consumption data to determine the most appropriate rate structure moving forward. As such, RFC is recommending the following proposed adjustments to the current rate structure:

- RFC recommends changing the City's Single-Family Residential (SFR) water rate structure from a uniform rate to a 3-tiered inclining rate structure.
- RFC recommends changing the City's Multi-Family Residential (MFR) water rate structure from a uniform rate to a 2-tiered rate structure.
- Non-Residential accounts will still remain on a uniform rate

Setting the SFR water allotments to three tiers closely reflects the water demand of residential customers for indoor needs (Tier 1), outdoor needs (Tier 2), and any additional usage above Tiers 1 and 2 (Tier 3). The indoor demand of customers was based on the City of Madera's density of 3.56 persons per household at 65 gallons per capita per day (gpcpd), which resulted in an indoor allotment of 9.41 units (or 9.41 ccf of water). Peak residential usage in the summer can be used to determine the water demand for outdoor needs as peaking is primarily a result of increased irrigation. Summer usage averaged approximately 31 units of water per account. Because usage varies from month to month and between accounts, a buffer is recommended when setting allotments for each Tier. Consequently, it is recommended that for SFR, Tier 1 be set at 10 units to capture residential indoor water demand and Tier 2 be set at an additional 23 units of water for a total allotment of 33 units, which captures an average usage in summer of approximately 33 units.

MFR customers would be a similar structure; however, MFR customers typically have little or no outdoor water demand when compared to SFR properties. As a result, it is recommended Tier 1 would be the same allotment and account for indoor usage, but Tier 2 would capture any usage above Tier 1. These allotments are on a per unit basis. As such, a three-unit complex would have a Tier 1 allotment equal to 30 units (10 unit allotment x 3 dwelling units = 30 units).

RFC analyzed the consumption data to determine the consumption for the proposed tiers. Table E-4 and Table E-5 show the annual consumption by the proposed tiers for SFR and MFR, respectively.

Table E-4: Single-Family Residential Annual Usage by Tier (ccf)

	Allotment	Total Allocation	Tier Usage	Percentage
Tier 1	10	10	1,037,429	42%
Tier 2	23	33	1,078,921	44%
Tier 3	>33	N/A	328,018	13%

Table E-5: Multi-Family Residential Annual Usage by Tier (ccf)

	Allotment	Total Allocation	Tier Usage	Percentage
Tier 1	10	10	139,259	67%
Tier 2	> 10	N/A	68,438	33%

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Non-residential and irrigation accounts would still be charged a uniform rate (i.e. non-tiered rate) consistent with the current rate structure which charges $0.86 per ccf for usage.

WASTEWATER ENTERPRISE

The current wastewater (WW) rate structure consists of flat monthly rates for residential accounts, which differ between SFR and MFR, and base charge plus a discharge rate based on flow for Non-residential customers. There are still some Non-Residential accounts that are not yet metered and are charged a flat monthly fee. Once accounts are metered for their water service, the wastewater rates will be based on actual discharge. Current WW rates are shown in Tables E-6 and E-7.

Table E-6: Current WW Monthly Flat (Base) Charges

Customer Class	FY2014/15 Flat Rate
SFR (per account)	$26.51
MFR	
(per account)	$1.11[2]
(per dwelling unit)	$16.19
Non-Residential	
Metered (per account)	$1.11
Non-Metered (various units)	See Appendix A

Table E-7: Current WW Discharge Rates ($ / ccf)

Non-Residential (Metered)	FY2014/15 Discharge Rate ($/ccf)[3]
Low Strength	$1.12
Medium Strength	$1.65
High Strength	$2.93

Based on current rates and an analysis of the revenue requirements for the WW Enterprise, the utility will be operating at a cash flow deficit of approximately $540,000 at FYE 2015-16. Without future revenue adjustments, the deficit, primarily driven by the existing debt obligations and necessary capital expenditures, will continue to grow. The WW Enterprise will need to utilize reserves to cover the deficit each year, however, this is not sustainable as the reserves will be fully depleted within four years as a result of funding the utility's capital plan. As mentioned above, the wastewater enterprise has significant debt obligations and corresponding bond covenants to fulfill on an annual basis. With current rate revenue, the City is not meeting, the required 120% bond coverage ratio.

[2] The MFR flat rate per account is divided equally among all dwelling units in the complex and is in addition to the rate per dwelling unit.
[3] There is a minimum Commercial charge of $26.51 per account in FY 2014/15.

Similar to the water enterprise, the overall goal is to maintain a financial healthy utility by meeting the following components:

- Positive net income each year
- Bond coverage met in FY 2015-16
- Fund Reserves over the 5-year planning horizon
- Capital is funded 100% through Pay-As-You-Go (PAYGO)

The proposed financial plan to achieve these objectives was presented and discussed with City Council at a rate workshop that was held on March 24, 2015. As part of that City Council Workshop, the Council decided to move forward with the proposed financial plan for the 5-year planning horizon. Under the proposed plan, the WW Enterprise will reach and maintain a positive net income and fully fund reserves by Fiscal Year ending 2015-16.

Similar to the Water Utility, reserves will be separated into two distinct reserves to identify an appropriate total minimum target to achieve: an Operating Reserve, with a target equal to ninety (90) days of operating expenses and a Capital Repair and Replacement Reserve, with a target equal to 100% of the utility's annual depreciation value, equal to $2.2M. Depreciation Value was used as the capital reserve target because the 5-yr annual average of capital expenses was less than the amount of depreciation of the utility's assets. Therefore, reaching a reserve that equals the value of depreciation ensures that the City is reinvesting back into the system to maintain the current level of service.

Through our analysis, RFC reviewed the current rate structure as well as the availability of data to determine the most appropriate rate structure moving forward. RFC would recommend the City continue working towards the installation of meters for all water accounts and work towards linking the water and wastewater accounts. Based on our analysis, RFC is recommending the following proposed adjustments to the current rate structure:

- RFC recommends changing the City's MFR WW rate structure from two separate flat rates to one fixed (flat) rate
- RFC recommends maintaining the current Non-Residential Metered rate structure consisting of both a fixed (flat) rate and a discharge (commodity) rate. However, RFC recommends establishing a discharge rate for each of the 14 different types of Non-Residential customers. These discharge rates would be based on the discharge strengths related to those types of commercial use.

1. ASSUMPTIONS USED IN THE STUDY

The period for the Water and Wastewater Financial Plan Study is for Fiscal Year 2015-16 through Fiscal Year 2024-25[4]. Various types of assumptions and inputs were incorporated into the Study. These assumptions were based on discussion with and/or direction from City management. Assumptions include growth rates for customer accounts, annual consumption for different customer classes, reduced water demand factors for recent conservation goals of the City and to account for the Executive Order from the Governor's Office, inflation factors, and other miscellaneous assumptions. These assumptions are presented in Tables 1-1 and 1-2.

Table 1-1: Inflation Factor Assumptions

Key Factors	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
General	3%	3%	3%	3%	3%
Salary	5%	5%	5%	5%	5%
Benefits	5%	5%	5%	5%	5%
Capital	2%	2%	2%	2%	2%
Water Supply	5%	5%	5%	5%	5%
Energy	5%	5%	5%	5%	5%

Table 1-2: Account Growth Rate Assumptions and Potable Water Demand Factor

General Growth Rate	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Growth Rate					
All Customer Classes	0%	0%	0%	0%	0%
Other Revenue Projections					
Interest Earnings	1%	1%	1%	1%	1%
General	1%	1%	1%	1%	1%
Proposed Debt Terms					
Interest Rates	N/A	N/A	N/A	N/A	5%
Term (years)	N/A	N/A	N/A	N/A	30
Issuance Cost w/ Reserve	N/A	N/A	N/A	N/A	12%
Water Demand Factor	85%	98%	98%	98%	98%

[4] For brevity of presentation, certain tables in this report show the five-year period for FYE 2016 through FYE 2021.

2. WATER SYSTEM – FINANCIAL PLAN

2.1 REVENUE REQUIREMENTS

A review of a utility's revenue requirements is a key step in the rate design process. The review involves analyses of annual operating revenues under the current rates, operation and maintenance (O&M) expenses, capital expenditures, transfers between funds, and reserve requirements. This section of the report provides a discussion on projected revenues, O&M and capital expenditures, the capital improvement financing plan, debt service requirements, and revenue adjustments required to ensure the fiscal sustainability of the Water Enterprise.

2.1.1 Revenues from Current Rates

The current rate structure consists of two components: a monthly fixed charge based on the size of the customers meter, and a variable (volume) charge based on usage. This calculated revenue was based on usage files that were provided by the City. As part of our review, RFC noticed quite a few discrepancies within the consumption data files and we worked with the City to obtain updated data to resolve these issues. This entire analysis is based on the initial data file that we received plus all subsequent files that were provided to us by the City. Based on this information, the projected water revenues for the Water Enterprise derived from current rates are shown in Table 2-1.

Table 2-1: Projected Water Revenues at current FYE 2014-15 Rates

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Fixed Revenue	$2,456,410	$2,456,410	$2,456,410	$2,456,410	$2,456,410
Variable Rate Revenue	$2,865,876	$2,865,876	$2,865,876	$2,865,876	$2,865,876
Total Water Revenues	**$5,322,286**	**$5,322,286**	**$5,322,286**	**$5,322,286**	**$5,322,286**

2.1.2 O&M Expenses

The City's FY 2014-15 budget values and the assumed inflation factors for the study period were used as the basis for projecting O&M costs. Table 2-2 shows total projected O&M expenses, including debt, for FY 2015-16 and subsequent four years of the study period.

Table 2-2: Projected Water O&M Expenses

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Total Operating Expenses	$6,172,595	$6,359,265	$6,558,694	$6,759,712	$8,753,276

2.1.3 Capital Improvement Plan and Asset R&R

The City has adopted a long-term capital improvement plan (CIP) to address future Water Enterprise needs. Table 2-3 shows a summary of the most recent 5-year CIP from the City. The Water Enterprise's future R&R CIP needs will be funded through a combination of proposed rates on a Pay-As-You-Go (PAYGO) basis and the issuance of debt in FY 2019-20, equal to $24M.

Table 2-3: Water Capital Expenditures[5]

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Deficiency / R&R	$1,719,352	$4,876,715	$4,048,292	$2,681,519	$15,164,100

2.1.4 Reserve Requirements

To ensure a strong financial outlook and credit rating, RFC recommends a few adjustments to the City's current reserve policy. Currently, the City has a combined unrestricted reserve account. The following is the recommended reserves to maintain for the Water Enterprise Fund.

Operating Reserve – The operating reserve is used primarily to meet ongoing cash flow requirements. Given that a majority of the City's water revenue is through its commodity charge and the City's billing frequency is monthly, RFC recommends establishing an operating reserve target of 90-days of O&M expenses. As the potential of revenue volatility increases, reserves should be set at an amount to offset this revenue reliability. A 90-day reserve ensures working capital to support the operation, maintenance and administration of the utility. Maintaining this level of reserves also provides liquid funds for the continued ongoing operations of the utility in the event of unforeseen costs or interruption with the utility or the monthly billing system.

Capital Reserve – Based on the expected cost of the City's future CIP expenditure, RFC recommends maintaining a minimum capital reserve at 100% of the 5-Yr Average Annual CIP. Doing so will ensure that capital projects stay on schedule and will not be impacted due to the ebs and flows of monthly revenue.

Collectively, total ***minimum reserve target*** of the Water Utility would equal approximately $8.0M.

2.1.5 Financial Pro Forma at Current Rates

Table 2-4 displays a summary pro forma of the Water Enterprise's funds under current rates over the forecast period. All projections shown in the table are based on the current rate structure and do not include any revenue adjustments. Under this scenario, revenues generated from rates and other miscellaneous revenues are less than the operating expenses of the Water Enterprise for Fiscal Year 2015-16. As O&M costs increase through annual inflationary adjustments, current revenues cannot fully fund O&M, capital, and debt obligations without drawing down reserves each year. Commencing in Fiscal Year 2015-16, reserves would need to cover a shortfall of approximately $679,000 of operating expenses and an additional $1.7M in capital improvement expenses. The reserves will be fully depleted within two years. In addition, the City currently has debt obligations and

[5] Please note that the costs presented in Table 2-3 only include those costs related to the water enterprise. A detailed CIP listing can be found in Appendix B.

corresponding bond covenants to fulfill on an annual basis. With current rate revenue, the City is not satisfying its 120% bond coverage ratio.

Table 2-4: Financial Plan Pro-forma at Current Rates

Water Enterprise Fund	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Revenues						
Total Revenues	$5,491,706	$5,493,401	$5,495,112	$5,496,840	$5,498,586	$5,500,349
Total Operating Expenditures	$5,033,348	$5,213,821	$5,402,184	$5,598,799	$5,804,044	$6,018,315
Total Debt Service	$921,125	$958,775	$957,082	$959,895	$955,668	$2,734,961
Repair & Replacement Costs	$0	$1,719,352	$4,876,715	$4,048,292	$2,681,519	$15,164,100
ENDING BALANCES	$6,791,393	$4,430,355	($1,310,513)	($6,420,660)	($10,363,305)	($4,780,333)
TARGET BALANCES	$8,143,107	$8,188,225	$8,235,316	$8,284,470	$8,335,781	$8,389,348
Debt Coverage	50%	29%	10%	-11%	-32%	-19%

2.2 RECOMMENDATIONS AND PROPOSED FINANCIAL PLAN

2.2.1 Proposed Financial Plan

RFC developed two separate financial plans to meet the City's five-year revenue requirements. The two options were identified as "Step Down Adjustments" and "Level Adjustments". As part of these two scenarios, the primary goals included the following components:

- Positive net income each year
- Bond coverage met in FY 2015-16
- Fund Reserves over the 5-year planning horizon
  - Step Down Adjustments – Minimum Reserve Requirement is met by FYE 2019-20
  - Level Adjustments – Minimum Reserve Requirement is not met and is short by approximately $2M
- Capital ins funded through a combination of Debt and Pay-As-You-Go (PAYGO)

These two scenarios were presented and discussed with the City at a rate workshop that was held on March 24, 2015. As part of that City Council Workshop, the Council decided to move forward with the "Step Down" scenario to ensure the utility is in compliance with its bond covenants and reaches a strong financial position by the end of the 5-year planning horizon. Under the proposed plan, the Water Enterprise will reach and maintain a positive net income beginning in FY 2016-17, will meet the minimum reserve target by FY2019-20. This option also assumes a $24M bond issue in Fiscal Year 2019-2020 to fund capital in Fiscal Years 2019-20 and 2020-2021, which includes critical storage facility improvements equal to approximately $16.3M. Given the useful life of these improvements, funding these items through debt provides inter-generation equity between existing customers and future customers and spreading the cost over a debt-term of 30-years, in-line with the life of improvement. As such, current customers are not funding the entire project in advance of those that will also benefit from the projects.

A pro forma of the proposed revenue requirements is shown in Table 2-5 below (Appendix "C" provides a detailed summary of Table 2-5).

Table 2-5: Water Enterprise Proposed Financial Plan - Pro-forma

Water Enterprise Fund	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Total Revenues	**$5,491,706**	**$6,957,029**	**$9,167,489**	**$10,968,150**	**$12,049,255**	**$12,407,207**
Total Operating Expenditures	**$5,033,348**	**$5,213,821**	**$5,402,184**	**$5,598,799**	**$5,804,044**	**$6,018,315**
New Debt						
Proposed Debt Issue	$0	$0	$0	$0	$0	$27,272,727
Total Debt Service	**$921,125**	**$958,775**	**$957,082**	**$959,895**	**$955,668**	**$2,734,961**
Repair & Replacement Costs	$0	$1,719,352	$4,876,715	$4,048,292	$2,681,519	$15,164,100
ENDING BALANCES	**$6,791,393**	**$5,901,354**	**$3,857,011**	**$4,245,660**	**$6,906,985**	**$19,396,816**
TARGET BALANCES	$8,143,107	$8,188,225	$8,235,316	$8,284,470	$8,335,781	$8,389,348
Debt Coverage	**50%**	**182%**	**393%**	**559%**	**653%**	**234%**

2.2.2 Proposed Financial Outlook

The recommended revenue adjustments are only for the next five years and the figures below reflect FY 2015-16 through Fiscal Year 2019-20. Figures 2-1, 2-2, 2-3 and 2-4 illustrate the projected five-year financial plan for the Water Enterprise. **Figure 2-1** displays the proposed and expected revenue adjustments through Fiscal Year 2019-20. **Figure 2-2** illustrates the operating position of the Water Enterprise, where the expenses, exclusive of reserve funding, are shown by stacked bars and total revenues, at current rates and proposed rates, are shown by the horizontal trend lines. **Figure 2-3** summarizes the projected CIP and its funding sources, which is a combination of PAYGO and debt funding. The ending total fund balance for the water utility – inclusive of both the operating and capital funds – is projected and shown in **Figure 2-4**, where the horizontal trend line indicates the target reserve balance as recommended by the reserve requirements discussed in Section 2.1.1.4.

Figure 2-1: Proposed and Expected Revenue Adjustments

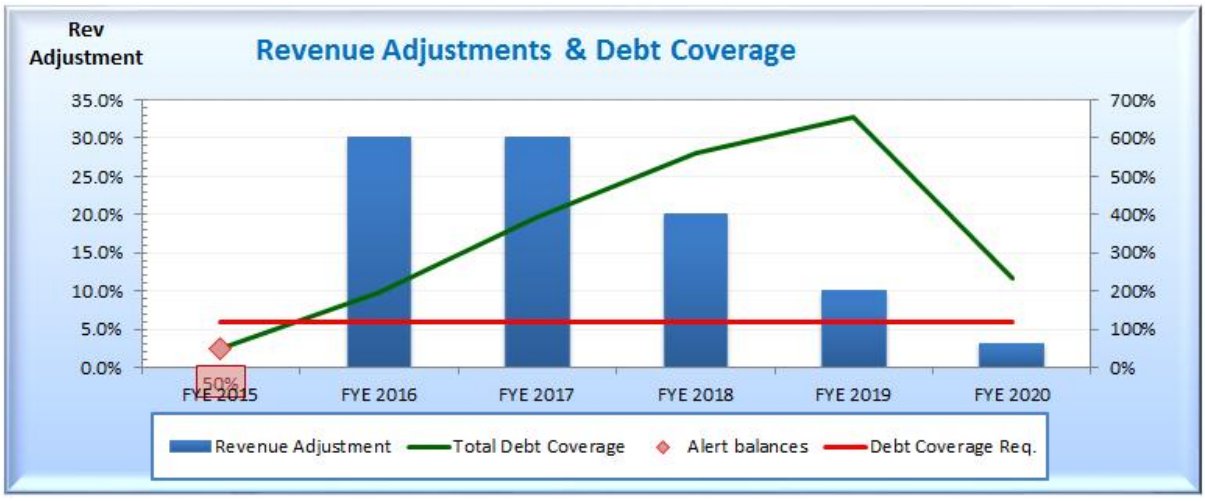


Figure 2-2: Proposed Operating Financial Plan

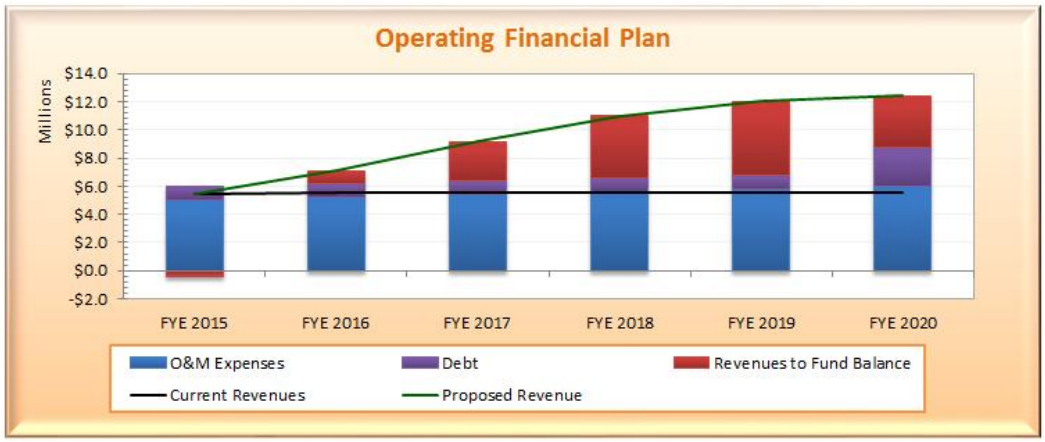


Figure 2-3: Projected CIP and Funding Sources for Water Enterprise Funds

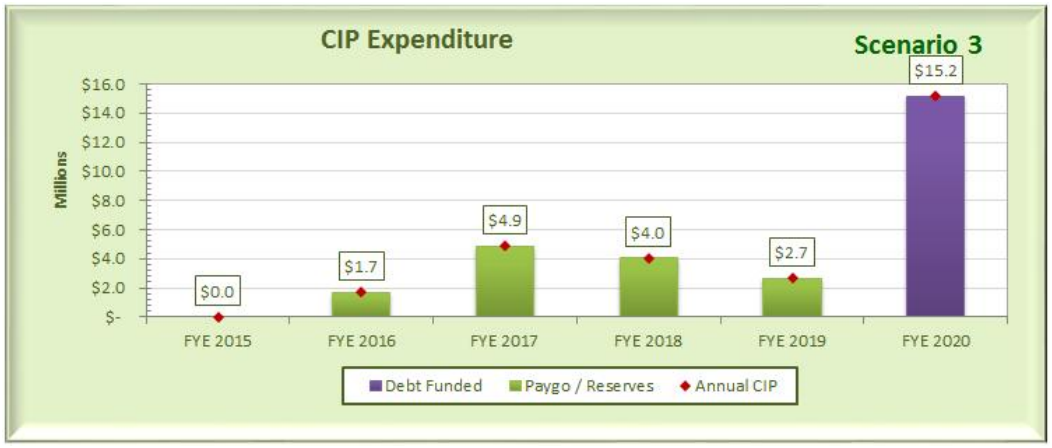
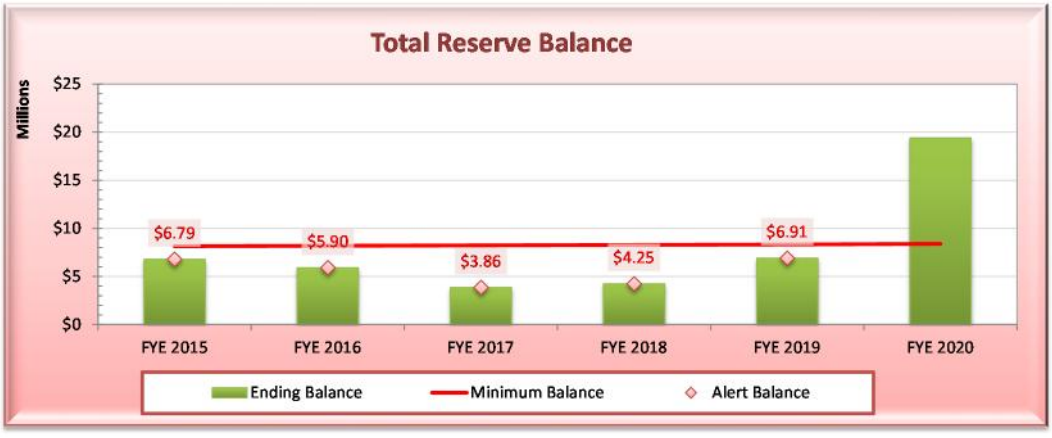


Figure 2-4: Projected Ending Balances for Water Enterprise Funds



3. WATER SYSTEM – COST OF SERVICE AND RATE DESIGN

3.1 LEGAL FRAMEWORK AND RATE METHODOLOGY BACKGROUND

Proposition 218 (California Constitution Article 13D) states that:

1. A property-related charge (such as water rates) imposed by a public agency on a parcel shall not exceed the funds required to provide the property related service.
2. Revenues derived by the charge shall not be used for any other purpose other than that for which the charge was imposed.
3. The amount of the charge imposed upon any parcel shall not exceed the proportional cost of service attributable to the parcel.
4. No charge may be imposed for a service unless that service is actually used or immediately available to the owner of property.
5. A written notice of the proposed charge shall be mailed to the record owner of each parcel at least 45 days prior to the public hearing, when the agency considers all written protests against the charge.

Prop 218 ensures that Water Rates cannot be "arbitrary and capricious," meaning that the rate-setting methodology must be sound and that there must be a nexus between costs and the rate charge. In the Rate Methodology, RFC ensures that all aspects of Proposition 218 are followed and that it creates rates that charge customers equitably. In addition, as stated in the American Water Works Association (AWWA) Manual M1, "the costs of water rates and charges should be recovered from classes of customers in proportion to the cost of serving those customers."

In conjunction with Proposition 218, Article X (2) of the State Constitution established the need to preserve the State's water supplies and to discourage the wasteful or unreasonable use of water by encouraging conservation. In addition, Section 106 of the Water Code declares that the highest use of water is for domestic purposes, and irrigation is secondary. In connection with meeting the objectives of Article X, Water Code Sections 370 (AB2882) and 375 authorize a water purveyor to utilize its water rate design to incentivize the efficient use of water.

3.1.1 Tiered Rates

"Inclining" Block-Rate Structures, when properly designed and differentiated by customer class as this Rate Study does, allows a water enterprise to send consistent price incentives for conservation to customers. Due to heightened interest in water conservation, tiered rates have been increasingly favored, especially in relatively water-scarce regions, such as California.

A tiered rate structure was upheld in the *Brydon v. East Bay Mun. Utility Dist.* California Court of Appeal, Fourth District (1995) ("Brydon"). In Brydon, a pre-Proposition 218 decision, the Appellate Court rejected the challenge that the tiered rate structure constituted a "special tax" in violation of Proposition 13.

Proposition 218 requires a nexus and proportionality between the fees charged for a service and the cost to provide that service. Proposition 218's position on the use of tiered rates was clarified in the

case of Capistrano Taxpayer's Association v. City of San Juan Capistrano. The Fourth Appellate District of California ruled that tiered rate structures are not a violation of Proposition 218, so long as they are supported by actual cost of service calculations. Tiered rate structures that do not demonstrate a nexus between each tiered rate and the cost to provide service to higher-tier users are in violation of Proposition 218 and can be invalidated. In summary, agencies must now "show their work" and explain the methodology behind the charges for service.

Also at issue, was whether public water agencies could charge high potable water users for the costs related to the development of recycled water systems. The Appellate Court concluded that the availability of recycled water frees up potable water for other users, that otherwise would not be available. When both types of water are provided by the same local water agency, and some customers are able to make use of recycled water while others are not, providing each kind of water, collectively, is providing "Water Service." Therefore, rates that charge potable water customers for recycled water costs are still in compliance with Proposition 218.

3.1.2 Proportionality

There is a fair amount of ambiguity in the way that Proposition 218 was drafted – none more so than the issue of "proportionality." It has taken a succession of court rulings over several years to clarify the substantive requirement of Proposition 218.

The most recent Appellate case of *Griffith v. Pajaro Valley Water Management Agency* (2013) ("Pajaro Case") California Court of Appeal, Sixth District has provided much guidance on several important Proposition 218 issues, including the issue of proportionality. In Pajaro, the Appellate Court held in part as follows:

That proportionality is not measured on an individual parcel basis, but instead is measured collectively, considering all rate payers. As such, the Appellate Court in Pajaro confirmed the common practice of grouping customers into classes our sub-groups with comparable service costs and setting rates by class rather than parcel. Rate setting by class met the Prop 218 requirement that fees be proportionate to the cost of providing service to each parcel.

Given the opinion in Pajaro, utilities can develop rates by grouping customers and meet the requirements of Proposition 218, as opposed to the strict interpretation which would require cost proportionality to each parcel receiving service. This was another major clarification of Proposition 218 since cost proportionality to individual parcels is almost impossible to achieve in the strict sense.

3.2 RATE METHODOLOGY

As stated in the Manual M1, the AWWA Rates and Charges Subcommittee agree with the Proposition 218 that "the costs of water rates and charges should be recovered from classes of customers in proportion to the cost of serving those customers." To develop utility rates that comply with Proposition 218 and industry standards while meeting other emerging goals and objectives of the utility, there are four major steps:

3.2.1 Step 1 – Determination of Revenue Requirements

The rate-making process starts with the determination of future revenue requirements to sufficiently fund the utility's operation and maintenance (O&M), capital replacement and refurbishment (R&R), capital improvement and perpetuation of the system and to ensure preservation of the utility's financial integrity. The basic revenue requirements of a utility include O&M expenses, debt service payments, contributions to specified reserves and the cost of capital expenditures that are not debt financed.

3.2.2 Step 2 – Cost of Service Analysis

The annual costs of providing water services, determined in the financial plan development, and should be allocated among the customers commensurate with their service requirements. In this step, costs are identified and allocated to functional cost components and distributed to respective customer classes according to the industry standards provided in the Manual M1 published by AWWA. California Government Code Section 54999 mandates agencies to conduct a thorough cost of service analysis every ten years in determining the utility rates.

3.2.3 Step 3 – Rate Design and Calculations

Rates do more than simply recover costs. Within the legal framework and industry standards, properly designed rates should support and optimize a blend of various utility objectives, such as conservation, affordability for essential needs and revenue stability, among other objectives. Rates should work as a public information tool in communicating these objectives to customers.

3.2.4 Step 4 – Rate Adoption

In the last step of the rate-making process, to comply with Proposition 218 requirements, the results of the analyses are documented in a Study Report to help educate the public about the proposed changes, the rationale and justifications behind the changes and their anticipated financial impacts in lay terms. At least 45 days after sending out the public notices, at a public hearing, the agency shall consider all written protests against the proposed rates. If there is no majority protest, the agency can officially adopt the new rates.

3.3 PROPOSED RATE STRUCTURE

The City has decided to implement a rate structure composed of two components: a monthly fixed charge based on the size of the customers meter, and a variable (volume) charge based on usage. RFC recommends adjusting the variable rate structure for SFR and MFR from uniform rates to the following tiered structures.

3.3.1 Single-Family Residential 3-Tiered Rate Structure

RFC recommends implementing a 3-tiered rate structure for SFR customers. The goal of the first tier is to provide for basic indoor water needs; the second tier to provide for outdoor needs; and the third tier is considered excessive use that is above Tiers 1 and 2. This is consistent with State laws regarding the highest and most efficient use of water. Tier 1 is based on the City of Madera's density of 3.56 persons per household and the amount of water needed on a per person basis, equal to 65 gallons per capita per day (gpcpd). SB7x-7 has a per capita target to achieve by 2020 of 55 gpcpd and

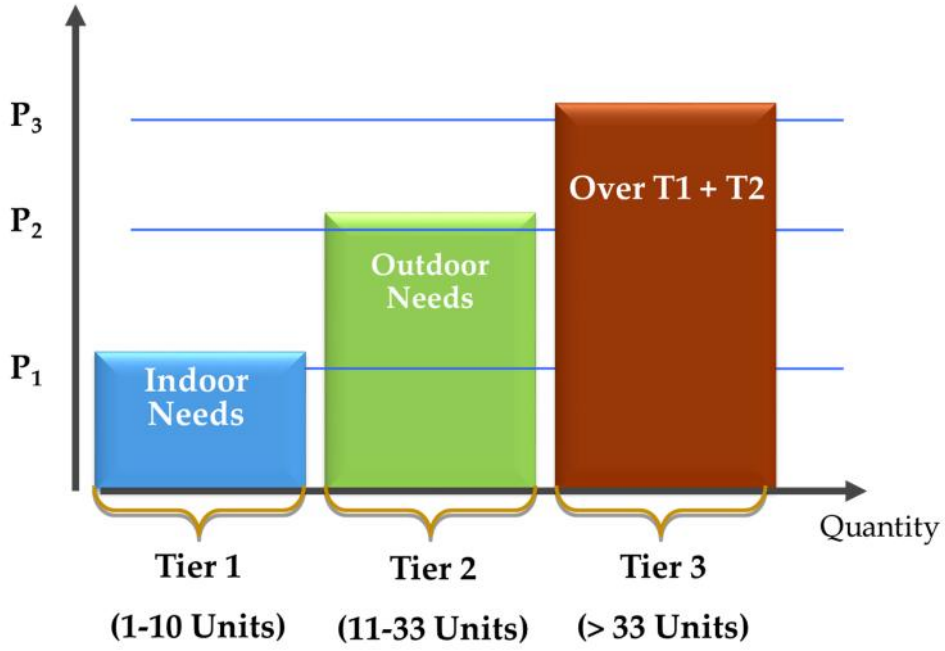
the current 65gpcpd is a step towards that direction. The planning horizon is through 2019-20 and the City can readjust the Tier 1 allotment to the 55 gpcpd when they need to review rates again. Figure 3-1 shows the calculation used to derive the Tier 1 allocation of 10 units of water.

Figure 3-1: Tier 1 Allotment Formula

$$\frac{3.56 \text{ density} \times 65 \text{ gpcd} \times 30 \text{ days}}{748.05 \text{ gallons}} = 9.41 \text{ Units} = 10 \text{ Units}$$

Tier 2 is designed to account for an additional allotment for outdoor needs. Tier 2 provides an additional 23 units of water for a total allotment of 33 units through Tier 2, which captures the average usage of SFR accounts in summer of approximately 33 units. Tier 3 captures any additional usage above the amount allotted in Tiers 1 and 2. Figure 3-2 graphically shows the SFR tier structure.

Figure 3-2: SFR Tier Structure



3.3.2 Multiple-Family Residential 2-Tiered Rate Structure

MFR customers would be a similar structure; however, MFR customers typically have little or no outdoor water demand when compared to SFR customers. As a result, it is recommended that the MFR rate structure consists of only two tiers. Tier 1 would be the same allotment and account for indoor usage and Tier 2 would capture any usage above Tier 1. These allotments are on a per unit basis. As such, a three-unit complex would have a Tier 1 allotment equal to 30 units (10 unit allotment x 3 dwelling units = 30 units).

3.3.3 Non-Residential Uniform Rate Structure

Non-residential accounts would still be charged a uniform rate consistent with the current rate structure. Customers other than residential vary considerably in size, use profile, and needs, which

makes it impractical and inequitable to place them in a "one size fits all" tiered rate structure. For example, a bookstore and a coffee shop exhibit drastically different water needs. However, despite not being tiered, the uniform rate structure is built on the same cost components. Non-Residential customers are paying their fair share of incurred costs and will not be subsidized by other customer classes.

3.3.4 Non-Metered Accounts

The City also has a number of accounts that are currently non-metered, with approximately 1,200 Residential accounts and approximately 500 Non-Residential accounts. The City's current billing method will remain intact, which varies based on type of account; however, the rates will be increased based on the five-year revenue requirements. As such, non-metered accounts will continue to recover approximately 19% of total revenue. Once these accounts are metered, their rates will be charged based on actual usage and the size of installed meter and the revenue generated by non-metered accounts will decrease as meter conversions occur.

3.4 FUNCTIONAL COST COMPONENTS

The total cost of water service is analyzed by system function in order to equitably distribute costs in relation to how it's generally incurred, which then allows each cost component to be recovered through the most appropriate revenue recovery (i.e. fixed versus variable). For this analysis, water utility costs of service are assigned under the Base-Extra Capacity method to the following functional cost components: Water Supply, Base, Max Day, Max Hour, Conservation, Fixed Demand and Conservation. This method is consistent with the American Water Works Association M1 Manual, and is widely used in the water industry to design rates for retail customers. Table 3-1 provides a breakdown of the City's revenue requirements by functional cost components, using FYE 2016 as the baseline to account for how costs are generally incurred.

Table 3-1: Detailed Revenue Requirements by Function

Description	Total Water Expenses	Cost Categories	Base	Max Day	Max Hour	Supply Costs	Conservation	Customer Service	Fixed Demand
Dept 709: Water Utility - Billing/Collections	$0	*100% Base*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bad Debt Expense	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Depreciation / Replacement	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interfund Charges - Admin. Overhead	$25,696	*100% Base*	$ 25,696	$ -	$ -	$ -	$ -	$ -	$ -
Operating Transfer to Other Funds	$658,860	*100% Base*	$ 658,860	$ -	$ -	$ -	$ -	$ -	$ -
Dept 711: Water Utility - Maint./Ops.		*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Salaries / Full-time	$450,243	*33% Base/Max/Meters*	$ 150,081	$ 150,081	$ -	$ -	$ -	$ -	$ 150,081
Salaries / Part-time	$22,706	*33% Base/Max/Meters*	$ 7,569	$ 7,569	$ -	$ -	$ -	$ -	$ 7,569
Salaries / Overtime	$19,005	*33% Base/Max/Meters*	$ 6,335	$ 6,335	$ -	$ -	$ -	$ -	$ 6,335
Salaries - Leave Payout	$4,985	*33% Base/Max/Meters*	$ 1,662	$ 1,662	$ -	$ -	$ -	$ -	$ 1,662
Salaries / Uniform Pay	$2,048	*33% Base/Max/Meters*	$ 683	$ 683	$ -	$ -	$ -	$ -	$ 683
Salaries - Auto & Expense Allowance	$1,301	*33% Base/Max/Meters*	$ 434	$ 434	$ -	$ -	$ -	$ -	$ 434
Public Employees Retirement System	$101,625	*33% Base/Max/Meters*	$ 33,875	$ 33,875	$ -	$ -	$ -	$ -	$ 33,875
Long Term Disability Insurance	$1,609	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 1,609	$ -
Life Insurance Premiums	$524	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 524	$ -
Worker's Compensation Insurance	$36,644	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 36,644	$ -
Medicare Tax - Employer's Share	$7,522	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 7,522	$ -
Deferred Compensation / Part-time	$852	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 852	$ -
Deferred Compensation / Full-time	$17,606	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 17,606	$ -
Unemployment Insurance	$3,886	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 3,886	$ -
Section 125 Benefit Allow.	$148,015	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 148,015	$ -
Gas and Electric Utilities	$1,470,000	*Base/Max Day/Max Hour*	$ 857,500	$ 122,500	$ 490,000	$ -	$ -	$ -	$ -
Telephone and Fax Charges	$4,120	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 4,120	$ -
Advertising - Other	$1,030	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 1,030	$ -
Professional Dues	$4,841	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 4,841	$ -
Office Supplies - Expendable	$1,545	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 1,545	$ -
Postage / Other Mailing Charges	$721	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 721	$ -
Mileage Reimbursements	$309	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 309	$ -
Vehicle Fuel, Supplies & Maintenance	$46,350	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 46,350	$ -
Contracted Services	$214,974	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 214,974	$ -
Taxes and Assessments	$14,420	*100% Meters*	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,420
Building Supplies, Keys, Repairs	$3,605	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 3,605	$ -
Other Maintenance Supplies	$175,100	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 175,100	$ -
Liability / Property Insurance	$67,277	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 67,277	$ -
Retiree Insurance Premiums	$2,625	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 2,625	$ -
OPEB Obligation Expense	$5,693	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 5,693	$ -
Conference, Training, Education	$10,300	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 10,300	$ -

Table 3-1: Detailed Revenue Requirements by Function (continued)

Description	Total Water Expenses	Cost Categories	Base	Max Day	Max Hour	Water Supply Costs	Conservation	Customer Service	Fixed Demand
Water Conservation Program	$51,000	*Conservation*	$ -	$ -	$ -	$ -	$ 51,000	$ -	$ -
Depreciation / Replacement	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capitalized Asset Contra Account	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Loss on Disposal of Capital Asset	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interfund Charges - Fac. Maint	$48,597	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 48,597	$ -
Interfund Charges - Central Supply	$24,205	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 24,205	$ -
Interfund Charges - Cost Distribution	$201,980	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 201,980	$ -
Interfund Charges - GF-Admin. Overhead	$217,700	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 217,700	$ -
Interfund Charges - Vehicle Repairs	$54,481	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 54,481	$ -
Interfund Charges - Replace Vehicles	$92,975	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 92,975	$ -
Interfund Charges - Vehicle Replacement	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interfund Charges-Computer Maint.	$12,192	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 12,192	$ -
Interfund Charges - Computer Replacement	$0	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office Furniture	$927	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 927	$ -
Computer Equipment and Peripherals	$7,210	*100% Customer Account*	$ -	$ -	$ -	$ -	$ -	$ 7,210	$ -
Other New Equipment	$0	*General/Admin*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Replacement of Equipment	$0	*General/Admin*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Infrastructure Projects - Water	$0	*Base/Max Day*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4th St Widening, UPRR to Lake, R-5	$0	*33% Base/Max/Customer Accts*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lease Payment	$0	*Base/Max Day/Max Hour*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Water Well Security Lights	$0	*100% Base*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pump Bowls	$103,000	*Base/Max Day/Max Hour*	$ 60,083	$ 8,583	$ 34,333	$ -	$ -	$ -	$ -
Dept 713: Water Utility - Quality Control		*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Salaries / Full-time	$229,315	*100% Water Supply Costs*	$ -	$ -	$ -	$ 229,315	$ -	$ -	$ -
Salaries / Part-time	$25,332	*100% Water Supply Costs*	$ -	$ -	$ -	$ 25,332	$ -	$ -	$ -
Salaries / Overtime	$9,450	*100% Water Supply Costs*	$ -	$ -	$ -	$ 9,450	$ -	$ -	$ -
Salaries - Leave Payout	$1,107	*100% Water Supply Costs*	$ -	$ -	$ -	$ 1,107	$ -	$ -	$ -
Salaries / Uniform Pay	$1,313	*100% Water Supply Costs*	$ -	$ -	$ -	$ 1,313	$ -	$ -	$ -
Salaries - Auto and Expense Allowance	$536	*100% Water Supply Costs*	$ -	$ -	$ -	$ 536	$ -	$ -	$ -
Public Employees Retirement System	$52,950	*100% Water Supply Costs*	$ -	$ -	$ -	$ 52,950	$ -	$ -	$ -
Long Term Disability Insurance	$826	*100% Water Supply Costs*	$ -	$ -	$ -	$ 826	$ -	$ -	$ -
Life Insurance Premiums	$284	*100% Water Supply Costs*	$ -	$ -	$ -	$ 284	$ -	$ -	$ -
Worker's Compensation Insurance	$19,666	*100% Water Supply Costs*	$ -	$ -	$ -	$ 19,666	$ -	$ -	$ -
Medicare Tax - Employer's Share	$4,019	*100% Water Supply Costs*	$ -	$ -	$ -	$ 4,019	$ -	$ -	$ -
Deferred Compensation / Part-time	$950	*100% Water Supply Costs*	$ -	$ -	$ -	$ 950	$ -	$ -	$ -
Deferred Compensation / Full-time	$9,152	*100% Water Supply Costs*	$ -	$ -	$ -	$ 9,152	$ -	$ -	$ -
Unemployment Insurance	$2,555	*100% Water Supply Costs*	$ -	$ -	$ -	$ 2,555	$ -	$ -	$ -
Section 125 Benefit Allow.	$104,897	*100% Water Supply Costs*	$ -	$ -	$ -	$ 104,897	$ -	$ -	$ -
Gas and Electric Utilities	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Table 3-1: Detailed Revenue Requirements by Function (continued)

Description	Total Water Expenses	Cost Categories	Base	Max Day	Max Hour	Water Supply Costs	Conservation	Customer Service	Fixed Demand
Telephone and Fax Charges	$1,030	*100% Water Supply Costs*	$ -	$ -	$ -	$ 1,030	$ -	$ -	$ -
Advertising - Bids and Legal Notices	$4,120	*100% Water Supply Costs*	$ -	$ -	$ -	$ 4,120	$ -	$ -	$ -
Professional Dues	$618	*100% Water Supply Costs*	$ -	$ -	$ -	$ 618	$ -	$ -	$ -
Publications and Subscriptions	$690	*100% Water Supply Costs*	$ -	$ -	$ -	$ 690	$ -	$ -	$ -
Office Supplies - Expendable	$1,030	*100% Water Supply Costs*	$ -	$ -	$ -	$ 1,030	$ -	$ -	$ -
Postage / Other Mailing Charges	$3,502	*100% Water Supply Costs*	$ -	$ -	$ -	$ 3,502	$ -	$ -	$ -
Vehicle Fuel, Supplies & Maintenance	$12,360	*100% Water Supply Costs*	$ -	$ -	$ -	$ 12,360	$ -	$ -	$ -
Contracted Services	$259,566	*100% Water Supply Costs*	$ -	$ -	$ -	$ 259,566	$ -	$ -	$ -
Other Maintenance Supplies	$25,750	*100% Water Supply Costs*	$ -	$ -	$ -	$ 25,750	$ -	$ -	$ -
Retiree Insurance Premiums	$932	*100% Water Supply Costs*	$ -	$ -	$ -	$ 932	$ -	$ -	$ -
OPEB Obligation Expense	$1,604	*100% Water Supply Costs*	$ -	$ -	$ -	$ 1,604	$ -	$ -	$ -
Conference, Training, Education	$4,120	*100% Water Supply Costs*	$ -	$ -	$ -	$ 4,120	$ -	$ -	$ -
Depreciation / Replacement	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Loss on Disposal of Capital Asset	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interfund Charges - Fac.Maint.	$48,597	*100% Water Supply Costs*	$ -	$ -	$ -	$ 48,597	$ -	$ -	$ -
Interfund Charges - Central Supply	$3,090	*100% Water Supply Costs*	$ -	$ -	$ -	$ 3,090	$ -	$ -	$ -
Interfund Charges - Admin. Overhead	$24,108	*100% Water Supply Costs*	$ -	$ -	$ -	$ 24,108	$ -	$ -	$ -
Interfund Charges - Vehicle Repairs	$7,825	*100% Water Supply Costs*	$ -	$ -	$ -	$ 7,825	$ -	$ -	$ -
Interfund Charges - Replace vehicles	$8,240	*100% Water Supply Costs*	$ -	$ -	$ -	$ 8,240	$ -	$ -	$ -
Interfund Charges-Computer Maint.	$3,982	*100% Water Supply Costs*	$ -	$ -	$ -	$ 3,982	$ -	$ -	$ -
Interfund Charges - Computer Replacement	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Computers and Peripherals	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other New Equipment	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lease Payment	$0	*100% Water Supply Costs*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Dept 716: Water Debt Services - Revenue Bonds		*General/Admin*	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bond Trustee Fees	$1,200	*33% Base/Max/Meters*	$ 400	$ 400	$ -	$ -	$ -	$ -	$ 400
Amortization Expense - 2006 bond	$3,500	*33% Base/Max/Meters*	$ 1,167	$ 1,167	$ -	$ -	$ -	$ -	$ 1,167
Madera PFA W&WW Revenue Bonds, Series 2006	$153,862	*33% Base/Max/Meters*	$ 51,287	$ 51,287	$ -	$ -	$ -	$ -	$ 51,287
Madera PFA Water Revenue Bonds, Series 2010	$781,113	*33% Base/Max/Meters*	$ 260,371	$ 260,371	$ -	$ -	$ -	$ -	$ 260,371
Bond Trustee Fees	$3,700	*33% Base/Max/Meters*	$ 1,233	$ 1,233	$ -	$ -	$ -	$ -	$ 1,233
Amortization Expense-2010 bond	$15,400	*33% Base/Max/Meters*	$ 5,133	$ 5,133	$ -	$ -	$ -	$ -	$ 5,133
Subtotal Revenue Requirements			$2,122,369	$651,313	$524,333	$873,516	$51,000	$1,415,415	$534,649
			34.4%	10.6%	8.5%	14.2%	0.8%	22.9%	8.7%

3.5 COST OF SERVICE

The enterprise's revenue requirements are, by definition, the cost of providing service. This cost is then used as the basis to develop unit costs for the water components and to allocate costs to the various customer classes in proportion to the water services rendered. The concept of proportionate allocation to customer classes requires that allocations should consider not only the average quantity of water used but also the peak rate at which it is consumed (Max Day / Max Hour). This is because the water system is designed to handle peak demands, and the additional costs associated with design, construction and maintenance of facilities specified to meet these peak demands needs to be allocated to those incurring such costs so that the costs can be recovered appropriately.

Once the total cost of each functional component is calculated, the next step is to determine the most appropriate way to recover such costs based on the following criteria: 1) how the cost is incurred, 2) City policy objectives, 3) promote water efficiency, and 4) revenue stability to name a few. Table 3-2 is a summary of how costs were allocated to fixed versus variable revenue components.

Table 3-2: Fixed vs. Variable Cost Allocation to Revenue Components

Cost Categories	Cost of Service	Fixed		Variable		
		Meter Capacity	Accounts	Water Supply	Delivery	Peaking
Water Supply Costs	$848,223	0.0%	0.0%	100.0%	0.0%	0.0%
Base	$2,920,592	0.0%	0.0%	0.0%	100.0%	0.0%
Max Day	$632,454	0.0%	0.0%	0.0%	0.0%	100.0%
Max Hour	$509,151	0.0%	0.0%	0.0%	0.0%	100.0%
Conservation	$51,000	0.0%	0.0%	0.0%	0.0%	100.0%
Fixed Demand	$1,378,844	100.0%	0.0%	0.0%	0.0%	0.0%
Customer Service	$1,374,431	0.0%	100.0%	0.0%	0.0%	0.0%
Total	**$7,714,696**	**$1,378,844**	**$1,374,431**	**$848,223**	**$2,920,592**	**$1,192,605**
	100.00%	**17.9%**	**17.8%**	**11.0%**	**37.9%**	**15.5%**

Therefore, monthly fixed charges recovers all of the costs associated with customer service and fixed demand (capacity). Commodity rates recover all or a portion of the costs associated with Base and all of the cost associated with Max Day and Max Hour (Peaking), Water Supply, and Conservation Programs.

This study calculated water rates based on Fiscal Year 2015-16 as the base year with FY 2015-16 through FY 2020-21 for the new proposed rates. The annual revenue requirements or costs of service to be recovered from rates include O&M expenses (including water supply), debt service and capital costs. O&M expenses include costs directly related to the supply, treatment, and distribution of water as well as routine maintenance of system facilities. Table 3-3 summarizes revenue requirements, by function, for Fiscal Year 2015-16. The cost of service analysis is based upon the premise that the utility must generate annual revenues adequate to meet estimated annual revenue requirements (Revenue requirements for Fiscal Year 2016-17 through Fiscal Year 2019-20 is identified under Appendix C).

Table 3-3: Revenue Requirements by Function – FYE 2016 through FYE 2020

	Rate Revenue	Non-Metered Revenue	Metered Revenue	Fixed		Variable		
				36.0%		64.0%		
FYE 2016	$6,918,972	$1,310,355	$5,608,617	$1,002,426	$999,218	$616,662	$2,123,283	$867,029

3.6 PROPOSED RATES

3.6.1 Fixed Charges

Currently, the City's fixed monthly water charge generates approximately 34% of total revenue and as part of the proposed rate structure; RFC maintained a similar percentage of revenue from the fixed monthly charge in order to maintain the current level of revenue stability; while promoting water efficiency and identifying which costs are collected through the fixed charges and variable charges (36% Fixed / 64% Variable).

The monthly fixed service charge has the following main components: customer related costs and capacity related costs. Customer costs include costs, such as general customer service, billing, meter reading and other operational costs. These costs are recovered from all accounts equally; in which, meter size in not taken into consideration.

Capacity costs include capital costs, public fire protection and other costs that are more equitably recovered based on the size of each meter, which reflects potential demand on the water utility system. RFC utilized the American Water Works Association meter service cost ratios in calculating the meter component of the fixed charge. These costs are assigned based on meter size. Based on these ratios, the City's 11,821 accounts have a meter equivalency of 33,439.

Table 3-4 shows the fixed charge separated between costs apportioned evenly over all accounts and meter equivalencies. Table 3-5 shows the proposed FY 2015-16 monthly service charges.

Table 3-4: Fixed Charge Calculation – 5/8" Meter

Customer Service Cost per Account	FYE 2016
Total Customer Service Cost	$999,218
Number of Accounts	11,821
Monthly Charge per Account	**$7.05**

Capacity Cost Calculation	FYE 2016
Total Capacity Cost	$1,002,426
Number of Equivalent Meters[1]	33,439
Monthly Charge per Account	**$2.50**

Base Fixed Charge for 5/8" Meter	$9.55

1. Based on AWWA Capacity Ratios

Table 3-5: Proposed FYE 2016 Monthly Service Charge

Meter Size	Current Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
5/8"	$7.11	$9.55	$12.41	$14.89	$16.38	$16.88
3/4"	$8.05	$10.80	$14.04	$16.84	$18.53	$19.09
1"	$9.93	$13.30	$17.29	$20.74	$22.82	$23.51
1.5"	$14.63	$19.55	$25.41	$30.49	$33.54	$34.56
2"	$20.27	$27.05	$35.16	$42.19	$46.41	$47.82
3"	$33.43	$50.80	$66.04	$79.24	$87.17	$89.81
4"	$52.23	$85.80	$111.54	$133.84	$147.23	$151.69
6"	$99.22	$169.55	$220.41	$264.49	$290.94	$299.76
8"	$155.62	$307.05	$399.16	$478.99	$526.89	$542.86

3.6.2 Variable Charges

Approximately 64% of the City's revenue requirements are proposed to be recovered from the commodity charges, based on the amount of water used. Variable cost components include delivery costs, peak costs (max day / max hour), conservation costs, and water supply costs.

For this analysis, consumption and peaking characteristics of customers as well as available water supplies of the City were analyzed to appropriately allocate costs between customer classes as well as tiers within certain customer classes. Variable costs were separated into four discrete components: Water Supply, Delivery, Peaking, and Conservation. The sum of each of the variable cost components is used to determine the proposed rates for the five-year planning horizon. Deriving the corresponding unit price for each cost component of each applicable tier or uniform rate synchronizes the objectives of Article X (2) and Proposition 218 in developing a cost of service tiered rate structure.

3.6.2.1 Water Supply Costs

The City relies entirely on groundwater from City-owned wells for their water supply. The City's water supply is crucial to provide its predominately residential customer base with a reliable supply of water. The City currently provides approximately 12,000 AF of potable water each year. Due to the current drought conditions and the recent executive order from the State Governor, the City plans to investigate the impacts of a reduced water table and the feasibility to secure an alternative water supply, such as treated surface water, in future years to serve a portion of the City's total water demand. Water supply costs were spread evenly over all units of water at a rate of $0.20 per ccf. Table 3-6 shows the allocation of the water supply costs to each customer class.

Table 3-6: Water Supply Costs per Unit of Water

Customer Classes	# of Accts	Annual Usage	Percentage of Annual Usage	Water Supply Costs	Unit Rate
Single-Family Residential	11,156	2,444,368	77.04%	$475,085	$0.20
Multi-Family Residential	233	207,698	6.55%	$40,368	$0.20
Non-Residential	432	520,732	16.41%	$101,209	$0.20
Total	**11,821**	**3,172,797**	**100.00%**	**$616,662**	**$0.20**

3.6.2.2 Delivery Costs

Delivery, which recovers Base costs, are those operating and capital costs of the water system associated with delivering water to all customers at a constant average rate of use. Therefore, costs that are related to delivery are spread over all units of water, irrespective of customer classes or tiers, to calculate a uniform rate. Table 3-7 shows the allocation of Delivery to each customer class.

Table 3-7: Delivery Costs per Unit of Water

Customer Classes	# of Accts	Annual Usage	Percentage of Annual Usage	Delivery Costs	Unit Rate
Single-Family Residential	11,156	2,444,368	77.04%	$1,635,807	$0.67
Multi-Family Residential	233	207,698	6.55%	$138,994	$0.67
Non-Residential	432	520,732	16.41%	$348,481	$0.67
Total	**11,821**	**3,172,797**	**100.00%**	**$2,123,283**	**$0.67**

3.6.2.3 Peak Costs (Max Day / Max Hour)

Costs associated with peaking, which primarily includes capital improvements, power, and conservation are first apportioned to each defined customer class based on their total demand, which accounts for peak use (total water used weighted by peak factor). Peaking was calculated for each customer class based on the consumption files, which ensures that accounts within each customer class will only recover the costs allocated to their respective customer class and no account is subsidizing any other account. Table 3-8 and Table 3-9 shows the peak costs and conservation costs allocated between each customer class.

Table 3-8: Peak Costs Allocation to Customer Class

Customer Classes	Max Day Requirements				Peak Costs
	Annual Usage	Peaking Factors	Weighted Peak Factor	Percentage of Peak	
Single-Family Residential	2,444,368	1.60	3,914,637	76.52%	$624,402
Multi-Family Residential	207,698	1.48	306,875	6.00%	$48,948
Non-Residential	520,732	1.72	894,515	17.48%	$142,679
Total	**3,172,797**		**5,116,027**	**100.00%**	**$816,029**

Table 3-9: Conservation Costs Allocation to Customer Class

Customer Classes	Max Day Requirements				Conservation Costs
	Annual Usage	Peaking Factors	Weighted Peak Factor	Percentage of Peak	
Single-Family Residential	2,444,368	1.60	3,914,637	76.52%	$382,586
Multi-Family Residential	207,698	1.48	306,875	6.00%	$29,992
Non-Residential	520,732	1.72	894,515	17.48%	$87,423
Total	**3,172,797**		**5,116,027**	**100.00%**	**$500,000**

Once peak and conservation costs are allocated to each customer class, the next step is to design the most equitable and appropriate rate structure to recover such costs from the corresponding customer class. The proposed variable rate structure for SFR customers is a 3-tiered structure, 2-Tiered structure for MFR customers and a uniform rate structure for non-residential customers.

3.6.2.3.1 SFR Peaking Allocation by Tiers

Using the defined tiers and allotments from Section 3.3.1.1, the functional variable costs are then applied to each tier. Similar to how maximum day and maximum hour costs were apportioned between customer classes, the peaking costs allocated to SFR in Fiscal Year 2015-16, equal to $624,402 are further apportioned between the defined tiers based on the peaking characteristics generated by customers within each tier, where Tier 1 is considered the base level (no peak; equal to 1.0). Peaking factors for Tiers 2 and 3 were then calculated by taking the average usage per customer within these tiers compared to the full allotment of Tier 1 equal to 10 ccf. This approach groups accounts within the Residential classes between tiers as the usage characteristics of these sub-classes are similar to each other and follow the same methodology when allocating costs between customer classes. Table 3-10 shows the SFR peaking factor by tier and Table 3-11 shows the peak costs allocated between tiers. Note the respective unit costs derived from this analysis become the tier demand values in the variable component in Table 3-18a.

Table 3-10: SFR Peaking Factors

Customer Classes	Average Number of Accounts	Average Monthly Use By Tier	Peaking Factors
Single-Family Residential			
Tier 1	2,597	10	1.00
Tier 2	6,702	19	1.93
Tier 3	1,855	53	5.31

Table 3-11: SFR Allocation of Peak Costs

Customer Classes	Usage	Peaking Factors	Weighted Peak Factor	Percent of Weighted Peak Factor	Allocated Peak Cost	Unit Rate
Single-Family Residential						
Tier 1	1,037,429	1.00	1,037,429	21.35%	$133,292	$0.13
Tier 2	1,078,921	1.93	2,080,929	42.82%	$267,364	$0.26
Tier 3	328,018	5.31	1,741,452	35.83%	$223,747	$0.70
Total	**2,444,368**		**4,859,810**	**100.00%**	**$624,402**	

3.6.2.3.2 MFR Peaking Allocation by Tiers

Similar to SFR, the peaking costs allocated to MFR customers are then applied to each tier identified in Section 3.3.1.2. Table 3-12 and 3-13 present the MFR Peaking Factors and the MFR Allocation of Peak Costs, respectively.

Table 3-12: MFR Peaking Factors

Customer Classes	Average Number of Accounts	Average Monthly Use By Tier	Peaking Factors
Multiple-Family Residential			
Tier 1	1,579	10	1.00
Tier 2	694	19	1.91

Table 3-13: MFR Allocation of Peak Costs

Customer Classes	Usage	Peaking Factors	Weighted Peak Factor	Percent of Weighted Peak Factor	Allocated Peak Cost	Unit Rate
Multiple-Family Residential						
Tier 1	139,259	1.00	139,259	51.55%	$25,231	$0.19
Tier 2	68,438	1.91	130,900	48.45%	$23,717	$0.36
Total	**207,698**		**270,159**	**100.00%**	**$48,948**	

3.6.2.4 Conservation Costs

Identical to the allocation of tier demand costs, conservation costs are allocated by the percentage share of peak using the same peaking factors as in 3.6.2.3. However, conservation costs are only allocated to units of water demanded in tiers 2 and 3, where water consumption is considered discretionary, inefficient and/or excessive and for which conservation programs are designed to assist. Allocation of conservation costs to the upper tiers provides a strong price signal for conservation and efficient use, consistent with City and State of California policy objectives. Table 3-14 through 3-16 show the Allocation of conservation costs to customer classes. Note the unit costs derived constitute the variable rate component, in the respective tiers, in Table 3-18a and Table 3-18b.

Table 3-14: SFR Allocation of Conservation Costs

SFR Tiers	Usage	Peaking Factors	Weighted Peak Factor	Percent of Weighted Peak Factor	Allocated Conservation Cost	Unit Rate
Single-Family Residential						
Tier 2	1,078,921	1.93	2,448,152	54.44%	$208,282	$0.20
Tier 3	328,018	5.31	2,048,767	45.56%	$174,304	$0.54
Total	**1,406,939**		**4,496,919**	**100.00%**	**$382,586**	

Table 3-15: MFR Allocation of Conservation Costs

MFR Tiers	Usage	Allocated Conservation Cost	Unit Rate
MFR-Family Residential			
Tier 2	68,438	$29,992	$0.44
Total	**68,438**	**$29,992**	

3.6.2.4.1 Non-Residential Peaking and Conservation Costs

For non-residential customers, variable costs are recovered through a uniform rate. Therefore, peak costs and conservation costs that were allocated to Non-Residential as shown in Tables 3-8 and 3-9, respectively, are recovered over all Non-Residential usage to derive a cost per unit as calculated in Table 3-16.

Table 3-16: Non-Residential Allocation of Peak and Conservation Costs

Class	Usage	Allocated Peak Cost	Allocated Conservation Cost	Unit Rate
Non-Residential				
Uniform	520,732	142,679	$87,423	$0.17
Total	**520,732**	**$142,679**	**$87,423**	

3.6.3 Proposed Variable Rates

3.6.3.1 SFR & MFR Variable Rates

Tables 3-17a and 3-17b display the different variable rate components which are included in the SFR and MFR tiers, respectively. Note, for example, every tier pays for water supply and delivery, while conservation and peak costs vary by tier as the demand in higher tiers forces the City to implement conservation programs and reflect the relative financial burden of higher consumption for costs associated with peak usage.

Table 3-17a: SFR Variable Cost Components

Tier	Water Supply	Delivery	Conservation	Peak (Tier 1 = Base)
Tier 1	✓	✓		✓
Tier 2	✓	✓	✓	✓
Tier 3	✓	✓	✓	✓

Table 3-17b: MFR Variable Cost Components

Tier	Water Supply	Delivery	Conservation	Peak (Tier 1 = Base)
Tier 1	✓	✓		✓
Tier 2	✓	✓	✓	✓

Tables 3-18a and 3-18b display the unit costs of SFR and MFR variable (commodity) rates, by tier, respectively.

Table 3-18a: FY 2015-16 SFR Variable (Commodity) Rates by Tier

Tier	Water Supply	Delivery	Conservation	Peak Demand (T1 = Base)	Proposed Rate
Tier 1	$0.20	$0.67	$0.00	$0.13	**$1.00**
Tier 2	$0.20	$0.67	$0.20	$0.26	**$1.33**
Tier 3	$0.20	$0.67	$0.54	$0.70	**$2.11**

Table 3-18b: FY 2015-16 MFR Variable (Commodity) Rates by Tier

Tier	Water Supply	Delivery	Conservation	Peak Demand (T1 = Base)	Proposed Rate
Tier 1	$0.20	$0.67	$0.00	$0.19	**$1.06**
Tier 2	$0.20	$0.67	$0.44	$0.36	**$1.67**

3.6.3.2 Non-Residential Variable Rates

As previously mentioned, all variable charges are summed to derive a uniform rate per ccf rather than a tiered rate structure. Table 3-19 shows the Non-Residential commodity uniform rate.

Table 3-19: FY 2015-16 Non-Residential Commodity Rate

	Water Supply	Delivery	Conservation	Peak Demand (T1 = Base)	Proposed Rate
Uniform	$0.20	$0.67	$0.17	$0.28	**$1.32**

3.6.3.3 Variable (Commodity) Rate Summary

Table 3-20 shows five years of proposed commodity rates by customer class.

Table 3-20: Proposed Commodity Rates

Residential Tiered Rates	Allotment	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Tier 1	10	$1.00	$1.33	$1.63	$1.84	$1.93
Tier 2	23	$1.33	$1.70	$2.05	$2.29	$2.39
Tier 3		$2.11	$2.66	$3.14	$3.49	$3.64

Multi-Residential Tiered Rates	Allotment	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Tier 1	10	$1.06	$1.40	$1.72	$1.93	$2.03
Tier 2		$1.67	$2.08	$2.46	$2.71	$2.84

Non-Residential Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Uniform Rate	$1.32	$1.70	$2.05	$2.29	$2.40

3.7 CUSTOMER IMPACTS

Bill distribution and customer impact analyses reflect the City's policies in terms of promoting the meeting of SB x7-7 targets and the principle of affordability for essential use. Figures 3-3 through 3-5 show the relative bill impact, by rate class of the new rates and rate structures.

Figure 3-6 shows the SFR customer impact of the new proposed rates versus current rates at various usage levels.

Figure 3-3: SFR Residential Impacts - $ Change in Bill Amount

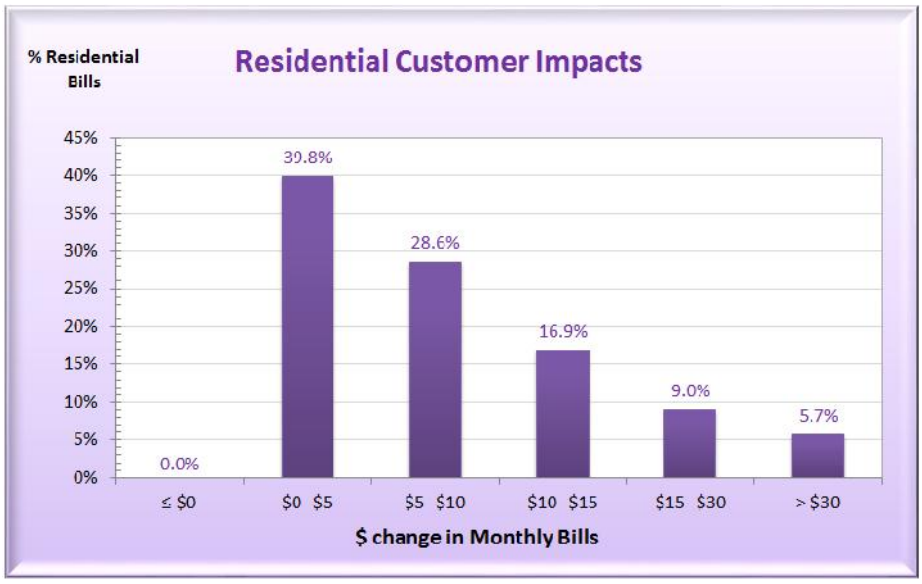


Figure 3-4: MFR Residential Impacts - $ Change in Bill Amount

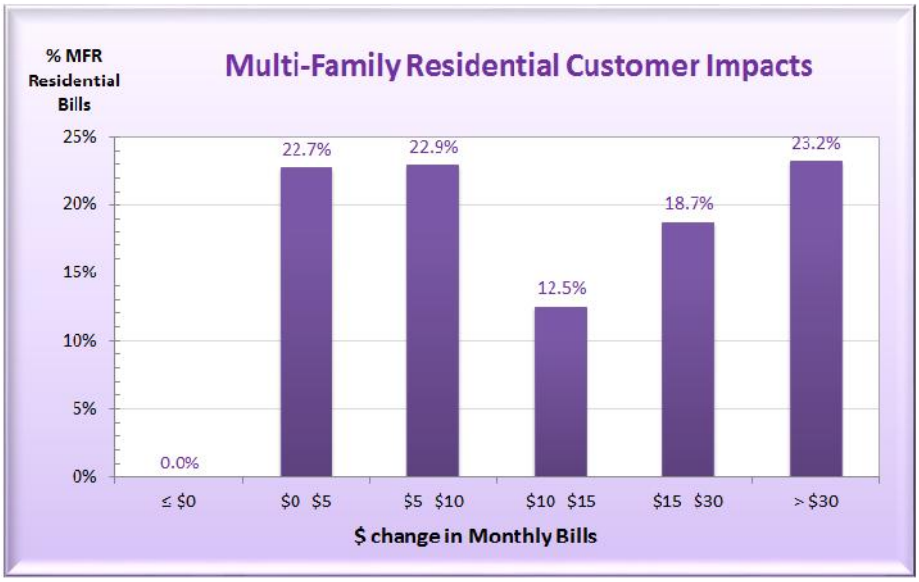


Figure 3-5: Non-Residential Impacts - $ Change in Bill Amount

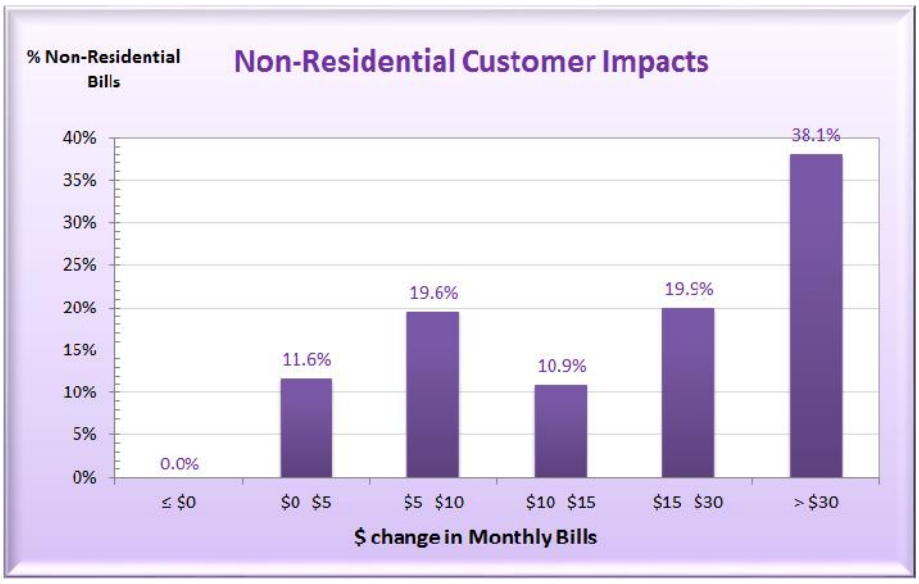
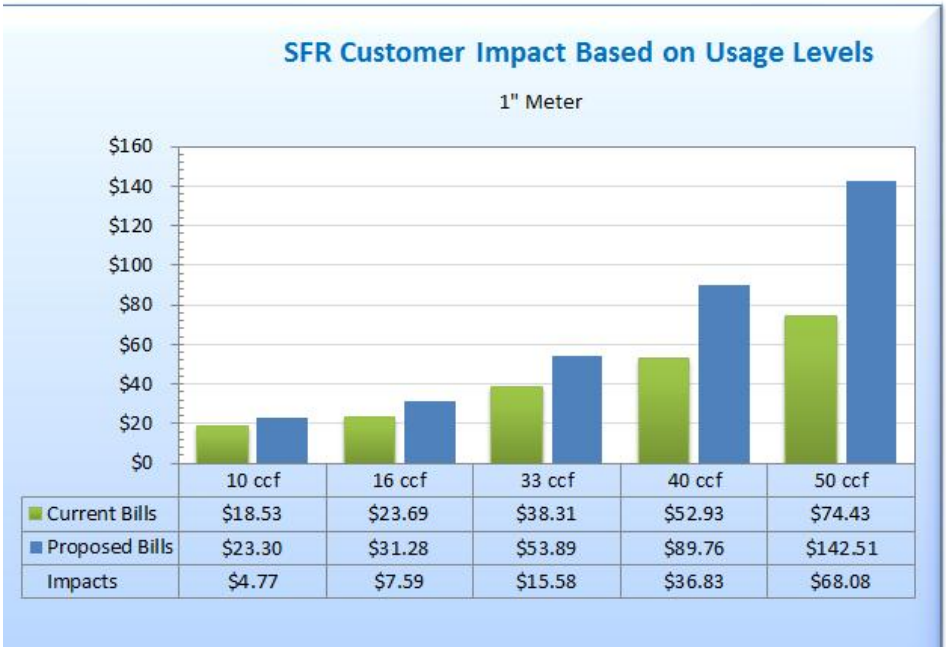


Figure 3-6: SFR Customer Impact



	10 ccf	16 ccf	33 ccf	40 ccf	50 ccf
Current Bills	$18.53	$23.69	$38.31	$52.93	$74.43
Proposed Bills	$23.30	$31.28	$53.89	$89.76	$142.51
Impacts	$4.77	$7.59	$15.58	$36.83	$68.08

4. WASTEWATER SYSTEM – FINANCIAL PLAN

4.1 REVENUE REQUIREMENTS

A review of a utility's revenue requirements is a key step in the rate design process. The review involves analyses of annual operating revenues under the current rates, operation and maintenance (O&M) expenses, capital expenditures, transfers between funds, and reserve requirements. This section of the report provides a discussion on projected revenues, O&M and capital expenditures, the capital improvement financing plan, debt service requirements, and revenue adjustments required to ensure the fiscal sustainability of the City's Wastewater Enterprise.

4.1.1 Revenues from Current Rates

The current wastewater (WW) rate structure consists of a flat rate per account for residential customers and a flat rate plus a commodity rate for non-residential customers. Non-metered non-residential customers are charged a flat rate per unit. Current WW rates are shown in Tables 4-1 and 4-2.

Table 4-1: Current WW Monthly Flat (Base) Charges

Customer Class	FYE 2014/15 Flat Rate
SFR (per account)	$26.51
MFR	
(per account)	$1.11[6]
(per dwelling unit)	$16.19
Non-Residential	
Metered (per account)	$1.11
Non-Metered (various units)	See Appendix A

Table 4-2: Current WW Discharge Rates ($ / ccf)

Non-Residential (Metered)	FYE 2014/15 Discharge Rate ($/ccf)[7]
Low Strength	$1.12
Medium Strength	$1.65
High Strength	$2.93

[6] The MFR flat rate per account is divided equally among all dwelling units in the complex and is in addition to the rate per dwelling unit.
[7] There is a minimum non-residential charge of $26.51 per account in FYE 2014/15.

4.1.1.1 Wastewater Service Demand

4.1.1.1.1 Wastewater Accounts

Table 4-3 shows that the majority of the City's WW accounts are residential customers (SFR and MFR). The City charges MFR residential customers by account (master meter) and per dwelling unit.

Table 4-3: Wastewater Accounts

Customer Class	Number of accounts
Single Family Residential	11,645
Multiple Family Residential	738
Non-Residential	813
Total	**13,196**

4.1.1.1.2 Wastewater Strength and Flow Assumptions

While revenue is recovered from residential users based on a flat rate per dwelling unit, metered non-residential customers pay a flat charge and a volume charge based on quantity (wastewater discharge/flow) and quality (strength concentration) of the wastewater contributed by these customers. Table 4-4 indicates the estimated wastewater flow for metered non-residential customers. The level of flow is assumed to remain flat throughout the forecast period.

Table 4-4: Metered Non-Residential Wastewater Flows

Description	Wastewater Flow
Single-Family Residential	1,410,842
Multiple Family Residential	244,913
Non-Res Metered	
CAR DLR & Dept/Ret	78,484
Game	550
GROC/MOR	20,262
HOSP/CON	15,059
HOTEL/WO	8,374
LIB/CHUR	4,208
Lt. Manufacturing	43,794
PROF BLD	58,809
RESTAURANT	24,271
SCHOOLS	46,835
STRP/MAL	6,783
WRHSE	35,461
Total	**1,998,645**

The projected revenues for the WW Enterprise, derived from current rates and service demand, are shown in Table 4-5.

Table 4-5: Projected Wastewater Revenues at current FYE 2014-15 Rates

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
User Charges	$5,861,340	$5,861,340	$5,861,340	$5,861,340	$5,861,340
Other Revenue	533,766	537,148	540,564	544,014	547,499
Total WW Revenues	**$6,395,106**	**$6,398,488**	**$6,401,904**	**$6,405,354**	**$6,408,839**

4.1.2 O&M Expenses

O&M expenses include the costs of operating and maintaining the wastewater collection as well as other administrative costs such as customer service and billing. The City's FY 2014-15 budget values and the assumed inflation factors for the study period (as shown in Table 4-6) were used as the basis for projecting O&M costs. Table 4-7 summarizes projected O&M expenses for the WW enterprise.

Table 4-6: Inflation Factors

Key Factors	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
General	3%	3%	3%	3%	3%
Salary	5%	5%	5%	5%	5%
Benefits	5%	5%	5%	5%	5%
Capital	2%	2%	2%	2%	2%
Energy	5%	5%	5%	5%	5%

Table 4-7: Projected Wastewater O&M Expenses

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Total Operating Expenses	$4,219,606	$4,346,195	$4,476,580	$4,610,878	$4,749,204

4.1.3 Capital Improvement Plan and Asset R&R

The City has adopted a long-term capital improvement plan (CIP) to address future WW Enterprise needs. Table 4-8 shows a summary of the most recent 5-year CIP from the City. The WW Enterprise's future CIP is proposed to be funded on a pay-as-you-go (PAYGO) basis through proposed rate revenues and debt is not anticipated to be issued to fund the utility's capital plan over the five-year planning horizon .

Table 4-8: Wastewater Capital Expenditures

	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Deficiency / R&R	$0	$766,442	$1,608,494	$1,845,234	$1,510,505

4.1.4 Debt Service Requirements

Table 4-9 shows the City's existing debt service. Debt service requirements consist of principal and interest payments on existing debt. The City currently has debt service obligations associated with two outstanding obligations, the Madera PFA Water and Wastewater Bonds and the IBank Loan, which are being used to make improvements to the City's wastewater system. Existing debt service annual payments are approximately $2.7 million.

Table 4-9: Outstanding Debt Service

Outstanding Debt	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Amortization Expense	$23,297	$23,995	$24,715	$25,457	$26,220
Bond 2006-Trustee Fees	$5,665	$5,835	$6,010	$6,190	$6,376
Madera PFA Water & Wastewater Revenue Bonds, Series 2006	$2,157,801	$2,157,801	$2,156,494	$2,153,880	$2,157,007
Loan Fees-IBank loan	$27,084	$27,896	$28,733	$29,595	$30,483
Interest Expense-IBank loan	$259,069	$266,841	$274,846	$283,091	291,584
Principal Repayment-IBank loan	$286,216	$294,803	$303,647	$312,756	322,139
Total Debt Service	**$2,759,131**	**$2,777,171**	**$2,794,446**	**$2,810,970**	**$2,833,810**

4.1.4.1 Debt Service Coverage

The City must meet debt service coverage requirements on its outstanding debt obligations. While the specific coverage requirements differ amongst the existing issuances, the City maintains its own coverage requirement of 1.20 (or 120%), which is sufficient to capture the different issuance requirements. This self-imposed requirement implies that the City's Adjusted Net System Revenues shall amount to at least 1.20 times its Annual Debt Service. The System Revenues include funds derived from the ownership and operation of the system including wastewater service charges from the City's users, property taxes, service charges, and interest income. Annual Debt Service includes annual principal and interest payments on outstanding debt.

4.1.5 Reserve Requirements

To ensure a strong financial outlook and credit rating, RFC recommends a few adjustments to the City's current reserve policy. Currently, the City has a combined unrestricted reserve account. The following is the recommended reserves to maintain for the Wastewater Enterprise Fund.

Operating Reserve

The operating reserve is used primarily to meet ongoing cash flow requirements. Given the City's monthly billing frequency, RFC recommends establishing an operating reserve target of 90-days of O&M expenses. A 90-day reserve ensures working capital to support the operation, maintenance and administration of the utility. Maintaining this level of reserves also provides liquid funds for the continued ongoing operations of the utility in the event of unforeseen costs or interruption with the utility or the monthly billing system.

Capital Reserve

Based on the expected cost of the City's future CIP expenditures, RFC recommends maintaining a minimum capital reserve at 100% of the Annual Depreciation of Capital Assets. Depreciation Value was used as the capital reserve target because the 5-yr annual average of capital expenses was less than the amount of depreciation of the utility's assets. Therefore, reaching a reserve that equals the value of depreciation ensures that the City is reinvesting back into the system to maintain the current level of service.

Collectively, total ***minimum reserve targets*** of the Wastewater Utility would equal approximately $3.3M.

4.1.6 Financial Pro Forma at Current Rates

Table 4-10 displays a summary pro forma of the WW Enterprise's funds under current rates over the forecast period. All projections shown in the table are based on the current rate structure and do not include any revenue adjustments.

Under this scenario, projected revenues generated from rates and other miscellaneous revenues are less than the projected operating expenses of the WW Enterprise for FY 2015-16. As O&M costs increase through annual inflationary adjustments, current revenues cannot fully fund O&M, capital, and debt obligations without drawing down reserves each year. The City is also not currently meeting bond debt covenants. Commencing in FY 2015-16, reserves would need to cover a shortfall of approximately $540,000. Without future revenue adjustments, the deficit, primarily driven by the existing debt and necessary capital expenditures, will continue to grow. The WW Enterprise will need to utilize reserves to cover the deficit each year, however, this is not sustainable as the reserves will be fully depleted within four years, which is not financially prudent given the potential for unexpected costs associated with risk factors, such as, facility failures and other operational interruptions. As mentioned above, the City has two debt obligations and corresponding bond covenants to fulfill on an annual basis. With current rate revenue, the City is not meeting, the required 120% bond coverage ratio.

In conclusion, the City will likely be unable to maintain fiscal sustainability and solvency under the current rates.

Table 4-10: WW Financial Plan Pro-forma at Current Rates

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
City of Madera Sewer Cash Flows						
Total Revenues	**$6,391,757**	**$6,395,106**	**$6,398,488**	**$6,401,904**	**$6,405,354**	**$6,408,839**
Total Operating Expenditures	**$4,557,308**	**$4,219,606**	**$4,376,210**	**$4,539,013**	**$4,708,275**	**$4,884,270**
Net Revenues w/o Debt	**$1,889,711**	**$2,220,030**	**$2,068,144**	**$1,910,133**	**$1,745,738**	**$1,574,688**
Total Debt Service	**2,741,617**	**2,759,131**	**2,777,171**	**2,794,446**	**2,810,970**	**2,833,810**
Net Cash Flow	**($851,905)**	**($539,102)**	**($709,027)**	**($884,312)**	**($1,065,232)**	**($1,259,122)**
Ending Balances	**$7,207,613**	**$6,728,624**	**$5,306,205**	**$2,850,894**	**($40,153)**	**($2,805,273)**
Target Balances	$3,421,898	$3,337,472	$3,376,623	$3,417,324	$3,459,640	$3,503,638
Debt Coverage	**87%**	**103%**	**96%**	**88%**	**81%**	**73%**

4.2 RECOMMENDATIONS AND PROPOSED FINANCIAL PLAN

4.2.1 Proposed Revenue Adjustments

To ensure that the WW Enterprise will have adequate revenues to fund operating expenses, capital expenditures, and comply with its bond covenants, it is recommended that the City implement phased in revenue adjustments for FY 2015-16 through FY 2019-20. These proposed revenue adjustments would occur on July 1st for each year of the five years, commencing on July 1, 2015. The proposed revenue adjustments would enable the Enterprise to meet their debt service obligations as well as complete the planned capital projects for the Study period while establishing and maintaining adequate reserves. The proposed adjustments will also allow the City to maintain compliance with its bond covenant of 120% coverage through the planning horizon.

4.2.2 Proposed Financial Plan

A pro forma of the proposed revenue requirements is shown in Table 4-11 below (Appendix "C" provides a detailed summary of Table 4-11).

The proposed revenue requirements account for the City's financial needs, meeting the target reserve balances, and achieving positive net revenues through the study period while addressing the City's O&M and CIP needs. Additionally, the WW Enterprise will satisfy its debt reserve requirement of 120% in future years.

Table 4-11: Ten-Year WW Enterprise Proposed Financial Plan - Pro-forma

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
City of Madera Sewer Cash Flows						
Total Revenues	**$6,391,757**	**$6,922,627**	**$7,501,006**	**$8,131,169**	**$8,893,680**	**$9,732,131**
Total Operating Expenditures	**$4,557,308**	**$4,219,606**	**$4,376,210**	**$4,539,013**	**$4,708,275**	**$4,884,270**
Net Revenues w/o Debt	**$1,889,711**	**$2,747,550**	**$3,170,662**	**$3,639,399**	**$4,234,064**	**$4,897,980**
Total Debt Service	**2,741,617**	**2,759,131**	**2,777,171**	**2,794,446**	**2,810,970**	**2,833,810**
Net Cash Flow	**($851,905)**	**($11,581)**	**$393,491**	**$844,953**	**$1,423,094**	**$2,064,170**
Ending Balances	**$7,207,613**	**$7,256,915**	**$6,941,317**	**$6,227,638**	**$5,851,194**	**$6,456,087**
Target Balances	$3,421,898	$3,337,472	$3,376,623	$3,417,324	$3,459,640	$3,503,638
Debt Coverage	**87%**	**127%**	**147%**	**168%**	**196%**	**226%**

4.2.3 Proposed Financial Outlook

The recommended revenue adjustments are only for the next five years and the figures below reflect FY 2015-16 through FY 2020-21. Figures 4-1, 4-2, 4-3 and 4-4 illustrate the projected five-year financial plan for the WW Enterprise. **Figure 4-1** displays the proposed and expected revenue adjustments through FY 2020-10. **Figure 4-2** illustrates the operating position of the WW Enterprise, where the expenses, inclusive of reserve funding, are shown by stacked bars and total revenues, at current rates and proposed rates, are shown by the horizontal trend lines. Proposed revenue is above the bars. **Figure 4-3** summarizes the projected CIP and its funding source of 100% PAYGO. **There is no debt shown because the proposed financial plan does not propose debt.** The ending total fund balance for the WW Enterprise – inclusive of both the operating and capital funds – is projected and shown in **Figure 4-4**, where the horizontal trend line indicates the target reserve balance as recommended by the reserve requirements discussed in Section 4.1.5.

Figure 4-1: Proposed and Expected WW Revenue Adjustments

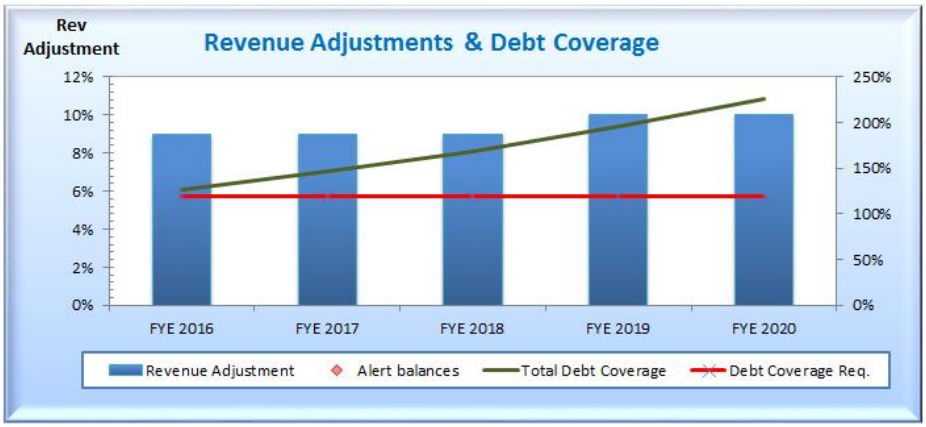


Figure 4-2: Proposed WW Operating Financial Plan

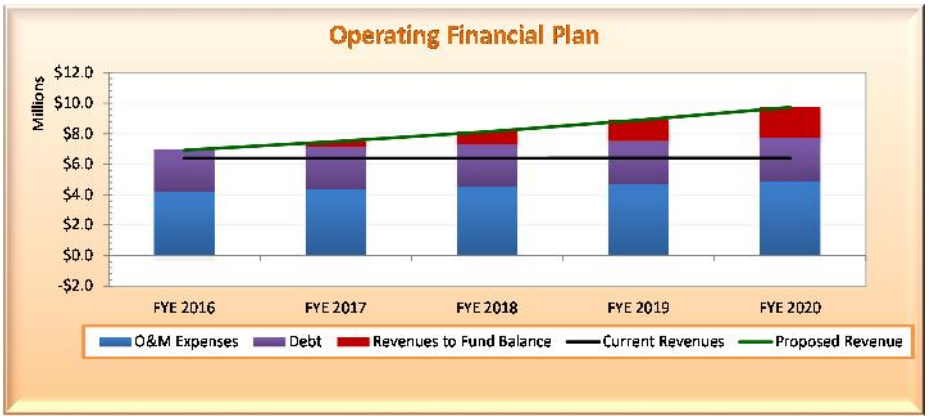


Figure 4-3: Projected CIP and Funding Sources for WW Enterprise Funds

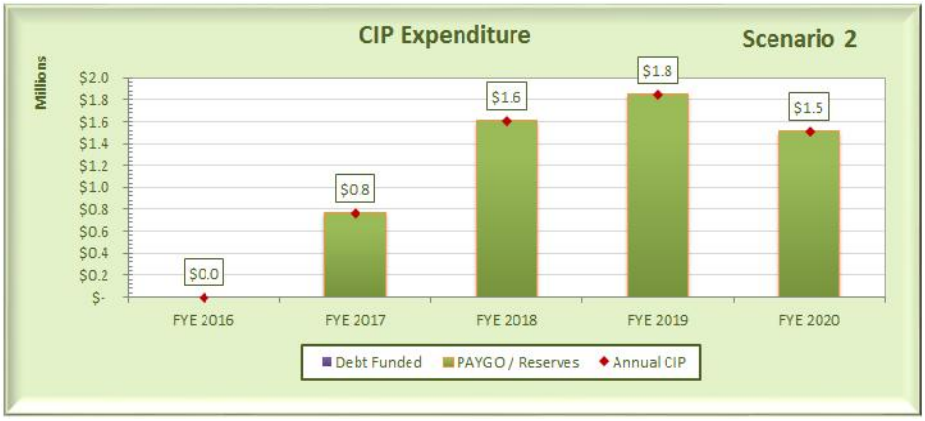
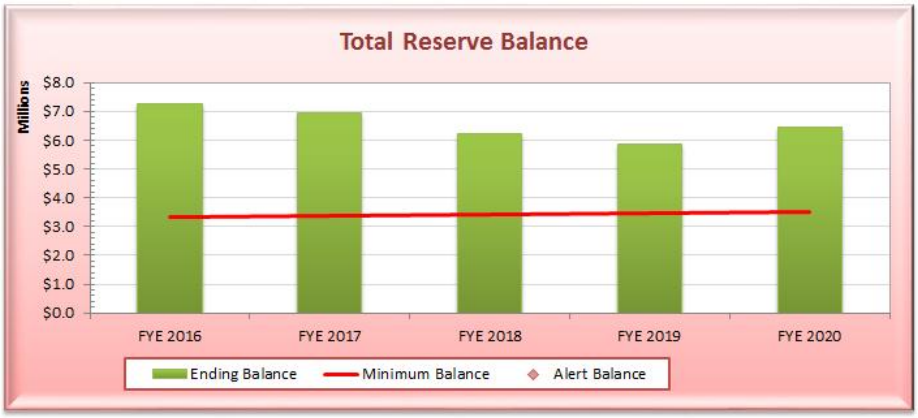


Figure 4-4: Projected Ending Balances for Water Enterprise Funds



5. WASTEWATER SYSTEM – COST OF SERVICE AND RATE DESIGN

5.1 COST OF SERVICE

Government Code Section 54999 requires agencies to perform a cost of service analysis at least once every ten years. A cost of service analysis involves allocating the annual revenue requirements determined by the financial plan to the City's customer classes based on their proportionate use of the wastewater system, and contributions to the cost of its operations.

As a part of this study, RFC performed a cost of service analysis for the City's Wastewater Enterprise. The cost of service analysis involves the following steps:

1. Determination of the total costs to be recovered from rates (cost of service)
2. Determination of the loadings for each customer class to ensure costs are proportionally allocated to each customer class.
3. Allocation of the cost of service to the loading components (parameters)- Customer, Flow, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS)
4. Calculation of unit costs for the four components and the costs to serve the different user classes based on their loadings
5. Determination of rates for each user class

This section of the report discusses the allocation of operating and capital costs to the Customer, Flow, BOD and TSS components, the determination of unit rates, and the calculation of user class cost responsibility.

5.1.1 Existing Strength Testing Method

The City's strength is characterized by BOD and TSS. Many agencies used biochemical oxygen demand, as the basis for strength measurements. The reason for this is that discharge permits from regulatory agencies are often defined on the basis of BOD and TSS. Treatment plants are therefore designed to treat BOS and TSS, and as a result, customers are also characterized by BOD and TSS.

5.1.2 Cost of Service to be Allocated

The annual revenue requirement or cost of service to be recovered from wastewater charges includes operation and maintenance expenses and existing debt service. O&M expenses include costs directly related to the collection, treatment, and disposal of wastewater and maintenance of system facilities. Annual debt service represents the principal and interest payments on the outstanding debt used to fund improvements to the City's wastewater system.

The total FYE 2016 net cost of service to be recovered from the City's wastewater users is estimated at nearly $6.9 million, of which $4.2 million are operating costs and the remaining $2.7 million are net capital costs including debt service costs. It is important to note that the net capital costs are annualized costs. Capital project costs are not considered an annual expense, as they are typically one-time costs funded through specific reserves. Actual project expenditures may vary considerably between years, which can lead to inconsistent cost of service results. To mitigate this, RFC uses cash

reserves to fund part of the capital project costs. As part of the financial plan, RFC worked with City Staff to determine the level of reserves necessary to continue funding capital projects for the length of the Study period. Revenues in excess of expenses are placed in a reserve for future use. The cost of service analysis is based upon the need to generate annual revenues adequate to meet the estimated annual revenue requirement. As part of the cost of service analysis, revenues from other sources except wastewater rates and charges are deducted from the appropriate cost elements. Additional deductions are made to reflect interest income and other non-operating income during FYE 2016. Adjustments are also made to account for cash balances to ensure adequate collection of revenue as shown in the operating cash flow.

5.1.3 Cost Allocation to Wastewater Components

The four main cost allocation components are Customer Service, Wastewater Flow, BOD, and TSS. BOD and TSS constitute the strength components of the wastewater discharge. The percentages used to allocate the FY 2016 cost of service to the wastewater components are derived based on the design method of allocation described in the Water Environment Federation's Manual of Practice No. 27. Under the design method of allocations, costs are assigned based on the components which dictate the design of each process. The allocation of costs to the four components involves:

- Detailed breakdown of O&M and Capital costs by function
- Allocation of the functional costs to the wastewater components

The net cost of providing service is determined by the total revenue requirements of the enterprise. In a cost of service analysis, the total cost of service is proportionally allocated to customer classes based on services rendered, which takes into account the flow (Flow parameter) and strength of such wastewater (BOD and TSS parameters).

The design method of allocations process is the method used in determining percentage values for each parameter by which wastewater costs are assigned. This methodology involves breaking down O&M and capital expenditures by individual expenses, categorizing such expenses into functional cost categories and then allocating the functional cost categories.

In order to allocate costs of service to the different customer classes, unit costs of service were calculated for flow, strength parameters, and total Equivalent Dwelling Units (EDUs) for fixed costs. The unit costs of service are developed by dividing the total annual costs allocated to each parameter by the total annual loadings or number of accounts for the respective parameter (Discharge, BOD, TSS, and customer service).

Table 5-1 summarizes the revenue requirements, by function, for Fiscal Year 2015-16.

Table 5-1: Revenue Requirements by Function – FY 2015-2016

	Rate Revenue	Non-Metered Revenue	Metered Revenue	Variable			Fixed
				Flow	BOD	TSS	Customer Account
				22.8%	22.8%	15.0%	39.4%
					61.0%		39.0%
FYE 2016	$6,388,861	$755,610	$5,633,250	$1,283,856	$1,283,856	$847,026	$2,218,512

5.1.4 Cost Allocations to Customer Classes

The next step in the cost of service is to further allocate the costs within each component to each customer class / category based on their proportional demand placed on the system.

In order to allocate costs of service to the different user classes, unit costs of service were developed for Flow, BOD, TSS, and customer service by dividing the total annual costs allocated to each component by the total annual loadings of the respective component

5.1.4.1 Wastewater Flow

RFC calculated the wastewater flow for each customer class and non-residential category. For the residential customer classes (SFR and MFR) the indoor needs of 65 gpcd (as identified in Section 3.3.1) was utilized to project the amount of total discharge from residential accounts or dwelling units. For residential customers, indoor usage reasonably estimates the wastewater discharge since the water being used indoors (showers, dishwashers, washing machines, toilets, etc) flows as wastewater (or discharge) into the wastewater system. The flow for SFR customers was calculated assuming a density of 3.8 persons per household whereas the flow for MFR customers was calculated assuming a density of 2.5 persons per household. As shown in Table 5-2, the total wastewater flow for SFR and MFR customers was 1,410,842 ccf and 244,913 ccf respectively.

Table 5-2: Total Residential Wastewater Flow

Single-Family Residential	
Accounts/DU	11,645
GPD	248
Total Gallons	1,055,380,528
Gallons per CCF	748.05
SFR WW Flow (ccf)	1,410,842
Multi-Family Residential	
DU	3,110
GPD	161
Total Gallons	183,207,534
Gallons per CCF	748.05
MFR WW Flow (ccf)	244,913

For those non-residential customers that had a metered water account, historical water consumption was analyzed to estimate the discharge by non-residential customer category.

Table 5-3 summarizes the wastewater flows by customer category and identifies each customer classes or categories relative share of the total wastewater discharge.

Table 5-3: Total Wastewater Flow by Customer Class

Description	Wastewater Flow	Allocation %
Single-Family Residential	1,410,842	70.59%
Multiple Family Residential	244,913	12.25%
Non-Res Metered		
CAR DLR & Dept/Ret	78,484	3.93%
Game	550	0.03%
GROC/MOR	20,262	1.01%
HOSP/CON	15,059	0.75%
HOTEL/WO	8,374	0.42%
LIB/CHUR	4,208	0.21%
Lt. Manufacturing	43,794	2.19%
PROF BLD	58,809	2.94%
RESTAURANT	24,271	1.21%
SCHOOLS	46,835	2.34%
STRP/MAL	6,783	0.34%
WRHSE	35,461	1.77%
Total	**1,998,645**	**100.00%**

Table 5-4 shows the $1,283,856 of costs previously allocated to the wastewater flow component further allocated to each customer class or category.

Table 5-4: Wastewater Flow Component Cost Allocation by Customer Class

Description	Allocation %	FY 2016
Single-Family Residential	70.59%	$ 906,274
Multiple Family Residential	12.25%	$ 157,323
Non-Res Metered		
CAR DLR & Dept/Ret	3.93%	$ 50,415
Game	0.03%	$ 353
GROC/MOR	1.01%	$ 13,016
HOSP/CON	0.75%	$ 9,673
HOTEL/WO	0.42%	$ 5,379
LIB/CHUR	0.21%	$ 2,703
Lt. Manufacturing	2.19%	$ 28,132
PROF BLD	2.94%	$ 37,777
RESTAURANT	1.21%	$ 15,591
SCHOOLS	2.34%	$ 30,085
STRP/MAL	0.34%	$ 4,357
WRHSE	1.77%	$ 22,779
Total	**100.00%**	**$ 1,283,856**

5.1.4.2 BOD

Next the loading for all customer classes was determined based on the City of Los Angeles and Sanitation Districts of Los Angeles County (LACSD)[8] loading factors. LACSD factors are used by wastewater utilities statewide to approximate the respective loadings of a utility's customer classes, when large scale strength testing is either impractical or prohibitively expensive. The loading factor was applied to each customer classes estimated discharge (flow) in order to determine their proportional share of the BOD cost component. Table 5-5 summarizes the allocation by customer class.

Table 5-5: BOD Component Cost Allocation by Customer Class

Description	Allocation %	FY 2016
Single-Family Residential	65.16%	$ 836,521
Multiple Family Residential	11.28%	$ 144,818
Non-Res Metered		
SCAR DLR & Dept/Ret	3.36%	$ 43,122
Game	0.04%	$ 483
GROC/MOR	2.66%	$ 34,137
HOSP/CON	0.64%	$ 8,182
HOTEL/WO	0.36%	$ 4,571
LIB/CHUR	0.17%	$ 2,233
Lt. Manufacturing	3.97%	$ 50,911
PROF BLD	2.49%	$ 31,954
RESTAURANT	3.98%	$ 51,156
SCHOOLS	2.07%	$ 26,631
STRP/MAL	0.62%	$ 7,911
WRHSE	3.21%	$ 41,224
Total	**100.00%**	**$ 1,283,856**

5.1.4.3 TSS

The TSS cost component was allocated using the same approach as the BOD component allocation and was also based on the LACSD factors. Table 5-6 summarizes the TSS component allocation by customer class.

Table 5-6: TSS Component Cost Allocation by Customer Class

Description	Allocation %	FY 2016
Single-Family Residential	66.55%	$ 563,714
Multiple Family Residential	11.42%	$ 96,752
Non-Res Metered		
SCAR DLR & Dept/Ret	3.72%	$ 31,528
Game	0.06%	$ 484
GROC/MOR	2.81%	$ 23,784
HOSP/CON	0.71%	$ 6,010
HOTEL/WO	0.39%	$ 3,303
LIB/CHUR	0.19%	$ 1,630
Lt. Manufacturing	3.28%	$ 27,760
PROF BLD	2.75%	$ 23,298
RESTAURANT	2.52%	$ 21,368
SCHOOLS	2.43%	$ 20,616
STRP/MAL	0.51%	$ 4,299
WRHSE	2.65%	$ 22,478
Total	**100.00%**	**$ 847,026**

[8] See Appendix D for loading factors.

5.1.4.4 Customer Service / Accounts

All fixed costs were allocated to the customer service component which were then allocated equally over each account or dwelling unit. Customer classes with more accounts received a larger portion of the customer service costs. This is reasonable since every account has access to customer services and each account receives a bill, irrespective of the demand such accounts place on the system. Table 5-7 summarizes the allocation of customer service costs to each customer class or category.

Table 5-7: Customer Service Component Cost Allocation by Customer Class

Description	Allocation %	FY 2016
Single-Family Residential	83.33%	$ 1,848,760
Multiple Family Residential	14.51%	$ 321,965
Non-Res Metered		
SCAR DLR & Dept/Ret	0.94%	$ 20,956
Game	0.02%	$ 476
GROC/MOR	0.08%	$ 1,746
HOSP/CON	0.04%	$ 953
HOTEL/WO	0.02%	$ 476
LIB/CHUR	0.06%	$ 1,270
Lt. Manufacturing	0.14%	$ 3,175
PROF BLD	0.34%	$ 7,620
RESTAURANT	0.21%	$ 4,763
SCHOOLS	0.07%	$ 1,588
STRP/MAL	0.05%	$ 1,111
WRHSE	0.16%	$ 3,651
Total	**100.00%**	**$ 2,218,512**

5.1.4.5 Customer Class Allocation Summary

The allocations of costs between customer classes is summarized in Table 5-8. Table 5-8 indicates the proportionate share of costs allocated to each customer class, which will be recovered via the rates designed for that class.

Table 5-8: Customer Class Allocations

Description	WW Flow Allocation	BOD Allocation	TSS Allocation	Customer Service Allocation	Total Revenue Requirements
Single-Family Residential	$ 906,274	$ 836,521	$ 563,714	$ 1,848,760	$ 4,155,269
Multiple Family Residential	$ 157,323	$ 144,818	$ 96,752	$ 321,965	$ 720,858
Non-Res Metered					
SCAR DLR & Dept/Ret	$ 50,415	$ 43,122	$ 31,528	$ 20,956	$ 146,021
Game	$ 353	$ 483	$ 484	$ 476	$ 1,796
GROC/MOR	$ 13,016	$ 34,137	$ 23,784	$ 1,746	$ 72,683
HOSP/CON	$ 9,673	$ 8,182	$ 6,010	$ 953	$ 24,818
HOTEL/WO	$ 5,379	$ 4,571	$ 3,303	$ 476	$ 13,729
LIB/CHUR	$ 2,703	$ 2,233	$ 1,630	$ 1,270	$ 7,836
Lt. Manufacturing	$ 28,132	$ 50,911	$ 27,760	$ 3,175	$ 109,978
PROF BLD	$ 37,777	$ 31,954	$ 23,298	$ 7,620	$ 100,649
RESTAURANT	$ 15,591	$ 51,156	$ 21,368	$ 4,763	$ 92,878
SCHOOLS	$ 30,085	$ 26,631	$ 20,616	$ 1,588	$ 78,920
STRP/MAL	$ 4,357	$ 7,911	$ 4,299	$ 1,111	$ 17,678
WRHSE	$ 22,779	$ 41,224	$ 22,478	$ 3,651	$ 90,132
Total	**$ 1,283,856**	**$ 1,283,856**	**$ 847,026**	**$ 2,218,512**	**$ 5,633,250**

5.2 PROPOSED RATE STRUCTURE

The final step in the rate process is to determine the rates for each customer class. As mentioned above, the proposed rate structure consists of a monthly flat rate for residential customers, a monthly customer service charge plus a per ccf discharge rate for metered non-residential customers, and maintaining the current structure of a monthly flat rate for non-metered non-residential customers.

5.2.1 Single-Family Residential Monthly Charge

The single-family residential flat rate was determined by summing all of the costs allocated to the class and dividing by the number of single-family residential units, as shown in Table 5-9.

Table 5-9: SFR Monthly WW Rate

Description		FYE 2016
Flow Related Costs	$	906,274
Bio-Chemical Oxygen Demand (BOD) Costs		836,521
Suspendable Solids (SS) Costs		563,714
Customer Service Costs		1,848,760
Residential EDUs		11,645
Monthly Charge		**29.74**

5.2.2 Multi-Family Residential Monthly Charge

The multi-family residential flat rate was determined by summing all of the costs allocated to the class and dividing by the number of multi-family residential units, as shown in Table 5-10.

Table 5-10: MFR Monthly WW Rate

Description		FYE 2016
Flow Related Costs	$	157,323
Bio-Chemical Oxygen Demand (BOD) Costs		144,818
Suspendable Solids (SS) Costs		96,752
Customer Service Costs		321,965
Residential EDUs		3,110
Monthly Charge		**19.32**

5.2.3 Metered Non-Residential Rates

5.2.3.1 Non-Residential Monthly Customer Service Charge

The non-residential monthly customer service charge was determined by dividing the customer service allocation to non-residential customer by the total number of accounts (EDU's), as shown in Table 5-11.

Table 5-11: Non-Residential Monthly Service Charge

Description		FYE 2016
Annual Customer Service Allocation	$	47,787
Total Customer EDUs		301
Customer Service Charge (Monthly)	**$**	**13.23**

5.2.3.2 Non-Residential Discharge Rates ($/ccf)

The non-residential discharge rates were determined by summing the flow, BOD, and TSS costs for each non-residential category and dividing by the projected discharge for that category. Tables 5-12 through 5-23 show this calculation for each of the 12 categories.

Table 5-12: "CAR DLR & Dept/Ret" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	50,415
Bio-Chemical Oxygen Demand (BOD) Costs	$	43,122
Suspendable Solids (SS) Costs	$	31,528
Projected Discharge		78,484
Cost per Unit of Flow	**$**	**1.60**

Table 5-13: "Game" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	353
Bio-Chemical Oxygen Demand (BOD) Costs	$	483
Suspendable Solids (SS) Costs	$	484
Projected Discharge		550
Cost per Unit of Flow	**$**	**2.41**

Table 5-14: "Groc/Mor" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	13,016
Bio-Chemical Oxygen Demand (BOD) Costs	$	34,137
Suspendable Solids (SS) Costs	$	23,784
Projected Discharge		20,262
Cost per Unit of Flow	**$**	**3.51**

Table 5-15: "Hosp/Con" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	9,673
Bio-Chemical Oxygen Demand (BOD) Costs	$	8,182
Suspendable Solids (SS) Costs	$	6,010
Projected Discharge		15,059
Cost per Unit of Flow	**$**	**1.59**

Table 5-16: "Hotel/W" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	5,379
Bio-Chemical Oxygen Demand (BOD) Costs	$	4,571
Suspendable Solids (SS) Costs	$	3,303
Projected Discharge		8,374
Cost per Unit of Flow	**$**	**1.59**

Table 5-17: "Lib/Chur" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	2,703
Bio-Chemical Oxygen Demand (BOD) Costs	$	2,233
Suspendable Solids (SS) Costs	$	1,630
Projected Discharge		4,208
Cost per Unit of Flow	**$**	**1.57**

Table 5-18: "Lt. Manufacturing" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	28,132
Bio-Chemical Oxygen Demand (BOD) Costs	$	50,911
Suspendable Solids (SS) Costs	$	27,760
Projected Discharge		43,794
Cost per Unit of Flow	**$**	**2.44**

Table 5-19: "Prof Bld" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	37,777
Bio-Chemical Oxygen Demand (BOD) Costs	$	31,954
Suspendable Solids (SS) Costs	$	23,298
Projected Discharge		58,809
Cost per Unit of Flow	**$**	**1.59**

Table 5-20: "Rest In" Discharge Rate

Description		FY 2016
Flow Related Costs	$	15,591
Bio-Chemical Oxygen Demand (BOD) Costs	$	51,156
Suspendable Solids (SS) Costs	$	21,368
Projected Discharge		24,271
Cost per Unit of Flow	**$**	**3.64**

Table 5-21: "Schools" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	30,085
Bio-Chemical Oxygen Demand (BOD) Costs	$	26,631
Suspendable Solids (SS) Costs	$	20,616
Projected Discharge		46,835
Cost per Unit of Flow	**$**	**1.66**

Table 5-22: "Strp Mal" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	4,357
Bio-Chemical Oxygen Demand (BOD) Costs	$	7,911
Suspendable Solids (SS) Costs	$	4,299
Projected Discharge		6,783
Cost per Unit of Flow	**$**	**2.45**

Table 5-23: "Wrhse" Discharge Rate

Description		FYE 2016
Flow Related Costs	$	22,779
Bio-Chemical Oxygen Demand (BOD) Costs	$	41,224
Suspendable Solids (SS) Costs	$	22,478
Projected Discharge		35,461
Cost per Unit of Flow	**$**	**2.44**

5.2.3.3 Rate Summary

Table 5-24 shows five years of proposed rates by customer class.

Table 5-24: Metered Residential and Non-Residential Monthly Rates

Residential Flat Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Monthly Fixed Charge	$29.74	$32.42	$35.33	$38.87	$42.75

Multi-Residential Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Monthly Fixed Charge	$19.32	$21.06	$22.95	$25.25	$27.77

Non-Residential Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Monthly Fixed Service Charge	$13.23	$14.43	$15.72	$17.30	$19.02

Non-Residential Discharge Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
CAR DLR & Dept/Ret	$1.60	$1.74	$1.90	$2.09	$2.30
Game	$2.41	$2.62	$2.86	$3.14	$3.46
GROC/MOR	$3.51	$3.82	$4.16	$4.58	$5.04
HOSP/CON	$1.59	$1.73	$1.89	$2.08	$2.28
HOTEL/WO	$1.59	$1.73	$1.89	$2.07	$2.28
LIB/CHUR	$1.57	$1.71	$1.86	$2.04	$2.25
Lt. Manufacturing	$2.44	$2.66	$2.90	$3.19	$3.51
PROF BLD	$1.59	$1.73	$1.88	$2.07	$2.28
RESTAURANT	$3.64	$3.96	$4.32	$4.75	$5.22
SCHOOLS	$1.66	$1.80	$1.97	$2.16	$2.38
STRP/MAL	$2.45	$2.67	$2.91	$3.20	$3.52
WRHSE	$2.44	$2.66	$2.90	$3.19	$3.51

High Industrial Users [1]	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Rate per MG of FLOW	$ 858.72	$ 936.01	$ 1,020.25	$ 1,122.27	$ 1,234.50
Rate per 1,000 lbs of BOD	$ 290.00	$ 310.00	$ 340.00	$ 370.00	$ 410.00
Rate per 1,000 lbs of TSS	$ 240.00	$ 260.00	$ 280.00	$ 310.00	$ 340.00

1. The City currently does not have high industrial users, however these will be the applicable charges.

5.2.4 Non-Metered Non-Residential Flat Rates

The City also has a number of accounts that are currently non-metered with approximately 509 Non-Residential accounts. The City's current billing method will remain intact, which varies based on type of account; however, the rates will be increased based on the five-year revenue requirements. As such, non-metered accounts will continue to recover approximately 12% of total revenue. Once these accounts are metered, their rates will be charged based on actual usage and the size of installed meter and the revenue generated by non-metered accounts will decrease as meter conversions occur. Table 5-24 shows five years of proposed flat monthly rates for each non-metered non-residential customer category.

Table 5-25: Non-Metered Non-Residential Flat Monthly Rates by Category

Non-Metered Non-Residential Sewer Flat Rates	Units	Current Rates	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
CAR DLR and Dept/Ret	SEWER USE/BLDG/1000	$12.13	$13.22	$14.41	$15.71	$17.28	$19.01
CAR SERV	SEWER USE/BAYS	$10.50	$11.45	$12.48	$13.60	$14.96	$16.45
GAME	SEWER USE/BLDG/1000	$36.78	$40.09	$43.70	$47.63	$52.39	$57.63
GROC/MOR	SEWER USE/BLDG/1000	$21.57	$23.51	$25.63	$27.93	$30.73	$33.80
HOSP/CON	SEWER USE/BEDS	$10.10	$11.01	$12.00	$13.08	$14.39	$15.83
HOTEL/W	SEWER USE/ROOMS	$22.43	$24.45	$26.65	$29.05	$31.95	$35.15
HOTEL/WO	SEWER USE/ROOMS	$13.14	$14.32	$15.61	$17.02	$18.72	$20.59
LIB/CHUR	SEWER USE/SEATING	$0.32	$0.35	$0.38	$0.41	$0.46	$0.50
OPN/AIR	SEWER USE/SEATING	$0.08	$0.09	$0.09	$0.10	$0.11	$0.12
PROF BLD	SEWER USE/BLDG/1000	$24.26	$26.44	$28.82	$31.42	$34.56	$38.02
REST IN	SEWER USE/SEATING	$4.48	$4.88	$5.32	$5.80	$6.38	$7.02
REST OUT	SEWER USE/BLDG/1000	$44.81	$48.84	$53.24	$58.03	$63.83	$70.22
SCHOOLS	SEWER USE/STUDENTS	$1.01	$1.10	$1.20	$1.31	$1.44	$1.58
STRP/MAL	SEWER USE/BLDG/1000	$26.27	$28.63	$31.21	$34.02	$37.42	$41.16
WRHSE	SEWER USE/BLDG/1000	$1.63	$1.78	$1.94	$2.11	$2.32	$2.55

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APPENDIX A – NON-METERED CURRENT RATES

Non-Metered Non-Residential Sewer Flat Rates	Units	Current Rates
CAR DLR and Dept/Ret	SEWER USE/BLDG/1000	$12.13
CAR SERV	SEWER USE/BAYS	$10.50
GAME	SEWER USE/BLDG/1000	$36.78
GROC/MOR	SEWER USE/BLDG/1000	$21.57
HOSP/CON	SEWER USE/BEDS	$10.10
HOTEL/W	SEWER USE/ROOMS	$22.43
HOTEL/WO	SEWER USE/ROOMS	$13.14
LIB/CHUR	SEWER USE/SEATING	$0.32
OPN/AIR	SEWER USE/SEATING	$0.08
PROF BLD	SEWER USE/BLDG/1000	$24.26
REST IN	SEWER USE/SEATING	$4.48
REST OUT	SEWER USE/BLDG/1000	$44.81
SCHOOLS	SEWER USE/STUDENTS	$1.01
STRP/MAL	SEWER USE/BLDG/1000	$26.27
WRHSE	SEWER USE/BLDG/1000	$1.63

APPENDIX B – DETAILED CIP

Project #	Water System Improvements - Scenario 3			FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	FYE 2022	FYE 2023	FYE 2024
W-06	System Upgrades, H St to Madera Ave	Expansion	$265,000		$0	$0	$10,000	$255,000				
W-08	Water Main Upgrades - 10th St.	Expansion	$780,000		$0	$0	$10,000	$770,000				
W-09	System Upgrade - River Crossing @ Gateway	Expansion	$205,000	$20,000	$185,000							
W-17	Well #27 - Pipeline Outfall Ext., Almond/Winery	Expansion	$575,000	$0	$45,000	$530,000						
W-03	Water Main Upgrades - Locations 1-12	Expansion	$850,000			$850,000						
W-26	Water Tower Demolition	Deficiency/R&R	$300,000		$35,000	$265,000						
W-22	Water Tower Recoating	Deficiency/R&R	$500,000		$1,500,000							
W-20	Replace pumps at well No. 28 at Story & Tozer Road	Deficiency/R&R	$500,000			$500,000						
W-04	Water Main Upgrades - Locations 13-23	Expansion	$1,500,000			$1,500,000						
Master Plan Recommendations												
FF-1	Maple St Pipe - From Pine St to Noble St	Deficiency/R&R	$53,713	$0	$53,713							
FF-2	Rotan Ave Pipe - From Howard Rd to Plumas St	Deficiency/R&R	$40,149	$0	$40,149							
FF-3	Plumas St Pipe From Rotan Ave approx 330 ft west	Deficiency/R&R	$17,904	$0	$17,904							
FF-4	Olive Ave Pipe From Pine St to Noble St	Deficiency/R&R	$53,671	$0	$53,671							
PNW-29	Pipe Aviation Dr Crossing Airport Dr to connect 12-inch lines	Deficiency/R&R	$6,617	$0					$6,617			
PNW-30	Pipe Aviation Dr Connect existing 12-inch lines in Aviation Dr near Falcon Dr	Deficiency/R&R	$12,499	$0					$12,499			
PSW-45	Pipe, Almond Ave, From Pine St to Stadium Rd	Deficiency/R&R	$276,000					$0	$44,000	$94,000		
PSW-50	Pipe, Pecan Ave, From approx 480 ft w/o Monterey St to Monterey St	Deficiency/R&R	$35,290	$10,587								
PSE-3	Pipe, Pecan Ave, From Madera Ave to approx 760 ft e/o Madera Ave	Deficiency/R&R	$55,876						$50,283			
GW-1	Well, Well No. 37, Granada n/o Cleveland	Deficiency/R&R	$1,012,000	$1,012,000								
GW-2	Well, Well No. 35, Ellis St approx 970 ft w/o Chapin St	Deficiency/R&R	$2,011,000	$0	$0			$500,000	$1,511,000			
GW-3	Well, Well No. 36, Hwy 145 and Indigo Dr	Deficiency/R&R	$2,011,000			$120,660						
	Study of Local Hydrology and Well Performancelissues (AECOM)	Deficiency/R&R	$20,000	$20,000								
	Retrofit of 4 wells with Variable Frequency Drives	Deficiency/R&R	$160,000	$160,000								
T-1	Above Ground Storage 7 MG Tank at Ave. 17 & RD. 27	Deficiency/R&R	$9,648,493		$288,630	$226,781	$147,260	$5,943,425	$3,042,397			
PS-1	Pump Station for Tank at Ave. 17 & Road 27	Deficiency/R&R	$6,731,507		$201,370	$158,219	$102,740	$4,146,575	$2,122,603			
PNE-4	Pipe, Lake Street (Road 27) 24" from Ellis to Avenue 17	Deficiency/R&R	$700,000		$0	$60,000	$25,000	$615,000				
PNE-3	12" Lake Martin to Avenue 17	Deficiency/R&R	$93,357	$0	$0	$9,336	$3,734	$80,287				
	Water Distribution System Conditon Assessment Study	Deficiency/R&R	$300,000	$300,000								
	Sycamore 7th to Clinton replace 2" Galvanized line. 500 feet	Deficiency/R&R	$75,000	$0	$75,000							
	Valve replacement Down town area 26 valves	Deficiency/R&R	$130,000	$0	$130,000							
	Fourth & Gateway Valve replacement and 12 " line to Well 22	Deficiency/R&R	$250,000					$30,000	$220,000			
	Meter Shop	Deficiency/R&R	$300,000		$50,000	$250,000						
	Average Annual R&R CIP	Deficiency/R&R			$2,000,000	$2,000,000	$2,000,000	$2,000,000	$4,000,000	$4,000,000	$4,000,000	$4,000,000
	Water Feasibility Project - New Water Supply	Deficiency/R&R		$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000
	Total Scenario 3 CIP			**$1,672,587**	**$4,825,437**	**$6,619,996**	**$2,448,734**	**$14,490,287**	**$11,159,399**	**$4,244,000**	**$4,150,000**	**$4,150,000**

Sewer System Improvements - Scenario 2			FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021	FYE 2022	FYE 2023	FYE 2024
Sewer Main, Manhole Covers	Deficiency/R&R			$10,000							
Schnoor Ave. Trunk Sewer System	Deficiency/R&R			$40,000	$565,000						
Pipe, Wessmith Way, 190ft e/o Lake St (Road 27) to Lake St (Road 27)	Deficiency/R&R	45600		$24,219							
Pipe, Sherwood Way, Lake St (Road 27) to 220ft w/o Nebraska Ave	Deficiency/R&R	$463,200		$246,016							
Lift Station, Fairgrounds Lift Station Pump Capacity Upgrade	Deficiency/R&R	$450,000		$288,000							
WWTP Name Plate Defeciencies - Influent Lift Station Expansion	Deficiency/R&R	$2,600,000			$0	$0					
WWTP Name Plate Defeciencies - Sludge Thickener Class B solids	Deficiency/R&R	$3,500,000					$200,000	$3,300,000			
Airport Lift Station replacement of pumps	Deficiency/R&R	$150,000			$20,000	$130,000					
Mainberry between Howard & Sunset Relocate. 2,800 feet	Deficiency/R&R	$420,000			$20,000	$400,000					
Doubletree between Westberry & Liberty Lane Replace laterals 700 Feet	Deficiency/R&R	$50,000			$50,000						
Sewer System Condition Assessment and Rehabilitation Program	Deficiency/R&R	332000		$114,000	$218,000						
Sewer line Video Inspection Services	Deficiency/R&R	613000			$613,000						
Annual Depreciation Repair	Deficiency/R&R	3423855				$1,141,285	$1,141,285	$1,141,285	$2,282,571	$2,282,571	$2,282,571
			$0	**$722,235**	**$1,486,000**	**$1,671,285**	**$1,341,285**	**$4,441,285**	**$2,282,571**	**$2,282,571**	**$2,282,571**

APPENDIX C - FINANCIAL PRO FORMA

Water Enterprise Fund			FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Revenues							
Revenues from Current Rates			**$5,322,286**	**$5,322,286**	**$5,322,286**	**$5,322,286**	**$5,322,286**
Base Rate User Charges			1,487,109	1,487,109	1,487,109	1,487,109	1,487,109
Flat Rate User Charges			969,301	969,301	969,301	969,301	969,301
Commodity User Charges			2,865,876	2,865,876	2,865,876	2,865,876	2,865,876
	Revenue Adjustments						
	%	Months					
FYE 2016	30.0%	August	$1,463,629	$1,596,686	$1,596,686	$1,596,686	$1,596,686
FYE 2017	30.0%	July		$2,075,692	$2,075,692	$2,075,692	$2,075,692
FYE 2018	20.0%	July			$1,798,933	$1,798,933	$1,798,933
FYE 2019	10.0%	July				$1,079,360	$1,079,360
FYE 2020	3.0%	July					$356,189
FYE 2021	4.0%	July					
FYE 2022	4.0%	July					
FYE 2023	4.0%	July					
FYE 2024	4.0%	July					
			$1,463,629	$3,672,377	$5,471,310	$6,550,670	$6,906,858
Revenues							
Total Revenue from Rates			$6,785,915	$8,994,663	$10,793,596	$11,872,956	$12,229,144
Other Revenues			$171,115	$172,826	$174,554	$176,300	$178,063
Total Revenues			**$6,957,029**	**$9,167,489**	**$10,968,150**	**$12,049,255**	**$12,407,207**
O&M Expenditures							
Dept 709: Water Utility - Billing/Collections			$684,556	$685,327	$686,121	$686,939	$687,782
Dept 711: Water Utility - Maint./Ops.			3,655,748	3,807,888	3,966,731	4,132,585	4,305,773
Dept 713: Water Utility - Quality Control			873,516	908,968	945,947	984,520	1,024,760
Total Operating Expenditures			**$5,213,821**	**$5,402,184**	**$5,598,799**	**$5,804,044**	**$6,018,315**
Net Revenues w/o Debt			**$1,743,209**	**$3,765,305**	**$5,369,351**	**$6,245,211**	**$6,388,892**
New Debt							
Proposed Debt Issue			$0	$0	$0	$0	$27,272,727
Debt Proceeds			$0	$0	$0	$0	$24,000,000
Debt Service							
Bond Trustee Fees			$1,200	$1,200	$1,200	$1,200	$1,200
Amortization Expense - 2006 bond			$3,500	$3,500	$3,500	$3,500	$3,500
Madera PFA Water & Wastewater Revenue B			$153,862	$153,769	$153,583	$153,806	$153,568
Madera PFA Water Revenue Bonds, Series 20			$781,113	$779,513	$782,513	$778,063	$783,463
Bond Trustee Fees			$3,700	$3,700	$3,700	$3,700	$3,700
Amortization Expense-2010 bond			$15,400	$15,400	$15,400	$15,400	$15,400
Proposed Debt Issue			$0	$0	$0	$0	$1,774,130
Total Debt Service			**$958,775**	**$957,082**	**$959,895**	**$955,668**	**$2,734,961**
Capital Expenditures							
Repair & Replacement Costs			$1,719,352	$4,876,715	$4,048,292	$2,681,519	$15,164,100
NET CASH FLOWS			**$784,434**	**$2,808,224**	**$4,409,456**	**$5,289,543**	**$3,653,931**
BEGINNING BALANCES			**$6,791,393**	**$5,901,354**	**$3,857,011**	**$4,245,660**	**$6,906,985**
Plus: Debt Proceeds			**$0**	**$0**	**$0**	**$0**	**$24,000,000**
Plus: Interest Earnings			$44,878	$24,148	$27,485	$53,301	$0
Less: R&R CIP			*$1,719,352*	*$4,876,715*	*$4,048,292*	*$2,681,519*	*$15,164,100*
ENDING BALANCES			**$5,901,354**	**$3,857,011**	**$4,245,660**	**$6,906,985**	**$19,396,816**
TARGET BALANCES			$8,188,225	$8,235,316	$8,284,470	$8,335,781	$8,389,348
Coverage Target			120%	120%	120%	120%	120%
Debt Coverage			**182%**	**393%**	**559%**	**653%**	**234%**

Sewer Cash Flows				FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
Revenues								
	Revenues under Existing Rates			$5,861,340	$5,861,340	$5,861,340	$5,861,340	$5,861,340
	Revenue Adjustments							
Year	%		Months					
FY 2016	9.0%	August	11	483,561	527,521	527,521	527,521	527,521
FY 2017	9.0%	July	12		574,997	574,997	574,997	574,997
FY 2018	9.0%	July	12			626,747	626,747	626,747
FY 2019	10.0%	July	12				759,061	759,061
FY 2020	10.0%	July	12					834,967
FY 2021	5.0%	July	12					
FY 2022	5.0%	July	12					
FY 2023	4.0%	July	12					
FY 2024	4.0%	July	12					
			Total Revenue Adjustments:	**$483,561**	**$1,102,518**	**$1,729,265**	**$2,488,326**	**$3,323,292**
Revenues								
	Total Revenue from Rates			$6,344,901	$6,963,858	$7,590,605	$8,349,666	$9,184,632
	Other Revenues			533,766	537,148	540,564	544,014	547,499
	Total Revenues			**$6,878,666**	**$7,501,006**	**$8,131,169**	**$8,893,680**	**$9,732,131**
Expenditures								
	Dept : Undesignated Activity			-	-	-	-	-
	Dept 502: Sewer Utility - Finance Department			329,430	339,313	349,492	359,977	370,776
	Dept 508: Sewer Utility - Maint./Ops.			1,424,300	1,482,246	1,542,690	1,605,747	1,671,534
	Dept 509: Sewer Utility - W.W.T.P.			2,421,346	2,508,785	2,599,588	2,693,892	2,791,840
	Dept 510: Sewer Utility - Billing/Collections			0	0	0	0	0
	Dept 511: Sewer Utility- Capital Outlay			44,530	45,866	47,242	48,659	50,119
	Total Operating Expenditures			**$4,219,606**	**$4,376,210**	**$4,539,013**	**$4,708,275**	**$4,884,270**
	Net Revenues w/o Debt			**$2,747,550**	**$3,170,662**	**$3,639,399**	**$4,234,064**	**$4,897,980**
Debt Service								
	Amortization Expense			23,297	23,995	24,715	25,457	26,220
	Bond 2006-Trustee Fees			5,665	5,835	6,010	6,190	6,376
	Madera PFA Water & Wastewater Revenue Bonds, Series 2006			$2,157,801	$2,157,801	$2,156,494	$2,153,880	$2,157,007
	Loan Fees-IBank loan			27,084	27,896	28,733	29,595	30,483
	Interest Expense-IBank loan			259,069	266,841	274,846	283,091	291,584
	Principal Repayment-IBank loan			286,216	294,803	303,647	312,756	322,139
	Proposed Debt Issue			-	-	-	-	-
	Total Debt Service			**2,759,131**	**2,777,171**	**2,794,446**	**2,810,970**	**2,833,810**
Capital Expenditures								
	Repair & Replacement Costs			$0	$766,442	$1,608,494	$1,845,234	$1,510,505
	Net Cash Flow			**($11,581)**	**$393,491**	**$844,953**	**$1,423,094**	**$2,064,170**
	Beginning Balances			**$7,207,613**	**$7,256,915**	**$6,941,317**	**$6,227,638**	**$5,851,194**
	Plus: Debt Proceeds			$0	$0	$0	$0	$0
	Plus: Interest Earnings			$60,884	$57,352	$49,863	$45,696	$51,227
	Less: R&R CIP			**0**	**766,442**	**1,608,494**	**1,845,234**	**1,510,505**
	Ending Balances			**$7,256,915**	**$6,941,317**	**$6,227,638**	**$5,851,194**	**$6,456,087**
	Target Balances			$3,337,472	$3,376,623	$3,417,324	$3,459,640	$3,503,638
	Coverage Target			120%	120%	120%	120%	120%
	Debt Coverage			**127%**	**147%**	**168%**	**196%**	**226%**

APPENDIX D – LOADING FACTORS

DESCRIPTION	UNIT OF MEASURE	FLOW (gpd)	COD (lb/day)	SOLIDS (lb/day)	COD (mg/L)	BOD (mg/L) =COD*0.6	SS (mg/L)
RESIDENTIAL							
Single Family Home	Dwelling Unit	260	1.22	0.59	563	338	272
Condominiums	Dwelling Unit	195	0.92	0.44	566	339	271
Multi-Unit Residential	Dwelling Unit	156	0.73	0.35	561	337	269
Mobile Home Parks	No. of Spaces	156	0.73	0.35	561	337	269
COMMERCIAL							
Hotel/Motel/Rooming House	Room	125	0.54	0.28	518	311	269
Store	1,000 sq ft	100	0.43	0.23	516	309	276
Supermarket	1,000 sq ft	150	2.00	1.00	1599	959	799
Shopping Center	1,000 sq ft	325	3.00	1.17	1107	664	432
Regional Mall	1,000 sq ft	150	2.10	0.77	1679	1007	616
Office Building	1,000 sq ft	200	0.86	0.45	516	309	270
Medical, Dental, Veterinary Clinic or Building	1,000 sq ft	300	1.29	0.68	516	309	272
Restaurant	1,000 sq ft	1,000	16.68	5.00	2000	1200	600
Indoor Theatre	1,000 sq ft	125	0.54	0.28	518	311	269
Car Wash Tunnel - No Recyclin	1,000 sq ft	3,700	15.86	8.33	514	308	270
Car Wash Tunnel - Recycling	1,000 sq ft	2,700	11.74	6.16	521	313	274
Car Wash - Wand	1,000 sq ft	700	3.00	1.58	514	308	271
Bank, Credit Union	1,000 sq ft	100	0.43	0.23	516	309	276
Service Shop, Vehicle Maintenance & Repair Shop	1,000 sq ft	100	0.43	0.23	516	309	276
Animal Kennels	1,000 sq ft	100	0.43	0.23	516	309	276
Gas Station	1,000 sq ft	100	0.43	0.23	516	309	276
Auto Sales	1,000 sq ft	100	0.43	0.23	516	309	276
Wholesale Outlet	1,000 sq ft	100	0.43	0.23	516	309	276
Nursery/Greenhouse	1,000 sq ft	25	0.11	0.06	528	317	288
Manufacturing	1,000 sq ft	200	1.86	0.70	1115	669	420
Light Manufacturing	1,000 sq ft	25	0.23	0.09	1103	662	432
Lumber Yard	1,000 sq ft	25	0.23	0.09	1103	662	432
Warehousing	1,000 sq ft	25	0.23	0.09	1103	662	432
Open Storage	1,000 sq ft	25	0.23	0.09	1103	662	432
Drive-in Theatre	1,000 sq ft	20	0.09	0.05	540	324	300
Night Club	1,000 sq ft	350	1.50	0.79	514	308	271
Bowling/Skating	1,000 sq ft	150	1.76	0.55	1407	844	440
Club& Lodge Halls	1,000 sq ft	125	0.54	0.27	518	311	259
Auditorium, Amusement	1,000 sq ft	350	1.50	0.79	514	308	271
Golf Course and Park (Structures and Improvements)	1,000 sq ft	100	0.43	0.23	516	309	276
Campground, Marina, Recreational Vehicle Park	Sites, Slips, or Spaces	55	0.34	0.14	741	445	305
Convalescent Home	Bed	125	0.54	0.28	518	311	269
Horse Stables	Stalls	25	0.23	0.09	1103	662	432
Laundromat	1,000 sq ft	3,825	16.40	8.61	514	308	270
Mortuary, Funeral Home	1,000 sq ft	100	1.33	0.67	1595	957	803
Health Spa, Gymnasium w/Showers	1,000 sq ft	600	2.58	1.35	516	309	270
Health Spa, Gymnasium w/o Showers	1,000 sq ft	300	1.29	0.68	516	309	272
Convention Center, Fairground, Racetrack, Sports Stadium/Arena	Average Daily Attendance	10	0.04	0.02	480	288	240
INSTITUTIONAL							
College/University	Student	20	0.09	0.05	540	324	300
Private School	1,000 sq ft	200	0.86	0.45	516	309	270
Library, Museum	1,000 sq ft	100	0.43	0.23	516	309	276
Post Office (Local)	1,000 sq ft	100	0.43	0.23	516	309	276
Post Office (Regional)	1,000 sq ft	25	0.23	0.09	1103	662	432
Church	1,000 sq ft	50	0.21	0.11	504	302	264

Source: LACSD Revenue Program Report pg. 21-22

lb/day to mg/L conversion
=(lb/day)*(1,000,000/gpd)*(1/8.34)

***Duplex, Triplex, and Fourplex are now considered "Multi-Unit Residential"**
when modeling be careful to note the number of units listed for these types of residences

Return to Agenda

REPORT TO CITY COUNCIL

MEETING DATE: May 20, 2015

AGENDA ITEM NUMBER: C-4

Approved By:

PUBLIC WORKS DIRECTOR

CITY ADMINISTRATOR

SUBJECT:

Consideration of an Urgency Ordinance Enacting Water Regulations in Response to the Governor's Declaration of a State of Emergency and Mandates for Water Conservation

and,

Consideration of Introduction and First Reading of an Ordinance Regarding Water Regulations

and,

Consideration of a Resolution Enacting Drought Water Restriction Level C

RECOMMENDATION:

Staff recommends that the Council consider the proposed water regulations and adopt them as an urgency ordinance and take parallel action by introducing an identical ordinance for adoption pursuant to the non-urgency process; Staff further recommends that the Council adopt a resolution enacting drought water restriction Level C as defined in the new ordinance.

SUMMARY:

The Council is being asked to implement new water regulations that will restrict water usage, based on progressive levels that can be enacted as drought condition worsen and water reductions become necessary to meet State water conservation mandates. The immediate significant change would be to limit outdoor watering to one day per week by enacting the proposed level C Restrictions. If necessary for further water conservation, the subsequent level of restriction would eliminate all outdoor watering except for drip irrigation of trees and bushes. If compliance is still not achieved, the next level of restrictions would eliminate all outdoor watering, As an Alternative, the Council could choose to implement an ordinance to place residents on specific maximum water budgets, with fines for overages. Implementation of this alternative would not be feasible until the required software tools are in place.

DISCUSSION:

The continued drought conditions prompted the Governor to declare a drought state of emergency over a year ago. On April 1st of this year, the Governor enacted a statewide mandatory 25% water reduction, with subsequent regulations being drafted by the State Water Resources Control Board. The City of Madera has been identified as a tier seven water supplier that is being mandated to reduce residential consumption on a per capita basis of 28% from 2013 consumption levels. The state has determined that

we have already reduced consumption by 9% which leaves an addition net reduction of 19% to meet the State mandates.

Currently, the Water Department is operating based on our Water Management Plan drought emergency contingency plan at stage III restrictions, which include increasing the water conservation program staff to four employees to provide public information and enforcement when necessary. Water conservation activities under stage III have been largely focused on monitoring visible water wasting, and educating the public about the regulations and means of conserving water. The ratio of public contact/informal warnings verses written citations is about 3:1.

Studies from 2010 found that 58% of residential water usage in California is attributed to outside watering. While these ratios have undoubtedly declined from increased public awareness of the issues and water meters which were installed in 2013, it is still believed that there is a significant percentage of water that is utilized in outdoor watering. Hence, the biggest potential for saving is to try and reduce water consumption by restricting when outdoor watering can occur. Staff is hopeful that changing from watering two days a week to one day a week will provide us with a significant decrease in consumption; the actual percentage of reduction is highly speculative. Our intention is to implement these measures in good faith of meeting our goal so that the State does not levy any fines against the City. These fines can be up to $10,000 per day. If the results of the restriction do not yield sufficient reductions to appease the State, we would then recommend moving to the higher levels of water restrictions.

The regulations are being adopted as an urgency ordinance, but citations for infractions of the new provisions would not be implemented for the first 30 days.

Another alternate approach to reductions is to place customers on specific water consumption budgets; allowing them to manage where and when they use their allocation of water. Enforcement of the budgets would be achieved through significant fines for overages as has been implemented in other jurisdictions. Implementing this method has two problems.

First there is a due process issue. Customers would need to be provided a means to contest fines, which is impracticable for the City if experienced on a large scale. The Governor has requested the State Legislature enact legislation to empower local authorities to do enforcement of fines administratively rather than as infractions, but this power does not yet exist.

Second, we currently do not have the means for the public to readily monitor their own consumption. While we currently can look up usage for individual accounts, it is not practical for staff to do so for all 13,000 customers. There is software available that can make the information available to the public on-line and in monthly statements, which would even have the ability to push out warnings of excessive usage patterns. However, the City's current systems do not provide this functionality. We are currently in the process of converting our existing water meter data management software to a new version which has the capacity to do these things if we opt for a few additional features that are available. If the current effort to complete the transfer of operating systems will still take several months before it is fully functional. Therefore, we do not see using water budgets and fines as an initial methodology for reducing water consumption, but these could be considered in the future.

NEW PROVISIONS:

The proposed changes to the Municipal Ordinance restricting water usage are detailed in the attached ordinance and the principal provisions are summarized below:

Drought Levels

A series of 5 drought water restriction levels are proposed to be codified in the Municipal code which can be enacted when necessary by a resolution of the City Council. They are as follows:

Level A
Limited Provisions:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 pm to 10:00 am.

Level B
Moderate Provisions:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 pm to 10:00 am and restricted to usage on Sunday and Thursday for even addressed parcels and Saturday and Wednesday for odd addressed parcels. *(This matches current restrictions that are in place)*

Level C
Significant Provisions:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 pm to 10:00 am and restricted to usage on Sunday for even addressed parcels and Saturday for odd addressed parcels. *(This is the level currently being suggested)*

Level D
Aggressive Provisions:

Outdoor application of water for irrigation of plants shall be limited drip system designed to only irrigate trees and bushes to minimally maintain their viability. Irrigating of lawn/turf using any method of watering shall be prohibited.

Level E
Extreme Provisions:

All Outdoor application of water for irrigation of plants other than editable crops for personal consumption shall be eliminated.

Importation of Water

Other than recycled or "Gray" water, utilizing water from outside of the City for outdoor watering is prohibited. This prevents people from obtaining water from wells surrounding the City for landscape irrigation which has the same impact on our aquifer as if they used City water.

Exceptions

The proposed ordinance has been written to try and address the most likely situations, but there will always be special cases. Hence, a provision that allows for the Public Works Department to grant exceptions to the regulations in cases where it is impractical to enforce the provisions is included in the proposed ordinance. The criteria for granting exceptions is when a "circumstance causes a severe hardship that is unique and not common to other water customers, and would be significantly injurious to public health, safety, public economic welfare, or would by its implementation precludes the reasonable ability to enjoy the functionality of the premises.... Issues of convenience for economic efficiencies shall not constitute cause for exceptions hereunder. The Department in granting the exceptions may make such conditions as it deems necessary to maximize water conservation. Examples include but are not limited to; allowing a playfield to be watered on days when is not normally used, preserving significant wildlife habitat, and accommodations for special public events, etc." This will allow situations such as allowing additional watering needed to maintain a playing field in a park so that it does not prevent the field from being lost.

There a few hot button topics that while they may not represent a large amount of water, the Public regularly complain about them and we recommend we address them as follows:

Fundraising Car Washes

The typical fundraising carwashes for a funeral donations, sports team, church etc. is allowed under our current ordinance. The Council could, if it preferred, prohibit them. As an alternative, car washes could be required to conform with a set of criteria that attempts to implement some controls and discourage unnecessary water wasting, such as:

Community fund raising events for recognized nonprofit organization may hold car washes provided they comply with the following:

1. Register with and receive approval from the Public Works Department for the carwash a minimum of 10 days in advance of the event.
2. No more than 6 events shall be held by any organization in a year.
3. Washing shall be performed using best practices to conserve water, including but not limited to use of power washers in place of regular hose pressure.
4. The event shall endeavor to not use more than 25 gals per vehicle.
5. Events must be held where the water is supplied from a metered water service.

Recreational Water

Some members of the public have expressed irritation that residents with pools are not restricted from using water for recreational use while their landscape irrigation is being restricted. Some jurisdictions are considering moratoriums on new pools, which staff has not recommended. Currently, new pools or changing water in pools is not prohibited. The current provision restricts "frequent empting of a pool between May 1 and September 30."

No new restrictions have been recommended due to the difficulty in enforcing the provisions on pools that are mostly located in private rear yards which are generally outside of public view. The Council could consider requiring additional conservation measures for pools during the later drought levels D and E when lawns would also be lost. A possible set of restrictions could be:

- When water restrictions are in levels D and E, all outdoor recreation water bodies such as pools, spas, etc, must have covers in place when not occupied in order to reduce evaporation.
- The changing of more than 50% of water in outdoor swimming pools, recreational or ornamental water bodies, water fountains etc. is prohibited during drought levels D and E. This includes but is not limited to: Wading Pools and water slides over 20 gallons capacity. Routine filling to maintain water levels is acceptable and water necessary to maintain wildlife habitat is permissible.

FINANCIAL IMPACT:

The expenses for implementing and administering these enforcement issues occur within the Water Fund and would not have any impact on the General Fund. The forced reduction in consumption would have the effect of reducing revenues to the water budgets, but would not cause equal reductions in expenses. Reductions in revenues could result in the Fund Balance being reduced and/or maintenance and Capital Projects having to be delayed causing increased deferred liabilities in the water system infrastructure.

In a separate agenda item new water and sewer rates are being considered for adoption. The proposed rates anticipate an immediate 15% reduction in overall consumption based on the State's mandate to reduce residential consumption. It assumes an additional 2% reduction in each of the following four years. Hence, depending on the actual amount of reductions we achieve the impact may not be significant. If restrictions were to be lifted or consumption not achieved and revenue continued at historical levels any unanticipated increases in revenue could be used to reduce scheduled rate increases.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The proposed action is not specifically addressed as part of action Plan, but is not in conflict with it and is sympathetic of the underling principals of the 2025 Plan.

ORDINANCE NO.____

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING PORTIONS OF CHAPTER 5, OF TITLE V OF THE MADERA MUNICIPAL CODE RELATING TO WATER SERVICE RESTRICTIONS

WHEREAS, the Governor of the State of California has declared a State of Emergency to exist throughout the State of California due to severe drought conditions.

WHEREAS, on April 1, 2015, the Governor issued Executive Order B-29-15, which directed the State Water Resources Control Board (Water Board), to impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016.

WHEREAS, these restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013.

WHEREAS, on April 7, 2015, the Water Board issued a Draft Regulatory Framework, which could require the City of Madera to reduce water usage by 32%.

WHEREAS, the City needs to prepare for the necessary reductions in water usage by amending the Municipal Code to specifically provide for the City Council to respond to drought emergencies by adopting a resolution mandating water usage regulations on customers and penalties for violations.

WHEREAS, in adopting this urgency ordinance, the Council finds that it is needed for the immediate preservation of the public peace, health, and safety. This finding is based upon the State of Emergency declared by the Governor for drought conditions, the pending Water Board regulations that will mandate Madera reduce water usage by as much as 32% from 2013 levels, and the need to begin taking steps to meet that reduction in water usage before a regular ordinance can be adopted, all for the benefit of the community in addressing the drought, and as further supported by the preceding findings.

THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Section 13, of Chapter 5, of Title V of the Madera Municipal Code is hereby amended to read as follows:

(A) Drought Levels: When the City Council by resolution determines that water supplies are limited and additional conservation measures are necessary to reduce water consumption, the Council may enact one of five drought water restriction levels A through E as set forth in this subsection, and restrictions under each section shall be enforced for such period of time as designated by the City Council or until lifted by them by separate resolution.

Level A
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by limited means, the following restrictions shall apply:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m.

Level B
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by moderate means, the following restrictions shall apply:

Outdoor application of water for irrigation, recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m., and restricted to usage on Sunday and Thursday for parcels with even numbered street addresses and Saturday and Wednesday for parcels with odd numbered street addresses.

Level C
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by significant means, the following restrictions shall apply:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m., and restricted to usage on Sunday for parcels with even numbered street addresses and Saturday for parcels with odd numbered street addresses.

Level D
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by aggressive means, the following restrictions shall apply:

Outdoor application of water for irrigation of plants shall be limited drip system designed to only irrigate trees and bushes to minimally maintain their viability.

Level E

When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by extreme means, the following restrictions shall apply:

All outdoor application of water for irrigation of plants other than edible crops for personal consumption shall be eliminated.

(B) Exception: The City in enforcing the above provisions may use reasonable discretion in its interpretation in order to affect the water conservation purpose and reasonableness in application of the restrictions. Exception to these provisions may be granted by the Public Works Department when a written application for an exception is filed with the Public Works Department and the Department makes written determinations that compliance with these regulations in a particular circumstance causes a severe hardship that is unique and not common to other water customers, and would be significantly injurious to public health, safety, public economic welfare, or would by its implementation precludes the reasonable ability to enjoy the functionality of the premises. The burden of proof that enforcement of the provisions would cause severe hardships upon the applicants, and demonstration that a situation is unique and significantly injurious to the public interests is upon the applicant. Issues of convenience for economic efficiencies shall not constitute cause for exceptions hereunder. The Department in granting the exceptions may make such conditions as it deems necessary to maximize water conservation. Examples include but are not limited to; allowing a playfield to be watered on days when it is not normally used, preserving significant wildlife habitat, and accommodations for special public events, etc.

(C) Food for personal consumption: Watering of plants by drip irrigation that is grown as food for personal consumption (not for medicinal use) shall always be allowed to be watered on any day of the week between the hours of 7:00 p.m. to 10:00 a.m.

(D) Household Gray Water: Up to 100 gallons per household per parcel per day of reused domestic water from showers, washing, etc. "Gray Water" may be reutilized for outdoor watering, subject to applicable health and safety regulations.

(E) Importation of Water: Except as permitted elsewhere in this section, no water which is obtained from a source other than the City's municipal water system may be used for outdoor watering.

(F) Imported Recycled and Gray Water: Recycled or "gray" water imported from outside of the City may be used for outside watering with no restrictions other than applicable health and safety regulation.

(G) Penalties for Violation of Restrictions: Violation of the provisions of this section shall be an infraction, and fines shall be imposed pursuant to Section 1-9.06(B) of the Madera Municipal Code.

Section 3. Subsection (D) of Section 3, of Chapter 5, of Title V, of the Madera Municipal Code is hereby amended to read as follows:

> The city shall not approve and/or authorize any permit, entitlement, allow a new water service connection, or new utility account utilizing a service connection that does not have a water meter as required by this chapter. The city shall not approve and/or authorize any permit or entitlement, where the existing meter does not meet current standards. The meter must be replaced or improved to meet the current standards at the property owner's expense.

Section 4. Subsection (F) of Section 3, of Chapter 5, of Title V, of the Madera Municipal Code is hereby added to read as follows:

> No more than one meter per dwelling unit shall be installed on any residentially zoned property, except where there are four or more residential units a separate meter for landscaping and common facilities may be installed.

Section 5. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or void for any other reason.

Section 6. Effective Date. The City Council hereby declares, on the basis of the findings set forth above, that an emergency exists and that this Ordinance is necessary to preserve the public peace, health and safety. Accordingly, this Ordinance is adopted as an urgency ordinance and shall take effect and be in force immediately upon its adoption.

* * * * * * * * * *

ORDINANCE NO._____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING PORTIONS OF CHAPTER 5, OF TITLE V OF THE MADERA MUNICIPAL CODE RELATING TO WATER SERVICE RESTRICTIONS

WHEREAS, the Governor of the State of California has declared a State of Emergency to exist throughout the State of California due to severe drought conditions.

WHEREAS, on April 1, 2015, the Governor issued Executive Order B-29-15, which directed the State Water Resources Control Board (Water Board), to impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016.

WHEREAS, these restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013.

WHEREAS, on April 7, 2015, the Water Board issued a Draft Regulatory Framework, which could require the City of Madera to reduce water usage by 32%.

WHEREAS, the City needs to prepare for the necessary reductions in water usage by amending the Municipal Code to specifically provide for the City Council to respond to drought emergencies by adopting a resolution mandating water usage regulations on customers and penalties for violations.

WHEREAS, in adopting this urgency ordinance, the Council finds that it is needed for the immediate preservation of the public peace, health, and safety. This finding is based upon the State of Emergency declared by the Governor for drought conditions, the pending Water Board regulations that will mandate Madera reduce water usage by as much as 32% from 2013 levels, and the need to begin taking steps to meet that reduction in water usage before a regular ordinance can be adopted, all for the benefit of the community in addressing the drought, and as further supported by the preceding findings.

THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Section 13, of Chapter 5, of Title V of the Madera Municipal Code is hereby amended to read as follows:

(A) Drought Levels: When the City Council by resolution determines that water supplies are limited and additional conservation measures are necessary to reduce water consumption, the Council may enact one of five drought water restriction levels A through E as set forth in this subsection, and restrictions under each section shall be enforced for such period of time as designated by the City Council or until lifted by them by separate resolution.

Level A
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by limited means, the following restrictions shall apply:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m.

Level B
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by moderate means, the following restrictions shall apply:

Outdoor application of water for irrigation, recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m., and restricted to usage on Sunday and Thursday for parcels with even numbered street addresses and Saturday and Wednesday for parcels with odd numbered street addresses.

Level C
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by significant means, the following restrictions shall apply:

Outdoor application of water for irrigation and recreation uses shall be restricted to the hours of 7:00 p.m. to 10:00 a.m., and restricted to usage on Sunday for parcels with even numbered street addresses and Saturday for parcels with odd numbered street addresses.

Level D
When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by aggressive means, the following restrictions shall apply:

Outdoor application of water for irrigation of plants shall be limited drip system designed to only irrigate trees and bushes to minimally maintain their viability.

Level E

When the City Council by resolution determines it is warranted that additional water restrictions are necessary to reduce water consumption by extreme means, the following restrictions shall apply:

All outdoor application of water for irrigation of plants other than edible crops for personal consumption shall be eliminated.

(B) Exception: The City in enforcing the above provisions may use reasonable discretion in its interpretation in order to affect the water conservation purpose and reasonableness in application of the restrictions. Exception to these provisions may be granted by the Public Works Department when a written application for an exception is filed with the Public Works Department and the Department makes written determinations that compliance with these regulations in a particular circumstance causes a severe hardship that is unique and not common to other water customers, and would be significantly injurious to public health, safety, public economic welfare, or would by its implementation precludes the reasonable ability to enjoy the functionality of the premises. The burden of proof that enforcement of the provisions would cause severe hardships upon the applicants, and demonstration that a situation is unique and significantly injurious to the public interests is upon the applicant. Issues of convenience for economic efficiencies shall not constitute cause for exceptions hereunder. The Department in granting the exceptions may make such conditions as it deems necessary to maximize water conservation. Examples include but are not limited to; allowing a playfield to be watered on days when it is not normally used, preserving significant wildlife habitat, and accommodations for special public events, etc.

(C) Food for personal consumption: Watering of plants by drip irrigation that is grown as food for personal consumption (not for medicinal use) shall always be allowed to be watered on any day of the week between the hours of 7:00 p.m. to 10:00 a.m.

(D) Household Gray Water: Up to 100 gallons per household per parcel per day of reused domestic water from showers, washing, etc. "Gray Water" may be reutilized for outdoor watering, subject to applicable health and safety regulations.

(E) Importation of Water: Except as permitted elsewhere in this section, no water which is obtained from a source other than the City's municipal water system may be used for outdoor watering.

(F) Imported Recycled and Gray Water: Recycled or "gray" water imported from outside of the City may be used for outside watering with no restrictions other than applicable health and safety regulation.

(G) Penalties for Violation of Restrictions: Violation of the provisions of this section shall be an infraction, and fines shall be imposed pursuant to Section 1-9.06(B) of the Madera Municipal Code.

Section 3. Subsection (D) of Section 3, of Chapter 5, of Title V, of the Madera Municipal Code is hereby amended to read as follows:

> The city shall not approve and/or authorize any permit, entitlement, allow a new water service connection, or new utility account utilizing a service connection that does not have a water meter as required by this chapter. The city shall not approve and/or authorize any permit or entitlement, where the existing meter does not meet current standards. The meter must be replaced or improved to meet the current standards at the property owner's expense.

Section 4. Subsection (F) of Section 3, of Chapter 5, of Title V, of the Madera Municipal Code is hereby added to read as follows:

> No more than one meter per dwelling unit shall be installed on any residentially zoned property, except where there are four or more residential units a separate meter for landscaping and common facilities may be installed.

Section 5. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or void for any other reason.

Section 6. Effective Date. This ordinance shall be effective and of full force and effect at 12:01 a.m. on the 31st day after its passage.

* * * * * * * * * *

RESOLUTION NO. ____
A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ENACTING LEVEL C DROUGHT WATER RESTRICTIONS

WHEREAS, the Governor of the State of California has declared a State of Emergency to exist throughout the State of California due to severe drought conditions.

WHEREAS, on April 1, 2015, the Governor issued Executive Order B-29-15, which directed the State Water Resources Control Board (Water Board), to impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016.

WHEREAS, these restrictions will require water suppliers to California's cities and towns to reduce usage by 25% as compared to the amount used in 2013.

WHEREAS, on April 7, 2015, the Water Board issued a Draft Regulatory Framework, which could require the City of Madera to reduce water usage by 32%.

WHEREAS, section 5-5.13 provides for the City Council to determine and enact a level of water restrictions that is needed to provide additional conservation measures to address the severity of the situations and achieve desired water conservation for the City, and

WHEREAS, the City Council did consider recommendations to enact level C water restriction levels at its regular meeting on May 20, 2015, and determined level C water restrictions to be necessary for conservation of the City's water.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY finds orders and resolves as follows:

1 . The above recitals are true and correct.

2.Pursuant to Section 5-5.13 of the City of Madera Municipal Code, Drought water Restriction Level C is hereby enacted.

3. This resolution is effective immediately.

****

Return to Agenda

REPORT TO THE CITY COUNCIL

COUNCIL MEETING OF:
May 20, 2015

AGENDA ITEM NUMBER:
D-1

Approved By:

PLANNING MANAGER

CITY ADMINISTRATOR

Subject: Written Communication from the Madera Rescue Mission Requesting Waiver of Fees.

Recommendation: Council consider the request to absorb the cost of processing required applications.

Summary: On April 28, 2015, staff received two written communications from Mr. Mike Unger, Director of the Madera Rescue Mission. Within the written communications, Mr. Unger requested "to have all costs waived" associated with two pending required applications. Please see the attached communications.

The required application processes are borne out of an April 14, 2015 Planning Commission formal review of the Rescue Mission and its required conformance with the conditions of approval that govern the use at its current campus located at 332 Elm Avenue. With that review, two conditions of approval were found to be out of compliance, and the Planning Commission directed the applicant to take certain corrective steps. Each separate letter addresses the costs associated with those required processes.

The first letter (Exhibit A) references required improvements to water services. Condition No. 32 of the Rescue Mission use permit states: "Existing water service connections shall be upgraded to current City standards including water meters located within city right-of-way and backflow prevention device located within private property." The Planning Commission directed the Rescue Mission to "either install the required improvements or make an application for deferral of the required improvements listed in Condition No. 32." It is staff's understanding that costs prohibit the Rescue Mission from completing the improvements, and subsequently the Rescue Mission would opt to enter into a deferral agreement to defer those improvements to a later date. The Engineering Department fee to bring the deferral agreement request to the City Council is $325.00.

The second letter (Exhibit B) references a pending request to demolish an existing structure and install a new refrigeration unit on the Rescue Mission campus. The Municipal Code provides that whenever a property governed by a use permit experiences an intensification of the use, either operationally or structurally, the applicable use permit must be amended to reflect those alterations. A minor site plan review application must accompany the use permit amendment. The Rescue Mission is incorporating these proposed improvements into April 14, 2015 direction by the Planning Commission who further required the Rescue Mission to "make application to amend the use permit to better clarify Condition No. 10 and provisions for special events." The

Planning Department fees for amending the use permit and completing a minor site plan review are $1,545.50.

Although the Rescue Mission request under consideration by the City Council asks for a "waiver of fees" in order to complete the two Planning Commission directives, it is important to understand that fees are not summarily waived, but instead the costs of completing requested applications are redirected and absorbed by the General Fund. Staff still incurs a cost to process the application requests, and those costs are then borne not by the applicant but by the City.

On December 18, 2013, the City Council granted a similar request to the Rescue Mission wherein the City absorbed the cost associated with amendment to the use permit and a minor site plan review which allowed for the construction of an outdoor weight lifting shade structure and associated improvements to the Rescue Mission complex. Within the processing of that entitlement and subsequent reviews of the Rescue Mission's conditions of approval required by the Planning Commission, the City ultimately absorbed a total of approximately $10,000.00 in costs.

Fiscal Impact:

The fees assessed for processing Engineering Department documents and Planning Department entitlements partially recovers the costs expended in completing the requested applications. Without application of the fee schedule, the cost of completing the requested processes is absorbed by the General Fund.

Exhibit A

MRM
MADERA
RESCUE MISSION

P.O. Box 642 • Madera, CA 93639
Bus. (559) 675-8321 • Fax (559) 675-8073 • muruunger911@hotmail.com

April 27th 2015

To: Madera City Council
From: Madera Rescue Mission/Mike Unger
Subject: Waiver of fees, (Water Meters)

This letter shall serve as a formal request to be heard by the Madera City Counsel referencing two matters as indicated below:

1) A request to be heard by City Council on the matter of waiving all costs attached to fees pertaining to the installation of waters meters associated with and located at the Madera Rescue Mission; 332 Elm street as well as 1305 Clinton Street. This waiver addresses typical costs as approximated by staff, *(Mr. Boyle)* to be $500.00 to $600.00.
2) This request to be heard deals with a deferral of installation of these aforementioned water meters. These meters were mandated by the planning commission for installation at an earlier review date however they are cost prohibitive at this time. *(Current quotes range from $18,900.00 to $39,000.00)*

It is the intention of the Mission to be placed on a Council agenda that we might be heard and receive the subsequent allowances as mentioned above.

Please feel free to contact the writer should these requests in some way not meet with the appropriate verbiage or require amending.

Respectfully,

Pastor Mike Unger
Executive Director
Madera Rescue Mission

RECEIVED
City of Madera City Clerk
By: A Alvarez
Date: 4/28/15
c: City Administrater
City Attorney
Comm. Dev. Dir.
Planning Manager
Chief Building Official
Finance Director
City Engineer

Serving the Least the last and the Lost with the Life Changing Love of Christ

Exhibit B

MADERA RESCUE MISSION

P.O. Box 642 • Madera, CA 93639
Bus. (559) 675-8321 • Fax (559) 675-8073 • muruunger911@hotmail.com

April 27th 2015

To: Madera City Council
From: Madera Rescue Mission/Mike Unger
Subject: Waiver of fees, Demolition and Installation of walk in coolers

This letter shall serve as a formal request to be heard by the Madera City Counsel referencing the matter as indicated below:

This letter is intended to be a formal request to be heard by the City Council pertaining to a waiver of fees attached to the demolition of a current walk in cooler located at 332 Elm street, the Madera Rescue Mission. In addition we are seeking to have all costs waived in reference to the installation of a new C-train walk in cooler that would replace the above mentioned unattractive, inefficient unit. Staff specifically Mr. Boyle has indicated the above actions carry a combined fee cost of $1,545.00.

It is the intention of the Mission to be placed on a Council agenda that we might be heard and receive the subsequent allowances as mentioned above.

Please feel free to contact the writer should these requests in some way not meet with the appropriate verbiage or require amending.

Respectfully,

Pastor Mike Unger
Executive Director
Madera Rescue Mission

RECEIVED
City of Madera City Clerk
By: D. Alvarez
Date: 4/28/15
C: City Administrator
City Attorney
Comm. Dev. Dir.
Planning Manager
Chief Building Official
Finance Director
City Engineer

Serving the Least the last and the Lost with the Life Changing Love of Christ

Agenda: May 20, 2015
Item: D-2

Sonia Alvarez

Return to Agenda

From: Mester, Ellen [Ellen.Mester@maderacountylibrary.org]
Sent: Monday, May 11, 2015 10:46 AM
To: Sonia Alvarez
Subject: Agenda item for May 20 meeting

Hi Sonia,

I would like to give an informational presentation to the City Council at the May 20th meeting. There will be no action item, just information.

My presentation will discuss all the resources available at the Madera County Library, the programs offered, and the value we add to the City of Madera.
I have a power point presentation with two 1-minute video clips, so I will need approximately 10-15 minutes total. Can I bring my presentation on a flash drive? Will sound for the videos be available?

Please let me know what I need to do.
Thanks,

Ellen Mester
County Librarian
Madera County Library
121 N. G Street
Madera, CA 93637
559-675-7871

RECEIVED
City of Madera City Clerk
By: DAlvarez
Date: 5/4/15
C: City Administrator
City Attorney
Comm. Dev. Dir.

Return to Agenda

REPORT TO COUNCIL

COUNCIL MEETING OF May 20, 2015

AGENDA ITEM NUMBER E-1

REPORT BY: Parks & Community Services Director,
Mary Anne Seay

APPROVED BY: City Administrator,
David Tooley

SUBJECT: **DIRECTION FROM COUNCIL REGARDING WRITTEN REQUEST FROM MADERA NATIONAL LITTLE LEAGUE ON PROPOSED FIELD IMPROVEMENTS AT LIONS TOWN AND COUNTRY PARK**

RECOMMENDATION:

Staff requests direction from Council regarding a written correspondence presented by representatives of the Madera National Little League at the regularly scheduled meeting on March 18, 2015.

SUMMARY:

At the March 18th meeting, Madera National Little League (MNLL) President Steven Barsotti requested that Council consider approving their plan to shift the current dimensions of field #1 at Lions Town and Country (LTC) Park to accommodate new trends in nation-wide Little League programs. He also requested that the City provide some level of assistance with this project. After his presentation, Council directed the Parks & Community Services (PCS) Director to follow-up with MNLL and to present the topic at a future meeting.

DISCUSSION:

In November of 2014, Steven Barsotti wrote a letter to the City that was forwarded to the PCS Department. The letter was crafted on behalf of the MNLL and requested assistance from the City to renovate field #1 at LTC Park which is used primarily by their non-profit group. PCS staff responded to the request and met with Mr. Barsotti and a few members of the MNLL leadership team shortly thereafter. The representatives from the MNLL described a changing climate in Little League organizations around the United States with similar field renovations taking place in neighboring cities. They also expressed a desire to partner with the City to renovate the field from its current configuration to one that could accommodate both younger and older players. PCS staff reviewed the initial call for help and estimated the value of their request totaled more than $200,000 (in acquisition of materials/equipment and labor).

While staff understands the positive impacts of the proposed renovation, it was made clear in these preliminary discussions that the capital resources in the PCS Department have been programmed for specific projects. Each of the projects has been vetted by the Council though the Capital Improvement Program (CIP) planning process. Any changes to the CIP would need to be approved by Council along with a corresponding allocation of resources.

Staff reviewed options with the MNLL, the most important of which was to make their request to the City's governing body in open session. Staff also recommended that the MNLL consider a phased approach to the renovations and further encouraged the group to galvanize the community around this effort. At a subsequent meeting, it was clear to City staff that MNLL was very dedicated to this proposal. They demonstrated a significant commitment of MNLL resources and volunteer time to the project. In short order, they created a specific plan, acquired donations and made arrangements for PG&E to move the light poles back.

Staff suggested that the MNLL draft a letter to the City Clerk and ask to be heard by the City Council on this item. The MNLL Board met on the subject and decided to pare down the request of the City and make an official "ask" of the Council. Mr. Barsotti attended the March 18th City Council meeting and Council directed PCS staff to work with MNLL and come back to Council with a more comprehensive presentation of projected costs associated with the request. Staff has taken those steps; the MNLL is asking the City for the following:

- Allow the club, at their own expense of resources and volunteer time, to complete the phased field renovations as planned with PCS staff;
- Absorb the cost of any needed permits into the General Fund (estimated value of $100.00);
- Provide general direction and supervision of the project through the leadership in the PCS Department (staff time is already captured in the General Fund Budget – the estimated value of the fully-burdened staff time spent on activities supporting the renovation is $2,500); and to
- Cover the cost of the removal of two mature conifer trees (estimated to be $1,900).

If Council approves the proposed renovation, the MNLL would be responsible for administering the capital improvement project. They will be accountable for ensuring that all activities related to this renovation (including final plans and a construction schedule) are communicated to City staff well in advance of beginning work. MNLL will make certain work is scheduled in such a way as to not disrupt other programming scheduled at LTC Park. Finally, the League will ensure that all work is completed safely and in accordance with City policy and guidelines

(including mandated ADA improvements). Additionally, the MNLL Board and Mr. Barsotti have committed the club to the following tasks:

- Removal of the outfield fence and mow-strip;
- excavation of the land 35 feet behind the existing fence (which would include leveling some of the existing knolls and removal of approximately 8 additional mature trees);
- moving the light poles, flag pole and scoreboard to accommodate the new play area;
- replacing the fence 35 feet back from its current location with an 8 foot tall fence;
- updating the irrigation system to accommodate the new play area;
- excavating the existing field and moving the base configuration out 10 feet from its current location;
- installing base hardware to allow the baseball field to be played as either a 40/60 or a 50/70 field;
- installing all-weather track entrances at each dugout and coaches box;
- installing sod where needed and replacing all removed trees; and
- installing enclosed bull-pens.

FINANCIAL IMPACT:

If Council elects to support this project, minor budget adjustments will be made in the FY 15-16 General Fund Budget in advance of its adoption (which is currently scheduled for July 1, 2015). The impact to the General Fund would be $2,000. $1,900 would be needed for tree removal and another $100 to absorb permit fees. Additionally, City staff whose salary is paid by the General Fund will spend several hours on the project which will be phased over a several (2 to 3) year period. Staff estimates that fully-burdened salaries will not exceed $2,500 over the span of this project. There is a potential for increased rental revenue; if realized, these revenues would help off-set any burden to the City's General Fund.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Strategy 411	Recreational Opportunities: Enhance and expand recreational activities available to Maderans
Strategy 404	Promote increased community wellness
Action 411.5	Continue to seek funding to improve recreational access at new and existing facilities
Action 415.3	Increase funding for recreation
Action 121.10	Add facilities and amenities for the public
Strategy 113	Promote greater accessibility to City facilities and services to meet the needs of various cultural, socio-economic and disabled groups

REPORT TO CITY COUNCIL

Return to Agenda

Approved by:

Department Director

City Administrator

Council Meeting of: May 20, 2015

Agenda Number: E-2

SUBJECT: Presentation of the Preliminary City of Madera Internal Services and Special Revenue Fund Budgets for Fiscal Year 2015/2016

RECOMMENDATION: No action recommended. Informational only.

DISCUSSION: This is the fourth of four preliminary presentations to the City Council pertaining to the City of Madera Fiscal Year 2015/2016 Budgets. A special meeting has been scheduled for Tuesday, June 2nd from 5:30pm to 9:00pm to hold a budget workshop and review all proposed City budgets in further detail. The final budget presentation will be given to Council for consideration of approval at the June 17 City Council meeting.

The Preliminary Budgets being presented to Council this evening are the Internal Services and Special Revenue Budgets. No action is requested of Council on this agenda item, this evening.

The City of Madera has three (3) Internal Service (IS) Funds. They are the Fleet, Facilities Maintenance and Technology Funds. These Funds provide and charge for services to all City departments that benefit from their services. The IS Funds not only provide maintenance services. They also help the departments to set aside funds for the future replacement of equipment, when it becomes more cost-effective to replace that equipment than to maintain it. Doing so helps to spread the replacement costs evenly over the proper timeframe and ensures that funds are available for the intended purpose when replacement becomes necessary. Staff has developed and refined schedules for adequate maintenance and replacement of equipment in the Fleet and Technology Fund, and those schedules have been used to create the 15/16 budget proposals. A similar methodology should be considered for implementation by the Facilities Maintenance Fund in the future, to ensure that funds are available to replace essential equipment and fixtures within facilities, before their useful lives are over.

Internal Service (IS) Funds are not always expected to balance current year revenues and expenditures, because they set aside funds for equipment replacement or projects each year and in those years that equipment is replaced or projects are completed, the expenditures may be more than current year revenues. In the years when there are less projects or purchases, the revenues will exceed expenditures and help to build up the reserve from which such projects or equipment purchases are funded. A summary of the proposed Internal Service Fund budgets is

attached to this report, as Exhibit A. In total, the IS Funds project a $79,000 deficit in FY 15/16, due entirely to higher expenditures on vehicle replacements in the Fleet Department than is being collected for that purpose in Fiscal Year 2015/2016. In some years, the Fleet Fund will collect more than it expends on vehicle replacements. In other years, it will collect less than it expends. However, Fleet has approximately $1 million in reserves and will continue to consistently collect sufficient charges from departments to ensure that funding is available to replace their vehicles when needed.

The City's Special Revenues (SR) Funds are numerous, as can be seen in the Summary of Special Revenue Fund Revenues and Expenditures, included in the Council's agenda packet as Exhibit B. Many funds are grouped together for presentation, as well. For example, sixty-nine (69) funds are grouped into the Landscape Maintenance District (LMD) Budget, in the Summary. The LMD Budgets reflect the assumption that the results of the current Proposition 218 will be positive. For any LMDs that vote down their respective rate increases, revenues and the related expenses and services will have to be scaled but during the new fiscal year. Because we are still working to revise all of the LMD budgets to reflect the changes that having City staff replace contracted services will create, the detail for those numerous budgets are not included in this agenda packet. The detail for all of the other Internal Service and Special Revenue budgets are included with this report, as Exhibit C. The LMD budget information is only included in summary form, in Exhibit B.

Special Revenue Funds can only be used for the specific purposes for which they are provided. Most of the City's Special Revenues Funds are designated for use on streets, and only some of those funds can be used for operations. The purpose for most of these funds can be recognized by the titles of the respective funds as well as the types of expenditures they fund. This report will not include a detailed explanation for all of the Special Revenue Funds and their purposes, due to time constraints. However, staff will be happy to provide further information in discussion, if the Council desires.

Many of the Special Revenue Funds are similar in nature to Equipment Replacement Funds, in that they are not expected to balance current year revenues and expenditures. They typically build up funds for major projects or purchases, and expend more than they bring in during heavy project years. This budget proposal includes $12,663,000 of SR Fund revenues and $13,160,000 of expenditures.

Further detail, descriptions, analysis and explanations will be included in the final budget presentation. The purpose of this preliminary presentation is to help the Council to become somewhat familiar with the budgets prior to the budget workshop and the final budget presentation.

We have now completed a preliminary review of all of the proposed City of Madera budgets for Fiscal Year 15/16. Staff anticipates having a draft budget of all funds prepared and delivered no later than May 29th for Council to review prior to the June 2nd budget workshop.

FINANCIAL IMPACT: No action is requested of Council at this time. As such, there is no financial impact of this agenda item.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN: The presentation of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.

Exhibit A

FY 15/16 BUDGET - SUMMARY OF INTERNAL SERVICE FUND REVENUES AND EXPENDITURES

	14/15 Budget Revenue	14/15 Estimated Revenue	15/16 Budget Revenue	S&B 14/15 Budget	S&B 14/15 Estimate	S&B 15/16 Budget	% Chng	M&O 14/15 Budget	M&O 14/15 Estimate	M&O 15/16 Budget	% Chng	Subtotal Operations	Cap. Outlay 14/15 Budget	Cap. Outlay 14/15 Estimate	Cap. Outlay 15/16 Budget	Total Exp. 14/15 Budget	Total Expense 14/15 Estimate	Total Exp. 15/16 Budget	% Chng
FUND: 30700 - Fleet																			
Equipment Maintenance	(897,726)	(845,264)	(937,282)	434,895	434,895	441,179	1%	493,450	436,709	495,446	0%	936,625	0	0	0	928,345	871,604	936,625	1%
Equipment Acquisition	(910,770)	(895,270)	(723,103)	0	0	0		0	0	0		0	805,950	733,627	802,900	805,950	733,627	802,900	0%
TOTAL FUND 30700	(1,808,496)	(1,740,534)	**(1,660,385)**	**434,895**	**434,895**	**441,179**	**1%**	**493,450**	**436,709**	**495,446**	**0%**	**936,625**	**805,950**	**733,627**	**802,900**	**1,734,295**	**1,605,231**	**1,739,525**	0%
					0.0%										**(Surplus)/Deficit**	**(74,201)**	**(135,303)**	**79,139**	
FUND: 40500 - Facilities Mtnc																			
Public Works - Facilities Mtnc	(1,159,915)	(1,199,327)	(1,461,312)	619,682	560,966	637,874	3%	587,589	638,361	823,438	40%	1,461,312	0	0	0	1,207,271	1,199,327	1,461,312	21%
TOTAL FUND 40500	(1,159,915)	(1,199,327)	**(1,461,312)**	**619,682**	**560,966**	**637,874**	**3%**	**587,589**	**638,361**	**823,438**	**40%**	**1,461,312**	**0**	**0**	**0**	**1,207,271**	**1,199,327**	**1,461,312**	21%
															(Surplus)/Deficit	**47,356**	**0**	**(0)**	
FUND: 40700 - Technology																			
Computer Acquisition (retitle)	(752,262)	(756,212)	(856,922)	441,179	443,479	460,592	4%	76,083	76,268	231,330	204%	691,922	235,000	180,000	165,000	752,262	699,747	856,922	14%
TOTAL FUND 40700	(752,262)	(756,212)	**(856,922)**	**441,179**	**443,479**	**460,592**	**4%**	**76,083**	**76,268**	**231,330**	**204%**	**691,922**	**235,000**	**180,000**	**165,000**	**752,262**	**699,747**	**856,922**	**14%**
															(Surplus)/Deficit	**(0)**	**(56,465)**	**0**	
TOTAL INTERNAL SERVICE FUNDS	(3,720,673)	(3,696,073)	**(3,978,619)**	**1,495,756**	**1,439,340**	**1,539,646**	**3%**	**1,157,122**	**1,151,338**	**1,550,213**	**34%**	**3,089,859**	**1,040,950**	**913,627**	**967,900**	**3,693,828**	**3,504,305**	**4,057,759**	**10%**
															(Surplus)/Deficit	**(26,845)**	**(191,768)**	**79,139**	

Exhibit B

SUMMARY OF SPECIAL REVENUE FUND REVENUES AND EXPENDITURES

	14/15 Budget Revenue	14/15 Estimated Revenue	15/16 Budget Revenue	S&B 14/15 Budget	S&B 14/15 Estimate	S&B 15/16 Budget	% Chng	M&O 14/15 Budget	M&O 14/15 Estimate	M&O 15/16 Budget	% Chng	Subtotal 15/16 Operations	Cap. Outlay 14/15 Budget	Capital Outlay 14/15 Estimate	Cap. Outlay 15/16 Budget	Total Exp. 14/15 Budget	Total Expense 14/15 Estimate	Total Exp. 15/16 Budget	% Chng
FUNDS: 40800-45300 General Dev Impact Fees																			
Undesignated	(1,730,326)	(471,395)	(1,452,946)	0	0	0		924,754	744,257	1,264,354	37%	1,264,354	1,147,000	1,653,000	10,000	2,071,754	2,397,257	1,274,354	-38%
TOTAL FUNDS 40800-45300	(1,730,326)	(471,395)	**(1,452,946)**	**0**	**0**	**0**		**924,754**	**744,257**	**1,264,354**	37%	**1,264,354**	**1,147,000**	**1,653,000**	**10,000**	**2,071,754**	**2,397,257**	**1,274,354**	**-38%**
															(Surplus)/Deficit	**341,428**	**1,925,862**	**(178,592)**	
FUND: 41300 - Special Gas Tax																			
Special Gas Tax - Street Maintenance	(1,792,742)	(1,792,500)	(1,334,500)	0	0	0		2,001,140	2,001,140	2,190,140	9%	2,190,140	0	0	0	2,001,140	2,001,140	2,190,140	9%
RSTP - Federal Exchange	(651,000)	(651,000)	(650,000)	0	0	0		0	1,470,000	0		0	820,000	0	800,000	820,000	1,470,000	800,000	-2%
State Transportation Improv Program	(37,000)	(37,000)	0	0	0	0		0	6,000	0		0	37,000	0	0	37,000	6,000	0	-100%
Proposition 1B SLPP	0	0	0	0	0	0		0	0	0		0	0	0	0	0	0	0	
TOTAL FUND 41300	(2,480,742)	(2,480,500)	**(1,984,500)**	**0**	**0**	**0**		**2,001,140**	**3,477,140**	**2,190,140**	**9%**	**2,190,140**	**857,000**	**0**	**800,000**	**2,858,140**	**3,477,140**	**2,990,140**	**5%**
															(Surplus)/Deficit	**377,398**	**996,640**	**1,005,640**	
FUND: 41500 - Local Sales Tax																			
Measure A	0	0	0	0	0	0		0	21,000	0		0	0	0	0	0	21,000	0	
Measure T	(1,759,542)	(1,759,542)	(1,855,000)	0	0	0		0	0	0		0	1,820,533	1,472,733	1,850,000	1,820,533	1,472,733	1,850,000	2%
TOTAL FUND 41500	(1,759,542)	(1,759,542)	**(1,855,000)**	**0**	**0**	**0**		**0**	**21,000**	**0**		**0**	**1,820,533**	**1,472,733**	**1,850,000**	**1,820,533**	**1,493,733**	**1,850,000**	**2%**
															(Surplus)/Deficit	**60,991**	**(265,809)**	**(5,000)**	
TOTAL MAJOR SPECIAL REVENUE FUNDS	(5,970,610)	(4,711,437)	**(5,292,446)**	**0**	**0**	**0**		**2,925,894**	**4,242,397**	**3,454,494**	**18%**	**3,454,494**	**3,824,533**	**3,125,733**	**2,660,000**	**6,750,427**	**7,368,130**	**6,114,494**	**-9%**
															(Surplus)/Deficit	**779,817**	**2,656,693**	**822,048**	
FUND: 41000 - Park Development																			
Parks Development Activities	(1,428,746)	(1,428,746)	0	0	0	0		0	0	0		0	99,946	99,946	0	99,946	99,946	0	-100%
TOTAL FUND 41000	(1,428,746)	(1,428,746)	**0**	**0**	**0**	**0**		**0**	**0**	**0**		**0**	**99,946**	**99,946**	**0**	**99,946**	**99,946**	**0**	**-100%**
															(Surplus)/Deficit	**(1,328,800)**	**(1,328,800)**	**0**	
FUND: 41100- Intermodal Bldg																			
Intermodal Building Activities	(93,202)	(51,202)	(94,922)	7,789	7,789	8,182	5%	86,517	86,518	86,740	0%	94,922	0	0	0	94,306	94,307	94,922	1%
Proposition 1B PTMISEA-CalOES	(45,000)	(45,000)	(45,000)	0	0	0		0	0	0		0	45,000	45,000	45,000	45,000	45,000	45,000	0%
TOTAL FUND 41100	(138,202)	(96,202)	**(139,922)**	**7,789**	**7,789**	**8,182**	**5%**	**86,517**	**86,518**	**86,740**	**0%**	**94,922**	**45,000**	**45,000**		**139,306**	**139,307**	**139,922**	**0%**
															(Surplus)/Deficit	**1,104**	**43,105**	**0**	
FUND: 41400 - Parking Dist Op																			
Parking District Operations	(46,538)	(46,538)	(43,498)	9,343	9,343	10,499	12%	37,299	37,299	32,999	-12%	43,498	0	0	0	46,642	46,642	43,498	-7%
TOTAL FUND 41400	(46,538)	(46,538)	**(43,498)**	**9,343**	**9,343**	**10,499**	**12%**	**37,299**	**37,299**	**32,999**	**-12%**	**43,498**	**0**	**0**	**0**	**46,642**	**46,642**	**43,498**	**-7%**
															(Surplus)/Deficit	**104**	**104**	**0**	
FUND: 41600 - Business Imp Dist																			
Madera Downtown BID	(27,240)	(27,240)	(27,240)	0	0	0		27,650	27,650	27,240	-1%	27,240	0	0	0	27,650	27,650	27,240	-1%
TOTAL FUND 41600	(27,240)	(27,240)	**(27,240)**	**0**	**0**	**0**		**27,650**	**27,650**	**27,240**	**-1%**	**27,240**	**0**	**0**	**0**	**27,650**	**27,650**	**27,240**	**-1%**
															(Surplus)/Deficit	**410**	**410**	**(0)**	
FUND: 41700 - Federal Aid Urban																			
F.A.U. CNG Projects	0	0	0	0	0	0		0	0	0		0	0	100,000	0	0	100,000	0	
F.A.U. Parks & Pedestrian Projects	(28,000)	0	(65,000)	0	0	0		0	0	0		0	28,000	100,000	0	28,000	100,000	0	-100%
F.A.U. Streets Improvement Projects	(278,000)	(278,000)	(770,000)	0	0	0		0	0	0		0	278,000	607,000	603,000	278,000	607,000	603,000	117%
ARRA-CDBG-R	0	0	0	0	0	0		0	0	0		0	0	0	0	0	0	0	
ARRA-EECBG	0	0	0	0	0	0		0	0	0		0	0	0	0	0	0	0	
Bridge Preventive Maint. BPMP	(10,000)	(203,000)	(8,000)	0	0	0		0	0	0		0	10,000	204,000	0	10,000	204,000	0	-100%
TOTAL FUND 41700	(316,000)	(481,000)	**(843,000)**	**0**	**0**	**0**		**0**	**0**	**0**		**0**	**316,000**	**1,011,000**	**603,000**	**316,000**	**1,011,000**	**603,000**	**91%**
															(Surplus)/Deficit	**0**	**530,000**	**(240,000)**	

SUMMARY OF SPECIAL REVENUE FUND REVENUES AND EXPENDITURES (continued)

	14/15 Budget Revenue	14/15 Estimated Revenue	15/16 Budget Revenue	S&B 14/15 Budget	S&B 14/15 Estimate	S&B 15/16 Budget	% Chng	M&O 14/15 Budget	M&O 14/15 Estimate	M&O 15/16 Budget	% Chng	Subtotal 15/16 Operations	Cap. Outlay 14/15 Budget	Capital Outlay 14/15 Estimate	Cap. Outlay 15/16 Budget	Total Exp. 14/15 Budget	Total Expense 14/15 Estimate	Total Exp. 15/16 Budget	% Chng
FUND: 42000 - Local Transportation																			
L.T.F. - St. Improvement Projects	(1,060,356)	(1,060,356)	(1,060,356)	0	0	0		482,000	482,000	482,000	0%	482,000	787,200	881,900	686,440	1,269,200	1,363,900	1,168,440	-8%
L.T.F. Parks/Bike Path Projects	(30,000)	(30,000)	(61,000)	0	0	0		0	0	0		0	30,000	30,000	31,000	30,000	30,000	31,000	3%
TOTAL FUND 42000	(1,090,356)	(1,090,356)	**(1,121,356)**	**0**	**0**	**0**		**482,000**	**482,000**	**482,000**	**0%**	**482,000**	**817,200**	**911,900**	**717,440**	**1,299,200**	**1,393,900**	**1,199,440**	**-8%**
															(Surplus)/Deficit	**208,844**	**303,544**	**78,084**	
FUND: 43600 - NSP3 Program																			
HOME ARRA-NSP. Activity	(1,000,000)	(1,000,000)	(1,000,000)	0	0	0		548,500	548,500	548,500	0%	548,500	17,959	17,959	0	566,459	566,459	548,500	-3%
TOTAL FUND 43600	(1,000,000)	(1,000,000)	**(1,000,000)**	**0**	**0**	**0**		**548,500**	**548,500**	**548,500**	**0%**	**548,500**	**17,959**	**17,959**	**0**	**566,459**	**566,459**	**548,500**	**-3%**
															(Surplus)/Deficit	**(433,541)**	**(433,541)**	**(451,500)**	
FUND: 44000 - Housing Program																			
HOME 2007 - DAP Activity	0	0	0	0	0	0		0	0	0		0	0	0	0	0	0	0	
HOME REHABILITATION PROGRAM	(1,000,000)	(1,000,000)	(1,000,000)	0	0	0		1,000,000	1,000,000	1,000,000	0%	1,000,000	0	0	0	1,000,000	1,000,000	1,000,000	0%
HOME Reuse Activity	(65,000)	(65,000)	0	0	0	0		65,000	65,000	0	-100%	0	0	0	0	65,000	65,000	0	-100%
CALHOME DAP Program	(500,000)	(500,000)	(500,000)	0	0	0		500,000	500,000	500,000	0%	500,000	0	0	0	500,000	500,000	500,000	0%
CALHOME Rehabilitation Program	(1,000,000)	(1,000,000)	(1,000,000)	0	0	0		1,000,000	1,000,000	1,000,000	0%	1,000,000	0	0	0	1,000,000	1,000,000	1,000,000	0%
CALHOME Reuse Program	0	0	0	0	0	0		0	0	0		0	0	0	0	0	0	0	
TOTAL FUND 44000	(2,565,000)	(2,565,000)	**(2,500,000)**	**0**	**0**	**0**		**2,565,000**	**2,565,000**	**2,500,000**	**-3%**	**2,500,000**	**0**	**0**	**0**	**2,565,000**	**2,565,000**	**2,500,000**	**-3%**
															(Surplus)/Deficit	**0**	**0**	**0**	
FUND: 47700 - Supp Law Enforce																			
Police Activity - SLESF	(100,000)	(100,000)	(100,000)	0	0	0		70,000	70,000	70,000	0%	70,000	25,000	25,000	25,000	95,000	95,000	95,000	0%
TOTAL FUND 47700	(100,000)	(100,000)	**(100,000)**	**0**	**0**	**0**		**70,000**	**70,000**	**70,000**	**0%**	**70,000**	**25,000**	**25,000**	**25,000**	**95,000**	**95,000**	**95,000**	**0%**
															(Surplus)/Deficit	**(5,000)**	**(5,000)**	**(5,000)**	
FUND: 47800 - Local Law Enforce																			
Police Activity - JAG	(33,580)	(33,580)	(35,478)	0	0	0		0	0	0		0	33,580	33,580	35,478	33,580	33,580	35,478	6%
TOTAL FUND 47800	(33,580)	(33,580)	**(35,478)**	**0**	**0**	**0**		**0**	**0**	**0**		**0**	**33,580**	**33,580**	**35,478**	**33,580**	**33,580**	**35,478**	**6%**
															(Surplus)/Deficit	**0**	**0**	**0**	
FUND: 47900 - DUI Enforce																			
DUI Enforcement & Awareness	(29,205)	(29,205)	(100,000)	29,306	29,306	100,000	241%	0	0	0		100,000	0	0	0	29,306	29,306	100,000	241%
TOTAL FUND 47900	(29,205)	(29,205)	**(100,000)**	**29,306**	**29,306**	**100,000**	**241%**	**0**	**0**	**0**		**100,000**	**0**	**0**	**0**	**29,306**	**29,306**	**100,000**	**241%**
															(Surplus)/Deficit	**101**	**101**	**(0)**	
FUND: 48000 - Comm Fac Dist																			
CFD 2005-1, City-Wide Services	(269,000)	(272,200)	(269,000)	0	0	0		509,609	8,609	509,609	0%	509,609	0	0	0	509,609	8,609	509,609	0%
CFD 2006-1, KB Home	(185,000)	(185,000)	(185,000)	0	0	0		176,665	178,565	180,070	2%	180,070	0	0	0	176,665	178,565	180,070	2%
TOTAL FUND 48000	(454,000)	(457,200)	**(454,000)**	**0**	**0**	**0**		**686,274**	**187,174**	**689,679**	**0%**	**689,679**	**0**	**0**	**0**	**686,274**	**187,174**	**689,679**	**0%**
															(Surplus)/Deficit	**232,274**	**(270,026)**	**235,679**	
FUND: 49100 - Sr Citizen Services																			
Community Services Operations	(227,856)	(124,556)	(226,562)	186,909	172,576	182,472	-2%	46,001	48,278	44,090	-4%	226,562	0	0	0	232,910	220,854	226,562	-3%
Therapeutic Programs	(138,845)	(110,292)	(119,779)	109,422	86,983	95,845	-12%	23,814	23,310	23,934	1%	119,779	0	0	0	133,236	110,293	119,779	-10%
TOTAL FUND 49100	(366,701)	(234,848)	**(346,341)**	**296,331**	**259,559**	**278,317**	**-6%**	**69,815**	**71,588**	**68,024**	**-3%**	**346,341**	**0**	**0**	**0**	**366,146**	**331,147**	**346,341**	**-5%**
															(Surplus)/Deficit	**(555)**	**96,299**	**0**	
FUND: 80200 - Park Fac Debt Svs																			
Park Facilities - Lease Administration	(194,257)	(194,257)	(194,257)	0	0	0		194,257	194,257	194,257	0%	194,257	0	0	0	194,257	194,257	194,257	0%
TOTAL FUND 80200	(194,257)	(194,257)	**(194,257)**	**0**	**0**	**0**		**194,257**	**194,257**	**194,257**	**0%**	**194,257**	**0**	**0**	**0**	**194,257**	**194,257**	**194,257**	**0%**
															(Surplus)/Deficit	**0**	**0**	**0**	
FUND: 45XXX Landscape Assmt Dists																			
Various Departments	(256,552)	(353,307)	(465,539)	0	0	0		391,177	312,893	508,697	30%	508,697	0	0	14,900	391,177	312,893	523,597	34%
TOTAL FUND 45XXX	(256,552)	(353,307)	**(465,539)**	**0**	**0**	**0**		**391,177**	**312,893**	**508,697**	**30%**	**508,697**	**0**	**0**	**14,900**	**391,177**	**312,893**	**523,597**	**34%**
															(Surplus)/Deficit	**134,625**	**(40,414)**	**58,058**	
TOTAL NON-MAJOR SPEC REV FUNDS	**(8,046,377)**	**(8,137,479)**	**(7,370,631)**	**342,769**	**305,997**	**396,998**	**16%**	**5,158,490**	**4,582,879**	**5,208,136**	**1%**	**5,605,134** #	**1,354,685**	**2,144,385**	**1,395,818**	**6,855,944**	**7,033,261**	**7,045,952**	**3%**
															(Surplus)/Deficit	**(1,190,433)**	**(1,104,218)**	**(324,679)**	
TOTAL SPECIAL REVENUE FUNDS	**(14,016,987)**	**(12,848,916)**	**(12,663,077)**	**342,769**	**305,997**	**396,998**	**16%**	**8,084,384**	**8,825,276**	**8,662,630**	**7%**	**9,059,628**	**5,179,218**	**5,270,118**	**4,055,818**	**13,606,371**	**14,401,391**	**13,160,446**	**-3%**
															(Surplus)/Deficit	**(410,616)**	**1,552,475**	**497,369**	

Exhibit C

INTERNAL SERVICES FUNDS

EQUIPMENT MAINTENANCE

30700.807

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
4555-8357	Transfer In- From Fund 21228-29	(48,100)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
4720-8243	Vehicle Repair Fees - Housing Authority	(11,571)	(8,000)	(5,520)	(8,000)	(8,510)	(8,000)
4720-8350	Interfund Charges For Vehicle Maint.	(697,027)	(716,933)	(732,932)	(779,726)	(779,726)	(821,782)
4720-8653	Vehicle Insurance Reimbursements	0	(50,000)	(2,703)	(50,000)	(6,123)	(50,000)
4720-8659	Refunds and Reimbursements	(9,320)	(10,000)	(951)	(10,000)	(905)	(7,500)
	TOTAL REVENUE	**(766,018)**	**(834,933)**	**(792,105)**	**(897,726)**	**(845,264)**	**(937,282)**
SALARIES AND BENEFITS							
4720-1010	Salaries / Full-time	240,690	238,340	217,542	239,798	239,798	241,551
4720-1020	Salaries / Part-time	0	0	92	0	0	0
4720-1030	Salaries / Overtime	8	350	77	350	350	350
4720-1040	Salaries - Leave Payout	0	0	12,820	659	659	691
4720-1050	Salaries / Uniform Pay	705	705	1,805	1,350	1,350	2,480
4720-2000	Public Employees Retirement System	51,927	52,118	51,522	56,969	56,969	60,308
4720-2002	Long Term Disability Insurance	858	858	778	863	863	870
4720-2003	Life Insurance Premiums	249	274	253	274	274	274
4720-2004	Worker's Compensation Insurance	17,704	16,453	17,955	18,291	18,291	18,425
4720-2005	Medicare Tax - Employer's Share	3,034	2,975	3,272	3,657	3,657	3,737
4720-2008	Deferred Compensation / Full-time	10,252	10,010	9,830	10,072	10,072	10,145
4720-2009	Unemployment Insurance	1,909	1,814	1,839	1,739	1,739	1,474
4720-2010	Section 125 Benefit Allow.	86,083	85,322	82,173	100,873	100,873	100,873
	TOTAL SALARIES AND BENEFITS	**413,418**	**409,219**	**399,958**	**434,895**	**434,895**	**441,179**
MAINTENANCE AND OPERATIONS							
4720-3002	Telephone and Fax Charges	923	1,000	960	1,000	1,034	1,000
4720-3012	Advertising - Other	0	250	0	250	0	250
4720-3015	Publications and Subscriptions	2,603	4,500	3,677	4,500	3,665	4,750
4720-3016	Office Supplies - Expendable	724	545	800	545	875	545
4720-3017	Software Costs	0	500	0	500	500	500
4720-3025	Vehicle Fuel, Supplies & Maintenance	185,637	196,000	175,365	185,000	182,000	185,000
4720-3027	Major Repair Parts / Supplies	6,302	7,000	6,528	7,000	10,335	7,500
4720-3028	Vehicle Parts - Housing Authority	4,187	4,000	1,490	4,000	2,652	4,000
4720-3029	Vehicle Parts - Dial A Ride	301	0	0	0	0	0
4720-3040	Contracted Services	7,038	5,550	8,031	5,550	7,600	8,000
4720-3130	Building Supplies, Keys, Repairs	856	1,500	1,842	1,500	1,300	1,500
4720-3132	Other Maintenance Supplies	1,532	1,500	1,500	1,500	2,635	2,000
4720-3146	Vehicle Repair Charge - Internal Service	194	4,758	2,715	4,386	5,112	4,386
4720-3151	Damaged Vehicles - Insurance expense	0	80,929	32,852	50,000	4,856	50,000
4720-3260	Liability / Property Insurance	12,387	12,000	13,043	15,024	14,200	18,029
4720-3300	Conference, Training, Education	3,136	2,200	1,759	2,200	905	2,200
4720-4000	Interfund Charge Fac. Maint.	36,497	67,333	60,782	65,633	65,633	65,633
4720-4002	Interfund Charges - Central Supply	26,815	35,000	29,017	35,000	25,140	35,000
4720-4004	Interfund Charges - Admin. Overhead	37,502	37,502	37,502	82,179	82,179	82,179
4720-4005	Interfund Charges - Vehicle Repairs	4,484	4,626	4,626	7,565	7,565	7,613
4720-4007	Interfund Charges - Vehicle Replacements	0	0	0	2,733	2,733	3,200
4720-4018	Interfund Charges-Computer Maint.	7,887	6,954	6,954	8,345	8,345	4,287
4720-4020	Interfund Charges-Computer Rplcmt	0	2,244	2,244	2,693	2,693	2,027
4720-5002	Other New Equipment	0	0	0	0	0	0
4720-7000	Operating Transfer to Other Funds	0	9,162	9,162	0	0	0
4720-7020	Transfer Out - Insurance Reserve	0	0	0	4,347	4,347	4,347
4721-4002	Interfund Chgs - Cen Supply/Housing	607	2,000	219	2,000	405	1,500
	TOTAL MAINTENANCE AND OPERATIONS	**339,613**	**487,053**	**401,066**	**493,450**	**436,709**	**495,446**
	TOTAL EXPENDITURES	**753,031**	**896,272**	**801,024**	**928,345**	**871,604**	**936,625**

EQUIPMENT ACQUISITION
30700.808

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
4720-8355	Transfer-in	0	0	0	(220,000)	(204,500)	0
4720-8671	Sale of Real and Personal Property	(15,726)	0	0	0	0	0
4735-8351	Interfund Charges - Vehicle Replace.	(74,294)	(615,993)	(615,993)	(690,770)	(690,770)	(723,103)
4735-8657	Miscellaneous Revenue - Unallocated	0	0	0	0	0	0
	TOTAL REVENUE	**(90,020)**	**(615,993)**	**(615,993)**	**(910,770)**	**(895,270)**	**(723,103)**
CAPITAL OUTLAY							
4720-5011	Equip Replacement - Police	55,623	78,755	18,210	56,000	119,437	129,000
4720-5012	Equip Replacement - Water Util Maint	36,733	200,001	109,757	70,000	58,640	108,500
4720-5013	Equip Replacement - Sewer	73,066	413,264	362,285	0	0	120,000
4720-5014	Equip Replace - Airport	19,039	0	0	50,000	40,000	0
4720-5022	Large Lawn Mower - Parks	0	45,000	27,694	45,000	0	0
4720-5130	Vehicle Replacement - Animal Control	0	0	0	20,000	23,000	0
4720-5131	Vehicle Replacement - Building	0	0	0	0	0	23,500
4720-5132	Vehicle Replacement - Engineering	0	0	0	0	0	3,400
4720-5133	Vehicle Replacement - Facility Maint.	0	0	0	1,750	1,750	55,000
4720-5134	Vehicle Replacement - Finance	0	0	0	20,000	22,000	0
4720-5135	Vehicle Replacement - Fleet	0	0	0	0	0	0
4720-5136	Vehicle Replacement - Graffiti Abate.	0	0	0	25,000	25,000	0
4720-5137	Vehicle Replacement - IT	0	0	0	21,000	23,300	0
4720-5138	Vehicle Replacement - Comm Dev Code Enfor	0	0	0	20,000	0	21,000
4720-5139	Vehicle Replacement - Parks	0	0	0	48,000	48,000	86,900
4720-5140	Vehicle Replacement - Planning	0	0	0	0	0	21,000
4720-5141	Vehicle Replacement - Purchasing	0	0	0	0	0	1,000
4720-5142	Vehicle Replacement - Parks Recreation	0	0	0	39,200	26,500	1,200
4720-5143	Vehicle Replacement - Sr Ctr Info Asst.	0	0	0	0	0	0
4720-5144	Vehicle Replacement - Storm Drainage	0	0	0	40,000	55,000	2,500
4720-5145	Vehicle Replacement - Streets	0	0	0	36,000	12,000	162,900
4720-5146	Vehicle Replacement - Street Cleaning	0	0	0	249,000	233,000	33,500
4720-5147	Vehicle Replacement - Solid Waste	0	0	0	0	0	10,000
4720-5148	Vehicle Replacement - Water Qual Control	0	0	0	0	46,000	0
4720-5149	Vehicle Replacement - Sewer W.W.T.P.	0	0	0	65,000	0	23,500
4780-5010	1/2 Ton Pickup - Water (R263)	(48)	0	0	0	0	0
4795-3505	Loss on Disposal of Capital Asset	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**184,413**	**737,020**	**517,945**	**805,950**	**733,627**	**802,900**
	TOTAL EXPENDITURES	**184,413**	**737,020**	**517,945**	**805,950**	**733,627**	**802,900**

COMPUTER ACQUISITION
40700.470

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
4710-8350	Interfund Charges/Computer Rplcmt.	(514,567)	(523,321)	(526,196)	(235,000)	(235,000)	(165,000)
4710-8350	Interfund Charges/Computer Maint.	0	0	(526,196)	(517,262)	(517,262)	(691,922)
4710-8662	Reimbursement-RDA to City	0	0	0	0	(3,950)	0
	TOTAL REVENUE	**(514,567)**	**(523,321)**	**(1,052,392)**	**(752,262)**	**(756,212)**	**(856,922)**
SALARIES AND BENEFITS							
4710-1010	Salaries / Full-time	234,389	237,737	238,777	255,438	255,438	264,711
4710-1030	Salaries / Overtime	0	200	192	200	2,500	9,000
4710-1040	Salaries - Leave Payout	0	8,425	509	10,153	10,153	2,990
4710-1060	Salaries - Auto & Expense Allowance	0	0	1,000	1,500	1,500	1,500
4710-2000	Public Employees Retirement System	44,015	47,226	47,270	55,507	55,507	62,357
4710-2002	Long Term Disability Insurance	798	856	797	920	920	953
4710-2003	Life Insurance Premiums	253	272	253	272	272	272
4710-2004	Copy from Worker's Compensation Ins	16,455	16,982	18,361	19,471	19,471	20,848
4710-2005	Medicare Tax - Employer's Share	3,144	3,572	3,739	3,975	3,975	4,189
4710-2008	Deferred Compensation / Full-time	6,155	6,430	6,369	6,863	6,863	7,089
4710-2009	Unemployment Insurance	1,344	1,344	1,288	1,288	1,288	1,092
4710-2010	Section 125 Benefit Allow.	68,329	68,640	66,958	85,592	85,592	85,592
	TOTAL SALARIES AND BENEFITS	**374,882**	**391,684**	**385,514**	**441,179**	**443,479**	**460,592**
MAINTENANCE AND OPERATIONS							
4710-3002	Telephone and Fax Charges	4,646	6,500	6,887	6,500	4,300	7,000
4710-3016	Office Supplies / Expendable	1,732	750	749	750	870	750
4710-3017	Software Costs	1,041	13,222	9,463	13,500	18,470	65,000
4710-3020	Mileage Reimbursements	0	200	39	200	200	200
4710-3025	Vehicle Fuel, Supplies & Maintenance	505	2,500	190	2,500	2,500	2,500
4710-3040	Contracted Services	22,293	25,363	29,964	25,000	24,200	40,000
	Lease and Rent Expense	0	0	0	0	0	63,000
4710-3120	Other Supplies	152	2,775	3,051	2,775	1,770	2,775
4710-3300	Conference, Training, Education	527	1,000	1,180	1,150	250	1,150
4710-3500	Depreciation / Replacement	29,957	10,000	55,868	10,000	10,000	0
4710-4000	Interfund Charge Fac. Maint.	2,194	2,200	2,200	2,233	2,233	2,233
4710-4002	Interfund Charges - Central Supply	0	500	0	500	500	500
4710-4005	Interfund Charges - Vehicle Repairs	4,484	4,626	4,626	3,904	3,904	3,942
4710-4007	Interfund Charges - Vehicle Replacement	0	0	0	2,800	2,800	2,800
4710-4018	Interfund Charges - Computer Maint.	0	0	0	0	0	23,580
4710-4020	Interfund Charges - Computer Replacement	0	0	0	0	0	11,629
4710-7020	Transfer Out - Insurance Reserve	0	0	0	4,271	4,271	4,271
	TOTAL MAINTENANCE AND OPERATIONS	**67,532**	**69,636**	**114,216**	**76,083**	**76,268**	**231,330**
TOTAL CAPITAL OUTLAY							
4710-5000	Office Furniture	220,377	0	1,355	0	0	0
4710-5001	Computer Equipment	1,037	135,000	135,457	235,000	180,000	165,000
	TOTAL CAPITAL OUTLAY	**221,414**	**135,000**	**136,812**	**235,000**	**180,000**	**165,000**
	TOTAL EXPENDITURES	**663,828**	**596,320**	**636,542**	**752,262**	**699,747**	**856,922**

SPECIAL REVENUE FUNDS

SPECIAL GAS TAX - STREET MAINTENANCE

41300.331

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5230-8163	Interest Income	(1,435)	0	(48)	0	0	0
5230-8430	Gas Tax - Section 2105	(274,856)	(292,036)	(424,870)	(467,999)	(385,000)	(360,000)
5230-8431	Gas Tax - Section 2106	(121,898)	(198,396)	(122,619)	(254,262)	(222,000)	(190,000)
5230-8432	Gas Tax - Section 2107	(435,912)	(434,794)	(454,499)	(408,533)	(525,000)	(492,000)
5230-8433	Gas Tax - Section 2107.5	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
5230-8443	Gas Tax Section 2103	(543,668)	(884,826)	(870,322)	(654,448)	(653,000)	(285,000)
5230-8657	Miscellaneous Revenue	(910)	0	0	0	0	0
	TOTAL REVENUE	**(1,386,178)**	**(1,817,552)**	**(1,879,858)**	**(1,792,742)**	**(1,792,500)**	**(1,334,500)**
MAINTENANCE AND OPERATIONS							
5230-3998	Prior year expenses	(119,904)	0	0	0	0	0
5305-4004	Interfund Charges - Admin. Overhead	250,000	250,000	250,000	250,000	250,000	250,000
	TOTAL MAINTENANCE AND OPERATIONS	**130,096**	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**
TRANSFERS OUT							
5305-7000	Operating Transfer to Dept 412	17,552	38,000	38,000	39,140	39,140	39,140
5305-7008	Transfers Out -> Street 328,531, 801	1,114,555	1,620,000	1,208,901	1,712,000	1,712,000	1,901,000
	TOTAL TRANSFERS OUT	**1,132,107**	**1,658,000**	**1,246,901**	**1,751,140**	**1,751,140**	**1,940,140**
	TOTAL EXPENDITURES	**1,262,203**	**1,908,000**	**1,496,901**	**2,001,140**	**2,001,140**	**2,190,140**

RSTP - FEDERAL EXCHANGE
41300.332

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5230-8429	RSTP - Federal Exchange	0	(560,000)	(1,397,478)	(651,000)	(651,000)	(650,000)
	TOTAL REVENUE	**0**	**(560,000)**	**(1,397,478)**	**(651,000)**	**(651,000)**	**(650,000)**
TOTAL CAPITAL OUTLAY							
5380-5082	4th St Widening, "K" to UPRR, R-4	0	560,000	699,898	0	90,000	0
5380-5086	Olive Ave Widening-Gateway to Roosevelt	0	0	0	320,000	0	0
5380-5061	Pine Pecan Street Improvements R-61	0	1,318,000	5,006	0	1,300,000	0
5380-5078	Lake St Widening: 4th to Cleveland	0	0	0	500,000	80,000	800,000
5380-508X	Fourth Street Median Landscaping R-56	0	0	0	0	20,000	0
	TOTAL CAPITAL OUTLAY	**0**	**1,878,000**	**704,903**	**820,000**	**1,470,000**	**800,000**
	TOTAL EXPENDITURES	**0**	**1,878,000**	**704,903**	**820,000**	**1,470,000**	**800,000**

STATE TRANSPORATION IMPROVEMENT PROGRAM

41300.342

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5575-8487	Safe Routes to School Grant (SR2SL)	(45,924)	0	0	0	0	0
9120-8073	BTA Program- Bicycle Transp. Project	(5,300)	(648,700)	(16,649)	0	0	0
9120-8820	State Transp. Improve.- Streets	0	(5,148,000)	(4,946,383)	0	0	0
9120-8822	STIP Parks Trans Enhance	(10,957)	(12,962)	0	0	0	0
9122-8447	Remove II - SJVAPCD	0	0	0	(37,000)	(37,000)	0
	TOTAL REVENUE	**(62,181)**	**(5,809,663)**	**(4,963,032)**	**(37,000)**	**(37,000)**	**0**
TOTAL CAPITAL OUTLAY							
5575-5070	~~Alpha Elem School Crosswalks R-39~~	45,924	0	0	0	0	0
9121-5110	Thomas Jefferson/John Adams Sidewalks,R-51	0	0	0	0	0	0
9120-5041	FRT Xing Schnoior Bridg South PK33	10,957	12,962	0	0	0	0
9120-5042	FRT Schnoor Brdg North Xing PK-54	0	315,000	911	0	1,000	0
9120-5082	4th St.Widening, "K" to UPRR,R-4	0	5,148,000	5,141,911	0	0	0
9120-5085	FRT Gateway & UPRR Undercrossing PK-08	0	215,000	0	0	0	0
9120-5093	6th St Bike Lanes, "N" to Lake	5,300	118,700	88,903	0	0	0
9122-5085	FRT Gateway & UPRR Undercrossing PK-08	0	0	0	0	0	0
9122-5108	Laurel Bike Path: Sunset to FRT - PK-12	0	0	0	37,000	5,000	0
	TOTAL CAPITAL OUTLAY	**62,181**	**5,809,663**	**5,231,724**	**37,000**	**6,000**	**0**
	TOTAL EXPENDITURES	**62,181**	**5,809,663**	**5,231,724**	**37,000**	**6,000**	**0**

PROPOSITION 1B SLPP
41300.450

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
9171-8085	Proposition 1B SLPP	(101,763)	(953,927)	(609,899)	0	0	0
	TOTAL REVENUE	**(101,763)**	**(953,927)**	**(609,899)**	**0**	**0**	**0**
TOTAL CAPITAL OUTLAY							
9171-5072	4th St.Pine to "K", R-25	58,302	518,388	508,683	0	0	0
9171-5073	~~3R ADA Granada, R-33~~	0	0	0	0	0	0
9171-5084	~~Pecan/Story/Sunset/Tozer/Ellis R29~~	0	0	0	0	0	0
9171-5105	D St.and Almond Ave. AC Overlay, R-42	38,402	234,598	148,889	0	0	0
9171-5106	Gateway Dr. AC Overlay,R-43	5,060	200,940	92,198	0	0	0
	TOTAL CAPITAL OUTLAY	**101,763**	**953,927**	**749,770**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**101,763**	**953,927**	**749,770**	**0**	**0**	**0**

MEASURE A - CAPITAL FACILITIES
41500.347

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
9140-8073	Measure A Sales Tax Proceeds-City	0	(1,216,044)	(3,903)	0	0	0
9140-8086	Measure A Sales Tax Proceeds - County	0	0	0	0	0	0
	TOTAL REVENUE	**0**	**(1,216,044)**	**(3,903)**	**0**	**0**	**0**
CAPITAL OUTLAY							
9140-4004	Interfund Charges Admin Overhead	0	0	0	0	0	0
9140-5072	Pine 4th, Howard to "K" R-25	27,273	197,084	188,063	0	0	0
9140-5086	Olive Ave/Gateway to Roosevelt	0	500,000	0	0	20,000	0
9140-5087	SR 145 Widening at SR 99 & GAteway, R-8	42,901	0	0	0	0	0
9140-5088	4th St. Utility Undergrounding R-44	234,841	0	0	0	0	0
9140-5091	Pine St. Howard to 4th,R-50	40	518,960	944	0	1,000	0
9140-5104	Lake Street Median Landscaping R-40	0	0	0	0	0	0
	TOTAL MAINTENANCE AND OPERATIONS	**305,056**	**1,216,044**	**189,007**	**0**	**21,000**	**0**
	TOTAL EXPENDITURES	**305,056**	**0**	**185,104**	**0**	**21,000**	**0**

MEASURE T - CAPITAL FACILITIES
41500.447

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
9156-8083	Measure T - RTP-Rehab/Construction	(818,967)	(842,938)	(1,046,176)	(858,314)	(858,314)	(905,000)
9156-8163	Interest Income	(7,630)	0	(6,220)	0	0	0
9158-8083	Meas T- LTP Surf Seal Trtmnt/Dpt.328	(425,863)	(438,327)	(544,011)	(446,323)	(446,323)	(471,000)
9158-8163	Interest Income	(1,698)	0	(1,877)	0	0	0
9159-8083	Meas T -LTP Suppl Maint/dept 328	(286,638)	(295,028)	(366,162)	(300,410)	(300,410)	(317,000)
9159-8163	Interest Income	(574)	0	(276)	0	0	0
9160-8083	Measure T Sales Tax Proceeds - Flex	(1,133,873)	(1,198,987)	(945,897)	0	0	0
9161-8083	Meas T -LTP ADA comp.-Sdwlk repair	(16,379)	(16,859)	(20,924)	(17,166)	(17,166)	(18,000)
9161-8163	Interest Income	(137)	0	(127)	0	0	0
9162-8083	Meas T -Transit Enhanc/Bus Shelt -TEP	(59,947)	(61,701)	(76,578)	(62,827)	(62,827)	(66,000)
9162-8163	Interest Income	(198)	0	(198)	0	0	0
9163-8083	Measure T -Transit Enhance/ADA-Seniors	(5,569)	(5,732)	(7,114)	(5,837)	(5,837)	(6,000)
9163-8163	Interest Income	(105)	0	(99)	0	0	0
9164-8083	Measure T-Enviro Enhance/Bike/Ped.	(65,517)	(67,435)	(83,694)	(68,665)	(68,665)	(72,000)
9164-8163	Interest Income	(321)	0	(285)	0	0	0
9165-8083	Measure T Sales Tax Proceeds - Tier 1	(2,551,707)	(770,777)	(754,317)	0	0	0
9165-8163	Interest Income	(1,282)	0	(43)	0	0	0
	TOTAL REVENUE	**(5,376,406)**	**(3,697,784)**	**(3,853,997)**	**(1,759,542)**	**(1,759,542)**	**(1,855,000)**
CAPITAL OUTLAY							
9156-4004	Inter Fund Charges Admin Overhead	0	0	0	0	0	0
9156-5072	Pine/4th St. Howard to "K", R-25	68,068	737,481	609,638	0	0	0
9156-5073	~~3R ADA Granada, R-33~~	0	0	0	0	0	0
9156-5076	~~St Rehab D-L-S (Lake/Sherwood)~~	0	0	0	0	0	0
9156-5078	Lake St - 4th St to Cleveland R-46	0	100,000	20,285	558,000	80,000	450,000
9156-5084	~~Pecan/Story/Sunset/Tozer/Ellis St R-29~~	0	0	0	0	0	0
9156-5086	Olive Ave (Gateway to Roosevelt)	0	2,079,874	2,475	0	0	150,000
9156-5105	3R ADA D ST. & Almond Ave	44,713	257,664	148,890	0	0	0
9156-5106	3R ADA Gateway R43	11,737	224,263	103,982	0	0	0
9156-5107	Bridge @ Schnoor/Cleveland B-1	1,484	15,363	1,586	0	0	0
9156-5109	~~Granada\Rvrside\\D\Pecan\Golden St Oly~~	44,644	32,928	29,880	0	0	0
9156-5065	Seals & AC Overlays Arterials/Collectors R-55	0	300,000	2,958	300,000	400,000	300,000
9156-5104	Cleveland - Schnoor Ave to SR 99	0	100,000	0	0	0	0
9158-7008	Transfers Out -LTP Strt to Dept328	5,365	417,000	417,000	446,323	446,323	471,000
9159-7008	Transfers Out - LTP to Dept 328	263,000	300,000	300,000	300,410	300,410	317,000
9160-4004	Interfund Charges Admin Overhead	0	0	0	0	0	0
9160-5082	4th St "K" to West of UPRR,R-4	38,218	780,782	540,376	0	0	0
9160-5083	~~Ellis St. Ave 16 Phase 1~~	0	0	0	0	0	0
9160-5089	4th St Recon-Ph2(East of UPRR & Lake),R-5	1,095,655	433,345	302,014	0	120,000	0
9160-5103	Ellis St Ave 16 Overcrossing R-6B	0	0	0	0	0	0
9161-5090	6th St. ADA Improvements, R-48	10,944	200	200	0	0	0
9161-5097	ADA Walkability Sidewalks R-52	0	84,117	3,636	17,000	47,000	18,000
9162-5025	Bus Acquisition	0	2,922	2,922	0	0	0
9162-5026	Security & Passenger Enhancements, Trans-6	0	61,701	0	124,000	0	66,000
9162-5030	New Transit Maintenance-Admin Facility	796	34,204	4,769	0	29,000	0
9162-5074	Facility Planning Design TEP	0	0	0	0	0	0
9162-5075	Bus Shelters Capital Enhancements	127,449	0	0	0	0	0
9162-5077	CNG Fueling Station	0	0	0	0	0	0
9163-5026	Security & Passenger Enhancements, Trans-6	0	5,732	0	5,800	0	6,000
9164-5041	FRT Xing Schnoor Bridge South	20,734	9,266	305	0	0	0
9164-5043	Tulare/Cleveland/Raymond Bike Path,PK-48	0	51,000	112	0	0	0
9164-5084	Sunrise Rotary Sports Complex Paving PK-55	0	1,000	440	0	0	0
9164-5066	Bike/Ped Path Fresno River to Clevland PK-56	0	0	0	40,000	0	0
9164-5067	Bike/Ped Path FRT North Bank, Ph-1 PK-57	0	0	0	2,000	0	0
9164-5068	Bike/Ped Path FRT North Bank, Ph-2 PK-58	0	0	0	2,000	0	0
9164-5090	6th St. ADA Improvements. R-48	30,508	15,492	14,446	0	0	0
9164-5093	6th St Bike Lanes,"N"-Lake,R-53	596	35,404	9,890	0	0	0
9164-5097	ADA Walkability Sidewalks R-52	0	0	0	25,000	0	45,000
9164-5108	Laurel Bike Path Sunset to River Trail PK-12	0	124,987	11,132	0	50,000	0
9165-4004	Interfund Charges Admin Overhead	0	0	0	0	0	0

MEASURE T - CAPITAL FACILITIES (continued)
41500.447

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
CAPITAL OUTLAY - continued							
9165-5082	4th St "K" to West of UPRR,R-4	106,891	186,109	67,328	0	0	0
9165-5083	Ellis St/Ave 16 (phase 1)	0	0	0	0	0	0
9165-5089	4th St Recon-Ph2(East of UPRR & Lake),R-5	1,086,314	584,668	522,483	0	0	0
9165-5103	Ellis St/Ave 16 Overcrossing R-6B	1,890,422	0	0	0	0	0
9165-510X	Security & Passenger Enhancements, Trans-7	0	0	0	0	0	0
9165-510X	Laure Bike Path-Sunset to FRT - PK-12	0	0	0	0	0	0
9165-510X	Pedestrian Facilities/School Commercial R-62	0	0	0	0	0	27,000
9165-510X	4th Street Recon - Pine to K Landscaping R-25EX	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**4,847,539**	**6,975,503**	**3,116,745**	**1,820,533**	**1,472,733**	**1,850,000**
	TOTAL EXPENDITURES	**4,847,539**	**6,975,503**	**3,116,745**	**1,820,533**	**1,472,733**	**1,850,000**

F.A.U. - CNG PROJECTS
41700.302

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5083-8422	CMAQ Revenue	(146,694)	(444,893)	(141,823)	0	0	0
	TOTAL REVENUE	**(146,694)**	**(444,893)**	**(141,823)**	**0**	**0**	**0**
TOTAL CAPITAL OUTLAY							
5083-5077	~~CNG Fueling Station~~	123,004	149,239	0	0	0	0
5083-5080	CNG Compressor CNG11-1 @Fuel Station	3,346	295,654	18,655	0	100,000	0
	TOTAL CAPITAL OUTLAY	**126,350**	**444,893**	**18,655**	**0**	**100,000**	**0**
	TOTAL EXPENDITURES	**126,350**	**444,893**	**18,655**	**0**	**100,000**	**0**

F.A.U. - PARKS & PEDESTRIAN PROJECTS
41700.303

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5082-8422	CMAQ Revenue	(8,261)	(987,310)	(55,788)	(28,000)	0	(65,000)
	TOTAL REVENUE	**(8,261)**	**(987,310)**	**(55,788)**	**(28,000)**	**0**	**(65,000)**
TOTAL CAPITAL OUTLAY							
5082-5041	FRT Xing/Schnoor South PK33	8,261	22,310	0	0	0	0
5082-5085	FRT Gateway & RR	0	298,000	0	0	0	0
5575-5084	Sunrise Rotary Sports Complx - Paving	0	0	0	0	0	0
5082-5108	Laurel Bike Path Sunset to River Trail PK-12	0	392,000	0	0	100,000	0
5082-5043	Tulare/Clvland/Rymnd Bike Path PK 48	0	275,000	0	0	0	0
5082-5067	FRT-Gateway & UPRR Undercrossing - PK-08	0	0	0	0	0	0
5082-5067	Bike/Ped Path: N. bank FRT, Ph 1 PK-57	0	0	0	15,000	0	0
5082-5068	Bike/Ped Path: N. bank FRT, Ph 2 PK-58	0	0	0	13,000	0	0
	TOTAL CAPITAL OUTLAY	**8,261**	**987,310**	**0**	**28,000**	**100,000**	**0**
	TOTAL EXPENDITURES	**8,261**	**987,310**	**0**	**28,000**	**100,000**	**0**

F.A.U. - STREET IMPROVEMENT PROJECTS
41700.306

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5575-8422	CMAQ Revenue	(2,813)	(590,010)	(10,418)	(278,000)	(278,000)	(770,000)
5575-8487	Safe Routes to School Grant (SR2SL)	0	0	0	0	0	0
5575-8493	HSIP Grant	(5,197)	(240,394)	(10,204)	0	0	0
5575-8420	Section 130: Cleveland Ave UPRR Crossing Improv	(624)	(500,057)	(9,379)	0	0	0
	TOTAL REVENUE	**(8,635)**	**(1,330,461)**	**(30,000)**	**(278,000)**	**(278,000)**	**(770,000)**
TOTAL CAPITAL OUTLAY							
5575-5063	Howard/Westberry Traffic Signa. - TS-19	0	0	0	26,000	0	328,000
5575-5070	Alpha Elem School SR2S	0	0	0	0	0	0
5575-5074	TSI-HSIP Various Locations TS-18	5,197	240,394	11,765	0	200,000	0
5575-5079	Gateway - Central - 3rd Sidewalks,R-38	0	23,000	1,024	252,000	2,000	0
5575-5081	Raymond Rd.Shoulder n/o Cleveland,R-37	0	276,000	1,959	0	5,000	0
5575-5098	Schnoor/Cleveland Tr Signal Mod	2,813	291,010	5,897	0	200,000	0
5575-5102	James Madison School/SR2SL	0	0	0	0	0	0
5575-51XX	Lake/4th/Central Intersection R-57	0	0	0	0	0	40,000
5575-51XX	Pedestrian Facilities/Schools & Commercial R-62	0	0	0	0	0	235,000
5575-5071	Cleveland Ave @UPRR Traffic Signal, TS-14	0	0	0	0	0	0
5575-5098	Cleveland Dual Left Turn Lanes at Schnoor - TS-13	0	0	0	0	0	0
5575-5071	Cleveland Ave UPRR Crossing Improv	624	500,057	11,392	0	200,000	0
	TOTAL CAPITAL OUTLAY	**8,635**	**1,330,461**	**32,038**	**278,000**	**607,000**	**603,000**
	TOTAL EXPENDITURES	**8,635**	**1,330,461**	**32,038**	**278,000**	**607,000**	**603,000**

BRIDGE PREVENTATIVE MAINTENANCE PROGRAM (BPMP)
41700.473

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5580-8468	Bridge Preventive Maint. BPMP-Grant	(11,457) #	(215,693)	(5,478)	(10,000)	(203,000)	(8,000)
	TOTAL REVENUE	**(11,457)**	**(215,693)**	**(5,478)**	**(10,000)**	**(203,000)**	**(8,000)**
CAPITAL OUTLAY							
5580-5064	Gateway Bridge Repair	0	0	0	10,000	1,000	0
5580-5107	Bridge @ Schnoor/Cleveland B-1	11,457	215,693	12,197	0	203,000	0
	TOTAL CAPITAL OUTLAY	**11,457**	**215,693**	**12,197**	**10,000**	**204,000**	**0**
	TOTAL EXPENDITURES	**11,457**	**215,693**	**12,197**	**10,000**	**204,000**	**0**

ARRA - CDBG-R
41700.452

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5578-8459	Federal Economic Stimulus-CDBG-R	0	0	0	0	0	0
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**0**	**0**
TRANSFERS OUT							
5578-7005	Transfer to G.Fund	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**0**

ARRA - EECBG
41700.453

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5579-8459	Federal Economic Stimulus-EECBG	0	0	0	0	0	0
	TOTAL REVENUE	**0**	**0**	**0**	**0**	**0**	**0**
CAPITAL OUTLAY							
5579-5078	Youth Center Solar Project	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**
	TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**0**

LOCAL TRANSPORTATION FUNDING - STREET PROJECTS

42000.333

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5800-8436	Local Transportation Allocation - Street	(665,695)	(2,074,787)	(792,890)	(1,060,356)	(1,060,356)	(1,060,356)
	TOTAL REVENUE	**(665,695)**	**(2,074,787)**	**(792,890)**	**(1,060,356)**	**(1,060,356)**	**(1,060,356)**
MAINTENANCE AND OPERATIONS							
5830-4004	Interfund Charges - Admin. Overhead	34,213	70,000	70,000	70,000	70,000	70,000
	TOTAL MAINTENANCE AND OPERATIONS	**34,213**	**70,000**	**70,000**	**70,000**	**70,000**	**70,000**
CAPITAL OUTLAY							
5830-5070	~~Alpha Elem School SR2S,R-39~~	8,946	0	0	0	0	0
5830-5040	Federal/State Local Match	0	50,000	0	50,000	0	0
5830-5063	Howard/Westberry Traffic Signal - TS-19	0	0	0	6,000	0	36,000
5830-5064	Gateway Bridge Repair-PE	0	0	0	1,200	400	0
5830-5074	TSI-HSIP Various Locations - TS-18	578	31,155	3,446	0	30,000	0
5830-5077	CNG Fueling Station	5,121	9,719	0	0	0	0
5830-5079	Gateway Central-3rd Sidewalks R-38	0	4,000	576	27,000	1,000	0
5830-5080	CNG Compressor @fueling station	455	102,545	9,535	50,000	50,000	0
5830-5081	Raymond Rd,Shoulder n/o Cleveland, R-37	0	37,000	312	0	500	0
5830-5082	4th St Widening, "K" to UPRR, R-4	126,159	746,292	0	0	0	0
5830-5088	Fourth St, Utility Undergrounding	53,116	82,884	45,208	0	0	0
5830-5090	6th St. ADA Improvemens R-48	45,760	24,245	219	0	0	0
5830-5092	UPRR Crossing Street Approaches,R-32	1,263	138,737	32,916	50,000	20,000	50,000
5830-5093	6th St Bike Lane, "N" - Lake, R-53	0	15,000	0	0	0	0
5830-5095	Traffic Warrants	4,564	25,269	20,587	13,000	17,000	10,000
5830-5096	Contingency/Project Admin	93,944	124,609	57,882	50,000	30,000	30,000
5830-5097	ADA Walkability Sidewalks R-52	0	40,000	0	40,000	0	40,000
5830-5078	Lake St. Widening: 4th to Clvlnd R-46	0	0	0	500,000	0	100,000
5830-5061	Pine St/Pecan Ave Widening R-61	0	750,000	1,938	0	700,000	0
5830-5098	Schnoor/Cleveland Tr Signal	1,837	56,664	195	0	25,000	0
5830-5100	Sidewalk Repair Cost Sharing Program	0	77,781	1,085	0	8,000	10,000
5830-5102	~~James Madison School SR2SL~~	0	0	0	0	0	0
5830-5110	Thomas Jefferson/John Adams Sidewalks,R-51	11	31,389	132	0	0	0
5830-51XX	Olive Avenue Widening	0	0	0	0	0	359,440
5830-51XX	Howard Rd & Mainberry Dr Ped X-Walk TS-21	0	0	0	0	0	20,000
5830-51XX	Lake/4th/Central Intersection R-57	0	0	0	0	0	31,000
	TOTAL CAPITAL OUTLAY	**341,753**	**2,347,289**	**174,031**	**787,200**	**881,900**	**686,440**
TRANSFERS OUT							
5830-7008	Transfer - Fund 10200 (Depts 412)	289,500	407,500	379,936	412,000	412,000	412,000
	TOTAL TRANSFERS OUT	**289,500**	**407,500**	**379,936**	**412,000**	**412,000**	**412,000**
	TOTAL EXPENDITURES	**665,466**	**2,824,789**	**623,967**	**1,269,200**	**1,363,900**	**1,168,440**

LOCAL TRANSPORTATION FUNDING - PARKS/BIKE PATH PROJECTS

42000.341

ACCOUNT	DESCRIPTION	FY 12/13 ACTUALS	FY13/14 BUDGET	FY13/14 ACTUALS	FY14/15 ADOPTED	FY14/15 ESTIMATE	FY15/16 PROPOSED
REVENUE							
5800-8435	Local Trans. Allocation - Bike Lanes	(24,091)	(120,049)	(22,322)	(30,000)	(30,000)	(61,000)
	TOTAL REVENUE	**(24,091)**	**(120,049)**	**(22,322)**	**(30,000)**	**(30,000)**	**(61,000)**
TOTAL CAPITAL OUTLAY							
5800-5041	FRT Xing/Schnoor South PK 33	0	0	0	0	0	0
5800-5042	FRT Schnoor Brdg North PK 54	9,188	38,815	2,951	0	0	0
5800-5085	FRT Gateway & UPRR PK 08	1,370	30,000	2,740	0	0	0
5800-5086	Bike Lane Project PK 01	13,533	11,234	2,242	30,000	0	31,000
5800-5108	Laurel Bike Path - Sunset to FRT, PK-12	0	40,000	20	0	30,000	0
	TOTAL CAPITAL OUTLAY	**24,091**	**120,049**	**7,934**	**30,000**	**30,000**	**31,000**
	TOTAL EXPENDITURES	**24,091**	**120,049**	**7,934**	**30,000**	**30,000**	**31,000**

Return to Agenda

Sonia Alvarez

From: Norma Martinez [normamartinez@maderausd.org]
Sent: Monday, May 04, 2015 3:05 PM
To: Sonia Alvarez
Cc: Victor Villar
Subject: Madera Unified's Superintendent's Executive Community Committee

Good afternoon Sonia,

Madera Unified School District would like to respectfully request participation of two city council members to participate in Superintendent, Edward C. Gonzalez's Superintendent's Executive Community Committee. The objective of this committee will be to assist our district in giving feedback to Mr. Gonzalez and the members of his cabinet with all current and future initiatives that would have an impact on both our educational system and our community. At the April 15, 2015 Madera City Council meeting, Associate Superintendent, Mr. Victor M. Villar addressed the Council inviting two council members to participate in public session.

Please let me know if there is anything else you will need to agendize this request.

Thank you.

--

Norma Martinez
Administrative Assistant to
Victor M. Villar, Associate Superintendent
Madera Unified School District
Educational Services Department
1902 Howard Road
Madera, CA 93637
T: (559) 675-4500 ext. 223
F: (559) 675-4528

RECEIVED
City of Madera City Clerk
By: S Alvarez
Date: 5/4/15
c: City Administrater
City Attorney
Comm. Dev. Dir.